



AGENDA

Council Meeting

4:00 PM - Thursday, May 27, 2021
Virtual - Zoom Technology

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MINUTES

Council Meeting

4:00 PM - Thursday, May 13, 2021
Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, May 13, 2021, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Parks and Recreation Supervisor Kevin Miller, and Administrative Assistant Darlene Paolucci

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared at the appropriate time during the meeting.

3 MINUTES

a) Regular Council Meeting Minutes of April 22, 2021

RESOLUTION-2021-133

Councillor Jamie Armstrong made a motion that the April 22, 2021 meeting minutes be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Information Correspondence Only

RESOLUTION-2021-134

Deputy Mayor Frank Nemcek made a motion that the Information only correspondence be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

b) Township of Archipelago - Invasive Phragmites

RESOLUTION-2021-135

Deputy Mayor Frank Nemcek made a motion that Council supports the Township of Archipelago's request to the Ontario Ministry of Transportation to

communicate the strategy on mapping and controlling invasive Phragmites on Provincial highways, the specific highway management plans and results by each MTO region and each highway in the region. Councillor Wayne Deans seconded the motion.

Carried

- c) Town of Fort Erie - Source Water Protection Legislation

RESOLUTION-2021-136

Councillor Jamie Armstrong made a motion that Council supports the Town of Fort Erie's request to the Ministry of Environment, Conservation and Parks consider legislative changes that would permit the expansion of source water protection to aquifers and private services. Councillor Wayne Deans seconded the motion.

Carried

- d) Township of Scugog - Bus Stops on Dead End Roads

RESOLUTION-2021-137

Deputy Mayor Frank Nemcek made a motion that the request for support be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- e) City of Brantford - Golf and Outdoor Recreational Activities

RESOLUTION-2021-138

Deputy Mayor Frank Nemcek made a motion that Council supports the City of Brantford's request to the Province of Ontario to withdraw its prohibition on golfing and any other outdoor recreational activities which can be enjoyed while maintaining proper social distancing. Councillor Jamie Armstrong seconded the motion.

Carried 3-2 (opposed: Mayor David Ferguson and Councillor Wayne Deans).

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Lambton OPP Detachment -Board of Governance Submissions

RESOLUTION-2021-139

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston approve of the draft submission as presented on behalf of the Municipality to the Solicitor General. Councillor Jeannette Douglas seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Court of Revision(s) Ruth & Logan Drain

RESOLUTION-2021-140

Councillor Jamie Armstrong made a motion that Mayor Ferguson and Councillor Nemcek of the Brooke-Alvinston Council be appointed to the Court of Revision of the Ruth Drain. Councillor Jeannette Douglas seconded the motion.

Carried

- c) **Clerk Administrator's Report:** 6550 / 6552 James Street - By-law repeal request

RESOLUTION-2021-141

Councillor Wayne Deans made a motion that Council consider repealing By-law 33 of 2020 at their next regular session of Council contingent on confirmation that if the septic system is still in place, it be wholly contained on 6552 James Street. Deputy Mayor Frank Nemcek seconded the motion.

Carried

d) Treasurer's Report: Shiloh Line Project

The Shiloh Line Reconstruction project was tendered with the low bidder being Cope Construction at \$4,345,034.90, plus HST. The low tender was \$1,332,378 over budget.

RESOLUTION-2021-142

Councillor Jamie Armstrong made a motion that Council accept the low tender from Cope Construction in the amount of \$4,345.034.90 + HST with the overage being funded half from municipal reserves and half from borrowed funds (Infrastructure Ontario). Councillor Wayne Deans seconded the motion.

Carried 3-2 (opposed: Mayor David Ferguson and Councillor Jeannette Douglas).

e) Treasurer's Report: Accounts Payable Listing - April 2021

Council reviewed the April 2021 accounts submitted and staff provided information as requested on several accounts.

f) Parks & Recreation Supervisor's Report: Gazebo In Inwood - new placement

RESOLUTION-2021-143

Councillor Wayne Deans made a motion that the gazebo in Inwood be relocated to the Municipal property adjacent to the Inwood Library. Councillor Jamie Armstrong seconded the motion.

Carried

g) Drainage Superintendent's Report - Hume Thorne Drain Request

RESOLUTION-2021-144

Deputy Mayor Frank Nemcek made a motion that Council directs Staff to forward the request for maintenance on the Hume Thorne Drain to the Drainage Superintendent with the power to act. Councillor Jeannette Douglas seconded the motion.

Carried

8 BY-LAWS

9 NEW BUSINESS

a) Blue Box Transition

RESOLUTION-2021-145

Councillor Jamie Armstrong made a motion that a letter be sent to Minister Yurek (Minister of the Environment, Conservation and Parks) requesting that the provincial government follow through with their commitments to transitioning the Blue Box to full producer responsibility as previous governments have failed to do so. Councillor Jeannette Douglas seconded the motion.

Carried

10 CLOSED SESSION

11 **RISE AND REPORT**

12 **BY-LAW CONFIRMING PROCEEDINGS**

a) Confirming By-law

RESOLUTION-2021-146

Councillor Wayne Deans made a motion that By-law 22 of 2021 be read a first, second and third time and finally passed this 13th day of May, 2021. Councillor Jamie Armstrong seconded the motion.

Carried

13 **ADJOURNMENT**

Councillor Armstrong made a motion to adjourn the meeting at 5:01 p.m.

Clerk-Administrator

Mayor



3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653

May 3, 2021

NOTICE OF COURT OF REVISION Ruth Drain

Please be advised that the Brooke-Alvinston Council has set aside
Thursday, May 27, 2021 at 4:00 p.m.
for the Court of Revision for the Ruth Drain.

A copy of the Engineer's report was mailed to you on March 23, 2021. A first and second reading of By-law 19 of 2021 was done on April 22, 2021 at the meeting to consider the report. A copy is available upon request.

The Court of Revision is set in order that any owner of land who has assessment complaints can appeal to the Court of Revision. Any appeal must be submitted in writing to the undersigned no later than May 21, 2021. The Court will only consider written appeals. The meeting will be held via ZOOM electronic technology. Should you wish to attend, please look for the login information on the municipal website or contact the Clerk Administrator in advance at 519-898-2173. Written appeals should be delivered to the Municipal Office or sent to:

Ray Dobbin, Engineer
C/O Municipality of Brooke-Alvinston
3236 River Street
P.O. Box 28
Alvinston, ON N0N 1A0

Janet Denkers
Clerk Administrator

Ruth Drain
Municipality of Brooke-Alvinston
December 14, 2020

SCHEDULE OF ASSESSMENT

To make improvements to the Ruth Drain

Conc.	Lot or pt Lot	Hect. Affected	Roll No.	Owner	Benefit	Outlet	Total
Municipality of Brooke Alvinston							
Agricultural Land							
14	W1/2L22	1.15	50-131	R. I., M., & R. B. King		422.00	422.00
	E1/2L22	12.47	50-132	Kam Minten Farms Inc.	44,721.00	4,571.00	49,292.00
	W1/2 L23	7.29	50-133	B. & M. Stevens & Sons Farms Inc.	2,496.00	3,010.00	5,506.00
Total Benefit					47,217.00	8,003.00	55,220.00
Total Outlet					8,003.00		
Total - Agricultural Land					55,220.00		
Public Lands: Roads							
Churchill Line (1/2)	0.81			Mun. of Brooke Alvinston		1,338.00	1,338.00
Total Benefit					0.00	1,338.00	1,338.00
Total Outlet					1,338.00		
Total - Public Lands: Roads					1,338.00		
Total - Agricultural Land					55,220.00		
Total - Mun. of Brooke Alvinston					56,558.00		

Schedule of Assessment (cont'd)

2 of 2

Conc.	Lot or pt Lot	Hect. Affected	Roll No.	Owner	Benefit	Outlet	Total
Township of Warwick							
Agricultural Land							
6SER	E1/2 L23	3.24	10-1300	D. Woods		1,338.00	1,338.00
	W1/2 L24	23.24	10-1400	K. & I. Swine Ltd.		9,597.00	9,597.00
	E1/2 L24	30.61	10-1401	Dandwill Farms Ltd.		12,640.00	12,640.00
	W1/2 L25	8.91	10-1600	L. Brooks		3,679.00	3,679.00
Total Benefit					0.00	27,254.00	27,254.00
Total Outlet					27,254.00		
Total - Agricultural Land					27,254.00		
Public Lands: Roads							
Churchill Line (1/2)		0.81		Township of Warwick		1,338.00	1,338.00
Arkona Road		1.21		Township of Warwick		1,499.00	1,499.00
Total Benefit					0.00	2,837.00	2,837.00
Total Outlet					2,837.00		
Total - Public Lands: roads					2,837.00		
Total - Agricultural Land					27,254.00		
Total - Township of Warwick					30,091.00		
Total - Mun. of Brooke Alvinston					56,558.00		
Total Assessment					\$86,649.00		



3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653

May 3, 2021

NOTICE OF COURT OF REVISION Logan Drain

Please be advised that the Brooke-Alvinston Council has set aside
Thursday, May 27, 2021 at 4:00 p.m.
for the Court of Revision for the Logan Drain.

A copy of the Engineer's report was mailed to you on March 23, 2021. A first and second reading of By-law 18 of 2021 was done on April 22, 2021 at the meeting to consider the report. A copy is available upon request.

The Court of Revision is set in order that any owner of land who has assessment complaints can appeal to the Court of Revision. Any appeal must be submitted in writing to the undersigned no later than May 21, 2021. The Court will only consider written appeals. The meeting will be held via ZOOM electronic technology. Should you wish to attend, please look for the login information on the municipal website or contact the Clerk Administrator in advance at 519-898-2173. Written appeals should be delivered to the Municipal Office or sent to:

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C/O Municipality of Brooke-Alvinston
3236 River Street
P.O. Box 28
Alvinston, ON N0N 1A0

Janet Denkers
Clerk Administrator

SCHEDULE OF ASSESSMENT
Branches No. 2 to 6

Lot Conc. or pt Lot	Hect. Affected	Roll No.	Owner	Special Benefit	Benefit	Outlet	Total
Branch No. 2							
Agricultural Land							
14.00 Npt.W1/2L22	6.06	50-131	R. I. M., & R. B. King			13,888.00	13,888.00
E1/2L22	18.95	50-132	K. Minten	440.00	34,913.00	10,162.00	45,515.00
			Total Special Benefit	440.00	34,913.00	24,050.00	59,403.00
			Total Benefit	34,913.00			
			Total Outlet	24,050.00			
			Total Assessment - Branch No. 2	59,403.00			
Branch No. 3							
Agricultural Land							
14.00 Npt.W1/2L22	1.90	50-131	R. I. M., & R. B. King			7,211.00	7,211.00
E1/2L22	4.22	50-132	K. Minten	440.00	14,423.00		14,863.00
			Total Special Benefit	440.00	14,423.00	7,211.00	22,074.00
			Total Benefit	14,423.00			
			Total Outlet	7,211.00			
			Total Assessment - Branch No. 3	22,074.00			

Schedule of Assessment (cont'd)

Lot Conc. or pt Lot	Hect. Affected	Roll No.	Owner	Benefit	Outlet	Total
Branch No. 4						
Agricultural Land						
14.00 Npt.W1/2L22	1.70	50-131	R. I., M., & R. B. King		3,670.00	3,670.00
E1/2L22	2.50	50-132	K. Minten	7,339.00		7,339.00
			Total Special Benefit	7,339.00	3,670.00	11,009.00
			Total Benefit			
			Total Outlet			
			Total Assessment - Branch No. 4	11,009.00		
Branches No. 1 to 6						
2.00						
Branch No. 5						
Agricultural Land						
14.00 Npt.W1/2L22	0.85	50-131	R. I., M., & R. B. King		4,720.00	4,720.00
E1/2L22	1.17	50-132	K. Minten	9,438.00		9,878.00
			Total Special Benefit	440.00	9,438.00	14,598.00
			Total Benefit	9,438.00		
			Total Outlet	4,720.00		
			Total Assessment - Branch No. 5	14,598.00		

Schedule of Assessment (cont'd)

3 of 3

Conc.	Lot or pt Lot	Hect. Affected	Roll No.	Owner	Benefit	Outlet	Total
Branch No. 6							
Agricultural Land							
14.00	Npt.W1/2L22	0.65	50-131	R. I., M., & R. B. King			3,719.00
	E1/2L22	1.94	50-132	K. Minten	440.00	3,719.00	8,757.00
Total Special Benefit					440.00	3,719.00	12,476.00
Total Benefit					8,317.00		
Total Outlet					3,719.00		
Total Assessment - Branch No. 6					12,476.00		
Total Assessment - Branch No. 5					14,598.00		
Total Assessment - Branch No. 4					11,009.00		
Total Assessment - Branch No. 3					22,074.00		
Total Assessment - Branch No. 2					59,403.00		
Total Assessment					\$119,560.00		

MUNICIPALITY OF BROOKE-ALVINSTON
APRIL

<u>PERMITS ISSUED</u>	<u>OWNER/CONTRACTOR</u>	<u>LOCATION</u>	<u>FEE</u>	<u>TYPE VALUE</u>
21-011	Alvinston Pharmacy Inc, 3231 River St, Alvinston owner, (interior renovations to existing retail space and interior renovations to 2 upper apartment units) Cont: TBD, Apr 1/2021 140-001-12100	3231 River St Plan 2, Lot 12, Pt Lot 11	1,100.00	Com/Alt 100,000
21-012	Roger Huckle, owner 6557 James St, Inwood (erect storage shed) Cont: Cedar Echo, Apr 1/2021 120-210-07200	6557 James St Con 5, N Pt Lot 4	425.00	Non/Res 8,814 288 ¹²
21-013	Jacob MacKellar Farms Ltd 3772 Little Ireland Rd Alvinston, (erect storage shed) Cont: Agri Urban Apr 1/2021 120-030-08600	3542 Ebenezer Rd Con 7, N Pt Lot 13	550.00	Agr/Con 300,000 11,098 ¹²
21-014	Darrell Butler, owner 8423 Churchill Line Watford, (erect pump house for water well) Cont: owner, Apr 1/2021 120-050-13301	8423 Churchill Line Con 14, Pt Lot 23 RP25R5863, Pt 1	425.00	Agr/Con 3,000 144 ¹²
21-015	Robert Campbell, owner 7902 Brooke Line, Alvinston (erect storage shed) Cont: owner, Apr 12/2021 120-030-14200	7902 Brooke Line Con 8, W Pt Lot 18	550.00	Agr/Con 150,000 2688 ¹²
21-016	Boko Properties Inc, owner 3214 Walnut St, Alvinston (erect 3 unit apartment bldg.) Cont: owner, Apr 13/2021 140-001-33700	8075 Railroad Line Plan 2, Lot 4 to Lot 8 Plan 4, Lot 4 to Lot 7 Plan 4, Lot 11	1,200.00	MRes/Con 550,000 4835 ¹²

MUNICIPALITY OF BROOKE-ALVINSTON
APRIL

<u>PERMITS</u> <u>ISSUED</u>	<u>OWNER/CONTRACTOR</u>	<u>LOCATION</u>	<u>FEE</u>	<u>TYPE</u> <u>VALUE</u>
21-017	Wanstead Farmers Co-Operative Co Limited, RR 2, Wyoming, owner (erect accessible front vestibule) Cont: Jason Denkers, Apr 26/2021 140-002-25000	3332 Nauvoo Rd Con 6, Pt Lot 19 RP25R3610, Pt 1, Pt 2 RP25R1011	1,100.00	Ind/Add 20,000 56' ²
21-018	Jordan Armstrong, owner 7450 Aberfeldy Line, Bothwell, (demolish existing Dwelling) Cont: owner Apr 28/2021 120-010-03500	7450 Aberfeldy Line Con 1, Pt Lot 13	150.00	Res/Dem 0



MINUTES

Committee of Adjustment Meeting

9:00 AM - Tuesday, April 20, 2021
Virtual - Zoom Technology

The Committee of Adjustment of the Brooke-Alvinston was called to order on Tuesday, April 20, 2021, at 9:00 AM, in the Virtual - Zoom Technology, with the following members present:

Council Present: Committee Member Nancy Faflak, Deputy Mayor Frank Nemcek, Committee Member Christa Sawyer, Committee Member Doug Smith, and Councillor Wayne Deans

Staff Present: Administrative Assistant Darlene Paolucci, Clerk Administrator Janet Denkers, and Rob Nesbitt

Regrets:

1 CALL TO ORDER

The Chair called the meeting to order at 9:00 a.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Chair requested that pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Meeting Minutes of April 13, 2021

RESOLUTION-2021-011

Councillor Wayne Deans made a motion that the Minutes from the April 13, 2021 Committee of Adjustment meeting be approved as presented without errors or omissions. Committee Member Doug Smith seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 NEW BUSINESS

a) Application B-004-2021 - (Scott McPhail)

RESOLUTION-2021-012

Councillor Wayne Deans made a motion that Consent application B004/2021 be deferred a second time and that the applicant be requested to submit a detailed drawing of his lot proposal for final consideration by the Committee at the May 11, 2021 Committee of Adjustment meeting. Committee Member Doug Smith seconded the motion.

Carried

b) Application B005 / 2021 (Tom Parkins)

RESOLUTION-2021-013

Committee Member Nancy Faflak made a motion that Application B005 / 2021 be approved with the following conditions imposed:

8. Proposed lot grading plans be submitted to the Municipality for consideration and approval prior to the separate titles being established

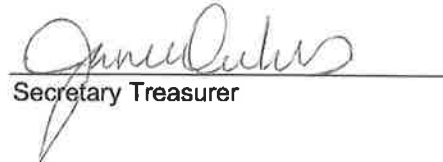
Deputy Mayor Frank Nemcek seconded the motion.

Carried

6 ADJOURNMENT

The meeting was adjourned at 9:35 p.m..


Chair


Secretary Treasurer



BROOKE-ALVINSTON COMMITTEE OF ADJUSTMENT

PROVISIONAL CONSENT
 (Ont. Regulation 197/96)
DECISION – File # B004 / 2021

In the case of an application made by Scott & Ashley McPhail requesting a 2 acre severance of a rural residential lot containing a dwelling from a 100 acre farm property described as Con. 12 East Pt. lot 1 known locally as 6263 LaSalle Line be **APPROVED** subject to the following conditions:

CONDITIONS:

1. That a copy of the deed and R.D. Plan or survey be submitted to the Secretary-Treasurer in digital format, if available, and property geo referenced to the NAD83 UTM Zone 17 Coordinate System and also in a form suitable for registration;
2. That a fee of \$300.00 be paid to the Municipality of Brooke-Alvinston by cash or cheque;
3. That all conditions be fulfilled within one year of the notice of decision of this consent. That the certification of consent required by Section 53(42) of The Planning Act, be obtained within one year of the notice of decision of this consent. *The Municipality will endeavour to send the applicant a reminder that the Provisional Consent is approaching its lapsing date. However, **each applicant is responsible for ensuring that the Provisional Consent does not lapse.** If the Provisional Consent does lapse (meaning the deeds have not been stamped within one year of the notice of decision of the consent), a new application will be required. There is no provision in The Planning Act for extensions to the Provisional Consents;*
4. That the applicant(s) enter into an agreement with the municipality for the apportionment of drainage assessments on the involved properties;
5. That the existing entrance to the retained parcel have adequate access to the road allowance subject to the approval and inspection of the Public Works Manager and that a 911 number sign be obtained for the retained or severed property
6. That the applicant obtain a rezoning that will prohibit a residential dwelling on the retained farm parcel
7. That the septic location be clearly demonstrated on a plot plan with dimensions of the system, including setbacks to the new lot lines and provided to this Department for consideration.
8. That the derelict building(s) be removed OR repaired and inspected to the satisfaction of the Chief Building Official on the retained farm including the silo
9. That no livestock be permitted in the barn(s).

