



# AGENDA

## Council Meeting

4:00 PM - Thursday, September 9, 2021  
Municipal Office

	Page
<b>1. CALL TO ORDER</b>	
<b>2. DISCLOSURE OF PECUNIARY INTEREST</b>	
<b>3. MINUTES</b>	
3.1. Regular Council Meeting Minutes of August 12, 2021 <a href="#">Council - 12 Aug 2021 - Minutes - Pdf</a>	3 - 7
<b>4. BUSINESS ARISING FROM THE MINUTES</b>	
4.1. Submitted Drawings of Phase 2 Alvinston Optimist Project (Aug. 24, 2021) <a href="#">Alvinston Pavilion and Washrooms - Revised Roof Plan</a> <a href="#">Addition Renovations to Alvinston Arena - PROPOSED CONFECT...</a>	8 - 9
<b>5. DELEGATIONS &amp; TIMED EVENTS</b>	
<b>6. CORRESPONDENCE</b>	
6.1. Brooke-Alvinston Agricultural Society Correspondence Submitted <a href="#">Fyi - fair events 2021</a> <a href="#">BAAS - Phase 2</a>	10 - 11
6.2. Brooke-Alvinston Fire Committee Minutes <a href="#">Brooke-Alvinston Fire Committee Minutes</a>	12 - 13
6.3. <a href="#">Municipal &amp; General Information - September 9, 2021</a>	14 - 76
6.4. <a href="#">Lambton PSB - May-June</a>	77 - 112
6.5. <a href="#">BRA - August 2021 Meeting Highlights</a>	113 - 124
<b>7. STAFF REPORTS</b>	
7.1. <a href="#">Notice of Motion from August 12, 2021 Council Meeting</a> Councillor Jamie Armstrong made a motion Notice of Motion that the Council of the Municipality consider the approval of phase 2 of the Optimist Project which includes a new dressing room, hallway to connect to the pavilion and a new canteen. Councillor Wayne Deans seconded the motion. Carried	
7.2. <b><u>Clerk Administrator's Report:</u></b> Canada Post Leasing Renewal <a href="#">Canada Post Leasing Renewal - Pdf</a>	125 - 133
7.3.	134 - 138

**Clerk Administrator's Report:** Requests from the Brooke-Alvinston Ag Society

[Requests from the Brooke-Alvinston Ag Society - Pdf](#)

[BAAS - Off road vehicles](#)

- |      |                                                                                                                                    |           |
|------|------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 7.4. | <b>Clerk Administrator's Report:</b> Third Party Servicing Review Fee<br><a href="#">Third Party Servicing Review Fee - Pdf</a>    | 139       |
| 7.5. | <b>Clerk Administrator's Report:</b> Community Project Fundraising<br><a href="#">Community Project Fundraising - Pdf</a>          | 140 - 141 |
| 7.6. | <b>Treasurer's Report:</b> Accounts Payable Listing - August 2021<br><a href="#">Accounts Payable Listing - August 2021 - Pdf</a>  | 142 - 153 |
| 7.7. | <b><u>Fire Chief's Report:</u></b> Monthly Report<br><a href="#">Council Report -Sep 9 2021</a><br><a href="#">2-2021call data</a> | 154 - 158 |
| 7.8. | <b>Drainage Superintendent's Report</b><br><a href="#">September 2021 Monthly Update</a>                                           | 159 - 166 |

## 8. BY-LAWS

- |      |                                                                            |           |
|------|----------------------------------------------------------------------------|-----------|
| 8.1. | Exotic Animal By-law<br><a href="#">By-law xx of 2021 - Exotic Animals</a> | 167 - 173 |
|------|----------------------------------------------------------------------------|-----------|

## 9. NEW BUSINESS

- |      |                                                     |
|------|-----------------------------------------------------|
| 9.1. | 2021 / 2022 Fall Fair Ambassador - Autumn Bressette |
|------|-----------------------------------------------------|

## 10. CLOSED SESSION

## 11. RISE AND REPORT

## 12. BY-LAW CONFIRMING PROCEEDINGS

## 13. ADJOURNMENT



# MINUTES

## Council Meeting

4:00 PM - Thursday, August 12, 2021

Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, August 12, 2021, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Public Works Foreman Jerrett Hodgins, Rob Nesbitt, and Administrative Assistant Darlene Paolucci

**Regrets:**

### 1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate during the meeting.

### 3 MINUTES

a) Regular Council Meeting Minutes of July 22, 2021

#### RESOLUTION-2021-251

Deputy Mayor Frank Nemcek made a motion that the Minutes from the July 22, 2021 Council meeting be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Wanstead Site Plan

The Planner reviewed his comments with Council on the Site Plan Agreement. There were no questions asked on the site plan. The Mayor advised that formal approval would be at the end of the meeting via By-law approval.

b) 2020 Audited Financial Statements

Baker Tilly Sarnia LLP Auditor Gianni Spadafora reviewed the 2020 Consolidated Financial Statements with Council and answered questions from members of Council.

#### RESOLUTION-2021-252

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke Alvinston approve the 2020 Consolidated Financial Statements for

the municipality as presented by Baker Tilly Sarnia LLP and authorize the Treasurer to sign the Management letter. Councillor Wayne Deans seconded the motion.

**Carried**

**c) Alvinston Optimist Members: Les Douglas**

Alvinston Optimist member Les Douglas was present on behalf of the Alvinston Optimist Building Committee to request: 1) Support of the Optimist Club in making application to the Canada Community Revitalization Fund 2) Support the Optimist Club in creating a donation platform through the Sarnia Community Foundation (SCF) and 3) support to begin Phase Two of the pavilion project in the amount of \$500,000.

Letters of support of the project were submitted by: Lambton Attack, Alvinston Aces, ELMHA (with a \$30,000 commitment), Alvinston Killer Bees, Alvinston Old Scotties Hockey Club, Alvinston Ice Angels, the Armstrong Foundation (with a \$60,000 advance), Hayter Memorial Hockey Tournament (pledging \$2,500) and the Alvinston Riverhawks.

The Mayor advised that Council does not need to authorize approval for the Optimist Club to form a donation platform through SCF. The Mayor further advised that through proper procedure, a Notice of Motion should be brought to the floor for Council consideration as the phase 2 plans should be made public and available for staff to comment as well as the costing and request. Approval from the Fair Board must occur as per their agreement with the Municipality.

Mr. Douglas was requested to forward the plans for Phase 2 to staff for comment and review. The Mayor advised a special meeting to discuss phase 2 could be called if necessary.

**RESOLUTION-2021-253**

Councillor Jamie Armstrong made a motion Notice of Motion that the Council of the Municipality consider the approval of phase 2 of the Optimist Project which includes a new dressing room, hallway to connect to the pavilion and a new canteen. Councillor Wayne Deans seconded the motion.

**Carried**

## **6 CORRESPONDENCE**

**a) Letter to Council Re: Centre Street & River Street**

The Clerk Administrator advised that she has been in contact with the property owner and was informed of his plans to progress improvements to the site.

**b) Municipal and General Information**

**RESOLUTION-2021-254**

Councillor Wayne Deans made a motion that the municipal and general information be received and filed. Councillor Jeannette Douglas seconded the motion.

**Carried**

**c) Town of Cobourg - Bill C-6 An Act to amend the Criminal Code (Conversion Therapy)**

**RESOLUTION-2021-255**

Deputy Mayor Frank Nemcek made a motion that the request for support from the Town of Cobourg be received and filed. Councillor Jeannette Douglas seconded the motion.

**Carried**



- d) City of Toronto - Bill 177 Stronger Fairer Ontario Act to Provincial Offences Act

**RESOLUTION-2021-256**

Councillor Jamie Armstrong made a motion that the request for support from the City of Toronto be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## **7 STAFF REPORTS**

- a) **Clerk Administrator's Report:** Amendment to Fee Schedule-tents

**RESOLUTION-2021-257**

Councillor Wayne Deans made a motion that the municipal fee schedule authorized under by-law 35 of 2021 be amended to include a tent fee of \$150. Councillor Jeannette Douglas seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** Update on Electronic Meeting Participation

**RESOLUTION-2021-258**

Councillor Jeannette Douglas made a motion that Council agree to move Council meetings to the Council Chamber for the September 9, 2021 meeting provided the provincial regulations / restrictions are not imposed; and that the meeting only allow Council and senior staff to attend while wearing masks; and that the meeting be broadcasted via zoom for the public to observe. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Draft Exotic Animal By-law

**RESOLUTION-2021-259**

Councillor Wayne Deans made a motion that Council approve the amendments presented in the exotic animal by-law - the keeping of certain animals in the Municipality; and that the by-law be presented for adoption at the next regular session of Council. Councillor Jeannette Douglas seconded the motion.

**Carried**

- d) **Treasurer's Report:** Application for Federation of Canadian Municipalities (FCM) for Asset Management Grant Funding

**RESOLUTION-2021-260**

Deputy Mayor Frank Nemcek made a motion that Council approve the attached resolution to direct staff to apply to the FCM for grant funding to advance our Asset Management Program. Councillor Jeannette Douglas seconded the motion.

**Carried**

- e) **Treasurer's Report:** Accounts Payable Listing - July 2021

The accounts were presented for Council to review.

- f) **Public Works Manager's Report:** Rokeby Line East - Tar & Chip

**RESOLUTION-2021-261**

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston acknowledge the report provided by the Public Works Manager regarding the tar & chip application to Rokeby East; and that the quote received from Lloyd's Paving for a 2.99% increase in the 2020 price be

accepted; and that Council waives the requirements for a competitive process in favour of a negotiated process with Lloyd's Paving for the provision of tar & chip - Rokeby East for the Municipality for the reason that the Public Works Manager has worked extensively with this supplier in the past and has obtained a price for the product that is within the draft budgeted amount and is anticipated to be lower than other suppliers. Councillor Jamie Armstrong seconded the motion.

**Carried**

- g) Public Works Manager's Report:** Preliminary Study - Centre Street Water & Sanitary Extensions

**RESOLUTION-2021-262**

Councillor Jeannette Douglas made a motion that Council receive and file the Project Proposal for the Centre Street Sanitary & Water Extension Preliminary Study as attached; that a copy of the study be forwarded to benefiting landowners in the area; that a copy be forwarded to the Building Service Department for information; and that if significant interest is shown from the abutting landowners, the study be reviewed in more detail during the 2022 budget deliberations. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- h) Public Works Manager's Report:** 2021 Summary Report on Large Item Week

**RESOLUTION-2021-263**

Councillor Jeannette Douglas made a motion that the report on the summary of the large item week event be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- i) Drainage Superintendent's Report** - Benner-Duffy Drain Maintenance Request

**RESOLUTION-2021-264**

Councillor Jamie Armstrong made a motion that Council directs Staff to forward the request to the Drainage Superintendent with the power to act. Councillor Jeannette Douglas seconded the motion.

**Carried**

## **8 BY-LAWS**

- a)** By-law to approve the Site Plan Agreement with Wanstead Co-Op

**RESOLUTION-2021-265**

Councillor Wayne Deans made a motion that By-law 40 of 2021 be read a first, second and third time and finally passed this 12th day of August, 2021. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b)** By-law to authorize the Transfer Payment Agreement - ICIP - Resilience Infrastructure Stream

**RESOLUTION-2021-266**

Councillor Jeannette Douglas made a motion that By-law 41 of 2021 be read a first, second and third time and finally passed this 12th day of August, 2021. Councillor Jamie Armstrong seconded the motion.

**Carried**

9 NEW BUSINESS

Councillor Deans inquired when the gazebo in Inwood would be relocated to the Inwood Library. The Public Works Manager reported that the gazebo should be moved mid August.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

a) Confirming By-law

RESOLUTION-2021-267

Councillor Wayne Deans made a motion that By-law 42 of 2021 be read a first, second and third time and finally passed this 12th day of August, 2021.  
Councillor Jamie Armstrong seconded the motion.

**Carried**

13 ADJOURNMENT

Councillor Deans made a motion to adjourn the meeting at 5:16 p.m.

\_\_\_\_\_  
Clerk-Administrator

\_\_\_\_\_  
Mayor



Agri-Urban Buildings Inc.  
519-683-4415  
www.aubidesignbuild.com

Roof Notes:

- Pre-engineered wood truss' with 4/12 pitch and 6" over hang, spaced 4'-0" on centre permitted structural roof system above Workshop as shown.
- H2.5 tie-downs (both sides) to be used where trusses and joists attach to top plate.
- Roof bracing as shown within roof plan.
- Provide attic hatch as required.
- Roof vent along ridge entire length.
- Moore vents (baffles) required at eave overhangs min. 48" o/c.
- Vented soffit required min. every other sheet at eave overhangs.
- All roof components shall meet minimum Ontario Building Code requirements.

Roof Loads:

- T.C. Dead = 3psf  
T.C. Live = 20.9psf  
B.C. Dead = 7psf  
B.C. Live = 5psf

Project Name:  
48ft x 80ft Pavilion and Public Washrooms

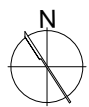
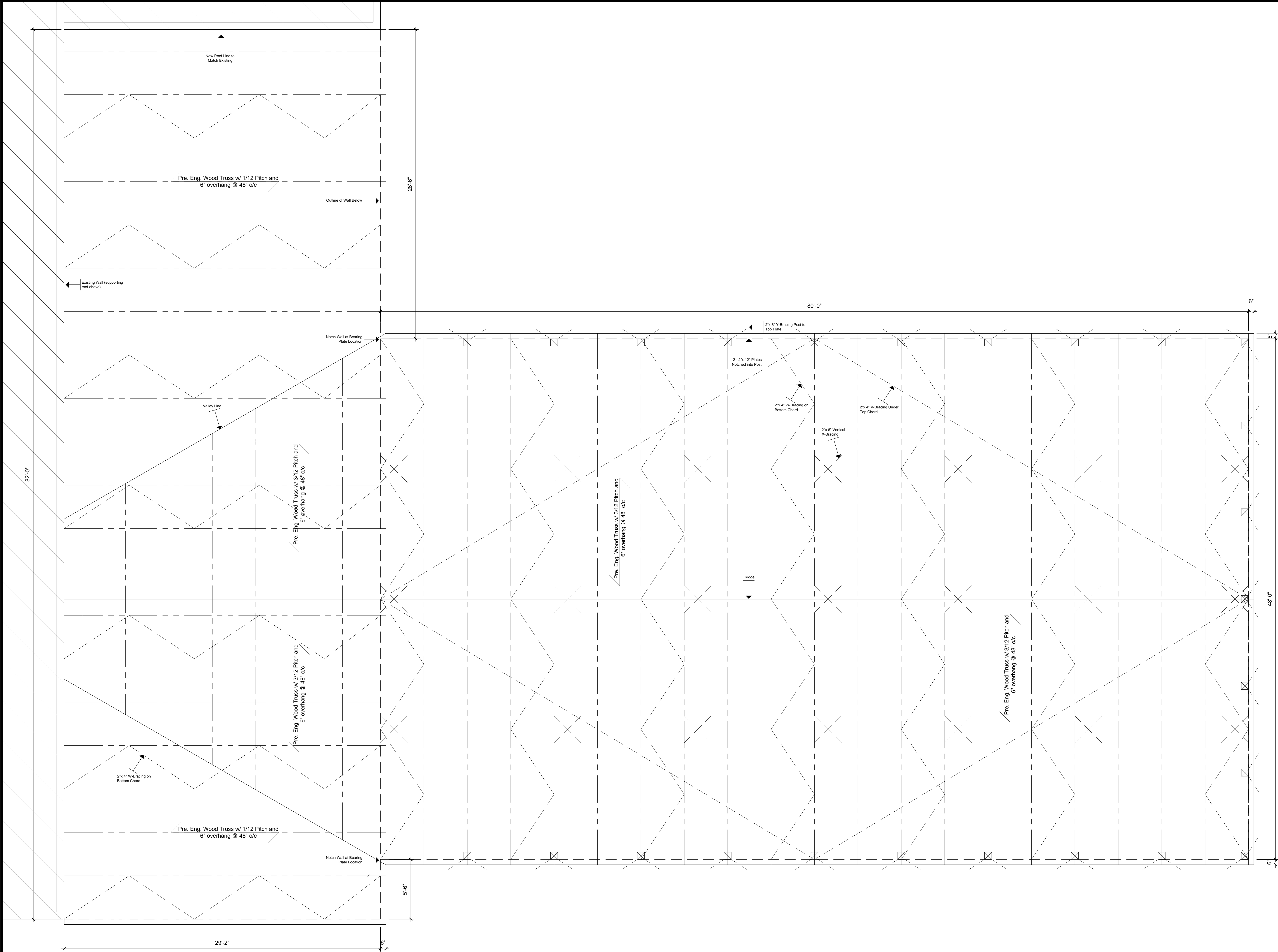
Owner Name:  
Brooke Alvinston Inwood Community Centre

Location:  
Alvinston, ON

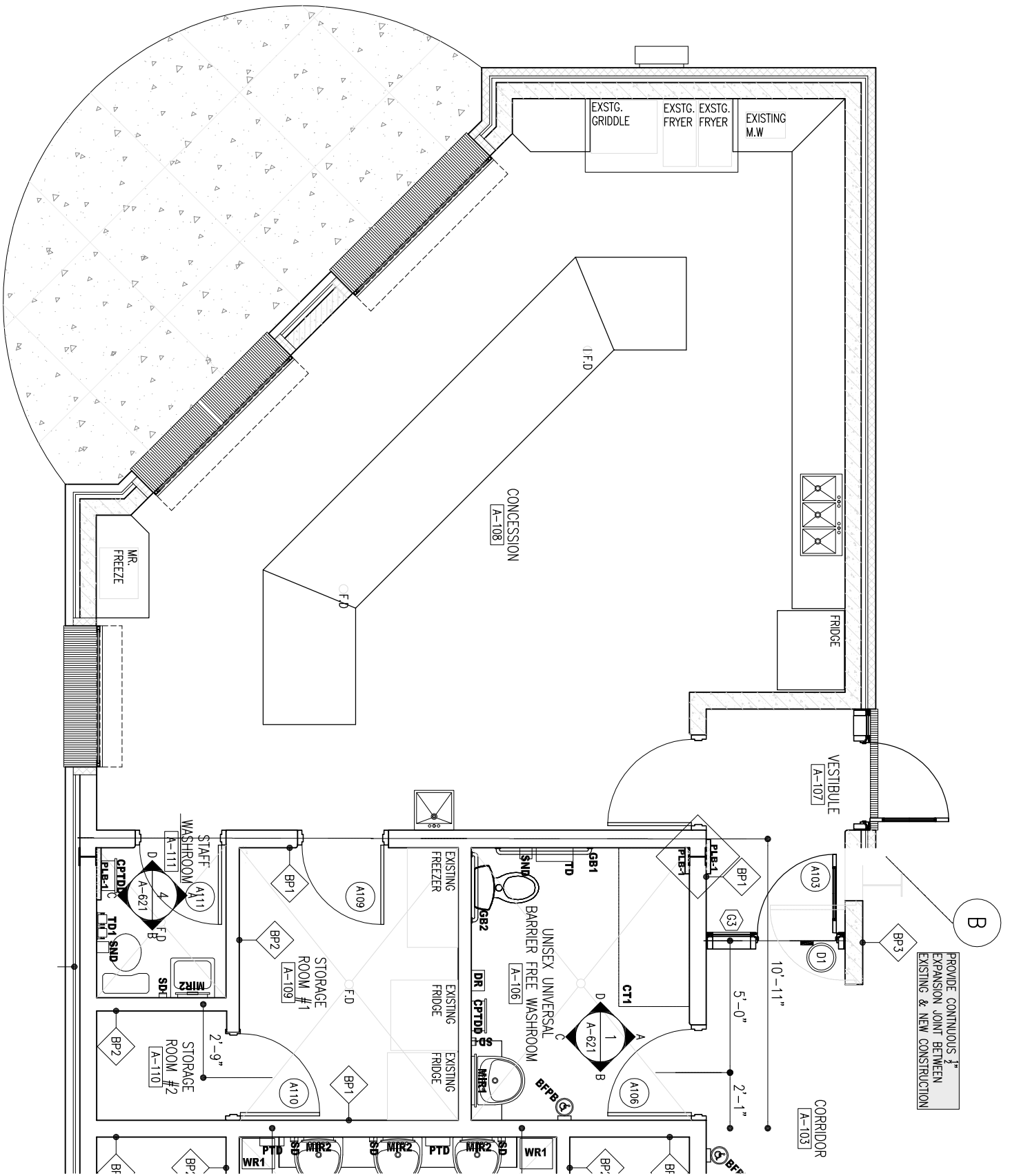
Date:  
Jan. 12, 2021

Sheet Size:  
36" x 24"

4



Pavilion and Washrooms Roof Plan  
Scale: 1/4" = 1'-0"





P.O. Box 242  
 Alvinston, Ontario N0N 1A0  
[info@alvinstonfair.com](mailto:info@alvinstonfair.com)

August 28, 2021

Hello,

Please be advised that the Brooke-Alvinston Agricultural Society has planned the following events for this year's BAWFF, October 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>:

October 1<sup>st</sup> – Tractor Pull, outdoor band & beer tent

October 2<sup>nd</sup> – Scarecrow competition, Pumpking/queen competition, Parade, Pet Show, Vintage Tractor Pull, Drive-through dinner. The auditorium will be used for a quilt show, a few exhibits and displays.

October 3<sup>rd</sup> – Demolition Derby & beer tent

There will not be a midway due to the company cancelling their fairs for 2021.

Please let me know if you have any concerns, questions etc.

Sincerely,

Marnie Cumming

Secretary, Brooke-Alvinston Agricultural Society



P.O. Box 242  
Alvinston, Ontario N0N 1A0  
[info@alvinstonfair.com](mailto:info@alvinstonfair.com)

August 28, 2021

Greetings,

The Directors of the Brooke-Alvinston Agricultural Society reviewed the request, that the Alvinston Optimist seek approval from the fair board to proceed with Phase 2 of the arena upgrades which includes a new dressing room and a new canteen.

The following motion was made, seconded and passed; The BAAS directors have had an opportunity to review the draft site plans for the proposed addition to the arena by adding an additional dressing room and a canteen to the building. The BAAS directors have no objection to this project that will be sponsored solely by the Alvinston Optimist Club through fundraising and government grants.

Sincerely,

Marnie Cumming

Secretary, Brooke-Alvinston Agricultural Society

Cc: Alvinston Optimist, Municipality of Brooke-Alvinston



# MINUTES

## Brooke-Alvinston Fire Committee Meeting

4:00 PM - Thursday, February 4, 2021

Virtual - Zoom Technology

The Brooke-Alvinston Fire Committee was called to order on Thursday, February 4, 2021, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

**Council Present:** Fire Committee Member Alan Broad, Councillor Jamie Armstrong, Fire Committee Member Martin Vink, and Councillor Jeannette Douglas

**Staff Present:** Clerk Administrator Janet Denkers, Fire Chief Steve Knight, and Treasurer Stephen Ikert

**Regrets:**

### 1 CALL TO ORDER

The Chair, Jeannette Douglas called the meeting to order at 4:01 p.m..

Mayor Ferguson was also present at the meeting as ex officio but did not participate or speak at the meeting.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Chair requested any members to declare a conflict at the appropriate time.

### 3 MINUTES

a) Fire Committee Minutes - October 14, 2020

#### RESOLUTION-2021-001

Councillor Jamie Armstrong made a motion that the Minutes of the October 14, 2020 Fire Committee meeting be approved as presented with no errors or omissions. Fire Committee Member Martin Vink seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

### 5 STAFF REPORTS

a) 2021 Draft Fire Budget

The draft 2021 budget was presented to the Committee. It was realized the capital portion was not distributed so was noted verbally. (the capital budget was later forwarded electronically during the meeting.)

The Brooke-Alvinston Treasurer provided the estimated assessments for Dawn-Euphemia and Southwest Middlesex based on the new weighted assessments assigned to each area. It was noted that these are only estimates until both municipalities provide their accurate assessment numbers.

There were no further comments on the draft operating or capital budget.

b) BFR Fire Chief's Report



Fire Chief Steve Knight reviewed his submitted report and responded to questions from the Committee.

**6 NEW BUSINESS**

**a) Proposed Meeting Schedule**

The Secretary Treasurer provided the proposed meeting months of February, May, August and November. Martin Vink inquired if we needed to meet 4 times per year. The Secretary Treasurer advised that the by-law notes the Committee shall meet four times and that she can provide a quarterly proposed meeting time and if there is no business, the Committee can decide on postponing the meeting. Martin Vink and Alan Broad had no objections to that.

**b) Jamie Armstrong requested that the Fire Chief provide a brief pro/con (what we did/what we could do better) debrief after each incident BFR attends and report back to the Committee.**

**7 ADJOURNMENT**

The meeting adjourned at 4:35 p.m..

\_\_\_\_\_  
Secretary Treasurer

\_\_\_\_\_  
Chair



**Planning & Development Services Department**  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Telephone: 519-845-0801  
Toll-free: 1-866-324-6912  
Fax: 519-845-3817

## NOTICE OF DECISION

With respect to an Official Plan Amendment  
Subsection 17(34) of the Planning Act

### OFFICIAL PLAN AMENDMENT NO. 3 TO THE MUNICIPALITY OF BROOKE-ALVINSTON OFFICIAL PLAN

**DATE OF DECISION: August 9, 2021**

**DATE OF NOTICE: August 9, 2021**

**LAST DATE OF APPEAL: August 30, 2021**

This Official Plan Amendment was adopted by the Council of the Municipality of Brooke-Alvinston on the 8th day of July, 2021 via By-Law 32 of 2021.

#### PURPOSE AND EFFECT OF THE AMENDMENT:

The purpose of this site-specific amendment is to change the land use designation from "Residential" to "Commercial" on lands known municipally as 8011 Centre Street.

An accompanying site-specific Zoning By-Law Amendment (Municipality of Brooke-Alvinston By-Law No. 33 of 2021) was passed by the Council of the Municipality of Brooke-Alvinston on July 8, 2021.

#### WHEN AND HOW TO FILE AN APPEAL

Any appeal to the Ontario Land Tribunal must be filed with the County of Lambton, c/o the Manager of Planning & Development Services, 20 days from the date of this notice, as shown above as the last date of appeal. The appeal must:

- 1) set out the specific part of the Official Plan Amendment to which the appeal applies;
- 2) set out the reasons for the appeal;
- 3) be accompanied by the fee prescribed under the Ontario Land Tribunal Act in the amount of \$1,100.00 payable by certified cheque to the Minister of Finance, Province of Ontario.

#### WHO CAN FILE AN APPEAL

Only individuals, corporations or public bodies may appeal a decision of the County of Lambton to the Ontario Land Tribunal. A notice of appeal may not be made by an unincorporated association or group. However, a notice of appeal may be made in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the amendment was adopted, the person or public body made oral submissions

at a public meeting or written submissions to the council or, in the opinion of the Ontario Land Tribunal, there are reasonable grounds to add the person or public body as a party.

#### WHEN THE DECISION IS FINAL

The decision of the County of Lambton is final if a Notice of Appeal is not received on or before the last day for filing a notice of appeal.

#### GETTING ADDITIONAL INFORMATION

Information in respect of the Official Plan Amendment and the decision will be made available to the public for inspection at the offices of the Planning and Development Services Department, County of Lambton, 789 Broadway Street, Wyoming, ON N0N 1T0, Tel: (519) 845-0801 between the hours of 8:30 a.m. and 4:30 p.m.

#### ADDRESS FOR FILING A NOTICE OF APPEAL

County of Lambton  
Planning and Development Services Department  
P.O. Box 3000  
Wyoming, ON N0N 1T0  
Tel: (519) 845-0809 ext. 5342

# DECISION

## With respect to an Official Plan Amendment Subsection 17(34) of the Planning Act

---

I considered all of the comments that were provided regarding the Official Plan Amendment, the effect of which led me to make an informed decision to approve the Amendment as adopted.

I hereby approve Amendment No. 3 to the Municipality of Brooke-Alvinston Official Plan adopted via By-Law 32 of 2021.

Dated at the Town of Plympton-Wyoming, in the County of Lambton, this 9th day of August, 2021.



Kenneth Melanson, BA, RPP, MCIP  
Manager of Planning & Development Services  
Infrastructure and Development Services Division  
County of Lambton  
(Authority Granted by By-law 38 of 2002)

### List of those to be notified of the decision:

Kucera Farm Supply Ltd.  
c/o Ryan Kucera  
3212 Nauvoo Road  
Box 100  
Alvinston, ON N0N 1A0

Nancy J. McCann  
8015 Centre Street  
Box 217  
Alvinston, ON N0N 1A0

Janet Denkers, Clerk-Administrator  
Municipality of Brooke-Alvinston  
3236 River Street  
Alvinston, ON N0N 1A0  
(sent via e-mail:  
[jdenkers@brookealvinston.com](mailto:jdenkers@brookealvinston.com))

Stephanie Bergman  
Municipal Services Office - West  
Ministry of Municipal Affairs  
2nd Floor, 659 Exeter Road  
London, ON N6E 1L3  
(sent via e-mail:  
[stephanie.bergman@ontario.ca](mailto:stephanie.bergman@ontario.ca))



**PUBLIC NOTICE  
SEVERANCE APPLICATION  
COMMITTEE OF ADJUSTMENT**

**APPLICATION NO. B-008/21**

**TAKE NOTICE** that an application for consent has been submitted by Paul Smith (Agent for Vamp Holdings Ltd.) for property described as Lots 43 to 46, Plan 5. The property is located on the west side of Broadway Street, between Francis Street and Lisgar Street, in Alvinston. This application proposes to sever the property into two lots. The proposed severed lot would have a frontage of 80 feet and a depth of 217.16 feet. The proposed retained lot would have a frontage of 67.50 feet and a depth of 217.16 feet. A single family dwelling is proposed on each of the lots.

**AND FURTHER TAKE NOTICE** that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed **Tuesday, September 14, 2021 at 9:00 a.m.** for the purpose of a public hearing into this matter. Signed written submissions regarding the application will be accepted by the Secretary-Treasurer prior to the hearing.

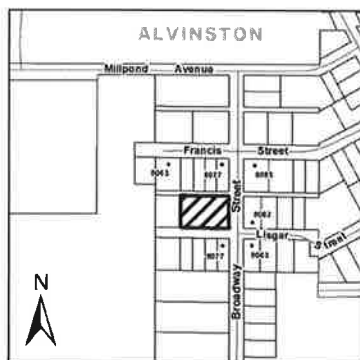
If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 12:00 p.m. noon on September 13, 2021. It is anticipated that the meeting will be held in person, however a teleconference format may be used if necessary. Please call in advance for firm details

If you wish to be notified of the decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance does not make written submission to the Municipality of Brooke-Alvinston Committee of Adjustment before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If you are aware of any persons interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would so inform them.

Additional information regarding the application will be available to the public for inspection at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, PO Box 28, Alvinston, ON N0N 1A0 from 8:30 am to 4:30 pm, Monday to Friday.



 Subject Property

Janet Denkers  
Secretary-Treasurer,  
Committee of Adjustment  
Municipality of Brooke-Alvinston  
3236 River Street, P.O. Box 28  
Alvinston, ON N0N 1A0

Email: [jdenkers@brookealvinston.com](mailto:jdenkers@brookealvinston.com)  
Phone: 519-898-2173  
Fax: 519-898-5653

Dated: August 19, 2021

Hello Rob,

Please find attached the NASM Plan Amendment Approval Document 24480 for David Buurma and Roger Buurma.

Please forward to your client and review this document, including the conditions with them.

You will notice our process has changed slightly and the municipality has been copied here rather than through a separate notification process.

Hello Municipal Representative,

As noted above, our process to notify the municipality of an approved NASM plan has changed. You are now copied on the approval instead of receiving a separate notification. The Ontario Ministry of Agriculture, Food and Rural Affairs requests that the municipality contact us via [NutrientManagement.ONeSourceForms@ontario.ca](mailto:NutrientManagement.ONeSourceForms@ontario.ca) if the municipality is considering distributing the Non-Agricultural Source Material Plan to third parties.

Thank you,

**Carol Laverde**

Environmental Management Branch

1 Stone Rd West | 3<sup>rd</sup> Floor SE | Guelph, ON | N1G 4Y2

(226) 962-2596 | [NutrientManagement.ONeSourceForms@ontario.ca](mailto:NutrientManagement.ONeSourceForms@ontario.ca)

**Ontario** 

---



## Approval of Amended NASM Plan - 24480 Under Regulation 267/03, as amended

*Nutrient Management Act, 2002*

---

Please use your NASM Plan identification number whenever you contact the Ministry by telephone, e-mail, post or other means. It will assist the ministry to locate your Nutrient Management file as quickly as possible.

THIS APPROVAL IS ISSUED TO:

**David Buurma and Roger Buurma, ("Owner")**  
**7162 Lasalle Line**  
**Watford, ON, Canada**  
**N0M 2S0**

### DEFINITIONS

For the purposes of this Approval, the following terms shall have the meaning described below:

- a) "Act" means the *Nutrient Management Act, 2002*, S.O. 2002, c.4;
- b) "Agricultural Operation" means agricultural operation as defined in the Act;
- c) "Approval" means this approval including Schedule A;
- d) "Approved Agricultural Operation" means the Agricultural Operation described in the application contained in Schedule A, as amended, in accordance with this Approval and the Regulation;
- e) "Approved NASM" means the NASM described in the application contained in Schedule A, as amended, in accordance with this Approval and the Regulation;
- f) "Approved NASM Plan Area" means the NASM Plan Area described in the application contained in Schedule A, as amended, in accordance with this Approval and the Regulation;
- g) "Approved NASM Storage Facility" means the NASM Storage Facility described in the application contained in Schedule A, as amended, in accordance with this Approval and the Regulation;
- h) "Director" means a Director appointed under subsection 3 (1) of the Act for the purposes of section 28 of the Regulation;
- i) "Land Application Schedule" means the report of that name generated by NMAN or an alternative report as approved by the Director which documents the planned NASM application rate;
- j) "Ministry" means the Ministry of Agriculture, Food and Rural Affairs;
- k) "NASM" means non-agricultural source materials as defined in the Regulation;



## Approval of Amended NASM Plan - 24480 Under Regulation 267/03, as amended

*Nutrient Management Act, 2002*

---

- l) "NASM Plan" means the NASM Plan approved by this Approval and includes the NASM Plan Approvals Submission and Land Application Schedule;
- m) "NASM Plan Approvals Submission" means the report of that name generated by NMAN, or an alternative report as approved by the Director, which documents the planned NASM, NASM Plan Area and NASM Storage Facility.
- n) "NASM Plan Area" means NASM plan area as defined in the Regulation;
- o) "NASM Plan Developer" means a person that holds a valid NASM Plan Development Certificate issued under section 102 of the Regulation;
- p) "NASM Storage Facility" means NASM storage facility as defined in the Regulation;
- q) "NMAN" means the most recent version of the software tool developed by the Ministry;
- r) "Nutrient" means nutrient as defined in the Act;
- s) "Owner" means the person, who owns or controls the Approved Agricultural Operation, to whom this approval is issued;
- t) "Post Application Report" means the report of that name generated by NMAN or an alternative report as approved by the Director and documents the quantity of NASM applied to a NASM Plan Area; and
- u) "Regulation" means Ontario Regulation 267/03 made under the Act.

Pursuant to the Act and Regulation, the Director approves the amended NASM Plan that is described in the application in Schedule A of this Approval subject to the conditions set out herein. The amended NASM Plan amends the NASM Plan identified by NASM Plan identification number **24480** and retains that number.

This Approval applies to the Approved NASM, Approved NASM Plan Area and Approved NASM Storage Facilities described in Schedule A as updated in accordance with the Regulation.

## Approval of Amended NASM Plan - 24480 Under Regulation 267/03, as amended

*Nutrient Management Act, 2002*

### INTERPRETATION

1. Where there is a conflict between a provision of the *Act* or the *Regulation* and any condition of this Approval, the provision of the *Act* or *Regulation* shall take precedence. Where there is a conflict between a provision of Schedule A of this Approval and any other provision of this Approval, the latter shall prevail. For greater certainty, a conflict only occurs where compliance with one provision would make compliance with the other provision impossible.
2. The conditions of this Approval are severable. If any condition of this Approval, or the application of any condition of this Approval to any circumstance, is held invalid or unenforceable, the application of such condition to other circumstances and the remainder of this Approval shall not be affected thereby.
3. The issuance of, and compliance with, this Approval does not relieve the Owner of any obligation to comply with any provision of any applicable statute, regulation or other legal requirement.
4. This Approval shall be read with the approval of the NASM Plan being amended as a single instrument. Any conditions of the approval of the NASM Plan being amended shall apply, with necessary adjustments, to the NASM Plan as amended by this Approval. Any provisions of the *Act* or *Regulation* that apply to the approval of the NASM Plan being amended also shall apply to this Approval.

### SCHEDULES

This Approval incorporates the following schedules attached hereto.

