



AGENDA

Council Meeting

4:00 PM - Thursday, November 24, 2022
Municipal Office

	Page
1. CALL TO ORDER	
2. DISCLOSURE OF PECUNIARY INTEREST	
3. MINUTES	
3.1. Regular Council Meeting Minutes of October 27, 2022 Council - 27 Oct 2022 - Minutes - Pdf	3 - 6
3.2. Special Council meeting minutes of November 15, 2022 Council - 15 Nov 2022 - Minutes - Pdf	7
4. BUSINESS ARISING FROM THE MINUTES	
5. DELEGATIONS & TIMED EVENTS	
5.1. Hastings Drain Court of Revision Notice of Hastings Drain Court of Revision	8
5.2. Hastings Drain Court of Revision Schedule of Assessment	9 - 10
6. CORRESPONDENCE	
6.1. A.W. Campbell House Engineer's Report VDP Structural Engineering Report (1)	11 - 17
6.2. Enbridge Gas / Twin Creeks Project Project Notice	18
6.3. Municipal Correspondence Municipal Information - November 24, 2022	19 - 34
6.4. Correspondence Requiring Action Lambton Farm Safety Request 2022 Poppy Drive Donation Request 2022 Request for Funding Township of Warwick	35 - 41
6.5. Bill 23, More Homes Built Faster Act Conservation Ontario Updated Response SCRCA - Joint Letter - Messaging for CAs	42 - 49
7. STAFF REPORTS	

- 7.1. **Drainage Superintendent's Report:** Drain Petition 50 - 51
Recommendation to Appoint R. Dobbin Engineering under Section 4 to prepare a new report
[Drain Petition - Gilroy](#)
- 7.2. **Clerk Administrator's Report:** Delegated Approval of the plow truck chassis 52
[Delegated Approval of the plow truck chassis - Pdf](#)
- 7.3. **Treasurer's Report:** Accounts Payable Listing - October 2022 53 - 68
[Accounts Payable Listing - October 2022 - Pdf](#)
- 7.4. **Clerk Administrator's Report:** Accessibility in the 2022 Municipal Election 69 - 70
[Accessibility in the 2022 Municipal Election - Pdf](#)
- 7.5. **Clerk Administrator's Report:** Council Remuneration 71 - 73
[Council Remuneration - Pdf](#)
- 7.6. **Clerk Administrator's Report:** Cost of Living Increase - 2023 74 - 77
[Cost of Living Increase - 2023 - Pdf](#)
- 7.7. **Clerk Administrator's Report:** Proposed Council Appointments 78 - 79
[Proposed Council Appointments - Pdf](#)
- 7.8. **Clerk Administrator's Report:** Committee of Adjustment Vacancy
- 7.9. **Public Works Manager's Report (verbal):** Winter Operations Procedure

8. BY-LAWS

- 8.1. Edgar Branch Drain - third and final reading 80 - 81
[By-law 54 of 2022-Edgar Drain Branch](#)

9. NEW BUSINESS

- 9.1. **Notice of Motion:** (Mayor Ferguson) To move the Council meeting start time to 4:30 p.m. beginning January 2023.
- 9.2. 2022 Community Christmas Dinner 82
[2022 Community Christmas Dinner](#)

10. CLOSED SESSION

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

13. ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Thursday, October 27, 2022
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, October 27, 2022, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jamie Armstrong, Councillor Wayne Deans, and Councillor Jeannette Douglas

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Drainage Superintendent David Moores, Public Works Lead Hand Jamie Butler, and Parks and Recreation Manager Kevin Miller

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor asked that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of October 13, 2022

RESOLUTION-2022-369

Deputy Mayor Frank Nemcek made a motion that the meeting minutes of October 13, 2022 be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

a) (4:00 p.m.) Court of Revision - Edgar Branch Drain

There were no assessed owners present for the Court of Revision.

RESOLUTION-2022-370

Councillor Wayne Deans made a motion that the Court of Revision on the Edgar Branch Drain be opened. Councillor Jeannette Douglas seconded the motion.

Carried

RESOLUTION-2022-371

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston confirm the assessments as presented in the Edgar Branch

Drain report dated July 22, 2022. Councillor Jamie Armstrong seconded the motion.

Carried

The Engineer and Clerk advised that no written comments were received in regards to the assessments.

6 CORRESPONDENCE

- a) Correspondence addressed for Council (letter from Andy Triest-Alvinston Minor Ball)

RESOLUTION-2022-372

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston direct the Parks & Recreation Manager to prepare a report for consideration on surrounding area user fees and services offered and costing of proposed upgrades for discussion. Councillor Wayne Deans seconded the motion.

Carried

- b) Municipal Information

RESOLUTION-2022-373

Councillor Jamie Armstrong made a motion that the circulated correspondence be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) Correspondence Requiring Action

RESOLUTION-2022-374

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston support the resolution from the Municipality of East Ferris regarding the childcare workforce shortage. Councillor Jamie Armstrong seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Official Plan Initial Public Meeting dates

RESOLUTION-2022-375

Deputy Mayor Frank Nemcek made a motion that the report on the Official Plan Initial Public Meeting dates be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Special Occasion Applications

RESOLUTION-2022-376

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston acknowledge that the Alvinston Optimist Club will be applying for a Special Occasion Permit for the Alvinston Killer Bees Games and Elimination Dance and declares the events to be of municipal significance. Councillor Wayne Deans seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Extension - Surplus Dwelling-8418 LaSalle Line

RESOLUTION-2022-377

Deputy Mayor Frank Nemcek made a motion That the Council of the Municipality of Brooke-Alvinston extend the approval of the use of the existing dwelling at 8418 LaSalle Line by Tyler and Britt Foster to March 1, 2023. Councillor Jeannette Douglas seconded the motion.

Carried

- d) **Public Works Manager's Report:** Public Works Department - Plow Truck

The Clerk Administrator advised that Council is currently in a lame duck position. Council received and filed the report with authorization of the purchase being delegated to the Clerk Administrator as outlined in By-law 18 of 2018.

- e) **Fire Chief's Report:** Fire Department Update

RESOLUTION-2022-378

Councillor Wayne Deans made a motion that the Fire Chief's report be received and filed for information. Councillor Jamie Armstrong seconded the motion.

Carried

- f) **Drainage Superintendent's Report** - Drain Maintenance Request

RESOLUTION-2022-379

Councillor Jeannette Douglas made a motion that the request for maintenance on the Dolbear-McKellar Drain be forwarded to the Drainage Superintendent with the power to act. Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 BY-LAWS

- a) By-law 54 of 2022 Edgar Drain - third & final reading

The By-law was deferred to a subsequent meeting in order to meet the 21 day appeal period following a Court of Revision.

9 NEW BUSINESS

Councillor Nemcek inquired if the laneway at the north end of the dog park could be looked at and perhaps additional gravel be applied.

Councillor Deans noted that there may be groups that would contribute monetarily for gravel to the laneway.

Councillor Armstrong requested an status update on the Engineer and the Optimist Project. He was informed the Engineer has attended the facility for measurements and inquired on subsequent potential phases

Councillor Armstrong noted that he was taken aback by the recent article in the Independent. He did not appreciate comments towards the Optimist Club. Councillor Deans echoed his sentiment.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2022-380

Deputy Mayor Frank Nemcek made a motion that the confirming by-law be read a first, second and third time and finally passed this 27th day of October 2022. Councillor Jeannette Douglas seconded the motion.

Carried

13 ADJOURNMENT

Councillor Nemcek made a motion to adjourn the meeting at 4:20 p.m..

Clerk-Administrator

Mayor



MINUTES

Council Meeting

4:00 PM - Tuesday, November 15, 2022
BAICCC - Upper Hall

The Council of the Municipality of Brooke-Alvinston was called to order on Tuesday, November 15, 2022, at 4:00 PM, in the BAICCC - Upper Hall, with the following members present:

- Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jenny Redick, Councillor Craig Sanders, and Councillor Don McCabe
- Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Parks and Recreation Manager Kevin Miller, and Public Works Lead Hand Jamie Butler

Regrets:

1 CALL TO ORDER

The meeting was called to order by the Clerk Administrator at 4 p.m..

2 DELEGATIONS & TIMED EVENTS

The Clerk Administrator welcomed those in attendance and after her address on the previous Council's accomplishments, administered the Oaths of Office to the new and returning Council members.

The Mayor addressed those in attendance and invited the Council members to the podium to also briefly address those in attendance and speak on the upcoming term of Council.

Following the speeches, Councillor Frank Nemcek was appointed Deputy Mayor as per the Procedural By-law and being the member with he highest votes. Councillor Nemcek accepted the position.

Mayor Ferguson presented outgoing member of Council Jeannette Douglas a gift to acknowledge her time and dedication to the Municipality and thanked her for her term on Council. She wished the new Council all the best in their coming term.

Rev. Jim Breen provided a blessing to the new Council. Following the invocation, Warden Marriott and former Mayor Don McGugan addressed the new Council and those present and wished the new Council well in their new term.

3 ADJOURNMENT

Councillor Sanders made a motion to adjourn the meeting at 4:30 p.m..
Following the adjournment cake was served.

Clerk-Administrator

Mayor

3236 River St. P.O.Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



October 31, 2022

NOTICE OF COURT OF REVISION Hastings Drain

Please be advised that the Brooke-Alvinston Council has set aside
Thursday, November 24th, 2022 at 4:00 p.m.
for the Court of Revision for the Hastings Drain

A copy of the Engineer's report was mailed to you on September 23rd, 2022. A first and second reading of By-law 56 of 2022 was done on October 13, 2022, at the meeting to consider the report. A copy is available upon request.

The Court of Revision is set in order that any owner of land who has assessment complaints can appeal to the Court of Revision. Any appeal should be in writing to the undersigned, in advance of the Court of Revision.

Janet Denkers
Clerk Administrator

SCHEDULE OF ASSESSMENT

To construct a covered drain in in the W1/2 lot 23, concession 12 and abandon the existing channel.

Conc.	Lot or Part	Affect. Hect.	Roll No.	Owner	Special Benefit	Benefit	Outlet	Total
Agricultural Land								
Gore 13	pt. L22	3.34*	50-130	E. Greer			90.00	90.00
	N1/2 L22	38.50	50-096	VDN Farms Ltd.			1,543.00	1,543.00
	pt.S1/2 L22	3.20	50-097	E. Hoogerbrugge			173.00	173.00
	pt.S1/2 L22	30.40(4.39)	50-098	VDN Farms Ltd.			1,527.00	1,527.00
	W1/2 L23	24.30	50-099	T. Foster			1,316.00	1,316.00
12	W1/2 L23		50-069	C. Schouten	25,565.00	57,428.00		82,993.00
					Total Special Benefit	25,565.00	4,649.00	87,642.00
					Total Benefit	57,428.00		
					Total Outlet	4,649.00		
					Total Agricultural Lands	87,642.00		
Non Agricultural Land								
12	pt.W1/2E1/2 L22	0.70	50-06701	G. & O. Rops			60.00	60.00
					Total Benefit	0.00	60.00	60.00
					Total Outlet	60.00		
					Total Agricultural Lands	60.00		

Schedule of Assessment (cont'd)

2 of 2

Conc.	Lot or Part	Affect. Hect.	Roll No.	Owner	Special Benefit	Benefit	Outlet	Total
Public Lands: Roads								
LaSalle Line		1.34		Mun. of Brooke-Alvinston		10,112.00	291.00	10,403.00
White Pine Road		0.80		Mun. of Brooke-Alvinston			130.00	130.00
				Total Benefit		10,112.00	421.00	130.00
				Total Outlet		421.00		
				Total Public Lands: Roads		10,533.00		
				Total Non Agricultural Land		60.00		
				Total Agricultural		87,642.00		
				Total Assessment		\$98,235.00		

* surface water only, number in brackets represents bush area assessed a 1/2 rate

VDP ENGINEERING

1768 Ennismore Crescent
 London ON N6G 5N2
 (519) 473 - 2850
 (519) 473 - 6846
 vdpengineering@rogers.com

October 12, 2022
 File: 22 - 02152

St. Clair Region Conservation Authority (S.C.R.C.A.)
 205 Mill Pond Crescent
 Strathroy, ON N7G 3P9

Attention: Mr. Greg Wilcox, Manager of Conservation Areas

Dear Sir,

**Regarding: A.W. Campbell House at 8477 Shiloh Line, Alviston - Condition
 Evaluation (Structural)**

Background and Scope

In July 2022 VDP Engineering was retained to provide a visual structural assessment of the house located at the captioned address. The house and the surrounding property were designated as Heritage Property (under the Ontario Heritage Act) by the Corporation of the Township of Brooke in May of 1991 (By-Law Number 17). The purpose of the assessment is to determine whether there are any immediate as well as, medium-to-long term concerns regarding the safety, serviceability, stability and durability of the house structural system.

From the provided material information, we understood that the house was built in, or about, 1867 (Canada's year of Confederation) by Neil W. Campbell, the father of A.W. (Archie) Campbell. A.W. Campbell was born in this house in 1888. Upon his death in 1965, the right to purchase the 308 acres farm property, incl. the house and surrounding barn and barn buildings was willed to the Sydenham Valley Conservation Authority (now S.C.R.C.A.). The Conservation Authority took over the property in 1966 and converted the house, complete with the period furnishing of the Campbell's and local citizens, into museum. We understood that It operated as a museum until about 20 years ago when, due to the lack of maintenance and worsening of the condition of the house it was closed for public viewing. It has stayed closed ever since with very little maintenance and repairs completed in this period.

We understood that since 1980's the Conservation Authority made numerous repairs and improvements to the house:

- New concrete block and clay brick foundation walls (1980's),
- New cedar shingles, new board and batten exterior siding and new interior flooring (1990's), and
- Replacement of missing cedar shingles (2022).

We also understood that Building Inspector and Property Standards Officer with the Lambton County visited the house in, either 2021 or early 2022 and upon visual inspection noted numerous deficiencies associated with the safety, serviceability, stability and durability of the house. As result, the County issued a list of deficiencies that the Conservation Authority need to address in order the house either, remain available for *exterior observation only* or be *used as a museum again*. In either case, the County requested assessment of the condition of the house structural system to be conducted by a professional engineer licensed to practice in Province of Ontario.

Typical situations when structural assessment becomes necessary include change of use of the building, damage and/or deterioration, and when the safety of the structure is a concern because of known or potential defects.

Material Information Review

For the purpose of this assessment S.C.R.C.A. provided us with the following information:

- Measured Floor Plans (both floors) and exterior photographs of the farmhouse prepared by Thor Dingman B. Architectural Sc. Inc., member of CAHP (Canadian Association of Heritage Professionals),
- A.W. Campbell's Last Will & Testament dated June 28th, 1963,
- Purchase of the Property Agreement between the Campbell's Estate and Sydenham Valley Conservation Authority, dated April 25th, 1967,
- By-Law No. 17 of May 23rd, 1991 issued by the Corporation of Township of Brooke, and
- Letter from V.N. Styrmø, Museum Adviser to John F. King with Department of Public Records & Archives dated September 19th, 1967 or 1968.
- Two photos taken during the replacement of the foundation walls in 1980's.

Due to the age and construction practices at the time, probably there are no any original construction drawings of the house. These drawings would reflect the engineering knowledge, building code requirements (if any) and material and construction advances at the time and place of the construction of the house.

Noted *By-Law* designates the house and surrounding property as a heritage site of architectural or historic value or interest. Once the property has been designated under the *Heritage Act*, a property owner must apply to the local municipality for permit to undertake alterations to any of the identified heritage elements of the property or to demolish any buildings or structures on the property. The *Heritage Act* also contains provisions which enable the municipalities to enact *by-laws* requiring the owners of these

designated buildings to maintain the structures and their heritage elements. Such *by-laws* are intended to prevent so called '*demolition by neglect*'. These demolitions by neglect situations arise in cases when the owner allows the building or structure to deteriorate to the point that *demolition becomes necessary or restoration becomes unreasonable*.

The September 19th, 1967/8 letter by the Museum Advisor indicates that the house interior and exterior were found to greatly suffer from lack of maintenance. Namely, interior plaster was found loosen as result of water leakage through the roof and the exterior siding was found extensively weather-beaten and in need of immediate painting. The letter concludes that even though the house 'is not beyond redemption, it will take a great deal of repair, paint and plaster to catch up on all the years of deterioration which may bring the cost of restoring to be almost prohibitive without some voluntary assistance, either financial or physical'.

The Advisor also found that the barn and attached buildings located near the house were in poor shape with foundation crumbling and beams rotting. These buildings were likely later demolished since they do not appear on the site any longer. They can be partially seen on older photographs of the house.

Site Observations

For that purpose of this assessment we conducted a site review of the farmhouse on September 22nd. The review was visual, non-destructive in nature and was performed from outside and inside the house. The documentation of the observations is supported by digital photographs and field notes.

