



AGENDA

Council Meeting

4:00 PM - Thursday, September 22, 2022
Municipal Office

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|---|---------|
| 1. CALL TO ORDER | |
| 2. DISCLOSURE OF PECUNIARY INTEREST | |
| 3. MINUTES | |
| 3.1. Regular Council Meeting Minutes of September 8, 2022 Council - 08 Sep 2022 - Minutes - Pdf | 3 - 7 |
| 4. BUSINESS ARISING FROM THE MINUTES | |
| 5. DELEGATIONS & TIMED EVENTS | |
| 5.1. Consideration of the Edgar Drain Branch report Edgar Drain Branch Report | 8 - 33 |
| 6. CORRESPONDENCE | |
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| 7.2. Clerk Administrator's Report: Seniors Advisory Committee Recruitment Seniors Advisory Committee Recruitment - Pdf | 45 - 50 |
| 7.3. Clerk Administrator's Report: Licensing a portion of the arena stands - Hayter Memorial Hockey Tournament Licensing a portion of the arena stands - Hayter Memorial Hockey Tournament - Pdf | 51 - 52 |
| 7.4. Fire Chief's Report: Brooke Fire Rescue Five Year Strategic Plan Brooke Fire Rescue Five Year Strategic Plan - Pdf | 53 - 58 |
| 8. BY-LAWS | |
| 9. NEW BUSINESS | |

- 9.1.

Letter from Liana Russwurm Re: Dog Park
[Dog Park - A Letter to Brooke-Alvinston Council](#)

59 - 66

10.

CLOSED SESSION

- 10.1.

Section 239(2)
(b) Personal matters about an identifiable individual, including municipal or local board employees

11.

RISE AND REPORT

12.

BY-LAW CONFIRMING PROCEEDINGS

13.

ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Thursday, September 8, 2022
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, September 8, 2022, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Parks and Recreation Manager Kevin Miller, Public Works Lead Hand Jamie Butler, and Drainage Superintendent David Moores

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of August 10, 2022

RESOLUTION-2022-313

Deputy Mayor Frank Nemcek made a motion that the August 10, 2022 Council meeting Minutes be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Municipal Correspondence

RESOLUTION-2022-314

Councillor Jamie Armstrong made a motion that the Municipal Correspondence be received and filed. Councillor Wayne Deans seconded the motion.

Carried

b) Town of Kingsville - Opposition to Bill 3, Strong Mayors, Building Homes Act, 2022

RESOLUTION-2022-315

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston supports the Town of Kingsville's resolution to oppose Bill 3 which if enacted, will give Mayors additional authority and powers, and correspondingly take away authority and powers from Councils and professional staff, and will include giving the Mayor the authority to propose and adopt the Municipal budget and to veto some decisions of Council. Councillor Wayne Deans seconded the motion.

Carried

- c) Township of Ashfield-Colborne-Wawanosh - Ontario Wildlife Damage Compensation Program

RESOLUTION-2022-316

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Township of Ashfield-Colborne-Wawanosh to request that OMAFRA review the administration fee provided to Municipalities for the administration of the Ontario Wildlife Compensation Program. Councillor Jeannette Douglas seconded the motion.

Carried

7 STAFF REPORTS

- a) Clerk-Administrator's Report: Inwood Library Community Garden proposal

RESOLUTION-2022-317

Councillor Jeannette Douglas made a motion that in consideration of the request to establish a community garden at the Inwood library, that Council consider the zoning regulations outlined in the report and provide direction for placement of a community garden in Inwood; and that should a community garden be approved, the associated policy and agreement be approved. Councillor Wayne Deans seconded the motion.

Carried

- b) Zoning at Inwood Library to allow Community Garden

RESOLUTION-2022-318

Councillor Jamie Armstrong made a motion that a report be brought back to consider the proper zoning amendments to the Inwood Library grounds to allow for a community garden. Councillor Wayne Deans seconded the motion.

Carried

- c) Clerk-Administrator's Report: Update on Municipal Official Plan Amendment Review

RESOLUTION-2022-319

Councillor Jeannette Douglas made a motion that the report on the update of the municipal official plan review be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- d) Public Works Manager's Report: MTO Roof repairs

RESOLUTION-2022-320

Councillor Wayne Deans made a motion that Council authorize the Public Works Manager to re-allocate a portion of the budgeted public works funds of \$30,000 specified for box culvert construction and redirect them to fix the MTO roof; and that the Public Works Manager be authorized to tender the work to be done. Councillor Jeannette Douglas seconded the motion.

Carried

- e) Parks & Recreation Manager's Report: Washroom timed locks

RESOLUTION-2022-321

Deputy Mayor Frank Nemcek made a motion timed locks on park washrooms be deferred to the 2023 budget. Councillor Jeannette Douglas seconded the motion.

Carried

- f) Treasurer's Report: Accounts Payable Listing - July and August 2022

RESOLUTION-2022-322

Deputy Mayor Frank Nemcek made a motion that Council receive and file the Accounts Payable Listing for July and August 2022. Councillor Jeannette Douglas seconded the motion.

Carried

- g) Drainage Superintendent's Report: Thompson Drain Tender

RESOLUTION-2022-323

Councillor Wayne Deans made a motion that Council accepts the low tender from JLH Excavating in the amount of \$57,515.27 Councillor Jeannette Douglas seconded the motion.

Carried

- h) Drainage Superintendent's Report: Campbell Leitch Drain

RESOLUTION-2022-324

Deputy Mayor Frank Nemcek made a motion that Council accepts the low tender from Bruce Poland & Sons Trucking in the amount of \$59,777.00. Councillor Jamie Armstrong seconded the motion.

Carried

- i) Drainage Superintendent's Report: McEachren Drain Tender

RESOLUTION-2022-325

Councillor Jamie Armstrong made a motion that Council accepts the low tender submitted by Bruce Poland & Sons Trucking in the amount of \$85,630.27. Councillor Wayne Deans seconded the motion.

Carried

8 BY-LAWS

- a) By-law to enter into an agreement with the Sarnia & District Humane Society

RESOLUTION-2022-326

Deputy Mayor Frank Nemcek made a motion that By-law 51 of 2022 be read a first, second and third time and finally passed this 8th Day of September, 2022. Councillor Wayne Deans seconded the motion.

Carried

- b) By-law to enter into an agreement with JSG Animal & Pest Solutions

RESOLUTION-2022-327

Councillor Jeannette Douglas made a motion that By-law 52 of 2022 be read a first, second and third time and finally passed this 8th day of September, 2022. Councillor Jamie Armstrong seconded the motion.

Carried

9 NEW BUSINESS

a) Mayor Ferguson - AMO Conference Summary

Mayor Ferguson submitted his written report on his attendance at the 2022 AMO conference.

b) Inwood washroom canteen roof

The Parks & Recreation Manager advised Council that the Alvinston Optimist Club accepted the offer to pay for the new roof repairs on the ball booth canteen / washroom.

The Clerk Administrator noted a sign acknowledging their donation should be erected by the Municipality once complete.

c) Hay Drain

The Drainage Superintendent was present at the meeting to discuss the recent activity done by an assessed owner on the Hay Drain. After discussion, the following motion was passed:

RESOLUTION-2022-328

Councillor Wayne Deans made a motion that staff notify Mr. Sanders that a new report under Section 78 is required and that the cost of this repair shall be at his expense. Councillor Jamie Armstrong seconded the motion.

Carried

d) Seniors Advisory Committee

The Clerk Administrator noted that a report will be coming forward advising Council of the newly formed Seniors Advisory Committee initiated by the County of Lambton

e) Federal Boundary Proposal

The Mayor provided Council and staff with material received from Lianne Rood, MP regarding the newly proposed federal boundary proposal.

f) Petition for Drainage Works - Con 3 S Pt. Lot 22 S 1/2 Lot

RESOLUTION-2022-329

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston accept the Section 4 Petition for Sandra Black (Peter Annett) and that Council appoint R. Dobbin Engineering to prepare a report. Deputy Mayor Frank Nemcek seconded the motion.

Carried

g) Bass Drain

RESOLUTION-2022-330

Councillor Jeannette Douglas made a motion that Bruce Poland and Sons be approved to complete the maintenance work (brushing & bottom cleanout) based on time and material rates, at the request of the landowner. Councillor Jamie Armstrong seconded the motion.

Carried

h) 8-9 Concession Drain

RESOLUTION-2022-331

Deputy Mayor Frank Nemcek made a motion that N96 Excavating be approved to complete the end wall repairs to Dave Munro's culvert on Rokeby Line by time and material rates Councillor Jamie Armstrong seconded the motion.

Carried

10 CLOSED SESSION

- a) Section 239(2)
- (b) Personal matters about an identifiable individual, including municipal or local board employees
- (d) labour relations or employee negotiations.

11 RISE AND REPORT

The Clerk Administrator noted that a closed session was held to discuss personnel matters about an identifiable individual including employees.

It was reported that Betty McKellar accepted the Assistant Manager position in the Parks & Recreation Department and that Council accepts the resignation of John Koolen (Parks & Recreation Department) with regret.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2022-332

Councillor Wayne Deans made a motion that By-law 53 of 2022 be read a first, second and third time and finally passed this 8th day of September, 2022.

Councillor Jamie Armstrong seconded the motion.

Carried

13 ADJOURNMENT

Councillor Deans motioned to adjourn the meeting at 5:15 p.m.

Clerk-Administrator

Mayor



4218 Oil Heritage Road
 Petrolia, Ontario, N0N 1R0
 Phone: (519) 882-0032 Fax: (519) 882-2233
 www.dobbineng.com

July 22, 2022

The Mayor and Council
 Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, Ontario
 N0N 1A0

Gentlemen and Madame;

Re: Edgar Drain Branch

In accordance with your instructions, I have undertaken an examination with regards to the improvement of a portion of the municipal drainage works in Lot 27, Concession 14 in the Municipality of Brooke-Alvinston. The course of the work has been surveyed with elevations taken at stations of 30 metres or part thereof.

Authorization under the Drainage Act

This is an Engineers Report that has been prepared under Section 78 of the Drainage Act as per the request of an affected owner.

Under section 78 of the Drainage Act, Council may undertake and complete the maintenance or repair of any drainage works constructed under a bylaw passed under this Act or its predecessor. Section 78 is to be used where it is considered expedient to change the course of the drainage works, or to make a new outlet for the whole or any part of the drainage works, or to construct a tile drain under the bed of the whole or any part of the drainage works as ancillary thereto, or to construct, reconstruct or extend embankments, walls, dykes, dams, reservoirs, bridges, pumping stations, or other protective works as ancillary to the drainage works, or to otherwise improve, extend to an outlet or alter the drainage works or to cover the whole or any part of it, or to consolidate two or more drainage works.

The owner of the N1/2 Lot 27, Concession 14 submitted a request to enclose the channel across his property and extend the existing tile drain from Salem Road west to the Edgar Drain. The Municipality of Brooke-Alvinston Council accepted the request and appointed the engineer to prepare a new Engineer's Report on the Edgar Drain Branch.

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Description of Existing Drainage

The Edgar Drain Branch outlets to the Edgar Drain No. 1 in the north half of Lot 27, Concession 14 and extends as a channel to the west side of Salem Road. It provides outlet for the Edgar Drain Branch Outlet at this point which consists of a covered drain (250 mm dia. tile) extending east to the east side of the W1/2 Lot 28.

The channel portion of the Edgar Drain Branch and the construction of the Edgar Drain Branch Extension were completed under an Engineer's Report dated August 27, 1965.

Drain Classification

The Edgar Drain Branch is unclassified and the Edgar Drain No. 1 downstream is classified as a class "E" drain according to the Ministry of Agriculture, Food and Rural Affairs Ag Map. There are no aquatic species at risk and no species at risk critical habitat according to the Ministry of Agriculture, Food and Rural Affairs Ag Map. The drainage works is within the St. Clair Region Conservation Authority regulated area.

Onsite Meeting

An onsite meeting was held on November 26, 2020. It was requested that the existing channel be replaced with a covered drain from the west side of Salem Road downstream to the Edgar Drain No. 1. The channel cuts off access to a small portion of land in the northeast portion of the property from the larger portion to the south.

The Edgar Drain No. 1 extends as a channel north to the south side of Churchill Line thence east to the east side of the W1/2 Lot 28. There is not enough fall north to divert the drainage from the east side of Salem Road and therefore the owner requires an outlet to the Edgar Drain No. 1 in its present location.

There was a discussion regarding drain enclosures with the representative of the St. Clair Region Conservation Authority.