<b>Schedule</b>	<b>Description</b>
A	Amended Portions of NASM Plan Approvals Submission





**Approval of Amended NASM Plan - 24480**  
**Under Regulation 267/03, as amended**  
*Nutrient Management Act, 2002*

**IMPORTANT**

In accordance with Section 9 of the *Nutrient Management Act, 2002*, you may by written notice, that you serve upon me and the Environmental Review Tribunal **within 15 days of receipt of this Notice**, require a hearing by the Tribunal. This section provides that the Notice requiring a hearing shall state:

- (a) the portions of the approval in respect of which the hearing is required; and
- (b) the grounds on which the applicant for the hearing intends to rely at the hearing.

*Nutrient Management Act 2002, s. 9 (6).*

In addition to these legal requirements, you should also include:

- your name and address
- the identifier number
- the name of the Director who signed the approval.

This Notice requiring a hearing should be signed and dated by yourself, and must be served upon:

**The Secretary**  
**Environmental Review Tribunal**  
**655 Bay Street, Suite 1500**  
**Toronto, Ontario**  
**M5G 1E5**

and

**The Director, Approvals**  
**Environmental Management Branch**  
**Ministry of Agriculture,**  
**Food and Rural Affairs**  
**1 Stone Road West**  
**Guelph, Ontario**  
**N1G 4Y2**

Further information on the Environmental Review Tribunal's requirements for an appeal can be obtained directly from the Tribunal at: Email: [ERTTribunalSecretary@ontario.ca](mailto:ERTTribunalSecretary@ontario.ca) or Tel: (416) 212-6349, Toll free 1-866-448-2248 or Fax: (416) 314-3717, Toll Free Fax: 1-877-849-2066 or [www.ert.gov.on.ca](http://www.ert.gov.on.ca), or TTY 1-800-855-1155.

**James H.** Digitally signed by  
**Mitchell** James H. Mitchell  
 Date: 2021.08.27  
 14:27:06 -04'00'

Director



**Approval of Amended NASM Plan - 24480**  
**Under Regulation 267/03, as amended**  
*Nutrient Management Act, 2002*

---

Section 3, *Nutrient Management Act, 2002*

**Schedule A**

Amended Portions of NASM Plan Approvals Submission

## Ontario Regulation 267/03 - Request for Amendment to an Approved Non- Agricultural Source Material (NASM) Plan

Please complete the following information to allow for the determination if the changes are acceptable to be processed as an amendment to the approved NASM plan or if a new NASM plan is required to be prepared and approved.

Please note that this document can be used as the new Overview of the Operation for the NASM plan amendment submission.

### NASM Plan Information

Submission ID:24480\_\_\_\_\_Approval Date:2021/03/03\_\_\_\_\_

Owner/Operator Name:David and Roger Buurma\_\_\_\_\_

Certified Preparer Name:Rob Alton\_\_\_\_\_

1. Has the ownership or control of the agricultural operation (including rented or leased farms) changed since the NASM plan was approved?

☐ Yes ☒ No

If "Yes" then the approved NASM plan has ceased and a new NASM plan will be required to be submitted and approved before NASM can be spread

2. Has the expiry date changed from the original approval?

☐ Yes ☒ No

NOTE: A NASM plan cannot be amended to increase the duration of the NASM plan. If "Yes", please ensure the amendment reflects the original approval duration.

Continue on page 2.

Ontario Regulation 267/03 - Request for Amendment to an Approved Non- Agricultural Source Material (NASM) Plan

## Amendment Information

Please indicate the reason for amendment by selecting all applicable reasons for amendment.

☒ Addition of NASM to the list of NASM generators

Please list the specific NASMs added or removed, and a provide description of how each NASM is generated:

☐ Addition of land to the farm unit or NASM application area (addition of new farms or inclusion of additional land to existing NASM application area)

Please list the specific farm and/or field names added or removed:

☐ Addition of NASM storage (permanent or temporary)

Please list the specific NASM storages added or removed, including a description of the capacity, dimensions, and type of storage:

## Information Submitted for Amendment

Please only submit the sections of the NASM Plan that are changing

Section of the Approved NASM plan	Changed since original Approval?
AgriSuite Printout (including new signature page)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Field Sketch	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Engineering Requirement Form or Engineer's Commitment Certificate	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



## NASM Plan Approvals Submission

Buurma - 245 (September 1, 2020 - December 31, 2024)

Submission ID: 24480

### General Information

Any false or misleading information submitted by the applicant in this document may result in the invalidation of any approvals or permits granted, and prosecution in accordance to the provisions of the Nutrient Management Act, 2002.

Please ensure you retain a copy of the completed NASM plan for your records. Please note, approved NASM plan approval submissions will not be returned. It is your responsibility to keep copies of the documents that comprise your NASM plan.

You will be contacted by OMAFRA staff if you are required to provide additional information during the review process.

This Approval is in effect for the following period:

- a. From the later of:
  - (i) the NASM Plan start date as set out in this Approval (September 1, 2020); and
  - (ii) the date the Approval is signed by the Director
- b. To: December 31, 2024, except in the case where the suspension, revocation or cessation sections in O. Reg. 267/03 may otherwise apply.

### **Reason for Submission**

This document has been prepared for **approval - amendment**

Submission ID: 24480

### **List of Required Appendices**

- Appendix A: Overview of the Operation
- Appendix B: Additional Storage Information
- Appendix C: Soil Sample Results
- Appendix D: NASM Sample Results (if required)

### Preparer Information

Rob Alton (#NASM16915)  
 TRILLIUM AGRONOMICS INC.  
 P.O. Box 25023  
 Brantford, ON, Canada N3T 1L0  
 Phone #1: 519-755-6722  
 Email: r.alton@trilliumagronomics.ca

### Agricultural Operation Information

Federal Business Number: [REDACTED]  
 Operation Type: Partnership / Joint Submission  
 Partners: David Buurma  
 Roger Buurma

Operator Contact Information  
 David Buurma  
 7162 Lasalle Line  
 Watford, ON, Canada N0M 2S0  
 Phone #1: 519-849-5113  
 Phone #2: 519-671-2534  
 Email: buurma.david@gmail.com

Owner is the same as the operator



## NASM Plan Approvals Submission


Buurma - 245 (September 1, 2020 - December 31, 2024)


Submission ID: 24480

### Material Source Summary

#### **Compost**

Mixed municipal green bin waste compost

Storage: TFS 1 (Buurma - 245)  
 Form: Solid  
 Category: 3  
 NASM Type: 12. Any NASM that is not listed in Schedule 4, Table 1 or 2  
 Composted municipal green bin waste   
 Material Generator: Convertus Group  
 4675 Wellington Road South  
 London, ON, Canada N0M 2N0  
 Phone #1: 519-642-4446  
 Fax: 519-649-7757

Metals Content (CM) Level: CM1 (confirmed by lab analysis)  
 Pathogen Content (CP) Level: CP2 (confirmed by lab analysis)  
 Odour Category (OC): OC2   
 Odour Change Approval ID: OA15-1049

#### Beneficial Use

Total Concentration of PAN, PAP, and PAK: 28506 ppm (Dry Basis)  
 Organic Matter: 50.674 % (Wet Basis)

#### **Conagra**

Tomato processing waste

Form: Liquid  
 Category: 2  
 NASM Type: 6. Process water (food-grade chemicals only) from fruits and vegetables  
 Tomato processing wastewater  
 Material Generator: Conagra Brands  
 759 Wellington Street  
 Dresden, ON, Canada N0P 1M0  
 Phone #1: 519-683-4422

Metals Content (CM) Level: CM2  
 Pathogen Content (CP) Level: CP1  
 Odour Category (OC): OC1  
 Beneficial Use (to be confirmed at time of land application)

### Farm Unit Summary

#### **Buurma - 245**

This farm: Receives Commercial Fertilizer Receives NASM Status: Owned	Farm Location County of Lambton, Municipality of Brooke-Alvinston BROOKE, Concession: 8, Lot: 28 BROOKE, Concession: 8, Lot: 29 Roll Number(s) 381512003016500 381512003016600 381512003016700 911 Address:
--------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



## NASM Plan Approvals Submission

Buurma - 245 (September 1, 2020 - December 31, 2024)

Submission ID: 24480

### NASM Plan Area Summary

#### NASM Application Area

##### Buurma - 245, Field 1

Concession/Lot:

BROOKE, Concession: 8, Lot: 28

BROOKE, Concession: 8, Lot: 29

Roll Number(s):

381512003016500

381512003016600

381512003016700

##### Has received NASM in the past five years under a NASM plan

Field is within 150 m (492 ft) of surface water

Field contains or is adjacent to surface water

Tillable Area: 314 ac

Area for Material: 312.5 ac

Slope Near Surface Water: 10%

Soil Series: Perth

Soil Texture: Clay

Minimum Depth to Bedrock: > 100 cm

Hydrologic Soil Group: C

Soil parameters conform with S. 98.0.12 & 98.0.17

### Storage Summary

#### TFS 1

Temporary field storage 1

Storage Location

Buurma - 245

County of Lambton, Municipality of Brooke-Alvinston

BROOKE, Concession: 8, Lot: 29

Roll Number(s): 381512003016700

Storage Category: NASM Storage Facility

Operation ID:

Construction Date: Constructed After Jan 1, 2011

Material Form: Solid

Storage Type: Temporary

This temporary storage has been shown to be compliant with S. 82-86 of O. Reg. 267/03.

Total Days of Storage (maximum 300): 270 days

#### TFS 2

Temporary field storage 2

Storage Location

Buurma - 245

County of Lambton, Municipality of Brooke-Alvinston

BROOKE, Concession: 8, Lot: 28

Roll Number(s): 381512003016500

Storage Category: NASM Storage Facility

Operation ID:

Construction Date: Constructed After Jan 1, 2011

Material Form: Solid

Storage Type: Temporary

This temporary storage has been shown to be compliant with S. 82-86 of O. Reg. 267/03.

Total Days of Storage (maximum 300): 270 days



## NASM Plan Approvals Submission

Buurma - 245 (September 1, 2020 - December 31, 2024)

Submission ID: 24480

### TFS 3

Temporary field storage 3

#### Storage Location

Buurma - 245

County of Lambton, Municipality of Brooke-Alvinston

BROOKE, Concession: 8, Lot: 28

Roll Number(s): 381512003016500

Storage Category: NASM Storage Facility

Operation ID:

Construction Date: Constructed After Jan 1, 2011

Material Form: Solid

Storage Type: Temporary

This temporary storage has been shown to be compliant with S. 82-86 of O. Reg. 267/03.

Total Days of Storage (maximum 300): 270 days

### Flag Summary

#### **NASM Odour Category** (Compost)



Odour category changed from OC3 to OC2

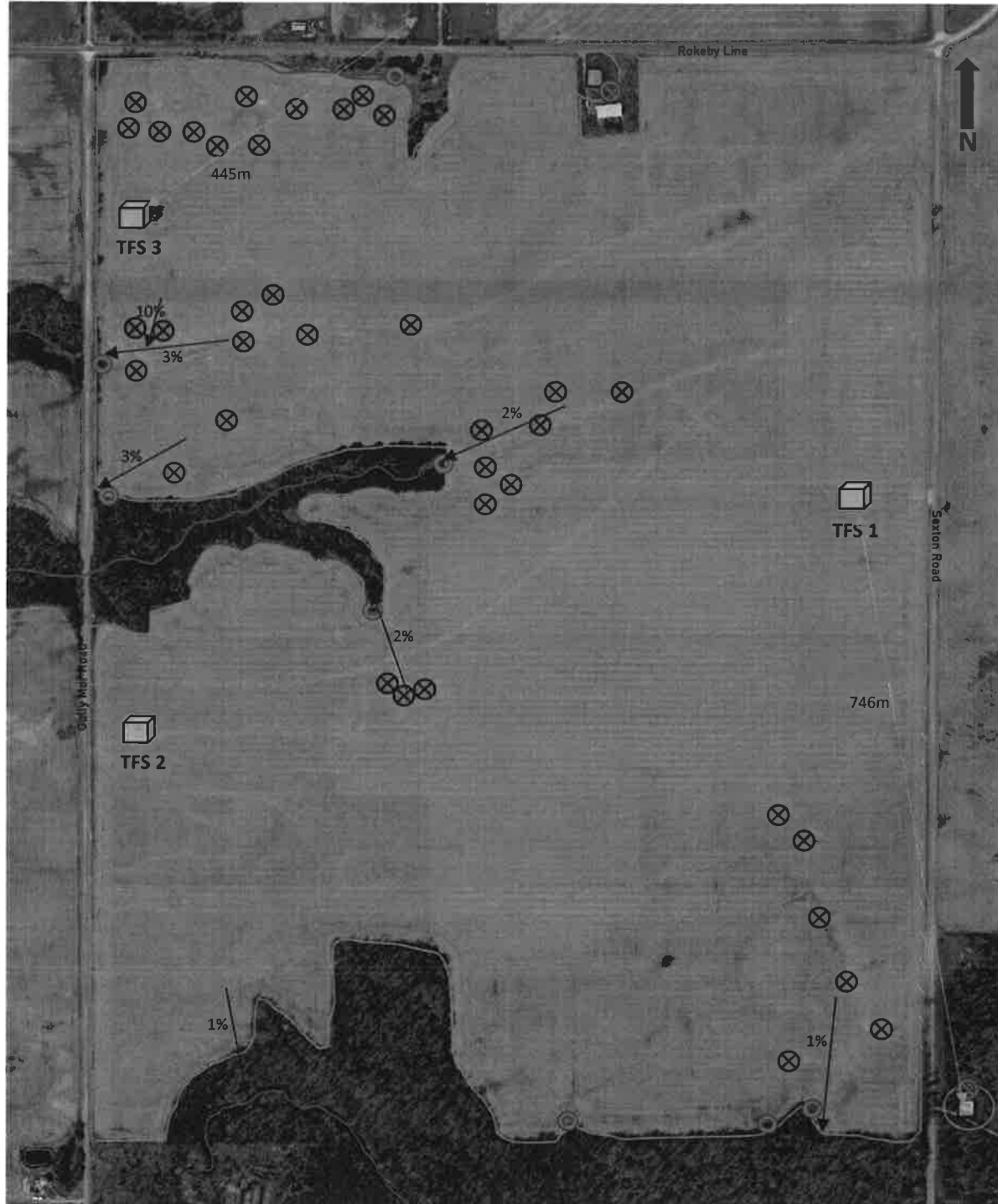
#### **Unlisted Material** (Compost)



The selected NASM type is unlisted



## BUURMA ACRES – 245 FARM



**Total Tillable Area:** 314 ac  
**Total Useable Area:** 212.5 ac

Maximum Sustained Slope  
 within 150m  
 Of surface water =10%

Site Inspection completed by  
 Rob Alton on  
 November , 2020

Map not to scale

### Features (See map for location)

Tile Drained	Yes
Tile Inlet	Yes
Tile Outlet	Yes
Soil Depth > 50cm	Yes
Bedrock Outcrops	No
Area Subject to Ponding	No
Dwellings within 25m	Yes
Residential area within 50m	No
Commercial Buildings within 50m	No
Community Building within 50m	No
Institution within 50m	No
Municipal Wells within 100m	No
Other Wells within 90m	No
Surface Water within 150m	Yes

### LEGEND

	House (25m setback)
	Drilled Well (15m setback)
	Surface Water (20m setback)
	Tile Outlet (20m setback)
	Tile Inlet (20m setback)

## **NON-AGRICULTURAL SOURCE MATERIAL PLAN**

### **BUURMA ACRES**

#### **245 FARM**

*Current Approval number: 24480*

**APPLICANT – David Buurma  
7162 Lasalle Line  
Waford, ON  
N0M 2S0  
Phone: 519-849-5113**

#### **REASON FOR SUBMISSION**

The property described in this NASM Plan submission is owned and operated by Buurma Acres. Buurma Acres has extensive experience with non-agricultural source organics on their farms and are aware of the benefits offered by using these materials.

This NASM plan is being submitted for amendment.

**TRILLIUM AGRONOMICS INC.** has prepared this Provincial NASM Plan to meet and/or exceed the current Regulation.

#### **TYPE AND SIZE OF AGRICULTURAL OPERATION**

Buurma Acres is a joint venture/partnership between brothers David and Roger Buurma. They cash-crop 5500 acres of corn, wheat and soybeans in Lambton, Middlesex and Kent counties.

#### **NASM PLAN DEVELOPER**

Rob Alton, PAg – **TRILLIUM AGRONOMICS INC.**

P.O. Box 25023 Brantford, ON  
 N3T 1L0  
 519-755-6722  
[r.alton@trilliumagronomics.ca](mailto:r.alton@trilliumagronomics.ca)  
**Certification Number – NASM21573**

## **PROPERTY DESCRIPTION**

**245 FARM** – 911 number is not listed. The property description as provided by the Ontario Ministry of Food and Rural Affairs' Online geographic information and mapping program (AgMaps) is, **Lots 9, 10, Concession 2** in the Municipality of Brooke-Alvinston, Geotownship of Zone, in the County of Lambton, **roll number 381512003016500, 381512003016600, 381512003016700** consisting of 314 tillable acres with **312.5 acres available** for OC2 NASM application - owned by Buurma Acres

This is a **NASM receiving**, and **commercial fertilizer receiving** property.

## **USEABLE ACRES**

A minimum of **312.5 useable acres** are available to **Buurma Acres** in this NASM Plan.

## **FARM UNIT INFORMATION**

**Buurma Acres** propose that the farm unit information will not change for the following five years.

## **EXISTING LIVESTOCK FACILITIES**

There are no livestock facilities associated with this farm unit.

## **NASM STORAGES**

There will be 3 temporary NASM storage area for the **245 Farm**. The siting checklist is included with the AgriSuite 3.4.0.18 printout.

**Temporary Field Storage Area 1** will allow **270 days of NASM storage**. The following parameters for temporary field storage have been met:

1. Documentation states that no tile drains are in the area of temporary field storage, or the contingency plan includes management options for potential impacted liquid in tile.
2. The temporary storage site will not be used for OC3 NASM.
3. Nutrients will not be stored longer than the proposed number of days as calculated using the Temporary Storage Calculator.
4.
  - a) The site has > 0.3m of soil to bedrock within 3m of the side of the site.
  - b) The site is at least 0.9m above the water table within 3m of the side of the site.
  - c) The site is situated on a hydrological soil group D.
  - d) The site is not in a 1 in 100 - year flood zone as established by the Municipality or Conservation Authority.
  - e) The site slope is less than 3%.
  - f) A Flow path of >50m over soil that is at least 0.3 m above bedrock, to nearest surface water or tile drain surface inlets.
  - g) Distance to Drilled well > 45m, >100m to Municipal well, >90m to Other well.
  - h) Distance >200m from a dwelling.
  - i) Distance to residential area or commercial, community or institutional use >450m.
5. Where NASM materials are transferred into the Farm Unit and temporarily stored, they are not subsequently transferred out.

6. The volume of intended nutrients to be received and stored on the Farm Unit does not exceed the quantity intended to be used for crop production.

**Temporary Field Storage Area 2** will allow **270 days of NASM storage**. The following parameters for temporary field storage have been met:

1. Documentation states that no tile drains are in the area of temporary field storage, or the contingency plan includes management options for potential impacted liquid in tile.
2. The temporary storage site will not be used for OC3 NASM.
3. Nutrients will not be stored longer than the proposed number of days as calculated using the Temporary Storage Calculator.
4.
  - a) The site has > 0.3m of soil to bedrock within 3m of the side of the site.
  - b) The site is at least 0.9m above the water table within 3m of the side of the site.
  - c) The site is situated on a hydrological soil group D.
  - d) The site is not in a 1 in 100 - year flood zone as established by the Municipality or Conservation Authority.
  - e) The site slope is less than 3%.
  - f) A Flow path of >50m over soil that is at least 0.3 m above bedrock, to nearest surface water or tile drain surface inlets.
  - g) Distance to Drilled well > 45m, >100m to Municipal well, >90m to Other well.
  - h) Distance >200m from a dwelling.
  - i) Distance to residential area or commercial, community or institutional use >450m.

5. Where NASM materials are transferred into the Farm Unit and temporarily stored, they are not subsequently transferred out.
6. The volume of intended nutrients to be received and stored on the Farm Unit does not exceed the quantity intended to be used for crop production.

**Temporary Field Storage Area 3** will allow **270 days of NASM storage**. The following parameters for temporary field storage have been met:

1. Documentation states that no tile drains are in the area of temporary field storage, or the contingency plan includes management options for potential impacted liquid in tile.
2. The temporary storage site will not be used for OC3 NASM.
3. Nutrients will not be stored longer than the proposed number of days as calculated using the Temporary Storage Calculator.
4.
  - a) The site has > 0.3m of soil to bedrock within 3m of the side of the site.
  - b) The site is at least 0.9m above the water table within 3m of the side of the site.
  - c) The site is situated on a hydrological soil group D.
  - d) The site is not in a 1 in 100 - year flood zone as established by the Municipality or Conservation Authority.
  - e) The site slope is less than 3%.
  - f) A Flow path of >50m over soil that is at least 0.3 m above bedrock, to nearest surface water or tile drain surface inlets.
  - g) Distance to Drilled well > 45m, >100m to Municipal well, >90m to Other well.
  - h) Distance >200m from a dwelling.

- i) Distance to residential area or commercial, community or institutional use >450m.
- 5. Where NASM materials are transferred into the Farm Unit and temporarily stored, they are not subsequently transferred out.
- 6. The volume of intended nutrients to be received and stored on the Farm Unit does not exceed the quantity intended to be used for crop production.

## **NASM MATERIAL**

### **Convertus Group (London Facility)**

The Convertus Group London composting facility is located at 4675 Wellington Road South London, Ontario N6E 3W7. Municipal Source Separated Organic material is delivered to the London facility from various municipalities and is composted. This compost no longer meets the definitions of Category AA, A or B compost. The finished material is a Category 3, CM1, CP1, OC3 NASM material. The Odour Classification of OC2 assigned through OMAFRA odour change approval # OA15-1049. The CM and CP level of this material will be confirmed by laboratory analysis prior to land application.

For further information regarding the material or processes involved at Convertus' London facility, contact Joel Rutty: 289-659-7027.

### **Conagra Brands**

The NASM material that will be applied in this plan is vegetable processing wash water from the Conagra Brands processing plant located at 759 Wellington Street, Dresden, Ontario. The plant receives a variety of vegetables at harvest time including tomatoes, potatoes, sweet potatoes and beets. The vegetables are received in a water filled trough, conveyed into the plant where they are washed and processed. The wash water is then transferred directly from the processing facility to the NASM application site.

In accordance with Regulation 267/03, this material is classified as a Category 2, CM2, CP1, OC1 NASM. The actual CM level will be determined from lab analysis before land application commences.

For more information concerning this NASM material and/or the generation process, please contact: 519-683-4422

Non-Agricultural source materials shall not be applied to land closer than 15 metres of a drilled well that has a depth of at least 15 metres and a watertight casing to a depth of at least six metres below ground level.

Non-Agricultural source materials shall not be applied to land closer than 90 metres to a well, other than a well described above.

No person shall apply nutrients to land closer than 100 metres to a municipal well.

***There are no municipal wells on or within 100 metres of the registered property in this Provincial NASM Plan.***





**Lambton Public Health**  
160 Exmouth Street  
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331  
Toll free: 1-800-667-1839  
Fax: 519-383-7092  
[www.lambtonpublichealth.ca](http://www.lambtonpublichealth.ca)

## **NEWS RELEASE**

For Immediate Release

### **Lambton's Medical Officer of Health to run in next Federal Election**

Thursday, August 12, 2021

**Point Edward, ON** – Lambton County's Medical Officer of Health, Dr. Sudit Ranade, is running as the Liberal candidate for the Lambton-Kent-Middlesex riding in the next Federal Election.

Effective on the announcement date of the writs of the election, and once the election campaign officially begins, Dr. Ranade will take a leave of absence from Lambton Public Health (LPH). The health unit is currently searching for an Acting Medical Officer of Health to provide coverage for the County, on an interim basis, during the election. Due to the current pressures facing public health, the replacement of this legislated position is a priority.

"I am excited to begin this new adventure," said Dr. Ranade. "Lambton Public Health has a fantastic team whose passion and dedication to our community has been evident throughout my tenure, but especially during the COVID-19 pandemic. Together, we have made great strides in providing the residents of Lambton County the information, tools, strategies, and vaccines to help combat COVID-19. I have no doubt the team will continue this work while I explore this new chapter."

-30-

**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)



**Office of the County Warden**  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Telephone: 519-845-0801  
Toll-free: 1-866-324-6912  
Fax: 519-845-3160

## **NEWS RELEASE**

For Immediate Release

### **Emergency Control Group Update – August 18**

Wednesday, August 18, 2021

**Wyoming, ON** - The County of Lambton Emergency Control Group met Wednesday, August 18 to discuss updates to the current COVID-19 situation.

At this meeting, the Emergency Control Group:

- Heard that 169,394 doses of COVID-19 vaccine have been administered in Lambton County, as of Wednesday, August 18. That represents 76.5% of individuals aged 12+ that have received at least one dose of COVID-19 vaccine, and 70% of individuals aged 12+ that have received two doses.
- Received an update on the transition from mass vaccination clinics to smaller, more sustainable, routine clinics, including drop-in clinics and pop-up locations throughout the County. The mass vaccination clinics in Point Edward and Sarnia have been closed, and smaller clinics will continue to operate throughout the County over the next several weeks to accommodate first and second doses.
- Would like to remind residents that all eligible individuals can register for their vaccine appointment or attend a drop-in clinic. Full details listed at [getthevaccine.ca](https://getthevaccine.ca). Residents are also reminded that several local pharmacies are administering COVID-19 vaccines. Lambton Public Health has a new dedicated [Pharmacy page](#) on it's website to direct individuals to these options.
- Heard that [Lambton Elderly Outreach \(LEO\)](#) and the [Canadian Red Cross](#) are offering free transportation to all vaccination sites for anyone aged 50+ or those of any age with disabilities who do not have access to a vehicle, public transit or another form of transportation. If interested, please call LEO at 519-845-1353 (extension 360) or the Canadian Red Cross at 519-332-6380.
- Would like to remind residents that local statistics are available on the [Lambton Public Health website](#), including a detailed [community snapshot](#).

For the most up to date information regarding COVID-19 including current statistics, please visit the [Lambton Public Health website](#), [GetTheVaccine.ca](https://getthevaccine.ca) and the [Province of Ontario website](#). Facility closures and local supports and resources are listed on the [Lambton County website](#).

-30-

**Please contact:**

**Kevin Marriott**  
Warden  
County of Lambton  
519-381-6111  
[kevin.marriott@county-lambton.on.ca](mailto:kevin.marriott@county-lambton.on.ca)

**Lisa Leggate**  
Communications & Marketing Coordinator  
County of Lambton  
519-845-0801 ext. 5214  
[lisa.leggate@county-lambton.on.ca](mailto:lisa.leggate@county-lambton.on.ca)



**Lambton Public Health**  
160 Exmouth Street  
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331  
Toll free: 1-800-667-1839  
Fax: 519-383-7092  
[www.lambtonpublichealth.ca](http://www.lambtonpublichealth.ca)

## **NEWS RELEASE**

For Immediate Release

### **New Acting Medical Officer of Health Appointed for Lambton County**

Thursday, August 18, 2021

**Point Edward, ON** – Dr. Christopher Greensmith has been appointed to the interim position of Acting Medical Officer of Health (MOH) for Lambton County.

"I am pleased to welcome Dr. Greensmith back to Lambton Public Health," said Andrew Taylor, General Manager for Public Health Services. "He is not only a well-respected local family physician, but is also well-known to the community having served in the past as the County's MOH for over 22 years."

Recently, Dr. Greensmith served on the County's COVID-19 Immunization Task Force representing primary care. He also chairs the Lambton Infection and Prevention Control Committee for Bluewater Health.

Lambton County Warden Kevin Marriot states, "On behalf of the Board of Health, I'd like to thank Dr. Greensmith for agreeing to take on this critical role in our community. It's important to have strong, continued public health leadership at this time, and we are very fortunate to be able to retain the services of a seasoned and fully qualified public health physician."

Dr. Greensmith will serve in this interim role for the duration of Dr. Ranade's leave.

-30-

**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)



**Cultural Services Division**  
Lambton Heritage Museum  
10035 Museum Road  
Grand Bend, ON N0M 1T0

Telephone: 519-243-2600  
Fax: 519-243-2646  
[www.lambtonmuseums.ca](http://www.lambtonmuseums.ca)

## **NEWS RELEASE**

For Immediate Release

### **Paint Ontario Art Show and Sale opens in September**

Tuesday, August 24, 2021

**Grand Bend, ON** – Lambton Heritage Museum will be presenting the Paint Ontario Art Show & Sale, September 3 - 26, 2021. The 25<sup>th</sup> anniversary show will be a live, in-person show - not a virtual show.

Paint Ontario is the largest show and sale of representational art in Ontario, which features over 200 original paintings by approximately 100 artists, selected from almost 700 submissions. The show provides a unique opportunity for emerging artists to showcase their work and an unmatched opportunity for buyers to view and acquire it. This year sculpture will be featured for the first time, adding a new dimension to the visitor art experience.

Artist demonstrations will inspire artists and art appreciators alike. These demonstrations will take place Thursdays from 4:00 p.m. – 7:00 p.m. and weekends from 1:00 p.m. to 4:00 p.m. for the duration of the show. A full list of participating artists can be found at [lambtonmuseums.ca/paintontario](http://lambtonmuseums.ca/paintontario).

The final weekend of the show will feature a special “Perch N’ Paint” contest. Participating artists will spend Saturday, September 25 out in the community doing plein air painting. The following day, artists will bring their paintings to the Museum by 12:00 p.m. for judging and a winner will be announced at 1:00 p.m. The paintings will remain on display and be available for purchase for the afternoon.

A silent auction will be taking place from September 3 - 26 which features the murals that were once a part of the Grand Bend Art Centre Beach Mural Project.

Outdoor live music will be featured on Sundays from 12:00 p.m. to 3:00 p.m. and new this year is an outdoor art installation – The Pottery Garden. Area schools, community groups, long term cares homes, and volunteers have contributed sculpted flowers that collectively will make up The Pottery Garden. An additional art installation will include an award winning psychedelic piano, previously displayed at a Toronto festival. Interactive art activities will also be available for all ages. After viewing Paint Ontario, patrons are invited to wander into the adjoining buildings and grounds of the Museum to experience an impressive host of accompanying new features.

**...More**

The show is organized by the Grand Bend Art Centre (GBAC), a registered not-for-profit community group. "Our mission is to inspire creativity in the community" says GBAC Executive Director Teresa Marie Phillips. "Monies raised in sales commissions go straight back into cultural development within the community," adds GBAC President Nette Pachlarz.

To visit the Paint Ontario exhibit, book a time at [lambtonmuseums.ca](http://lambtonmuseums.ca). COVID protocols including social distancing, mandatory use of face masks and capacity limits will be in effect. Walk in entries will be accommodated as time and capacity limits allow.

For more information please visit [lambtonmuseums.ca/paintontario](http://lambtonmuseums.ca/paintontario).

-30-

**Please contact:**

**Kathleen Annett**

Marketing & Events Coordinator, Museums, Gallery and Archives  
County of Lambton  
519-243-2600 ext. 3153  
[kathleen.annett@county-lambton.on.ca](mailto:kathleen.annett@county-lambton.on.ca)

**Dana Thorne**

Curator/Supervisor, Lambton Heritage Museum  
County of Lambton  
519-243-2600 ext. 3151  
[dana.thorne@county-lambton.on.ca](mailto:dana.thorne@county-lambton.on.ca)



**Cultural Services Division**  
Library Headquarters  
787 Broadway Street, Box 3100  
Wyoming, ON N0N 1T0

Telephone: 519-845-3324  
Toll-free: 1-866-324-6912  
Fax: 519-845-0700  
www.lclibrary.ca

## **NEWS RELEASE**

For Immediate Release

### **Lambton County Library Reopens Remaining Nine Locations**

Wednesday, August 25, 2021

**Wyoming, ON** – Continuing its efforts to resume library services as part of Step 3 of the Province's Roadmap to Reopen, Lambton County Library will reopen nine additional sites next month, making all 25 library locations open to the public beginning the week of September 7, 2021.

The remaining nine locations will join the other sites in offering: curbside pickup service, in-person browsing as capacity limits allow and scheduled computer use, wi-fi use and academic research. The nine locations include: Arkona, Camlachie, Courtright, Inwood, Mooretown, Port Franks, Port Lambton, Shetland and Wilkesport.

As part of the library's COVID-19 protocols, visitors over the age of two must wear masks/face coverings, no food or drink is permitted, computer appointments are limited to 45 minutes once daily, patrons browsing are asked to spend no more than 45 minutes in the library, and capacity limits are in effect at all sites.

In addition, starting September 7, 2021, Lambton County Library will be adjusting its hours of operation to better align with community and operational needs. Locations, phone numbers and new hours are listed below.

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>	<b>SATURDAY</b>	<b>SUNDAY</b>
<b>ALVINSTON</b> 519-898-2921	10am – 3pm	3pm – 8pm		10am – 3pm	3pm – 8pm	10am – 1pm	
<b>ARKONA</b> 519-828-3406	3pm – 7pm		10am – 2pm			10am – 2pm	
<b>BRIGDEN</b> 519-864-1142	2pm – 7pm	2pm – 7pm	10am – 3pm	2pm – 7pm	10am – 3pm		

**More...**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>BRIGHT'S GROVE</b> 519-869-2351	10am – 8pm	10am – 8pm	10am – 8pm	10am – 8pm	10am – 3pm	10am – 3pm	
<b>CAMLACHIE</b> 519-899-2202	10am – 2pm		4pm – 8pm	4pm – 8pm		10am – 2pm	
<b>CORUNNA</b> 519-862-1132	10am – 7pm	10am – 7pm	10am – 7pm	10am – 7pm	10am – 7pm	10am – 1pm	
<b>COURTRIGHT</b> 519-867-2712		10am – 2pm		4pm – 8pm		10am – 2pm	
<b>FLORENCE</b> 519-692-3213		10am – 2pm		4pm – 8pm		10am – 2pm	
<b>FOREST</b> 519-786-5152	9am – 8pm	9am – 8pm	9am – 8pm	9am – 8pm	9am – 5pm	9am – 5pm	12pm – 5pm
<b>GRAND BEND</b> 519-238-2067	9am – 7pm	9am – 7pm	9am – 7pm	9am – 7pm	9am – 3pm	9am – 12pm	
<b>INWOOD</b> 519-844-2491		4pm – 8pm		10am – 2pm		10am – 2pm	
<b>MALLROAD</b> 519-542-2580	9am – 8pm	9am – 8pm	9am – 8pm	9am – 8pm	9am – 5pm	9am – 5pm	12pm – 5pm
<b>MOORETOWN</b> 519-867-2823	9am – 1pm		4 pm – 8 pm			9 am – 1 pm	
<b>OIL SPRINGS</b> 519-834-2670		10am – 2pm		4pm – 8pm		10am – 2pm	
<b>PETROLIA</b> 519-882-0771	9am – 8pm	9am – 8pm	9am – 8pm	9am – 8pm	9am – 6pm	9am – 6pm	11am – 2pm
<b>POINT EDWARD</b> 519-336-3291	10am – 3pm	2pm – 7pm	10am – 3pm		2pm – 7pm	10am – 3pm	
<b>PORT FRANKS</b> 519-243-2820	10am – 2pm		3pm – 7pm		10am – 2pm		
<b>PORT LAMBTON</b> 519-677-5217	10am – 2pm		3pm – 7pm			10am – 2pm	
<b>SARNIA</b> 519-337-3291	9am – 8pm	9am – 8pm	9am – 8pm	9am – 8pm	9am – 8pm	9am – 5pm	2pm – 5pm
<b>SHETLAND</b> 519-695-3330	10am – 2pm		4pm – 8pm		10am – 2pm		

**More...**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>SOMBRA</b> 519-892-3711		3pm – 7pm		10am – 2pm	10am – 2pm		
<b>THEDFORD</b> 519-296-4459		10am – 2pm		4pm – 8pm	4pm – 8pm		
<b>WATFORD</b> 519-876-2204	10am – 6pm	12pm – 8pm	10am – 6pm	12pm – 8pm		10am – 1pm	
<b>WILKESPORT</b> 519-864-4000		9am – 1pm		3pm – 7pm		9am – 1pm	
<b>WYOMING</b> 519-845-0181	10am – 8pm	12pm – 8pm	10am – 8pm	12pm – 8pm	9am – 5pm	9am – 1pm	

To book an appointment for public computer use, wi-fi use and academic research, cardholders can call the location they wish to visit or the central booking line at 519-337-3291 ext. 5900, toll free at 1-866-324-6912 ext. 5900. Walk in appointments will be accommodated as space and time allow.

To become a Lambton County Library cardholder call or visit your local library during opening hours. For more information on locations, services and hours of operation visit [www.lclibrary.ca](http://www.lclibrary.ca).