The house is comprised of 21 ft. 6 in. long by 30 ft. wide two-story main building and 19 ft. 3 in. long by 16 ft. wide one-story outer kitchen or annex. The kitchen is attached to the south-west wall of the main building. The main building houses the dining room, parlor and one bedroom on the ground floor and three bedrooms and a centrally located hallway on the second floor. Single flight of stair, located along the south-west wall of the dining room, connects the floors. The one-story annex (outer kitchen) is connected to the main building with a single man door. The house main entrance door is located on the north-east wall, off the dining room. The outer kitchen has two other entrance doors, one on the south-west wall and another on the south-east wall.

Each room has at least one window. They appear to be original windows. The glass on majority of these windows was found broken.

The house is sided with board and batten type wood siding. Our understanding is that this siding was installed in 1990's and that it replaced the original construction siding. Most of the outside walls of the house were observed not to be completely plum. They have visible sideway, inward and/or outward type of deflection. The deflections seem to run from the bottom to the top of the walls and are permanent in nature. This type of deflection is usually indication of loss of lateral support of the wall due to construction deficiency and wind exposure. The south-east wall of the main building has the most prominent visible deflection from all of the walls. The siding is extremely weather-beaten and is rotting along the bottom. The bottom of the siding is almost touching the surrounding ground.

The roof is pitched type on both, the main building and the outer kitchen but, the pitches run in different directions. The roofs do not have any type of eave throughs and downspouts so, the rain and snow melt water freely flow from them to the surrounding soil. The roof attic space is not naturally ventilated. The roofing is made of cedar shakes nailed to plank type wood sheathing. The roof structure underneath consisting of wood ceiling joists and roof rafters. There are no collar ties on the roof rafters. The roof insulation consists of batt type insulation, which was likely added during one of the renovations of the house. Beside the cedar shakes & insulation, the roof structure appears to date from the original construction of the house. By the stains observed on the ceiling plaster, the roof on the main building has been leaking significantly on numerous locations. The biggest leak is located near the fireplace chimney resulting in disintegration of the plaster and a big hole on this area of the ceiling.

There is one brick fireplace located on the north-west wall of the dining room and two brick chimneys, one along the south-east wall (serving the ground and second floor bedrooms and the ground floor parlor) and another along the south-west wall of the kitchen. The bricks of the chimneys of the fireplace and the kitchen were generally visually found in fair condition (with signs of past repairs and spot brick replacements) while, the bricks of the chimney at the south-east wall were found in bed shape and in need of repair.

The rubble stone strip foundation walls from the original construction of the house were mostly replaced in 1980's by about five feet deep concrete block and cay brick strip walls. From the provided photos it is not clear whether the new foundation walls are supported by strip footings or not and how the building wood structure was connected to the new foundation wall. The original rubble stone strip foundation wall is still visible along the north-west wall of the outer kitchen, near the junction with the main building.

The kitchen wood structure does not sit on the foundation wall at that location i.e. there is visible gap between them. With exception of the north-west foundation walls of the main house the rest of the foundation walls are mainly flush with the surrounding soil, with the bottom of the board and batten wood siding almost touching the ground.

The soil grading around the house is mainly flat with shallow natural slope in south-west to north-east direction. With fairly shallow slope, to direct the ground water away from the house, it mainly sits around the house until it naturally percolates into the surrounding soil. On some locations the surface water is even directed towards the house. Lack of eave throughs and downspouts as well as splash pads to direct the roof water away from the house makes the situation even worse.

Visual review inside the house was mainly focused on the condition of the roof, ceilings, floors, stair and the walls. Condition of the fireplace chimney inside the house was also observed through the hole in the second-floor ceiling. The house was also reviewed for visual signs of mold.

The roof structure (decking, rafters, ceiling joists and plaster) was generally visually found in fair to bad condition. The prolonged and sustained exposure to water leakage combined with the shear age of the wood and deficiencies associated with the original construction significantly affects the condition of the roof structure. The second-floor ceiling was generally found loosen and susceptible to further disintegration and formation of holes. The plank type wood sheathing is in needing complete replacement.

The floors and stair structures were generally visually found in fair condition with no signs of significant loss of structural integrity, stability or excessive deflection or permanent deformation. The ground floor ceiling was generally found in fair condition for the age.

Even though it cannot be confirmed, it seems that the walls are likely of balloon-type framing/construction. Balloon type framing involves the erection of the full height walls (two floors in this case) around the building interior prior of the construction of the floors. The floor joists are then supported on ribbons let into the walls of the building. Three out of four walls of the main building have lost their stability i.e., their initial geometrical configuration due to so called *lean over or raking failure* as result of the horizontal and uplifting wind forces. The main reason for this type of failure is the roof-to-wall and roof sheathing-to-rafter connections within the first 3 ft. of the roof edges. The loss of stability is not only affecting the serviceability of the walls like, door frames separated from the wall framing but, also is affecting their strength i.e., ability to resist the loads to which they are exposed. This can cause serious structural damage, even destruction of part of the building in right circumstances.

There are no signs of any sliding of the structure off its foundations which, indicates adequate anchorage of the wood floors and walls to the foundation walls underneath. There are signs of presence of black mold along the edges on some of the bedrooms of the second floor. Mold are microscopic fungi that develop and grow in presence of food (wood, cellulose) and presents of prolonged and sustained moisture in secluded parts of the buildings like, attics, walls and floor cavities. The mold causes material durability issues associated with development of rot and therefore, premature degradation and eventual destruction of the wood structural elements like, wall studs and floor/ceiling joists. Handful of these molds are also detrimental to the human health.

The house does not contain any electrical or plumbing/sewage systems and facilities. Our understanding is that there is an electrical panel with switch located inside the house (under the stair) but, it only serves the picnic area located across the house, but not the house. We do not know whether there is permit to install this panel inside the house.

Conclusion and Recommendations

Structures and their constituent elements generally deteriorate and exhaust their useful life over period of time known as normal life expectancy. Construction practices and materials used as well as, the engineering knowledge and building codes and standards prevalent at the time and place of the construction greatly influence the life expectancy. Regular and preventive maintenance combined with timely repairs and spot replacements help the structure to achieve, and even prolong, the life expectancy. If left unattended, or sporadically and inadequately maintained and repaired, the structures and their elements would gradually deteriorate to the point when their strength, integrity and stability and therefore, their ability to perform their intended use is progressively compromised. When that time is reached, they either need to be substantially repaired/restored, provided it is physically possible and financially viable, or to be demolished and re-build in order to continue to fulfil their intended purpose.

Despite the lack of compliance with the modern codes, if properly interconnected and timely repaired, the structural systems of many older buildings have generally performed satisfactorily over the years without distress or failure. In these cases, when careful site review revealed that there was no evidence of any significant damage, distress and deterioration and there have been no changes in the loading and intended use of the structure in the last, at least 30 years, the structural assessment is usually based on premise of *satisfactory past performance*.

Based on the observations during our site review, we concluded that the structural system of the A.W. Campbell house at the present time does not have the required *strength, stability and durability* to continue to fulfil its intended use and be able to adequately resist all the loads to which is exposed unless the observed deficiencies and defects are eliminated in the near future. The ability of the system to absorb any local failures without potential widespread collapse of the system has also been significantly reduced.

Leaving the house in the current condition is not an option. It will inevitably lead to further gradual deterioration and eventual collapse of the structure. The collapse, partial or overall, will likely happen abruptly and without a warning once the remaining residual strength, or the integrity, or the stability of the system are exhausted.

The fact that this house survived for over 150 years, more than twice as long as the life expectancy of any contemporary house of this period, with only sporadic maintenance and repairs/replacements over the years, speaks about the resiliency of these older houses and their structural systems.

In order to eliminate the observed deficiencies and defects and extend the life expectancy, significant parts of the structural system like, *foundation walls* and *roof structure* need to be completely replaced while, other parts like, *walls* and *floors* need to be repaired and strengthen. The existing *exterior* and *interior* finishes have to be completely removed before the existing walls' and floors' structural elements can be exposed, examined in detail and based on that determine whether they can be repaired and strengthen or need to be replaced as well. If they can be saved, mold remediation will likely be needed as well.

In conjunction with foundation walls, the grading in immediate vicinity of the house has to be lowered and slope adequately so, the rain and snowmelt water can run away from the house. Introduction of eave throughs and downspouts, even though optional, would also greatly improve the situation with surface water around the house.

The complete and substantially restoration of the house structural system may eventually prove to be difficult, even maybe impossible, and if it is possible, it may prove to be financially not viable.

More realistic and likely financially more viable long-term option/solution for the Conservation Authority would probably be to demolish the ex. house and re-build replica structure on the same location. The choice of materials, texture and color of the new exterior and interior finishes and roofing can closely resemble the original finishes which, combined with the original furnishing and artifacts inside the house will make the house a great museum again. That way the original condition of the A.W. (Archie) Campbell will, as described in the noted By-Law, that the house stays available to general public, will be preserved.

It should be noted that cost estimate and life-cost analysis of any of the two options were not part of this assignment and need to be further explored by the Authority.

The situation with demolition and re-building of the house/museum is further complicated by the fact that the house is designated as a Heritage Property. Since the Heritage Act is

complex piece of legislation we recommend that the Authority retain a lawyer who will advise and guide the Authority through this process. We trust that this report meets your current needs. However, if you have any questions or concerns, please, feel free to contact the undersigned.

Sincerely,

VDP Engineering

Dejan Popovic P.Eng.
Senior Structural Engineer

Proposed Twin Creeks RNG Project

Notice of Study Commencement and Public Information Sessions

TOWNSHIP OF WARWICK AND MUNICIPALITY OF BROOKE-ALVINSTON (LAMBTON COUNTY), ONTARIO
ENBRIDGE GAS INC.

The Study

Enbridge Gas Inc. (Enbridge Gas) has retained Dillon Consulting Limited to begin an environmental study for the proposed Twin Creeks Renewable Natural Gas (RNG) Project located in the Township of Warwick and the Municipality of Brooke-Alvinston in Lambton County, Ontario.

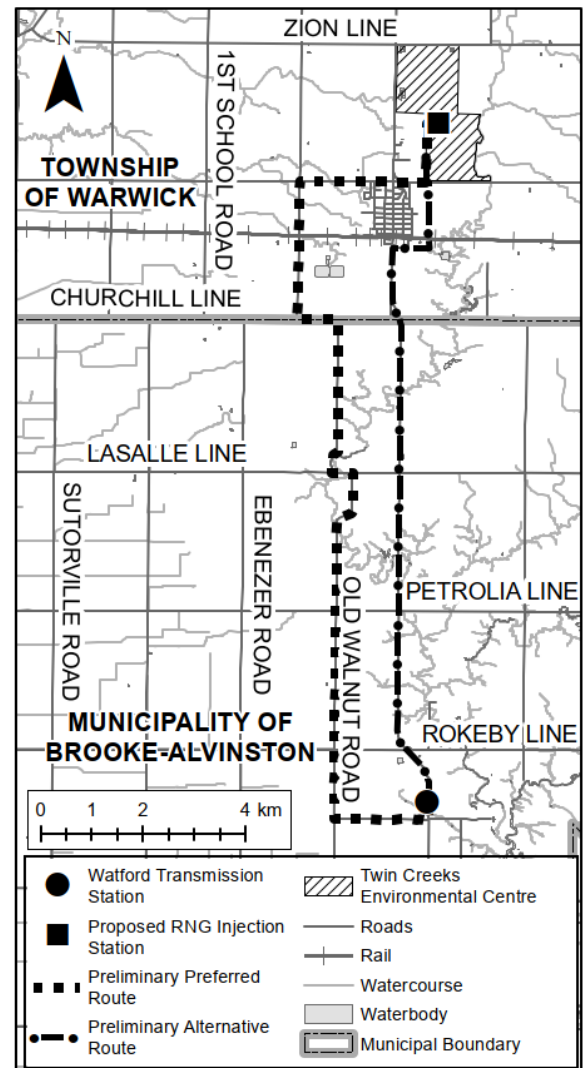
Landfill gas generated by decomposing waste will be captured and transformed into RNG, which will then be injected into the natural gas system at Enbridge Gas' Watford Station. The project is expected to reduce carbon dioxide emissions by 70,000 tonnes per year, which is the equivalent of taking 28,000 cars off the road.

The project will involve the construction of a new RNG injection station at the WM Twin Creeks Environmental Centre and a 4-inch steel pipeline. Enbridge Gas has identified a Preliminary Preferred Route that runs approximately 20 km between the existing Enbridge Gas Watford Station and the Twin Creeks Environmental Centre, as well as one Alternative Route (see map). New natural gas connections will not be offered to properties along the proposed pipeline, mainly due to the intermittent nature of RNG production.

Once the study is complete, Enbridge Gas will apply to the Ontario Energy Board (OEB) for approval to construct the project. If approved, construction could begin in early 2024.

The Process

The study is being conducted in accordance with the OEB's Environmental Guidelines for the Location, Construction, and Operation of Hydrocarbon Pipelines and Facilities in Ontario. The study will review the need and justification for the project, describe the natural and socio-economic environment, evaluate the project from a social and environmental perspective, outline safety measures, and describe appropriate measures for impact mitigation and monitoring.



Invitation to the Community

Stakeholder and Indigenous consultation is a key component of this study. Members of the general public, landowners, government agencies, current customers, Indigenous communities, and other interested parties are invited to participate in the study. We are hosting a Virtual Public Information Session and an In-Person Public Information Session to provide you with an opportunity to review the project and provide input.

Virtual Public Information Session

Website: www.TwinCreeksRNG.ca

Active Dates: Monday, December 5 to
Sunday, December 18, 2022

In-Person Public Information Session

Location: Warwick Arena, Upper Arena Hall
Address: 61 Centennial Avenue, Watford, ON
Date and Time: December 6, 2022, 5 pm to 8 pm

If you are interested in participating or would like to provide comments, please visit the Public Information Sessions (Virtual or In-Person) or contact one of the individuals listed here. The last day to submit comments for consideration in the environmental study is **Friday, January 13, 2023**. You can also visit the **Enbridge Gas Project Website** at www.enbridgegas.com/TwinCreeksRNG.

Project Contacts

Alissa Lee
Project Manager
Dillon Consulting Limited

Kelsey Mills
Advisor Environment
Enbridge Gas Inc.

Project Email:
TwinCreeksRNG@dillon.ca
Telephone: 613-745-2213, ext. 3024

3236 River St. P.O.Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



NOTICE OF APPOINTMENT FOR EXAMINATION BY ENGINEER

TO: Affected Property Owners

You are hereby notified that Ray Dobbin, P.Eng., appointed by the Council of the Municipality of Brooke-Alvinston under Section 4 of the Drainage Act, has scheduled an on-site meeting for the:

Cherry Creek Petition of Drainage Works on

Tuesday, November 29, 2022

10:00 a.m.

LOCATION: Corner of Little Ireland Road & Aberfeldy Line

In accordance with Section 9(1) of the Drainage Act, you as an owner of land affected, are requested to attend an onsite meeting with the appointed engineer to examine the area and site of the proposed drainage works.

The purpose of the meeting is to discuss the repairs and improvements to the drain including culvert replacements, and as an owner of the land affected, you are requested to attend at such time and place.

Dated the 3rd day of November, 2022.

Janet Denkers
Clerk-Administrator

Failure to Attend Meeting

If you do not attend the meeting, it will proceed in your absence. If you are affected or assessed by this proposed project, you will continue to receive notification as required by the *Drainage Act*.

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



NOTICE OF APPOINTMENT FOR EXAMINATION BY ENGINEER

TO: Affected Property Owners

You are hereby notified that Ray Dobbin, P.Eng., appointed by the Council of the Municipality of Brooke-Alvinston under Section 4 of the Drainage Act, has scheduled an on-site meeting for the:

**15/16 Sideroad Drain
on**

Wednesday, November 30, 2022

9:00 a.m.

LOCATION: The intersection of Old Walnut Road and Railroad Line

In accordance with Section 9(1) of the Drainage Act, you as an owner of land affected, are requested to attend an onsite meeting with the appointed engineer to examine the area and site of the proposed drainage works.

The purpose of the meeting is to discuss the revision of the Schedule of Maintenance to include culvert maintenance and repair, and as an owner of the land affected, you are requested to attend at such time and place.

Dated the 3rd day of November, 2022.

Janet Denkers
Clerk-Administrator

Failure to Attend Meeting

If you do not attend the meeting, it will proceed in your absence. If you are affected or assessed by this proposed project, you will continue to receive notification as required by the *Drainage Act*.