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Recommendations

It is therefore recommended that the following work be carried out:

1. A tile drain with sufficient capacity for surface and subsurface upstream waters shall be constructed from Salem Road west to an outlet to the Edgar Drain No. 1, a distance of approx. 331 metres.
2. A catchbasin shall be installed on the west side of Salem Road.
3. An energy diffuser shall be installed at the outlet of the covered drain to the channel.

Design

The proposed tile drain shall be designed with a capacity 12 mm per 24 hours for subsurface drainage and 25 mm per 24 hours for surface drainage for a total of 37 mm per 24 hours.

There has been no indication from Owners or from field observations of any adverse soil conditions. No formal soil investigation has been carried out.

Estimate of Cost

It is recommended that the work be carried out in accordance with the accompanying Specification of Work and Profile that forms part of this Report. There has been prepared an Estimate of Cost in the amount of \$52,928.00 including engineering. A Plan has been prepared showing the location of the work and the approximate drainage area.

Assessment

Lands, roads, buildings, utilities, or other structures that are increased in value or are more easily maintained as a result of the construction, improvement, maintenance, or repair of a drainage works may be assessed for benefit. (Section 22)

Lands and roads that use a drainage works as an outlet, or for which, when the drainage works is constructed or improved, an improved outlet is provided either directly or indirectly through the medium of any other drainage works or of a swale, ravine, creek, watercourse, may be assessed for outlet assessment. The assessment for outlet is based on

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the volume and rate of flow of the water artificially caused to flow into the drainage works. (Section 23)

The Engineer may assess for special benefit any lands for which special benefits have been provided by the drainage works. (Section 24)

A Schedule of Assessment for the lands and roads affected by the work and therefore liable for the cost thereof will be prepared as per the Drainage Act. Also, assessments may be made against any public utility or road authority, as per section 26 of the Drainage Act, for any increased cost for the removal or relocation of any of its facilities and plant that may be necessitated by the construction or maintenance of the drainage works. Items to be assessed under section 26 shall be tendered separately with the actual cost plus a portion of the engineering (25% of the cost).

The cost of any approvals, permits or any extra work, beyond that specified in this report that is required by any utility, conservation authority, government ministry or organization (federal or provincial), or road authority shall be assessed to that organization requiring the permit, approval, or extra work.

The special benefit assessments are first established and deducted from the total cost. The remaining cost is then separated into benefit and outlet assessment. Outlet assessment is distributed to upstream lands based on equivalent hectares. Equivalent hectares are weighted hectares compared to cultivated agricultural lands with the factor depending on the amount of water caused to flow.

The estimated cost of the drainage works has been assessed in the following manner:

1. The cost of constructing the covered drain has been assessed to the benefiting owner as a special benefit assessment.
2. The cost of maintaining the channel has been assessed to the benefitting property and upstream properties.

Allowances

Under section 29 of the Drainage Act, the Engineer in his report shall estimate and allow in money to the Owner of any land that it is necessary to use for the construction or improvement of a drainage works or for the disposal of material removed from drainage works. This shall be considered an allowance for right of way.

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Under section 30 of the Drainage Act, the Engineer shall determine the amount to be paid to persons entitled thereto for damage, if any, to ornamental trees, lawns, fences, land and crops occasioned by the disposal of material removed from a drainage works. This shall be considered an allowance for damages.

Allowances have been made, where appropriate, as per section 30 of the Drainage Act for damages to lands and crops and for section 32 for insufficient outlet..

Allowances for right of way are based on a land value of \$25,000.00 per hectare (\$10,000.00 per acre). Allowances for crop loss are based on \$1,500.00 per hectare for the first year and \$750.00 for the second year (\$2,250.00 per hectare total).

Access and Working Area

Access to the work site be gained from Salem Road and along the drainage works.

The working area for the construction of the proposed tile drains shall be restricted to a width of 20 metres along the length of the drainage works on the side of the channel that the tile installation equipment is working on. The working area shall be extended to the limit of the previously placed excavated material on either side of the channel plus 6 metres for the backfill equipment to work.

Agricultural Grant

It is recommended that application for subsidy be made for eligible agricultural properties based on portions of the work that are eligible for grant. assessments against non-agricultural properties are shown separately in the Schedule of Assessment.

The drain enclosure is not eligible for grant. The equivalent cost of maintenance of the channel has been assessed to the properties within the drainage area and grant on these costs should be applied for. Also, the existing channel divides a small portion of the land in the northeast corner. An access culvert is required to provide access across the channel. Grant should also be applied for the equivalent cost of an access culvert.

Restrictions

No trees and shrubs shall be planted nor shall permanent structures be erected within 15 metres of either side of the proposed drain without prior written permission of Council.

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Attention is also drawn to sections 80 and 82 of the Drainage Act, which refer to the removal of obstructions in a drain and damage caused to a drain.

Existing Private Drainage

All existing subsurface drainage along the length of the drainage works shall be reconnected to the proposed covered drain.

Maintenance

Upon completion of the work, the drainage works shall be maintained and repaired as per the Schedule of Maintenance unless otherwise altered under provisions of the Drainage Act or as follows.

The outlet works shall be maintained and repaired with the costs assessed based on the upstream equivalent hectares contained on the Schedule of Maintenance.

The ditch inlet catchbasin located on the west side of Salem Road shall be maintained and repaired with 1/3 of the cost assessed to the downstream property, 1/3 of the cost assessed to the Road Authority and 1/3 assessed to upstream properties east of Salem Road based on equivalent hectares contained in the Schedule of Maintenance.

The Edgar Drain Branch Extension (250 mm dia. tile drain in the W1/2 Lot 28) shall be maintained and repaired in accordance with the specifications in the Engineer's Report dated August 27, 1965.

All of the above is submitted for your consideration.

Yours truly,



Ray Dobbin, P. Eng.



Edgar Drain Branch
Municipality of Brooke-Alvinston
July 22, 2022

Allowances

Allowances have been made as per section 30 for damages to lands and crops

| Conc. | Lot or pt. Lot | Roll No. | Owner | Section 30 | Total |
|------------------|-------------------|----------|-------------------|------------|------------|
| 14 | N1/2 L27 | 50-143 | Adwood Farms Ltd. | 1,490.00 | 1,490.00 |
| | W1/2 L28 | 50-145 | F. Sanders | 90.00 | 90.00 |
| Total Allowances | | | | \$1,580.00 | \$1,580.00 |

Edgar Drain Branch
Municipality of Brooke-Alvinston
July 22, 2022

Estimate of Cost

To construct a covered drain from the west side of Salem Road west to the Edgar Drain No. 1.

| | Quantity | Unit | Material | Labour | Total |
|---|----------|------|-----------|----------|-------------|
| Allowances: | | | | | 1,580.00 |
| S. & I. 525 mm dia. concrete tile | 325 | m | 16,029.00 | 8,622.00 | 24,651.00 |
| Outlet Works | | LS | 1,100.00 | 435.00 | 1,535.00 |
| DICB - 900 x 1200 | 1 | each | 1,800.00 | 780.00 | 2,580.00 |
| Granular: Pea stone | | LS | 200.00 | | 200.00 |
| Rip rap and filter fabric | | | 300.00 | 200.00 | 500.00 |
| Connect Existing Subsurface Drains | | | | | |
| long | | | | | |
| short | 30 | each | 750.00 | 1,500.00 | 2,250.00 |
| Strip Topsoil/Remove Sediment | | LS | | 1,600.00 | 1,600.00 |
| Brushing | | LS | | 1,740.00 | 1,740.00 |
| Backfill Channel | | LS | | 1,500.00 | 1,500.00 |
| Final Leveling | | LS | | 880.00 | 880.00 |
| Silt Fence | 1 | each | | 300.00 | 300.00 |
| Miscellaneous | | | 1,264.00 | | 1,264.00 |
| Sub Total | | | | | 40,580.00 |
| Engineering and Contract Administration | | | | | 9,148.00 |
| Inspection | | | | | 2,470.00 |
| SCRCA Fee | | | | | 730.00 |
| Total Estimate | | | | | \$52,928.00 |

Edgar Drain Branch
Municipality of Brooke-Alvinston
July 22, 2022

Schedule of Assessment

To construct a covered drain from the west side of Salem Road west to the Edgar Drain No. 1.

| Conc. | Lot or Part | Affect. Hect. | Roll No. | Owner | Special Benefit | Benefit | Outlet | Total |
|--------------------------|----------------|---------------|----------|--------------------------|-----------------|-------------|--------|-----------|
| Agricultural Land: | | | | | | | | |
| 14 | N1/2 L27 | 2.84 | 50-143 | Adwood Farms Ltd. | 43,964.00 | 6,464.00 | | 50,428.00 |
| | W1/2 L28 | 10.95 | 50-145 | F. Sanders | | | 462.00 | 462.00 |
| | E1/2 L28 & L29 | 12.09 | 50-146 | TVA Farms Ltd. | | | 510.00 | 510.00 |
| Total Special Benefit | | | | | 43,964.00 | 6,464.00 | 972.00 | 51,400.00 |
| Total Benefit | | | | | 6,464.00 | | | |
| Total Outlet | | | | | 972.00 | | | |
| Total Agricultural Lands | | | | | 51,400.00 | | | |
| Public Land: Roads | | | | | | | | |
| Salem Road | | 0.69 | | Mun. of Brooke-Alvinston | | 1,440.00 | 88.00 | 1,528.00 |
| Total Benefit | | | | | | 1,440.00 | 88.00 | 1,528.00 |
| Total Outlet | | | | | | 88.00 | | |
| Total Public Land: Roads | | | | | | 1,528.00 | | |
| Total Agricultural Lands | | | | | | 51,400.00 | | |
| Total Assessment | | | | | | \$52,928.00 | | |

Edgar Drain Branch
Municipality of Brooke-Alvinston
July 22, 2022

Schedule of Maintenance

To maintain and repair the Edgar Drain Branch

| Conc. | Lot or Part | Affect. Hect. | Roll No. | Owner | Benefit | Outlet | Total |
|--------------------------|----------------|---------------|----------|--------------------------|------------|--------|--------|
| Agricultural Land: | | | | | | | |
| 14 | N1/2 L27 | 2.84 | 50-143 | Adwood Farms Ltd. | 434.00 | | 434.00 |
| | W1/2 L28 | 11.83 | 50-145 | F. Sanders | 67.00 | 151.00 | 218.00 |
| | E1/2 L28 & L29 | 13.77 | 50-146 | TVA Farms Ltd. | 42.00 | 176.00 | 218.00 |
| Total Benefit | | | | | 543.00 | 327.00 | 870.00 |
| Total Outlet | | | | | 327.00 | | |
| Total Agricultural Lands | | | | | 870.00 | | |
| Public Land: Roads | | | | | | | |
| Salem Road | | 0.69 | | Mun. of Brooke-Alvinston | 122.00 | 26.00 | 148.00 |
| Total Benefit | | | | | 122.00 | 26.00 | 148.00 |
| Total Outlet | | | | | 26.00 | | |
| Total Public Land: Roads | | | | | 148.00 | | |
| Total Agricultural Lands | | | | | 870.00 | | |
| Total Assessment | | | | | \$1,018.00 | | |

Edgar Drain Branch
Municipality of Brooke-Alvinston
July 22, 2022

SPECIFICATION OF WORK

1. Scope of Work

The work to be included in this specification includes the installation of approx. 325 metres of 525 mm dia. concrete tile from the west side of Salem Road west to Edgar Drain No. 1, one ditch inlet catchbasin, outlet works and related work to complete improvements to the Edgar Drain Branch in the Municipality of Brooke-Alvinston.

2. General

Each Tenderer must inspect the site prior to submitting their tender and satisfy themselves by personal examination as to the local conditions that may be encountered during this project. The Tenderer shall make allowance in their tender for any difficulties which they may encounter. Quantities or any information supplied by the Engineer is not guaranteed and is for reference only.

All work and materials shall be to the satisfaction of the Drainage Superintendent who may vary these specifications as to minor details but in no way decrease the proposed capacity of the drain.

The Contractor shall be responsible for the notification of all utilities and pipeline companies prior to the start of construction.

3. Plans and Specifications

These specifications shall apply and be part of the contract along with the General Specifications for Closed Drains and the General Specifications for Open Drains. This Specification of Work shall take precedence over all plans and general conditions pertaining to the contract. The Contractor shall provide all labour, equipment, and supervision necessary to complete the work as shown in the Plans and described in these specifications. Any work not described in these specifications shall be completed according to the Ontario Provincial Standard Specifications and Standard Drawings.

Any reference to the Owner contained in these contract documents shall refer to the Municipality of Brooke-Alvinston or the Engineer authorized by the Municipality to act on its behalf.

