



MINUTES

Council Meeting

4:00 PM - Thursday, August 12, 2021

Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, August 12, 2021, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Public Works Foreman Jerrett Hodgins, Rob Nesbitt, and Administrative Assistant Darlene Paolucci

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of July 22, 2021

RESOLUTION-2021-251

Deputy Mayor Frank Nemcek made a motion that the Minutes from the July 22, 2021 Council meeting be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Wanstead Site Plan

The Planner reviewed his comments with Council on the Site Plan Agreement. There were no questions asked on the site plan. The Mayor advised that formal approval would be at the end of the meeting via By-law approval.

b) 2020 Audited Financial Statements

Baker Tilly Sarnia LLP Auditor Gianni Spadafora reviewed the 2020 Consolidated Financial Statements with Council and answered questions from members of Council.

RESOLUTION-2021-252

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke Alvinston approve the 2020 Consolidated Financial Statements for

the municipality as presented by Baker Tilly Sarnia LLP and authorize the Treasurer to sign the Management letter. Councillor Wayne Deans seconded the motion.

Carried

c) Alvinston Optimist Members: Les Douglas

Alvinston Optimist member Les Douglas was present on behalf of the Alvinston Optimist Building Committee to request: 1) Support of the Optimist Club in making application to the Canada Community Revitalization Fund 2) Support the Optimist Club in creating a donation platform through the Sarnia Community Foundation (SCF) and 3) support to begin Phase Two of the pavilion project in the amount of \$500,000.

Letters of support of the project were submitted by: Lambton Attack, Alvinston Aces, ELMHA (with a \$30,000 commitment), Alvinston Killer Bees, Alvinston Old Scotties Hockey Club, Alvinston Ice Angels, the Armstrong Foundation (with a \$60,000 advance), Hayter Memorial Hockey Tournament (pledging \$2,500) and the Alvinston Riverhawks.

The Mayor advised that Council does not need to authorize approval for the Optimist Club to form a donation platform through SCF. The Mayor further advised that through proper procedure, a Notice of Motion should be brought to the floor for Council consideration as the phase 2 plans should be made public and available for staff to comment as well as the costing and request. Approval from the Fair Board must occur as per their agreement with the Municipality.

Mr. Douglas was requested to forward the plans for Phase 2 to staff for comment and review. The Mayor advised a special meeting to discuss phase 2 could be called if necessary.

RESOLUTION-2021-253

Councillor Jamie Armstrong made a motion Notice of Motion that the Council of the Municipality consider the approval of phase 2 of the Optimist Project which includes a new dressing room, hallway to connect to the pavilion and a new canteen. Councillor Wayne Deans seconded the motion.

Carried

6 CORRESPONDENCE

a) Letter to Council Re: Centre Street & River Street

The Clerk Administrator advised that she has been in contact with the property owner and was informed of his plans to progress improvements to the site.

b) Municipal and General Information

RESOLUTION-2021-254

Councillor Wayne Deans made a motion that the municipal and general information be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

c) Town of Cobourg - Bill C-6 An Act to amend the Criminal Code (Conversion Therapy)

RESOLUTION-2021-255

Deputy Mayor Frank Nemcek made a motion that the request for support from the Town of Cobourg be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

- d) City of Toronto - Bill 177 Stronger Fairer Ontario Act to Provincial Offences Act

RESOLUTION-2021-256

Councillor Jamie Armstrong made a motion that the request for support from the City of Toronto be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Amendment to Fee Schedule-tents

RESOLUTION-2021-257

Councillor Wayne Deans made a motion that the municipal fee schedule authorized under by-law 35 of 2021 be amended to include a tent fee of \$150. Councillor Jeannette Douglas seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Update on Electronic Meeting Participation

RESOLUTION-2021-258

Councillor Jeannette Douglas made a motion that Council agree to move Council meetings to the Council Chamber for the September 9, 2021 meeting provided the provincial regulations / restrictions are not imposed; and that the meeting only allow Council and senior staff to attend while wearing masks; and that the meeting be broadcasted via zoom for the public to observe. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Draft Exotic Animal By-law

RESOLUTION-2021-259

Councillor Wayne Deans made a motion that Council approve the amendments presented in the exotic animal by-law - the keeping of certain animals in the Municipality; and that the by-law be presented for adoption at the next regular session of Council. Councillor Jeannette Douglas seconded the motion.