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



NOTICE OF APPOINTMENT FOR EXAMINATION BY ENGINEER

Drainage Act, R.S.O. 1990, Chapter D.17, s. 78 & s. 9(1)

TO: Affected Property Owners

You are hereby notified that Ray Dobbin, P.Eng., appointed by the Council of the Municipality of Brooke-Alvinston under Section 59 of the Drainage Act, has scheduled a meeting for the:

**Hay Drain
on**

Wednesday, November 30, 2022

10:30 a.m.

LOCATION: Where the drain crosses at Sexton Road

In accordance with Section 9(1) of the Drainage Act, you as an owner of land affected, are requested to attend a meeting with the appointed engineer.

The purpose of the meeting is to discuss the extension of the drainage works downstream from Sexton Road, and as an owner of the land affected, you are requested to attend at such time and place.

Dated the 3rd day of November, 2022.

Janet Denkers
Clerk-Administrator

Failure to Attend Meeting

If you do not attend the meeting, it will proceed in your absence. If you are affected or assessed by this proposed project, you will continue to receive notification as required by the *Drainage Act*.



Planning & Development Services Department
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3817

NOTICE OF DECISION

With respect to an Official Plan Amendment
Subsection 17(34) of the Planning Act

OFFICIAL PLAN AMENDMENT NO. 5 TO THE MUNICIPALITY OF BROOKE-ALVINSTON OFFICIAL PLAN

DATE OF DECISION: October 25, 2022
DATE OF NOTICE: October 25, 2022
LAST DATE OF APPEAL: November 14, 2022

This Official Plan Amendment was adopted by the Council of the Municipality of Brooke-Alvinston on the 9th day of June, 2022 via By-Law 41 of 2022.

PURPOSE AND EFFECT OF THE AMENDMENT:

The purpose of this site-specific amendment is to change the land use designation from "Commercial" to "Residential" on lands known municipally as 8011 Centre Street.

An accompanying site-specific Zoning By-Law Amendment (Municipality of Brooke-Alvinston By-Law No. 40 of 2022) was passed by the Council of the Municipality of Brooke-Alvinston on June 9, 2022.

WHEN AND HOW TO FILE AN APPEAL

Any appeal to the Ontario Land Tribunal must be filed with the County of Lambton, c/o the Manager of Planning & Development Services, 20 days from the date of this notice, as shown above as the last date of appeal. The appeal must:

- 1) set out the specific part of the Official Plan Amendment to which the appeal applies;
- 2) set out the reasons for the appeal;
- 3) be accompanied by the fee prescribed under the Ontario Land Tribunal Act in the amount of \$1,100.00 payable by certified cheque to the Minister of Finance, Province of Ontario.

WHO CAN FILE AN APPEAL

Only individuals, corporations or public bodies may appeal a decision of the County of Lambton to the Ontario Land Tribunal. A notice of appeal may not be made by an unincorporated association or group. However, a notice of appeal may be made in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the amendment was adopted, the person or public body made oral submissions

at a public meeting or written submissions to the council or, in the opinion of the Ontario Land Tribunal, there are reasonable grounds to add the person or public body as a party.

WHEN THE DECISION IS FINAL

The decision of the County of Lambton is final if a Notice of Appeal is not received on or before the last day for filing a notice of appeal.

GETTING ADDITIONAL INFORMATION

Information in respect of the Official Plan Amendment and the decision will be made available to the public for inspection at the offices of the Planning and Development Services Department, County of Lambton, 789 Broadway Street, Wyoming, ON N0N 1T0, Tel: (519) 845-0801 between the hours of 8:30 a.m. and 4:30 p.m.

ADDRESS FOR FILING A NOTICE OF APPEAL

County of Lambton
Planning and Development Services Department
P.O. Box 3000
Wyoming, ON N0N 1T0
Tel: (519) 845-0809 ext. 5342

DECISION

With respect to an Official Plan Amendment Subsection 17(34) of the Planning Act

I considered all of the comments that were provided regarding the Official Plan Amendment, the effect of which led me to make an informed decision to approve the Amendment with the noted amendments below.

I hereby approve Amendment No. 5 to the Municipality of Brooke-Alvinston Official Plan adopted via By-Law 41 of 2022, subject to the following amendments:

1. Part B, Section 2 is hereby modified by renumbering policy "2.2.18 **Former waste disposal site – Alvinston**" as policy 2.2.19 due to a numbering duplication.
2. Part B, Section 2 is hereby modified by adding the following new policy 2.2.20:

"2.2.20 Special Residential Policy Area

- 1) Prior to any application for subdivision or consent to create new lots on the lands subject to Official Plan Amendment #5, the applicant must provide, as part of any application the following additional information:
 - a) A report, prepared by the appropriate and qualified professional, showing that the development of residential on the subject lands can meet the appropriate Provincial spacing for sensitive uses (also known as the "D6 guidelines"). If this report notes that spacing cannot be achieved, the report is to provide mitigation methods which must form part of any conditions of approval of a subdivision or consent. These mitigation methods may include, but not be limited too buffering and or fencing.
 - b) A report, showing that all requirements of Minimum Distance Separation regulations can be achieved. If this report notes that MDS cannot be achieved, a subdivision or consent may include a condition requiring appropriate variances be obtained prior to final approval.
3. Schedule A of Amendment No. 5 is hereby modified by changing the land use designation on the lands on the attached copy of the said Schedule "A" from "Mixed Commercial/Industrial" to "Special Residential Policy Area".

Dated at the Town of Plympton-Wyoming, in the County of Lambton, this 25th day of October, 2022.



Kenneth Melanson, BA, RPP, MCIP
 Manager of Planning & Development Services
 Infrastructure and Development Services Division
 County of Lambton
 (Authority Granted by By-law 38 of 2002)

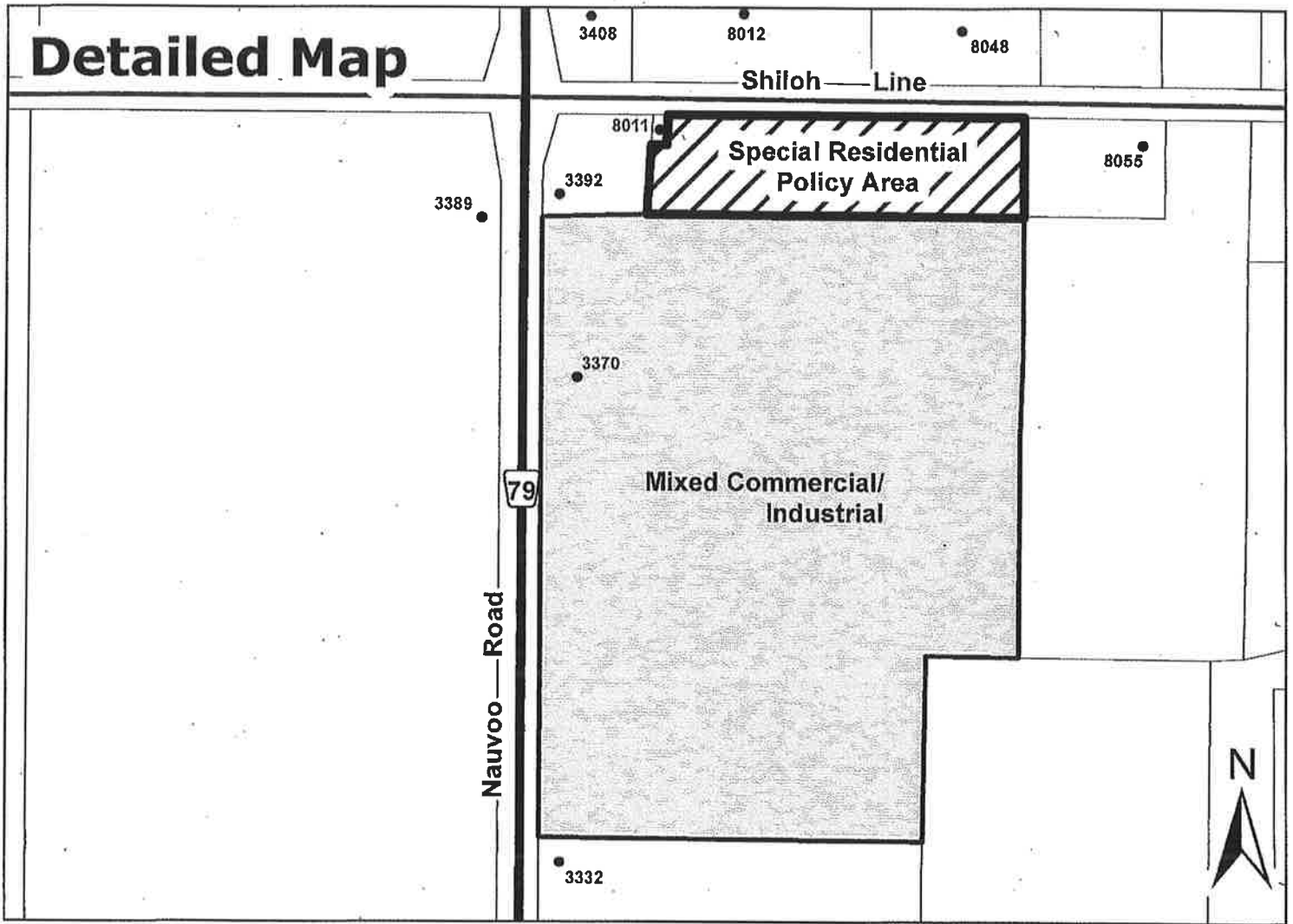
List of those to be notified of the decision:

Janet Denkers, Clerk-Administrator
 Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, ON N0N 1A0
 (sent via e-mail:
jdenkers@brookealvinston.com)

Stephanie Bergman
 Municipal Services Office - West
 Ministry of Municipal Affairs
 2nd Floor, 659 Exeter Road
 London, ON N6E 1L3
 (sent via e-mail:
stephanie.bergman@ontario.ca)

Kevin Tizzard A/F Marilyn Dolbear
 7938 Railroad Line
 Alvinston ON N0N 1A0

**Municipality of Brooke-Alvinston
Amended Schedule "A" Land Use Plan**



Lands subject to OPA # 5

APPLICANT: Kevin Tizzard (Owner: Marilyn Dolbear)

LOCATION: Part Lot 19, Concession 6
3370 Nauvoo Road, Alvinston, Brooke-Alvinston.

FILE: OPA # 5



October 28, 2022

Janet Denkers
Clerk-Administrator
Municipality of Brooke-Alvinston
jdenkers@brookealvinston.com

Dear Ms. Denkers:

We are writing to inform you about a recent change to the Ontario Wildlife Damage Compensation Program (OWDCP), funded under the federal-provincial Canadian Agricultural Partnership (CAP) agricultural policy framework.

As you know, currently producers who have submitted five applications to the OWDCP in a calendar year are required to submit a Reasonable Care Plan (RCP) before further claims will be assessed. These plans require producers to identify all implemented and planned investments, services retained, and farm management practices they have employed, in order to mitigate predation on their farm premises.

We recognize the need to adjust the RCP threshold of five claim applications to ten, a change that will better support livestock producers in Ontario. This will lower the administrative burden where predation is naturally higher despite reasonable efforts at mitigation. At the same time, it helps ensure that farmers experiencing high levels of predation are reviewing their mitigation activities to inform the development of their RCP.

This change builds on our governments' ongoing efforts to support livestock farmers through the OWDCP. As part of these efforts, in January 2022 we increased the administrative allowance provided to municipalities from \$30 to \$50 to help offset incremental costs of delivering the OWDCP. The allowance recognizes municipalities' key role as delivery partners for the OWDCP and builds on existing municipal responsibilities for the costs associated with investigating dog predation under the *Protection of Livestock and Poultry from Dogs Act*.

.../2

- 2 -

We look forward to continuing to work with our partners and stakeholders to help meet the needs of Ontario's livestock industry.

Updated program guidelines are available [here](#). Should you have any questions, please contact 1-877-424-1300 or wildlife.damage@ontario.ca.



Marie-Claude Bibeau
Federal Minister of Agriculture
and Agri-Food Canada



Lisa M. Thompson
Ontario Minister of Agriculture, Food
and Rural Affairs

Enbridge Gas Inc. has applied to raise its natural gas rates effective April 1, 2023, to recover costs associated with the *Greenhouse Gas Pollution Pricing Act* and the *Ontario Emissions Performance Standards*, and to recertain related account balances and other changes.

Learn more. Have your say.

Enbridge Gas Inc. has applied to the Ontario Energy Board for approval to increase its rates effective April 1, 2023, to recover the costs associated with meeting its obligations under the *Greenhouse Gas Pollution Pricing Act* and the regulations under the *Ontario Emissions Performance Standards*. Enbridge Gas Inc. has also applied to recover from customers the balances in the related deferral and variance accounts and to establish a common Facility Carbon Charge for all customers, effective January 1, 2024.

The federal government's *Greenhouse Gas Pollution Pricing Act* establishes a carbon pricing program under which a natural gas utility in Ontario, such as Enbridge Gas Inc., is required to pay a carbon charge to the federal government for emissions from the natural gas that it delivers to its customers, and for excess emissions from the operation of Enbridge Gas Inc.'s natural gas distribution system. The federal carbon charge came into effect on April 1, 2019, increased on April 1, 2020, April 1, 2021, and on April 1, 2022, and will increase again on April 1, 2023.

The Ontario Emissions Performance Standards program is the Ontario government's carbon pricing system for industrial emitters that will come into effect on January 1, 2022, and replaces the federal government's Output-Based Pricing System in Ontario.

Enbridge Gas Inc. says that if its application is approved as filed, it will have the following bill impacts:

- A typical residential customer in the EGD rate zone (former customers of Enbridge Gas Distribution Inc.) will see a bill increase of \$63.59 beginning April 1, 2023. This is composed of a \$62.42 yearly bill increase arising from the 2023 carbon charges, plus a one-time charge of \$1.17, to recover the balances in the related deferral and variance accounts.
- A typical residential customer in the Union South rate zone (former customers of Union Gas Limited), will see a bill increase of \$57.66 beginning April 1, 2023. This is composed of a \$57.24 yearly bill increase from the 2023 carbon charges, plus a one-time charge of \$0.42, to recover the balances in the related deferral and variance accounts.
- A typical residential customer in the Union North rate zone (former customers of Union Gas Limited), will see a bill increase of \$57.77 beginning April 1, 2023. This is composed of a \$57.24 yearly bill increase from the 2023 carbon charges, plus a one-time charge of \$0.53, to recover the balances in the related deferral and variance accounts.

Other customers, including businesses, may be affected.

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Enbridge Gas Inc. (Enbridge Gas). During the hearing, which can be an oral or written hearing, we will question Enbridge Gas's application. We will also hear questions and comments from individuals that have registered to participate (intervenor(s)) in the OEB's hearing.

The OEB is an independent and impartial public body that makes decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy system that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review Enbridge Gas's application on the OEB's website now
- You can file a letter with your comments, which will be considered during the hearing
- You can become an intervenor. As an intervenor, you can ask questions about Enbridge Gas's application and make arguments on whether the OEB should approve Enbridge Gas's request. Apply by **November 8, 2022**. If you do not apply, the OEB will go ahead without you and you will not receive further notice of the proceeding
- At the end of the process, you can review the OEB's decision and its reasons on our website

LEARN MORE

Our file number for this case is **EB-2022-0194**. To learn more about this hearing, find instructions on how to file a letter with your comments or become an intervenor, or to access any document related to this case, please enter the file number **EB-2022-0194** on our website: www.oeb.ca/participate. You can also contact the Public Information Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas has applied for a written hearing. The OEB will decide at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can ask the OEB to explain why by **November 8, 2022**.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB will publish it. However, your personal telephone number, home address and email address will be removed. If you are a intervenor, your information will remain public. If you apply to become an intervenor, all information will be public.

This rate hearing will be held under section 36 of the *Ontario Energy Board Act, 1998*, S.O. 1998, c.15 Schedule 1.



**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2022-4624

October 25, 2022

Good afternoon,

On October 25, 2022, our government released More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023 that proposes bold and transformative action to get 1.5 million homes built over the next 10 years.

Details about the range of measures in our plan can be found in the news release here.

The More Homes Built Faster Plan proposes policies and tools that reflect recommendations from the Housing Affordability Task Force Report and builds on More Homes, More Choice and the More Homes for Everyone Plan. Our plan also draws on many elements from AMO's 2022 A Blueprint for Action: An Integrated Approach to Address the Ontario Housing Crisis and ROMA's 2022 Task Force Report on Attainable Housing and Purpose-Built Rentals. These changes are providing a solid foundation to address Ontario's housing supply crisis over the long term and will be supplemented by continued action in the future.

Our government has also introduced the More Homes Built Faster Act, 2022, and is seeking feedback on the changes proposed under the legislation and associated regulations. Additionally, various housing and land use policy reviews – including a housing-focused policy review of A Place to Grow and the Provincial Policy Statement, with a theme of supporting rural and northern housing – are being undertaken to identify and remove barriers to getting more homes built. These and other related consultations can be found through the Environmental Registry of Ontario and the Ontario Regulatory Registry.

