



# AGENDA

## Council Meeting

4:00 PM - Thursday, May 12, 2022  
Municipal Office-Hybrid

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10.1. Personal matters about an identifiable individual

**11. RISE AND REPORT**

**12. BY-LAW CONFIRMING PROCEEDINGS**

**13. ADJOURNMENT**



# MINUTES

## Council Meeting

4:00 PM - Thursday, April 28, 2022  
Municipal Office-Hybrid

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, April 28, 2022, at 4:00 PM, in the Municipal Office-Hybrid, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Administrative Assistant Darlene Paolucci, and Parks and Recreation Supervisor Kevin Miller

**Regrets:**

### 1 CALL TO ORDER

### 2 DISCLOSURE OF PECUNIARY INTEREST

### 3 MINUTES

- a) Regular Council Meeting Minutes of April 14, 2022

#### RESOLUTION-2022-155

Deputy Mayor Frank Nemcek made a motion that the meeting minutes of April 14, 2022 be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

Councillor Nemcek stated that he reviewed the minutes of October 2021 and the statement made by Councillor Armstrong that the Phase 2 project was a municipal project was incorrect. Councillor Armstrong agreed.

### 5 DELEGATIONS & TIMED EVENTS

### 6 CORRESPONDENCE

- a) Municipal Correspondence

#### RESOLUTION-2022-156

Councillor Jeannette Douglas made a motion that the correspondence as listed in 6a be received and filed. Councillor Wayne Deans seconded the motion.

**Carried**

- b) Request from Shiloh Inwood United Church.

Mayor Ferguson and Councillor Armstrong noted they were available to attend the round table discussion.

- c) Alvinston Optimist Club - Request to name the Pavilion

#### RESOLUTION-2022-157

Councillor Wayne Deans made a motion that Parks & Recreation Supervisor Kevin Miller be delegated to discuss with the Optimist Club the placement, design etc of the proposal and report to Council at the next session of Council. Councillor Jeannette Douglas seconded the motion.

**Carried**

d) **YMCA Southwestern Ontario**

**RESOLUTION-2022-158**

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request from the YMCA (Petrolia). Councillor Wayne Deans seconded the motion.

**Carried**

e) **Lake of Bays - Floating Accommodations**

**RESOLUTION-2022-159**

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston support the request from the Lake of Bays in requesting that Northern Development, Mines, Natural Resources and Forestry amend Ontario Regulation 161/17 as outlined in their April 12, 2022 request. Councillor Wayne Deans seconded the motion.

**Carried**

f) **Township of Mulmar - More Homes for Everyone Act**

**RESOLUTION-2022-160**

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston support the request from the Township of Mulmar regarding the More Homes for Everyone Act. Councillor Jeannette Douglas seconded the motion.

**Carried**

## 7 STAFF REPORTS

a) **Treasurer's Report:** Year-to-Date (to March 31) Budget to Actual Comparisons

**RESOLUTION-2022-161**

Councillor Wayne Deans made a motion that Council receive and file Year-to-date (to March 31) Budget to Actual Comparisons Councillor Jamie Armstrong seconded the motion.

**Carried**

b) **Fire Chief's Report:** Dawn-Euphemia Proposal - Fire Services

**RESOLUTION-2022-162**

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston reject the Fees for Service proposal for fire protection in the former Euphemia area as presented by Mayor Broad of the Township of Dawn-Euphemia. Councillor Wayne Deans seconded the motion.

**Carried**

c) **Parks & Recreation Supervisor's Report:** Black out fees - BAICCC

**RESOLUTION-2022-163**

Councillor Wayne Deans made a motion that a blackout fee for private and public events be established for the BAICCC when a large event is planned on the grounds of the BAICCC both for profit and non profit events; and that the

fees by-law be adjusted accordingly. Councillor Jamie Armstrong seconded the motion.

**Carried**

- d) **Drainage Superintendent's Report**- Drain Maintenance Request

**RESOLUTION-2022-164**

Deputy Mayor Frank Nemcek made a motion that the maintenance request on the Munro Drain be forwarded to the Drainage Superintendent with the power to act. Councillor Jeannette Douglas seconded the motion.

**Carried**

## 8 BY-LAWS

- a) By-law 7 of 2022 - Johnson Drain - third & final reading

**RESOLUTION-2022-165**

Councillor Wayne Deans made a motion that By-law 7 of 2022 be read a third and final time and passed this 28th day of April 2022. Councillor Jamie Armstrong seconded the motion.

**Carried**

## 9 NEW BUSINESS

- a) The Clerk Administrator noted she attended the retirement Celebration for Jane Anema of the Sarnia Community Foundation. The new Executive Director, Marc Guilbeault also attended the municipal office to meet the Brooke-Alvinston Community Fund representatives.
- b) The Clerk Administrator noted a request was received from the Alvinston Legion Branch 249 to replace the current bench at the Cenotaph with a Legion designed bench. Council had no objections.
- c) The Clerk Administrator noted an email was received from Dawn McNally, Chair of the newly formed Committee "Friends of Campbell Park". She advised that a report would be presented to Council at a future meeting.
- d) It was confirmed that flower baskets be offered at the same price as 2021 - \$65/basket
- e) The Fire Chief noted an Open House will be held at the Fire Hall on May 7th in conjunction with Emergency Preparedness Week.
- f) Councillor Nemcek inquired if Summer Student Funding was received. It was confirmed the Municipality had received funding through Canada Summer Jobs
- g) Councillor Nemcek reminded those present about the Optimist Mothers Day Brunch being served at the BAICCC on May 8th and the Sydenham Canoe Race being hosted by the SCRCa on May 1st.

## 10 CLOSED SESSION

## 11 RISE AND REPORT

## 12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

**RESOLUTION-2022-166**

Deputy Mayor Frank Nemcek made a motion that By-law 26 of 2022 be read a first, second and third time and finally passed this 28th day of April 2022. Councillor Wayne Deans seconded the motion.

**Carried**

## 13 ADJOURNMENT

- a) Councillor Armstrong motioned to adjourn the meeting at 4:34 p.m..

\_\_\_\_\_  
Clerk-Administrator

\_\_\_\_\_  
Mayor



April 29, 2022

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS  
MacDougall Drain**

Dear Sir and/or Madam:

You are hereby notified that the Council of the Municipality of Brooke-Alvinston has convened a meeting to consider the **MacDougall Drain** Report.

The Council of the Municipality of Brooke-Alvinston will consider the report on Thursday, May 19, 2022 at 4:20 p.m. via ZOOM Teleconference format.

If you wish to submit a written presentation or make an oral presentation or simply listen to the meeting, please contact the Municipality of Brooke-Alvinston no later than 12 noon on May 19, 2022. Login details can additionally be obtained from the municipal website ([www.brookealvinston.com](http://www.brookealvinston.com)).

Attached is a copy of the Engineer's Report.

**APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.**

If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator





April 29, 2022

**NOTICE OF CONSIDERATION OF DRAINAGE WORKS  
McEachren Drain**

Dear Sir and/or Madam:

You are hereby notified that the Council of the Municipality of Brooke-Alvinston has convened a meeting to consider the **McEachren Drain** Report.

The Council of the Municipality of Brooke-Alvinston will consider the report on Thursday, May 19, 2022 at 4:20 p.m. via ZOOM Teleconference format.

If you wish to submit a written presentation or make an oral presentation or simply listen to the meeting, please contact the Municipality of Brooke-Alvinston no later than 12 noon on May 19, 2022. Login details can additionally be obtained from the municipal website ([www.brookealvinston.com](http://www.brookealvinston.com)).

Attached is a copy of the Engineer's Report.

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If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator







April 29, 2022

## NOTICE OF CONSIDERATION OF DRAINAGE WORKS Smith Drain

Dear Sir and/or Madam:

You are hereby notified that the Council of the Municipality of Brooke-Alvinston has convened a meeting to consider the **Smith Drain** Report.

The Council of the Municipality of Brooke-Alvinston will consider the report on Thursday, May 19, 2022 at 4:20 p.m. via ZOOM Teleconference format.

If you wish to submit a written presentation or make an oral presentation or simply listen to the meeting, please contact the Municipality of Brooke-Alvinston no later than 12 noon on May 19, 2022. Login details can additionally be obtained from the municipal website ([www.brookealvinston.com](http://www.brookealvinston.com)).

Attached is a copy of the Engineer's Report.

