



AGENDA

Council Meeting

4:00 PM - Thursday, July 14, 2022
Council Chambers - Hybrid

	Page
1. CALL TO ORDER	
2. DISCLOSURE OF PECUNIARY INTEREST	
3. MINUTES	
3.1. Regular Council Meeting Minutes of June 23, 2022 Council - 23 Jun 2022 - Minutes - Pdf	3 - 8
4. BUSINESS ARISING FROM THE MINUTES	
5. DELEGATIONS & TIMED EVENTS	
5.1. Amendments to Property Standards By-law (Patrick Ryan) Letter to Council Second Letter to Council	9 - 11
5.2. Brooke Alvinston Agricultural Society (Burt McKinley) Letter to Council	12 - 13
5.3. Alvinston Optimist Club & Alvinston Killer Bees (Todd Case) Letter to Council	14 - 15
6. CORRESPONDENCE	
6.1. Letters addressed to Council (requesting action) Lambton Group Police Services Board	16 - 19
6.2. General correspondence for Council Information LGPSB meeting minutes LGPSB meeting highlights Letter from Bluewater Power to City of Sarnia Bluewater Power - Successful Yearend Results	20 - 29
6.3. Correspondence Requiring Council Action City of Owen Sound Municipality of Shuniah Municipality of Brighton City of Mississauga	30 - 36
7. STAFF REPORTS	
7.1. <u>Clerk Administrator's Report:</u> Revisions to Standards of Maintenance & Occupancy By-law	37 - 59

[Revisions to Standards of Maintenance & Occupancy By-law - Pdf](#)

- | | | |
|------|--|---------|
| 7.2. | <u>Clerk Administrator's Report:</u> August Meeting Date
August Meeting Date - Pdf | 60 |
| 7.3. | <u>Treasurer's Report:</u> Accounts Payable Listing - June 2022
Accounts Payable Listing - June 2022 - Pdf | 61 - 76 |
| 7.4. | <u>Treasurer's Report:</u> Year-to-Date (to June 30) Budget to Actual Comparisons
Year-to-Date (to June 30) Budget to Actual Comparisons - Pdf | 77 - 84 |
| 7.5. | <u>Parks & Recreation Supervisor's Report:</u> Community Pavilion Information Report
Community Pavilion Information Report - Pdf | 85 - 86 |
| 7.6. | <u>Parks & Recreation Supervisor's Report:</u> Phase 2 arena project status report
Phase 2 arena project status report - Pdf | 87 |
| 7.7. | Safety Issues at BAICCC Playground
Safety Issues at BAICCC Playground - Pdf | 88 - 89 |
| 7.8. | <u>Drainage Superintendent's Report:</u> Petition for Drainage Works
Petition Page 1 - Morwood
Petition Page 2 - Morwood | 90 - 91 |

8. BY-LAWS

- 8.1. Third and final reading of By-law 28 of 2022 (Campbell Leitch Drain)
- 8.2. Third and final reading of By-law 29 of 2022 (Thompson Drain)
- 8.3. Third and final reading of By-law 30 of 2022 (McEachren Drain)
- 8.4. Third and final reading of By-law 31 of 2022 (Smith Drain)
- 8.5. Third and final reading of By-law 32 of 2022 (MacDougall Drain)
- 8.6. Proposed By-law xx of 2022 - By-law to amend the Property Standards By-law

9. NEW BUSINESS

10. CLOSED SESSION

- 10.1. Section 239(2) of the Municipal Act
 - (c) a proposed or pending acquisition or disposition of land by the municipality or local board
 - (b) personal matters about an identifiable individual including municipal or local board employees

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

13. ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Thursday, June 23, 2022
Municipal Office-Hybrid

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, June 23, 2022, at 4:00 PM, in the Municipal Office-Hybrid, with the following members present:

Council Present: Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, Councillor Wayne Deans, and Southwest Middlesex Councillor Christa Cowell

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Parks and Recreation Supervisor Kevin Miller, Drainage Superintendent David Moores, and County Planner Rob Nesbitt

Regrets:

1 CALL TO ORDER

Mayor Ferguson was absent from the meeting. In his absence, Deputy Mayor Nemcek called the meeting to order at 4:00 p.m.

The Deputy Mayor noted item 7.1 and 8.2 were pulled from the agenda. The award of the Logan Drain was added to the agenda.

2 DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Nemcek requested that any pecuniary interests be declared when appropriate.

3 MINUTES

a) Regular Council Meeting Minutes of June 9, 2022

RESOLUTION-2022-222

Councillor Jeannette Douglas made a motion that the June 9, 2022 Council meeting Minutes be approved as presented without any errors or omissions. Councillor Jamie Armstrong seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) DRAINAGE: Court of Revision-Campbell Leitch Drain
Southwest Middlesex Councillor Christa Cowell was present.

RESOLUTION-2022-223

Councillor Jamie Armstrong made a motion that the Court of Revision on the Campbell Leitch Drain be opened. Councillor Jeannette Douglas seconded the motion.

Carried

RESOLUTION-2022-224

Southwest Middlesex Councillor Christa Cowell made a motion that the assessments for the Campbell Leitch Drain be confirmed as presented. Councillor Jeannette Douglas seconded the motion.

Carried

b) DRAINAGE: Court of Revision -Thompson Drain

There were no ratepayers in attendance.

RESOLUTION-2022-225

Councillor Jeannette Douglas made a motion that the Court of Revision on the Thompson Drain be opened. Councillor Jamie Armstrong seconded the motion.

Carried

There were no comments received from ratepayers.

RESOLUTION-2022-226

Councillor Jamie Armstrong made a motion that the assessments for the Thompson Drain be confirmed as presented. Councillor Jeannette Douglas seconded the motion.

Carried

c) DRAINAGE: Court of Revision-McEachren Drain

There were no ratepayers in attendance.

RESOLUTION-2022-227

Councillor Jamie Armstrong made a motion that the Court of Revision on the McEachern Drain be opened. Councillor Jeannette Douglas seconded the motion.

Carried

No comments were received from ratepayers.

RESOLUTION-2022-228

Councillor Jamie Armstrong made a motion that the assessments for the McEachern Drain be confirmed as presented. Councillor Jeannette Douglas seconded the motion.

Carried

d) DRAINAGE: Court of Revision-Smith Drain

No ratepayers were in attendance.

RESOLUTION-2022-229

Councillor Jamie Armstrong made a motion that the Court of Revision on the Smith Drain be opened. Councillor Jeannette Douglas seconded the motion.

Carried

No comments were received from ratepayers.

RESOLUTION-2022-230

Councillor Jamie Armstrong made a motion that the assessments for the Smith Drain be confirmed as presented. Councillor Jeannette Douglas seconded the motion.

Carried

e) DRAINAGE: Court of Revision-MacDougall Drain

No ratepayers were in attendance.

RESOLUTION-2022-231

Councillor Jeannette Douglas made a motion that the Court of Revision on the MacDougall Drain be opened. Councillor Jamie Armstrong seconded the motion.

Carried

No comments were received.

RESOLUTION-2022-232

Councillor Jeannette Douglas made a motion that the assessments for the MacDougall Drain be confirmed as presented. Councillor Jamie Armstrong seconded the motion.

Carried

The Court of Revision was adjourned at 4:08 p.m..

f) Kucera Site Plan - 3200 Nauvoo Road

The Planner was present to review his report. Ryan Kucera was present at the meeting (virtually)

RESOLUTION-2022-233

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston approves the site plan as amended and outlined in the Planner's report; and that once the subsequent information is received, the Mayor and Clerk be authorized to sign. Councillor Jeannette Douglas seconded the motion.

Carried

g) Kucera Site Plan - 3216 Nauvoo Road, 8011 Centre St., 8002 Railroad Line

RESOLUTION-2022-234

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston approves the site plan as amended and outlined in the Planner's report. Councillor Jeannette Douglas seconded the motion.

Carried

6 CORRESPONDENCE

a) Municipal Correspondence

RESOLUTION-2022-235

Councillor Jeannette Douglas made a motion that the Municipal Correspondence be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

b) Town of Aurora - Mandatory Firefighter Certification

RESOLUTION-2022-236

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston supports the Town of Aurora's request that the Solicitor General of Ontario work with AMO, municipal governments and fire chiefs across Ontario to address the concerns raised so that municipalities can continue to offer high quality services to their communities. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Municipal Engineers Association - Retention of Professional Engineers.

RESOLUTION-2022-237

Councillor Jamie Armstrong made a motion that the request from the Municipal Engineers Association be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Tanner Redick Memorial Ball Tournament - SOP Request (Optimist Club)

RESOLUTION-2022-238

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the Alvinston Optimist Club obtaining a Special Occasion Permit for the Tanner Redick Memorial Tournament(July 21- 24, 2022) as the event is deemed an event of municipal significance to the community. Councillor Jamie Armstrong seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Bluewater Power Shareholder Resolution

RESOLUTION-2022-239

Councillor Jamie Armstrong made a motion that the Mayor and Clerk be authorized to sign the attached Alvinston Electricity Holdings Incorporated Shareholder resolutions as presented by Bluewater Power . Councillor Jeannette Douglas seconded the motion.

Carried

- c) **Drainage Superintendent's Report :**

Ruth Drain Tender Results

RESOLUTION-2022-240

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston accepts the low tender for the Ruth Drain from AG Hayter in the amount of \$91,020.37 including HST. Councillor Jeannette Douglas seconded the motion.

Carried

- d) Logan Drain Tender Results

RESOLUTION-2022-241

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston accepts the low tender from AG Hayter in the amount of \$127,586.04 including HST. Councillor Jamie Armstrong seconded the motion.

Carried

8 BY-LAWS

- a) Proposed By-law 40 & 41 of 2022 - Tizzard OP/Zoning Amendment

RESOLUTION-2022-242

Councillor Wayne Deans made a motion that By-law 40 & 41 be read a first, second and third time and finally passed this 23rd day of June, 2022 Councillor Jeannette Douglas seconded the motion.

Carried

- b) Proposed By-law 43 of 2022 - Site Plan Agreement (3200 Nauvoo Road)

RESOLUTION-2022-243

Councillor Wayne Deans made a motion that By-law 43 of 2022 be read a first, second and third time and finally passed this 23rd day of June, 2022.

Councillor Jeannette Douglas seconded the motion.

Carried

- c) Proposed By-law 44 of 2022 - Site Plan Agreement (3216 Nauvoo Rd., 8011 Centre St., 8002 Railroad Line)

RESOLUTION-2022-244

Councillor Jamie Armstrong made a motion that By-law 44 of 2022 be read a first, second and third time and finally passed this 23rd day of June, 2022.

Councillor Jeannette Douglas seconded the motion.

Carried

9 NEW BUSINESS

- a) Councillor Douglas reported that volunteers are needed for the Canada Day festivities.
- b) Councillor Douglas showcased the Optimist Barn Quilt to be installed in the new Pavilion and noted it's size of 4ft. by 4ft and aluminum. He advised the Optimist Club will be installing the sign.
- c) Councillor Deans inquired on the status of the renovations to the Inwood Ball Booth
- d) Parks & Recreation Supervisor Kevin Miller presented a photo of the new awning installed at the BAICCC
- e) Deputy Mayor Nemcek inquired whose responsibility it was to open the pavilion washrooms. He was advised staff open and close during the day and minor ball opens and closes them in the evening.
- f) Deputy Mayor Nemcek congratulated the Rodeo Committee on a successful rodeo; Councillor Armstrong noted his appreciation to the volunteers and businesses that support the event
- g) Deputy Mayor Frank Nemcek noted he attended the 125th anniversary of the Women's Institute.

10 CLOSED SESSION

Section 239 (1) 2(b): Personal matters about an identifiable individual including employees

RESOLUTION-2022-245

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston move into In Camera session. Councillor Jeannette Douglas seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator was requested to provide the rise & report from the in camera session. It was reported that a closed session meeting was held to discuss personal matters about an identifiable individual including employees. She noted that staff were requested to proceed as requested in closed session.

12 BY-LAW CONFIRMING PROCEEDINGS

a) Confirming By-law

RESOLUTION-2022-246

Councillor Wayne Deans made a motion that By-law 44 of 2022 be read a first, second and third time and finally passed this 23rd day of June, 2022.
Councillor Jeannette Douglas seconded the motion.

Carried

13 ADJOURNMENT

Councillor Deans adjourned the meeting at 5:30 p.m.

Clerk-Administrator

Mayor

June 21, 2022

To: Mayor and Council Members of Brooke – Alvinston

Re: Amendments to Property Standards By-law 15 of 2001

Background:

I purchased the property at 3233 and 3237 Elm St. on May 31, 2013 under a power of sale. The zoning for my property was both residential, and legal and non conforming agricultural.

I have utilised the agricultural portion of my property to raise meat, and companion animals for my family. As well as for a base of operations to run my construction company.

To date, I have had complaints made against me on over a dozen separate occasions, ranging from By-law, SPCA, as well as CAS. No complaint to date has been valid, however, in every instance, I have done what I could to work with the officers to mitigate any future complaints.

Some of the larger equipment was located at my Parents farm. Following the death of my father and eventual sale of the farm by my mother, I had to relocate the larger equipment to my farm.

Current Issue:

On May 28, 2022, I received a visit from the By-law department. 2 officers arrived to inspect my property based on an anonymous complaint.

The officers wished to take some photographs of my property, and confirm that the complaint was valid.

Neither officer was aware that my property is legal and non conforming as a farm/agricultural. I informed them as much, and requested copies off all complaints, photos, and correspondence related to my property. I understand that I am required to go through Freedom of Information to acquire these documents.

During their inspection, the officers noted several issues they had verbally. Those of which are noted as follows; Storage containers, construction equipment, farm equipment, construction material.

Prior to leaving, the officers told me that they first had to confirm my statement about being legal and non conforming as a farm. After which they will either issue me an order, or close the complaint.

To date, I have received no order. The timing of the Property Standards By-law amendments is concerning to me.

The Property Standards By-law amendments seek to address every concern that was verbally noted to me on the day of inspection, and would inherently change my ability to utilise my property as intended as a farm.

Resolution:

As stated previously, I am open to working with council and By-law to address any concerns one would have with my property.

Currently I am working on completing an application to build an addition onto my house. As well as designing a house for the lot at 3237 Elm St. I am also considering development options for the farm portion of my property, a total of 3 acres.

I would like to meet with council prior to finalizing the new By-law, and discuss the concerns regarding my property, the use of my property, and resolve any disputes that may arise. I believe this to be a straight forward approach, one that would save both the municipality and myself a great deal of time and money, as well as stress.

This approach has worked in the past with the issue of being legal and non conforming, and therefore I believe it to work again.

Conclusion:

My family and I enjoy the quiet and safe nature of this community. We would enjoy nothing more than to grow, and benefit the community with our skills and knowledge. My 5 children have been raised here to date, all of whom have or are attending Brooke.

We would like to ensure that moving forward into the next phase of our lives, that we do so supporting, and receiving support from our council and community.

I would ask that you defer voting on the current By-law until after we have had a chance to discuss it.

If you have any questions, or would like to visit me at my property, you are welcome to reach out to me via email at patrick@tilarhomes.ca or by phone at (519)701-5647.

Patrick Ryan

July 11, 2022

To: Mayor and Council Members of Brooke – Alvinston

Re: Property Standards Invoice

On July 10th, I received an invoice in the mail for over \$500.00 for a complaint that was made against me with regards to Property Standards. This complaint was subject of my June 21 letter. I have attached a copy of it with this letter.

I am not in violation of the property standards bylaw, and I find it unfair that I am financially burdened with false complaints. To me, it appears that the bylaw complaint system does not have any repercussions for harassment complaints.

There needs to be a change in how this system works, so innocent people are not burdened with the trouble of paying for an upset neighbor making false complaints.

I ask that this invoice be rescinded, and that council have a look at the current system to ensure that others in my position are not financially liable for misleading, or false complaints.

If you have any questions, or would like to visit me at my property, you are welcome to reach out to me via email at patrick@tilarhomes.ca or by phone at (519)701-5647.

Patrick Ryan



P.O. Box 242
 Alvinston, Ontario N0N 1A0
info@alvinstonfair.com

July 6, 2022

The Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, ON
 N0N 1A0

Attention: Janet Denkers

At a recent meeting of the directors of The Brooke & Alvinston Agricultural Society, a wish list was suggested of improvements that could be made to the fair grounds to better facilitate BAAS fair activities and the other users of the fair grounds. One item is expanded electrical service and water to the livestock buildings and to the north area of the fair grounds. The BAAS is in the process of obtaining a quote to obtain a new 200 Amp metered electrical service to the south livestock building with buried electrical lines to the north livestock building and beyond to multiple electrical receptacles on the north edge of the fairgrounds. This would allow electrical hookups for portable lighting and speakers for events such as the rodeo, demolition derby and livestock shows. BAAS has also requested a quote to bury a water line to the same areas. Another item that we plan to investigate is the cost of bringing a stronger WiFi signal to these areas of the fairgrounds that could allow internet registrations on laptops and perhaps streaming of some fair events.

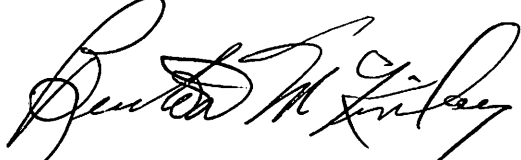
It is the intention of BAAS that these projects be financed through fund raising and grant applications of our agricultural society. Since the improvements will be located on municipal property, it appears that any grant applications will need to be submitted by the municipality with the support of users groups. As noted above, we are in the process of drawing up plans for the expansion with a cost quote. As soon as the plans are available, we will submit them to the municipality for review by municipal staff for comments and adjustments.

There is currently an Ontario Trillium application available and we believe that this project qualifies. The application submission deadline is August 3rd, 2022. If we have council approval and a final cost quote to submit, we hope that this application can be

submitted. Regardless, we want to have a council approved electrical and water expansion plan in place as other funding opportunities become available.

BAAS is hoping that council will endorse this project and that we can work together to make these enhancements to the fair grounds.

Thank you

A handwritten signature in black ink, appearing to read 'Burton McKinlay', written in a cursive style.

Burton McKinlay, President
Brooke & Alvinston Agricultural Society
Email: info@alvinstonfair.com



July 5, 2022

Brooke-Alvinston Council:

The Alvinston Disticts Optimist Club along with the Alvinston Killer Bees Hockey Club are very thankful that council gave permission to host the bar at the ice surface level last winter. Both organizations do anticipate that the 2022-23 season will see even larger crowds and are planning for this now, before the season begins Oct. 8. We are requesting to keep the bar in the same area as last year, plus the East section of the seating area, for the following reasons:

#1 Possible COVID-19 restrictions in the fall would limit the number of patrons in the current designated area.

#2 Several requests from patrons during the 2021-22 season were received requesting to sit and enjoy the game with an alcoholic beverage under a heater, this would be similar to watching hockey while having a drink in arenas such as Sarnia and London.

#3 There are only 12 regular season home games, but in 2022-23 each game will have a special theme, ie. Hockey fights cancer, tribute to first responders, Minor Hockey nights etc. As well as more corporate game sponsors which will attract more spectators then in the past.

The area proposed, would still allow for emergency access for all patrons and two sets of stairs (East wall and Centre East). To the West of the Centre/East stairs is the proposed boundary. We will ensure easy access in the event of an emergency and propose to rope off the stands (approx. 12') to not allow minors in the proposed designated area.

The above has the backing of the directors of the Alvinston Killer Bees along with the President, Todd Case.

