



AGENDA

Council Meeting

4:00 PM - Thursday, March 24, 2022
Municipal Office-Hybrid

	Page
1. CALL TO ORDER	
2. DISCLOSURE OF PECUNIARY INTEREST	
3. MINUTES	
3.1. Regular Council Meeting Minutes of March 10, 2022 Council - 10 Mar 2022 - Minutes - Pdf	3 - 7
3.2. Special Council Meeting Minutes of March 17, 2022 Council -Special - 17 Mar 2022 - Minutes - Pdf	8 - 9
4. BUSINESS ARISING FROM THE MINUTES	
5. DELEGATIONS & TIMED EVENTS	
5.1. Court of Revisions Bourne Drain - Schedule of Assessment Johnson Drain - Schedule of Assessment Johnson-Symington Drain - Schedule of Assessment Steadman Drain No. 1 - Schedule of Assessment Ratepayer Comments - Johnson Drain	10 - 30
6. CORRESPONDENCE	
6.1. Letters to Council Letter Re Proposed Phase 2 Optimist Project	31
6.2. Municipal Information Municipal Information SCRCA	32 - 44
6.3. Correspondence Requiring Action March 24, 2022 - Requiring Action	45 - 52
7. STAFF REPORTS	
7.1. <u>Clerk Administrator's Report:</u> Municipal Authorization - West Nile Virus Larvicide Municipal Authorization - West Nile Virus Larvicide - Pdf	53
7.2. <u>Clerk Administrator's Report:</u> 2022 Queen's Jubilee Funding Announcement 2022 Queen's Jubilee Funding Announcement - Pdf	54 - 55

7.3.	<u>Clerk Administrator's Report:</u> Canada Day 2022 Canada Day 2022 - Pdf	56
7.4.	<u>Clerk Administrator's Report:</u> 2022 Large Item Event 2022 Large Item Event - Pdf	57
7.5.	<u>Clerk Administrator's Report:</u> Census Profile - 2021 Brooke-Alvinston Census Profile - 2021 Brooke-Alvinston - Pdf	58
7.6.	<u>Clerk Administrator's Report:</u> 2022 Municipal Election Recount Policy 2022 Municipal Election Recount Policy - Pdf	59 - 60
7.7.	<u>Drainage Superintendent Report:</u> Drain Tender Openings Bourne Drain Tender Summary Letter Johnson Drain Tender Summary Letter Johnston Symington Drain Tender Summary Letter	61 - 64
7.8.	Drainage Superintendent's Report: Drain Maintenance Request Dolbear-McKellar Drain	65

8. BY-LAWS

9. NEW BUSINESS

- 9.1. Lambton OPP Police Service Board - Update
- 9.2. **Notice of Motion: Mayor Ferguson** -(submitted March 15, 2022)
To have \$15,000 placed for consideration in the 2023 budget; this money for consideration is for potentially a one time payment towards the Optimist Arena Project
- 9.3. **Notice of Motion: Councillor Frank Nemcek** (submitted March 21, 2022)
- That Council consider a cost sharing of 50/50 for Engineered plans for the Optimist Phase 2 project up to a maximum of \$15,000 of municipal funds being spent.

10. CLOSED SESSION

- 10.1. Personnel matters about an identifiable individual including employees

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

13. ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Thursday, March 10, 2022
Municipal Office-Hybrid

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, March 10, 2022, at 4:00 PM, in the Municipal Office-Hybrid, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Administrative Assistant Darlene Paolucci, Public Works Foreman Jerrett Hodgins, and Parks and Recreation Supervisor Kevin Miller

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes from February 24, 2022

RESOLUTION-2022-067

Deputy Mayor Frank Nemcek made a motion that the Minutes from the February 24, 2022 Council meeting be approved as presented without any errors or omissions. Councillor Jamie Armstrong seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Brooke-Alvinston-Watford Fall Fair Ambassador - Autumn Bressette

Fall Fair Ambassador Autumn Bressette attended Council virtually. She noted that with COVID restrictions lifted she is able to attend more events including the recent OAAS Conference with other Fair Board members. Autumn noted donations to the Ambassador program would be accepted.

6 CORRESPONDENCE

a) General & Municipal Correspondence

RESOLUTION-2022-068

Councillor Jeannette Douglas made a motion that the general and municipal correspondence be received and filed. Councillor Wayne Deans seconded the motion.

Carried

- b) Lambton Group Police Services Board - Covid Cleaning Costs

RESOLUTION-2022-069

Councillor Jamie Armstrong made a motion that the request be tabled until further information is provided. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Watford-Alvinson Road Race - Request for Sponsorship

RESOLUTION-2022-070

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinson sponsor the Watford-Alvinson Road Race in the amount of \$150.00. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **CEMC Report:** Termination of a Declared Emergency

RESOLUTION-2022-071

Deputy Mayor Frank Nemcek made a motion that the report titled Termination of a Declared Emergency be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Mandatory Vaccination Policy

RESOLUTION-2022-072

Councillor Jeannette Douglas made a motion that Council suspend the mandatory vaccination policies for staff, Council and Brooke Fire Rescue Members. Councillor Jamie Armstrong seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Alvinson Water Distribution System Annual Reports 2021

The Public Works Manager noted that earlier in the week, the Municipality was successfully no longer using the clear well and booster pumps at the Alvinson Booster Station to fill the Alvinson Standpipe.

RESOLUTION-2022-073

Councillor Jeannette Douglas made a motion that Council review the water system annual reports as required by O. Reg. 170/03 and that Alvinson Schedule 22 Summary Report be received and filed and Council acknowledge reading. Councillor Wayne Deans seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Use of Corporate Resources for Election Purposes Policy

RESOLUTION-2022-074

Councillor Jamie Armstrong made a motion that the attached policy and associated By-law be approved. Councillor Wayne Deans seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Blog Writing - FAQ

RESOLUTION-2022-075

Councillor Wayne Deans made a motion that Council approve allocating \$3,000 to Liana Russwurm to draft stories on Brooke-Alvinston and that the attached agreement be approved. Councillor Jeannette Douglas seconded the motion.

Carried

- f) **Clerk-Administrator's Report:** Renewal of Patio - Armor's Ale House

Councillor Armstrong declared a Conflict of Interest as he is an owner of Armor's Ale House.

RESOLUTION-2022-076

Councillor Jeannette Douglas made a motion that Council renew the attached agreement with Armor's Ale House. Councillor Wayne Deans seconded the motion.

Carried

- g) **Public Works Manager's Report:** Gravel Tender Results - 2022

RESOLUTION-2022-077

Deputy Mayor Frank Nemcek made a motion that the lowest tender(s) received for the Granular M from Regier Trucking for the price of \$21.20 / tonne be accepted; and that the lowest tender for the Domolite from McKenzie & Henderson for the price of \$31.02 / tonne be accepted. Councillor Jeannette Douglas seconded the motion.

Carried

- h) **Treasurer's Report:** Accounts Payable Listing - February 2022

RESOLUTION-2022-078

Councillor Wayne Deans made a motion that Council receive and file the Accounts Payable Listing for February 2022. Councillor Jeannette Douglas seconded the motion.

Carried

- i) **Treasurer's Report:** Council Remuneration - 2021

RESOLUTION-2022-079

Councillor Jamie Armstrong made a motion that Council receive and file the Statement of Council Remuneration and Expenses attached, provided as required by the Municipal Act. Councillor Jeannette Douglas seconded the motion.

Carried

- j) **Clerk-Administrator's Report:** Optimist Building Committee Presentation Comments

RESOLUTION-2022-080

Councillor Jamie Armstrong made a motion that a Special meeting of Council and the Alvinston Optimist Building Committee be held on March 17, 2022 at 4 p.m.. at the Arena to give the Building Committee an opportunity to show to Council their proposed plans. Deputy Mayor Frank Nemcek seconded the motion.

Carried 3-1 (opposed: Councillor Wayne Deans).

- k) **Treasurer's Report:** Shared costs of firehall renovation

Councillor Armstrong requested a recorded vote.

RESOLUTION-2022-081

Councillor Jamie Armstrong made a motion that Council maintain the apportionment of capital costs as presented for the firehall renovations as approved in the 2021 and 2022 budgets. Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 BY-LAWS

- a) By-law 15 of 2022 - By-law to adopt Policy -Designation of a Municipal Significant Event

RESOLUTION-2022-082

Councillor Wayne Deans made a motion that By-law 15 of 2022 be read a first, second and third time and finally passed this 10th day of March, 2022. Councillor Jamie Armstrong seconded the motion.

Carried

- b) By-law 16 of 2022 - By-law to adopt Policy Re: Use of Corporate Resources for Election Purposes

RESOLUTION-2022-083

Deputy Mayor Frank Nemcek made a motion that By-law 16 be read a first, second and third time and finally passed this 10th day of March, 2022. Councillor Wayne Deans seconded the motion.

Carried

- c) By-law 17 of 2022 - A By-law to Regulate Outdoor Patios

RESOLUTION-2022-084

Councillor Jeannette Douglas made a motion that By-law 17 of 2022 be read a first, second and third time and finally passed this 10th day of March, 2022. Councillor Wayne Deans seconded the motion.

Carried

9 NEW BUSINESS

- a) Parks & Recreation Facility Supervisor - ice update

The Parks & Recreation Supervisor advised that ice would be maintained to April 10th to accommodate a U9 hockey tournament.

- b) The Clerk-Administrator reported to Council that a drain maintenance request was received from Ray Bygrove.

RESOLUTION-2022-085

Deputy Mayor Frank Nemcek made a motion that the drain maintenance request be forwarded to the Drainage Superintendent with the power to act. Councillor Wayne Deans seconded the motion.

Carried

- c) Canada Post Outlet

The Clerk Administrator advised that the Canada Post services will be suspended Monday MARCH 14th for several hours while upgrades are done to the system. She noted that notices have been posted for the public to be aware of this.

d) Brooke-Alvinston Watford Fall Fair Ambassador Program

Councillor Deans suggested that each Councillor donate \$25.00 from their Council wages toward the Brooke-Watford Fall Fair Ambassador Program.

RESOLUTION-2022-086

Councillor Wayne Deans made a motion that each Council member personally contribute \$25.00 to the program. Deputy Mayor Frank Nemcek seconded the motion.

Carried

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

a) Confirming By-law

RESOLUTION-2022-087

Councillor Wayne Deans made a motion that By-law 18 of 2022 be read a first, second and third time and finally passed this 10th day of March, 2022. Councillor Jamie Armstrong seconded the motion.

Carried

13 ADJOURNMENT

Councillor Nemcek made a motion to adjourn the meeting at 5:06 p.m.