Members concurring in the above ruling:

Please note: Due to COVID-19, the Committee of Adjustment Meeting was held virtually by zoom. A recorded vote was held with respect to the decision. The following members voted unanimously in favour with the above ruling:

Doug Smith Nancy Faflak Christa Sawyer Frank Nemcek Wayne Deans

***** CERTIFICATION *****

I, Janet Denkers, Secretary-Treasurer for this meeting of the Brooke-Alvinston Committee of Adjustment in the County of Lambton certify that the above is a true copy of the decision of the Committee with respect to the application recorded electronically herein which was brought before the Committee on May 11, 2021 with the Notice of Decision being mailed May 12, 2021

Janet Denkers, Secretary-Treasurer
Municipality of Brooke-Alvinston Committee of Adjustment



BROOKE-ALVINSTON COMMITTEE OF ADJUSTMENT

PROVISIONAL CONSENT
 (Ont. Regulation 197/96)
DECISION – File # B007 / 2021

In the case of an application made by Charles Heimstra (Agent for Mike Shamblaw) requesting an approximate 1 acre severance from a 98.5 acre parcel of land. The severed area would include a 154 foot by 275 foot area to the rear of an existing residential lot and 4 foot wide strip along the west side of the residential lot for the area known as Part Lot 2 Concession 13 and locally known as 6396 LaSalle Line be APPROVED subject to the following conditions:

CONDITIONS:

1. That a copy of the deed and R.D. Plan or survey be submitted to the Secretary-Treasurer in digital format, if available, and property geo referenced to the NAD83 UTM Zone 17 Coordinate System and also in a form suitable for registration;
2. That a fee of \$300.00 be paid to the Municipality of Brooke-Alvinston by cash or cheque;
3. That all conditions be fulfilled within one year of the notice of decision of this consent. That the certification of consent required by Section 53(42) of The Planning Act, be obtained within one year of the notice of decision of this consent. *The Municipality will endeavour to send the applicant a reminder that the Provisional Consent is approaching its lapsing date. However, **each applicant is responsible for ensuring that the Provisional Consent does not lapse.** If the Provisional Consent does lapse (meaning the deeds have not been stamped within one year of the notice of decision of the consent), a new application will be required. There is no provision in The Planning Act for extensions to the Provisional Consents;*
4. That the applicant(s) enter into an agreement with the municipality for the apportionment of drainage assessments on the involved properties;
5. That a 0.15 metre wide strip of land from the front of the existing residential lot is to be conveyed to the Municipality of Brooke-Alvinston extending from the southwest corner of the lot to the southeast corner of the lot; and that the reference plan that is prepared shows the 0.15 m wide strip of land with approval from the Public Works Manager prior to it being registered.
6. That the severed land must be merged with the abutting residential lot and Section 50(3) of the Planning Act applies to any future transaction involving the severed land
7. That the septic location be clearly demonstrated on a plot plan with dimensions of the system, including setbacks to the new lot lines and provided to this Department for consideration for both parcels (6374 and 6396 LaSalle Line).

Members concurring in the above ruling:

Please note: Due to COVID-19, the Committee of Adjustment Meeting was held virtually by zoom. A recorded vote was held with respect to the decision. The following members voted unanimously in favour with the above ruling:

Doug Smith Nancy Faflak Christa Sawyer Frank Nemcek Wayne Deans

***** CERTIFICATION *****

I, Janet Denkers, Secretary-Treasurer for this meeting of the Brooke-Alvinston Committee of Adjustment in the County of Lambton certify that the above is a true copy of the decision of the Committee with respect to the application recorded electronically herein which was brought before the Committee on May 11, 2021 with the Notice of Decision being mailed May 12, 2021

Janet Denkers, Secretary-Treasurer
Municipality of Brooke-Alvinston Committee of Adjustment



Cultural Services Division
Lambton County Archives
787 Broadway Street, Box 3100
Wyoming, ON N0N 1T0

Telephone: 519-845-5426
Toll-free: 1-866-324-6912
Fax: 519-845-0700
www.lambtonmuseums.ca

NEWS RELEASE

For Immediate Release

Lambton County Archives Introduces Virtual Appointments

Tuesday, May 11, 2021

Wyoming, ON – Lambton County Archives has shifted its service offerings during the COVID-19 pandemic to adapt and continue to provide researchers and genealogists access to its extensive collection of archival documents that share the stories of the people and places of Lambton County. To further provide an avenue for access, the Archives is now offering virtual appointments to the public.

Lambton County Archives remains closed in response to provincial orders, however serving the community remains a top priority. "This virtual service will safely increase access to the collections for patrons to resume researching with our archival resources," said Nicole Aszalos, Archivist/Supervisor of Lambton County Archives. "In the past, visitors were required to visit the Archives in-person to conduct research. Virtual appointments allow members of the public to interact with our staff and access archival resources in a safe, remote manner."

Virtual appointments are booked in advance with the Archivist and will include two 15-minute video or telephone meetings and one hour of research time. As part of the appointment, the Archivist will assist by reviewing research and answering questions to help facilitate the process. If requested, this service can also include an introduction to the various genealogical and local history resources available online, like AncestryLibrary and Onland, among other programs.

Virtual appointments are \$20 for members and \$30 for non-members and include a total of 1.5 hours of research support. Additional research time can be purchased as needed.

To learn more about virtual appointments and to make a reservation, visit the Lambton County Archives website.

-30-

Please contact:

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Archivist/Supervisor, Lambton County Archives

County of Lambton

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NEWS RELEASE

For Immediate Release

Lambton Public Health Expands Eligibility for COVID-19 Immunizations

Tuesday, May 11, 2021

Point Edward, ON – In line with the Government of Ontario, Lambton Public Health (LPH) is expanding eligibility to book a COVID-19 vaccination appointment to a number of groups throughout this week.

Today, Group 2 of essential frontline workers who cannot work from home (according to the Province's Phase 2 immunization rollout) are now eligible. This includes grocery store, restaurant, transportation, and construction workers. **Note: you must live or work in Lambton County to register for your vaccine in the region.** Individuals with Highest-Risk, High-Risk and At-Risk health conditions such as dementia and diabetes may also continue to register for their immunization appointments.

Beginning on Thursday, May 13, individuals 40 years of age and older (or those who are turning 40 in 2021) are also permitted to book their vaccination appointments.

If you're eligible and would like to schedule an appointment go to Lambton Public Health's Registration page. **Please be patient as clinics are booking up quickly. If clinics are fully booked, check back often. Additional clinics will be added as vaccine supply is confirmed.**

In addition, with a stable vaccine supply, the Province is adding High-Risk Healthcare Workers, dialysis patients and all First Nations, Inuit and Metis individuals to the list of those eligible to receive a second dose of the COVID-19 vaccine earlier than the extended four-month interval. **Booking details are in process and more information will be provided soon.**

Last week, LPH unveiled a new dedicated Vaccine Call Centre which is open from Monday to Friday, 9:00 a.m. to 4:00 p.m. **The new Vaccine Call Centre can be reached at 226-254-8222** or visit the Contact Us page on LambtonPublicHealth.ca. Individuals with COVID-19 vaccine inquiries or those who are having difficulty booking their COVID-19 vaccination appointment online are asked to call this new number to speak with an agent directly.

To date, a total of 54,096 doses of COVID-19 vaccine have been administered. That represents 46 percent of the eligible population in the region who have received one or more doses.

Please visit GetTheVaccine.ca for the latest updates on the vaccine roll-out plan in Lambton County.

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Please contact:

LPH-media-inquiries@county-lambton.on.ca



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NEWS RELEASE

For Immediate Release

Lambton COVID-19 Immunization Task Force Update – May 11

Wednesday, May 12, 2021

Point Edward, ON – The Lambton COVID-19 Immunization Task Force met Tuesday, May 11 to discuss updates to the COVID-19 vaccine rollout plan in Lambton County. Here are some highlights from the meeting:

To date, a total of 55,209 doses of COVID-19 vaccine have been administered by Lambton Public Health (LPH), Bluewater Health, primary care and pharmacies. That represents 47 percent of the eligible population in Lambton County who have received one or more doses.

On Tuesday, the Province opened registration for Group 2 of essential frontline workers who cannot work from home. This includes critical retail (grocery, food bank, pharmacy, restaurant and other), manufacturing industries directly involved in supporting COVID-19, construction, social workers and social services staff who provide in-person client services, courts/justice system employees, transportation/warehousing and distribution workers, veterinarians and their teams, oil/petroleum workers, and many others. Individuals with Highest-Risk, High-Risk and At-Risk health conditions such as dementia and diabetes may also continue to register for their immunization appointments.

Beginning Thursday, May 13, individuals 40 years of age and older (or those who are turning 40 in 2021) will also be permitted to book their vaccination appointments. All other groups who were previously eligible remain eligible to book a first dose appointment.

If you're eligible and would like to schedule an appointment go to Lambton Public Health's Registration page. **Please be patient as clinics are booking up quickly. If clinics are fully booked, check back often. Additional clinics will be added as vaccine supply is confirmed.**

In addition, the Government of Ontario is adding High-Risk Healthcare Workers, dialysis patients and all First Nations, Inuit and Metis individuals to the list of those eligible to receive a second dose of the COVID-19 vaccine earlier than the extended four-month interval. **Booking details are in progress and more information will be provided soon.**

Last week, LPH unveiled a new dedicated Vaccine Call Centre which is open from Monday to Friday, 9:00 a.m. to 4:00 p.m. **The new Vaccine Call Centre can be reached at 226-254-8222** or visit the Contact Us page on Lambton Public Health's website. Individuals with COVID-19 vaccine inquiries or those who are having difficulty booking their COVID-19 vaccination appointment online are asked to call this new number to speak with an agent directly.

Please visit GetTheVaccine.ca for the latest updates on the vaccine roll-out plan in Lambton County.

-30-

Please contact: LPH-media-inquiries@county-lambton.on.ca

The Lambton COVID-19 Immunization Task Force is a group dedicated to the safe, comprehensive, effective, efficient and equitable rollout of the COVID-19 vaccine in Lambton County. Led by Lambton Public Health, the group consists of key stakeholders critical to the success of the plan including: Bluewater Health, Emergency Medical Services, Primary Care, Community Emergency Management Coordinators from the City of Sarnia, Village of Point Edward and County of Lambton, Aamjiwnaang First Nation, Kettle and Stony Point First Nation, and Walpole Island First Nation. The Task Force works to make vaccinations available to eligible populations in alignment with the Province of Ontario's COVID-19 Vaccine Distribution Plan.



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NEWS RELEASE

For Immediate Release

Emergency Control Group Update – May 12

Thursday, May 13, 2021

Wyoming, ON - The County of Lambton Emergency Control Group met Wednesday, May 12 to discuss updates to the current COVID-19 situation.

At this meeting, the Emergency Control Group:

- Heard that 55,209 doses of COVID-19 vaccine have been administered in Lambton County, as of Wednesday, May 12. This is approximately 47% of the eligible population within the County that has received at least one dose of vaccine.
- Discussed current COVID-19 case counts in Lambton County. Increases in cases are fluctuating on a daily basis, and the virus is still circulating in our community. Please continue to follow basic public health measures to protect yourself and others.
- Heard that vaccine eligibility was opened to the second group of essential workers on May 11, along with those in the highest-risk, high-risk, and at-risk groups of medical conditions. On Thursday, May 13, eligibility will be expanded to all individuals 40 years of age and over, including those turning 40 this year. Once eligible, you can register for a vaccine on the Lambton Public Health website.
- Received an update regarding the province's expansion of the list of those eligible to receive a second dose of the COVID-19 vaccine earlier than the extended four-month interval. Booking details are in progress for these select groups and more information will be provided soon.
- Reviewed the provincial decision to pause the use of the AstraZeneca vaccine for first doses. The province will be releasing more information in the coming weeks, including second dose directions for individuals who have already received AstraZeneca for their first dose.
- Would like to remind residents that local statistics are available on the Lambton Public Health website, including a detailed community snapshot.

For the most up to date information regarding COVID-19 including current statistics, please visit the Lambton Public Health website, GetTheVaccine.ca and the Province of Ontario website. Facility closures and local supports and resources are listed on the Lambton County website.

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Social Services Division
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NEWS RELEASE

For Immediate Release

Access Changes to Lambton Shared Services Centre

Monday, May 17, 2021

Sarnia, ON – Phase 1 of demolition of the former Bayside Mall is scheduled to begin Monday, May 17, 2021. As a result, public access to the Lambton Shared Services Centre will be limited to select access points.

The Shared Services Center will continue to be open with restricted access to the public. Those who need to access the Shared Services Center can do so through the **Christina Street entrance**. Underground parking will remain open to the public, with the only access to the Center at the **North End of the parking garage**.

The remainder of the mall entrances will be closed both above ground and underground.

As demolition progresses, access to the facility will be amended in order to ensure the safety of visitors and staff. The demolition will involve a total of four phases and will last into the month of August.

-30-

Please contact:

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NEWS RELEASE

For Immediate Release

Lambton Public Health Expands Vaccine Eligibility to Individuals 12+

Tuesday, May 18, 2021

Point Edward, ON – Lambton Public Health (LPH) is happy to announce it's expanding booking eligibility at the region's largest fixed site immunization clinic to individuals 12 years of age and older (or those turning 12 in 2021).

"We want to encourage families with children 12 years of age and older to book their vaccination appointments together," said Dr. Sudit Ranade, Medical Officer of Health for Lambton County. "So, we are opening our mass immunization clinic at the Point Edward Arena to all eligible groups to receive Pfizer, which is currently the only COVID-19 vaccine authorized for use in 12-15 year olds by Health Canada."

Those who are 18 years of age and older may book at any available clinic. If you're eligible and would like to schedule an appointment, please go to Lambton Public Health's [Registration](#) page. **Please be patient as clinics are booking up quickly. If clinics are fully booked, check back often. Additional clinics will be added as vaccine supply is confirmed.**

Lambton County is making significant progress on the COVID-19 Immunization Rollout. On Friday, May 14 the region reached a 50 percent vaccination rate (of the current eligible population in Lambton County - 18+ years of age).

"We have completed the majority of [Phase 1](#), and are also making good progress with [Phase 2](#) of the Provincial Government's program which opened to [Group 2](#) of essential frontline workers who cannot work from home last week," said Dr. Ranade. "Many of those workers will receive their first dose in the next two to three weeks. By the end of May, we estimate close to 65 percent of the eligible population in the region will have received at least one dose of a COVID-19 vaccine."

In addition, LPH is developing a strategy to ensure every Lambton County resident receives a second dose of a COVID-19 vaccine at an appropriate time.

"We will invite residents to book their second dose appointments soon," said Dr. Ranade. "Invitations will be sent to you directly as clinic availability opens. Depending on our vaccine supply, some residents may be able to receive their second dose before the 16-week interval."

To date, all long-term care and retirement home residents have been offered two doses of vaccine. Those who are [medically eligible](#) for a reduced interval along with a large number of eligible [High-Risk Healthcare workers](#) have been booked for their second doses. [Please note:](#) Invitations to individuals included in the Government's revised list of those who are eligible to receive a second dose earlier than anticipated are being prioritized (including dialysis patients and all First Nations, Inuit and Metis individuals), and will continue to be contacted by LPH directly over the next two weeks.

...More

Residents with COVID-19 vaccine inquiries or those who are having difficulty booking their COVID-19 vaccination appointment online are asked to call LPH's new dedicated Vaccine Call Centre which is open from Monday to Friday, 9:00 a.m. to 4:00 p.m. **The new Vaccine Call Centre can be reached at 226-254-8222** or visit the [Contact Us](#) page on [LambtonPublicHealth.ca](#).

For the latest updates on Lambton County's COVID-19 Immunization Rollout please visit [GetTheVaccine.ca](#).

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Please contact:

LPH-media-inquiries@county-lambton.on.ca



Media Release

For Immediate Release | Wednesday, May 19, 2021

The Judith & Norman Alix Foundation Invests \$345,000 into the Local Community

Lambton County, ON - The Judith & Norman Alix Foundation (The Foundation) is continuing its proud tradition of reinvesting into its home community.

At a recent meeting, The Foundation's Board approved the funding of five local projects:

- \$75,000 to the Alzheimer Society Sarnia Lambton for a Day Program patio expansion and outdoor programming space.
- \$75,000 to St. Vincent de Paul for the purchase of box truck and loading ramp for food and clothing pick-up and delivery.
- \$5,000 to the March of Dimes, Standing Oaks for the purchase of new equipment and furniture.
- \$150,000 to the Bluewater Health Foundation for the ACCESS Open Minds Project. Funds will be used for the renovation of the program facility.
- \$40,000 to PointSar Marine Rescue for the purchase of new outboard motors for the boat operated by the Canada Coast Guard Auxiliary Unit 512.

The Foundation wishes to thank everyone who submitted applications.

Over its 30 year history, The Judith & Norman Alix Foundation has advanced more than \$5 million to over 30 community projects including: Withdrawal Management Services at Bluewater Health; the installation of artificial turf at Norm Perry Park in Sarnia; the construction of the Judith & Norman Alix Art Gallery; and the purchase of rare artifacts for the Lambton Heritage Museum; the purchase of a van for the Inn of The Good Shepherd; portable bleachers for The Lambton Fairs Association, renovations to the Kineto Theatre in Forest and much more.

Please watch for further details at www.jnaf.ca.

-END-

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NEWS RELEASE

For Immediate Release

Local Immigration Partnership Launching #AllAreWelcomeHere Campaign Wednesday, May 19, 2021

Sarnia, ON - The Sarnia-Lambton Local Immigration Partnership (SLLIP) is launching the #AllAreWelcomeHere campaign, aimed at promoting diversity and addressing issues of racial, religious and ethnic prejudice and discrimination in our community. Beginning May 26, 2021, Lambton County residents will begin seeing #AllAreWelcomeHere lawn signs across the county.

"Lambton County has served as a safe and welcoming home to new residents and visitors alike for over a hundred years. It is our vision to create an environment where people from all over the world feel as safe and welcome here as generations before them," says SLLIP Project Coordinator Stephanie Ferrera.

SLLIP, along with over 30 community partner organizations, expects the #AllAreWelcomeHere campaign will promote respectful co-existence, inclusion, and change the conversation around racial, religious and ethnic prejudice and discrimination in our community. The #AllAreWelcomeHere signs are the first phase of a larger *1000 Acts of Welcome Campaign* to be launched on social media in the Fall of 2021.

The #AllAreWelcomeHere campaign was first created in 2017 by the London & Middlesex Local Immigration Partnership. The local campaign kicks off in Lambton County on Wednesday, May 26 with an online launch event, where local community leaders will be celebrating the #AllAreWelcomeHere campaign and discussing how to participate. All residents and local business owners are encouraged to participate in the campaign. Order your free lawn sign by contacting one of the following organizations:

- **Sarnia Lambton Chamber of Commerce**
519-336-2400
556 Christina St N, Sarnia, ON
- **Centre Communautaire Francophone de Sarnia**
519-541-0207
3-901 the Rapids Parkway, Sarnia ON
- **Tourism Sarnia-Lambton**
519-336-3232
1455 Venetian Blvd, Point Edward, ON

...More



Lambton Public Health
160 Exmouth Street
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Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

COVID-19 Surveillance Reports during the Victoria Day Long Weekend

Friday, May 21, 2021

Point Edward, ON – Lambton Public Health is reminding the public that while COVID-19 contact tracing continues, the [daily surveillance report](#) will not be updated on Monday, May 24 (Victoria Day).

This follows a similar approach with reports from other Provincial health authorities and health units.

Lambton Public Health will continue all case and contact management procedures during the weekend and on the holiday Monday. These procedures support the investigation for a confirmed case, and help to reduce further transmission in the community and settings.