We encourage you share this information with senior staff in the municipality and to inform the newly elected head of council and council members. Our government is building a strong foundation for action that will continue to ensure Ontario is a prosperous and growing province – and the best place in the world to call home. We look forward to continued collaboration with our municipal partners to get more homes built faster.

Sincerely,

Steve Clark
Minister

- c. The Honourable Michael Parsa, Associate Minister of Housing
- Kate Manson-Smith, Deputy Minister
- Ryan Amato, Chief of Staff, Minister's Office
- Joshua Paul, Assistant Deputy Minister, Housing Division
- Municipal Chief Administrative Officers

YOU ARE INVITED TO OUR

GRAND RE-OPENING
OF THE

*Lambton Shared
Services Centre*

WEDNESDAY

NOVEMBER 23, 2022

1:00 P.M.

Remarks and Ribbon cutting at 1:15 p.m.
Tours and refreshments available from
1:30 p.m. - 3:00 p.m.

162 Lochiel Street
Sarnia, ON

Community Lunch

Free

November 30th

Guthrie Presbyterian Church

11:30 – 1:00



You're Invited to
A Retirement Celebration For

RON VAN HORNE

Drop in to enjoy some light refreshments to celebrate Ron's
dedication to the County of Lambton for over 30 years.

December 14, 2022 | 1:00 PM to 4:00 PM
Remarks at 1:30 PM

Council Chambers: 789 Broadway St., Wyoming

RSVP appreciated by December 2, 2022 to
carley.siddall@county-lambton.on.ca



Darlene Paolucci

From: Janet Denkers
Sent: November 18, 2022 1:26 PM
To: Darlene Paolucci
Subject: FW: Extension of Hours for Ontario Liquor Sales Licensees During FIFA World Cup Qatar 2022/Prolongation des heures ...

Janet Denkers, BA, Dipl. M.M.
 Clerk-Administrator
 Municipality of Brooke-Alvinston
 3236 River Street, P.O. Box 28
 Alvinston, ON N0N 1A0
 Telephone: 519-898-2173
www.brookealvinston.com

From: do-not-reply <do-not-reply@agco.ca>
Sent: Friday, November 18, 2022 12:15 PM
To: Janet Denkers <jdenkers@brookealvinston.com>
Subject: Extension of Hours for Ontario Liquor Sales Licensees During FIFA World Cup Qatar 2022/Prolongation des heures ...



AGCO

Alcohol and Gaming
 Commission of Ontario

**Alcohol and Gaming
 Commission of Ontario**
 90 Sheppard Avenue East
 Suite 200
 Toronto ON M2N 0A4

November 18, 2022
 (La version française suit la version anglaise)

Extension of Hours for Ontario Liquor Sales Licensees During FIFA World Cup Qatar 2022

In recognition of the international significance of the FIFA World Cup Qatar 2022 (FIFA World Cup 2022), the Registrar of the Alcohol and Gaming Commission of Ontario (AGCO) will permit liquor sales licensees to extend their hours of sales and service to begin at 7:00 a.m. for the duration of the tournament (November 20 - December 18, 2022), provided that their local municipalities have not objected. The closing service time of 2:00 a.m. will remain unchanged.

The extension of hours does not apply to a by-the-glass endorsement on a Manufacturer's Licence and so regular hours of 9:00 a.m. to midnight remain unchanged for that type of licence.

For more information, please refer to:

- Notice of Extension of Hours for FIFA World Cup 2022
- Questions and Answers: Extension of Hours for FIFA World Cup 2022

Municipal Option to Object to Extension of Hours

A municipality may indicate to the AGCO that it objects to the extension of hours for the FIFA World Cup 2022. To indicate an objection, a Municipal Resolution or letter from the City Clerk may be submitted to the Registrar by sending an email to municipal@agco.ca. Any such objections will be respected and the usual hours of sale and service will remain 9:00 a.m. to 2:00 a.m. in those municipalities.

A list of municipalities in which the extension does not apply will be listed on the AGCO's website. Please check to ensure that if you intend to extend your hours, your municipality is not listed on the AGCO's website.

Public Health Reminder

Ontarians are reminded to take steps to protect themselves, their families and their communities from COVID-19 and other respiratory illnesses by following Ontario public health measures and advice.



CAJO

Commission des alcools
et des jeux de l'Ontario

18 novembre 2021

Prolongation des heures d'ouverture pour les titulaires de permis de vente d'alcool en Ontario pendant la Coupe du monde de la FIFA, Qatar 2022

En reconnaissance de l'importance internationale de la Coupe du monde de la FIFA Qatar 2022, le registrateur de la Commission des alcools et des jeux de l'Ontario (CAJO) permettra aux titulaires de permis de vente d'alcool de prolonger leurs heures de vente et de service pour qu'elles commencent à 7 h pendant la durée du tournoi (du 20 novembre au 18 décembre 2022), à condition que leurs municipalités locales ne s'y opposent pas. L'heure de fermeture du service, fixée à 2 h, restera inchangée.

La prolongation des heures ne s'applique pas à l'avenant « vente au verre » sur un permis de fabricant et les heures normales de 9 h à minuit restent donc inchangées pour ce type de permis.

Pour plus d'informations, veuillez vous référer à:

Township of Brooke Alvinston

Lambton Farm Safety request for support Nov.15/22

Lambton Farm Safety is a volunteer organization in the county that strives to spread knowledge of how to keep farms, workplaces, and homes safer. Although covid has affected us the last couple of years we still were able to help sponsor virtual meetings on mental health and have a virtual safety week for families where they could watch presentations on different safety topics and then prepare posters of what they learned.

In 22 we were able to return to an in person Progressive Ag safety day in Thedford with 45 families including 117 children rotating through 10 stations with different safety messages. We also cosponsored a live meeting on mental health with a local counsellor and held a showing of the movie Silo dealing with Grain safety. An anonymous donor gave us some funding to develop 7 short videos dealing with grain safety, being seen at night, hitching techniques, distracted driving and pedestrians, pto safety, and blind spots. These were shown at all the local fall fairs and used in Ag in the Classroom presentations.

Funding for our activities is mostly through donations from Lambton municipalities and local businesses and residents. Although you did not give us a donation this year in the past your municipality has given us \$200 per year. We ask that you please consider us in your 2023 budget

Respectfully yours,

George Dickenson Lambton Farm Safety Chairman



THE ROYAL CANADIAN LEGION, BR. 249
Box 223, 3237 River St.
ALVINSTON, Ont.
N0N 1A0
(519)898-2100



Every year, from the last Friday in October to November 11th, tens of millions of Canadians wear a poppy as a visual pledge to honour Canada's Veterans and remember those who sacrificed for the freedom that we enjoy today. 2021 marks the 100th anniversary of the Remembrance Poppy in Canada. Madame Anna Guérin from France, inspired by John McCrae's "In Flanders Fields", had an idea: to adopt the distribution of the Poppy on Armistice Day as a way to raise money for Veterans' needs and to remember those who had given their lives during the First World War. The Poppy was adopted by the Great War Veterans Association as the Flower of Remembrance in July 1921.

While today the Poppy is distributed freely to all who wish to wear one, the Legion gratefully accepts donations to the Poppy Fund. The Poppy Campaign remains a local initiative, conducted by Legion Branches across the country. Donations collected during the Campaign are held in Trust at the Branch level to directly support Veterans and their families and to ensure that Canadians 'never forget'.

Through your donations the Legion can provide financial assistance and support to Veterans, including the Canadian Armed Forces and the RCMP, and their families. Some examples of what Poppy Funds contribute to are:

- Food, heating costs, clothing, prescription medication, medical appliances and equipment, essential home repairs and emergency shelter or assistance for Veterans and their families
- Educational Bursaries for the children, grandchildren, and great-grandchildren of Veterans
- Support of Cadet Units
- Supporting care facilities such as Parkwood Hospital in London
- Comforts for Veterans and their surviving spouses who are hospitalized
- Funding for Veteran Transition Programs for training, education and support needs of Veterans and their families.
- Promotion and administration of Remembrance activities such as the Legion sponsored Remembrance Day Youth Education Literary and Poster Contest.

Donations to the Poppy Fund are not used in the general running and maintenance of the Legion. However, funds generated by Legion events & activities also contribute to the programs mentioned above as well as provide much needed support and assistance to Veterans and their families. Covid-19 has brought many challenges. The Branch continued to deal with shutdowns and reduced capacity restrictions which significantly limited the fundraising opportunities that we were reliant on and have left us short of our goals.

We need your financial support; please consider donating to help us achieve a successful Poppy Campaign this year.

Cash or cheques, made payable to **The Royal Canadian Legion, Br. 249, Poppy Fund**, can be dropped off at the Branch or mailed to the above address. E-transfer to alvinstonlegion@outlook.com – note poppy donation.

You will be able to obtain a Poppy from the boxes that will be at local businesses beginning on Friday October 28th.

There will be a service at the cenotaph with Branch members in attendance. The general public is welcome to attend! The 2022 National Remembrance Day Ceremony at the National War Memorial in Ottawa will be streaming live on Facebook at www.facebook.com/CanadianLegion starting at 10:45am on November 11th and will be covered by the National Canadian news networks.

We thank you in advance for your consideration.

Kim Lee - Poppy Chairman

Jack MacDonald – Branch 249 President

"They served till death! Why not me?"



Legion Hours

Thursday & Friday: open at 4 pm

Saturday: open at 2 pm (unless a tournament, then noon)

We welcome everyone through our doors! Come on in for a visit, a meat raffle, pool league/tournaments, dart league/tournaments, or our other many and varied events.

Better yet..... Why not become a member? We are proud to serve our veteran's and their families.



Meat Raffles: are held on the second and last Saturday of each month @ 3:30 pm. Sometimes these are dedicated to a worthy cause or one of our community/sports groups. Tickets are 5 for \$10 and are good for the whole raffle! We then have a winner take all: that is right, all the money taken in for this draw is given out as a single prize! Tickets: 5 strips of 3

for \$5. Enjoy the antics of President Jack as he runs the raffle in only the way that he can! If you can't make it or are shy to come in due to Covid (or just shy), we would gladly take your money and watch tickets for you! You would be notified if you are a winner in any way

Next meat raffle dates: October 29 (dedicated to Camp Trillium), November 12 (dedicated to the Alvinston Killer Bees Hockey), November 26 (dedicated to the Leave the Streets Behind), December 10 (dedicated to Amped Slo Pitch) and the last one for the year is December 17 (a special one to say thank you to all who support us)

Alvinston Christmas Passport Day: Saturday, November 26: open at 10 am. This is a day for the whole community. The Legion plus other local participants (business, church, etc) will participate with events of their own. At each participating location, your passport will be stamped. At the end of the day, a draw from all stamped passports will take place at the Legion after the meat raffle for a prize. Come out and support all of us!



Catch the Ace: A progressive jackpot until the Ace of Spades is found. It is hiding in one of the envelopes numbered 1—52. Tickets are \$2 each and are on sale when the branch is open. Everyone is welcome to come in and purchase tickets.....

Did you know?

- ⇒ Comrade Doug Waller, of Lambton Meats, raised \$6,500 since the start of his campaign for "Leave the Streets Behind" in 2019. Every June \$1 from every sale goes to this campaign. This program helps get homeless vets off the street.
- ⇒ District A Fall Convention received over \$200,000 from it's branches, overwhelmingly from Branch Poppy Funds, to help Veteran's, their families, and other approved veteran program's



No One Stands Alone

A Non-Profit in Support of Mental Health

519-504-NOSA (6672)

info@noonestandsalone.ca

Greetings!

Now in our second year, 2022 has been a big year for us at No One Stands Alone! We are now registered as a non-profit and look forward to continuing to serve our communities by providing our mental health resource guides in easy-to-access locations all over Lambton and Chatham-Kent Counties.

A Quick Recap of 2022 to Date

- We have doubled our awareness in both Lambton and Chatham-Kent by adding more locations for our booklets
- Provided more booklets to first responders and libraries by successful fundraising via our charity golf tournament
- Were able to supply thousands of copies due to the support of local Kiwanis Clubs, Lions Clubs, Optimist Clubs and the Local 700 Ironworkers in municipalities where funding was provided
- Supplied multiple businesses with copies that needed support after losing an employee to suicide
- Added new resources to our booklets – veterans' resources, Mike Weir Foundation
- Provided booklets to high school students at the Sarnia Wellness Fair and Girls and Boys Club
- Were able to provide 10 more high school students with community hours by having them be involved in placing booklets

We are so grateful and humbled by the support we have received in both counties from our wonderful Gold Level, Silver Level, Bronze Level and Community Builder Sponsors from last year, and the new ones who have joined with us in 2022, without whom we would not be able to do what we do. The need is still high for mental health resources in many communities. While we do our best to get the most out of every dollar received, our production costs have increased considerably due to the higher raw material costs for printing booklets.

The people in our communities are hungry for this resource, as shown by the number of copies printed and more being requested. It is our sincere hope that you will consider us in your budget this year, as a new or returning sponsor, to help support our goals and create new opportunities to connect people with the mental health professionals they need.

Thank you,

Debb Pitel

CEO of No One Stands Alone

www.noonestandsalone.ca



TOWNSHIP OF WARWICK

"A Community in Action"

5280 Nauvoo Road | P.O. Box 10 | Watford, ON N0M 2S0

Township Office: (226) 848-3926
 Watford Arena: (519) 876-2808
 Website: www.warwicktownship.ca

Works Department: (519) 849-3923
 Fax: (226) 848-6136
 E-mail: info@warwicktownship.ca

BY E-MAIL ONLY

November 16, 2022

Tracy Robinson, CN Rail President and CEO
 Montreal (Headquarters)
 935 de La Gauchetière Street West
 Montreal, Quebec, Canada
 H3B 2M9

Dear Tracy Robinson:

Re: CN Railway Contribution Requirements under the *Drainage Act* and Impacts on Municipal Drain Infrastructure in Ontario

At the October 17, 2022, regular Council meeting Warwick Township Council discussed the continuing impacts of CN's decision not to participate in funding municipal drains in Ontario, as per the *Drainage Act*, and the negative consequences on our community and others in the Province and approved the following resolution to be circulated to CN and related partners:

WHEREAS municipal drains are considered critical rural infrastructure that support food production, food security, the environment and economic sustainability in rural Ontario;

AND WHEREAS the creation, maintenance and contribution requirements towards municipal drain infrastructure are governed by the *Drainage Act*;

AND WHEREAS an official from CN Rail has formally communicated to the Township of Warwick that "CN's decision is that it is a federally regulated entity under CTA guidelines, as such, are not governed by provincial regulations";

AND WHEREAS the implication that any public utility could become exempt from the financial requirements invalidates the underlying principle that all benefitting from municipal drain projects are required to contribute financially, including all public utilities;

AND WHEREAS there are currently at least fifty-five municipal drainage projects in Ontario being impacted by CN's actions and refusal to contribute as per the Drainage Act;

AND WHEREAS the Township of Warwick and many rural municipalities have expressed concerns over this CN Rail position to the Ministry of Agriculture and Rural Affairs consistently over at least the past four years;

AND WHEREAS the Township of Warwick and other rural municipalities met with Minister Thompson at the Association of Municipalities in Ontario (AMO) on this issue and Minister Thompson has confirmed it remains the Provincial government's position that the Drainage Act does apply to all federally regulated railways;

NOW THEREFORE the Council of the Township of Warwick hereby declares as follows:

THAT Ontario's Drainage Act is an important piece of legislation used to meet the drainage needs of a variety of stakeholders, including agricultural businesses and ultimately food production, thereby supporting families, neighbours, and thriving communities;

AND THAT CN Rail be called upon to act as a partner to municipalities and agriculture in Ontario and reconsider its position that the Drainage Act does not apply to it as a public entity;

AND THAT CN Rail contribute to all municipal drains in Ontario, as per section 26 of the Drainage Act, and work to expedite its response timelines to the fifty-five projects currently on hold in Ontario so that the projects impacting the agriculture sector can proceed and be dealt with in a timely manner after years of delay caused directly by CN Rail;

AND THAT a copy of this resolution be circulated to Minister of Agriculture Food and Rural Affairs Lisa Thompson, local MPP Monte McNaughton, Minister of Agriculture and Agri-Food Marie-Claude Bibeau, CN Manager Public Affairs, Ontario & Atlantic Canada Daniel Salvatore, the President and CEO of CN Rail Tracy Robinson, Director of Government Relations Railway Association of Canada Gregory Kolz and to all municipalities in Ontario for their support.

- Carried.