-30-

**Please contact:**

**Darlene Coke**

Manager, Library Services

County of Lambton

519-383-2101

[darlene.coke@county-lambton.on.ca](mailto:darlene.coke@county-lambton.on.ca)





**Lambton Public Health**  
160 Exmouth Street  
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331  
Toll free: 1-800-667-1839  
Fax: 519-383-7092  
[www.lambtonpublichealth.ca](http://www.lambtonpublichealth.ca)

## **NEWS RELEASE**

For Immediate Release

### **LPH Offering Third Doses of COVID-19 Vaccine to Vulnerable Populations**

Tuesday, August 31, 2021

**Point Edward, ON** – Lambton Public Health (LPH) will begin to offer third doses of COVID-19 vaccine to individuals with highest-risk medical conditions, and residents living in long-term care, high-risk retirement homes and First Nations elder care lodges later this week.

A complete two-dose COVID-19 vaccine series provides strong protection against COVID-19, and the Delta variant, in the general population. However, for some vulnerable populations, a third dose may be required to provide an improved immune response. This includes:

- Transplant recipients (including solid organ transplant and hematopoietic stem cell transplants).
- Patients with hematological cancers (examples include lymphoma, myeloma, leukemia) on active treatment (chemotherapy, targeted therapies, immunotherapy).
- Recipients of an anti-CD20 agent (e.g. rituximab, ocrelizumab, ofatumumab).
- Residents of high-risk congregate settings including long-term care homes, higher-risk licensed retirement homes and First Nations elder care lodges.
  - Residents of these facilities should contact their home to arrange for an onsite vaccination.
  - The definition of “high-risk” retirement home is a facility that is directly attached or connected to a long-term care home.

**Eligible individuals are asked to Register for their third dose online or contact the Vaccine Call Centre at 254-349-8222, Monday to Friday from 9:00 a.m. to 4:00 p.m.**

Proof of the medical condition will be required at the clinic (i.e. a referral form, letter from a specialist or primary care provider). In order to verify treatment and timing considerations, eligible individuals should consult their primary care provider or specialist before receiving their third dose.

**Third doses may be scheduled a minimum of eight weeks (56 days) after the date of an individual's second dose.** To verify the date of your second dose please visit <https://covid19.ontariohealth.ca/> and sign in using your green photo health card number.

For the latest updates on Lambton County's COVID-19 Immunization Rollout please visit [GetTheVaccine.ca](http://GetTheVaccine.ca).

-30-

**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)



**Office of the Chief Administrative Officer**  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Telephone: 519-845-0801  
Toll-free: 1-866-324-6912  
Fax: 519-845-3160

## **NEWS RELEASE**

For Immediate Release

### **Council Highlights**

Wednesday, September 1, 2021

**Wyoming, ON** – Lambton County Council held their regular meeting via videoconference on Wednesday, September 1, 2021. At this meeting, Lambton County Council:

- Received an update from Lambton County Medical Officer of Health, Dr. Christopher Greensmith, regarding the current COVID-19 situation in Lambton County.
- Heard a presentation from the Lambton Federation of Agriculture regarding the Federation's *Home Grown* campaign, Minister's Zoning Orders, and land use planning.
- Amended By-Law No. 33 of 2014 to allow members of Council to attend and participate in regular and special meetings of Council and Committee remotely, by electronic means, when necessary.
- Instructed staff to continue working with the City of Sarnia to develop a new, mutually agreeable Tiered Response Agreement, with details of the agreement to be provided no later than February 28, 2022. The 2014 Tiered Response Agreement with Sarnia Fire and Rescue Services will be reinstated for this time-limited period while staff engage in those discussions.
- Agreed the Acknowledgement of Ancestral Lands (adopted by Council on June 2, 2021) will be read aloud by the Warden at the beginning of each Council meeting, after the roll call is taken, commencing with the October 6, 2021 Council meeting.

Council will next meet in Open Session at 9:30 a.m. on Wednesday, October 6, 2021.

-30-

#### **Please contact:**

#### **Lisa Leggate**

Communications & Marketing Coordinator  
County of Lambton  
519-845-0809 ext. 5214  
[lisa.leggate@county-lambton.on.ca](mailto:lisa.leggate@county-lambton.on.ca)



**Lambton Public Health**  
160 Exmouth Street  
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331  
Toll free: 1-800-667-1839  
Fax: 519-383-7092  
[www.lambtonpublichealth.ca](http://www.lambtonpublichealth.ca)

## **NEWS RELEASE**

For Immediate Release

### **Acting MOH Recommends Mandatory Vaccine Policies for all Employers** Wednesday, September 1, 2021

**Point Edward, ON** – Dr. Greensmith, Acting Medical Officer of Health for the County of Lambton, is recommending all local employers institute mandatory vaccine policies for staff to protect their companies and customers from COVID-19, and the Delta variant which is currently circulating in the community. This recommendation includes all County of Lambton staff and councillors.

"Lambton Public Health (LPH) and County Council need to demonstrate strong leadership during this time," said Dr. Greensmith. "Higher vaccination rates are needed to provide community protection against COVID-19 and its variants."

A workplace COVID-19 vaccination policy should require all employees to:

- Provide proof of full immunization against COVID-19.
- Or provide:
  - A written request for accommodation; and/or
  - Completion of a COVID-19 vaccination education session

"Our current vaccination rates are good, but we need to do better," said Dr. Greensmith. "Policies are one tool we have to improve vaccine coverage. If we can successfully achieve greater than 90 percent vaccination rates, we hope to avoid further lockdowns and disruptions to schools and learning, which have significant negative economic and social consequences."

"Public Health has a role to advocate for healthy public policy and must lead by example," continued Dr. Greensmith. "We are encouraging local employers and workplaces to adopt similar policies, so the County of Lambton also needs to practice what it preaches."

Being fully vaccinated against COVID-19 does not replace the need for residents to continue to follow all COVID-19 public health guidance. Local employers must apply all COVID-19 prevention measures for their sector outlined in the [Provincial guidelines](#) including, but not limited to: screening, physical distancing, wearing of masks and eye protection, hand hygiene, infection prevention and control, and a COVID-19 safety plan.

There are still many access points for those looking for their first or second dose. LPH is holding a number of smaller, community-based clinics in September, most of which are offering walk-ins. The clinics are open to anyone aged 12+ for first and second doses. A weekly schedule of [Upcoming Clinics](#) along with a list of the vaccine brand offered at each is posted on the LPH website. Residents are asked to check back often as the site is updated frequently.

**...More**

LPH is also partnering with both local school boards and Lambton College to make vaccines readily available to students returning to school. This includes youth who were born in 2009 and will turn 12 years of age this year. The first clinic will be held at Great Lakes Secondary School on September 8 from 4:00 p.m. to 7:00 p.m. Everyone is welcome and walk-ins are permitted. As well, Lambton College and LPH are hosting two clinics to offer vaccinations to staff and students on September 9 and 14. Those clinics will run from 11:00 a.m. to 3:00 p.m. in the Student Lounge. Walk-ins are also welcome here. Additional school clinics are being planned and more details will be announced soon.

Several local pharmacies also continue to offer COVID-19 vaccinations. A list of local [pharmacies](#) and which vaccine brand they're offering is updated weekly on our [Registration site](#).

Lambton Public Health is also working with local primary care providers to deliver COVID vaccinations in their offices. People who still have questions about the vaccines are encouraged to have a conversation with their health care provider.

Residents are also reminded that Lambton Elderly Outreach (LEO) and the Canadian Red Cross are offering FREE transportation to any local vaccination site for individuals aged 50+ and those of any age with disabilities who have no access to a vehicle, public transit or another method of travel to vaccine sites. If interested, please call LEO at 519-845-1353 (extension 360) or the Canadian Red Cross at 519-332-6380.

For the latest updates on Lambton County's COVID-19 Immunization Rollout please visit [GetTheVaccine.ca](#).

-30-

**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)



**Cultural Services Division**  
 Judith & Norman Alix Art Gallery  
 147 Lochiel Street  
 Sarnia, ON N7T 0B4

Telephone: 519-336-8127  
 Fax: 519-336-8128  
[www.jnaag.ca](http://www.jnaag.ca)

## **NEWS RELEASE**

For Immediate Release

### **Final Chance to see the Group of Seven on Display at the Judith & Norman Alix Art Gallery**

Thursday, September 2, 2021

**Sarnia, ON** – The Judith & Norman Alix Art Gallery would like to remind the public of their last chance to view *Group of Seven: Their Visions Revisited 100 Years Later*. The exhibition, which opened in the fall of 2020 will close on September 12, 2021.

The exhibition uncovers early connections between the iconic Group of Seven painters and the beginnings of the Sarnia Art Movement. A selection of paintings from the permanent collection are partnered with archival photographs and handwritten notes between members of the Group of Seven and the pivotal community members who contributed to the Art Movement. To enhance the experience, a selection of paintings produced by female artists originally overshadowed by the Group of Seven, are included in the exhibition. Paintings by Emily Carr, Paraskeva Clark and Anne Savage join the conversation alongside Franklin Carmichael, Lawren Harris, A.Y. Jackson, Franz Johnston, Arthur Lismer, J.E.H MacDonald, F.H. Varley, A.J. Casson, Edwin Holgate and L.L. FitzGerald.

To see the Group of Seven exhibition in person before it closes on September 12, please visit [www.jnaag.ca](http://www.jnaag.ca) to book a free time ticketed entry. The Gallery's current hours of operation are Wednesday, Friday and Saturday from 11:00 a.m. – 4:00 p.m. and Thursday from 11:00 a.m. – 8:30 p.m.

-30-

#### **Please contact:**

#### **Sonya Blazek**

Curator, Judith & Norman Alix Art Gallery  
 County of Lambton  
[Sonya.Blazek@county-lambton.on.ca](mailto:Sonya.Blazek@county-lambton.on.ca)



## BREAKING NEWS

---

August 11, 2021

### **AMO Partners with Online Risk Management Solution Provider ClearRisk**

**News Release** - (Toronto/St. John's) – The Association of Municipalities of Ontario (AMO) is partnering with risk management software leader ClearRisk to offer AMO members a comprehensive online risk management platform. The system will help participating municipalities improve processing and tracking of municipal insurance claims and better manage risk.

“Tackling rising insurance costs has long been a priority for Ontario’s municipal governments,” said AMO President Graydon Smith. “An online tracking and management system for claims is not only more efficient but provides useful data that helps better manage risk to reduce costs.”

ClearRisk was selected through a competitive process, which was reviewed by a committee that included AMO staff as well as municipal insurance and information technology experts.

“We value partnerships like the one with AMO because it lets ClearRisk do what it does best - help optimize our customers' risk to keep people and assets from harm and to make our customers more successful with our risk management software and data solutions,” said ClearRisk CEO Craig Rowe. “I am really pleased to welcome AMO and member municipalities to ClearRisk and commit to providing them with excellence and care in customer service which spans every company function.”

Rowe started ClearRisk to be an affordable and effective solution to manage the risk and claims needs for municipalities and medium-large sized companies. As risk manager with the City of St. John's, he found existing solutions to be complex and expensive. ClearRisk's solution delivers the functionality, data insights and analytics that municipalities need to make informed decisions. The results are reduced claims frequency and severity resulting in a lower total cost of risk.

Optimizing risk management processes is one of the main ways that municipalities can help manage skyrocketing insurance costs right now. This means identifying potential risks to prevent accidents, protect property and keep people safe. The entire sector stands to benefit from the partnership with ClearRisk, as AMO will be able to analyze anonymous claims data to better identify sector-wide trends and cost pressures.

The partnership will help municipalities manage the challenges they face in terms of risk, including climate-related natural disasters and the pandemic. Another factor in Ontario is the legal concept known as joint and several liability. This means that if a municipality can be found even 1% responsible for an incident, property taxpayers may be left to pay the entire damage claim.

AMO is seeking municipalities to participate in a pilot program before the system is rolled out broadly to the membership. More information about the partnership will be shared at AMO's 2021 virtual annual conference from August 16–18, 2021. Rowe is attending as a panelist at this year's conference.

ClearRisk is the latest of several AMO digital partnerships aimed at providing municipal governments access to solutions that are tailored to Ontario municipal needs and that help improve efficiency or address rising costs.

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario and Canada's political system.

### **About ClearRisk**

ClearRisk supports the risk management needs of over 150 organizations in North America. It specializes in software and data solutions for risk management, claims and incidents, and business continuity planning. ClearRisk exists to enable success through risk optimization, delivering effective, efficient, and better options for risk management. ClearRisk is committed to an inclusive and diverse workplace that fosters belonging, that is supportive and respectful of employees and partners for a full and enriching experience. Women make up fifty percent of its workforce. The company was founded by CEO Craig Rowe in 2006 and is headquartered in St. John's, Newfoundland.  
[www.clearrisk.com](http://www.clearrisk.com)

### **Contact Info**

AMO: Nicholas Ruder, Research Advisor, AMO/LAS, [nruder@amo.on.ca](mailto:nruder@amo.on.ca)

ClearRisk: Catherina Kennedy, [corporatecomms@clearrisk.com](mailto:corporatecomms@clearrisk.com)



August 12, 2021

### **In This Issue**

- 2021 annual emergency exercises requirements.
- Consultations ongoing for Notice of Project Requirements / Head Protection.
- You are registered for AMO 2021! Now what?
- AMO Caucus Meet Ups - Monday, August 16.
- AMO Blue Box webinar on August 24, 2021.
- Virtual risk management: Shore erosion.
- Joint Health and Safety Committee eLearning bundle training.
- Canoe vendor spotlight: New Way Trucks, ReCollect.
- New High Interest Savings Account (HISA) with National Bank.

### **Provincial Matters**

The Ministry of the Solicitor General has announced that there will be no exemption in 2021 for annual emergency exercises under O. Reg 380/04 of the *Emergency Management and Civil Protection Act*.

MLTSD has posted consultations on Proposal to Amend Ontario Regulation 213/91 - Construction Projects to Modernize the Notice of Project Requirements and Harmonization of Head Protection Requirements under the Occupational Health and Safety Act. Municipalities are encouraged to participate by September 10, 2021.

### **Eye on Events**

All registered delegates will receive their Conference platform log-in credentials the afternoon of **Friday, August 13**. The email will come from **chime.ca**. Check your junk folder if you do not see it. The Conference platform opens Sunday, August 15.

Meet with your AMO Caucus colleagues on Monday August 16, 11:30 am - 12:30 pm. It's a great opportunity to connect and network. Once you log into the Conference platform check the menu bar for details.

Join AMO, CIF, and RPRA from 12:30 - 4:30 pm for an update on The Blue Box program. There will be presentations from prospective Producer Responsibility Organizations to assess program impacts. Register now!

Recent erosion events in Southern Ontario have shone a light on the many concerns municipalities face, as well as the citizens who live in those communities. Register for the Risk Management Symposium this October to learn how you can repair and prevent erosion.



4S Consulting Services, AMO's occupational health and safety service partner, is offering [JHSC online training](#) at member [preferred pricing](#). Use the code **AMO2021** at checkout.

### **LAS**

Two new waste management vendors have been added to the [Canoe Procurement Group](#). ReCollect offers digital solutions to empower residents manage their waste, and New Way Trucks offers a range of vehicles to collect it. [Contact Tanner](#) for more information.

### **ONE Investment**

ONE brings another [HISA provider](#) onboard: National Bank in the coming weeks. Submit your interest and questions today by emailing [one@oneinvestment.ca](mailto:one@oneinvestment.ca). The account is fully liquid with no transactional or monthly fee that provides higher interest on deposits than a typical savings account.

---

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### **AMO Contacts**

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



August 19, 2021

### **In This Issue**

- 2021 AMO federal Gas Tax/Canada Community-Building Fund award.
- PJ Marshall Award recipients at 2021 AMO Conference.
- 2021 annual emergency exercises requirements.
- AMO Blue Box update webinar on August 24, 2021.
- The road ahead for climate adaptation.
- Joint Health and Safety Committee eLearning bundle training.
- Technology and workplace health and safety.
- Canoe Vendor Open House: Sharp Canada.
- New High Interest Savings Account (HISA) with National Bank.
- Careers: Windsor, North Dundas and Haliburton.

### **AMO Matters**

An innovative energy-saving project has earned the City of London a 2021 AMO federal Gas Tax/Canada Community-Building Fund (CCBF) award. London invested \$4.5 million from the CCBF to install an Organic Rankine Cycle (ORC) System at its Greenway Pollution Centre. The ORC turns heat generated by burning sewage sludge into energy.

The PJ Marshall Awards acknowledge municipalities that have demonstrated creativity and success in implementing new, innovative ways of serving the public. Four municipalities received awards: the Township of the Archipelago for its *Tale of a Thousand Turtles* project; The City of Kitchener for its *Housing for All* project; The City of Markham for its *Single-Use Plastics Reduction Plan*; and Renfrew County for its *Virtual Triage and Assessment Centre*.

### **Provincial Matters**

The Ministry of the Solicitor General has announced that there will be no exemption in 2021 for annual emergency exercises under O. Reg 380/04 of the *Emergency Management and Civil Protection Act*.

### **Eye on Events**

Join AMO, CIF, and RPRA from 12:30 - 3:30 pm for an update on The Blue Box program. There will be presentations from prospective Producer Responsibility Organizations to assess program impacts. [Register now!](#)

There is a body of scientific evidence that shows climate change is occurring and human activities are a contributing factor putting our man-made and natural

environment at risk. Learn this and more at the virtual [Risk Management Symposium](#) October 5 and 6. [Register now](#).

4S Consulting Services, AMO's occupational health and safety service partner, is offering [JHSC online training](#) at member [preferred pricing](#). Use the code **AMO2021** at checkout.

## **LAS**

As a municipality, technology helps you communicate your message consistently. It helps you create customized training courses with interactive visual representations for easier communication of key messaging. [Read more here](#).

[Canoe Procurement Group](#) vendor Sharp Canada is hosting two virtual open house info sessions for Ontario municipalities. Join Sharp and LAS staff to learn more about available products and how buying through Canoe saves time and money. Follow the links to join [August 24 @ 10am](#) or [September 15 @ 10am](#).

## **ONE Investment**

ONE brings another [HISA provider](#) onboard: National Bank in the coming weeks. Submit your interest and questions today by emailing [one@oneinvestment.ca](mailto:one@oneinvestment.ca). The account is fully liquid with no transactional or monthly fee that provides higher interest on deposits than a typical savings account.

## **Careers**

[Executive Director of Housing and Children's Services - City of Windsor](#). The Executive Director will be responsible to direct the administration and delivery of housing, homelessness, and children's services in Windsor and Essex County. An online application is available and must be submitted by no later than the September 9, 2021 at 4:30 PM. To apply for this position, click [APPLY NOW](#). If you require assistance to apply online, please contact [recruitment@citywindsor.ca](mailto:recruitment@citywindsor.ca) or call (519) 255-6515.

[Director of Corporate Services/Clerk - Township of North Dundas](#). Bordering the City of Ottawa, North Dundas enjoys a blend of rural and urban lifestyle. As Director of Corporate Services/Clerk, you are an important member of our Department Head Team, responsible for performing all statutory duties of the Clerk in accordance with the *Municipal Act* and other legislation. This includes acting as the Returning Officer for Municipal Elections. To apply to become part of our team, please submit your resume and cover letter by 10:00 am on August 30, 2021 to [careers@northdundas.com](mailto:careers@northdundas.com).

[Director of Economic Development & Tourism - County of Haliburton](#). Reporting to the CAO and working closely with County Council, the newly created position is responsible for providing advice and guidance required to develop and shape the County's economic and tourism development strategies and programs. For complete responsibilities and requirements of the position please visit [our website](#). Please



August 19, 2021

## **AMO Policy Update – MTO Regulatory Amendments, Changes to *Municipal Act, 2001* and *Rowan's Law* Timing**

### **Changes to *Municipal Act, 2001* to Come into Force on September 19<sup>th</sup>, 2021**

Legislative changes enacted through Bill 215, *Main Street Recovery Act, 2020* are scheduled to come into force on September 19, 2021. These amendments to the *Municipal Act, 2001* and *City of Toronto Act, 2006* are intended to help support economic recovery on main streets across Ontario and help important goods continue to be delivered to businesses as efficiently as possible.

From September 19, 2021 onwards, municipal governments will not be able to regulate noise related to the delivery of goods to the following destinations:

1. retail business establishments;
2. restaurants, including cafes and bars;
3. hotels and motels; and
4. goods distribution facilities.

Municipal councils may wish to review any applicable by-laws prior to these amendments coming into force and consider whether any changes are necessary to align with the new framework.

### **Ministry of Transportation Announces Regulatory Amendments to the Low-Speed Vehicle Pilot Program**

The Ministry of Transportation (MTO) has made regulatory amendments to encourage wider participation in the low-speed vehicle (LSV) pilot program launched in 2017.

As a result, effective July 30, 2021, the following four amendments have been made to the existing low-speed vehicle (LSV) pilot regulations:

- allow LSVs to cross a controlled intersection (where there is a traffic control signal, stop sign and/or other traffic control devices (e.g., yield signs) that control traffic in all directions) with a speed limit not greater than 80 km/h;
- remove the requirement to have doors on LSVs;
- remove the limit on the number of occupants allowed in an LSV if there are the required number of seating positions; and,
- lower the insurance requirements for LSVs to align more closely with those of a passenger car to a minimum of \$1 million in third-party liability insurance, and accident benefits coverage of \$65,000 for non-catastrophic injuries and \$1 million for catastrophic injuries.

Municipalities must pass by-laws to allow the use of LSVs on municipal roads. The MTO has developed [a best practices document](#) to support municipalities in developing the LSV pilot in a safe environment.

### ***Rowan's Law* Section 4 Proclamation Postponed**

In recognition of the continued impact of the COVID-19 pandemic on the sport and recreation sectors, the provincial government is once again postponing the effective date of Phase 2 of *Rowan's Law* from July 1, 2021, to January 1, 2022. This deferral will give sport organizations, as well as municipalities, post-secondary institutions, community centres and private sport clubs or sport entities, additional time to establish and implement Removal-from-Sport and Return-to-Sport protocols for their athletes.

Only the effective date of Phase 2 implementation is being changed, all requirements related to the protocols in the legislation and regulation will remain the same. Any work already completed by your organization will assist in meeting obligations under *Rowan's Law* by January 1, 2022, and sport organizations are welcome to implement the protocols in advance on a voluntary basis.

Resources to assist organizations are available at [www.ontario.ca/concussions](http://www.ontario.ca/concussions) where you can also find a sample protocol template. Additional questions can be directed to [Sport@Ontario.ca](mailto:Sport@Ontario.ca).

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).



August 23, 2021

## **AMO Policy Update – Draft Resolution for Municipal Recognition of September 30<sup>th</sup> as National Day for Truth and Reconciliation, and New Municipal Resource Materials**

Recent discoveries of remains and unmarked graves across Western Canada have led to increased calls for all levels of government to immediately address the recommendations in the Truth and Reconciliation Commission's (TRC) Calls to Action.

All Canadians and all orders of government have a role to play in reconciliation. The TRC's 94 Calls to Action are addressed primarily to the federal, provincial, and territorial governments but also to municipal governments, the corporate sector, and the broader Canadian society. They cover a wide range of government responsibilities including child welfare, education, language and culture, health, justice, commemoration, museums and archives, training for public servants, and a few specific initiatives related to reconciliation.

At the August 14<sup>th</sup> Board Meeting, the AMO Board of Directors approved two resource papers to assist municipal councils' efforts to support Truth and Reconciliation.

The first resource paper provides an overview of the Truth and Reconciliation Commission's (TRC's) Calls to Action that municipal governments can address themselves.

The second resource paper provides ideas and options for what municipal leaders, councils can do to better support and engage Indigenous residents and neighbours at this time.

These AMO resource papers are meant to be organic and to be revised/updated when appropriate and more municipal resource materials are available.

### **Municipal Recognition of September 30<sup>th</sup> as National Day for Truth and Reconciliation – Draft Resolution**

The AMO Board of Directors encourages members to recognize September 30th as National Day for Truth and Reconciliation (also known as Orange Shirt Day with the adoption of the following resolution:

*WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;*

*AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;*

*AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;*

*AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;*

*AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;*

*THEREFORE, BE IT RESOLVED THAT the Council of the [municipality] of [placename] does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.*

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).



August 26, 2021

### In This Issue

- 2021 AMO federal Gas Tax/Canada Community-Building Fund award.
- PJ Marshall Award recipients at 2021 AMO Conference.
- The road ahead for climate adaptation.
- Joint Health and Safety Committee eLearning bundle training.
- Canoe Vendor Spotlight: Generac, Bobcat/Doosan/Clark.
- New High Interest Savings Account (HISA) with National Bank.
- Apply for Community Building Fund - Capital Stream funding.
- Careers: WCWC, OCAD University, Ottawa, Simcoe County, and Kingston.

### AMO Matters

An innovative energy-saving project has earned the City of London a 2021 AMO federal Gas Tax/Canada Community-Building Fund (CCBF) award. London invested \$4.5 million from the CCBF to install an Organic Rankine Cycle (ORC) System at its Greenway Pollution Centre. The ORC turns heat generated by burning sewage sludge into energy.

The PJ Marshall Awards acknowledge municipalities that have demonstrated creativity and success in implementing new, innovative ways of serving the public. Four municipalities received awards: the Township of the Archipelago for its *Tale of a Thousand Turtles* project; The City of Kitchener for its *Housing for All* project; The City of Markham for its *Single-Use Plastics Reduction Plan*; and Renfrew County for its *Virtual Triage and Assessment Centre*.

### Eye on Events

There is a body of scientific evidence that shows climate change is occurring and human activities are a contributing factor putting our man-made and natural environment at risk. Learn this and more at the virtual Risk Management Symposium October 5 and 6. Register now.

4S Consulting Services, AMO's occupational health and safety service partner, is offering JHSC online training at member preferred pricing. Use the code **AMO2021** at checkout.

### LAS

LAS is excited to introduce two new vendors in the Grounds Maintenance Equipment category of the Canoe Procurement Group: Generac, and Bobcat/Doosan/Clark. Keep your community looking great while spending less time and money on procurement.





September 1, 2021

## **AMO Policy Update – Proof of Vaccination Certificates**

The Premier today announced the Province will launch an enhanced vaccine certificate and verification app to stop the spread of COVID-19.

Starting September 22<sup>nd</sup>, 2021, Ontarians will need to be fully vaccinated (two doses plus 14 days) and provide proof of vaccination along with photo ID to access certain public settings and facilities. The following higher-risk indoor public settings where face coverings cannot always be worn will be covered by these requirements:

- restaurants and bars (excluding outdoor patios, as well as delivery and takeout);
- nightclubs (including outdoor areas of the establishment);
- meeting and event spaces, such as banquet halls and conference/convention centres;
- facilities used for sports and fitness activities and personal fitness training, such as gyms, fitness and recreational facilities, with the exception of youth recreational sport;
- sporting events;
- casinos, bingo halls, and gaming establishments;
- concerts, music festivals, theatres, and cinemas;
- strip clubs, bathhouses, and sex clubs;
- racing venues (e.g., horse racing).

These mandatory requirements will not apply to settings where people receive medical care, food from grocery stores, other essential goods, or medical supplies. Access to voting in the federal election will not be affected. Indoor masking policies and capacity limits will continue to remain in place.

Facilities and operations not covered by the policy may develop their own access policies that make use of the new verification credentials.

According to the announcement, the enhanced vaccination certificate services will ensure individual control, privacy enhancements, stability for businesses, and interoperability with verification systems employed by the federal government. As of September 22, Ontarians will be required to show their vaccine receipt when entering

designated settings along with another piece of photo identification. By October 22<sup>nd</sup>, Ontario will also introduce an enhanced digital vaccine receipt that features a QR code that can be kept on a phone and easily used to show proof of vaccination. The Province will also launch a new app to make it easier and more convenient for businesses and organizations to read and verify that a digital receipt is valid while protecting privacy. Additional tools to improve user experience, efficiency, and business supports will be developed and provided in the coming weeks including alternative tools for people with no email, health card, or ID. The government will also work to support implementation of vaccine certificates for Indigenous communities while maintaining Indigenous data governance, control, access, and possession principles.

Individuals who cannot receive the vaccine due to medical exemptions will be permitted entry with a doctor's note until recognized medical exemptions can be integrated as part of a digital vaccine certificate. Children who are 11 years of age and younger will also be exempted from these requirements.

According to the announcement, vaccine credentials are a temporary measure, and their necessity will be monitored and evaluated based on data and the advice of the Chief Medical Officer of Health. Enforcement of these requirements will be consistent with current practices under the *Reopening Ontario Act*. Frequently asked questions about proof of vaccination requirements can be accessed [here](#).

On August 16<sup>th</sup>, AMO [wrote](#) to the Premier calling on the Province to implement a province-wide, practical vaccine certification program for those fully vaccinated to protect children under 12 and Ontario's health care resources, and to support the safe, timely and stable reopening of public services, institutions, facilities, and businesses.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).



September 2, 2021

### In This Issue

- Municipal Cyber Security Forum.
- Joint Health and Safety Committee eLearning bundle training.
- Canoe vendor spotlight: NP Aerospace, HighCom Armor.
- Meet the LAS energy trio: EPT, Natural Gas, Electricity.
- Blog - A summer as LAS' first ever marketing intern.
- New High Interest Savings Account (HISA) with National Bank.
- Apply for Community Building Fund - Capital Stream funding.
- Election workers - Elections Canada.
- Careers: Municipality of Casselman and Town of Oakville.

### Eye on Events

On October 14, AMO and the Municipal Information Systems Association of Ontario are co-hosting our second virtual Municipal Cyber Security Forum. Learn from leading cyber experts about the shared responsibility of cyber security and how you can build cyber security resiliency across your municipality and organization. \$50 plus HST. [Register today!](#)

4S Consulting Services, AMO's occupational health and safety service partner, is offering [JHSC online training](#) at member [preferred pricing](#). Use the code **AMO2021** at checkout.

### LAS

We're pleased to welcome NP Aerospace and HighCom Armor to the [Canoe Procurement Group](#). Part of the Emergency Services category, they provide body armor, bomb disposal equipment, armor plates, and other forms of law enforcement gear. Buy what you need quickly and easily using our procurement process rather than running your own. [Contact Tanner](#) for more information.

Energy used by your municipality is expensive and keeping track of it all can take a lot of time. The LAS [Natural Gas](#) and [Electricity](#) programs provide price stability, and the [Energy Planning Tool](#) pulls all the data together making monitoring and reporting simple. [Contact us](#) to learn how these three programs work together to make your operations easier.

LAS had never had an intern, and then we met Laura. She writes of her experience as our first ever marketing intern, while working remotely due to the pandemic. Why not take a minute to [read about her time at LAS](#).

### **ONE Investment**

ONE brings another HISA provider onboard: National Bank in the coming weeks. Submit your interest and questions today by emailing [one@oneinvestment.ca](mailto:one@oneinvestment.ca). The account is fully liquid with no transactional or monthly fee that provides higher interest on deposits than a typical savings account.

### **Municipal Wire\***

Apply for Capital funding through the Ontario Trillium Foundation to repair, renovate or retrofit existing sport and recreation facilities to address community need or public health requirements related to COVID-19.

Election Workers - Elections Canada. Elections Canada becomes the largest employer in the country on election day. Make a valuable contribution to democracy - apply to work at the federal election, and please share with others!

### **Careers**

Communication and Economic Development Officer - Municipality of Casselman.

Under the authority of the Clerk, the selected person is responsible to assist the Clerk for communication duties and economic development in partnership with the Director of Planning and Economic Development. Submission deadline: September 16, 2021.

Planner - Municipality of Casselman. Under the Director of planning and economic development's authority, the Planner is responsible to assist the planning department and serve as assistance to citizens, promoter and employees. Submission deadline: September 16, 2021.

Deputy Treasurer - Municipality of Casselman. Under the Treasurer's authority, the selected person is responsible for coordinating the operations of the finance department. Submission deadline: September 16, 2021.

Senior Climate Officer - Town of Oakville. The Senior Climate Officer will be responsible for leading the Town's portfolio of community climate change mitigation and energy planning to help support the response to Council's declaration of a climate emergency in 2019. Applications for this position must be received at [oakville.ca](http://oakville.ca) in the employment section by no later than midnight on September 19, 2021.

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

### **AMO Contacts**

AMO Watch File Tel: 416.971.9856

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2021-3044

August 13, 2021

Your Worship  
Mayor David Ferguson  
Municipality of Brooke-Alvinston

Dear Mayor Ferguson,

Thank you for your application to the second intake of the **Municipal Modernization Program** and for your commitment to delivering modern, efficient services that are financially sustainable.

Under the implementation stream, I am pleased to inform you that the Ford government will provide funding of up to \$28,331 towards:

- Municipality of Brooke-Alvinston Water Mapping Software Implementation

The provincial funding is for up to 75% of total eligible costs to implement the project and complete a final report that forecasts annual savings and other efficiency outcomes by September 30, 2022.

In 2019, the Ford government launched the MMP to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective. The impacts of the COVID-19 outbreak have made this work more important than ever. The projects selected for funding under the second intake of the Municipal Modernization Program will further support municipalities' efforts to implement efficiencies, with a focus on digital modernization, service integration, streamlining development approvals and alternative service delivery.

I understand how important this work will be to your community. To help you get started, an interim payment will be issued following execution of a transfer payment agreement. Ministry staff will forward instructions and a transfer payment agreement for each approved project in the coming days and will work with you to have it finalized. If you have questions, please contact your municipal advisor, or email [municipal.programs@ontario.ca](mailto:municipal.programs@ontario.ca).

I would like to offer my congratulations on this funding approval and extend my best wishes as you work to improve service delivery and administrative efficiency in your municipality.

Sincerely,

A handwritten signature in cursive script that reads "Steve Clark".

Steve Clark  
Minister

- c. Janet Denkers, Clerk Administrator, Municipality of Brooke-Alvinston
- Stephen Ikert, Treasurer, Municipality of Brooke-Alvinston
- The Honourable Monte McNaughton, MPP, Lambton—Kent—Middlesex

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2021-3561

August 16, 2021

Dear Head of Council:

Our government is committed to modernizing local service delivery and respecting taxpayers' dollars. That is why we launched the Municipal Modernization Program in 2019. Through this program, the Ontario government is providing funding to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective.

At the Association of Municipalities of Ontario 2021 conference, I announced the launch of the third intake under the Municipal Modernization Program. The impacts of the COVID-19 pandemic have highlighted the importance of efficient municipal services that are financially sustainable. Even as municipalities continue to face challenges, there are also opportunities to transform services and stimulate new ways of doing business.

The third intake will allow municipalities to benefit from provincial funding to conduct third party reviews as well as to implement projects to increase efficiency and effectiveness and lower costs in the longer term. As with previous intakes, I encourage you to work with your neighbouring municipalities to find innovative joint projects that can benefit each of you. The government is excited to learn about your project applications that support the following priorities:

- Digital modernization
- Service integration
- Streamlined development approvals
- Shared services/alternative delivery models

To apply, you must submit a completed Expression of Interest form with attached supporting documents via the Transfer Payment Ontario system by **October 19, 2021**. To get started, visit [www.Ontario.ca/getfunding](http://www.Ontario.ca/getfunding) to access program guidelines and the Expression of Interest form.

My ministry will also be hosting upcoming webinars to provide you with information that will help you complete your applications and ensure that they meet program guidelines and criteria. More information on when these information sessions will take place will be available to you shortly.

- 2 -

If you have questions on the program, or want to attend an information webinar, or would like to discuss a proposal, I encourage you to contact your Municipal Services Office or e-mail [municipal.programs@ontario.ca](mailto:municipal.programs@ontario.ca).

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents and businesses.

Sincerely,

A handwritten signature in black ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark  
Minister

c. Chief Administrative Officers and Treasurers



**Ministry of Agriculture,  
Food and Rural Affairs**

Office of the Minister

77 Grenville Street, 11th Floor  
Toronto, Ontario M7A 1B3  
Tel: 416-326-3074  
[www.ontario.ca/OMAFRA](http://www.ontario.ca/OMAFRA)

**Ministère de l'Agriculture, de  
l'Alimentation et des Affaires rurales**

Bureau du ministre

77, rue Grenville, 11<sup>e</sup> étage  
Toronto (Ontario) M7A 1B3  
Tél. : 416 326-3074  
[www.ontario.ca/MAARO](http://www.ontario.ca/MAARO)



August 18, 2021

Ms. Janet Denkers  
Administrator/Clerk  
Municipality of Brooke-Alvinston  
[jdenkers@brookealvinston.com](mailto:jdenkers@brookealvinston.com)

Dear Ms. Denkers

I am pleased to announce the next application intake for the Rural Economic Development (RED) program will be from August 30, 2021 to October 1, 2021. You can find all program information, including how to apply, on my ministry's website at [ontario.ca/REDprogram](http://ontario.ca/REDprogram) on August 30, 2021.