### **APPEALS AGAINST ASSESSMENT ARE NOT CONSIDERED AT THIS MEETING.**

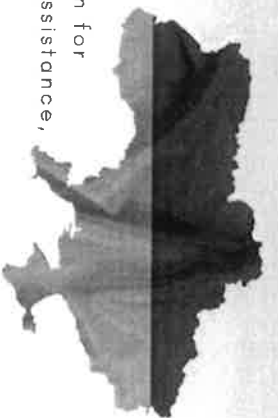
If the report is adopted, you will receive a copy of the provisionally adopted by-law indicating the assessments and notifying you of the date of the first sitting of the Court of Revision. You are hereby requested to take notice that the proposed work included in the report will be commenced after all appeals have been finally resolved.

Janet Denkers  
Clerk Administrator



# Supports for Ukrainians Coming to Lambton County

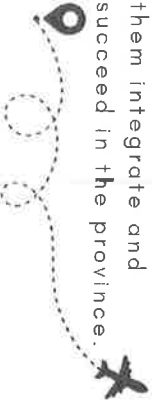
Ukrainians relocating to Lambton County, who have Canada-Ukraine Authorization for Emergency Travel (CUAET) designation, and are in need of emergency financial assistance, can contact Ontario Works, County of Lambton at 519-344-2062 for support.



## Government Supports for Ukrainians

Learn about what the Federal Government is doing to support Ukrainians.

The Ontario government is launching a suite of services and supports for Ukrainians arriving to the province in order to help them integrate and succeed in the province.



## Cash Donations\*

The following Charitable Organizations are taking cash donations to directly support families coming to Lambton County:

### Bethel Church, Sarnia

Taking Cash Donation to directly support those coming to Lambton County, visit the Bethel Church Website to complete a donation.

*In the comments please indicate "Ukraine Relief Funds"*

### St George's Ukrainian Church

E-Transfer to: saveukraineestgeorgessarnia.ca  
(Include your email address noted in the message so they can contact you to issue a receipt).

\*Please note: The information provided herein is for informational purposes only. The County has no relationship with any of the organizations listed above and has no knowledge of their operations and relief efforts. Those organizations are solely responsible for their fundraising efforts, which they are conducting independently of the County.

## Offer direct support through your organization

If you are a member of the medical community who can take on new clients or a landlord/property manager who can provide affordable and flexible housing solutions, contact Maggie Elliott at maggie.elliott@countylambton.on.ca.



## Looking to employ Ukrainians?

The Government of Canada Job Bank has set up a simple process to help employers post positions for Ukrainians arriving in Canada. Visit the Job Bank website.



## Home Stay

If you are in the position to open your home to Ukrainians arriving in Lambton County for a short home share period, please

**email** your housing details and contact information to:

*Marilyn Gladu,*  
Member of Parliament for  
Sarnia-Lambton





April 28, 2022

The County of Middlesex Official Plan Amendment  
**NOTICE OF PUBLIC MEETING**  
 Pursuant to Sections 17 and 26 of the Planning Act.

The County of Middlesex is reviewing its Official Plan to ensure that the land use planning policies are current, reflect updated Provincial policy, and reflect changing community needs for the next 25-years.

The Official Plan is a land use planning document that includes a vision, goals, and land use policy directions for the County. The Plan provides a policy framework for topics such as Resource Management, Growth Management, and the provision of Physical Services by dealing with issues of Provincial and County interest. The Official Plan recognizes the planning powers and authorities vested in local municipalities and does not set out detailed local policies. Within Middlesex County, each local municipality has a more detailed local official plan.

A Proposed Official Plan Amendment and all supporting information are available on the County's website [www.middlesex.ca](http://www.middlesex.ca). This includes proposed changes in the format of a 'track change' document. The Amendment would apply to the entire County and accordingly no key map is provided.

**When: Tuesday May 24, 2022 at 2:00 p.m.**

**Where: This meeting is being held virtually through the Zoom webinar tool. For a meeting link and instructions on how to participate visit [www.middlesex.ca](http://www.middlesex.ca).**

If you are unable to participate online, please contact Marcia Ivanic, Legislative Services Manager/Clerk at 519-434-7321 ext. 2250.

The purpose of the Public Meeting is to provide the public an opportunity to provide formal submission to Middlesex County Council on the proposed amendment. Any person may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed Official Plan Amendment, or submit ideas and feedback for consideration.

**As this will be an online meeting, there will be no physical in person attendance.**

The County encourages any interested parties to submit comments respecting the proposed Official Plan Amendment in writing by email or post at any time prior to May 24, 2022 to the address provided below.

If you wish to be notified of the decision of the County of Middlesex on the proposed official plan amendment, you must make a written request to the Marcia Ivanic, Legislative Services Manager/Clerk, County of Middlesex, 399 Ridout Street North, London ON N6A 2P1, [mivanic@middlesex.ca](mailto:mivanic@middlesex.ca).

If a person or public body would otherwise have an ability to appeal the decision of the Minister of Municipal Affairs and Housing to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the County of Middlesex before the proposed official plan amendment is adopted, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the County of Middlesex before the proposed official plan amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

If you have any questions about the proposed official plan amendment, please contact us.

Durk Vanderwerff, Director of Planning and Development [dvanderwerff@middlesex.ca](mailto:dvanderwerff@middlesex.ca)  
Marcia Ivanic, Legislative Services Manager/Clerk [mivanic@middlesex.ca](mailto:mivanic@middlesex.ca)

County of Middlesex  
399 Ridout Street, North  
London ON N6A 2P1  
Phone: 519-434-7321  
Fax: 519.434.0638

# LAMBTON GROUP POLICE SERVICES BOARD

## MINUTES

**December 15, 2021**

**Session # 6/2021**

**Date:** Wednesday, December 15, 2021

**Time:** 3:00 p.m.

**Place:** Virtual Meeting

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**Present:** Murray Jackson, Chair (via conference call)

Leland Martin

Steve Miller

Shirley Durance

Dela Horley, Secretary

**O.P.P. Representative:** Inspector Chris Avery  
Staff Sgt. Ross Stuart  
Staff Sgt. Mike Moore

**Regrets:** Doug Cook

### CALL TO ORDER

Chair Murray Jackson called the meeting to order at 3:00 p.m.

The Board was introduced to St. Sgt. Mike Moore – St. Sgt. Moore began working with Lambton OPP in 2017 from Elgin; he has worked in drugs, street crime, and in major crime in Lambton. The Board welcomed St. Sgt. Moore.

### DECLARATION OF CONFLICT OF INTEREST

None declared.

### ADOPTION OF PREVIOUS MINUTES

Moved by L. Martin, Seconded by S. Miller, THAT the minutes of Session 5/2021, October 20, 2021 be adopted as submitted.

Carried.

## **BUSINESS ARISING FROM MINUTES**

There was no business arising.

## **DETACHMENT REPORT**

Staff Sgt. Mike Moore gave the policing report:

- Homicide investigation continues in Corunna – first degree murder charge
- Unsolved homicide in Kettle Point from February 2021 – 6 arrests to date
- Infant death from November 2020 – parents charged with manslaughter and criminal negligence causing death; no trial date set as yet.
- 9 reported sex assaults resulting in 6 charges
- 11 sudden deaths – not suspicious
- 8 criminal harassment investigations, most of a domestic nature – no charges
- Stabbing at house party on Halloween – charges laid
- Increase in frauds throughout the county, mainly phone scams with seniors upwards of \$500K; money sent offshore.

Street Crimes –

- 27 occurrences – 25 charges
- Under Section 11 of the Controlled Drugs and Substances Act, a search warrant was executed in Kettle Point – 2 arrests, 21 charges, including drugs and weapons with an over-capacity magazine.
- Section 11 warrant executed on Walpole – arrests made.
- Assisted Essex County and Elgin-Middlesex with warranty entries and surveillance.
- 55 RIDE events (17 in Grand Bend for end of summer)
- 27 Impaired charges
- 487 property checks
- 29 media releases in September
- 27 media releases in October

**Moved by S. Durance, seconded by L. Martin, THAT** the Detachment Commander's Report be accepted.

Carried.

*Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGPSB website).*

## MEMBER'S REPORT

L. Martin reported that the Community Safety and Wellbeing Report was to be sent to the Solicitor General at this time. A question at the County level was how it would be paid for – initially approved \$50K for consultant with a funding request to the Solicitor General to fund the report. Counties/municipalities to cover cost of plan.