Warwick Township Council looks forward to a timely response from CN in the hopes that this issue impacting rural Ontario can be resolved.

Sincerely,



Amanda Gubbels
CAO/Clerk
Township of Warwick

Cc:

Lisa Thompson, Minister of Agriculture Food and Rural Affairs,
Monte McNaughton, MPP Lambton-Kent-Middlesex
Marie-Claude Bibeau, Minister of Agriculture and Agri-Food
Daniel Salvatore, CN Manager Public Affairs, Ontario & Atlantic Canada
Cyrus Reporter, CN Vice-President, Public, Government and Regulatory Affairs
Jonathan Abecassis, CN Media Relations & Public Affairs
Gregory Kolz, Director of Government Relations, Railway Association of Canada
All Ontario municipalities



A Watershed Moment – The true cost of rolling back decades of environmental protection in Ontario

November 9, 2022

Reaction from Conservation Authorities to the Proposed Changes to the *Conservation Authorities Act*

On October 25, the Ontario government unveiled [Bill 23](#) and related regulations. Conservation Ontario's top concerns include:

- Proposal to bar municipalities from entering into voluntary agreements with conservation authorities (CAs) for review and comment on development applications such as natural heritage and water resources plan review. This is an important role for many conservation authorities, on behalf of municipalities, across the province.
- A new regulation-making ability has been introduced in the *Conservation Authorities Act* to enable exemptions from natural hazard permits where *Planning Act* approvals are in place in select municipalities. In these cases, the Province proposes to transfer some or all of conservation authority regulatory responsibilities to municipalities.
- Proposal to freeze conservation authority development fees as early as January 1, 2023. Currently conservation authority development fees are based on cost recovery. A freeze on fees will quickly create a deficit.
- Proposal that conservation authorities identify potential conservation lands that could support housing development in the inventory of conservation lands they are required to create.

KEY RECOMMENDATIONS

The proposed changes in Bill 23 will create a number of unintended consequences which roll back 70 years of successful conservation authority watershed management at a time when we need this work more than ever in order to address the growing impacts of climate change.

In order to avoid unintended consequences, Conservation Ontario proposes the following:

1. Allow municipalities to enter into agreements with conservation authorities for review and comment on development applications such as natural heritage and water resources plan review.
2. Development subject to *Planning Act* authorizations should not be exempt from requiring a conservation authority permit and conservation authority regulations should not be delegated to municipalities.
3. The Multi-stakeholder Conservation Authority Working Group needs to continue working with the Province to provide advice and solutions for successful implementation.
4. Conservation authority development fees should not be frozen since they are based on cost recovery.

5. Careful consideration is required when identifying conservation authority lands to support housing development.

UNINTENDED CONSEQUENCES AS A RESULT OF THESE CHANGES

We are concerned that some changes proposed in Bill 23 will:

- place new responsibilities on municipalities for natural hazards and natural resources that may lead to inefficiencies, uncertainties and delays in the development review process;
- weaken the ability of conservation authorities to protect people and property from natural hazards; and
- reduce critical, natural infrastructure like wetlands and greenspaces that reduce flooding and protect waters in our lakes and rivers.

The proposed changes will not achieve the objectives that the government is looking for in order to quickly address the housing crisis. More likely, they will create additional delays and increased costs.

Municipalities have successfully relied on the benefits of long-standing conservation authority local watershed science to guide decision-making. The proposed changes to delegate CA regulatory responsibility to individual municipalities are contrary to the core mandate of conservation authorities and may put additional people - and their homes - at more risk. The ability of conservation authorities to regulate development in all hazardous areas is critical for successful emergency preparedness and to prevent the worst outcomes.

Key Deadlines: Conservation authorities and others are able to comment on these proposed changes in two ways:

- a) Appear before, or make a submission to the Standing Committee reviewing Bill 23. Submissions are due by 7:00 PM on November 17, 2022. Instructions for participating in the Standing Committee by making submission: <https://www.ola.org/en/get-involved/participate-committees>. Conservation Ontario's submission can be found here: https://conservationontario.ca/fileadmin/pdf/policy-priorities_section/CA_Act_2022/Bill_23_Standing_Committee_Submission_Conservation_Ontario_Angela_Coleman_FINAL.pdf
- b) Submissions can also be made to the [Environmental Registry of Ontario](#) posting. The deadline is November 24. To submit a comment: <https://ero.ontario.ca/notice/019-6196>

DETAILS ON PRIORITY POSITIONING FOR CONSERVATION AUTHORITIES

1. Allow municipalities to enter into agreements with conservation authorities for review and comment on development applications such as natural heritage and water resources plan review.
 - Many municipalities choose to contract a conservation authority to undertake certain aspects of plan review services due to the efficiency that it brings to their review.
 - Conservation authorities are not a barrier to growth; timely reviews are provided and service enhancements and improvements continued throughout the CA Act review dialogue.

- Conservation authorities have developed and are implementing a streamlined approach to plan review and approvals. In 2021, 91% of all permits issued by high growth CAs met provincial timelines. A total of 93% of all permits issued by non-high growth CAs met provincial timelines. In 2022, conservation authorities also identified the need to include performance standards in voluntary agreements between CAs and municipalities for plan review advisory services. These performance standards were to ensure that recently legislated municipal timelines would be delivered upon.
- Using conservation authority long-standing watershed technical knowledge provides context for science-based decision making and offers value for money as well as certainty and predictability in the development review process.
- Development plan reviewing and commenting advice provided by conservation authorities enables the connections to be made between flood control, wetlands and other green infrastructure or natural cover, thus ensuring safe development.
- Prohibiting CAs from undertaking this work will lead to longer and more costly application review processes and will not contribute to the Province's goal of "more homes built faster".
- From 2021-2022, the Ministry of Environment, Conservation and Parks led a multi-stakeholder Conservation Authority Working Group (CAWG) to guide the implementation of earlier legislative changes to conservation authority business. This group included representatives from conservation authorities, municipalities, development sector and agriculture.
- Stemming from the work of the CAWG, specific regulations were developed for municipalities to enter into voluntary Memorandums of Agreement (MOUs) with conservation authorities for a wide variety of work. The new legislative proposals create a significant change in direction to these regulations.
- Specifically, conservation authorities **will not** be able to perform a review and commenting role on development applications as a 'municipal' or 'other' program or service for prescribed Acts. The Acts, proposed to be prescribed in the regulation include:
 - *The Aggregate Resources Act*
 - *The Condominium Act*
 - *The Drainage Act*
 - *The Endangered Species Act*
 - *The Environmental Assessment Act*
 - *The Environmental Protection Act*
 - *The Niagara Escarpment Planning and Development Act*
 - *The Ontario Heritage Act*
 - *The Ontario Water Resources Act*
 - *The Planning Act*

These services include natural heritage systems management programs and policies that have exceptionally consequential impacts on conservation authorities' ability to achieve their core mandates including the protection of people and property from flood hazards as well as sources of drinking water.

- Development subject to *Planning Act* authorizations should not be exempt from requiring a conservation authority permit and conservation authority regulations should not be

delegated to municipalities. The ability of conservation authorities to regulate development in all hazardous areas is critical for successful emergency preparedness and to prevent the worst outcomes.

- The planning process is insufficient to ensure natural hazard concerns are addressed through design and construction. This places additional responsibility, and liability, on municipalities.
- Over the last two years, the province has worked to clarify the CAs' mandate and responsibilities ensuring their focus on protecting people and property from natural hazards such as flooding and erosion.
- This exemption is contrary to the core mandate of conservation authorities and may put additional people - and their homes at risk.
- Natural hazard permitting is essential to ensuring safe communities and is a key tool used to prevent and reduce the risks of flooding and erosion. Conservation authorities were given these responsibilities following Hurricane Hazel when 81 people were killed by flooding and erosion conditions.
- The proposed changes could create a two-tier approach to the protection of people and property. Not using a watershed approach to reviewing new development ultimately puts residents of upstream and/or downstream municipalities at risk. Natural hazards need to be considered both at site-specific and watershed levels to ensure public safety.

3. The Multi-stakeholder Conservation Authority Working Group needs to continue working with the Province to implement changes.

- The work of the multi-stakeholder Conservation Authority Working Group established in January 2021 to guide the province's implementation of previous changes to the *Conservation Authorities Act* is not complete.
- The Province needs to re-establish the multi-stakeholder Working Group.

4. Development needs to pay for development. Putting a freeze on CA development fees will create larger issues in the future.

- Conservation authority plan review and permitting fees are based on cost recovery and currently there is no mechanism being proposed to make up for the accumulating shortfall in the future.
- Not enabling cost recovery means that the municipal taxpayer will have to subsidize development.

5. Careful consideration is required when identifying CA lands to support housing development.

- Conservation authority lands protect against flooding and erosion, contribute to public well-being as well as protect important sources of drinking water and biodiversity. They also contribute to climate change adaptation measures by capturing emissions, cooling temperatures and protecting water quality.
- CA lands are often acquired through a wide variety of means, some of which result after complex negotiations with private or other public funders or donors.

- Regardless of the source of funding for the lands, clear policies are needed to protect these locally significant conservation lands and land use should only be considered for housing in exceptional circumstances.
- Special considerations related to zoning, natural heritage, integration of provincial and municipal owned land or publicly accessible lands and trails are also included. Process improvements are proposed to enable CAs to sever and dispose of land that does not meet their requirements for ownership.

For More Information:

Angela Coleman, General Manager, Conservation Ontario

acoleman@conservationontario.ca; | 289-763-4807

Jane Lewington, Manager, Marketing & Communications, Conservation Ontario

jlewington@conservationontario.ca | 905-717-0301

The Honourable Doug Ford
 Premier of Ontario
 Legislative Building, Queen's Park,
 Toronto ON M7A 1A1
premier@ontario.ca

November 14, 2022

RE: PROPOSED CHANGES IN BILL 23 REGARDING CONSERVATION AUTHORITIES

Dear Premier Ford;

Conservation Authorities (CAs) want to do their part to help the Province meet its goal of building 1.5 million homes in Ontario over the next ten years.

We are concerned some changes proposed in the *More Homes Built Faster Act* will:

- Place new responsibilities on municipalities related to natural hazards and natural resources that may lead to inefficiencies, uncertainties, and delays in the development review process;
- Weaken the ability of conservation authorities to continue protecting people and property from natural hazards; and,
- Reduce critical, natural, infrastructure like wetlands that reduce flooding and protect waters in our lakes and rivers.

To avoid unintended consequences, we recommend:

1. Allowing Municipalities to continue voluntary agreements for review and commenting with Conservation Authorities; this means removal of the clauses in Bill 23 that prevent this from occurring.

The current model enables Municipalities to use existing expertise within Conservation Authorities to fulfill responsibilities for natural heritage and water resources, while saving time and money for applicants.
2. Development subject to *Planning Act* authorizations should not be exempt from Conservation Authority permits, and CA regulations should not be delegated to municipalities. This approach could result in building permits issued in error and other unintended results. The watershed, not municipal boundaries, should continue be the scale used to assess natural hazards.
3. The multi-stakeholder Conservation Authority Working Group should continue working with the Province to provide solutions for shared goals and objectives.

4. Conservation Authority development fees should not be frozen since they are based on cost recovery.

Conservation Authorities work with local Municipalities to reduce barriers to development and streamline processes for the best possible service to all. We are: modernizing policies and procedures; streamlining approvals; reducing timelines and red tape; promoting pre-consultation; and reporting on service standards.

For example, in 2021, 91% of the permits issued by high growth conservation authorities were within provincial timelines. A total of 93% of permits issued by non-high growth CAs were within provincial timelines.

Municipalities rely on the benefits of long-standing conservation authority partnerships. In our view, the proposed changes undermine the core mandate of Conservation Authorities and may put people – and their homes – at risk.

We request Schedule 2 of Bill 23 and changes to the *Conservation Authorities Act* that: limit the ability of Municipalities to enter into review and commenting agreements with Conservation Authorities; and that delegate Conservation Authority regulations to Municipalities be removed.

Sincerely,



St. Clair Region Conservation Authority General Manager, Ken Phillips



St. Clair Region Conservation Authority Chair, Mike Stark
Former Council Member, Representing the City of Sarnia



St. Clair Region Conservation Authority Vice-Chair, Pat Brown
Council Member, Representing St. Clair Township



St. Clair Region Conservation Authority Board Member, Al Broad
Mayor of Dawn-Euphemia



St. Clair Region Conservation Authority Board Member, Diane Brewer
Reeve of Newbury

cc:

The Honourable Steve Clark, Minister of Municipal Affairs and Housing

The Honourable Graydon Smith, Minister of Natural Resources and Forestry

The Honourable David Piccini, Minister of Environment Parks and Conservation

The Honourable Bob Bailey, MPP, Sarnia-Lambton

The Honourable Monte McNaughton, Minister of Labour, Immigration, Training
& Skills Development, MPP, Lambton-Kent-Middlesex

Petition for Drainage Works by Owners Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the Drainage Act. It is not to be used to request the improvement or modification of an existing drainage works under the Drainage Act.

To: The Council of the Corporation of the Municipality of Brooke-Arvinston

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

In accordance with section 9(2) of the Drainage Act, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the Drainage Act for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the Drainage Act, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name)	(First Name)	Tel
Gilroy	James	
Address		
Road/Street Number	Road/Street Name	
7613	Rockby Line	

Location of Project	Concession	Municipality	Former Municipality (if applicable)
Lot 16	C	Brooke	

What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
- ☐ Construction of new tile drain
- ☐ Deepening or widening of existing watercourse (not currently a municipal drain)
- ☐ Enclosure of existing watercourse (not currently a municipal drain)
- ☒ Other (provide description ▼)

Name of watercourse (if known)	Estimated length of project
get tile map corrected on Mcneil Douglas drain one branch not showing on tile map	

General description of soils in the area

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only
- ☐ Surface water drainage only
- ☐ Both

Petition filed this 4 day of November, 20 22

Name of Clerk (Last, first name)	Signature
Denkers, Janet	J Denkers

Property Owners Signing The Petition

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description	
Ward or Geographic Township		Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☒ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

Position Title

I have the authority to bind the Corporation.
Date (yyyy/mm/dd)

Number

Property Description

Ward or Geographic Township

Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

Position Title

I have the authority to bind the Corporation.
Date (yyyy/mm/dd)

☐ Check here if additional sheets are attached

Clerk Initial

Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D. 17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Delegated Approval of the plow truck chassis
Meeting: Council - 24 Nov 2022
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the report on the approval of the plow truck chassis be received and filed.

Background:

At the October 27th session of Council, the quote received from the Public Works Manager for a plow truck chassis was delegated to the Clerk Administrator for approval as Council was in a lame duck position following the election. As per By-law 14 of 2018, the Clerk Administrator is delegated the approval authority and shall report on the decision following the new Council appointment.

The tenders received were:

Freightliner Cambridge	\$168,000.00 ea + taxes
Freightliner London	\$167,500.00 ea + taxes
Freightliner Sarnia	\$168,900.00 ea + taxes

The budgeted amount in the 2022 budget for the chassis was \$130,000.

Comments:

The truck to be replaced is a 2007 Sterling tandem plow truck with 4400hrs on it. The 2007 is showing steel and equipment fatigue caused by the stress from snow plowing and was presented and approved for in the 2022 budget. The current lead times for chassis, due to the pandemic is the 3rd or 4th quarter 2023, if ordered now.

The replacement was approved for in the 2022 budget

There are only a few select trucks that we can chose from because of the adaptability of the snow equipment. The Freightliner was recommended over the Western Star for adaptability.

For these reasons, the tender submitted by Freightliner London in the amount of \$167,500 + tax was approved.

Financial Considerations:

The approved price will be placed in the 2023 budget.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accounts Payable Listing - October 2022
Meeting: Council - 24 Nov 2022
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council receive and file the Accounts Payable Listing for October 2022.

