



AGENDA

Council Meeting

4:00 PM - Thursday, July 8, 2021
Municipal Office

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| 8.6. | Proposed By-law 37 of 2021 - Revised Noise By-law (Attached under Staff Report 7.1) | |

9. NEW BUSINESS

- | | | |
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10. CLOSED SESSION

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

- | | | |
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| 12.1. | Proposed Confirming By-law 38 of 2021 | |
|-------|---------------------------------------|--|

13. ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Thursday, June 24, 2021

Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, June 24, 2021, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Parks and Recreation Supervisor Kevin Miller, and Rob Nesbitt

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared at the appropriate time during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of June 10, 2021

RESOLUTION-2021-189

Councillor Jamie Armstrong made a motion that the June 10, 2021 Council meeting Minutes be approved as presented, without any errors or omissions. Deputy Mayor Frank Nemcek seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Zoning Amendment Application ZA04-21 (McPhail)

There were no members of the public, including the applicant present at the hearing. No objections towards the application were received.

RESOLUTION-2021-190

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston approve the applicant's request for Council to consider a proposed amendment to the Zoning By-law at 6263 LaSalle Line and pass the corresponding By-law as presented. Councillor Wayne Deans seconded the motion.

Carried

b) Optimist Building Committee

RESOLUTION-2021-191

Councillor Wayne Deans made a motion that the Letter to Council presented by Councillor Armstrong (Alvinston Building Committee) be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

6 CORRESPONDENCE

a) Information Only

RESOLUTION-2021-192

Councillor Jamie Armstrong made a motion that the Information Only Correspondence be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

b) County of Lambton - Peacekeeper Park

RESOLUTION-2021-193

Councillor Jamie Armstrong made a motion that the request for support from the County of Lambton be received and filed. Councillor Wayne Deans seconded the motion.

Carried

c) MP Shannon Stubbs, Lakeland - Bill C-21

RESOLUTION-2021-194

Councillor Wayne Deans made a motion that the request for support from MP Shannon Stubbs be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

d) City of St. Catharines - Lyme Disease National Awareness Month

RESOLUTION-2021-195

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston supports the request from the City of St. Catharines to call on the Ontario government to expand testing to all strains of Lyme Disease and improve the level of treatment and care for those diagnosed with this crippling disease. Councillor Jamie Armstrong seconded the motion.

Carried

7 STAFF REPORTS

a) Clerk Administrator's Report:

Pavilion Rental Considerations

The Mayor requested that Councillor Armstrong and Councillor Nemcek not vote as they are Optimist members.

RESOLUTION-2021-196

Councillor Jeannette Douglas made a motion that the Alvinston Optimists Club be permitted to use the pavilion at no cost during a municipally sponsored Canada Day event to operate a beer garden; and that any Easter egg hunts, bike rodeo's or outdoor events geared to the youth carry on as they originally had (with no cost) provided notification is given to staff in advance of the event. Councillor Wayne Deans seconded the motion.

Carried

- b) Noise By-law (8 of 2021)

RESOLUTION-2021-197

Councillor Wayne Deans made a motion that restrictions be outlined in the pavilion rental agreement that out of respect for nearby residents, loudspeakers only be permitted between the hours of 12 noon and 11 p.m. and no longer than two (2) consecutive days if a ball tournament or similar event is booked. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Licensed Events

RESOLUTION-2021-198

Councillor Jeannette Douglas made a motion to amend the Municipal Alcohol Policy to incorporate the Community Pavilion at 3310 Walnut Street into the policy; have occupancy load determined for licensing activities. Councillor Wayne Deans seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Sponsorship of the Killer Bees

RESOLUTION-2021-199

Councillor Wayne Deans made a motion that the Municipality of Brooke-Alvinston sponsor the first home game of the Alvinston Killer Bees and that the report be otherwise received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Memorial Picnic Table-Doug Coleman

RESOLUTION-2021-200

Councillor Wayne Deans made a motion that Council accept the offer from Ms. Nancy Coleman to place a memorial picnic table at the BAICCC grounds. Councillor Jamie Armstrong seconded the motion.

Carried

- f) **Clerk Administrator's Report:** Bluewater Power Shareholders AGM

RESOLUTION-2021-201

Councillor Jamie Armstrong made a motion that the Mayor and Clerk Administrator are elected as Directors of the holding company and that the resolution of shareholders as submitted by Bluewater Power be approved. Councillor Jeannette Douglas seconded the motion.

Carried

- g) **Drainage Superintendent's Report:** Phragmites Control Plan

RESOLUTION-2021-202

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston approve the proposal of the Drainage Superintendent to document areas of phragmite concentration and provide a more formal and proposed cost for Council consideration. Councillor Jeannette Douglas seconded the motion.

Carried

- h) **Drainage Superintendent's Report:** Edgar Drain No. 1-addition to tender

RESOLUTION-2021-203

Councillor Wayne Deans made a motion that the additional work (culvert replacement) on the Edgar Drain No. 1 as proposed by the Drainage Superintendent on the Edgar Drain in the amount of \$23,510.09 + tax be approved. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- i) **Fire Chief's Report:** Second Quarter Summary - 2021

RESOLUTION-2021-204

Councillor Jeannette Douglas made a motion that the April 1-June 20, 2021 Fire Report be received and filed. Councillor Wayne Deans seconded the motion.

Carried

8 BY-LAWS

- a) By-law 18 of 2021 - Logan Drain - Third & Final Reading

RESOLUTION-2021-205

Councillor Jamie Armstrong made a motion that By-law 18 of 2021 be read a third time and finally passed this 24th day of June, 2021. Councillor Wayne Deans seconded the motion.

Carried

- b) By-law 19 of 2021 - Ruth Drain - Third & Final Reading

RESOLUTION-2021-206

Deputy Mayor Frank Nemcek made a motion that By-law 19 of 2021 be read a third time and finally passed this 24th day of June, 2021. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Proposed Zoning Amendment (McPhail) By-law 30 of 2021

RESOLUTION-2021-207

Councillor Jamie Armstrong made a motion that By-law 30 of 2021 be read a first, second and third time and finally passed on this 24th day of June, 2021. Councillor Wayne Deans seconded the motion.

Carried

9 NEW BUSINESS

- a) Hydro Pole at Fairgrounds

RESOLUTION-2021-208

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston grants permission to Bluewater Power to install a hydro pole on the BAICCC grounds behind the municipal pole shed and within the shed compound in order to extend services from Wanstead Co-op. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Incident at MTO Yard

The Public Works Manager commented on an incident at the former MTO location involving a third party Contractor. The Ministry of Labour and met with Administration after the incident to discuss.

- a) Hydro Pole at Fairgrounds

10 CLOSED SESSION

11 **RISE AND REPORT**

12 **BY-LAW CONFIRMING PROCEEDINGS**

a) Proposed By-law 31 of 2021

RESOLUTION-2021-209

Councillor Wayne Deans made a motion that By-law 31 of 2021 be read a first, second and third time and finally passed this 24th day of June, 2021.
Councillor Jeannette Douglas seconded the motion.

Carried

13 **ADJOURNMENT**

Councillor Armstrong adjourned the meeting at 4:36 p.m.

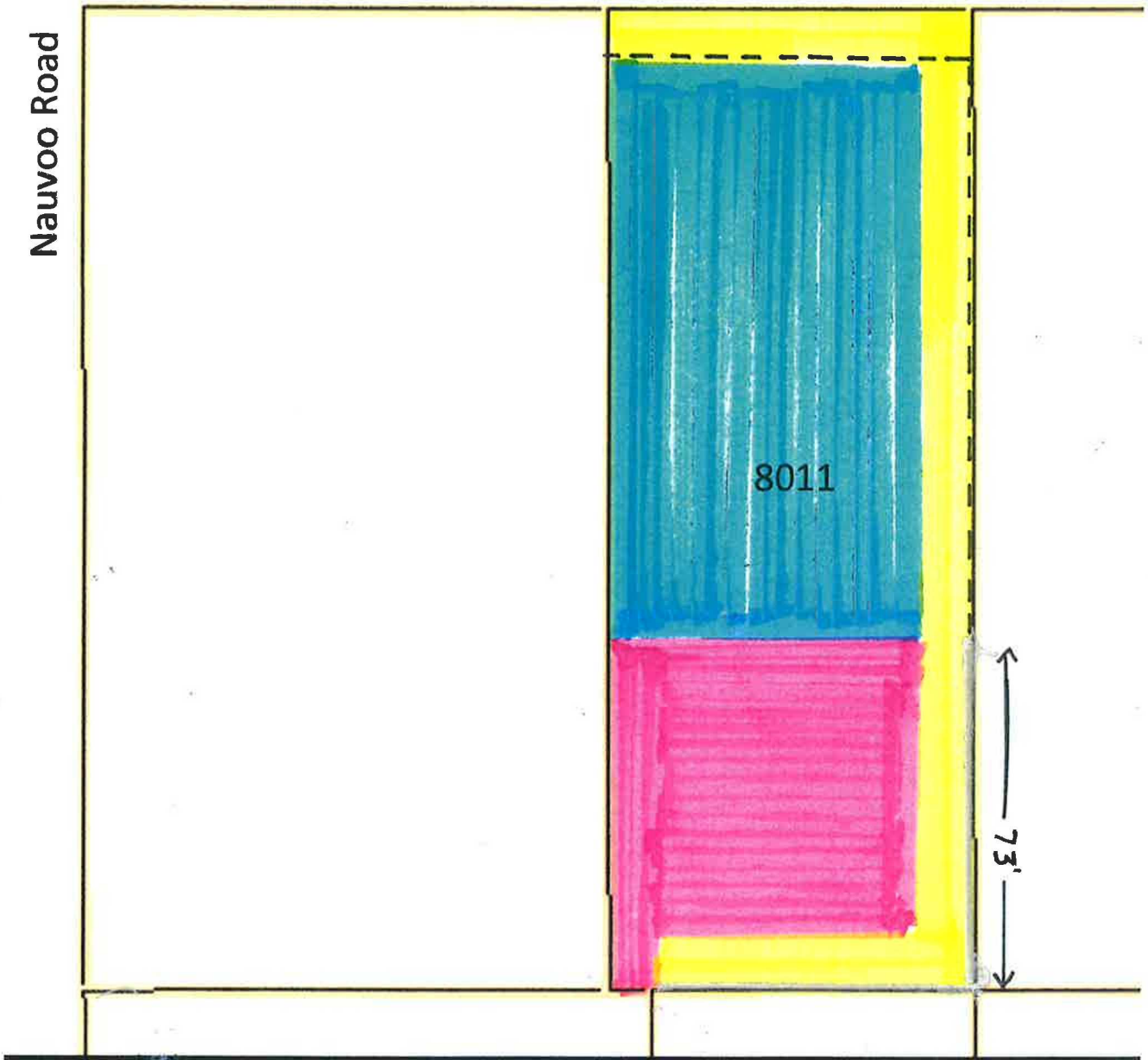
Clerk-Administrator

Mayor

Site Plan For 8011 Centre Street, Alvinston

Centre Street

Nauvoo Road



- - - : 5' Black Chain-link Fence

— : 6' Sound Barrier

Yellow : Planted Strip (3 Meter)

Blue : Gravel Parking Lot

Pink : Open Outdoor Storage Area

SITE PLAN AGREEMENT

THIS AGREEMENT made in duplicate this ____th day of _____ 2021.

| | | |
|-----------------|---|--|
| BETWEEN: | KUCERA FARM SUPPLY LTD. | HEREINAFTER CALLED “OWNER” OF THE FIRST PART |
| AND: | THE MUNICIPALITY OF BROOKE-ALVINSTON | HEREINAFTER CALLED THE "MUNICIPALITY" OF THE SECOND PART |

WHEREAS the Municipality has enacted a Site Plan Control Area By-law pursuant to the provisions of Section 41 of the Planning Act, R.S.O. 1990;

AND WHEREAS the Owner represents and warrants that it intends to develop lands described in Schedule 'A' to this agreement (hereinafter called the "said lands");

AND WHEREAS the Owner of the said lands has submitted plans to the Municipality for approval in accordance with subsection (4) of the said Section 41;

AND WHEREAS subsection (7) (c) of the said Section 41 authorizes the Municipality to require the Owner of the said lands to enter into an agreement with the Municipality dealing with the provision and approval of the plans referred to in subsection 4 of the said Section 41;

NOW THEREFORE THIS AGREEMENT WITNESSETH that the parties hereto agree as follows:

1. The following Schedules, being a legal description of the lands affected by this agreement and the plans required by the Municipality pursuant to subsection (4) of Section 41 of the Planning Act, R.S.O. 1990, are hereby declared to form part of this agreement and are attached hereto:

| <u>Schedule</u> | <u>Description</u> |
|-----------------|--|
| "A" | - being a legal description of the lands affected (the “said lands). |
| "B" | - being the plans showing grading and drainage facilities, works and matters to be provided on the said lands. |

2. The attached Schedules 'B' is hereby approved by the Municipality subject to the following conditions:
- a) The Owner hereby agrees that the development shall be carried out and completed in accordance with the attached Schedule 'B'.
 - b) The following facilities, works or matters shall be provided by the Owner to the satisfaction of and at no expense to the Municipality:
 - i. The north portion of the site shall only be used for parking of vehicles and equipment, as shown on Schedule 'B'. The south portion of the site shall be used as an outdoor storage area.
 - ii. A 3 metre wide strip of landscaped open space shall be provided along the north, east and south lot lines, as shown on Schedule 'B'. These strips will be maintained as grass lawn areas. No vehicles, equipment or other items are to be placed on these strips or encroach into these strips.
 - iii. The parking area and outdoor storage area shall be surfaced with gravel. These areas shall have the capability of supporting large trucks and fire fighting equipment. The Owner must ensure that no dust is generated within these areas.
 - iv. A five-foot tall black chain-link fence shall be installed along the north edge of the parking area and along a portion of the east lot line, as shown on Schedule 'B'. A six-foot tall sound barrier shall be installed along the south 73 feet of the east lot line and along the south lot line, as shown on Schedule 'B'.
 - v. Any exterior lighting shall be directed onto the subject lands and away from abutting properties.
 - vi. The Owner shall ensure that no surface water run-off will flow onto any adjacent property.
 - vii. Any building, structure and/or change of use that is proposed on the said lands shall require an amendment to the site plan and a further agreement with the Municipality.
 - c) The Owner hereby agrees to maintain to the satisfaction of the Municipality and at the sole risk and expense of the Owner those facilities, works or matters required to

be provided as pre attached Schedule 'B'.

- d) The approval of the attached Schedule 'B' by the Municipality shall lapse if development of the said lands:
 - i) is not carried out and completed in accordance with the said Schedule 'B'; or
 - ii) is not completed within twelve (12) months of the execution of this agreement unless an extension has been agreed to in writing by the Municipality.

The Owner agrees to service the development in accordance with the requirements of the Municipality's Operations Manager, or designate, including water, sanitary sewer connection(s), storm sewer connection(s), and electrical power requirements.

The Owner hereby agrees to maintain to the satisfaction of the Municipality and at the sole risk and expense of the Owner those facilities, works and matters required to be provided under subclause b) of clause 2 hereof.

3. The Owner hereby acknowledges and agrees that:

- a) Pursuant to subsection (10) of Section 41 of the Planning Act, R.S.O. 1990, this agreement may be registered against the said lands to which it applies and the Municipality is entitled to enforce the provisions hereof against the Owner, and subject to the provisions of the Registry Act and the Lands Titles Act, any and all subsequent owners of the land.
- b) Upon breach by the Owner of any covenant, term or condition of this agreement, the Municipality, at its option may:
 - i) by written notice, require all work as aforesaid to cease; or
 - ii) complete any necessary work and the Owner agrees to forthwith indemnify the Municipality for any expense incurred in completing such work. In the event that the Municipality incurs any expense in this regard, such expense shall form a lien against the lands and may be collected by the Municipality in the same manner as realty taxes pursuant to Section 325 of the Municipal Act R.S.O. 1990. The remedies provided in this paragraph shall be in addition to any other remedy available to the Municipality pursuant to this agreement or at law.

4. This agreement may be amended at any time with the consent, in writing, of the

Municipality and the registered Owner of the said lands at the time of such amendment.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their signatures and Corporate
Seals attested to by the hands of their proper officers, duly authorized in that behalf.

The Municipality of
Brooke-Alvinston

Mayor

(SEAL)

Clerk

Owner – Kucera Farm Supply Ltd.

(SEAL)

Witness

SCHEDULE "A"

LEGAL DESCRIPTION OF LANDS AFFECTED BY THE SITE PLAN AGREEMENT

PLAN 15 LOT 37

MUNICIPALLY KNOWN AS 8011 CENTRE STREET (ALVINSTON)

SCHEDULE "B"

SITE PLAN



Planning & Development Services Department

789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3817

5.1.

June 29, 2021

Members of Council of the Municipality of Brooke-Alvinston
3236 River Street, Box 28
Alvinston, ON N0N 1A0

Attention: Janet Denkers, Clerk

Dear Madame;

Re: Site Plan – Kucera Farm Supply Ltd.
Lot 37, Plan 15
8011 Centre Street
Municipality of Brooke-Alvinston

On June 15th, Ryan Kucera and I met on-site with Nancy McCann, the neighbouring resident at 8015 Centre Street. Ms. McCann was concerned that equipment and outdoor storage on the property at 8011 Centre Street would be located immediately adjacent to her property line. She was also concerned that activities and outdoor storage of items on the subject property would be highly visible from her property and would impact the enjoyment of her property.

As a result of this meeting it was agreed that the following provisions would address Ms. McCann's concerns:

- 1) A minimum 3 metre (9.8 foot) wide strip of landscaped open space will be established along all property lines at 8011 Centre Street
- 2) A 5-foot tall black chain-link fence will be installed along the Centre Street frontage and along the east lot line, except for the southern 73 feet of that lot line.
- 3) A 6-foot tall solid sound barrier will be installed along the southern 73 feet of the east lot line and along the south lot line.

- 4) Outdoor storage will only be allowed on that portion of the property that is outfitted with the 6-foot tall sound barrier

Site Plan Agreement

A site plan agreement that addresses the above is attached for Council's consideration.

A handwritten signature in black ink, appearing to read "Rob Nesbitt". The signature is fluid and cursive, with the first name "Rob" and last name "Nesbitt" clearly distinguishable.

Rob Nesbitt, MCIP RPP
Senior Planner



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Fees Review and By-law
Meeting: Council - 08 Jul 2021
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council review and approve the Updated Municipal Fees Schedules as presented and pass the related By-law.

Background:

The Municipal Fee Schedules were last reviewed and updated in 2018. It is prudent to review the Fee Schedules regularly to ensure they are both appropriate and relevant. Also in accordance with the Building Code Act the new Building Permits Fees are presented for public review and comments as we are changing to a "Flat Fee" structure. Council, staff, and the Public are invited to provide feedback on the attached Fee Schedules.

Comments:

The Following Fee Schedules are presented for inclusion in the updated By-law:

- **Schedule A - Administrative Services Fees** - Recommend all fees stay the same, except for the Chip Wagon/Patio licence fee - recommend it increases from \$100 per season to \$125 per season.
- **Schedule B - Building Permit Fees** - Recommend all Building Permit Fees be changed as approved by Resolution 2021-158 at the May 27, 2021 Regular Council Meeting. Note: The Building Permit Fee structure was approved to change from the "deposit" structure that has existed for the last 10 years to the "Flat Fee" structure, as used by most Municipalities.
- **Schedule C - Animal Control Fees** - No changes recommended, except change the yearly Kennel licence from \$100 to \$125.
- **Schedule "D" - Fire & Emergency Services Fees** - No changes, except: clarified 911 address sign costs and added a Fee for "Fire Observance Requests" - \$100/truck/hour).
- **Schedule "E" - Public Works Department Fees** - No changes recommended.
- **Schedule "F" - Planning and Development Fees** - No change, except changed the Tile Drainage Fee from a Flat Rate of \$100 to "Cost, plus 5%.
- **Schedule "G" - Freedom of Information Fees** - No changes recommended.
- **Schedule "H" - Property Standards Fees** - No changes, except changed the minimum billing for grass cutting from \$50 to \$75 per cut.
- **Schedule "I" - Brooke-Alvinston-Inwood Community Centre Fees** - No changes to 2021 Fees. Added Fees for 2022 through to 2025 increasing at approximately 1.5% per year (rounded). Also added rates for the Alvinston Pavilion and Wooden Chair and Table rentals.

- **Schedule "J" - Water & Sewer Connection/Disconnection & Related Fees** - No changes, except increased Fess for Water Meters, increased the Tenant Water Deposit, and Clarified Note 1.
- **Schedule "K" - Miscellaneous Fees** - No changes recommended.

Financial Considerations:

Any recommended fees changes/increases are to account for inflation and/or to cover the cost of the service, where appropriate.

ATTACHMENTS:

[By-law 35 of 2021 - Brooke-Alvinston fee schedules](#)

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

By-Law Number 35 of 2021

Being a By-Law for the imposition and collection of fees and charges for certain Municipal Services and Activities.

WHEREAS Section 391(1) of the Municipal Act, 2001, as amended from time to time, authorizes the Council of a municipality to pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS Section 69(1) of the Planning Act, R.S.O. 1990, c.P.13, as amended from time to time, authorizes the Council of a municipality to pass a by-law imposing a tariff of fees on persons for the processing of applications made in respect of planning matters;

AND WHEREAS the Council of the Municipality of Brooke-Alvinston deems it advisable and expedient to impose fees or charges for services and planning applications;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON HEREBY ENACTS AS FOLLOWS:

1. That the fees and charges as set out in schedules inclusive to this By-law shall be hereby set for the services described in schedules A through K attached hereto.
2. That By-law 42 of 2018 is hereby repealed
3. That this By-law shall come into force and effect as at this day, or on the date(s) as listed on the attached schedules.