The Second request is in regards to the laneway that leads to the dog park. To have better control for the 2022 Tanner Redick Memorial Baseball Tournament in regards to off site alcohol entering the stand/player area, we are proposing to enclose the two baseball diamond entries to only two gates. Both entry areas proposed would be able to be viewed by the bar/ ticket sales attendants. We also propose to fence off the playground and allow access to the general public to use the washrooms as well. There will also be areas on both diamonds that allow for spectators to view the infield without entering the alcohol beverage area.

Last year the tournament was a huge success as all the proceeds were reinvested into mental health, youth and community improvements. So, in order to keep the necessary controls needed to ensure the success of the tournament for years to come a small committee of members has come up with a plan to regulate the enlarged area, but this will entail a fence to cut off the road access to the dog park. The request is to block the entry from the arena parking lot at the end of Walnut St. and provide entry off River St. from Thursday July 21 to Sunday July 24 during the tournament.

The club will create and post signs to notify of the access being closed and entry off River St. during this time should council approve our request.

Yours In Optimism,

President - Jeff McLachlin

519-312-7363

LAMBTON GROUP POLICE SERVICES BOARD



LAMBTON GROUP
POLICE SERVICES
BOARD

Mailing Address:

C/O The County of Lambton
700 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Website: www.lgpsb.ca

e-mail: info@lgpsb.ca

June 23, 2022

Township of Brooke-Alvinston
Township of Dawn-Euphemia
Township of Enniskillen
Municipality of Lambton Shores
Village of Oil Springs
Town of Petrolia
Town of Plympton-Wyoming
Township of St. Clair
Township of Warwick

Via email

Dear Mayor and Members of Council,

RE: Lambton OPP, St. Clair Detachment (Corunna ESO)

I would like to start this letter by thanking individuals that have helped me understand this issue facing us today:

- Former Warden Weber for our Sunday morning talks and his advice and direction;
- Warden Marriott for taking on a tough issue and all his attempts with the Province to obtain funding for the Corunna office;
- MPP Bob Bailey for his attempt to reach key individuals at the provincial level to obtain funding for the office space;
- Inspector Avery and former Operational Staff Sergeant Ryan Olmstead and present Operational Staff Sergeant Ross Stuart for their research information at OPP GHQ on the creation of the St Clair detachment;
- Nancy King for numerous conversations regarding funding for the Lambton PSB; and
- Finally, the members of Lambton PSB for their advice and encouragement in trying to find a solution.

Funding Situation

Municipalities are required in Ontario to provide funding for operational costs of their respective PSB. Our Lambton Group PSB presently requires funding to pay for office space in Corunna, COVID enhanced cleaning at both the Forest site and the Corunna site and Biohazard cleaning cost that occurs at the Corunna site as needed.

For the past 13 years that I have been a member of the Lambton Group PSB, that Group has paid rent to St. Clair Township for the Corunna site in addition to the cleaning costs outlined above. These expenses have traditionally been covered by Provincial Grants including the 1,000 Officer Policing Partnership Grant (1,000 Officer Grant) and the Safer Communities-Community Policing Partnership Grant (CPP Grant). This funding did not have designated or specific applications for the funding, but were left to the PSB to appropriately allocate.

The PSB also received funding generated from the Criminal Record Checks (CRC) and administrative reports issued by members of Lambton Detachment. The funds from these sources were used to cover costs for operational expenses.

These grants allowed us to pay for the rental space and cleaning of the office space and also assist the officers of Lambton with purchases to enhance policing of our community. Examples of equipment purchased over the years include:

- i. Radar for the motorcycles;
- ii. Traffic analyzer; and
- iii. Mountain bikes for beach patrol.

Over the years any surpluses of these funds were returned to the municipal partners. In 2014, a surplus of \$200 000 and in 2019 \$250 000 was returned to the municipal partners. Also each year the Court Security and Prisoner Transport Grant funds were returned to the municipalities.

- 2017-\$41,523
- 2018- \$44,078
- 2019-\$45,580
- 2020-\$38,046
- 2021-\$32,176

In 2022 the Lambton Group PSB voted to keep the Court Security and Prisoner Transport Grant funds (\$28,907) to assist with offsetting the increasing PSB expenses.

In 2019 the Provincial Grant Structure changed. A partial grant was received for the 1,000 Officer Grant and the CPP Grant in 2019, with funding received for the first three months of that year, hence a partial payment of \$37,737 that year.

The new grant structure comes with specific targets. This past year we have received grants for specific programs including MHEART (Mental Health Engagement and Response Team), Project Vulnerable and recently a Diversion Program for minor sexual assault committed by young offenders who would not otherwise face criminal charges.

These grants require paperwork applications submitted by the police and the PSB. Specific targets for the funding and costing of how the money will be spent is required. Once the forms are completed and approved by the Province, we receive the money and later follow up reviews are required before further funding for the project is received. While this new program has some flexibility, the funding cannot be used to pay rent or cleaning or otherwise outside the scope of their designation.

The PSB have no additional grant money, revenue or income to pay for any other operational costs as historically has been the case.

In 2020 and 2021 COVID has reduced the number of CRCs being completed. In 2020, the PSB received approximately \$ 12,000 when in previous years that total was \$50-\$70 K. An additional \$5,000 may still arrive as there is a quarterly holdback of funding. This year we are back to normal with revenue from these sources.

The Lambton Group PSB requested assistance from each municipality for assistance in covering the mandated extra COVID cleaning costs. We were aware that a provincial grant was provided to each municipality specific to covering areas where COVID prevention increased costs. This was provincial funding that the PSB's were not eligible for, only municipalities. By attributing funding from that grant to cover the additional COVID cleaning costs, it was hoped this money, that was not budgeted for in the municipal budgets, would avoid impact on the taxpayer. The municipalities that provided assistance in response to this request assisted with paying expenses, but did not prevent the impending deficit.

Operational Issues

The PSB believes that having officers stationed at the St Clair Detachment makes good operational sense. This presence reduces response time by at least 20 minutes to any call for service to the south west parts of Lambton County and Walpole Island. In a high risk situation those 20 minutes could save a life. OPP are required to police the Provincial Highway 40 and the provincial waterway which are very close to the present Detachment. Most of us have grown up in the

area and know the dangers that could occur in the chemical valley on any given day and having officers stationed close to the area is positive.

If we do not maintain the office space, 17 uniform officers presently at the Corunna site will need to be re-assigned to Lambton Detachment, a building that is already full to capacity.

Lambton Detachment Command Staff, at the request of the PSB, contacted OPP Facilities Section in GHQ for additional funding. This request was met with resistance. Facilities were involved with the planning of the Corunna site during its inception, attended construction meetings and provided specific information on specifications for the jail cells, the gun vault and the prisoner sally port, however, they did not provide any funding then and do not plan on funding the space now.

Lambton Detachment has no available funding or budget to contribute to rent or cleaning services historically paid by the PSB.

Ms. Nancy King from the County of Lambton advises that the PSB ended the 2021 year with an accumulated deficit of \$86,289. This accumulated deficit is forecasted to increase to \$126,000 by the end of 2022.

An updated Revenues and Expenses (2022) and a Share of Forecasted Accumulated Deficit has been provided. Any recent payments by the municipalities contributed through the request to receive COVID funding offset from the provincial grant municipalities received would be subtracted from these amounts.

The Lambton PSB is presently in a contract with St. Clair Township to lease the Corunna site until 2027.

The Lambton PSB work for you and need direction from the municipal partners to reach a positive solution to the Corunna Detachment rent and cleaning issue and the cleaning of the Forest ESO.

Additional funding from the member municipalities is required if the PSB is to continue as a viable Board.

How this funding is secured is the large question at hand, one that I am most willing to host a meeting in whole with each Mayor and their municipalities administration to speak to questions and options. An OPP appointed person will also be on hand to assist in the meeting.

There have been efforts made to seek this required funding provincially, and not be at any expense to the municipality. Those efforts at this level have not been successful and no further solicitation is expected to gain funding. A collaborative effort involving all member municipalities to seek this funding through the Ministry and MPP Bailey's office may progress this.

If that funding request is unsuccessful, each municipality will be responsible for payment. We recognize this item was not accounted for in the 2022 budget. If we are not successful as a whole in receiving provincial funding to cover the expenses at the Corunna ESO, municipalities would need to include the following in their 2023 budget, as invoiced:

As of June 23/2022

Municipality	Share %	2021 accumulated deficit	2022 projected deficit	Received COVID cleaning offset funds	Projected amount to be invoiced early 2023
Township of Brooke-Alvinston	4.33	\$ 3,736.31	\$ 1,721.18	\$ -	\$ 5,457.49
Township of Dawn-Euphemia	3.77	\$ 3,253.10	\$ 1,498.58	\$ -	\$ 4,751.67
Township of Enniskillen	4.6	\$ 3,969.29	\$ 1,828.50	\$ -	\$ 5,797.79

Municipality of Lambton Shores	29.63	\$ 25,567.43	\$ 11,777.93	\$ -	\$ 37,345.36
Village of Oil Springs	1.03	\$ 888.78	\$ 409.43	\$ -	\$ 1,298.20
Town of Petrolia	12.09	\$ 10,432.34	\$ 4,805.78	\$ -	\$ 15,238.12
Town of Plympton-Wyoming	12.73	\$ 10,984.59	\$ 5,060.18	\$ -	\$ 16,044.76
Township of St. Clair	25.09	\$ 21,649.91	\$ 9,973.28	\$ (14,107.24)	\$ 17,515.95
Township of Warwick	6.77	\$ 5,841.77	\$ 2,691.08	\$ (5,000.00)	\$ 3,532.84
		\$ 86,289.00	\$ 39,750.00		

I refer back to my opening statement that Municipalities are required in Ontario to provide funding for their respective Police Service Boards. We as a PSB are not the creator of this requirement. Historically, we have, when possible, provided surplus back to our member municipalities. It is important to remember that operations from the Corunna Detachment are not strictly dedicated to serving the community of St.Clair. This detachment, at some level, supports all of our member municipalities, the same as the Lambton Shores and Petrolia Detachments.

If you would like to participate in a meeting to further discuss this, please reply to info@lgpsb.ca and indicate the same. Should there be interest, we would look to host this meeting in July.

Sincerely,

Original Signed

Murray Jackson
Chairperson
Lambton Group Police Services Board

cc: Kevin Marriott, Warden
Inspector Chris Avery, Lambton OPP
Member Municipality Clerks

LAMBTON GROUP POLICE SERVICES BOARD

MEETING MINUTES

Location: Electronically via Zoom
 Date: Wednesday, April 27, 2022
 Time: **3:00 pm**
 Session: **#2/2022**



Present:

Murray Jackson, Chair – Community Member
 Steve Miller, Member – Municipal Partner
 Doug Cook, Member – Municipal Partner
 Shirley Durance, Member – Provincial Appointee
 Staff Sgt. Ross Stuart, O.P.P Representative
 Mandi Pearson, Secretary (non voting)

Greg Nemcek, Member – incoming Community Member
 Alex Boughen, Member – incoming Community Member

Regrets:

Inspector Chris Avery, O.P.P Representative

Members of the Public:

Leland Martin

1. Call to Order

- Murray Jackson, Chair called the meeting to order at 3:00 pm.

2. Appointment of Members

- Mayors Group selected three candidates to be interviewed from the seven received applications
- Mayors Group appointed an interview team of Mayor Rombouts, Mayor Weber & Mayor Ferguson who interviewed the three candidates on Thursday, March 31, 2022
 - Recommendation from the interview team is for Mr. Greg Nemcek and Mr. Alex Boughen be appointed as community members to the board, and that the third candidate be requested to apply for the currently vacant provincial appointment.

Moved By: Doug Cook

Seconded By: Steve Miller

WHEREAS the Mayor's group representing the municipalities of the Lambton Group Police Services Board have made recommendation for appointment;

THAT Mr. Greg Nemcek and Mr. Alex Boughen be appointed as community members to the Lambton Group Police Board effective as of passing.

Carried

3. Declaration of Conflict of Interest

- None Declared

4. Minutes of Previous Meeting

- i) Session 1, February 16, 2022

Moved By: Shirley Durance

Seconded By: Doug Cook

THAT the minutes of Session 1/2022 dated February 16, 2022 be adopted as circulated.

Carried

5. Business Arising from Minutes

- None

6. Detachment Report

Staff Sgt. Ross Stuart reviewed the January and February 2022 policing report:

- Major Crime Unit
 - Continues to be extremely busy for 2022

- Continued activity of Corunna domestic homicide, going to trial
- 2021 unsolved homicide from Kettle & Stoney Point continues to be active
- Continue to investigate homicide on Walpole Island, numerous arrests
- Recent double homicide at end of 2021, person in custody
- 14 sexual assaults during January & February
- 2 overdose related deaths during this reporting period
- Street Crime Unit
 - 21 occurrences during this reporting period
 - Total of 22 criminal charges laid, after 5 related drug offences warrants issued
 - Active surveillance on person known to drug subculture in Lambton, was successfully in arrest, leading to two additional arrests and a total of five charges.
- Freedom Convoy
 - A large use of resources when reaching Lambton, blocking the 402
 - Resulting closure of the 402 for safety concerns
 - Overall was very peaceful
 - 3 hot spots in Ontario for this convoy, Windsor, Sarnia & Ottawa
 - 48 officers for both day and night shifts for a period of 3 weeks, brought in from across Ontario.
 - Warwick provided the community centre as the logistics centre for the additional officers, very grateful for this being provided.
 - Assurance that a contingency within the funding model for events such as this to be funded from a different stream. The additional 96 officers and support will not affect our local community budget for policing.

Moved By: Steve Miller

Seconded By: Doug Cook

THAT the Detachment Commanders report be adopted as presented.

Carried

Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGPSB website).

7. Member's Report

Murray Jackson:

- Community safety plan continues to experience delays. Stf. Sgt. Ross and I meet with Chief Hansen shortly, followed by a May 11th meeting to fine tune prior to being submitted to County Council.

8. Correspondence

- i) Financial Reports to April 27, 2022 (*sent electronically*)
- ii) CIBC – CCLAG Interest Report for January 2022 and February 2022 (*sent electronically*)
- i) MOI - The Investing in Canada Infrastructure Program: Covid-19 Resilience Stream request response
- ii) OAPSB – Spring Conference
- iii) BDO – Planning Report
- iv) 2023 Municipal Policing Billing Statement Municipality Property Counts
- v) Response from A/Crown Attorney

Moved By: Doug Cook

Seconded By: Shirley Durance

THAT the correspondence items as listed be received and filed.

Carried

9. Accounts/Finance

i. Accounts

Moved By: Steve Miller

Seconded By: Doug Cook

THAT the accounts as listed be approved for payment.

Carried

ii. Other

Moved By: Shirley Durance

Seconded By: Steve Miller

THAT the Court Security Prisoner Transportation (CSPT) grant – 2022 - \$28, 907, remain as operational offset for the board during the 2022 budget.

Carried

iii. 2022 Budget

Moved By: Doug Cook

Seconded By: Steve Miller

THAT to assist with offset of the unanticipated additional expenses incurred in 2020, 2021 & 2022 for enhanced cleaning at the Forest & Corunna ESO's due to the COVID 19 pandemic that transfer of \$31,000.00 from reserve be approved.

Carried

Moved By: Doug Cook

Seconded By: Steve Miller

*THAT the 2022 Lambton Group Police Services Budget be approved as presented;
AND THAT when the approved budget is circulated to member municipalities a follow up letter to the recent as for support of funds due to the increased cleaning costs be included.*

Carried

10. Public Input

Leland Martin:

- Commend the members of the OPP for their conduct during the convoy activities.

11. Other Business

- Response from the A' Crown to forward the letter to the Solicitor General's Office – OPP will respond to the ask
- Warden Marriott – nothing to new to report, Warden spoke to Minister Surma and indications were continuing to wait, funding is anticipated.
Note: Provincial Writ to drop May 4, 2022 – could effect this progress
- Member Municipality responses for ask of shared COVID 19 increased cleaning expenses reviewed

Inspct. Avery:

- Update on Court Justice concerns - deferred to next meeting
- Provincial Announcement – deferred to next meeting

12. Adjournment

Moved By: Steve Miller

Seconded By: Doug Cook

THAT Session #2 of 2022 be adjourned until the next scheduled meeting on June 15, 2022 or at call of the Chair.

Carried

Meeting adjourned at: 4:15 pm

Next Regular Meeting: Wednesday, June 15, 2022 at 3:00 p.m.

LAMBTON GROUP POLICE SERVICES BOARD

Mailing Address:

C/O The County of Lambton
700 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Website: www.lgpsb.ca

e-mail: info@lgpsb.ca



LAMBTON GROUP
POLICE SERVICES
BOARD

MEETING HIGHLIGHTS

of

June 2022

1. Sgt.'s Wilson & Bressette provided an update on community policing grant programming

a) Sgt. Jennifer Wilson

- Provided the board with an update on the success and continuation of the Community Safety Program (CSP). Partnership with reBound, Sexual Assault Survivors – Diversion project 1-in-3
 - Pleased to announce that continued provincial funding as applied for has been granted for this essential service to the community.
- Provided update on Interview Room completion including highlighted artwork from Jeffrey (Red) George of Red Dog Art Studio, an Ojibway artist from Kettle & Stony Point First Nation.

b) Sgt. Colleen Bressette

- Provided the board with an update on the mobile Crisis Nurse program, funded through grant funding. In coordination with CMHA currently able to enlist three (3) nurses for the program.
 - Pleased to announce that continued provincial funding as applied for has been granted for this essential service to the community.
- Provided the board with an update on Project Lifesaver – able to purchase three (3) units to aid in locating vulnerable sector who may wonder.

2. Staff Sgt. Ross Stuart summarized the January and February 2022 policing report:

Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGPSB website).

Community Street Crime Unit

During the months of March & April 2022 Lambton CSCU investigated 25 occurrences.

- Lambton CSCU members laid a total of 44 charges
- Lambton CSCU wrote 5 warrants, for drug and property investigations.
- Lambton CSCU conducted an extensive investigation into numerous B&E's and thefts that occurred within Lambton County and the surrounding area:
 - Male arrested and charged with 32 offences
 - Male was in possession of approximately \$110,000 worth of stolen goods.
 - CSCU have recovered approx \$900,000 worth of stolen goods. Most of these goods have been returned to their rightful owners.
 - This is a multi-jurisdictional investigation which Lambton CSCU have taken the lead, sharing information and partnering with other police services to ensure a fulsome investigation is completed.
- Lambton CSCU executed a S.11 CDSA Search Warrant on Walpole Island in relation to the State of Emergency
 - Two persons arrested

LAMBTON GROUP POLICE SERVICES BOARD



LAMBTON GROUP
POLICE SERVICES
BOARD

Mailing Address:

C/O The County of Lambton
700 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Website: www.lgpsb.ca

e-mail: info@lgpsb.ca

- 14 charges laid
- Seized items include quantities of Fentanyl, Hydromorphone, & Psilocybin (Mushrooms), unlawful weapons, and stolen property.
- Lambton CSCU assisted Lambton Crime Unit with a Homicide Investigation. Lambton CSCU processed all drugs and laid appropriate drug charges associated to the investigation.