## CORRESPONDENCE

- a) Financial Reports to October 2021 (*sent electronically*)
- b) Interest Report for September 2021 October 2021 (*sent electronically*)

**Moved by S. Durance, seconded by L. Martin, THAT** the correspondence as listed be accepted.

Carried.

## ACCOUNTS

### Accounts/Finance

a) Contract Policing – January 2022	\$ 747,202.00
b) Contract Policing – February 2022	\$ 747,202.00
c) Mine & Yours Cleaning (Forest ESO – October 2021)	\$ 2,542.50
d) Mine & Yours Cleaning (Forest ESO – November 2021)	\$ 2,542.50
e) Mine & Yours Cleaning (Corunna – October 2021)	\$ 2,763.03
f) Mine & Yours Cleaning (Corunna – November 2021)	\$ 2,203.50
g) Eastlink (Forest ESO Office – September 2021)	\$ 259.02
h) Eastlink (Forest ESO Office – October 2021)	\$ 270.10
i) Eastlink (Forest ESO Office – November 2021)	\$ 270.21
j) County of Lambton (Cost Recovery Forest ESO Oct-Dec)	\$ 2,700.00
k) OAPSB (2022 Membership)	\$ 3,447.59
<b>MHEART Grant Invoices:</b>	
l) J. Aguilar - Staff	\$ 15,380.75
m) Urban Tactical (Boots)	\$ 171.76
n) Forever Furniture (Petrolia Interview Room)	\$ 6,445.00
o) Eventbrite (“Celebrating Survivors”)	\$ 46.48
p) Project 3 in 1 Officer Training – (refreshments)	\$ 275.58

**Moved by S. Miller, seconded by L. Martin, THAT** the accounts as listed be approved for payment.  
Carried.

## **PUBLIC INPUT**

None

## **OTHER BUSINESS**

- a) Update on Corunna Policing Office - Chair M. Jackson has very little new information. A meeting with the contract Mayors has not materialized regarding the future of the Corunna Policing Office and Lambton Group Police Services Board funding. Warden Marriott has met with Minister Sherman and MPP McNaughton and they are working on the Board funding shortfall. Hopefully, funding comes through for this year. Perhaps the Board may be able to invoice the contract municipalities for the shortfall if no funding comes forward; the Board cannot continue to support the operation of the Corunna Policing Office without funding.

S. Miller stated that he hopes funding comes forward soon because closing the Corunna Policing Office should not be an option; he is disappointed with the lack of response from the contract Mayors.

L. Martin stated that there needs to be a policing office in Corunna; the area is highly populated.

M. Jackson stating that closing the Corunna Policing Office will put a huge strain on the Petrolia Office.

- b) Forest ESO – M. Jackson advised that cost recovery may be lifted – cleaning costs may be covered by the municipality, particularly during COVID.
- c) OAPSB – D. Horley advised that the OAPSB membership is up for renewal. Chair M. Jackson stated that the Board has utilized the OASPB's services/expertise many times over the past few years, and it will be particularly helpful with all of the changes to the Police Services Act and new Board composition.

**Moved by L. Martin, S. Miller THAT** the Lambton Group Police Services Board maintain its membership with the Ontario Association of Police Services Boards (OAPSB); AND FURTHER, that the annual membership fee be paid.

Carried.

- d) S. Durance asked the Chair if there were any new Board members for 2022. M. Jackson advised that there is no further information on the community member or the provincial representatives.
- e) L. Martin advised that his term as a Provincial Appointee to the Board expires in January 2022. He stated that it has been a wonderful opportunity to meet some great people and see some excellent policing. He advised that the MHEART Program has been very successful, and with the coordination of police and medical staff, all referrals brought to Bluewater Health are admitted for care with minimal wait times, rather than hours of police time.



- f) Board Members thanked M. Jackson and D. Horley for their years of service to the Board. The Chair stated that he will be staying on until the new Board Members are in place to aid in the transition.

The Board welcomed Mandi Pearson to the Secretary-Treasurer role. D. Horley will assist with this transition as long as required.

## **ADJOURNMENT**

**Moved by L. Martin, S. Miller THAT** the October 20, 2021 meeting of the Lambton Group Police Services Board be adjourned.

Carried.

The meeting adjourned at 4:03 p.m.

**Next meeting:** Wednesday, February 16, 2022, or at the call of the Chair.

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Murray Jackson, Chair

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Dela Horley, Secretary

# LAMBTON GROUP POLICE SERVICES BOARD

## MEETING MINUTES

Location: Electronically via Zoom  
 Date: Wednesday, February 23, 2022  
 Time: 3:00 pm  
 Session: #1/2022



LAMBTON GROUP  
 POLICE SERVICES  
 BOARD

### Present:

Murray Jackson, Chair – Community Member  
 Steve Miller, Member – Municipal Partner  
 Doug Cook, Member – Municipal Partner  
 Shirley Durance, Member – Provincial Appointee  
 Inspector Chris Avery, O.P.P Representative  
 Staff Sgt. Ross Stuart, O.P.P Representative  
 Mandi Pearson, Secretary

### Regrets:

None

### Public in attendance:

Leland Martin – Past Provincial Appointee  
 Dela Horley – Past Secretary

### CALL TO ORDER

- Murray Jackson called the meeting to order at 3:01 pm.

### 2022 TERM ELECTION

- M. Pearson opened the floor for nominations for the position of Chair and Vice Chair.

### Chair

Moved By: Steve Miller                      Seconded By: Doug Cook

*THAT Murray Jackson be nominated for the position of Chair.*

Carried

Mr. Jackson accepted the nomination  
 Second call for nominations was completed. There were no additional nominations brought forward. Nominations closed.

Mr. Murray Jackson was declared 2022 Chair of the LGPSB.

Vice- Chair

Moved By: Steve Miller                      Seconded By: Doug Cook

*THAT Shirley Durance be nominated for the position of Vice Chair.*

Carried

Ms. Durance did not accept the nomination with regret, but would like to remain with the board

Moved By: Murray Jackson                      Seconded By: Shirley Durance

*THAT Doug Cook be nominated for the position of Vice Chair.*

Carried

Mr. Cook accepted the nomination  
 Second call for nominations was completed. There were no additional nominations brought forward. Nominations closed.

Mr. Doug Cook was declared 2022 Vice Chair of the LGPSB.

Secretary

Moved By: Murray Jackson                      Seconded By: Doug Cook

*WHEREAS Ms. Dela Horley has retired from the Board after 17 years in the position of Secretary/Treasurer; and  
 WHEREAS the Board recommends that Mrs. Mandi Pearson to fulfill this vacancy;  
 NOW THEREFORE the Lambton Group Police Services Board appoint Mrs Mandi Pearson to the position of Secretary/Treasurer of the Lambton Group Police Services Board;  
 AND THAT this appointment shall come into effect as of passing, retroactive to January 1, 2022.*

Carried

**DECLARATION OF CONFLICT OF INTEREST**

- None Declared

## MINUTES OF PREVIOUS MEETING

Session 6, December 15, 2021

Moved By: Doug Cook

Seconded By: Steve Miller

*THAT the minutes of Session 6/2021 dated December 15, 2021 be adopted as amended to reflect Surma.*

Carried

## BUSINESS ARISING FROM MINUTES

- None

## DETACHMENT REPORT

Staff Sgt. Ross Stuart reviewed the November and December 2021 policing report:

- 44 different media releases during this reporting period, including worthy of attention Festive Ride Program, K-9 handler recognition to Chris\_\_\_\_\_ and Blitz, Cruiser struck in live lane (no officer injuries) Move over legislation in place, Stunt Driver 158 km in a 90 with a non-restrained child in the vehicle, suspicious package at Nova Chem with assistance from explosive disposal unit, Bluewater Bridge seizure of stolen firearm
- Lambton Crime responded to a double murder, result from a suspicious person call, an arrest has been made with person in custody quickly
- 7 sexual results occurred
- 2020 domestic homicide in Corunna, progressing to trial
- Continued presence with the opioid, and declared emergency with Walpole Island
- Street Crime Units continue to be very busy, 15 separate occurrences resulting in 34 criminal charges
- Past month of February, has been exceptionally busy for the detachment in relation to the Freedom Rally's – Thank you to the support of the board and community.

Moved By: Doug Cook

Seconded By: Steve Miller

*THAT the Detachment Commanders report be adopted as presented.*

Carried

*Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGPSB website).*

## MEMBER'S REPORT

- Doug Cook – Thank you to the board for the recent show of support.