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4. Installation of Tile

The Contractor shall supply, install, and backfill the specified size of tile and pipe to the depths and grades as shown on the drawings and as follows:

Sta. 0+006 to sta. 0+331 – 525 mm dia. concrete tile

Concrete tile shall conform to ASTM C412, extra quality tile. Tile shall have a circular interior and exterior shape.

It is intended that the proposed tile drain be located along the north side of the existing channel approx. 2 metres from the top of bank.

If an excavator is used, the bottom of the trench shall be rounded with a shovel with any over excavation filled with pea stone. Pea stone bedding shall be placed from the bottom of the excavation to the springline of the pipe.

The concrete tile shall be covered manually to a depth of approx. 100 mm over the pipe to ensure that the tile and pipe are not displaced by large clumps of earth.

After pipe/tile installation, the trench shall be backfilled with excavated material free of stones, broken tile or other deleterious material. All stones larger than 100 mm in diameter evident immediately after construction shall be picked up by the Contractor and disposed offsite. The Owners are responsible for stones after that. The material shall be left windrowed over the trench to allow for settlement.

The tile shall be laid in straight lines or on smooth gradual curves with a minimum radius or 25 metres. Where approved by the Engineer (or specified) the tile may be laid in tighter curves by sawcutting joints. The maximum deflection of one tile joint shall be 22 degrees. Turns of greater than 22 degrees shall require the use of manufactured bends (PE smooth wall).

Laser control shall be used to ensure proper grades. The grades calculated on the Profile are to the invert of the tile and pipe with allowances to be made by the Contractor for the wall thickness of the tile and pipe. The depths shown and figured are from ground level to the invert of the pipe along the line of the proposed drain. Should an error appear in the figured depth at any station or stations, the grade shall be made to correspond with that shown on the Profile without extra charge.

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If the land level must be lowered in order to carry out trenching operations, then it is up to the Contractor to determine if it is necessary and include any extra cost involved. He shall first strip the topsoil to its full depth and stockpile it along one side of the working width and then grade the area to allow the trenching to be carried out. All excavated material shall be windrowed on the side opposite the trench that the topsoil is stockpiled. After trenching and backfilling operations are complete, the topsoil shall be spread to its original depth.

All areas disturbed by construction in cultivated fields, except the material windrowed over the trench, shall be left in a condition suitable for cultivation. All areas not in cultivated fields shall be seeded after final levelling. Final levelling or the removal of excess material shall be the responsibility of the property owner.

The Contractor shall not operate any trenching or backfill equipment, delivery trucks or equipment, pickup trucks or other vehicles along or over the trench during or after construction. The Contractor shall be responsible for any damage caused by any equipment or vehicles operated over the trench. If the Contractor must cross the trench, he will do so in one area.

The Landowners are also warned not to operate farm equipment over the trench or along the length of the trench in order to protect the tile.

5. Outlet Works

An outlet works is to be constructed at the outlet of the covered drain to the Edgar Drain No. 1. The outlet shall consist of 6 metres of 525 mm dia. HDPE smooth wall pipe (320 kPa) with a manufactured rodent grate installed at the end, concrete blocks, filter fabric and erosion protection.

The concrete blocks are to form an outlet structure to collect sediment and slow the water velocity. It will consist of 4 600 mm x 600 mm x 2400 mm concrete blocks and 2 600 mm x 600 mm x 1200mm concrete blocks over filter fabric (Terrafix 270R or approved equal). Details are shown on drawing no. 3.

Erosion protection made up of rip rap and filter fabric shall be installed on the sideslope from the top of the outlet pipe to a height of 900 mm above the top of the pipe. The erosion protection shall also extend to the west end of the concrete blocks.

-4-

Rip rap shall be made up of 100 mm to 250 mm quarry stone or approved equal. The area to receive the rip rap shall first be graded to allow the placement of the rip rap to a depth of 300 mm below finished grade. After grading, a layer of filter fabric (Terrafix 270R or approved equal) is to be placed with any joints overlapped a minimum of 600 mm. Rip rap shall then be placed with the smaller pieces placed in the gaps and voids to give it a uniform appearance.

6. Ditch Inlet Catchbasin

The catchbasins shall be installed to the elevations and in the locations shown on the drawings as follows:

| Structure | Sta. | Type | Top Inlet Elev. | Outlet Invert | Inlet Invert |
|-----------|-------|--|--------------------|------------------|------------------------|
| DICB#1 | 0+331 | 900 mm x 1200 mm c/w birdcage grate | 230.45 | 228.92W (525) | 229.20E (.85 x .85) |

The DICB shall be a 900 mm x 1200 mm square precast concrete structure with 2:1 top slope. The inlet for the ditch inlet catchbasin shall face east.

The catchbasin shall have manufactured birdcage style grate with 50 mm bar spacings. The catchbasin shall be made with the top sections separate from the base sections in order to allow riser sections to be installed or removed as necessary (i.e., the base section shall not extend for more than 150 mm above the top of the highest opening in the base section). The wall thickness of all structures shall be 115 mm and each shall have a 300 mm sump.

The catchbasin shall be set at the final elevations as directed by the Drainage Superintendent. The catchbasin shall be set on a layer of pea stone or drainage stone. The pea stone or drainage stone shall be extended up to the springline of the inlet and outlet pipe connections.

The tile/pipe at the connection to the catchbasins shall be concreted on both the inside and outside prior to backfilling. Any pipe or tile shall not protrude more than 50 mm inside the wall. The joints between the proposed pipe and the existing pipe shall be wrapped with filter cloth as approved by the Drainage Superintendent. Pea stone bedding shall be used along the above pipes from the bottom of the excavation to the springline.

-5-

If there is difficulty fitting the proposed catchbasin over the existing pipe, the catchbasin can be butted to the existing pipe. In this case a concrete collar shall be placed around the connection and connection shall be wrapped with filter fabric. The interior of the connection shall be concreted and parged.

The erosion protection shall be placed to a depth of 400 mm and shall be made up of rip rap and filter fabric. Rip rap shall be made up of 150 mm to 300 mm quarry stone or approved equal. The area to receive the rip rap shall first be graded to allow the placement of the rip rap to a depth of 400 mm below finished grade. After grading, a layer of filter fabric (Terrafix 270R or approved equal) is to be placed with any joints overlapped a minimum of 600 mm. Rip rap shall then be placed with the smaller pieces placed in the gaps and voids to give it a uniform appearance.

7. Strip Topsoil/Remove Sediment

The sediment shall be removed from the bottom of the existing channel and the topsoil shall be removed from the area of the proposed tile. It shall be windrowed north of the work area. The topsoil shall be spread after completion of the work.

8. Back fill Channel/Restoration

The existing channel shall be backfilled with previously excavated material along the channel. It shall be compacted by the tracks/wheels of the equipment carrying out the backfill operation. The channel shall generally be backfilled level with the original top of bank. It is expected that the backfill will settle slightly forming a saucer shaped area to direct surface water to the Edgar Drain No. 1.

The topsoil previously stripped and windrowed shall be levelled in the vicinity of the proposed tile and over the backfilled channel.

All areas disturbed by construction in cultivated fields, except the material windrowed over the trench, shall be left in a condition suitable for cultivation. All areas within the road allowance disturbed by construction shall be seeded after final levelling. Final levelling or the removal of excess material shall be the responsibility of the property owner.

After the area has been allowed to settle, Final grading shall be carried out if found necessary by the Drainage Superintendent.

-6-

9. Subsurface Drainage

All existing subsurface drains encountered from the north during construction of the tile drain shall be reconnected to the proposed tile drain, unless otherwise noted on the drawings or as directed by the Drainage Superintendent. The downstream end shall be plugged to the satisfaction of the Drainage Superintendent.

For subsurface drains 100 mm and 150 mm, the upstream end of the subsurface drain shall be connected to the tile drain at a 45 degree angle. A suitable length of equivalent sized PE agricultural tubing shall be used to connect the drains. Manufactured fittings shall connect the PE tile to the existing drain and to the concrete tile. The connections shall be carefully backfilled to ensure there is adequate support under the pipe and large clumps of clay do not displace the tile. Drainage stone be used under the connections at the tile drain.

10. Silt Fence

The Contractor shall maintain a dry working area during construction. The Contractor shall install a silt fence downstream of the work area. The silt fence shall consist of filter fabric or manufactured silt fence supported with posts (OPSD 219.110). The silt fence shall remain in place until construction is complete. Any sediment that has collected upstream of the silt fence shall be removed prior to the removal of the silt fence.

11. Environmental Considerations

The Contractor shall take care to adhere to the following considerations.

- All excavated and stockpiled material shall be placed a minimum of 1.5 metres from the top of surface water runs or open inlets.
- All granular and erosion control materials shall be stockpiled a minimum of 3 metres from the top of surface water runs or open inlets. Material shall not be placed in surface water runs or open inlets.
- All activities, including maintenance procedures, shall be controlled to prevent the entry of petroleum products, debris, rubble, concrete, or other deleterious substances into the water. Vehicle and equipment refuelling and maintenance shall be conducted away from the channel, any surface water runs, or open inlets. All waste materials

shall be stockpiled well back from the top of the bank and all surface water runs and open inlets.

- All construction within the surface water runs shall be carried out during periods of low flow. Silt fence shall be installed in the existing channel downstream of the proposed outlet of the tile drain for the duration of the construction.

12. Miscellaneous

Pea stone shall be placed as bedding for the concrete tile where poor soil conditions are encountered, where existing channels are crossed or as directed by the Drainage Superintendent.



205 Mill Pond Cres.,
Strathroy, Ontario N7G 3P9
T: 519-245-3710 F: 519-245-3348
www.scrca.on.ca
FORM#R2 V1

FILE REFERENCE:

R#2020-0741

PERMIT

Ontario Regulation No. 171/06, and *Conservation Authorities Act*, R.S.O., 1990, Chap. C27, as amended

SCHEDULE 1 OF 2

THIS PERMIT ISSUED ON July 21, 2022

AND EXPIRES ON July 21, 2024

In accordance with Ontario Regulation 171/06 and amendments thereto, permission is granted to:

Name: Municipality of Brooke-Alvinston
Mailing Address: 4218 Oil Heritage Road
NON 1R0

Email: david@dobbineng.com
Phone #: 519-331-3675

For the following works: Enclose 323m of the Edgar Drain Branch with 525mm dia concrete tile. Install an energy diffuser at the outlet to the Edgar Drain no. 1 to slow flows and reduce erosion downstream.

at: 8813 Churchill Line

Township: Brooke

Geog. Lot/Con: Lot 27, Con 14

Municipality: Municipality of Brooke-Alvinston

NOTE

THIS APPROVAL IS SUBJECT TO THE SPECIFIC CONDITIONS STATED IN SCHEDULE 2 AND THE GENERAL CONDITIONS THAT FOLLOW SCHEDULE 2. BEGIN YOUR PROJECT ONLY IF YOU, THE APPLICANT, AGREE TO ALL OF THE SPECIFIC AND GENERAL CONDITIONS STATED IN THIS PERMIT. IF YOU DISAGREE WITH ANY CONDITION, YOU MUST NOTIFY THE SCRCA AND YOU MUST NOT BEGIN YOUR PROJECT.

Keeli Smith

Regulations Officer

Signature of Authority Official

Title

SCHEDULE 2 OF 2

APPLICANT: Municipality of Brooke-Alvinston

St. Clair Region Conservation Authority (SCRCA) staff have reviewed your application dated May 3, 2022, to complete the above mentioned works.

Staff have reviewed the following information as part of this review:

- Permit application form received by SCRCA staff May 3, 2022
- Draft Engineer's Report titled Re: Edgar Drain Branch dated May 5, 2022, prepared by R. Dobbin Engineering Inc.
- Photos and correspondence between R. Dobbin, D. Moores, and SCRCA staff

SPECIFIC CONDITIONS:

1. That the SCRCA is notified at least 24 hours prior to initiation of any construction and be notified no more than 24 hours following completion of the work;
2. All work shall be in accordance with the Engineer's Report for the Edgar Drain branch and in accordance with the above noted application submissions;
3. Prior to commencement of any construction activities, appropriate sediment and erosion control measures shall be in place and properly maintained until all disturbed areas have been satisfactorily re-vegetated or otherwise protected and then will be subsequently removed;
4. The works shall be done "in the dry" and shall not occur during or after extended periods of precipitation;
5. At all times during the in-water work, water flow downstream of the work area must be maintained;
6. All disturbed areas should be stabilized or seeded during appropriate growing conditions;
7. The culvert/pipe shall be embedded a minimum 10% of diameter below the level of the channel bed;
8. Any excess construction material or excess fill must be removed from site and not placed in and SCRCA Regulated Area without first obtaining written permission from SCRCA;
9. All activities including re-fueling and maintenance of equipment shall be done at least 30 meters from the watercourse to prevent the entry of petroleum products, debris, or other deleterious substances into the watercourse or near the shoreline.