Clerk-Administrator

Mayor



MINUTES

Council -Special Meeting

4:00 PM - Thursday, March 17, 2022

Pavilion

The Council -Special of the Brooke-Alvinston was called to order on Thursday, March 17, 2022, at 4:00 PM, in the Pavilion, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Public Works Manager Randy Hills, and Parks and Recreation Supervisor Kevin Miller

Regrets:

1 CALL TO ORDER

The Mayor was held in the Community Pavilion and was called to order at 4 p.m.. Building Committee members Hannah Symington and Andy Triest as well as the Optimist President Jeff McLachlan were in attendance. Other Optimist / Fair Board attendees were Les Douglas and Jim Mihalik

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 NEW BUSINESS

a) Alvinston Optimist Club Phase 2 Proposal Walk through

Optimist Building Committee member Andy Triest explained the proposal to the group. The proposal includes the addition of a 22 ft. by 33 ft dressing room attached to the south end of the arena; a bar area adjacent to the dressing room and a canteen. The original drawings presented in or around 2016 were on display.

There were comments and questions on the inclusion of a sprinkler system if the pavilion is attached to the BAICCC and if it would be required with only stand alone improvements; the proximity of the bar to a dressing room and area where the canteen proposal would be; and the future of the current canteen for storage use of minor ball and the Optimist Club.

The group reviewed the proposal to remove the fence along the east side of the play area and replace with decorative rocks. Councillor Armstrong noted the Manitoba Maple tree in the play area is an invasive species and should be considered for removal.

The meeting temporarily adjourned while members and staff moved to the upper hall for an in camera session.

b) Public Works Manager - Verbal Report - Municipal Services

The Public Works Manager noted there was a request for services on a lot in the Millpond Area. It was requested that a report be brought forth to Council with additional information for consideration.

c) Parks & Recreation Committee-vacancy

The Public Works Manager noted Mark McNally has resigned from the PARC Committee as he has relocated. Staff and Council will bring forth recommendations for a youth replacement at the Feb. 24th meeting.

4 IN CAMERA

- a) (239)(2a) Personal Matters about an identifiable individual (4:45 p.m.)

RESOLUTION-2022-014

Councillor Wayne Deans made a motion that Council move into a closed session. Councillor Jamie Armstrong seconded the motion.

Carried

5 RISE & REPORT

A closed session was held to discuss personal matters about an identifiable individual. There was nothing further to report.

6 ADJOURNMENT

The meeting adjourned at 5:35 p.m..

Clerk-Administrator

Mayor

SCHEDULE OF ASSESSMENT

To remove and replace the access culvert in the E1/2 Lot 1, concession 10.

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total	equiv. ha
Agricultural Land								
9	N1/2 L15	1.62	30-172	D. & S. McGugan		45.00	45.00	1.62
10	W1/2 L1	30.40	40-003	D. & G. Gilroy			0.00	30.40
	E1/2 L1	30.40	40-004	J. & C. Sawyer	15,488.00	844.00	16,332.00	30.40
	W1/2 L2	30.40	40-005	D. & G. Gilroy	210.00	844.00	1,054.00	30.40
	E1/2 L2	30.40	40-006	R. Melton	210.00	844.00	1,054.00	30.40
	W1/2 L3	30.40	40-007	T. Campbell	210.00	844.00	1,054.00	30.40
	E1/2 L3	32.48	40-008	K. & S. Campbell		902.00	902.00	32.48
	W1/2 L4	34.40	40-009	T. Campbell		955.00	955.00	34.40
	E1/2 L4	34.40	40-011	K. & J. McEwen	210.00	955.00	1,165.00	34.40
	W1/2 L5	28.30	40-012	Art Griffith Farms Inc.	210.00	786.00	996.00	28.30
	E1/2 L5	28.30	40-013	J. Campbell	210.00	786.00	996.00	28.30
	L6	56.60	40-014	S. Tomlinson	210.00	1,571.00	1,781.00	56.60
	W1/2 L7	28.30	40-016	S. Edgar		786.00	786.00	28.30
	E1/2 L7	28.30	40-017	R. Edgar	210.00	786.00	996.00	28.30
	W1/2 L8	28.30	40-018	R. Edgar	210.00	786.00	996.00	28.30
	E1/2 L8	24.30	40-019	Art Griffith Farms Inc.	210.00	675.00	885.00	24.30

Schedule of Assessment (cont'd)

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total
Agricultural Land (cont'd)							
10	N1/2 L9	38.50	40-020	RLC Farms		1,069.00	38.50
	NW1/4 L10	19.66	40-023	1432234 Ontario Limited		546.00	19.66
	NE1/4 L10	19.34	40-024	K. McGugan		537.00	19.34
	NWpt. L11	16.58	40-022	B. & D. Watson		490.00	16.58
	S1/2 L10 & SWpt. L11	29.56	40-02201	R. Podolinsky		821.00	29.56
	E3/5 L11	48.60	40-025	F. & M. Van Den Ouweland		1,349.00	48.60
	NW1/2 L12	19.85	40-026	K. Podolinsky		551.00	19.85
	NE1/2 L12	19.74	40-027	B. Podolinsky		548.00	19.74
	S1/2 L12	3.65	40-028	1152513 Ontario Ltd.		101.00	3.65
	Wpt. & Spt. L13	31.18	40-030	S. MacRae		866.00	31.18
	Nept. L13	20.09	40-031	Sawyer Family Farms Ltd.		558.00	20.09
	W1/2 L14	38.47	40-032	D. Mac Rae		1,068.00	38.47
	E1/2 L14	38.47	40-033	S & J. MacRae		1,068.00	38.47
	N1/2 L15	38.47	40-034	Griffith Seeds Inc.		1,068.00	38.47
	S1/2 L15	40.50	40-03401	J. & C. Griffith		1,124.00	40.50
	S1/2 L16	2.02	50-002	W. & T. Douglas		56.00	2.02
11	SE1/4 L12	7.45	40-064	G. Sportel		207.00	7.45
	S3/4 L13	49.81	40-067	E. & J. Foster		1,383.00	49.81
	W1/2 L14	40.50	40-068	Shea Farms Ltd.		1,124.00	40.50
	E1/2 L14	40.50	40-069	Shea Farms Ltd.		1,124.00	40.50
	L15	46.17	40-071	T. J. Straatman Enterprises Limited		1,282.00	46.17
	L16	1.60	50-033	D. & G. Ferguson		44.00	1.60

3 of 4

Schedule of Assessment (cont'd)

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total
Agricultural Land (cont'd)							
12	W1/2 L14	10.12	40-097	J. & S. Manders		281.00	281.00
	E1/2 L14	4.05	40-098	P. & T. Minten		112.00	112.00
Total Benefit					17,588.00	29,786.00	47,374.00
Total Outlet					29,786.00		
Total - Agricultural					47,374.00		
Non Agricultural Lands							
10	pt.NW1/4 L10	0.54	40-02301	D. McIlmoyle-Duncan		26.00	26.00
	pt.NE1/4 L10	0.76	40-02401	C. Vegso & L. Smith		32.00	32.00
	pt.NW1/4 L12	0.40	40-02601	J. & T. Douglas		22.00	22.00
	pt.NE1/4 L12	0.51	40-02701	J. Phillips		25.00	25.00
	pt.N1/2 L15	0.73	40-03405	J. Annett		31.00	31.00
11	pt.SW1/4 L12	0.66	40-06403	W. & K. App		29.00	29.00
	pt.SW1/4 L12	0.45	40-06402	C. & B. Andrews		24.00	24.00
	pt.S3/4 L13	0.81	40-06701	A. Foster		34.00	34.00
	pt.E1/2 L14	0.79	40-06904	S. & J. Johnston		33.00	33.00
	pt. L15	0.40	40-070	M. & C. Abra		22.00	22.00
	pt. L16	0.42	50-03303	D. & G. Ferguson		23.00	23.00
Total Benefit					0.00	301.00	301.00
Total Outlet					301.00		
Total - Agricultural					301.00		

Schedule of Assessment (cont'd)

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total
Public Lands: Roads							
Petrolia Line		5.49		County of Lambton		610.00	21.96
Inwood Road		2.02		County of Lambton	210.00	224.00	9.48
Sutorville Road		1.72		Municipality of Brook Alvinston		143.00	5.16
Little Ireland Road		1.35		Municipality of Brook Alvinston	210.00	112.00	4.05
Ebenezer Road		3.00		Municipality of Brook Alvinston		250.00	9.00
Old Walnut Road		2.43		Municipality of Brook Alvinston		202.00	7.29
Total Benefit					420.00	1,541.00	1,961.00
Total Outlet					1,541.00		1,169.99
Total - Public Lands: Roads					1,961.00		
Total - Non Agricultural					301.00		
Total - Agricultural					47,374.00		
Total Assessment					\$49,636.00		

SCHEDULE OF MAINTENANCE

To maintain and repair the Bourne Drain (based on Schedule of Maintenance dated April 22, 2010).

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total	equiv. ha
Agricultural Land								
9	N1/2 L15	1.62	30-172	D. & S. McGugan		8.10	8.10	1.62
10	W1/2 L1	30.40	40-003	D. & G. Gilroy	531.00	9.10	540.10	30.40
	E1/2 L1	30.40	40-004	J. & C. Sawyer	531.00	16.10	547.10	30.40
	W1/2 L2	30.40	40-005	D & G Gilroy	531.00	27.95	558.95	30.40
	E1/2 L2	30.40	40-006	R. Melton	531.00	35.85	566.85	30.40
	W1/2 L3	30.40	40-007	T. Campbell	531.00	47.00	578.00	30.40
	E1/2 L3	32.48	40-008	K. & S. Campbell	531.00	59.85	590.85	32.48
	W1/2 L4	34.40	40-009	T. Campbell	531.00	69.15	600.15	34.40
	E1/2 L4	34.40	40-011	K. & J. McEwen	531.00	63.95	594.95	34.40
	W1/2 L5	28.30	40-012	Art Griffith Farms Inc.	531.00	71.05	602.05	28.30
	E1/2 L5	28.30	40-013	J. Campbell	531.00	78.95	609.95	28.30
	L6	56.60	40-014	S. Tomlinson	1,062.00	86.90	1,148.90	56.60
	W1/2 L7	28.30	40-016	S. Edgar	531.00	95.10	626.10	28.30
	E1/2 L7	28.30	40-017	R. Edgar	531.00	101.05	632.05	28.30
	W1/2 L8	28.30	40-018	R. Edgar	531.00	110.95	641.95	28.30
	E1/2 L8	24.30	40-019	Art Griffith Farms Inc.	531.00	101.10	632.10	24.30

