



MINUTES

Council Meeting

4:00 PM - Thursday, July 28, 2022
Municipal Office

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, July 28, 2022, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Parks and Recreation Supervisor Kevin Miller, and Public Works Lead Hand Jamie Butler

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared at the appropriate time during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of July 14, 2022

RESOLUTION-2022-276

Deputy Mayor Frank Nemcek made a motion that the July 14, 2022 Council meeting minutes be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Baker Tilly Sarnia LLP - 2021 Audited Financial Statements

RESOLUTION-2022-277

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke Alvinston approve the 2021 Consolidated Financial Statements for the municipality as presented by Baker Tilly Sarnia LLP; and that authorization be given to the Treasurer to sign the Management letter. Councillor Jeannette Douglas seconded the motion.

Carried

6 CORRESPONDENCE

a) Municipal Information

RESOLUTION-2022-278

Councillor Jeannette Douglas made a motion that the municipal information circulated be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Township of Mulmur - Climate Emergency Declaration

RESOLUTION-2022-279

Deputy Mayor Frank Nemcek made a motion that the request for support from the Township of Mulmur be received and filed. Councillor Wayne Deans seconded the motion.

Carried

- c) Town of South Bruce Peninsula - Physician Shortages in Ontario

RESOLUTION-2022-280

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston supports the Town of South Bruce Peninsula's request for the Province of Ontario and the Government of Canada to recognize that the shortage in health care workers is not unique to Personal Support Workers but is also relevant to physicians including specialists and general practitioners; And that in order to support Ontario municipalities and their residents, the Provincial and Federal Governments to take steps to provide support and subsidy to students entering medical school with the intention of becoming practicing physicians in the Province of Ontario and particularly in underserved rural and northern municipalities; And that the Provincial and Federal Governments work with Canadian universities to increase the number of students accepted into the medical school and residency programs. Councillor Jeannette Douglas seconded the motion.

Carried

- d) Correspondence from the Warden - Community Safety & Wellbeing Plan Update

RESOLUTION-2022-281

Councillor Jeannette Douglas made a motion that the correspondence from the Warden regarding the Community Safety & Wellbeing Plan be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Licensing a portion of the arena stands - Killer Bees Games

RESOLUTION-2022-282

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke Alvinston allow alcohol to be served in the stands at the Alvinston Killer Bees home games provided all comments / suggestions listed in the recommending report be observed. Councillor Jeannette Douglas seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Easement Agreement for sale of land

RESOLUTION-2022-283

Councillor Wayne Deans made a motion that the easement agreement between the Municipality and John & Christine Bryans be approved by Council; and that the accompanying land sale by-law be approved. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Dogs - Muzzles and leashes

RESOLUTION-2022-284

Councillor Wayne Deans made a motion that additional signage be discussed at the 2023 budget deliberations advising that all dogs must be leashed outside of the dog park and on all municipal properties. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Revised Canteen Agreement

RESOLUTION-2022-285

Councillor Jeannette Douglas made a motion that the Municipality of Brooke-Alvinston enter into an agreement with Sara Ayris for the operation of the BAICCC canteen. Councillor Jamie Armstrong seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Standards of Maintenance & Occupancy By-law

RESOLUTION-2022-286

Councillor Wayne Deans made a motion that the Standards of Maintenance & Occupancy By-law be approved for adoption as outlined in the July 14th staff report. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- f) **Clerk Administrator's Report:** Property Standards Billing(s)

A recorded vote was requested.

RESOLUTION-2022-287

Councillor Wayne Deans made a motion that the property owner presenting in open session at the previous meeting (at their request) be responsible for paying their respective property standards bill related to their property. Councillor Jeannette Douglas seconded the motion.

Carried

- g) **Clerk Administrator's Report:** 8/9 Concession Road Drain

RESOLUTION-2022-288

Councillor Jamie Armstrong made a motion that the report be received and filed for information. Councillor Jeannette Douglas seconded the motion.

Carried

- h) **Treasurer's Report:** Application for Tile Loan

RESOLUTION-2022-289

Councillor Wayne Deans made a motion that Council approve the Application for Tile Loan received from Rick McPhail Farms Ltd for \$50,000 for tiling 50 acres in the W 1/2 lot 4, concession 9, Brooke-Alvinston. Councillor Jeannette Douglas seconded the motion.

Carried

- i) Restricted Acts after Nomination Day

RESOLUTION-2022-290

Deputy Mayor Frank Nemcek made a motion that the Restricted Acts after Nomination Day report be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

8 BY-LAWS

- a) Proposed By-law to approve the sale of land - Mill Street

RESOLUTION-2022-291

Councillor Jeannette Douglas made a motion that By-law 46 of 2022 be read a first, second and third time and finally passed this 28th day of July, 2022. Councillor Jamie Armstrong seconded the motion.

Carried

- b) Proposed By-Law - Standards of Maintenance & Occupancy (as presented at the July 14th meeting)

RESOLUTION-2022-292

Deputy Mayor Frank Nemcek made a motion that By-law 47 of 2022 be read a first, second and third time and finally passed this 28th day of July, 2022. Councillor Jamie Armstrong seconded the motion.

Carried

9 NEW BUSINESS

- a) Concerns with Drains

Staff were directed to send a letter to the Engineer of the 8/9 Concession Road Drain Report advising of the miscommunication in the culverts and grants in his report; and that staff draft a motion for Council to consider regarding the time gap for grant approvals and allowance of grants on existing second laneways.

- b) Councillor Nemcek inquired if vandalism has decreased with the installation of new cameras at the BAICCC and grounds.
- c) Mayor Ferguson noted the Cattleman's Dinner on Aug. 3rd and the upcoming Soil & Crop event on August 10th.
- d) Councillor Deans questioned the block arrangement at the ball park

10 CLOSED SESSION

- a) Personnel matters about an identifiable individual including employees

11 RISE AND REPORT

Closed session was held to discuss personal matters about an identifiable individual including employees.

- i) July 14/ 2022 closed session Minutes approved
ii) Staff proceed as directed in closed session

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2022-293

Councillor Jamie Armstrong made a motion that By-law 48 be read a first, second and third time and finally passed this 28th day of July, 2022. Councillor Wayne Deans seconded the motion.

Carried

13 ADJOURNMENT

Councillor Douglas made a motion to adjourn the meeting at 5:07 p.m.

Clerk-Administrator

Mayor