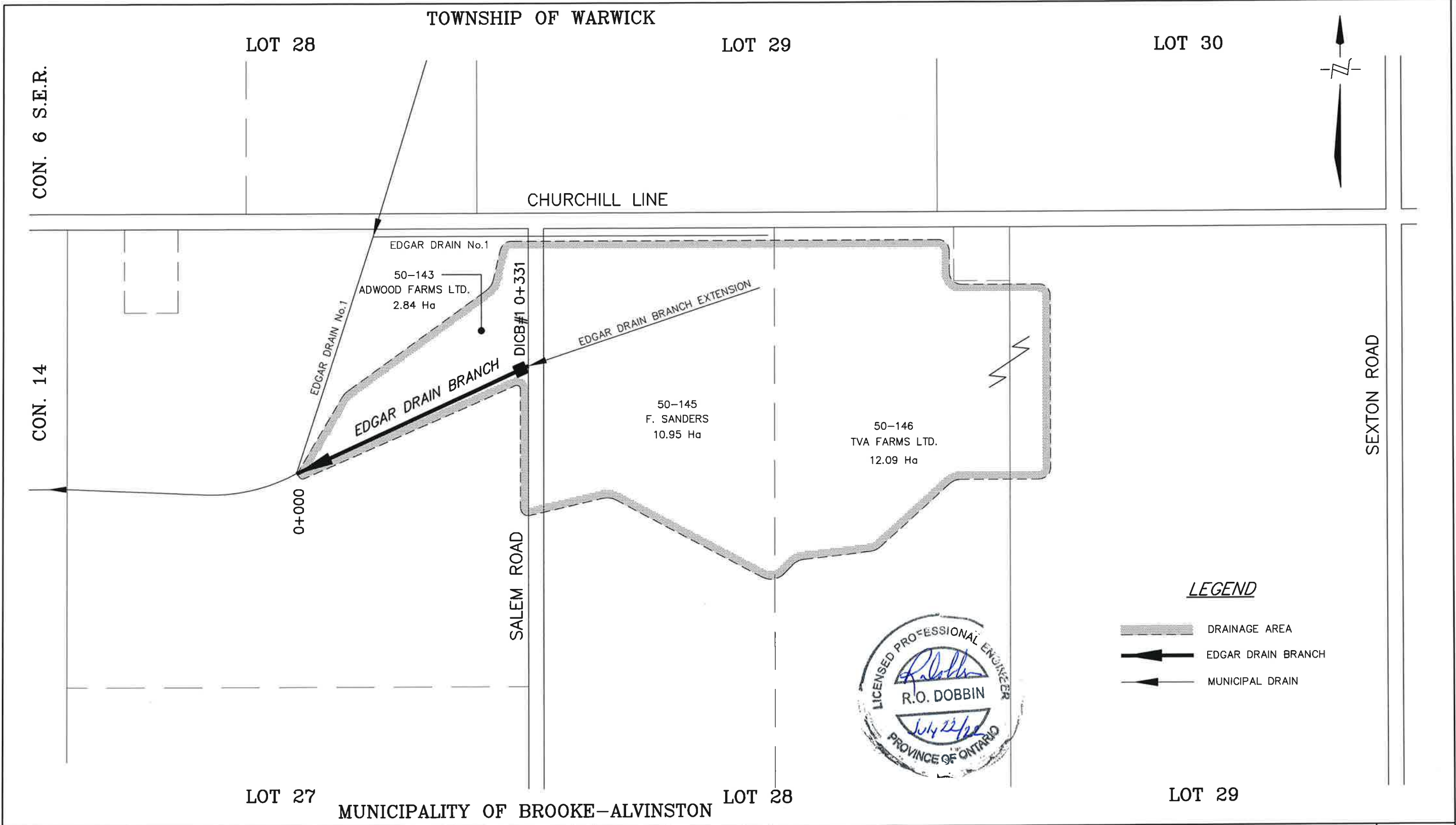
GENERAL CONDITIONS

The Applicant(s), by acceptance and in consideration of the issuance of this permit, agree to the following conditions:

1. The Applicant(s) shall read and agree to comply with these General Conditions as well as the Specific Conditions prior to the start of any works and shall be carried out in full accordance with the plans submitted in support of the application. In the event that the plans change from what was provided, St. Clair Region Conservation Authority should be contacted for further review as amended approvals may be required.

2. It is the responsibility of the Applicant(s) to ensure that all individuals involved with the project are aware of these General Conditions and the Specific Conditions in the attached Schedule(s).
3. Any permission granted by the St. Clair Region Conservation Authority will expire two (2) years from the date of approval unless otherwise specified. No further work will be carried out on the project which is the subject of this application without written approval of the extension of the expiry date by the St. Clair Region Conservation Authority.
4. The St. Clair Region Conservation Authority does not exempt the Applicant(s) from complying with all other approvals, laws, statutes, or regulations from any other Authority. It is the responsibility of the Applicant(s) to ensure that all other agency approvals are in place prior to development commencing. Please note that the more stringent conditions or timing windows must be followed if there are conflicting requirements.
5. Authorized representatives of the St. Clair Region Conservation Authority may at any time enter onto the lands, which are described herein in order to make surveys, examinations, investigations or inspections which are required for the purpose of ensuring that the work(s) authorized by this permit are being carried out according to the terms of this permit.
6. The Applicant(s) agrees:
 - a) to indemnify and save harmless on a solicitor and client basis, the St. Clair Region Conservation Authority and its officers, employees, or agents, from and against all damage, loss, costs, claims, demands, actions and proceedings, arising out of or resulting from any act or omission of the applicant(s) or of any of his/her agents, employees or contractors relating to any of the particulars, terms or conditions of this permit;
 - b) that this permit shall not release the applicant from any legal liability or obligation and remains in force subject to all limitations, requirements and liabilities imposed by law;
 - c) that all complaints arising from the execution of the works authorized under this permit shall be reported prior to the expiration of this permit by the applicant to the St. Clair Region Conservation Authority. The applicant shall indicate any action which has been taken, or is planned to be taken, if any, with regard to each complaint;
7. This permit is not assignable and cannot be transferred without the prior written approval from the St. Clair Region Conservation Authority.
8. The Applicant(s) agrees to install, operate and maintain all sedimentation controls in a manner that is effective until all disturbed areas have been stabilized (seeded, sodded or revegetated or in a manner acceptable to the Conservation Authority) prior to the expiry of this Permit.
9. The Applicant(s) agrees to maintain all existing drainage patterns, and not to obstruct drainage from or to other properties.
10. The applicant acknowledges that should the works be carried out in contrary to the terms of this permit, the permit may be revoked and the applicant may be in violation of the St. Clair Region Conservation Authority's Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 171/06), and subject to the penalties imposed under the *Conservation Authorities Act*, R.S.O. 1990, Chap. C27, as amended.

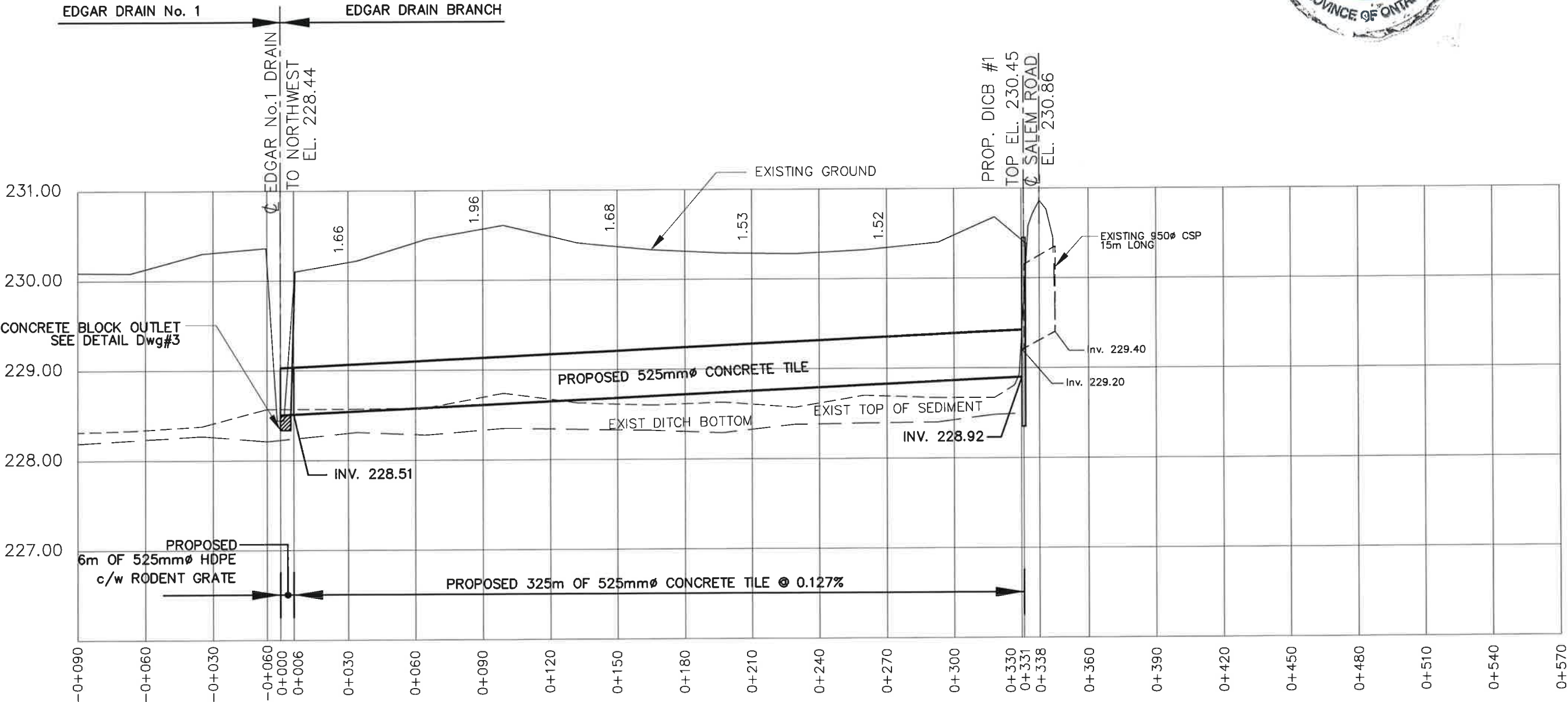
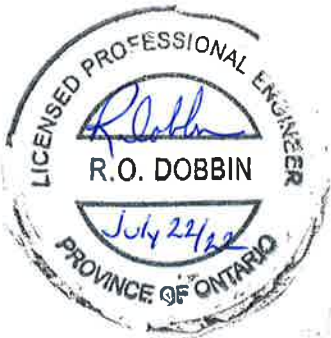
This permit is a public record which is accessible upon request. This information in this permit is collected under the authority of the Conservation Authorities Act, R.S.O. 1990, Chap. C27, as amended.




| | | | | | | | |
|---|--------------------------|---------------|--------------|---------------|----|---|-----------------------------|
| <p>4218 Oil Heritage Road Petrolia Ontario, N0N 1R0 Phone: (519) 882-0032 Fax: (519) 882-2233</p> | APPROVED | NO. | REVISIONS | DATE | BY | MUNICIPALITY of BROOKE-ALVINSTON EDGAR DRAIN BRANCH PLAN | 1 OF 3 |
| | R. DOBBIN | | | | | | |
| | CHECKED | 1 | FINAL REPORT | JULY 22, 2022 | CS | | |
| | B. VAN RUITENBURG | | | | | | |
| | DRAWN | SCALE 1:5,000 | | | | | |
| | C. SAUNDERS | 0 40 80 120m | | | | | |
| DRAWING NAME: Edgar Drain Branch Plan | PROJECT No. 2020-1206 | | | | | | |

GENERAL NOTES

- 1. BENCHMARK No.1 ELEV. 230.626
NAIL IN HYDRO POLE NORTH OF
EXISTING CULVERT CROSSING
SALEM ROAD.
- 2. NUMBERS ARE DEPTH FROM EXISTING
GROUND TO INVERT OF PROPOSED TILE.