Schedule of Maintenance (cont'd)

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total
Agricultural Land (cont'd)							
10	N1/2 L9	38.50	40-020	RLC Farms	1,062.00	170.15	1,232.15
	NW1/4 L10	19.66	40-023	1432234 Ontario Limited		97.00	19.66
	NE1/4 L10	19.34	40-024	K. McGugan		95.00	19.34
	NWpt. L11	16.58	40-022	B. & D. Watson		81.00	16.58
	S1/2 L10 & SWpt. L11	29.56	40-02201	R. Podolinsky		147.80	29.56
	E3/5 L11	48.60	40-025	F & M Van Den Ouweland		243.00	48.60
	NW1/2 L12	19.85	40-026	K. Podolinsky		99.25	19.85
	NE1/2 L12	19.74	40-027	B. Podolinsky		98.70	19.74
	S1/2 L12	3.65	40-028	1152513 Ontario Ltd.		18.25	3.65
	Wpt. & Spt. L13	31.18	40-030	S. MacRae		155.90	31.18
	Nept. L13	20.09	40-031	Sawyer Family Farms Ltd.		81.00	20.09
	W1/2 L14	38.47	40-032	D. Mac Rae		192.35	38.47
	E1/2 L14	38.47	40-033	S & J. MacRae		192.35	38.47
	N1/2 L15	38.47	40-034	Griffith Seeds Inc.		192.35	38.47
	S1/2 L15	40.50	40-03401	J. & C. Griffith		202.50	40.50
	S1/2 L16	2.02	50-002	W & T Douglas		10.10	2.02
11	SE1/4 L12	7.45	40-064	G. T. Sportel		37.25	7.45
	S3/4 L13	49.81	40-067	E. & J. Foster		249.05	49.81
	W1/2 L14	40.50	40-068	Shea Farms Ltd.		202.50	40.50
	E1/2 L14	40.50	40-069	Shea Farms Ltd.		202.50	40.50
	L15	46.17	40-071	T. J. Straatman Enterprises Limited		230.85	46.17
	L16	1.60	50-033	D & G Ferguson		8.00	1.60

Schedule of Maintenance (cont'd)

3 of 4

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total
Agricultural Land (cont'd)							
12	W1/2 L14	10.12	40-097	J. & S. Manders		50.60	10.12
	E1/2 L14	4.05	40-098	P. & T. Minten		20.25	4.05
Total Benefit					9,558.00	4,059.85	13,617.85
Total Outlet					4,059.85		
Total - Agricultural					13,617.85		
Non Agricultural Lands							
10	pt.NW1/4 L10	0.54	40-02301	D. McIlmoyle-Duncan		9.40	0.94
	pt.NE1/4 L10	0.76	40-02401	C. Vegso / L Smith		11.60	1.16
	pt.NW1/4 L12	0.40	40-02601	J. & T. Douglas		8.00	0.80
	pt.NE1/4 L12	0.51	40-02701	J. Phillips		9.10	0.91
	pt.N1/2 L15	0.73	40-03405	J. Annett		11.30	1.13
11	pt.SW1/4 L12	0.66	40-06403	W. & K. App		10.60	1.06
	pt.SW1/4 L12	0.45	40-06402	C. & B. Andrews		8.50	0.85
	pt.S3/4 L13	0.81	40-06701	A. Foster		12.10	1.21
	pt.E1/2 L14	0.79	40-06904	S. & J. Johnston		11.90	1.19
	pt. L15	0.40	40-070	M. & C. Abra		8.00	0.80
	pt. L16	0.42	50-03303	D. & G. Ferguson		8.20	0.82
Total Benefit					0.00	108.70	108.70
Total Outlet					108.70		
Total - Agricultural					108.70		

Schedule of Maintenance (cont'd)

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total
Public Lands: Roads							
Petrolia Line		5.49		County of Lambton		109.80	21.96
Inwood Road		2.02		County of Lambton	218.00	15.15	233.15
Sutorville Road		1.72		Municipality of Brook Alvinston	218.00	25.80	243.80
Little Ireland Road		1.35		Municipality of Brook Alvinston	218.00	20.25	238.25
Ebenezer Road		3.00		Municipality of Brook Alvinston		45.00	9.00
Old Walnut Road		2.43		Municipality of Brook Alvinston		36.45	7.29
Total Benefit					654.00	252.45	906.45
Total Outlet					252.45		
Total - Public Lands: Roads					906.45		
Total - Non Agricultural					108.70		
Total - Agricultural					13,617.85		
Total Assessment					\$14,633.00		

SCHEDULE OF ASSESSMENT

To replace access culverts as required and provide for the replacement of access culverts in the future.

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total
Agricultural Land							
10	NW1/4 L10	17.69	40-023	1432234 Ontario Limited		95.00	95.00
	NE1/4 L10	15.39	40-024	K. McGugan		82.00	82.00
	Wpt.NW1/4 L11	11.34	40-022	B. & D. Watson	12,825.00	61.00	12,886.00
	Ept. L11	17.81	40-025	F. & M. Van Den Ouweland	12,825.00	1,177.00	14,002.00
	NW1/4 L12	12.12	40-026	K. Podolinsky		1,520.00	1,520.00
	NE1/4 L12	7.63	40-027	B. Podolinsky		957.00	957.00
	NWpt. L13	8.10	40-030	S. MacRae		1,016.00	1,016.00
	NEpt. L13	3.24	40-031	Sawyer Family Farms Ltd.		406.00	406.00
	W1/2 L14	0.81	40-032	D. MacRae		102.00	102.00
11	SE1/4 L12	8.74	40-064	G. & T. Sportel		1,096.00	1,096.00
	S3/4 L13	49.75(2.54)	40-067	E. & J. Foster		6,079.00	6,079.00
	W1/2 L14	40.08	40-068	Shea Farms Ltd.		5,026.00	5,026.00
	E1/2 L14	24.29	40-069	Shea Farms Ltd.		3,046.00	3,046.00
	L15	12.15	40-071	T. J. Straatman Enterprises Limited		1,524.00	1,524.00
12	W1/2 L14	10.12(8.71)	40-097	J. & S. Manders		724.00	724.00
	E1/2 L14	4.05(4.05)	40-098	P. & T. Minten		1,835.00	1,835.00
Numbers in brackets represents woodlots - assessed at half rate					Total Benefit	25,650.00	50,396.00
					Total Outlet	24,746.00	
Total - Agricultural						50,396.00	

Schedule of Assessment (cont'd)

2 of 2

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total
Non Agricultural Land							
10	pt.NW1/4 L10	0.53	40-02301	D. McIlmoyle-Duncan		117.00	117.00
	pt.NE1/4 L10	0.80	40-02401	C. Vegso & L. Smith		150.00	150.00
	pt.NW1/4 L12	0.43	40-02601	J. & T. Douglas		104.00	104.00
	pt.NE1/4 L12	0.47	40-02701	J. Phillips		109.00	109.00
11	pt.SE1/4 L12	0.67	40-06403	W. & K. Apps		134.00	134.00
	pt.SE1/4 L12	0.70	40-06402	C. & B. Andrews		138.00	138.00
	pt.S3/4 L13	0.86	40-06701	A. Foster		158.00	158.00
Total Benefit					0.00	910.00	910.00
Total Outlet					910.00		
Total - Non Agricultural					910.00		
Public Lands: Roads							
Petrolia Line		2.02		County of Lambton		1,013.00	1,013.00
Ebenezer Road		1.89		Municipality of Brooke Alvinston		572.00	572.00
Total Benefit					0.00	1,585.00	572.00
Total Outlet					1,585.00		
Total - Public Lands: Roads					1,585.00		
Total - Non Agricultural					910.00		
Total - Agricultural					50,396.00		
Total Assessment					\$52,891.00		

SCHEDULE OF MAINTENANCE No. 1

To maintain and repair the channel portion of the Johnson Drain.

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total	equiv. ha.
Township of Emmskillen								
Agricultural Land								
10	NW1/4 L10	17.69	40-023	1432234 Ontario Limited	490.00		490.00	17.69
	NE1/4 L10	15.39	40-024	K. McGugan	490.00	15.00	505.00	15.39
	Wpt.NW1/4 L11	11.34	40-022	B. & D. Watson	399.00	23.00	422.00	11.34
	Ept. L11	17.81	40-025	F. & M. Van Den Ouweland	581.00	77.00	658.00	17.81
	NW1/4 L12	12.12	40-026	K. Podolinsky		52.00	52.00	12.12
	NE1/4 L12	7.63	40-027	B. Podolinsky		33.00	33.00	7.63
	NWpt. L13	8.10	40-030	S. MacRae		35.00	35.00	8.10
	NEpt. L13	3.24	40-031	Sawyer Family Farms Ltd.		14.00	14.00	3.24
	W1/2 L14	0.81	40-032	D. MacRae		5.00	5.00	0.81
11	SE1/4 L12	8.74	40-064	G. & T. Sportel		38.00	38.00	8.74
	S3/4 L13	49.75(2.54)	40-067	E. & J. Foster		208.00	208.00	48.48
	W1/2 L14	40.08	40-068	Shea Farms Ltd.		172.00	172.00	40.08
	E1/2 L14	24.29	40-069	Shea Farms Ltd.		104.00	104.00	24.29
	L15	12.15	40-071	T. J. Straatman Enterprises Limited		52.00	52.00	12.15
12	W1/2 L14	10.12(8.71)	40-097	J. & S. Manders		25.00	25.00	5.77
	E1/2 L14	4.05(4.05)	40-098	P. & T. Minten		114.00	114.00	2.03
Numbers in brackets represents woodlots - assessed at half rate					1,960.00	967.00	2,927.00	
					Total Benefit	Total Outlet		
					967.00			
					Total - Agricultural		2,927.00	

Schedule of Maintenance (cont'd) 2 of 2

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total	equiv. ha.
Non Agricultural Land								
10	pt.NW1/4 L10	0.53	40-02301	D. McIlmoyle-Duncan		5.00	5.00	0.93
	pt.NE1/4 L10	0.80	40-02401	C. Vegso & L. Smith		5.00	5.00	1.20
	pt.NW1/4 L12	0.43	40-02601	J. & T. Douglas		5.00	5.00	0.83
	pt.NE1/4 L12	0.47	40-02701	J. Phillips		5.00	5.00	0.87
	pt.SE1/4 L12	0.67	40-06403	W. & K. Apps		5.00	5.00	1.07
11	pt.SE1/4 L12	0.70	40-06402	C. & B. Andrews		5.00	5.00	1.10
	pt.S3/4 L13	0.86	40-06701	A. Foster		5.00	5.00	1.26
Total Benefit					0.00	35.00	35.00	
Total Outlet					35.00			
Total - Non Agricultural					35.00			
Public Lands: Roads								
Petrolia Line Ebenezer Road		2.02		County of Lambton		35.00	35.00	8.08
		1.89		Municipality of Brooke Alvinston		24.00	24.00	5.67
Total Benefit					0.00	59.00	59.00	256.68
Total Outlet					59.00			
Total - Public Lands: Roads					59.00			
Total - Non Agricultural					35.00			
Total - Agricultural					2,927.00			
Total Assessment					\$3,021.00			

SCHEDULE OF MAINTENANCE No. 2

To maintain and repair the tile portion of the Johnson Drain.