In July 2019, we announced the revitalized RED program. Our updates put the focus on outcome-based projects that will have tangible benefits for Ontario's rural and Indigenous communities. The updates to the RED program better align with our government's priorities to remove barriers to investment, open doors to rural economic development and create good jobs across the province.

The program has two project categories:

- The **Strategic Economic Infrastructure** stream provides up to 30 per cent in cost-shared funding for minor capital projects that advance economic development and investment opportunities.
- The **Economic Diversification and Competitiveness** stream provides up to 50 per cent in cost-shared funding for projects that remove barriers to business and job growth, attract investment, attract or retain a skilled workforce, strengthen sector and regional partnerships and diversify regional economies.

Our government is committed to supporting economic growth in rural communities and ensuring Ontario is open for business.



**Foodland**  
ONTARIO

ONTARIO  
Terre nourricière

Good things grow in Ontario  
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2  
Bureau principal du ministère: 1 Stone Road West, Guelph (Ontario) N1G 4Y2

I encourage you to take advantage of this funding opportunity and submit an application for your economic development project. Together, we can ensure Ontario's communities thrive.

Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa M. Thompson', written in a cursive style.

Lisa M. Thompson  
Minister of Agriculture, Food and Rural Affairs

**COVID-19 Reminders**

- For vaccination booking details visit: <https://covid-19.ontario.ca/book-vaccine/>
- Follow your local public health/safety measures: <https://covid-19.ontario.ca/zones-and-restrictions>
- Practice physical distancing – stay 2 metres away from others in public
- Get the facts - [www.ontario.ca/page/covid-19-stop-spread](http://www.ontario.ca/page/covid-19-stop-spread)

**From:** Patrick Brault <PBrault@otf.ca>  
**Sent:** Friday, August 20, 2021 2:57 PM  
**To:** Janet Denkers <jdenkers@brookealvinston.com>  
**Subject:** OTF: The Community Building Fund - Capital Stream launches to support Ontario's recovery

*La version en français suit la version en anglais.*

The Government of Ontario's Community Building Fund – Capital stream provides support for non-profits, Indigenous communities and Municipalities in the community sport and recreation sectors. The fund will help strengthen communities by supporting the repair, renovation or retrofitting of existing sport and recreation facilities to address local community need or public health requirements identified through COVID-19.

- Applications will be accepted starting September 1, 2021
- Application deadline: September 29, 2021 at 5 PM ET

### **Are you eligible for the Capital stream?**

Organizations applying to the fund need to operate or manage sport and recreation facilities in Ontario that serve the public at-large, **and** must be one of the following:

- A charitable organization or public foundation registered as a charity by the Canada Revenue Agency
- An organization incorporated as a not-for-profit corporation without share capital in a Canadian jurisdiction
- A First Nation / Métis / Inuit or other Indigenous community
- A Municipality

### **Application support**

If your organization requires application support, join the Ontario Trillium Foundation (OTF) for an information session and/or book a one-on-one coaching call.

**When:** August 23, 2021 – September 22, 2021

**Virtual Information Sessions:** OTF Program Managers will deliver these sessions and they will cover eligibility requirements and fund details. There will also be time for questions at the end of the presentation. Visit our [sign up page](#) and register early.

**One-on-one Coaching:** If you have specific questions related to your grant application, you can schedule a one-on-one coaching call with an OTF Program Manager. Use the [online booking tool](#) to schedule a coaching call in advance.

If you have any other questions, please contact the OTF Support Centre at 1 800 263-2887 or at [otf@otf.ca](mailto:otf@otf.ca) Monday to Friday from 8:30 AM to 5:00 PM ET.

For regular updates, sign up for our newsletter at the bottom of any page of [OTF's website](#) and check our social media accounts regularly: [Twitter](#), [Facebook](#), [Instagram](#).



August 23, 2021

Mayor Bradley  
Chris Carter, CAO

Mayor Ferguson  
Janet Denkers, Clerk-Administrator

Mayor Hand  
Jim Burns, CAO/Clerk

Mayor Rombouts  
Amanda Gubbels, CAO/Clerk

Mayor Loosley  
Rick Charlebois, CAO

Mayor Veen  
Lynda Thornton, Clerk-Treasurer

**Re: Annual General Meeting**

Bluewater Power will hold its Annual General Meeting on Tuesday September 14, 2021 at 6pm at the Community Centre in Alvinston in the Auditorium. During our last year's AGM, we were requested to rotate our location through our Shareholder Municipalities. Mayor Ferguson has asked that his Community of Brooke-Alvinston be first and has offered their location to showcase their recently renovated Community Centre. Thank you to our new hosts!

Notice of this meeting will be advertised in the local media prior to the event. All Shareholder representatives, staff, council members and members of the public are welcome to attend.

Please note COVID related requirements (as mandated at that date) will be in place.

As always, please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Janice".

Janice L. McMichael-Dennis  
President & Chief Executive Officer  
Bluewater Power Group of Companies

# LAMBTON GROUP POLICE SERVICES BOARD

## MINUTES

**June 19, 2021  
Session # 3/2021**

**Date:** Wednesday, June 19, 2021

**Time:** 3:00 p.m.

**Place:** Virtual Meeting

---

**Present:**      **Murray Jackson, Chair**  
                  **Leland Martin**  
                  **Steve Miller**  
                  **Shirley Durance**

**Dela Horley, Secretary**

**O.P.P. Representative:**      **Inspector Chris Avery**  
                                          **Staff Sgt. Jennifer Wilson**

**Special Guest:**                      **Regional Command Chief Superintendent Dwight Thib**

### CALL TO ORDER

Chair Murray Jackson called the meeting to order at 3:00 p.m.

Introductions were made by Chief Superintendent Dwight Thib and Staff Sgt. Jennifer Wilson.

### DECLARATION OF CONFLICT OF INTEREST

None declared.

### ADOPTION OF PREVIOUS MINUTES

**Moved by S. Miller, Seconded by L. Martin, THAT** the minutes of Session 2/2021, April 21, 2021 be adopted as submitted.

Carried.

### BUSINESS ARISING FROM MINUTES

There was no business arising.

### DETACHMENT REPORT

Staff Sgt. Jennifer Wilson reviewed the March and April 2021 policing report:

- 10 deaths due to overdose/suicide; Fentanyl overdoses continue to be a challenge throughout Lambton County
- Investigation into domestic homicide in December 2020 continues
- Lambton Detachment involved in a multi-jurisdictional homicide investigation
- Crime Unit involved in a human trafficking investigation in Point Edward
- 16 sexual assaults; charges laid in 3
- Street Crime Unit – 44 occurrences with 21 charges
- Community Safety - 51 Media Releases, seatbelt campaign

**Moved by S. Durance, seconded by S. Miller, THAT** the Detachment Commander's Report be accepted.

Carried.

*Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGPSB website).*

## MEMBER'S REPORT

L. Martin reported on the progress of the Community Safety and Wellness Plan – a meeting of the Oversight Committee was held; no information available at this time. A draft plan is intended to be prepared this month. Systemic racism, poverty, housing, mental health, addictions, and policing in relation to crime prevention.

## CORRESPONDENCE

- a) 2020 Financial Statements and Reports from BDO *(sent electronically)*

**Moved by L. Martin, seconded by S. Miller, THAT** the 2020 Financial Statements as prepared by BDO be accepted.

Carried.

- b) Lambton Group - 2021 Municipal Policing Billing Statement Property Count by Municipality *(sent electronically)*

**Moved by S. Durance, seconded by L. Martin, THAT** the Correspondence as listed be accepted.

Carried.

## ACCOUNTS

**Accounts/Finance**

a) Contract Policing – <i>July 2021</i>	\$ 751,811.00
b) Contract Policing – <i>August 2021</i>	\$ 751,811.00
c) Mine & Yours Cleaning ( <i>Forest ESO – April 2021</i> )	\$ 2,542.50
d) Mine & Yours Cleaning ( <i>Forest EO – May 2021</i> )	\$ 2,542.50
e) Mine & Yours Cleaning ( <i>Corunna – April 2021</i> )	\$ 2,203.50
f) Mine & Yours Cleaning ( <i>Corunna – May 2021</i> )	\$ 2,592.64
g) Eastlink ( <i>Forest ESO Office – April 2021</i> )	\$ 257.72
h) Eastlink ( <i>Forest ESO Office – March 2021</i> )	\$ 255.52
i) Township of St. Clair – ( <i>Rent from July - Sept 2021</i> )	\$ 24,790.26
j) OAPSB Annual Membership	\$ 3,447.58
k) OAPSP 2021 Conference Registration – <i>L. Martin</i>	\$ 454.00
l) Creative Co. ( <i>Annual Website Hosting</i> )	\$ 400.08

**Moved by S. Miller, seconded by L. Martin, THAT** the accounts as listed be approved for payment.

Carried.

**PUBLIC INPUT**

None

**OTHER BUSINESS**

- a) M. Jackson reported to the Board on the Annual Conference, which was held virtually this year. Sessions included:
  - 1) Strategic Planning
  - 2) The Solicitor General presented on the new OPP Detachment Boards. Lambton submitted a report to be reviewed September 2021 for implementation in 2022 (date not yet known). No new funding from the province; all funding is a municipal responsibility.
  - 3) Changing Policing in Ontario
  - 4) Board Training – required for all new boards; e-learning with competency testing included.
  - 5) Workplace Wellness

All sessions should be on the OAPSB website (<https://oapsb.ca/>)

- b) Inspector Avery updated the Board on the Corunna Policing Office. A meeting is scheduled later this week on a going forward plan; contingency plan in place. May go back to Mayoral Committee. Chief Inspector Thib advised that there is a briefing this Friday with the Ministry. A police board paying rent for policing space in unique to Lambton; it is hoped that the original parties involved can resolve this issue.
- c) The Board discussed the 2021 budget requirements – several of the municipal partners have agreed with additional funding to the Board, but not all. There will be a significant shortfall by

the end of the year. The Chair will contact the Warden as well as MPP Bob Bailey and report back to the Board.

- d) The County requires a third signatory for the Board in the event that one of the other two signing officers is unavailable. The Chair suggested the Vice Chair as the third signatory. L. Martin, Vice Chair, advised that his term as Provincial Appointee to the Board end soon as asked that another member be chosen.

**Moved by L. Martin, S. Durance THAT** the Doug Cook is the third signatory for the Lambton Group Police Services Board.

Carried.

## **ADJOURNMENT**

**Moved by S. Durance, L. Martin THAT** the June 19, 2021 meeting of the Lambton Group Police Services Board be adjourned.

Carried.

The meeting adjourned at 4:12 p.m.

**Next meeting:** Wednesday, August 18, 2021, or at the call of the Chair.

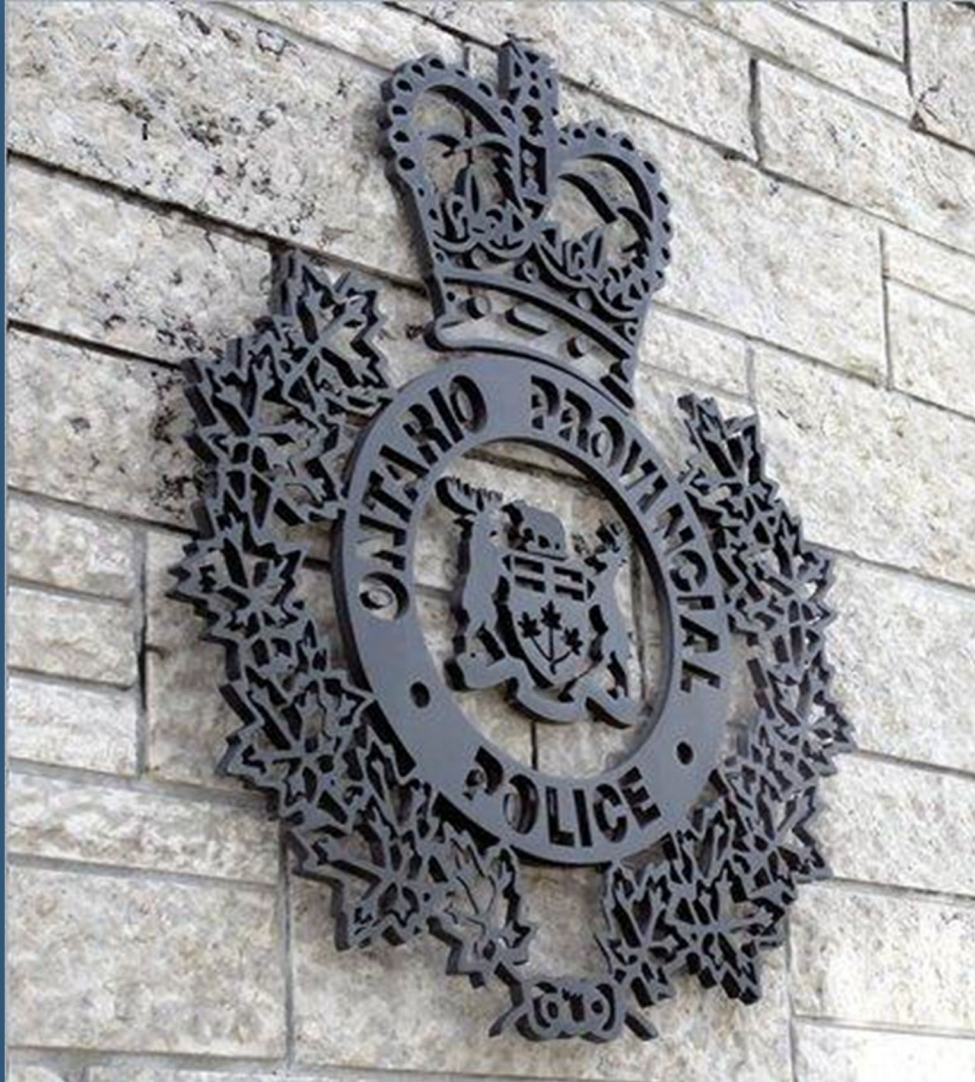
---

Murray Jackson, Chair

---

Dela Horley, Secretary





## LAMBTON GROUP POLICE SERVICES BOARD

---

DETACHMENT COMMANDER

INSPECTOR Chris AVERY

MAY / JUNE 2021

LGP SB

# CALLS FOR SERVICE BILLING WORKGROUPS



**Drugs** Includes trafficking, production, and importation of drugs including marihuana, cocaine, heroin, crystal meth or other controlled substances. It also includes occurrences related to indoor/outdoor grow labs.

**Drug Possession** Includes all occurrences where the most serious violation is possession of marihuana, cocaine, heroin, crystal meth or other controlled substance. It also includes other minor drug related offences.

**Operational** Operational calls for service are non-criminal events that police attend to. These include animal complaints, non-criminal domestic disturbances, missing persons, noise complaints, property – lost or found, sudden deaths, and assist public calls.

**Operational 2** Includes false alarms, keep the peace and 911 calls/911 hang-ups. Due to the higher frequency of these calls, they have been separated out from the 'Operational' category and allocated a lower time standard. Traffic incidents are excluded.

**Other Criminal Code Violations** The majority of offences counted in the Other Criminal Code Offences group are criminal offences that are not directed to people or related to property. It is similar to the group that Statistics Canada uses when reporting 'Other Criminal Code'. These include prostitution, offensive weapons, bail violations, counterfeiting, disturb the peace, indecent acts, breach of probation, and bribery.

**Property Crime Violations** This category is similar to the group that Statistics Canada uses when reporting 'Property Crimes'. These include arson, break and enter, theft, possession of stolen goods, mischief, identity theft, and some frauds.

**Statutes & Acts** Includes provincial statutes, primarily the Mental Health Act, Landlord Tenant Act and Trespass to property offences. It also includes custody dispute calls.

**Traffic** Includes motor vehicle collisions of all severities (property damage, personal injury and fatalities) and road rage incidents reported to police.

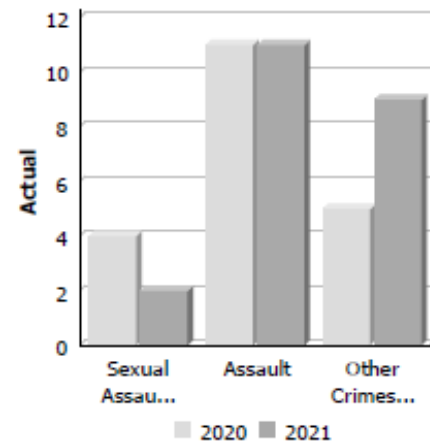
**Violent Crimes** The majority of offences counted in the Violent Crimes group are crimes against persons. This category is similar to the group that Statistics Canada uses when reporting 'Violent Crimes'. These include homicides, attempted murders, assaults, threats and robberies.

# LAMBTON RECORDS MANAGEMENT SYSTEM

## Police Services Board Report for LAMBTON OPP Records Management System May - 2021

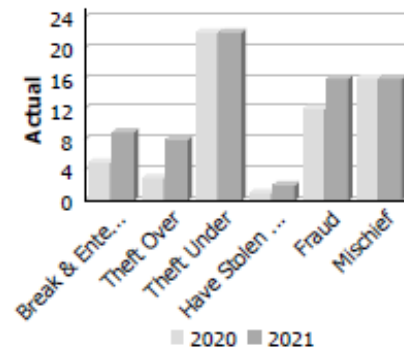
### Violent Crime

Actual	May			Year to Date - May		
	2020	2021	% Change	2020	2021	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	4	2	-50.0%	27	20	-25.9%
Assault	11	11	0.0%	53	50	-5.7%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	1	--
Other Crimes Against a Person	5	9	80.0%	26	35	34.6%
<b>Total</b>	<b>20</b>	<b>22</b>	<b>10.0%</b>	<b>106</b>	<b>106</b>	<b>0.0%</b>



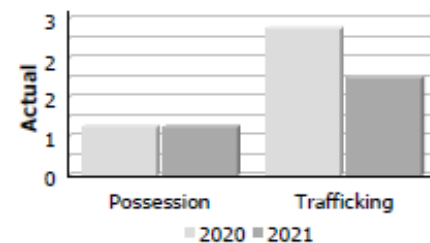
### Property Crime

Actual	May			Year to Date - May		
	2020	2021	% Change	2020	2021	% Change
Arson	0	0	--	1	0	-100.0%
Break & Enter	5	9	80.0%	64	43	-32.8%
Theft Over	3	8	166.7%	28	41	46.4%
Theft Under	22	22	0.0%	112	77	-31.2%
Have Stolen Goods	1	2	100.0%	5	2	-60.0%
Fraud	12	16	33.3%	73	92	26.0%
Mischief	16	16	0.0%	69	54	-21.7%
<b>Total</b>	<b>59</b>	<b>73</b>	<b>23.7%</b>	<b>352</b>	<b>309</b>	<b>-12.2%</b>



### Drug Crime

Actual	May			Year to Date - May		
	2020	2021	% Change	2020	2021	% Change
Possession	1	1	0.0%	10	9	-10.0%
Trafficking	3	2	-33.3%	9	4	-55.6%
Importation and Production	0	0	--	1	0	-100.0%
<b>Total</b>	<b>4</b>	<b>3</b>	<b>-25.0%</b>	<b>20</b>	<b>13</b>	<b>-35.0%</b>



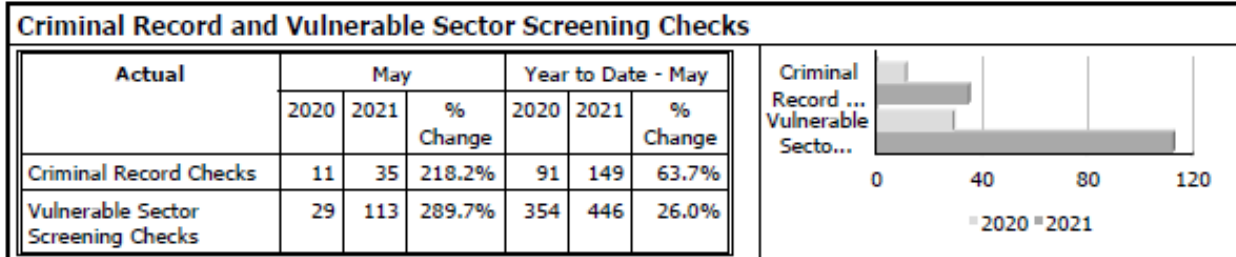
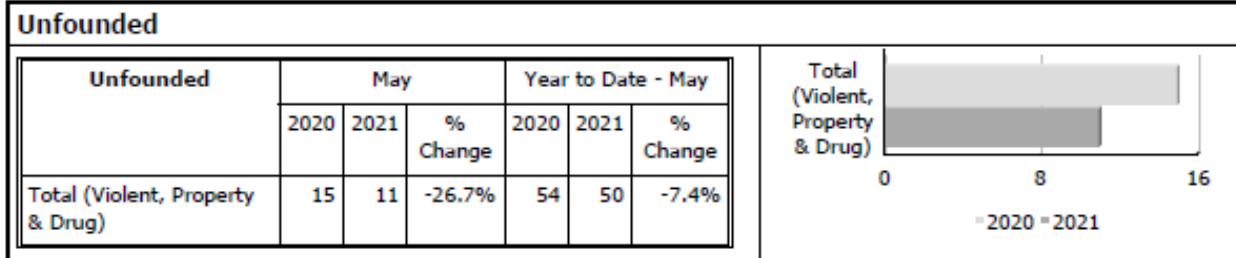
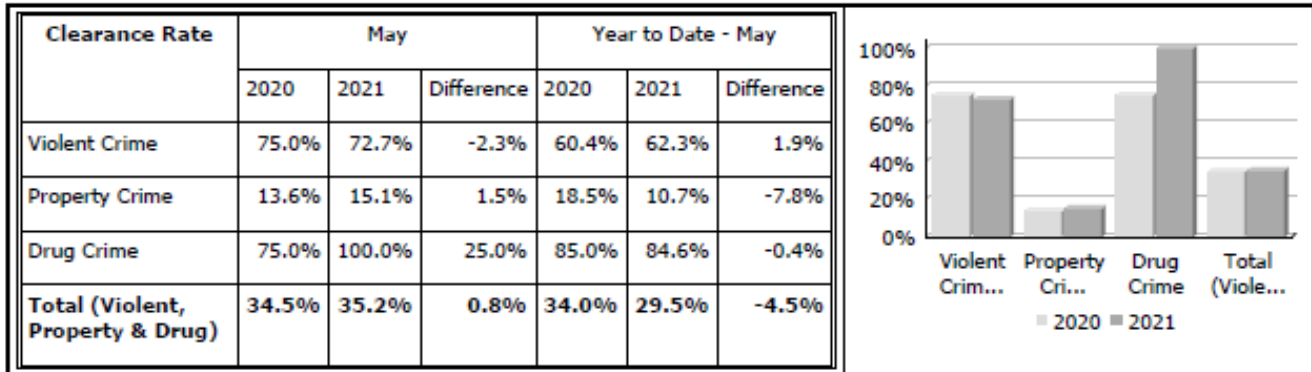
### Clearance Rate

Data source date:  
2021/07/24

Report Generated on:  
Jul 29, 2021 8:33:17 AM

# LAMBTON RECORDS MANAGEMENT SYSTEM

## Police Services Board Report for LAMBTON OPP Records Management System May - 2021



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

### Data Utilized

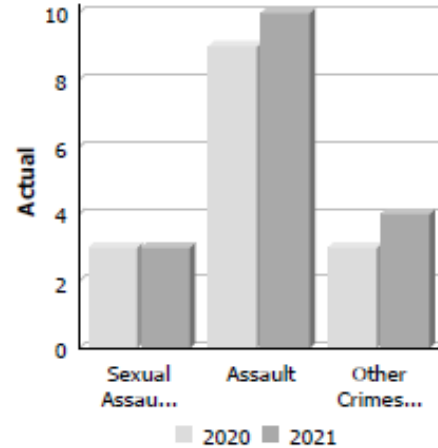
- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

# LAMBTON RECORDS MANAGEMENT SYSTEM

## Police Services Board Report for LAMBTON OPP Records Management System June - 2021

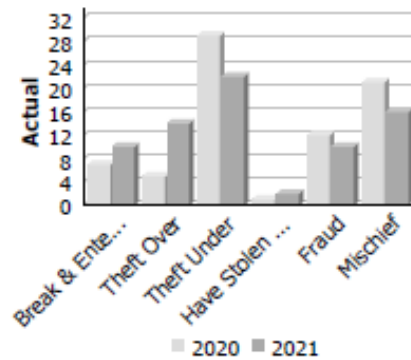
### Violent Crime

Actual	June			Year to Date - June		
	2020	2021	% Change	2020	2021	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	3	3	0.0%	30	23	-23.3%
Assault	9	10	11.1%	62	60	-3.2%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	1	--
Other Crimes Against a Person	3	4	33.3%	29	39	34.5%
<b>Total</b>	<b>15</b>	<b>17</b>	<b>13.3%</b>	<b>121</b>	<b>123</b>	<b>1.7%</b>



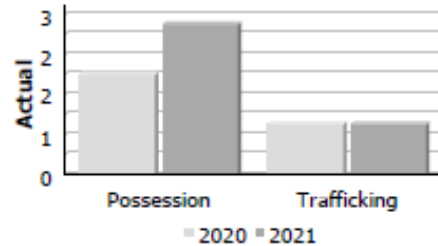
### Property Crime

Actual	June			Year to Date - June		
	2020	2021	% Change	2020	2021	% Change
Arson	0	0	--	1	0	-100.0%
Break & Enter	7	10	42.9%	71	53	-25.4%
Theft Over	5	14	180.0%	33	55	66.7%
Theft Under	29	22	-24.1%	141	99	-29.8%
Have Stolen Goods	1	2	100.0%	6	4	-33.3%
Fraud	12	10	-16.7%	85	102	20.0%
Mischief	21	16	-23.8%	90	70	-22.2%
<b>Total</b>	<b>75</b>	<b>74</b>	<b>-1.3%</b>	<b>427</b>	<b>383</b>	<b>-10.3%</b>



### Drug Crime

Actual	June			Year to Date - June		
	2020	2021	% Change	2020	2021	% Change
Possession	2	3	50.0%	12	12	0.0%
Trafficking	1	1	0.0%	10	5	-50.0%
Importation and Production	0	0	--	1	0	-100.0%
<b>Total</b>	<b>3</b>	<b>4</b>	<b>33.3%</b>	<b>23</b>	<b>17</b>	<b>-26.1%</b>



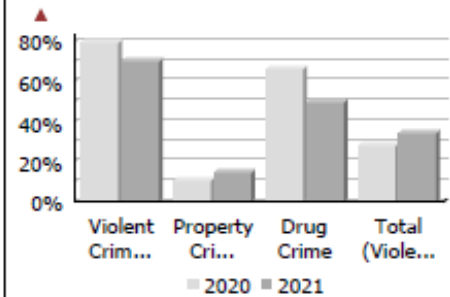


# LAMBTON RECORDS MANAGEMENT SYSTEM

## Police Services Board Report for LAMBTON OPP Records Management System June - 2021

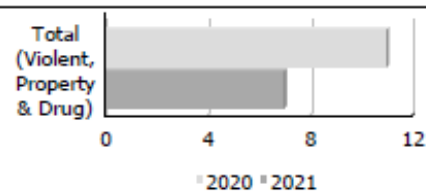
### Clearance Rate

Clearance Rate	June			Year to Date - June		
	2020	2021	Difference	2020	2021	Difference
Violent Crime	80.0%	70.6%	-9.4%	62.8%	63.4%	0.6%
Property Crime	10.7%	14.9%	4.2%	17.1%	11.5%	-5.6%
Drug Crime	66.7%	50.0%	-16.7%	82.6%	76.5%	-6.1%
Total (Violent, Property & Drug)	28.3%	34.6%	6.3%	33.1%	30.5%	-2.6%



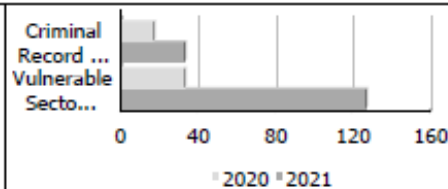
### Unfounded

Unfounded	June			Year to Date - June		
	2020	2021	% Change	2020	2021	% Change
Total (Violent, Property & Drug)	11	7	-36.4%	65	57	-12.3%



### Criminal Record and Vulnerable Sector Screening Checks

Actual	June			Year to Date - June		
	2020	2021	% Change	2020	2021	% Change
Criminal Record Checks	17	33	94.1%	108	182	68.5%
Vulnerable Sector Screening Checks	33	127	284.8%	387	573	48.1%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

#### Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Data source date:  
2021/07/24

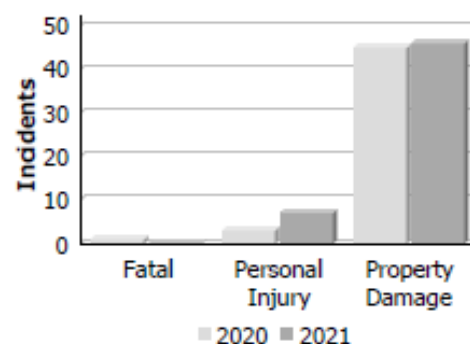
Report Generated on:  
Jul 30, 2021 2:44:56 PM

# LAMBTON COLLISION REPORTING SYSTEM

## Police Services Board Report for LAMBTON OPP Collision Reporting System May - 2021

### Motor Vehicle Collisions by Type

Incidents	May			Year to Date - May		
	2020	2021	% Change	2020	2021	% Change
Fatal	1	0	-100.0%	1	1	0.0%
Personal Injury	3	7	133.3%	26	26	0.0%
Property Damage	45	46	2.2%	258	236	-8.5%
<b>Total</b>	<b>49</b>	<b>53</b>	<b>8.2%</b>	<b>285</b>	<b>263</b>	<b>-7.7%</b>



### Fatalities in Detachment Area

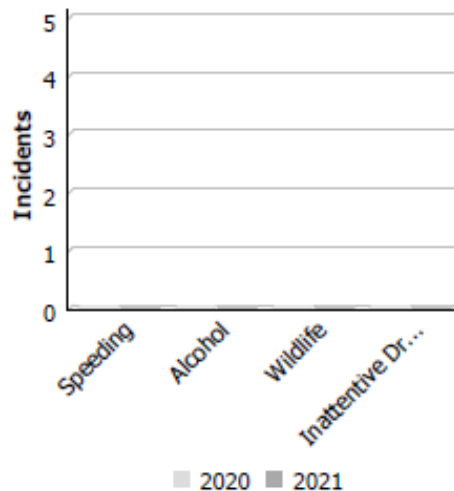
Incidents		May			Year to Date - May		
		2020	2021	% Change	2020	2021	% Change
Motor Vehicle Collision	Fatal Incidents	1	0	-100.0%	1	1	0.0%
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Persons Killed		May			Year to Date - May		
		2020	2021	% Change	2020	2021	% Change
Motor Vehicle Collision		1	0	-100.0%	1	1	0.0%
Off-Road Vehicle		0	0	--	0	0	--
Motorized Snow Vehicle		0	0	--	0	0	--

# LAMBTON COLLISION REPORTING SYSTEM

## Police Services Board Report for LAMBTON OPP Collision Reporting System May - 2021

### Primary Causal Factors in Fatal Motor Vehicle Collisions

Incidents	May			Year to Date - May		
	2020	2021	% Change	2020	2021	% Change
Speeding as a contributing factor	0	0	0	0	1	0
Where alcohol is involved	0	0	0	0	0	0
Wildlife as a contributing factor	0	0	0	0	0	0
Inattentive driver as a contributing factor	0	0	0	0	0	0
Persons Killed	May			Year to Date - May		
	2020	2021	% Change	2020	2021	% Change
Seatbelt as a contributing factor	0	0	0	0	0	0



#### Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Data source date:  
2021/07/28

Report Generated on:  
Jul 29, 2021 8:35:10 AM

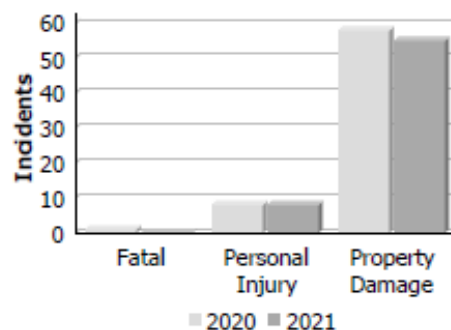


# LAMBTON COLLISION REPORTING SYSTEM

## Police Services Board Report for LAMBTON OPP Collision Reporting System June - 2021

### Motor Vehicle Collisions by Type

Incidents	June			Year to Date - June		
	2020	2021	% Change	2020	2021	% Change
Fatal	1	0	-100.0%	2	1	-50.0%
Personal Injury	8	8	0.0%	34	34	0.0%
Property Damage	58	55	-5.2%	316	291	-7.9%
<b>Total</b>	<b>67</b>	<b>63</b>	<b>-6.0%</b>	<b>352</b>	<b>326</b>	<b>-7.4%</b>



### Fatalities in Detachment Area

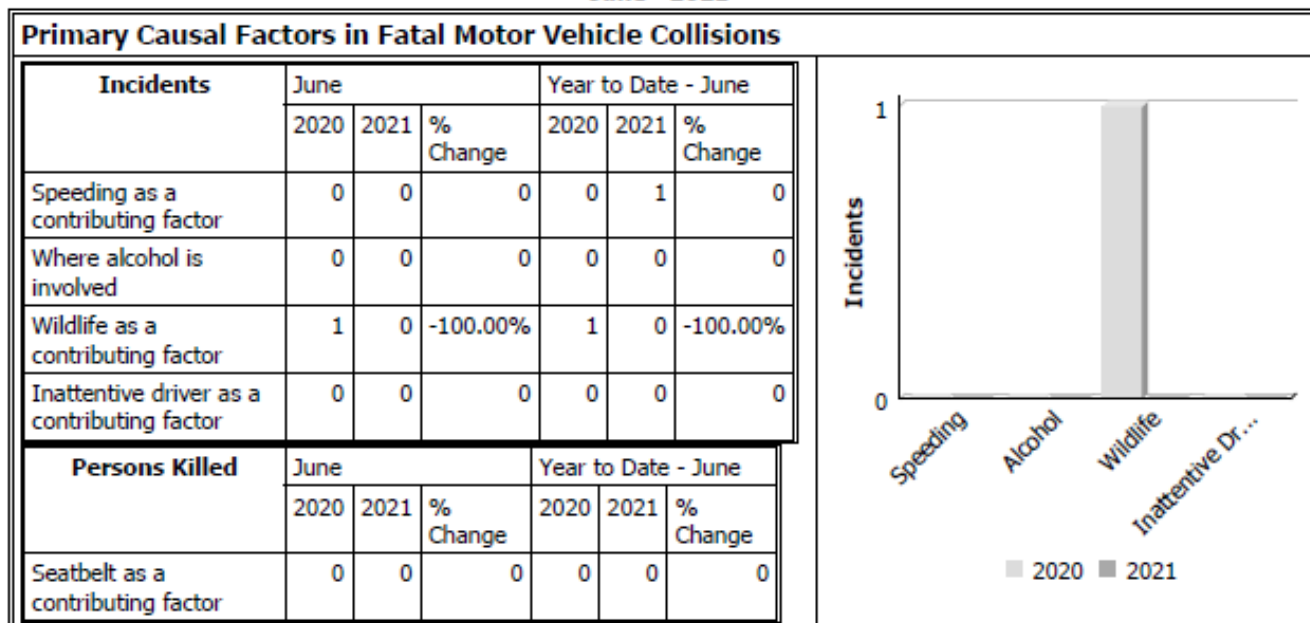
Incidents		June			Year to Date - June		
		2020	2021	% Change	2020	2021	% Change
Motor Vehicle Collision	Fatal Incidents	1	0	-100.0%	2	1	-50.0%
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Persons Killed		June			Year to Date - June		
		2020	2021	% Change	2020	2021	% Change
Motor Vehicle Collision		1	0	-100.0%	2	1	-50.0%
Off-Road Vehicle		0	0	--	0	0	--
Motorized Snow Vehicle		0	0	--	0	0	--

Data source date:  
2021/07/29

Report Generated on:  
Jul 30, 2021 2:43:44 PM

# LAMBTON COLLISION REPORTING SYSTEM

## Police Services Board Report for LAMBTON OPP Collision Reporting System June - 2021



### Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

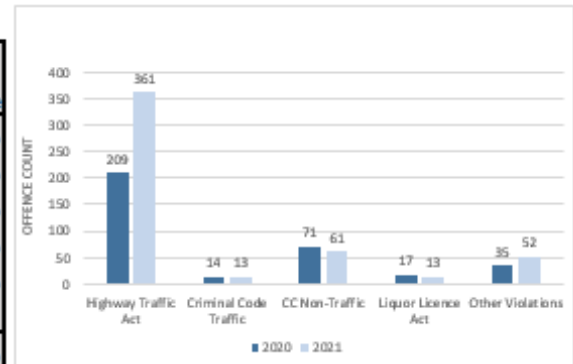
# LAMBTON ICON (Integrated Court Offence Network)