“It’s the long weekend and the great outdoors is calling,” said Dr. Sudit Ranade, Medical Officer of Health for Lambton County. “While we face a Provincial Stay at Home Order, it is still important to get outside and support your mental health and well-being. Help keep yourself and others safe by continuing your basic actions: sticking to members of your household, maintaining physical distancing, and masking when you can’t. Every action you take this weekend helps get us closer to a better summer.”

We all have a role to play to reduce the transmission of COVID-19. We are stronger when we all work together. If Lambton Public Health contacts you, please be honest and understand that isolating close contacts is critical to slowing the spread of COVID-19.

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Please contact:

LPH-media-inquiries@county-lambton.on.ca



May 13, 2021

AMO Policy Update – Stay-at-Home Order Extended

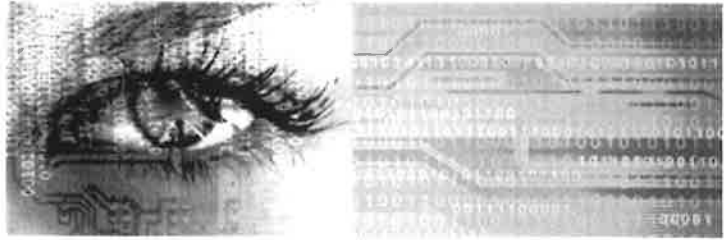
As anticipated, the Ontario government has extended the Stay-at-Home Order (O. Reg. 265/21) until at least June 2, 2021, with the more contagious variants continuing to pose significant risks to the public.

The Province has stated that all public health and workplace safety measures under the province-wide emergency brake will also remain in effect. The good news is that the government will prepare to administer the Pfizer vaccine to youth between the ages of 12 and 17, beginning the week May 31, 2021. The Province will be finalizing plans to reopen the province gradually and safely during this time.

Although there has been considerable progress done for 1st dose vaccinations during the COVID-19 third wave, key public health indicators remain high. The Province has decided to stay the current course which is consistent with the advice from the Chief Medical Officer of Health and other health experts' advice.

The Province will continue to assess the impacts of these measures over the coming weeks, which will include the finalization of plans to reopen the province gradually and safely over time. We also understand that there will be provincial consideration made to the reopening of outdoor recreational amenities on June 2, subject to current trends continuing.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



May 13, 2021

In This Issue

- AMO submission to Health Canada on medical cannabis.
- PJ Marshall Awards - Call for submissions for 2021.
- AMO 2021 Conference: Women's Leadership Forum.
- Women's Networking Session hosted by the Honourable Jill Dunlop.
- Human Rights and Equity: The Role and Obligations of Municipal Leaders.
- Don't forget to request your delegation meetings!
- June date added: *Leading Through Crisis: Strengthening Personal Resilience*.
- Space available for AMO's Land Use Planning workshops: May 27 & June 3.
- What's new and what's changed at MindBeacon.
- The Blue Box Regulation Update blog.
- LAS webinar: Waterworks supplies.
- Time to report your annual energy use.
- OMWA Water 101 for Councillors & Senior Staff webinar.
- IESO launches engagement on Gas Phase-out Impact Assessment.
- Intelligent Public Sector Showcase: May 26 - 28.
- Careers: Ministry of Finance and Windsor.

AMO Matters

AMO has submitted feedback on Health Canada's draft guidance on personal production of medical cannabis. The submission is informed by AMO's Personal and Designated Medical Cannabis Staff Working Group.

Every year at the AMO Conference the PJ Marshall Awards recognize municipal excellence and innovation in capital projects, operating efficiencies and new approaches to service delivery. If you have something you are proud to share, the deadline for 2021 submissions is May 28, 2021.

Eye on Events

Moderated by Nam Kiwanuka, host of TVO's *The Agenda in the Summer*, join this year's esteemed panelists for the second annual Women's Leadership Forum: the Honourable Elizabeth Dowdeswell, OC OOnt, Lieutenant Governor of Ontario; the Honourable Jean Augustine PC CM OOnt CBE; and Elizabeth May OC, Member of Parliament for Saanich-Gulf Islands. Register today!

This year's AMO 2021 Conference Women's Networking Session will be hosted by the Honourable Jill Dunlop, Associate Minister of Children and Women's Issues. Join this 1 hour session on Tuesday August 17.

2020 was an historical moment for laying bear the necessity to honestly and transparently face the issues of human rights, diversity, equity and inclusion. AMO has developed training to help members better understand these important and complex issues along with their roles and obligations. Space is limited. Register [here](#).

Delegation meetings are a key feature of the AMO Conference. To request delegation meetings as part of your AMO 2021 Conference experience, visit the Conference [website](#) and click on the “Delegations” tab before June 4. Don’t forget, you must be a registered delegate to participate in delegation meetings.

AMO and the Loomex Group are offering training that provides tools for elected officials to build resilience and strength in providing leadership through and beyond COVID-19. *Leading Through Crisis: Strengthening Personal Resilience* training is now also being offered on June 17, 2021. This important training has limited capacity, [register today](#).

Join this 3 hour workshop to learn the fundamentals of planning and your important role as an elected official in decision making. [Register here](#).

MindBeacon, [AMO’s digital mental health program partner](#), has made a number of enhancements to its Workplace Mental Health Program. [Join us for a webinar on May 26](#) at noon where MindBeacon will share its new program to support a greater number of Canadians looking for mental health therapy.

LAS

The Blue Box Regulation offers an opportunity to fix the broken blue box system that cannot keep up with the record amounts of recycling litter, but the program has not yet been finalized. [Read our latest blog](#) to see how this may affect your municipality.

[Join our webinar](#) on May 19 at 10am to learn how our *NEW* Waterworks Supply category can help your water and wastewater treatment plants run smoothly. From pumps to meters and everything in between, you can now buy the products and equipment you need under the [Municipal Group Buying Program](#).

The Ministry of Energy, Northern Development and Mines is now accepting [O. Reg. 507/18](#) annual energy reports. Reporting is for the energy used in 2019 and **due by July 1, 2021**. Ministry information [webinars](#) will be on May 26, and June 9 and 23. Email any questions to BPSsupport@ontario.ca.

Municipal Wire*

The Ontario Municipal Water Association is providing *Water 101 for Councillors & Senior Staff*. a [free one-hour webinar](#) on May 28, 11 am, to help leaders understand their legal and ethical responsibilities as owners of public drinking water systems.

Phasing out gas generation is being discussed among municipalities. Register for the

IESO's May 27 webinar as they seek input on the scope of an assessment around possible impacts to the electricity system.

AMO members have free access to this dynamic event until May 20th. Use code AMO to register or contact pratishtha@iotevents.ca. Visit: intelligentcities.ca.

Careers

Senior Policy Advisor - Ministry of Finance. Location: Cannabis Policy Unit (CPU), Toronto. Additional Information: 1 Permanent, Full Time. Please apply only online at Ontario Public Service Careers quoting Job ID 162968, by Tuesday, May 25, 2021. Please follow the instructions to submit your application.

City Engineer & Corporate Leader, Environmental Protection & Infrastructure Services - City of Windsor. A thriving city, surrounded on three sides by water, the City of Windsor is one of Ontario's best kept secrets, sitting within a day's drive of over half of the North American population. Reports to: Chief Administrative Officer. To apply for this position, please submit your application and related materials to Richard Rankin and state the title of the position in the subject line of your email.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

AMO Contacts

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Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions



ONLINE TRAINING

May 19, 2021



Leading Through Crisis Strengthening Personal Resilience New Dates Added! June 17 & September 16, 2021

AMO and LOOMEX are offering two additional dates for the *Leading Through Crisis: Strengthening Personal Resilience* training - June 17th and September 16th.

As the pandemic wears on, leaders can become worn down. AMO has joined with the Loomex Group to offer training that provides tools for elected officials to build resilience and strength in providing leadership through and beyond COVID-19.

Pandemic fatigue is impacting organizational leaders. Stress is building.

While positive news about vaccines gives new hope, it does not change the fact that people may be struggling—and it could be the case for many months to come. Leaders need opportunities to restore and care for their well-being. In response to the need for self-care and wellbeing for those in leadership positions, the Loomex Group are facilitating a one-day, virtual workshop to support the strengthening of personal resilience for municipal leaders. The Loomex Group facilitators bring a wealth of experience in dealing with high-stress situations and have an acute awareness of the strategies that support resilience.

This virtual and experiential workshop will explore:

- healing exercises facilitated by an Indigenous community leader
- how to cultivate personal resilience and mindful leadership
- crisis communication tools
- supports required to move forward.

Registration is limited and on a first come first serve basis.

Dates: Thursday, June 17, 2021, and Thursday, September 16, 2021

Time: 9:00 a.m. - 3:00 p.m. EST

Registration Fee: \$225 + HST*

Register: [Here](#)

Cancellation fee: \$50.00

Please submit any questions to AMO Events: events@amo.on.ca



May 20, 2021

AMO Policy Update – New Provincial COVID-19 Plan, Federal COVID-19 Support Ask, Social Assistance Recovery and Renewal Vision, and Ombudsman’s Report on Ambulance Complaints

New Provincial COVID-19 Plan

Today the Province announced plans to gradually reopen using a three-step plan, provided there is alignment with projected vaccination rates and public health advice. The following summarizes these changes, but encourage members to refer to its Roadmap to Reopen for more details:

- **Step One** An initial focus on resuming outdoor activities with smaller crowds where the risk of transmission is lower and permitting retail with restrictions. This includes allowing outdoor gatherings of up to 10 people, outdoor dining with up to four people per table and non-essential retail at 15 per cent capacity.
- **Step Two** Further expanding outdoor activities and resuming limited indoor services with small numbers of people where face coverings are worn. This includes outdoor gatherings of up to 25 people, outdoor sports and leagues, personal care services where face coverings can be worn and with capacity limits, as well as indoor religious services, rites, or ceremony gatherings at 15 per cent capacity.
- **Step Three** Expanding access to indoor settings, with restrictions, including where there are larger numbers of people and where face coverings can’t always be worn. This includes indoor sports and recreational fitness, indoor dining, museums, art galleries and libraries, and casinos and bingo halls, with capacity limits.

Each stage will last for at least 21 days before the Province contemplates moving to the next stage. The Province expects to enter Step 1 around the week of June 14th based on current projections.

Effective May 22, 2021 at 12:01a.m., the Province will also open amenities including golf courses and driving ranges, soccer and other sports fields, tennis and basketball courts, and skate parks. No outdoor sports or recreational classes are permitted. Outdoor limits for social gatherings and organized public events will be expanded to five people, which will allow these amenities to be used for up to five people, including

with members of different households. All other public health and workplace safety measures under the provincewide emergency brake will remain in effect.

Federal COVID-19 Support Ask for Ontario Municipal Governments

AMO President Graydon Smith recently wrote to Prime Minister Trudeau seeking a federal contribution to the 2021 municipal operating funds to match the 2021 \$500 million provincial funding. This is required as Ontario municipal governments continue to face pressures due to COVID-19 response, reduced revenues, and economic recovery efforts. The 2020 Federal-Provincial Safe Restart Agreement Fund was a model of all orders of government partnership and supported municipalities to stay financially whole in the first year of the COVID-19 pandemic.

This ask was made with the recognition that the recent federal Budget made a very important infrastructure investment with the additional \$2.2 billion in the Canada Community-Building Fund (formerly known as the Federal Gas Tax Fund), which goes to assisting economic recovery.

Social Assistance Recovery and Renewal Vision: Changes to the Municipal Delivery Role

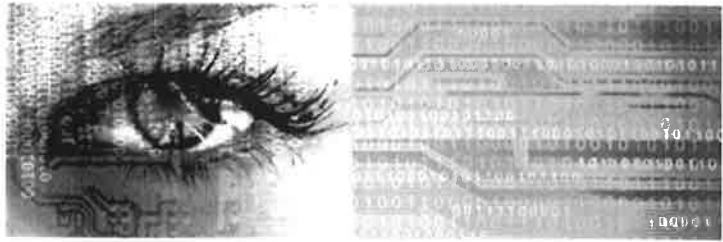
The provincial government, in partnership with municipal governments and District Social Service Administration Boards, is taking steps to implement a new vision for Social Assistance Recovery and Renewal. This will involve a significant functional realignment of the provincial and municipal delivery roles. AMO is supportive of the proposed transformation with the right conditions in place and committed to working to co-design the new social assistance program. More information and detailed analysis are found in this AMO Briefing Note.

Ombudsman's Report on Ambulance Complaint System

The Ontario Ombudsman, Paul Dube, has released a report today on the Ministry of Health's investigation process regarding land ambulance complaints.

His investigation concluded that "the Ministry of Health's administrative process for investigating and overseeing patient complaints and incident reports about ambulance services is unreasonable and wrong under the *Ombudsman Act*". His report makes 53 recommendations to address these serious issues.

As land ambulance is a co-funded system comprised of 52 municipal/DSSAB paramedic services with the Ministry of Health, it is expected that the Ministry will be involving AMO and the Ontario Association of Paramedic Chiefs along with other key partners to work together on an approach to consider the Ombudsman's recommendations shortly.



May 20, 2021

In This Issue

- AMO Podcast: A conversation with Susan Gardner.
- Apply for an AMO Federal Gas Tax Award!
- PJ Marshall Awards - Submissions deadline is May 28, 2021.
- Province launches consultation on Land Use Compatibility Guidelines.
- Applications for Canada Healthy Communities Initiative now open!
- Second date added for *Human Rights and Equity*.
- Delegation request deadline fast approaching.
- Second training date added for *Leading Through Crisis*.
- Space still available for AMO's Land Use Planning workshops.
- What's new and what's changed at MindBeacon.
- Easily manage boards, member appointments, and vacancies.
- Making smart decisions for your road networks.
- Municipal Group Buying Program: A Fresh Start.
- Energy reporting deadline is fast approaching.
- IESO launches engagement on Gas Phase-out Impact Assessment.
- Careers: Hastings & Prince Edward DSB and Orillia.

AMO Matters

On the [latest episode of AMO ON Topic](#), Susan Gardner shares highlights of her 30-year career as Municipal World CEO, including her favourite podcast guests and how the sector has changed over time.

Has your community financed an innovative, exciting, or impactful infrastructure project with the federal Gas Tax Fund? [Apply for an AMO Federal Gas Tax Award](#) to celebrate your municipality's efforts!

The [PJ Marshall Awards](#) recognize municipal excellence and innovation in capital projects, operating efficiencies and new approaches to service delivery. If you have a project for submission, the deadline for [2021 submissions](#) is May 28, 2021.

Provincial Matters

The Ministry of the Environment, Conservation and Parks has posted a proposed Land Use Compatibility Guideline for consultation ([ERO 019-2785](#)) until July 3; municipal webinars are also being organized (June 2: [registration](#); June 9: [registration](#); and June 16: [registration](#)).

Federal Matters

Applications for the Healthy Communities Initiative are now open to local governments and other organizations for projects, programming, and services that help communities. Apply by June 25, 5 pm PST.

Eye on Events

2020 was an historical moment for laying bare the necessity to honestly and transparently face the issues of human rights, diversity, equity and inclusion. AMO has developed training to help members better understand these important and complex issues along with their roles and obligations. AMO has added a second date for this in demand training. Space is limited.

Delegation meetings are a key feature of the AMO Conference. To request meetings as part of your AMO 2021 Conference experience, visit the Conference website and click on the “Delegations” tab before June 4. Don’t forget, you must be a registered delegate to participate.

AMO and the Loomex Group are offering training that provides tools for elected officials to build resilience and strength in providing leadership through and beyond COVID-19. *Leading Through Crisis: Strengthening Personal Resilience* training is now also being offered on June 17, 2021. This important training has limited capacity, register today.

Join this 3 hour workshop on May 27 or June 3 to learn the fundamentals of planning and your important role as an elected official in decision making. Register here.

MindBeacon, AMO’s digital mental health program partner, has made a number of enhancements to its Workplace Mental Health Program. Join us for a webinar on May 26 at noon where MindBeacon will share its new program to support a greater number of Canadians looking for mental health therapy.

Interested in streamlining the management of boards, appointments, and vacancies? Join eSCRIBE, AMO’s electronic meeting management and livestreaming partner, for a webinar on May 27 at 3 pm to learn how you can save time and effort managing your boards with the Board Manager solution.

LAS

Making the right decisions with your road budget starts with quality data. The LAS Road (and sidewalk) Assessment offers a 3D camera-based assessment and a GIS-based software designed to get the most out of every maintenance dollar. FCM funding is currently available to cover up to 90% of the project cost. Contact Tanner for more information.

Big changes are coming to the Municipal Group Buying Program. Stay tuned in the upcoming weeks for exciting news and a big reveal!

The Ministry of Energy, Northern Development and Mines is now accepting O. Reg.

507/18 annual energy reports. Reporting is for the energy used in 2019 and **due by July 1, 2021**. Ministry information webinars will be on May 26, and June 9 and 23. Email any questions to BPSsupport@ontario.ca.

Municipal Wire*

Phasing out gas generation is being discussed among municipalities. Register for the IESO's May 27 webinar as they seek input on the scope of an assessment around possible impacts to the electricity system.

Careers

Director of Education - Hastings and Prince Edward District School Board. Situated in the heart of the beautiful Bay of Quinte region, the District School Board serves approximately 15,000 students each day at 40 schools. To be considered for this pivotal mandate with high visibility, accountability and impact, please send your covering letter, resume and professional references with contact information, no later than TUESDAY, MAY 25, 2021 AT 10:00 AM, in confidence to: directorselection.committee@hpedsb.on.ca.

Chief Financial Officer & Treasurer - City of Orillia. Orillia is located one hour north of the GTA and offers affordable living alongside major employers like Lakehead University, Georgian College and the Ontario Provincial Police headquarters. Position reports to General Manager of Corporate Services. Please apply through the City's on-line portal. Applications will be accepted until May 30, 2021 at 4:30 P.M.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

AMO Contacts

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

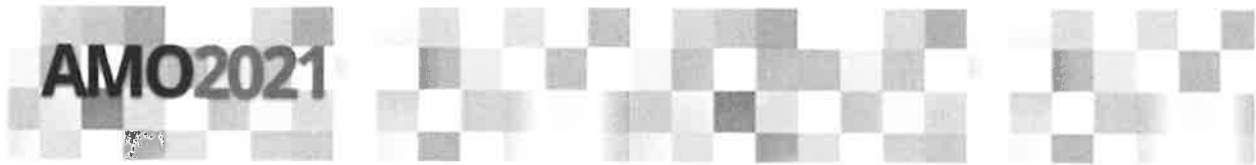
LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions



May 22, 2021

AMO Conference Just Three Months Away!

As we celebrate the Victoria Day long weekend in Ontario, all thoughts are on moving forward and putting the worst of the pandemic behind us. There is much room for optimism and hope. Municipalities have distinguished themselves in the service of their communities and will play a leading role in the recovery.

AMO has worked hard over the past 14 months to support our members, provide critical information, and to advocate for policy changes and financial support to help make your job a little easier.

In 2020, AMO's virtual conference made sure that you could remain connected, gain critical insights, and advocate for local priorities through minister's delegation meetings. Your support for the virtual 2020 AMO conference made it a great success. The AMO Conference will be virtual again in 2021, and we are presenting an amazing lineup of speakers, policy workshops, networking sessions, and an opportunity for your council to connect with ministers on local matters.

Here are some of the highlights:

Keynote speakers include journalist **André Picard** on the state of long-term care in Canada, **Sheila Watt-Cloutier** on the social, cultural, and economic impacts of climate change, and **Anthony McLean** on bias, inclusion and mental health.

Our second **Women's Leadership Forum** features Ontario's Lieutenant Governor **Elizabeth Dowdeswell**, groundbreaking parliamentarian and activist **Jean Augustine**, and MP for Saanich-Gulf Islands **Elizabeth May**. The forum will be moderated by **Nam Kiwanuka**, host of TVO's *The Agenda in the Summer*.