4218 Oil Heritage Road
Petrolia Ontario, N0N 1R0
Phone: (519) 882-0032 Fax: (519) 882-2233

DRAWING NAME:
Edgar Drain Branch Profile

PROJECT No.
2020-1206

APPROVED
R. DOBBIN

CHECKED
B. VAN RUITENBURG

DRAWN
C. SAUNDERS

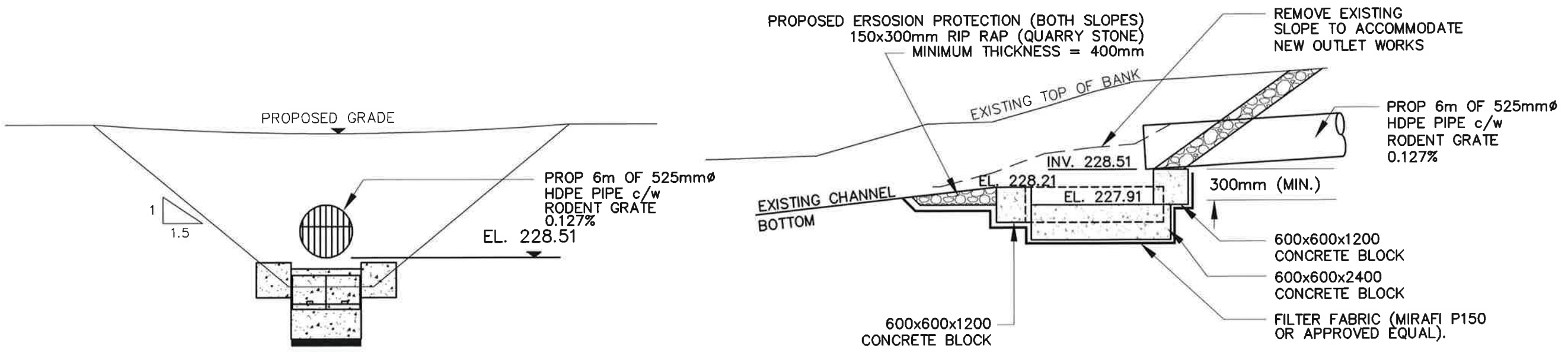
| NO. | REVISIONS | DATE | BY |
|-----|--------------|---------------|----|
| 1 | FINAL REPORT | JULY 22, 2022 | CS |

SCALE: 1:2,000
0 20 40 60m

MUNICIPALITY of BROOKE-ALVINSTON

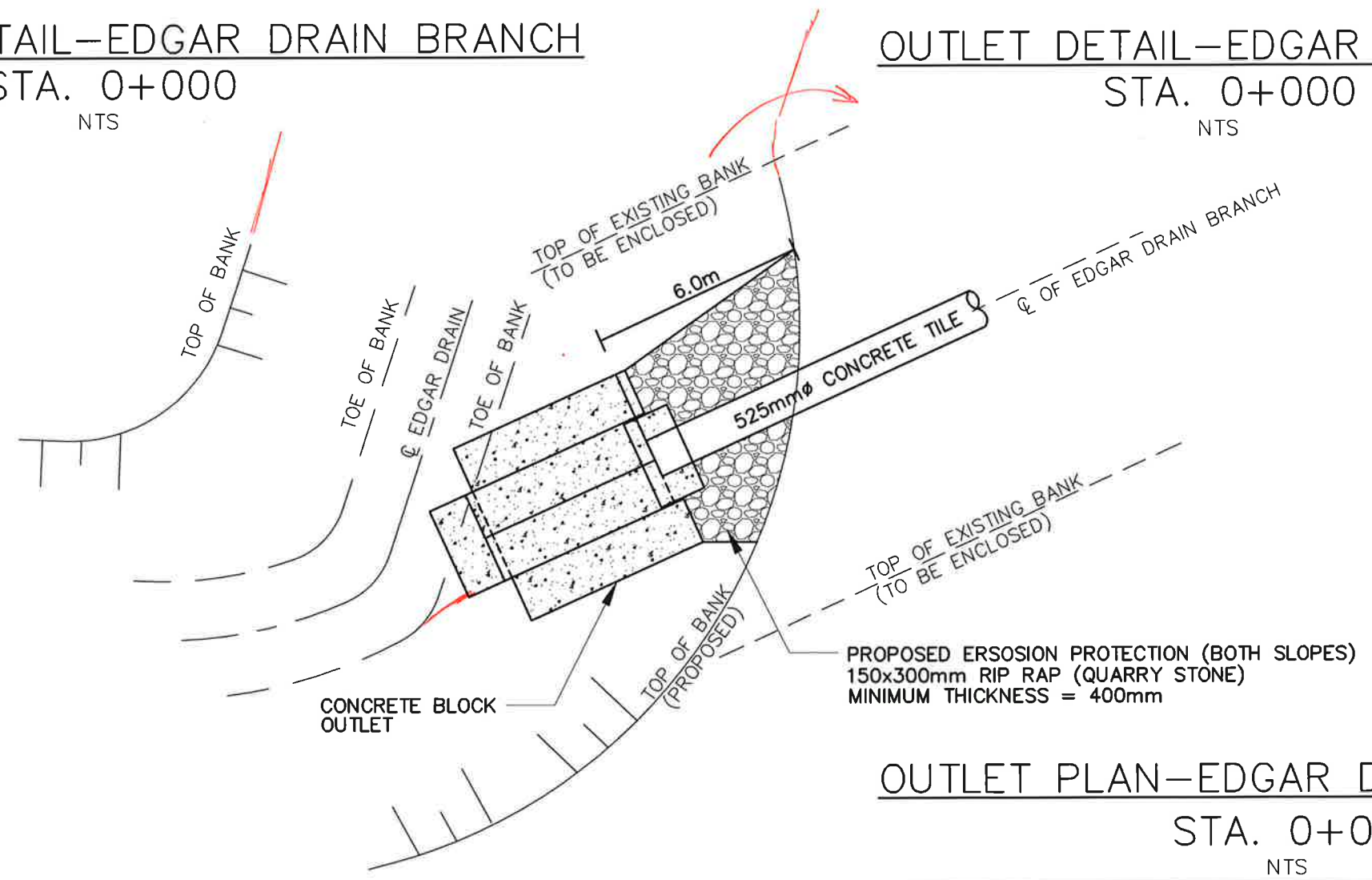
EDGAR DRAIN BRANCH
PROFILE

2
OF 3

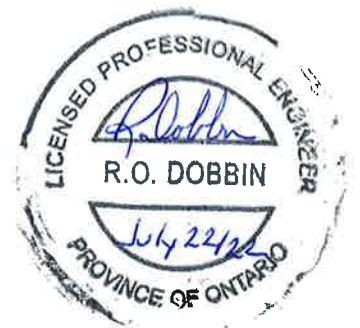


OUTLET DETAIL—EDGAR DRAIN BRANCH
STA. 0+000
NTS

OUTLET DETAIL—EDGAR DRAIN BRANCH
STA. 0+000
NTS



OUTLET PLAN—EDGAR DRAIN BRANCH
STA. 0+000
NTS



BENCHMARK No.1 ELEV. 230.626
NAIL IN HYDRO POLE NORTH OF
EXISTING CULVERT CROSSING
SALEM ROAD.

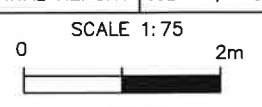


4218 Oil Heritage Road
Petrolia Ontario, N0N 1R0
Phone: (519) 882-0032 Fax: (519) 882-2233

DRAWING NAME:
Edgar Drain Branch Details

PROJECT No.
2020-1206

| APPROVED | NO. | REVISIONS | DATE | BY |
|-------------|-----|--------------|---------------|----|
| R. DOBBIN | | | | |
| CHECKED | 1 | FINAL REPORT | JULY 22, 2022 | CS |
| R. DOBBIN | | | | |
| DRAWN | | | | |
| C. SAUNDERS | | | | |



MUNICIPALITY of BROOKE-ALVINSTON
EDGAR DRAIN BRANCH
DETAILS

3
OF 3

ENCLOSURE

Edgar Drain Branch
Municipality of Brooke-Alvinston
July 22, 2022

Estimated Net Assessment

| Conc. | Lot or Part | Roll No. | Owner | Total Assessment | Less Grant | Less Allowances | Net Assessment |
|--------------------|----------------|----------|--------------------------|------------------|------------|-----------------|----------------|
| Agricultural Land: | | | | | | | |
| 14 | N1/2 L27 | 50-143 | Adwood Farms Ltd. | 50,428.00 | 4,462.00 | 1,490.00 | 44,476.00 |
| | W1/2 L28 | 50-145 | F. Sanders | 462.00 | 154.00 | 90.00 | 218.00 |
| | E1/2 L28 & L29 | 50-146 | TVA Farms Ltd. | 510.00 | 170.00 | | 340.00 |
| Public Land: Roads | | | | | | | |
| Salem Road | | | Mun. of Brooke-Alvinston | 1,528.00 | | | 1,528.00 |
| Total | | | | \$52,928.00 | \$4,786.00 | \$1,580.00 | \$46,562.00 |

Grant for the N1/2 Lot 27 is based on 50% of the estimated cost of an access culvert (\$12,327.00) = \$4,109.00

Grant for portion of channel maintenance (\$1,060.00) = \$353.00

3236 River St. P.O.Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



NOTICE OF APPOINTMENT FOR EXAMINATION BY ENGINEER

TO: Affected Property Owners

You are hereby notified that Ray Dobbin, P.Eng., appointed by the Council of the Municipality of Brooke-Alvinston under Section 4 of the Drainage Act, has scheduled an on-site meeting for the:

**Sandra Black Petition of Drainage Works
on**

Wednesday, October 5, 2022

11:00 a.m.

LOCATION: Driveway of 8402 Oil Springs Line

In accordance with Section 9(1) of the Drainage Act, you as an owner of land affected, are requested to attend an onsite meeting with the appointed engineer to examine the area and site of the proposed drainage works.

The purpose of the meeting is to discuss the repairs and improvements to the drain including culvert replacements, and as an owner of the land affected, you are requested to attend at such time and place.

Dated the 15th day of September, 2022.

Janet Denkers
Clerk-Administrator

Failure to Attend Meeting

If you do not attend the meeting, it will proceed in your absence. If you are affected or assessed by this proposed project, you will continue to receive notification as required by the *Drainage Act*.

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



NOTICE OF APPOINTMENT FOR EXAMINATION BY ENGINEER

TO: Affected Property Owners

You are hereby notified that Ray Dobbin, P.Eng., appointed by the Council of the Municipality of Brooke-Alvinston under Section 4 of the Drainage Act, has scheduled an on-site meeting for the:

**Earl Morwood Petition of Drainage Works
on**

Wednesday, October 5, 2022

12:00 p.m.

LOCATION: Driveway of 7216 Aberfeldy Line

In accordance with Section 9(1) of the Drainage Act, you as an owner of land affected, are requested to attend an onsite meeting with the appointed engineer to examine the area and site of the proposed drainage works.

The purpose of the meeting is to discuss the repairs and improvements to the drain including culvert replacements, and as an owner of the land affected, you are requested to attend at such time and place.

Dated the 15th day of September, 2022.

Janet Denkers
Clerk-Administrator

Failure to Attend Meeting

If you do not attend the meeting, it will proceed in your absence. If you are affected or assessed by this proposed project, you will continue to receive notification as required by the *Drainage Act*.