Starting Year 2021  
Starting Month MAY  
Ending Month MAY

**LAMBTON OPP**  
**Integrated Court Offence Network**  
**MAY - 2021**

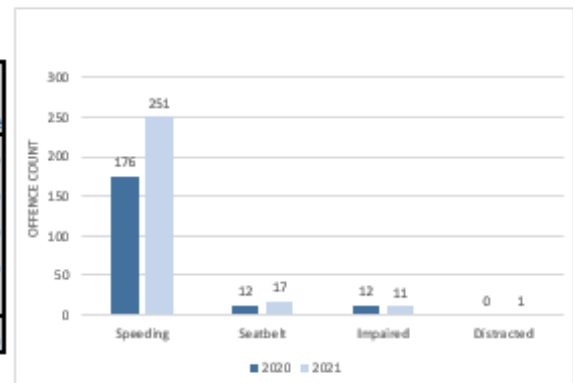
Criminal Code and Provincial Statutes Charges Laid

Offence Count	MAY - 2021			Year to Date - MAY		
	2020	2021	% Change	2020	2021	% Change
Highway Traffic Act	209	361	72.7%	875	1240	41.7%
Criminal Code Traffic	14	13	-7.1%	73	76	4.1%
CC Non-Traffic	71	61	-14.1%	409	298	-27.1%
Liquor Licence Act	17	13	-23.5%	36	69	91.7%
Other Violations	35	52	48.6%	179	203	13.4%
<b>All violations</b>	<b>346</b>	<b>500</b>	<b>44.5%</b>	<b>1572</b>	<b>1886</b>	<b>20.0%</b>



Traffic Related Charges

Offence Count	MAY - 2021			Year to Date - MAY		
	2020	2021	% Change	2020	2021	% Change
Speeding	176	251	42.6%	765	934	22.1%
Seatbelt	12	17	41.7%	20	52	160.0%
Impaired	12	11	-8.3%	60	51	-15.0%
Distracted	0	1		3	9	200.0%
<b>All violations</b>	<b>200</b>	<b>280</b>	<b>40.0%</b>	<b>848</b>	<b>1046</b>	<b>23.3%</b>



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind

## Data Utilized

Ministry of Attorney General, Integrated Court Offence Network  
Integrated Court Offence Network Business Intelligence Cube

# LAMBTON ICON (Integrated Court Offence Network)

Starting Year 2021  
Starting Month JUNE  
Ending Month JUNE

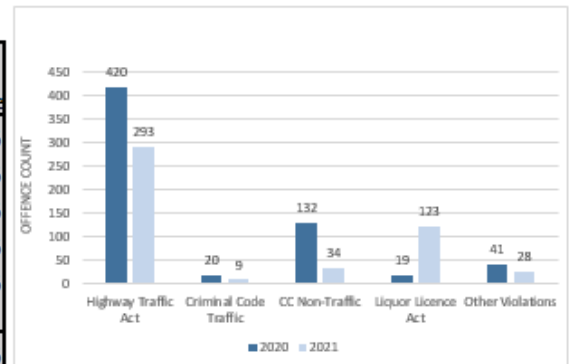
## LAMBTON OPP

### Integrated Court Offence Network

JUNE - 2021

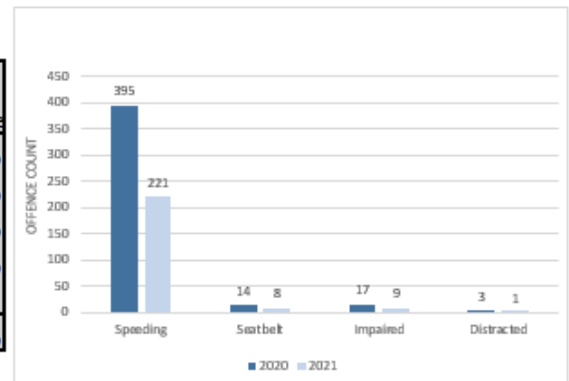
#### Criminal Code and Provincial Statutes Charges Laid

Offence Count	JUNE - 2021			Year to Date - JUNE		
	2020	2021	% Change	2020	2021	% Change
Highway Traffic Act	420	293	-30.2%	1012	1464	44.7%
Criminal Code Traffic	20	9	-55.0%	81	68	-16.0%
CC Non-Traffic	132	34	-74.2%	481	240	-50.1%
Liquor Licence Act	19	123	547.4%	47	191	306.4%
Other Violations	41	28	-31.7%	168	193	14.9%
All violations	632	487	-22.9%	1789	2156	20.5%



#### Traffic Related Charges

Offence Count	JUNE - 2021			Year to Date - JUNE		
	2020	2021	% Change	2020	2021	% Change
Speeding	395	221	-44.1%	887	1109	25.0%
Seatbelt	14	8	-42.9%	31	60	93.5%
Impaired	17	9	-47.1%	68	51	-25.0%
Distracted	3	1	-66.7%	5	9	80.0%
All violations	429	239	-44.3%	991	1229	24.0%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind

#### Data Utilized

Ministry of Attorney General, Integrated Court Offence Network

Integrated Court Offence Network Business Intelligence Cube

# LAMBTON CaOC (Public Complaints and Optional Categories)

## Police Services Board Report for LAMBTON 2021/May to 2021/Jun

Public Complaints	
Policy	2
Service	0
Conduct	1

Date information collected from Professional Standards Bureau Commander Reports: 2021-07-30

### Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment
----------------------

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders in Program	12
Number of Offenders Charged	0
Number of Charges Laid	0
Number of Checks Performed	0

Date information was collected from Records Management System: 2021-07-28

Daily Activity Reporting Patrol Hours	
Total Hours	2021/May to 2021/Jun
Number of Cruiser Patrol Hours	701.00
Number of Motorcycle Patrol Hours	3.00
Number of Marine Patrol Hours	498.00
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	0.00
Number of Bicycle Patrol Hours	16.00
Number of Foot Patrol Hours	240.75
Number of School Patrol Hours	12.00

Data source (Daily Activity Reporting System) date: 2021/08/27

Report Generated on:  
Jul 30, 2021 2:38:50 PM

# LAMBTON CaOC (Public Complaints and Optional Categories)

## Police Services Board Report for LAMBTON 2021/Jun

Public Complaints	
Policy	0
Service	0
Conduct	1

Date information collected from Professional Standards Bureau Commander Reports: 2021-07-30

### Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment
----------------------

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders in Program	13
Number of Offenders Charged	0
Number of Charges Laid	0
Number of Checks Performed	1

Date information was collected from Records Management System: 2021-07-28

Daily Activity Reporting Patrol Hours	
Total Hours	2021/Jun
Number of Cruiser Patrol Hours	329.25
Number of Motorcycle Patrol Hours	3.00
Number of Marine Patrol Hours	231.00
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	0.00
Number of Bicycle Patrol Hours	3.00
Number of Foot Patrol Hours	164.75
Number of School Patrol Hours	8.00

Data source (Daily Activity Reporting System) date: 2021/08/27

# DETACHMENT INITIATIVES

## COMMUNITY SAFETY OFFICER / MEDIA RELATIONS

### MAY / JUNE

#### Objectives of the CSO/Media Relations



- Distribute media releases in relation to the BIG 4 corporately driven driving behaviours; impaired driving, aggressive driving, distracted driving and lack of seatbelt use.
- Seek community involvement by utilizing media releases with regard to property crimes such as break and enter, theft, mischief, drugs and wanted persons; with proven success.
- Prepare and distribute media releases in relation to major incidents throughout Lambton County.
- Work collaboratively with the Lambton Crime Unit, Community Street Crimes Unit, Operational Analyst and Sarnia-Lambton Crime Stoppers.
- Use social media to help promote upcoming OPP events.
- Work closely with the Auxiliary Unit to assist in any upcoming events.

A total of **44 media releases** were distributed for the month of **May**.

A total of **38 media releases** were distributed for the month of **June**.

#### PUBLIC EDUCATION CAMPAIGNS

- Social media post created to acknowledge Police Week, May 9th-15th.
- The week of May 18th-24th is recognized as Canada Road Safety Week. A media release was generated for public education, including the focus of the campaign, a relatable quote from Chief Superintendent Thompson, Commander, Highway safety division and concluded with statistics from 2011-2020.
- A follow-up social media post addressed Lambton OPP's results for the Canada Road Safety Week.
- May 22nd-28th is National Safe Boating Week and multiple social media write-ups were posted to educate the public of the OPP's ZERO tolerance toward lifejacket offences and operator impairment.
- The month of June is recognized as PTSD awareness month and, as such, a social media post was created to provide public education and support for those first responders, military service members and medical professionals (among others) who are affected by PTSD.
- With Lambton County's newest furry resident making headlines, "Bear Safety" media releases were posted, including how to prevent bear encounters and when to contact police vs MNRF.



# DETACHMENT INITIATIVES

## COMMUNITY SAFETY OFFICER / MEDIA RELATIONS Cont'd

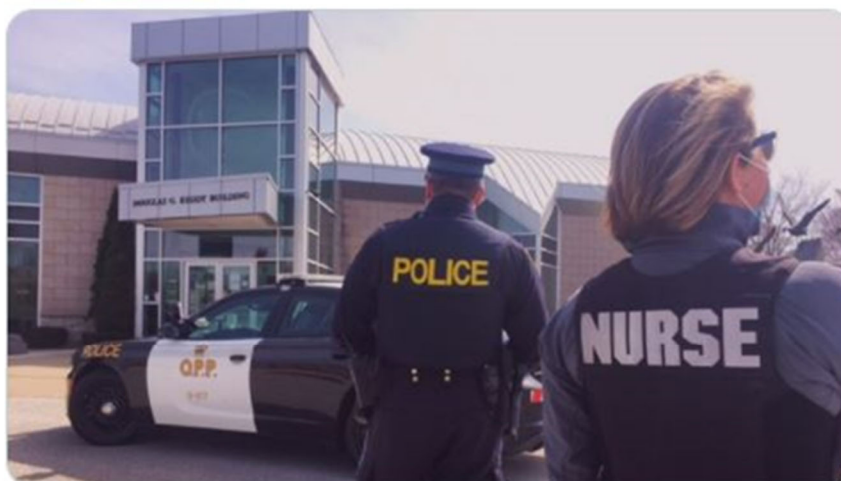
### OTHER NEWS

- The Lambton CSO has been providing content to the Sarnia Lambton Crime Stoppers to showcase crime in the area with their "Crime of the Week" segment both on the SLCS website and radio broadcasts weekly.
- Lambton OPP and HSD officers joined with Sarnia Police Service members to address traffic issues on Alfred St. Point Edward. A joint media release was posted following the two-day initiative. The project will continue throughout the summer months.
- After a complaint from a local tow company, an educational Twitter post was added reminding motorists to 'Slow down and Move Over' for emergency vehicles AND tow trucks with emergency lights activated.
- A significant drug seizure was made in Grand Bend during a RIDE check. Media release was posted.
- As complaints of ATV's and golf carts on roads in the county increase, an educational Twitter post was added indicating when and where ATV's are permitted in Lambton County. A separate post was uploaded for golf carts.
- The Lambton CSO has been actively building and improving relationships with local, regional and international news outlets through email correspondence and phone interviews.
- With Mental Health week in May, a feature was done on Lambton's Mobile Crisis Response Team (MCRT) and the valuable asset it has proven to be.



**OPP West Region @OPP\_WR · 1h**

#LambtonOPP is proud of it's partnership with @CMHAOntario offering local residents a Mobile Crisis Response Team consisting of an officer and registered nurse attending calls for service relating to mental health crisis. #MentalHealthWeek ^jb





# DETACHMENT INITIATIVES

## COMMUNITY SAFETY OFFICER / MEDIA RELATIONS Cont'd

### SOCIAL MEDIA SNAPSHOTS:



Safe Boating Week post May 21, 2021.

Canada Road Safety results for Lambton OPP, May 27, 2021.



# DETACHMENT INITIATIVES

## COMMUNITY SAFETY OFFICER / MEDIA RELATIONS Cont'd



**OPP West Region** @OPP\_WR · 14s

For those avid ATV'ers in the county, [#LambtonOPP](#) would like to remind riders that ATV's are permitted on roadways ONLY in certain townships as of January 2021. Please, do your research prior to hitting the road, wear an approved helmet and ride safe! [#ATVrules](#) [#NoExcuses](#) ^jb

Municipality	On Highway	Restrictions
Municipality of Brooke-Alvinston	Permitted	No areas designated residential/commercial/dual
Township of Dawn-Euphemia	Permitted	None
St. Clair Township	Permitted	None
Township of Warwick	Permitted	None
Village of Oil Springs	Permitted	None
Township of Enniskillen	Not Permitted	Except Farming/Trapping/Public Works
Municipality of Lambton Shores	Not Permitted	
Town of Plympton-Wyoming	Not Permitted	
Town of Petrolia	Not Permitted	
Village of Point Edward	Not Permitted	

ATV Township chart  
posted May 13,  
2021.



**OPP West Region** @OPP\_WR · 19s

With an increase in bear sightings in the county, [#LambtonOPP](#) are urging residents to take necessary steps to avoid encounters. In emergency situations, call 911. For non-emergencies contact the MNR 1-888-514-2327. Visit [ontario.ca/page/prevent-b...](https://ontario.ca/page/prevent-bear-encounters) [#BearWise](#) ^jb

### Be BEAR Wise

#### Emergency

- Enters a school yard during school hours
- Stalks people or lingers at the site
- Enters or tries to enter a residence
- Wanders into a public gathering
- Kills livestock/pets and lingers at site

#### Non-Emergency

- Roams around or checks garbage cans
- Breaks into a shed where garbage or food is
- Is in a tree
- Pulls down a bird feeder/knocks a BBQ over
- Moves through a yard or field but does not linger



Bear Education  
posted June 15,  
2021.

# DETACHMENT INITIATIVES

## COMMUNITY STREET CRIME UIT

### MAY / JUNE

During the months of **MAY** and **JUNE** Lambton Community Street Crime Unit investigated **33** occurrences.

Lambton CSCU members laid a total of **57** charges.



- Lambton CSCU wrote 5 warrants, primarily for drug investigations, stolen property and overdose death investigations. The unit completed 6 warrant service entries.
- Lambton CSCU executed a section 11 CDSA Warrant in Warwick Township.
  - Persons arrested - 5 , Charges laid - 17
  - Seized: 54g Cocaine, 3g of Methamphetamine, and trace amount of Fentanyl, 132 Hydromorphone pills. 2 cell phones, weigh scales x 7, packaging, stolen property from several B&E's (chainsaws, saws, drills, lights, rechargeable batteries) and \$900 Canadian currency.
  - Seized value of drugs & property - \$15,500.
- Lambton CSCU executed a S.487 Property Warrant in cooperation with Statford Police Service in Thedford.
  - Persons arrested: 3 – Charges: 19
  - Located stolen property and returned to their owners 2 x dirt bikes; 4 x ATV's, an enclosed 16 foot trailer, 2 stolen trailer licence plates, and dirt bike equipment.
  - Total value of seized items was \$50,000.
- Lambton CSCU along with the Lambton Crime Unit investigated a drug overdose occurrence in Brooke Township. Warrant was written by the Crime Unit and executed by Crime and CSCU – property seized, investigation continuing...
- Lambton CSCU assisted Elgin-Middlesex CSCU with two warrant service entries for Drug Trafficking and a Firearms Investigations.
- Lambton CSCU assisted the Provincial Joint Force Cannabis Enforcement Team with one warrant service entries in relation to a large indoor cannabis grow investigations in Essex County.
- Drug Overdose occurrences continue to be a concern in Lambton County and across the Province Lambton CSCU will conduct follow up with users who have overdosed to offer them help and assistance.
- Currently CSCU members continue to be a part of one Criminal Investigation Branch drug overdose death investigation that is ongoing in addition to the other overdose investigations.
- Lambton CSCU continues to offer support to frontline policing operations by taking samples of seized drugs and sending the samples to Health Canada for analysis.

# DETACHMENT INITIATIVES

## SCHOOL RESOURCE OFFICER

### MAY / JUNE

During the Months of May and June the School Resource Officer continued to be a liaison for schools and students, however the SRO continued in other police duties while children were learning online due to the COVID 19 Pandemic. The SRO continued to be a liaison for schools and students but was transitioned to other police duties during this time.



### MAY

- St-Clair Township – Two Sea Doo's with 4 youth occupants were being operated in the St. Clair Township area. The two vessels collided and there was injury to some of the occupants. A media release was given reminding the public of marine safety.
- Petrolia – A 16 year old male youth was caught on video breaking into a local business. The youth was later arrested and charged.
- Several youths were charged under the Highway Traffic Act during the month of May.
- Several youths were charged under the Liquor License act in Grand Bend over the May 24th weekend.
- There was 1 occurrence in the month of May with youth and suicidal thoughts and or attempts.

### JUNE

- Grand Bend – 4 youths were stopped at a Ride Program and were found to be in possession of Cannabis. A further search found cocaine. The youths were charged under the Controlled Drugs and substances Act.
- Grand Bend – A disturbance occurred in Grand Bend. A 17 year old female youth was charged with assault.
- Petrolia - 2 male youths were involved in a physical altercation. 1 youth was charged with assault.
- Several youths ages 16 and 17 were charged under the Highway traffic Act for infractions.
- Several youths were charged during the month of June under the Liquor License Act.
- There were 2 motor vehicle collisions during the Month of June involving 17 year old youths



# VIOLENT CRIME / BENCHMARK CRIME

## AREA CRIME SERGEANT

### MAY

- Members of the Lambton County Crime Unit continue with a Cold Case, unexplained death investigation.

- Crime members continue the investigation into a Domestic Homicide where charges were laid. Accused released from custody. In court.

- Crime members actively investigating an unsolved homicide on the Kettle & Stoney Point First Nation.

- Crime Unit is involved in a multi-jurisdictional homicide.

- Crime Unit still investigating baby death in Courtright.

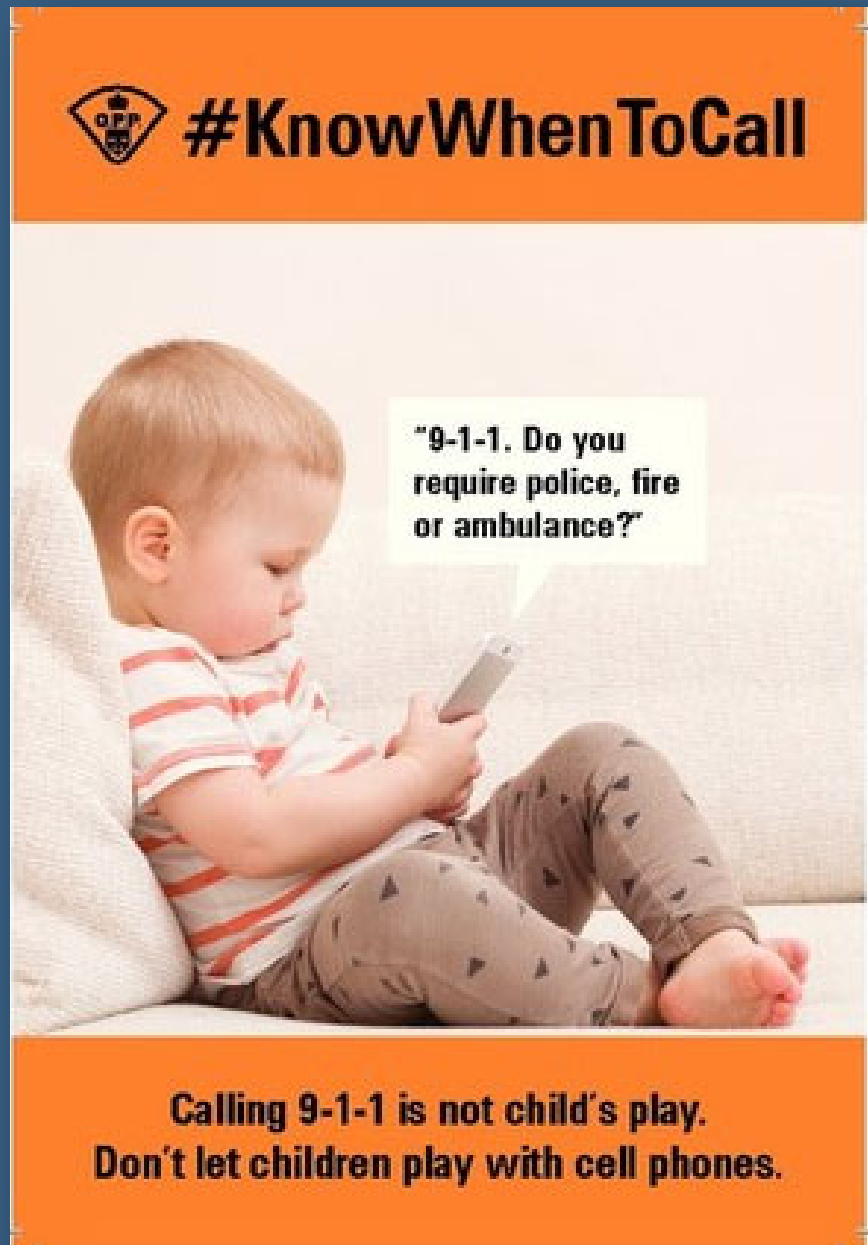
- Crime Unit is involved in a couple Overdose deaths which are ongoing.

- Two reported sexual assaults with charges laid in 1 of them.

- Members of the Lambton County Crime Unit continue to investigate a Homicide on the Kettle & Stoney Point First Nation. The accused in this matter remains in custody.

- Accused from baby death in Corunna has plead guilty and awaiting sentencing.

- Lambton had 7 sudden deaths in May 2021.



# VIOLENT CRIME / BENCHMARK CRIME

## AREA CRIME SERGEANT Cont'd

### JUNE

- A Crime Member continues to be the Coroner's Investigator in the Coroner's inquest involving the death of a 30 year old male in Lambton County.
- 4 Sexual Assaults reported with charges laid in 1 case. 2 are ongoing and last is insufficient evidence to proceed.
- Members of the Lambton County Crime Unit continue with a Cold Case, unexplained death investigation.
- Lambton Crime Members investigated an opioid overdose death in Plympton-Wyoming. Ongoing. Fentanyl overdoses continue to be a challenge within the County of Lambton.
- Lambton had 12 sudden deaths in May 2021, one suspected OD in Lambton and 1 on Walpole Island.
- Break and Enter in Petrolia with uniform officers and crime members responding. Male arrested in relation to firearms break and enter.



# TRAFFIC DATA

## COLLISION DATA

MAY / JUNE



	Victims			Collisions								
Month	Total	# of Deceased	# of Injured	Total	# of Fatal	# of PI	# of PD	Alcohol/Drugs Involved			# of CMV	# of Single Vehicle
								Yes	No	U/K		
MAR	7	0	7	50	0	6	43	0	46	4	7	30
APR	9	0	9	56	0	7	49	0	51	5	8	31
Grand Total	16	0	16	106	0	13	92	0	97	9	15	61

## TRAFFIC CAMPAIGN DATA

### CANADA ROAD SAFETY WEEK (18MAY2021—24MAY2021)

DETACHMENT BREAKDOWN				
	ALCOHOL IMPAIRED DRIVING CHARGES: CCC 253, 254, 255	DRUG IMPAIRED DRIVING CHARGES: CCC 253, 254, 255	DRIVE WHILE PROHIBITED CHARGES: CCC 259	WARN RANGE SUSPENSIONS
6M00: LAMBTON	6	0	1	2

90-DAY A.D.L.S.	FAIL TO YIELD CHARGES: HTA 135 (All), 136 (2), 138 (All) & 139 (All)	CARELESS DRIVING CHARGES: HTA 130 (All)	SPEEDING CHARGES: HTA 128 (All)	STUNT/ RACING CHARGES: HTA 172 (All)	SEATBELT CHARGES: HTA 106 (All)	DISTRACTED DRIVING CHARGES
1	3	1	66	1	10	2

# TRAFFIC DATA

MAY / JUNE

TRAFFIC CAMPAIGN DATA Cont'd



CANADA SAFE BOATING WEEK (22MAY2021—24MAY2021)

DETACHMENT BREAKDOWN				
	APPROVED SCREEN- ING DEVICE TESTS - ALCOHOL	CHARGES: LLA	CHARGES: MARINE (CSA 2001)	CHARGES: OTHER FED- ERAL STATUTES
6M00: LAMBTON			2	

CHARGES: OTHER PRO- VINCIAL OFFENCES	COTTAGE CHECKS	VESSEL CHECKS	WARN RANGE SUSPENSIONS ISSUED	WARNINGS: MARINE (CSA 2001)	WARNINGS: OTHER FEDERAL STATUTES	WARNINGS: PROVINCIAL STATUTES
	5	84		14	4	4





# STAFFING UPDATES

## MAY / JUNE

### MAY

- 1 Provincial Constable transferred out of Lambton.

### JUNE

- 1 Provincial Constable transferred into Lambton.
- 2 Probationary Constables transferred into Lambton.



# FALSE ALARMS INCIDENTS

## MAY

Municipality	No. of Alarms
Lambton Shores	5
ST Clair Township	8
Dawn-Euphemia	1
Plympton-Wyoming	4
Brooke-Alvinston	0
Warwick	7
Enniskillen	1
Petrolia	7
Oil Springs	0
<b>TOTAL</b>	<b>33</b>

## JUNE

Municipality	No. of Alarms
Lambton Shores	16
ST Clair Township	13
Dawn-Euphemia	0
Plympton-Wyoming	12
Brooke-Alvinston	1
Warwick	4
Enniskillen	0
Petrolia	14
Oil Springs	0
<b>TOTAL</b>	<b>60</b>

# RIDE SMART

ATVs and other types of ORVs are popular, year-round utility and recreational vehicles that can offer hours of enjoyment for outdoor enthusiasts, if you obey the law and follow safety precautions.



## Be a safe and responsible rider

- Always ride sober
- [Take an ATV/ORV safety course](#)
- Stay in control – ride within your abilities
- Ride in designated areas only
- Keep noise levels low
- Do a pre-ride safety inspection

Visit: [Ontario.ca/atv](http://Ontario.ca/atv)

[OFATV.org/bylaw-maps](http://OFATV.org/bylaw-maps)

Read: [Smart Ride Safe Ride](#) handbook

August 2019

### Always Ride Sober

A police officer can stop ORV and ATV operators either on or off-road to demand a variety of tests to determine impairment by alcohol and/or drugs. If you fail any of these tests, or refuse to take them, you can be suspended immediately from driving and face criminal impaired driving or related charges.



## Rules of the Road

ATVs/ORVs travelling along a road must have all their lights on and be driven in the same direction of traffic on the shoulder of the road. If the shoulder is unsafe or not wide enough, an ATV/ORV can be driven on the travelled portion of the road.

Permitted ATVs/ORVs can travel on:

- ☒ Highways 500 to 899
- ☒ many 7000-series highways
- ☒ highways with low traffic volumes

ATVs/ORVs cannot travel on:

- ☒ 400-series highways
- ☒ the Queen Elizabeth Way
- ☒ sections of the Trans-Canada Highway

Please refer to [Ontario Regulation 316/03](#) for a list of provincial highways where on-road ATV/ORV use is:

- ☒ **Prohibited** → see Schedule A
- ☒ **Permitted** → see Schedule B

This is a guide only. For information on the legal requirements of driving an ATV/ORV in Ontario, consult the [Off-Road Vehicles Act](#) and the [Highway Traffic Act](#).

SMART SAFE  
**RIDE**



What you need to know to operate an all-terrain vehicle (ATV) and an off-road vehicle (ORV) in Ontario





# RIDE SMART

## On-road Riding

Only an ATV/ORV that meets current standards and other equipment-related requirements can be used on the road. It must be insured under a motor vehicle liability policy.

ATVs/ORVs that meet these requirements can travel along certain provincial highways and municipal roads. Check with the local municipality for access on their road before heading out.

### Who can ride

For on-road riding, an ATV/ORV driver must:

- hold at least a valid G2 or M2 licence
- wear a seat belt, where provided
- travel at speeds less than the posted speed limit
- carry the vehicle registration permit or a copy

For on-road riding, an ATV/ORV passenger must wear a seat belt or use foot rests, when applicable.

An ATV/ORV driver must be at least:

**16**

16 years old  
for on-road riding

**12**

12 years old\*  
for off-road riding

A passenger on an  
ATV/ORV must be at least:

**8**

eight years old  
for on-road riding

\*unless directly supervised by an adult or while driving on land occupied by the ATV/ORV owner

## ATV/ORV Speed Limits

ATVs/ORVs on the road must travel at speeds less than the posted speed limit:

- no more than 20 km/h on roads with a posted speed limit of 50 km/h or less
- no more than 50 km/h on roads with a posted speed limit greater than 50 km/h

Municipalities may set lower speed limits or additional rules for ATVs/ORVs.



## Off-road Riding

An ORV must be registered and display a licence plate (\*except in exempt areas like far northern Ontario). It must be insured under a motor vehicle liability policy.

These requirements also apply to other types of ORVs including two-up ATVs, side-by-side ORVs and utility terrain vehicles.

### Who can ride

For off-road riding, an ATV/ORV driver must carry the ATV/ORV's registration permit or a copy.

The driver can directly cross a highway on an ATV/ORV where permitted **only if**:

- it's registered + displays a licence plate
- it's insured under a motor vehicle liability policy
- the driver is at least 16 years old and has a valid driver's licence of any class

## Off-road Vehicle Types

### Single-rider ATV



Four wheels  
Steering handlebars  
A seat that is straddled by the driver designed to carry only a driver  
**No passengers allowed when travelling on a roadway**

### Two-up ATV



Four wheels  
Steering handlebars  
A seat that is straddled by the driver  
Seating for a passenger directly behind the driver  
Separate foot rests for the passenger

### Side-by-side ORV



Four or more wheels  
Steering wheel  
A driver's seat  
Seating for passengers beside/behind driver  
Seat belts for each seating position  
Maximum engine displacement: 1,000 cm<sup>3</sup>

### Utility-Terrain Vehicle (UTV)



Four or more wheels  
Steering wheel  
A driver's seat  
Seating for passengers beside/behind driver  
Seat belts for each seating position  
A cargo box with minimum cargo capacity of 159 kilograms



A single-rider ATV that has been modified to carry a passenger by installing an after-market seat and foot rests is not considered a two-up ATV.

Drivers and passengers must always wear an approved motorcycle helmet, securely fastened under the chin with a chin strap



## ONLINE REPORTING



# MINOR CRIME? REPORT ONLINE



- 1 **Go to**  
[opp.ca/reporting](http://opp.ca/reporting)
- 2 **Choose**  
your  
location
- 3 **Start**  
your  
report

**Help your community and keep us informed** involving these events  
**when there are NO injuries, NO suspects and NO evidence:**

- THEFT
- MISCHIEF or DAMAGE TO PROPERTY
- MISCHIEF or DAMAGE TO VEHICLE
- LOST or MISSING PROPERTY
- STOLEN LICENSE PLATES
- THEFT FROM A VEHICLE
- DRIVING COMPLAINTS

In an emergency,  
**ALWAYS CALL 9-1-1**  
or 1 (888) 310-1122



**ONLINE REPORTING**  
Ontario Provincial Police

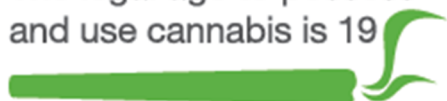
v2 09/2020



# CANNABIS FACTS

## AGE LIMIT

The legal age to possess and use cannabis is 19



## WHERE TO BUY

Online at the Ontario Cannabis Store is the only legal place to purchase



## POSSESSION QUANTITIES



30g or less can be possessed legally when in public if 19 years of age or older

## WHERE TO CONSUME



- Public places where smoking tobacco is allowed
- Designated hotel and motel rooms
- Residential vehicles/boats



## HOME CULTIVATION

4 plants is the maximum amount per primary residence (indoor or outdoor)

## IMPAIRED DRIVING



- Licence suspension
- Vehicle impoundment
- Financial penalties
- Possible criminal record
- Possible jail time

## ZERO TOLERANCE



Novice, young drivers (under 22) and commercial drivers must not have ANY drugs or alcohol in their system (medical exemptions may apply)

**STAY SHARP**  
**KNOW THE FACTS**

Visit [opp.ca](http://opp.ca) or [ontario.ca/page/smoke-free-ontario](http://ontario.ca/page/smoke-free-ontario) for more information

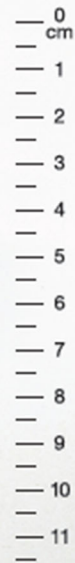


# CANNABIS FACTS



## Cannabis - Know the Limits

### Actual Size



**30 GRAMS**

*Adults 19+ can legally possess in public\**

\*Vehicle restrictions apply

**STAY SHARP  
KNOW THE FACTS**

Visit [opp.ca](http://opp.ca) for more information





# CANNABIS FACTS

## DON'T DRIVE HIGH

### **How soon can I drive after consuming cannabis?**

Cannabis varies in potency and affects everyone differently. If you consume cannabis, don't drive. It's dangerous and is a serious criminal offence.

### **What is a safe amount of cannabis for drivers to have in their system?**

Having any amount of cannabis in your system while driving can be dangerous and can lead to an impaired driving charge. Under Ontario's "zero tolerance" law, novice, young (under 22) and commercial drivers can have no presence of drugs or alcohol in their system while driving (medical exemptions may apply).

### **How would police even know if a driver only has small amount of cannabis in their system?**

The police have effective tools for detecting drugs in drivers. Consuming even a small amount of cannabis can

result in drivers performing poorly on a Standardized Field Sobriety Test or in an evaluation by a Drug Recognition Expert. Police also have drug screening equipment and can demand an oral fluid sample.

### **What are the penalties for drug-impaired driving?**

No matter your age or licence class, if you are convicted criminally of impaired driving (by drugs/alcohol), you can face a number of penalties which include fines, a 1-year licence suspension and even jail time.

### **Can I transport cannabis in my vehicle?**

Yes, but the cannabis must be in its original package that has not been opened, or it can be packaged in baggage that is fastened closed or is not otherwise readily available to any person in the vehicle.





# THE BIG FOUR TRAFFIC COMPLAINTS

## SEAT BELTS

Buckling up takes a few seconds. Losing an unbuckled loved one in a crash lasts forever. Wear your seat belt.



## SPEEDING

No one wants to share the road with a speeding driver. Many of them who have, lost their lives through no fault of their own.

## DISTRACTED DRIVING

Texting while driving is just plain dumb and downright dangerous. If you're texting behind the wheel, who's driving?



## IMPAIRED DRIVING

Thinking of driving under the influence of alcohol or drugs? Let someone sober do the thinking and driving for you.



# SAFER ROADS ARE IN YOUR HANDS.



Be an extra set of eyes  
for the police

# WE NEED YOUR HELP.



If you suspect a driver has consumed drugs or alcohol,  
**PLEASE CALL 911 IMMEDIATELY!**

# LAMBTON CONTACT INFORMATION

## OPP CALLS FOR SERVICE:

When you need to report an incident or wish to speak with an officer, these numbers will connect you to the nearest OPP Communications Centre throughout Ontario.

1-888-310-1122      1-888-310-1133 (TTY)



**9-1-1 EMERGENCY** If you call 9-1-1 for an emergency:

- Give your exact location. Include address and town or city as this will enable call taker to either handle the information or transfer you to the proper 9-1-1 centre.
- Give your telephone number including the area code.
- Advise the nature of your call.
- Listen to the call takers instructions - depending on the location and type of incident, you may be transferred.
- Stay on the line until advised to hang up.

## DETACHMENT HOURS / CONTACT INFO:

Lambton OPP Petrolia Detachment	Main Admin Centre	4224 Oil Heritage Rd. P.O. Box 400 Petrolia, ON N0N 1R0	519-882-1011 519-882-1014 fax	Mon – Fri 8-4 pm
St. Clair Township	(Satellite)	392 Lyndoch Street, Corunna, ON N0N 1G0	519-862-4680 519-862-1544 fax	Mon – Thurs & every other Friday 8-4 pm
Grand Bend	(Summer only)	58 Main Street Grand Bend, ON N0M 1T0	519-238-2345	Summer
Point Edward	(Municipal)	102 St. Clair Street Point Edward, ON N7V 1N7	519-336-8691 519-336-5011 fax	Mon – Thurs & every other Friday 8-4 pm

## CALLING THE DETACHMENT:

- When calling the detachment at the above numbers you will receive an automated greeting.
- **Press 1** if you need to report an incident or speak with an officer.
- **Press 2** if you wish to speak with the administrative personnel during the above noted business hours.

After hours you may leave a non-urgent message that will be followed-up on the next business day.

**OUTSIDE PHONE** \* If you attend an office and the doors are locked or it is after hours – please pick up the phone outside of the detachment and you will be connected directly to the OPP Communications Centre.