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total	equiv. ha.
Township of Enniskillen								
Agricultural Land								
10	NW1/4 L12	12.12	40-026	K. Podolinsky	1,740.42	35.52	1,775.94	12.12
	NE1/4 L12	7.63	40-027	B. Podolinsky	1,858.72	25.16	1,883.88	7.63
	Wpt. & Spt. L13	8.10	40-030	S. MacRae	1,535.44	31.08	1,566.52	8.10
	NEpt. L13	3.24	40-031	Sawyer Family Farms Ltd.	606.78	14.06	620.84	3.24
	W1/2 L14	0.81	40-032	D. MacRae		3.70	3.70	0.81
11	SE1/4 L12	8.74	40-064	G. & T. Sportel		29.60	29.60	8.74
	S3/4 L13	49.75(2.54)	40-067	E. & J. Foster	192.39	372.95	565.34	48.48
	W1/2 L14	40.08	40-068	Shea Farms Ltd.	1,457.75	538.70	1,996.45	40.08
	E1/2 L14	24.29	40-069	Shea Farms Ltd.		326.47	326.47	24.29
	L15	12.15	40-071	T. J. Straatman Enterprises Limited		163.30	163.30	12.15
12	W1/2 L14	10.12(8.71)	40-097	J. & S. Manders		77.55	77.55	5.77
	E1/2 L14	4.05(4.05)	40-098	P. & T. Minten		27.28	27.28	2.03
Numbers in brackets represents woodlots - assessed at half rate					7,391.50	1,645.37	9,036.87	
					1,645.37			
Total - Agricultural					9,036.87			

Schedule of Maintenance (cont'd) 2 of 2

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total	equiv. ha.
Non Agricultural Land								
10	pt.NE1/4 L12	0.47	40-02701	J. Phillips	139.34	3.34	142.68	0.87
11	pt.SE1/4 L12	0.67	40-06403	W. & K. Apps		4.11	4.11	1.07
	pt.SE1/4 L12	0.70	40-06402	C. & B. Andrews		4.22	4.22	1.10
	pt.S3/4 L13	0.86	40-06701	A. Foster		5.15	5.15	1.26
Total Benefit					139.34	16.82	156.16	
Total Outlet					16.82			
Total - Non Agricultural					156.16			
Public Lands: Roads								
Petrolia Line		2.02		County of Lambton	258.99	99.16	358.15	8.08
Ebenezer Road		1.89		Municipality of Brooke Alvinston	440.28	31.08	471.36	5.67
Total Benefit					699.27	130.24	829.51	191.49
Total Outlet					130.24			
Total - Public Lands: Roads					829.51			
Total - Non Agricultural					156.16			
Total - Agricultural					9,036.87			
Total Assessment					\$10,022.54			

SCHEDULE OF ASSESSMENT

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Culverts		Channel		Total	Equiv. Ha
					Benefit	Outlet	Benefit	Outlet		
Municipality of Brooke-Alvinston										
Agricultural Lands										
Gore Pt. Lot 1		2.80	40-135	D. & C. Johnson	11,118.00		1,607.00		12,725.00	2.80
14 S 1/4 Pt. Lot 1		20.23	40-136	H. Symington & B. Wygergangs	11,118.00	7,204.00	2,103.00	1,208.00	21,633.00	18.11
14 N1/2 S1/2 Pt. Lot 1		2.43	40-137	P. & R. Leyten	-	1,213.00	546.00	868.00	2,627.00	2.05
					22,236.00	8,417.00	4,256.00	2,076.00	36,985.00	
Total Benefit					26,492.00					
Total Outlet					10,493.00					
Total Agricultural Lands					36,985.00					
Public Lands: Roads										
Forest Road		0.09		County of Lambton	6,300.00	107.00	2,660.00	52.00	9,119.00	0.36
					6,300.00	107.00	2,660.00	52.00	9,119.00	
Total Benefit					8,960.00					
Total Outlet					159.00					
Total Municipal Lands					9,119.00					
Total Agricultural Lands					36,985.00					
Total-Municipality of Brooke-Alvinston					46,104.00					

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Culverts		Channel		Total	Equiv. Ha
					Benefit	Outlet	Benefit	Outlet		
Township of Enniskillen										
Agricultural Lands										
14	S Pt. Lot 31	cutoff	160-036	L. & M. O'Hara			1,108.00		1,108.00	0.00
14	Ctr. Pt. Lot 31	cutoff	160-034	J. Symington			488.00		488.00	0.00
					Total Benefit		1,596.00		1,596.00	
					Total Outlet					
					Total-Township of Enniskillen		1,596.00			
					Total-Municipality of Brooke-Alvinston		46,104.00			
					Total Assessment		\$47,700.00			

SCHEDULE OF ASSESSMENT No. 1 - Main Drain

To construct a covered drain from the east side of the W1/2 Lot 18 west to the south side of the N1/2 Lot 16.

Conc.	Lot or Part	Affect. Hect.	Roll No.	Owner	Special Benefit	Benefit	Outlet	Total	eq. ha.
Main Drain									
Agricultural Lands:									
9	SW1/4 L16	19.31	30-176	D. & A. McGugan			11,209.00	11,209.00	17.41
	SE1/4 L16	18.50	30-177	M. & B. McNeil	2,732.00	8,908.00	10,681.00	22,321.00	18.40
	N1/2 L16	40.48	30-174	D. McGugan	500.00	1,488.00	32,457.00	34,445.00	40.48
	W1/2 L17	29.98	30-178	W. & T. Douglas	4,175.00	23,348.00	14,166.00	41,689.00	34.63
	E1/2 L17	14.67	30-179	J. Douglas	3,653.00	21,051.00	4,082.00	28,786.00	14.67
	W1/2 L18		30-180	LaSalle Farms Ltd.	500.00	52,587.00	952.00	54,039.00	16.40
Total Special Benefit					11,560.00	107,382.00	73,547.00	192,489.00	
Total Benefit					107,382.00				
Total Outlet					73,547.00				
Total Agricultural Lands					192,489.00				

Schedule of Assessment (cont'd)

2 of 2

Conc.	Lot or Part	Affect. Hect.	Roll No.	Owner	Benefit	Outlet	Total	eq. ha.
Non Agricultural Lands:								
9	pt.E1/2 L17	0.81	30-17905	D. Clark	583.00	337.00	920.00	1.21
	pt.W1/2 L18	0.78	30-08010	J. & H. Klassen		328.00	328.00	1.18
Total Benefit					583.00	665.00	1,248.00	
Total Outlet					665.00			
Total Non Agricultural Lands					1,248.00			
Public Lands: Roads								
Nauvoo Road		1.78		County of Lambton	1,335.00	495.00	5,328.00	7.12
Total Special Benefit					1,335.00	495.00	5,328.00	
Total Benefit					3,498.00			
Total Outlet					495.00			
Total Public Lands: Roads					5,328.00			
Total Non Agricultural					1,248.00			
Total Agricultural					192,489.00			
Total Assessment					199,065.00			

Steadman Drain No. 1
Municipality of Brooke-Alvinston
November 15, 2021

Schedule of Assessment No. 2 - South Branch

To construct the Steadman Drain No. 1 South Branch from the east side of the SE1/4 Lot 16 to the west side of the SE1/4 L16.

Conc.	Lot or Part	Affect. Hect.	Roll No.	Owner	Special Benefit	Benefit	Outlet	Total	eq. ha.
Branch Drain									
Agricultural Lands:									
9	SW1/4 L16	19.31	30-176	D. & A. McGugan	500.00	2,042.00	11,775.00	14,317.00	19.31
	SE1/4 L16	14.72	30-177	M. & B. McNeil	1,563.00	12,159.00		13,722.00	14.72
Total Special Benefit					2,063.00	14,201.00	11,775.00	28,039.00	
Total Benefit					14,201.00				
Total Outlet					11,775.00				
Total Agricultural Lands					\$28,039.00				

MAR 21 2022

March 14, 2022

RECEIVED

To Ray,

This is Pat Minten. I am writing to you about formally submitting a written appeal about the Johnson Drain Assessment.

According to the Estimated Net Assessment page, we owe \$1,223.33 on our 4.05 ha of bush that has no tile and is not likely to have much water run off. Comparing our amount to Joe Manders, our neighbour, who is supposed to pay \$482.67 for his 10.12ha of bush, we are paying 3 times as much for less than half the drainage area. These numbers are not consistent with the assessment of the Bourne Drain which is a continuation of the Johnson Drain. For the Bourne Drain, Joe Manders' portion is \$187.33 for his 10.12ha and our portion is 40% of that at \$74.67 for our 4.05ha.

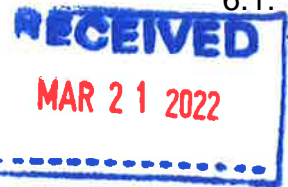
We would like you to look at this and explain how this was decided. My phone number is

Thanks for your time,

Pat Minten



Copy to Ray



8189 Lasalle Line, Watford, Ontario N0M 2S0

March 18, 2022

To: The Clerk of Brooke Alvinston, The Mayor, The Council

Regarding Phase 2 Arena Renovations

This letter is to express my concerns over the proposed renovations to the Brooke Alvinston Arena. I don't feel that Brooke Alvinston Council should be the place the Optimist Club goes for extra money they need for there projects.

Over the years, governments have been hitting municipalities hard sharing less and less money and Brooke Alvinston seems to be no exception. Councils job is to look after basic needs in the community such as water, sewers, roads, etc. and the money to do so is becoming harder to find and property taxes will ultimately have to rise.

The Alvinston Optimist do a lot of good in the community and they are to be commended for all that they do.

Regarding the Phase 2 Arena Renovations, it is a know fact that minor hockey and figure skating and other sports are not what they once were. Communities once had 3 or 4 Atom, Pee Wee, and Bantam teams where as now they struggle to put one together. It should also be taken into consideration the cost to run the arena for a year? Is it a viable operation? Will more minor hockey amalgamations affect the use of the arena. It is good to have goals but are they realistic ones.