Lambton Crime Unit

- Members of the Lambton County Crime Unit continue to investigate a number of homicides including:
 - An unsolved homicide on the Kettle & Stoney Point First Nation
 - A multi-jurisdictional homicide from Walpole Island. Multiple Arrests and warrants executed across the province. Additional accused parties were located and arrested during this reporting period.
 - A double homicide that occurred at the end of December 2021
 - The murder of a 45 year old male found deceased in the Township of Enniskillen
 - Lambton County had 13 sudden death in the months of March/April 2022. Two of these deaths were suspected overdose deaths.
 - Eight sexual assaults reported. 3 resulted in charges, 2 resulted in the victim declining to lay charges, 1 unfounded, 1 youth was diverted, and 1 is still being investigated.
 - Lambton Crime is involved in a missing person investigation which CIB has assigned and the investigation is ongoing
 - There was an Indecent Act occurrence in Petrolia where charges were laid
 - A robbery occurred at the Tim Hortons in Watford resulting in an adult female being arrested and charged
 - A robbery occurred in Grand Bend where an 18-year-old adult and a youth were charged as a result of the investigation
3. Current shared financial responsibilities with member municipalities were reviewed, Chair, Murray Jackson will send updated communication to member municipalities.
 4. Community safety plan has been adopted by County Council, has been forwarded to the Province for approval.
 5. The 2021 audited financial statements as prepared and circulated by BDO, were approved.

Next Regular Meeting: Wednesday, August 24, 2022 at 3:00 p.m

Contact:

Murray Jackson
Board Chair
info@lgpsb.ca



855 Confederation Street
PO Box 2140
Sarnia, ON N7T 7L6
519-337-8201

July 7, 2022

Mayor Mike Bradley
Mr. Chris Carter, CAO
Ms. Amy Burkhart, City Clerk
City of Sarnia
255 Christina Street North
Sarnia, Ontario, N7T 7N2

Dear Mayor Bradley, Mr. Carter, Ms. Burkhart:

Bluewater Power respectfully requests that Sarnia City Council reconsider the motion to re-appoint the Board of Directors at its July 25th, 2022 Council Meeting. This motion was defeated by a tie vote at the last Sarnia Council meeting. Although the current Board Members continue to serve until they are replaced, the uncertainty of their ultimate re-appointment is not conducive to business.

A competent Board of Directors made up of respected professionals has been absolutely essential to our unparalleled accomplishments. You may not be able to appreciate the criticality of the Board's extraordinary amount of expertise and knowledge in our regulated industry but it is absolutely paramount to our success. This level of achievement most recently includes the highest total income in all of our history for 2021. This achievement doesn't come without hard work, strong leadership and dedication. To disrupt our corporate governance function would cause a significant negative ripple right through this Group of Companies. It would be not only detrimental to Bluewater Power and its employees but also directly to the ownership interests of the City of Sarnia and our five other municipal owners.

Our success has resulted in \$55 Million in direct financial returns to our communities, which directly benefit your taxpayers and citizens. We do not believe any of our Municipalities can afford to jeopardize this income stream by not re-appointing our Board of Directors absent any indication of negligence or non-performance.

We urge you to be cognizant of our success and to be aware of the potential impact of altering our winning formula and thus the resulting impact on our whole community. As such, we respectfully request that Council reconsider our request to re-appoint our Board of Directors at the July 25th Council Meeting and we request delegation status to speak to this critical community issue at that time.

Thank you,

A handwritten signature in black ink that reads "Janice McMichael-Dennis".

Janice McMichael-Dennis
President & Chief Executive Officer
Bluewater Power Group of Companies

Cc: Bluewater Power Board of Directors
Shareholder Mayors & Representatives:
Town of Petrolia: Mayor Brad Loosley, Rick Charlebois, CAO, Mandi Pearson, Clerk/Operations Clerk
Township of Warwick: Mayor Jackie Rombouts and Amanda Gubbels, CAO/Clerk
Village of Point Edward: Mayor Bev Hand and Jim Burns, CAO/Clerk
Municipality of Brooke-Alvinston: Mayor David Ferguson and Janet Denkers, Clerk-Administrator
Village of Oil Springs: Mayor Ian Veen and Martha Gawley, Clerk-Treasurer



Bluewater Power Group of Companies

The Success Story of 2021

Bluewater Power is exceptionally pleased to announce financial returns to our Municipal Shareholders based upon the Corporation's successful 2021 performance.

Despite the continued negative impacts of the pandemic, we are thrilled to pay annual operating dividends that surpass our budget by approximately 30%. It is very important to note that this was not on the backs of distribution electricity ratepayers, but rather was mostly due to levels of other billable revenue in our Group of Companies. Our net income was not only the highest in history but we also expanded our corporate footprint as we opened a new office in Sudbury. I could not be more proud of our exceptional team who once again delivered such outstanding results!

As a result, financial returns of almost \$3.2Million have been paid to our Municipal Shareholders according to their individual ownership ratios, as below:

<i>City of Sarnia</i>	\$ 2,728,060
<i>Town of Petrolia</i>	\$ 233,337
<i>Village of Point Edward</i>	\$ 106,840
<i>Township of Warwick</i>	\$ 68,795
<i>The Municipality of Brooke-Alvinston</i>	\$ 22,826
<i>Village of Oil Springs</i>	\$ 5,984
Total	\$ 3,165,842

Bluewater Power is thrilled to be in a position to provide these financial returns to our Municipal owners which exceed their expectations. For our majority shareholder, we are pleased to exceed the municipal budget creating a positive impact for the City of Sarnia and its tax payers. With this most recent payment, total financial returns to our Municipalities now total almost \$55Million since our inception. In addition, Bluewater Power continues to provide outstanding local service to customers and exceptional support to community initiatives. We are proud of our excellent customer satisfaction ratings and couldn't be happier to power our hometowns!

For further details please contact Janice McMichael-Dennis President & Chief Executive Officer of the Bluewater Power Group of Companies at 519-337-8201 ext. 2247, or jmcmichael-dennis@bluewaterpower.com.

PRESS RELEASE

July 6, 2022

Honourable Steve Clark
Minister of Municipal Affairs and Housing
17th Floor, 777 Bay St.
Toronto ON M7A 2J3

Via Email

Dear Minister Clark:

Re: Removal of Municipal Councillors Under Prescribed Circumstances

City Council, at its meeting held on May 30, 2022, considered the above-noted matter and passed Resolution No. R-220530-013 as follows:

"WHEREAS across municipal councils in Ontario there have been appalling instances of misogyny and hatred; and

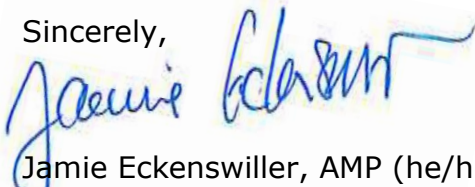
WHEREAS the powers of the Office of the Integrity Commissioner do not include the ability to recommend expulsion of councillors;

NOW THEREFORE BE IT RESOLVED THAT City Council direct staff to send a letter to the Ministry of Municipal Affairs and Housing with copies being sent to the federal government, provincial government, Association of Municipalities of Ontario (AMO), and all Ontario municipalities, requesting that the Ministry:

- 1. Study the merits of allowing the recall of municipal councillors under carefully prescribed circumstances, including displays of hatred, misogyny and all forms of discrimination; and**
- 2. Facilitate strengthened and ongoing orientation and training sessions for councils, local boards, and committees."**

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Jamie Eckenswiller, AMP (he/him)
Deputy Clerk
City of Owen Sound

cc. Government of Canada
Government of Ontario
Association of Municipalities of Ontario
All Ontario Municipalities



MUNICIPALITY OF SHUNIAH

420 Leslie Avenue, Thunder Bay, Ontario P7A 1X8

Phone: (807) 683-4545 Fax: (807) 683-6982

Email: shuniah@shuniah.org www.shuniah.org

June 30th, 2022

Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)

Via Email

To Whom it may concern,

RE: Letter of Support – The Corporation of the City of Brantford - 5.1 Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School

Please be advised that, at its meeting on June 28th, 2022, the Council of the Municipality of Shuniah resolved to support the resolution adopted May 17, 2022 by The Corporation of the City of Brantford.

A copy of the above noted resolution is enclosed for your reference and consideration.

We kindly request your support and endorsement for the release of all Federal and Provincial document related to the Former Mohawk Institute Residential School.

Yours truly,

Kerry Bellamy
Clerk
KB/jk

Cc:

Right Hon. Justin Trudeau, Prime Minister of Canada
Hon. Doug Ford, Premier of Ontario
Hon. Marc Miller, Minister of Crown-Indigenous Relations
Hon. Patty Hajdu, Minister of Indigenous Services and MP
Hon. Greg Rickford, Minister of Indigenous Affairs
The Most Rev. Linda Nicholls, Primate of the Anglican Church of Canada
Hon. Kevin Holland, MPP Thunder Bay-Atikokan
Hon. Lise Vaugeois, MPP Thunder Bay Superior North
The Survivors Secretariat
All municipalities in Ontario

Municipality of
SHUNIAH**COUNCIL RESOLUTION**Resolution No.: 231-22Date: Jun 28, 2022

Moved By: _____

Donna Blunt

Seconded By: _____

Donna Blunt

THAT Council hereby supports the resolution from the City of Brandtford regarding the Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School; and

BE IT RESOLVED:

THAT the Clerk be directed to forward a copy of this resolution to: Prime Minister Justin Trudeau; Premier Doug Ford; Minister of Crown-Indigenous Relations Marc Miller; Minister of Indigenous Services and MP Patty Hajdu; Minister of Indigenous Affairs Greg Rickford; Primate of the Anglican Church of Canada Linda Nicholls; MPP Kevin Holland, MPP Lise Vaugeois; the Survivors' Secretariat; the Federation of Canadian Municipalities (FCM); the Association of Municipalities of Ontario (AMO) and to all municipalities in Ontario with an invitation to adopt a similar resolution.

**Carried****Defeated****Amended****Deferred**

Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8



Date: June 20, 2022

Resolution No. 2022-256 ^{COV}

Moved By:

[Signature]

Seconded By:

[Signature]

Whereas the Ontario Amber Alert is a warning system that quickly alerts the public of a suspected abduction of children who are in imminent danger;

And Whereas the goal is to broadcast as much information about the child, the abductor and suspect vehicles as quickly as possible so that the public can respond with any relevant information that might lead to the child's safe return;

And Whereas people are encouraged to share the Amber Alert with as many people as possible. If a child or vulnerable person is abducted, spreading the information quickly is critical to their safe return;

And Whereas an Amber Alert makes the Public aware to keep an eye out for the child, vulnerable person, suspect and the vehicle described, in the alert. If they spot them, try to gather as many details as they can, including the specific location where they saw them, the time, the direction they were travelling in and any other identifying details that will help to locate them;

And Whereas an Amber Alert gives citizens instructions to call 9-1-1 or the phone number included in the alert immediately if they have a trip or a sighting related to an Amber Alert;

An Amber Alert will only be activated if:

- The police have confirmed that an abduction has taken place; and
- There is reason to believe the victim is in danger of serious physical injury, and there is information available that, if broadcast to the public, could assist in the safe recovery of the victim.

And Whereas it is essential to remember that an Amber Alert is not always appropriate in every circumstance and that their continued effectiveness depends on ensuring that they are only used in cases that meet the above criteria;

And Whereas the recent tragic death of 11 year old Draven Graham showed that the Amber Alert system is flawed when it comes to vulnerable children who can go missing but are not abducted;

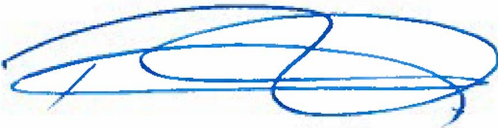
And Whereas at the time this motion was written, there have been almost 75,000 citizens who had signed a petition on Change.Org requesting that a Draven Alert be created;

And Whereas it is clear that there needs to be an addition to the alert system to allow for law enforcement to send out an alert for vulnerable children who go missing under circumstances that do not involve an abduction but are at serious risk of injury or death;

Therefore be it resolved that the Municipality of Brighton and its Council endorse the following:

1. That the Minister of the Solicitor General and the Commissioner of the Ontario Provincial Police, as well as the Premier's Office, be requested to make the necessary changes to the Amber Alert system and create a new alert called the Draven Alert, which will protect vulnerable children who have not been abducted but are at high risk of danger, injury or death and alert the public that they are missing.
2. That this motion be sent to all municipalities across Ontario and the Association of the Municipalities of Ontario (AMO) for endorsement.

Carried ☒ OR Defeated ☐



Mayor

Recorded Vote		For Clerks Use Only			
Recorded vote called by: _____					
	For	Against	Abstain	Absent	COI
Mayor Brian Ostrander					
Councillor Ron Anderson					
Councillor Mark Bateman					
Councillor Doug LeBlanc					
Councillor Emily Rowley					
Councillor Mary Tadman					
Deputy Mayor Laura Knecht					
Total					
Carried <input type="checkbox"/> Defeated <input type="checkbox"/>		Clerk's Initials <div style="border: 1px solid black; width: 100px; height: 30px; display: inline-block; vertical-align: middle;"></div>			



MISSISSAUGA

RESOLUTION 0144-2022
adopted by the Council of
The Corporation of the City of Mississauga
at its meeting on July 6, 2022

0144-2022

Moved by: P. Mullin

Seconded by: C. Parrish

Whereas the Ontario AMBER Alert is a warning system that quickly alerts the public of a suspected abduction of children who are in imminent danger;

Whereas the goal is to broadcast as much information about the child, the abductor and suspect vehicles as quickly as possible so the public can respond with any relevant information that might lead to the child's safe return;

Whereas people are encouraged to share the AMBER Alert with as many people as possible. If a child or vulnerable person is abducted, spreading the information quickly is critical to their safe return;

Whereas an AMBER Alert makes the public aware to keep an eye out for the child, vulnerable person, suspect and the vehicle described in the alert. If they spot them, try to gather as many details as they can, including the specific location where they saw them, the time, the direction they were travelling in and any other identifying details that will help to locate them;

Whereas an AMBER Alert gives citizen's instructions to call 9-1-1 or the phone number included in the alert immediately if they have a tip or a sighting related to an AMBER Alert.

Whereas an AMBER Alert will only be activated if the police have confirmed that an abduction has taken place; and the victim is a child or a person of proven physical or mental disability; and, there is reason to believe the victim is in danger of serious physical injury, and there is information available that, if broadcast to the public, could assist in the safe recovery of the victim.

Whereas it is essential to remember that an AMBER Alert is not always appropriate in every circumstance and that their continued effectiveness depends on ensuring that they are only used in cases that meet the above criteria;

Whereas the recent tragic death of 11-year-old Draven Graham showed that the AMBER Alert system is flawed when it comes to vulnerable children who can go missing but are not abducted;

And whereas it is clear that there needs to be an addition to the alert system to allow for law enforcement to send out an alert for vulnerable children who go missing under circumstances that do not involve an abduction but are at serious risk of injury or death;

Therefore be it resolved that the Council of the City of Mississauga endorse the following;

1. That the Minister of the Solicitor General and the Commissioner of the Ontario Provincial Police, as well as the Premier's Office, be requested to make the necessary changes to the AMBER alert system and create a new alert called the Draven Alert, which will protect vulnerable children who have not been abducted but are at high risk of danger, injury or death and alert the public that they are missing.
2. That this motion be sent to all municipalities across Ontario and the Association of Municipalities Ontario (AMO) for endorsement.

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor B. Crombie	X			
Councillor S. Dasko	X			
Councillor P. Mullin	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor C. Parrish	X			
Councillor R. Starr			X	
Councillor D. Damerla	X			
Councillor M. Mahoney			X	
Councillor P. Saito	X			
Councillor S. McFadden	X			
Councillor G. Carlson	x			

Carried (10-0-2-Absent)



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Revisions to Standards of Maintenance & Occupancy By-law
Meeting: Council - 14 Jul 2022
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That this report be received and filed and that the associated by-law be approved as presented.

Background:

At the June 9, 2022 regular session of Council, an amendment related to storage and sea cans was presented. Council had no objections to the inclusion and the by-law was to be presented for review at the June 23rd meeting. The report was moved to the July 14th meeting as a result of a resident requesting to speak on the issue with Council.

Comments:

A full review of the current by-law (15 of 2001) was undertaken in consultation with the County of Lambton Property Standards Officer. The following additions were recommended:

SECTION 2 - DEFINITIONS

Section 2.2 Definition of Administrative Fee
 Section 2.19 Definition of Graffiti
 Section 2.44 Definition of Storage Container

SECTION 3 -MAINTENANCE OF YARD & ACCESSORY BUILDINGS

Section 3.1g Injurious insects, termites, rodents, vermin or other pests
 Section 3.1h Graffiti
 Section 3.11 Storage Containers / Sea Cans

SECTION 4 - MAINTENANCE OF BUILDINGS

Section 4.5 Compost Heaps
 Section 4.6 Elevating Devices
 Section 4.7 Disconnected Services
 Section 4.16 Walls & Ceilings
 Section 4.17 Floors
 Section 4.18 Stairs & Porches

SECTION 6 - VACANT LANDS & BUILDINGS

Entire section

SECTION 7-NON-RESIDENTIAL PROPERTY STANDARDS

Entire Section

SECTION 8 - ADMINISTRATION & ENFORCEMENT

Section 8.2 Revised Administration & Enforcement

Section 8.3 Notice of Violation

Section 8.4 Rights of Appeal

Section 8.5 Emergency Powers

The revised by-law is attached.

Financial Considerations:

None associated with this report.

ATTACHMENTS:

[By-law xx of 2022 Property Standards By-law](#)

MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER xx OF 2022
(Replacing Bylaw 15 of 2001)

BEING A BY-LAW TO PROVIDE FOR
STANDARDS OF MAINTENANCE AND OCCUPANCY

TABLE OF CONTENTS

SECTION 1 - TITLE, APPLICATION AND SCOPE

1.1 TITLE OF BY-LAW
1.2 APPLICATION
1.3 SCOPE OF BY-LAW
1.4 GENERAL DUTY TO REPAIR AND MAINTAIN PROPERTY

SECTION 2 - DEFINITIONS

SECTION 3 - MAINTENANCE OF YARD AND ACCESSORY BUILDINGS

3.1 YARDS
3.2 LANDSCAPING
3.3 FENCES.....
3.4 RUBBISH
3.5 PASSAGEWAYS
3.6 DRAINAGE
3.7 SEWAGE.....
3.8 SIGNS
3.9 ACCESSORY BUILDINGS.....

SECTION 4 - MAINTENANCE OF BUILDINGS

4.1 STRUCTURAL CAPABILITY.....
4.2 FIRE AND ACCIDENT PREVENTION
4.3 VENTILATION.....
4.4 COMPOST HEAPS
4.5 ELEVATING DEVICES.....
4.6 DISCONNECTED UTILITIES.....
4.7 LIGHTING
4.8 THERMAL INSULATION
4.9 DAMPNESS
4.10 FOUNDATIONS
4.11 EXTERIOR WALLS.....
4.12 ROOFS.....
4.13 EGRESS.....
4.14 EXTERIOR DOORS AND WINDOWS.....
4.15 WALLS AND CEILINGS.....
4.16 FLOORS
4.17 STAIRS & PORCHES.....
4.18 CHIMNEYS & FIRE PLACES.....