# LAMBTON CONTACT INFORMATION cont'd

## CRIMINAL RECORD CHECKS:

For a complete list of requirements and information on how to apply for Criminal Record Checks, Police Information Checks and Police Vulnerable Sector Checks click the link below;

[Ontario Provincial Police | Criminal Record Checks](#)

## CANADIAN ANTI-FRAUD CENTRE:

The [Canadian Anti-Fraud Centre](#) (CAFC) is the central agency in Canada that collects information and criminal intelligence on such matters as mass marketing fraud (i.e.: telemarketing), advance fee fraud (i.e.: West African letters), Internet fraud and identification theft complaints.

If you wish to report a fraud or require information on a possible fraud contact the Canadian anti-fraud centre;

Phone: 1-888-495-8501 OR E-mail: [info@antifraudcentre.ca](mailto:info@antifraudcentre.ca)

## CRIME STOPPERS:

You may contact Crime Stoppers from anywhere in Ontario at 1-800-222-8477, or by leaving an anonymous Web-Tip at [TipSoft - Web Tips Submission](#)

## CITIZENS SELF REPORTING:

You have the option to report select occurrences to the OPP from your computer or mobile device using the OPP's [Citizen Self Reporting](#) system.

Use this system to report:

1. Lost/missing property under \$5,000
2. Stolen license plates or validation stickers
3. Theft from a vehicle under \$5,000
4. Mischief/damage to a vehicle under \$5,000
5. Mischief/damage to property (other than a vehicle) under \$5,000
6. Theft under \$5,000
7. Driving Complaint

## FRONTLINE SUPPORT UNIT (FSU):

The Frontline Support Unit (FSU) program is a differential response strategy that focuses on call management. This includes responsibility for the OPP's Citizen Self-Reporting (CSR) system which is an online police reporting system for members of the public to report specific occurrences directly to the OPP via the Internet. The FSU model will offer a call handling alternative for select calls for service allowing the deployment of resources to critical incidents or member engagement in proactive police activities. Through the use of technology, the OPP continues to improve our processes and service delivery in support of its vision.



## LAMBTON COUNTY OPP

4224 Oil Heritage Road  
Petrolia, ON N0N 1R0

519.882.1011 ph.  
519.882.1014 fax



**Board of Directors Meeting Highlights  
Held on August 19th, 2021 at 8:30 AM  
as a Virtual Meeting**



**Ontario Launches New Youth Environment Council**

The Ontario government is creating a new youth environment council. This will provide young Ontarians in grades 9 to 12 with more opportunities to share their insights and ideas on



climate change and other key environmental issues impacting the province's future. Ontario high school students are encouraged to apply to be volunteer members of the council by August 4, 2021.

“As the youngest environment minister in Ontario’s history I am excited to launch this new youth environment council to ensure our next generation are at the table to help find solutions to some of the most pressing environmental challenges of our time such as climate change and conservation,” said David Piccini, minister of the environment, conservation, and parks. “As the leaders of tomorrow, we want to work together with youth as we look for ways to protect our environment, reduce greenhouse gas emissions and prepare for the impacts of climate change.”

Members of the youth council will meet monthly from September 2021 to April 2022 to hear from expert guest speakers, discuss a range of environmental and climate change issues and provide input on potential solutions to ministry officials, including the Minister of the Environment, Conservation and Parks.

Eligible youth can apply to be members of the consultation group by completing an application form on [ontario.ca](https://ontario.ca) by August 4, 2021 at 11:59 p.m. Candidates must be in grades 9 to 12 as of the 2021 fall school year, and should have:

A passion for the environment.

An understanding of key climate-related issues and solutions in their regions.

Work or volunteer experience with activities related to climate change and the environment.

The Ministry is collaborating with a wide range of stakeholders who engage with youth to ensure we have applicants with diverse interests. Applicants from across the province, including Indigenous communities, are encouraged to apply. Members of the Ontario Youth Environment Council will be announced later this summer.

## Best Management Practices for Disposal Bans, Levies, and Incentives for End-of-Life Plastics

The Canadian Council of Ministers of the Environment posted a document setting out Best Management Practices for Disposal Bans, Levies and Incentives for End-of-Life Plastics.

The plastics of interest include all plastic products, such as durable and semi-durable plastic products, single-use plastics, and plastic packaging. The document presents a toolbox of options that have been shown to work in some

jurisdictions (e.g., a municipality, regional government, province, territory, state, or country). If a management practice has been identified for a specific type of plastic, it is noted; however, this document is not intended to provide lists of recommended plastic materials for each instrument.



Plastic taxes for packaging will be set as follows in some European countries as of 2022:

**United Kingdom:** £200 per tonne tax applied to packaging that is predominantly plastic by weight that does not contain 30% recycled content. Certain exemptions apply, such as human-medicine-contact packaging, cellulose material, and importers/manufacturers of less than 10t.

**Spain:** €450 per tonne (for a 10-litre container at 350 grams that would be €0.158 per container). The tax is applicable to non-reusable packaging containing virgin plastic.

**Italy:** €450 per tonne (for a 10-litre container at 350 grams that would be €0.158 per container). The taxes are inclusive of all products intended for containment, protection, handling, or delivery. The tax also applies to liquid food and drinks cartons; however, it does not apply to manufactured plastic products for single-use exported from Italy.

## How Cows Could Help Solve the Problem of Plastic Pollution

Bacteria found in cow stomachs can be used to digest polyesters used in textiles, packaging, and compostable bags, according to a new study by the open access publisher Frontiers. Plastic is notoriously hard to break down, but microbial communities living inside the digestive system of animals are a promising but under-investigated source of novel enzymes that could do the trick. The new findings present a sustainable option for reducing plastic waste and litter, co-opting the great metabolic diversity of microbes.

Plastic is notoriously hard to break down, but researchers in Austria have found that bacteria from a cow's rumen – one of the four compartments of its stomach – can digest certain types of the ubiquitous material, representing a sustainable way to reduce plastic litter. The discovery is published today in the open access journal Frontiers in Bioengineering and Biotechnology.

The scientists suspected such bacteria might be useful since cow diets already contain natural plant polyesters. “A huge microbial community lives in the rumen reticulum and is responsible for the digestion of food in the animals,” said Dr Doris Ribitsch, of the University of Natural Resources and Life Sciences in Vienna, “so we suspected that some biological activities could also be used for polyester hydrolysis,” a type of chemical reaction that results in decomposition. In other words, these microorganisms can already break down similar materials, so the study authors thought they might be able to break down plastics as well.

### **David Piccini Appointed Minister of Environment, Conservation & Parks**

Premier Ford announced a major cabinet shuffle. Dave Piccini, MPP for was appointed as Minister of Environment, Conservation and Parks.

David Piccini is the MPP for Northumberland-Peterborough South. He previously served as the Parliamentary Assistant to the Minister of Training, Colleges and Universities and on the Standing Committee on Finance and Economic Affairs. David began his career with the Federal Public service, first as an International Market Analyst at Agriculture Canada, then as a Policy Advisor at Service Canada. Following his time in the public service, David then took a position in the Office of the Minister of International Trade, working with the Honourable Ed Fast, where he contributed to key trade files, including the Canada-Europe Free Trade Agreement.

### **Hazardous and Special Products Regulation Finalized**

The Government of Ontario has finalized the Hazardous and Special Products (HSP) Regulation under the Resource Recovery and Circular Economy Act, 2016. The regulation sets requirements for producers that supply designated automotive materials (oil filters, oil containers and antifreeze), solvents, paints and coatings, pesticides, fertilizers, mercury-containing devices (barometers, thermometers and thermostats) and pressurized containers (non-refillable and refillable pressurized containers, refillable propane containers) to consumers in Ontario.

The regulation makes producers fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed; sets mandatory and enforceable requirements for HSP collection systems; and gives producers choices for resource recovery services in a competitive market.

The Resource Productivity and Recovery Authority is the regulator established by the Government of Ontario to enforce the requirements of the HSP Regulation, which requires producers to undertake all or some of the following activities, depending on the material:

- Establish a free collection network for consumers across the province, including for those living in rural and northern communities, as well as First Nation communities located within and outside the Far North. In larger communities, there must be an accessible network of drop-off locations, while in more remote communities, collection on a call-in basis from municipalities, territorial districts and First Nation reserves is required.
- Manage all collected materials properly by ensuring they are recycled or, in the case of pesticides, disposed of.
- Provide promotion and education materials to increase consumer awareness about how and where to properly recycle or dispose of these products.
- Provide information related to any separate fee charged by the producer or seller in connection to the sale of HSP regarding who imposed the fee and how this fee will be used for resource recovery efforts.
- Register with the Authority and report to the Authority on both supply data and collection and management outcomes, complete a third-party audit of management activities, as well as keep records and meet other requirements.

Producers' collection, promotion, education and management obligations begin on October 1, 2021, following the wind-up of the Municipal Hazardous or Special Waste (MHSW) program operated by Stewardship Ontario on September 30, 2021.

### Why do New Yorkers keep trying to recycle bowling balls?

Approximately 1,200 bowling balls end up at New York City's main recycling plant each year. Unfortunately, bowling balls cannot be recycled or even broken down as they are made from many different types of materials, including very strong thermoset plastic. Just putting bowling balls in the recycling does not magically allow them to be recycled. The bigger conversation around these difficult-to-recycle materials includes waste managers pushing to shift to extended producer responsibility (EPR). Learn about how implementing EPR will help with costs, compel manufacturers to redesign, and subsidize environmental efforts such as recycling, landfilling, or other waste management options.

### Environmental Land Use Planning Guides

The Ministry of the Environment, Conservation and Parks recently released three proposed guidance documents.

**1) Proposed Land Use Compatibility Guideline** - Environmental Registry Posting 019-2785.

Ontario is proposing a new land use compatibility guideline as an update to a number of existing D-series guidelines for municipalities to use when making land use planning decisions. The proposed guideline is intended to help ensure certain land uses can co-exist and thrive for the long-term within a community, including major industrial facilities and more sensitive residential land uses.

**2) Odour Guideline** - Environmental Registry Posting 019-2768.

The MECP is proposing guidance on how industrial facilities, development proponents, and other members of the regulated community can anticipate, prevent, and address odour issues. A proactive approach will provide more regulatory certainty for facilities, better coordination with land planning decisions, and more effective remediation of issues caused by odour mixtures.

**3) Updating Compliance Policy** - Environmental Registry Posting 019-2972.

The MECP is updating and modernizing its compliance policy to ensure that compliance and enforcement activities are risk-based. The ministry has publicly posted the Referral Tool, which will help the ministry to triage public reports received through phone calls or emails. Service standards for responding to incident reports received from the public have also been posted publicly.

### Rules for Soil Management and Excess Soil Standards

The Ministry of the Environment, Conservation & Parks has published a document entitled, "Rules for Soil Management and Excess Soil Quality Standards", including both "Soil Rules" and "Excess Soil Standards," which contains the excess soil quality standards and rules that are required as part of the new Excess Soil Regulation 406/19.

This is a technical document meant for Qualified Persons, municipalities, contractors, developers, and others who will be applying the rules in the new regulation.

The document describes:

- rules related to assessments of past uses, sampling and analysis plans, excess soil characterization reports, and excess soil destination assessment reports
- rules related to soil storage and processing
- requirements for excess soil tracking systems
- tables that identify chemical and applicable soil quality standards and related reuse rules



### Mayors of Ingersoll, Zorra Township move to deny support for proposed Walker landfill

Motions could pose problems for dump that if approved, would be fifth largest in province



The site of a proposed landfill in Zorra Township, near Ingersoll. The site is currently operating as a limestone quarry and owned by Carmeuse. If approved, this site will become Ontario's fifth largest landfill.

The heads of four municipalities plan to each bring motions at their July council meetings announcing they will not be supporting a proposal by Walker Environmental to build a massive landfill in a limestone quarry in Zorra Township, close to Ingersoll.

Provincial legislation requires municipal support for any new landfill as part of the environmental assessment process, so the municipalities acting in a united front of opposition could kill the landfill which, if approved, would be Ontario's fifth largest.

The landfill Walker is proposing would be large enough to take 17 million tonnes of trash — most of it from outside the community — over its 20-year lifespan.

The proposal has met stiff local opposition, with concerns raised about the 150 daily truck visits it will generate along with worries about contaminating the nearby Thames River and groundwater sources.

For its part, Walker has insisted the site is a safe location for a landfill, pointing to plans for a thick liner to contain leachate, the toxic liquid created as trash gets wet and decomposes.

Last year, new legislation came into effect which requires companies to get municipal approval for new landfills. Ontario municipal politicians applauded the decision, but those in the waste industry said it will make it more difficult to meet the rising waste demands of a growing province.

According to the Ontario Waste Management Association (OWMA), Ontario's available landfill capacity is expected to be exhausted in 10 to 14 years. Of the 8.1 million tonnes of waste the province landfilled in 2017, about 3.5 million tonnes was exported to the United States, mostly to Michigan.

### StormFisher and Generate launch food waste recycling facility in Canada

StormFisher, a renewable energy company based in Toronto, has launched a \$20 million resource recovery facility in Drumbo, Ontario. The project was built in partnership with Generate Capital, a sustainable infrastructure company based in San Francisco. The facility provides food waste recycling services to handle packaged organics to divert waste from landfills.



According to a news release from StormFisher, the Drumbo facility will enable more municipalities, restaurants, grocery stores and food manufacturers to achieve their environmental goals by reducing food waste. The facility will also produce renewable energy and organic fertilizer with the capacity to process more than 100,000 tons of food waste per year.

The company says the facility will be accessible and transparent to the customers they serve and the communities they operate in.

### More than 100 companies endorse EPR approach to packaging

The Ellen MacArthur Foundation, a U.K.-based nonprofit that promotes the circular economy, released a statement June 15 advocating for extended producer responsibility (EPR) for the packaging industry. The statement was endorsed by more than 100 companies and associations.

“As a group of businesses and stakeholders that are drawn from across the packaging value chain, we are calling for the implementation of extended producer responsibility (EPR) schemes for packaging,” the statement reads in part. “We recognize that EPR is a necessary part of the solution to create the circular economy for packaging we are aiming for. EPR schemes, through which all industry players that introduce packaging to the market provide funding dedicated to its collecting and processing after use, are the only proven and likely pathways to provide the required funding. Without such policies, packaging collection and recycling is unlikely to be meaningfully scaled, and tens of millions of [metric tons] of packaging will continue to end up in the environment every year.

“To solve the packaging waste and pollution crisis, a comprehensive circular economy approach is required. We must: eliminate the packaging we don’t need; innovate to ensure all the packaging we do need is reusable, recyclable or compostable; and circulate all the packaging we use, keeping it in the economy and out of the environment. This circular economy approach would lead to significant economic, environmental and social benefits and contribute to addressing major global challenges, such as plastic pollution, climate change and biodiversity loss.”

Along with the statement, the Ellen MacArthur Foundation committed to engage with governments, associations and other stakeholders advocating for the establishment of well-designed EPR policies and support implementing and improving EPR schemes locally.

Companies endorsing the statement include Beiersdorf, Borealis, Berry Global, Danone, Diageo, DS Smith, Ferrero, Friesland Campina, H&M, Henkel, Inditex, Indorama Ventures, L’Oréal, Mars, Mondi, Nestlé, PepsiCo, Pick n Pay, Reckitt, Schwarz Group, Tetra Pak, The Coca-Cola Co., Unilever, Veolia and Walmart.

## GFL turning PRO as Ontario rolls out extended producer responsibility-based Blue Box program



GFL founder and CEO, Patrick Dovigi.

At the beginning of July, Vaughan, Ontario-based GFL Environmental announced the formation of the Resource Recovery Alliance (RRA), a producer responsibility organization (PRO) that will operate within the framework of Ontario's newly introduced extended producer responsibility (EPR) regulations surrounding the provincial Blue Box residential recyclables collection program. The new regulatory landscape, to be phased in between 2023 and 2025, sets lofty diversion targets for residential recyclables and will require product and packaging producers to operate and fully finance the provincial program.

The RRA has also entered into an agreement to purchase the assets of the Canadian Stewardship Services Alliance (CSSA), a national, not-for-profit organization set up to provide support services for packaging and printed paper stewardship organizations across the country.

### A collaborative approach to curbside recyclables collection in Ontario

According to GFL founder and CEO, Patrick Dovigi, forming the RRA in Ontario and adding producer responsibility organization (PRO) to their diverse portfolio of businesses was driven by several factors. Mainly, producers must now alter the way they design products and packaging and will be required to fund an entire system for its collection and processing. Those producers are looking for guidance and options. As a PRO, GFL will consult companies on how to best spend dollars to recover the products and packaging they produce, and will simultaneously help them drive recycling diversion numbers significantly higher than what they currently are - all at a lower cost.

"The end goal of RRA in Ontario is, number one, to work collaboratively with all producers," says Dovigi. "Number two, it is to meet or exceed the recycling diversion targets set by the province in the most efficient and cost-effective way. With our experience, from collection to processing, we think we can be a value-added partner, not only to our PRO, but for other PROs and whoever else is involved."

Dovigi continues, saying the formation of the RRA is "really a means to get a seat at the table and to pass on intellectual property to the broader organization, particularly around collection and processing, and to provide smaller producers, and some larger producers, with alternatives."

"Producers were looking for another opportunity, another option for them to think about or participate in, with respect to establishing an EPR-based program for their goods and packaging. What we are thinking about is creating a holistic environment for every one of the producers, big and small."

"Producers want to sign up with an organization that has experience and understanding of how collection works, and how processing recyclables works," says Dovigi.

"We could pass on our knowledge of what it would take to actually do the collection and processing, and about how many people we would need to bring in to do it, and what are the costs involved. We have the front end figured out."

"Our anticipation is that given where we are as a company, and how we got to this point, there will be a number of producers that sign up with the RRA alliance," adding that a number of producers have already expressed interest in signing up.

EPR is the way of the future

"From our perspective, EPR is the way of the future. Extended Producer Responsibility is here to stay. It's happened in Europe successfully with different models, some similar to B.C., and now similar to Ontario. I think it's gaining traction and it'll be a matter of time. We have a lot of experience in EPR development. I would say by 2025, 2026, it's going to go across our entire country.

"Once we finish in Canada, it's our belief that this is going to happen in the U.S. as well."

While Dovigi is very optimistic about the future success of Ontario's revised curbside collection program, he also agrees that as the new EPR-based program is rolled out in Ontario for residential recyclables, it is no doubt going to be a challenging shift.

"There's going to be a lot of different heads at the table with a lot of different ideas," he says. "Our view is the only way this works is if it's done collaboratively. Our hope is that everybody will work together, but it's too early to know how it's actually going to get rolled out. The reality is, 2023 is not that far away."

CSSA assets provide missing piece of compliance puzzle

With respect to GFL's purchase of Canadian Stewardship Services Alliance (CSSA) assets, Dovigi explains that it will provide the ability to offer producers a fully vertically integrated solution that will keep them compliant in the most cost efficient and effective way possible.

"There have been some misconceptions in the market that we bought CSSA to get confidential information," he continues. "This is incorrect. Our intent was to buy the asset - the people and the software compliance tool that was developed by CSSA over a long period of time. We think this is the final missing piece of the puzzle for our service offering."

He concludes, "Good human talent on all sides of the equation is going to lead to the best results, particularly when people have been there and done it before.

"All of that put together, we think, adds a great opportunity for all of us."



## Commitment To Expansion Of Renewable Natural Gas Generation

The Ontario government recently announced new rules related to biogas that are designed to create new ways for farmers to expand the emerging biogas and renewable natural gas (RNG) market in the province, creating economic opportunities while maintaining the province's strict environmental protections.

There are approximately 40 agri-food anaerobic digesters in the province; located mostly on farms. The regulation changes will enable new on-farm biogas systems and expansion of existing systems to be approved more easily and at a lower cost to help ensure that Ontario continues to be a biogas sector leader in Canada. The changes will also help reduce GHG emissions by diverting waste from landfills and by encouraging production of RNG. The regulation changes will enable Ontario's \$35 million-a-year biogas sector to grow by up to 50 percent over the next five years.



“By reducing regulatory burden for on-farm anaerobic digesters, we can provide economic solutions to divert more valuable food and organic waste from landfills, while maintaining environmental protections by encouraging the recycling of nutrients and reducing greenhouse gas emissions,” said Lisa Thompson, Minister of Agriculture, Food and Rural Affairs. “We’re saving farm businesses time and money to allow them to grow untapped economic opportunities and take advantage of the emerging renewable natural gas market.”

Using farm waste to generate renewable natural gas is win-win for farmers and the environment: not only does it give farmers the opportunity to use materials that would otherwise go to waste, they are also able to reduce their carbon footprint,” said David Piccini, Minister of the Environment, Conservation and Parks. “Importantly, these changes include new requirements to better safeguard the environment and human health – helping to ensure that economic growth doesn’t come at the expense of environmental health.”

“StormFisher and the Ontario Government share a vision of an Ontario with less waste going to landfills, more clean energy being created here at home, and more jobs and investment in rural Ontario. The changes announced today regarding on-farm anaerobic digestion will help with all of these goals,” said Brandon Moffatt, Vice President of Development, StormFisher. “The agricultural industry plays a vital role in reducing greenhouse gas emissions. The conversion of manure and other agricultural materials to renewable natural gas is a great step forward that will lead to significant economic development in rural Ontario and will support our farmers in diversifying their revenues.”

Changes to regulations under the Nutrient Management Act will create more opportunities for farmers to treat on-farm materials as well as other types of off-farm food and organic waste materials in on-farm regulated mixed anaerobic digestion facilities. This will enable an increase in on-farm production of biogas to generate renewable natural gas and will provide Ontario farmers with a new source of on-farm income.

## City of Ottawa sets out 72 ways to avoid filling up the landfill

Trail Road landfill to reach capacity between 2036 and 2038.

The City of Ottawa is proposing a long list of ways to curb waste— from banning some materials from garbage collection to charging residents per bag — in a bid to keep the Trail Road landfill from running out of room.

Staff have been analyzing just how much space the landfill has left and have determined it's reached 70 per cent of its capacity. That means that if Ottawa keeps producing waste the way it does now, the site will be full in 15 to 17 years. As things stand, however, projections show that by 2052 Ottawa and its growing population could be generating 37 per cent more waste per year — or 487,000 tonnes annually — than it does now.



The city released a 465-page document with a list of 72 options for how to deal with Ottawa's waste over the next 30 years, while reducing and reusing as much as possible.

The options include:

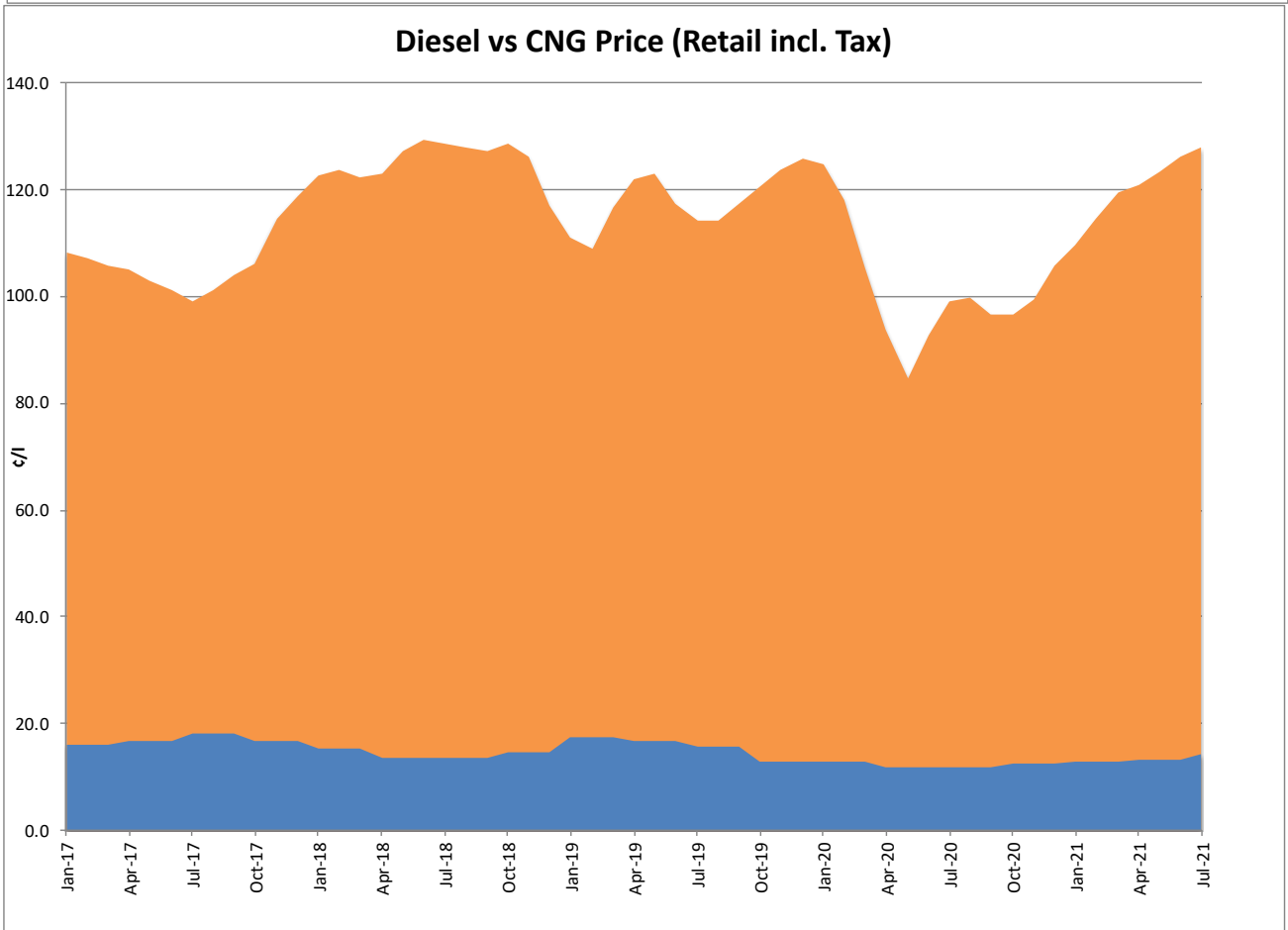
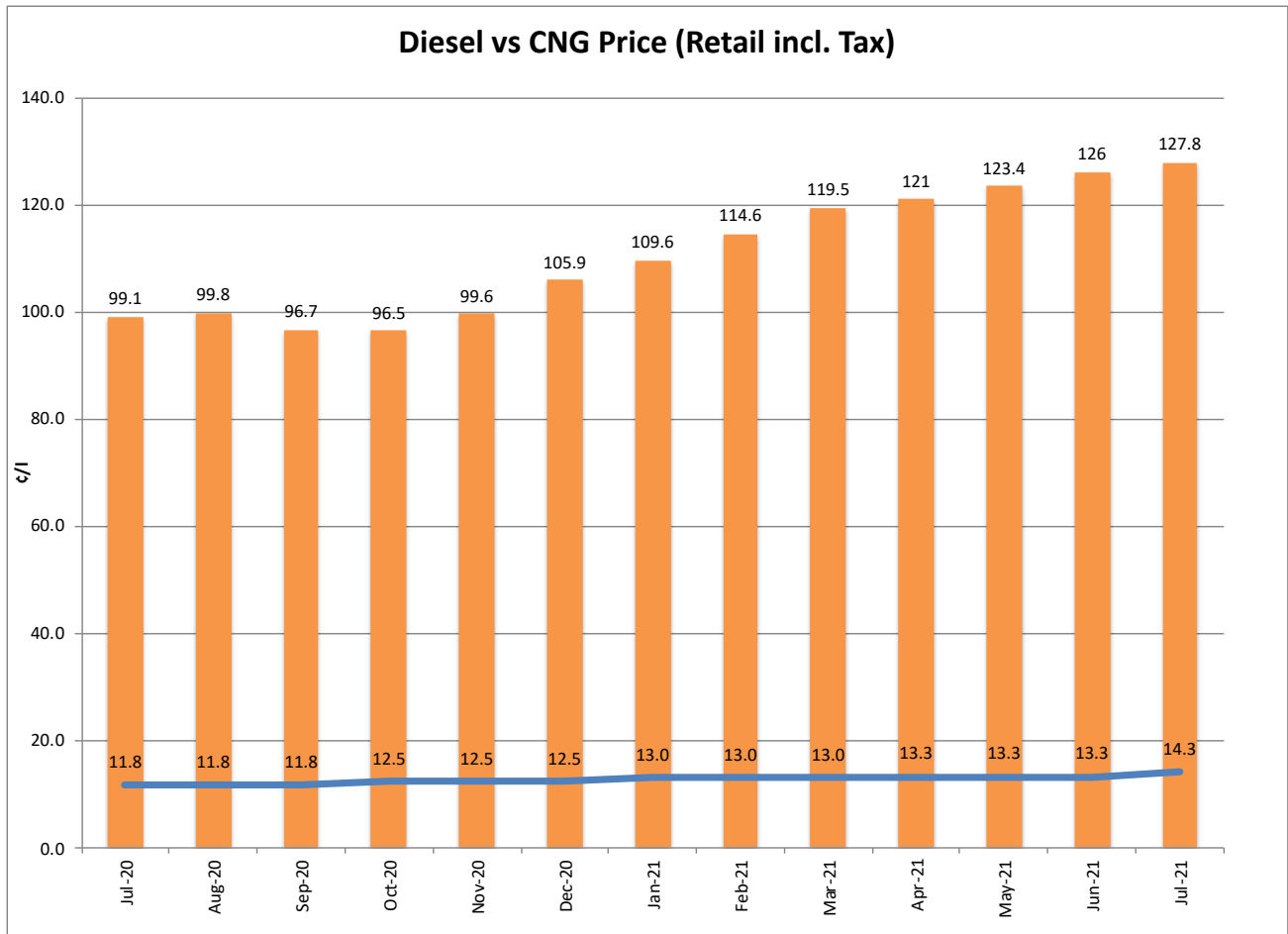
- Banning some materials from the landfill, such as renovation and construction waste.
- Banning green bin organics from the garbage.
- Limiting the number of bins curbside.
- Implementing a "pay as you throw" system that would see fees charged based on what gets set out at the curb.
- Closing garbage chutes in multi-residential buildings.
- Separating mattresses and furniture for better recycling.
- Creating lending libraries and neighbourhood depots for items that can be reused.
- Creating a strategy to reduce food waste.
- Purchasing an existing landfill.
- Developing a new landfill.

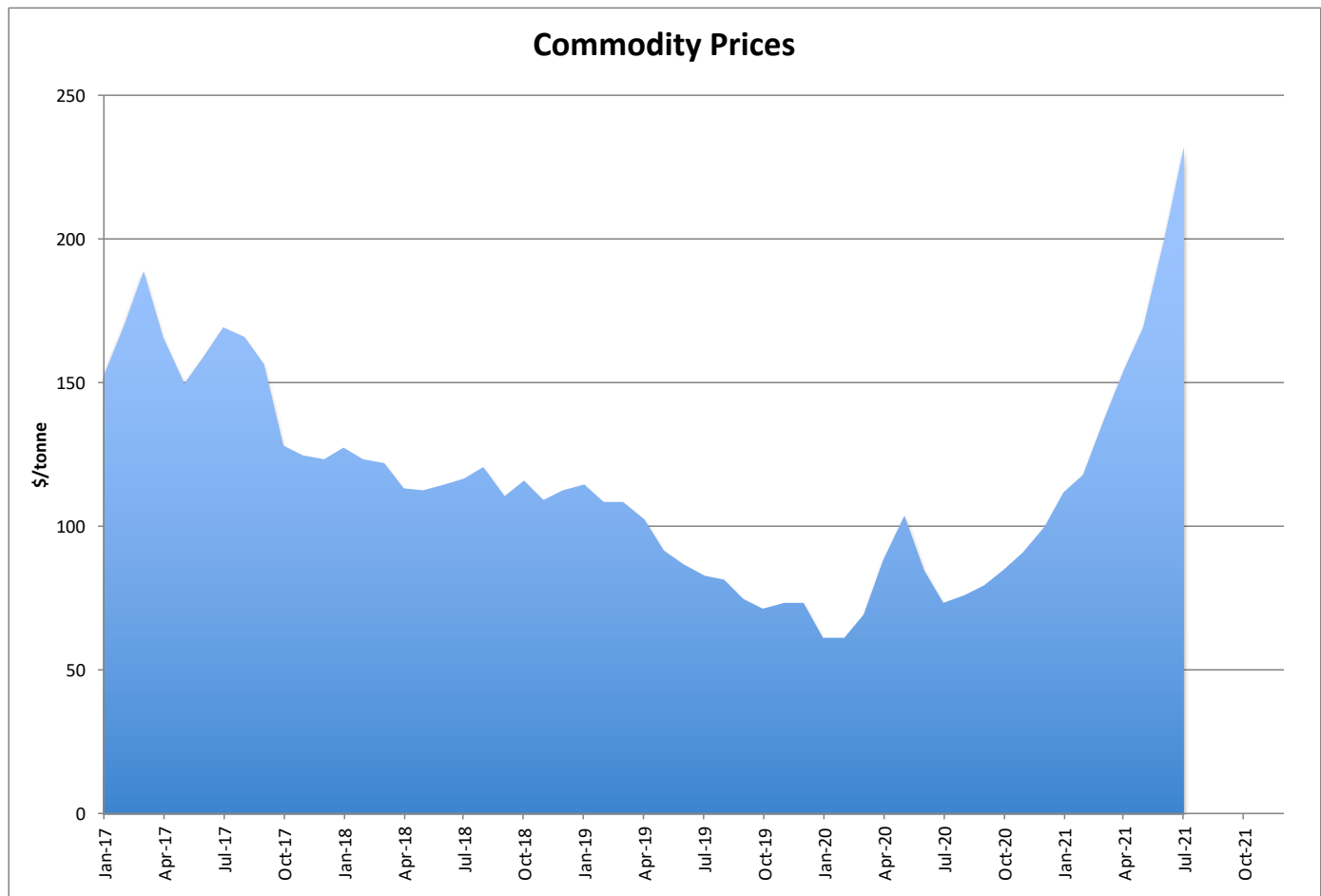
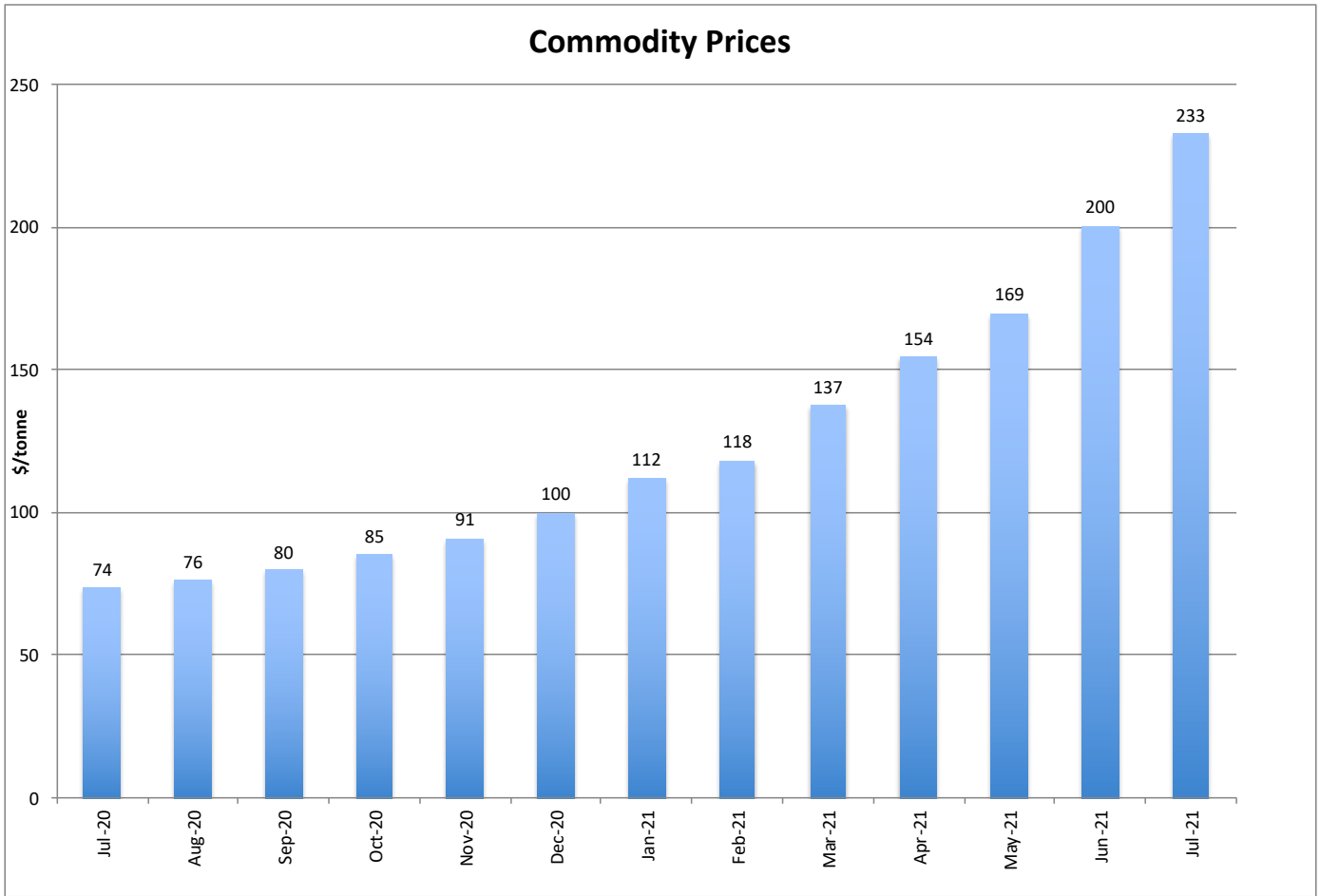
Finding a new site for a landfill, staff said, would take 12 to 15 years alone.