READ A FIRST AND SECOND TIME THIS 8th DAY OF JULY, 2021.

READ A THIRD TIME AND FINALLY PASSED THIS 8th DAY OF JULY, 2021.

David Ferguson, Mayor

Janet Denkers, Clerk-Administrator

SCHEDULE A
ADMINISTRATIVE SERVICES FEES

| DESCRIPTION | FEE OR CHARGE |
|---|---|
| Tax Certificates or Water Certificates (each) | \$40.00 |
| | |
| Return Cheque charge | \$35.00 |
| | |
| Fax – local exchange | \$ 1.00 per sheet |
| Fax – long distant exchange | \$ 3.00 per sheet |
| Fax – overseas | \$ 5.00 per sheet |
| Fax – received will be charged the same rates as a photo copy | |
| | |
| Black & White copies | |
| Photocopies – letter (per side) | \$ 0.25 per sheet |
| Photocopies – legal (per side) | \$ 0.35 per sheet |
| Photocopies – 11 x 17 (per side) | \$ 0.50 per sheet |
| | |
| Colour copies | |
| Photocopies – letter (per side) | \$ 1.25 per sheet |
| Photocopies – legal (per side) | \$ 1.75 per sheet |
| Photocopies – 11 x 17 (per side) | \$ 2.50 per sheet |
| | |
| Computer Printouts - Black & White | \$ 0.25 per page |
| | |
| Interest on all accounts and charges other than taxes | 1.25% per month |
| | |
| Commissioning Signatures (non ratepayer) | \$5.00 per signature |
| | |
| Tax Bill Reprint / Statement | \$10.00 per bill |
| | |
| License to conduct a Lottery | |
| For local community group - prize value < than \$1,000.00 | \$5.00 |
| For local community group - prize value > than \$1,000.00 | \$25.00 |
| A local community group is defined as a not for profit organization operating in the municipality, the proceeds of which are used for community projects within Brooke-Alvinston. | |
| All other licenses | 3% of the prize value |
| Break Open | 3% of the prize value |
| | |
| Birth/Death registration administration fee | \$30.00 |
| | |
| Small Game Hunting License | \$15.00 |
| Resident – no charge; Non Resident Charge | |
| | |
| Chip Wagon or patio license (per season) | \$125.00 |
| POA Processing Fees | \$50.00 |
| Administration fees for preparing historical information for ratepayers and/or their representative(s), providing certified copies of by-laws or preparation of other material shall be charged, at the discretion of the Treasurer, a fee based on costs incurred for time spent by municipal staff, as well as the charges above as they may apply. | Hourly payroll costs including overhead, with a 10% mark-up |

| SCHEDULE B BUILDING PERMIT FEES | |
|--|-------------|
| RESIDENTIAL | Deposit/fee |
| NEW RESIDENTIAL UNIT (including attached garage) | \$1,500.00 |
| NEW GARAGE (attached, if built separately) | \$600.00 |
| DETACHED ACCESSORY BUILDING (Residential) | \$450.00 |
| APPARTMENTS & MULTIPLE HOUSING | \$2,750.00 |
| ADDITIONS (Residential) | \$950.00 |
| ALTERATIONS/REPAIRS (Residential) | \$750.00 |
| FIREPLACES, WOODSTOVES | \$275.00 |
| DECKS | \$375.00 |
| AGRICULTURAL | |
| BUILDINGS (drive sheds, pole barns, etc) | \$750.00 |
| BUILDINGS (livestock barns, etc) | \$2,250.00 |
| GRAIN BINS/SILOS | \$500.00 |
| MANURE PITS | \$1,500.00 |
| COMMERCIAL/INDUSTRIAL | |
| NEW BUILDINGS (including Restaurants) | \$2,250.00 |
| RENOVATIONS | \$1,950.00 |
| INSTITUTIONAL | |
| NEW BUILDINGS | \$2,250.00 |
| RENOVATIONS | \$1,950.00 |
| OTHER | |
| DEMOLITIONS | \$225.00 |
| BUILDING RELOCATIONS (road deposit, etc. needed) | \$1,200.00 |
| SWIMMING POOLS/FENCING | \$250.00 |
| COMMERCIAL TOWERS | \$1,250.00 |
| WIND MILLS / TURBINES | \$14,000.00 |
| SOLAR FACILITIES | |
| Class 1 - ground mounted (less or equal to 10 kw) | No charge |
| Class 1 - 2 rooftop/wall mounted (less or equal to 10 kw) | \$225.00 |
| Class 3 - (greater than 10 kw) | \$525.00 |
| BIO-ENERGY FACILITIES | \$675.00 |
| WATER ENERGY FACILITIES | \$675.00 |
| CHANGE OF USE | \$300.00 |
| RENEWAL OF CANCELLED PERMIT - flat fee | \$100.00 |
| PLUMBING PERMIT - Plumbing/Septic Permits are issued by the County | Varies |
| BUILDING WITHOUT A PERMIT – any person commencing building without the required permit is subject to a fine equal to the applicable permit fee. | |
| Note: Building Fee Revenues must be used solely to fund Building Permit Fees Services. The above Fees have been established based on a review of Building Permit Fee Costs invoiced by the County and a comparison of Fees charged by other surrounding municipalities. Building Permit Fee Revenues and Costs will be reviewed annually and any excess/deficiency will be allocated to/from a Building Permit Cost Stabilization Reserve Fund. When appropriate, fee adjustments will be brought forward for consideration. | |

SCHEDULE C
ANIMAL CONTROL FEES

* Fees effective January 1, 2022

| DESCRIPTION | | YEARLY FEE OR CHARGE |
|--------------------------------|-----------------------------|----------------------|
| | | |
| Kennel licence | | \$125.00 |
| Dogs: | | |
| Altered / Unaltered | | |
| First dog > 3 mo | Valid rabies certificate | \$25.00 |
| Second dog > 3 mo | Valid rabies certificate | \$25.00 |
| Altered / Unaltered | | |
| First dog > 3 mo | No Valid rabies certificate | \$45.00 |
| Second dog > 3 mo | No Valid rabies certificate | \$45.00 |
| | | |
| 1 st Restricted dog | Valid rabies certificate | \$150.00 |
| | No rabies certificate | \$200.00 |

SCHEDULE D
FIRE & EMERGENCY SERVICES FEES

| DESCRIPTION | FEE OR CHARGE |
|-------------|---------------|
|-------------|---------------|

Emergency 911 Civic addressing:

| | |
|---|---|
| 911 address sign (signs provided by County) | At Cost, plus HST (Currently \$16.39 - 14.50 + HST) |
|---|---|

Fire Department:

| | | |
|---------------------------------------|--|---|
| Vehicle accident | Non resident - % basis unless one responsible (police charges) for two or more vehicles involved | Cost recovery trucks and personnel plus 5% |
| Fire compliance letters | Residential | \$50.00 |
| | Commercial/Industrial/Multi-Res | \$200.00 |
| Property (Infrastructure) Inspections | Residential/Commercial/Industrial/ Multi-Res | Cost recovery plus 5% |
| Call out by Police/By-law officials | Putting out illegal fire | Cost recovery trucks and personnel plus 5%; Cost of By-law Enforcement Officer, plus 5% |
| Fire Inspections | | Cost recovery plus 5% |
| Fire Observance Request | (Request fire personnel/trucks to attend/monitor a fire/burn | \$100/truck/hour |

SCHEDULE E
PUBLIC WORKS DEPARTMENT FEES

| DESCRIPTION | FEE OR CHARGE |
|--|--|
| | |
| Culvert – one allowable / property (8m) | Owner pays costs for culvert over 8m |
| Drains – road crossings | 50% owner; 50% municipality |
| Laneways | 1 access / assessed property owner; additional laneways at owner’s expense |
| Any custom work performed for a private land owner shall be charged out at a cost that will recover invoiced costs, the cost of the labourer(s) hourly rates including benefits as well as the Municipal rental rate for any machinery used (MTO rental rate to be used) as well as a 5% administration fee. | |
| Sale of used material (e.g. culverts) shall be at a cost determined by the Public Works Manager. | |

SCHEDULE F
PLANNING AND DEVELOPMENT FEES

| DESCRIPTION | FEE OR CHARGE |
|---|---------------|
| | |
| Official Plan Amendment, plus SCRCA fee, if applicable | \$1,000.00 |
| Zoning amendment (includes County fee) | \$850.00 |
| Site Plan, plus SCRCA fee, if applicable | \$300.00 |
| Minor variance, plus SCRCA fee, if applicable | \$550.00 |
| Consent/Severance, plus SCRCA fee, if applicable | \$800.00 |
| Consent Deed Stamping | \$300.00 |
| Copy of Official Plan (no coloured maps) | \$75.00 |
| Copy of Zoning By-law (no coloured maps) | \$100.00 |
| (copies of individual sections – administration charges apply) | |
| | |
| Tile Drainage Inspection | Cost, plus 5% |
| Municipal Drain Inspector – call out to review drainage issues not covered under the Drainage Act for recovery purposes | Cost, plus 5% |

SCRCA = St. Clair Region Conservation Authority

Any other costs incurred in excess of fees listed above will be charged on a full cost recovery basis, plus a 5% administrative fee.

SCHEDULE G
FREEDOM OF INFORMATION FEES
PER PROVINCIAL REGULATIONS

| DESCRIPTION | FEE OR CHARGE |
|--|-------------------------------------|
| | |
| Fee required with application | \$5.00 |
| Photo copies and computer print outs | Schedule A charges apply |
| Photo copies (color – letter size only) | Schedule A charges apply |
| Manually searching a record | \$30.00 per hour / 15 min intervals |
| Preparation of record for disclosure | \$40.00 per hour / 15 min intervals |
| If it is estimated that the cost is \$100.00 or more than the person requesting the record must pay a deposit equal to the estimate before further steps are taken to respond. | |

SCHEDULE H
PROPERTY STANDARDS FEES

| DESCRIPTION | FEE OR CHARGE |
|--|---|
| Invoices received from property standards officer or from the By-law Enforcement Officer related to any property standards issue | Full charges from invoices plus a 10% administrative fee. (to be added to taxes if not paid in 30 days) |
| Municipal Costs - Grass cutting by staff | \$50 per hour - \$75 minimum per cut charge. (to be added to taxes if not paid in 30 days) |
| Other Municipal Costs | Full cost recovery based on hourly rates plus a 10% administrative fee. (to be added to taxes if not paid in 30 days) |

Any other costs incurred relating to a property standards issue shall be recovered on a full cost recovery basis, be subject to a 10% administrative fee and shall be added to taxes if not paid in 30 days, with applicable interest charges being applied.

SCHEDULE I
BROOKE-ALVINSTON-INWOOD COMMUNITY CENTRE FEES

| DESCRIPTION | FEES/CHARGES (H.S.T.extra, unless otherwise stated) | | | |
|--|---|-----------|-----------|-----------|
| Effective Date | 2021 | 2022 | 2023 | 2024 |
| MAIN AUDITORIUM | | | | |
| Daily Rental - Includes Kitchen & Bar (12 hr max) | \$495.00 | \$502.00 | \$510.00 | \$518.00 |
| Credit if bar not used | (\$27.00) | (\$28.00) | (\$29.00) | (\$30.00) |
| Extra Day Set Up (7:30am-4:00pm) | \$219.00 | \$222.00 | \$225.00 | \$228.00 |
| Additional hourly setup (above extra day setup) | \$30.00 | \$31.00 | \$32.00 | \$33.00 |
| Half Day Rental (4 hours or less) | \$260.00 | \$264.00 | \$268.00 | \$272.00 |
| Funeral Rental - Includes Kitchen & Bar | \$252.00 | \$256.00 | \$260.00 | \$264.00 |
| Kitchen only - per hour | \$37.00 | \$38.00 | \$39.00 | \$40.00 |
| Bar supplies charge | \$53.00 | \$54.00 | \$55.00 | \$56.00 |
| Set up by staff (Tables/Chairs) | \$78.00 | \$79.00 | \$80.00 | \$81.00 |
| Booking deposit (due day of booking) | \$225.00 | \$225.00 | \$225.00 | \$225.00 |
| Damage Deposit (refundable) | \$250.00 | \$250.00 | \$250.00 | \$250.00 |
| Youth Activity - Per Person - H.S.T. Included | \$3.00 | \$3.00 | \$3.00 | \$3.00 |
| Summer fitness programs (Apr 1 - Sept 30)/hour | \$42.00 | \$43.00 | \$44.00 | \$45.00 |
| Winter fitness programs (Oct 1 - Mar 31)/hour | \$32.00 | \$33.00 | \$34.00 | \$35.00 |
| ICE | | | | |
| Prime Time - per hour (4:00pm-12:00 midnight) | \$120.00 | \$122.00 | \$124.00 | \$126.00 |
| Non Prime Time - hourly (5am-4pm Mon-Fri, excluding Stat Holidays, School Holidays and School Professional Development Days) | \$78.00 | \$79.00 | \$80.00 | \$81.00 |
| Minor Sports - per hour | \$110.00 | \$112.00 | \$114.00 | \$116.00 |
| Non Prime Time Week Day/hour/elementary age child (9am-3:30pm on snow/fog days only) HST incl. | \$3.00 | \$3.00 | \$3.00 | \$3.00 |
| Non Prime Time Week Day/hour/individual (walk-ins - 9am-3:30pm) HST incl. | \$5.00 | \$5.00 | \$5.00 | \$5.00 |
| Sunday ice time per hour (until noon) | \$92.00 | \$93.00 | \$94.00 | \$95.00 |
| Moms & Tots | N/C | N/C | N/C | N/C |
| UPSTAIRS HALL & MEETING ROOM | | | | |
| Hall - Full Day/Evening (Includes Kitchen/Bar) | \$116.00 | \$118.00 | \$120.00 | \$122.00 |
| Hall - Half Day/Evening (4 hours or less) | \$42.00 | \$43.00 | \$44.00 | \$45.00 |
| Hall - Service Club/Outreach Program Meeting | \$29.00 | \$30.00 | \$31.00 | \$32.00 |
| Hall Set up Fee | \$37.00 | \$38.00 | \$39.00 | \$40.00 |
| Kitchen only (per hour) | \$27.00 | \$28.00 | \$29.00 | \$30.00 |
| Damage Deposit | \$75.00 | \$75.00 | \$75.00 | \$75.00 |
| Summer fitness programs (Apr 1 - Sept 30)/hour | \$39.00 | \$40.00 | \$41.00 | \$42.00 |
| Winter fitness programs (Oct 1 - Mar 31)/hour | \$29.00 | \$30.00 | \$31.00 | \$32.00 |
| Meeting Room (4 hours or less) | \$16.00 | \$17.00 | \$18.00 | \$19.00 |
| ARENA FLOOR | | | | |
| Day/Night Rental - 12 hours maximum | \$495.00 | \$502.00 | \$510.00 | \$518.00 |
| Hourly Rate | \$52.00 | \$53.00 | \$54.00 | \$55.00 |
| BALL DIAMONDS & MISC | | | | |
| Adult per game - with lights | \$33.00 | \$34.00 | \$35.00 | \$36.00 |
| Adult per game - no lights | \$16.00 | \$17.00 | \$18.00 | \$19.00 |
| Additional liming fee - per game (if requested) | \$37.00 | \$38.00 | \$39.00 | \$40.00 |
| Minor Ball Tournament - N/C per game | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Minor Ball - Annual Fee/child (excludes T-ball) | \$10.00 | \$10.00 | \$10.00 | \$10.00 |
| Inwood Pavillion/day (12 hours or less - unstaffed) | \$38.00 | \$39.00 | \$40.00 | \$41.00 |
| Alvinston Pavillion/day (12 hours or less - unstaffed) | \$55.00 | \$56.00 | \$57.00 | \$58.00 |
| Grounds Rental - per day (12 hours or less) | \$154.00 | \$156.00 | \$158.00 | \$160.00 |
| Grounds / Pavillion Clean Up Charge | \$154.00 | \$156.00 | \$158.00 | \$160.00 |
| Bodily Fluids Clean Up Charge (min extra charge) | \$75.00 | \$76.00 | \$77.00 | \$78.00 |
| Chairs - wooden (each) | \$1.00 | \$1.00 | \$1.00 | \$1.00 |
| Tables - picnic or other wooden (each) | \$5.00 | \$5.00 | \$5.00 | \$5.00 |

| |
|------------|
| ise noted) |
| 2025 |
| |
| \$526.00 |
| (\$31.00) |
| \$231.00 |
| \$34.00 |
| \$276.00 |
| \$268.00 |
| \$41.00 |
| \$57.00 |
| \$82.00 |
| \$225.00 |
| \$250.00 |
| \$3.00 |
| \$46.00 |
| \$36.00 |
| |
| \$128.00 |
| \$82.00 |
| \$118.00 |
| \$3.00 |
| \$5.00 |
| \$96.00 |
| N/C |
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| \$124.00 |
| \$46.00 |
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| |
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| \$41.00 |
| \$0.00 |
| \$10.00 |
| \$42.00 |
| \$59.00 |
| \$162.00 |
| \$162.00 |
| \$79.00 |
| \$1.00 |
| \$5.00 |

SCHEDULE J
WATER & SEWER CONNECTION/DISCONNECTION & RELATED FEES

| DESCRIPTION | FEE OR CHARGE |
|--|--|
| | |
| Bulk Water Dispenser Key (Water Tower) | \$25.00 deposit |
| Replacement Water Tower Key | \$100.00 |
| Water Meter (3/4") | \$250.00 |
| Water Meter (1") | \$325.00 |
| Water Meter (>1") | Cost, plus 5% |
| Water Disconnection/Reconnection - temporary | \$75.00 |
| Water Disconnection/Reconnection - temporary (after hours) | \$150.00 |
| Water Disconnection - Permanent | \$500.00 deposit |
| | Billed all costs + 5% admin |
| Sewer Disconnection - Permanent | \$500.00 deposit |
| | Billed all costs + 5% admin |
| Water Reconnection after permanent disconnection | \$1,500.00 deposit |
| | Billed all costs + 5% admin |
| Sewer Reconnection after permanent disconnection | \$1,500.00 deposit |
| | Billed all costs + 5% admin |
| Alvinston Water - New Connection - in town (see notes 1, 2, & 3 below) | \$3,500.00 capital charge; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$1,500.00 deposit required. |
| Alvinston Sewer - New Connection - in town (see notes 1, 2, & 3 below) | \$3,500.00 capital charge; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$1,500.00 deposit required. |
| Inwood - Water - In town | Provided by the Township of Enniskillen |
| Inwood Sewer - new connection - in town (see notes 1, 2 & 3 below) | \$8,500 capital charge ; plus all costs incurred to install curbstop at property line, plus 5% admin fee; \$2,500.00 deposit required. |
| Specific Waterline Subsequent Connection Charge - Connection after waterline service was originally installed past property. | |
| Shiloh Line (see notes 1 & 2 below) | Original cost (\$8,500.00) + yearly inflation since 2013 + 10% |
| Churchill Line to Alvinston (see notes 1 & 2 below) | Original cost (\$7,500.00) + yearly inflation since 2004 + 10% |
| Brooke Line - West of Nauvoo (see notes 1 & 2 below) | Original cost (\$9,335.82) + yearly inflation since 2009 + 10% |
| Brooke Line - East of Nauvoo (see notes 1 & 2 below) | Original cost (\$8,857.51) + yearly inflation since 2009 + 10% |
| Railroad Line Extension (see notes 1 & 2 below) | Original cost (\$7,500.00) + yearly inflation since 2007 + 25% |
| | |
| Service Charge | Hourly rate + overhead + 25% administration fee |
| Tenant Deposit | \$300.00 |
| Note 1 - Assumes water/sewer line runs past property, but property has no curbstop/stub to make connection. If line(s) does not run past property, then property owner is responsible for all costs to bring the line(s) to the property in addition to above charges. | |
| Note 2 - Property owners are responsible for all costs of connection from property line to dwelling. | |
| Note 3 - Any "In Town" property located in one of the "Specific Waterline Subsequent Connection Charge" areas are subject to the Specific Waterline Subsequent Connection Charges, as indicated. | |

SCHEDULE K
MISCELLANEOUS FEES

| DESCRIPTION | FEE OR CHARGE |
|---------------------------------|---|
| | |
| Marriage Licences | \$100.00 |
| Marriage Ceremonies | |
| - Normal Working Hours | \$250.00 |
| - weekends / after hours | \$300.00 |
| | |
| Advertising at BAICCC | |
| - Advertising – wall | \$100.00 + H.S.T. |
| - Advertising – boards | \$150.00 + H.S.T. |
| - Advertising – outer board | \$50.00 + H.S.T. |
| - Olympia - wrapping | Minimum \$1,000.00/year + H.S.T. (5 year contract) |
| | (Advertiser pays for wrapping charges) |
| - Olympia – individual business | \$150.00 + H.S.T. per ad |



MUNICIPALITY OF BROOKE-ALVINSTON
NOTICE OF PASSING OF A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Council of the Municipality of Brooke-Alvinston has passed By-law 30 of 2021 on the 24th day of June, 2021 under Section 34 of the Planning Act, R.S.O. 1990, as amended.

THE ZONING BY-LAW AMENDS the Municipality of Brooke-Alvinston's Comprehensive Zoning By-law 9 of 2013 by changing the zoning on lands described as Concession 12, East Part Lot 1 (known municipally as 6263 LaSalle Line) from the "Agriculture 1 (A1) Zone" to the "No-Dwelling Agricultural (ND-A) Zone" which would prohibit the construction of future residential dwellings in perpetuity on the farm lot.

