



# MINUTES

## Council Meeting

4:00 PM - Thursday, July 14, 2022  
Council Chambers - Hybrid

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, July 14, 2022, at 4:00 PM, in the Council Chambers - Hybrid, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, Councillor Wayne Deans, and Parks and Recreation Supervisor Kevin Miller

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, and Fire Chief Steve Knight

**Regrets:**

### 1 CALL TO ORDER

The Mayor called the meeting to order at 4:00 p.m..

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor asked that any pecuniary interests be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of June 23, 2022

#### **RESOLUTION-2022-247**

Deputy Mayor Frank Nemcek made a motion that the minutes of the June 23, 2022 regular session of Council be approved as amended. Councillor Jeannette Douglas seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

### 5 DELEGATIONS & TIMED EVENTS

a) Amendments to the Property Standards By-law

Patrick Ryan was in attendance to discuss the proposed amendments to the Property Standards By-law and the land designation on his property.

#### **RESOLUTION-2022-248**

Councillor Wayne Deans made a motion that staff be directed to prepare a report for Council discussion on the current land designation of the subject property. Councillor Jamie Armstrong seconded the motion.

**Carried**

#### **RESOLUTION-2022-249**

Deputy Mayor Frank Nemcek made a motion that the property standards invoice issued to Patrick Ryan be tabled without penalty incurred for further Council discussion. Councillor Jeannette Douglas seconded the motion.

**Carried**

**b) Brooke Alvinston Agricultural Society**

Burt McKinley was in attendance to discuss the proposal from the Brooke-Alvinston Agricultural Society for infrastructure improvements to the BAICCC grounds.

**RESOLUTION-2022-250**

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston support the proposal presented for improvements to the BAICCC grounds with consideration given for independent services; and that staff be directed to assist the Society as needed and that the Ag Society continue to obtain pricing information. Councillor Jeannette Douglas seconded the motion.

**Carried**

**c) Alvinston Optimist Club & Alvinston Killer Bees**

Todd Case (Alvinston Killer Bees) and John Koolen (Alvinston Optimist Club) were present at the meeting to request Council approval to grant a section of the arena stands to allow alcohol at the Killer Bees games.

**RESOLUTION-2022-251**

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke Alvinston support in principle the concept of alcohol in the stands at the Killer Bees games; and directs staff to review with the municipal insurance providers prior to formal approval being granted. Councillor Jeannette Douglas seconded the motion.

**Carried**

**RESOLUTION-2022-252**

Councillor Wayne Deans made a motion that Council approve the BAICCC lane to dog park closing for the duration of the Tanner Redick memorial ball tournament July 21-24, 2022. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**6 CORRESPONDENCE**

**a) Letters addressed to Council-LGPSB cleaning costs**

**RESOLUTION-2022-253**

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston defer the request from the LGPSB for payment of \$5,457.49 for cleaning costs be deferred to the 2023 budget deliberations. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**b) General correspondence for Council Information**

**RESOLUTION-2022-254**

Deputy Mayor Frank Nemcek made a motion that the information correspondence items be received and filed. Councillor Jamie Armstrong seconded the motion.

**Carried**

**c) City of Owen Sound - Request for Support of Resolution re: removal of Municipal Councillors under prescribed circumstances**

### **RESOLUTION-2022-255**

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request for support resolution. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) Municipality of Shuniah- Request for support of resolution re: Release of all Federal & Provincial Documents

### **RESOLUTION-2022-256**

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request for support from the Municipality of Shuniah. Councillor Jamie Armstrong seconded the motion.

**Carried**

- e) Municipality of Brighton - Request for support of resolution re: Draven Alert

### **RESOLUTION-2022-257**

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston support the resolution presented by the Municipality of Brighton requesting changes be made to the Amber Alert system and that a new alert called the Draven Alert be created. Councillor Jeannette Douglas seconded the motion.

**Carried**

## **7 STAFF REPORTS**

- a) **Clerk Administrator's Report:** Revisions to Standards of Maintenance & Occupancy By-law

### **RESOLUTION-2022-258**

Deputy Mayor Frank Nemcek made a motion that the report titled Revisions to Standards of Maintenance & Occupancy By-law be tabled. Councillor Jamie Armstrong seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** August Meeting Date

### **RESOLUTION-2022-259**

Councillor Jeannette Douglas made a motion that the August Council meeting date be rescheduled to Wednesday, August 10th at 4:00 p.m.. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) **Treasurer's Report:** Accounts Payable Listing - June 2022

### **RESOLUTION-2022-260**

Councillor Jeannette Douglas made a motion that Council receive and file the Accounts Payable Listing for June 2022. Councillor Wayne Deans seconded the motion.

**Carried**

- d) **Treasurer's Report:** Year-to-Date (to June 30) Budget to Actual Comparisons

### **RESOLUTION-2022-261**

Councillor Wayne Deans made a motion that Council receive and file the Year-to-date (to June 30) Budget to Actual Comparisons. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

There was additional discussion on the budget status of the Inwood Ball Park washroom and basketball court upgrades.