Background:

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

ATTACHMENTS:

[Posted Accounts Payable List -October 2022](#)

2022.08.26 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

11-18-22

11:51AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
ASSETS & LIABILITIES					
01-0000-0020	003481 SANDRA ALBLAS	OCT2022 REFUND ON HALL RENTAL	10-27-22	10-27-22	26.41
01-0000-0498	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	OCT2022 SUNLIFE BENEFITS	10-03-22	10-03-22	3.82
01-0000-0629	003077 ARLENE FLEISCHHAUER	OCT2022 RENTAL DEPOSIT REFUND	10-07-22	10-07-22	75.00
01-0000-2291	002708 RECEIVER GENERAL-DEDUCTIONS	SEPT2022 DDEDUCTIONS	10-05-22	10-05-22	16,858.61
01-0000-2292	000090 WORKERS SAFETY & INSURANCE BOARD	SEPT2022 WSIB PREMIUM	10-05-22	10-05-22	2,927.75
01-0000-2292	000370 MINISTER OF FINANCE -EHT	SEPT2022 EMPLOYER HEALTH TAX	10-05-22	10-05-22	1,295.11
Account Total					4,222.86
01-0000-2293	000087 BMO NESBITT BURNS	OCT2022 EMPLOYEE RSP	10-26-22	10-26-22	1,637.64
01-0000-2293	000087 BMO NESBITT BURNS	SEPT2022 EMPLOYEE RSP	10-05-22	10-05-22	1,637.64
Account Total					3,275.28
01-0000-2420	003475 BOB JANSSENS	OCT2022 WATER TOWER KEY REFUND	10-05-22	10-05-22	25.00
01-0000-2420	003476 ROBIN ZAJAC	OCT2022 WATER DEPOSIT REFUND	10-05-22	10-05-22	49.04
Account Total					74.04
01-0000-2426	000018 CLOVER MART	0006 FOOD BANK PURCHASES	10-05-22	10-05-22	168.81
01-0000-2426	000018 CLOVER MART	0007 FOOD BANK PURCHASES	10-13-22	10-13-22	182.04
01-0000-2426	000018 CLOVER MART	0009 FOOD BANK PURCHASES	10-27-22	10-27-22	182.04
01-0000-2426	003452 JEANINE VAN DAMME	10-2022 FOOD BANK PURCHASES	10-27-22	10-27-22	368.46
01-0000-2426	003031 LAMBTON MEAT PRODUCTS / ALEND LTD.	1280 FOOD BANK PURCHASES	10-05-22	10-05-22	180.00
01-0000-2426	003452 JEANINE VAN DAMME	OCT2022 FOOD BANK PURCHASES	10-13-22	10-13-22	361.44
Account Total					1,442.79
Department Total					25,978.81

LICENCES, PERMITS, RENTS

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0050-1435	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	-425.00
Department Total					-425.00
GOVERNANCE					
01-0240-7325	002223 COUNTY OF LAMBTON	36557 OGRA CONFERENCE-MAYOR	10-13-22	10-13-22	1,587.75
Department Total					1,587.75
COUNCIL SUPPORT					
01-0241-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	OCT2022 SUNLIFE BENEFITS	10-03-22	10-03-22	1,093.27
01-0241-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	75.12
01-0241-7350	002572 JANET DENKERS	OCT2022 MILEAGE	10-19-22	10-19-22	33.35
01-0241-7360	002387 TOWN OF PETROLIA	0012513 SHARED ELECTION EXPENSES	10-05-22	10-05-22	200.31
01-0241-7360	002572 JANET DENKERS	ELEC2022 2022 RETURNING OFFICER	10-26-22	10-26-22	130.00
01-0241-7360	003052 CHERYL BEAUGRAND	ELEC2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
01-0241-7360	003353 BETTY MCKELLAR	ELEC2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
01-0241-7360	003441 DUSTIN MCNAUGHTON	ELEC2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
01-0241-7360	000187 NORMA HILLS	OCT2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
01-0241-7360	002686 DARLENE PAOLUCCI	OCT2022 2022 DEPUTY RETURNING OFFICER	10-26-22	10-26-22	130.00
01-0241-7360	002774 MARNIE CUMMING	OCT2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
01-0241-7360	002889 STEPHEN IKERT	OCT2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
01-0241-7360	003159 CHRISTINE BRYANS	OCT2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
01-0241-7360	003160 CHRYSTAL BRESSETTE	OCT2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
01-0241-7360	003164 SHELLEY HOLBROOK	OCT2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
01-0241-7360	003477 MARLENE RECKER	OCT2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
01-0241-7360	003478 CLAIR PALMER	OCT2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0241-7360	003479 PATSY IKERT	OCT2022 2022 ELECTION OFFICIAL PAY	10-26-22	10-26-22	100.00
Account Total					1,660.31
Department Total					2,862.05
CORPORATE MANAGEMENT					
01-0250-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	OCT2022 SUNLIFE BENEFITS	10-03-22	10-03-22	1,490.29
01-0250-7301	000279 BMO BANK OF MONTREAL	0502677-2210 OFFICE SUPPLIES	10-05-22	10-05-22	13.99
01-0250-7301	000165 MANLEY'S BASICS	1128849 OFFICE SUPPLIES	10-24-22	10-24-22	18.19
01-0250-7301	000100 MCNAUGHTON HOME HARDWARE CENTRE	385954 WATER	10-27-22	10-27-22	11.07
01-0250-7301	003052 CHERYL BEAUGRAND	OCT2022 OFFICE SUPPLIES	10-13-22	10-13-22	25.98
01-0250-7301	002572 JANET DENKERS	OCT2022 OFFICE SUPPLIES	10-19-22	10-19-22	19.98
Account Total					89.21
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	61.02
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	153.09
01-0250-7303	003464 FIBERNETICS CORPORATION	590677 PHONE LINES	10-05-22	10-05-22	62.15
Account Total					276.26
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	20176 IT SUPPORT & LICENCING	10-11-22	10-11-22	527.69
01-0250-7310	003264 REDCHAIR	4016 WEBSITE HOSTING	10-07-22	10-07-22	169.50
Account Total					697.19
01-0250-7325	003441 DUSTIN MCNAUGHTON	OCT2022 KEYSTONE MEETING EXPENSES	10-24-22	10-24-22	25.00
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	101265 MATS	10-05-22	10-05-22	38.98
01-0250-7340	000112 NUTECH PEST SERVICES	10856 PEST CONTROL	10-05-22	10-05-22	47.46
Account Total					86.44
01-0250-7341	000132 A-1 SECURITY SYSTEMS	169323 SECURITY SYSTEMS	10-13-22	10-13-22	541.72

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0250-7341	000132 A-1 SECURITY SYSTEMS	169538 ALARM MAINTENANCE	10-27-22	10-27-22	293.12
Account Total					834.84
01-0250-7350	003441 DUSTIN MCNAUGHTON	OCT2022 KEYSTONE MEETING EXPENSES	10-24-22	10-24-22	182.85
01-0250-7405	003353 BETTY MCKELLAR	SEP2022 CLEANING	10-18-22	10-18-22	250.00
Department Total					3,932.08
<u>FIRE STATION - ALVINSTON</u>					
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	59.99
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	60.66
Account Total					120.65
01-0411-7310	002215 KEYSTONE TECHNOLOGIES LTD.	20138 IT SUPPORT	10-07-22	10-07-22	247.19
01-0411-7330	002040 FIRE MARSHAL'S PUBLIC FIRE SAFETY COUN	IN160975 FIRE PREVENTION WEEK SUPPLIES	10-13-22	10-13-22	513.02
01-0411-7340	003364 R & C CLEANING	SEPT-2022 FIREHALL CLEANING	10-13-22	10-13-22	140.00
01-0411-7345	000100 MCNAUGHTON HOME HARDWARE CENTRE	385259 SMALL TOOLS/EQUIPMENT	10-26-22	10-26-22	417.46
01-0411-7345	003177 KOOTENAY MURPHY HOLDINGS LTD - INGEN	8171 FIREPRO SERVICE CONTRACT	10-17-22	10-17-22	2,121.74
01-0411-7345	003232 CANADIAN IPG CORPORATION	CORUN-00510565 EQUIPMENT REPLACEMENT	10-05-22	10-05-22	204.25
Account Total					2,743.45
Department Total					3,764.31
<u>POLICE</u>					
01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD	2323 MONTHLY POLICING	10-05-22	10-05-22	31,838.00
Department Total					31,838.00
<u>PROTECTIVE INSPECTION & CONTROL</u>					
01-0440-7470	002223 COUNTY OF LAMBTON	36619 PROPERTY STANDARDS	10-24-22	10-24-22	3,055.00
01-0440-7470	002223 COUNTY OF LAMBTON	36619 PROPERTY STANDARDS	10-24-22	10-24-22	460.20
Account Total					3,515.20

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0440-7472	003467 J.S.G. ANIMAL REMOVAL	21517 ANIMAL CONTROL CONTRACT	10-07-22	10-07-22	452.00
01-0440-7476	002223 COUNTY OF LAMBTON	36620 PROPERTY STANDARDS	10-24-22	10-24-22	455.00
01-0440-7476	002223 COUNTY OF LAMBTON	36620 PROPERTY STANDARDS	10-24-22	10-24-22	61.80
Account Total					516.80
Department Total					4,484.00
EMERGENCY MEASURES					
01-0450-7301	002223 COUNTY OF LAMBTON	36592 911 SIGNS	10-18-22	10-18-22	106.75
Department Total					106.75
RP - PATCHING COLD/HOT MIX					
01-0501-7301	002866 1123552 ONTARIO INC, O/A BLACK ON TOP	226536 ASPHALT	10-13-22	10-13-22	1,347.83
01-0501-7301	002866 1123552 ONTARIO INC	226550 ASPHALT	10-13-22	10-13-22	1,481.53
01-0501-7301	002866 1123552 ONTARIO INC	226551 ASPHALT	10-13-22	10-13-22	2,856.89
Account Total					5,686.25
01-0501-7401	000115 LLOYD'S PAVING (WYOMING) LIMITED	895-9409 ROKEBY & LASALLE	10-26-22	10-26-22	33,900.00
Department Total					39,586.25
RB/C - CULVERT R & M					
01-0531-7301	003392 ADVANCED DRAINAGE SYSTEMS INC.	474154 CULVERT	10-26-22	10-26-22	4,158.22
01-0531-7301	003392 ADVANCED DRAINAGE SYSTEMS INC.	474155 CULVERTS	10-26-22	10-26-22	2,954.61
Account Total					7,112.83
Department Total					7,112.83
RT&M - LITTER/GARBAGE PICKUP					
01-0549-7401	000066 WASTE MANAGEMENT OF CANADA CORP.	0419192-0676-7 BIN RENTAL	10-27-22	10-27-22	185.64
Department Total					185.64
RT&M - INTERSECTION LIGHTING					
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	4674-1022 HYDRO	10-05-22	10-05-22	21.39
Department Total					21.39

2022.08.26 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

11-18-22

11:51AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
OVERHEAD					
01-0560-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	OCT2022 SUNLIFE BENEFITS	10-03-22	10-03-22	2,090.76
01-0560-7125	000036 VIVIAN UNIFORM RENTAL LTD.	101261 COVERALLS	10-05-22	10-05-22	126.28
01-0560-7125	003457 BRENT BAKER	OCT2022 MEDICAL	10-07-22	10-07-22	152.55
Account Total					278.83
01-0560-7150	002223 COUNTY OF LAMBTON	36648 CHAINSAW TRAINING-CARTER	10-26-22	10-26-22	342.99
01-0560-7303	000279 BMO BANK OF MONTREAL	0502677-2210 JOB ADS	10-05-22	10-05-22	565.00
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	214.19
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	120.27
Account Total					899.46
01-0560-7304	000112 NUTECH PEST SERVICES	10808 PEST CONTROL	10-26-22	10-26-22	47.46
01-0560-7304	003136 NAPA GLENCOE	130-512296 FILTERS, BRAKE CLEAN	10-26-22	10-26-22	43.25
01-0560-7304	000265 KROWN RUST CONTROL SARNIA	180-72994 PENETRATE	10-26-22	10-26-22	77.29
01-0560-7304	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT59867 SPliced HOSE	10-07-22	10-07-22	200.60
Account Total					368.60
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	6362-0922 HYDRO	10-05-22	10-05-22	81.91
01-0560-7310	000131 BEARCOM CANADA CORP	5446171 GPS	10-07-22	10-07-22	274.59
01-0560-7341	000132 A-1 SECURITY SYSTEMS	169540 ALARM MAINTENANCE	10-27-22	10-27-22	227.58
01-0560-7398	000074 MACKENZIE OIL LIMITED	0129080 FUEL	10-13-22	10-13-22	2,423.90
01-0560-7398	000074 MACKENZIE OIL LIMITED	0129081 FUEL	10-13-22	10-13-22	1,855.31
01-0560-7398	000074 MACKENZIE OIL LIMITED	0129362 FUEL	10-13-22	10-13-22	3,801.11

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7398	000074 MACKENZIE OIL LIMITED	808667 FUEL	10-13-22	10-13-22	2,680.82
01-0560-7398	000074 MACKENZIE OIL LIMITED	813902 FUEL	10-13-22	10-13-22	2,211.05
01-0560-7398	000074 MACKENZIE OIL LIMITED	818356 FUEL	10-13-22	10-13-22	2,811.21
Account Total					15,783.40
01-0560-7405	003353 BETTY MCKELLAR	SEP2022 CLEANING	10-18-22	10-18-22	250.00
Department Total					20,598.12
06 STERLING PSD					
01-0601-7372	003136 NAPA GLENCOE	130-512296 FILTERS, BRAKE CLEAN	10-26-22	10-26-22	43.89
Department Total					43.89
18 WESTERN STAR					
01-0604-7372	003136 NAPA GLENCOE	130-512296 FILTERS, BRAKE CLEAN	10-26-22	10-26-22	59.68
01-0604-7372	003465 DYNAMIC DIESEL REPAIR INC	1523 POT REPLACEMENT	10-27-22	10-27-22	186.06
Account Total					245.74
Department Total					245.74
97 CAT GRADER					
01-0610-7372	003136 NAPA GLENCOE	130-503824 ROOF LIGHT	10-13-22	10-13-22	361.49
01-0610-7372	003136 NAPA GLENCOE	130-504152 ROOF LIGHT	10-13-22	10-13-22	453.46
Account Total					814.95
Department Total					814.95
21 - CAT 150-15AWD GRADER					
01-0611-7372	000069 TOROMONT INDUSTRIES LTD	PS071416557 FUEL LINE	10-27-22	10-27-22	278.82
Department Total					278.82
21 Dodge RAM 4 x 4 pickup					
01-0621-7372	003136 NAPA GLENCOE	130-512296 FILTERS, BRAKE CLEAN	10-26-22	10-26-22	8.69
01-0621-7372	000074 MACKENZIE OIL LIMITED	800391 FUEL	10-13-22	10-13-22	751.28
01-0621-7372	000074 MACKENZIE OIL LIMITED	814244 FUEL	10-13-22	10-13-22	396.00

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Account Total					1,155.97
Department Total					1,155.97
19 FORD 4x4 PICKUP					
01-0622-7372	003136 NAPA GLENCOE	130-512296 FILTERS, BRAKE CLEAN	10-26-22	10-26-22	8.02
01-0622-7372	000074 MACKENZIE OIL LIMITED	800391 FUEL	10-13-22	10-13-22	751.29
01-0622-7372	000074 MACKENZIE OIL LIMITED	814244 FUEL	10-13-22	10-13-22	395.99
Account Total					1,155.30
Department Total					1,155.30
CAT BACKHOE					
01-0631-7372	000068 KAL TIRE	873119756 TIRE REPAIR	10-07-22	10-07-22	129.72
01-0631-7372	000069 TOROMONT INDUSTRIES LTD	PS071415157 O RING	10-26-22	10-26-22	19.26
01-0631-7372	000069 TOROMONT INDUSTRIES LTD	PS071415158 TUBE	10-26-22	10-26-22	1,943.76
01-0631-7372	000069 TOROMONT INDUSTRIES LTD	PS071415310 TUBE	10-26-22	10-26-22	1,940.85
01-0631-7372	000069 TOROMONT INDUSTRIES LTD	PS071415473 CREDIT TUBE	10-26-22	10-26-22	-1,940.85
01-0631-7372	000069 TOROMONT INDUSTRIES LTD	PS071416691 FILTERS	10-27-22	10-27-22	117.32
Account Total					2,210.06
Department Total					2,210.06
PACKER & ROLLER					
01-0636-7372	000168 WATFORD AUTO PARTS	5329-252388 FILTERS	10-26-22	10-26-22	7.96
Department Total					7.96
STREET LIGHTING - INWOOD					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	6752-1022 HYDRO	10-05-22	10-05-22	583.24
Department Total					583.24
SANITARY SEWER SYSTEM					
01-0810-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	149.28
01-0810-7306	000002 ENBRIDGE GAS / UNION GAS	69775 1-0922 NATURAL GAS HEATING	10-04-22	10-04-22	30.97