Our **Path to Economic Recovery Panel** will feature Finance Minister and Treasury Board President **Peter Bethlenfalvy**, Atkinson Fellow on the Future of Workers, **Armine Yalnizyan** and President and CEO of the Retail Council of Canada, **Diane J. Brisebois**. The panel discussion will be moderated again this year by **Steve Paikin**, host of TVO's *The Agenda with Steve Paikin*.

You will hear directly from the Premier and key Ministers, along with all the political Party Leaders. You can participate in **three Ministers Forums** moderated by TVO's **John Michael McGrath**. There will be 15 workshops dealing with the most topical policy issues, ranging from climate change and housing to broadband and long-term

care. The Conference is also an important opportunity to engage with sponsors and exhibitors connected with Ontario's \$50 billion a year municipal sector.

And, of course, **delegation meetings with Ministers** are a key feature of the AMO Conference. To request delegation meetings as part of your AMO 2021 Conference experience, visit the Conference [website](#) and click on the "Delegations" tab before the **deadline of June 4**. Don't forget, you must be a registered delegate to participate in delegation meetings.

For more information and to register for the 2021 AMO Conference, August 15-18, [click here](#). If you have questions that are not answered there, please send them to events@amo.on.ca.



ONLINE TRAINING

May 25, 2021

AMO 2021 Training Human Rights and Equity The Role and Obligations of Municipal Leaders

Thursday, June 24, 2021

The death of George Floyd, growing inequality exposed by the pandemic, and the Black Lives Matter movement are a few of the things that made 2020 an historical moment for laying bare the necessity to honestly and transparently face the issues of human rights, diversity, equity and inclusion. This pivotal moment clarified both the positive obligation of municipalities and the consequences of missteps in addressing these fundamental issues in your community. Helping members better understand these important and complex issues is part of AMO's strategic objectives for 2021.

In partnership, **Hicks Morley**, the **Kojo Institute** and **AMO**, have developed training to support members in understanding your obligations under law specific to human rights and how to work towards creating equitable outcomes for your constituents.

This training will take a deep dive into:

The Ontario Human Rights Code:

- Understanding your obligations and duties in eliminating discrimination and harassment.
- What are grounds for discrimination?
- The important intersection of human rights and equity.
- Your role and opportunities in working towards equity.

Understanding and Creating Equity:

- What is equity?
- The impact of your decision-making frameworks and data: how these reinforce bias, racism, discrimination and inequity.
- Creating change and equity in your municipality by confronting your biases.
- Working towards making new choices.

Join **Njeri Damali Sojourner-Campbell**, Associate with Hicks Morley and **Kike Ojo-Thompson**, Principal Consultant, Kojo Institute, for an important and innovative

discussion and workshop on matters that are important to your council and your community. Registration is limited. [Register Today](#).

Facilitators:

Njeri Damali Sojourner-Campbell, Associate, Hicks Morley

Njeri Damali Sojourner-Campbell is an employment, labour and human rights lawyer in Hicks Morley's Toronto office. Njeri provides strategic advice and representation before administrative tribunals and courts. She provides legal advice to clients to supplement their work with workplace consultants and/or workplace investigators on complex equity and human rights-related matters.

Prior to her legal career, Njeri was employed as a Human Rights and Diversity Advisor at Humber College. There, she supported workplace investigations, compliance initiatives and delivered human rights and AODA training. She possesses a Masters in Education from York University, where she focused on Critical Race Theory and other equity-related disciplines.

Kike Ojo-Thompson, Principal Consultant, Kojo Institute:

Kike Ojo-Thompson is the founder and principal consultant of Kojo Institute. An award-winning expert on equity, inclusion and diversity, Kike specializes in developing, facilitating and implementing innovative solutions for creating equity at an institutional level. A dynamic speaker and educator who artfully balances tact and honesty, Kike has over 20 years of experience leading engaging and effective workshops, lectures, mediations, and trainings for a broad range of organizations eager to create equitable outcomes for their staff and clients.

In addition to her equity work with Kojo Institute, Kike is a member of the Ontario Human Rights Community Advisory Committee, was formerly the senior facilitator for the province of Ontario's carding review team, and formerly the project lead for One Vision One Voice, a first-of-its-kind initiative tasked with addressing anti-Black racism in the child welfare system.

Ojo-Thompson has lent her voice to provincial and national media platforms, including The Social, TVO, the Globe & Mail, CBC, and the Toronto Star. Her meaningful contributions to equity in Canada have been recognized by Women's Health in Women's Hands (2019); 100 Accomplished Black Canadian Women (2018); and Robert Small's 25th anniversary Legacy (Black History) Poster (2020) to name a few.

Dates: June 24, 2021

Time: 9:00am – 3:00pm

Registration Fee*: \$400

*A cancellation fee of \$50 applies.



St. Clair Region Conservation Authority Meeting Highlights – April 15, 2021

Below is a list of highlights from the SCRCA board meeting held in April. For details, please refer to the entire meeting package which can be found at www.scrca.on.ca/about-us/board-meeting-packages.

Watershed Conditions: February lake levels for Lake Huron, Lake St. Clair and Lake Erie were all below their February record average by 26 cm, 32 cm, and 33 cm, respectively but remain above their all-time average water levels. Levels at the outlet of the Sydenham River at Wallaceburg are also well below levels recorded in 2020. Rain and strong winds resulting from recent low-pressure systems have led to the issuance of numerous water safety and flood watch bulletins. While water levels are lower compared to last year, wind-driven storm surge, increased wave action, and erosion remain a concern for shoreline communities.

Healthy Watersheds Update: The Healthy Watersheds Program aims to minimize point source sedimentation, nutrient loading, and thermal changes of water bodies within the St. Clair region watershed by directly assisting landowners with the implementation of habitat projects and agricultural best management practices (BMPs) on their property, and by providing relevant information on improving soil health and water quality through a variety of outreach activities. Recent outreach initiatives have included:

February 2020 – “Soils at Guelph”/Midwest Cover Crop Council Conference – Jessica Van Zwol, Healthy Watershed Specialist, participated on the Advisory Committee and hosted a panel discussion on cover crop implementation.

March 2020 – Crops and Conservation – SCRCA coordinated a virtual webinar series in cooperation with Lower Thames Valley, Essex Region, Long Point, Catfish Creek, and Kettle Creek Conservation Authorities to promote agricultural BMPs in southwestern Ontario. SCRCA staff hosted a bio strips webinar that was attended by 58 people.

March 2020 – SCRCA staff participated in a webinar hosted by the Department of Fisheries and Oceans Canada focused on aquatic species at risk in the SCRCA and Essex Region Conservation Authority watersheds. Seventy-six people attended the event which also provided clarity on regulations and processes involved with working in or near water.

Shoreline Projects: The SCRCA continues to work with contractors and local municipalities to complete shoreline protection projects along the Lake Huron shoreline.

- **Brights Grove, Kenwick Street to Helen Avenue – Phase 2** – Alternative designs have been developed, reviewed, and accepted to repair 17 deficiencies identified in May at the toe of the shoreline protection. Project work is expected to start in July 2021.

- **Brights Grove, Kenwick Street to Helen Avenue – Phase 3** – Following a Request for Pre-Qualification (RFPQ) and tender process in late 2020, R&M Contractors was awarded the contract for Phase 3 – Brights Grove, Kenwick Street to Helen Avenue. Shoreline construction began in February with all in-water work completed by March 31st. The project is expected to be completed by May 15, 2021, including all road and site restoration work.

Sydenham River Canoe and Kayak Race: Due to the on-going COVID-19 pandemic and provincial restrictions, staff made the unfortunate decision to cancel the 2021 Sydenham River Canoe and Kayak Race. Typically held at the end of April, the race serves as a fundraiser for the Authority's conservation education program. Staff are currently investigating the possibility of holding a virtual fundraiser during the summer as part of the Authority's 60th Anniversary celebrations that will be formatted similar to other virtual races/walk-a-thons that have been organized throughout the pandemic.

Conservation Education: The SCRCA Conservation Education team continues to adapt to COVID-19 school closures and restrictions and deliver curriculum-connected programs to students throughout the St. Clair Region watershed, and beyond. Winter program highlights include:

- **Sponsored Programs** – Staff created virtual programs to replace traditional 'in-class' programs to ensure sponsorship commitments were met. The programs that were converted to online and virtual platforms included Phosphorus 101 (funded by Friends of the St. Clair River and EcoAction Canada), Aquatic Species at Risk (funded by the Canada Nature Fund), Watershed 101 (funded by Friends of the St. Clair River), and the Spring Water Awareness Program (funded by Plains Midstream Canada).
- **Great Lakes Virtual Field Trip** – Funded by the Ministry of the Environment, Conservation, and Parks, the SCRCA Education team completed a Virtual Field Trip that highlighted the unique characteristics and environmental issues facing the Huron-Erie Corridor. The resource is currently being reviewed by a focus group composed of local teachers and will be made available to the public at the end of April 2021.

Highland Glen Boat Launch: Due to extensive damage caused by high lake levels and unsafe conditions, the Highland Glen Boat launch was closed in 2020. AECOM was contracted to study the current status of the boat launch infrastructure and provide recommendations and associated costs for repair. A draft report has been completed and provided to the SCRCA Board of Directors for review and comment.

For more information, contact:
 Brian McDougall, General Manager
 519-245-3710 ext. 236
 bmcDougall@scrca.on.ca



Dear Mayor and Council,

Gravel Watch Ontario acts in the interests of residents and communities to protect the health, safety, quality of life of Ontarians and of the natural environment in matters that relate to aggregate resources. Today, we share our comments (attached) which we have submitted to the Ontario government. It addresses several issues that concern you and communities across the province. They include the following:

- Cumulative impacts on communities of extraction industries, specifically of aggregate i.e., rock, gravel, sand, and clay;
- Preservation of prime farmland and of water resources necessary for food sustainability and renewable industries;
- Local planning to preserve natural capital through good policy, and practices;
- Resilience in the face of the twin threats of COVID-19 and climate change.

Gravel Watch Ontario recognizes the obligation of communities to protect our agricultural lands, water resources and natural environment, all of which are essential for building a climate-resilient Ontario for future generations. Gravel Watch Ontario has commented on government planning and aggregate policies for over 15 years and works with our members to ensure that policies regulating gravel

extraction do not result in permanent loss of farmland or rural landscape amenities and do not damage the integrity of the water resources supplied by the rural landscape.

We thank you for your significant work on these, offer the attached to assist you, ask you to link us to local community groups facing aggregate issues, and invite you to continue this dialogue.

Sincere wishes for good health.

Bryan Smith, President

Gravel Watch Ontario

info@gravelwatch.org

www.gravelwatch.org

ph: 289 270 7535



Date: April 19, 2021

To: greenbeltconsultation@ontario.ca

From: Gravel Watch Ontario, info@gravelwatch.org

Re: Consultation on Growing the Size of the Greenbelt, ERO number 019-3136

OVERVIEW

The following is a submission by Gravel Watch Ontario (GWO; www.gravelwatch.org) in response to the request for feedback on the Consultation on Growing the Size of the Greenbelt ERO 019-3136. Gravel Watch Ontario is a province-wide coalition of citizen groups and individuals that acts in the interests of residents and communities to protect the health, safety, quality of life of Ontarians and the natural environment in matters that relate to aggregate resources.

Gravel Watch Ontario recognizes the obligation to protect our agricultural lands, water resources and natural environment, all of which are essential for building a climate resilient Ontario for future generations. Gravel Watch Ontario has commented on government planning and aggregate policies for over 15 years and works with our members to ensure that policies regulating gravel extraction do not result in permanent loss of farmland or rural landscape amenities and do not damage the integrity of the water resources supplied by the rural landscape.

The consultation on ways to grow the size of Ontario's Greenbelt is especially timely as the COVID 19 pandemic has highlighted the critical need for food security from local sources during crisis periods and as one of the key factors in the subsequent economic recovery. Ontario has some of the best agricultural land in Canada, much of which is not protected by current land-use planning policies. These lands are a finite, non-renewable resource, and the foundation of one of the province's largest economic sectors, agri-food. Expansion of the Greenbelt will provide permanent protection of the farmland, water sources and natural ecosystems within the proposed Plan area as well as an opportunity for Ontario to become a world leader in farmland conservation. To mitigate the impact of the leapfrogging of development and aggregate extraction beyond the four Provincial Plans, Gravel Watch Ontario believes that more restrictive development policies are required throughout the province.

Overall, Gravel Watch Ontario supports the proposed expansion of the Greenbelt as outlined in the Initial Study Area of the Paris Galt Moraine and Urban River Valleys.

Gravel Watch Ontario agrees with the province that the Paris Galt Moraine is a valuable groundwater system that must be protected. The moraines continue to be under pressure for aggregate development, water takings (including below-water-table extraction), growth as well as the impacts of a changing and variable climate.

Recently an interim licence approval was granted for aggregate extraction of 750,000 tonnes of dolostone per year (for +25 years) in an ecologically rich area of the Paris Galt Moraine in Rockwood, Ontario (Hidden Quarry). Studies have shown that the quarry will impact both municipal and private wells and a provincially significant wetland. Gravel Watch Ontario is concerned that the quarry will serve as a precedent for unlimited extension to adjacent properties and an expansion into a mega quarry site.

In determination of the boundary for the expanded Greenbelt, GWO believes that the following points must be addressed:

- That the Greenbelt boundaries be significantly expanded to include more of Ontario's agricultural land
- That below-water table aggregate extraction be prohibited in the Greenbelt (refer to Bill 71, Paris Galt Moraine Conservation Act, 2019)
- That there be broader moraine protection across the province (i.e. The Oak Ridges Moraine Conservation Act) in addition to the Greenbelt Plan
- That the Moffat Moraine (part of the Paris, Galt and Moffat Moraines ANSI) be included in the Initial Study Area and mapping
- That the Greenbelt Plan policy 4.3.2 (2) (Non-Renewable Resource Policies) which restricts municipal official plans and zoning bylaws from containing provisions that are more restrictive than the policies of the Greenbelt Plan be removed and replaced with 1.4.1 (How to Read This Plan) which states that if the plans, regulations or standards are more restrictive than this Plan, the more restrictive provision shall prevail
- That provincial policy leadership is required to analyze the extent to which the cumulative effect of aggregate extraction negatively impacts groundwater recharge in the moraine areas
- That the province assess the cumulative impacts of water taking and/or permitting in the Greenbelt Plan Study Areas and across the province
- That the outwash gravel deposits adjacent to the moraine that store and transmit groundwater recharged in the moraine to river valleys, and the river valleys that contain the high-baseflow streams fed by discharge from the moraine be included in the mapped area
- Clarification is needed as to how the identification and future protection of the designated areas relate to either the Natural Heritage System or the Agricultural System for the Greater Golden Horseshoe Growth Plan
- Clarification is needed as to how the identification and future protection of the water features relates to existing source water protection policies. For example, how does Greenbelt designation of river valleys compliment and reinforce the source water protection area for the Eramosa River Valley

- In keeping with the directives of the consultation proposal that stipulates the provincial government will not remove lands from the Greenbelt, we request that the government cancel plans to build Highway 413 (GTA West) and the Bradford Bypass (Holland Marsh Highway)

The above relates to the overall protection of the agricultural land base and the connectivity of the natural heritage and water resource systems that sustain ecological and human health and form the environmental framework in south-central Ontario. As requested in the consultation document, we have outlined in detail our answers to your specific questions below.

QUESTION 1

What are your thoughts on the initial focus area of the Study Area of the Paris Galt Moraine?

The Initial Focus Area of the Paris Galt Moraine indicates that the government has a clear understanding of the need to expand the Greenbelt and to protect water resource systems for future generations. Recent investigative studies show that the contributions of the moraine to groundwater recharge and discharge extend well beyond the physical land form and that they influence water flow, temperatures, quality and associated terrestrial and aquatic habitats in the water system. It has been pointed out in submissions by the City of Guelph and the Grand River Conservation Authority (GRCA) that the current mapping fails to consistently include all the glacial outwash areas next to the moraine that provide the groundwater flow linkages between the moraine features and the rivers which are sustained by moraine recharge (i.e. the Eramosa River and other streams identified by the GRCA in their submission).

Both urban development and rural land-use practices such as below-water-table aggregate extraction continue to be at risk to the integrity of the hydrologic and ecological functions of the moraine. The cumulative impacts of both aggregate extraction and water taking must be considered in relation to growth and development.

GWO recommends that a Moraine Protection Act for all moraines in the Province of Ontario be established in addition to the policies of the Greenbelt Plan. We also recommend that the mapping of the Initial Study Area include outwash areas and spillways.

GWO is concerned that the Greenbelt Plan may provide less protection from aggregate extraction than current municipal plans due to the wording of Section 4.3.2 (2) of the Plan. The Grand River Conservation Authority, the Township of North Dumfries, the City of Cambridge and the Region of Waterloo oppose any extension of the Greenbelt Legislation at this time. The Region of Waterloo requests enhanced municipal consultation prior to establishment of final mapping associated with the proposed Greenbelt expansion. They advise that unless policies (language and framework) are

revised, they oppose any extension. Their response to the Province's Consultation on Growing the Size of the Greenbelt is as follows:

"The Greenbelt Plan does not limit municipalities from adopting policies that are more stringent than the requirements of the Greenbelt Plan, except in relation to agricultural uses and mineral aggregate resources. On those topics, the policies of the Greenbelt Plan prevail and municipalities cannot adopt policies that are more stringent."

"The Regional Official Plan also prohibits aggregate extraction in Core Environmental Features. The Greenbelt Plan does not include this prohibition."

"Given that a large share of the region's groundwater recharge areas also overlap with some of the region's largest aggregate deposits, Regional staff have consistently recommended a precautionary approach when considering the extraction of mineral aggregate resources. As noted above, some of these policies are more stringent than the requirements in the Greenbelt Plan."

QUESTION 2

What are the considerations in moving from a Study Area to a more defined boundary of the Paris Galt Moraine?

We agree with the Ontario Federation of Agriculture that the province clarify how defining a boundary to bring the Paris Galt Moraine into the Greenbelt will have regard for other provincial policy directives such as emphasizing a watershed-based approach to water-resource planning and giving recognition to the moraine's role in hydrological functions.

Development of a Paris Galt Moraine Conservation Plan in addition to the Greenbelt Plan would address and protect the features and functions of a more defined Moraine Study Area. GWO recommends that these Moraine Plans be applied province-wide and that:

- they must prohibit below-water-table extraction in clear, straightforward language
- aggregate extraction is not permitted in natural core areas (as in the Oak Ridges Moraine Conservation Plan)

The province must adhere to Section 1.4.1 of the Greenbelt Plan and not have exception for mineral aggregate resources.

QUESTION 3

What are your thoughts on the initial focus area of adding, expanding and further protecting Urban River Valleys?

Both public and private lands must be included to provide protection, avoid fragmentation and act as corridors for wildlife. We do agree with the Ontario Federation of Agriculture that including the Urban River Valleys in the total Greenbelt land area should not be used in order to balance the loss of protected agricultural lands to development and aggregate extraction.

QUESTION 4**Do you have suggestions for other potential areas to grow the Greenbelt?**

We believe that Ontario's Greenbelt should be expanded to include more agricultural land. In addition to the Greenbelt Plan, the moraines require a broader province wide Conservation Plan with more restrictive aggregate policies that include no below water table extraction.

Identifying 'food belts' in various regions of the province and by branding the goods produced there encourages Ontarians to grow and buy locally which will contribute to Ontario's economy and promote tourism comparable to the evolution of the Niagara Region's vineyards.