Banning organics from going in the garbage might be the most aggressive option for residents. Last year, just 58 per cent of households were disposing of their organic waste in the green bin.

In this second step in creating a new master plan for solid waste, the City of Ottawa wants to set a vision for creating "zero waste," according to the document. It plans to study the long list of options, come up with "aggressive" and "moderate" paths, and present business cases by next spring.

The city is developing its 30-year plan at a time when the regulatory landscape is changing. The provincial government is set to turn responsibility for blue boxes over to waste producers and allow more items to be recycled, while the federal government has pledged to ban single-use plastics and finalize a list of prohibited items by the end of the year.









## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Canada Post Leasing Renewal  
**Meeting:** Council - 09 Sep 2021  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That Council authorize the approval of the attached lease extension agreement with Canada Post.**

### Background:

The Municipality leases a portion of the Municipal Building to Canada Post for the delivery of mail. The current lease expires in Aug. 2022. Canada Post initiates contracts well in advance.

### Comments:

From Canada Post's end, they've had a couple of clauses that are mandated to be included:

- Security requirements
- Requires any person that holds keys to Canada Post's premises and/or will access the premises unescorted to obtain security clearance through CPC. This is a national mandate in an effort to protect the mail
- Supplied Code of Conduct
- A basic national clause that provides Landlord's assurance that they themselves or their contractors are not engaging in any bribery activities
- 5 year renewal option
- Arbitration clause

A copy of the agreement is attached.

### Financial Considerations:

Canada Post accounted for a modest 10% rental increase to account for inflation.

### ATTACHMENTS:

[DC Alvinston ON - Lease Extension - 2027](#)

## CPC STANDARD LEASE EXTENSION - VERSION 2

**EXTENSION OF LEASE**

**THIS INDENTURE** made this 25th day of August, 2021

**BETWEEN                    CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON**

(hereinafter called the "Landlord")

**AND**

**CANADA POST CORPORATION**

(hereinafter called the "Tenant")

**WHEREAS** by lease dated June 13, 2007, (the "Lease") the Landlord did lease to the Tenant a portion of the building having a total rentable area of 74.3 square meters (the "Premises") and having an entrance at 3236 River Street, Alvinston, Ontario;

**AND WHEREAS** the Lease was renewed by Renewal of Lease dated August 12, 2011 and by Extension of Lease dated January 6, 2016;

**AND WHEREAS** the expiry date in the Lease is now the 31st day of August, 2022;

**AND WHEREAS** the parties hereto have agreed to enter into this Extension of Lease (the "Extension of Lease") for a further term;

**WITNESSETH** that in consideration of the covenants herein contained the Landlord hereby demises the Premises unto the Tenant for a term of Five (5) years commencing on the 1st day of September, 2022 and ending on the 31st day of August, 2027 upon the terms and conditions hereinafter set forth:

The Tenant shall pay to the Landlord by direct deposit, to the financial institution and account designated on Schedule A attached hereto, or to such financial institution within Canada designated by the Landlord from time to time, in lawful money of Canada, in equal monthly installments on the Last day of month, without any prior demand therefore as Gross Rent ("Gross Rent"): \$9,537.00 plus applicable taxes.

The Landlord agrees to provide the Tenant with the information required under Schedule A each time the Landlord designates a new financial institution to receive the Gross Rent.

## CPC STANDARD LEASE EXTENSION - VERSION 2

**THE LANDLORD** hereby grants the Tenant, in addition to the remaining option, the right to extend the Lease for One (1) further period of Five (5) years upon written notice given to the Landlord at least 6 months prior to the expiry of the then-current term. Should the Tenant either renew by Renewal of Lease or extend by Extension of Lease agreement and not exercise any extension or renewal right currently in the Lease, then any extension or renewal rights and all subsequent extension rights included and the dates, if any, shall be adjusted to reflect the next lease term in the Lease and shall carry forward to the next lease term. Gross rent payable during the extension term(s) shall be based upon the then-prevailing fair market Gross rental for similar term, size and location. If the parties cannot agree on the Gross rent payable during the extension term at least 90 days prior to the expiry of the then-current term, then the Gross rent for such applicable extension of Term will be determined by binding arbitration as outlined below.

***Arbitration***

- (a) In the event that:
  - (i) the Tenant extends this Lease pursuant to its rights under this Lease and the parties cannot agree upon a suitable Gross Rent; then the Gross Rent shall be determined by arbitration in the manner set out below.
- (b) The arbitration will be conducted by a single arbitrator. Either party (the "Complainant") may initiate arbitration by giving written notice as set out in the Notice provisions of the Lease to the other party (the "Respondent") of the Complainant's desire to submit an arbitrable dispute to arbitration (the "Complaint"). The Complaint shall describe with reasonable particularity the subject matter of the dispute and shall nominate an arbitrator (the "Proposed Arbitrator"). The Proposed Arbitrator shall determine the dispute unless, within 10 Business Days of receipt of the Complaint (the "Response Period"), the Respondent, by written notice to the Complainant, objects to the appointment of the Proposed Arbitrator. If, within the Response Period, the Respondent objects to the Proposed Arbitrator and the Complainant and the Respondent cannot otherwise agree on the appointment of the arbitrator, the arbitrator may be appointed by a judge of a court of competent jurisdiction upon application of either party. The decision of the arbitrator shall be final and binding as between the parties and there shall be no rights of appeal of any kind. The arbitration and all elements of it shall be kept confidential.

## CPC STANDARD LEASE EXTENSION - VERSION 2

**IT IS AGREED**, for the purposes of this Extension, that the following clause is hereby amended and/or added to the Lease:

i) Tenant Right to Terminate

The Landlord grants to the Tenant the on-going right to terminate this Lease without penalty at any time after the first Two (2) years of the Term and any subsequent renewals and/or extensions by providing the Landlord with 12 months prior written notice and at the end of the notice period the Lease shall be at an end and of no further effect. Notwithstanding the aforementioned, the earliest the Tenant can provide notice of its intent to terminate is the 1st day of September, 2024.

ii) Notice

Any notice, statement or request herein required or permitted to be given by either party to the other shall be in writing and shall be deemed to have been sufficiently and effectually given if signed by or on behalf of the party giving the notice and either mailed by registered prepaid post (return receipt requested), or delivered by hand during normal business hours, in the case of notice to the Landlord at the following address:

Janet Denkers  
Corporation of the Municipality of Brooke-Alvinston  
3236 River St.  
P.O. Box 28  
Alvinston, ON  
N0N 1A0

or to the Tenant at the following address:

Jones Lang LaSalle Real Estate Services, Inc.  
c/o Canada Post – South Central LLP  
969 Eastern Avenue – 2nd Floor, Suite 517-A  
Toronto, ON M4L1A5  
Att: Lease Administration

And

Canada Post Corporation  
Real Estate  
Attn: Manager Acquisitions & Dispositions  
2701 Riverside Drive, Stn N0122  
Ottawa, ON K1A 0B1

Any such notice given as aforesaid shall be conclusively deemed to have been given and received, if delivered, on the date of such delivery or, if mailed, upon delivery to the addressee by the postal authorities. Any such notice, if sent by facsimile, will be deemed to have been received on the day on which the notice was dispatched. The parties may from time to time by written notice to the other party change the address to which notices are to be mailed or delivered.

## CPC STANDARD LEASE EXTENSION - VERSION 2

## iii) Supplier Code of Conduct

- a. Landlord has read and will at its sole expense conform to the Canada Post **Supplier Code of Conduct** as from time to time amended at:  
[https://www.canadapost.ca/assets/pdf/aboutus/sr\\_guidelines\\_en.pdf](https://www.canadapost.ca/assets/pdf/aboutus/sr_guidelines_en.pdf)
- b. Landlord is responsible for causing, and at no expense to Canada Post, will cause those third parties engaged by Landlord in the provision of goods/services in relation to the Premises, ('Landlord Sub-Contractors') to conform to the Canada Post **Supplier Code of Conduct**.
- c. Landlord agrees that Landlord or Landlord Sub-Contractor failure to comply with the Canada Post **Supplier Code of Conduct** shall constitute a material breach of the Lease and any renewals/extensions thereof, establishing Canada Post's right to terminate the Lease forthwith for cause or on such notice as Canada Post may determine reasonable if not cured to Canada Post's satisfaction within a reasonable time.

## iv) Security Requirements

- (a) The Landlord shall appoint and maintain at all times during the Term of the Lease, and any extension thereof, a Company Security Officer ("CSO") and an Alternate Company Security Officer ("ACSO") whose duties with respect to the Premises shall include, but not be limited to:
  - (a) ensuring that the Landlord, and each of its employees, contractors, subcontractors, agents or other representatives that require or may be granted access to the Premises from time to time (collectively, the "**Landlord Representatives**"), hold a valid Reliability Status or Valid Security clearance (as described in subsection (b) below) ("**Security Clearance**") prior to being granted access to the Premises;
  - (b) identifying all Landlord Representatives who will require access to the Premises, and ensuring that all documentation required to obtain Security Clearance for such personnel is submitted to the Tenant (who has the power and shall be responsible for administering the Security Clearance process, as needed);
  - (c) providing change of circumstance reports regarding Landlord Representatives with regard to their Security Clearance status;
  - (d) Ensuring that all Landlord Representatives receive a security briefing upon notification of having been granted Security Clearance;
  - (e) Ensuring that the CSO and ACSO, and such other Landlord Representatives as may be required by the Tenant from time to time, complete and return the Security Clearance Certificate and Briefing form and the Protection of Mail and Corporate Assets Contractor Declaration form, which shall be made available by the Tenant upon request;
  - (f) Maintaining a valid list of all Landlord Representatives that have Security Clearance, which list will be updated on a quarterly basis and delivered to the Tenant as and when requested;
  - (g) Ensuring that each Landlord Representative's security screening information is safeguarded properly; and
  - (h) Reviewing any other security requirements set out in this Lease and ensuring all Landlord requirements are adhered to.

## CPC STANDARD LEASE EXTENSION - VERSION 2

- (b) Canada Post Security and Investigation Services will recognize valid Reliability Status or valid Security Clearance issued by Public Works Government Services of Canada (Industrial Security Program) as meeting the security screening requirements for contractor personnel.
- (c) Individuals who require access to the Premises, who do not hold a valid Reliability Status or Valid Security clearance issued by Public Works Government Services of Canada (Industrial Security Program), shall complete a security screening process administered by Canada Post Security and Investigation Services.
- (d) Landlord shall ensure that all Landlord Representatives who will have access to the Premises will comply with the Tenant's security procedures.
- (e) In emergency circumstances that require access to the Premises within 48 hours, the Landlord or designated CSO or ACSO may grant access to the Premises to an individual that does not have Security Clearance; provided that the individual must be escorted at all times by a Landlord Representative (preferably the CSO or ACSO) who does have Security Clearance (the "**Designated Escort**"). The Designated Escort must not be in a conflict of interest with the escorted individual. For clarity, the individual without Security Clearance being granted access to the Premises in the emergency situation may not be employed or related to the Designated Escort.
- (f) If the Landlord or the Landlord Representatives are unable to provide an appropriate Designated Escort, the Tenant may, upon agreement from the Landlord, carry out the work necessary to fulfill the Landlord's obligations under the Lease and charge the reasonable costs thereof to the Landlord or set them off against Rent.
- (g) The deadline for the Landlord being in full compliance with the security requirements set out in this section and in the Lease is thirty (30) days after the signing of the Lease.

Please contact Canada Post Security and Investigation Services [SecurityandInvestigation@canadapost.postescanada.ca](mailto:SecurityandInvestigation@canadapost.postescanada.ca) for any questions or concerns regarding Canada Post's Security Requirements.

CPC STANDARD LEASE EXTENSION - VERSION 2

**AND OTHERWISE** save for the changes herein the Extension of Lease shall include the same covenants, provisos and conditions, including clauses that are personal to the Tenant, so far as they are applicable or not inconsistent, as are in the Lease.

**IN WITNESS WHEREOF**

The Landlord has executed the Extension of Lease on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

- and -

The Tenant has executed the Extension of Lease on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**SIGNED, SEALED AND DELIVERED  
IN THE PRESENCE OF:**

**CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON**

Per: \_\_\_\_\_  
Name:  
Title:

**CANADA POST CORPORATION**

Per: \_\_\_\_\_  
Name: Gary Mark  
Title: Manager, Real Estate Transactions

SCHEDULE A

LANDLORD AUTHORIZATION AGREEMENT FOR ELECTRONIC FUNDS

SECTION 1 - VENDOR INFORMATION (CANADA POST)		
(Please complete ALL sections)		
Landlord Number / Name	(Insert # in box above)	
Tax ID Number		
Landlord Name (Please Print)	(Provide Full Legal Name of Company)	
Landlord Address	Line 1 Line 2 Line 3 Line 4	
P. O. Box Address	(if applicable, include City, Postal Code etc)	
City		
State / Province / Country		
Postal / Zip Code	(all characters needed in postal code)	
Contact Name		
Contact Phone Number	(Format including area code)	
Dedicated Fax Number	(Format including area code)	
Email Address	For Remittance Advice	

Landlord designates the following depository financial institution account ("Account") for use in connection with electronic funds transfers ("EFT").

SECTION 2 – DEPOSITORY FINANCIAL INSTITUTION INFORMATION		
(Please complete ALL sections)		
Depository Name (Please Print)	(Provide Full Legal Name of Institution)	
Institution Address	Line 1 Line 2 Line 3 Line 4	
P. O. Box Address	(if applicable, include City, Postal Code etc)	
City		
State / Province / Country		
Postal / Zip Code	(all characters needed postal code)	
Institution Phone Number	(Format including area code)	
Institution Fax Number	(Format including area code)	



SECTION 3 – AUTOMATED CLEARING HOUSE (ACH) INFORMATION

Attach Cancelled or Voided Check

(Please complete ALL

Type of Request	(Check appropriate Box)	New Setup	ACH Update
Routing / Transit / ABA Number	(Bank Code, Sort Code, BLZ, etc.)		
Account Number	(Please enter ALL Digits)		
Landlord Name on Account	(Provide Full Legal Landlord Name)		
Bank/Institution EFT Contact Name			
Contact Phone Number	(Format including area code and country code)		
Type of Bank Account	Check appropriate Box: <b>Cheque</b> or <b>Savings account</b>	<div><div></div><div>Cheque</div></div>	<div><div></div><div>Savings</div></div>

SECTION 4 - Authorization / Certification

I certify that the information I provided is correct and that I am an authorized signer or designate of the account provided for direct deposit transactions and am entitled to provide this authorization. I (we) hereby authorize Jones Lang LaSalle to initiate credit entries to the account and financial institution listed above. I (we) further authorize adjusting entries (reversals) to correct errors, if any. This authorization is to remain in full force and effect until Jones Lang LaSalle has received written notification from me (us) of its termination in such time and manner as to afford Jones Lang LaSalle and the depository financial institution a reasonable opportunity to act on it. **I (we) authorize the financial institution shown above to confirm my (our) account information including account name, account number and account type.**

I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of Canadian Law.

Authorized Signature:

Name (type or print):

Title:

Date:



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Requests from the Brooke-Alvinston Ag Society  
**Meeting:** Council - 09 Sep 2021  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the Council of the Municipality of Brooke-Alvinston declares the Brooke-Alvinston-Watford Fall Fair being held October 1 -3 as an event of municipal significance and acknowledges that the Brooke-Alvinston Agricultural Society will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex / Pavilion / Grounds at 3310 Walnut Street; and that**

**The Council of the Municipality of Brooke-Alvinston waive section 3.9 of By-law 37 of 2021 to allow noise to extend to 2 a.m. during the 2021 Fall Fair weekend.**

**And that the Brooke-Alvinston Ag Society be allowed to use an off road vehicle on the BAICCC grounds during the Fall Fair weekend and for fair purposes only**

### Background:

The Brooke-Alvinston-Watford Fall Fair will be held in 2021 with a series of small scale events that will occur during the regular fall weekend of October 1-3 including the Tractor Pull. A special occasion permit is required and the Fall Fair has routinely been declared an event of municipal significance due to the nature of the event.

### Comments:

Should Council approve the requests, notification of the SOP and the waiver of section 3.9 of By-law 37 of 2021 should be forwarded to: Brooke Fire Rescue, Lambton EMS and Lambton OPP. The Ag Society should notify residents in the area as a courtesy.

### Financial Considerations:

There are no financial considerations associated with this report.

### ATTACHMENTS:

[Fair 2021 public event](#)  
[2021 Fair Noise by-law extension copy](#)  
[BAAS - Off road vehicles](#)

The Municipality of Brooke-Alvinston  
3236 River Street  
Alvinston, ON  
N0N 1A0

Attention: Janet Denkers

The Brooke & Alvinston Agricultural Society would request the possibility of the Municipal council to declare the Brooke, Alvinston and Watford Fall Fair a **Public Event**. This declaration is for the purpose of obtaining a Special Occasion Permit under the Alcohol and Gaming Commission of Ontario. The Fall Fair will be running for three days and will be operating a outdoor refreshment area on Friday October 1 and Sunday October 3, 2021 at the Brooke Alvinston and Inwood Community Centre grounds. A Public Event covers a **event of municipal significance and is designated by municipal council as a event of municipal significance** which runs for more than one day. It is for this reason that we ask for this request.

Thank you  
Mark McLean  
Brooke-Alvinston Ag. Soc.

The Municipality of Brooke-Alvinston  
3236 River Street  
Alvinston, ON  
N0N 1A0

Attention: Janet Denkers

The Brooke-Alvinston Agricultural Society request an extension of the Municipal noise by-law starting on October 1, 2021 until 2am on October 2, 2021. This will accommodate the Tractor pull and Refreshment Area on the Friday evening of this years Fall Fair.

Thank You  
Mark McLean  
Brooke-Alvinston Ag. Soc.



P.O. Box 242  
Alvinston, Ontario N0N 1A0  
[info@alvinstonfair.com](mailto:info@alvinstonfair.com)

August 28, 2021

Hello,

The Brooke-Alvinston Agricultural Society is seeking permission to use side-by-side off road vehicles during fair weekend, October 1-3, leading up to and including Monday, October 4th. This is used to collect money safely from the entry gates, run supplies and collect garbage.

Sincerely,

Marnie Cumming

Secretary, Brooke-Alvinston Agricultural Society



P.O. Box 242  
Alvinston, Ontario N0N 1A0  
[info@alvinstonfair.com](mailto:info@alvinstonfair.com)

August 28, 2021

Hello,

The Brooke-Alvinston Agricultural Society is seeking permission to use side-by-side off road vehicles during fair weekend, October 1-3, leading up to and including Monday, October 4th. This is used to collect money safely from the entry gates, run supplies and collect garbage.

Sincerely,

Marnie Cumming

Secretary, Brooke-Alvinston Agricultural Society



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Third Party Servicing Review Fee  
**Meeting:** Council - 09 Sep 2021  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### **Recommendation:**

**That a deposit fee of \$2,000 plus actual costs be incorporated into schedule F of By-law 35 of 2021 (fees and charges by-law) for Third Party Servicing Reviews on plans of subdivision.**

### **Background:**

Developers usually reach out to staff at the municipal office when they are looking to either develop a property or are looking to purchase a property for development. 2021 brought a few calls of this nature into the office. When this call is received, staff will generally refer this to their planner, who will start conversations with the developers. Pre-consultation meeting(s) take place between County staff, municipal staff and the applicant.

### **Comments:**

The County of Lambton is the approval authority for applications of subdivision. Through their office, and in conjunction with ours, an application for subdivision is reviewed and discussed.

When developing a subdivision, the applicant generally employs their own engineering firm to design the subdivision and provide comments. The Municipality is often engaged in these discussions.

It is recommended that the Municipality have an engineer / engineering firm engaged or on retainer in order to peer review the engineering details as we do not have an in house engineer with the required expertise. The firm would conduct a peer review on behalf of the Municipality to ensure the services are adequate and capable and would recommend progression of the application. The peer review would entail drainage issues, service capacity, streetscape, environmental impacts etc. .

A new line would need to be added to the fees by-law to incorporate this new fee for applications in addition to the county fee.

### **Financial Considerations:**

The applicant would be responsible for the cost of the peer review. Administration is suggesting a \$2,000 deposit fee. Where review costs exceed the deposit, the costs to the applicant would be the actual cost borne by the municipality using a full cost recovery basis.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Community Project Fundraising  
**Meeting:** Council - 09 Sep 2021  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**Should Council approve the Phase 2 Optimist project; and should the Optimist request in writing to use the Sarnia Community Foundation arrangement with the Municipality for fundraising purposes, the following motion should be passed: That Council agrees to receive the funds raised for the Phase Two Pavilion Project from the Sarnia Community Foundation as a result of the Optimist fundraising initiative.**

### Background:

At the August 12, 2021 regular session of Council, Optimist Member Les Douglas attended the Council meeting to advise Council of the Club's intent to proceed with Phase 2 of the Pavilion Project. He further noted the club's plan to utilize the Sarnia Community Foundation - Brooke Alvinston Fund for the collection of monies raised for their proposed project. It was suggested at the meeting, that the Club could potentially initiate their own fund independent of the Brooke-Alvinston Fund.

Upon some questions following the meeting, contact was made with the Administrator of the Community Fund to confirm if an independent fund could be initiated by the Optimist Club for a project the Municipality would receive funds from or, if the fund would be under the umbrella of the Municipal fund.

### Comments:

In order for the Sarnia Community Foundation (SCF) to take donations for community fundraising projects such as Phase 2 of the Pavilion Project, and to ensure that there is no question about the eventual use of the funds, there would need to be a written agreement between the SCF and the Optimist Club outlining the project, the means by which they will be raising the money and who the qualified donee will be to receive the funds as all dollars receipted for tax purposes have to be used either in the SCF charitable activities or given to a qualified donee (the Municipality).

For the proposed phase 2 Optimist project, Council would need to: 1) agree to the project and; 2) agree to be the qualified donee to receive any funds raised for the project via SCF.

The SCF would in turn set it up as a separate line from the Brooke Alvinston Community Fund as a flow through arrangement to ensure funds remain set aside for that specific project. In this situation, with the Optimist Club, an account with Canada Helps for online donations would likely be initiated. This would allow for a "thermometer showing progress" as the fund grows.



**Financial Considerations:**

The Sarnia Community Foundation will recoup costs for running flow through arrangements (including Canada Helps fees) with the proposed Phase 2 project.



## Council Staff Report

---

**To:** Mayor Ferguson and Members of Council  
**Subject:** Accounts Payable Listing - August 2021  
**Meeting:** Council - 09 Sep 2021  
**Department:** Treasury  
**Staff Contact:** Stephen Ikert, Treasurer

### **Recommendation:**

**That Council receive and file the Accounts Payable Listing for August 2021.**

### **Background:**

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

### **ATTACHMENTS:**

[Posted Accounts Payable List - August 2021](#)

2021.08.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

09-07-21

9:46AM

**Accounts Payable**

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>ASSETS &amp; LIABILITIES</b>					
01-0000-0498	000074 MACKENZIE OIL LIMITED	810071 CEMETERY FUEL	08-24-21	08-24-21	1,118.68
01-0000-0498	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	AUG 2021 SUNLIFE BENEFITS	08-03-21	08-03-21	4.34
Account Total					1,123.02
01-0000-0610	003409 ANDREW LUCAN	AUG2021 OVERPAYMENT ON TAXES	08-03-21	08-03-21	430.00
01-0000-0610	003393 SHAWN MACRAE	AUG2021 REFUND OVERPAYMENT TAX ACCT	08-12-21	08-12-21	4,547.95
01-0000-0610	003410 NICOLE SPITERI	JULY2021 REFUND TAX PAYMENT	08-03-21	08-03-21	175.48
Account Total					5,153.43
01-0000-2291	002708 RECEIVER GENERAL-DEDUCTIONS	JULY2021 DEDUCTIONS	08-03-21	08-03-21	28,476.26
01-0000-2292	000090 WORKERS SAFETY & INSURANCE BOARD	JULY2021 WSIB PREMIUM	08-03-21	08-03-21	4,161.82
01-0000-2292	000370 MINISTER OF FINANCE -EHT	JULY2021 EMPLOYER HEALTH TAX	08-03-21	08-03-21	2,045.62
Account Total					6,207.44
01-0000-2293	000011 BMO INVESTMENTS INC.	JULY2021 EMPLOYEE RSP	08-03-21	08-03-21	773.28
01-0000-2293	000087 BMO NESBITT BURNS	JULY2021 EMPLOYEE RSP	08-03-21	08-03-21	2,448.00
Account Total					3,221.28
01-0000-2426	002800 KIM LEE	2021JULY FOOD BANK PURCHASES	08-04-21	08-04-21	163.66
01-0000-2426	000185 DON MCGUGAN	AUG2021 FOOD BANK PURCHASES	08-18-21	08-18-21	1,015.80
01-0000-2426	002810 MELISSA MCLACHLIN	AUG2021 FOOD BANK EXPENSES	08-18-21	08-18-21	108.99
Account Total					1,288.45
Department Total					45,469.88
<b>LICENCES, PERMITS, RENTS</b>					
01-0050-1420	002572 JANET DENKERS	07-2021 TAVERNER WEDDING	08-03-21	08-03-21	250.00
01-0050-1435	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	-425.00
Department Total					-175.00

2021.08.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

09-07-21

9:46AM

**Accounts Payable**

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>GOVERNANCE</b>					
01-0240-7303	002598 DAVID FERGUSON	AUG/SEP2021 PHONE	08-25-21	08-25-21	60.00
01-0240-7398	000279 BMO BANK OF MONTREAL	0502677-2108 ZOOM MEETINGS	08-09-21	08-09-21	156.74
Department Total					216.74
<b>COUNCIL SUPPORT</b>					
01-0241-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	AUG 2021 SUNLIFE BENEFITS	08-03-21	08-03-21	988.26
01-0241-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	62.81
Department Total					1,051.07
<b>CORPORATE MANAGEMENT</b>					
01-0250-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	AUG 2021 SUNLIFE BENEFITS	08-03-21	08-03-21	1,360.58
01-0250-7301	000165 MANLEY'S BASICS	1107653 OFFICE SUPPLIES	08-24-21	08-24-21	31.59
01-0250-7301	000100 MCNAUGHTON HOME HARDWARE CENTRE	338110 WATER	08-24-21	08-24-21	7.38
01-0250-7301	002572 JANET DENKERS	AUG2021 OFFICE SUPPLIES	08-26-21	08-26-21	19.20
Account Total					58.17
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	58.17
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	247.90
Account Total					306.07
01-0250-7304	002187 INTEGRATED DIGITAL SOLUTIONS	AR305471 PHOTOCOPIER	08-04-21	08-04-21	54.31
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	TR244693 OFFICE POSTAGE	08-10-21	08-10-21	1,149.21
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	TR244707 OFFICE POSTAGE	08-10-21	08-10-21	14.42
Account Total					1,163.63
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	18722 IT SUPPORT	08-12-21	08-12-21	372.45
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	18780 IT LICENCING & SUPPORT	08-16-21	08-16-21	459.92

2021.08.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

09-07-21

9:46AM

## Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Account Total					832.37
01-0250-7325	000279 BMO BANK OF MONTREAL	0502677-2108 OMTRA CONFERENCE	08-09-21	08-09-21	169.50
01-0250-7325	000279 BMO BANK OF MONTREAL	0502677-2108 MFOA CONFERENCE	08-09-21	08-09-21	452.00
Account Total					621.50
01-0250-7340	000112 NUTECH PEST SERVICES	10235 PEST CONTROL	08-04-21	08-04-21	47.46
01-0250-7340	000170 HAYTER PLUMBING & HEATING LTD	217651-18716 MAINTENANCE	08-24-21	08-24-21	783.09
01-0250-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	767763 TOILET REPAIR	08-24-21	08-24-21	29.92
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	97040 MATS	08-04-21	08-04-21	61.30
01-0250-7340	003353 BETTY MCKELLAR	JULY15/21 FOOD BANK CLEANING	08-04-21	08-04-21	150.00
Account Total					1,071.77
01-0250-7405	003353 BETTY MCKELLAR	07-2021 OFFICE CLEANING	08-04-21	08-04-21	250.00
01-0250-7410	003255 BAKER TILLY SARNIA LLP	21AU024 2020 AUDIT FEES	08-30-21	08-30-21	20,905.00
Department Total					26,623.40
<b>FIRE STATION - ALVINSTON</b>					
01-0411-7150	002215 KEYSTONE TECHNOLOGIES LTD.	18806 MICROSOFT TEAMS FOR TRAINING	08-26-21	08-26-21	5,085.00
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	59.24
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	60.66
Account Total					119.90
01-0411-7340	003364 R & C CLEANING	JUL-2021 FIRE HALL CLEANING	08-10-21	08-10-21	120.00
01-0411-7345	000021 M & L SUPPLY	008810 UPGRADE SCBA'S	08-24-21	08-24-21	63,372.48
01-0411-7345	000136 PODOLINSKY EQUIPMENT LTD	246669 EQUIPMENT REPAIR PARTS	08-24-21	08-24-21	36.04
Account Total					63,408.52

2021.08.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

09-07-21

9:46AM

**Accounts Payable**

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0411-7351	000163 STEVE KNIGHT	001313 FIRE CHIEF MEETING MEAL	08-26-21	08-26-21	60.00
01-0411-7372	000214 KARL'S TRUCK SERVICE	W70972 RESCUE 1 ANNUAL CERT/REPAIRS	08-10-21	08-10-21	1,457.30
Department Total					70,250.72
<b><u>FIRE DEPARTMENT - WATFORD</u></b>					
01-0413-7372	000214 KARL'S TRUCK SERVICE	W70968 ANNUAL CERTIFICATION/REPAIRS	08-10-21	08-10-21	845.01
Department Total					845.01
<b><u>POLICE</u></b>					
01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD	2197 MONTHLY POLICING	08-03-21	08-03-21	33,241.75
Department Total					33,241.75
<b><u>PROTECTIVE INSPECTION &amp; CONTROL</u></b>					
01-0440-7420	003317 PICKFIELD LAW PROFESSIONAL CORPORATI	10729 NFP LEGAL FEES	08-12-21	08-12-21	141.25
01-0440-7470	002223 COUNTY OF LAMBTON	35097 BUILDING PERMITS	08-12-21	08-12-21	1,820.00
01-0440-7470	002223 COUNTY OF LAMBTON	35097 BUILDING PERMITS	08-12-21	08-12-21	214.89
Account Total					2,034.89
01-0440-7472	000175 VICKI KYLE	AUG2021 ANIMAL CONTROL SERVICES	08-03-21	08-03-21	885.72
Department Total					3,061.86
<b><u>EMERGENCY MEASURES</u></b>					
01-0450-7340	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	62.27
Department Total					62.27
<b><u>RT&amp;M - DITCHING</u></b>					
01-0548-7301	000065 WANSTEAD FARMERS CO-OP CO. LTD.	200008429 GRASS SEED	08-24-21	08-24-21	128.42
Department Total					128.42
<b><u>RT&amp;M - INTERSECTION LIGHTING</u></b>					
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	4674-0821 HYDRO	08-10-21	08-10-21	19.92
Department Total					19.92

2021.08.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

09-07-21

9:46AM

**Accounts Payable**

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>RT&amp;M - DRAINAGE</b>					
01-0554-7301	003392 ADVANCED DRAINAGE SYSTEMS INC.	433322 PIPE	08-24-21	08-24-21	1,797.55
01-0554-7401	003004 TOM PARKS	210730A DRAIN FLUSH	08-24-21	08-24-21	339.70
Department Total					2,137.25
<b>OVERHEAD</b>					
01-0560-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA/ AUG 2021	SUNLIFE BENEFITS	08-03-21	08-03-21	2,751.42
01-0560-7125	000036 VIVIAN UNIFORM RENTAL LTD.	97036 COVERALLS	08-10-21	08-10-21	156.95
01-0560-7150	002223 COUNTY OF LAMBTON	34906 TRAINING- R HILLS	08-24-21	08-24-21	25.00
01-0560-7301	000279 BMO BANK OF MONTREAL	0502677-2108 VEHICLE LOG BOOKS	08-09-21	08-09-21	126.96
01-0560-7301	000165 MANLEY'S BASICS	1107356 OFFICE SUPPLIES	08-12-21	08-12-21	13.37
Account Total					140.33
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	120.93
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	120.27
Account Total					241.20
01-0560-7304	000279 BMO BANK OF MONTREAL	0502677-2108 BOLTS	08-09-21	08-09-21	32.24
01-0560-7304	000048 WATFORD HOME HARDWARE / CARIS HARDV	767798 FITTING	08-24-21	08-24-21	13.09
Account Total					45.33
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	2206-0821 HYDRO	08-16-21	08-16-21	311.21
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	6362-0721 HYDRO	08-03-21	08-03-21	56.84
Account Total					368.05
01-0560-7310	000131 BEARCOM CANADA CORP	5236275 GPS	08-09-21	08-09-21	274.59
01-0560-7340	000112 NUTECH PEST SERVICES	10233 PEST CONTROL	08-10-21	08-10-21	47.46

2021.08.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

09-07-21

9:46AM

**Accounts Payable**

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7340	000170 HAYTER PLUMBING & HEATING LTD	218394-19303 MAINTENANCE	08-24-21	08-24-21	694.95
Account Total					742.41
01-0560-7398	000074 MACKENZIE OIL LIMITED	808668A FUEL	08-24-21	08-24-21	3,232.99
01-0560-7405	003353 BETTY MCKELLAR	07-2021 OFFICE CLEANING	08-04-21	08-04-21	250.00
Department Total					8,228.27
<b>17 FORD 4X4 Diesel</b>					
01-0620-7372	000068 KAL TIRE	873105731 TIRE	08-24-21	08-24-21	342.74
Department Total					342.74
<b>21 Dodge RAM 4 x 4 pickup</b>					
01-0621-7370	000074 MACKENZIE OIL LIMITED	0132318 FUEL	08-24-21	08-24-21	513.66
Department Total					513.66
<b>19 FORD 4x4 PICKUP</b>					
01-0622-7370	000074 MACKENZIE OIL LIMITED	0132318 FUEL	08-24-21	08-24-21	513.66
Department Total					513.66
<b>CAT BACKHOE</b>					
01-0631-7372	000068 KAL TIRE	873105588 TIRE REPAIR	08-24-21	08-24-21	58.84
01-0631-7372	000068 KAL TIRE	873106317 TIRE REPAIR	08-24-21	08-24-21	110.41
01-0631-7372	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT49548 TUBES	08-24-21	08-24-21	1,008.30
Account Total					1,177.55
Department Total					1,177.55
<b>KUBOTA TRACTOR</b>					
01-0633-7370	000074 MACKENZIE OIL LIMITED	809719 FUEL	08-24-21	08-24-21	202.84
Department Total					202.84
<b>BUSHOG</b>					
01-0635-7372	003342 MELBOURNE FARM EQUIPMENT INC.	00094167 BEARINGS	08-24-21	08-24-21	38.97
Department Total					38.97



2021.08.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

09-07-21

9:46AM

## Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b><u>SWEEPER</u></b>					
01-0637-7372	000139 JOHN O'NEIL WELDING	29760 STEEL	08-10-21	08-10-21	70.11
Department Total					70.11
<b><u>TRAILER</u></b>					
01-0638-7372	003136 NAPA GLENCOE	130-484531 LIGHTS	08-24-21	08-24-21	14.37
Department Total					14.37
<b><u>STREET LIGHTING - INWOOD</u></b>					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	6752-0821 HYDRO	08-10-21	08-10-21	547.54
Department Total					547.54
<b><u>SANITARY SEWER SYSTEM</u></b>					
01-0810-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	149.28
01-0810-7430	000020 MIG ENGINEERING (2011) LTD	0033995 ENGINEER CENTRE STREET	08-24-21	08-24-21	2,109.42
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000222653 SLUDGE REMOVAL	08-09-21	08-09-21	1,749.24
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000222995 SLUDGE REMOVAL	08-24-21	08-24-21	388.72
Account Total					2,137.96
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000013380 OPERATIONS CONTRACT	08-10-21	08-10-21	9,081.93
Department Total					13,478.59
<b><u>INWOOD SEWER SYSTEM</u></b>					
01-0811-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	49.76
Department Total					49.76
<b><u>WATERWORKS SYSTEM</u></b>					
01-0830-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	49.76
01-0830-7430	000020 MIG ENGINEERING (2011) LTD	0033995 ENGINEER CENTRE STREET	08-24-21	08-24-21	2,109.42
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000013380 OPERATIONS CONTRACT	08-10-21	08-10-21	8,094.28
Department Total					10,253.46