CONSENT was granted by the Municipality of Brooke-Alvinston Committee of Adjustment (file B-04/21) to sever a surplus farm residence from the farm lot. This zoning by-law amendment is required as a condition of the consent. No other applications are being considered.

APPEALS to the Local Planning Appeal Tribunal in respect of the By-law may be made by filing with the Clerk of the Municipality of Brooke-Alvinston a written notice of appeal, **not later than the 14th day of July, 2021** setting out the reasons for the appeal and accompanied by the Local Planning Appeal Tribunal fee made payable to the Minister of Finance.

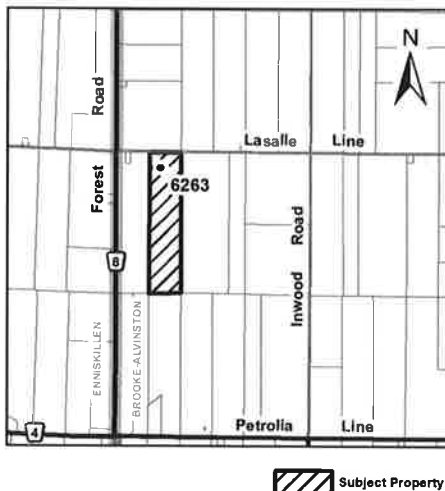
IF A PERSON or public body did not make oral or written submissions to the Municipality of Brooke-Alvinston before the by-law was passed; the person or public body is **not entitled to appeal** the By-law to the Local Planning Appeal Tribunal. **ONLY INDIVIDUALS**, corporations and public bodies may appeal a by-law to the Local Planning Appeal Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf. **NO PERSON** or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at a public meeting or written submissions to Brooke-Alvinston Council or, in the opinion of the Local Planning Appeal Tribunal, there are reasonable grounds to add the person or public body as a party.

THE KEY MAP shows more particularly the lands affected.

A COMPLETE COPY of the By-law is available for inspection during regular office hours at the Municipal Office at 3236 River St, Alvinston, ON.

DATED AT THE MUNICIPALITY OF BROOKE-ALVINSTON
THIS 25th DAY OF JUNE, 2021.

KEY MAP:



Janet Denkers, Clerk Administrator
 3236 River Street
 P.O. Box 28
 Alvinston, ON N0N 1A0

Phone: 519-898-2173
 Email: jdenkers@brookealvinston.com

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173

Fax: 519.898.5653



NOTICE OF MAINTENANCE SITE MEETING GOVERNMENT DRAIN NO. 1

Drainage Act, R.S.O. 1990, Chapter D.17, s. 74

Dear Sir/Madam:

You are hereby notified that the Drainage Superintendent will be available for a maintenance site meeting for the **Government Drain No. 1** in accordance with Section 74 of the Drainage Act.

Section 74 of the Drainage Act sets out provisions that all Municipalities are responsible for the maintenance and repair of a drainage works constructed under a by-law passed under this Act and are required to maintain each drain in good working order according to the last revised Engineer's Report, if the said drain so requires.

The Council of the Municipality of Brooke-Alvinston has scheduled an on-site meeting for the:

Government Drain No. 1

on

Tuesday, July 13, 2021

9:30 a.m.

Location: Corner of Inwood Road and Courtright Line

Dated the 24th day of June, 2021

Janet Denkers
Clerk-Administrator

Failure to attend examination – You are hereby notified that if you do not attend at the examination, it may proceed in your absence and except as otherwise provided in the Drainage Act, you will not be entitled to any further notice in the proceedings. Statutory Powers Procedure Act., 1990, c. D.17, Last Amendment: 2010, c.16, Schedule 1, s.2.

Plumbing Permits

6.1.

The following is a summary of the Plumbing Permits issued for the Municipality of Brooke-Alvinston for the month of May, 2021:

| <u>PERMIT #</u> | <u>DESCRIPTION &/OR LOCATION</u> | <u>OWNER/CONTRACTOR</u> |
|-----------------|---------------------------------------|-------------------------|
| 41983 | 3392 Nauvoo Rd, Con 6, Pt Lot 19 | Tamara MacDonald |
| 42062 | 7450 Aberfeldy Line, Con 1, Pt Lot 13 | Jordan Armstrong |



**Homelessness Prevention & Children's Services
Department**
150 N Christina Street
Sarnia, ON N7T 8H3

Telephone: 519-344-2062
Toll-free: 1-800-387-2882
Fax: 519-344-2025

NEWS RELEASE

For Immediate Release

Homelessness Enumeration Project Underway

Monday, June 21, 2021

Sarnia, ON - Building upon an earlier iteration in 2018, the County of Lambton will be conducting an enumeration of the local homeless population the week of June 21 – 25, 2021.

The County of Lambton Homelessness Prevention team will lead the Homelessness Enumeration project this week with support from staff within the Social Services Division, the Sarnia Lambton Native Friendship Center, the Inn of the Good Shepherd and the North Lambton Community Health Centre. Participation in the enumeration will be voluntary and an honorarium will be offered to those who complete the questionnaire.

Additionally, individuals will be asked to voluntarily complete a Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT), a tool used to determine a person's acuity / level of need. The information collected using this tool will be used to further develop the local By-Name list – an important tool in delivering coordinated and prioritized homelessness services.

"The results of the enumeration will be shared with community organizations and made available to the public once the project is complete," says Social Services Division General Manager Valerie Colasanti. "Ultimately, the enumeration results will be used to make progress on ending homelessness in Lambton County. The information collected through the project will enhance homelessness system planning and program development that will meet the needs of those experiencing homelessness."

The community has been consulted to determine the best methods to approach the enumeration, with an enhanced focus on the indigenous and youth serving agencies.

Conducting the enumeration during a pandemic will also provide important information on how homelessness has changed due to COVID-19.

-30-

Please contact:

Valerie Colasanti

General Manager, Social Services Division
County of Lambton
519-344-2062 ext. 2010
valerie.colasanti@county-lambton.on.ca



Cultural Services Division
Library Headquarters
787 Broadway Street, Box 3100
Wyoming, ON N0N 1T0

Telephone: 519-845-3324
Toll-free: 1-866-324-6912
Fax: 519-845-0700
www.lclibrary.ca

NEWS RELEASE

For Immediate Release

Lambton County Library Launches its Annual Summer Reading Program

Tuesday, June 22, 2021

Wyoming, ON - Lambton County Library is calling on cardholders to suit up for the 2021 Summer Reading Program, a six week long initiative that promotes reading and the maintenance of literacy skills for children who are on summer break from school, and to encourage reading as a hobby amongst adults.

"This summer's program theme is *Every Hero Has A Story*, and the Library encourages heroes of all ages from around Lambton County to read stories, participate in activities and discover online programs," said Greer Macdonell, Community Library Supervisor. "The more registrants read and participate, the more chances they will have to win amazing prizes."

The Summer Reading Program is free and available for Lambton County Library cardholders, who can register now by visiting a curbside pickup location during [opening hours](#). Kids ages 0 -12 will receive an age-specific registration package (0-4 years, 5-8 years or 9-12 years) in French or English which will include a passport, program instructions, stickers, supplies for three DIY activities, activity sheets and recommended reading list. For every five books read, kids will earn one free book prize to a maximum of three book prizes.

Through July and August participants can take part in online activities, games, challenges and set reading goals for themselves. Books can be borrowed through the library's curbside pickup service, and eBooks are available through digital platforms found at www.lclibrary.ca.

Online activities, games and challenges will open on July 5, 2021 at www.lclibrary.ca/srp. They include:

Herovision

Use your herovision and be on the lookout for heroes in the community completing good deeds. Whether it's a family member, friend, acquaintance or someone you admire in your community, when you spot a hero performing a good deed, submit their name and good deed at www.lclibrary.ca/srp for a chance to win a prize at the end of the Summer Reading Program. You will earn one ballot for each submission and heroes will also earn one ballot for each good deed submitted on their behalf.

More...



There will be one prize for each age group:

- Kids - one bike and one helmet
- Teens – a subscription box
- Adults – a subscription box

Secret Code Word Scavenger Hunt

Be a super sleuth and find the secret code word hidden in your community. Use the weekly clues to search for six letters hidden in plain sight. Weekly clues will be posted at each of the 25 Lambton County Library locations as well as online at www.lclibrary.ca/srp. Collect all six letters to spell out your secret code word and submit your guess at www.lclibrary.ca/srp. If you have the correct secret code word you will be entered in a draw for a chance to win one of five \$50 Amazon gift cards.

Superhero Weekly Online Photo Challenge

Kids are invited to show their creativity each week by participating in the *Superhero Weekly Online Photo Challenge*. Submit a photo of your creation based on each week's theme. Earn one ballot per week for a chance to win a movie night prize package. Photos submitted will be posted to [Lambton County Library's Facebook](#) page on the Monday of the following week.

StoryWalk

Get outside this summer and visit the permanent and temporary [StoryWalks](#) across Lambton County. At each [StoryWalk location](#) there is a secret word on the last page of the book. Participants can submit the secret word at www.lclibrary.ca/srp to earn one ballot for every StoryWalk visited for a chance to win a \$50.00 Discover Sarnia-Lambton gift card. StoryWalks are located at:

- *Ausable River Cut Conservation Area, Port Franks*
- *Port Franks Community Centre, Port Franks*
- *Twin Creeks Nature Trail, Watford*
- *Bridgeview Park, Petrolia (July 5, 2021 until July 26, 2021)*
- *Wildwood Park, Bright's Grove (July 27, 2021 until August 17, 2021)*
- *Canatara Park, Sarnia*
- *Tecumseh Park, Sarnia*
- *Mooretown Sports Complex, Mooretown*
- *Greenhill Gardens, Wilkesport (July 5, 2021 until July 26, 2021)*
- *Brander Park, Port Lambton (July 27, 2021 until August 17, 2021)*

Teens across Lambton County can also get involved by registering and reporting their reading for the Summer Reading Program reading challenge. Teens will earn one free food prize for every five books read to a maximum of three prizes. Teens are also invited to participate in the 12th Annual *Take Your Shot* photography contest with

More...

Lambton County Library by capturing a photo that represents good versus evil. Winners will be selected by a panel of judges the week of August 19, 2021.

Adults across Lambton County can get involved by registering and reporting their reading for the Summer Reading Program reading challenge. Adults will earn one ballot for every book read for a chance to win one of five \$100.00 Discover Sarnia-Lambton gift cards. There is also an opportunity for adults to win a puzzle prize package by participating in weekly Brain Games. Each week between July 5 and August 13 new puzzles and riddles will be posted for adults to complete. One ballot will be earned for each week and a winner will be drawn the week of August 16.

In addition to online activities, Lambton County Library will be hosting two online series through Zoom featuring local heroes. Cardholders can register for *Hero Storytimes* and *Heroes of Lambton* virtual talks using the online calendar at www.lclibrary.ca.

Hero Storytimes will take place every Thursday morning from 10:00 a.m. - 10:30 a.m. Heroes from across Lambton County will read their favourite children's stories and talk about their work that makes a difference to the residents of Lambton County. Heroes featured include: Jay Arms, Town of Petrolia Fire Chief, Christy Bressette, University of Western Ontario's Vice-Provost & Associate Vice-President (Indigenous Initiatives), Dr. Ranade, Medical Officer of Health for Lambton County, Courtney Mellow, Principal for the St. Clair Catholic District School Board, Sarah van Kessel, Registered Nurse with Lambton Public Health and Constable Jen Nantais with the Sarnia Police.

The second series, *Heroes of Lambton*, will feature an in depth look at how local heroes overcome challenges every day. Upcoming sessions include:

Tyler McGregor

Friday July 9, 2021

10:00 – 11:00 a.m.

At 16, after an injury led to the discovery of cancer and the amputation of his leg, Tyler realized quickly that if he wanted to get back into hockey he would have to take a different route. In 2011 he started playing para ice hockey and his determination led him to be assistant captain for the Canadian Para Ice Hockey team and the 2018 Paralympic Games.

Dan Edwards

Tuesday, July 15

11:00 – 12:00 p.m.

Friday, July 23

2:00 – 3:00 p.m.

Dan was left paralyzed after suffering a spinal cord injury. Dan now dedicates his life to advocating for mental health and motivating others to persevere during difficult times.

OPP K9 Team

Wednesday, July 21

2:00 – 3:00 p.m.

More...

Local OPP K9 team Blitz and Calaena along with office Kris Black put themselves in the face of danger daily in order to help keep our community safe. Meet the team and learn what a typical day looks like for this duo.

Canadian Border Services Agency K9 Team

Tuesday, July 27

2:00 – 3:00 p.m.

The K9 team with the Canadian Border Services Agency (CBSA) at the Bluewater Bridge works diligently to ensure our borders are safe. Meet CBSA officer Amy Draker and Bones, and learn how they work together every day.

For more information about Lambton County Library's Summer Reading Program visit www.lclibrary.ca/srp and follow @LCLibraryca on Facebook and Twitter.

For more information on how to become a Lambton County Library cardholder visit www.lclibrary.ca/apply.

-30-

Please contact:

Greer Macdonell

Community Library Supervisor, Lambton County Library
County of Lambton

519-845-3324 ext. 5243

greer.macdonell@county-lambton.on.ca



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Lambton COVID-19 Immunization Task Force Update – June 22

Wednesday, June 23, 2021

Point Edward, ON – The Lambton COVID-19 Immunization Task Force met Tuesday, June 22 to discuss updates to the COVID-19 vaccine rollout plan in Lambton County. Here are some highlights from the meeting:

To date, a total of 110,129 total doses of COVID-19 vaccine have been administered to residents of Lambton County by public health, hospitals, primary care and pharmacies. That represents 72 percent of adults (aged 18+), and 17 percent of youth (aged 0-17) who have received one dose of a COVID-19 vaccine. Currently, 27 percent of residents have received two doses of a COVID-19 vaccine, and are considered fully vaccinated.

Individuals 60 years of age and older or those who received their first dose of a COVID-19 vaccine on or before May 21 are eligible to book second dose vaccination appointments.

If eligible, individuals are asked to book their second dose appointments using Lambton Public Health's (LPH) online Registration. Please be patient as our clinics are booking up quickly. If clinics are fully booked, check back often. Additional clinics will be opened as vaccine supply is confirmed. **Alternatively, eligible residents may book their second dose appointments by contacting LPH's Vaccine Call Centre from Monday to Friday, 9:00 a.m. to 4:00 p.m. at 226-254-8222.** Note: Our call volumes are *extremely* high at this time. If you are unable to reach us or get a busy signal, please call back. Our agents are working diligently to answer your calls.

Lambton Public Health is also advising everyone that effective June 21, there is no guarantee individuals will receive a particular vaccine brand for either their first or second dose. This is due to recent delays in vaccine shipments.

All vaccines provided as part of the Government of Ontario's rollout deliver strong protection against COVID-19 and its variants. In addition, the National Advisory Committee on Immunizations (NACI) confirmed that mixing vaccines is a safe and effective option for Canadians. **To ensure maximum protection against COVID-19, everyone is encouraged to get fully vaccinated as soon as possible.**

For the latest updates on Lambton County's COVID-19 Immunization Rollout please visit GetTheVaccine.ca.

-30-

Please contact:

LPH-media-inquiries@county-lambton.on.ca

The Lambton COVID-19 Immunization Task Force is a group dedicated to the safe, comprehensive, effective, efficient and equitable rollout of the COVID-19 vaccine in Lambton County. Led by Lambton Public Health, the group consists of key stakeholders critical to the success of the plan including: Bluewater Health, Emergency Medical Services, Primary Care, Community Emergency Management Coordinators from the City of Sarnia, Village of Point Edward and County of Lambton, Aamjiwnaang First Nation, Kettle and Stony Point First Nation, and Walpole Island First Nation. The Task Force works to make vaccinations available to eligible populations in alignment with the Province of Ontario's COVID-19 Vaccine Distribution Plan.



Housing Services Department
150 N Christina Street
Sarnia, ON N7T 8H3

Telephone: 519-344-2062
Toll-free: 1-800-328-2882
Fax: 519-344-2066

NEWS RELEASE

For Immediate Release

Applications Being Accepted for Renovation and Homeownership Programs

Thursday, June 24, 2021

Sarnia, ON - The County of Lambton is accepting applications for the Lambton Renovates and Homeownership Down-Payment Assistance Programs.

The Lambton Renovates program provides one-time financial assistance for home repairs, and the Homeownership Down-Payment program offers one-time financial assistance in the form of a 20-year forgivable loan for a 10% down payment to be used towards the purchase of a new or resale home.

Applications can be downloaded at lambtononline.ca/lambtonrenovates and lambtononline.ca/homeownership. Interested applicants can also call the Housing Services Department at 519-344-2062 to request a paper application via mail.

The Lambton Renovates program offers financial assistance to eligible households in one of two ways:

- One-time assistance in the form of a 10-year forgivable loan, secured by registration on title, for home repairs to a maximum of \$20,000 per household.
- One-time assistance in the form of a grant, which does not require repayment, for accessibility improvements to a maximum of \$5,000 per household.

Eligible repairs under the Lambton Renovates program may include major repairs and rehabilitation required to make your home safe while improving energy efficiency, or modifications to increase accessibility.

The Homeownership Down Payment Assistance program offers financial assistance to eligible households living in rental accommodations. The program offers one-time assistance in the form of a 20-year forgivable loan, secured by registration on title, for a 10% down payment to be used towards the purchase of a new or resale affordable home.

"Both the Lambton Renovates and Homeownership Down-Payment Assistance programs offer unique funding opportunities to eligible Lambton County residents," says Mackenzie Kada, Project Coordinator. "We encourage all residents to review the eligibility requirements and, if eligible, apply to the program that best suits their needs."

...More

Applicants for these programs must meet a number of qualifications related to residency, income, asset level and home value, which can be found online at lambtononline.ca/lambtonrenovates and lambtononline.ca/homeownership.

Applicants are asked to review the [Lambton Renovates Information Sheet](#) and the [Homeownership Down Payment Assistance Information Sheet](#) prior to completing an application.

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Please contact:

Mackenzie Kada
Project Coordinator
County of Lambton
519-344-2062 ext. 2165
mackenzie.kada@county-lambton.on.ca



June 24, 2021

Lambton County Workplaces and Municipalities:

Re: Province enters Step 2 of Roadmap to Reopen

Based on the **recent announcement**, the Ontario government will move the province into **Step Two** of its **Roadmap to Reopen** at 12:01 a.m. on Wednesday, June 30, 2021.

The following resources and key highlights may support you in understanding what will be permitted in Step 2.

- **Step 2 of the Roadmap To Reopen**
- **Ontario Regulations 263/20: Step 2**

Every business is responsible for ensuring they are following **all general rules for Step 2** in addition to **specific restrictions that are applicable to your sector** that can be found in the **Ontario Regulations 263/20: Schedule 2**.

Key Highlights:

- **Updated Capacity limits (Schedule 1: Section 3) Note:** There are specific capacity limits for different sectors. Instructions on how to calculate certain capacity percentages are provided in this section. Signage must be posted in a visible location indicating the capacity of your business.
- **Updated Safety Plan requirements (Schedule 1: Section 3.3)**
- **Updated Lunch/Break Room measures as follows:**
 - The person responsible for a business or organization shall ensure that every person who performs work for the business or organization and whose mask or face covering is temporarily removed to consume food or drink is separated from every other person by:
 - a distance of at least two metres; or
 - plexiglass or some other impermeable barrier.
- Added information includes guidance for:
 - **Live entertainment (Schedule 1: Section 5)**
 - **Use of Tents/Canopies (Schedule 1: Section 6)**

If you require clarification for these measures please reach out to our liaison team for support.



Office of the County Warden
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

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Fax: 519-845-3160

NEWS RELEASE

For Immediate Release

Community Support Drives Expansion of COVID-19 Vaccine Rollout to Second High-Output Immunization Clinic

Friday, June 25, 2021

Sarnia, ON – Supported by a \$75,000 donation from Enbridge, Lambton County's COVID-19 vaccine rollout is expanding its capacity to the Clearwater Arena, in Sarnia.

The second high-output immunization clinic was made possible by the generous donation from Enbridge, Bluewater Association for Safety, Environment, and Sustainability's (BASES) ongoing commitment to the 'hockey hub' model in Lambton, as well as the contributions of many local community partners and the hard work of staff from Lambton Public Health, Lambton EMS, the City of Sarnia, and Bluewater Health.

"Enbridge has deep roots in Sarnia and Lambton County, where we've been operating since the 1950s," said Vik Kohli, Director, Enbridge Eastern Region Operations. "Getting more vaccine in more arms more quickly will benefit many of us who call Sarnia home and we're proud to play a small part in that. We applaud the efforts of the County of Lambton, public health authorities and other industry partners, but most of all the real heroes – the front-line workers who continue to prioritize this important work and sacrifice so much to ensure the well-being of others."

In addition to donations from Enbridge and BASES, Hydro One and Bluewater Power also stepped up to provide the financial support needed to bring the Clearwater Arena Clinic to fruition. Bruce Power provided logistical support in setting up this clinic in the same successful "hockey hub" format currently being used at the Point Edward Arena immunization clinic.

"On behalf of the County of Lambton, we would like to thank Enbridge for their generous financial donation in support of this accelerated model for vaccine distribution," said Lambton County Warden Kevin Marriott. "Their contribution, along with financial support from Lambton BASES, Hydro One, and Bluewater Power, and the logistical support from Bruce Power, has been critical in the assembly and operation of the Clearwater Arena clinic."

The \$60,000 donation from BASES allowed for the installation of vaccination pods and crowd control stanchions at the high-output immunization clinic sites in both Point Edward and Sarnia.