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000239673 SLUDGE REMOVAL	10-07-22	10-07-22	437.31
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000240516 SLUDGE REMOVAL	10-26-22	10-26-22	388.72
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000240698 SLUDGE REMOVAL	10-27-22	10-27-22	437.31
01-0810-7432	000047 CHEMTRADE CHEMICALS CANADA LTD	93430204 ALUMINUM SULPHATE	10-26-22	10-26-22	2,454.15
Account Total					3,717.49
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000025185 OPERATIONS CONTRACT	10-07-22	10-07-22	9,354.39
Department Total					13,252.13
INWOOD SEWER SYSTEM					
01-0811-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	49.76
Department Total					49.76
WATERWORKS SYSTEM					
01-0830-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	49.76
01-0830-7306	000014 HYDRO ONE NETWORKS INC.	6857-0922 HYDRO	10-05-22	10-05-22	41.26
01-0830-7432	003270 WOLSELEY CANADA INC	2325248 METER VALVES	10-13-22	10-13-22	1,751.22
01-0830-7432	003335 ICONIX WATERWORKS LIMITED PARTNERSHI	C2216090074 WATER PARTS	10-07-22	10-07-22	1,323.68
Account Total					3,074.90
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000025185 OPERATIONS CONTRACT	10-07-22	10-07-22	8,337.11
Department Total					11,503.03
WASTE COLLECTION					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	26563 OCTOBER WASTE COLLECTION	10-07-22	10-07-22	6,603.68
Department Total					6,603.68
RECYCLING					
01-0860-7480	000026 BLUEWATER RECYCLING ASSOC.	26608 Q4 RECYCLING	10-07-22	10-07-22	20,086.91
Department Total					20,086.91

2022.08.26 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

11-18-22

11:51AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
ALVINSTON CEMETERY					
01-1045-2260	002215 KEYSTONE TECHNOLOGIES LTD.	20138 IT SUPPORT	10-07-22	10-07-22	317.81
Department Total					317.81
ALVINSTON COMMUNITY CENTRE					
01-1635-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	OCT2022 SUNLIFE BENEFITS	10-03-22	10-03-22	1,285.56
01-1635-7125	002035 RON HENDERSON	OCT2022 WORKBOOTS	10-13-22	10-13-22	62.12
01-1635-7125	003357 KEVIN MILLER	OCT2022 ICE GRIPS	10-27-22	10-27-22	103.91
Account Total					166.03
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	85.42
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1022 PHONE & INTERNET SERVICE	10-07-22	10-07-22	77.54
01-1635-7303	003464 FIBERNETICS CORPORATION	590677 PHONE LINES	10-05-22	10-05-22	33.84
Account Total					196.80
01-1635-7307	003454 SIMON INK	283 BOARD AD	10-13-22	10-13-22	113.85
01-1635-7330	000158 DARREN GOYETTE	OCT2022 PAINTING THE ICE	10-13-22	10-13-22	1,050.00
01-1635-7340	000112 NUTECH PEST SERVICES	10807 PEST CONTROL	10-26-22	10-26-22	47.46
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	11400 GARBAGE	10-13-22	10-13-22	295.00
01-1635-7340	000114 BATTLEFIELD EQUIPMENT	12177070 MANLIFT	10-27-22	10-27-22	659.92
01-1635-7340	000132 A-1 SECURITY SYSTEMS	169347 FIRE ALARM	10-27-22	10-27-22	595.96
01-1635-7340	000132 A-1 SECURITY SYSTEMS	169348 FIRE ALARM	10-27-22	10-27-22	541.72
01-1635-7340	000132 A-1 SECURITY SYSTEMS	169541 ALARM MAINTENANCE	10-27-22	10-27-22	175.60
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDWARE	175747 PAPERTOWELS	10-13-22	10-13-22	736.67
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDWARE	470687 PAINT & DISHWASHER SOAP	10-13-22	10-13-22	25.98
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDWARE	470687 PAINT & DISHWASHER SOAP	10-13-22	10-13-22	244.07

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	470820 BITS	10-07-22	10-07-22	21.67
01-1635-7340	003344 HOLLAND CLEANING SOLUTIONS LTD.	581958 TABLECLOTH	10-13-22	10-13-22	65.54
01-1635-7340	003344 HOLLAND CLEANING SOLUTIONS LTD.	582224 TABLECLOTH	10-13-22	10-13-22	262.16
01-1635-7340	000032 RANDY HILLS	OCT2022 TEMPERED GLASS	10-18-22	10-18-22	300.00
Account Total					3,971.75
01-1635-7341	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT58433 LINE	10-13-22	10-13-22	29.35
01-1635-7372	000074 MACKENZIE OIL LIMITED	0129079 FUEL	10-13-22	10-13-22	603.91
01-1635-7372	003136 NAPA GLENCOE	130-506243 BATTERY	10-13-22	10-13-22	211.55
01-1635-7372	003482 HI TECH FUEL SYSTEMS	2253 OLYMPIA	10-27-22	10-27-22	1,824.95
Account Total					2,640.41
01-1635-7383	002841 KERN WATER SYSTEMS INC.	151124 ICE	10-13-22	10-13-22	50.00
01-1635-7383	002841 KERN WATER SYSTEMS INC.	151980 ICE	10-18-22	10-18-22	77.00
Account Total					127.00
01-1635-7384	000048 WATFORD HOME HARDWARE / CARIS HARDV	470687 PAINT & DISHWASHER SOAP	10-13-22	10-13-22	135.59
Department Total					9,716.34
CONCESSION / BOOTH & VENDING					
01-1637-7382	000082 THE PEPSI BOTTLING GROUP (CANADA)	19766057 VENDING ITEMS	10-13-22	10-13-22	509.37
01-1637-7382	000082 THE PEPSI BOTTLING GROUP (CANADA)	563121/9 POP	10-27-22	10-27-22	250.46
Account Total					759.83
01-1637-7399	003411 HOWIES HOCKEY	INV135120 TAPE & LACES	10-13-22	10-13-22	321.19
Department Total					1,081.02
INWOOD COMMUNITY CENTER					
01-1639-7306	000044 TOWNSHIP OF ENNISKILLEN	930050000-1022 WATER	10-11-22	10-11-22	45.50
Department Total					45.50

2022.08.26 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

11-18-22

11:51AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
ALVINSTON LIBRARY					
01-1641-7340	000019 LONDON FIRE EQUIPMENT LTD.	A126848 EXTINGUISHER MAINTENANCE	10-27-22	10-27-22	144.08
01-1641-7340	003364 R & C CLEANING	SEPT2022 LIBRARY CLEANING	10-13-22	10-13-22	700.00
Account Total					844.08
Department Total					844.08
INWOOD LIBRARY					
01-1642-7306	000044 TOWNSHIP OF ENNISKILLEN	930056000-1022 WATER	10-11-22	10-11-22	45.50
Department Total					45.50
AGRICULTURE & REFORESTATION					
01-1840-7455	000113 R DOBBIN ENGINEERING INC	201.22 DRAINAGE SUPERINTENDENT	10-13-22	10-13-22	2,072.99
Department Total					2,072.99
ROAD CONSTRUCTION					
20-0510-7301	000115 LLOYD'S PAVING (WYOMING) LIMITED	895-9409 OIL SPRINGS	10-26-22	10-26-22	59,280.00
Department Total					59,280.00
LASALLE WEST REPAIRS					
20-0511-7301	003480 ROBERTS POWER CONTROL	4989 RENTAL OF HARROW	10-26-22	10-26-22	339.00
Department Total					339.00
ALVINSTON					
20-0540-7301	000115 LLOYD'S PAVING (WYOMING) LIMITED	895-9409 SYDENHAM ST	10-26-22	10-26-22	7,258.41
Department Total					7,258.41
MUNICIPAL DRAINS - CONSTRUCTION					
20-2800-7341	000113 R DOBBIN ENGINEERING INC	185.22 HASTINGS DRAIN	10-05-22	10-05-22	14,294.50
20-2800-7401	000113 R DOBBIN ENGINEERING INC	186.22 STEADMAN DRAIN #1	10-05-22	10-05-22	10,123.39
20-2800-7401	000113 R DOBBIN ENGINEERING INC	199.22 SMITH DRAIN	10-07-22	10-07-22	536.75
20-2800-7401	000113 R DOBBIN ENGINEERING INC	214.22 CAMPBELL LEITCH DRAIN	10-18-22	10-18-22	1,559.40
20-2800-7401	000286 ROBINSON FARM DRAINAGE LTD.	4135 STEADMAN DRAIN	10-27-22	10-27-22	20,715.16

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
20-2800-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	767 CAMPBELL LEITCH DRAIN	10-05-22	10-05-22	50,216.75
20-2800-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	775 JOHNSTON-SYMRINGTON DRAIN	10-07-22	10-07-22	4,942.86
Account Total					88,094.31
Department Total					102,388.81
<u>MUNICIPAL DRAINS - MAINTENANCE</u>					
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	769 GOVT DRAIN # 1	10-05-22	10-05-22	5,911.32
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	773 4-5 CONCESSION & MACDOUGALL	10-07-22	10-07-22	324.83
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	779 BASS DRAIN	10-11-22	10-11-22	3,503.00
Account Total					9,739.15
Department Total					9,739.15
Total Paid Invoices					392,753.03
Total Unpaid Invoices					0.00
Total Invoices					392,753.03

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
---------	-----------------------	------------------------------------	-----------------	---------------	-------------

Department Summary

01-0000	ASSETS & LIABILITIES	25,978.81
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	1,587.75
01-0241	COUNCIL SUPPORT	2,862.05
01-0250	CORPORATE MANAGEMENT	3,932.08
01-0411	FIRE STATION - ALVINSTON	3,764.31
01-0420	POLICE	31,838.00
01-0440	PROTECTIVE INSPECTION & CONTROL	4,484.00
01-0450	EMERGENCY MEASURES	106.75
01-0501	RP - PATCHING COLD/HOT MIX	39,586.25
01-0531	RB/C - CULVERT R & M	7,112.83
01-0549	RT&M - LITTER/GARBAGE PICKUP	185.64
01-0551	RT&M - INTERSECTION LIGHTING	21.39
01-0560	OVERHEAD	20,598.12
01-0601	06 STERLING PSD	43.89
01-0604	18 WESTERN STAR	245.74
01-0610	97 CAT GRADER	814.95
01-0611	21 - CAT 150-15AWD GRADER	278.82
01-0621	21 Dodge RAM 4 x 4 pickup	1,155.97
01-0622	19 FORD 4x4 PICKUP	1,155.30
01-0631	CAT BACKHOE	2,210.06
01-0636	PACKER & ROLLER	7.96
01-0752	STREET LIGHTING - INWOOD	583.24
01-0810	SANITARY SEWER SYSTEM	13,252.13
01-0811	INWOOD SEWER SYSTEM	49.76
01-0830	WATERWORKS SYSTEM	11,503.03
01-0840	WASTE COLLECTION	6,603.68
01-0860	RECYCLING	20,086.91
01-1045	ALVINSTON CEMETERY	317.81
01-1635	ALVINSTON COMMUNITY CENTRE	9,716.34
01-1637	CONCESSION / BOOTH & VENDING	1,081.02
01-1639	INWOOD COMMUNITY CENTER	45.50
01-1641	ALVINSTON LIBRARY	844.08
01-1642	INWOOD LIBRARY	45.50
01-1840	AGRICULTURE & REFORESTATION	2,072.99
20-0510	ROAD CONSTRUCTION	59,280.00
20-0511	LASALLE WEST REPAIRS	339.00
20-0540	ALVINSTON	7,258.41
20-2800	MUNICIPAL DRAINS - CONSTRUCTION	102,388.81
20-2900	MUNICIPAL DRAINS - MAINTENANCE	9,739.15

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 10-01-22 to 10-31-22 Paid Invoices Cheque Date 10-01-22 to 10-31-22

Account	Vendor Number	Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Report Total						392,753.03



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accessibility in the 2022 Municipal Election
Meeting: Council - 24 Nov 2022
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the report on accessibility in the 2022 election be received and filed.

Background:

The 2022 municipal election was held on October 24, 2022 in accordance with the provisions of the Municipal Elections Act, 1996. The Act makes the Clerk responsible for conducting an election and requires that the Clerk have regard to the needs of electors and candidates with disabilities. The Act also requires that within 90 days after voting day in a regular election, the Clerk submit a report to Council about the identification, removal and prevention of barriers that affect electors and candidates with disabilities.

Comments:

The Municipality used the alternative voting method of Vote by Mail in the 2022 election – the same method used since 2000. By using this method, electors who require assistance to vote due to various disabilities, may do so at their convenience, and if necessary, be assisted by a person of the elector's choosing, with whom the elector is comfortable with.

Additionally, the Clerk's Guide to conducting Accessible Elections, produced by AMCTO and the Province was reviewed and acted as a reference tool to ensure compliance with the Act and AODA.

Communications and Information

Communication initiatives and information for candidates, as well as electors, was made available in alternate formats. Information was posted to the website, published in local newspapers and made available in large print format to assist the persons with visual disabilities upon request.

Voting Place

As earlier indicated, the 2022 Municipal Election was conducted through the Vote by Mail method. This voting method facilitates the opportunity for electors to cast their ballots from a "vote anywhere any time" perspective (during the voting period). Electors were able to return their ballot kits in person to the municipal office. The municipal office also served as a voting station. Electors could attend the municipal office to obtain a Voter Kit or replacement Voter Kit, be added to the Voters List, or to vote.

Accordingly, an inspection of the municipal office was undertaken to identify potential barriers and risks which included:

- Designated parking is provided for persons with disabilities
- A ramp was available for ballots dropped off at the Council chambers doors drop box
- Accessible push buttons on doors were available
- The voting station at the municipal office was easily accessed
- Election officials in the office were trained in accessible customer service training

Appropriate signage was posted at the Council Chambers doors instructing electors on where ballots could be deposited. Staff were also on hand to administer secrecy oaths and aid in casting of votes by electors with visual disabilities.

On October 24th, the hours of service were extended to 8:00 p.m. These hours were promoted in election information materials, the municipality's website and in local advertisements. In the designated voting area, the voting booth was low and wide enough to enable a wheelchair or scooter user to vote independently and securely. Magnifying sheets were available upon request.

Staff Training

Municipal administration staff served as the Returning Official and Deputy Returning Officials throughout the voting period. All staff members are trained on the municipalities Accessible Customer Service Standards. Training is also provided on how to interact and communicate with persons having various types of disabilities and with persons who use an assistive device or service animal.

The counting of ballots was done in the 4th floor of the municipal office and was accessible to the candidates, scrutineers and workers via elevator or staircase. The Auditorium which is fully accessible, was open for the evening for anyone wishing to wait for the election results. It was identified that evening by the Returning Officer that the lighting outside of the stairwell was poor. The lighting was corrected.

Financial Considerations:

None associated with this report.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Council Remuneration
Meeting: Council - 24 Nov 2022
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the proposed Council Remuneration By-law be approved as presented with the following recommendations effective January 1, 2023:

Mayor Honorarium of \$4,800 / year
Deputy Mayor Honorarium of \$2,700 / year
Councillor Honorarium of \$2,400 / year
Regular & Special meeting pay (Mayor) - \$175 / meeting
Regular & Special meeting pay (Councillor) - \$150 / meeting
Committee meeting pay (Mayor, Council and Members Appointed) - \$100 / meeting
Conference Per Diem - meeting pay rate
Conference Allowance Mayor - \$2,500/year maximum
Conference Allowance Councillor - \$2,000/year maximum

And that mileage rates and remuneration be adjusted yearly to reflect the same Cost of Living Allowance (COLA) for staff.

And that the By-law be presented at the next regular meeting of Council for adoption

Background:

Councillor wages have remained relatively the same since 2011 - only a moderate increase was shown in the committee pay and conference allowances.

A survey of other local municipalities with populations between 1,900 and 4,000 was obtained which depicts Brooke-Alvinston Councillor pay was well below other municipalities. The comparable Lambton municipalities were: Dawn-Euphemia, Enniskillen and Warwick

The comparable municipalities to Brooke-Alvinston are paid honorariums in addition to their regular meeting and committee pay. The comparative chart is attached

Comments:

Based on the attachment, the recommendation would be to propose an honorarium for the Mayor and Council and adjust the meeting pay to achieve parity.

Staff have found significant cost savings in eliminating special council meetings over the terms and pairing these meetings to coincide with regular Council meetings, thus eliminating several special meetings. In addition, with a new Council term, brief training sessions for members have also been scheduled into the regular meetings to avoid additional meetings and costs.

The honorariums proposed take into account the "non meeting" activities Council members participate in including resident inquiries and functions in the municipality Councillors informally attend.

Financial Considerations:

Based on previous Council Remuneration reports, it is anticipated with the proposed introduction of Honorariums, an additional \$9,300 will be added to the budget. The cost is modest in consideration that there have been no increases for 12 years. This increase is about the same as 2.5% per year for the last 12 years. To stay comparative in rates, an annual increase equivalent to the Cost of Living should be considered yearly.

