



MINUTES

Council Meeting

4:00 PM - Thursday, June 23, 2022
Municipal Office-Hybrid

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, June 23, 2022, at 4:00 PM, in the Municipal Office-Hybrid, with the following members present:

Council Present: Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, Councillor Wayne Deans, and Southwest Middlesex Councillor Christa Cowell

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Parks and Recreation Supervisor Kevin Miller, Drainage Superintendent David Moores, and County Planner Rob Nesbitt

Regrets:

1 CALL TO ORDER

Mayor Ferguson was absent from the meeting. In his absence, Deputy Mayor Nemcek called the meeting to order at 4:00 p.m.

The Deputy Mayor noted item 7.1 and 8.2 were pulled from the agenda. The award of the Logan Drain was added to the agenda.

2 DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Nemcek requested that any pecuniary interests be declared when appropriate.

3 MINUTES

- a) Regular Council Meeting Minutes of June 9, 2022

RESOLUTION-2022-222

Councillor Jeannette Douglas made a motion that the June 9, 2022 Council meeting Minutes be approved as presented without any errors or omissions. Councillor Jamie Armstrong seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

- a) DRAINAGE: Court of Revision-Campbell Leitch Drain
Southwest Middlesex Councillor Christa Cowell was present.

RESOLUTION-2022-223

Councillor Jamie Armstrong made a motion that the Court of Revision on the Campbell Leitch Drain be opened. Councillor Jeannette Douglas seconded the motion.

Carried

RESOLUTION-2022-224

Southwest Middlesex Councillor Christa Cowell made a motion that the assessments for the Campbell Leitch Drain be confirmed as presented. Councillor Jeannette Douglas seconded the motion.

Carried

b) DRAINAGE: Court of Revision -Thompson Drain

There were no ratepayers in attendance.

RESOLUTION-2022-225

Councillor Jeannette Douglas made a motion that the Court of Revision on the Thompson Drain be opened. Councillor Jamie Armstrong seconded the motion.

Carried

There were no comments received from ratepayers.

RESOLUTION-2022-226

Councillor Jamie Armstrong made a motion that the assessments for the Thompson Drain be confirmed as presented. Councillor Jeannette Douglas seconded the motion.

Carried

c) DRAINAGE: Court of Revision-McEachren Drain

There were no ratepayers in attendance.

RESOLUTION-2022-227

Councillor Jamie Armstrong made a motion that the Court of Revision on the McEachern Drain be opened. Councillor Jeannette Douglas seconded the motion.

Carried

No comments were received from ratepayers.

RESOLUTION-2022-228

Councillor Jamie Armstrong made a motion that the assessments for the McEachern Drain be confirmed as presented. Councillor Jeannette Douglas seconded the motion.

Carried

d) DRAINAGE: Court of Revision-Smith Drain

No ratepayers were in attendance.

RESOLUTION-2022-229

Councillor Jamie Armstrong made a motion that the Court of Revision on the Smith Drain be opened. Councillor Jeannette Douglas seconded the motion.

Carried

No comments were received from ratepayers.

RESOLUTION-2022-230

Councillor Jamie Armstrong made a motion that the assessments for the Smith Drain be confirmed as presented. Councillor Jeannette Douglas seconded the motion.

Carried

e) DRAINAGE: Court of Revision-MacDougall Drain

No ratepayers were in attendance.

RESOLUTION-2022-231

Councillor Jeannette Douglas made a motion that the Court of Revision on the MacDougall Drain be opened. Councillor Jamie Armstrong seconded the motion.

Carried

No comments were received.

RESOLUTION-2022-232

Councillor Jeannette Douglas made a motion that the assessments for the MacDougall Drain be confirmed as presented. Councillor Jamie Armstrong seconded the motion.

Carried

The Court of Revision was adjourned at 4:08 p.m..

f) Kucera Site Plan - 3200 Nauvoo Road

The Planner was present to review his report. Ryan Kucera was present at the meeting (virtually)

RESOLUTION-2022-233

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston approves the site plan as amended and outlined in the Planner's report; and that once the subsequent information is received, the Mayor and Clerk be authorized to sign. Councillor Jeannette Douglas seconded the motion.

Carried

g) Kucera Site Plan - 3216 Nauvoo Road, 8011 Centre St., 8002 Railroad Line

RESOLUTION-2022-234

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston approves the site plan as amended and outlined in the Planner's report. Councillor Jeannette Douglas seconded the motion.