"It has been incredible to see the continued outpouring of support and contributions from the community for a second high-output immunization clinic, and to see so many organizations working together towards a common goal," continued Marriott.

"This support, along with the hard work of volunteers and staff from the City of Sarnia, Lambton Public Health, Lambton EMS, and Bluewater Health, has enabled the transformation of the Clearwater Arena into the region's second high-output immunization clinic. This is impressive in and of itself as we are one of only a few municipalities in Ontario to have more than one mass 'hockey hub' vaccination clinic of this size," said Dr. Sudit Ranade, Medical Officer of Health for the County of Lambton.



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www.lambtonhealth.on.ca

FACT SHEET

For Immediate Release

Clearwater High-Output Vaccination Clinic

Friday, June 25, 2021

- 50-60 clinical and non-clinical staff are required to run the clinic each day.
- The clinic brings together staff from Lambton EMS, Lambton Public Health and Bluewater Health, who are working together daily in the clinic.
- Directed by the City of Sarnia's Emergency Management Office, over 300 citizens have registered to volunteer their time at the clinic, which requires 62 volunteers per day when open.
- The clinic operates on two hockey pads providing ample space for public health and safety measures.
- There are three lines of pods at this site - 30 pods per line (15 people on each side) – with the capacity to administer up to 90 vaccines every 15 minutes.
- An additional row of larger pods for people with accessibility needs or those requiring a longer wait time after vaccination was built using redeployed non-clinical equipment generously donated in 2020 for the field hospital.
- Immunizers move from pod to pod with a target time of one minute per vaccination, for a target total time of 15 minutes per row.
- Approximately 200 art pieces currently line the arena walls, the majority of which were donated by The Lawrence House and some local schools.
- The Clearwater Arena is centrally located, accessible by Sarnia Transit, and has over 300 parking spaces.

Local Immunization Rollout

- As of June 24, a total of 112,779 doses of COVID-19 vaccine have been administered to residents of Lambton County by public health, hospitals, primary care and pharmacies to date. That represents 72 percent of adults (aged 18+), and 17 percent of youth (aged 0-17) who have received one or more doses of a COVID-19 vaccine in the region.
 - Currently, 29 percent of residents are considered fully vaccinated with two doses of a COVID-19 vaccine.

...More

- Individuals 60 years of age and older or those who received their first dose of a COVID-19 vaccine on or before May 21 are presently eligible to book second dose vaccination appointments.
 - **If eligible, individuals are asked to book their second dose appointments using Lambton Public Health's (LPH) online Registration.** Please be patient as our clinics are booking up quickly. If clinics are fully booked, check back often. Additional clinics will be opened as vaccine supply is confirmed.
- Effective June 21, Lambton Public Health is unable to guarantee individuals will receive a particular vaccine brand for either their first or second dose. This is due to the unpredictability of vaccine shipments from different suppliers.
- All vaccines provided as part of the Government of Ontario's rollout deliver strong protection against COVID-19 and its variants. The approved mRNA vaccines (Moderna and Pfizer) are interchangeable and presently being used at Lambton's mass immunization clinics. This direction is in keeping with NACI (National Advisory Committee on Immunization) scientific guidance which states:
 - If you had Moderna or Pfizer for your first dose, you can safely take either Moderna or Pfizer for your second dose for strong protection. Both Moderna and Pfizer vaccines are authorized for use in Canada and use a similar mRNA technology, so the vaccines are interchangeable and safe to mix. If you had AstraZeneca for your first dose, you can safely take either AstraZeneca, Moderna or Pfizer for your second dose for strong protection. NACI now recommends an mRNA Vaccine as a second dose for those who received Astra Zeneca as a first dose.
 - The only exception to this are 12-17 year olds, for whom Pfizer is the only approved vaccine, so people in this age group will receive Pfizer for both their first and second dose.
- For the latest updates on Lambton County's COVID-19 Immunization Rollout please visit [GetTheVaccine.ca](https://getthevaccine.ca).

-30-

Please contact:

LPH-media-inquiries@county-lambton.on.ca



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NEWS RELEASE

For Immediate Release

Mosquito Larviciding Set to Begin

Monday, June 28, 2021

Point Edward, ON – Catch basin larviciding, designed to control mosquito larvae and reduce the incidence of West Nile virus (WNV) in Lambton County, is set to begin this week. Mosquito larval surveillance has indicated the presence of mosquito larvae in catch basins across Lambton County.

The St. Clair Region Conservation Authority has been contracted by Lambton Public Health to conduct larval surveillance and apply larvicide under the Ministry of Environment, Conservation and Parks larviciding permit. Methoprene (Altosid) in pellet formulation (Pest Control Products Act #21809) will be placed in the catch basins.

Vehicles used for larviciding will be equipped with a rooftop flashing yellow light and have signs to identify the West Nile virus program and to use of caution since the vehicle *Makes Frequent Stops*.

Larviciding is only one measure used to impede mosquito breeding and control adult mosquito populations. Lambton Public Health encourages residents to:

- Remove stagnant water around your property
- Keep eaves clear of debris
- Drain water from containers or toys

Increase your level of personal protection against mosquitoes by using insect repellent containing DEET or Icaridin during peak times, or in locations where mosquitoes are active.

West Nile virus Surveillance

Mosquito trap surveillance and testing begins in early July. Positive findings will be reported and health system monitoring of human cases is ongoing.

There is **no collection of dead birds** for West Nile virus surveillance.

If residents find a dead bird on their property, dispose of it properly. Do **not** use bare hands. Wear gloves or pick up the dead bird with a bag; then discard the bag and the bird into a garbage container. Dispose of the bird with your regular garbage.

For more information about WNV, or dead bird disposal, call the West Nile virus Information Line at 519-383-3824, toll-free 1-800-667-1839 ext. 3824 or visit LambtonPublicHealth.ca.

-30-

Please contact:

LPH-media-inquiries@county-lambton.on.ca



Social Services Division
150 N Christina Street
Sarnia, ON N7T 8H3

Telephone: 519-344-2062
Toll-free: 1-800-328-2882
Fax: 519-344-2025

NEWS RELEASE

For Immediate Release

Modified Access to Lambton Shared Services Centre

Monday, June 28, 2021

Sarnia, ON – Effective today, Monday, June 28, the underground parking entrance and the Christina Street entrance to the Lambton Shared Services Centre will be closed to all visitors and staff. This closure is to accommodate the progress of the demolition of the former Bayside Mall.

There is a new, temporary entrance to the Lambton Shared Services Centre from George Street. All visitors and staff are asked to use this entrance until further notice. Wayfinding signage has been posted.

The Shared Services Center will continue to be open with restricted access to the public during construction.

As demolition progresses, access to the facility will continue to be amended in order to ensure the safety of visitors and staff. The demolition will involve a total of four phases and will last into the month of October.

-30-

Please contact:

Rob King

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Project Coordinator
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June 28, 2021

Municipal Administration:

Re: Province enters Step Two of Roadmap to Reopen

Based on the [recent announcement](#), the Ontario government will move the province into Step Two of its Roadmap to Reopen at 12:01 a.m. on Wednesday, [June 30, 2021](#). The following resources (linked) may support you in understanding what will be permitted in Step Two.

- [Step 2 of the Roadmap To Reopen](#)
- [Ontario Regulations 263/20: Rules for Areas in Step 2](#)

In Step Two, every business or place is responsible for ensuring they follow the General Rules, outlined in O. Reg. 263/20 [Schedule 1](#). There are also Specific Rules that are applicable to defined sectors, outlined in O. Reg. 263/20 [Schedule 2](#). In addition there are increased gathering limits for organized public events and social gatherings, outlined in O. Reg. 263/20 [Schedule 3](#).

SCHEDULE 1: GENERAL RULES

Key changes include updated rules for safety plans and the opening of outdoor event spaces as well as live entertainment.

Safety plans are required by every business that is open, with updated rules outlined in Schedule 1, Section 3.3.

- To support the [development of a COVID-19 safety plan](#), the province has a [template](#) and [checklist](#) that can be used.

Outdoor meeting or event spaces may be open if they comply with conditions outlined in Schedule 1, Section 4, sub-section (4). Key highlights:

- **Capacity**: The total number permitted in the rented space at any one time must be limited to the number that can maintain a physical distance of at least two metres from every other person **and** must not exceed 25% capacity. A sign must be posted in a conspicuous location stating the capacity limits.
- **Seating**: Configure the rented space so tables are separated by a distance of at least two metres or by an impermeable barrier (e.g. plexiglass). No more than six people may be seated together at any table.
- **Patrons must remain seated at all times**, except:
 - while entering or exiting the area and while moving to their table,

- while going to or returning from a washroom,
- while singing or performing music,
- while lining up to do any of the above, or
- where necessary for the purposes of health and safety.
- **No patrons are permitted to dance within the rented space.**
- **Contact tracing:** Record the name and contact information of every person who attends the meeting or event, and maintain the records for a period of at least one month. Only disclose the records to Lambton Public Health to support case and contact tracing.
- **Screening:** Actively screen individuals before they enter the *indoor premise* of the business or place.
- **General:** No patrons are permitted to be in the indoor areas of the facility, except as necessary to access a washroom, to access an outdoor area that can only be accessed through an indoor route, or as may be necessary for the purposes of health and safety.

Live entertainment may be performed for spectators as outlined in Schedule 1, Section 4, sub-section (6). Key highlights:

- Performers must maintain a physical distance from any spectators by at least three metres or be separated by an impermeable barrier (e.g. plexiglass)

SCHEDULE 2: SPECIFIC RULES

Key changes include decreased restrictions for currently open businesses and facilities and the opening of additional services and sectors such as entertainment. Select sectors are highlighted below:

Facilities for sports and recreational fitness

Indoor or outdoor facilities may only open for limited purposes and participants if they meet the conditions outlined in Schedule 2, Section 19, sub-sections (2), (3) or (4).

Outdoor facilities may open if they meet the conditions outlined in Schedule 2, Section 19, sub-section (7). Key highlights:

- **Outdoor team sports or games:** No personal contact is allowed in the practice or play of team sports or games. Sport or game must be modified to avoid personal contact.
- **Outdoor fitness or exercise classes:** Every person participating in a fitness or exercise class must maintain a physical distance of at least three metres from every other person.
- **Safety plan:** Prior to permitting any players in an organized sports league to practise or play the sport in the facility, the facility must ensure that the league has prepared a safety plan in accordance with section 3.3 of Schedule 1.
 - The Provincial template and checklist can be used to develop a COVID-19 safety plan.
- **Spectators:** Spectators are permitted to be at the facility but at any one time must be limited to the number that can maintain a physical distance of at least two metres from every other person at the facility.

- At any one time, the spectator capacity must not exceed:
 - Facilities with an area designated for spectator seating: 25% of the usual seating capacity
 - Facilities without area designated for spectator seating: 25% capacity determined by taking the total square metres of the area, dividing that number by 16 and rounding the result down to the nearest whole number.
- Contact tracing: Record the name and contact information of every member of the public who enters the facility and maintain the records for a period of at least one month. Only disclose the records to Lambton Public Health to support case and contact tracing.
- Screening: Actively screen individuals who participate in team sports or fitness or exercise classes before they enter the facility.
 - The Provincial Screening Tool for Businesses and Organizations and/or the Provincial Online Customer Screening Tool can be used to conduct screening.
- General: No patrons are permitted to be in the indoor areas of the facility, except as may be necessary to access a washroom, to access an outdoor area that can only be accessed through an indoor route, or as may be necessary for the purposes of health and safety.

Outdoor Recreational Amenities

Outdoor recreational amenities may open if they comply with the conditions outlined in Schedule 2, Section 20. Key highlights:

- Team sports or games that may result in personal contact must not be practiced or played unless the sport or game has been modified to avoid personal contact.
- Steam rooms and saunas on the premises must be closed.
- Clubhouses must be closed, with the following exceptions:
 - Serving food or beverages (in accordance with section 1 of Schedule 2),
 - By appointment as event or meeting space (in accordance with section 4 of Schedule 1), or
 - To provide access to equipment storage, a change room, shower room or washroom or a portion of the facility that is used to provide first aid.

Camps for Children

Day camps and overnight camps for children may be open if they operate in a manner consistent with the respective safety guidelines produced by the Office of the Chief Medical Officer of Health and in compliance with the regulations (i.e., no indoor sport-based day camps in Step Two). Updated guidance for day camps can be found [here](#).

Entertainment

Several forms of outdoor entertainment are permitted in Step Two in accordance with the applicable conditions outlined in Schedule 2. This includes:

- Outdoor concert venues, theatres and cinemas ([Schedule 2, section 25](#))
- Drive-in or drive-through venues ([Schedule 2, section 26](#))

- Outdoor activities at museums, galleries, and similar attractions (Schedule 2, section 27)
- Outdoor racing venues (Schedule 2, section 29)
- Outdoor fairs, rural exhibition, festivals (Schedule 2, section 31)
- Outdoor tour and guide services (Schedule 2, section 32)
- Boat tours (Schedule 2, section 33)
- Marinas, boating clubs, etc (Schedule 2, section 34)

SCHEDULE 3: ORGANIZED PUBLIC EVENTS AND CERTAIN GATHERINGS

Key changes include increased gathering limits for organized public events and social gatherings. In Step Two, gathering limits are:

- 5 people if the event or gathering is indoors.
- 25 people if the event or gathering is outdoors.

Please note: There are exceptions to these capacity limits for events and gatherings defined in other parts of the regulation (i.e., rented outdoor event spaces, restaurants, camps, etc).

Letters are also going out to workplaces, restaurant/food premise owners, personal support services, sports and fitness businesses, and churches/places of worship.

If you require clarification or have questions, please reach out to our liaison team for support. In addition, you are encouraged to review our Lambton Public Health Workplaces and Municipalities webpages for Workplace Sector-specific Guidance and COVID-19 Resources and Frequently Asked Questions. As well, our updated Community Special Events information package may be useful for event organizers.

For COVID-19 information visit <https://lambtonpublichealth.ca/2019-novel-coronavirus/>

Sincerely,

Workplace and Municipal COVID-19 Liaison Team

LAMBTON PUBLIC HEALTH | County of Lambton
150 N. Christina St., 2nd Floor, Sarnia ON N7T 8H3
p: 519-383-8331 | 1-800-667-1839
e: workplacewellness@county-lambton.on.ca
w: <https://lambtonpublichealth.ca/>

Also follow us [@lambtonpublichealth](#) and [@lambton_PH](#)



June 28, 2021

Facilities for Sports and Fitness:

Re: Province enters Step Two of Roadmap to Reopen

Based on the [recent announcement](#), the Ontario government will move the province into Step Two of its Roadmap to Reopen at 12:01 a.m. on Wednesday, [June 30, 2021](#). The following resources (linked) may support you in understanding what will be permitted in Step Two.

- [Step 2 of the Roadmap To Reopen](#)
- [Ontario Regulations 263/20: Rules for Areas in Step 2](#)

In Step Two, every business or place is responsible for ensuring they are following the General Rules (outlined in [Schedule 1](#)) in addition to the Specific Rules that are applicable to their sector (outlined in [Schedule 2](#)).

Facilities for indoor or outdoor sports and recreational fitness may only open for limited purposes and participants if they meet the conditions outlined in Schedule 2, Section 19, sub-sections (2), (3) or (4).

Outdoor facilities may open if they meet the conditions outlined in Schedule 2, Section 19, sub-section (7). Key highlights include:

- **Outdoor team sports or games:** **No personal contact is allowed in the practise or play of team sports or games.** Sport or game must be modified to avoid personal contact.
- **Outdoor fitness or exercise classes:** Every person participating in a fitness or exercise class must **maintain a physical distance of at least three metres** from every other person.
- **Safety plan:** Prior to permitting any players in an organized sports league to practise or play the sport in the facility, **the facility must ensure that the league has prepared a [safety plan](#)** (see section 3.3 of Schedule 1).
 - The Provincial [template](#) and [checklist](#) can be used to develop a COVID-19 safety plan.
- **Spectators:** Spectators are permitted to be at the facility and must maintain a physical distance of at least two metres from every other person at the facility. At any one time, the spectator capacity must not exceed:

- Facilities with an area designated for spectator seating: 25% of the usual seating capacity
- Facilities without area designated for spectator seating: 25% capacity determined by taking the total square metres of the area, dividing that number by 16 and rounding the result down to the nearest whole number.
- Contact tracing: Record the name and contact information of every member of the public who enters the facility and maintain the records for a period of at least one month. Only disclose the records to Lambton Public Health to support case and contact tracing.
- Screening: Actively screen individuals who participate in team sports or fitness or exercise classes before they enter the facility.
 - The Provincial Screening Tool for Businesses and Organizations and/or the Provincial Online Customer Screening Tool can be used to conduct screening.
- General: No patrons are permitted to be in the indoor areas of the facility, except as may be necessary:
 - to access a washroom,
 - to access an outdoor area that can only be accessed through an indoor route, or
 - as may be necessary for the purposes of health and safety.

Note: For sports leagues that are preparing to operate in Step Two, we do not have the capacity to review every return to play protocol. We are happy to answer any clarification questions. Please reach out to our liaison team for support.

In addition, you are encouraged to review our Lambton Public Health Workplaces and Municipalities webpages for Workplace Sector-specific Guidance and COVID-19 Resources and Frequently Asked Questions.

For COVID-19 information visit <https://lambtonpublichealth.ca/2019-novel-coronavirus/>

Sincerely,

Workplace and Municipal COVID-19 Liaison Team

LAMBTON PUBLIC HEALTH | County of Lambton
 150 N. Christina St., 2nd Floor, Sarnia ON N7T 8H3
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 e: workplacewellness@county-lambton.on.ca
 w: <https://lambtonpublichealth.ca/>

Also follow us [@lambtonpublichealth](#) and [@lambton_PH](#)



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NEWS RELEASE

For Immediate Release

Second Dose Registration Open to Individuals 18 Years of Age and Older

Monday, June 28, 2021

Point Edward, ON – All individuals 18 years of age and older who received their first dose of a COVID-19 vaccine at least 28 days ago (as per the recommended minimum interval) are eligible to book second dose vaccination appointments.

Eligible individuals are asked to book their second dose appointments using Lambton Public Health's (LPH) online Registration. Please be patient as our clinics are booking up quickly. If clinics are fully booked, check back often. Additional clinics will be opened as vaccine supply is confirmed.

Residents who are unable to book online may schedule their second dose appointments by contacting LPH's Vaccine Call Centre from Monday to Friday, 9:00 a.m. to 4:00 p.m. at 226-254-8222. **Note:** Our call volumes are *extremely* high at this time. If you are unable to reach us or get a busy signal, please call back. Our agents are working diligently to answer your calls.

Effective June 21, Lambton Public Health is unable to guarantee individuals will receive a particular vaccine brand for either their first or second dose. This is due to the unpredictability of vaccine shipments from different suppliers.

All vaccines provided as part of the Government of Ontario's rollout deliver strong protection against COVID-19 and its variants. The approved mRNA vaccines (Moderna and Pfizer) are interchangeable and presently being used at Lambton's mass immunization clinics. This direction is in keeping with NACI (National Advisory Committee on Immunization) scientific guidance which states:

- If you had Moderna or Pfizer for your first dose, you can safely take either Moderna or Pfizer for your second dose for strong protection. Both Moderna and Pfizer vaccines are authorized for use in Canada and use a similar mRNA technology, so the vaccines are interchangeable and safe to mix. If you had AstraZeneca for your first dose, you can safely take either AstraZeneca, Moderna or Pfizer for your second dose for strong protection. NACI now recommends an mRNA Vaccine as a second dose for those who received Astra Zeneca as a first dose.
- The only exception to this are 12-17 year olds, for whom Pfizer is the only approved vaccine, so people in this age group will receive Pfizer for both their first and second dose.

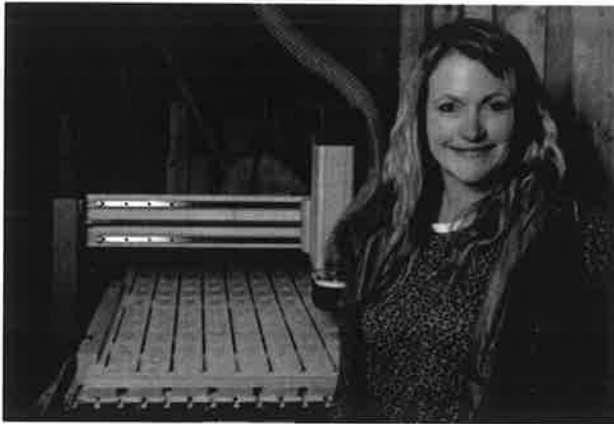
"To ensure maximum protection against COVID-19 and the Delta variant, residents should get fully vaccinated as soon as possible," said Dr. Sudit Ranade, Medical Officer of Health for Lambton County. "Individuals are permitted to cancel their appointments if they're unhappy that we cannot guarantee a specific vaccine brand, but doing so puts them at risk of contracting the disease, and slows the overall progress and momentum of returning the community back to normal."

Re-scheduling Second Dose Appointments

If residents have an original second dose appointment booked in LPH's system on or after May 5, you are eligible to re-book an earlier dose. Please cancel your original appointment using the email or text confirmation you received, and re-book using LPH's online Registration or by contacting the Vaccine Call Centre.

FOR IMMEDIATE RELEASE: 28/06/2021

**ENTREPRENEURSHIP AND JOB CREATION SUPPORTED IN SARNIA-LAMBTON
THROUGH THE STARTER COMPANY PLUS PROGRAM**



Crystal De Boer, Sweet Maple Designs, is pictured above.



Ellan Dickieson, Senior Transitions Made Simple, is pictured above.