## CORRESPONDENCE

- Financial Reports to December 2021 (*sent electronically*)
- Interest Report for September 2021 October 2021 (*sent electronically*)

Moved By: Steve Miller

Seconded By: Doug Cook

*THAT the finance correspondence items as listed be received and filed.*

Carried

## ACCOUNTS/FINANCE

Moved By: Doug

Seconded By: Steve

*THAT the accounts as listed be approved for payment.*

Carried

## PUBLIC INPUT

- Mr. Leland Martin – sorry to be leaving the organization and expressed thank you to the kindness that has been extended over the terms.

## OTHER BUSINESS

1. Insp. Avery – recent topics of interest
  - Penetanguishene PSB and Southern Georgian Bay OPP published article in relation to recidivism
  - Article: Despite her fears, Sudbury sex assault victim goes to police (The Timmins Daily Press)

Moved By: Doug Cook

Seconded By: Steve Miller

*THAT the board support the Chair in preparing a letter to be sent to the Crown Attorney;  
AND THAT the letter be forwarded to the County municipalities.*

Carried

2. Mr. Doug Cook – provided an update on the Forest ESO:
  - County inquired if there would be interest in the Forest ESO office joining into the current County EMS location in Forest.
  - Waive any costs for rental in the Forest ESO office
  - Cleaning costs would continue to be at board cost
  - Insp. Avery – Cleaning cost update
  - Continue status quo with COVID cleaning, twice per day cleaning
  - Once Covid parameters let up, would be anticipated a reduced cleaning need
  - Will continue to bring updates as develop
3. Warden Marriott – provided an update from the Mayor's group – funding request to the Province
  - Have yet to receive any response to the ask. Minister Surma (Minister of Infrastructure) continues to ask for patience with each inquiry made over the past several months in relation to the funding discussed with the two MPP's.
  - Will return in April for an update from the Mayor's group.
4. Mr. Murray Jackson – provided an update on the Community Safety & Wellbeing Plan
  - Nearing conclusion
  - Five priority groups met earlier this month, to review and provide feedback by Feb 21<sup>st</sup>.
  - Full plan ready for review Feb 28<sup>th</sup>
  - March 16<sup>th</sup> oversight committee will review
  - March 28<sup>th</sup> plan will be circulated to Councils
  - Sent to the Minister after the adoption.
5. 2021 COVID-19 relief funding for Municipal Government Operations

Moved By: Doug Cook

Seconded By: Steve Miller

*THAT the board support the Chair in preparing a letter to municipalities supported by the LGPSB requesting if contribution from the provincially funded provided to municipalities for expenses related COVID-19 relief funding would be considered to offset the increased cost for cleaning incurred as a result of COVID.*

Carried

6. 2022 Meeting Calendar
  - Board had no concern with dates as scheduled
7. Update request from member municipalities re: returned policing contract
  - Stf. Sgt Ross Stuart will follow up with Orillia Office.

**ADJOURNMENT**

Moved By: Steve Miller

Seconded By: Doug Cook

*THAT Session #1 of 2022 be adjourned until the next scheduled meeting on April 20, 2022 or at call of the Chair.*

---

Carried

Meeting adjourned at: 4:08 pm

Next Regular Meeting: Wednesday, April 20, 2022 at 3:00 p.m.

The possibility of an in-person meeting will be determined closer to the meeting date.

# LAMBTON GROUP POLICE SERVICES BOARD



LAMBTON GROUP  
POLICE SERVICES  
BOARD

**Mailing Address:**

C/O The County of Lambton  
700 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

**Website:** [www.lgpsb.ca](http://www.lgpsb.ca)

**e-mail:** [info@lgpsb.ca](mailto:info@lgpsb.ca)

April 28, 2022

Township of Brooke-Alvinston  
Township of Dawn-Euphemia  
Township of Enniskillen  
Municipality of Lambton Shores  
Village of Oil Springs  
Town of Petrolia  
Town of Plympton-Wyoming  
Township of St. Clair  
Township of Warwick

Dear Mayor and Members of Council,

*RE: follow up from March 6, 2022 request for consideration of provincially allotted COVID relief funding municipally received*

The LGPSB wished to follow up with our member municipalities in relation to the request for consideration of provincially allotted COVID relief funding provided to municipalities across Ontario.

As you are aware, the LGPSB is responsible for the cleaning costs at the Corunna & Forest ESO's, with the enhanced cleaning policy placed in effect at these locations through the OPP health and safety policies this came at an additional and unexpected cost to the LGPSB, as it was unforeseen to all of us.

The LGPSB is aware that the Provincial Government provided a formula-based allocation of funds to all municipalities in Ontario, to assist with offsetting the budget impacts experienced due to COVID 19.

<https://www.amo.on.ca/advocacy/strategic-priorities/new-2021-covid-19-relief-funding>

This funding allotment was not something that police services boards were eligible to receive even though policing is considered a critical service. We have received no additional funding from the province to assist with offsetting the impacts of COVID 19 to the LGPSB budget.

We have greatly appreciated the interest shown from our member municipalities in requesting additional information when considering this request. During our 2022 budget deliberations the board established an ask of \$5000.00 per member municipality in consideration of offsetting this unforeseen expense. The board also authorized an offset of \$31,000.00 be transferred from the reserve fund.

We would also like to acknowledge and extend appreciation to St. Clair Township, that provided a formula based contribution of approx.. \$14,000.00.

Thank you for this consideration.

Sincerely,

Murray Jackson  
Board Chair



# LAMBTON GROUP POLICE SERVICES BOARD

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LAMBTON GROUP  
POLICE SERVICES  
BOARD

## MEETING HIGHLIGHTS

of

April 2022

- Board welcomed and appointed through recommendation of the member municipality Mayor's group incoming community members Mr. Alex Boughen and Mr. Greg Nemcek.
- Staff Sgt. Ross Stuart summarized the January and February 2022 policing report:

*Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGPSB website).*

### Major Crime Unit

- Continues to be extremely busy for 2022
- Continued activity of Corunna domestic homicide, going to trial
- 2021 unsolved homicide from Kettle & Stoney Point continues to be active
- Continue to investigate homicide on Walpole Island, numerous arrests
- Recent double homicide at end of 2021, person in custody
- 14 sexual assaults during January & February
- 2 overdose related deaths during this reporting period

### Street Crime Unit

- 21 occurrences during this reporting period
- Total of 22 criminal charges laid, after 5 related drug offences warrants issued
- Active surveillance on person known to drug subculture in Lambton, was successfully in arrest, leading to two additional arrests and a total of five charges.

### Freedom Convoy

- A large use of resources when reaching Lambton, blocking the 402
- Resulting closure of the 402 for safety concerns
- Overall was very peaceful
- 3 hot spots in Ontario for this convoy, Windsor, Sarnia & Ottawa
- 48 officers for both day and night shifts for a period of 3 weeks, brought in from across Ontario.
- Warwick provided the community centre as the logistics centre for the additional officers, very grateful for this being provided.
- Assurance that a contingency within the funding model for events such as this to be funded from a different stream. The additional 96 officers and support will not affect our local community budget for policing.
- 2022 draft budget was reviewed and discussed. In consideration of the increased costs of COVID related cleaning expenses which had a significant impact to the overall budget, the board authorized transfer of reserve funds (\$31,000.00) and in anticipation of positive response from the member municipalities ask that contributions of \$5000.00 per municipality would be received from the member municipalities who received the provincial funding earmarked to assist with increased costs due to COVID, a grant funding that police services board were not eligible to receive. The 2022 draft budget was passed.
- Community safety plan continues to experience delays. Stf. Sgt. Ross Stuart and Chair, Murray Jackson continue to be involved in the progression, anticipated meeting May 11<sup>th</sup> to fine tune the plan prior to being submitted to County Council.

# LAMBTON GROUP POLICE SERVICES BOARD



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- Warden Marriott submitted an update on the continued discussions with Minister Surma for offset funding for the Corunna ESO. Talks continue between the Warden and Minister Surma, no additional update or commitment of funds thus far.