Carried

6 CORRESPONDENCE

a) Municipal Correspondence

RESOLUTION-2022-235

Councillor Jeannette Douglas made a motion that the Municipal Correspondence be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

b) Town of Aurora - Mandatory Firefighter Certification

RESOLUTION-2022-236

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston supports the Town of Aurora's request that the Solicitor General of Ontario work with AMO, municipal governments and fire chiefs across Ontario to address the concerns raised so that municipalities can continue to offer high quality services to their communities. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Municipal Engineers Association - Retention of Professional Engineers.

RESOLUTION-2022-237

Councillor Jamie Armstrong made a motion that the request from the Municipal Engineers Association be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Tanner Redick Memorial Ball Tournament - SOP Request (Optimist Club)

RESOLUTION-2022-238

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the Alvinston Optimist Club obtaining a Special Occasion Permit for the Tanner Redick Memorial Tournament(July 21- 24, 2022) as the event is deemed an event of municipal significance to the community. Councillor Jamie Armstrong seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Bluewater Power Shareholder Resolution

RESOLUTION-2022-239

Councillor Jamie Armstrong made a motion that the Mayor and Clerk be authorized to sign the attached Alvinston Electricity Holdings Incorporated Shareholder resolutions as presented by Bluewater Power . Councillor Jeannette Douglas seconded the motion.

Carried

- c) **Drainage Superintendent's Report :**

Ruth Drain Tender Results

RESOLUTION-2022-240

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston accepts the low tender for the Ruth Drain from AG Hayter in the amount of \$91,020.37 including HST. Councillor Jeannette Douglas seconded the motion.

Carried

- d) Logan Drain Tender Results

RESOLUTION-2022-241

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston accepts the low tender from AG Hayter in the amount of \$127,586.04 including HST. Councillor Jamie Armstrong seconded the motion.

Carried

8 BY-LAWS

- a) Proposed By-law 40 & 41 of 2022 - Tizzard OP/Zoning Amendment

RESOLUTION-2022-242

Councillor Wayne Deans made a motion that By-law 40 & 41 be read a first, second and third time and finally passed this 23rd day of June, 2022 Councillor Jeannette Douglas seconded the motion.

Carried

- b) Proposed By-law 43 of 2022 - Site Plan Agreement (3200 Nauvoo Road)

RESOLUTION-2022-243

Councillor Wayne Deans made a motion that By-law 43 of 2022 be read a first, second and third time and finally passed this 23rd day of June, 2022. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Proposed By-law 44 of 2022 - Site Plan Agreement (3216 Nauvoo Rd., 8011 Centre St., 8002 Railroad Line)

RESOLUTION-2022-244

Councillor Jamie Armstrong made a motion that By-law 44 of 2022 be read a first, second and third time and finally passed this 23rd day of June, 2022. Councillor Jeannette Douglas seconded the motion.

Carried

9 NEW BUSINESS

- a) Councillor Douglas reported that volunteers are needed for the Canada Day festivities.
- b) Councillor Armstrong showcased the Optimist Barn Quilt to be installed in the new Pavilion and noted it's size of 4ft. by 4ft and aluminum. He advised the Optimist Club will be installing the sign.
- c) Councillor Deans inquired on the status of the renovations to the Inwood Ball Booth
- d) Parks & Recreation Supervisor Kevin Miller presented a photo of the new awning installed at the BAICCC
- e) Deputy Mayor Nemcek inquired whose responsibility it was to open the pavilion washrooms. He was advised staff open and close during the day and minor ball opens and closes them in the evening.
- f) Deputy Mayor Nemcek congratulated the Rodeo Committee on a successful rodeo; Councillor Armstrong noted his appreciation to the volunteers and businesses that support the event
- g) Deputy Mayor Frank Nemcek noted he attended the 125th anniversary of the Women's Institute.

10 CLOSED SESSION

Section 239 (1) 2(b): Personal matters about an identifiable individual including employees

RESOLUTION-2022-245

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston move into In Camera session. Councillor Jeannette Douglas seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator was requested to provide the rise & report from the in camera session. It was reported that a closed session meeting was held to discuss personal matters about an identifiable individual including employees. She noted that staff were requested to proceed as requested in closed session.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2022-246

Councillor Wayne Deans made a motion that By-law 44 of 2022 be read a first, second and third time and finally passed this 23rd day of June, 2022.
Councillor Jeannette Douglas seconded the motion.

Carried

13 ADJOURNMENT

Councillor Deans adjourned the meeting at 5:30 p.m.

Clerk-Administrator

Mayor