SECTION 5 - STANDARDS OF FITNESS FOR OCCUPANCY

5.1 PLUMBING & PLUMBING FIXTURES
5.2 HEATING SYSTEM
5.3 ELECTRICAL SERVICES.....
5.4 KITCHENS.....
5.5 OCCUPANCY STANDARD

SECTION 6 – VACANT LANDS AND BUILDINGS

6.1 VACANT LANDS
6.2 VACANT BUILDINGS

SECTION 7 - NON-RESIDENTIAL PROPERTY STANDARDS

7.1 YARDS
7.2 STRUCTURAL SOUNDNESS.....

SECTION 8 - ADMINISTRATION AND ENFORCEMENT

8.1 PROPERTY STANDARD OFFICER.....

8.2 ADMINISTRATION AND ENFORCEMENT

8.3 NOTICE OF VIOLATION.....

8.4 RIGHTS OF APPEAL

8.5 EMERGENCY ORDER

8.6 EMERGENCY POWERS.....

8.7 PROVISIONS OF THIS BY-LAW.....

SECTION 9 - ENACTMENT.....

APPENDICES

- A - SECTION 15 OF THE BUILDING CODE ACT
- B - ORDER TO REMEDY VIOLATION OF STANDARDS OF MAINTENANCE AND OCCUPANCY
- C - COMPLAINT FORM
- D - APPEAL FORM

**THE CORPORATION OF THE
MUNICIPALITY OF BROOKE-ALVINSTON**

**BY-LAW NUMBER xx OF 2022
(Replacing Bylaw 15 of 2001)**

A by-law to provide standards for the maintenance of the physical condition and occupancy of property in the Municipality of Brooke-Alvinston;

WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston deems it necessary and expedient to pass a by-law pursuant to the provisions of Section 15 of the Building Code Act, S.O. 1992, as amended, for prescribing standards for the maintenance and occupancy of property within the Municipality and for prohibiting the occupancy or use of such property that does not conform to the standards; for requiring property below the standards prescribed in the Bylaw to be repaired and maintained to comply with the standards, or for the site to be cleared of all buildings, structures, debris or refuse and left in a graded or leveled condition; and for prohibiting the removal from any premises of any sign, notice or placard placed thereon pursuant to this Bylaw; and further that policies and procedures be established for the enforcement of this by-law;

AND WHEREAS the passing of said By-law is desirable for the protection of the safety, health and well-being of the residents;

AND WHEREAS Section 446 of the Municipal Act, as amended, gives a municipality authority to take the appropriate remedial action for any default of the provisions of a by-law and collect the corresponding related costs on the tax roll;

NOW THEREFORE the Council of the Corporation of the Municipality of Brooke-Alvinston ENACTS as follows:

That By-law 15 of 2001 (including 20 Of 2001) be hereby repealed

SECTION 1 - TITLE, APPLICATION AND SCOPE

1.1 TITLE OF BY-LAW

This By-law may be cited as the "Property Standards By-Law".

1.2 APPLICATION

The provisions of this By-law shall apply to all lands in the Municipality of Brooke-Alvinston.

1.3 SCOPE OF BY-LAW

- a) Where other by-laws, regulations, or statutes prescribe standards of maintenance and occupancy already addressed in this By-law, or where a provision of this By-law conflicts with a provision of another by-law in force in the Municipality of Brooke-Alvinston, the provisions that establish the higher standard shall prevail.
- b) Should any provision of this By-law be declared invalid for any reason by a court of competent jurisdiction, the remainder of this By-law shall continue in force.

1.4 GENERAL DUTY TO REPAIR AND MAINTAIN PROPERTY

- a) The owner or purchaser, under an agreement of sale, shall repair and maintain the property in accordance with the standards prescribed in this By-law to the satisfaction of the Officer.
- b) Notwithstanding subsection a), where the maintenance of any property affected by this By-law is made, by written terms of a lease or by an agreement for occupancy, the responsibility of the occupant, the Officer may, at his/her discretion, require the occupant to repair and maintain the property in accordance with the standards prescribed in this By-law to the satisfaction of the Officer. Such standards include the following:
 - i) Limit occupancy of that part of the premises which he/she occupies or controls to the maximum permitted by this By-law;
 - ii) Maintain that part of the premises which he/she occupies or controls in a clean, sanitary and safe condition;
 - iii) Maintain all plumbing and refrigeration fixtures as well as other building equipment and storage facilities in that part of the premises which he/she occupies or controls in a clean and sanitary condition and provide reasonable care in the operation and use thereof;
 - iv) Provide a smoke alarm in all corridors which provide access to bedrooms;
 - v) Maintain a safe condition and unobstructed exit from the interior of the building to the exterior at the street or grade level;
 - vi) Dispose of garbage, refuse, and waste into receptacles in a clean, sanitary manner, in accordance with the provisions established in this By-law;
 - vii) Exterminate insects, rodents, and other pests;
 - viii) Maintain yards in a clean, sanitary, and safe condition and free from infestation insofar as he/she occupies or controls the yards.
- c) No person shall occupy or let to another for occupancy, any property which does not comply with the regulations of this By-law.

SECTION 2 - DEFINITIONS

- 2.1 ACCESSORY BUILDING means a building or structure, the use of which is incidental or subordinate to the main use of any other building on the premises, or which, if there is no other building on the premises, is incidental to the use of the premises, and which is not intended for human habitation.
- 2.2 ADMINISTRATIVE FEE means all fees associated with a property(s) in contravention of this by-law, including such fees for servants of orders, title searches, By-law Officers' wages and mileage, and any other fees deemed appropriate by Council.
- 2.3 APPROVED means, as applied to a grade, material device or method of construction, approved by the Property Standards Officer under the provisions of this By-law; approved by the Building Inspector under the provisions of the Building Code Act; approved by the Fire Chief under the provisions of The Fire Code, or approved by any other authority designated by law to give approval to the matter in question.
- 2.4 BALUSTRADE means a row of balusters or spindles surmounted by a railing.
- 2.5 BASEMENT means a storey or storeys of a building located below the first storey.
- 2.6 BATHROOM means a room or rooms containing at least one wash basin, a toilet, a bathtub or shower.
- 2.7 BUILDING means any structure whether temporary or permanent, used or intended for sheltering any use or occupancy but shall not include a boundary wall, fence, travel trailer, camping trailer, truck camper, motor home, or tent.
- 2.8 BUILDING CODE means The Building Code Act, S.O. 1992, as amended.
- 2.9 CHIEF OF THE FIRE DEPARTMENT means a Fire Chief appointed by the Corporation of the Municipality of Brooke-Alvinston.
- 2.10 COMMITTEE means a Property Standards Committee, established pursuant to Section 15.6 of The Building Code Act, S.O. 1992, as set out in this By-law.
- 2.11 CORPORATION means the Corporation of the Municipality of Brooke-Alvinston.
- 2.12 COUNCIL means the Council of the Corporation of the Municipality of Brooke-Alvinston.
- 2.13 CRAWL SPACE means a space beneath a floor with clearance of less than 1.5 metres.
- 2.14 DWELLING means a building or structure or part of a building or structure occupied or capable of being occupied exclusively as a home, residence or sleeping place by one or more persons and includes a building that would be used for such purposes except for its state of disrepair and shall include any mobile dwelling unit.
- 2.15 DWELLING UNIT means one or more habitable rooms occupied or capable of being occupied by an individual or family as an independent and separate housekeeping establishment in which separate kitchen and sanitary facilities are provided for the use of such individual or family, with a private entrance from outside the building or from a common hallway or stairway inside the building.
- 2.16 FINISHED GRADE LEVEL means the average elevation of the finished surface of the ground abutting the external walls of the building or structure, exclusive of any embankment in lieu of steps.
- 2.17 FIRE RESISTANCE RATING means time in hours or parts thereof that a material construction or assembly will withstand fire exposure, as determined in a fire test made in conformity with generally accepted standards, or as determined by extension or interpretation of information derived therefrom.

- 2.18 FIRST STOREY means the storey with its floor closest to grade and having its ceiling more than 1.8 metres above grade.
- 2.19 GRAFFITI means unauthorized markings, including but not limited to initials, slogans, emblems, logos, or drawings, either written in ink, spray paint, chalk, marker or any other writing implement on private property and visible to the public.
- 2.20 GROUND COVER means organic or non-organic materials applied to prevent the erosion of the soil, such as concrete, flagstone, gravel, asphalt, grass or other form of landscaping.
- 2.21 HABITABLE ROOM means any room in a dwelling unit used or capable of being used for living, sleeping, cooking, or eating purposes, but does not include a bathroom, toilet room, laundry, pantry, foyer, lobby, stairwell, hall, closet, cellar, recreation room, storage room, furnace room or other space for the service or maintenance of a dwelling.
- 2.22 LAND means the land around or appurtenant to the whole or any part of a premises and used or intended to be used, or capable of being used in connection with the building.
- 2.23 MAINTENANCE means the preservation and keeping in repair of a property.
- 2.24 MEANS OF EGRESS means a continuous path of travel provided by a doorway, hallway, corridor, exterior passageway, balcony, lobby, stair, ramp or other egress facility for the escape of persons from any point within a building, floor area, room or contained open space to a public thoroughfare or approved open space.
- 2.25 MULTIPLE DWELLING means a building containing three or more dwelling units.
- 2.26 MULTIPLE USE BUILDING means a building containing both a dwelling unit and a non-residential use.
- 2.27 MUNICIPALITY means the Corporation of the Municipality of Brooke-Alvinston.
- 2.28 NON-HABITABLE ROOM means any room in a dwelling or dwelling unit other than a habitable room, and includes a bathroom, toilet room, laundry room, pantry, communicating corridor, stairway, closet, basement, boiler room or other space for service and maintenance of the dwelling, for public use, and for access to, and vertical travel between storeys.
- 2.29 NON-RESIDENTIAL PROPERTY means a building or structure or part of a building or structure not occupied or not capable of being occupied in whole or in part for the purpose of human habitation, and includes those lands and premises appurtenant thereto, and all outbuildings, fences or erections thereon or therein.
- 2.30 NOXIOUS means any structure, weed, shrub, animal, insect or rodent which, from its nature or operation creates a nuisance or is liable to create a nuisance or is offensive by reason of the creation of noise, objectionable odour, or by reason of its unsightly nature or habits, and without limiting the foregoing shall mean any structure, weed, shrub, animal, insect or rodent which may be declared by the Property Standards Officer to be noxious or offensive.
- 2.31 OCCUPANCY means the use or intended use of a building or part thereof for the shelter or support of persons, animals or property.
- 2.32 OCCUPANT means any person or persons over the age of 18 years in possession of the property.
- 2.33 OFFICER means a Property Standards Officer appointed by the Corporation to administer and enforce this By-law.
- 2.34 OUTDOOR STORAGE means the land used for the purpose of storing building supplies or materials salvaged from any demolition of a building either for storage or salvage for reuse or sale.

- 2.35 OWNER means:
- a) the person for the time being managing or receiving the rent of the land or premises in connection with which the word *owner* is used, whether on the person's own account or as agent or trustee of any other person, or who would so receive the rent if such land or premises were let, and
 - b) A lessee or occupant of the property who, under the terms of a lease, is required to repair and maintain the property in accordance with the standards for the maintenance and occupancy of property.
- 2.36 PERSON includes an individual, firm, corporation, association or partnership.
- 2.37 PLUMBING AND FIXTURES means water heating facilities, water pipes, garbage disposal units, water closets, bathtubs, showers, installed clothes washing or drying machines, laundry tubs, sinks or other similar equipment, catch basins, drains, vents, traps, together with all connections to water, sewage, or vent pipes.
- 2.38 PROPERTY means a building or structure or part of a building or structure and includes the lands and premises appurtenant thereto and all mobile homes, mobile buildings, mobile structures, outbuildings, accessory buildings, fences, and erections thereon, whether heretofore or hereafter erected, and includes vacant property.
- 2.39 REPAIR means the provision of such facilities and the making of additions or alterations or the taking of such action as may be required so that the property shall conform to the standards established in this By-law.
- 2.40 RESIDENTIAL PROPERTY means any property that is used, or designed for use, as a domestic establishment in which one or more persons usually sleep and prepare and serve meals, and includes any land or buildings that are appurtenant to such establishment.
- 2.41 SEWAGE means any liquid waste containing animal, vegetable or mineral matter in suspension or solution but does not include roof water or other storm runoff.
- 2.42 SEWAGE SYSTEM means the municipal sanitary sewerage system or a private sewage disposal system approved by the Part VIII Director under the Environmental Protection Act or Part 8 of the Ontario Building Code.
- 2.43 STANDARDS means the standards for the maintenance and improvement of the physical condition of property and for the fitness for occupancy prescribed in this By-law.
- 2.44 STORAGE CONTAINER includes a sea can, a shipping container, a truck body, and a rig trailer, or any other similar container, either with or without the running gear axles
- 2.45 SUBSTANDARD means a quality less than that required by this By-law.
- 2.46 SUPPLIED means installed, furnished or provided by the owner.
- 2.47 TOILET ROOM means:
- a) In relation to non-residential property, a room containing one or more water closets and wash basins; and
 - b) In relation to residential property, a room containing a water closet.
- 2.48 TWO-UNIT DWELLING means a building containing two dwelling units and includes semi-detached and duplex dwellings.
- 2.49 UNSAFE CONDITION means any condition that would cause undue or unexpected hazard to life, limb, or health of any person authorized or expected to be on or about the premises.
- 2.50 YARD means the land other than publicly-owned land around and appurtenant to the whole or any part of the property and used, or capable of being used, in connection with the property whether or not the land is owned by the owner of the building.

SECTION 3 - MAINTENANCE OF YARD AND ACCESSORY BUILDINGS

3.1 YARDS

All yards, including vacant land, shall be kept in a neat and tidy condition, free from:

- a) Rubbish, garbage, waste, dead animals, and other debris;
- b) Objects and conditions that are health, fire or accident hazards;
- c) Heavy undergrowth and noxious plants, such as ragweed, poison ivy, poison oak, and excessive growth of grass and/or weeds more than 20cm (8 inches) in height and other vegetation out of character with the surrounding environment;
- d) Dead, decaying or damaged trees or other natural growth, and the branches and limbs which create an unsafe or unsightly conditions;
- e) Wrecked, dismantled, inoperative, unused or unlicensed vehicles, trailers, or other machinery or any part thereof and junk and refuse of any kind, except in an establishment licensed or authorized to conduct and operate such a business, and then only in an arrangement such as to prevent an unsafe condition or an unsightly condition out of character with the surrounding environment;
- f) Dilapidated or collapsed structures and any unprotected well, old underground tanks, or other unsafe condition or unsightly condition out of character with the surrounding environment.
- g) Injurious insects, termites, rodents, vermin or other pests.
- h) Graffiti.

3.2 LANDSCAPING

- a) Hedges, planting, trees or other landscaping, required by the Municipality as a condition of site development, redevelopment or rearrangement, shall be maintained in a living condition or shall be replaced with equivalent landscaping, so as to carry out their intended function and maintain an attractive appearance.
- b) Suitable groundcover shall be provided to prevent erosion of the soil. Where grass forms a part of the groundcover, and such grass has been killed, such dead areas shall be re-sodded or reseeded as often as required so as to restore the grass to a living condition.
- c) Areas within the yard not covered by buildings or structures, sidewalks, driveways and parking areas shall be maintained to a standard at least compatible with the abutting and adjoining properties.
- d) All areas used for vehicular traffic, parking, and facilities for loading and unloading shall be maintained in good repair, free of potholes, and adequately drained.

3.3 FENCES

Fences shall be maintained in good repair, free from graffiti, accident hazards and protected by paint, preservative or other weather resistant material. Fences around swimming pools shall be a minimum of 1.5 metres (5 feet) in height and shall be provided with a latch in good working order.

3.4 RUBBISH

- a) Garbage should be stored under cover or in containers. Rubbish and garbage containers shall be kept and maintained in a clean state.

- b) Every property shall be kept free of such refuse or litter.
- c) Every non-residential building shall provide sufficient receptacles to contain all refuse and litter as may be left by customers or other members of the public.

3.5 **PASSAGEWAYS**

Passageways, steps, walks, driveways, parking space and similar areas of a yard shall be maintained so as to afford safe passage under normal use and weather conditions.

3.6 **DRAINAGE**

- a) Exterior property areas shall be graded and maintained in such a manner as to prevent the excessive or recurrent ponding of storm water thereon, and shall be cultivated or protected with suitable groundcover to prevent erosion of the soil.
- b) No downspout or sump pump drainage shall be discharged on sidewalks, stairs or neighbouring properties or into a sanitary sewer.

3.7 **SEWAGE**

- a) Sewage shall be discharged into the sewerage system and at no time shall sewage be discharged onto the surface of the ground whether into a natural or artificial surface drainage system or otherwise.
- b) Notwithstanding subsection a) above, where a municipal sanitary sewer has not been installed, all sewage shall be discharged into a private sewage disposal system approved by the Ministry of the Environment or the Ontario Building Code.
- c) Private sewage systems shall be maintained in accordance with the Ontario Building Code requirements.

3.8 **SIGNS**

- a) All signs permitted under By-laws of the Corporation shall be maintained in a good state of repair.
- b) Signs which are damaged or broken, or which are excessively weathered or faded, upon which the finish is worn, peeled or cracked, shall, with their fastenings and supporting members, be removed or refinished and put in a good state of repair.

3.9 **ACCESSORY BUILDINGS**

- a) Accessory buildings including garages, carports, fences and other structures appurtenant to the property shall be kept in good repair and free from graffiti and health, fire and accident hazards.
- b) Where an accessory building or any condition in a yard harbors noxious insects or rodents, all necessary steps shall be taken to eliminate the insects or rodents and to prevent their reappearance in accordance with the provisions of The Pesticides Act, R.S.O., 1980, Chapter 376 and all regulations passed pursuant thereto.
- c) Where an accessory building is not maintained in accordance with these standards it shall be removed from the yard.

3.10 **SWIMMING POOLS**

- a) All swimming pools, wading pools and ponds and any appurtenances thereto shall be maintained in good repair, free from leaks and free from health and safety hazards

- b) All swimming pools, wading pools and ponds shall be kept clean of stagnant water and any such areas that are unkept or unused shall be drained of all water found therein.

3.11 STORAGE CONTAINERS / SEA CANS

- a) Without a valid permit, STORAGE CONTAINERS are not permitted in any Residential zone.
- b) Where permitted, storage containers shall comply with the accessory uses section for the corresponding zone and shall obtain a permit prior to arrival on-site.

EXCEPTIONS

- c) The use of STORAGE CONTAINERS may be temporarily permitted in a Residential Zone entirely on private property in a space permitted for parking by the Township Zoning Bylaw as updated periodically under the below conditions:
 - (i) It is located entirely on private property, and not on any township street or boulevard;
 - (ii) It complies with site triangle setbacks for corner lots;
 - (iii) It is removed within 14 days of its arrival on-site.
- d) In addition to the above conditions, anyone wishing to have a temporary STORAGE CONTAINER on-site longer than 14 days must receive authorization of Council prior to the container's arrival on-site.

SECTION 4 - MAINTENANCE OF BUILDINGS

4.1 STRUCTURAL CAPABILITY

- a) Every building, accessory structure or any part thereof shall be maintained in a structurally sound condition so as to be capable of sustaining its own weight or any additional weight which may be put on it through normal use, and materials which show damage or evidence of decay or other deterioration shall be repaired or replaced.
- b) All exterior exposed surfaces not inherently resistant to deterioration shall be treated with a protective coating or paint or otherwise repaired, coated, sealed or treated to protect them from deterioration or weathering.
- c) The exterior walls, roofs and other parts of a building shall be free from loose, rotten, warped and broken materials and objects; such materials and objects shall be removed, repaired or replaced.