SARNIA, ON: Eight small businesses have been selected to participate in the Starter Company Plus program, supporting entrepreneurship and job creation in the Sarnia-Lambton area. The Starter Company Plus program provides access to mentorship and a combined \$30,000 in grant funding, and is designed to foster entrepreneurship and small business growth across the county. These eight small businesses were selected following a four-month business planning process that supported 50 businesses through the Starter Company Plus application.

With more than 98% of businesses operating in the Sarnia-Lambton area having less than 49 employees, the small business sector is a significant driver of job creation in the region. The Starter Company Plus program is designed to inject crucial funds and mentorship into new and expanding small businesses in the Sarnia-Lambton area, encouraging job creation, economic growth, and prosperity across the County of Lambton.

"Fostering entrepreneurship in the Sarnia-Lambton area is critical. Through the Sarnia-Lambton Economic Partnership's Business Enterprise Centre, we are dedicated to supporting entrepreneurs whether they are growing an existing business, starting a new one or in the early stages of exploring an idea," said Sarnia-Lambton Economic Partnership CEO, Stephen Thompson.

With 50 businesses participating in the Starter Company Plus application process, the volunteer review committee began the difficult process of making their final selections. Of the successful applicants, four are growing an existing business and four are starting a new business.

"The path to entrepreneurship is rarely linear," said Sarnia-Lambton Economic Partnership's Development Coordinator, Chantelle Core. "The other 42 businesses who participated in the application process are

welcome to continue working with the Business Enterprise Centre. They are encouraged to further develop their business plans and prepare to apply for future grant and mentorship program offerings.”

“Mentorship and connection are top of mind for the businesses and entrepreneurs who applied for the Starter Company Plus Program,” continued Core.

Previous participants of the program describe the mentorship and grant funding as vital support during a challenging year. “The monthly cohort meetings were empowering as they allowed us to stay connected and supported by other local small business owners and professionals. The guidance could not have come at a better time due to the challenges of this past year,” said Loren Boccanfuso and Mackenzie Zavitz, co-owners of Canopy Wellness.

“The grant also enabled us to improve our business and invest in a new revenue stream throughout the challenges of changing restrictions. We enhanced our Bowen Therapy space, and purchased kettlebell exercise equipment, which we rented to our clients as we pivoted to online classes. We look forward to continue keeping our members engaged, moving, and pain free at Canopy Wellness, thanks to the Starter Company Plus program,” Boccanfuso and Zavitz explained.

“We are pleased with the cohort of 8 businesses selected by the review committee. Our goal in bringing these eight businesses together for 12 months is to enable them to leverage and share their collective knowledge while utilizing the support and mentorship of local business leaders. Starter Company Plus helps entrepreneurs to grow their individual businesses and has a continued positive economic impact on the community,” said Sarnia-Lambton Economic Partnership CEO, Stephen Thompson.

All Starter Company Plus applicants receive access to the Sarnia-Lambton Economic Partnership’s Business Enterprise Centre services. The free service offering includes workshops, seminars, and one-one-one business consultation services to help aspiring, new, and existing entrepreneurs across the Sarnia-Lambton area address individual questions or concerns, define their business idea, and create their business plan. The Business Enterprise Centre services are available to all residents of Sarnia-Lambton, regardless of participation in the Starter Company Plus program.

The Sarnia-Lambton Economic Partnership would like to thank the Sarnia-Lambton Business Development Corporation, Libro Credit Union, Western Sarnia-Lambton Research Park, Her Initiative Co., and CR Creative Co. for their in-kind contributions to the success of the program.

A full list and descriptions of this year’s program participants can be found below.

New Businesses:

Embodied Life Pilates and Movement Centre

Owned and operated by Lauren Romphf in St. Clair Township, Embodied Life Pilates and Movement Centre offers online services in addition to a bricks and mortar studio located in Sarnia's downtown. Embodied Life offers low-impact, highly adaptable movement programming using Pilates, fascial movement instruction, developmental movement re-patterning, and postural assessment, making it ideal for all bodies and fitness levels. At Embodied Life, Lauren works with individuals to achieve their fitness and movement goals, including improving strength and mobility, neuromuscular rehab, athletic conditioning, and pain management.

www.embodiedlife.ca

Senior Transition Made Simple

Founded by Ellan Dickieson, Senior Transitions Made Simple exists to give seniors and their families a better aging experience. As a Registered Social Worker and Accredited Financial Counsellor, Ellan supports seniors to make informed choices with their health, housing, social networks, caregiving teams, and to leverage both financial and other resources. Services are offered in-home within Sarnia-Lambton and virtually.

www.seniortransitions.ca

Sound HR Associates

Owned and operated by Gigi Walent-Burke, Sound HR Associates is passionate about the work of Human Resources and the value that it brings to businesses small to large. As a solutions-based consulting firm in the Sarnia-Lambton area, Sound HR Associates understands the community and the industries that are located within it. Sound HR Associates specializes in updating policies and procedures to become compliant with regulations, developing succession plans, creating compensation metrics, employee attraction and retention and workplace investigations.

www.soundhr.ca

The Raven Heart

Following her heart, Yoga Teacher and Reiki Master Ashley Smith has created an inclusive, lighthearted space with the purpose to serve our community. Ashley has a vision of supporting others on their wellness journey. The Raven Heart offers yoga, meditation, energy healing, workshops, and a range of other holistic services for all ages supporting the overall wellness of the body, mind and spirit in its mission to provide a space where students feel safe and empowered. A space to reconnect. A space for healing and growth. Ashley is passionate about sharing her journey and the powerful ways it has impacted her life.

www.theravenheart.com

Existing Businesses:

Bluepoint Public Relations

Bluepoint Public Relations is a strategic communications firm operated by Principal and Founder Marika Sylvain Groendyk in Plympton-Wyoming. Bluepoint PR offers a full range of public relations services and specializes in crisis communications and reputation management, offering a trauma-informed communications approach to help connect businesses, organizations and individuals with their publics and build meaningful relationships with their communities during even the most challenging times.

www.bluepointpr.ca

My Fit Room Studio

My Fit Room Studio in Lambton Shores is owned and operated by Brianne Roder and Morgan Hutton. Established in 2017, the studio seeks continuous growth in a rising market. My Fit Room Studio's mission is to keep people active, healthy and happy. The studio offers group classes, personal training, virtual programs, and nutrition guidance. The studio is community-focused and provides a space for connection, support, and positive lifestyle changes.

www.myfitroomstudio.com

Studio Q Designs

Founded by Amy Q Cooper, Studio Q Designs brings companies to life in the digital world through apps, websites, branding, and marketing. Studio Q's custom digital products combine data, strategy, and design to ensure optimal user experiences that save companies time and help them grow. The creative agency has expertise in user experience and user interface design, visual design, marketing, and full stack development. www.studioqdesigns.ca

Sweet Maple Designs

Sweet Maple Designs is owned and operated by Crystal De Boer in Plympton-Wyoming, specializing in manufacturing wooden climbers and toys for children 6 months to 6 years old. Crystal is passionate about creating products that encourage children to set their own boundaries, develop fine motor skills, and build self-confidence and physical strength. Having gained traction through e-commerce in Sarnia-Lambton, Sweet Maple Designs will soon be shipping their products across Canada. www.sweetmapledesigns.com

More information on the Starter Company Plus Program can be found by clicking [HERE](#) or by contacting Chantelle Core at chantelle@sarnialambton.on.ca

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Program Contact

Chantelle Core
Development Coordinator
Sarnia-Lambton Economic Partnership
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chantelle@sarnialambton.on.ca



Cultural Services Division
Lambton County Archives
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Fax: 519-845-0700
www.lambtonmuseums.ca

NEWS RELEASE

For Immediate Release

Lambton County Archives Hosting Ancestry Library Virtual Workshop

Tuesday, June 29, 2021

Wyoming, ON – Lambton County Archives is hosting an Ancestry Library Virtual Workshop on Tuesday, July 13, 2021 from 6:00 to 7:00 p.m.

Join Nicole Aszalos, Archivist/Supervisor with Lambton County Archives, in a journey through Ancestry Library Edition. Discover how Ancestry can aid in building your family history research, including tips on efficiently navigating the website to retrieve valuable resources.

“Ancestry Library Edition is an excellent resource that can be accessed from home until September 30, 2021 with a Lambton County Library Card.” said Nicole Aszalos, Archivist/Supervisor at Lambton County Archives. “Ancestry Library Edition provides access to billions of historical documents and is a popular resource for people interested in researching their family histories. While this online resource is typically available only while on-site at library locations and Lambton County Archives, the resource has extended at home virtual access while cultural sites are closed in response to the COVID-19 pandemic.”

Please note, you must have a subscription to Ancestry or be a Lambton County Library cardholder to access Ancestry Library Edition. You can learn more about becoming a Lambton County Library cardholder at lclibrary.ca.

The virtual workshop is free and preregistration is required. [Register online](#) today to reserve your space.

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Please contact:

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Archivist/Supervisor, Lambton County Archives
County of Lambton
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nicole.aszalos@county-lambton.on.ca



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

COVID-19 Surveillance Reports on Canada Day

Wednesday, June 30, 2021

Point Edward, ON – Lambton Public Health is reminding the public that while COVID-19 contact tracing continues, the daily surveillance report will not be updated on Thursday, July 1 (Canada Day).

This follows a similar approach with reports from other Provincial health authorities and health units.

Lambton Public Health will continue to support COVID-19 case and contact management as part of the pandemic response. These procedures support the investigation for a confirmed case, and help to reduce further transmission in the community and settings.

All other services including vaccination clinics, the Vaccine Call Centre, and harm reduction program will not be operational due to the closure.

“While the Province is moving to Step 2 of the Roadmap to Reopen today further expanding outdoor activities, resuming some indoor services, and allowing larger groups of people to gather outdoors, I would like to remind everyone to remain vigilant,” said Dr. Ranade, Medical Officer of Health for Lambton County. “Please remember that COVID-19 is still prevalent in the community. By continuing to limit your interactions and being mindful of the public health measures that are still in place, we are protecting ourselves and the community at large from contracting this disease. Every action you take helps us get closer to getting back to normal.”

We all have a role to play to reduce the transmission of COVID-19. We are stronger when we all work together. If Lambton Public Health contacts you please be honest and understand that isolating close contacts is critical to slowing the spread of COVID-19.

For the latest updates on Lambton County's COVID-19 Immunization Rollout please visit GetTheVaccine.ca.

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Please contact:

LPH-media-inquiries@county-lambton.on.ca



June 24, 2021

In This Issue

- Provincial grant for victims of intimate partner violence and human trafficking.
- Ontario's Seniors Community Grant - Apply by July 15.
- Thank you for supporting the 2021 AMO Conference!
- Limited space for September 9 *Human Rights and Equity* training.
- Joint Health and Safety Committee eLearning bundle training.
- We know what you're doing this summer.
- EPT proves valuable for energy reporting.
- Energy reporting deadline - One week to go!
- Careers: TTC, Ajax, North Perth, Guelph and Simcoe.

Provincial Matters

The Victim Support Grant (VSG) provides police and communities up to \$200,000 to collaborate on community initiatives to support intimate partner violence and human trafficking. Watch for applications to open. For more information about the grant, contact SafetyPlanning@Ontario.ca.

The Seniors Community Grant program focuses on projects that help improve the lives of older Ontarians. Apply through Transfer Payment Ontario by July 15 at 5pm for grants between \$1,000 - \$25,000.

Eye on Events

If you have already registered for the 2021 AMO Conference, thank you for your support. It's your participation in the AMO Conference that makes it a truly important annual event. The 2021 AMO conference promises to set the bar even higher than 2020 including providing you the opportunity to connect with Government, the Official Opposition and other party leaders and MPPs in a way that draws a direct line to your local priorities. For more information and to register today visit the [AMO Conference site](#).

The necessity to honestly and transparently face the issues of human rights, diversity, equity and inclusion should be a top priority of all councils. AMO has developed training to help members better understand these important and complex issues along with their roles and obligations. [Join us September 9](#) for this important session. Space is limited.

4S Consulting Services, AMO's occupational health and safety service partner, is offering [JHSC online training](#) at member [preferred pricing](#). Use the code **AMO2021** at

checkout.

LAS

What are your plans this summer? We hope reading is one of them. Our LAS staff has put together [a book list](#), which we hope will give you some ideas on what to add to your own list.

One third of Ontario's municipalities use LAS' [Energy Planning Tool](#) to track and report energy consumption and their energy programs. [Check out this short video](#) to learn how to use EPT to generate your annual report. While you're at it, now's a great time to update your Council with the built in energy analytics.

Annual energy reports under [O. Reg. 507/18](#) are due to the Ministry of Energy, Northern Development and Mines on July 1, 2021. [Log in to the portal](#) to submit your 2019 consumption values. Email BPSsupport@ontario.ca for help, and [check out this video](#) for a guide to using the [LAS Energy Planning Tool](#) to generate your report.

Careers

General Counsel - TTC. The General Counsel is the senior legal advisor to the Toronto Transit Commission (TTC), as well as to its subsidiaries and related organizations. The TTC is partnering with BIPOC Executive Search to ensure an applicant list that has greater representation from Black, Indigenous, and People of Colour, thereby reflecting Canada's diverse population. All interested applicants can send their resume to Jason Murray or Helen Mekonen by emailing hmekonen@bipocsearch.com, or can apply through the [BIPOC Executive Search mobile app](#). Closing date: July 17, 2021.

Digital Communications Officer - Town of Ajax. Reporting to the Manager of Corporate Communications, the Digital Communications Officer is responsible for developing and implementing digital communications and engagement strategies to support the Town's programs, services, initiatives and corporate priorities. Applications are accepted at www.ajax.ca/careers until 11:59 p.m. on July 2, 2021.

Fire Chief - Municipality of North Perth. The North Perth Fire Department is a volunteer fire department consisting of 1 full time Fire Chief and 1 full time Assistant Fire Chief. The Fire Chief directs the overall operation and administration of fire services including the delivery of fire prevention, inspections, public education, training and fire response. A detailed summary of the position responsibilities, qualifications and a complete job description are available upon request or by visiting www.northperth.ca/jobs. Applications are being accepted until 4:30 pm, July 15, 2021.

Manager of Corporate and Community Strategic Initiatives - City of Guelph. The successful candidate will play an critical role in developing a culture of strategic planning and performance measurement excellence as well as supporting the implementation of the goals and objectives of the Guelph's Community Plan and the City's Corporate Strategic Plan. Qualified applicants are invited to apply using our



June 24, 2021

AMO Policy Update – Moving to Step Two of COVID-19 Reopening on June 30 and Adding Mental Health Support to OPP Communication Centres

Ontario Moving to Step Two of Roadmap to Reopen on June 30

It has been announced that Ontario is moving into Step Two of the Roadmap to Reopen at 12:01am on Wednesday June 30th, 2021.

As of June 23rd, 2021, over 76% of the population in Ontario 18 and over has received a first dose of a COVID-19 vaccine, and over 29% have received a second dose. There has also been a decline in COVID-19 cases and patients in ICU which allows the Province to move to Step Two sooner than expected.

Step Two includes the resumption of more outdoor activities and limited indoor services with small numbers of people where face coverings are worn, with other restrictions in place. This includes, but is not limited to:

- outdoor social gatherings and organized public events with up to 25 people;
- indoor social gatherings and organized public events with up to 5 people;
- essential and other select retail permitted at 50 per cent capacity;
- non-essential retail permitted at 25 per cent capacity;
- personal care services where face coverings can be worn at all times, and at 25 per cent capacity and other restrictions;
- outdoor dining with up to 6 people per table, with exceptions for larger households and other restrictions;
- indoor religious services, rites, or ceremonies, including wedding services and funeral services, permitted at up to 25 per cent capacity of the particular room;
- outdoor fitness classes limited to the number of people who can maintain 3 metres of physical distance;
- outdoor sports without contact or modified to avoid contact, with no specified limit on number of people or teams participating, with restrictions;
- overnight camps for children operating in a manner consistent with the safety guidelines produced by the Office of the Chief Medical Officer of Health;
- outdoor sport facilities with spectators permitted at 25 per cent capacity;

- outdoor concert venues, theatres, and cinemas, with spectators permitted at 25 per cent capacity;
- outdoor horse racing and motor speedways, with spectators permitted at 25 per cent capacity;
- outdoor fairs, rural exhibitions, festivals, permitted at 25 per cent capacity and with other restrictions.

The full list of public health and workplace safety measures that must be followed can be found in the [regulation](#).

Ontario may remain in Step Two for a period of approximately 21 days to allow for additional vaccinations to occur in the population.

Ontario Adding Mental Health Works to OPP Communication Centres

On June 22nd, the Province [announced](#) \$8.4 million over three years in a new Ontario Provincial Police (OPP) Crisis Call Diversion Program. The new program embeds a professional mental health and addictions crisis worker into each OPP Provincial Communications Centre to provide resources, tools, referrals, and help navigate the mental health system for mental health related calls. The crisis worker can also provide support and assist in preliminary de-escalation when a call has been assigned to a police officer. The announcement builds on the success of a pilot program at the OPP London Communications Centre.

The OPP has also created a comprehensive Crisis Call Diversion Development and Implementation Guide to share with other police services and health partners considering similar programs or initiatives. These resources build on recent provincial mental health supports and help to better meet the needs of individuals experiencing mental health crises and support the de-stigmatization of mental health.

At this point there is no available information on how this may impact municipal OPP billing and costs, now or in the future, and we will be following up for additional details.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



AMO2021

June 26, 2021

AMO 2021 Host, the City of London, is putting on a “don’t want to miss event!”

We know your day doesn’t end just because the AMO conference does.

There are always emails to write, phone calls to return and project deadlines that need to be met. But you know what would make all those things easier after a day of policy talk and networking? **London’s Catch-Up Concert!**

The City of London might be a hub for higher education, a mecca for medical research, it’s even known for the manufacturing and technology that happens there. But did you know that the Forest City also has a great music scene? London is home to some of the most talented musicians around and we want to share that talent with you on **Monday, August 16** right after the closing remarks for the day at London’s **Catch-Up Concert**.

The Catch-Up Concert is a great opportunity to enjoy some great music while you answer those emails and return calls. Join the City of London on **Monday, August 16** as the London Music Office presents the “**Catch-Up Concert**”?

Catch up on work while you listen to the musical stylings of great bands like the The McCauley Boys – Uptown Affair & Delta Stone Duo – The Rizdales, along with performances by Heart Attacks Kids & Thunder Queens.

Still need to register? Click [here](#)



June 28, 2021

AMO Policy Update – Community Paramedicine, Transportation Investments for Small and Rural Communities, and Pathway Immigration Program

Joint Community Paramedicine Policy Framework

AMO and the Ontario Association of Paramedic Chiefs (OAPC) have today submitted our joint Community Paramedic Policy Framework to the Honourable Christine Elliott, the Minister of Health, and the Honourable Rod Phillips, Minister of Long-Term Care, for their consideration and action. Both the AMO and OAPC Boards had reviewed and approved the CP Policy Framework.

AMO and the OPAC developed this paper over the last few months to set out the immediate and future requirements to successfully develop a community paramedicine system in Ontario. We are looking forward to working with the Ministries of Health and Long-Term Care as valued partners along with Ontario Health to make a community paramedicine system in Ontario a reality.

Our primary ask is for the Ministries of Health and Long-Term Care to establish a working group with us, and the City of Toronto, in order to develop an agreed upon Community Paramedicine policy framework that could start to be implemented, by enabling legislation, by Fall 2022.

We expect to have an opportunity to present the CP Policy Framework to the Ministers soon and there will be a Community Paramedicine concurrent session at the AMO conference on Tuesday, August 17th.

Ontario Extends Transportation Investments for Small and Rural Communities

The Ontario government is extending funding of up to \$14 million over two years for communities providing transportation services in unserved and underserved regions across Ontario through the Community Transportation Grant Program.

Additional funding will help assist transportation services in 38 communities across the province have additional time to fully establish their transportation services as they recover from the COVID-19 pandemic and build transportation services up to a sustainable level. This will better position municipalities to continue operating after the program has completed.

This program is currently providing up to \$30 million over five years (2018-2023) to 38 municipalities to deliver 43 projects. This includes several municipal governments who are partnering with or serving Indigenous communities and organizations. Today's announcement will extend support for transportation services including bus service, on-demand shared rides and door-to-door transportation services supported by the program for two additional years.

Temporary Resident to Permanent Resident Pathway Immigration Program

The Temporary Resident to Permanent Resident Pathway is accepting applications until November 5th, 2021. The program offers a faster pathway to permanent residency to foreign nationals in Canada in the following categories:

- workers in Canada in health care (Stream A) and essential non-health care (Stream B)
- French-speaking workers in Canada in health care (Stream A) and essential non-health care (Stream B)
- French-speaking international graduates.

The program will accept up to 20,000 applications for temporary foreign workers in healthcare, and 30,000 applications in eligible non-health care essential occupations. Applications for French-speaking or bilingual candidates are not limited by a quota.

The application period ends on November 5th, 2021 or until application quotas have been filled, whichever comes first. The federal government has provided a [self-assessment tool](#) for potential applicants, as well as a [guide](#) through the application process.

AMO welcomes this expedited pathway to permanent residency. Many regions in Ontario, especially in rural and northern areas, would benefit from the addition of health care workers and other non-health care essential personnel to help address local labour shortages and aid workforce development.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

June 28, 2021

NEWS RELEASE

AMO and MPAC partner on search for municipal e-permitting platform

(Toronto) –The Association of Municipalities of Ontario (AMO) has launched its search for a preferred digital provider of electronic building permits. AMO is partnering with the Municipal Property Assessment Corporation (MPAC) to identify a digital platform that municipalities can adopt for the building permit process.