Note: Provincial Writ to drop May 4, 2022 – could effect this progress

**Next Regular Meeting: Wednesday, June 15, 2022 at 3:00 p.m**

**Contact:**

Murray Jackson  
Board Chair  
[info@lgpsb.ca](mailto:info@lgpsb.ca)

LGPSB 2022 BUDGET					
Revenue	2019 Actual	2020 Actual	2021 Actual	2022 Budget	Remarks
Provincial Grants (SOLGEN)	\$ 37,737.00	\$ 123,872.00	\$ 252,148.00		broken out in 2022
MHEART				\$ 126,410.00	
Project 3-in-1				\$ 256,786.00	
Federal Grants	\$ -	\$ -	\$ -	\$ -	Nothing extended in several years
Contract Municipalities	\$ 8,808,376.00	\$ 8,808,376.00	\$ 8,957,418.00	\$ 8,853,131.00	As per Contract Costs
COVID 19 Municipal Grant					Note 5 (93,700 of unanticipated expense)
County of Lambton				\$ -	received and filed
Brooke-Alvinston				\$ 5,000.00	
Dawn-Euphemie				\$ -	received and filed
Enniskillen				\$ 5,000.00	
Lambton Shores				\$ 5,000.00	
Old Springs				\$ 5,000.00	
Petrolia				\$ 5,000.00	
Plympton-Wyoming				\$ 5,000.00	
St Clair				\$ 14,107.00	confirmed
Warwick				\$ 5,000.00	
Fees & Service Charges	\$ 54,193.00	\$ 60,524.00	\$ 69,187.00	\$ 70,000.00	Based on 2021 Actual
Crt Security Prisoner Transport	\$ 45,580.00	\$ 38,048.00	\$ 32,176.00	\$ 28,907.00	As per province (reduction due to online hearings/court efficiencies)
Investment Income	\$ 15,699.00	\$ 10,608.00	\$ 9,387.00	\$ 10,000.00	Based on 2021 Actual, part of CCLEG
Other Revenue: Reconciliation	\$ 3,167.00				
Charge to Members					
Recoveries Property					
Transfer from LGPSB reserve				\$ 31,000.00	offset increased COVID Forest & Corunna ESO cleaning expense
Surplus	\$ 290,583.00				
<b>TOTAL REVENUE</b>	<b>\$ 9,255,335.00</b>	<b>\$ 9,041,428.00</b>	<b>\$ 9,320,316.00</b>	<b>\$ 9,425,341.00</b>	
Operating Expense	2019 Actual	2020 Actual	2021 Actual	2022 Budget	Remarks
Honorarium	\$ 4,488.00	\$ 4,840.00	\$ 4,600.00	\$ 4,710.00	
Building Rent	\$ 97,207.00	\$ 98,199.00	\$ 110,151.00	\$ 100,152.00	As per lease Corunna: based on 2022 quarterly invoice (also see Note 1)
Building Repair, Main, Furnish	\$ 6,367.00	\$ -		\$ -	Note 2
Janitorial	\$ 16,434.00	\$ 33,239.00	\$ 54,628.00	\$ 55,200.00	Note 3 (COVID)
Travel	\$ 2,747.00	\$ 1,211.00	\$ 214.00	\$ 2,500.00	
Training	\$ 1,059.00	\$ -	\$ 763.00	\$ 1,000.00	
Memberships		\$ 3,099.00	\$ 3,160.00	\$ 3,200.00	
Postage and Courier	\$ 97.00	\$ 81.00	\$ 116.00	\$ 120.00	
Accounting Fees	\$ 3,134.00	\$ 3,155.00	\$ 3,134.00	\$ 3,200.00	Lambton County administration fees
Insurance	\$ 5,955.00	\$ 6,385.00	\$ 7,080.00	\$ 7,100.00	
Miscellaneous	\$ 6,200.00	\$ 2,913.00	\$ 3,407.00	\$ 3,500.00	Eastlink, Web Hosting
Amortization Expense	\$ 1,751.00	\$ 1,751.00	\$ 1,751.00	\$ 1,800.00	
Purchase Service - Audit Fees	\$ 5,940.00	\$ 6,148.00	\$ 6,337.00	\$ 6,500.00	BDO
Provincial Policing Contract	\$ 8,808,376.00	\$ 8,933,222.00	\$ 8,957,424.00	\$ 8,853,131.00	As per Contract Costs
Policing Office Expenses	\$ -	\$ -	\$ -	\$ -	Note 2
Programs (SOLGEN Grants)	\$ 45,580.00	\$ 123,872.00	\$ 252,148.00	\$ 383,196.00	Note 4
Operating, Contingency, Reserve	\$ 250,000.00				
Transferred to Reserve					
To Contract Municipalities					
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 9,255,335.00</b>	<b>\$ 9,218,115.00</b>	<b>\$ 9,404,913.00</b>	<b>\$ 9,425,309.00</b>	
		\$ (176,687.00)	\$ (84,597.00)	\$ 32.00	

Note 1 County of Lambton as of February 2022, no charge for Forest ESO space

Note 2 Due to cash flow, no funds were budgeted for this line item.

Note 3 Stringent pandemic additional cleaning requirements at the Corunna & Forest ESO as regulated by the OPP Health & Safety division began in 2020, continued in 2021 and forward

~ exceeded the traditional annual expense Approx. \$16,500 (2020), \$38,500 (2021) projected \$38,750 (2022) totalling \$93,700 unanticipated expense to date

Note 4 Grant funding must have offsetting expenses specifically for that grant purpose.

Note 5 Feb 2022 ask to member municipalities re: possible contribution from allotted COVID 19 resilience fund dollars municipalities received, but not police service boards



## Office of the City Clerk

Matthew Trennum  
905-227-6613 ext. 226  
matthew.trennum@thorold.ca

## City of Thorold

3540 Schmon Parkway P.O. Box. 1044  
Thorold, ON L2V 4A7

May 4, 2022

Sent *ELECTRONICALLY*

### Re: City of Thorold Resolution – Russian Sanctions

At its meeting held on May 3<sup>rd</sup>, 2022, Thorold City Council adopted the following resolution respecting Russian Sanctions:

**WHEREAS** the country of Ukraine has experienced a premeditated and unprovoked invasion by Russia;

**WHEREAS** silence is complicity;

**WHEREAS** Canada imports hundreds of millions of dollars' worth of goods from Russia each year; and

**WHEREAS** negative financial impacts upon a country can be used as a means to deter further conflict.

### **NOW THEREFORE BE IT RESOLVED:**

1. That the Correspondence from the Town of Gravenhurst regarding sanctions on Russia be received for information;
2. That the City of Thorold unequivocally denounces Russia's unjustifiable war against Ukraine;
3. That the City of Thorold supports the sanctions which the Federal government of Canada has thus far imposed on Russia;
4. That effective immediately and until a time when the sovereignty of Ukraine is once again unchallenged, the City of Thorold will:
  1. Not purchase any products (i.e. plywood, fertilizer, steel, furniture or machinery) which can be easily traced to have originated from Russia; and
  2. Insist that any future contracts for services for the City of Thorold abide by these same limitations within our municipality;

5. That upon confirmation that the Belarusian military is engaged within Ukraine that the City of Thorold apply these limitations upon goods from that country as well; and
6. That this decision of Thorold City Council be forwarded to all other municipalities within Ontario requesting they enact similar measures so that as a united front we can make a noticeable difference.

Yours truly,

A handwritten signature in black ink, appearing to read 'Matthew Trennum', with a large, stylized initial 'M'.

Matthew Trennum  
City Clerk

cc: Manoj Dilwaria, CAO  
All Ontario Municipalities



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Campbell House at A.W. Campbell Conservation Area  
**Meeting:** Council - 12 May 2022  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the Council of the Municipality of Brooke-Alvinston support the process of securing the exterior of the A.W. Campbell House; that appreciation be sent to the Friends of Campbell House for their perseverance in attempting to maintain the structure; and that Council consider the financial request in the 2023 budget with further discussion with the SCRCA.**

### Background:

In 1991, the Township of Brooke passed By-law 17 of 1991 designating Lot 23 Con. 6 (A.W. Campbell House Museum). The reason for the designation is attached. It appears that the condition of the house was worsening at that time. No major improvements have been made to the house in the mean time.

In 2021 the SCRCA had noted the condition of the building and opted to tear it down. The house was prone to vandalism and theft and deemed not safe for entry. Tenders were sent for demolition costs and the Board approved the tender. As the demolition became public knowledge, public outcry happened and the demolition tender was put on hold.

A community group named the "Friends of Campbell House" was formed and with the efforts of the group and generous donations, the roof was repaired. The group recently engaged Thor Dingman, an Ontario Registered Designer to comment on the house. His comments are attached in the email from Dawn McNally, Chair of the group.