4.2 FIRE AND ACCIDENT PREVENTION

- a) When, because of the existence of a building or accessory structure, or the contents thereof, an unsafe condition exists to persons on or about the exterior property areas of premises, The Building Code Act shall apply to the extent necessary to abate the unsafe condition.
- b) In the event that strict application of the regulations of The Building Code Act is not practical, the Property Standards Officer may accept alternative measures, provided the standard of safety that results is generally equivalent to the standard provided by the detailed Building Code Act regulations.
- c) In the event of fire or other disaster, measures shall be taken as soon as possible to make the damaged building or accessory structure compatible with its environment. Without restricting the generality of the foregoing, such measures include making the building or accessory structure safe, repairing damaged surfaces exposed to view, and refinishing so as to be in harmony with adjoining undamaged surfaces and the general

environment.

- d) In the event the building or accessory structure is beyond repair or not repaired, the land shall be cleared of all remains and left in a graded, level, and tidy condition.
- e) Materials of an inflammable nature shall be safely stored or removed at once from the property.

4.3 **PEST PREVENTION**

- a) All buildings shall be kept free of rodents, vermin and insects at all times and methods used for exterminating rodents or insects or both shall be in accordance with the provisions of The Pesticides Act, R.S.O.,1980, and all regulations passed pursuant thereto.
- b) A basement or cellar window used for ventilation and any other opening in a basement, crawl space or cellar including a floor drain that might permit entry of rodents shall be screened with wire mesh, metal grip or other durable material which will effectively exclude rodents.

4.4 **VENTILATION**

- a) Every habitable room or room where people work shall have an opening or openings for natural ventilation or a system of mechanical ventilation.
- b) All systems of mechanical ventilation or air conditioning shall be maintained in good working order.
- c) Every unheated crawl space shall be adequately vented to the outside air.
- d) Where an aperture such as a window, skylight, or louver is used for ventilation, the aperture shall be maintained so as to be easily opened, kept open, and closed.
- e) Where a system of mechanical ventilation or air conditioning such as an electric fan with a duct leading outside has been installed in a dwelling, the system shall be maintained in good working order.

4.5 **COMPOST HEAPS**

The occupant of a residential property may provide for a compost heap in accordance with the health regulations, provided that the compost pile is no larger than one square metre and 1.8 metres (5.9 ft.) in height and is enclosed on all sides by concrete block, or lumber, or in a forty-five gallon container, a metal frame building with a concrete floor, or a commercial plastic enclosed container designed for composting.

4.6 **ELEVATING DEVICES**

Elevators and other elevating devices including all mechanical and electrical equipment, lighting fixtures, lamps, control buttons, floor indicators, ventilation fans, and emergency communication systems shall be operational and maintained in good condition.

4.7 **DISCONNECTED SERVICES**

Owners of residential buildings or any person or persons acting on behalf of such owner shall not disconnect or cause to be disconnected any service or utility supplying heat, electricity, gas, refrigeration or water to any residential unit or building occupied by a tenant or lessee, except for such reasonable period of time as may be necessary for the purpose of repairing, replacing, or otherwise altering said service or utility.

4.8 **LIGHTING**

- a) Adequate lighting fixtures shall be installed and maintained in all areas so that the work

or operations normally carried out in such areas, or the use of such areas, can be undertaken in safety and without undue eye strain.

- b) All public halls and stairs in multiple dwellings shall be illuminated at all times so as to provide safe passage.

4.9 **THERMAL INSULATION**

Thermal insulation of buildings to minimize heat losses shall be provided in accordance with the provisions of the Ontario Building Code where necessary and practical.

4.10 **DAMPNESS**

The interior floors, ceilings and walls of a building shall be kept free from dampness arising from the entrance or moisture through an exterior wall or through a roof or through a cellar, basement or crawl space.

4.11 **FOUNDATIONS**

- a) The foundation walls and the basement floor of a building or an accessory structure shall be maintained in good repair and structurally sound as to prevent settlement detrimental to the appearance of the building, and to prevent the entrance of moisture, insects or rodents into the building.
- b) Without limiting the generality of subsection a), the maintenance of a foundation includes:
 - i) The jacking-up, underpinning or shoring of the foundation where necessary;
 - ii) Installing subsoil drains below interim grade of basements and crawl spaces where such would be beneficial;
 - iii) The grouting of masonry cracks;
 - iv) Waterproofing the walls and joints;
 - v) The carrying out of such other work as may be required to overcome any existing settlement detrimental to the appearance of the building;
 - vi) Repairing or replacing decayed, damaged or weakened sills, piers, posts or other supports;
 - vii) Making sills, piers, posts or other supports waterproof and resistant to insects by the application of suitable materials or treatment.

4.12 **EXTERIOR WALLS**

- a) Exterior walls, parapet walls and components thereof shall be maintained in good repair, weather-tight, free from graffiti and loose or unsecured objects and materials in a manner to prevent deterioration due to weather or infestation or deterioration detrimental to the appearance of the building.
- b) Without limiting the generality of subsection a), the maintenance of exterior walls includes:
 - i) The applying of paint or materials to preserve all exterior wood and metal work;
 - ii) The applying of paint or materials to improve or maintain a pleasant and satisfying appearance at least commensurate with that of the neighbourhood;
 - iii) the restoring, repairing or replacing of the wall, the bricks and mortar, the stucco, shingles or cladding, the coping, the flashing and the waterproofing and the caulking of the wall and joints.

- c) All canopies, marquees, signs, awnings, fire escapes, stand pipes, exhaust ducts, and similar overhanging extensions shall be maintained in good repair, be properly anchored and shall be protected from the elements and against decay and rust by the periodic application of a weather coating material such as paint or other protective treatment.
- d) All cornices, belt courses, corbels, terracotta trim, wall facings, and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.
- e) All air conditioners shall be maintained in a safe mechanical and electrical condition and water condensators directed so as not to create a hazard.
- f) Where mechanical ventilation is used the ventilating duct which is on the exterior wall shall not be located closer than 1.8 metres (6 feet) from a window located in an adjoining building, or in the building in which the ventilating duct is located.

4.13 **ROOFS**

- a) The roof including a fascia board, soffit and cornice, shall be maintained in a weather tight condition so as to prevent leakage and free from loose or unsecured objects or materials and will be free from graffiti.
- b) Without restricting the generality of subsection a), the maintenance includes repairing of the roof and flashing, applying waterproof coating, installing or repairing eaves trough and rain water piping, and using other suitable means.
- c) Dangerous accumulations of snow or ice or both shall be removed.
- d) Eaves troughs and downpipes shall be kept in good repair, free from obstructions and properly secured to the building.

4.14 **EGRESS**

- a) Every dwelling unit or building shall have satisfactory means of egress to meet Part 11 of the Ontario Building Code.

4.15 **EXTERIOR DOORS AND WINDOWS**

- a) Exterior doors and windows shall be maintained in good repair, reasonably draft free and weather tight and free from graffiti.
- b) Exterior doors shall be kept weather resistant through the use of appropriate weather resistant materials.
- c) Nothing in this Section shall be construed as preventing doors, windows and other openings in an unoccupied building or accessory structure from being protected from damage or to prevent entry, provided that protection of exterior doors and windows is prohibited for unoccupied buildings, unless this protection is fitted and painted or otherwise covered to blend in with the exterior of the building.

4.16 **WALLS AND CEILINGS**

- a) Interior walls and ceilings shall be maintained in good condition and free of holes or cracks and loose plaster or other material.
- b) Without restricting the generality of subsection a) maintenance includes repairing or filling holes and cracks and removing and replacing loose or defective parts.
- c) Where fire resistant walls exist between separate dwelling units, they shall be maintained in a condition which maintains their fire resistant quality.

4.17 **FLOORS**

- a) Floors shall be maintained in a clean and sanitary condition, reasonably smooth and level and free of loose, warped or decayed boards, depressions, protrusions, deterioration or other defects which are health, fire or accident hazards.
- b) Where floors are covered, the covering shall be maintained in a safe condition free from worn, torn, damaged or holed parts in which dirt collects or which forms a health or accident hazard.
- c) Lavatory or washroom floors, shower-room floors, toilet room and bathroom floors shall be maintained reasonably impervious to water and in a condition conducive to easy cleaning.
- d) Basements which are served by a stairway leading from inside the building or from outside the building shall have a durable finished floor, and where required, shall have a floor drain located at the lowest point of the said floor, which shall be connected to a storm drain or storm sewer system.
- e) A finished floor in a basement shall be free from major cracks, breaks or such as may create a hazardous condition.
- f) Without restricting the generality of subsection a), b), c), d) and e), maintenance includes installing, repairing, refinishing and replacing a floor or floor covering to the required standards.

4.18 **STAIRS & PORCHES**

- a) Any inside or outside stair, balcony, porch or canopy shall be maintained so as to be free of holes, cracks and other defects which may constitute possible accident hazards.
- b) Without restricting the generality of subsection a), the maintenance includes repairing and replacing of treads or risers that show excessive wear or are broken, warped or loose or otherwise defective and supporting structural members that are rotted or deteriorated. Precast or poured concrete steps shall be maintained in good repair and to correct settlement.
- c) All stairs, balconies, porches and canopies shall be painted or coated with a preservative unless constructed of material inherently resistant to deterioration.
- d) A handrail or guard shall be installed and maintained in good repair on the open side of a stairway and on the open side of a balcony, porch or landing so as to provide protection against accident or injury.

4.19 **CHIMNEYS & FIRE PLACES**

- a) Every chimney smoke pipe and flue in or on a building, actually in use or available for use, shall be maintained so as to prevent gases from leaking into the building, and at all times shall be kept in good repair and maintained free from loose or broken capping.
- b) Without restricting the generality of subsection a), the maintenance includes clearing the flue of obstructions, sealing open joints and repairing masonry.
- c) Every fireplace used or intended to be used in a building for burning fuel in open fires shall be maintained so that adjacent combustible material and structure members shall not be heated to unsafe temperatures.
- d) Without restricting the generality of subsection c), the maintenance includes securing the connection to a chimney that complies with the CAN/CSA-B365-M standard of the Ontario Building Code, lining and repairing and relining with fire resistant material, and installing and repairing and replacing the hearth.

SECTION 5 - STANDARDS OF FITNESS FOR OCCUPANCY

5.1 PLUMBING & PLUMBING FIXTURES

- a) All installed plumbing, including plumbing fixtures, drains, vents, water pipes, water closets and connecting lines to the water and sewer systems, shall be maintained in good working order and repair, free from leaks or other defects.
- b) Every dwelling shall be provided with an adequate supply of potable running water from a source approved under the Ontario Building Code.
- c) All dwellings shall have the sanitary facilities connected to a sewage system approved under the Ontario Building Code.
- d) Every self-contained dwelling unit shall be provided with a bathroom and toilet room with provision for privacy that is accessible and available to all occupants having at least:
 - i) One toilet;
 - ii) One bathtub or shower or combination bathtub and shower;
 - iii) One wash basin located in or immediately adjacent to every room containing a water closet or urinal;

that are:

 - iv) In good working order.
 - v) Served with hot and cold running water (only cold water connection required to water closets and urinals).
 - vi) Connected to the drainage system.
- e) The hot water serving the wash basin and bathtub or shower required by subsection d) shall be provided so that it may be drawn from the tap at a temperature of not less than 38 degrees C (100 degrees F) and shall not exceed 49 degrees C (120 degrees F).
- f) Rooms containing sanitary conveniences and toilet facilities shall:
 - i) Be regularly cleaned so as to be maintained in a clean and sanitary condition;
 - ii) Have surfaces reasonably impervious to water;
 - iii) Be kept in a safe and bacteria free condition.
- g) No facilities for the preparation, cooking, storage or consumption of food, or for sleeping, shall be contained within a room that contains a toilet.
- h) Non-residential buildings that are places of employment shall be used in accordance with Subsection 3.7.4 of the Ontario Building Code.
- i) Where toilet, kitchen or bathroom facilities are shared by occupants of residential accommodation other than self-contained dwelling units, an appropriate entrance shall be provided from a common passageway, hallway, corridor or other common space to the room or rooms containing the said facilities. The number of toilets, kitchens or bathrooms required shall be related to the number of occupants sharing the facility.

5.2 HEATING SYSTEM

- a) Every dwelling unit shall be provided with a heating system which maintains a room temperature of 20 degrees C (68 degrees F) in all habitable rooms, bathrooms and toilet rooms.

- b) The heating system required by subsection a) shall be maintained in good working condition so as to be capable of heating the dwelling safely.
- c) Permanently sealed connections shall be kept between all heating equipment involving combustion and a chimney or flue which provides sufficient outlet for venting to the exterior of all gases so as to prevent any health, fire or accidental hazard.
- d) Approved connections shall be kept between all heating and cooking equipment burning gaseous fuels and the supply line.
- e) A space that contains a heating unit shall have a natural or mechanical means of supplying air in such quantities to provide adequate combustion.
- f) No room heater shall be placed so as to cause a fire hazard to walls, curtains and furniture, nor to impede the free movements of persons within the room where the heater is located.
- g) Where any heating equipment burns solid or liquid fuel, a place or receptacle for the storage of the fuel shall be provided and maintained in a convenient location and properly constructed so as to be free from fire or accident hazard and maintained to the standard provided by the Energy Act as amended or other applicable legislation.

5.3 **ELECTRICAL SERVICES**

- a) Every dwelling unit and, where required by the Building or Electrical Safety Codes, all buildings and accessory structures shall be:
 - i) Connected to an electrical supply system and wired to receive electricity.
 - ii) provided with an adequate supply of electric power available at all times.
- b) The capacity of the connection to the building and the system of circuits distributing the electrical supply within the building shall be adequate for the use and intended use and shall be in compliance with The Electrical Safety Code.
- c) Every habitable room, except a kitchen, shall contain at least one electrical duplex convenience outlet and every kitchen shall contain at least two duplex convenience outlets.
- d) Fuses or overload devices shall not exceed limits set by Hydro-One.
- e) Existing wiring and electrical equipment shall be in good, serviceable and safe condition as required by Hydro-One.

5.4 **KITCHENS**

- a) Every self-contained dwelling unit shall contain a kitchen area equipped with a sink served with hot and cold water, storage facilities, a countertop work area and space for a stove and refrigerator.
- b) Every kitchen sink shall have a drain area of an impervious surface and shall be connected to an appropriate drain.
- c) Every main cooking space shall have provided an adequate and approved energy source.
- d) All combustible materials in the area of a cooking surface shall meet the standards of the Ontario Building Code.
- e) All habitable rooms, except kitchens, shall be provided with a source of natural light.

5.5 **OCCUPANCY STANDARD**

- a) A non-habitable room shall not be used as a habitable room.
- b) No portion of a building shall be occupied if it does not meet the requirements of this By-law.
- c) The maximum number of occupants in a dwelling unit shall not exceed one person per 9.3 square metres (100 square feet) of habitable room floor area.
- d) No basement shall be used as a dwelling unit unless it is otherwise permitted and it meets the following requirements:
 - i) The dwelling unit meets all requirements for egress, light and ventilation set out in this By-law;
 - ii) Floors and walls are constructed so as to be impervious to leakage of underground and surface runoff water.

SECTION 6 - VACANT LANDS AND BUILDINGS

All repairs and maintenance of property shall be carried out with suitable and sufficient materials and in a manner accepted as good workmanship within the trades concerned. All new construction or repairs shall conform to the Ontario Building Code where applicable.

6.1 **VACANT LANDS**

Vacant land shall be graded, filled or otherwise drained so as to prevent recurrent ponding of water.

6.2 **VACANT BUILDINGS**

- a) Vacant buildings shall be kept cleared of all garbage, rubbish and debris and shall have all water, electrical and gas services turned off except for those services that are required for the security and maintenance of the property.
- b) The owner or agent of a vacant building shall board up the building to the satisfaction of the Property Standards Officer by covering all openings through which entry may be obtained with at least 12.7 mm (0.5 inch) weather-proof sheet plywood securely fastened to the building and painted a colour compatible with the surrounding walls.

SECTION 7 - NON –RESIDENTIAL PROPERTY STANDARDS

All repairs and maintenance of property shall be carried out with suitable and sufficient materials and in a manner accepted as good workmanship within the trades concerned. All new construction or repairs shall conform to the Ontario Building Code where applicable.

7.1 **YARDS**

- a) The warehousing or storage of material or operative equipment that is required for the continuing operation of the industrial or commercial aspect of the property shall be maintained in a neat and orderly fashion so as not to create a fire or accident hazard or any unsightly condition and shall provide unobstructive access for emergency vehicles.

7.2 **STRUCTURAL SOUNDNESS**

- a) Every part of a building structure shall be maintained in a sound condition so as to be capable of safely sustaining its own weight load and any additional load to which it may be subjected through normal use, having a level of safety required by the Ontario

Building Code. Structural members or materials that have been damaged or indicate evidence of deterioration shall be repaired or replaced.

- b) Walls, roofs, and other exterior parts of a building or structure shall be free from loose or improperly secured objects or materials.

SECTION 8 - ADMINISTRATION AND ENFORCEMENT

8.1 PROPERTY STANDARD OFFICER

This By-law shall be administered and enforced by a Property Standards Officer appointed by the Municipality of Brooke-Alvinston.

8.2 ADMINISTRATION AND ENFORCEMENT

The administration and enforcement of this By-law is to be carried out in accordance with Section 15 of the Building Code Act, S.O. 1992.

- a) When any lands are not maintained pursuant to the requirements of this By-law, the By-law Enforcement Officer or designated person shall send Notice to the current or registered property Owner on title at the subject address listed on title. Such notice, in the form of an Order to Comply, shall detail the violation and allow the owner 14 days (unless otherwise stated by Council) from time of receipt to correct the violation. Such notice shall be deemed received, if delivered other than by hand, within five days after the date of the notice.
- b) If the Owner of any property fails to comply with anything required to be done accordance with this by-law, the Municipality of Brooke-Alvinston in addition to all other remedies, shall:
 - i) Have the right to proceed with appropriate measures in order to bring the property into compliance with this By-law, and for this purpose with its servants and agents from time-to-time to enter in and upon the property.
 - ii) Not be liable to compensate such owner or any other person having an interest in the property by reasons of anything done by or on behalf of the Municipality of Brooke-Alvinston under provisions of this subsection, and
 - iii) Have the right to recover from the Owner of the property any amount expended by or on behalf of the Municipality of Brooke-Alvinston under the authority of this section together with an administrative fee representing 10% of the amount expended by or on behalf of the municipality to a maximum of \$5,000.00
- c) It is hereby declared that each and every of the foregoing provisions of the By-law is servable and that, if any provisions of this By-law should, for any reasons, be declared invalid by any court, It is the intention and desire of this Council that each and every of the then remaining provisions hereof shall remain in full force and effect.

8.3 NOTICE OF VIOLATION

- a) If, after inspection, the Officer is satisfied that in any respect the property does not conform to the standards prescribed in this By-law, he/she may make an order,
 - i) Stating the municipal address or legal description of the property;
 - ii) giving reasonable particulars of the repairs to be made or stating that the site is to be cleared of all buildings, structures, debris or refuse and left in a graded and levelled condition;
 - iii) indicating the time for complying with the terms and conditions of the order and giving notice that, if such repairs or clearance are not carried out within the time, the Municipality may carry out the repairs or clearance at the expense of the owner; and

- iv) Indicating the final date for giving notice of appeal from the order.
- b) The order shall be served on the owner of the property and such other persons affected by it as the Officer determines and a copy of the order may be posted on the property.
- c) The order may be registered in the proper registry office and, upon such registration, any person acquiring any interest in the land subsequent to the registration of the order shall be deemed to have been served with the order on the date on which the order was served and when the requirements of the order have been satisfied, the Clerk of the Municipality shall forthwith register in the proper land registry office a certificate that such requirements have been satisfied, which shall operate as a discharge of such order.