MUNICIPALITY OF BROOKE-ALVINSTON
AUGUST, 2022

| <u>PERMITS</u> <u>ISSUED</u> | <u>OWNER/CONTRACTOR</u> | <u>LOCATION</u> | <u>FEE</u> | <u>TYPE/ VALUE</u> |
|---|---|---|-------------------|--|
| 22-025 | Kucera Farm Supply Limited, 3212 Nauvoo Rd, Alvinston (construct foundation only for repair shop addition to existing farm dealership) Cont: Vertec Contractors Ltd July 5/2022 140-001-04500 | 3216 Nauvoo Rd Plan 15, Lot 31 to 35 Full Permit **REVISED AUG 22/2022** | 2,250.00 | Ind/Add 1,700,000 17,500' ² |
| 22-035 | Gregory Edwards, owner 3262 Little Ireland Rd Alvinston, (erect storage shed) Cont: Grant Langstaff July 28/2022 120-020-06405 | 3262 Little Ireland Rd Con 6, Pt Lot 10 RP25R9621, Pts 1 to 3 | 450.00 | Non/Res 95,000 3072' ² |
| 22-037 | Darren Shepley, owner 3100 Broadway St, Alvinston (erect storage shed) Cont: Mike Stocking B-Dry Construction, Aug 3/2022 140-001-59900 | 3100 Broadway St Plan 5, Pt Lot K RP25R2547, Pt 12 | 450.00 | Non/Res 25,000 768' ² |
| 22-038 | Brad Cooper, owner 8065 Francis St, Alvinston (erect attached deck) Cont: owner, Aug 4/2022 140-001-53500 | 8065 Francis St Plan 5, Lot 33, Lot 34 | 375.00 | Res/Add 5,000 164' ² |
| 22-039 | Ronald Van Damme, owner 4719 Ebenezer Rd, Watford (erect addition to existing storage shed) Cont: owner Aug 8/2022 120-040-12900 | 4719 Ebenezer Rd Con 13, N Pt Lot 12 | 750.00 | Agr/Add 75,000 2800' ² |
| 22-041 | Minten Family Farms Limited owner, 4352 Ebenezer Rd Watford, (erect covered porch addition to existing dwelling) Cont: owner Aug 29/2022 120-040-13200 | 7550 Lasalle Line Con 13, E Pt Lot 14 | 425.00 | Res/Add 25,000 533' ² |

MUNICIPALITY OF BROOKE-ALVINSTON
AUGUST, 2022

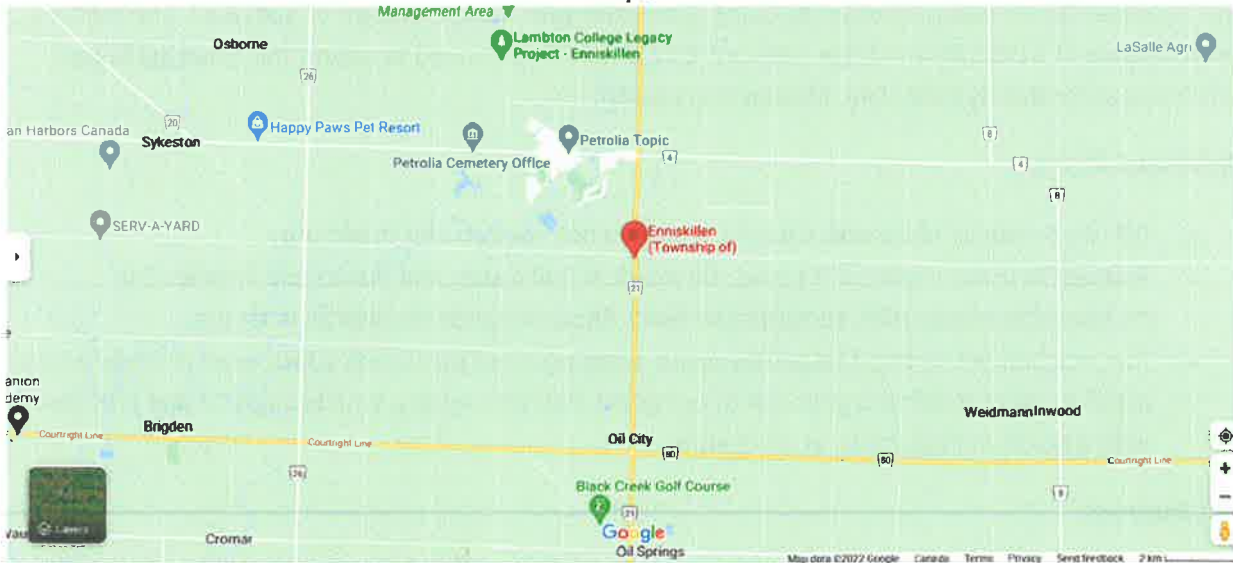
| <u>PERMITS</u> <u>ISSUED</u> | <u>OWNER/CONTRACTOR</u> | <u>LOCATION</u> | <u>FEE</u> | <u>TYPE/</u> <u>VALUE</u> |
|---|--|--|-------------------|--|
| 22-042 | John Vanderwal, owner 8066 Centre St, Alvinston (erect 4-plex apartment bldg.) Cont: owner, Aug 29/2022 140-002-11500 | 8066 Centre St Units #5, 6, 7, 8 Plan 2, Lot 4 to Lot 9 B | 2,750.00 | MRes/Con 500,000 2200' ² |
| 22-043 | John Vanderwal, owner 8066 Centre St, Alvinston (erect 4-plex apartment bldg.) Cont: owner, Aug 29/2022 140-002-11500 | 8066 Centre St Units #9, 10, 11, 12 Plan 2, Lot 4 to Lot 9 B | 2,750.00 | MRes/Con 500,000 2200' ² |



Next Meeting:
Enniskillen Municipal Building
4465 Rokeby Line RR 1, Petrolia, ON N0N 1R0
Date: September 22, 2022 @ 7 pm



Map:



Lambton County Historical Meeting



Aug. 25, 2022

Meeting was held Lambton Heritage Museum

Minutes from August Meeting

Ron opened the meeting by introducing our host: Kathleen Annet (Marketing and Events Coordinator)

Kathleen Introduced Holly Morgan (Museum Collections Coordinator).

Holly had a slide show of unusual and interesting collections in the museum. She described the research and history for each item. Some highlights of the presentation were:

- The museum has over 25,000 artifacts. In 2018 the museum added mobile shelving.
- Hair wreaths (1867-1943), Autograph books (1877 – 1879), Kodac Autograph camera (1920-1930), A 3 tier wedding cake (This was used for 3 weddings from 3 generations, each wedding added a layer. 1902-1950), Prisoner box(1838), Medical Corps Dress Uniform(1914-1980) Plus lots more.

We reviewed the minutes. Bill Moran motioned the minutes be accepted as read and seconded by Marjorie Cumming. Motion was passed.

The Financial Report was presented by Carol Thompson with a bank balance of \$3418.37. The Bursary has a balance of \$1999.20 and Book sales were \$233.00. Carol moved to accept the Financial Report which was seconded by Elsie Urry. Motion was passed.

Unfinished Business:

- Bill can create an electronic copy if Carol does not have an electronic copy.
- Request to order copies of 2 books: Oil Roads & Toile Gates, and Places and People. Dan motioned to place order, seconded by Gord. Show of hands showed all in favour.
- Ron reached out to Bob McCartney about ordering more post cards which were done by a local artist. A warm thank you goes out to our guest, Bob McCartney, who brought in and provided us with 2 boxes of Post cards, at no charge.

New Business:

- We have six new members who have joined us this year. Welcome to all our new members.

- Books: Arts Den has been selling approximately 10 books per month. They are selling our books without commission. Thank you Arts Den.
- Gord will be looking into a license for Petrolia booth.

Next Meeting: Enniskillen Municipal Building

Upcoming Meeting Dates:

- October 27th, Pot Luck – Oil Springs United Church, Oil Springs
- March 22, 2023 – Pot Luck – Oil Springs United Church, Oil Springs

Margaret made a motion to adjourn the meeting which was seconded by Ray Lloyd.

Lambton County Historical Society

Agenda

Sept. 22, 2022

Enniskillen Municipality Building
Meeting @ 7:00

- Opening by President
- Thank You to Host
- Host Comments
- Guest Speaker:
- Review minutes of the previous minutes.
 - Errors or Omissions
- Treasurer Report:

| | |
|----------------------------|------------------------|
| Publishing Record \$ _____ | Total Balance \$ _____ |
| Bursary Record \$ _____ | May Balance \$ _____ |
- Secretary Report
- Unfinished Business – Update on Constitution handouts.
- New Business.
- Committee Updates:
 - Membership Committee, Constitution & Policy Committee, Public Relations Committee and Bursary Committee
- Upcoming County Happenings:

| | | |
|------------------|------------------|-----------------|
| Brooke-Alvinston | Petrolia | Warwick |
| Dawn-Euphemia | Plympton-Wyoming | Lambton Shores |
| Enniskillen | Sarnia | |
| Oil Springs | St. Clair North | St. Clair South |
- Attendance
- Next meeting: October 27th, Pot Luck – Oil Springs United Church, Oil Springs
- Closing by President

Good afternoon;

Please find below a resolution that was passed September 6, 2022 by Council of the Municipality of Brighton looking for support regarding changes to be made to the Healthcare Connect System for Members of the Canadian Armed Forces.

Resolution No. COU-2022-329

Moved by Councillor Mark Bateman

Seconded by Mayor Brian Ostrander

Whereas Brighton is a community with a significant military population;
 And whereas military personnel are from time to time released from their duties for medical reasons;
 And whereas military personnel are attached to healthcare through the Canadian Armed Forces which ceases after the date of military release;
 And whereas released military personnel are unable to register with Healthcare Connect until after their release date, providing a healthcare gap;
 And whereas the notice for release dates are well in advance of the actual date of release from the Canadian Armed Forces;
 Now therefore be it resolved that the Municipality of Brighton endorse that the Ontario Government change the access rules to Healthcare Connect to permit the registration of military personnel into the Healthcare Connect system once those Canadian Forces Members are provided with a release date;
 And further that this motion is circulated to the Premier of Ontario, the Minister of Health, MPP David Piccini, and all municipalities across Ontario and the Association of the Municipalities of Ontario (AMO) for endorsement.
 Carried

Kind Regards,

Candice Doiron
 Municipal Clerk

Municipality of Brighton
 35 Alice Street
 PO Box 189
 Brighton, ON K0K 1H0
cdoiron@brighton.ca



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Zoning - Inwood Library
Meeting: Council - 22 Sep 2022
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That Council receive and file this report.

Background:

A request to develop a community garden on the grounds was received and approved by Council at the September 8th meeting. The land where the Inwood Library is is zoned Central Commercial. Community gardens are not allowed under this zoning. As such Council directed staff to formally seek out a method to properly amend the zoning to allow for a community garden.

Comments:

In further discussions with the Planner, he advised of the "Public Recreational Use" that was not considered at the Sept. 8th meeting. With this use, there are no zoning issues with the proposed Community Garden at the Inwood Library. His summary is attached for reference.

Financial Considerations:

None associated with this report.

ATTACHMENTS:

[Memo to Council re Community Garden](#)



Planning & Development Services Department

789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3817

September 16, 2022

Municipality of Brooke-Alvinston
3236 River St, Box 28
Alvinston, ON N0N 1A0

Attention: Janet Denkers, Clerk

Dear Madame:

Re: Proposed Community Garden at Inwood Public Library
Municipality of Brooke-Alvinston

It is understood that the Municipality of Brooke-Alvinston Council is considering allowing a community garden to be established at the Inwood Public Library property. The property is zoned "Central Commercial (C1)".

Section 3.1.3 of the Brooke-Alvinston Zoning By-law states that "Public Recreational Uses" are permitted in all zones. Public Recreational Uses are defined by the Zoning By-law as: *the Use of land, water and/or Buildings for the purpose of Passive and Active Recreation, as defined in this By-law, owned or controlled by the Corporation or by any Ministry, Board, Commission or Authority established under any Statute of Ontario or Canada.*

Passive Recreation is defined as: *the Use of land and/or water for the purpose of passive leisure activity and shall include a Park, a garden, a picnic area and the like, as well as a play lot with activity equipment for children.*

Therefore, since the proposed community garden will be placed on property owned by the municipality it is permitted by the Brooke-Alvinston Zoning By-law.

Sincerely,

Rob Nesbitt, MCIP RPP
Senior Planner



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Seniors Advisory Committee Recruitment
Meeting: Council - 22 Sep 2022
Department: Council
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Municipality advertise for the recruitment of a senior representative from the Municipality to serve on the Seniors Advisory Committee and that a candidate be selected by Council at the December 8, 2022 meeting of Council.

Background:

The County of Lambton has endorsed a Seniors Advisory Committee and is requesting representation to select one (1) representative from each municipality in Lambton. To facilitate the recruitment, an application and poster have been developed by the County and are attached.

The intent of the Seniors Advisory Committee is to assist in identifying gaps in services and programs available to seniors in Lambton County.

Comments:

The mandate of the Committee is to identify and report to the Warden and County Council on issues that affect seniors in Lambton County by:

1. Acting as a liaison for seniors to enrich the health and quality of life for all seniors
2. Soliciting input and acting as a representative for issues that affect local seniors
3. Addressing other issues as identified by the Seniors Advisory Committee

The terms of reference for the Committee are attached.

Advertising can be completed by advertising on the municipal website, face book page and posting in the office and arena. Should Council have suggestions on a representative, they could approach the individual to submit their name.

Financial Considerations:

None associated with this report. The terms of reference for the committee clarifies it to be a voluntary position.

ATTACHMENTS:

[Terms of Reference](#)
[Recruitment Poster](#)

Seniors Advisory Committee Application

Lambton County Seniors Advisory Committee Terms of Reference

Premise

All seniors are entitled to age safely and with dignity.

Mandate (drafted)

Identify and report to the Warden and County Council on issues that affect seniors in Lambton County by:

1. Acting as a liaison for seniors to enrich the health and quality of life for all seniors.
2. Soliciting input and acting as a representative for issues that affect local seniors.
3. Addressing other issues as identified by the Seniors Advisory Committee.

Membership

Lambton County SAC membership will include a cross-section of individual seniors and a County Councillor committed to working towards the betterment of life for seniors in our community.