Managing building permits electronically can increase efficiency, help streamline approvals, and ensure municipalities capture new assessment in a timely manner. Informed by a member survey and insights from MPAC, AMO has issued a Request for Proposal for an e-permit platform to serve Ontario's municipalities. Bidders have until Friday, July 30 to provide submissions. More information is available on AMO's procurement website: <https://amo.bidsandtenders.ca/Module/Tenders/en>.

"AMO is pleased to be working with MPAC on this initiative. Both AMO and MPAC understand the need to modernize the municipal permit process to reduce administrative burdens and costs. We're seeking a solution that can be scaled to help municipalities of any size manage the process from application to final inspection," said AMO President Graydon Smith.

The goal is an integrated e-permitting system that provides a one-stop shop for building permits. It would include permit applications and review, communications with applicants, payment processing, data storage, and coordination with MPAC.

MPAC's role in the process is critical to municipalities. The organization processes about 300,000 building permits annually, updating assessments so that municipalities can accurately recover property taxes.

"Municipalities rely on MPAC to turn their building permits and plans into assessment, and our ability to do that quickly and efficiently helps municipalities realize new revenue," said Alan Spacek, Board Chair, MPAC. "Working in partnership with the municipal sector to modernize and digitize the building permit process will speed up our work to assess new construction and renovations, helping municipalities fund critical community programs and services."

The RFP requires the creation of a pilot project. AMO is seeking municipalities to participate in the pilot before it is offered more broadly to the membership. AMO and MPAC will be working collaboratively on the pilot project to evaluate the benefits of e-permitting solutions for the municipal sector.

Since the 2017 release of *#OnMuni Online: Towards Digital Transformation and Opportunities for Ontario's Municipal Governments*, AMO has been partnering with leading solution providers to offer scalable, affordable, and easy-to-use technologies to help members find ways to be more efficient and reduce costs.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario and Canada's political system.

About MPAC

The Municipal Property Assessment Corporation (MPAC) is an independent, not-for-profit corporation funded by all Ontario municipalities, accountable to the Province, municipalities and property taxpayers through its 13-member Board of Directors. Its role is to assess and classify all properties in Ontario in compliance with the Assessment Act and regulations set by the Government of Ontario. MPAC assesses more than 5.4 million properties in Ontario, representing more than \$3 trillion in property value. These assessments provide the foundation that municipalities use to base the property taxes needed to pay for community services.

For more information:

Nicholas Ruder, Research Advisor, AMO/LAS, nruder@amo.on.ca, 416- 971-9856, ext. 411



June 30, 2021

In This Issue

- Regulatory changes for low risk short-term water taking activities.
- Comment period now open for Project Methodology Guideline Review.
- Ontario's Seniors Community Grant - Apply by July 15.
- Temporary Resident to Permanent Resident Pathway immigration program.
- Joint Health and Safety Committee eLearning bundle training.
- Culvert prices rising August 1.
- 4 easy steps to using LAS' Canoe Procurement Group.
- Careers: AMO.

Provincial Matters

Effective July 1st, 2021, eligibility requirements for the Environmental Activity and Sector Registry (EASR) for water takings will be expanded for construction site dewatering, road construction, and certain pumping tests. For more details see O. Reg. 63/16, O. Reg. 387/04.

The Province is seeking feedback to support an update of the Projection Methodology Guideline to reflect Ontario's current land use planning policy framework. Visit the ERO posting for more details.

The Seniors Community Grant program focuses on projects that help improve the lives of older Ontarians. Apply through Transfer Payment Ontario by July 15 at 5 pm for grants between \$1,000 - \$25,000.

Federal Matters

The Temporary Resident to Permanent Resident Pathway program offers eligible foreign workers in Canada and recent international graduates a faster route to permanent residency in Canada. Applications to the program must be submitted before November 5, 2021. More information is available at Immigration, Refugees and Citizenship Canada.

Eye on Events

4S Consulting Services, AMO's occupational health and safety service partner, is offering JHSC online training at member preferred pricing. Use the code **AMO2021** at checkout.

LAS

While the Canoe Procurement Group protects members from volatile prices,

adjustments do happen on occasion. A negotiated price increase on our culvert supply contract has been approved for August 1. Contact LAS to place your order now before prices go up.

In just 4 easy steps, you can buy the items you use every day: (1) Make sure your purchasing by-law allows for group buying. (2) Post a Notice of Participation on your procurement website. (3) Send LAS your opt-in form. (4) Contact any of the many vendors and mention you want to buy through the Canoe! Questions? Contact Tanner Watt for more info.

Careers

Information Services Analyst - AMO. AMO is a non-partisan, non-profit, membership organization representing Ontario's municipal governments. The IS Analyst works in a dynamic, results-oriented environment. The position provides operational support in the development and implementation of the Association's overall information services, including systems, member database, websites, job posting, content management and records. This person is a key resource in records management and data integrity. Please send your application in pdf format, including a cover letter, directly to hr@amo.on.ca, referencing in the subject line "IS Services 2021" by July 14, 2021.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow @AMOPolicy on Twitter!

AMO Contacts

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

#STCLAIRCHALLENGE

WALK
RUN
HIKE
BIKE
PADDLE

ARE YOU UP FOR THE ST. CLAIR CHALLENGE?

In recognition of the SCRCA's 60th Anniversary, we are launching the first-ever St. Clair Challenge virtual fundraiser – an event that will encourage our watershed residents to get out and explore the natural areas in our region, while raising funds to support local conservation efforts.

Challenge yourself or your team to walk, run, hike, bike, or paddle along trails or waterways located in the SCRCA watershed!

WHEN?

**JULY 1ST UNTIL
AUGUST 31, 2021**

WHERE?

**ANYWHERE IN THE
ST. CLAIR REGION
WATERSHED**



St. Clair Challenge

- 2021 -



**St. Clair
Conservation**

REGISTER @ WWW.RACEROSTER.COM (Search for the St. Clair Challenge)



Enbridge Gas Inc.
109 Commissioners Road West
London, ON N6J 1X7

June 29, 2021

Dear Municipal, Emergency Services, and First Responder Leadership,

As part of the continued amalgamation of services and practices resulting from the merger of Union Gas and Enbridge Gas Distribution, forming Enbridge Gas Inc. (Enbridge Gas), I'm writing to inform you of upcoming changes to Enbridge Gas' natural gas incident response procedure in your Municipality.

For the past six years, Lakeside Gas (Lakeside), an Enbridge Gas preferred contractor for over 20 years, has been the primary natural gas incident responder for the former Enbridge Gas Distribution service territory, which includes Toronto, Ottawa, Niagara Region, Brampton, and Mississauga, among several other Municipalities.

Lakeside currently performs services on behalf of Enbridge in your Municipality, such as meter installation, meter replacements and the inspection of natural gas infrastructure in the residential and commercial sectors. Beginning August 3, Lakeside will also be taking on some aspects of natural gas incident response from Enbridge Gas in your Municipality.

There is no change to how natural gas incidents are reported by the public or by Municipalities or emergency services and first responders: the emergency contact number, 1-877-969-0999 remains the same.

Specifically, Lakeside will be the first responder to the following natural gas incidents in your Municipality:

- Inside and outside odour and carbon monoxide incidents;
- Blowing gas scenarios; and
- Initial support for reports of damaged meter sets and pipelines.

Enbridge Gas representatives will continue to respond to natural gas incidents involving damages to pipelines and natural gas stations.

Lakeside representatives responding to incidents on behalf of Enbridge Gas, will report into an Enbridge Gas duty supervisor who will be responsible for the overall coordination of incident response.

Lakeside representatives will attend incidents in trucks bearing both the Lakeside and Enbridge Gas logos. Lakeside staff will also wear clothing with the Lakeside logo and carry identification. The Lakeside logo is included as an appendix to this letter along with the 'authorized contractor' Enbridge Gas logo that will both appear on trucks.

Enbridge Gas has a program in place that ensures all Lakeside representatives have the required certifications and receive all necessary training to conduct this work, and to ensure the correct oversight is in place so that all required industry standards are met.

Should you have any questions on any of the above, please contact me.

Sincerely,

Darryl Arnold

Operations Manager, London/Sarnia

Enbridge Gas Inc.

(519) 667-4100 ext. 5153560

Darryl.Arnold@enbridge.com



Enbridge Gas Inc.
109 Commissioners Road West
London, ON N6J 1X7

Appendix: Logos that will appear on Lakeside trucks attending incidents:



June 18, 2021

Mr. Brian McDougall
St. Clair Region Conservation Authority
c/o Afletcher@scrca.on.ca
205 Mill Pond Cres.
Strathroy ON N7G 3P9

RE: SCRCA Board Membership

Dear Mr. McDougall,

Please be advised that this matter was heard by Council at its Regular Council meeting held on June 14, 2021, and in this regard Council enacted the following resolution.

MOVED: Don Welten

SECONDED: Wade Deighton

THAT the Council of The Town of Petrolia supports the current membership of the St. Clair Region Conservation Authority allocating one (1) member each to Adelaide-Metcalf, Brooke-Alvinston, Dawn-Euphemia, Lambton Shores, Middlesex Centre, Petrolia, Plympton-Wyoming, Point Edward, Warwick; two (2) members to Chatham-Kent, St. Clair, Strathroy-Caradoc; three (3) members to Sarnia; one (1) member to Enniskillen which will also represent Oil Springs and one (1) member rotating between Southwest Middlesex (for a 3 year term) and Newbury (for a 1 year term) providing a total Board Membership of 20.

DEFEATED

MOVED: Wade Deighton

SECONDED: Grant Purdy

WHEREAS the Council of the Town of Petrolia has defeated a support request from the St. Clair Region Conservation Authority, in relation to their board composition;

AND WHEREAS the St. Clair Region Conservation Authority is in the process of filling a vacated CAO position;

AND WHEREAS the Province has put into place new Legislation for all Conservation Authorities,

AND WHEREAS the present Conservation Authority consists of 20 members, compared to the Ausable Bayfield Conservation Authority who restructured a number of years ago and reduced their number on the Committee down to 9 members.

AND WHEREAS the St. Clair Region Conservation Authority has not considered restructuring for approximately 30 years.

NOW THEREFORE BE IT RESOLVED:

THAT the Council of the Town of Petrolia request that the St. Clair Region Conservation Authority look into the possibility of restructuring the Committee from the 20 members, to 11 or 13 as a suggestion.

AND THAT Mr. Bob Bailey MPP for Sarnia Lambton, the Conservation Authority, the County of Lambton and the Municipalities of Lambton be circulated this motion.

CARRIED

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



Yours truly,

Original Signed

Mandi Pearson
Clerk/Operations Clerk

cc:

Mr. Bob Bailey, MPP Sarnia-Lambton
County of Lambton, Clerk
Lambton County Municipalities

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca





Community Services

Legislative Services

June 22, 2021

File #120203

Sent via email: Justin.trudeau@parl.gc.ca

The Right Honourable Justin Trudeau,
Prime Minister of Canada
House of Commons
Ottawa, ON K1A 0A6

Honourable and Dear Sir:

Re: Licensing of Cannabis Operations – Previously Operating Illegally

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of June 21, 2021 passed the following resolution:

Whereas there have been a number of illegal cannabis grow operations within the Town of Fort Erie, and

Whereas these illegal cannabis operations take significant municipal and regional manpower to control, and pose a significant threat to nearby communities, and

Whereas monetary fines and penalties do not restrict cannabis growers from future illegal cannabis activities on the lands, and do not appear to be enough of a deterrent, and

Whereas operating an illegal cannabis grow operation does not restrict the owners from applying for a legal licence to Health Canada through another responsible person, and

Whereas the licensed operators for the grow facilities may be producing for owners or owners within a corporation previously convicted of an offence;

Now therefore be it resolved,

That: The Federal Government look at prohibiting the ability to obtain a licence to grow cannabis if any of the owners including those owners within a corporation have ever been convicted of operating an illegal cannabis operation, and further

That: The Federal Government look at restricting lands previously operated for illegal cannabis use from obtaining a licence for a period of 5 years from the date of the offence, and further

.../2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

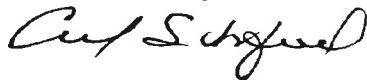
That: The Federal Government require that before submitting an application to the Minister for a licence for cultivation, a licence for processing or a licence for sale that authorizes the possession of cannabis, the person that intends to submit the application must first obtain a letter of compliance from the following authorities in the area in which the site referred to in the application is located:

- (a) the local government;
- (b) the local fire authority; and
- (c) the local police force or the Royal Canadian Mounted Police detachment that is responsible for providing policing services to that area, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Minister of Health Patty Hajdu, All members of Parliament, All municipalities, Niagara Regional Police, Royal Canadian Mounted Police and the Federation of Municipalities of Ontario for their support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

c.c. The Honourable Patty Hajdu, Minister of Health (Canada) Patty.Hajdu@parl.gc.ca
All Members of Parliament (MP's)
Ontario Municipalities
Chief of Police, Bryan MacCulloch, Niagara Regional Police Service deb.reid@niagarapolice.ca
Commissioner Brenda Lucki, RCMP Brenda.Lucki@rcmp-grc.gc.ca
Federation of Canadian Municipalities



La Corporation de la Municipalité de / The Corporation of the Municipality of
ST. CHARLES

C.P. / Box 70, 2 King Street East St.-Charles ON
Tel: 705-867-2032 Fax: 705-867-5789

P0M 2W0
www.stcharlesontario.ca

June 28, 2021

VIA EMAIL TO: premier@ontario.ca

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

Re: Resolution - Municipal Land Transfer Tax

At its Regular Meeting of Council held April 21, 2021, Council for the Corporation of the Municipality of St.-Charles passed the following Resolution:

Resolution No.: 2021-94

Moved by: Councillor Monica Loftus

Seconded by: Councillor Richard Lemieux

"WHEREAS Municipalities in Ontario have an infrastructure deficit of \$34 billion dollars;

AND WHEREAS there is extremely limited grant money being received by the provincial and federal governments;

WE THEREFORE ASK that Municipalities be allowed to have a charge applied to all land transfers within their boundaries and that this amount go directly to the Municipality.

CARRIED"

Your attention to this matter is greatly appreciated.



La Corporation de la Municipalité de / The Corporation of the Municipality of
ST. CHARLES

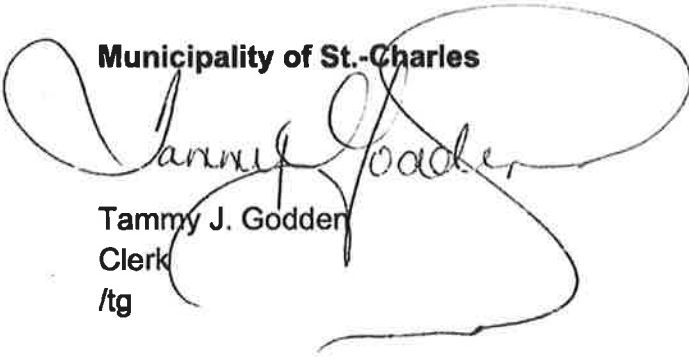
C.P. / Box 70, 2 King Street East St.-Charles ON
 Tel: 705-867-2032 Fax: 705-867-5789

P0M 2W0

www.stcharlesontario.ca

Sincerely,

Municipality of St.-Charles


 Tammy J. Godden
 Clerk
 /tg

CC: Right Honourable Justin Trudeau (Via Email To: Justin.Trudeau@parl.gc.ca)
 Minister of Municipal Affairs and Housing, Steve Clark (Via Email To:
Steve.Clark@pc.ola.org)
 Association of Municipalities of Ontario (Via Email To: AMO@amo.on.ca)
 The Federation of Northern Ontario Municipalities (Via Email To:
Office@fonom.org)
 Ontario Municipalities



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Revision to Noise By-law 8 of 2021
Meeting: Council - 08 Jul 2021
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That Council approve the revision to By-law 8 of 2021 (Noise By-law - section 3.9) to specify the timeframe loudspeakers should only be permitted between the hours of 12 noon and 11 p.m. and no longer than two (2) consecutive days if a ball tournament or similar event is booked .

Background:

At the June 24, 2021 regular session of Council the following motion was duly moved and seconded: *that restrictions be outlined in the pavilion rental agreement that out of respect for nearby residents, loudspeakers only be permitted between the hours of 12 noon and 11 p.m. and no longer than two (2) consecutive days if a ball tournament or similar event is booked.*

Comments:

The By-law should be in place upon passing and regardless of current ownership of the pavilion. (At time of writing, the Alvinston Optimist Club maintains ownership of the pavilion). Events that are booked, which indicate the use of loudspeakers, will be advised of this by-law. A copy of the By-law (if passed) will be forwarded to the Alvinston Optimist Club should they undertake any bookings prior to the Pavilion being transferred to the Municipality.

It should be understood that various other concerns may be brought up with the new bookings of the pavilion that we are currently unaware of and will only be realized as pavilion rentals move forward. These concerns may be brought to Council for reconsideration if they deal with noise complaints from surrounding neighbours.

Financial Considerations:

None associated with this report.

ATTACHMENTS:

[By-law 8 of 2021 Noise By-law](#)

The Corporation of the Municipality of Brooke-Alvinston

By-law Number xx of 2021

**Being a By-law to Prohibit Noises calculated to disturb the Inhabitants of the Municipality of Brooke-Alvinston
Pursuant to provisions of the Municipal Act, 2001**

WHEREAS, Section 129 of the Municipal Act 2001, states that a Municipality may Prohibit and Regulate matters with respect to noise and vibration

AND WHEREAS, the Council wishes to list the By-law as an Offence under Part 1 of the Provincial Offences Act;

NOW THEREFORE, the Municipal Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

Definitions Section 1

Construction

Includes erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose, and includes any work in connection therewith.

Construction equipment

Means any equipment or device designed and intended for use in construction or material handling, including but not limited to, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators and rollers, pumps, concrete mixers, graders or other material handling equipment.

Conveyance

Includes a vehicle and any other device employed to transport a person or persons or goods from place to place but does not include any such device or vehicle if operated only within the premises of a person.

Council

Means the Council of The Corporation of the Municipality of Brooke-Alvinston

Highway

Includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, via duct or trestle designed and intended for, or used by, the general public for the passage of vehicles.

Minister

Means the Minister of the Environment.

Ministry

Means the Ministry of Environment.

Motor vehicle

Includes an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power; but does not include the cars of electric or steam railways, other motor vehicles running only upon rails, or a motorized snow vehicle, ATV, traction engine, farm tractor, self-

propelled implement of husbandry or road building machine within the meaning of the Highway Traffic Act.

Motorized conveyance

Means a conveyance propelled or driven otherwise than by a muscular, gravitational or wind power.

Municipality

Means the land within the geographic limit of the Municipality of Brooke-Alvinston

Noise

Means unwanted sound.

Point of reception

Means any point on the premises of a person where sound or vibration originating from other than those premises is received.

Police

Means any member of the Ontario Provincial Police

By-Law Officer

Means any person appointed by the municipality to act as a by-law enforcement officer.

**Section 2
General Prohibitions**

Emissions – clearly audible – set out

No person shall emit or cause or permit the emission of sounds resulting from an act in so far as they are calculated to disturb the inhabitants of the Municipality of Brooke-Alvinston more specifically described as:

2.1 Racing – motorized conveyance – exception

No person shall emit or cause or permit the emission of sound as a result of Racing of any Motorized Conveyance other than in a racing event regulated by law.

2.2 Tires – squealing

No person shall emit or cause or permit the emission of sound as a result of the operation of a motor vehicle in such a way that the tires squeal.

2.3 Engine – pneumatic device – exhaust – ineffective

No person shall emit or cause or permit the emission of sound as a result of the operation of any combustion engine or pneumatic device without an effective exhaust or intake muffling device in good working order and that is in constant operation.

2.4 Horn – use – other then warning

No person shall emit or cause or permit the emission of sound as a result of the operation of a motor vehicle horn or other warning device except where required or authorized by law or in accordance with good safety practices.

2.5 Construction equipment – operation

No person shall emit or cause or permit the emission of sound as a result the operation of the operation any item of construction equipment in an area without effective muffling devices in good working order and that is in constant operation.

2.6 Loudspeakers – amplification sound equipment

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers, and intended for the production, reproduction or amplification of sound.

2.7 Barking – calling – other – animal – pet

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the persistent barking, calling or whining or other similar persistent noise making by any domestic pet or any other animal kept or used for any purpose other than agriculture

Section 3 PROHIBITIONS – BY TIME – PLACE

No person shall within the limits of the “Urban” areas of the Municipality of Brooke-Alvinston more specifically, Inwood and Alvinston, make or permit to be made the following noises and vibrations in so far as they are calculated to disturb the inhabitants of those communities.

3.1 Engine – combustion – toy – for amusement

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of a combustion engine which, is or, is used in, or is intended for use in a toy, or a model or replica of any device which model or replica has no function other than amusement and which is not a conveyance.

3.2 Signaling device – use other than for safety

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of any auditory signaling device, including but not limited to the ringing of bells or gongs and the blowing of horns, the use of drums, or sirens or whistles, or the production, reproduction or amplification of any similar sounds by electronic means except where required or authorized by law or in accordance with good safety practices.

3.3 Yelling – shouting – whistling – other

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the persistent yelling, shouting, hooting, whistling or singing.

3.4 Selling – advertising – by shouting

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from selling or advertising by shouting or outcry or amplified sound.

3.5 Construction equipment – use

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of any equipment in connection with construction between 9:00pm to 7:00am, unless in the commission of work connected with an emergency.

3.6 Tools – domestic use – exception – snow removal

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation or use of any tool for domestic purpose other than snow removal between 9:00pm to 7:00am.

3.6.1 Not withstanding provisions of 3.8, the commercial elevators located in Alvinston and Inwood are exempted during the intake and shipping of farm produce.