It is worth noting that the SCRCA was not aware of the heritage designation By-law nor did they have any record of it. Because they were not aware of the designation, no funds were allocated to the House for upkeep.

### Comments:

The County of Lambton Building Department attended the site and provided comments on the house.

The following Building Deficiencies were noted:

- Outward deflection of at least two exterior walls.
- Two broken windows.
- Foundation is missing or damaged in various areas surrounding the building.

- Front door frame has separated from the rest of the wall.
- Roof has a large hole and several small holes throughout the entire roof.
- Evidence of water ingress can be found in various areas throughout the structure.
- At least one heavily rotted floor joist or beam.
- Peeling paint.
- Mould appears to be present.
- Improper grading directing water beneath the structure.

From a Property Standards view point if this structure is to remain for exterior observations only the following would be required

- A full Structural Professional Engineer Assessment.
- Repair Roof.
- Board windows and ensure all exterior entrances are secured.
- Alter Grading

In order for this structure to be occupied, the following is required:

- A full Structural Professional Engineer Assessment.
- Mould analysis/remediation
- Possible Lead paint analysis/remediation
- Potential asbestos concerns, none evident at time of inspection.
- Alter Grading
- Repair Roof
- Repair windows
- Smoke/CO
- Electrical
- Emergency Lighting

As for accessibility and washrooms, Building Services advised that typically the SCRCA has portable washrooms located outside during the summer months. Accessibility to the upstairs would be an issue for persons with restricted mobility. Septic will be required if a full time use is established.

In the event, the decision is made to undergo a full renovation - building, plumbing and septic permits will be required along with full Ontario Building Code upgrades, including accessibility etc. and if cooking equipment is proposed additional requirements will also be required.

It is worth noting that the Campbell House and land was donated to the SCRCA . In addition to the repairs needed to the house, the house incurs public liability to the SCRCA and they hold the insurance costs.

The Campbell House has been a fixture in the Community for several decades and is most popularly seen as a backdrop in local wedding photos. Demolishing the structure would be disappointing as the historical landscape of the area would be changed. The efforts of the group to find solutions to keep the structure from demolition are strong. Options from the others include building a replica structure similar to Uncle Tom's Cabin or providing fencing away from the structure to keep members of the public at a distance yet still allow them to view the house.

### **Financial Considerations:**

The 2022 municipal budget has been set and funds were not allocated to the conservation of the Campbell House.

**ATTACHMENTS:**

[A.W. Campbell House Designation](#)

[Email -Friends of Campbell House](#)



## CORPORATION OF THE TOWNSHIP OF BROOKE

BY-LAW NUMBER 17 OF 1991

## SCHEDULE 'B'

PROPERTY DESIGNATED

LOT 23, CONCESSION 6

A.W. CAMPBELL HOUSE MUSEUM

REASON FOR DESIGNATION

The A.W. Campbell House located at the St. Clair Region Conservation Authority's A.W. Campbell Conservation Area, is recommended for designation for historical reasons. This pioneer farmhouse was built in 1867 (Canada's year of Confederation) by Neil W. Campbell, the father of A.W. (Archie) Campbell. The original character of the home has been maintained and represents frame home construction typical of this rural area at that time.

A.W. Campbell was born in this home in 1888. Mr. Campbell, an ardent conservationist, was anxious to preserve this rural setting for the recreation and enjoyment for future generations.

Upon his death in 1965, the right to purchase the 308 acre property was willed to the Sydenham Valley Conservation Authority with certain conditions attached. It was his thought that the house would be maintained, as well as the park-like surroundings for the use of the general public.

Since the property was taken over by the Conservation Authority in 1966, this house has been used as a museum, complete with period furnishing of the Campbell's and other local citizens.

During the past five years, the condition of the floors has worsened, resulting in the closing of the house for public viewing. Structural work is necessary on the floor supports and floorboards to prevent further deterioration to the building and to restore safety conditions. In addition, the outside walls are experiencing severe dry rot and the roof requires repair to eliminate persistent leaking problems.

## Janet Denkers

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**From:** Dawn McNally <dawnmcnally@hotmail.com>  
**Sent:** Tuesday, April 26, 2022 6:56 PM  
**To:** Janet Denkers  
**Subject:** Campbell House at AW CampbellConservation Area

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Hi Janet,

I am chair of the newly formed committee "Friends of Campbell Park". We have had a bit more information come to light through an inspection of the house by Thor Dingman, a consultant we hired to give advise on the condition and feasibility of fixing up the Campbell house. He has brought to light that the SCRC is responsible for the upkeep of the building however the SCRC board has made it clear there can be zero dollars spent out of their funds to do any work on this building.

Here is Thors report:

The Municipality has reconfirmed that the property has a heritage designation. The building cannot be demolished or substantial altered without the approval of council. This realization has recently reframed discussions on the building's future which the SCRC had planned to demolish in 2021.

The building is of no use to the SCRC except for limited storage of park equipment in the kitchen area. The SCRC reports that the building has become a liability due to vandalism during the camper season. Apparently this is in part due to its location away from the main trailer park area. The building appears to have had little or no maintenance in the past 25 to 30 years. Portions of the plaster ceiling on the second floor have recently collapsed from apparent roof leaks. Racoon and animal feces are wide spread on the second floor. The roof has since been patched in the spring of 2022 through volunteer efforts. The fallen plaster, insulation and feces remain.

The committee may wish to take an opportunity at this time to discuss the condition and conservation of the building with the Municipality of Brooke-Alvinston. Greg Wilcox said the SCRC has no money to spend on the maintenance or renovation of the building. The Ontario Heritage Act speaks to the expectation of prescribed minimum standards for the maintenance of the heritage attributes of designated properties. This expectation is supported by the Property Standards section of Ontario Building Code Act. The Municipality should confirm if the Property Standards by-law has been adopted."

In response to me asking about funding from the SCRC, Greg Wilcox responded:

"If your group is able to raise the funds and donate it to the Authority, I will move forward with the engineers Structural inspection.

Please ensure that donors are aware that funds will be used for an inspection of the building to assist in decision making. The Authority has not committed to a restoration."

Greg also expressed that this will be reported at the SCRCA's June meeting along with the results of the Lambton county building inspector. There has been an inspection from the Lambton county building inspector who recommended that a structural engineer be brought in to assess the condition of the home. His estimate for that is nearly \$5000. At the meeting in June he expects that this fee will be asked to be raised by Brooke-Alvinston. When I asked about the Township of Mosa splitting that bill, he said the house was in Brooke. Such fine lines in that park between the two townships it's hard to know where the line is.

In sharing this information with you, I am wondering if it would be something that could be discussed at the upcoming council meeting to see if they could raise the funds for the inspection. This way it could possibly be done prior to the SCRCA's June meeting and if we were allowed to go ahead and raise money to fix the house up the repair work could be started this year and prevent further problems arising from animal damage and weather elements. Right now it is hard to have fundraisers to raise money without knowing any repairs will be allowed.

Let me know what you think. Jamie and Frank know what is going on and should be able to add to the discussion.

My phone number is 519-882-4919 cell 519-402-1732. I will be in Hamilton tomorrow and for most of the day will not have my phone on. However I will get back to you if you leave a message or simply send Evan email with any ideas you have that may help, out cause.

Thank you

Dawn McNally

Sent from my iPad



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Canada Day - SOP Request (Optimist Club)  
**Meeting:** Council - 12 May 2022  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the Council of the Municipality of Brooke-Alvinston has no objections to the Alvinston Optimist Club obtaining a Special Occasion Permit for the Canada Day 2022 events (June 30-July 1, 2022) as the event is deemed an event of municipal significance to the community.**

### Background:

The Canada Day Committee has met several times and are pleased to host a 2022 Canada Day event in Brooke-Alvinston. The event is planned to be similar to pre pandemic years with events for the kids including ball hockey and inflatables as well as a ball tournament, water games, chicken dinner, birthday cake and fireworks.

### Comments:

The Optimist Club will be hosting a refreshment area / bar under the new pavilion while the ball tournament is underway. Several bands have been booked beginning June 30th and extending to July 1, 2022. The refreshment tent is a fundraiser for the Optimist Club.