The membership of the SAC will include:

- One senior representative per each of the 11 municipalities (consider a total of 4 representatives for City of Sarnia to align with Council representation)
- One County Councillor
- One COL staff support (non-voting member)
- One Navigating Senior Care Lambton member

Appointment and Term

1. Members will be named by their local County Council representative for a term of 2 years.
2. The SAC shall appoint a Chair and Vice Chair. The Vice Chair will preside over meetings in the absence of the chair.
3. The role of Secretary will be fulfilled by the COL staff representative (non-voting member).
4. All committee members will serve on a voluntary basis.

Duties & Responsibilities of the SAC

1. Engage with seniors in their respective communities to gain knowledge and understanding of needs.

2. Identify concerns and challenges experienced by seniors from diverse backgrounds.
3. Advocate on behalf of seniors.
4. Consult with other senior's advisory groups and organizations when necessary.
5. Report to County Council on an annual basis and/or as requested by County Council.
6. Advise on and review County policies and by-laws as requested.

Meetings

1. The SAC will meet quarterly, or more frequently at the discretion of the Chair.
2. The staff representative will send out agenda packages to committee members one week prior to each scheduled meeting.
3. The staff representative will prepare meeting minutes and send to SAC members, the Warden and members of County Council immediately following each meeting.

Attendance

1. Any member who is absent from three consecutive meetings without the express approval of the SAC given at a scheduled meeting will be deemed to have resigned from the SAC at the end of the third missed meeting.

Rules of Order:

1. Quorum is fifty per cent plus one.
2. If there is no quorum within fifteen minutes of the time set for the meeting, and unless those present agree to an extension; the meeting shall adjourn until the next regular meeting or at such time as the Chair directs.

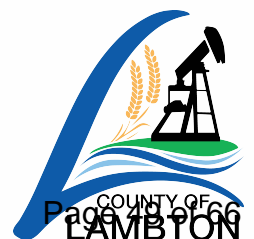


SENIORS' ADVISORY COMMITTEE

The County of Lambton is recruiting representatives to serve on the **Seniors' Advisory Committee.**

One representative will be selected per municipality.

Please ask for an application form at your local municipal office



Seniors' Advisory Committee

Date of Application:

Application Questions

1. Briefly summarize why you are interested in becoming a member of the Seniors' Advisory Committee.
2. Please describe what perspectives and experiences you would bring to this Committee. In answering this question, you may wish to include experience and knowledge about seniors' care needs.





Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Licensing a portion of the arena stands - Hayter Memorial Hockey Tournament
Meeting: Council - 22 Sep 2022
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Council of the Municipality of Brooke-Alvinston allow alcohol to be served in the stands at the 2022 Hayter Memorial Hockey Tournament games provided all comments / suggestions listed be observed.

Background:

A request was received from one of the organizers of the Hayter Memorial Hockey Tournament to allow alcohol in a portion of the arena stands during tournament hockey games. A similar request was received from the Alvinston Killer Bees in July 2022.

Comments:

Approval was provided to the Alvinston Killer Bees home games to allow alcohol in the stands provided the following was observed:

- 1) The sale of alcohol be limited to one clearly marked area only in the stands
- 2) The Municipal Alcohol Policy be provided and acknowledgement signed
- 3) The Hayter memorial hockey tournament agree to indemnify and hold harmless the Municipality
- 4) The Hayter memorial hockey tournament agree to carry liability insurance including liquor liability insurance with the Municipality named as additionally insured
- 5) Floor supervisors be designated to monitor the area including exits
- 6) Signs be posted to advise that alcohol can be consumed in the specific area only
- 7) System in place to ID of age patrons

Financial Considerations:

The Hayter Memorial Tournament committee will be responsible for all insurance requirements; it is understood volunteers with smart serve certification will be bartending.

ATTACHMENTS:

[Hayter Memorial Tournament Committee Request](#)

Janet Denkers

From: Ron & Sandra <r.mccabe@brktel.on.ca>
Sent: Monday, September 12, 2022 9:10 PM
To: Janet Denkers
Subject: re: liquor license request for Jimmlou6

Hayter Memorial Hockey Tournament

Brooke Alvinston



Attention: Municipality of Brooke Alvinston

I am writing this letter on behalf of the Hayter Memorial Hockey Tournament as a formal request that we be allowed to apply for a liquor license; that will include both the upstairs and downstairs auditoriums as well as the East half of the arena.

Thank you,

Ron McCabe



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Brooke Fire Rescue Five Year Strategic Plan
Meeting: Council - 22 Sep 2022
Department: Fire Department
Staff Contact: Steve Knight, Fire Chief

Recommendation:

That the report titled Progress Report - Brooke Fire Rescue Fire Year Strategic Plan be received and filed for information.

Background:

The Municipality received funding in 2020 for a Modernization and efficiency Review of Brooke Fire Rescue. The report was submitted to Council for future implementation by the Fire Chief.

One recommendation was to develop a five-year strategic plan for Council approval. The plan is to at minimum establish the vision, mission, values, and goals of the fire department as well as identify how they can be achieved.

Comments:

The Strategic Planning Committee is comprised of 5 volunteers, has met 4 times and represents a cross section of the fire department, members include Chief Steve Knight, Station Chief Ron McCabe, Training Officer Paul Mahovich and Firefighters Brad Carr, Brently Shepley and Mike Lightfoot.

Meeting highlights include:

Meeting #1 included the rationale for the strategic plan and the value of the SWOT analysis in strategic planning in the following manner:

- It is a source of information for strategic planning.
- It builds an organization's strengths.
- It reverses an organization's weaknesses.
- It maximizes responses to opportunities.
- It helps to overcome an organization's threats.
- It helps identify core competencies of the organization.
- It helps in setting objectives for strategic planning.
- It helps in knowing past, present and future so that by using current and past data, future plans can be mapped out.

It was pointed out that many items were listed more than once, i.e., a specific condition may be seen as both a weakness and an opportunity, etc.

Meeting #2 focused on the development of a public and BFR member survey that included a SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis. The answers were submitted from their individual perspective, which collectively serves as the foundation for discussion to begin and guide the strategic planning process. From reviewing the SWOT analysis input vision and mission statements were formulated. The data identified is critical in the development of broad strategic initiatives, with identified key result areas, goals, strategic actions, and performance measurements listed in each initiative. The anonymous member survey created an opportunity to ask the value statements and provide feedback. The Committee created the remaining survey questions based on their perspective and the questions were worded so the member could provide an honest answer, good, bad or otherwise and was anonymous.

Meeting #3 reviewed the survey questions that were discussed at the last meeting and focused on creating BFR's vision and mission statement, and the leadership expectations for the department as a whole. The vision statement for BFR is based upon the desired "perfect" state of the Department.

"Brooke Fire Rescue is properly staffed and has highly trained personnel with the best resources to provide the highest level of services to those we serve."

The mission statement is a short statement of why an organization exists, what its overall goal is, identifying the goal of its operations, what kind of product or service it provides, its primary customers or market, and its geographical region of operation. The committee agreed on

"Brooke Fire Rescue's mission is to make a difference in our community by providing quality fire and rescue services for our residents and its visitors."

Discussion on what Leadership Expectations are envisioned, and agreed that Brooke Fire Rescue will lead in the following manner:

- We will lead by example using the values of integrity, honesty, loyalty, and trustworthiness.
- We will seek what is best for the entire Department and the Community we serve.
- We will work together as a team.
- We will deliberate openly and rationally, with creativity, while striving for consensus.
- We will share our successes.
- We will be decisive.
- We will make decisions by listening first, gaining the facts, and then acting accordingly.
- We will set the course for Brooke Fire Rescue but recognize that periodic adjustments will be required.

Meeting #4 created the six (6) Key Result Areas and determined realistic Strategic Goals and Actions to be completed in the next 5 years.

Key Result Area: Training

Goal: Brooke Fire Rescue develops and delivers a comprehensive training program that provides for initial certification and continuing education.

- Strategic Action: Employ and utilize trained instructors.
- Strategic Action: Develop and implement a comprehensive training program.
- Strategic Action: Train all disciplines (medical, fire, rescue, officer development, wildland, communications, technical rescue).
- Strategic Action: Host outside training in partnership with the OFMEM RTC, other Fire Services and contractors.

- Strategic Action: Construct modern training facilities.

Key Result Area: Administration

Goal: Brooke Fire Rescue will promote a culture of respect, accountability, professionalism and teamwork within the organization.

- Strategic Action: create comprehensive employee policies and procedures to address the specific concerns of the fire service (Human Resources policies, Standard Operating Procedures, succession planning)
- Strategic Action: review and create new fire service agreements and partnerships
- Strategic Action: create a comprehensive employee development program.

Key Result Area: Operations

Goal: Brooke Fire Rescue is committed to maintaining and enhancing our operational effectiveness to ensure the safety of our community.

- Strategic Action: create comprehensive employee Standard Operating Procedures for all operations of the fire department.
- Strategic Action: review and integrate new fire service equipment and technologies
- Strategic Action: review existing fire hall capabilities and establish maintenance and redevelopment priorities

Key Result Area: Capacity for Future Growth

Goal: Brooke Fire Rescue is committed to providing fire protection services for the growing fire and life safety needs of the community.

- Strategic Action: Committee to review Strategic Plan components on an annual basis.

Key Result Area: Equipment and Technology

Goal: Brooke Fire Rescue is committed to ensuring the operational response capabilities of all apparatus, equipment and technologies available and currently in use and in the future as technologies change.

- Strategic Action: create a comprehensive maintenance and replacement schedule for all apparatus, equipment, personal protective equipment, and technology specific to the fire service.
- Strategic Action: maintain an annual inventory of all apparatus, equipment, personal protective equipment, and technology with Brooke Fire Rescue.

Key Result Area: Public Fire and Life Safety Education + Inspections

Goal: Brooke Fire Rescue will build upon and enhance the relationship between the department and the community

- Strategic Action: create comprehensive public fire and life safety programs including events with specific demographic groups including schools, seniors and the community at large.
- Strategic Action: create and maintain community outreach programs including social media, special events, wellness checks and partnerships in the community.
- Strategic Action: conduct inspections in accordance with the Establishing and Regulating bylaw including pre-incident and burn permits.

Further committee meetings on the first draft of the plan will held in the next two (2) months and then presented to the CAO for discussion and change as needed.

I have attached the draft Table of Contents for the layout of the plan,

Financial Considerations:

None associated. Members will be compensated for committee meetings in developing the plan.

ATTACHMENTS:

[Council report sep 22, 2022 table of contents DRAFT](#)



Strategic Operations Plan 2022 - 2027

Brooke Fire Rescue
Municipality of Brooke-Alvinston
3236 River Street
Alvinston, Ontario
N0N 1A0
519-898-2173

Table of Contents

Executive Summary

Organization Overview

- Vision + Mission Statement, Core Values
- History of Brooke Fire Rescue
- Organizational Chart
- Response Zones
- Services Provided
- Emergency Response Data
- Department Overview
 - Training
 - Fire Prevention and Education - Fire Inspections
 - Administration

Strategic Planning Process

- Planning Process
- Stakeholders survey results
- S.W.O.T. Analysis

Strategic Goals and Actions

- Goals and Strategic Actions:

Acknowledgements

Appendixes

To Council and Mayor Dave Ferguson,

When I first moved to this community in 2011 I looked forward to walking my two dogs in the community. After living in Toronto, traffic, concrete getting back to a small town was something I treasured.

Soon after I realized that walking in the community came at the risk of running into off leash dogs. To the point of walking with my two down my own street, Church Street to have a large mastif break through the screen on the screen door of the front door run out and attack my smaller husky, Nikko. I couldn't get the dog off him and because of my screams my neighbours came to help. I ended up on the ground with a bloody knee and my dog Nikko ended up with a cut on his side.

Before this Nikko was well socialized in Toronto by going to dog parks. He loved running and playing with other dogs. I used to take him to the dog park at the beach where dogs could run off leash and play in the water with other dogs. After the incident with the mastif Nikko became nervous around other dogs.

This didn't only happen on Church Street. To this day there is a family that leave their mastif unleashed sitting outside in their front yard unleashed. I have tried talking to them and they "pretended" they were deaf and went about trimming the weeds, while their mastif came up to me, no supervision making me afraid so I jumped back in my car to leave. Once I got trapped out on Shiloh while walking to the Conservation area because someone visiting a home there left their dog off leash and it kept running out to road each time we tried to pass. The house was too far for them to hear me yelling. We couldn't just turn around and walk around the block out there. I ended up calling the police, I didn't know if the dog was friendly or not but my first concern is the safety of my two mutts. I never want them hurt or I never want them to hurt another dog in defence. People's attitude at the time was "it's the country, dogs are allowed to be off leash". All I could think in these two instances described was the uproar it would have caused if my dog had been a child. The dog that came through the screen window didn't like kids either, which the owner informed me of.