3.7 Refuse – compacting equipment – other

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception from the operation of solid waste bulk lift or refuse compacting equipment between 9:00pm to 7:00am.

3.8 Vehicles

No person shall emit or cause or permit the emission of sound that is clearly audible at a point of reception caused by any licensed or unlicensed motorized vehicle, including trucks, motor cars, snow mobiles, motor bikes, and ATV's, in starting up or driving said motorized vehicle, truck, motor car, snow mobile, motor bike, and ATV's.

3.9 Loudspeakers

Loudspeakers should only be permitted between the hours of 12 noon and 11 p.m. and no longer than two (2) consecutive days if a ball tournament or similar event is booked.

**SECTION 4
Penalty Section**

4.1 Every Person who contravenes any provision of this by-law is guilty of an offence and on conviction may be subject to a fine as provided for in the Provincial Offences Act.

**SECTION 5
Enforcement**

5.1 For the purposes of this by-law, this by-law is enforced by the Ontario Provincial Police, By-law officer, Provincial Offenses Officer, or any person appointed by the Municipality to enforce said by-law.

**SECTION 6
Investigation**

6.1 For the purpose of this by-law an appointed person such as the Ontario Provincial Police, By-law Officer, Provincial Offenses Officer may enter onto private property to determine the source of a Sound or Noise.

**SECTION 7
Repeal of By-laws**

By-law 8 of 2021 is hereby repealed.

**SECTION 8
Force and Effect**

This by-law will come into force and take effect upon final passing.
By-law read a first, 2nd and third time and finally passed this 8th day of July, 2021

Mayor

Clerk

MUNICIPALITY OF BROOKE-ALVINSTON
SCHEDULE “A” to
BY-LAW No. xx of 2021
TITLE: Noise By-law
PART 1 – Provincial Offences Act

SET FINE SCHEDULE

| ITEM | COLUMN 1 – Short Form Wording | COLUMN 2 Offence Creating Provision | COLUMN 3 Set Fine |
|------|---|---|----------------------|
| 1. | Emit Sound from Racing – motorized conveyance | Sec. 2.1 | \$250.00 |
| 2. | Emit Sound from Squealing Tires | Sec. 2.2 | \$250.00 |
| 3. | Emit Sound from Ineffective Exhaust | Sec. 2.3 | \$250.00 |
| 4. | Emit Sound from Use of Horn other than warning | Sec. 2.4 | \$250.00 |
| 5. | Emit Sound from Ineffective Muffling device – construction equipment | Sec. 2.5 | \$250.00 |
| 6. | Emit Sound from Loudspeakers - amplifiers | Sec. 2.6 | \$250.00 |
| 7. | Emit Sound from Barking, Calling or Whining of domestic pet | Sec. 2.7 | \$250.00 |
| 8. | Emit Sound from Engine Combustion on toy device not used for conveyance | Sec. 3.1 | \$250.00 |
| 9. | Emit Sound from Signaling Device other than when required | Sec. 3.3 | \$250.00 |
| 10. | Emit Sound from Yelling, Shouting, Whistling or other noise | Sec. 3.5 | \$250.00 |
| 11. | Emit Sound from Selling – advertising by shouting | Sec. 3.6 | \$250.00 |



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: By-law to Authorize Borrowing for Shiloh Project
Meeting: Council - 08 Jul 2021
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council pass the By-law 36 of 2021 to approve the Submission of an Application to Ontario Infrastructure and Lands Corporation (OILC) for the Long-term Financing of the Shiloh Line Project for \$650,000, as directed by resolution 2021-142 at the May 13, 2021 Council meeting.

Background:

The lowest tender for the Shiloh Line Project was approximately \$1.3 million over budget. Council directed staff to proceed with the project and fund the difference between the budgeted amount and the lowest tender by taking half from reserves and funding the other half through long-term borrowing.

Comments:

In order to secure long-term borrowing Council needs to pass By-law 36 of 2021 attached, authorizing the Municipality to apply for long-term financing through the Ontario Infrastructure and Lands Corporation (OILC).

Financial Considerations:

Over the next 10 years, taxes will need to be increased or other expenditures reduced by approximately 5% to repay the long-term borrowing and to replenish the reserves used for the project.

ATTACHMENTS:

[LoanApplication624](#)

[Long Term Borrowing By-law 36 of 2021](#)

[Treasurers Certificate - No Litigation](#)

Webloans Loan Application PDF

FA Number 1633

Application for Brooke-Alvinston, The Corporation of the Municipality of

Projects

| ID | SIT Project ID | Project Name | Construction/Purchase Start | Construction/Purchase End | Project Cost | OILC Loan Amount |
|------|----------------|---------------------|-----------------------------|---------------------------|----------------|------------------|
| 1594 | 1 | Shiloh Line Project | 06/14/2021 | 09/24/2021 | \$4,400,000.00 | 650,000.00 |

Details of Project Shiloh Line Project

Project Category Municipal Roads Infrastructure 

Project Name Shiloh Line Project

Construction/Purchase Start 06/14/2021

Construction/Purchase End 09/24/2021

Energy Conservation ☐

Project Address 1 The full length of Shiloh Line in the Municipality of Brooke-Alvinston approximately 14 kilometers

Project Address 2

City / Town Alvinston

Province ON

Postal Code N0N 1A0

Description Rebuild and pave Shiloh Line from Forest Road (westerly limit of the municipality) to Peak of Mosa Road (easterly limit of municipality). Also include paved shoulders to promote active transportation.

Comments and/or Special Requests

Project Life Span (Years) 30

Project Financial Information

Project Cost (A)

\$4,400,000.00

Other Project Funding / Financing (B):

| Description | Timing | Amount |
|---|----------|----------------|
| Federal ICIP Grant | Existing | \$1,853,478.00 |
| Provincial ICIP Grant | Existing | \$1,029,607.00 |
| Budgeted | Existing | \$216,915.00 |
| Reserves | Expected | \$650,000.00 |
| Other Project Funding/Financing Total (B) | | \$3,750,000.00 |
| OILC Loan Amount (A-B) | | \$650,000.00 |

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

| Required Date | Amount | Term | Type |
|---------------------------|----------------|------|--------|
| 09/15/2021 | \$8,150,000.00 | 10 | Serial |
| Long-term Borrowing Total | \$8,150,000.00 | | |

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted?

☐ Yes
 ☒ No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

N/A

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

No

OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

| | |
|---------------------|---------|
| Taxation | 100.00 |
| User Fees | 0.00 |
| Service Charges | 0.00 |
| Development Charges | 0.00 |
| Connection Fees | 0.00 |
| Repayment Subsidies | 0.00 |
| Other | |
| | |
| Total | 100.00% |

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

☒ I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

Infrastructure Ontario

This site is maintained by Infrastructure Ontario, a Government of Ontario crown agency.

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THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER 36 OF 2021

A BY-LAW TO APPROVE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“OILC”) FOR THE LONG-TERM FINANCING OF CERTAIN CAPITAL WORK(S) OF THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON (THE “MUNICIPALITY”); AND TO AUTHORIZE THE ENTERING INTO OF A RATE OFFER LETTER AGREEMENT PURSUANT TO WHICH THE MUNICIPALITY WILL ISSUE DEBENTURES TO OILC

WHEREAS the *Municipal Act, 2001* (Ontario), as amended, (the “**Act**”) provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule “A” attached hereto and forming part of this By-law (“**Schedule “A”**”) authorizing the capital work(s) described in column (2) of Schedule “A” (“**Capital Work(s)**”) in the amount of the respective estimated expenditure set out in column (3) of Schedule “A”, subject in each case to approval by OILC of the long-term financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the “**Regulation**”), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Updated Limit**”), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule “A” (the “**Authorized Expenditure**” for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Local Planning Appeal Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC, substantially in the form of Schedule "B" hereto and forming part of this By-law (the "**Application**");

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

AND WHEREAS at least five (5) business days prior to the passing of the debenture by-law in connection with the issue of Debentures as defined below, OILC will provide the Municipality with a rate offer letter agreement substantially in the form as provided to the Municipality on or prior to the date of this By-law (the "**Rate Offer Letter Agreement**");

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the long-term financing of the Capital Work(s) in the maximum principal amount of \$650,000, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.
2. The Mayor and the Treasurer are hereby authorized to execute and deliver for and on behalf of the Municipality the Rate Offer Letter Agreement under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
3. Subject to the terms and conditions of the Rate Offer Letter Agreement, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Rate Offer Letter Agreement (the "**Debentures**"); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.
4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the

Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures (the “**Obligations**”) and to pay such amounts to OILC from the Consolidated Revenue Fund.

5. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under the Debentures issued pursuant to the Rate Offer Letter Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
6.
 - (a) The Mayor and the Treasurer are hereby authorized to execute and deliver the Rate Offer Letter Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the terms and conditions that apply to the Municipality as set out in the Rate Offer Letter Agreement and to perform the Obligations of the Municipality under the Debentures, and the Treasurer is authorized to affix the Municipality’s municipal seal to any such documents and papers.
 - (b) The money realized in respect of the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.
7. This By-law takes effect on the day of passing.

ENACTED AND PASSED this 8TH day of JULY, A.D. 2021.

DAVID FERGUSON
MAYOR

JANET DENKERS
CLERK-ADMINISTRATOR

Schedule "A"
to By-Law Number 36 of 2021
(Capital Work(s))

| (1) | (2) | (3) | (4) |
|---|---|-------------------------------------|---------------------------|
| <u>By-Law Number</u> | <u>Description of Capital Work</u> | <u>Estimated Expenditure</u> | <u>Loan Amount</u> |
| By-law 10 of 2021; By-law 25 of 2021 | Shiloh Line Project | \$4,400,000 | \$650,000 |

**Schedule “B”
to By-Law Number 36 of 2021**

Please insert the OILC Application into Schedule “B”.

TREASURER'S CERTIFICATE RE LITIGATION
Single-tier/County/Region's purposes
Loan Application No. 624
Program Year: 2021

**CERTIFICATE OF TREASURER REGARDING LITIGATION
(TEMPORARY BORROWING)**

IN THE MATTER OF an application of the CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON (the "**Municipality**") No. 624 (the "**Application**") to Ontario Infrastructure and Lands Corporation ("**OILC**") for temporary and long term project financing in the maximum aggregate principal amount of \$650,000 in respect of the capital work(s) more particularly described in the Application (individually a "**Capital Work**" and collectively the "**Capital Works**")

TO: OILC

This Certificate is delivered as an attachment to the Application under paragraph H of the Application.

I, Stephen Ikert, the Treasurer of the Municipality, certify for and on behalf of the Municipality as follows:

1. Except as summarized in Exhibit "A" hereto, there is no litigation or judicial or administrative proceeding of any kind now existing, pending or threatened that in any way seeks to restrain, enjoin, delay or otherwise adversely affect the commencement or completion of [any of] [the] Capital Works[s] or that would adversely affect or substantially impair the Municipality's ability to meet its debt obligations as they generally come due or that in any manner questions the proceedings and authority under which the Capital Work[s] or the borrowings applied for in the Application have been or will be authorized, or the capacity of the officers of the Municipality authorized in that behalf thereunder.
2. The Municipality is not now subject to any restructuring order under Part V of the *Municipal Act, 2001*; accordingly, no approval of the Capital Work[s], the Application or the borrowings applied for in the Application is required to be given by any transition board or commission appointed in respect of the restructuring of the Municipality.

DATED July 8, 2021.

Stephen Ikert, Treasurer
The Corporation of the Municipality of
Brooke-Alvinston

[Affix Municipality's Corporate Seal]

EXHIBIT "A"
PENDING LITIGATION
"NONE"



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Auditorium Flooring
Meeting: Council - 08 Jul 2021
Department: Parks and Recreation
Staff Contact: Kevin Miller, Parks and Recreation Supervisor

Recommendation:

That after further reporting from Staff at the Council meeting, the recommended pricing be approved.

Background:

The 2021 Budget allowed was approved for auditorium upgrades. Flooring was included in this budget.

Comments:

A tender was sent out for quotes on sanding, replacing, repairing and finishing the 5,200 ft² oak parquet floor. Quotes received were:

| | |
|--|-------------|
| R.G. Gibson & Sons Hardwood Flooring (quote # 1) | \$23,871.25 |
| R.G. Gibson & Sons Hardwood Flooring (quote # 2) | \$24,776.25 |
| Flatout Flooring | \$27,346.00 |

In reviewing the quotes, it was noticed more detail was required to give a proper recommendation to Council. Further information will be available with recommendation at the Council meeting.



Ontario

Ministry of Agriculture,
Food and Rural AffairsPetition for Drainage Works by Owners
Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

RECEIVED

JUN 25 2021

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the twp. of Brooke Alvington

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

the area south of Parker Lucas
and East of Acton Drains and
the east side of Little Ireland Rd

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name)

SHEA

(First Name)

Tom

Telephone Number

519 617 3294 ext.

Address

Road/Street Number

6681

Road/Street Name

Churchill line

Location of Project

Lot

9

Concession

1A

Municipality

Brooke

Former Municipality (if applicable)

What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
☐ Construction of new tile drain
☐ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☐ Other (provide description ▼)

PARKER-LUCAS & ACTON Drains

Name of watercourse (if known)

Estimated length of project

General description of soils in the area

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only ☐ Surface water drainage only ☒ Both

Petition filed this 25 day of June, 2021

Name of Clerk (Last, first name)

Signature

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

| | |
|-----------------------------|----------------------|
| Number | Property Description |
| Ward or Geographic Township | Parcel Roll Number |

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership

| | | |
|--|-----------|-------------------|
| Owner Name (Last, First Name) (Type/Print) | Signature | Date (yyyy/mm/dd) |
|--|-----------|-------------------|

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

| | | |
|--|-----------|-------------------|
| Owner Name (Last, First Name) (Type/Print) | Signature | Date (yyyy/mm/dd) |
| | | |
| | | |
| | | |

☒ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

SHEA Farms Limited

Name of Corporation

SHEA Tom

Position Title

President

Signature

Tom Shea

I have the authority to bind the Corporation.

Date (yyyy/mm/dd)

Jun 2021 6 / 25

| | |
|-----------------------------|-------------------------------|
| Number | Property Description |
| <u>LOT 9</u> | <u>Conc. 14</u> |
| Ward or Geographic Township | Parcel Roll Number |
| <u>Brooke</u> | <u>3815120 040 15900 0000</u> |

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership

| | | |
|--|-----------|-------------------|
| Owner Name (Last, First Name) (Type/Print) | Signature | Date (yyyy/mm/dd) |
|--|-----------|-------------------|

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

| | | |
|--|-----------|-------------------|
| Owner Name (Last, First Name) (Type/Print) | Signature | Date (yyyy/mm/dd) |
| | | |
| | | |
| | | |

☒ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

SHEA Tom

Name of Corporation

SHEA Farms Limited

Position Title

President

Signature

Tom Shea

I have the authority to bind the Corporation.

Date (yyyy/mm/dd)

2021 06 25

☐ Check here if additional sheets are attached

Clerk initial

Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D.17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the Zavitz campbell Drain is out of repair and request that:

☒ Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

☐ The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

☒ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

larger tile water cant get away

Property Description: Lot 15 Concession 8 Roll Number _____

911 address 7613 Rokeby Line

Dated at the Municipality of Brooke-Alvinston this 30 day of June, 2021

James gilroy
Name-please print

J Gilroy
Signature

Telephone# _____
Home

Name-please print

Signature

Ce. [Redacted]

Email address: _____

Additional Comments if any:

E-MAILED
D moore

06/30/21
JP



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)

75.
RECEIVED

JUL 05 2021

Att: Cheryl

7/02/2021

I hereby give notice that the Kelly Drain is out of repair and request that:

☒ Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O. 1990, Chapter D.17.

☐ The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

clean out required from Con. #1. East to a point in my property to 60' east of the east end of my access culvert due to extensive cattail buildup that has blocked & tripped soil. Brushing required on ditch sides & top of ditch banks & burned. Stumps require sprayed or painted w/chemical to stop regrowth of brush.

Property Description: Lot 4 Concession 3 Roll Number 3815 120 010 12300 000

911 address 6570 Oil Springs Lane

Dated at the Municipality of Brooke-Alvinston this ___ day of ___, 20__

Bud Kelly
Name-please print

Name-please print

B Kelly
Signature

Signature

Telephone# _____
Home

Cell

Email address: _____

Additional Comments if any:

Please send a copy to David Moores at Ray Dobbin Engineering a minimum of 1.5' freeboard or more below my mainline bottoms to dead water (non move water) requested.



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)

RECEIVED

JUL 05 2021

7.5.

File 519-898-5653

Att: Cheryl

7/02/2021

I hereby give notice that the Cook Drain is out of repair and request that:

☒ Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

☐ The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Cleanout required to a point 100' east of my west property line to the west far enough to give a good outlet, to get 1.5' or more freeboard to non moving water level. The water in the tile below the ditch btm is not getting out again through Emskillen tap. The blockage needs to be found again and repaired so the tile can function properly. Brushing required as described on my Kelly Dr. request
Property Description: Lot 2 Concession 4 Roll Number 3815 120 010 17100 0000 as to day.

911 address 6371 Courtright Lane

Dated at the Municipality of Brooke-Alvinston this ___ day of ___, 20__

Bud Kelly
Name-please print

Name-please print

B. Kelly
Signature

Signature

Telephone# ___
Home

Cell

Email address: _____

Additional Comments if any:

The portion not cleaned out, 400' thru my property requires extensive cattail wicking.

AMENDMENT NO. 3
TO THE
MUNICIPALITY OF BROOKE-ALVINSTON
OFFICIAL PLAN

County of Lambton
Planning & Development Department
June 2021

MUNICIPALITY OF BROOKE-ALVINSTON

Official Plan Amendment No. 3

This amendment was adopted by the Council of the Municipality of Brooke-Alvinston by By-law _____ of 2021 in accordance with the provisions of Section 22(1) and 17(15) of the *Planning Act*, R.S.O. 1990, on the _____ day of _____, 2021

Corporate Seal

Mayor_____
Clerk

CERTIFICATE OF COMPLIANCE
WITH PUBLIC INVOLVEMENT
AND NOTICE REQUIREMENT

I, Janet Denkers, Clerk for the Municipality of Brooke-Alvinston, hereby certify that the requirements for the holding of at least one public meeting as set out in subsection 17(15) of the *Planning Act*, R.S.O. 1990, and the giving of notice as set out in subsection 17(19) of the *Planning Act*, R.S.O. 1990, have been complied with.

Clerk
Municipality of Brooke-Alvinston

MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER _____ OF 2021

The Council of the Municipality of Brooke-Alvinston, in accordance with the provisions of Section 17(22) of the *Planning Act*, R.S.O. 1990, hereby enacts as follows:

1. Amendment No 3 of the Municipality of Brooke-Alvinston Official Plan consisting of the attached text and maps is hereby adopted.
2. The Clerk is hereby authorized and directed to make application to the County of Lambton for approval of Amendment No. 3 to the Municipality of Brooke-Alvinston Official Plan.
3. This By-law shall come into force and take effect on the day of the final passing thereof.

ENACTED AND PASSED THIS _____ DAY OF _____, 2021.

Mayor

Clerk

I certify that the above is a true copy of By-law No. _____ of 2021 as enacted and passed by the Council of the Municipality of Brooke-Alvinston on the _____ day of _____, 2021.

Clerk
Municipality of Brooke-Alvinston

AMENDMENT NO. 3
TO THE
MUNICIPALITY OF BROOKE-ALVINSTON
OFFICIAL PLAN

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STATEMENT OF COMPONENTS

PART A – THE PREAMBLE does not constitute part of this amendment.

PART B – THE AMENDMENT consisting the following text constitutes Amendment No. 3 to the Municipality of Brooke-Alvinston Official Plan.

PART C – APPENDIX does not constitute part of this amendment. This appendix contains background data, planning considerations and a record of the public involvement associated with this amendment.

PART A – THE PREAMBLE**1. PURPOSE**

This is a site-specific amendment that will change the land use designation on the subject lands from “Residential” to “Commercial”.

2. LOCATION

The lands affected by Official Plan Amendment No. 3 are described as Lot 37, Plan 15 and are known municipally as 8011 Centre Street in Alvinston.

3. BASIS

The property owner requests the amendment in order to add an agricultural implement sales and service establishment as a permitted use on the subject lands.