### Financial Considerations:

There are no costs associated with the request from the Optimist Club in hosting a refreshment area.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** By-law to Adopt the Municipality's 2022 Tax Rates  
**Meeting:** Council - 12 May 2022  
**Department:** Treasury  
**Staff Contact:** Stephen Ikert, Treasurer

### Recommendation:

**That Council pass By-Law 26 of 2022 to provide for the adoption of the 2022 tax rates for the Municipality of Brooke-Alvinston.**

### Background:

Our 2022 Budget was adopted by Council on February 10, 2022. It called for Local Municipal Taxes of \$3,124,347 to be raised to satisfy the Budget. Once the Budget has been adopted Council must pass a by-law to levy a separate tax rate on the assessment of each property class in order to raise the funds required by the budget. The Municipality is also responsible for collecting and remitting taxes imposed by the County (for the upper tier tax levy) and Province (for education tax levy).

### Comments:

Before the Municipality of Brooke-Alvinston can pass its by-law to set tax rates for each class, our upper tier (the County of Lambton), must set the Tax Ratios for each Prescribed Property Class. This determines the relative proportion of taxation to be borne by each property class. The Province must also enact a Regulation to establish the tax rates for Education purposes. The County has passed the required by-laws and established the Tax Levy for their Upper Tier purposes at their May 4, 2022 meeting. The Province has also enacted a Regulation establishing the tax rates for education purposes.

### Financial Considerations:

The Tax Rates as set out in By-law 26 of 2022 raise the required taxes (\$3,124,347) as determined by the Approved Budget according to the Tax Ratios, as set by the County. See Attached calculations and Taxes to be raised by the Municipality, the County and the Province.

### ATTACHMENTS:

[By-law 26 of 2022 - taxes](#)  
[2022-Brooke-Alvinston - Tax Rates](#)

**THE CORPORATION OF THE  
MUNICIPALITY OF BROOKE-  
ALVINSTON  
BY-LAW NUMBER 26 of 2022**

**Being a By-law to provide for the adoption of the 2022 tax rates, including rates established for certain special areas, establish the charges on the tax bills for user fees and miscellaneous charges, establish the due dates and to further provide for penalty and interest in default of payment thereof for 2022.**

**WHEREAS** Section 312 of The Municipal Act 2001, Chapter M.25, as amended provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class, and;

**AND WHEREAS** Sections 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios, and;

**AND WHEREAS** certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

**AND WHEREAS** the Assessment Roll updated and adopted Current Value Assessment is as attached as "Schedule A".

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON ENACTS AS FOLLOWS:**

**CLASSES OF TAX RATES**

That the classes of tax rates and the applicable classes are as set out in "Schedule B" for Municipal purposes, Special Area

Rates for the former Villages of Alvinston and Inwood, County purposes and School Board purposes.

That the following amounts be levied for user fees, local improvements, special charges, miscellaneous charges and are to be calculated yearly, based on budget. Each charge is to be included in the Annual Budget or approved separately by a resolution/by-law of Council or be a municipal drainage charge, drainage Act Charges, Weed Control Act Charges, Dog Licensing, Cleaning of Land, Property Standards Charges and other such charges that the Treasurer deems necessary to be added for collection purposes.

#### **GENERAL**

1. That the final taxes for residential, farm, managed forest and pipeline assessment classes less the interim taxes shall be due and payable in two approximately equal instalments on or before office closing on August 31, 2022 and on or before office closing on October 31, 2022.
2. That the final taxes for multi residential, commercial, and industrial assessment classes less the interim taxes shall be due and payable in two approximately equal instalments on or before office closing on August 31, 2022 and on or before office closing on October 31, 2022.
3. On all taxes of the levy, which are in default on the 1<sup>st</sup> day after the due date, a penalty of 1 ¼ percent shall be added and thereafter a penalty of 1 ¼ percent per month will be added on the 1st day of each and every month the default continues, until December 31, 2022.
4. On all taxes in default on January 3<sup>rd</sup>, 2023, interest shall be added at the rate of 1 ¼

percent per month for each month or fraction thereof in, which the default continues.

5. Penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
6. The Final tax levy for all classes will be a minimum of not less than \$25.00.
7. The Municipality is empowered to accept part payment from time to time on account of any taxes due.
8. The Municipality may mail or cause the same to be mailed or delivered to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
9. That taxes are payable at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, P.O. Box 28, Alvinston, Ontario. N0N 1A0.
10. This by-law shall come into force and effect, upon the date of the final reading thereof.

READ A FIRST AND SECOND TIME THIS  
12<sup>th</sup> DAY OF MAY 2022.

READ A THIRD TIME AND FINALLY  
PASSED THIS 12<sup>th</sup> DAY OF MAY 2022.

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David Ferguson, Mayor



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Janet Denkers, Clerk Administrator

**THE CORPORATION OF THE  
MUNICIPALITY OF BROOKE-  
ALVINSTON  
BY-LAW NUMBER 26 of 2022**

**SCHEDULE A**

## CURRENT VALUE ASSESSMENTS

<u>PROPERTY CLASS</u>	<u>RTC/RTQ</u>	MUNICIPALITY	ALVINSTON
		<u>ALL INCLUSIVE</u>	<u>SPECIAL AREA</u>
RESIDENTIAL	RT	174,623,856	47,755,256
FARMLANDS	FT	596,663,600	2,594,900
MANAGED FORESTS	TT	188,100	0
MULTI- RESIDENTIAL	MT	2,169,000	2,169,000
COMMERCIAL - OCCUPIED	CT	6,364,844	3,940,744
COMMERCIAL NEW CONSTRUCTION TAXABLE FULL	XT	2,017,000	1,236,200
COMMERCIAL NEW CONSTRUCTION EXCESS LAND	XU	4,900	4,900
COMMERCIAL - EXCESS	CU	133,000	93,000
COMMERCIAL - VACANT	XT	122,000	84,800
COMMERCIAL TAXABLE - FULL, SHARED PIL	CH	32,000	0
COMMERCIAL - SMALL SCALE ON FARM BUSINESS	C7	16,600	16,600
INDUSTRIAL - OCCUPIED	IT	139,600	8,500
INDUSTRIAL - NEW CONSTRUCTION	JT	1,133,600	0
INDUSTRIAL - EXCESS	IU	22,300	22,300
INDUSTRIAL TAXABLE FULL, SHARED PIL	IH	14,900	14,900
INDUSTRIAL- SMALL SCALE ON FARM BUSINESS	I7	33,400	33,400
PIPELINE	PT	<u>58,153,000</u>	<u>458,000</u>
SUBTOTAL		841,831,700	58,432,500
EXEMPT		10,434,800	5,325,300
COMMERCIAL PIL - FULL		746,600	423,800

