



MINUTES

Council Meeting

4:00 PM - Thursday, March 10, 2022
Municipal Office-Hybrid

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 10, 2022, at 4:00 PM, in the Municipal Office-Hybrid, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Administrative Assistant Darlene Paolucci, Public Works Foreman Jerrett Hodgins, and Parks and Recreation Supervisor Kevin Miller

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes from February 24, 2022

RESOLUTION-2022-067

Deputy Mayor Frank Nemcek made a motion that the Minutes from the February 24, 2022 Council meeting be approved as presented without any errors or omissions. Councillor Jamie Armstrong seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Brooke-Alvinston-Watford Fall Fair Ambassador - Autumn Bressette

Fall Fair Ambassador Autumn Bressette attended Council virtually. She noted that with COVID restrictions lifted she is able to attend more events including the recent OAAS Conference with other Fair Board members. Autumn noted donations to the Ambassador program would be accepted.

6 CORRESPONDENCE

a) General & Municipal Correspondence

RESOLUTION-2022-068

Councillor Jeannette Douglas made a motion that the general and municipal correspondence be received and filed. Councillor Wayne Deans seconded the motion.

Carried

- b) Lambton Group Police Services Board - Covid Cleaning Costs

RESOLUTION-2022-069

Councillor Jamie Armstrong made a motion that the request be tabled until further information is provided. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Watford-Alvinston Road Race - Request for Sponsorship

RESOLUTION-2022-070

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston sponsor the Watford-Alvinston Road Race in the amount of \$150.00. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **CEMC Report:** Termination of a Declared Emergency

RESOLUTION-2022-071

Deputy Mayor Frank Nemcek made a motion that the report titled Termination of a Declared Emergency be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Mandatory Vaccination Policy

RESOLUTION-2022-072

Councillor Jeannette Douglas made a motion that Council suspend the mandatory vaccination policies for staff, Council and Brooke Fire Rescue Members. Councillor Jamie Armstrong seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Alvinston Water Distribution System Annual Reports 2021

The Public Works Manager noted that earlier in the week, the Municipality was successfully no longer using the clear well and booster pumps at the Alvinston Booster Station to fill the Alvinston Standpipe.

RESOLUTION-2022-073

Councillor Jeannette Douglas made a motion that Council review the water system annual reports as required by O. Reg. 170/03 and that Alvinston Schedule 22 Summary Report be received and filed and Council acknowledge reading. Councillor Wayne Deans seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Use of Corporate Resources for Election Purposes Policy

RESOLUTION-2022-074

Councillor Jamie Armstrong made a motion that the attached policy and associated By-law be approved. Councillor Wayne Deans seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Blog Writing - FAQ

RESOLUTION-2022-075

Councillor Wayne Deans made a motion that Council approve allocating \$3,000 to Liana Russwurm to draft stories on Brooke-Alvinston and that the attached agreement be approved. Councillor Jeannette Douglas seconded the motion.

Carried

- f) **Clerk-Administrator's Report:** Renewal of Patio - Armor's Ale House

Councillor Armstrong declared a Conflict of Interest as he is an owner of Armor's Ale House.

RESOLUTION-2022-076

Councillor Jeannette Douglas made a motion that Council renew the attached agreement with Armor's Ale House. Councillor Wayne Deans seconded the motion.

Carried

- g) **Public Works Manager's Report:** Gravel Tender Results - 2022

RESOLUTION-2022-077

Deputy Mayor Frank Nemcek made a motion that the lowest tender(s) received for the Granular M from Regier Trucking for the price of \$21.20 / tonne be accepted; and that the lowest tender for the Domolite from McKenzie & Henderson for the price of \$31.02 / tonne be accepted. Councillor Jeannette Douglas seconded the motion.

Carried

- h) **Treasurer's Report:** Accounts Payable Listing - February 2022

RESOLUTION-2022-078

Councillor Wayne Deans made a motion that Council receive and file the Accounts Payable Listing for February 2022. Councillor Jeannette Douglas seconded the motion.

Carried

- i) **Treasurer's Report:** Council Remuneration - 2021

RESOLUTION-2022-079

Councillor Jamie Armstrong made a motion that Council receive and file the Statement of Council Remuneration and Expenses attached, provided as required by the Municipal Act. Councillor Jeannette Douglas seconded the motion.

Carried

- j) **Clerk-Administrator's Report:** Optimist Building Committee Presentation Comments

RESOLUTION-2022-080

Councillor Jamie Armstrong made a motion that a Special meeting of Council and the Alvinston Optimist Building Committee be held on March 17, 2022 at 4 p.m.. at the Arena to give the Building Committee an opportunity to show to Council their proposed plans. Deputy Mayor Frank Nemcek seconded the motion.

Carried 3-1 (opposed: Councillor Wayne Deans).

- k) **Treasurer's Report:** Shared costs of firehall renovation

Councillor Armstrong requested a recorded vote.

RESOLUTION-2022-081

Councillor Jamie Armstrong made a motion that Council maintain the apportionment of capital costs as presented for the firehall renovations as approved in the 2021 and 2022 budgets. Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 BY-LAWS

- a) By-law 15 of 2022 - By-law to adopt Policy -Designation of a Municipal Significant Event

RESOLUTION-2022-082

Councillor Wayne Deans made a motion that By-law 15 of 2022 be read a first, second and third time and finally passed this 10th day of March, 2022. Councillor Jamie Armstrong seconded the motion.

Carried

- b) By-law 16 of 2022 - By-law to adopt Policy Re: Use of Corporate Resources for Election Purposes

RESOLUTION-2022-083

Deputy Mayor Frank Nemcek made a motion that By-law 16 be read a first, second and third time and finally passed this 10th day of March, 2022. Councillor Wayne Deans seconded the motion.

Carried

- c) By-law 17 of 2022 - A By-law to Regulate Outdoor Patios

RESOLUTION-2022-084

Councillor Jeannette Douglas made a motion that By-law 17 of 2022 be read a first, second and third time and finally passed this 10th day of March, 2022. Councillor Wayne Deans seconded the motion.

Carried

9 NEW BUSINESS

- a) Parks & Recreation Facility Supervisor - ice update

The Parks & Recreation Supervisor advised that ice would be maintained to April 10th to accommodate a U9 hockey tournament.

- b) The Clerk-Administrator reported to Council that a drain maintenance request was received from Ray Bygrove.

RESOLUTION-2022-085

Deputy Mayor Frank Nemcek made a motion that the drain maintenance request be forwarded to the Drainage Superintendent with the power to act. Councillor Wayne Deans seconded the motion.

Carried

- c) Canada Post Outlet

The Clerk Administrator advised that the Canada Post services will be suspended Monday MArch 14th for several hours while upgrades are done to the system. She noted that notices have been posted for the public to be aware of this.

- d) Brooke-Alvinston Watford Fall Fair Ambassador Program

Councillor Deans suggested that each Councillor donate \$25.00 from their Council wages toward the Brooke-Watford Fall Fair Ambassador Program.

RESOLUTION-2022-086

Councillor Wayne Deans made a motion that each Council member personally contribute \$25.00 to the program. Deputy Mayor Frank Nemcek seconded the motion.

Carried

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2022-087

Councillor Wayne Deans made a motion that By-law 18 of 2022 be read a first, second and third time and finally passed this 10th day of March, 2022. Councillor Jamie Armstrong seconded the motion.

Carried

13 ADJOURNMENT

Councillor Nemcek made a motion to adjourn the meeting at 5:06 p.m.

Clerk-Administrator

Mayor