Additional information is included in **PART C – THE APPENDIX**

Municipality of Brooke-Alvinston

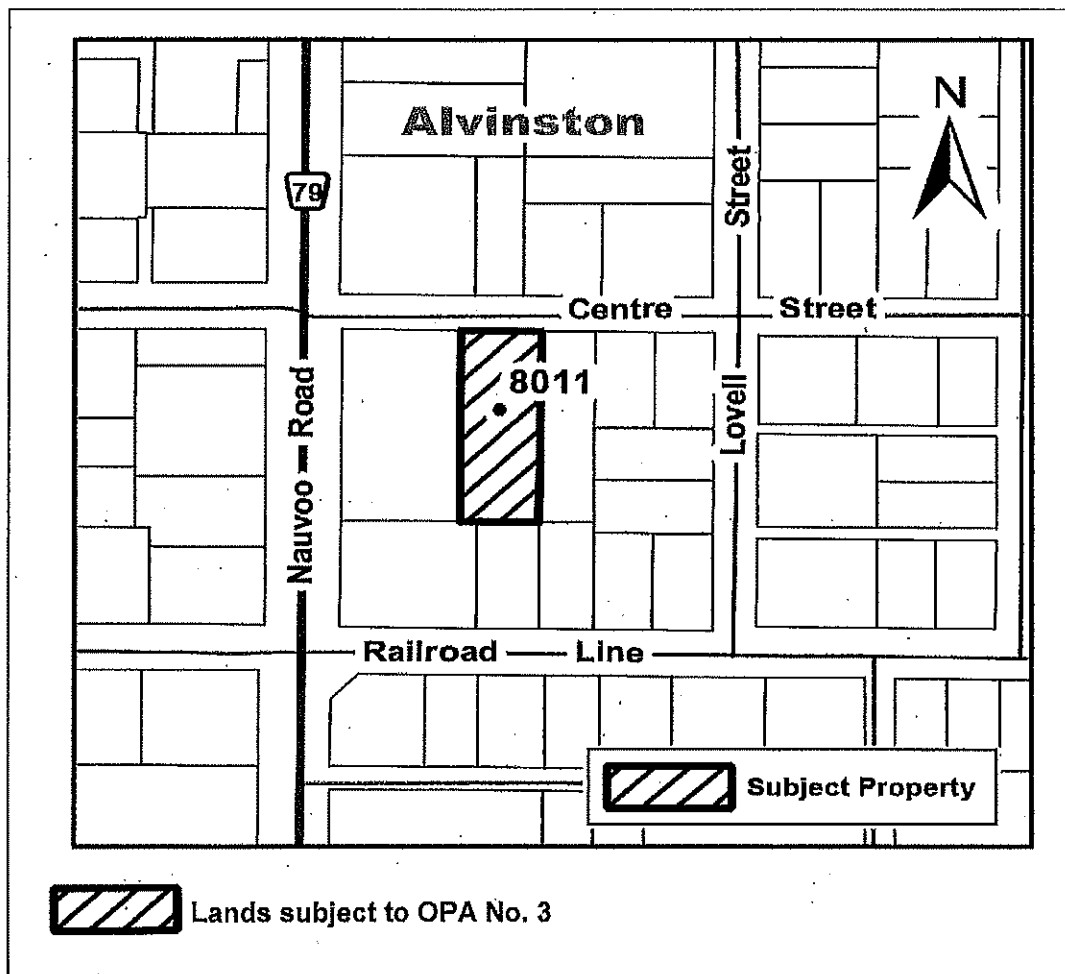
SCHEDULE "A" LAND USE PLAN

THIS SCHEDULE FORMS PART OF AMENDMENT NO. 3 TO THE MUNICIPALITY OF BROOKE-ALVINSTON OFFICIAL PLAN AND MUST BE READ WITH THE WRITTEN TEXT.

Signed: _____

David Ferguson, Mayor

Janet Denkers, Clerk-Administrator



Applicant: Kucera Farm Supply Ltd.

Location: Lot 37, Plan 15, geographic area of Village of Alvinston
8011 Centre Street, Alvinston, Municipality of Brooke-Alvinston

PART B – THE AMENDMENT

1. INTRODUCTION

All of this part of the document entitled **PART B – THE AMENDMENT** consisting of the following constitutes Amendment No. 3 to the Official Plan of the Municipality of Brooke-Alvinston.

2. DETAILS OF THE AMENDMENT

This is a site-specific amendment that will change the land use designation on the subject lands from “Residential” to “Commercial”. The “Commercial” designation permits a range of commercial uses. The property owner has requested the amendment in order to expand an existing agricultural implement sales and service establishment onto the lands that are the subject of this amendment.

3. IMPLEMENTATION AND INTERPRETATION

The implementation and interpretation of this amendment shall be in accordance with the policies of the Official Plan of the Municipality of Brooke-Alvinston.

PART C – THE APPENDIX

The following appendix does not constitute part of Amendment No 3, but is included as information supporting the amendment.

APPENDIX 1

Planner's Report

APPENDIX 2

Minutes of Public Meeting

APPENDIX 1

Planner's Report (Presented to Municipal Council at the public meeting).

APPENDIX 2**Minutes of Public Meeting**

**The Corporation of the Municipality of Brooke-Alvinston
Zoning By-law Number ____ of 2021**

(Being a By-law to amend By-law 9 of 2013)

WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston passed a comprehensive Zoning By-law 9 of 2013 on the 28th day of February, 2013;

AND WHEREAS the Council deems it desirable to make certain amendments to its comprehensive Zoning By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1. Schedule "A", attached, is hereby declared to form part of this By-law.
2. Schedule "A" to By-law 9 of 2013 is hereby amended by changing the zone symbol that applies to those lands indicated on Schedule "A" to this By-law from the "Residential 1 (R1)" Zone to the "Highway Commercial (C2)" Zone.

This By-law shall come into force and effect pursuant to Sections 34 (21) or Section 34 (30) of the Planning R.S.O. 1990.

READ A FIRST AND SECOND TIME THIS ____th DAY OF June, 2021.

READ A THIRD TIME AND FINALLY PASSED THIS ____th DAY OF June, 2021.

MAYOR

CLERK

**CORPORATION OF THE MUNICIPALITY OF
BROOKE-ALVINSON
ZONING BY-LAW NO. _____ OF 2021**

Explanatory Note

The purpose of this By-law is to rezone the parcel know municipally as 6011 Centre Street by changing the zone symbol that applies to those lands indicated on Schedule "A" to this By-law from the "Residential 1 (R1)" Zone to the "Highway Commercial (C2)" Zone. The parcel is intended to be used in connection with an existing agricultural implement sales and service establishment on the abutting property to the west.

Municipality of Brooke-Alvinston

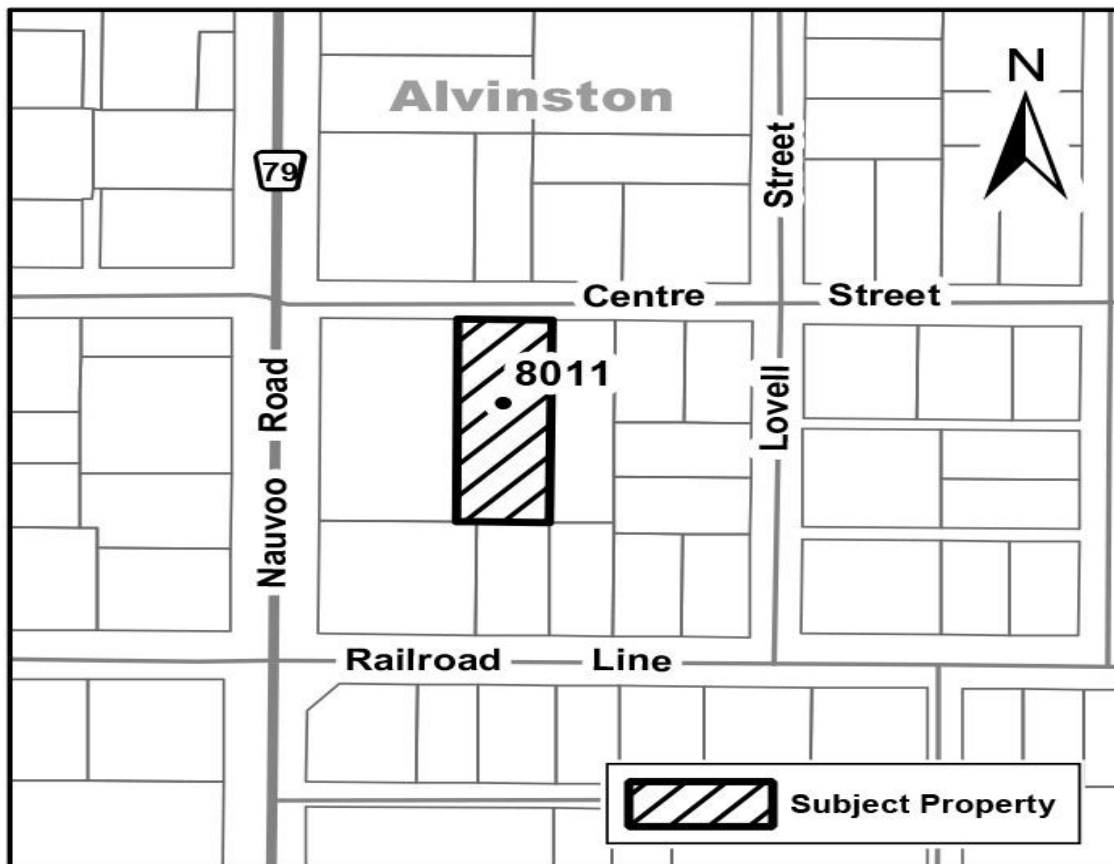
SCHEDULE "A"

To By-law No.

dated this _____ Day of _____, 2021

Signed: _____
David Ferguson, Mayor

Janet Denkers, Clerk-Administrator



Applicant: Kucera Farm Supply Ltd.

Location: Lot 37, Plan 15, geographic area of Village of Alvinston
8011 Centre Street, Alvinston, Municipality of Brooke-Alvinston

CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER xx OF 2021

**Being a By-law to authorize the execution of an
Agreement between Kucera Farm Supply and the Municipality of Brooke-Alvinston**

WHEREAS the Corporation of the Municipality of Brooke-Alvinston has in effect an Official Plan for the Municipality of Brooke-Alvinston designating all the lands within the Municipality as a site plan control area:

AND WHEREAS Part E, Section 4 of the Municipal Official Plan requires that no person shall undertake any development in a site plan control area unless the Council of the municipality has approved plans and/or drawings as set out in Subsection 4.2 and provided for any conditions as per Subsection 4.2.1.

AND WHEREAS the Council of the Municipality of Brooke-Alvinston has passed a site plan control by-law pursuant to Section 41 (2) of the Planning Act, 1990;

NOW THEREFORE the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1. That the Council of the Municipality of Brooke-Alvinston ratifies the site plan agreement between the Corporation of the Municipality of Brooke-Alvinston and Kucera Farm Supply
2. That the Mayor and Clerk-Administrator are authorized and directed to execute the site plan agreement between the Corporation of the Municipality of Brooke-Alvinston and Kucera Farm Supply.
3. That the site plan agreement shall form part of the By-law and be attached as Schedule “A” hereto.
4. This By-law shall come into force and take effect on the final passing thereof.

Read a first, second and third time and finally passed this 8th day of July, 2021

Dave Ferguson, Mayor

Janet Denkers, Clerk-Administrator



June 30, 2021

Municipality of Brooke-Alvinston
3236 River Street, P.O. Box 28
Alvinston, Ontario
N0N 1A0

To the Attention of Brooke- Alvinston Council

Please accept this letter of enquiry to Brooke Alvinston council concerning a request for municipal services including water and sewer to be extended beyond the corner of Centre and Elm Street, continuing down Centre Street to the west of Elm to additional residential building sites.

We have recently purchased a building site at 7952 Centre Street with the intention of building in early spring 2022. We feel that municipal services and specifically water service is critical to ensure we have a safe water supply. We would prefer avoid having to dig a well and take comfort in knowing that a municipal water run system ensures regular testing and safety standards.

Our property is one of many residential building sites along Centre Street west, and I am confident that the presence of water and sewer will be a positive enhancement to the properties and the viability to further property development.

As our timeline of building is the spring of 2022 is fast approaching, we feel the timeline is imminent that we formally request for water/sewer to Brooke Alvinston council to be considered for extension to Centre Street west. We would respectfully request if we can be kept updated on the developments of this request so that we may plan our building activities accordingly.

Respectfully yours,

A handwritten signature in blue ink, appearing to read "Stephen Grover, Colette Grover". The signature is fluid and cursive.

Stephen and Colette Grover

colette@safetyinfofocus.ca

5670 Underpass Road

Watford, Ontario, N0M2S0

Telephone: 519 719-6423

**BoKo Properties Inc**

7938 Railroad Line
Phone: 519-868-0459

► Mayor Ferguson and Councilors

Municipality of Brooke Alvinston
Phone: 519-898-2137

Dear Mr. Mayor and Councilors.

Kevin and I are writing to ask for some financial assistance with Bluewater Power. We have received their recommendations back that the senior condo property requires 3 phase hydro.

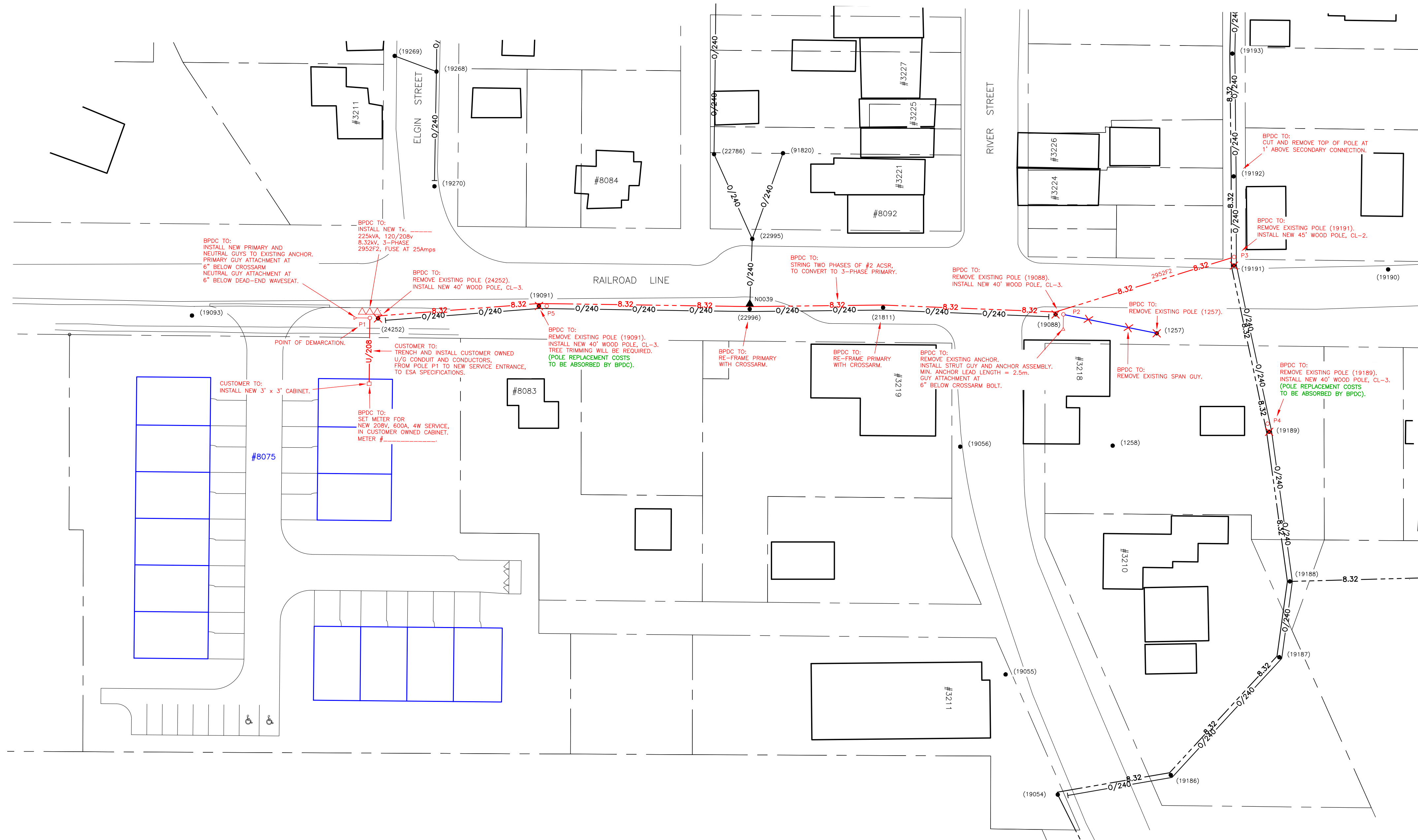
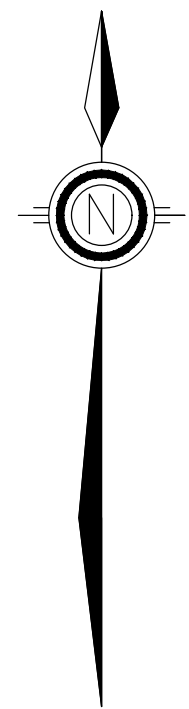
They require the services and some poles to be updated on Railroad Line from Alley St to the pole in front of the units at 8075 Railroad Line. See attached drawings.

The total bill is for \$56,649.46. This is split up between material / labour and a deposit. The amount we are inquiring about is \$39,371.46 and BoKo Properties will cover the deposit.

The \$39,371.46 will cover the new, updating or removal of hydro poles down Railroad Line.

Thank you for your time and consideration on this matter.

BoKo Properties Inc
Kevin & Lisa Tizzard
July 2, 2021



- NOTES:**
- CONTRACTOR RESPONSIBLE FOR THE SUPPLY AND INSTALLATION OF SECONDARY CONDUCTOR BETWEEN THE METERBASE AND THE 'POINT OF DEMARCATION' POLE TO ESA SPEC'S LEAVING MINIMUM 10 METERS OF CONDUCTOR AT THE BASE OF THE POLE
 - CONTRACTOR RESPONSIBLE FOR SUPPLY OF CONDUIT, WEATHERHEAD AND STRAPS SIZED TO ESA SPEC'S TO BE INSTALLED AT 'POINT OF DEMARCATION' POLE BY BLUEWATER POWER
 - CONTRACTOR RESPONSIBLE TO OBTAIN EXACT LOCATION OF AND ASSUME ALL LIABILITY FOR DAMAGE TO ALL UTILITIES, SERVICES AND STRUCTURES WHETHER ABOVE GROUND OR BELOW BEFORE COMMENCING WORK. SUCH INFORMATION IS NOT NECESSARILY SHOWN ON THE DRAWINGS AND WHERE SHOWN THE ACCURACY CANNOT BE GUARANTEED
 - CONTRACTOR RESPONSIBLE TO COMPLY WITH ALL REGULATIONS INCLUDING ESA. SERVICES WILL NOT BE SCHEDULED FOR ENERGIZATION UNTIL ESA HAS ISSUED CONNECTION AUTHORIZATION.
 - BLUEWATER POWER PORTION OF INSTALLATION TO FOLLOW USF STANDARDS AS DEFINED IN SCOPE OF WORK INCLUDING:

- POLE FRAMING STANDARDS:**
- 01-312 Primary tangent crossarm
 - 01-314 Primary angle crossarm
 - 01-306 Primary dead-end crossarm
 - 01-326A 3PH line top
 - 09-100 Grounding
 - 08-300 3ph transformer bank
 - 06-100 Guy and anchor assembly

- CLEARANCE STANDARDS:**
- 11-103 Joint Use Separation
 - 02-100 Clearances between conductors
 - 02-101 Clearances from buildings
 - 02-102 In-Span clearances
 - 02-103 Clearances from equipment
 - 02-104 Conductor height from ground
 - 02-105 Climbing space
 - 02-106 Working space

- LEGEND:**
- 8.32 EXISTING O/H 8.32kV PRIMARY
 - 8.32 CONVERTED O/H 8.32kV PRIMARY (TWO NEW PHASES ADDED)
 - 0/240 EXISTING O/H SECONDARY BUS
 - U/200 PROPOSED U/G SECONDARY SERVICE (CUSTOMER OWNED)
 - EXISTING SPAN GUY
 - EXISTING POLE-MOUNT TRANSFORMER
 - EXISTING POLE
 - EXISTING POLE TO BE REMOVED
 - PROPOSED POLE
 - PROPOSED POLE-MOUNT TX. BANK
 - PROPOSED ANCHOR
 - PROPOSED METER

| | | | |
|---|---------------------------------------|------|---------|
| . | . | . | . |
| . | . | . | . |
| . | . | . | . |
| . | . | . | . |
| 2 | ISSUED WITH OFFER TO CONNECT CONTRACT | C.M. | 6/29/21 |
| 1 | ISSUED FOR REVIEW | C.M. | 6/17/21 |

| REV | DESCRIPTION | BY | DATE |
|-----|-------------|----|------|
|-----|-------------|----|------|

BLUEWATER

POWER

DISTRIBUTION CORPORATION

TITLE :
8075 RAILROAD LINE, ALVINSTON.
NEW SERVICE - COMMERCIAL.

DWN BY :
C. MACKENZIE

CHK'D :
A. MURPHY

WORK ORDER No.

SCALE :
1:500

APP'D :
D. PINELLI

DATE :
JUNE 17, 2021

PROJECT No.

DWG No.
D-691

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92.

Janet Denkers

From: jim jarvis <jnjarvis00@yahoo.ca>
Sent: Monday, July 5, 2021 12:07 PM
To: Janet Denkers
Subject: outdoor meetings

Dear Ms. Denkers,

I was just talking to Bill DeBlock, who was in conversation with you this morning about some drive-in Bible teaching meetings we were proposing for July 18th-25th of this month. We were wondering if we could utilize the south-west corner of the arena parking lot from 7:30-8:30 pm during that week. What we do in other locales is set up a small tent just large enough to accommodate the pulpit and transmitter equipment. Folks drive in and park then tune in to the FM band we are using. We do not use any loud speakers to amplify our voices, as folks can just listen on their radio. We encourage everyone to stay in their cars and follow the protocols that are in force at the time. We are linked with the Gospel Hall churches that are sprinkled throughout South-Western Ontario, the closest ones to Alvinston being in Sarnia, Oil Springs and Bothwell. We have some church members in your community as well.

We can give you every assurance that covid protocols would be followed, as we have no interest whatsoever in the kind of limelight other groups have sought to push their agendas. We strongly encourage masking, social distancing, and getting the vaccine throughout our church gatherings. All of us who actually take responsibility for this effort are double vaccinated.

Your consideration for our request is appreciated and we hope we can work together on this for both our mutual benefit. If you have any further questions, feel free to drop me an email or call at the number below.

Sincerely,
Jim Jarvis
Minister of the Gospel
Brampton, ON
Ph. 416-455-0531