



MINUTES

Council Meeting

4:00 PM - Thursday, February 10, 2022
Municipal Office-Hybrid

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, February 10, 2022, at 4:00 PM, in the Municipal Office-Hybrid, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Parks and Recreation Supervisor Kevin Miller, Public Works Foreman Jerrett Hodgins, and Administrative Assistant Darlene Paolucci

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when applicable during the meeting.

3 MINUTES

- a) Regular Council Meeting Minutes of January 27, 2022

RESOLUTION-2022-037

Deputy Mayor Frank Nemcek made a motion that the Minutes from the January 27, 2022 regular session of Council be approved as presented without any errors or omissions. Councillor Jamie Armstrong seconded the motion.

Carried

- b) Special Council Meeting Minutes of February 3, 2022

RESOLUTION-2022-038

Councillor Wayne Deans made a motion that the Minutes from the February 3, 2022 special meeting of Council be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

- a) Nick Larson and Sam Smith from OCWA attended Council and presented the 2022 Capital Plan, Rate Study and Water / Wastewater Asset Management Plan.

RESOLUTION-2022-039

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston approve and accept the capital plan and rate study as presented by OCWA. Councillor Jeannette Douglas seconded the motion.

Carried

6 CORRESPONDENCE

- a) Municipal and General Information

RESOLUTION-2022-040

Deputy Mayor Frank Nemcek made a motion that the municipal and general information be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- b) Drainage Superintendents Association of Ontario - CN Rail and Drainage

RESOLUTION-2022-041

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from AMO and the Drainage Superintendents Association of Ontario to request that CN Rail pay its costs as assessed under the Drainage Act as municipal governments across Ontario are experiencing significant issues with drainage maintenance work, construction of new drains, and the collection of assessed costs to Railways for the Drainage Act. It is our hope that CN Rail will comply with the Drainage Act so that municipalities and our taxpayers are not left carrying the costs of these works that should be borne by railways. Councillor Jamie Armstrong seconded the motion.

Carried

- c) Township of Adjala-Tosorontio - Funding Support for Infrastructure Projects

RESOLUTION-2022-042

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the Township of Adjala-Tosorontio to request that the Federal and Provincial Government provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements. Councillor Wayne Deans seconded the motion.

Carried

- d) Multi-Municipal Wind Turbine Working Group - Invitation to Join

RESOLUTION-2022-043

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the request. Councillor Wayne Deans seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk-Administrator's Report:** 2022 Municipal Election Update

RESOLUTION-2022-044

Councillor Jeannette Douglas made a motion that the 2022 Municipal Election Update report be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) **Clerk-Administrator's Report:** Amendments to the HR Policy

RESOLUTION-2022-045

Councillor Jamie Armstrong made a motion that the recommendations be tabled until the next Council meeting and that the Clerk-Administrator provide a comparative analysis of what other municipalities are doing. Councillor Jeannette Douglas seconded the motion.

Carried

- c) **Clerk-Administrator's Report:** Revisions to the Municipal Alcohol Policy

RESOLUTION-2022-046

Councillor Jamie Armstrong made a motion that the Municipal Alcohol Policy be amended to advise that all servers at AGCO licensed events held in municipal facilities must have Smart Serve Training as required by the Alcohol Gaming Commission of Ontario. Councillor Jeannette Douglas seconded the motion.

Carried

- d) **Treasurer's Report:** Accounts Payable Listing - January 2022

RESOLUTION-2022-047

Councillor Wayne Deans made a motion that Council receive and file the Accounts Payable Listing for January 2022. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) **Treasurer's Report:** 2022 Draft Budget Approval

RESOLUTION-2022-048

Councillor Jamie Armstrong made a motion that Council pass the 2022 Draft Budget as proposed, at the February 3, 2022 special budget meeting at a 2.11% tax rate increase and that Council resolve that once the budget is passed that if any other cost savings are realized or other funding sources found that these monies be placed back into reserves to replenish reserves for future capital replacements/improvements. Councillor Jeannette Douglas seconded the motion.

Carried

- f) **Drainage Superintendent's Report:** Logan & Ruth Drains

RESOLUTION-2022-049

Councillor Jeannette Douglas made a motion that Council holds the work for an additional year, instructs the Engineer to tender the works for 2021 construction, but assesses out all outstanding costs to date shown in the account. Councillor Jamie Armstrong seconded the motion.

Carried

- g) Drain Maintenance Request - Hustler Drain

RESOLUTION-2022-050

Councillor Jamie Armstrong made a motion that Council directs staff to forward the request to the Drainage Superintendent with the power to act. Councillor Wayne Deans seconded the motion.

Carried

8 BY-LAWS

- a) **By-law 10 of 2022 - By-law to authorize Transfer Payment Agreement-MMP -3 (Occupational H & S Compliance System Implementation)**
(Copy available upon request)

RESOLUTION-2022-051

Councillor Jamie Armstrong made a motion that By-law 10 of 2022 be read a first, second and third time and finally passed this 10th day of February, 2022. Councillor Wayne Deans seconded the motion.

Carried

- b) **By-law 11 of 2022 - By-law to authorize Transfer Payment Agreement - MMP-3** (*Telecom Modernization*)
(Copy available upon request)

RESOLUTION-2022-052

Councillor Jeannette Douglas made a motion that By-law 11 of 2022 be read a first, second and third time and finally passed this 10th day of February, 2022. Councillor Wayne Deans seconded the motion.

Carried

9 NEW BUSINESS

- a) Agreement with the Alvinston Optimist Club

The Clerk Administrator noted that she met with members of the Alvinston Optimist Club regarding the draft operation of the Community Pavilion and brought forward the suggested amendment to Council.

RESOLUTION-2022-053

Councillor Jamie Armstrong made a motion that Council direct the Mayor and Clerk Administrator to sign the operation of the pavilion agreement and forward to the Alvinston Optimist Club. Councillor Wayne Deans seconded the motion.

Carried

- b) Special Occasion Permit Letter

The Clerk Administrator informed Council that a request to declare the Alvinston Killer Bees an event of municipal significance was requested by the Alvinston Optimist Club. As this is not typical of previously declared events, the Clerk Administrator requested direction. The Mayor suggested approval for one time as it doesn't generally fit the criteria and the Clerk Administrator provide further guidance at the next meeting.

RESOLUTION-2022-054

Councillor Jamie Armstrong made a motion be it resolved that the Council of the Municipality of Brooke-Alvinston regards the Alvinston Killer Bees bar on February 12, 2022 to be an event of municipal significance to the community of Brooke-Alvinston and has no objections to the Alvinston Optimist Club obtaining a Special Occasion Permit to operate a refreshment area subject to the group notifying the Lambton OPP, Brooke Fire Rescue and Lambton EMS of the event. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) ROMA Conference

The Mayor submitted his written report from the findings on the ROMA conference he attended and the connections made.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

a) **Confirming By-law**

RESOLUTION-2022-055

Councillor Jamie Armstrong made a motion that By-law 12 of 2022 be read a first, second and third time and finally passed this 10th day of February, 2022. Councillor Jeannette Douglas seconded the motion.

Carried

13 ADJOURNMENT

Councillor Nemcek adjourned the meeting at 4:59 p.m.

Clerk-Administrator

Mayor