



MINUTES

Council Meeting

4:00 PM - Thursday, September 8, 2022
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, September 8, 2022, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Parks and Recreation Manager Kevin Miller, Public Works Lead Hand Jamie Butler, and Drainage Superintendent David Moores

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of August 10, 2022

RESOLUTION-2022-313

Deputy Mayor Frank Nemcek made a motion that the August 10, 2022 Council meeting Minutes be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Municipal Correspondence

RESOLUTION-2022-314

Councillor Jamie Armstrong made a motion that the Municipal Correspondence be received and filed. Councillor Wayne Deans seconded the motion.

Carried

b) Town of Kingsville - Opposition to Bill 3, Strong Mayors, Building Homes Act, 2022

RESOLUTION-2022-315

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston supports the Town of Kingsville's resolution to oppose Bill 3 which if enacted, will give Mayors additional authority and powers, and correspondingly take away authority and powers from Councils and professional staff, and will include giving the Mayor the authority to propose and adopt the Municipal budget and to veto some decisions of Council. Councillor Wayne Deans seconded the motion.

Carried

- c) Township of Ashfield-Colborne-Wawanosh - Ontario Wildlife Damage Compensation Program

RESOLUTION-2022-316

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Township of Ashfield-Colborne-Wawanosh to request that OMAFRA review the administration fee provided to Municipalities for the administration of the Ontario Wildlife Compensation Program. Councillor Jeannette Douglas seconded the motion.

Carried

7 STAFF REPORTS

- a) Clerk-Administrator's Report: Inwood Library Community Garden proposal

RESOLUTION-2022-317

Councillor Jeannette Douglas made a motion that in consideration of the request to establish a community garden at the Inwood library, that Council consider the zoning regulations outlined in the report and provide direction for placement of a community garden in Inwood; and that should a community garden be approved, the associated policy and agreement be approved. Councillor Wayne Deans seconded the motion.

Carried

- b) Zoning at Inwood Library to allow Community Garden

RESOLUTION-2022-318

Councillor Jamie Armstrong made a motion that a report be brought back to consider the proper zoning amendments to the Inwood Library grounds to allow for a community garden. Councillor Wayne Deans seconded the motion.

Carried

- c) Clerk-Administrator's Report: Update on Municipal Official Plan Amendment Review

RESOLUTION-2022-319

Councillor Jeannette Douglas made a motion that the report on the update of the municipal official plan review be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- d) Public Works Manager's Report: MTO Roof repairs

RESOLUTION-2022-320

Councillor Wayne Deans made a motion that Council authorize the Public Works Manager to re-allocate a portion of the budgeted public works funds of \$30,000 specified for box culvert construction and redirect them to fix the MTO roof; and that the Public Works Manager be authorized to tender the work to be done. Councillor Jeannette Douglas seconded the motion.

Carried

- e) Parks & Recreation Manager's Report: Washroom timed locks

RESOLUTION-2022-321

Deputy Mayor Frank Nemcek made a motion timed locks on park washrooms be deferred to the 2023 budget. Councillor Jeannette Douglas seconded the motion.

Carried

- f) Treasurer's Report: Accounts Payable Listing - July and August 2022

RESOLUTION-2022-322

Deputy Mayor Frank Nemcek made a motion that Council receive and file the Accounts Payable Listing for July and August 2022. Councillor Jeannette Douglas seconded the motion.

Carried

- g) Drainage Superintendent's Report: Thompson Drain Tender

RESOLUTION-2022-323

Councillor Wayne Deans made a motion that Council accepts the low tender from JLH Excavating in the amount of \$57,515.27 Councillor Jeannette Douglas seconded the motion.

Carried

- h) Drainage Superintendent's Report: Campbell Leitch Drain

RESOLUTION-2022-324

Deputy Mayor Frank Nemcek made a motion that Council accepts the low tender from Bruce Poland & Sons Trucking in the amount of \$59,777.00. Councillor Jamie Armstrong seconded the motion.