Carried

- d) **Treasurer's Report:** Application for Federation of Canadian Municipalities (FCM) for Asset Management Grant Funding

RESOLUTION-2021-260

Deputy Mayor Frank Nemcek made a motion that Council approve the attached resolution to direct staff to apply to the FCM for grant funding to advance our Asset Management Program. Councillor Jeannette Douglas seconded the motion.

Carried

- e) **Treasurer's Report:** Accounts Payable Listing - July 2021

The accounts were presented for Council to review.

- f) **Public Works Manager's Report:** Rokeby Line East - Tar & Chip

RESOLUTION-2021-261

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston acknowledge the report provided by the Public Works Manager regarding the tar & chip application to Rokeby East; and that the quote received from Lloyd's Paving for a 2.99% increase in the 2020 price be

accepted; and that Council waives the requirements for a competitive process in favour of a negotiated process with Lloyd's Paving for the provision of tar & chip - Rokeby East for the Municipality for the reason that the Public Works Manager has worked extensively with this supplier in the past and has obtained a price for the product that is within the draft budgeted amount and is anticipated to be lower than other suppliers. Councillor Jamie Armstrong seconded the motion.

Carried

- g) Public Works Manager's Report:** Preliminary Study - Centre Street Water & Sanitary Extensions

RESOLUTION-2021-262

Councillor Jeannette Douglas made a motion that Council receive and file the Project Proposal for the Centre Street Sanitary & Water Extension Preliminary Study as attached; that a copy of the study be forwarded to benefiting landowners in the area; that a copy be forwarded to the Building Service Department for information; and that if significant interest is shown from the abutting landowners, the study be reviewed in more detail during the 2022 budget deliberations. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- h) Public Works Manager's Report:** 2021 Summary Report on Large Item Week

RESOLUTION-2021-263

Councillor Jeannette Douglas made a motion that the report on the summary of the large item week event be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- i) Drainage Superintendent's Report - Benner-Duffy Drain Maintenance Request**

RESOLUTION-2021-264

Councillor Jamie Armstrong made a motion that Council directs Staff to forward the request to the Drainage Superintendent with the power to act. Councillor Jeannette Douglas seconded the motion.

Carried

8 BY-LAWS

- a) By-law to approve the Site Plan Agreement with Wanstead Co-Op**

RESOLUTION-2021-265

Councillor Wayne Deans made a motion that By-law 40 of 2021 be read a first, second and third time and finally passed this 12th day of August, 2021. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) By-law to authorize the Transfer Payment Agreement - ICIP - Resilience Infrastructure Stream**

RESOLUTION-2021-266

Councillor Jeannette Douglas made a motion that By-law 41 of 2021 be read a first, second and third time and finally passed this 12th day of August, 2021. Councillor Jamie Armstrong seconded the motion.

Carried

9 NEW BUSINESS

Councillor Deans inquired when the gazebo in Inwood would be relocated to the Inwood Library. The Public Works Manager reported that the gazebo should be moved mid August.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

a) Confirming By-law

RESOLUTION-2021-267

Councillor Wayne Deans made a motion that By-law 42 of 2021 be read a first, second and third time and finally passed this 12th day of August, 2021. Councillor Jamie Armstrong seconded the motion.

Carried

13 ADJOURNMENT

Councillor Deans made a motion to adjourn the meeting at 5:16 p.m.

Clerk-Administrator

Mayor