**RESOLUTION-2022-262**

Councillor Jamie Armstrong made a motion that steel roofing be placed on the Inwood Ball Park washrooms. Councillor Wayne Deans seconded the motion.

**Carried**

- e) **Parks & Recreation Supervisor's Report:** Community Pavilion Information Report

**RESOLUTION-2022-263**

Councillor Jeannette Douglas made a motion that the informational report on the community pavilion be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- f) **Parks & Recreation Supervisor's Report:** Phase 2 arena project status report

**RESOLUTION-2022-264**

Councillor Wayne Deans made a motion that staff be directed to forward a subsequent reminder to the user groups to forward thoughts on the Proposed Phase 2 development at the BAICCC. Councillor Jeannette Douglas seconded the motion.

**Carried**

- g) **Safety Issues at BAICCC Playground**

**RESOLUTION-2022-265**

Councillor Jeannette Douglas made a motion that Council close the lane to the dog park on the east side of the complex for safety reasons; and that in order to deter traffic driving on the grounds unauthorized, the west side of the facility further be restricted with cement blocks. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- h) **Drainage Superintendent's Report:** Petition for Drainage Works

**RESOLUTION-2022-266**

Deputy Mayor Frank Nemcek made a motion that the petition submitted by Earl Morwood for drainage works at Con. 1 Lot 11 be accepted; and that R. Dobbin Engineering be appointed under Section 4 of the Drainage Act; and that the petitioner and SCRCA be notified. Councillor Wayne Deans seconded the motion.

**Carried**

**8 BY-LAWS**

- a) Third and final reading of By-law 28 of 2022 (Campbell Leitch Drain)

**RESOLUTION-2022-267**

Councillor Jamie Armstrong made a motion that By-law 28 of 2022 be read a third and final time. Councillor Wayne Deans seconded the motion.

**Carried**

- b) Third and final reading of By-law 29 of 2022 (Thompson Drain)

**RESOLUTION-2022-268**

Councillor Jeannette Douglas made a motion that By-law 29 of 2022 be read a third and final time. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) Third and final reading of By-law 30 of 2022 (McEachren Drain)

**RESOLUTION-2022-269**

Councillor Wayne Deans made a motion that By-law 30 of 2022 be read a third and final time. Councillor Jamie Armstrong seconded the motion.

**Carried**

- d) Third and final reading of By-law 31 of 2022 (Smith Drain)

**RESOLUTION-2022-270**

Deputy Mayor Frank Nemcek made a motion that By-law 31 of 2022 be read a third and final time. Councillor Jeannette Douglas seconded the motion.

**Carried**

- e) Third and final reading of By-law 32 of 2022 (MacDougall Drain)

**RESOLUTION-2022-271**

Councillor Jamie Armstrong made a motion that By-law 32 of 2022 be read a third and final time. Councillor Wayne Deans seconded the motion.

**Carried**

**RESOLUTION-2022-272**

Councillor Wayne Deans made a motion that R. Dobbin Engineering be appointed under Section 76 of the Drainage Act to draft a report on the 15/16 Sideroad Drain. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**9 NEW BUSINESS**

- a) Dogs at the BAICCC

**RESOLUTION-2022-273**

Councillor Jamie Armstrong made a motion that staff be directed to prepare a report on the implications and possibility of enforcing the muzzling and leashing of dogs in municipal parks. Councillor Wayne Deans seconded the motion.

**Carried**

- b) Canada Day

Councillor Douglas thanked Staff and Council for their assistance with the Canada Day Celebrations

- c) Election Campaign

The Public Works Manager requested clarification from Councillor Armstrong regarding the Building Committee Chair and the relationships between the Municipality and community groups needing repair.

**10 CLOSED SESSION**

a) Section 239(2) of the Municipal Act

- (i) a proposed or pending acquisition or disposition of land by the municipality or local board
- (ii) personal matters about an identifiable individual including municipal or local board employees

**RESOLUTION-2022-274**

Councillor Jamie Armstrong made a motion that Council move into closed session. Councillor Jeannette Douglas seconded the motion.

**Carried**

**11 RISE AND REPORT**

The Clerk Administrator reported that Council accepted the retirement notice from Randy Hills effective December 31, 2022 with regret; and that the Clerk Administrator be directed to proceed as outlined in closed session.

**12 BY-LAW CONFIRMING PROCEEDINGS**

a) Confirming By-law

**RESOLUTION-2022-275**

Councillor Jeannette Douglas made a motion that the confirming by-law be read a first, second and third time and finally passed this 14th day of July, 2022. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

**13 ADJOURNMENT**

a) Councillor Douglas made a motion to adjourn the meeting at 6 p.m..

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Clerk-Administrator

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Mayor