2021.08.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

09-07-21

9:46AM

**Accounts Payable**

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>WASTE COLLECTION</b>					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	25810 AUGUST GARBAGE COLLECTION	08-09-21	08-09-21	6,232.80
Department Total					6,232.80
<b>ALVINSTON COMMUNITY CENTRE</b>					
01-1635-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	AUG 2021 SUNLIFE BENEFITS	08-03-21	08-03-21	1,176.21
01-1635-7125	000036 VIVIAN UNIFORM RENTAL LTD.	97237 UNIFORMS	08-10-21	08-10-21	80.92
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	64.65
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0821 PHONE & INTERNET SERVICE	08-04-21	08-04-21	131.48
Account Total					196.13
01-1635-7330	002481 JET ICE LIMITED	114449 PAINT	08-24-21	08-24-21	1,600.93
01-1635-7330	003136 NAPA GLENCOE	130-484039 CLAMPS	08-24-21	08-24-21	49.72
01-1635-7330	002484 NOLAN GOYETTE	2021-05 PAINTING-ICE	08-24-21	08-24-21	950.00
Account Total					2,600.65
01-1635-7340	000112 NUTECH PEST SERVICES	10234 PEST CONTROL	08-10-21	08-10-21	47.46
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	143358 FLAG ROPE	08-24-21	08-24-21	18.06
01-1635-7340	003344 HOLLAND CLEANING SOLUTIONS LTD.	548818 GARBAGE BAGS, GLOVES	08-24-21	08-24-21	763.20
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	6600 DUMPSTER	08-10-21	08-10-21	226.00
01-1635-7340	002275 A & W LOCKSMITH LTD.	7194 KEYS FOR PAVILLION	08-24-21	08-24-21	536.75
01-1635-7340	002275 A & W LOCKSMITH LTD.	7291 LOCK FOR PAVILLION	08-24-21	08-24-21	67.80
01-1635-7340	002396 FASTENAL CANADA	ONST181072 HOLE SAW	08-24-21	08-24-21	40.26
Account Total					1,699.53
01-1635-7341	000048 WATFORD HOME HARDWARE / CARIS HARDV	168309 CONCRETE	08-24-21	08-24-21	39.30
01-1635-7341	000074 MACKENZIE OIL LIMITED	809719 FUEL	08-24-21	08-24-21	202.85

2021.08.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

09-07-21

9:46AM

**Accounts Payable**

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7341	002969 JLH TRUCKING INC.	T99609 STONE FOR DIAMOND	08-24-21	08-24-21	1,634.99
Account Total					1,877.14
01-1635-7372	002206 HARDY SERVICE	00036337 OLYMPIA MAINTENANCE	08-24-21	08-24-21	905.56
01-1635-7372	002206 HARDY SERVICE	00036338 EDGER MAINTENANCE	08-24-21	08-24-21	284.74
01-1635-7372	003411 HOWIES HOCKEY	INV074494 SHARPENER PARTS	08-09-21	08-09-21	344.29
01-1635-7372	000042 ADVANTAGE FARM EQUIPMENT LTD.	Z15927 MASSEY REPAIR	08-24-21	08-24-21	338.51
Account Total					1,873.10
Department Total					9,503.68
<b>INWOOD COMMUNITY CENTER</b>					
01-1639-7399	000048 WATFORD HOME HARDWARE / CARIS HARDV	768176 BASKETBALL NET INWOOD	08-24-21	08-24-21	67.69
Department Total					67.69
<b>ALVINSTON LIBRARY</b>					
01-1641-7340	000170 HAYTER PLUMBING & HEATING LTD	217649-18718 MAINTENANCE	08-24-21	08-24-21	223.74
01-1641-7340	000170 HAYTER PLUMBING & HEATING LTD	217653-18844 MAINTENANCE	08-24-21	08-24-21	424.88
Account Total					648.62
Department Total					648.62
<b>INWOOD LIBRARY</b>					
01-1642-7340	000170 HAYTER PLUMBING & HEATING LTD	217641-18724 MAINTENANCE	08-24-21	08-24-21	223.74
Department Total					223.74
<b>AGRICULTURE &amp; REFORESTATION</b>					
01-1840-7455	000113 R DOBBIN ENGINEERING INC	150.21 DRAINAGE SUPERINTENDENT	08-16-21	08-16-21	4,010.37
Department Total					4,010.37
<b>TILE DRAINAGE</b>					
01-1850-7210	000279 BMO BANK OF MONTREAL	0502677-2108 TILE DEB 2012-07	08-09-21	08-09-21	836.97
01-1850-7710	000279 BMO BANK OF MONTREAL	0502677-2108 TILE DEB 2012-07	08-09-21	08-09-21	6,771.63
Department Total					7,608.60

2021.08.16 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

09-07-21

9:46AM

**Accounts Payable**

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b><u>BROOKE FIRE - ALVINSTON STATION</u></b>					
20-0411-8050	000021 M & L SUPPLY	008885 RIT PACK CONVERSION TO 4500PSI	08-26-21	08-26-21	2,714.79
Department Total					2,714.79
<b><u>SHILOH LINE RECONSTRUCTION</u></b>					
20-0512-7301	003379 BLACK CREEK ENGINEERING INC.	071-2021 ENGINEER	08-09-21	08-09-21	5,345.24
20-0512-7301	003316 WOOD ENVIRONMENTAL & INFRASTRUCTURE	GS100877 COMPACTION TEST	08-24-21	08-24-21	526.87
20-0512-7301	003071 COPE CONSTRUCTION AND CONTRACTING II	SHILOH-#2 SHILOH LINE 2ND PAYMENT	08-09-21	08-09-21	664,682.07
Account Total					670,554.18
Department Total					670,554.18
<b><u>REHABILITATE ROADS</u></b>					
20-0514-7301	000364 ADVANCED BUILDING MATERIALS INC	0000206062 MAT-ROKEBY	08-24-21	08-24-21	735.63
20-0514-7301	002840 JLH EXCAVATING INC.	E10979 EXCAVATOR-ROKEBY	08-24-21	08-24-21	2,672.45
Account Total					3,408.08
Department Total					3,408.08
<b><u>MUNICIPAL DRAINS - MAINTENANCE</u></b>					
20-2900-7401	002840 JLH EXCAVATING INC.	E10782 PARKER LUCAS DRAIN	08-18-21	08-18-21	5,380.51
20-2900-7401	000044 TOWNSHIP OF ENNISKILLEN	IVC04069 CAMERON DRAIN	08-12-21	08-12-21	411.19
Account Total					5,791.70
Department Total					5,791.70
Total Paid Invoices					929,129.06
Total Unpaid Invoices					0.00
Total Invoices					929,129.06

## Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-21 to 08-31-21 Paid Invoices Cheque Date 08-01-21 to 08-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
---------	-----------------------	------------------------------------	-----------------	---------------	-------------

### Department Summary

01-0000	ASSETS & LIABILITIES	45,469.88
01-0050	LICENCES, PERMITS, RENTS	-175.00
01-0240	GOVERNANCE	216.74
01-0241	COUNCIL SUPPORT	1,051.07
01-0250	CORPORATE MANAGEMENT	26,623.40
01-0411	FIRE STATION - ALVINSTON	70,250.72
01-0413	FIRE DEPARTMENT - WATFORD	845.01
01-0420	POLICE	33,241.75
01-0440	PROTECTIVE INSPECTION & CONTROL	3,061.86
01-0450	EMERGENCY MEASURES	62.27
01-0548	RT&M - DITCHING	128.42
01-0551	RT&M - INTERSECTION LIGHTING	19.92
01-0554	RT&M - DRAINAGE	2,137.25
01-0560	OVERHEAD	8,228.27
01-0620	17 FORD 4X4 Diesel	342.74
01-0621	21 Dodge RAM 4 x 4 pickup	513.66
01-0622	19 FORD 4x4 PICKUP	513.66
01-0631	CAT BACKHOE	1,177.55
01-0633	KUBOTA TRACTOR	202.84
01-0635	BUSHOG	38.97
01-0637	SWEEPER	70.11
01-0638	TRAILER	14.37
01-0752	STREET LIGHTING - INWOOD	547.54
01-0810	SANITARY SEWER SYSTEM	13,478.59
01-0811	INWOOD SEWER SYSTEM	49.76
01-0830	WATERWORKS SYSTEM	10,253.46
01-0840	WASTE COLLECTION	6,232.80
01-1635	ALVINSTON COMMUNITY CENTRE	9,503.68
01-1639	INWOOD COMMUNITY CENTER	67.69
01-1641	ALVINSTON LIBRARY	648.62
01-1642	INWOOD LIBRARY	223.74
01-1840	AGRICULTURE & REFORESTATION	4,010.37
01-1850	TILE DRAINAGE	7,608.60
20-0411	BROOKE FIRE - ALVINSTON STATION	2,714.79
20-0512	SHILOH LINE RECONSTRUCTION	670,554.18
20-0514	REHABILITATE ROADS	3,408.08
20-2900	MUNICIPAL DRAINS - MAINTENANCE	5,791.70
Report Total		929,129.06

## **Fire Committee met on Tuesday August 31, 2021 at 4pm @Alvinston Station**

### **Brooke Fire Rescue - Chief's Report**

1. Fire Department Operations report
2. Discussion - Call Data from February – June 2021
3. Station Tour – Apparatus Data

### **1 - Operations Report**

- **Emergency Responses** since February 4, 2021
  - 21 responses
    - Alarm – 2
    - Medical – 5
    - MVC – 4
    - Fire - 6
      - Brush/Grass – 5
      - Chimney - 1
    - Assist OPP/Fire – 1
    - Gas Leak – 1
    - Open burn – 2
  - Response Locations
    - Dawn Euphemia – 1
    - Calls in SWM – 4
    - Brooke-Alvinston - 16
- **Training:**
  - Ongoing BFR training – December - August
    - In- station training adhering to Covid-19 provincial guidelines
    - Delivery of training using the FD platoon structure of less than 10 firefighters at the Alvinston Station.
    - Focus on PPE, firefighting fundamentals
    - Regular bi-monthly training will resume in September
- **Personnel - unchanged**
  - Brooke Fire at Alvinston Station status is 30 firefighters, PT Fire Chief, 3 Auxiliary and 1 Student Firefighter.
- **Equipment/PPE**
  - Upgrades to 16 SCBA from 2.2 to 4.5 capacity, including Rapid Intervention Team kit

- Washer/Extractor delivered and waiting for installation as part of renovations to the fire hall
- 2 sets of bunker gear arrived for new firefighters off probation
- Shower / Garage Renovation project progressing, Engineers report pending
- MS Teams program progressing – implementation through September
- **Fire Prevention and Public Education**
  - As Covid restrictions have changed, Door to door Smoke/CO Alarm Public Education program started in August beginning at AW Campbell and will continue into the fall with focus residences in Inwood and Alvinston.
- **COVID-19**
  - OFMEM weekly PPE inventory report and weekly staffing reports filed.
  - Operational precautions remain in place, particularly for medical calls.
  - Fully staffed, all firefighters are asked to continually self-monitor.
- **Inspections**
  - Upon complaint or request
- **Financial Considerations:**
  - All purchasing through budgeted funds.

## 2 – Call Data

- Spreadsheet attached on response data from February to June 2021
- Discussion on terminology and impact on responses, most is self-explanatory
- Critical indicators:
  - chute time (from the time of contact from the Central Ambulance Communications Centre CACC) to the time apparatus is leaving the fire station
  - response time – from the time the apparatus leaves the station to arrival on scene
  - distance from fire station – data from Google maps, shows distance in km and average driving times
  - total response time – from time of dispatch to time of arrival on scene
- What does this data indicate?
  - Primarily that the department has excellent chute and response times to all types of responses at any time during the day or any distance to the call.
  - Attendance/staffing to responses is very good regardless of time of day.

### **3 - Station Tour (discussion at Fire Committee meeting due to FD response)**

#### **1 Communications**

- We are paged to respond from the CAAC in Wallaceburg on the 'dispatch' channel
- On arrival we are designated to an Operations and Tactical channel depending on the type of response, on scene logistics and other FD's in service
- We have a Radio Operator to ensure documentation of the every response
- Responding apparatus notifies CACC of the number of FF's onboard and that they are responding and That they have arrived on scene
- The First Officer on scene reports back the type of response, number of people of extent of damage/fire, initial actions and will chage radio frequencies as directed by CACC
- All apparatus will report when they are returning to the Hall and CACC is notified when all trucks and personnel are back in service

#### **2 PPE**

- All Firefighters are issued PPEthat includes helmet, boots, balaclava, gloves for firefighting and vehicle extrication, bunker coat and pants, SCBA mask
- All components have a 10 year life span and are inspected annually and after every response are decontaminated, previously through a cleaning company but only as required
- Once renovations have been completed the extractor will be installed to enable us to maintain the cleanliness of our gear even more
- SCBA's have recently been converted from 2200 psi to 4500 psi. This change allows the firefighter to be in the IDLH environment longer, from approx 20 minutes to approx 40 minutes.
- Once dressed, the FF has added +/- 25 lbs for the PPE and 30 lbs for the SCBA

#### **3 Apparatus**

##### **1. R1**

- 2003 – carries medical equipment (AED, O2, Trauma kit, etc), vehicle extrication (hydraulic and hand tools, air lifting bags, gas, electric and battery powered tools, stabilization/cribbing, KED, etc), SCBA's and spare cylinders, hand tools, radios, crew accountability station, generator, scene lights,
- This apparatus carries 8 firefighters, replacement in 2028



### 3 Apparatus

#### 2. P3

- 1997 – First due pumper - carries all firefighting equipment (ladders, fans, hand tools, hoses and appliances, SCBA's and cylinders, portable radios, etc)
- This apparatus carries 5 firefighters, replacement in 2022

#### 3. T2

- 2011 – Tanker truck – carries 1500 gallons of water and portable tank, ladders, SCBA for water shuttle service, also used as a blocker truck on roadways
- This apparatus carries 2 firefighters, replacement in 2036

#### 4. T4

- 2015 – Tanker truck – carries 1500 gallons of water and portable tank, ladders, SCBA for water shuttle service, also used as a blocker truck on roadways
- This apparatus carries 2 firefighters, replacement in 2040
- 

#### 5. S5

- 2021 – Service truck - carries 2<sup>nd</sup> medical kit (AED, O2, Trauma kit, etc) and seasonal equipment (fire brooms, squirt packs)
- This apparatus carries 5 firefighters, replacement as needed depending on wear and tear

### 4 Support

- SCBA compressor – can be used for 2.2 and 4.5 packs, calibrated and air sampling every 6 months
- Gear Extractor – for deep cleaning gear contamination, installed as part of renovations
- Training Room – upgrades to the audio visual and computer system

### 5 Shower / Garage renovation project overview

- Tour of the building and proposed renovations discussed

Submitted electronically – Steve Knight, Fire Chief

### BFR Response Data - February - June 2021

date	call number	address	type of response	fire area	time of day	number of responders	chute time	response time	distance from fire hall (km)*	total response time
feb 23	2021-12	1601 Cairo Rd	chimney fire	BA	evening	14	3:20	4:55	13.1 km (9 min)	8:15
mar 12	2021-13	3033 shield siding	grass fire	SWM	afternoon	13	3:04	8:11	13 km (11 min)	11:15
mar 12	2021-14	3033 shield siding	grass fire	SWM	afternoon	13	2:50	7:51	13 km (11 min)	10:31
mar 15	2021-15	Dundonald + Buttonwood	MVC	SWM	afternoon	15	2:16	3:56	6.5 km (5 min)	6:16
mar 20	2021-16	8017 Brooke Line	grass fire	BA	afternoon	12	3:02	2:47	2.3 km (3 min)	5:49
mar 23	2021-17	7216 Aberfeldy Line	brush fire	BA	morning	9	2:52	10:03	11.8 km (9 min)	12:55
mar 27	2021-18	3280 Nauvoo Road	medical	BA	morning	11	5:03	00:40	85m (1 min)	5:43
apr 4	2021-19	4017 Nauvoo Road	MVC	BA	afternoon	16	4:27	3:31	5.3 km (3 min)	7:58
apr 26	2021-20	3147 Inwood Road	medical	BA	afternoon	12	2:27	7:18	12 km (10 min)	9:45
may 5	2021-21	8019 Millpond Ave	medical	BA	evening	11	1:22	1:48	750m (2 min)	3:10
may 9	2021-22	7989 Brooke Line	alarm	BA	afternoon	11	2:27	2:11	2.4 km (2 min)	4:38
may 12	2021-23	6971 Rokeby Line	medical	BA	afternoon	9	2:43	6:37	9.6 km (7 min)	9:20
may 28	2021-24	8046 Centre St	unauthorized burning	BA	evening	7	5:34	1:26	600 m (2 min)	7:00
may 30	2021-25	3262 Morrell St	fire/OPP	BA	evening	18	3:28	3:03	500m (2 min)	6:31
may 31	2021-26	mosside and watterworth	gas leak	DE	afternoon	11	4:12	12:38	12.5 km (12 min)	16:50
jun 4	2021-27	3247 River St	unattended fire	BA	night	13	4:13	2:22	950 m (2 min)	6:35
jun 16	2021-28	buttonwood and Dundonald	MVC	SWM	evening	13	2:14	4:36	6.5 km (5 min)	6:50
jun 21	2021-29	8019 Centre St	alarm	BA	night	8	4:21	3:42	500 m (2 min)	8:03
jun 21	2021-30	6922 Shiloh Line	MVC	BA	morning	11	2:35	5:13	7.5 km (6 min)	7:48
jun 21	2021-31	3237 Walnut St	medical	BA	afternoon	8	2:00	2:08	750 m (2 min)	4:08

\* from Google maps



## MUNICIPALITY OF BROOKE-ALVINSTON

### DRAINAGE SUPERINTENDENT STAFF REPORT

---

**To:** Brooke-Alvinston Mayor, Clerk, and Council

**From:** David Moores, Drainage Superintendent  
R. Dobbin Engineering Inc.

**RE:** Drainage Superintendent Report

#### **New Drainage Requests:**

None

#### **Tender Awards:**

None

#### **Work to be Tender / Receive Approvals:**

##### 14<sup>th</sup> Concession Drain

- Location: Lots 1-6, Concession 14
- Landowner: Tom Shea / Doug Thrower
- Work: Brushing and bottom cleanout
- Status:
  - Drain Approvals Received
  - Tender drain work for completion March 2022

##### McNeil Drain

- Location: Lot 14/15, Concession 7
- Landowner: Adam McKellar
- Work: Brushing, bottom cleanout, erosion protection, tile repairs and tile cleaning
- Status:
  - Onsite Meeting held on June 22, 2021
  - Tender drain work for completion March 2022

#### McNally Drain

- Location: Lot 1-3, Concession 9
- Landowner: Adam Johnston
- Work: Culvert replacement, minor brushing, and bottom cleanout
- Status:
  - Onsite meeting was held on June 29, 2021
  - Tender drain work for completion March 2022

#### Government No.1 Drain

- Location: Along Inwood Road between Courtright Line and Campbell Line
- Landowner: Council Request via Orange Drain No.1
- Work: Spraying, brushing, bottom cleanout
- Status:
  - Onsite Meeting held on July 13, 2021
  - Approvals to be received
  - Tender drain work for completion March 2022

#### Kelly Drain

- Location: East of Inwood Road
- Landowner: Bud Kelly
- Work: Brushing and bottom cleanout of entire drain
- Status:
  - Onsite Meeting scheduled for August 24, 2021
  - Tender drain work for completion March 2022

#### Cook Drain

- Location: East of Forest Road
- Landowner: Bud Kelly
- Work: Brushing, bottom cleanout, auxiliary tile repairs
- Status:
  - Onsite Meeting scheduled for August 24, 2021
  - Tender drain work for completion March 2022

## **Maintenance:**

### **Contractor – Bruce Poland and Sons:**

#### Benner Duffy Drain

- Location: Lots 17-18, Concession 5
- Landowner: Dave McKellar
- Work: Brushing and bottom cleanout
- Status:
  - Brushing and bottom cleanout completed
  - Leveling to be completed when crops come off

#### Edgar Drain No.1 / Edgar Drain Branch

- Location: Lots 24-27, Concession 13-14
- Landowner: Steve Sanders / Carl Munro / Steve VanDenhusein
- Work: Brushing, bottom cleanout, culvert replacement, and major bank stabilization
- Status:
  - Brushing, bottom cleanout, culvert replacement and major bank stabilization completed
  - Leveling to be completed when crops come off

#### MacDougall Drain

- Location: Lots 7-9, Concession 5
- Landowner: Doug MacDougall
- Work: Brushing and bottom cleanout
- Status:
  - Drain approvals Received
  - Tender closed on June 3, 2021
  - Council awarded the project to Bruce Poland and Sons
  - Work currently in progress

#### 4-5 Concession Road Drain

- Location: Lots 7-9, Concession 5
- Landowner: Mr. Doug MacDougall
- Work: Brushing and bottom cleanout
- Status:
  - Drain approvals received
  - Tender closed on June 3, 2021
  - Council awarded the project to Bruce Poland and Sons
  - Work currently in progress

**Contractor – JLH Excavating:****Parker Lucas Drain**

- Location: Lots 5-9, Concession 13
- Landowner: Tom Shea / Dale Thorne
- Work: Brushing, bottom cleanout, and culvert replacement
- Status:
  - Council awarded the project to JLH Excavating
  - Brushing, cleanout and culvert replacements completed
  - Levelling to be completed in the fall 2021 after crops

**Smith Drain**

- Location: Lot 13, Concession 6
- Landowner: Ben Opthuf
- Work: Brushing, bottom cleanout, and culvert replacement
- Status:
  - Brushing & Culvert replacement completed spring 2021
  - Bottom cleanout to be completed when crops come off

**Drainage Reports:****Steadman Drain No.1**

- Section 4 Report – Roger Buurma
  - Drain enclosure
  - Currently with the SCRCA for review
  - Additional Onsite Meeting was held on November 17, 2020
- Section 4 Petition – Don McGugan
  - Private tile drain to be made a municipal drain and improved in Lot 16, Concession 9, west side of Nauvoo Road
- Proposal Sent to SCRCA
- Currently waiting for a reply from SCRCA

**Hasting Drain**

- Section 78 Report
- Request to realign or enclose channel in W1/2 Lot 23, Concession 12
- Survey complete
- Preliminary drafting and profiles complete
- Proposal sent to SCRCA
- Currently waiting for a reply from SCRCA

#### Logan Drain Branches – 5

- Section 78 Report
- Tile drain replacement project
- COR – May 27/21
- Construction to be completed in 2022

#### Ruth Drain

- Section 78 Report
- Tile drain replacement
- COR – May 27/21
- Construction to be completed in 2022

#### Graham Bourne Drain

- Section 78 Report
- Culvert replacement
- Survey complete
- Report is in progress

#### Johnson Drain

- Section 78 Report
- Culvert Replacement
- Culvert had to be replaced under an Emergency Designation Sec.124
- This work was completed by JLH Excavating
- Report almost complete for other culvert replacements required on the drain

#### Edgar Podolinsky Drain

- Section 4 Report
- Report in progress

#### Edgar Drain Branch

- Section 78 Report
- Drain enclosure
- Onsite Meeting was held on November 26, 2020
- Report in progress

#### McEachren Drain

- Section 78 Report
- Emergency culvert work under Section 124 of the Drainage Act
- Culvert work completed
- Onsite Meeting was held on November 17, 2020
- Additional work was discussed in having all culverts inspected for replacement and the drain requires brushing and bottom cleanout
- New drain profile required
- Survey, culvert inspections, and report in progress

#### Thompson Drain

- Section 78 Report
- Culvert Replacement on Hardy Creek Road
- Onsite Meeting held on November 17, 2020
- New profile for drain along Hardy Creek Road as a cleanout / brushing was asked at the Onsite Meeting
- Survey and report in progress

#### Campbell Leitch Drain

- Section 78 Report
- Low-level crossing replacement
- New low-level crossing in Adelaide Metcalf section of the drain
- Onsite Meeting held on November 26, 2020
- Survey completed and report in progress

#### Johnston-Symington Drain

- Section 78 Improvement Request
- Location: Lot 1, Concession 14 & Gore Concession
- Request received from Ms. Jo-Anne Symington to replace an access culvert
- Council accepted the request under section 78 and appointed R. Dobbin Engineering
- Culvert was replaced under an Emergency Designation Sec. 124 by Bruce Poland and Sons
- Onsite meeting held on June 22, 2021
- Additional work to include a new profile for cleanout and culvert replacement



#### Parker Lucas Drain & Acton Drain

- Section 4 Petition Request
- Location: At Little Ireland Road
- Petition received from Shea Farms Limited
- Council accepted the request under section 4 and appointed R. Dobbin Engineering
- Onsite meeting to be arranged

#### Zavitz Campbell Drain

- Section 78 Improvement Request
- Location: Lots 13-15, Concession 8
- Request received from Jim Gilroy
- Council accepted the request under section 78 and appointed R. Dobbin Engineering
- Onsite meeting to be arranged

#### 6-7 Sideroad Drain / Government No.1 Drain

- At the site meeting for maintenance of the Government No.1 Drain landowners requested that the Government Drain No.1 be extended to a sufficient outlet east of Sutorville Road
- The area was inspected by the Drainage Superintendent and some landowners that were in attendance. The drain east of Sutorville requires brushing, bottom cleanout and bank stabilization
- As both the 6-7 Sideroad Drain and the Government Drain No.1 ends at Sutorville Rd and Campbell Line, in order to complete the necessary work the drain needs to be extended downstream as far as require to obtain sufficient outlet
- Council appointed R. Dobbin Engineering
- Onsite Meeting to be arranged

#### Benner Duffy Drain

- Section 78 Improvement Request
- Location: Lot 17, Concession 5
- Request received from Alice Earl for a culvert replacement
- Council accepted the request under section 78 and appointed R. Dobbin Engineering
- Onsite meeting to be arranged

**For Information:**

Work on the following projects is completed:

- 1. Edgar Drain No.1 / Edgar Drain Branch** – Brushing, bottom cleanout, major bank stabilization, and culvert replacement completed by Bruce Poland and Sons
- 2. Benner Duffy Drain** – Brushing, bottom cleanout and some bank stabilization completed by Bruce Poland and Sons
- 3. VanDamme Drain** – Catchbasin and berm construction at the VanDamme / Minten property line on the main drain completed by KT Excavating

# THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

## BY-LAW xx OF 2021

### *Being a By-law to prohibit or otherwise regulate the keeping of certain animals within the Municipality of Brooke-Alvinston*

**WHEREAS** pursuant to the Municipal Act, S.O. 2001, c.25 as amended, empowers councils of a local municipality to pass by-laws to regulate or prohibit the keeping of animals or any class thereof within the municipality or defined area thereof;

**AND WHEREAS** pursuant to Section 11 (3) of the Municipal Act, 2001, S.O. 2001, c.25, a lower tier municipality may pass By-laws respecting the health, safety and well-being of persons, protection of persons and property, consumer protection and animals;

**AND WHEREAS** Section 436 of the Municipal Act, 2001, S.O. 2001, c. 25 provides that the municipality has the power to pass By-laws authorizing the power of entry for the purpose of inspecting land to determine compliance with a By-law, direction, order, or condition of license;

**AND WHEREAS** it has been deemed necessary to prevent a nuisance by restricting or prohibiting certain animals in certain areas and further to protect the health and safety of the public from certain endangered or dangerous animals;

**THEREFORE** the Council of the Municipality of Brooke-Alvinston enacts as follows:

### **1. DEFINITIONS**

In this by-law:

“Animal” means any member of the animal kingdom, other than human, but does not include a dog or cat.

“At Large” means found at a place other than the premises of the owner of the animal and not under the control of any person.

“Council” means the Council of the Corporation of the Municipality of Brooke-Alvinston.

“Municipality” means The Corporation of the Municipality of Brooke-Alvinston.

“Officer” means a Municipal By-Law Enforcement Officer.

“Owner” means the owner or person who owns, keeps or harbours an animal and where the owner is a minor, the person responsible for the custody of the minor.

“Person” in addition to its regular meaning, includes an individual, firm, proprietorship, partnership, association, syndicate, trust, corporation, department, bureau and agency or any director, officer, manager or person in charge of such entity or the collecting of rent of any property, or any other person who is the occupier of the property.

“Proof” means documentation signed by a qualified veterinarian attesting to the age of the animal together with purchase documents, such purchase documents being in an original form and identifying the animal, the name and address of the pet store or person from whom the animal was purchased, the date the animal was purchased, the purchase price, and the name and address of the purchaser, or medical records identifying the animal, the name and address of the qualified veterinarian administering such medical services and the dates such services were administered, including the date of commencement of such care of the animal. Such records must clearly establish that the applicant owned the animal in question prior to the date of passage of a by-law to otherwise prohibit the keeping of such animal, and also clearly establish that the owner and animal resided in the Municipality at such time.

“Veterinarian” means a veterinarian and shall include caretakers and inmates of a recognized Animal Care Centre where a veterinarian normally carries on business.

## **2. OFFENCES**

- 2.1 No person shall own, possess, harbour or in any other manner keep any Animal listed in Schedule A of this By-law except where provided for under the provisions of this By-law or any Federal or Provincial legislation.
- 2.2 No person shall sell, offer for sale or display for sale any Animals listed in Schedule A of this By-law except where provided for under the provisions of this By-law or any Federal or Provincial legislation.
- 2.3 No person shall import or export any Animal listed in Schedule A of this By-law except where provided for under the provisions of this By-law or any Federal or Provincial legislation.
- 2.4 Sections 2.1, 2.2 and 2.3 shall not apply to:
  - a) an Officer or Provincial Offences Officer in the performance of their duties;
  - b) a qualified Veterinarian treating any such Animal that is not his or her property at a recognized animal care facility;
  - c) mobile zoos or reptile displays for educational purposes

## **3. IMPOUNDING AND RELEASE**

- 3.1 An Officer, or Provincial Offences Officer, may take into their custody and impound any Animal listed in Schedule A found to be At Large, at the discretion of the officer, and such Animal may be released to a bona fide zoo or other facility authorized to keep and care for such Animals and that facility may include a facility named under the Research Animals Act.

- 3.2 An Officer, or Provincial Offences Officer, may take into their custody and impound any Animal listed in Schedule A found to be a danger to the public, at the discretion of the officer, and such Animal may be released to a bona fide zoo or other facility authorized to keep and care for such Animals and that facility may include a facility named under the Research Animals Act.
- 3.3 An Animal may be released to its owner provided proof that the Animal shall be removed from the Municipality forthwith is provided and the applicable fee for impounding and keeping the Animal has been received by the Municipality.
- 3.4 The fee for impounding and keeping of an Animal shall be as established with the Animal Control Officer's fees
- 3.5 After the expiry of five (5) consecutive days where an Animal has not been restored to its Owner after a reasonable effort has been made to locate such Owner, the Officer may destroy the Animal in a manner that the Officer considers reasonable, desirable and humane, and is in keeping with the limits allowed by any Provincial or Federal Statute or relocate the Animal to a bona fide zoo or other facility authorized to keep and care for such Animals.

#### **4. ADMINISTRATION AND ENFORCEMENT**

- 4.1 This by-law shall be administered by the Municipal By-Law Enforcement Officer(s) of the Municipality or such person or persons as Council may, by By-law, appoint.
- 4.2 This by-law shall be enforced by the Municipal By-Law Enforcement Officer(s) of the Municipality or such person or persons as Council may, by By-law, appoint.
- 4.3 The Municipal By-Law Enforcement Officer(s), or person designated by Council, who enters land or premises to enforce this By-Law may take with him or her such other person as he or she considers advisable to assist.

#### **5. RIGHT OF ENTRY**

- 5.1 An Officer or person designated by Council shall be permitted to enter onto land at any time for the purpose of enforcing this By-law and any orders or conditions imposed under the authority of this By-law.
- 5.2 A person exercising a power of entry on behalf of the Municipality under this By-law must, upon request, display or produce proper identification.

#### **6. PENALTIES**

- 6.1 Any person who contravenes any of the provisions of this by-law is guilty of an offence and, upon conviction, is liable to a fine as provided for in the Provincial Offences Act.

- 6.2 Every person who is convicted of an offence under this by-law shall be subject to a fine of not more than five thousand dollars (\$5,000.00) for each offence. Such fines shall be recoverable under the Provincial Offences Act.

## **7. CONTINUING OFFENCE**

- 7.1 Each day that a situation as described in Sections 2 of this by-law is allowed to continue shall constitute a separate offence under this by-law and any Judge or Justice of the Peace adjudicating on such matter may assess a separate fine for each and every day that such situation has been allowed to continue.

## **8. OBSTRUCTION**

- 8.1 In accordance with the provisions of the Municipal Act S.O. 2001, c. 25, as amended, no person shall hinder, interfere with or otherwise obstruct, either directly or indirectly, an Officer, employee of the Municipality and/or agent in the lawful exercise of a power or duty under this by-law.
- 8.2 Any person who has been alleged to have contravened any of the provisions of this by-law, who fails to identify himself/herself shall be deemed to have obstructed or hindered the person exercising a power or performing a duty under this by-law.

## **9. MUNICIPALITY NOT LIABLE**

- 9.1 The Municipality assumes no liability for property damage, damage to animal or personal injury resulting from remedial action, remedial work and enforcement undertaken with respect to any person, animal or property that is subject of this by-law.

## **10. VALIDITY AND SEVERABILITY**

- 10.1 Should any section, subsection, clause, paragraph or provision of this by-law be declared by a Court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity of the enforceability of any other provision of this by-law, or of the by-law as a whole.

## **11. SHORT TITLE**

- 11.1 The short title of this by-law is the Exotic Animal By-Law.

## **12. DATE EFFECTIVE**

- 12.1 By-law 40 of 2006 shall be repealed and this by-law shall come into force and take effect immediately upon the final passing thereof.

READ a first and second and third time and finally passed this xx th day of xxxxx, 2021.

---

Mayor – Dave Ferguson

---

Clerk Administrator Janet Denkers

## **SCHEDULE 'A' TO BY-LAW xx OF 2021**

### **CLASS OF ANIMAL AND COMMON NAMES**

(Common names are provided for illustration purposes only and are not intended to limit the extent of the classes of animals referred to in this schedule)

#### **MAMMALS**

Canidae (such as coyotes, wolves, foxes, hybrid wolf dogs) except domestic dogs  
 Chiroptera (bats such as fruit bats, myotis, flying foxes)  
 Edentates (such as anteaters, sloths, armadillos)  
 Felidae (such as tigers, leopards, lions, cougars) except domestic cats  
 Hyaenidae (such as hyenas)  
 Lagomorpha (such as hares, pikas) except rabbits  
 Marsupials (such as kangaroos, opossums, wallabies)  
 Mustelidae (such as mink, skunks, weasels, otters, badgers) except ferrets  
 Non-human primates (such as chimpanzees, gorillas, monkeys, lemurs)  
 Proboscidae (elephants)  
 Procyonidae (such as coatimundi, cacomistles)  
 Rodentia (such as porcupines and prairie dogs) except rodents which do not exceed 1,500 grams and are derived from self-sustaining captive populations  
 Ursidae (bears)  
 Viverridae (such as mongooses, civets, genets)

#### **REPTILES**

Crocodylia (such as alligators, crocodiles, gavials)  
 All snakes which reach an adult length larger than 3 metres  
 All lizards which reach an adult length larger than 2 metres

#### **OTHER**

All venomous and poisonous animals and arachnids



**THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON**

**BY-LAW xx OF 2021**

**EXOTIC ANIMALS BY-LAW**

**SCHEDULE “B”**

**PART 1 PROVINCIAL OFFENCES ACT  
SET FINES**

<b>ITEM</b>	<b>COLUMN 1 SHORT FORM WORDING</b>	<b>COLUMN 2 PROVISION CREATING or DEFINING OFFENCE</b>	<b>COLUMN 3 SET FINE</b>
1.	Own, possess, harbour or keep any prohibited animal	Section 2.1	\$400.00
2.	Sell, offer for sale or display for sale any prohibited animal	Section 2.2	\$400.00
3.	Import or export any prohibited animal	Section 2.3	\$400.00
4.	Obstructing an Officer or Agent	Section 8.1	\$400.00

THE PENALTY PROVISION FOR THE OFFENCES CITED ABOVE IS SECTION 6 OF BY-LAW NUMBER xx OF 2021. A CERTIFIED COPY OF WHICH HAS BEEN FILED.