ATTACHMENTS:

[Council Remuneration Comparison and 2023 Proposal](#)

**Municipality of Brooke-Alvinston
Council Remuneration Comparison & Proposal**

Page 3 of 3

Municipality/ Remuneration	Honourarium Mayor	Honourarium Deputy Mayor	Honourarium Council	Mayor Meeting	Councillor Meeting	Special Meeting	Committee Meeting	Mileage (per km)	Conference Allowance Mayor	Conference Allowance Councillor	Total Annual Cost estimate based on 2021 Meeting Activity
Current Remuneration Comparison:											
Brooke-Alvinston	N/A	N/A	N/A	\$ 263.00	\$ 200.00	\$85.00 Mayor; \$75.00 Councillor	\$ 75.00	\$ 0.58	Meeting pay; \$2,500/year max.	Meeting pay; \$2,000/year max.	\$ 26,870.00
Dawn-Euphemia	\$ 5,320.00	N/A	\$ 2,616.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 0.57	meeting pay	meeting pay	\$ 34,075.29
Warwick	\$ 9,399.12	N/A	\$ 5,872.37	\$ 144.02	\$ 131.59	Same	\$ 67.05	\$ 0.57	meeting pay	meeting pay	\$ 48,455.11
Enniskillen	\$ 6,300.00	\$ 5,000.00	\$ 3,620.00	\$ 165.00	\$ 165.00	\$ 107.00	Same	\$ 0.50	meeting pay	meeting pay	\$ 44,907.74
Proposed Remuneration:											
Brooke-Alvinston	\$ 4,800.00	\$ 2,700.00	\$ 2,400.00	\$ 175.00	\$ 150.00	\$175 Mayor; \$150 Councillor	\$ 100.00	\$ 0.60	Meeting pay; \$2,500/year max.	Meeting pay; \$2,000/year max.	\$ 36,925.00

Page 73 of 82



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Cost of Living Increase - 2023
Meeting: Council - 24 Nov 2022
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That Council approve a Cost of Living Increase option for Employees for 2023; and that the mileage rate be adjusted to the County rate of \$0.60 / km

Background:

The current mileage rate is \$0.575 / km and historically is adjusted to the federal rate. The move to \$0.60 / km aligns with the County of Lambton rate and compensates for higher vehicle ownership/operating costs.

~

Council adopted a compensation grid that requires a review by Council each year with consideration to annual adjustments to the salary grid. Information is gathered from local municipalities of similar size and the average inflation rate / CPI in Ontario to compare with.

Step progression is separate from a Cost of Living increase for employees and the step increase is based on a successful yearly performance appraisal.

In efforts to prepare a draft preliminary 2023 budget for Council consideration, staff are requesting Council to consider the Cost of Living increase in order to project employee wages in 2023 to present a reasonable budget to Council.

Comments:

Based on data received, the 2022 projected salary grid adjustment of similar sized municipalities ranges are from 1.75% to 3% with most being imposed during pre inflation negotiations and some involve previously negotiated union contracts and non-union scenarios.

Providing a complete wage package continues to be a concern for small municipalities like Brooke-Alvinston in order to attract and retain staff. In summary, having regard to both local area municipal (union & non union) projections and the Consumer Price Index, it is recommended that the salary grid be adjusted for 2023.

Previous Cost of Living Allowances approved by Council were:

2022 - 2.5%
 2021 - 1.5%
 2020 - 1.9%
 2019 - 1.8%

The average Ontario CPI increase for 2021 was 3.5% in Ontario. The October 2022 year-over-year rate in Ontario is at 6.5%. Options to consider:

- 1) Approve a term of Council yearly increase of 3% each year during the term of Council
- 2) Approve a singular increase for 2023 only of 3%
- 3) Approve an annual COLA that is equivalent to the previous year's inflation rate (2023 would be 3.5% and 2024 could be around the 6% rate with this scenario)
- 4) Approve an average of the previous and current year (2023 would be 5%)

Financial Considerations:

A Cost of Living increase of 3% would increase the current 2022 payroll (without step increases and other payroll changes) by approximately \$31,000

ATTACHMENTS:

[Consumer Price Index Review](#)

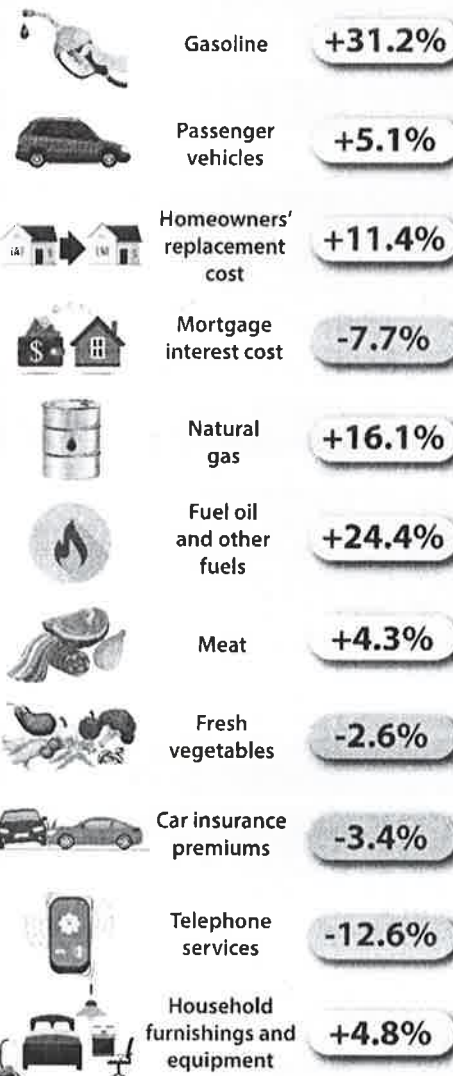
Consumer Price Index:

2021 in Review

In 2021, Canadians saw the

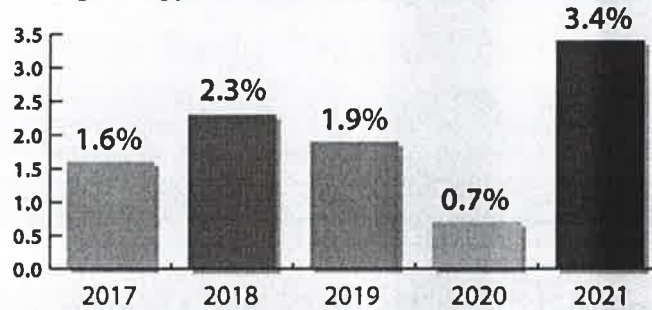
highest rate of inflation since 1991

as the market grappled with the COVID-19 pandemic, supply chain disruptions, rebounding energy prices, unfavourable weather conditions and rising housing costs.



Consumer inflation rose 3.4% in 2021

Excluding energy, the CPI increased 2.4%



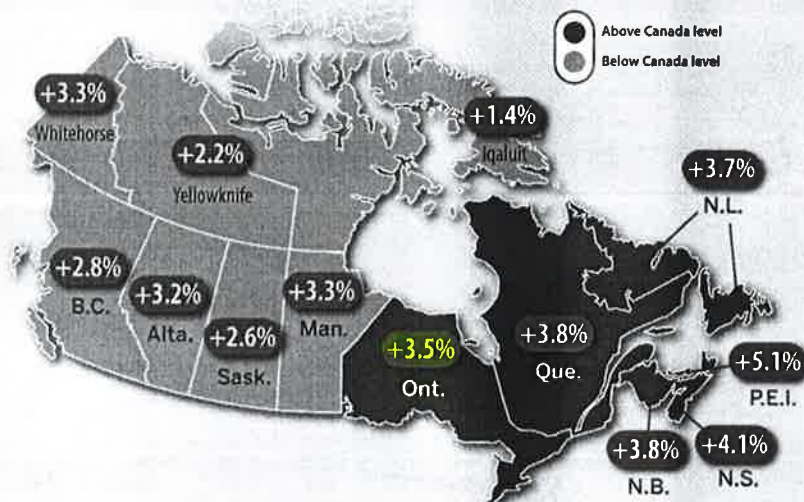
Consumer Price Index, annual average % change

As physical distancing measures **eased throughout 2021**, prices for services **consumed outside the home** began to **recover** from the lows observed in 2020.



Consumer inflation across Canada

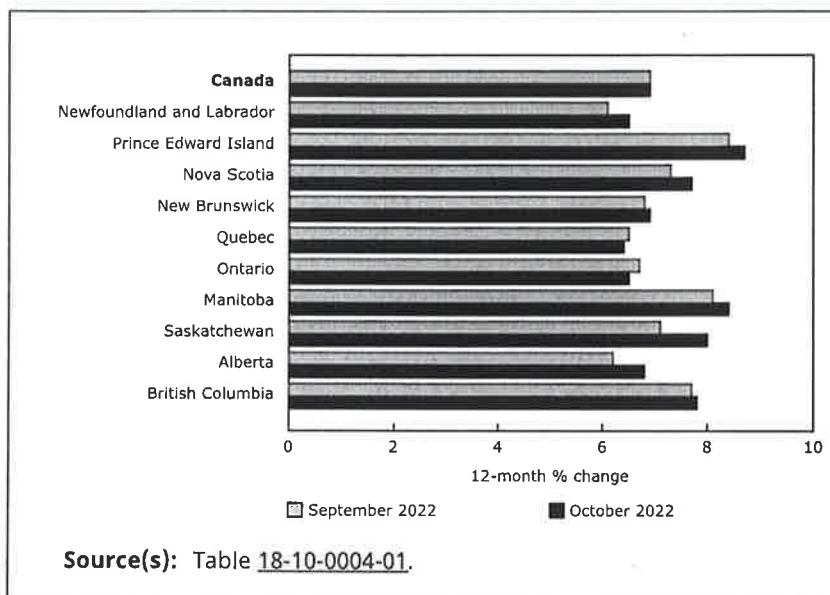
Prices **rose** in all provinces in 2021, but consumers in **Atlantic Canada felt it the most** amid higher energy prices, since furnace fuel oil is commonly used in the region for home heating. As more people migrated to the region, Atlantic Canadians also saw **larger increases in rent and grocery prices** compared with Canada as a whole.



[Home](#) > [The Daily](#)

Chart 5

The Consumer Price Index rises at a faster pace in eight provinces

[Back to main article](#)[Interactive](#)[Image](#)[CSV \(1 KB\)](#)

The Consumer Price Index rises at a faster pace in eight provinces, 12-month % change

	September 2022	October 2022
Canada	6.9	6.9
Newfoundland and Labrador	6.1	6.5
Prince Edward Island	8.4	8.7
Nova Scotia	7.3	7.7
New Brunswick	6.8	6.9
Quebec	6.5	6.4
Ontario	6.7	6.5
Manitoba	8.1	8.4
Saskatchewan	7.1	8.0
Alberta	6.2	6.8
British Columbia	7.7	7.8

Date modified:

2022-11-16



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Proposed Council Appointments
Meeting: Council - 24 Nov 2022
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the draft appointments as listed be approved and that the appointment by-law be presented at the Dec. 8, 2022 Council meeting for formal approval.

Background:

When a new Councillor is elected, representatives from Council to be on Associations, Boards and Committees are appointed. Committee and local board appointments run concurrent with the term of Council. Part of Council's roles and responsibilities is to be involved in the Associations, Boards and Committees that contribute to our communities and Council's decision making.

Comments:

In consultation with the Mayor and his discussions with the newly elected Council members, and taking into consideration their interest and experience level and related experience, the following recommendations are being proposed:

Brooke-Alvinston Fire Committee

- Comprised of 4 members with representation from Dawn-Euphemia & Southwest Middlesex in accordance with the by-law 42 of 2020 to enter into a fire services agreement to jointly manage and operate a fire department.
- Meets 4 times per year at 4 p.m..

RECOMMENDATION: That Councillor Jenny Redick and Councillor Frank Nemcek be appointed to the Brooke-Alvinston Fire Committee

Committee of Adjustment

- Comprised of 2 Council members and 3 members of the public
- Section 45 of the Planning Act details the powers of a Committee of Adjustment which include the consideration of minor variances and consents to sever land
- Meet on Tuesdays at 9 a.m. as required

RECOMMENDATION: That Councillor Craig Sanders and Councillor Don McCabe be appointed to the Committee of Adjustment

Cemetery Board

-Comprised of 1 Council member and 4 members of the public

RECOMMENDATION: That Councillor Jenny Redick be appointed to the Cemetery Board

St. Clair Region Conservation Authority (SCRCA)

-Comprised of 20 representatives from Counties of Middlesex, Chatham-Kent and Lambton / Sarnia
 -Estimated 8 monthly meetings / year at 10am

RECOMMENDATION: That Councillor Don McCabe be appointed to the SCRCA

Lambton Farm Safety

RECOMMENDATION: That Councillor Don McCabe be appointed to Lambton Farm Safety Committee

Trails Committee

RECOMMENDATION: That Councillor Frank Nemcek be appointed to the Trails Committee

Bluewater Recycling Association

That Mayor Ferguson be appointed to the Bluewater Recycling Association

Other ad hoc committees, as they arise can be discussed. The appointments could be reviewed annually or as needed.

Financial Considerations:

Compensation is provided in accordance with the Council remuneration by-law.

**THE CORPORATION OF THE MUNICIPALITY OF
BROOKE-ALVINSTON**

BY-LAW NUMBER 54 of 2022

**BEING A BY-LAW TO PROVIDE FOR A DRAINAGE WORKS IN THE
MUNICIPALITY OF BROOKE-ALVINSTON IN THE COUNTY OF LAMBTON**

WHEREAS the requisite number of owners have petitioned the Council of the Municipality of Brooke-Alvinston in the County of Lambton in accordance with the provisions of the *Drainage Act*, requesting that the following lands and roads be drained by a drainage works known as the “Edgar Drain Branch” in the Municipality of Brooke-Alvinston;

AND WHEREAS, the Council of the Municipality of Brooke-Alvinston in the County of Lambton has procured a report made by R. Dobbin Engineering Inc. and a copy of the report dated July 22, 2022 is attached hereto and forms part of this by-law;

AND WHEREAS the estimated cost of constructing the drainage works is \$52,928.00;

AND WHEREAS \$1,528.00 is the amount to be contributed by the Municipality for construction of the drainage works;

AND WHEREAS \$52,928.00 is being assessed in the Municipality of Brooke-Alvinston in the County of Lambton

AND WHEREAS the Council is of the opinion that the drainage of the area is desirable;

THEREFORE, the Council of the Municipality of Brooke-Alvinston under the *Drainage Act* enacts as follows:

1. The report dated July 22, 2022 and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized, and shall be completed in accordance therewith.
2. (1) The Corporation of the Municipality of Brooke-Alvinston may borrow on the credit of the Corporation the amount of \$52,928.00, being the amount necessary for construction of the drainage works.

(2) The Corporation may issue debentures for the amount borrowed less the total amount of,
 - (a) grants received under section 85 of the Act;
 - (b) commuted payments made in respect of lands and roads assessed within the municipality;
 - (c) money paid under subsection 61(3) of the Act; and
 - (d) money assessed in and payable by another municipality,
 and such debenture shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by the Ontario Government for tile loans on the date of sale of such debentures.
3. A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the report to be collected in the same manner and at the same time as other taxes are collected in each year for five years after the passing of this by-law.
4. For paying the amount of \$52,928.00 being the amount assessed upon the lands and roads belonging to or controlled by the Municipality, a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the Municipality of Brooke-Alvinston in each year for one year after the passing of this by-law to be

collected in the same manner and at the same time as other taxes are collected.

- 5. All assessments of \$1,000.00 or less are payable in the first year in which the assessment is imposed.
- 6. This by-law comes into force on the passing thereof and may be cited as “Edgar Drain Branch By-law”.

FIRST READING _____, 2022

SECOND READING _____, 2022

Provisionally adopted this _____ day of _____, 2022.

David Ferguson, Mayor

Janet Denkers, Clerk-Administrator

THIRD READING _____, 2022.

Enacted this _____ day of _____, 2022.

David Ferguson, Mayor

Janet Denkers, Clerk-Administrator

November 14, 2022

To whom it may concern,

As the holiday season quickly approaches and we prepare for all the festivities, we hope to share the spirit of the season by hosting the seventh Brooke-Alvinston Holiday Meal. As a community, we would like to extend an invitation to individuals and families in need to join us for food and friendship. We all know many memories are created as we share dinner with family and friends during the holiday season. We hope this holiday meal will help to ensure families in our community share in this same warmth.

In order to accomplish this goal, we require the support of many partners. We are currently seeking monetary donations for items such as meat, vegetables and bread. We are also looking for volunteers to assist with preparing, serving and cleaning up the meal. We are planning to serve approximately 75 individuals.

The need is clearly evident in our community following the opening of the Brooke-Alvinston Food Bank in February 2014. Since January 2022, the food bank has served a steady increase of families and individuals.

It is our hope that the Brooke-Alvinston Holiday Meal fills a need in our community and brings us closer together as we help one another. With your support we hope to make this another successful year. Cheques can be made out to Guthrie Church and tax receipts will be issued.

Thank you for your consideration

Sincerely,

The Douglas Family