



MINUTES

Council Meeting

4:00 PM - Thursday, September 9, 2021
Municipal Office

The Council of the Brooke-Alvinston was called to order on Thursday, September 9, 2021, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Parks and Recreation Supervisor Kevin Miller, and Public Works Foreman Jerrett Hodgins

Regrets:

1 CALL TO ORDER

The Meeting was held in the Council Chambers with electronic view to the public. The meeting was called to order at 4:00 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any disclosures of pecuniary interest be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of August 12, 2021

RESOLUTION-2021-268

Deputy Mayor Frank Nemcek made a motion that the minutes of August 12, 2021 be approved without any error or omissions. Councillor Wayne Deans seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

a) Submitted Drawings of Phase 2 Alvinston Optimist Project (Aug. 24, 2021)

The Public Works Manager requested that accurate drawings of the proposed build be submitted which reflect the current addition of the pavilion accurately and the proposed roof lines and details to the dressing room. He further noted that the Parks and Recreation Committee requested to meet with members of the Optimist Building Committee to further understand what is being proposed. The Public Works Manager suggested an Engineer familiar with arena designs be included in the design as the current building is showing signs of shifting.

The Mayor noted that in looking at recently funded projects in surrounding areas, the trend for approvals is renovations and not new builds

Councillor Armstrong noted that the plans lacked detail as the Company engaged in the drawings currently does not have the appropriate employee to prepare the drawings. Councillor Armstrong noted the Optimist Club is in

favour of a stakeholder meeting and are anxious to start fundraising for the project via grants

Councillor Deans suggested a meeting between the facility Managers and the Building Committee be arranged for preliminary discussions and then invite user groups for comment once a preliminary design is made.

It was agreed that without proper drawings or cost estimates of the project, the project is not ready to submit for grants.

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) General Correspondence

RESOLUTION-2021-269

Councillor Jeannette Douglas made a motion that the correspondence presented be received and filed Councillor Jamie Armstrong seconded the motion.

Carried

b) National Truth & Reconciliation Day - AMO Broadcast

RESOLUTION-2021-270

Deputy Mayor Frank Nemcek made a motion that Council commit to recognizing September 30th as the National Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families and communities. Councillor Jamie Armstrong seconded the motion.

Carried

c)

There was note of the Trillium Grant Application and the Bluewater Power AGM meeting on Sept. 14th at the Community Centre

7 STAFF REPORTS

a) Notice of Motion from August 12, 2021 Council Meeting

Councillor Jamie Armstrong made a motion Notice of Motion that the Council of the Municipality consider the approval of phase 2 of the Optimist Project which includes a new dressing room, hallway to connect to the pavilion and a new canteen. Councillor Wayne Deans seconded the motion. Carried

The Notice of Motion was not brought forward at this time as discussion on the topic was held earlier and can be reviewed again once proper plans and design are presented.

b) Clerk Administrator's Report: Canada Post Leasing Renewal

RESOLUTION-2021-271

Councillor Jamie Armstrong made a motion That Council authorize the approval of the attached lease extension agreement with Canada Post. Councillor Wayne Deans seconded the motion.

Carried

c) Clerk Administrator's Report: Requests from the Brooke-Alvinston Ag Society

RESOLUTION-2021-272

Councillor Wayne Deans made a motion That the Council of the Municipality of Brooke-Alvinston declares the Brooke-Alvinston-Watford Fall Fair being held October 1 -3 as an event of municipal significance and acknowledges that the Brooke-Alvinston Agricultural Society will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex / Pavilion / Grounds at 3310 Walnut Street; and that

The Council of the Municipality of Brooke-Alvinston waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2 a.m. during the 2021 Fall Fair weekend.

And that the Brooke-Alvinston Ag Society be allowed to use an off road vehicle on the BAICCC grounds during the Fall Fair weekend and for fair purposes only Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) Clerk Administrator's Report: Third Party Servicing Review Fee**

RESOLUTION-2021-273

Deputy Mayor Frank Nemcek made a motion That a deposit fee of \$2,000 plus actual costs be incorporated into schedule F of By-law 35 of 2021 (fees and charges by-law) for Third Party Servicing Reviews on plans of subdivision. Councillor Jeannette Douglas seconded the motion.

Carried

- e) Clerk Administrator's Report: Community Project Fundraising**

RESOLUTION-2021-274

Councillor Wayne Deans made a motion Should Council approve the Phase 2 Optimist project; and should the Optimist request in writing to use the Sarnia Community Foundation arrangement with the Municipality for fundraising purposes, the following motion should be passed: That Council agrees to receive the funds raised for the Phase Two Pavilion Project from the Sarnia Community Foundation as a result of the Optimist fundraising initiative. Councillor Jamie Armstrong seconded the motion.

Carried

- f) Treasurer's Report: Accounts Payable Listing - August 2021**

The accounts were presented and staff responded to questions.

- g) Fire Chief's Report: Monthly Report**

The Public Works Manager commented on the impressive response times of the Department when calls are received.

RESOLUTION-2021-275

Councillor Jeannette Douglas made a motion that the Fire Chief's report be received and filed as presented. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- h) Drainage Superintendent's Report**

RESOLUTION-2021-276

Councillor Jeannette Douglas made a motion that the Drainage Superintendent's report be received and filed as presented. Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 BY-LAWS

- a) Exotic Animal By-law

RESOLUTION-2021-277

Councillor Wayne Deans made a motion that By-law 43 of 2021 be read a first, second and third time and finally passed this 9th day of September 2021. Councillor Jamie Armstrong seconded the motion.

Carried

9 NEW BUSINESS

- a) 2021 / 2022 Fall Fair Ambassador - Autumn Bressette

The Mayor announced that the 2021/2022 Brooke-Alvinston Watford Fall Fair Ambassador was awarded to Autumn Bressette. He further acknowledged Megan Redick the previous Ambassador for her hard work as Ambassador during the pandemic.

The Mayor congratulated the Tanner Redick Memorial Tournament on a successful weekend.

The Mayor further noted that World Suicide Prevention Day is September 10th and broadcasted the free online event through the Sarnia Lambton Prevention Committee.

Councillor Armstrong thanked the Brooke-Alvinston staff for their assistance in getting the grounds around the pavilion ready for sod.

In setting up a meeting to discuss the proposed addition to the arena, the Building Committee were requested to forward available dates to the Clerk Administrator to coordinate a meeting.

The Fire Chief noted the 20th anniversary of Sept. 11th twin towers and advised that 4 members of Brooke Fire Rescue will be participating in the stair climb

The Public Works Manager requested clarification from Council on whether the Fairgrounds will be accommodating overnight campers and tents as 3 recent occurrence have happened. Council in general was not supportive of allowing this and requested staff to bring forward a report for the next meeting.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2021-278

Councillor Jamie Armstrong made a motion that By-law 44 of 2021 be read a first, second and third time and finally passed this 9th day of September 2021. Councillor Wayne Deans seconded the motion.

Carried

13 ADJOURNMENT

- a) Councillor Nemcek made a motion to adjourn the meeting at 5:00 p.m..

Clerk-Administrator

Mayor