8.4 **RIGHTS OF APPEAL**

- a) When an owner or occupant upon whom an order has been served in accordance with this By-law is not satisfied with the terms or conditions of the order, he/she may appeal by registered mail to the Secretary of the Committee within fourteen (14) days after service of the order, and in the event that no appeal is taken, the order shall be deemed to have been confirmed.
- b) The Secretary of the Committee, in receipt of a notice of appeal, shall determine the date, place and timing of the hearing of the appeal which shall take place not less than seven (7) days and not more than thirty (30) days from the date of receipt of the foresaid notice and shall give notice in writing of the date, place and time of the hearing to the appellant and the Officer who issued the order.
- c) When an appeal has been taken, the Committee shall hear the appeal and shall have all the powers and functions of the Officer and may confirm the order to demolish or repair or may modify or quash it or may extend the time for complying with the order provided that, in the opinion of the Committee, the general intent and purpose of the By-law and of the Official Plan or policy statement are maintained.
- d) The Committee shall give a copy of its written decision to the appellant and the Officer who issued the order.
- e) The Municipality in which the property is situate or any owner or occupant or person affected by a decision of the Committee may appeal to a Judge of the Ontario Court (General Division) by so notifying the Clerk of the Corporation in writing and by applying for an appointment within fourteen (14) days after the sending of a copy of the decision and:
 - i) the Judge shall, in writing, appoint a day, time and place for the hearing of the appeal and in his/her appointment, may direct that it shall be served upon such persons, and in such manner as he/she prescribes;
 - ii) The appointment shall be served in a manner prescribed;
 - iii) The Judge on such appeal has the same powers and functions as the Committee.
- f) The order as deemed to have been confirmed by the Officer or as confirmed or modified by the committee or, in the event of an appeal to the judge as confirmed or modified by the judge, shall be final and binding upon the owner and occupant who shall make the repair or effect the demolition within the time and in the manner specified in the order.

8.5 **EMERGENCY ORDER**

Despite any other provisions of this By-law, if upon inspection of a property the Officer is satisfied there is nonconformity with the standards prescribed in the By-law to such extent as to pose an immediate danger to the health or safety of any person the Officer may make an order containing particulars of the nonconformity and requiring remedial repairs or other work to be carried out forthwith to terminate the danger.

8.6 **EMERGENCY POWERS**

After making an order under section 8.3 of this By-law, the Officer may, either before or after the order is served, take or cause to be taken any measures he/she considers necessary to terminate the danger, and for this purpose the municipality has the right, through its servants and agents, to enter in and upon the property from time to time.

8.7 The Provisions of this By-law do not apply to municipally owned or controlled property.

SECTION 9 - ENACTMENT

This By-law shall come into force and take effect on the day of its passing.

Read a First and Second and Third time and finally passed this xxth day of June, 2022.

MAYOR

CLERK ADMINISTRATOR



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: August Meeting Date
Meeting: Council - 14 Jul 2022
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the August Council meeting date be moved to Wednesday, August 10th at 4:00 p.m..

Background:

In August, there is generally only one Council meeting and it is currently scheduled for August 11, 2022 at 4 p.m.

Comments:

The Warden's Picnic is scheduled for August 11th. It would be appropriate to adjust the meeting in order that Council and staff can attend. An alternative option is moving the meeting to an earlier time on the 11th.

Financial Considerations:

None associated with this report.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accounts Payable Listing - June 2022
Meeting: Council - 14 Jul 2022
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council receive and file the Accounts Payable Listing for June 2022.

Background:

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

ATTACHMENTS:

[Posted Accounts Payable List - June 2022](#)

2022.05.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

06-29-22

10:14AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
ASSETS & LIABILITIES					
01-0000-0020	003446 GARY MARTIN	JUNE2022 AUDITORIUM RENTAL REFUND	06-03-22	06-03-22	176.68
01-0000-0498	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	JUNE2022 SUNLIFE BENEFITS	06-01-22	06-01-22	3.82
01-0000-2271	002840 JLH EXCAVATING INC.	E10783 PARKER LUCAS HOLDBACK	06-20-22	06-20-22	1,614.15
01-0000-2420	003447 RICHARD RIBERDY	JUNE2022 WATER DEPOSIT REFUND	06-09-22	06-09-22	150.00
01-0000-2426	000018 CLOVER MART	045 FOOD BANK PURCHASES	06-23-22	06-23-22	179.04
01-0000-2426	000018 CLOVER MART	2022-44 FOOD BANK PURCHASES	06-09-22	06-09-22	168.24
01-0000-2426	000185 DON MCGUGAN	JUNE2022 FOOD BANK PURCHASES	06-09-22	06-09-22	1,222.11
01-0000-2426	003452 JEANINE VAN DAMME	JUNE2022 FOOD BANK PURCHASES	06-22-22	06-22-22	903.57
Account Total					2,472.96
01-0000-2429	003238 KATHRYN SHAILER	06/22 ARTS/MUSICFEST WEEKENDS	06-27-22	06-27-22	1,500.00
01-0000-2429	003238 KATHRYN SHAILER	JUNE2022 ARTS & MUSIC FESTIVAL 06/22	06-09-22	06-09-22	1,000.00
Account Total					2,500.00
Department Total					6,917.61
LICENCES, PERMITS, RENTS					
01-0050-1435	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	-425.00
Department Total					-425.00
GOVERNANCE					
01-0240-7399	000279 BMO BANK OF MONTREAL	0502677-2206 LARRY MCNALLY DONATION	06-06-22	06-06-22	70.06
01-0240-7399	000279 BMO BANK OF MONTREAL	0502677-2206 QUEENS PICTURE	06-06-22	06-06-22	18.00
01-0240-7399	002882 LIANA RUSSWURM	JUNE2022 BLOG WRITING	06-03-22	06-03-22	750.00
Account Total					838.06
Department Total					838.06
COUNCIL SUPPORT					

2022.05.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

06-29-22

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Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0241-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	JUNE2022 SUNLIFE BENEFITS	06-01-22	06-01-22	1,093.27
01-0241-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	74.24
01-0241-7325	000279 BMO BANK OF MONTREAL	0502677-2206 OMAA CONFERENCE	06-06-22	06-06-22	681.98
01-0241-7360	000279 BMO BANK OF MONTREAL	0502677-2206 CANADA POST ELECTION	06-06-22	06-06-22	949.20
01-0241-7399	000279 BMO BANK OF MONTREAL	0502677-2206 BUSINESS LUNCH	06-06-22	06-06-22	28.45
Department Total					2,827.14
CORPORATE MANAGEMENT					
01-0250-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	JUNE2022 SUNLIFE BENEFITS	06-01-22	06-01-22	1,490.29
01-0250-7301	000165 MANLEY'S BASICS	1123829 OFFICE SUPPLIES	06-20-22	06-20-22	86.41
01-0250-7301	000100 MCNAUGHTON HOME HARDWARE CENTRE	368416 WATER	06-03-22	06-03-22	11.07
01-0250-7301	002686 DARLENE PAOLUCCI	JUNE2022 OFFICE SUPPLIES	06-20-22	06-20-22	11.87
Account Total					109.35
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	60.23
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	247.88
Account Total					308.11
01-0250-7304	002187 INTEGRATED DIGITAL SOLUTIONS	AR324303 COPIER MAINTENANCE CONTRACT	06-03-22	06-03-22	210.39
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	70759-3 MINISTRY OF FINANCE-HYDRO PILS	06-15-22	06-15-22	18.31
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	71858-2 OFFICE POSTAGE	06-17-22	06-17-22	311.88
Account Total					330.19
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	19666 IT SUPPORT	06-06-22	06-06-22	247.19
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	19699 IT LICENCING & SUPPORT	06-13-22	06-13-22	518.33
Account Total					765.52

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MUNICIPALITY OF BROOKE-ALVINST

06-29-22

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Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0250-7340	000112 NUTECH PEST SERVICES	10685 PEST CONTROL	06-09-22	06-09-22	47.46
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	99830 MATS	06-15-22	06-15-22	57.63
Account Total					105.09
01-0250-7405	003353 BETTY MCKELLAR	MAY2022 CLEANING	06-09-22	06-09-22	312.50
Department Total					3,631.44
FIRE STATION - ALVINSTON					
01-0411-7150	000165 MANLEY'S BASICS	1123578 FIRE TRAINING	06-20-22	06-20-22	7.23
01-0411-7150	003206 FIREHALL BOOKSTORE	BK0010388 TRAINING EXPENSES	06-09-22	06-09-22	277.65
01-0411-7150	003206 FIREHALL BOOKSTORE	BK0010389 TRAINING SUPPLIES	06-15-22	06-15-22	105.97
01-0411-7150	002912 CANADIAN RED CROSS- ATTENTION ACCOUNT	CRC-476024 TRAINING EXPENSES	06-09-22	06-09-22	341.00
01-0411-7150	000119 THREE MAPLES VARIETY	JUNE2022 TRAINING EXPENSES	06-03-22	06-03-22	111.09
Account Total					842.94
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	60.69
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	60.66
Account Total					121.35
01-0411-7340	003364 R & C CLEANING	MAY-2022 FIREHALL CLEANING	06-03-22	06-03-22	120.00
01-0411-7345	000163 STEVE KNIGHT	JUNE2022 EXTRACTOR INSTALLATION	06-03-22	06-03-22	44.02
01-0411-7351	000163 STEVE KNIGHT	JUNE2022 MTG EXPENSES	06-03-22	06-03-22	20.00
01-0411-7365	000131 BEARCOM CANADA CORP	5380069 BATTERY CHARGER PAGERS	06-13-22	06-13-22	307.36
01-0411-7370	000119 THREE MAPLES VARIETY	JUNE2022 GAS	06-03-22	06-03-22	175.46
01-0411-7372	003449 CARRIER EMERGENCY VEHICLES INC.	00014 REPAIRS TO PUMP SYSTEM	06-20-22	06-20-22	1,474.83

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MUNICIPALITY OF BROOKE-ALVINST

06-29-22

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Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0411-7372	003449 CARRIER EMERGENCY VEHICLES INC.	00022 REPAIRS TO P3	06-20-22	06-20-22	863.85
Account Total					2,338.68
01-0411-7460	002223 COUNTY OF LAMBTON	36108 DISPATCH COSTS	06-03-22	06-03-22	1,769.71
Department Total					5,739.52
<u>FIRE DEPARTMENT - WATFORD</u>					
01-0413-7372	000214 KARL'S TRUCK SERVICE	W71751 MAINTENANCE TANKER II	06-15-22	06-15-22	764.73
Department Total					764.73
<u>POLICE</u>					
01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD	2287 MONTHLY POLICING	06-01-22	06-01-22	31,838.00
Department Total					31,838.00
<u>PROTECTIVE INSPECTION & CONTROL</u>					
01-0440-7470	002223 COUNTY OF LAMBTON	36178 BUILDING PERMITS	06-13-22	06-13-22	2,567.50
01-0440-7470	002223 COUNTY OF LAMBTON	36178 BUILDING PERMITS	06-13-22	06-13-22	145.35
Account Total					2,712.85
01-0440-7472	000175 VICKI KYLE	JUNE2022 ANIMAL CONTROL SERVICES	06-03-22	06-03-22	885.72
01-0440-7476	002223 COUNTY OF LAMBTON	36179 PROPERTY STANDARDS	06-13-22	06-13-22	422.50
01-0440-7476	002223 COUNTY OF LAMBTON	36179 PROPERTY STANDARDS	06-13-22	06-13-22	79.80
Account Total					502.30
Department Total					4,100.87
<u>RUP - GRAVEL PATCH</u>					
01-0516-7401	000152 MCKENZIE & HENDERSON LTD.	0000039340 DOLOMITE	06-13-22	06-13-22	64,562.26
01-0516-7401	000152 MCKENZIE & HENDERSON LTD.	0000039341 DOLOMITE	06-13-22	06-13-22	61,451.06
01-0516-7401	000152 MCKENZIE & HENDERSON LTD.	0000039342 DOLOMITE	06-13-22	06-13-22	10,975.59
Account Total					136,988.91
Department Total					136,988.91
<u>RUP - DUST CONTROL</u>					

2022.05.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

06-29-22

10:14AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0518-7401	003022 LAMBTON SCIENTIFIC	37162 BRINE TEST	06-20-22	06-20-22	175.15
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0314162 BRINE	06-20-22	06-20-22	6,478.43
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0314323 BRINE	06-20-22	06-20-22	6,586.91
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0314441 BRINE	06-20-22	06-20-22	6,263.64
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0314525 BRINE	06-20-22	06-20-22	6,263.64
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0314621 BRINE	06-20-22	06-20-22	6,263.64
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0314719 BRINE	06-20-22	06-20-22	6,263.64
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0314820 BRINE	06-20-22	06-20-22	6,296.18
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0314936 BRINE	06-27-22	06-27-22	6,267.97
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0315052 BRINE	06-27-22	06-27-22	6,263.64
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0315149 BRINE	06-27-22	06-27-22	6,263.64
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0315235 BRINE	06-27-22	06-27-22	2,087.16
01-0518-7401	002463 DEN-MAR BRINES LIMITED	D0315311 BRINE	06-27-22	06-27-22	1,668.42
Account Total					67,142.06
Department Total					67,142.06
RT&M - LITTER/GARBAGE PICKUP					
01-0549-7401	000066 WASTE MANAGEMENT OF CANADA CORP.	0410692-0676-5 BIN RENTAL	06-03-22	06-03-22	149.70
01-0549-7401	000066 WASTE MANAGEMENT OF CANADA CORP.	0413142-0676-8 DUMPSTER	06-13-22	06-13-22	159.39
Account Total					309.09
Department Total					309.09
RT&M - SIGNS					
01-0550-7401	002838 ADVANTAGE DATA COLLECTION	1931 REFLECTIVE TESTING	06-13-22	06-13-22	4,237.50
Department Total					4,237.50
RT&M - INTERSECTION LIGHTING					
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	4674-0622 HYDRO	06-09-22	06-09-22	21.39

2022.05.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

06-29-22

10:14AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Department Total					21.39
OVERHEAD					
01-0560-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	JUNE2022 SUNLIFE BENEFITS	06-01-22	06-01-22	2,739.12
01-0560-7125	000036 VIVIAN UNIFORM RENTAL LTD.	99826 COVERALLS	06-20-22	06-20-22	189.61
01-0560-7150	000032 RANDY HILLS	JUNE2022 D LICENCE	06-13-22	06-13-22	1,570.00
01-0560-7150	003456 KENT GOSNELL	JUNE2022 DRIVERS TEST	06-27-22	06-27-22	122.00
Account Total					1,692.00
01-0560-7301	000279 BMO BANK OF MONTREAL	0502677-2206 DIARYS	06-06-22	06-06-22	38.40
01-0560-7301	000100 MCNAUGHTON HOME HARDWARE CENTRE	368416 WATER	06-03-22	06-03-22	3.69
Account Total					42.09
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	128.87
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	120.27
Account Total					249.14
01-0560-7304	003140 ACCESS FASTENERS & SUPPLY LTD	0000133783 BOLTS	06-20-22	06-20-22	64.85
01-0560-7304	000048 WATFORD HOME HARDWARE / CARIS HARDV	153948 MEASURING WHEEL, TEFLON	06-13-22	06-13-22	153.63
01-0560-7304	000100 MCNAUGHTON HOME HARDWARE CENTRE	371044 VAC BAGS	06-27-22	06-27-22	22.59
01-0560-7304	000168 WATFORD AUTO PARTS	5329-244234 NOZZLE	06-20-22	06-20-22	12.76
Account Total					253.83
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	2206-0622 HYDRO	06-15-22	06-15-22	468.34
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	6362-0522 HYDRO	06-03-22	06-03-22	83.72
Account Total					552.06
01-0560-7310	000131 BEARCOM CANADA CORP	5383018 GPS	06-13-22	06-13-22	274.59

2022.05.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

06-29-22

10:14AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7340	000112 NUTECH PEST SERVICES	10687 PEST CONTROL	06-13-22	06-13-22	47.46
01-0560-7340	000112 NUTECH PEST SERVICES	10709 PEST CONTROL	06-27-22	06-27-22	47.46
01-0560-7340	003454 SIMON INK	205 SIGN	06-27-22	06-27-22	4,689.50
Account Total					4,784.42
01-0560-7405	003353 BETTY MCKELLAR	MAY2022 CLEANING	06-09-22	06-09-22	312.50
Department Total					11,089.36
06 STERLING PSD					
01-0601-7372	000070 RANDY'S MOTOR VEHICLE REPAIR	32607 CLUTCH REPAIR	06-13-22	06-13-22	169.50
Department Total					169.50
97 CAT GRADER					
01-0610-7372	003136 NAPA GLENCOE	130-504215 LIGHT RETURN	06-20-22	06-20-22	-338.99
01-0610-7372	000078 J & M HEAVY EQUIPMENT REPAIR INC.	9644 LEAK ON 140H	06-13-22	06-13-22	259.90
01-0610-7372	000078 J & M HEAVY EQUIPMENT REPAIR INC.	9936 REPAIR 140H LEAK	06-13-22	06-13-22	510.43
Account Total					431.34
Department Total					431.34
21 Dodge RAM 4 x 4 pickup					
01-0621-7372	000168 WATFORD AUTO PARTS	5329-242422 SWITCH	06-13-22	06-13-22	6.23
Department Total					6.23
DEERE TRACTOR LOADER					
01-0630-7372	000136 PODOLINSKY EQUIPMENT LTD	287416 OIL	06-13-22	06-13-22	91.52
01-0630-7372	000131 BEARCOM CANADA CORP	5387209 INSTALL RADIO	06-13-22	06-13-22	617.93
Account Total					709.45
Department Total					709.45
SNOW PLOWING					
01-0672-7350	000136 PODOLINSKY EQUIPMENT LTD	12590 TRACTOR RENTAL	06-20-22	06-20-22	2,260.00
Department Total					2,260.00

2022.05.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

06-29-22

10:14AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
STREET LIGHTING - INWOOD					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	6752-0622 HYDRO	06-09-22	06-09-22	583.24
Department Total					583.24
SANITARY SEWER SYSTEM					
01-0810-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	149.28
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000233998 SLUDGE REMOVAL	06-13-22	06-13-22	437.31
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000234173 SLUDGE REMOVAL	06-13-22	06-13-22	437.31
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000234828 SLUDGE REMOVAL	06-20-22	06-20-22	142.79
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000234994 CREDIT SLUDGE HAUL	06-27-22	06-27-22	-437.31
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000235012 SLUDGE REMOVAL	06-27-22	06-27-22	388.72
01-0810-7432	000047 CHEMTRADE CHEMICALS CANADA LTD	93351992 ALUMINUM SULPHATE	06-13-22	06-13-22	1,797.71
Account Total					2,766.53
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000022039 OPERATIONS CONTRACT	06-06-22	06-06-22	9,354.39
Department Total					12,270.20
INWOOD SEWER SYSTEM					
01-0811-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	49.76
Department Total					49.76
WATERWORKS SYSTEM					
01-0830-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	49.76
01-0830-7306	000014 HYDRO ONE NETWORKS INC.	6857-0522 HYDRO	06-01-22	06-01-22	60.09
01-0830-7432	002214 GERBER ELECTRIC LTD	00026160 SOLENOID VALVE REPAIR	06-13-22	06-13-22	684.84
01-0830-7432	002275 A & W LOCKSMITH LTD.	10127 LOCKS & WATER KEYS	06-27-22	06-27-22	288.15
Account Total					972.99
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000022039 OPERATIONS CONTRACT	06-06-22	06-06-22	8,337.11