GWO supports Ontario Nature in that the following water resource areas should be protected:

- All moraines within the GGS, given their vital role in providing clean drinking water and mitigating floods;
- Private lands within urban river valleys, since it is primarily private lands, not public lands, that are threatened with urbanization and development;
- Coldwater streams, wetlands and headwaters of river systems since they improve water quality, provide critical habitat for fish and other wildlife and afford many further benefits such as flood control, carbon storage, groundwater recharge and recreational opportunities;
- Former glacial Lake Algonquin and Iroquois Shorelines and Plain since they feature significant groundwater discharge zones and are the headwaters of many cold water streams; and
- The Lake Simcoe Basin and Northern Simcoe County where many important ecological and hydrological features are vulnerable to land speculation and intensive development.

QUESTION 5**How should we balance or prioritize any potential Greenbelt expansion with the other provincial priorities?**

As noted by the Ontario Federation of Agriculture, it is important to acknowledge that less than 5% of Ontario's land base can support any agricultural production. From 2011 to 2016, the Census of Agriculture indicated that Ontario lost 319,700 acres of Ontario farmland. That's 175 acres of farmland per day. The current system is resulting in incremental loss of agricultural lands due to the prioritization of aggregate extraction, development and growth, over farmland preservation.

Several studies have suggested that enough aggregate supply is available currently to fuel economic growth for at least 50 years. Rather than continue to prioritize the extraction of new sources of aggregate, it would be in the province's best interest to create incentives to maximize reuse and reprocessing of aggregate materials under

safe and appropriate industrial conditions. A recent study completed by The National Farmers' Union, McMaster University and Gravel Watch Ontario revealed that 77% of aggregate extraction occurs on prime agricultural lands. Given that agricultural lands are a key economic driver in Ontario, they must be protected and prioritized from invasive industrial development such as mining, pits and quarries. The Ontario Federation of Agriculture stated that the 'interim use' of aggregate extraction as considered by the aggregate industry, undermines Ontario's food sustainability and arguably permanently alters agricultural land. This finite, non-renewable resource must be permanently protected.

Aggregate extraction below the water-table results in a permanent water surface when extraction is finished. This situation results in direct exposure of the groundwater system to contamination from airborne sources and spills, as well as removes the possibility of rehabilitation of the site to resumed agricultural use. Prior to the late 1980's, Section 3.16 of the Ministry of Agriculture and Food Guidelines Policy did not permit mineral extraction on Class 1 to 3 agricultural lands unless agricultural rehabilitation of the site was carried out. Gravel Watch Ontario believes that in conjunction with growing the Greenbelt consultation, below water table aggregate extraction should be prohibited on and full rehabilitation of all extraction sites to agricultural use is necessary. More effective and extensive monitoring and transparent reporting of existing pits and quarries is required.

QUESTION 6

Are there other priorities that should be considered?

We must consider that while the Greenbelt Plan protects the countryside, it also offers green space for urban dwellers. A key consideration is the positive contribution of urban residents to rural economies through recreational uses, purchases of goods and services, visits to restaurants, farmers' markets, fairs, festivals and bed and breakfast establishments. From field to fork, the agri-food sector contributes \$47.3B to Ontario's economy and supports over 860,000 jobs.

With its general hummocky nature, sand and gravel deposits and permeable soils, the Paris Galt Moraine provides and purifies water at no cost to citizens. Establishing a Moraine Conservation Act is an opportunity to address water management concerns in a fiscally responsible manner now before the situation becomes dire. Failing to properly protect the moraine and in turn preserve the region's source of fresh water will lead to massive investments for infrastructure to provide water for the region. Furthermore, local business, farmers and industry depend upon this water source for local jobs and prosperity.

CONCLUSION

Gravel Watch Ontario is optimistic that the outcome of this consultation process will lead to the permanent protection of the Paris-Galt Moraine. It is essential at this time that the province moves forward with the permanent protection of Ontario's agricultural lands, natural heritage and water resources through both the Greenbelt Plan and a Moraine Conservation Act with more restrictive aggregate policies. Thank you for the opportunity to comment on the proposed Greenbelt expansion in the Initial Study Area. Gravel Watch Ontario looks forward to continuing to work with the province during the next stages of this consultation and we welcome any questions you may have.

REFERENCES AND FURTHER LINKS

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Ontario Ministry of Agriculture and Food: Revision to Food Land Guidelines Policy Regarding Mineral Aggregate Extraction (416/965).

Mike Schreiner, MPP, Guelph Leader of the Green Party of Ontario.

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[https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwiozoyf1cbvAhU2FFkFHa0gCqsQFjAEegQICBAD&url=https%3A%2F%2Fdigital.library.ryerson.ca%2Fislandora%2Fobject%2FRULA%253A7741%2Fdatastream%2FOBJ%2Fdownload%2FBeyond the Built Boundary Could Developing Parts of the Whitebelt Actually Be Beneficial .pdf&usg=AOvVaw0hZ7aMMAGc0GRcLDtnkQJ](https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwiozoyf1cbvAhU2FFkFHa0gCqsQFjAEegQICBAD&url=https%3A%2F%2Fdigital.library.ryerson.ca%2Fislandora%2Fobject%2FRULA%253A7741%2Fdatastream%2FOBJ%2Fdownload%2FBeyond%20the%20Built%20Boundary%20Could%20Developing%20Parts%20of%20the%20Whitebelt%20Actually%20Be%20Beneficial.pdf&usg=AOvVaw0hZ7aMMAGc0GRcLDtnkQJ)

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**Board of Directors Meeting Highlights
Held on May 20, 2021 at 8:30 AM
as a Virtual Meeting**



Blue Box Regulation Update

We had hoped that the Blue Box regulation to transition blue box programs to full producer responsibility would be finalized by now. AMO President Smith has sent a letter to Premier Ford and all PC Caucus on April 16 regarding the continued delay with the Blue Box regulation. There is urgency to get this regulation finalized for municipal governments. And it needs to happen quickly to allow for the transition timeline to be met.

The regulation is the product of over five years of consultation and broad agreement between all stakeholders including producers, municipal governments, service providers and environmental groups. The regulation offers an opportunity to fix the broken blue box system that cannot keep up with the record amounts of plastics, complex and rapidly evolving packaging and litter. It also ensures the costs to manage these materials are borne by the party most able to influence change – producers.

Some of the key points municipal governments have raised on this issue include:

- This is not a new issue. Every position and perspective, from all stakeholders has been clearly expressed over the last five years of focused and collective work.
- The government, has on multiple occasions, committed to transitioning the Blue Box program between 2023 – 2025, and municipal governments have planned and acted accordingly.

The Government has now missed two key deadlines for this expected regulation (i.e., end of 2020 and mid February 2021). With a provincial election fast approaching, it is becoming more likely that the regulation will be further delayed, if it happens at all. It seems that a small producer group has convinced the Premier that implementing this now would hurt small businesses in Ontario and kill the economy when there is nothing supporting this claim. Consumers pay based on what they buy rather than taxpayers subsidizing the big corporate producers.

We urge the government to pass a regulation as soon as possible that:

- Sets best in class recycling targets, to drive economic and environmental outcomes
- Expands designated materials included to address growing list of problematic packaging
- Increases accessibility for all Ontarians
- Ensures proper oversight and enforcement

We will continue to advocate for the finalization of the regulation and keep members apprised of any developments.

Email your MPP for a New Blue Box Regulation in Just Three Clicks

OWMA
Ontario Waste Management Association

M9W 1J1

Mike Chopowick

Submit

Hello Mr. Doug Ford,

Ontario can and should be doing a better job at recycling. It should come as no surprise that Ontario's Blue Box system is broken.

The volume of packaging waste has increased. Recycling costs have skyrocketed. Litter is

Mail Twitter

bheard

OWMA's digital grassroots campaign to persuade the provincial government to approve a new producer responsibility regulation for the Blue Box is gathering momentum. A draft Blue Box regulation was introduced on October 19, 2020. Half-a-year later, there has been no indication the regulation will be passed before the next election. This is putting the future of Ontario Blue Box system in jeopardy. OWMA is asking members and the public to use this link to write to their MPP:

Click on the link: <https://www.bheard.ca/owma/>

Enter your name and postal code, and click "Submit"

Click on the "Mail" or "Twitter" icon (if you have a Twitter account)

Once your email has opened up, you have the option to personalize the content of the prewritten email, and add your mailing address at the bottom (recommended so MPPs know it is from their constituents).

Guideline to Address Odour Mixtures in Ontario

The Ontario government is proposing guidance on how the Ministry of the Environment, Conservation and Parks and the regulated community can anticipate, prevent, and address odour issues that could be of concern to local residences. OWMA sees this review as an opportunity to obtain better regulatory clarity and certainty on how emitted odours from facilities are identified, managed, and remediated. The Ministry's review will include clarification on the requirements for potentially odorous facilities applying for an Environmental Compliance Approval (ECA) under section 20.2 of the Environmental Protection Act. More information can be found [here](#), and the deadline for comments to the Ministry is July 3, 2021.

Nutrient Management Act, 2002 - General Regulation (O. Reg. 267/03) Amendment Proposal – Anaerobic Digestion

Proposed regulatory changes that would allow farmers to expand the emerging renewable natural gas (RNG) market in Ontario can potentially make the province a North American leader in the biogas sector. This can create a tremendous opportunity for the entire supply chain (i.e., waste generators, waste management companies, haulers, engineering/construction firms, utilities, land application firms, etc.) to create long-term jobs and drive economic development in the rural landscape. While OWMA generally supports this proposed regulatory approach, we strongly recommend that if products from on-farm facilities do not meet digestate qualities, they should be subject to the same rules and Environmental Compliance Approval (ECA) requirements as the waste processing sites. There should be consistent permitting rules for both on-farm and waste sector processing sites regarding waste generation. [Click here](#) to review OWMA's submission on O. Reg. 267/03.

Ontario Expands COVID-19 Rapid Testing Across Province

On May 7th, in collaboration with the federal government and the Ontario Chamber of Commerce, the Ontario Government rolled out the COVID-19 Rapid Screening Initiative for small and medium-sized businesses across the province. This initiative will provide free rapid antigen tests, and will screen for asymptomatic cases of COVID-19. More than 760,000 test kits have already been shipped to 28 chambers and more than 50 others expressing interest in participating.

For more information on the COVID-19 Rapid Screening Initiative and which businesses are eligible, visit <https://occ.ca/covid-19-rapid-screening-initiative-ontario/> or ontario.ca/testingonsite. Anyone who has symptoms, is a known close contact of someone with COVID-19 or is part of another group that meets provincial testing eligibility criteria should make an appointment at an assessment centre, participating pharmacy or specimen collection centre. Please visit [Ontario.ca/covidtest](https://ontario.ca/covidtest) to find a testing location and eligibility criteria to be tested.

Waste Management Workers Now Eligible for Vaccine Appointments

As of Tuesday, May 11, 2021, individuals who are in Group Two of people who cannot work from home, including waste management, transportation and warehouse workers, will be eligible to book an appointment to receive the COVID-19 vaccine.

In addition, effective Thursday, May 13, 2021, individuals turning 40 and over in 2021 in non-hot spot communities will also be eligible to book an appointment to receive the COVID-19 vaccine at a mass immunization clinic. Eligible individuals can schedule an appointment through the provincial booking system, or directly through public health units that use their own booking system.

The web portal for the provincial vaccine booking system is: <https://covid-19.ontario.ca/book-vaccine/>

Excess Soil and Hazardous Waste Program Registry projects underway

The Authority has kicked off two projects for the Ministry of the Environment, Conservation and Parks. The Excess Soil Registry will launch in December in advance of regulatory requirements for filing notices taking effect on January 1, 2022. The Hazardous Waste Program Registry will launch on January 1, 2023.

The Ministry of the Environment, Conservation and Parks will continue to conduct compliance and enforcement activities for both programs. Visit our Hazardous Waste Program and Excess Soil webpages for project information and updates.

Tire Performance Reporting due May 31, 2021

The deadline for tires haulers, retreaders, processors and PROs to report on their tire collection, recovery and management activities in the previous performance year is May 31, 2021.

Authority approves Stewardship Ontario's plan to further mitigate conflict of interest during the transition of the Blue Box Program

The approved plan implements new policies, measures and an amended code of conduct to ensure the segregation of Stewardship Ontario and Canadian Stewardship Services Alliance staff and data throughout the wind-up and transition of Ontario's Blue Box Program.

Ontario Electronic Stewardship appoints Deloitte as liquidator

The Board of Directors of Ontario Electronic Stewardship (OES) have resigned as Directors effective April 1, 2021, and have appointed Deloitte Restructuring Inc., as liquidator of OES. [Learn more.](#)

MHSW Program Wind-up Extended to September 30, 2021

On April 29, 2021, the Minister of the Environment, Conservation and Parks issued new direction to Stewardship Ontario (SO) to extend the deadline to wind up the Municipal Hazardous or Special Waste (MHSW) Program from June 30, 2021 to September 30, 2021. The 3-month extension follows from feedback the Minister received from stakeholders and applies to all designated materials except for single-use batteries, which already transitioned to the individual producer responsibility framework regulated by the Authority in June 2020.

SO is required to submit an amendment to the MHSW Wind-up Plan to the Authority for approval no later than May 31, 2021. The Authority is expected to approve the amendment no later than June 30, 2021.

All other elements of the wind-up plan for MHSW will remain unchanged except as necessary to implement the Minister's direction.

The Government of Ontario is developing a new regulation that will detail the individual producer responsibility requirements for MHSW materials once the current program ends on September 30, 2021.

Resource Productivity and Recovery Authority Registrar Reporting

The Association of Municipalities of Ontario ("AMO"), the City of Toronto and the Ontario Waste Management Association collectively submitted these comments as a follow-up to the last Service Provider Advisory Group meeting held on April 19, 2021.

Our organizations have been very supportive of the government's move to an outcome-based approach for producer responsibility that allows for a greater flexibility to achieve compliance and to innovate. We also support the important role RPRA plays in this structure to ensure the outcomes prescribed in the regulations under the Resource Recovery and Circular Economy Act, 2016 (RRCEA) are met.

As discussed on several occasions, we would like to have greater transparency on data related to performance under each of the RRCEA regulations. We note that RPRA's 2019 Annual Report provides an update on: producer supplied data reported by the deadline, producer supplied data on reporting accuracy and free riders. In addition to this and in order to ensure transparency and a sense of the performance of the programs, we request that RPRA also report on the following data at a minimum in all future annual reports:

For the tire regulation,

As of December 31 each year:

- All registered tire Producer Responsibility Organizations (PRO) and proportional market share of each
- Any tire producers that are not part of a PRO (i.e., acting individually)
- Tire collection system by PRO/producer acting individually.

For each performance year:

- Aggregated tires supplied by reporting category

- Collection target by reporting category
- Total tires collected (in tonnes and % of supplied)
- Management target
- Total tires managed (in tonnes) by type of end-use.

For the batteries regulation,
As of December 31 each year:

- All registered battery PROs and proportional market share of each
- Battery producers that are not part of a PRO (i.e., acting individually)
- Battery collection system by PRO/producer acting individually.

For each performance year:

- Aggregated batteries supplied by reporting category
- Management target
- Prior to reduction due to recycled content
- After reduction due to recycled content
- Total batteries managed (in tonnes) by type of end-use.

We also request that RPRA report:

- The number of compliance cases open at the start of a period, opened during the period and closed during the period by type ☐ _Type could be the same categories as in the Annual Report
- Preferred reporting frequency would be quarterly.

Dow and Mura Technology announce partnership to scale game-changing new advanced recycling solution for plastics

Technology can recycle all forms of plastic – including multi-layer, flexible plastics often used in food packaging.

Dow to play pivotal role in Mura's global rollout of one million metric tonnes of recycling capacity by 2025. Dow to receive supply of recycled feedstocks made from plastics waste from Mura's first-of-its-kind plant in Teesside, UK, supplying major brands across the globe with sustainable plastic products.

Future Mura sites planned in US, Germany, and Asia as Mura's global rollout accelerates.

The collaboration will support the rapid scaling of Mura's new HydroPRS™ (Hydrothermal Plastic Recycling Solution) advanced recycling process aimed at preventing plastic and carbon from entering the natural environment while creating the feedstocks for a sustainable, circular plastics economy. The deal marks an important step in Dow's commitment to advance a circular economy for plastics and keep plastic waste from entering the environment.

The partnership combines Dow's materials science capabilities, global scale and financial resources with Mura's leading technology, to produce the circular feedstocks which are then converted into the recycled plastics that consumers and global brands are increasingly seeking.

Mura's proprietary solution, HydroPRS™, is a revolutionary advanced recycling process that uses supercritical steam to convert plastics back into the chemicals and oils from which they were made, for use in new, virgin-equivalent plastic products. HydroPRS™ can recycle all forms of plastic – including multi-layer, flexible plastics used in packaging, which are currently harder to recycle and often incinerated or sent to landfill.

Importantly, the plastics produced using these recycled products are expected to be suitable for use in food-contact packaging, unlike most conventional recycling processes. With Mura's process there is no anticipated limit to the number of times the same material can be recycled – meaning it has the potential to significantly reduce plastics being used once and make the raw ingredients for a circular plastics economy. In addition, advanced recycling processes are expected to save approximately 1.5 tonnes of CO2 per tonne of plastic recycled, compared to incineration of unrecycled plastics.

Dow will play an important role as a global manufacturer of plastic, proving that Mura's solution can meet both the sustainability and performance needs of the industry and that the products made via HydroPRS™ can be employed at scale to make new plastics. The world's first plant using HydroPRS™ is in development in Teesside, UK, with the first 20,000 tonne per year line expected to be operational in 2022. Once all four lines are complete, Mura will be able to recycle up to 80,000 tonnes of plastic waste per year, providing Dow with materials produced by the process. Dow will use these materials to develop new, virgin-grade plastic for applications such as food packaging and other packaging products to be re-circulated into global supply chains, creating a true circular plastics economy.

This 'lost resource' of plastic waste is a huge economic opportunity – valued at up to \$120 billion per year according to the World Economic Forum. Global plastic production also creates an estimated 390 million tonnes of CO2 every year – equivalent to over 172 million cars. While plastic production accounts for approximately 6 percent of global oil consumption today, by deploying technology capable of recycling all plastics and creating the ingredients for a circular plastics economy, advanced recycling can decrease the use of oil by the chemical industry. Mura offers the prospect of dramatically cutting global plastic waste and associated emissions attributed to that waste.

To reduce global plastic waste, Mura has designed its business model for rapid global deployment and is building a global network of partners. Dow joins other major global players such as KBR Inc., a US-based multinational engineering services company, Wood, a global consulting and engineering company, and Igus GmbH, a global leader in industrial plastics, as partners to accelerate the deployment of Mura's technology worldwide. Mura's HydroPRS™ process utilises at its core the Cat-HTR™ technology, which was developed and is owned by Licella Holdings Limited, New South Wales, Australia.

Alongside its first plant in the UK, Mura has identified development opportunities in Germany and the United States – where it will develop new recycling plants in both countries in the next five years – and Asian markets, as part of a rapid global rollout that will see one million tonnes of recycling capacity in development worldwide by 2025. The partnership with Dow will be a key driver of this goal. Mura is continuing to raise funds to drive further expansion and is in discussions with a range of global investors.

The partnership announced today is another example of how Dow is working with partners to build momentum around breakthrough advanced recycling technologies and to drive game-changing innovations that keep plastic waste from entering the environment. In 2019, Dow announced a partnership with Fuenix to supply feedstock made from recycled plastic waste. The partnership with Mura represents another step in Dow's efforts to meet its recently announced sustainability targets to address both climate change and plastic waste.

How do outreach efforts impact different households?

The report from SWANA delves into how poor recycling behaviors develop and why they persist. | Scott Beck / Resource Recycling Inc.

Education campaigns may improve curbside recycling practices for residents who produce average or low amounts of contamination, but they may not impact the worst offenders, according to new research.