In closing being a Brooke Alvinston tax payer I would prefer my money go to necessary needs in the township.

Maybe the Township/Optimist club should do a survey in the township and see how many support this project? Maybe put it on hold for a few years.

Thanks for your time.

Linda McLean

A handwritten signature in blue ink that reads "Linda McLean".

MUNICIPALITY OF BROOKE-ALVINSTON
FEBRUARY, 2022

<u>PERMITS ISSUED</u>	<u>OWNER/CONTRACTOR</u>	<u>LOCATION</u>	<u>FEE</u>	<u>TYPE/ VALUE</u>
22-004	Danny Zimmerman, owner 6928 Oil Springs Line, Alvinston, (erect storage Shed) Cont: owner, Feb 22/2022 120-010-07700	6951 Oil Springs Line Con 2, N Pt Lot 8	750.00	Agr/Con 300,000 2304'2
22-005	George Van Damme, owner 7271 Shiloh Line, Alvinston (erect storage shed) Cont: owner, Feb 22/2022 120-020-06700	7271 Shiloh Line Con 6, E Pt Lot 11	750.00	Agr/Con 285,000 8640'2
22-006	Rielam Holdings Inc, owner 3301 Elgin St, Alvinston (interior renovation to create medical centre) Cont: owner Feb 17/2022 140-001-12600	3321 River St Plan 2, Lot A	1,950.00	Com/Alt 50,000
22-007	Lekker Homes, owner 7162 Lasalle Line, Watford (extensive interior renovations along with partial foundation replacement) Cont: owner Feb 23/2022 120-050-04702	8993 Petrolia Line Con 10, Pt Lot 28	750.00	Res/Alt 250,000



Staff Report

Meeting Date: February 24, 2022
Report Date: February 8, 2018
Submitted by: Ken Phillips

Item 15.2

Subject: Inventory of Program and Services - Requirement under Ontario Regulation 687/21

Recommendation:

That the St. Clair Region Conservation Authority's (SCRCA) Inventory of Programs and Services be endorsed; and THAT the Inventory of Programs and Services be circulated to the MECP, Conservation Ontario, all watershed Municipalities and to be posted on the SCRCA website.

Background:

As part of Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020, the Province of Ontario began the process of amending the Conservation Authorities Act (CA Act). The Province subsequently established a framework of regulations under which CAs where to operate going forward.

On October 4, 2021, the Ministry of Environment, Conservation and Parks (MECP) released the Phase 1 regulations to implement amendments to the CA Act. The following regulations were included in the Phase 1 release:

- Ontario Regulation 686/21: Mandatory Programs and Services
- Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services
- Ontario Regulation 688/21: Rules of Conduct in Conservation Areas.

Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services, required the SCRCA to create a Transition Plan that outlined the development of an inventory of programs and services divided into Categories 1-3 as well as the process to enter into agreements with participating municipalities to fund Category 2: Municipal Programs and Services.

The SCRCA Board of Directors approved the Authority's Transition Plan at the December 9, 2021 Board meeting and the plan was subsequently submitted to the MECP, watershed Municipalities and provided to the public via the SCRCA website. The next item required under the regulation is to develop an inventory of SCRCA programs and services. The inventory is required to include a list of all programs and services offered by the SCRCA as of February 28, 2022, and those the organization intends to potentially offer in the future. The inventory must include sources of funding, costing and categorization of all programs and services into one of three specific categories:

- Category 1: Mandatory programs and services as identified in Ontario Regulation 686/21. These programs are eligible to be funded through general municipal levy. (e.g. Flood Forecast and Warning)
- Category 2: Municipal programs and services that are provided at the request of the municipality. These programs can be funded through self-generated revenue, government and other agency grants and/or municipal funding under a memorandum of understanding (MOU) or agreement with the municipality. (e.g. Operation of Local Conservation Areas)
- Category 3: Other programs and services that an Authority (Board) determines are advisable. These programs can be funded through self-generated revenue, user fees, government and other agency grants, donations, etc. Any use of municipal funding will require an agreement and would be subject to cost apportioning (e.g. Environmental Education)

The Inventory of Programs and Services must be viewed as a living and evolving document that will change during the transition period. It is anticipated and expected that refinements will be incorporated as the SCRCA proceeds in discussions with municipal partners in structuring MOUs and future budgets. As the regulation requires that the Inventory provide a 5-year historical average of expenses, the expenses do not take into consideration inflationary costs and do not represent 2022 expenses to deliver these programs and services. The Board of Directors is also reminded that funding and funding sources for many of SCRCA's programs vary from year to year.

St. Clair Conservation Authority Inventory of Programs and Services

Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	5 Year Average Annual Costs	Funding mechanism and percentage of costs
Section 28.1 Permit Administration	Reviewing and processing permit applications, associated technical reports, site inspections, communication with applicants, agents, and consultants and legal costs.	1	CA Act	\$270,391	Municipal Levy – 46% Self-Generated – 54%
Municipal Plan Input and Review	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances). Input to municipal land-use planning documents (OP, Comprehensive ZB, Secondary plans) related to natural hazards, on behalf of Ministry of Northern Development, Mines, Natural Resources and Forestry (MNMNRF), delegated to CAs in 1983. Input to the review and approval processes under other applicable law, with comments principally related to natural hazards, wetlands, watercourses and Sec. 28 permit requirements.	1	CA Act	\$157,357	Provincial – 12% Municipal Levy – 71% Self-Generated – 17%
Plan Review Not Related to Natural Hazards	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances).	2	CA Act	\$16,713.60	Self-Generated - 100%
Flood Forecasting and Warning	Daily data collection and monitoring of weather forecasts, provincial and local water level forecasts, watershed conditions, snow course, ice monitoring, flood event forecasting, flood warning, communications and response and equipment maintenance. Annual meeting with municipal flood emergency coordinator.	1	CA Act	\$127,000	Provincial -33% Municipal Levy –67 %
Flood and Erosion Control Infrastructure Operation and Management	Water and erosion control infrastructure and low flow monitoring. Includes 1 major flood control structure and 12 authority owned structures that are annually inspected, and routine maintenance work completed.	1	CA Act	\$265,000	Provincial –25 %, Participating Municipal Levy –75 %,

Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	5 Year Average Annual Costs	Funding mechanism and percentage of costs
Flood and Erosion Control Infrastructure Major Maintenance/ capital projects	Major maintenance of flood and erosion control structures as required. Projects are dependent on Water and Erosion Control Infrastructure (WECI) funding from the province.	1	CA Act	\$1,500,000	Municipal levy – 50% Self-Generated – 50%
Low water response	Conditions monitoring and analysis. Technical and administrative support to the Water Response Team representing major water users and decision makers, who recommend drought response actions.	1	CA Act	\$6,200	Provincial –50 %, Municipal Levy –50 %
Contaminated Sediment Remediation	Project management activities to support consultant studies to design implementation options to remediate contaminated sediment along three priority areas along St. Clair River.	3	CA Act	\$500,000	Self-Generated – 100%
Information Management	Data collection, mapping, data sets, watershed photography. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	1	CA Act	\$3,100	Self-Generated – 100%
Technical Studies and Policy Review	Studies and projects to inform natural hazards management programs including: floodplain management, watershed hydrology, regulations areas mapping update, flood forecasting system assessment, floodplain policy, Lake Huron shoreline management. These projects often last one to two years and are distributed over time as human resources and funding is available.	1	CA Act	\$70,000	Municipal – 100%
Flood and Erosion Control Infrastructure Operation and Management	Water and erosion control infrastructure and low flow monitoring. Includes 1 major flood control structure and 12 authority owned structures that are annually inspected, and routine maintenance work completed.	1	CA Act	\$265,000	Provincial –25 %, Municipal Levy –75 %

Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	5 Year Average Annual Costs	Funding mechanism and percentage of costs
Natural Hazards Communications, Outreach and Education	Promoting public awareness of natural hazards including flooding, drought, and erosion. Public events, materials. Social media services. Media relations. Educate elementary school students and the public about the danger of floodwaters.	1	CA Act	\$10,000	Provincial – 50 % Municipal Levy –50 %
Watershed Report Card	Conservation Authorities report on local watershed conditions every five years. The SCRCA watershed is divided into 14 sub watersheds. Measuring increases understanding of the watershed, focuses efforts and tracks progress.	3	CA Act	\$5000	Self-Generated – 100%
Municipal Drain and Fisheries Review	Fisheries and Oceans Canada and other partners provide funding to SCRCA in order to conduct fisheries assessments on their behalf. This includes the municipal drain classification program, which classifies “not rated” drains to help streamline Fisheries Act approvals to the benefit of both Drain Superintendents and landowners. This is a component of CA Act approvals for municipal drainage works, that while specific to drain review and associated hazards, also protects headwater function, habitat and ecosystem health.	3	CA Act	\$12,000	Self-Generated –100 %
Drinking Water Source Protection Program (DWSP)	Source Protection Area/Region, technical support, Source Protections Committee support, Source Protection Authority reports and meetings. Activities required by the Clean Water Act and regulations.	3	CA Act	\$65,000	Provincial – 100%
DWSP Risk Management Official	Carrying out Part IV duties of the Clean Water Act on behalf of municipalities through service agreements.	2	CA Act	\$50,000	Municipal Contracts – 100%
Strategy Development	New Project: Collate/compile existing resource management plans, watershed plans, studies and data. Strategy development, implementation and annual reporting. This is a one-year project which builds on the 2015 Watershed Management Strategy.	1	CA Act	New Program TBD	TBD

Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	5 Year Average Annual Costs	Funding mechanism and percentage of costs
Natural Heritage Systems Implementation Phase	The SCRCA incorporates natural heritage information particularly around wetlands to develop planning and regulatory strategies to mitigate downstream natural hazards.	3	CA Act	New Program TBD	TBD
Lake Huron Regional Initiative	Collaborative project of federal and provincial agencies and Lake Huron Southeast Shore Conservation Authorities to develop watershed plans to address broader-scale water quality issues and natural hazard issues in near-shore areas and contributing watersheds.	3	CA Act	\$88,250	Self-Generated – 100%
Sydenham River Regional Initiative	Sydenham River Phosphorus Management Plan Sydenham River Recovery (e.g., SAR Threats Inventory)	3	CA Act	\$85,000	Self-Generated – 100%
Natural Heritage Systems Implementation Phase	The SCRCA incorporates natural heritage information particularly around wetlands to develop planning and regulatory strategies to mitigate downstream natural hazards.	3	CA Act	New Program TBD	TBD
Lake Huron Regional Initiative	Collaborative project of federal and provincial agencies and Lake Huron Southeast Shore Conservation Authorities to develop watershed plans to address broader-scale water quality issues and natural hazard issues in near-shore areas and contributing watersheds.	3	CA Act	\$88,250	Self-Generated – 100%
Sydenham River Regional Initiative	Sydenham River Phosphorus Management Plan Sydenham River Recovery (e.g., SAR Threats Inventory)	3	CA Act	\$85,000	Self-Generated – 100%
Regional Conservation Areas including AW Campbell, LC Henderson, and Warwick	Management and maintenance of 3 conservation areas which offer both seasonal and overnight camping, day use facilities including trails, pavilion rentals, playgrounds, pools, and canoe or kayak rentals. Program includes risk management, hazard tree management, site security, parking lot and road maintenance, trail maintenance, stewardship and restoration, facilities maintenance, agricultural lease management, customer service tasks, signage, and advertising.	3	CA Act	\$1,203,643	Self-Generated – 99.8 % Grants – 0.2%

Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	5 Year Average Annual Costs	Funding mechanism and percentage of costs
Local Conservation Areas (owned and operated by SCRCA)	Management and maintenance of 6 local conservation areas. Program includes risk management, hazard tree management, parking lot maintenance, trail maintenance, facility maintenance, stewardship and restoration, and signage.	2	CA Act	\$155,812	Levy – 3% Special Levy – 44% Self-Generated – 19% Grant – 34%
Local Conservation Areas (long-term lease to municipality)	Seven local conservation areas leased to local municipality. Largely taxes and insurance costs.	1	CA Act	\$37,380	Special Levy – 58% Self-Generated – 40% Grant – 2%
SCRCA forests and management areas (McKeough Upstream Lands)	Management and maintenance of CA owned lands. Includes forest management, signage, gates, passive recreation, stewardship, agriculture leases, restoration, ecological monitoring, carrying costs such as taxes and insurance.	1	CA Act	\$156,279.10	Self-Generated – 100%
Managed Lands (Lambton County)	Management and maintenance of five properties, four with passive recreation and one managed for wildlife habitat. Program includes risk management, hazard tree management, forest management, parking lot maintenance, trail maintenance, stewardship and restoration, and signage.	3	CA Act	\$30,538	Self-Generated - 100%
Woodlands Conservation By-Law	The county of Lambton has entered into an agreement with the SCRCA to administer the Woodlands Conservation By-Law on their behalf. Site inspections, permitting, approvals, investigations, laying of charges, court appearances	3	CA Act	\$52,500.66	Self-Generated – 100%
Land Management - St. Clair Region Conservation Foundation (SCRCF)	Management and maintenance of SCRCF owned lands. Includes passive recreation, risk management program, hazard tree management, forest management, agriculture leases, signage, trails, parking lots, buildings, roadways, stewardship, restoration, ecological monitoring, carrying costs such as taxes and insurance.	3	CA Act	\$18,353	Self-Generated – 100%

Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	5 Year Average Annual Costs	Funding mechanism and percentage of costs
Inventory of Conservation Authority lands	New Project: The land inventory will include the following information: location as well as date acquired, method and purpose of acquisition, land use, and updates as properties are acquired or disposed of. Year one: Information gathering and document development \$20,000.00. On-going document maintenance \$1,500.00 annually.	1	CA Act	\$ 5,200.00	Self-Generated – 100%
Strategy for CA owned or controlled lands and management plans	New Project: A strategy to guide the management and use of CA-owned or controlled properties including guiding principles, objectives, land use, natural heritage, classifications of lands, mapping, identification of programs and services on the lands, public consultation, publish on website. Year one: strategy development \$35,000. On-going: Creation or update of individual property management plans \$35,000	1	CA Act	\$35,000.00	Self-Generated – 100%
Land Acquisition and Disposition Strategy	New Project: A policy to guide the acquisition and disposition of land in order to fulfil the objects of the A uthority. Year one: strategy development \$35,000.00. On-going: bi-annual review \$5,000.00 (website update, mapping exercise, general document review)	1	CA Act	\$8,000.00	Self-Generated – 100%
Inventory of Conservation Authority lands	New Project: The land inventory will include the following information: location as well as date acquired, method and purpose of acquisition, land use, and updates as properties are acquired or disposed of. Year one: Information gathering and document development \$20,000.00. On-going document maintenance \$1,500.00 annually.	1	CA Act	\$ 5,200.00	Self-Generated – 100%
Land Acquisition and Disposition Strategy	New Project: A policy to guide the acquisition and disposition of land in order to fulfil the objects of the A uthority. Year one: strategy development \$35,000.00. On-going: bi-annual review \$5,000.00 (website update, mapping exercise, general document review)	1	CA Act	\$8,000.00	Self-Generated – 100%

Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	5 Year Average Annual Costs	Funding mechanism and percentage of costs
Private Land Stewardship Program	Work with property owners to implement Best Management Practices to mitigate flood and erosion hazards, improve and protect water quality, restore floodplains and river valleys, reduce nutrient contamination, restore and enhance wetlands to reduce flooding peaks and augment low flow, management of terrestrial non-native invasive species, protect groundwater, and improve aquatic species at risk habitat. Apply for and manage external funding, promote private	3	CA Act	\$100,700	Self-Generated – 100%
Natural heritage monitoring, plans/strategies.	-Planning and developing programs relating to watershed monitoring including fish, mussels, reptiles, species-at-risk and recovery efforts of the Eastern Spiny Softshell Turtle through the Captive Hatch and Release Program. -Production and publication of academic, scientific and technical reports. -Liaise with partner organizations (DFO, MNMNR, NPO's) on the development of aquatic monitoring programs. Drain research Fox Snake Photo database	3	CA Act	\$200,300	Self-Generated – 100%
Conservation Services, Tree Planting, Invasive Forestry, Invasive Species	Forestry services including consultation with property owners, tree planting plan development and extended vegetation control and plantation management. Bioremediation and Phytoremediation site management Woodland stewardship and M.F.T.I.P. services. Invasive species management including phragmites, West Nile Virus.	3	CA Act	\$410,000	Self-Generated – 100%

Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	5 Year Average Annual Costs	Funding mechanism and percentage of costs
Remedial Action Plan Coordination	Collate relevant information and support the preparation of reports outlining the status of Beneficial Use Impairments (BUIs) in the St. Clair River to facilitate re-designation, provide communications for the St. Clair River Area of Concern by attending and/or organizing events to engage the public on the program and by developing public friendly documents, facilitate and support local committees established to guide and implement the Remedial Action Plan, lead Indigenous outreach and consultation on activities, reports, and recommendations pertinent to the St. Clair River Area of Concern program.	3	GLWQA COA	\$115,800	Federal – 50% Provincial – 50%
Corporate Services	Administrative, human resources, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority. Includes health and safety program, overseeing programs and policies.	1	CA Act	\$255,975	Self-Generated 100%
Financial Services	Annual budget, accounts payable and receivable, payroll, financial analysis, financial audit, administration of reserves and investments, financial reports for funding agencies, preparing and submitting reports to CRA, benefits program administration.	1	CA Act	\$239,975	Municipal Levy - 60%, Self-Generated – 40%
Legal Expenses	Costs related to agreements/contracts, administrative by-law updates	1	CA Act	\$5,400	Self-Generated - 100%
Governance	Supporting CA Boards, Advisory Committees, Office of CEO/CAO/GM and Senior Management.	1	CA Act	\$9,750	Municipal Levy - 100%,
Communications and Outreach	Informing the public of SCRCA programs and projects through media, open houses, public meetings, website administration, responding to inquiries from the public, crisis communications.	1	CA Act	\$102,000	Municipal Levy – 88% Self-generated – 12%

Program/Service and Subservices	Description	Category (1,2,3)	Category Rationale	5 Year Average Annual Costs	Funding mechanism and percentage of costs
Administration Buildings	Office buildings and workshop used to support SCRCA staff, programs and services. Includes utilities, routine and major maintenance, property taxes. Note: The Average Annual Cost does not include accessibility upgrades needed by January 1, 2025. These costs are estimated to be approximately \$250,000 in total over the next few years.	1	CA Act	\$93,580	Self-Generated – 100%
Information Technology Management/ GIS	Data management, records retention. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	1	CA Act	\$79,324	Self-Generated - 100%
Vehicle and Equipment	A fleet of vehicles and equipment to support the work of the SCRCA, including capital purchases, fuel, licenses, repairs and maintenance. Programs and projects are charged for the use of vehicles and equipment.	1	CA Act	\$161,336	Self-Generated - 100%
School and Community Programs	Curriculum-based education programs for elementary and secondary students. These programs focus on local watersheds, ecosystems, and environmental issues. Programs take place at schools (indoors and outdoors), field trips to conservation areas and community parks and through online learning. Education and outreach programs and community events to assist in achieving the objectives of the conservation authority. These programs are open to people of all ages. Planting of native trees, shrub, TGP in municipalities, schools' yards	3	CA Act	\$198,600	Self-Generated - 100%



Monday, March 14th 2022

Hello,

I am writing on behalf of the Brooke-Alvinston Skating Club to request your support of our annual skating carnival which will be held on Sunday April 3rd , at 1pm and 5pm at the BAICCC.

As a small local club, we are appreciative of the support shown by the community to be able to continue to offer a quality skating program for our youth. I kindly ask if you would be willing to assist us in our fundraising efforts again this year by purchasing space in the program to promote your business. We are offering quarter, half and full-page spaces at a cost of \$25, \$50 and \$100 respectively and can provide you with a charitable tax receipt for your contribution. Alternatively, if you would like to continue with the same size ad as years prior, please let me know.

Thank you in advance for your consideration and I look forward to hearing from you,

Thank you in advance for your consideration and I look forward to hearing from you,

Danielle Wood
 President
 The Brooke-Alvinston Skating Club
 519-331-4208
Brooke.alvinston.skating.club@gmail.com



(Mayor name or designate) of the city of (city name) do hereby proclaim
April 2 as World Autism Day

WHEREAS:	World Autism Day will be recognized on April 2, 2022, in Canada thanks to Senator Jim Munson's Bill S-206, <i>An Act Respecting World Autism Awareness Day</i> ; and
WHEREAS:	Autism Spectrum Disorder (ASD) affects more than 135,000 Ontarians. Autism Spectrum Disorder is a neurodevelopmental disorder affecting 1 in every 66 Canadian children, as well as their friends, family, and community; and approximately 1 - 2% of the Canadian population is on the autism spectrum.
WHEREAS:	ASD is a spectrum disorder, which means it not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each person as well. A child on the autism spectrum will become an adult on the autism spectrum; and
WHEREAS:	Autism Ontario is the leading source of information and referral on autism and one of the largest collective voices representing the autism community. Since 1973, Autism Ontario has been providing support, information, and opportunities for thousands of families and individuals across the province.
WHEREAS:	Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact. The association and its Regions share common goals of providing information and education, supporting research, and advocating for programs and services for the autism community; and
THEREFORE:	I (Mayor Name or Designate), do hereby declare April 2as World Autism Day.