2022.05.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

06-29-22

10:14AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Department Total					9,419.95
WASTE COLLECTION					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	26344 JUNE WASTE COLLECTION	06-13-22	06-13-22	6,603.68
01-0840-7481	003211 1528564 ONTARIO LTD	385662 DUMPSTER	06-27-22	06-27-22	843.66
01-0840-7481	003211 1528564 ONTARIO LTD	585599 LARGE ITEM WEEK	06-20-22	06-20-22	10,196.97
01-0840-7481	000068 KAL TIRE	873116231 TIRE REPAIR	06-20-22	06-20-22	125.74
01-0840-7481	000068 KAL TIRE	873116311 TIRE REPAIR	06-20-22	06-20-22	78.08
Account Total					11,244.45
Department Total					17,848.13
ALVINSTON COMMUNITY CENTRE					
01-1635-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	JUNE2022 SUNLIFE BENEFITS	06-01-22	06-01-22	1,285.56
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	86.22
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0622 PHONE & INTERNET SERVICE	06-03-22	06-03-22	131.48
Account Total					217.70
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	10017 DUMPSTER	06-20-22	06-20-22	295.00
01-1635-7340	002275 A & W LOCKSMITH LTD.	10127 LOCKS & WATER KEYS	06-27-22	06-27-22	267.81
01-1635-7340	000112 NUTECH PEST SERVICES	10686 PEST CONTROL	06-13-22	06-13-22	47.46
01-1635-7340	000112 NUTECH PEST SERVICES	10708 PEST CONTROL	06-27-22	06-27-22	47.46
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	154434 HOSE, BATTERIES	06-13-22	06-13-22	21.47
01-1635-7340	003455 RILEY SPORTS	19111 GLASS	06-27-22	06-27-22	1,485.95
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	466652 PAPER, TISSUES	06-13-22	06-13-22	355.89
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	467755 TAPE-PICKLEBALL	06-13-22	06-13-22	40.04
01-1635-7340	003344 HOLLAND CLEANING SOLUTIONS LTD.	573763 SUPPLIES	06-27-22	06-27-22	535.86
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	7474 ROLLERS, PAINT	06-13-22	06-13-22	88.08

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7340	000362 STATE CHEMICAL LTD	902477963 URINAL MAT	06-20-22	06-20-22	277.98
Account Total					3,463.00
01-1635-7341	000136 PODOLINSKY EQUIPMENT LTD	290320 BATTERY TRIMMER	06-20-22	06-20-22	476.92
01-1635-7341	000016 MCNEIL FEED AND GRAIN	309914 LIME	06-13-22	06-13-22	1,593.30
01-1635-7341	000048 WATFORD HOME HARDWARE / CARIS HARDV	71472 GFI	06-13-22	06-13-22	37.28
Account Total					2,107.50
01-1635-7372	003337 TRAM MOBILITY LIFTS	060822 ELEVATOR SERVICE	06-13-22	06-13-22	895.00
01-1635-7372	003450 W.J. BARNES LIMITED	220159-1 FIX DISHWASHER	06-13-22	06-13-22	375.94
01-1635-7372	000068 KAL TIRE	873115427 TIRES FRONT	06-13-22	06-13-22	383.18
01-1635-7372	002396 FASTENAL CANADA	ONST186658 FILTERS	06-13-22	06-13-22	236.49
Account Total					1,890.61
01-1635-7383	002841 KERN WATER SYSTEMS INC.	144979 ICE	06-13-22	06-13-22	82.00
01-1635-7383	002841 KERN WATER SYSTEMS INC.	146633 ICE	06-13-22	06-13-22	92.00
01-1635-7383	002841 KERN WATER SYSTEMS INC.	147355 ICE	06-13-22	06-13-22	66.00
Account Total					240.00
Department Total					9,204.37
INWOOD COMMUNITY CENTER					
01-1639-7306	000044 TOWNSHIP OF ENNISKILLEN	JUNE2022 WATER	06-13-22	06-13-22	45.50
Department Total					45.50
INWOOD LIBRARY					
01-1642-7306	000044 TOWNSHIP OF ENNISKILLEN	062022 WATER	06-13-22	06-13-22	45.50
01-1642-7306	000014 HYDRO ONE NETWORKS INC.	3530-0522 HYDRO	06-03-22	06-03-22	97.22
Account Total					142.72
Department Total					142.72
PLANNING & ZONING					

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1810-7101	002996 NANCY FAFLAK	JUNE2022 COA	06-09-22	06-09-22	100.00
01-1810-7101	003114 CHRISTA SAWYER	JUNE2022 COA	06-09-22	06-09-22	100.00
01-1810-7101	003427 SIMON LEE	JUNE2022 COA	06-09-22	06-09-22	100.00
Account Total					300.00
01-1810-7307	002734 THE INDEPENDENT	12164 ADVERTISING	06-01-22	06-01-22	218.32
Department Total					518.32
COMMERCIAL & INDUSTRIAL					
01-1820-7399	000048 WATFORD HOME HARDWARE / CARIS HARDV	154434 HOSE, BATTERIES	06-13-22	06-13-22	45.18
01-1820-7399	003023 MB POWER	JUNE2022 GENERATOR REPAIR	06-27-22	06-27-22	269.60
Account Total					314.78
Department Total					314.78
AGRICULTURE & REFORESTATION					
01-1840-7455	000113 R DOBBIN ENGINEERING INC	97.22 DRAINAGE SUPERINTENDENT	06-13-22	06-13-22	2,117.06
Department Total					2,117.06
COUNTY OF LAMBTON TAXATION					
01-9400-9100	002223 COUNTY OF LAMBTON	35997 2ND QUARTER LEVY	06-01-22	06-01-22	485,581.00
Department Total					485,581.00
EDUCATION ENGLISH PUBLIC					
01-9500-9100	000176 LAMBTON KENT DISTRICT SCHOOL BOARD	JUNE2022 2ND QUARTER INSTALMENT	06-01-22	06-01-22	214,419.00
Department Total					214,419.00
EDUCATION FRENCH PUBLIC					
01-9510-9100	000277 CONSEIL SCOLAIRE VIAMONDE	JUNE2022 2ND QUARTER INSTALMENT	06-01-22	06-01-22	1,571.00
Department Total					1,571.00
EDUCATION ENGLISH SEPARATE					
01-9520-9100	000276 ST. CLAIR CATHOLIC DISTRICT SCHOOL BD.	JUNE2022 2ND QUARTER INSTALMENT	06-01-22	06-01-22	55,188.00
Department Total					55,188.00

2022.05.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

06-29-22

10:14AM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
EDUCATION FRENCH SEPARATE					
01-9530-9100	000278 CONSEIL SCOLAIRE CATHOLIQUE PROVIDEN	JUNE2022 2ND QUARTER INSTALMENT	06-01-22	06-01-22	6,761.00
Department Total					6,761.00
ADMINISTRATION					
20-0250-8050	003451 BEYOND TECHNOLOGY	JUNE2022 NEW PHONE SYSTEM DEPOSIT	06-13-22	06-13-22	5,953.57
Department Total					5,953.57
BROOKE FIRE - ALVINSTON STATION					
20-0411-8050	003010 STEWART OVERHEAD DOOR CO. LTD.	29359 CAPITAL-DOOR OPENERS	06-03-22	06-03-22	3,212.59
20-0411-8050	003448 WILLIAMS DIRECT DRYERS	B002721 CAPITAL-GEAR DRYING RACK	06-08-22	06-08-22	6,149.98
Account Total					9,362.57
Department Total					9,362.57
ALVINSTON					
20-0540-7431	003379 BLACK CREEK ENGINEERING INC.	115-2022 ENGINEER RAILROAD LINE	06-20-22	06-20-22	4,838.66
Department Total					4,838.66
ROAD VEHICLE / EQUIPMENT					
20-0600-8034	000136 PODOLINSKY EQUIPMENT LTD	AG22940 TRACTOR UPGRADE	06-20-22	06-20-22	6,926.90
Department Total					6,926.90
ALVINSTON PARKS					
20-1620-7405	003453 MURALS IN METAL INC	0115 "LEST WE FORGET" BENCH	06-27-22	06-27-22	1,101.75
20-1620-7405	002224 ALL SEASONS TROPHIES	58651 CENOTAPH PLAQUE	06-23-22	06-23-22	654.27
Account Total					1,756.02
Department Total					1,756.02
COMMUNITY CENTRE					
20-1635-8011	002224 ALL SEASONS TROPHIES	58651 TV PLAYER PLAQUE	06-23-22	06-23-22	45.20
20-1635-8015	000132 A-1 SECURITY SYSTEMS	DEP-164416 DEPOSIT CAMERAS	06-13-22	06-13-22	2,864.00
Department Total					2,909.20
INWOOD RECREATION					

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
20-1639-7405	002214 GERBER ELECTRIC LTD	00026053 ELECTRICAL	06-20-22	06-20-22	1,637.10
20-1639-7405	002357 SOUTHWEST DOORS & HARDWARE	00099904 DOORS	06-20-22	06-20-22	13,033.42
Account Total					14,670.52
Department Total					14,670.52

MUNICIPAL DRAINS - CONSTRUCTION

20-2800-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	724 JOHNSTON-SYMRINGTON DRAIN-HB	06-09-22	06-09-22	361.10
20-2800-7401	002840 JLH EXCAVATING INC.	E10638 JOHNSON DRAIN HOLDBACK	06-20-22	06-20-22	610.90
Account Total					972.00
Department Total					972.00

MUNICIPAL DRAINS - MAINTENANCE

20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	726CR MCNALLY DRAIN	06-20-22	06-20-22	-300.19
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	744 JOHNSTON/SYMRINGTON DRAIN	06-22-22	06-22-22	43,002.91
20-2900-7401	002840 JLH EXCAVATING INC.	E12192 SMITH DRAIN	06-13-22	06-13-22	2,492.22
20-2900-7401	002823 KT EXCAVATING	INV-0297 MUNRO DRAIN	06-09-22	06-09-22	542.40
20-2900-7401	000044 TOWNSHIP OF ENNISKILLEN	IVC04377 BLACK CREEK DRAIN	06-01-22	06-01-22	685.86
Account Total					46,423.20
Department Total					46,423.20
Total Paid Invoices					1,189,782.86
Total Unpaid Invoices					-338.99
Total Invoices					1,189,443.87

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
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Department Summary

01-0000	ASSETS & LIABILITIES	6,917.61
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	838.06
01-0241	COUNCIL SUPPORT	2,827.14
01-0250	CORPORATE MANAGEMENT	3,631.44
01-0411	FIRE STATION - ALVINSTON	5,739.52
01-0413	FIRE DEPARTMENT - WATFORD	764.73
01-0420	POLICE	31,838.00
01-0440	PROTECTIVE INSPECTION & CONTROL	4,100.87
01-0516	RUP - GRAVEL PATCH	136,988.91
01-0518	RUP - DUST CONTROL	67,142.06
01-0549	RT&M - LITTER/GARBAGE PICKUP	309.09
01-0550	RT&M - SIGNS	4,237.50
01-0551	RT&M - INTERSECTION LIGHTING	21.39
01-0560	OVERHEAD	11,089.36
01-0601	06 STERLING PSD	169.50
01-0610	97 CAT GRADER	431.34
01-0621	21 Dodge RAM 4 x 4 pickup	6.23
01-0630	DEERE TRACTOR LOADER	709.45
01-0672	SNOW PLOWING	2,260.00
01-0752	STREET LIGHTING - INWOOD	583.24
01-0810	SANITARY SEWER SYSTEM	12,270.20
01-0811	INWOOD SEWER SYSTEM	49.76
01-0830	WATERWORKS SYSTEM	9,419.95
01-0840	WASTE COLLECTION	17,848.13
01-1635	ALVINSTON COMMUNITY CENTRE	9,204.37
01-1639	INWOOD COMMUNITY CENTER	45.50
01-1642	INWOOD LIBRARY	142.72
01-1810	PLANNING & ZONING	518.32
01-1820	COMMERCIAL & INDUSTRIAL	314.78
01-1840	AGRICULTURE & REFORESTATION	2,117.06
01-9400	COUNTY OF LAMBTON TAXATION	485,581.00
01-9500	EDUCATION ENGLISH PUBLIC	214,419.00
01-9510	EDUCATION FRENCH PUBLIC	1,571.00
01-9520	EDUCATION ENGLISH SEPARATE	55,188.00
01-9530	EDUCATION FRENCH SEPARATE	6,761.00
20-0250	ADMINISTRATION	5,953.57
20-0411	BROOKE FIRE - ALVINSTON STATION	9,362.57
20-0540	ALVINSTON	4,838.66
20-0600	ROAD VEHICLE / EQUIPMENT	6,926.90
20-1620	ALVINSTON PARKS	1,756.02
20-1635	COMMUNITY CENTRE	2,909.20

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 06-01-22 to 06-30-22 Paid Invoices Cheque Date 06-01-22 to 06-30-22

Account	Vendor		Invoice Number	Invoice	Entry	Item Amount
	Number	Name	Item Description	Date	Date	
			20-1639 INWOOD RECREATION			14,670.52
			20-2800 MUNICIPAL DRAINS - CONSTRUCTION			972.00
			20-2900 MUNICIPAL DRAINS - MAINTENANCE			46,423.20
			Report Total			1,189,443.87



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Year-to-Date (to June 30) Budget to Actual Comparisons
Meeting: Council - 14 Jul 2022
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council receive and file Year-to-date (to June 30) Budget to Actual Comparisons

Background:

Regular reporting and comparison of budget to actual results and analysis allows Management and Council to:

- Track revenues and expenditures to date and ensure that it has the necessary funds for operations and any planned capital expenditures.
- Improve the accuracy of the budgeting process, as management and council will have a better understanding of variances and their causes.
- Exercise more effective cost control by routinely assessing actual results against the budget.

Comments:

The year-to-date budget to actual results to June 30, 2022 are attached. Council is encouraged to review the year-to-date results.

The report is provided for information purposes only. No further action is required at this time. Should you have any questions, please do not hesitate to contact me or the appropriate department head.

Financial Considerations:

Although we are midway through the year most of the major expenditures/projects have not yet been incurred/completed. Overall most Operating Revenues and Expenditures to-date are within budget. Due to inflationary pressures (for example: fuel prices have almost doubled), some individual line items are overbudget. In cases where we are overbudget, staff will be flexible to limit other expenditures so that overall the budget is maintained.

Councilor Armstrong specifically requested a report on the Inwood ball park washrooms and basketball court upgrades detailing the budgeted versus actual/projected revenue and expenditures. This detailed report is also attached. Although we are overbudget on the washroom accessibility renovations, we were able to secure a donation from the Alix Foundation for the basketball court, so the tax funds that would have been used to resurface the basketball court will be redirected to cover the overage on the washroom accessibility renovations. The net effect is that little to no additional

funds should be needed for the projects. Any additional capital funds required will be transferred from savings realized on the operating side.

ATTACHMENTS:

[2022-Brooke-Alvinston Budget-to-actual - June 30](#)
[Inwood Ball Park Revenue and Expense Analysis](#)

MUNICIPALITY OF BROOKE-ALVINSTON

OPERATING

CAPITAL

TOTAL

2022 Budget to Actual Comparison

To June 30, 2022

ALL DEPARTMENTS

EXPENDITURES

GENERAL GOVERNMENT

	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/Under	!	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/Under	!	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/Under	!	% of Total budget Used
	(1)	(2)	(3)	(4)		(5)	(6)	(7)	(8)		(9)	(10)	(11)	(12)		(13)
1 COUNCIL	44,410	22,505	20,945	1,560					-		44,410	22,505	20,945	1,560		47.2%
2 COUNCIL SUPPORT	188,525	101,225	98,839	2,386					-		188,525	101,225	98,839	2,386		52.4%
3 ADMINISTRATION	349,000	199,288	190,191	9,097		60,000	35,000	33,955	1,045		409,000	234,288	224,147	10,141		54.8%
	581,935	323,018	309,976	13,042		60,000	35,000	33,955	1,045		641,935	358,018	343,931	14,086		53.6%

PROTECTION SERVICES

4 FIRE - ALVINSTON	247,550	89,385	85,122	4,263		470,000	55,000	46,934	8,066		717,550	144,385	132,057	12,328		18.4%
6 FIRE - WATFORD	5,340	5,090	4,868	222					-		5,340	5,090	4,868	222		91.2%
7 FIRE CHIEF & INSPECTOR	55,750	27,825	22,315	5,510					-		55,750	27,825	22,315	5,510		40.0%
8 POLICE	394,056	197,028	191,028	6,000					-		394,056	197,028	191,028	6,000		48.5%
9 CONSERVATION AUTHORITY	24,223	24,223	24,223	-					-		24,223	24,223	24,223	-		100.0%
10 INSPECTIONS & CONTROL	49,900	24,430	16,496	7,934					-		49,900	24,430	16,496	7,934		33.1%
11 EMERGENCY MEASURES	5,500	2,750	908	1,842					-		5,500	2,750	908	1,842		16.5%
	782,319	370,731	344,960	25,771		470,000	55,000	46,934	8,066		1,252,319	425,731	391,894	33,837		31.3%

TRANSPORTATION SERVICES

12 ROADS - MATERIALS & SERVICES	735,500	460,404	452,678	7,726		532,775	35,000	32,672	2,328		1,268,275	495,404	485,350	10,054		38.3%
13 PUBLIC WORKS OVERHEAD	703,553	394,905	375,809	19,096					-		703,553	394,905	375,809	19,096		53.4%
14 VEHICLES & EQUIP	167,550	83,653	88,323	(4,670)		156,000	6,000	6,238	(238)		323,550	89,653	94,560	(4,907)		29.2%
15 SNOW REMOVAL	29,500	12,000	12,007	(7)					-		29,500	12,000	12,007	(7)		40.7%
16 STREET LIGHTS - ALVINSTON	13,000	6,480	5,423	1,057					-		13,000	6,480	5,423	1,057		41.7%
17 STREET LIGHTS - INWOOD	6,750	3,375	3,024	351					-		6,750	3,375	3,024	351		44.8%
	1,655,853	960,817	937,264	23,553		688,775	41,000	38,910	2,090		2,344,628	1,001,817	976,174	25,643		41.6%

ENVIRONMENTAL

18 STORM SEWER	68,252	34,126	34,126	-					-		68,252	34,126	34,126	-		50.0%
19 WASTE COLLECTION/DISPOSAL	88,750	49,100	50,104	(1,004)					-		88,750	49,100	50,104	(1,004)		56.5%
20 RECYCLING	80,350	40,175	40,174	1					-		80,350	40,175	40,174	1		50.0%
	237,352	123,401	124,404	(1,003)		-	-	-	-		237,352	123,401	124,404	(1,003)		52.4%

HEALTH

21 HOSPITAL/CEMETERIES - DONATIONS	5,750	5,750	5,450	300					-		5,750	5,750	5,450	300		94.8%
22 CEMETERY OPERATIONS	85,700	-	-	-		-	-	-	-		85,700	-	-	-		0.0%
	91,450	5,750	5,450	300		-	-	-	-		91,450	5,750	5,450	300		6.0%