The Solid Waste Association of North America (SWANA) last week released a report developed by its Applied Research Foundation. Titled “Reducing Contamination in Curbside Recycling Programs,” the report details a study of residents’ recycling behavior in 2018.



The study was initiated to probe how poor recycling behaviors develop and why they persist. Understanding these factors “should enable recycling and sustainability program managers to develop and implement more effective anti-contamination programs that address the underlying reasons for curbside recycling contamination,” SWANA wrote in an executive summary of the research.

Researchers looked at recycling practices in two communities in the Solid Waste Authority of Central Ohio (SWACO) service area, sampling curbside recyclables before and after a switch from bins to carts. The switch was accompanied by an outreach campaign.

The study identified three groups of households based on contamination in their recyclables. “High performers” were households with contamination rates of less than 10%; “learners” had rates of 10% to 24%; and “under performers” produced contamination rates of higher than 25%.

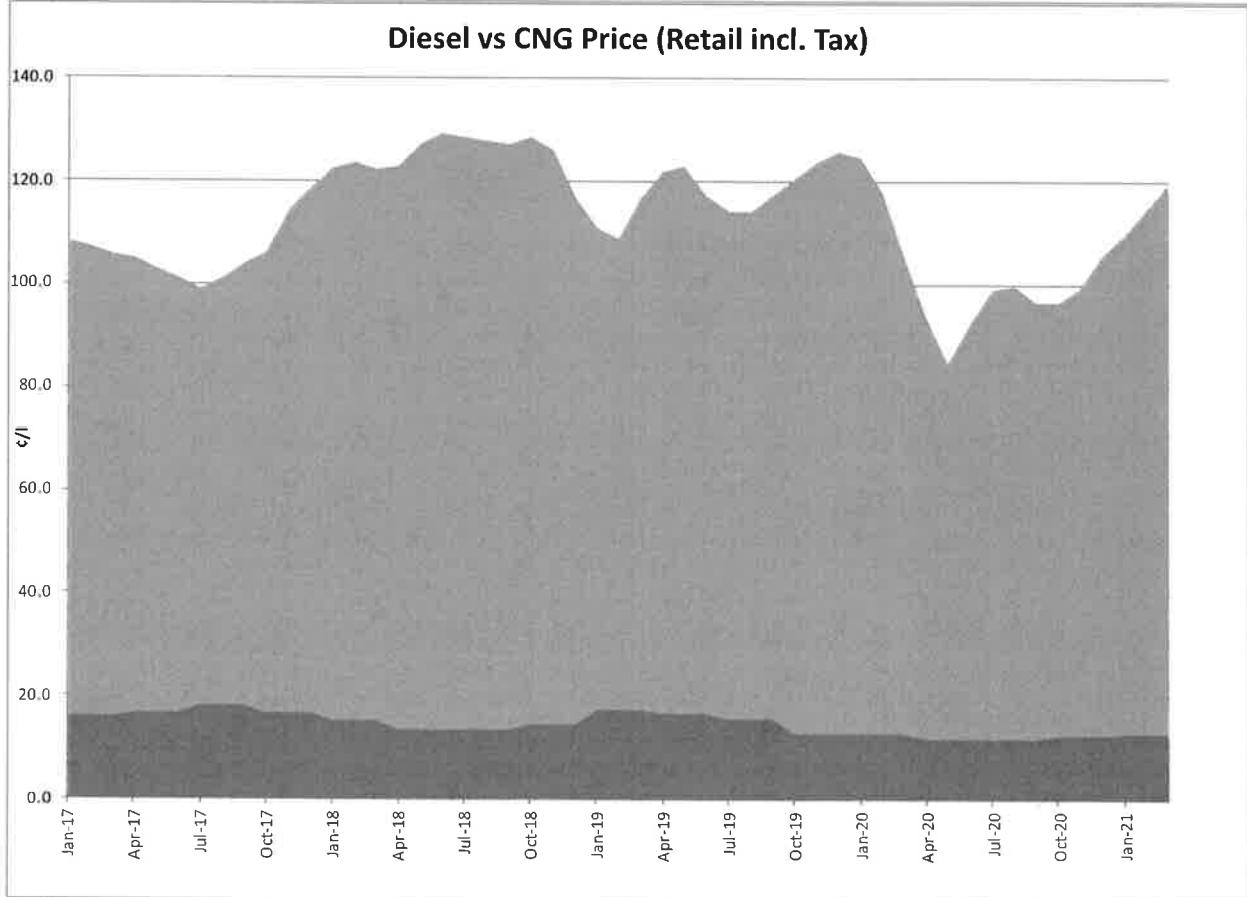
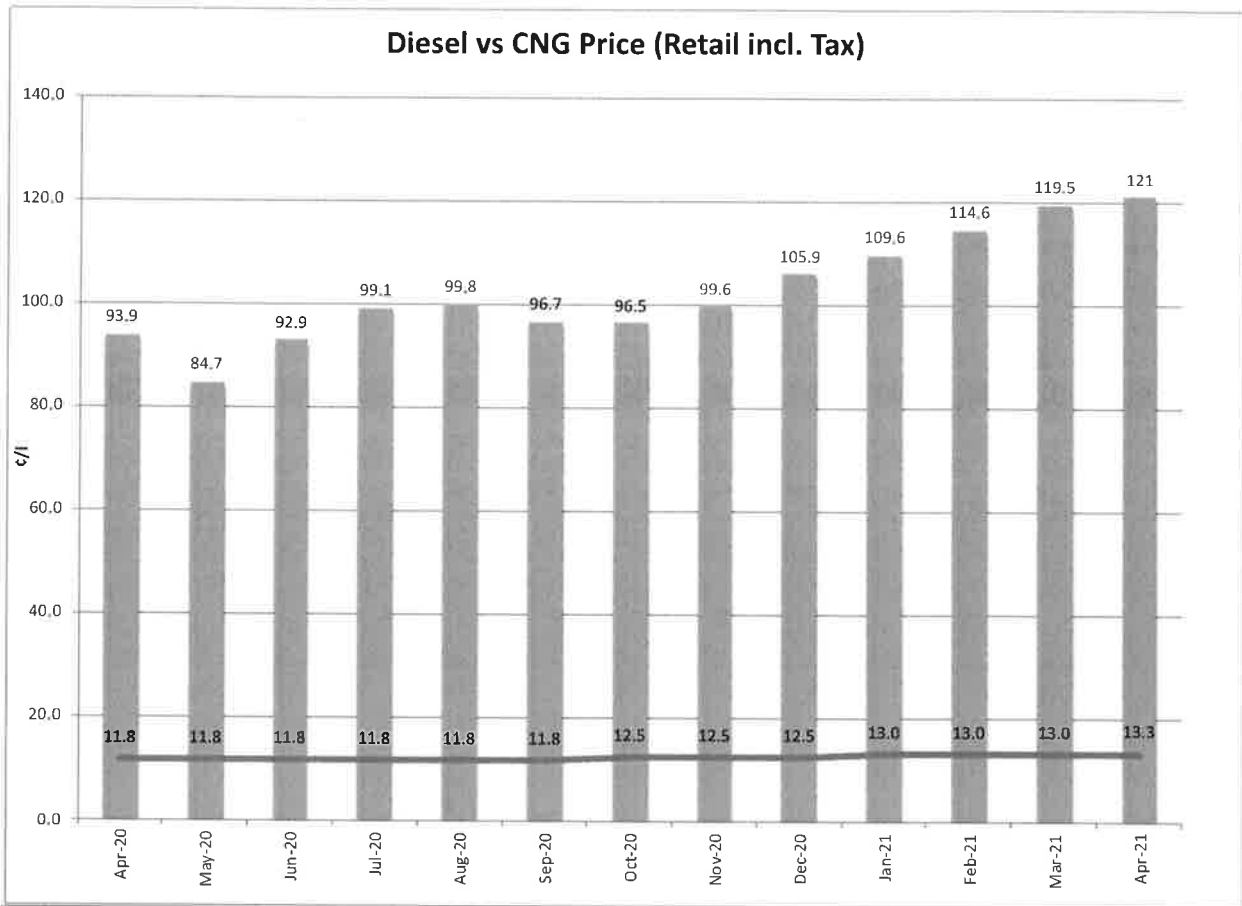
After recycling carts and the outreach campaign, “high performers” jumped from 39% to 50% of households and “learners” dropped from 38% to 22%, suggesting outreach reduced contamination rates for these groups.

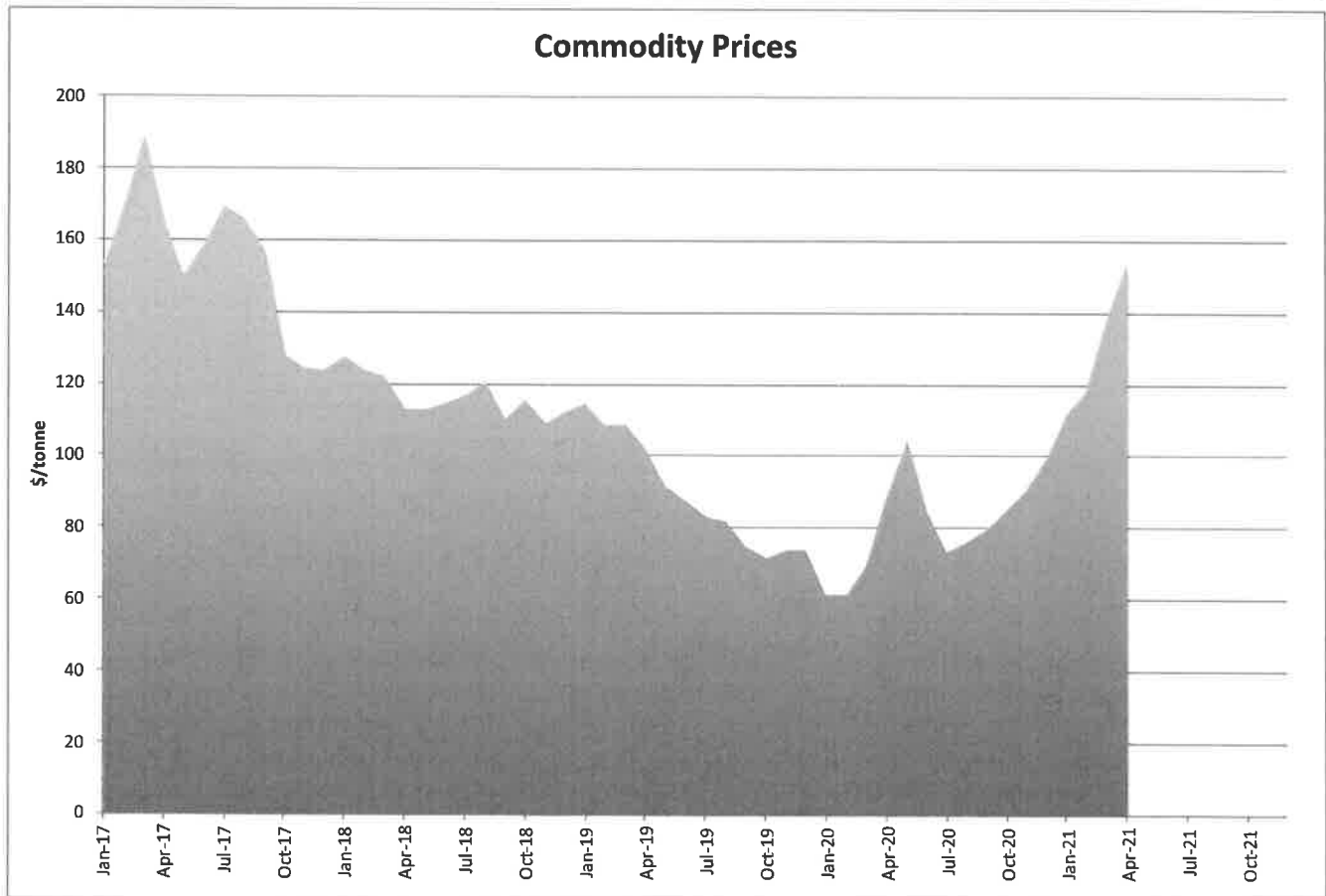
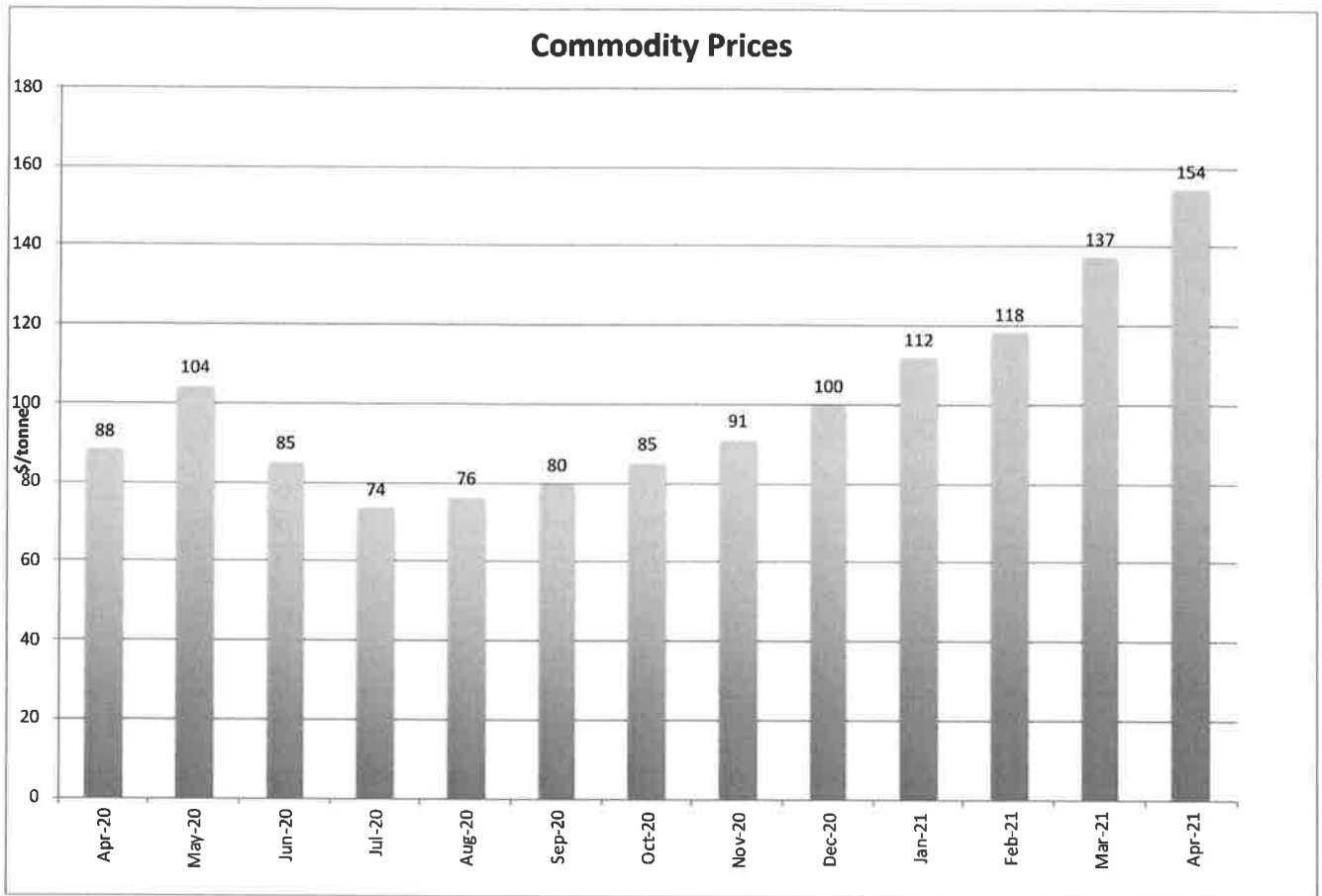
But the highest-contamination group saw different results. Households deemed “under performers” increased from 23% to 28%.

“This increase in contamination occurred despite the extensive educational outreach that was conducted during the bin-to-cart conversion program,” SWANA wrote. “This suggests that increased education outreach is not likely to have a significant impact on the contamination caused by this group.”

These different trends – and the tailored outreach efforts that can address these differences – are detailed in the full SWANA report, which is only available to SWANA Applied Research Foundation subscribers.

“One factor that is often overlooked in responding to the curbside recycling contamination issue is the varying levels of recycling commitments of residents who are provided with curbside recycling collection s be resolved through increased spending on recycling public education programs.”







St. Clair Region Conservation Authority
 205 Mill Pond Cres., Strathroy, ON, N7G 3P9
 (519) 245-3710 (519) 245-3348 FAX
 E-Mail: stclair@scrca.on.ca
 Website: www.scrca.on.ca

Member Municipalities

May 17, 2021

Township of
Adelaide-Metcalf

Municipality of
Brooke-Alvinston

Municipality of
Chatham-Kent

Township of
Dawn-Euphemia

Township of
Enniskillen

Municipality of
Lambton Shores

Municipality of
Middlesex Centre

Village of
Newbury

Village of
Oil Springs

Town of
Petrolia

Town of
Plympton-Wyoming

Village of
Point Edward

City of
Sarnia

Municipality of
Southwest Middlesex

Township of
St. Clair

Municipality of
Strathroy-Caradoc

Township of
Warwick

Municipality of Brooke-Alvinston
 Attn: Janet Denkers, Clerk-Administrator
 3236 River Street, P.O Box 28
 Alvinston, ON N0N 1A0

Dear Clerk and Council,

St. Clair Region Conservation Authority (SCRCA) celebrated its 60th Anniversary earlier this year and will be continuing to celebrate throughout the year. We have planned several virtual events for the remainder of the year, including a public zoom presentation by former Ontario Environmental Commissioner, Dianne Saxe in September, of which more details will follow. We hope that you can join us in these virtual events until we can gather together in person once again.

The Province of Ontario has been reviewing the Conservation Authorities Act and has made several changes over the last 5 years. On Thursday, May 13, 2021, the Province posted "Regulatory proposals (Phase 1) under the Conservation Authorities Act" (ERO #019-2986) on the Environmental Registry of Ontario. These proposals are open for comment for a period of 45 days.

Upon implementation of these proposed regulations, the Authority will be seeking your cooperation and assistance as we forge provincially mandated memorandums of understanding with each of our partner municipalities.

As stated on page 24 of the REGULATORY PROPOSAL CONSULTATION GUIDE: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities;

"The un-proclaimed amendments to the Conservation Authorities Act provide requirements for the agreements between conservation authorities and participating municipalities for the use of municipal levies to finance in whole or in part the non-mandatory programs and services that the authority has determined are advisable to further the purposes of the Act."

These memorandums are intended to be in place by the end of 2022 and will be supported by the 2023 budget. A transition plan is being developed to provide direction on securing these memoranda as well as providing a method of reporting progress to the Province. Additional information will be provided as it is available.

Further, the Minister of Environment, Conservation and Parks is seeking confirmation that all partner municipalities are appropriately represented by the existing Board of Directors for each Conservation Authority.

"working together for a healthy environment"

member of
Conservation
Ontario

The current plan dates from the last round of municipal amalgamations at the turn of the century. Section 2(2) of the Conservation Authorities Act states:
The council of each municipality may appoint representatives to attend the meetings in the following numbers:

3. Where the population is 50,000 or more but less than 100,000, three representatives.
4. Where the population is 10,000 or more but less than 50,000, two representatives.
5. Where the population is less than 10,000, one representative.

Following this directive, 19 of 20 members of the Authority Board were accounted for one (1) member each to Adelaide-Metcalf, Brooke-Alvinston, Dawn-Euphemia, Enniskillen, Lambton Shores, Middlesex Centre, Petrolia, Plympton-Wyoming, Point Edward, Warwick; two (2) members to Chatham-Kent, St. Clair, Strathroy-Caradoc; three (3) members to Sarnia.

