



# MINUTES

## Council Meeting

4:00 PM - Thursday, January 27, 2022  
Zoom Technology

The Council of the Municipality of Brooke-Alvinston was called to order on Thursday, January 27, 2022, at 4:00 PM, in the Zoom Technology, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Public Works Foreman Jerrett Hodgins, Parks and Recreation Supervisor Kevin Miller, and Administrative Assistant Darlene Paolucci

### Regrets:

#### 1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

#### 2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate during the meeting.

#### 3 MINUTES

a) Regular Council Meeting Minutes of January 13, 2022

##### RESOLUTION-2022-026

Deputy Mayor Frank Nemcek made a motion that the January 13th, 2022 regular Council meeting minutes be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

**Carried**

#### 4 BUSINESS ARISING FROM THE MINUTES

#### 5 DELEGATIONS & TIMED EVENTS

a) 2022 Municipal Insurance Presentation:  
Intact Public Entities & Cam Ron Insurance Brokers

Greg Cameron and Tony Commisso were present at Council to provide details and answer questions from Council members regarding the 2022 municipal insurance policy. The 2022 insurance costs for Brooke-Alvinston showed an increase of 15% .

b) Alvinston Feral Cat Program

##### RESOLUTION-2022-027

Councillor Wayne Deans made a motion that the letter received from Sharon McCabe regarding the Alvinston Feral Cat Program be received and filed. Councillor Jeannette Douglas seconded the motion.

**Carried**

## 6 CORRESPONDENCE

- a) Correspondence to Council

### **RESOLUTION-2022-028**

Deputy Mayor Frank Nemcek made a motion that the Municipal and General Correspondence be received and filed. Councillor Jeannette Douglas seconded the motion.

**Carried**

## 7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Pavilion Bar Agreement with the Optimist Club

### **RESOLUTION-2022-029**

Councillor Jeannette Douglas made a motion that the attached agreement be amended to incorporate that any capital repairs and upgrades become the property of the Municipality; and that the term of the agreement be for one year. Councillor Wayne Deans seconded the motion.

**Carried**

- b) **Public Works Manager's Report:** Community Safety Zone -Shiloh Line

### **RESOLUTION-2022-030**

Deputy Mayor Frank Nemcek made a motion that authorization be given to the Public Works Manager to install signs as recommended by Intact Insurance Entities for the area of Shiloh Line (Curve 1-3) and that a letter be sent to the Lambton OPP requesting additional surveillance to the area during the peak season. Councillor Jeannette Douglas seconded the motion.

**Carried**

- c) **Drainage Maintenance Request** Smith Drain

The Clerk Administrator reported that she received the emergency designation on the Smith Drain from OMAFRA.

### **RESOLUTION-2022-031**

Councillor Wayne Deans made a motion that Council accepts the request under Section 78 and appoint R. Dobbin Engineering to prepare a report under the Drainage Act. Councillor Jamie Armstrong seconded the motion.

**Carried**

### **RESOLUTION-2022-032**

Deputy Mayor Frank Nemcek made a motion that Council approves that this work be completed under Section 124 - Emergency Designation as the existing culvert has failed and is no longer passable with farming equipment. Councillor Jeannette Douglas seconded the motion.

**Carried**

### **RESOLUTION-2022-033**

Councillor Jamie Armstrong made a motion that Council awards Bruce Poland and Sons Trucking this work based on time and material rates. Councillor Wayne Deans seconded the motion.

**Carried**

- d) **Drainage Superintendent's Report** - Chowen Drain Maintenance Request

### **RESOLUTION-2022-034**

Deputy Mayor Frank Nemcek made a motion that Council authorizes the Drainage Superintendent to contact a contractor that can provide the work in a reasonable time and material costing. Councillor Jamie Armstrong seconded the motion.

**Carried**

- e) **Drainage Superintendent's Report:** Section 65 Tait Drain Request

**RESOLUTION-2022-035**

Councillor Jeannette Douglas made a motion that Ray Dobbin Engineering Inc. be requested to adjust the assessments on the Tait Drain, 3/4 Sideroad Drain as outlined in the attached email Councillor Jamie Armstrong seconded the motion.

**Carried**

**8 BY-LAWS**

**9 NEW BUSINESS**

- a) The Mayor noted that through the Municipal Modernization Program, funding was received for:  
\$17,554 for a new municipal telephone system  
\$11,830 for a Health & Safety training and Compliance system
- b) Mayor Ferguson reported to Council that he attended the ROMA Conference online and that he will provide a report for the next Council meeting.
- c) The Clerk-Administrator informed Council that there will be a walk-in COVID-19 vaccine clinic on February 24th at the arena.
- d) Councillor Nemcek inquired about the reopening of the arena.
- e) Councillor Deans inquired about the status of the Campbell House.

**10 CLOSED SESSION**

- a) The Mayor advised that the closed meeting session had been cancelled.

**11 RISE AND REPORT**

**12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

**RESOLUTION-2022-036**

Councillor Wayne Deans made a motion that By-law 5 of 2022 be read a first, second and third time and finally passed this 27th day of January, 2022. Councillor Jamie Armstrong seconded the motion.

**Carried**

**13 ADJOURNMENT**

Councillor Nemcek made a motion to adjourn the meeting at 4:59 p.m.

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Clerk-Administrator

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Mayor