



MINUTES

Council Meeting

4:00 PM - Thursday, May 12, 2022
Municipal Office-Hybrid

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, May 12, 2022, at 4:00 PM, in the Municipal Office-Hybrid, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Public Works Foreman Jerrett Hodgins, and Parks and Recreation Supervisor Kevin Miller

Regrets:

1 CALL TO ORDER

2 DISCLOSURE OF PECUNIARY INTEREST

3 MINUTES

- a) Regular Council Meeting Minutes of April 28, 2022

RESOLUTION-2022-167

Deputy Mayor Frank Nemcek made a motion that the April 28, 2022 regular Council meeting minutes be approved as presented. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

- a) Municipal Information

RESOLUTION-2022-168

Councillor Jamie Armstrong made a motion that the correspondence presented be received and filed. Councillor Wayne Deans seconded the motion.

Carried

- b) Correspondence Requiring Action

RESOLUTION-2022-169

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston support the May 3, 2022 resolution presented by the City of Thorold regarding Russian Sanctions. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Campbell House at A.W. Campbell Conservation Area

Ken Phillips, General Manager of the SCRCA and Corrine Nauta, Chief Building Official were present at the meeting to answer questions.

RESOLUTION-2022-170

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston support the process of securing the exterior of the A.W. Campbell House; that appreciation be sent to the Friends of Campbell House for their perseverance in attempting to maintain the structure; and that Council consider the financial request in the 2023 budget with further discussion with the SCRCA. Councillor Jamie Armstrong seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Canada Day - SOP Request (Optimist Club)

RESOLUTION-2022-171

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the Alvinston Optimist Club obtaining a Special Occasion Permit for the Canada Day 2022 events (June 30-July 1, 2022) as the event is deemed an event of municipal significance to the community. Councillor Wayne Deans seconded the motion.

Carried

- c) **Treasurer's Report:** By-law to Adopt the Municipality's 2022 Tax Rates

RESOLUTION-2022-172

Deputy Mayor Frank Nemcek made a motion that Council pass By-Law 26 of 2022 to provide for the adoption of the 2022 tax rates for the Municipality of Brooke-Alvinston. Councillor Jeannette Douglas seconded the motion.

Carried

- d) **Public Works Managers Report:** Tenders - Rotary Cutter

RESOLUTION-2022-173

Councillor Jamie Armstrong made a motion that the tender received from Advantage Farm Equipment for the Single Wing Rotary Cutter for the price of \$32,200 + HST be accepted. Councillor Wayne Deans seconded the motion.

Carried

- e) **Drainage Superintendent's Report:** Logan & Ruth Drain Tender

RESOLUTION-2022-174

Councillor Jeannette Douglas made a motion that the tenders received on the Logan & Ruth Drain not be accepted at this time; and that the Drainage Superintendent discuss the costs with the landowners at an onsite meeting. Councillor Jamie Armstrong seconded the motion.

Carried

- f) **Drainage Superintendent's Report:** Drain Maintenance Request

RESOLUTION-2022-175

Deputy Mayor Frank Nemcek made a motion that the request for maintenance on the Black Drain be referred to the Drainage Superintendent with the power to act. Councillor Jamie Armstrong seconded the motion.

Carried

8 BY-LAWS

- a) Tax Rate By-law

RESOLUTION-2022-176

Councillor Jeannette Douglas made a motion that By-law 26 of 2022 be read a first, second and third time and finally passed this 12th day of May, 2022.
Councillor Wayne Deans seconded the motion.

Carried

9 NEW BUSINESS

- a) Lambton Group Police Services: Councillor Nemcek inquired about the status of the cleaning costs for the Corunna station.

10 CLOSED SESSION

- a) Personal matters about an identifiable individual

RESOLUTION-2022-177

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston move to an in camera session to discuss personal matters about an identifiable individual including employees. Councillor Jeannette Douglas seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator reported in open session that a closed meeting was held to discuss personal matters about an identifiable individual including employees. She reported:

That Council accepts the letter of resignation effective June 30, 2022 from Vicki Kyle, Animal Control Officer with regret; and that the Clerk Administrator pursue options to fill the position;

And that direction be given to the Clerk Administrator to proceed with the property standard issues presented.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2022-178

Councillor Jamie Armstrong made a motion That By-law 27 of 2022 be read a first, second and third time and finally passed this 12th day of May, 2022.
Councillor Jeannette Douglas seconded the motion.

Carried

13 ADJOURNMENT

Councillor Nemcek made a motion to adjourn the meeting at 4:40 p.m..

Clerk-Administrator

Mayor