Oil Springs agreed to be represented by Enniskillen.

Southwest Middlesex and Newbury agreed to have rotating members with Southwest Middlesex appointing members for 3 years followed by Newbury appoint the member for one year.

Population and assessed property value in the St. Clair Region as well as the resulting levy were the major contributing factors in these three municipalities agreeing to complete the Board membership at a total of 20 members.

The Board of Directors passed the following resolution at their meeting on April 15, 2021

BD-21-44

Scott - Miller

"That the Board of Directors support the current membership of the St. Clair Region Conservation Authority allocating one (1) member each to Adelaide-Metcalf, Brooke-Alvinston, Dawn-Euphemia, Lambton Shores, Middlesex Centre, Petrolia, Plympton-Wyoming, Point Edward, Warwick; two (2) members to Chatham-Kent, St. Clair, Strathroy-Caradoc; three (3) members to Sarnia; one (1) member to Enniskillen which will also represent Oil Springs and one (1) member rotating between Southwest Middlesex (for a 3 year term) and Newbury (for a 1 year term) be maintained; and further that each member municipality of the St. Clair Region Conservation Authority support the current membership plan with a resolution of Council to be copied to the Conservation Authority and subsequently to the Minister of Environment, Conservation and Parks."

Subsequently, we would appreciate your assistance in reviewing this document with Council as well as supporting a Council motion to support the current membership plan (a draft motion has been provided at the conclusion of this letter for your convenience).

If you have any questions or require any further information, please contact me at your convenience.

Yours truly,

A handwritten signature in black ink, appearing to read "B. McDougall", written in a cursive style.

Brian McDougall
General Manager

cc. Frank Nemcek

Draft motion for Councils consideration:

That the Council of The Municipality of Brooke-Alvinston supports the current membership of the St. Clair Region Conservation Authority allocating one (1) member each to Adelaide-Metcalf, Brooke-Alvinston, Dawn-Euphemia, Lambton Shores, Middlesex Centre, Petrolia, Plympton-Wyoming, Point Edward, Warwick; two (2) members to Chatham-Kent, St. Clair, Strathroy-Caradoc; three (3) members to Sarnia; one (1) member to Enniskillen which will also represent Oil Springs and one (1) member rotating between Southwest Middlesex (for a 3 year term) and Newbury (for a 1 year term) providing a total Board Membership of 20.



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

May 17, 2021

The Honourable Justin Trudeau
Prime Minister of Canada
Email: pm@pm.gc.ca

Re: Requesting Consideration of Tax Breaks on 2020 CERB payments

Please be advised that at its regular meeting held, May 11, 2021 the Council of the Township of McKellar passed the following resolution:

Resolution No. 21-195

Moved by: Marco Ancinelli
Seconded by: Don Carmichael

WHEREAS the Government of Canada has implemented the Canada Emergency Response Benefit (CERB) to financially assist those in dire need during the Covid-19 pandemic;

AND WHEREAS the CERB grant has helped many Canadians in dire need;

AND WHEREAS many of those that applied were single women, single parents, lower income citizens without employment and lacking in tax knowledge;

AND WHEREAS the Government of Canada did not initially inform CERB recipients that CERB was a taxable benefit;

AND WHEREAS when the CERB was merged with Employment Insurance Benefits (EI) in the fall of 2020, the Federal Government stated that they would have tax withheld similar to EI;

AND WHEREAS the Federal Government did not withhold tax on CERB for the second time as promised;

AND WHEREAS CERB recipients are surprised to learn that they are expected to pay income tax on CERB funds;

AND WHEREAS these recipients were never advised of this issue;

AND WHEREAS these recipients are now faced with an added burden of paying unexpected taxes on CERB, which they can ill afford;

AND WHEREAS the Federal Government has, in the past, found ways to assist businesses and corporations through difficult times by forgiving large loans and debts to the Government;

AND WHEREAS many businesses and corporations have the means to find ways to reduce their tax obligations;

AND WHEREAS those most in need do not have the means or understanding of how the tax system and are simply trying to survive and cope with the effects of Covid-19, feed their families and put a roof over their head;

NOW THEREFORE, since the Federal Government did not inform the recipients of the CERB grant that it is taxable;

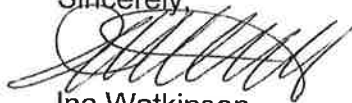
AND FURTHER when the CERB grant and EI were merged, the Federal Government did not, as they stated, withhold tax from CERB as they did on EI, and are now insisting CERB recipients repay as much as \$3,000.00 to \$4,000.00 in tax, which they can ill afford to pay;

THEREFORE we urge the Federal Government to address this serious issue and consider giving disadvantaged CERB recipients a tax break for 2020, or giving them a tax credit for 2021;

AND FURTHER, that this resolution be forwarded to the Prime Minister of Canada, the Federal Minister of Finance, Parry Sound-Muskoka MP Scott Atchison, and Ontario Municipalities.

Carried.

Sincerely,



Ina Watkinson
Acting Deputy Clerk
Township of McKellar

Encl.

cc: Chrystia Freeland, Minister of Finance
Scott Aitchison, MP, Parry Sound-Muskoka
Ontario Municipalities

TOWNSHIP OF MCKELLAR

DATE: May 11, 2021

RESOLUTION No. 21- 195

Moved by: Marco Ancinelli ☒
Don Carmichael ☐
Morley Haskim ☐
Mike Kekkonen ☐

Seconded by: Marco Ancinelli ☐
Don Carmichael ☒
Morley Haskim ☐
Mike Kekkonen ☐

WHEREAS the Government of Canada has implemented the Canada Emergency Response Benefit (CERB) to financially assist those in dire need during the Covid-19 pandemic; and

WHEREAS the CERB grant has helped many Canadians in dire need; and

WHEREAS many of those that applied were single women, single parents, lower income citizens without employment and lacking in tax knowledge; and

WHEREAS the Government of Canada did not initially inform CERB recipients that CERB was a taxable benefit; and

WHEREAS when the CERB was merged with Employment Insurance Benefits (EI) in the fall of 2020, the Federal Government stated that they would have tax withheld, similar to EI; and

WHEREAS the Federal Government did not withhold tax on CERB for the second time, as promised; and

WHEREAS CERB recipients are surprised to learn that they are expected to pay income tax for 2020 on CERB funds; and

WHEREAS these recipients were never advised of this issue; and

WHEREAS these recipients are now faced with an added burden of paying unexpected taxes on CERB, which they can ill afford; and

WHEREAS the Federal Government has, in the past, found ways to assist businesses and corporations through difficult times by forgiving large loans and debts to the Government; and

WHEREAS many businesses and corporations have the means to find ways to reduce their tax obligations; and

WHEREAS those most in need do not have the resources, means or understanding of the tax system and are simply trying to survive and cope with the effects of Covid-19, feed their families and put a roof over their head;

NOW THEREFORE, since the Federal Government did not inform the recipients of the CERB grant that it is taxable;

AND FURTHER, when the CERB grant and EI were merged, the Federal Government did not, as they stated, withhold tax from CERB as they did on EI, and are now insisting CERB recipients repay as much as \$3,000.00 to \$4,000 in tax, which they can ill afford to pay;

THEREFORE, we urge the Federal Government to address this serious issue and consider giving disadvantaged CERB recipients a tax break for 2020, or giving them a tax credit for 2021;

AND FURTHER, that this resolution be forwarded to the Prime Minister of Canada, the Federal Minister of Finance, Parry Sound Muskoka MP Scott Atchison, and Ontario Municipalities.

Carried ✓

Defeated _____

Deferred _____


Peter Hopkins, Mayor

DIVISION VOTE

	YEA	NAY
Councillor Marco Ancinelli	_____	_____
Councillor Don Carmichael	_____	_____
Councillor Morley Haskim	_____	_____
Councillor Mike Kekkonen	_____	_____
Mayor Peter Hopkins	_____	_____



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

May 18, 2021

Ministry of Government and Consumer Services
777 Bay St., 5th Floor
Toronto, ON
M5B 2H7

To Whom it May Concern:

At the Township of Terrace Bay Regular Council Meeting held on Monday May 17, 2021, the following resolution of support was passed.

RE: Advocacy for Reform MFIPPA

Resolution: 122-2021

Moved by: Councillor St.Louis

Seconded by: Councillor Moore

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Township of Terrace Bay, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual; shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

Sincerely,



Jon Hall
CAO/Clerk

CC: Ontario Municipalities



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Request to purchase an unopened road allowance
Meeting: Council - 27 May 2021
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the report on the purchase of the unopened road allowance off Cameron Road be received and filed.

Background:

A request was received (attached) to stop up and close the noted area (map also attached). The request was considered by the Dawn-Euphemia Council on May 17th with the following resolution being made:

"That Council denies the request dated May 11, 2021, from Albert and Robin Hoogendoorn to purchase the unopened portion of the municipal road allowance on Walker Line running alongside the property located at 2199 Cameron Road". Carried.

Comments:

In conversations with Administration at Dawn -Euphemia, the unopened road allowance provides a gateway to the Sydenham River and access to other municipal roads in Dawn-Euphemia. This access would be lost if sold to a landowner. The sale and closure of the road, furthermore does not address any encroachments or allow for development of the lands either under the Planning Act or Building Act. The road should be preserved for potential tourism initiatives including nature walks / trails.

Financial Considerations:

None associated with this report.

ATTACHMENTS:

[for County Clerks](#)

[Location of unopened road allowance](#)

DAWN-EUPHEMIA Township
 4591 Lambton Line
 Dresden, ON N0P 1M0
clerk@dawneuphemia.on.ca

Municipality of BROOKE-ALVINSTON
 3236 River St.
 Alvinston, ON N0N 1A0
idenkers@brookealvinston.com

May 11, 2021

Dear County Clerks:

RE: PURCHASE UNOPENED ROAD ALLOWANCE, WALKER LINE

My wife, Robin Hoogendoorn, and I bought 2199 Cameron Rd. December 2017, and even though we are in Dawn-Euphemia Township we border an unopened road allowance that is shared with the Municipality of Brooke-Alvinston.

Our proposal is to purchase the unopened road allowance at the end of Walker Line (that naturally dead ends at the Sydenham River) and add the property to our existing deed. Over the past 3 years we have noticed that this little oasis for wildlife has become a favoured dumping ground for some. If the allowance were to become ours, we would fence the entrance (eliminating access) and be responsible (at our own cost) for having the rubbish and litter removed. Also, with this purchase we would be guaranteeing the windbreak it offers both our and the adjoining property, ensuring the longevity of the trees on this parcel, plus retain valuable habitat for all types of wildlife that currently call it home and/or a sheltering spot.

Our hope is that we can all agree to this solution and come up with a reasonable price associated with this little piece of property.

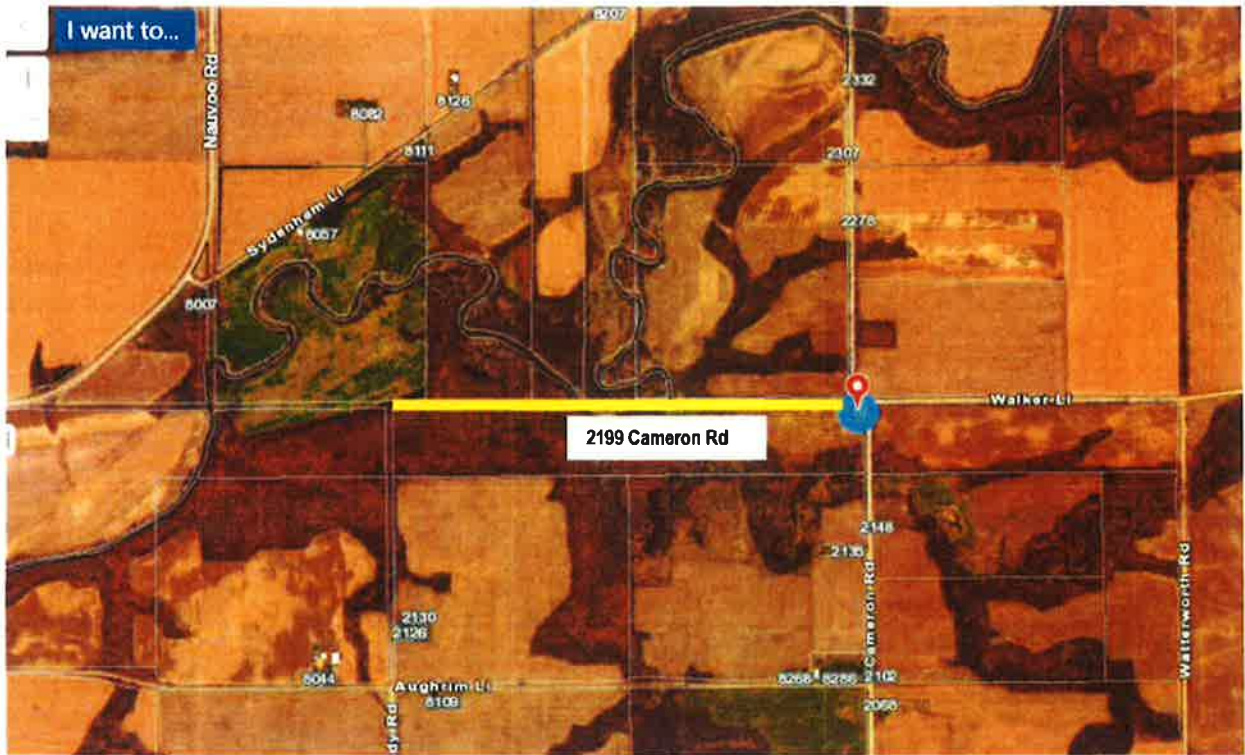
Sincerely,



Albert Hoogendoorn

ALBERT and ROBIN HOOGENDOORN

4366 Breen Rd. Putnam, ON N0L 2B0 home 2199 Cameron Rd. Bothwell, ON N0P 1C0 cottage
 519-639-4741 or Albert@tripleh.ca 226-234-7050 or Robin@tripleh.ca





Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Travel Trailer - Accommodation Request
Meeting: Council - 27 May 2021
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the request to reside in a trailer for 18 months on a residential lot be denied as per the municipal zoning by-law.

Background:

A property in Inwood and municipally known as 3202 Park Street was recently listed for sale and subsequently sold. Prior to the sale, numerous inquiries were made to the municipal office and County Building and Planning Department on regulations regarding living in a travel trailer.

Comments:

Comments in relation to the Ontario Building Code (OBC):

The OBC does not apply to travel trailers; If permitted to live in a trailer, approvals would need to be sought for municipal servicing including water and sewer hookups

Comments in relation to Plumbing Permits

A water service can only be hooked up if protected from freezing and heat tracing is required; frost protection would be the responsibility of the property owner; a hookup to the sewer would also need to be completed

Comments from the Fire Chief

Working Smoke and CO Detectors would need to be installed

Comments in relation to the Municipal Zoning By-law

Section 3.12 of the Municipality's Zoning By-law specifically prohibits the use of a trailer or motor home for living, sleeping or eating accommodations. Park Model Homes, single-wide mobile homes and double-wide mobile homes are not listed as permitted uses in any of the zones. Special permission would be required to reside in a trailer.

For example, Section 39 of the Planning Act allows Council to authorize the temporary use of land, buildings or structures for any purpose that is otherwise prohibited by the Zoning By-law. Such a by-law is typically in effect for 3 years, but Council can specify a shorter timeframe. At the end of the timeframe the use is no longer legal and must be removed.

The process of a temporary use by-law is not typically used to authorize a temporary form of dwelling and there would need to be strong planning reasons to allow approval to live in a trailer for a long period of time. Such reasons are the current construction of a dwelling or loss of a home due to fire and the process of rebuilding.

Staff have been consistent in implementing this policy with other members in the community.

Alternatives: Suggestions have been made to obtain a seasonal site at various campgrounds in Lambton County where living in a trailer is set up accordingly.

Financial Considerations:

Water hook up at this lot is coordinated with Enniskillen Township.

The property is currently paying sewer capital costs; if hookup became operational, user fees for the system would apply.

ATTACHMENTS:

[Request letter for property](#)

[Letter to Council # 2](#)

Dear Mayor David Ferguson and counsellors,

I am writing this letter in hopes that you will consider granting me some leniency regarding the following bylaw:

3.12 No Travel Trailer, truck camper, or Motor Home shall be used for the living, sleeping or eating accommodation of Persons within any Residential Zone for a period of more than thirty (30) days in any period of ten (10) consecutive months.

I am asking you to please consider extending the length of time that I would be permitted to stay in a recreational vehicle from one month to up to eighteen months. I very much understand that there are reasons for restricting this kind of activity. It is not my intention to permanently reside in my RV and I want nothing more than to be given this time in order to have a home built and have my property become a welcomed addition to the beautiful community.

When I sold my home in London, Ontario in 2020, I was unaware of just how expensive homes were becoming for buyers. After a few months of deliberation with family and friends, I had settled on the idea that I would buy land, have a home built and make it my very own oasis filled with gardens of all kinds and natural beauty everywhere you looked. However, I was unprepared for just how inflated everything has become.

As you are aware given the current pandemic we are facing, the cost of everything, including building materials has inflated exponentially and this has greatly affected residential prices as well as a typically reasonable timeline to have a home built pre-covid. I have been in contact with many companies and the recurring phrase I have been told is that construction cannot start until next year as the backlog is hard to keep up with, even for small home builds.

Access to affordable housing in Canada is at an all-time low. I am providing this context to communicate the urgency of the situation and our collective responsibility to reconsider bylaws that were developed in a pre-pandemic environment that was very different from the one we're currently in. Our world is constantly changing and we are now in a situation society was unprepared for.

My entire life, I have worked in the medical field from nursing homes to one of Ontario's leading trauma hospitals. My life's work has always been to take care of people and I have instilled those values in my children as well. My youngest daughter is a paramedic in Norfolk County and raises three children on her own. My eldest daughter, who is also part owner of this land has just completed her PhD in philosophy and raises my granddaughter as well. This land will be a place my grandchildren can come to spend time outdoors with me and just be with nature.

This piece of land has always been my retirement goal and I was lucky to have found such a beautiful piece of nature that I can make my own. The only thing standing in my way is that this land did not come with a home on. I am not asking for the bylaw to be changed or rewritten, I am simply asking for some leniency on the timeline in which I am allowed to be on the property with my RV given the global pandemic we are all fighting through. This time will allow me to clean and prepare the land, secure utilities, and begin construction of my future forever home.

Thank you very much for taking the time to consider my request.

Janet Denkers

From: lori chadwick <ladylorchad@hotmail.com>
Sent: Thursday, May 13, 2021 8:07 AM
To: Janet Denkers
Cc: Dave Ferguson; fnemcek@brktel.on.ca; jarmstrong@suncor.com; jdouglas48@brktel.on.ca; wjdeans@brktel.on.ca; lori chadwick
Subject: Continuation of request regarding Lori Chadwick

Dear Mayor and counsellors,

My request for leniency is meant to include the type of dwelling placed or built on the land. Due to the present situation, there are different options of homes now being offered. As well as previous dwellings that hopefully can now be considered. Park model cottage, Northlander homes etc. There are some very beautiful options. I will forward homes to your emails that I feel could be appropriate.

Thanks for your time and consideration
Sincerely Lori Chadwick



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Building Permit Fees
Meeting: Council - 27 May 2021
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council approve that the Municipality move to a Flat Building Permit Fee structure; that after holding a Public Meeting, that Council adopt the Building Permit Fee structure as proposed in Appendix C (subject to any recommended changes that may arise from the Public Meeting); and that staff establish a Building Services Cost Stabilization Fund to account for any excess Building Permit Fees collected over costs incurred.

Background:

The County of Lambton provides building permit inspection services for Brooke-Alvinston and most other lower tier municipalities in the county.