**THE CORPORATION OF THE MUNICIPALITY  
OF BROOKE-ALVINSTON  
BY-LAW NUMBER 26 of 2022**

**SCHEDULE B**

## TAX RATES

TAX CLASSES	RTC/ RTQ	MUNICIPAL RATE	CLASSES OF TAX RATES		
			ALVINSTON SPECIAL AREA RATE	INWOOD SPECIAL AREA RATE	COUNCIL RATE (S Count)
Residential & Farm	RT	0.00764669	0.00075508	0.00129351	0.00455
Residential & Farm, Upper Tier & Education Taxat	RL	0.00764669	0.00075508	0.00129351	0.00455
Res. Farmland Awaiting Dev. Ph 1	R1	0.00267634	0.00026428	0.00045273	0.00159
Residential Taxable Education only	RD	0.00764669	0.00075508	0.00129351	0.00455
Commercial Farmland Awaiting Dev. Ph 1	C1	0.00267634	0.00026428	0.00045273	0.00159
Industrial Taxable Farmland 1	I1	0.00267634	0.00026428	0.00045273	0.00159
Multi-Residential	MT	0.01529338	0.00151015	0.00258702	0.00910
Multi-Residential New Construction	NT	0.00764669	0.00075508	0.00129351	0.00455
Commercial General	CM	0.01244194	0.00122858	0.00210467	0.00741
Commercial (occupied)	CT	0.01244194	0.00122858	0.00210467	0.00741
Commercial New Construction Taxable Full	XT	0.01244194	0.00122858	0.00210467	0.00741
Commercial Vacant Units Excess Land	CU	0.00870936	0.00086001	0.00147327	0.00518
Commercial New Construction Taxable Excess La	XU	0.00870936	0.00086001	0.00147327	0.00518
Commercial Vacant Land	CX	0.00834377	0.00082391	0.00141143	0.00496
Commercial Taxable Full, Shared PIL	CH	0.01244194	0.00122858	0.00210467	0.00741
Commercial - On Farm Business	C7	0.00311048	0.00030715	0.00052617	0.00185
Parking Lot	GT	0.00834377	0.00082391	0.00141143	0.00496
Comercial Office	DT	0.01174377	0.00115964	0.00198657	0.00699
Commercial Office Vacant	DU	0.00822064	0.00081175	0.00139060	0.00489
Comercial Office New Construction	YT	0.01174377	0.00115964	0.00198657	0.00699
Shopping Centres	ST	0.01593200	0.00157320	0.00269505	0.00948
Shopping Centres New Construction Full	ZT	0.01593200	0.00157320	0.00269505	0.00948
Shopping Centres Vacant	SU	0.01115240	0.00110125	0.00188653	0.00664
Shopping Centres New Construction Excess Land	ZU	0.01115240	0.00110125	0.00188653	0.00664
Landfill Taxable Full	HT	0.11701308	0.00962871	0.01649487	0.06969
Industrial Occupied	IT	0.01565715	0.00154607	0.00264855	0.00932
Industrial New Construction Taxable Full	JT	0.01565715	0.00154607	0.00264855	0.00932
Industrial Vacant Units Excess Land	IU	0.01017715	0.00100495	0.00172156	0.00606
Industrial New Construction Excess Land	JU	0.01017715	0.00100495	0.00172156	0.00606
Industrial Taxable Full, Shared PIL	IH	0.01565715	0.00154607	0.00264855	0.00932
Industrial Vacant Land	IX	0.01017715	0.00100495	0.00172156	0.00606
Industrial Vacant Land New Construction	JX	0.01017715	0.00100495	0.00172156	0.00606
Industrial - On Farm Business	I7	0.00391429	0.00038652	0.00066214	0.00233
Large Industrial	LT	0.02296665	0.00226784	0.00264855	0.01367
Large Industrial Vacant	LU	0.01492832	0.00147410	0.00252526	0.00889
Large Industrial New Construction	KT	0.02296665	0.00226784	0.00388502	0.01367



## Tax Rate - Whole Municipality

BROOKE-ALVINSTON - 2022

## TAX RATE CALCULATIONS - OWN PURPOSE

		AMOUNT TO BE RAISED PER BUDGET 3,124,347				2022 MUNICIPAL		COUNTY		EDUCATION	
PROPERTY CLASS	CODE	2022 ASSESSMENT	TAX RATIO	% OF FULL RATE	WEIGHTED ASSESSMENT	TAX RATE *	TAX LEVY	TAX RATE	TAX LEVY	TAX RATE	TAX LEVY
Residential & Farm	RT	174,623,856	1.000000	100%	174,623,856	0.00764669	1,335,294	0.00455459	795,340	0.00153000	267,174
Multi-Residential	MT	2,169,000	2.000000	100%	4,338,000	0.01529338	33,171	0.00910918	19,758	0.00153000	3,319
Commercial (occupied)	CT	6,364,844	1.627101	100%	10,356,244	0.01244194	79,191	0.00741078	47,168	0.00880000	56,011
Commercial New Construction Taxable Full	XT	2,017,000	1.627101	100%	3,281,863	0.01244194	25,095	0.00741078	14,948	0.00880000	17,750
Commercial Vacant Units Excess Land	CU	133,000	1.627101	70%	151,483	0.00870936	1,158	0.00518755	690	0.00880000	1,170
Commercial New Construction Taxable Excess Land	XU	4,900	1.627101	70%	5,581	0.00870936	43	0.00518755	25	0.00880000	43
Commercial Vacant Land	CX	122,000	1.091161	100%	133,122	0.00834377	1,018	0.00496979	606	0.00679260	829
Commercial Taxable Full, Shared PIL	CH	32,000	1.627101	100%	52,067	0.01244194	398	0.00741078	237	0.01250000	400
Commercial - On Farm Business	C7	16,600	1.627101	25%	6,752	0.00311048	52	0.00185269	31	0.00220000	37
Industrial Occupied	IT	139,600	2.047572	100%	285,841	0.01565715	2,186	0.00932585	1,302	0.00880000	1,228
Industrial New Construction Taxable Full	JT	1,133,600	2.047572	100%	2,321,128	0.01565715	17,749	0.00932585	10,572	0.00880000	9,976
Industrial Vacant Units Excess Land	IU	22,300	2.047572	65%	29,680	0.01017715	227	0.00606180	135	0.00880000	196
Industrial Taxable Full, Shared PIL	IH	14,900	2.047572	100%	30,509	0.01565715	233	0.00932585	139	0.01250000	186
Industrial - On Farm Business	I7	33,400	2.047572	25%	17,097	0.00391429	131	0.00233146	78	0.00220000	73
Pipelines	PT	58,153,000	1.342355	100%	78,061,970	0.01026457	596,916	0.00611388	355,540	0.00880000	511,746
Farmland	FT	596,663,600	0.226000	100%	134,845,974	0.00172815	1,031,124	0.00102934	614,170	0.00038250	228,224
Managed Forests	TT	188,100	0.250000	100%	47,025	0.00191167	360	0.00113865	214	0.00038250	72
SUBTOTAL		841,831,700			408,588,191						
EXEMPT	E	10,434,800									
COMMERCIAL PIL - FULL	CF	746,600									
TOTAL ASSESSMENT PER MPAC		853,013,100									
Total 2022 Taxes to be Raised						3,124,346			1,860,953		1,098,434
2021 amount raised						2,996,392			1,779,197		1,077,411
Increase (Decrease)						127,954			81,756		21,023
Percentage Increase						4.27%			4.595%		1.95%



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Tenders - Rotary Cutter  
**Meeting:** Council - 12 May 2022  
**Department:** Public Works  
**Staff Contact:** Randy Hills, Public Works Manager

### Recommendation:

**That the tender received from Advantage Farm Equipment for the Single Wing Rotary Cutter for the price of \$32,200 + HST be accepted.**

### Background:

Tenders were sent out for a Single Wing Rotary Cutter.

### Comments:

The following tenders were received:

Advantage Farm Equipment	\$32,000.00 + HST
Melbourne Farm Equipment	\$33,479.50 + HST
Delta Power Equipment	\$37,742.00 + HST

### Financial Considerations:

The budget allocated \$20,000 for the cutter. It is anticipated that the two used cutters will net \$10,000 on gov deals for resale.





## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Logan & Ruth Drain Tender  
**Meeting:** Council - 12 May 2022  
**Department:** Drainage  
**Staff Contact:** David Moores, Drainage Superintendent

### **Recommendation:**

**That the tenders received on the Logan & Ruth Drain not be accepted at this time; and that the Drainage Superintendent discuss the costs with the landowners at an onsite meeting.**

### **Background:**

Tenders were received on the Ruth Drain & Logan Drain branches 2-6. The results were:

AG Hayter - \$239,929.51 (including tax)  
Van Bree Drainage - \$249,712.82 (including tax)  
Robinson Farm Drainage - \$279,290.55 (including tax)

### **Comments:**

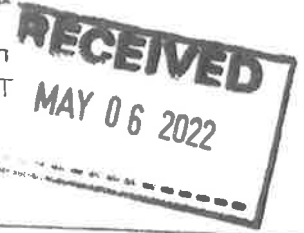
In analysis by the Drainage Superintendent, the lowest bid submitted by AG Hayter is 44% over the estimate. In accordance with the Drainage Act, any tenders received over 33% of the Engineer's estimate requires a subsequent meeting of the landowners.

### **Financial Considerations:**

The Municipality is not assessed into the Logan & Ruth Drains.



The Corporation of the Municipality of Brooke-Alvinston  
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the Black Drain is out of repair and request that:

☒ Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

☐ The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

\_\_\_ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

\_\_\_ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Blockage somewhere in drain south of Don Clements/Lucas  
property in.

Property Description: Lot South half 21 Concession 4 Roll Number \_\_\_\_\_

911 address 2839 Cameron Rd.

Dated at the Municipality of Brooke-Alvinston this 6 day of MAY, 2022

Don Clements

Name-please print

\_\_\_\_\_  
Name-please print

Donat E Clements

Signature

\_\_\_\_\_  
Signature

Cell ( )  
Telephone# \_\_\_\_\_  
Home \_\_\_\_\_

\_\_\_\_\_  
Cell

Email address: \_\_\_\_\_

Additional Comments if any:

Water backed up to Clements property line.