Carried

- i) Drainage Superintendent's Report: McEachren Drain Tender

RESOLUTION-2022-325

Councillor Jamie Armstrong made a motion that Council accepts the low tender submitted by Bruce Poland & Sons Trucking in the amount of \$85,630.27. Councillor Wayne Deans seconded the motion.

Carried

8 BY-LAWS

- a) By-law to enter into an agreement with the Sarnia & District Humane Society

RESOLUTION-2022-326

Deputy Mayor Frank Nemcek made a motion that By-law 51 of 2022 be read a first, second and third time and finally passed this 8th Day of September, 2022. Councillor Wayne Deans seconded the motion.

Carried

- b) By-law to enter into an agreement with JSG Animal & Pest Solutions

RESOLUTION-2022-327

Councillor Jeannette Douglas made a motion that By-law 52 of 2022 be read a first, second and third time and finally passed this 8th day of September, 2022. Councillor Jamie Armstrong seconded the motion.

Carried

9 NEW BUSINESS

a) Mayor Ferguson - AMO Conference Summary

Mayor Ferguson submitted his written report on his attendance at the 2022 AMO conference.

b) Inwood washroom canteen roof

The Parks & Recreation Manager advised Council that the Alvinston Optimist Club accepted the offer to pay for the new roof repairs on the ball booth canteen / washroom.

The Clerk Administrator noted a sign acknowledging their donation should be erected by the Municipality once complete.

c) Hay Drain

The Drainage Superintendent was present at the meeting to discuss the recent activity done by an assessed owner on the Hay Drain. After discussion, the following motion was passed:

RESOLUTION-2022-328

Councillor Wayne Deans made a motion that staff notify Mr. Sanders that a new report under Section 78 is required and that the cost of this report shall be at his expense. Councillor Jamie Armstrong seconded the motion.

Carried

d) Seniors Advisory Committee

The Clerk Administrator noted that a report will be coming forward advising Council of the newly formed Seniors Advisory Committee initiated by the County of Lambton

e) Federal Boundary Proposal

The Mayor provided Council and staff with material received from Lianne Rood, MP regarding the newly proposed federal boundary proposal.

f) Petition for Drainage Works - Con 3 S Pt. Lot 22 S 1/2 Lot

RESOLUTION-2022-329

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston accept the Section 4 Petition for Sandra Black (Peter Annett) and that Council appoint R. Dobbin Engineering to prepare a report. Deputy Mayor Frank Nemcek seconded the motion.

Carried

g) Bass Drain

RESOLUTION-2022-330

Councillor Jeannette Douglas made a motion that Bruce Poland and Sons be approved to complete the maintenance work (brushing & bottom cleanout) based on time and material rates, at the request of the landowner. Councillor Jamie Armstrong seconded the motion.

Carried

h) 8-9 Concession Drain

RESOLUTION-2022-331

Deputy Mayor Frank Nemcek made a motion that N96 Excavating be approved to complete the end wall repairs to Dave Munro's culvert on Rokeby Line by time and material rates Councillor Jamie Armstrong seconded the motion.

Carried

10 CLOSED SESSION

- a) Section 239(2)
 - (b) Personal matters about an identifiable individual, including municipal or local board employees
 - (d) labour relations or employee negotiations.

11 RISE AND REPORT

The Clerk Administrator noted that a closed session was held to discuss personnel matters about an identifiable individual including employees.

It was reported that Betty McKellar accepted the Assistant Manager position in the Parks & Recreation Department and that Council accepts the resignation of John Koolen (Parks & Recreation Department) with regret.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2022-332

Councillor Wayne Deans made a motion that By-law 53 of 2022 be read a first, second and third time and finally passed this 8th day of September, 2022.
Councillor Jamie Armstrong seconded the motion.

Carried

13 ADJOURNMENT

Councillor Deans motioned to adjourn the meeting at 5:15 p.m.

Clerk-Administrator

Mayor