Dated at (municipality), Ontario this 2nd day of April, 2022.



THE TOWNSHIP OF
WOOLWICH

BOX 158, 24 CHURCH ST. W.
ELMIRA, ONTARIO N3B 2Z6
TEL. 519-669-1647 / 1-877-969-0094
COUNCIL/CAO/CLERKS FAX 519-669-1820
PLANNING/ENGINEERING/BUILDING FAX 519-669-4669
FINANCE/RECREATION/FACILITIES FAX 519-669-9348

March 8, 2022

Prime Minister of Canada
Hon. Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON
K1A 0A2

Premier of Ontario
Hon. Doug Ford
Legislative Building
Queen's Park
Toronto, ON
M7A 1A1

Honorable Prime Minister Trudeau and Premier Ford:

RE: Resolution Passed by Woolwich Township Council – Mental Health Supports

This letter is to inform you that the Council of the Township of Woolwich endorsed the following resolution at their meeting held on March 7, 2022:

WHEREAS the Council of the Township of Woolwich (the "Township") has been an annual funding partner of Woolwich Counselling Centre to support local mental health counselling; and

WHEREAS Woolwich Counselling Centre is part of the broader Counselling Collaborative of Waterloo Region, a community-based partnership between six community counselling service providers within Waterloo Region; and

WHEREAS the COVID-19 pandemic has had a significant impact on individuals and families, both globally and locally, including immediate and ongoing mental health concerns; and

WHEREAS the Township is aware that there has been an average 39% increase in total client referrals, which includes a 71% increase in child and youth referrals, for government funded programs in 2021 across member organizations of the Counselling Collaborative of Waterloo Region, which has led to difficulty for the member organizations to keep up with the demand in terms of bringing on new qualified staff to support the substantial increase in local client needs; and

WHEREAS the Township believes local needs for mental health supports and difficulties in responding to this increased need is indicative of a broader issue across Ontario and is expected to continue in the future; and

WHEREAS the current provincial funding model for mental health support is fragmented across several ministries and programs;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Woolwich requests that the Government of Canada ensure appropriate and sustained funding is transferred to provinces for mental health purposes in their 2022 budget; and

THAT the Council of the Township of Woolwich requests the Government of Ontario to provide stable, reliable and predictable funding for mental health organizations in their 2022 budget; and

THAT this resolution be forwarded to the Prime Minister, the Federal Minister of Finance, the local Member of Parliament, the Federation of Canadian Municipalities (FCM), the Premier of Ontario, the Ontario Minister of Finance, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO) and other municipalities in Ontario.

Should you have any questions, please contact Alex Smyth, by email at asmith@woolwich.ca or by phone at 519-669-6004.

Yours truly,



Jeff Smith
Municipal Clerk
Corporate Services
Township of Woolwich

cc. Chrystia Freeland, Deputy Prime Minister and Minister of Finance
Tim Louis, MP Kitchener-Conestogo
Federation of Canadian Municipalities
Peter Bethlenfalvy, Ontario Minister of Finance
Mike Harris, MPP Kitchener-Conestogo
Association of Municipalities in Ontario (AMO)
Municipalities in Ontario

"Proudly remembering our past; Confidently embracing our future."



Representing the Districts of Kenora, Rainy River and Thunder Bay

January 17, 2022

Resolution 2022-01: Support for the Expansion of NOSM to address the urgent need for physicians in Northern Ontario.

Background:

There is a desperate shortage of physicians and health care professionals in Northwestern Ontario. The global pandemic has put a microscope on the inadequacies and vulnerabilities present in the health care system in northern communities with limited access to physicians and specialists. Northwestern Ontario is a vast geographic region, and many smaller communities are not equipped with their own hospitals or trained professionals. Therefore, residents from many municipalities must travel long distances to access health care services. Procuring and retaining skilled physicians that can respond to the unique and multifaceted health care needs of Northern communities is of vital importance and will translate to lives saved.

The Northern Ontario School of Medicine (NOSM), along with Lakehead and Laurentian universities, developed a unique and successful curriculum that resulted in highly trained physicians and specialists. A large portion of students complete their training in rural communities in Northwestern Ontario and many choose to stay and develop their practice. NOSM has proven highly successful at providing doctors for Northern Ontario.

Recommendation:

WHEREAS that the Northwestern Ontario Municipal Association recognizes the urgent need for physicians in Northern Ontario as it is experiencing a shortage of trained physicians and specialist physicians;

AND WHEREAS one in eight Northern residents do not have access to a family doctor and many must travel long distances to access health care services representing the failure of health care in Northern Ontario;

AND WHEREAS communities in Northern Ontario require access to equitable health care, especially underserved rural, Indigenous, and Francophone communities;

AND WHEREAS the expansion of physician training at NOSM is a way to encourage more physicians to come and work in Northern communities and care must be taken to encourage newly trained physicians to stay and contribute to the health care crisis in the North;

AND WHEREAS although highly successful at providing doctors for Northern Ontario, NOSM has fewer health care professionals' spots than the rest of Ontario medical schools and it would take at minimum, five NOSM graduating classes at sixty-four physicians per year to address the current shortage.

THEREFORE BE IT RESOLVED THAT with the announcement of NOSM becoming a free-standing University, the Northwestern Ontario Municipal Association requests that the Provincial Government and

the Ontario Medical Association immediately expand NOSM's capacity to meet the needs of Northern Ontario, with added MD positions, Residency positions (PGY 1, 3, and 4) and clinical teaching funding to the Northern Ontario Academic Medicine Association.

FURTHER BE IT RESOLVED THAT a copy of this resolution be forwarded to Premier Doug Ford, Minister of Colleges and Universities Jill Dunlop, Minister of Health Christine Elliot, MPP Victor Fedeli, The Leaders of the Opposition Parties, Ontario Medical Association, Northern School of Medicine, Northern Ontario Academic Medicine Association, Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), all Clerks and CAOs of NOMA.

Moved By: Wendy Brunetta

Seconded By: Rick Dumas

CARRIED



President

Cc: Hon. Jill Dunlop, Minister of Colleges and Universities
 Hon. Christine Elliot, Minister of Health
 Hon. Victor Fedeli, Minister of Economic Development, Job Creation & Trade
 Hon. Steven Del Duca, Leader of the Ontario Liberal Party
 Hon. Andrea Horwath, Leader of the Ontario NDP Party
 Ontario Medical Association
 Northern School of Medicine
 Northern Ontario Academic Medicine Association
 Association of Municipalities of Ontario
 Federation of Northern Ontario Municipalities
 All Clerks and CAOs of NOMA



Township of Chapple

MEETING DATE: 8 March 2022
 RESOLUTION NUMBER: RES-7-2022

Philip Schum _____ *Ken W. St...* _____

THAT the Township of Chapple supports the resolution from the Northwestern Ontario Municipal Association (NOMA) with regards to supporting the expansion of Northern Ontario School of Medicine (NOSM) to address the urgent need for physicians in Northern Ontario; and

BE IT RESOLVED that a copy of this resolution be forwarded to Premier Doug Ford, Minister of Colleges and Universities Jill Dunlop, Minister of Health Christine Elliot, Minister of Economic Development, Job Creation & Trade Victor Fedeli, local MP's and MPP's, Ontario Medical Association, Northern School of Medicine, Northern Ontario Academic Medicine Association, Association of Municipalities of Ontario (AMO) and the Federation of Northern Ontario Municipalities (FONOM).

Julia Rose _____
 Signature

DISPOSITION: CARRIED. ✓



The Corporation of the
Municipality of Mississippi Mills

Council Meeting

Resolution Number 079-22

Title: Information List #05-22 Township of South Glengarry Resolution re: Abandoned Cemeteries

Date: Tuesday, March 15, 2022

Moved by Councillor Holmes

Seconded by Councillor Dalgity

BE IT RESOLVED THAT the Council of the Municipality of Mississippi Mills hereby supports Prince Edward County's call for government action concerning the current legislation and regulations surrounding municipal requirements to take over and maintain abandoned operating cemeteries;

AND FURTHERMORE that a copy of this resolution be sent to the Minister of Government & Consumer Services, ROMA, the Eastern Ontario Wardens Caucus and all Ontario municipalities.

CARRIED

I, Casey Munro, Deputy Clerk for the Corporation of the Municipality of Mississippi Mills, do hereby certify that the above is a true copy of a resolution enacted by Council.



Casey Munro, Deputy Clerk



Council Staff Report

To: Brooke-Alvinston Council
Subject: Municipal Authorization - West Nile Virus Larvicide
Meeting: Council - 24 Mar 2022
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Municipality of Brooke-Alvinston supports local action by Lambton Public Health to reduce the risk of the West Nile Virus and authorizes any permit application for West Nile Virus control submitted to the Ministry of the Environment, Conservation and Parks from an appropriately licensed exterminator to apply a larvicide into catch basins or surface water located within and owned by Brooke-Alvinston and located on private land that drain into the storm drain system or waterways located in Brooke-Alvinston.

Background:

It is soon West Nile Virus season and Lambton Public Health will be working to reduce the incidence of this disease in Lambton County.

Comments:

Lambton Public Health requests a letter of authorization for the use of larvicide in the Municipality. This process is routine over the years and is completed by the Health Unit.

Financial Considerations:

No impact

Relationship to Strategic Plan:

N/A



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: 2022 Queen's Jubilee Funding Announcement
Meeting: Council - 24 Mar 2022
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That Administration work with the Alvinston Legion to provide improvements to the Cenotaph with funding from the Canadian Heritage in recognition of the 2022 Platinum Jubilee of Her Majesty Queen Elizabeth II.

Background:

The 2022 Platinum Jubilee of Her Majesty Queen Elizabeth II provides funding for community based projects and celebrations in honour of the 70 year reign of the Queen.

Comments:

An application was submitted for the garden area around the cenotaph in Alvinston for upgrades including plants, mulch, improvements to the fence and lighting.

Financial Considerations:

The Municipality was awarded \$5,000. The Municipal applicant contribution was \$1,000 which includes Administration fees including insurance.

ATTACHMENTS:

[2022 Queen's Jubilee Funding Announcement](#)



Canadian
Heritage

Patrimoine
canadien

March 9, 2022

Janet Denkers
Clerk Administrator
CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON
3236 River Street, PO Box 28
Alvinston, Ontario
N0N 1A0

Title: Alvinston Cenotaph Enhancement

Dear Janet Denkers:

On behalf of the Minister of Canadian Heritage, it is my pleasure to inform you that your application for funding has been approved.