When the dog park was built I was thrilled. Finally a place where I could go and my dogs could run and have fun. Chase balls, sniff to their hearts content and play with other dogs. I would take my friends dog with us many times and it was great. I've met so many people there, I've planned dog dates there. I started a Facebook page, Alvinston Dog Park, to help new comers and old timers learn of it's existence. Since no signs were even put up that and word of mouth are the only ways folks learn about it. Yes, usage of the dog park has been slow going but those that find it go, meet friends, make play dates. There are people that go there in the spring and clean up dog poop from owners who don't do what they are supposed to do. There are people who tie bags around the fences so that if someone shows up without one or runs out there are spares there. It's a community.

I haven't been using it as much in the last few years, that is true. Not because I don't want to but mainly because my dog Nikko has been attacked a couple of other times since and ever since the first instance he is on guard when meeting new male dogs. He's not aggressive but he acts like he is tough. Anyone that knows me and him knows it's not the case. My cats rule our home!

I mainly stopped because I have been trying to not only take long walks for him but for myself also trying to get in better shape. For a time I'd meet a friend and walk to the conservation area (making sure that mastif wasn't on the front lawn). Now I walk to the cemetery as much as I can. I know the homes that have dogs on that route and know they are mostly contained. Once and awhile one of the little ones

escapes to bark at us so I make sure they don't get hit by a car. I adjust where I walk for this, which side of the street I am on. My dog is giant to them and wont hurt them vice versa. Also as my dog Nollie got older (He passed away last year) I had to go for two walks as he had hip issues, at the end he could only walk to the little community park and he loved rolling in the grass. At this time I started going back to the dog park because we could drive there. That was so important. He would not have been able to walk all the way to the park from where the barriers are now. He loved when we went there.he could sniff around - a dogs biggest enjoyment. He couldn't run but Nikko would. We wouldn't stay long but it was so important for Nollie to be out there. All three of us needed that at the end of his life. He was a big heavy dog and not an easy lift for me to get in my vehicle, but I did because my dogs are my family here.

After he passed I made the trip to the dog park with Nikko quite often again. He missed his brother and missed playing with his buddy. New people on my street who also have a husky, we would meet there so they could run and play together without worrying about them running off, which husky's notoriously do. Slowly Nikko had been making new friends even male dogs, he needs that social interaction. He's now lost that again because of the barriers.

Then the Municipality started putting the cement blocks there in the winter. That was still when Nollie was alive. I went once and he could walk there but once there he had to go back. There was no point. I didn't go back again until the barricades were removed.

Then the Municipality removes the fence that protected the kids at the ball diamonds and the play area and instead of putting up a new one they move in some fancy landscaping giant rocks that do nothing to stop running kids from running onto the roadway that goes to the dog park so suddenly the people driving to the dog park are a concern. The Municipality then block the road so the community of dog park users can no longer drive there. Instead drive to the arena and then walk down the road to the dog park. The first time I went to go there and I couldn't drive was the last time I went. I was not happy.

I haven't complained until now because through talking to other dog park users I know I am not the only one that is unhappy. I didn't complain until now because I do a lot of things in my day, paint, work, help with the feral cat program, slowly work on renovating my home, work with the Campbell House committee and now I am spending many hours researching, talking to folks, scanning photos for my blog.

The dog park people are NOT the people that are speeding to the park along that road. I've seen 4 wheeler, dirt bikes racing down there. I see spots where people leave their beer cars from hanging out there, maybe its them. I also know guys in pick up trucks do back there "Mudding" after a rain. That isn't that dog park owners.

The people I meet there are there to socialize there dogs. Many older folks who drive there because walking isn't so easy anymore but their dogs still need somewhere to run. Many of these dogs are these folks families, just like mine are. People with mobility issues. Plus me, maybe there's nothing wrong with me physically (or so it looks) but honestly some days I don't have the time for an hour walk to the cemetery and the dog park was a blessing to me for having a husky who needs his exercise. Plus I actually do have physical issues from a fall from scaffolding on a job site. Three fractured vertebrae that never heeled properly. Most days I ignore the pain or take so many ibuprofen or Tylenols that mask it. There are days tho that is impossible. Those are the days I drive. When I could drive there. He could run and chase a ball and I could still drive home and not be late for work.

I have spoken to many of you one on one about this asking why? I know I came from a city but I did grow up in the country and small town, Floradale to be exact. I do understand that dog parks and their importance to those who use them is lost out here. More and more people are moving to this community from larger towns and cities who do use dog parks. If and when that new subdivision comes in, 69 new homes and families the Municipality will have to start understanding what those new comers will need, such as a dog park where they would like to have proper access to. We don't just need new houses, we will need more green spaces, parks and a functioning dog park.

I caught flack when the dog park was first built and I questioned why the municipality was putting the benches on the outside of the fence. I tried to explain that benches were for the dog owners to sit and watch their dogs interact and if something happened between dogs the last thing you would want is to be on the outside of the fence. I also asked why the shed was a shed. The money would have been better spent on a shelter (Posts, a cover and bench) for the owners when the weather is snowy or raining as dogs still need exercise. That shed still sits empty, broken windows and at times a make out place for kids (I've heard them in there at dusk). There isn't even a snow shovel in there to clean the gate way in the winter, which I have mentioned before. It sits empty.

As a resident in this community for over 10 years now I am tired of not being heard because my differences are not what is the norm here. Alvinston is a great little community and I have come to love and treasure my life here. It is my home as it is for the other dog owners and new comers. When you are making a decision that effects a community within your community you should be taking the time to find out what their needs are and who they are. Don't assume what they need. If I have a leak in my house I am either going to hire a plumber or in the very least ask someone who knows about plumbing to stop the leak. I'm not just going to wrap masking tape around it. That's not a solution. Making decisions on the dog park without asking those using it or listening to what they need isn't either. Just because they are not complaining to you or standing up for what they need over this issue does not mean they are not unhappy. It just means they are tired of not being heard. As I am tired of having these conversations. The Municipality was there for the photo op with the newspapers when the dog park was built (I know as I was on the newspaper). Where is the support for it now when no one is watching. It's these little things in a community it's that make a place home.

I have suggested and others have suggested if there is an issue for safety then maybe we could use the north east road from River Street to drive in to the dog park as a solution. I was told that wouldn't work as then signs would be needed. My answer to that is, dog people find the dog parks by word of mouth, they will find the road the same way.

I am attaching Wikipedia's definition of dog parks to hopefully help convey why I and others are passionate about this issue including those who worked so hard to get the grant to build ours were when they presented the proposal to Libro. Please read it and lets try to come to a solution. The BENEFITS of Dog Parks section is the most important.

Thank you for hearing me out,

Liana Russwurm
519-614-2882
Liana@lianarusswurm.com

Wikipedia:

Dog park

A **dog park** is a park for **dogs** to exercise and play off-leash in a controlled environment under the supervision of their owners.



The recently renovated **Tompkins Square Park** dog run was the first in New York City, and it was recently^[when?] named one of the top five dog parks in the United States by *Dog Fancy* magazine.

Dogs playing in Milwaukee Area Dog Parks

Description

Dog parks have varying features, although they typically offer a 4' to 6' fence, separate double-gated entry and exit points, adequate drainage, benches for humans, shade for hot days, parking close to the site, water, **pooper-scooper** to pick up and dispose of **animal waste** in covered trash cans, and regular **maintenance** and cleaning of the grounds. Dog parks may also offer wheel-chair access, a pond for swimming and a separate enclosure for small dogs.

Off-leash area segregation

Some dog parks have separate play spaces for large and small dogs. Others have one large area for dogs of all sizes. There is debate about this issue, as some argue that dogs should be segregated by size,^[1] while others feel that dogs of all sizes can and should socialize together.

Instant dog parks



Standard poodles at a water hydrant in a dog park

Communities re-purpose pools, ice rinks, hockey rinks[2][3] and tennis courts in the off season as makeshift dog parks as an inexpensive, practical, and quick way to solve a problem. Municipalities allow zoning variance and/or tax incentive, and liability waiver for these.[4]

Dog park growth

Dog parks are the fastest-growing segment of city parks. There were 569 off-leash dog parks in the 100 largest U.S. cities in 2010, a 34 percent jump in 5 years, while overall parks increased only 3 percent. [Portland, Oregon](#) has the highest per capita in the US with 5.7 dog parks for every 100,000 residents. [Calgary, AB](#) has the highest per capita in North America, with 15.9 dog parks for every 100,000 residents. There are now more American households with dogs than with kids of 43 million and 38 million respectively. "It's a playground for people without kids." [5]

Children in dog parks

In [Houston, Texas](#), some dog parks allow children inside if they are properly chaperoned by an adult, while others exclude children.[6] The Houston Dog Park Association, a non-governmental club, said that adults should be cautious about bringing children inside a dog park and be aware that it is hard to keep a careful eye on both the dog and a child.[6]

Public dog parks



The Limminranta Dog Park in [Hollihaka, Oulu, Finland](#)

A public dog park is typically a fenced outdoor area where people and their dogs can play together. Similarly, a dog run is a smaller fenced area, created for the same use, that is often located within an existing park. Public dog parks are most commonly operated by your city or county's parks department and are frequently part of a park. As the names imply, these places offer dogs off-leash play areas where their owners can enjoy a park-like setting and the chance to socialize with other canines and their owners. Public dog parks are being established all over the country and offer a wealth of benefits to dogs, dog owners and the community as a whole. Unless they are well-lit, most public dog parks are open to the public from dawn until dusk. Some public dog parks have vaccination requirements but are not typically staffed or enforced unless there is some kind of incident which is reported to animal control.

Private dog parks

A private dog park is an indoor or fenced outdoor area where people and their dogs can play together. Private dog parks are most commonly membership based and run as a for-profit business. Private dog parks can also be run as part of an apartment complex or community center. Some private dog parks combine other businesses such as retail areas, boarding, dog training, daycare and grooming services. When private dog parks are staffed, they commonly inspect dogs for lice and oral papillomas upon entry and supervise play. Toys and common play areas of private dog parks are commonly sanitized on a daily basis to ensure cleanliness and to prevent the spread of bacteria and diseases.^[7]

Benefits of off-leash dog parks



A Great Dane lounges on a picnic table in Meir Park, Tel Aviv.

Off-leash dog areas, or dog parks, provide a community setting in which people can gather and socialize^[8] and where they can observe the interaction of groups of dogs at play. Dog parks allow owners and their dogs to spend time together and offer dogs a space for play and companionship with others.^[9] Leashes can cause dogs (which are territorial animals) to become territorial.^[10] Roaming free is beneficial for dogs.



Greyhound in a kiddie pool at a dog park.

Organizations like the [ASPCA](#) regard dog parks as beneficial to dogs and to dog owners.^[11] According to Dan Emerson of DogChannel.com, proponents of dog parks cite the following benefits: "They promote responsible pet ownership and the enforcement of dog-control laws; give dogs a place to exercise safely, thus reducing barking and other problem behaviors; provide seniors and disabled owners with an accessible place to exercise their companions; and provide an area for community-building socializing."^[12] Dog-park regulations vary from park to park; some are quite extensive and comprehensive.^[13]

Studies have shown that people find it easier to talk to each other with dogs as the initial focus, breaking down the usual social barriers that make people perceive others as strangers.^{[14][15]} Some dog-owners are unable to properly exercise their dogs and could benefit from taking their dogs to a dog park.^[16]

Additional benefits of a dog park to the community include promoting responsible dog-ownership^[17] as well as accommodating dogs and their owners in a public open space, which has been shown to lead dog owners to higher levels of compliance with relevant laws.^[18]



Dog beach at [Coronado, California](#).

The benefits of exercise for dogs are well documented,[\[19\]](#) although dogs can learn and reinforce bad behaviors if owners are not vigilant or careful.[\[4\]](#)

Limitations of off-leash dog parks

According to advice from experts such as [Cesar Millan](#), dog parks are not able to substitute the act of walking dogs daily.[\[20\]\[21\]](#) It has also been recommended that dog owners walk dogs for 35 minutes, before placing them inside a dog enclosure, in order to adjust dogs to the urban environment.[\[20\]](#) Dogs that are highly socialized and exercised are healthier, happier, and less aggressive in behavior. They are less likely to bark or be destructive or aggressive if they are able to expend pent-up energy during regular play or exercise.[\[22\]](#) It has also been noted that establishing a dog park may create contention within a community when residents worry about noise, smell, and traffic.[\[23\]](#)