MUNICIPALITY OF BROOKE-ALVINSTON

OPERATING

CAPITAL

TOTAL

2022 Budget to Actual Comparison

To June 30, 2022

RECREATION AND CULTURAL

	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/Under	!	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/Under	!	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/Under	!	% of Total budget Used
	(1)	(2)	(3)	(4)		(5)	(6)	(7)	(8)		(9)	(10)	(11)	(12)		(13)
23	REC & CANADA DAY	18,250	-	-	-	-	-	2,883	(2,883)		18,250	-	2,883	(2,883)		15.8%
24	COMMUNITY CENTER -ARENA	458,630	252,056	240,478	11,578	88,000	11,000	7,507	3,493		546,630	263,056	247,986	15,070		45.4%
25	COMMUNITY CENTER - CONCESSION	1,500	750	605	145				-		1,500	750	605	145		40.3%
26	INWOOD REC	6,930	2,055	1,987	68	35,000	35,000	35,484	(484)		41,930	37,055	37,471	(416)		89.4%
27	LIBRARY - ALVINSTON	8,495	3,995	3,837	158	-	-	-	-		8,495	3,995	3,837	158		45.2%
28	LIBRARY - INWOOD	6,685	2,150	1,794	356	-	-	-	-		6,685	2,150	1,794	356		26.8%
		500,490	261,006	248,702	12,304	123,000	46,000	45,874	126		623,490	307,006	294,576	12,431		47.2%

PLANNING AND DEVELOPMENT

29	PLANNING & ZONING	35,000	4,750	4,036	714				-		35,000	4,750	4,036	714		11.5%
30	COMMERCIAL INDUSTRIAL	13,000	4,750	4,910	(160)	-	-	-	-		13,000	4,750	4,910	(160)		37.8%
31	POST OFFICE	48,000	24,000	20,545	3,455				-		48,000	24,000	20,545	3,455		42.8%
32	AGRICULTURE & REFORESTATION	38,000	15,000	15,661	(661)				-		38,000	15,000	15,661	(661)		41.2%
33	MUNICIPAL DRAIN LOANS	-	-	-	-				-		-	-	-	-		
34	MUNICIPAL DRAIN WORK	470,000	300,000	293,790	6,210				-		470,000	300,000	293,790	6,210		62.5%
35	TILE DRAIN LOANS	6,000	-	-	-				-		6,000	-	-	-		0.0%
		610,000	348,500	338,942	9,558	-	-	-	-		610,000	348,500	338,942	9,558		55.6%

OTHER/RESERVES

36	RESERVES	87,188	87,188	87,188	-				-		87,188	87,188	87,188	-		100.0%
37	RESERVE FUNDS	-	-	-	-				-		-	-	-	-		
		87,188	87,188	87,188	-	-	-	-	-		87,188	87,188	87,188	-		100.0%

TOTAL EXPENDITURES

38	TOTAL EXPENDITURES	4,546,587	2,480,411	2,396,887	83,525	1,341,775	177,000	165,674	11,326		5,888,362	2,657,411	2,562,560	94,851		43.5%
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Page 4 of 8

Page 80 of 91

MUNICIPALITY OF BROOKE-ALVINSTON

OPERATING

CAPITAL

TOTAL

2022 Budget to Actual Comparison

To June 30, 2022

REVENUES

FEES AND CHARGES

2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/ Under	!	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/ Under	!	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/ Under	!	% of Total budget Used
(1)	(2)	(3)	(4)		(5)	(6)	(7)	(8)		(9)	(10)	(11)	(12)		(13)
11,200	6,350	7,948	1,598		-	-	-	-		11,200	6,350	7,948	1,598		71.0%
45,500	27,490	23,927	(3,563)					-		45,500	27,490	23,927	(3,563)		52.6%
2,500	2,500	3,444	944		-	-	-	-		2,500	2,500	3,444	944		137.8%
-	-	770	770					-		-	-	770	770		0.0%
85,700	-	-	-					-		85,700	-	-	-		0.0%
155,800	81,339	75,621	(5,718)					-		155,800	81,339	75,621	(5,718)		48.5%
2,100	1,400	1,970	570					-		2,100	1,400	1,970	570		93.8%
13,250	-	-	-					-		13,250	-	-	-		0.0%
9,500	7,750	9,054	1,304					-		9,500	7,750	9,054	1,304		95.3%
2,860	2,860	2,925	65					-		2,860	2,860	2,925	65		102.3%
60,000	30,000	24,627	(5,373)					-		60,000	30,000	24,627	(5,373)		41.0%
5,000	-	-	-					-		5,000	-	-	-		0.0%
330,000	-	-	-					-		330,000	-	-	-		0.0%
6,000	-	-	-					-		6,000	-	-	-		0.0%
729,410	159,689	150,286	(9,404)		-	-	-	-		729,410	159,689	150,286	(9,404)		20.6%
48,528	-	-	-		75,200	-	-	-		123,728	-	-	-		0.0%
11,910	11,910	11,910	-		-	-	-	-		11,910	11,910	11,910	-		100.0%
-	-	-	-		-	-	19,450	19,450		-	-	19,450	19,450		0.0%
60,438	11,910	11,910	-		75,200	-	19,450	19,450		135,638	11,910	31,360	19,450		23.1%
			-		273,665	136,833	136,832	(1)		273,665	136,833	136,832	(1)		50.0%
-	-	-	-		28,331	16,000	15,646	(354)		28,331	16,000	15,646	(354)		55.2%
-	-	-	-		29,384	20,000	20,569	569		29,384	20,000	20,569	569		0.0%
-	-	-	-		20,000	-	-	-		20,000	-	-	-		0.0%
15,000	-	-	-					-		15,000	-	-	-		0.0%
140,000	-	-	-					-		140,000	-	-	-		0.0%
521,700	260,850	260,850	-					-		521,700	260,850	260,850	-		50.0%
676,700	260,850	260,850	-		351,380	172,833	173,047	214		1,028,080	433,683	433,897	214		42.2%

MUNICIPALITY OF BROOKE-ALVINSTON

OPERATING

CAPITAL

TOTAL

2022 Budget to Actual Comparison

To June 30, 2022

CANADA

Page 6 of 8

					!						!						!	% of Total
																		budget Used
																		(13)
70	CANADA - ICIP - COVID-19	-	-	-	-		80,000	-	-	-		80,000	-	-	-			0.0%
72	FEDERAL CANADA DAY	5,000	-	-	-					-		5,000	-	-	-			0.0%
73	FEDERAL CANADA HEALTHY COMMUNITIE	62,188	62,188	67,188	5,000					-		62,188	62,188	67,188	5,000			
							80,000	-	-	-		147,188	62,188	67,188	5,000			45.6%
74	LICENCES, PERMITS, RENTS	14,283	7,217	7,480	264					-		14,283	7,217	7,480	264			52.4%
75	FINES AND PENALTIES	45,000	22,500	20,379	(2,121)					-		45,000	22,500	20,379	(2,121)			45.3%
76	OTHER REVENUES	34,000	14,350	18,441	4,091					-		34,000	14,350	18,441	4,091			54.2%
AREA RATINGS																		
77	ALVINSTON AREA RATING	46,832	-	94	94					-		46,832	-	94	94			0.2%
78	INWOOD AREA RATING	14,934	-	-	-					-		14,934	-	-	-			0.0%
							-	-	-	-		61,766	-	94	94			0.2%
RESERVES/RESERVE FUNDS/FINANCING																		
79	RESERVES	409,150	206,150	206,150	-		215,000	-	-	-		624,150	206,150	206,150	-			33.0%
80	FINANCING -OTHER				-					-		-	-	-	-			
							215,000	-	-	-		624,150	206,150	206,150	-			33.0%
TAXATION																		
81	GENERAL TAXATION	3,123,847	1,561,925	1,545,697	(16,228)					-		3,123,847	1,561,925	1,545,697	(16,228)			49.5%
82	ADJUSTMENTS/WRITE-OFFS	(90,000)	-	(13,417)	(13,417)					-		(90,000)	-	(13,417)	(13,417)			14.9%
83	SUPPLEMENTAL	20,000	-	981	981					-		20,000	-	981	981			4.9%
84	UTILITY TRANSMISSION	15,000	-	-	-					-		15,000	-	-	-			0.0%
							-	-	-	-		3,068,847	1,561,925	1,533,261	(28,664)			50.0%
85	TOTAL REVENUES	5,166,782	2,306,779	2,276,039	(30,740)		721,580	172,833	192,497	19,664		5,888,362	2,479,612	2,468,536	(11,076)			41.9%
86	NET REVENUE OVER EXPENDITURES	620,195	(173,633)	(120,848)	52,784		(620,195)	(4,167)	26,824	30,991		-	(177,800)	(94,024)	83,775			

MUNICIPALITY OF BROOKE-ALVINSTON

OPERATING

CAPITAL

TOTAL

2022 Budget to Actual Comparison

To June 30, 2022

WATER & SEWER

REVENUE

	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/ Under	!	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/ Under	!	2022 Total Budget	2022 YTD Budget	2022 YTD Actual	YTD Over/ Under	!	% of Total budget Used
	(1)	(2)	(3)	(4)		(5)	(6)	(7)	(8)		(9)	(10)	(11)	(12)		(13)
1	ONTARIO - GRANTS			-		-	-	-	-		-	-	-	-		0.0%
2	FEDERAL - GRANTS			-		-	-	-			-	-	-	-		0.0%
3	LOANS			-		125,000	-	-	-		125,000	-	-	-		100.0%
4	RESERVE FUNDS			-		173,000	36,500	36,500	-		173,000	36,500	36,500	-		0.0%
5	WASTE WATER - ALVINSTON	213,563	108,030	102,010	(6,020)				-		213,563	108,030	102,010	(6,020)		47.8%
6	ALVINSTON OTHER SEWER CHGS	5,840	-	-	-				-		5,840	-	-	-		0.0%
7	WASTE WATER - INWOOD	62,152	-	-	-				-		62,152	-	-	-		0.0%
8	INWOOD SEWER CAPITAL & CONNECTION	61,276	-	8,252	8,252				-		61,276	-	8,252	8,252		13.5%
9	WATER - ALVINSTON	341,903	172,001	177,795	5,794				-		341,903	172,001	177,795	5,794		52.0%
10	WATER - ALVINSTON - OTHER CHGS	-	-	-	-	-	-	-	-		-	-	-	-		0.0%
TOTAL WATER & SEWER REVENUES						684,733	280,031	288,057	8,026		982,733	316,531	324,557	8,026		33.03%

EXPENDITURES

11	WASTE WATER - ALVINSTON	168,375	85,055	90,604	(5,549)	180,000	-	-	-		348,375	85,055	90,604	(5,549)		26.0%
12	WASTE WATER - INWOOD	115,122	46,888	46,749	139	45,000	-	-	-		160,122	46,888	46,749	139		29.2%
13	WATER - ALVINSTON	306,059	153,893	141,354	12,539	73,000	30,000	25,232	4,768		379,059	183,893	166,587	17,307		43.9%
14	RESERVE FUND	95,178	-	-	-				-		95,178	-	-	-		0.0%
TOTAL WATER & SEWER EXPENDITURES						684,733	285,836	278,707	7,129		982,733	315,836	303,939	11,897		30.93%

NET WATER & SEWER EXPENDITURES

-	(5,805)	9,351	15,155		-	6,500	11,268	4,768		-	695	20,618	19,923		
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Inwood Ball Park
2022 Capital Expenditures - Budget to actual/projected

	<u>Total Budget</u>	<u>Total Projected</u>	<u>Difference</u>
<u>REVENUE</u>			
Funding from taxation	20,000	20,000	-
Transfer from operating budget	-	548	548
Alix Fund Donation	-	19,400	19,400
ICIP grant	<u>15,000</u>	<u>15,000</u>	<u>-</u>
TOTAL REVENUE	<u>35,000</u>	<u>54,948</u>	<u>19,948</u>
<u>EXPENDITURES</u>			
Washroom accessibility renovations	15,000	35,484	20,484
Resurface basketball court	<u>20,000</u>	<u>19,464</u> *	<u>- 536</u>
TOTAL EXPENDITURES	<u>35,000</u>	<u>54,948</u>	<u>19,948</u>
NET	<u>-</u>	<u>-</u>	<u>-</u>

* as per quote received



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Community Pavilion Information Report
Meeting: Council - 14 Jul 2022
Department: Parks and Recreation
Staff Contact: Kevin Miller, Parks and Recreation Supervisor

Recommendation:

That the report be received and filed for information only

Background:

The Pavilion at the BAICCC has been open to the public for one year. In one year it has hosted several large events including weddings, family reunions, tournaments, candidate nights and several meetings.

Improvements have been made at the request and by the Optimist Club to the mechanical room to make it a functional bar area. Additional picnic tables were built by the Optimist Club to allow for more seating. The Optimist Club further oversaw the sod laying around the pavilion.

A TV which was funded by Brooke Telecom will be mounted once the security cameras are installed.

Comments:

The pavilion is utilized by many and has been a functional addition to the community. Unfortunately vandalism is a frequent occurrence with added expenditures and staff time.

The following vandalism has been noted:

- 1) Daily paper products dampened and tossed on walls and ceilings of washrooms
- 2) Door handles torn off
- 3) Graffiti in the back entrance of the washrooms
- 4) BB gun type holes to doors including the roll up bar door
- 5) Smoking / vaping signs twisted or torn off
- 6) Washroom signs removed and cracked

Staff open the pavilion washrooms at 8 am and lock them at 4 pm. Minor ball is equipped with keys and have agreed to open and close the doors during practices and games.

In addition to the vandalism at the pavilion, other occurrences including vandalism to the bleachers have occurred at the grounds.

Financial Considerations:

Staff time in cleaning the pavilion is budgeted for; the additional efforts in removing paper products from ceilings, repairs to doorways and washroom panels and graffiti removal is not in addition to the supplies to do so. The cameras will cost approximately \$11,500. It is hoped that with high quality cameras installed, the vandals will be identified.

These funds were not budgeted in the 2022 budget however staff will look at finding efficiencies to cover the cost.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Phase 2 arena project status report
Meeting: Council - 14 Jul 2022
Department: Parks and Recreation
Staff Contact: Kevin Miller, Parks and Recreation Supervisor

Recommendation:

That this report be received and filed for information.

Background:

Phase 2, proposed by the Alvinston Optimist Building Committee consists of a new dressing room, hallway to connect to the pavilion, a new canteen and bar.

The Public Works Manager was delegated the point of contact person to speak to Engineers on the proposal. In order to present an idea to the Engineer for plan development, comments were requested from the user groups at a PARC meeting, it was requested that the Parks & Recreation Supervisor contact all user groups for suggestions on the Phase 2 proposal presented by the Alvinston Optimist Club for feedback.

Comments:

A request for comments was sent in April to:

Brooke Alvinston Skating Club
 Ice Angels
 SORHA
 Lambton Attack
 Fair Board
 ELMHA
 Minor Ball / Aces
 Optimist Club
 Canada Day Committee

Comments were received from Lee Charlton (Lambton Attack), Brad Goss and Adam McKellar (ELMHA). A PARC meeting is scheduled for July 26th where a reminder for returned comments will be made.

Financial Considerations:

A motion was carried that the Municipality consider a cost sharing of 50/50 of municipal funds for the Optimist Phase 2 project up to a maximum of \$15,000 (unbudgeted)



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Safety Issues at BAICCC Playground
Meeting: Council - 14 Jul 2022
Department: Parks and Recreation
Staff Contact: Kevin Miller, Parks and Recreation Supervisor

Recommendation:

That Council provide direction to open or close the lane at the BAICCC to the dog park.

Background:

An informal meeting with representatives of the Alvinston Optimist Club was held March 17, 2022. At the meeting, the proposal of the Optimist Club to remove the fence alongside the playground and replace with decorative rocks and trees was discussed. It was agreed that the fence would be removed by staff and large rocks set in its place. A parking lot would then be made in the area that could incorporate cars and / or bleachers during large events such as the tractor pull, celebrations, tournaments or families attending the playground.

Comments:

The fence was removed July 4th and decorative rocks placed in the area where the fence previously was. Safety concerns were widely received from parents attending ball games that evening. Small children were noticed to be running in the area and traffic driving fast down the lane to get to the north end or the dog park.

Due to the immediate concerns, the area was blocked to traffic from the tennis courts east to the ball diamond on July 5th. The block placement is temporary at this time. In discussion with parents, the blocking off of the area is greatly appreciated and they would prefer it to remain. The blocking restricts direct traffic to the dog park area and north ball diamond.

Signage and speed bumps were also suggested. Signage is often ignored and cannot be relied upon as a full deterrent to speeding traffic.

Financial Considerations:

The blocks are owned by the Ag Society. The decorative rocks were obtained for approximately \$1000.

ATTACHMENTS:

[Signed Petition](#)

To whom it may concern,

After the recent removal of the fence around the park beside the road in between the two diamonds, myself and other parents have concerns. Parents feel like they would frequent the park less than prior or would have to stand in between the road and park for safety concerns of a child darting to the very nearby road. I have been coming to this park for 11 years with kids to watch baseball and play and now feel that it is unsafe to have my child at the play ground by the road.

These are some key points of our concerns

1. The proximity of the road to the park space (within mere feet)
2. The speed at which vehicles travel (even before fence was removed parents were frequently yelling at vehicles to slow down)
3. Blind spots now to see your child. (Previously a sense of security with fence up stopping children at blind spot due to canteen building.
4. Exit Points where child could leave the park into the road. Previously less exit points, now wide open.
5. Parking lot/ road way between two diamonds is unsafe/ ? Necessary. Too much foot traffic for a road.
6. Parking lot / Road way between T Ball diamond and park is unsafe and even more so now. Too much foot traffic- specifically children.
7. Already existing large parking lots available.

We would like to petition for the road to be closed / blocked off, or at least the fence be put back up And signs "slow down children playing".

For the safety of our children.

Thank you.

Please sign below

1. Adan Cassaline	10. [Signature]
2. [Signature]	11. Danielle Viny
3. [Signature]	12. [Signature]
4. [Signature]	13. [Signature]
5. [Signature]	14. Christine Lavitz
6. [Signature]	15. [Signature]
7. [Signature]	16. Holly Strangway
8. [Signature]	17. Kelly Bailey
9. [Signature]	18. [Signature]



Ontario

Ministry of Agriculture,
Food and Rural Affairs

JUL 04 2022

RECEIVED Petition for Drainage Works by Owners Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Brooke/Alvinston

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

East side 3/4 back lot - Running from
through Holzan property to the east &
through my fence to Cherry Creek to the west.

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name)	(First Name)	Telephone Number
MORWOOD	SARL	519 847 5745 ext. NA

Address	Road/Street Name
7216	Aberfeldy Line

Location of Project	Concession	Municipality	Former Municipality (if applicable)
11	1	BROOKS	NA

What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
☒ Construction of new tile drain
☐ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☐ Other (provide description ▼)

Name of watercourse (if known)

Estimated length of project

General description of soils in the area

CLAY LOAM

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only
☐ Surface water drainage only
☒ Both

Petition filed this 20th day of June, 2022

Name of Clerk (Last, first name)

Signature

Property Owners Signing The Petition

Page of

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description	Ward or Geographic Township	Parcel Roll Number
	27 11 C1	BROOKE	3815 120 010 03100

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☒ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

Position Title

I have the authority to bind the Corporation.
Date (yyyy/mm/dd)

Number

Property Description

Ward or Geographic Township

Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

<input type="checkbox"/> Corporation (The individual with authority to bind the corporation must sign the petition)	Signature
Name of Signing Officer (Last, First Name) (Type/Print)	
Name of Corporation	
Position Title	I have the authority to bind the Corporation. Date (yyyy/mm/dd)

☐ Check here if additional sheets are attached

Clerk initial

Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D. 17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to:
where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.