A grant in the amount of \$5,000 will be awarded to help your organization carry out its activities, under the Celebration and Commemoration Program, 2022 Platinum Jubilee of Her Majesty Queen Elizabeth II Component. This funding will be allocated over one government fiscal year 2022-2023 and will be subject to certain terms and conditions, the appropriation of funds by Parliament, and the budget levels of the Program.

One of our program representatives may be in contact with you in the near future to review the terms and conditions related to this funding. As you may already know, the Government of Canada is committed to promoting workplaces free from harassment, abuse and discrimination. I would like to seize this opportunity to remind you of your responsibility to provide a work environment where harassment, abuse and discrimination are not tolerated.

In closing, I would like to take this opportunity to wish you and the members of your organization the greatest success in your endeavours.

Sincerely,

Melanie Kwong
Director General
Major Events, Commemorations and
Capital Experience



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Canada Day 2022
Meeting: Council - 24 Mar 2022
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Canada Day 2022 report be received and filed and that Council authorize the road closure of River Street from Railroad Street to Sydenham Street to accommodate the 2022 Car show planned for July 3, 2022 from 9 am to 4 pm.

Background:

The Canada Day Committee met on March 15, 2022 to discuss plans for a 2022 Canada Day Celebration.

Comments:

Plans include

- 1) Ecumenical Service on June 26 at the BAICCC with lunch to follow; Senior of the Year presentation at this time
- 2) Canada Day Celebration all day July 1 at the BAICCC with meal (TBD)
- 3) Fireworks at dusk-July 1
- 4) 2 Pitch Ball Tournament June 30 & July 1 (with beer tent and possible bands-Optimist run)
- 5) Ball Hockey Tournament for the kids - July 1

More particulars on the celebration will be broadcasted as the Committee works together to make another successful Canada Day in the Community.

Financial Considerations:

The Committee has applied for funding through the federal government. An announcement has not been made to date if the Municipality was successful in funding.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: 2022 Large Item Event
Meeting: Council - 24 Mar 2022
Department: Public Works
Staff Contact: Randy Hills, Public Works Manager

Recommendation:

That one municipal large item disposal event be held June 6-10, 2022 and that the large item disposal event procedure as outlined be approved.

Background:

In 2021 the Municipality tried a new initiative of having Large Item Day being Large Item Week.

Comments:

Having the Large Item week provides more flexibility for the residents in dropping their items off. We would like to arrange the disposal week over 5 consecutive days (Monday-Friday) the week of June 6-10, 2022 at the following times:

Monday	10 am- 3 pm
Tuesday	10 am- 3 pm
Wednesday	10 am- 7 pm
Thursday	10 am- 3 pm
Friday	8 am-12 noon

The gates would be locked each evening.

The procedure would be:

- Two staff with equipment on site at the former MTO location on Nauvoo
- Residents enter the area and unload their vehicles themselves where indicated
- Staff can assist with large items by using the backhoe
- Steel, tires and electronics would have their own designated areas as current practice

By hosting the event in June, weather will be better and staffing through the week eliminates overtime costs.

Financial Considerations:

A large item disposal day is approximately \$9,500 which does not include labour but does include tipping fees, repairs to equipment (tires) and staffing. \$9,500 was budgeted in 2022.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Census Profile - 2021 Brooke-Alvinston
Meeting: Council - 24 Mar 2022
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the 2021 Brooke-Alvinston Census profile be received and filed.

Background:

The 2021 census was recently released and the new data replaces the data collected in 2016

Comments:

The Municipality has recognized a small population decline from 2,411 to 2,359 which represents a 2.2% decline.

With a forecast of new development in the area, it is expected that the population will show a moderate increase but demographics of the potential increase are unknown. The Municipal services are adequate however consideration in the coming years should be given to upgrades to local roads, signage and sidewalks.

Brooke Central School is at 64% capacity with enrollment projections showing a slight increase over the coming years.

Financial Considerations:

None associated with this report



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: 2022 Municipal Election Recount Policy
Meeting: Council - 24 Mar 2022
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

Be it resolved that Council approve the 2022 Municipal Election Recount Policy, in addition to the provisions set out in the Municipal Elections Act: AND THAT the Clerk prepare the necessary By-Law for adoption by Council.

Background:

The Municipal Elections Act, 1996 requires an automatic recount only if the votes are tied in a municipal election.

Comments:

A Municipality can adopt a policy that sets out other specific circumstances under which the clerk must conduct an automatic recount. For example, a Council may decide that if two candidates are within 10 votes of each other, an automatic recount will be held. A municipal Council may also order a recount within 30 days after the Clerk has officially declared the results of the election. Recounts must be conducted in the same way that the votes were originally counted.

It is proposed that Council re-establish a Municipal Election Recount Policy as follows:

~

If upon written request by the affected candidate (next in line for office) AND if the number of votes separating candidates from winning an office is a variance of:

- 5 votes or less, or;
- 1% of voters casting ballots for the office, whichever is lesser, the clerk shall hold a recount of the votes for the candidates in question.

If Council was to adopt the proposed policy, then the following examples would apply.

Examples:

Candidate A – 368 votes

Candidate B – 375 votes

Candidate C – 556 votes

-891 voters casting votes for that office @ 1% = 9 votes

-Difference between close candidates is 7 votes, more than 5 – **no recount**

Candidate A – 391 votes

Candidate B – 395 votes

Candidate C – 349 votes

-721 voters casting votes for that office @ 1% = 7 votes

-Difference between close candidates is 4 votes, less than 5 – **recount for Candidate A & B**

Financial Considerations:

None Associated with this report.



4218 Oil Heritage Road
 Petrolia, Ontario, N0N 1R0
 Phone: (519) 882-0032 Fax: (519) 882-2233
 www.dobbineng.com

March 15, 2022

The Mayor and Council
 Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, ON
 N0N 1A0

Re: Bourne Drain

Four (4) sealed tenders for the Bourne Drain were received and opened on March 15, 2022 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by R. Dobbin Engineering to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (including HST):

- | | |
|-------------------------|-------------|
| • JLH Excavating | \$41,381.73 |
| • Bruce Poland and Sons | \$44,252.50 |
| • HE Construction | \$49,325.31 |
| • GM Construction | Incomplete |

Based on this review, the bid from JLH Excavating Inc. in the amount of \$41,381.73 is the lowest price tendered and meets all of the requirements stipulated in tender documents. This tender price is 8% higher than the engineer's estimate of \$38,475.37 (including HST).

Therefore, it is our recommendation to award the Contract for the Bourne Drain be awarded to **JLH Excavating** in the total amount of **\$41,381.73**. We trust this meets your requirements at this time; however, should you have any questions regarding this information, please feel free to call.

Regards,

A handwritten signature in black ink, appearing to read 'D. Moores'.

David Moores
 Drainage Superintendent / Project Manager
 R. Dobbin Engineering Inc.



4218 Oil Heritage Road
 Petrolia, Ontario, N0N 1R0
 Phone: (519) 882-0032 Fax: (519) 882-2233
 www.dobbineng.com

March 15, 2022

The Mayor and Council
 Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, ON
 N0N 1A0

Re: Johnson Drain

Four (4) sealed tenders for the Bourne Drain were received and opened on March 15, 2022 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by R. Dobbin Engineering to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (including HST):

Improvement – Section 78:

• Bruce Poland and Sons	\$27,515.50
• HE Construction	\$35,972.08
• JLH Excavating	\$44,324.25
• GM Construction	Incomplete

Based on this review, the bid from Bruce Poland and Sons in the amount of \$27,515.50 (including HST) for the drainage work under Section 78 is the lowest price tendered and meets all of the requirements stipulated in tender documents. This tender price is 16% higher than the engineer's estimate of \$23,772.94 (including HST).

Also, as part of the project a section of the drain was tendered for maintenance work. The numbers below shall form part of the total of the award amount.

Maintenance – Section 74:

• Bruce Poland and Sons	\$3,904.29
• JLH Excavating	\$6,386.48
• HE Construction	\$7,318.56
• GM Construction	Incomplete

Therefore, it is our recommendation to award the Contract for the Johnson Drain to **Bruce Poland and Sons** in the total amount of \$31,927.35 for both drainage works under Section 78 and 74. We trust this meets your requirements at this time; however, should you have any questions regarding this information, please feel free to call.

Regards,

A handwritten signature in black ink, appearing to read "D. Moores", followed by a period.

David Moores
Drainage Superintendent / Project Manager
R. Dobbin Engineering Inc.



4218 Oil Heritage Road
 Petrolia, Ontario, N0N 1R0
 Phone: (519) 882-0032 Fax: (519) 882-2233
 www.dobbineng.com

March 15, 2022

The Mayor and Council
 Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, ON
 N0N 1A0

Re: Johnston-Symington Drain

Four (4) sealed tenders for the Johnston-Symington Drain were received and opened on March 15, 2022 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by R. Dobbin Engineering to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (including HST):

	Submitted	Corrected
• Bruce Poland and Sons	\$23,563.10	
• JLH Excavating	\$81,328.93	\$23,614.18
• HE Construction	\$29,950.88	
• GM Construction	Incomplete	

Based on this review, the bid from Bruce Poland and Sons in the amount of \$23,563.10 is the lowest price tendered and meets all of the requirements stipulated in tender documents. This tender price is 2% lower than the engineer's estimate of \$24,102.90 (including HST).

Therefore, it is our recommendation to award the Contract for the Johnston-Symington Drain be awarded to **Bruce Poland and Sons** in the total amount of **\$23,563.10**. We trust this meets your requirements at this time; however, should you have any questions regarding this information, please feel free to call.

Regards,

A handwritten signature in black ink, appearing to read 'D. Moores'.

David Moores
 Drainage Superintendent / Project Manager
 R. Dobbin Engineering Inc.



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)

I hereby give notice that the Dolbear - McKelley Drain is out of repair and request that:

☒ Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

☐ The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Two municipal tile collapses near the west side of the field. One is about 30 metres from the edge of the field. The other is about 150 metres from the edge of the field. A backhoe can enter the field on a lane south of the drain.

Property Description: Lot 19 Concession 2 Roll Number 381512001010100 0000

911 address none

Dated at the Municipality of Brooke-Alvinston this 9 day of March, 2022

BURTON MCKINLAY

Name-please print

Burton McKinlay

Signature

Name-please print

Signature

Telephone# _____

Home

Cell

Email address: BMCKINLAY@BRKTELON.CA

Additional Comments if any:

E-MAILED
D.Moores

03/09/22