Over the past 10 years Brooke-Alvinston has provided building permit services on a “Cost Recovery Basis”. That is:

- We do not charge a fixed fee for building permits;
- We receive a Building Permit “Deposit” from the property owner;
- We charge all costs (time spent, travel, overhead, etc.) invoiced to us by the county for permit issuance, inspections, general inquiries, etc. against the deposit;
- We also add an administrative charge for our time in keeping track of it all;
- If the total charges exceed the deposit, we invoice the owner for the overages;
- If the total charges are less than the deposit (when the permit is closed), we refund the difference.

We are the only municipality that handles building permits this way. Most municipalities charge a flat “Permit Fee” depending on the type of permit; they do not charge extra, nor do they refund.

The reason Brooke-Alvinston has been billing building permit costs on a “flow-through” basis is that the *Building Code Act* requires that municipalities be accountable for payments received for services. That is, while the fees charged for building permit services need to cover the costs, municipalities cannot use excess fees to subsidize other municipal departments which are not affiliated with the building permitting process. The general intent of the legislation is to ensure accountability, transparency, provide a user-pay approach and public disclosure of same. It was thought that this was the most equitable way to treat building permit services.

However, the problems we experience with this method are:

- It consumes a significant amount of time to track individual building permit costs back to the correct permit.

- Owners are often unaware that the building permit deposit is in fact a deposit and are surprised by the additional charges.
- There is a lot of “*unallocated*” overhead charges from the county (for genal enquiries and admin) that are charged back to the permits – permit holders do not feel they should have to pay for general inquiries, etc. as they may not relate to their permit.
- Owners often do not properly close out permits, so we carry permit balances for years. It is difficult to track and recover costs years after the fact.
- Owners often dispute County charges - this consumes both our time and county time as we have to go back and verify time spent.

Comments:

It is recommended that Brooke-Alvinston change its current billing practice for Building Services and adopt the "Flat Fee" method employed by most other municipalities. The steps required in order to do this are:

1. Perform a historical Building Permit review of County charges versus deposits received to determine if the current fee/deposit structure is covering the costs.
2. Perform an Estimated Building Permit Fee cost comparison based on the number of inspections and the estimated time per inspection.
3. Perform a Building Permit Fee cost comparison with other similar municipalities to ensure our costs are not out of line with others.
4. Before making any changes, hold a Public Meeting to inform the public of the proposed fee changes and allow anyone who attends to make representations with respect to the matter.
5. Once the change is made, we must prepare an Annual Report on the Fees collected and the Costs incurred, any excess must be kept in a Building Services "Cost Stabilization Reserve Fund".

Financial Considerations:

1. Over the past 5 years, the total Building Permit charges invoiced to us by the County have exceeded the total deposits we received for permits. That means, if we are to adopt a Flat Fee Building Permit fee structure, our fees will need to be increased to cover the costs charged by the County and to also cover our own administrative costs.
2. Appendix A shows that if we change to a Flat Fee Building Permit fee structure, our Building Permit Fees would need to increase to cover the costs of inspections since most inspections take over an hour including travel time. (Note: In addition to the inspection costs there is also administrative time required that is charged for the permits).
3. Appendix B shows that our current Building Permit Fee Deposit is on average lower than most other surrounding municipalities who have a Flat Fee Building Permit fee structure and that there current fee structure has been in place for over 5 years (on average). If we choose to move to a Flat Fee structure we should establish fees that are similar to other surrounding municipalities.
4. Appendix C shows a proposed Flat Fee Building Permit fee structure that takes into consideration County inspection costs/charges and Fee Structures of surrounding municipalities.

ATTACHMENTS:

[Building Permit Fees - Appendix A](#)
[Building Permit Fees - Appendix B](#)
[Building Permit Fees - Appendix C](#)

APPENDIX A

MUNICIPALITY OF BROOKE-ALVINSTON
COMPARISON OF CURRENT DEPOSITS VERSUS ESTIMATED COUNTY CHARGES BASED ON TIME SPENT

	# of REQUIRED INSPECTIONS	BROOKE ALVINSTON	1 hr + mileage	1.25 hr + mileage	1.5 hr + mileage	2 hr + mileage	Average Charge	
		Deposit***	\$ 110	\$ 123	\$ 143	\$ 175		Cost per inspection
PERMIT TYPE							\$ 65	Administrative Charge
New Residential	9	\$ 1,100	\$ 990	\$ 1,107	\$ 1,283	\$ 1,575	\$ 1,304	Based upon 2500 sq ft home+720 sq ft garage/\$300,000
Attached Garage	5	\$ 550	\$ 550	\$ 615	\$ 713	\$ 875	\$ 753	Based upon 720 sq ft/\$10,000
Detached Accessory Bldg. (Residential)	4	\$ 425	\$ 440	\$ 492	\$ 570	\$ 700	\$ 616	Based upon 576 sq ft/\$10,000
Apts. & Multiple Housing	10	\$ 1,200	\$ 1,100	\$ 1,230	\$ 1,425	\$ 1,750	\$ 1,441	Based upon 12apts/8900 sqft/\$3 Million
Additions	8	\$ 900	\$ 880	\$ 984	\$ 1,140	\$ 1,400	\$ 1,166	Based upon 1000 sq ft addition/\$50,000
Alterations/Repairs	6	\$ 300	\$ 660	\$ 738	\$ 855	\$ 1,050	\$ 891	Based upon 1000 sq ft of alterations/\$25,000
Fireplaces	3	\$ 300	\$ 330	\$ 369	\$ 428	\$ 525	\$ 478	
Decks	4	\$ 425	\$ 440	\$ 492	\$ 570	\$ 700	\$ 616	Based upon 400 sq ft deck/\$7000
Ag. Bldg. (pole barns, etc.)	5	\$ 550	\$ 550	\$ 615	\$ 713	\$ 875	\$ 753	Based upon a pole shed/coverall 4500 sq ft
Ag. Bldg. (livestock)	5	\$ 550	\$ 550	\$ 615	\$ 713	\$ 875	\$ 753	Based upon a \$700,000/32,000 sq ft dairy barn
Grain Bins/Silos	3	\$ 250	\$ 330	\$ 369	\$ 428	\$ 525	\$ 478	Based upon 800 sq ft bin/silo pad
Manure Pits	6	\$ 675	\$ 660	\$ 3,690	\$ 855	\$ 1,050	\$ 1,629	Based upon \$200,000/17,663 sq ft
Comm./Ind./Institutional	16	\$ 1,400	\$ 1,760	\$ 1,968	\$ 2,280	\$ 2,800	\$ 2,267	Based upon 5200 sq ft/\$500,000
Restaurants	16	\$ 1,400	\$ 1,760	\$ 1,968	\$ 2,280	\$ 2,800	\$ 2,267	Based upon 5200 sq ft/\$500,000
Renovations of Comm/Ind/Instit	16	\$ 1,100	\$ 1,760	\$ 1,968	\$ 2,280	\$ 2,800	\$ 2,267	Based upon 5200 sq ft/\$300,000
Demolitions	2	\$ 150	\$ 220	\$ 246	\$ 285	\$ 350	\$ 340	Structure demolition - other than farm buildings
Bldg. Relocations**	7	\$ 825	\$ 770	\$ 861	\$ 998	\$ 1,225	\$ 1,028	Discretion of Council (100km+ 2500 sq ft + \$300k value)
Renewal of Cancelled Permit	1	\$ 75	\$ 110	\$ 123	\$ 143	\$ 175	\$ 203	
Swimming Pools/Fencing	2	\$ 250	\$ 220	\$ 246	\$ 285	\$ 350	\$ 340	
Change of Use	2	\$ 250	\$ 220	\$ 246	\$ 285	\$ 350	\$ 340	Based upon 2000 sq ft bldg
Min. Charge for other Permit	4	nil	\$ 440	\$ 492	\$ 570	\$ 700	\$ 616	Based upon 2000 sq ft bldg value \$5000
Roofing/Siding/Shingling, etc	0	nil	\$ -	\$ -	\$ -	\$ -	\$ -	
Wind Turbines	5	\$ 14,000						Value \$1,000,000 - Note Fee Substantiation Provided
Solar Panels (> 10 kw)	5	\$ 475	\$ 550	\$ 615	\$ 713	\$ 875	\$ 753	Value \$ 40,000
Septic Fee - New		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	Septic New - County Fee*
Plumbing Permit Fee Inclusion		No*	No	No	No	No	No	Plumbing fees vary depending on project - County Fee*

** Other conditions may apply
** NOTE: Hourly Rate is \$65.00; KM Rate is \$45.00 (based on 80 km round trip)
*** Note BA is 100% cost recovery model

APPENDIX B

MUNICIPALITY OF BROOKE-ALVINSTON
MUNICIPAL BUILDING FEE COMPARISONS WITH SURROUNDING MUNICIPALITIES

TYPE	BROOKE- ALVINSTON	DAWN- EUPHEMIA	ENNISKILLEN	WARWICK	OIL SPRINGS	PETROLIA	PLYMPTON- WYOMING	ADELAIDE- METCALFE	SOUTHWEST MIDDLESEX	DUTTON- DUNWICH	Average	Description
	2016***	2015	2015	2018	2019	2020	2014	2011	2008	2015	2015	Date Building By-Law Was Passed
New Residential incl. att garage	1,100	1,002	1,525	1,200	1,500	1,385	1,350	3,308	1,930	1,494	1,633	Based upon 2500 sq ft home+720 sq ft garage/\$300K
Attached Garage if built separately	550	625	724	500	366	595	1,235	658	200	95	555	Based upon 720 sq ft/\$10,000
Detached Accessory Bldg. (Residential)	425	500	300	350	323	220	560	259	144	208	318	Based upon 576 sq ft/\$10,000
Apts. & Multiple Housing	1,200	1,684	8,805	4,700	2,500	7,740	17,400	9,509	no fee	4,450	7,099	Based upon 12apts/8900 sqft/\$3 Million
Additions	900	1,002	850	300	550	830	1,235	395	700	500	707	Based upon 1000 sq ft addition/\$50,000
Alterations/Repairs	300	248	850	400	550	410	1,015	395	700	500	563	Based upon 1000 sq ft of alterations/\$25,000
Fireplaces Woodstoves	300	374	nil	200	150	325	350	125	100	75	212	
Decks	425	110	300	150	310	325	450	125	125	125	224	Based upon 400 sq ft deck/\$7000
Ag. Bldg. (pole barns, etc.)	550	625	600	400	1,000	na	1,350	1,200	540	395	764	Based upon a pole shed/coverall 4500 sq ft
Ag. Bldg. (livestock)	550	625	600	400	1,000	na	9,600	8,075	7,680	3,600	3,948	Based upon a \$700,000/32,000 sq ft dairy barn
Grain Bins/Silos	250	374	400	300	1,000	na	900	275	200	3,200	831	Based upon 800 sq ft bin/silo pad
Manure Pits	675	750	600	1,000	1,000	na	5,299	3,078	2,120	1,100	1,868	Based upon \$200,000/17,663 sq ft
Com./Ind./Institutional	1,400	2,017	3,100	1,500	1,500	\$3230 and 534	2,810	2,051	1,820	3,125	2,240	Based upon 5200 sq ft/\$500,000
Restaurants	1,400	2,017	3,100	1,500	1,500	3,230	2,810	2,051	1,820	3,125	2,350	Based upon 5200 sq ft/\$500,000
Renovations of Com/Ind/Instit	1,100	2,017	2,000	1,500	1,500	\$3230 and 200	1,235	1,739	1,820	3,125	1,867	Based upon 5200 sq ft/\$300,000
Demolitions	150	\$280/\$55	100	150	150	255	565	150	100	75	193	Structure demolition - other than farm buildings
Bldg. Relocations**	825	950	1,680	500	1,500	1,385	1,350	na	500	1,644	1,189	Discretion of Council (100km+ 2500 sq ft + \$300K value)
Renewal of Cancelled Permit	75	62	nil	125	150	110	100	75	nil	75	100	
Swimming Pools/Fencing	250	248	50	300	150	235	100	125	75	75	151	
Change of Use	250	248	50	150	950	235	565	125	300	125	305	Based upon 2000 sq ft bldg
Min. Charge for other Permit	nil	110	nil	150	950	165	565	500	400	500	418	Based upon 2000 sq ft bldg value \$5000
Roofing/Siding/Shingling, etc	nil	nil	nil	nil	nil	nil	nil	nil	nil	nil	nil	
Wind Turbines	14,000	14,000	14,000	14,000	1,000	-	14,000	10,000	14,000	15,000	10,667	Value \$1,000,000
Solar Panels (> 10 kw)	475	500	600	150	300	-	565	500	400	500	391	Value \$ 40,000
Septic Fee - New	\$500 *	\$500 *	\$500 *	\$500 *	\$500 *	\$500 *	\$500 *	500	500	500	500	Septic New - County Fee*
Plumbing Permit Fee Inclusion	No*	No*	No*	No*	No*	No*	No*	Yes	Yes	Yes		Plumbing fees vary depending on project - County Fee*
Double Permit Fees Apply if work commences without a permit in place	Yes	No	No	No	No	Yes	Yes	No	Yes	No		
Deposits Required for New SFD	No	No	Yes	No	Yes	Yes	Yes	No	Yes	No		
Deposits Required for Demolition	No	No	No	No	Yes	No	Yes	Yes	Yes	Yes		
Deposits Required for Com/Ind/Ins	No	Yes	No	No	Yes	No	No	No	Yes	No		
Deposits for Road/Sidewalks	No	No	No	No	No	Yes	Yes	No	No	No		
Development Charges	No	No	No	No	No	No	Yes	No	No	No		
** Other conditions may apply												
*** Note BA is 100% cost recovery model												

APPENDIX C

MUNICIPALITY OF BROOKE-ALVINSTON
PROPOSED BUILDING PERMIT FLAT FEE STRUCTURE

TYPE	# of Required Inspections	Current Brooke-Alvinston Deposit	Average Surrounding Building Permit Fee	Estimated Average County Charge	Proposed Building Permit Fee	Description
New Residential incl. att garage	9	\$ 1,100	\$ 1,633	\$ 1,304	\$ 1,500	Based upon 2500 sq ft home+720 sq ft garage/\$300K
Attached Garage if built separately	5	\$ 550	\$ 555	\$ 753	\$ 600	Based upon 720 sq ft/\$10,000
Detached Accessory Bldg. (Residential)	4	\$ 425	\$ 318	\$ 616	\$ 450	Based upon 576 sq ft/\$10,000
Apts. & Multiple Housing	10	\$ 1,200	\$ 7,099	\$ 1,441	\$ 2,750	Based upon 12apts/8900 sqft/\$3 Million
Additions	8	\$ 900	\$ 707	\$ 1,166	\$ 950	Based upon 1000 sq ft addition/\$50,000
Alterations/Repairs	6	\$ 300	\$ 563	\$ 891	\$ 750	Based upon 1000 sq ft of alterations/\$25,000
Fireplaces Woodstoves	3	\$ 300	\$ 212	\$ 478	\$ 275	
Decks	4	\$ 425	\$ 224	\$ 616	\$ 375	Based upon 400 sq ft deck/\$7000
Ag. Bldg. (pole barns, etc.)	5	\$ 550	\$ 764	\$ 753	\$ 750	Based upon a pole shed/coverall 4500 sq ft
Ag. Bldg. (livestock)	5	\$ 550	\$ 3,948	\$ 753	\$ 2,250	Based upon a \$700,000/32,000 sq ft dairy barn
Grain Bins/Silos	3	\$ 250	\$ 831	\$ 478	\$ 500	Based upon 800 sq ft bin/silo pad
Manure Pits	6	\$ 675	\$ 1,868	\$ 1,629	\$ 1,500	Based upon \$200,000/17,663 sq ft
Com./Ind./Institutional	16	\$ 1,400	\$ 2,240	\$ 2,267	\$ 2,250	Based upon 5200 sq ft/\$500,000
Restaurants	16	\$ 1,400	\$ 2,350	\$ 2,267	\$ 2,250	Based upon 5200 sq ft/\$500,000
Renovations of Com/Ind/Instit	16	\$ 1,100	\$ 1,867	\$ 2,267	\$ 1,950	Based upon 5200 sq ft/\$300,000
Demolitions	2	\$ 150	\$ 193	\$ 340	\$ 225	Structure demolition - other than farm buildings
Bldg. Relocations**	7	\$ 825	\$ 1,189	\$ 1,028	\$ 1,200	Discretion of Council (100km+ 2500 sq ft + \$300K value)
Renewal of Cancelled Permit	1	\$ 75	\$ 100	\$ 203	\$ 100	
Swimming Pools/Fencing	2	\$ 250	\$ 151	\$ 340	\$ 250	
Change of Use	2	\$ 250	\$ 305	\$ 340	\$ 300	Based upon 2000 sq ft bldg
Min. Charge for other Permit	4	nil	\$ 418	\$ 616	\$ 500	Based upon 2000 sq ft bldg value \$5000
Roofing/Siding/Shingling, etc	0	nil	nil	nil	nil	
Wind Turbines	5	\$ 14,000	\$ 10,667		\$ 14,000	Value \$1,000,000
Solar Panels (> 10 kw)	5	\$ 475	\$ 391	\$ 753	\$ 525	Value \$ 40,000
Septic Fee - New		\$500 *	\$500 *	\$500 *	\$500 *	Septic New - County Fee*
Plumbing Permit Fee Inclusion		No*	No*	No*	No*	Plumbing fees vary depending on project - County Fee*



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: By-law to Adopt the Municipality's 2021 Tax Rates
Meeting: Council - 27 May 2021
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council pass By-Law 23 of 2021 to provide for the adoption of the 2021 tax rates for the Municipality of Brooke-Alvinston.

Background:

Our 2021 Budget was adopted by Council on February 8, 2021. It called for Local Municipal Taxes of \$2,996,392 to be raised to satisfy the Budget. Once the Budget has been adopted Council must pass a by-law to levy a separate tax rate on the assessment of each property class in order to raise the funds required by the budget. The Municipality is also responsible for collecting and remitting taxes imposed by the County (for the upper tier tax levy) and Province (for education tax levy).

Comments:

Before the Municipality of Brooke-Alvinston can pass its by-law to set tax rates for each class, our upper tier (the County of Lambton), must set the Tax Ratios for each Prescribed Property Class. This determines the relative proportion of taxation to be borne by each property class. The Province must also enact a Regulation to establish the tax rates for Education purposes. The County has passed the required by-laws and established the Tax Levy for their Upper Tier purposes at their May 5, 2021 meeting. The Province has also enacted a Regulation establishing the tax rates for education purposes.

Financial Considerations:

The Tax Rates as set out in By-law 23 of 2021 raise the required taxes (\$2,996,392) as determined by the Approved Budget according to the Tax Ratios, as set by the County. See Attached calculations and Taxes to be raised by the Municipality, the County and the Province.

ATTACHMENTS:

[2021 Tax Rates and Taxes to be Raised by Tax Class](#)
[By-law 23 of 2021 - taxes](#)

Tax Rate - Whole Municipality

BROOKE-ALVINSTON - 2021

TAX RATE CALCULATIONS - OWN PURPOSE

		AMOUNT TO BE RAISED PER BUDGET 2,996,392				2021 MUNICIPAL		COUNTY		EDUCATION	
PROPERTY CLASS	CODE	2021 ASSESSMENT	TAX RATIO	% OF FULL RATE	WEIGHTED ASSESSMENT	TAX RATE *	TAX LEVY	TAX RATE	TAX LEVY	TAX RATE	TAX LEVY
Residential & Farm	RT	167,993,700	1.000000	100%	167,993,700	0.00748736	1,257,829	0.00444584	746,873	0.00153000	257,030
Multi-Residential	MT	2,073,000	2.000000	100%	4,146,000	0.01497472	31,043	0.00889167	18,432	0.00153000	3,172
Commercial (occupied)	CT	6,341,700	1.627101	100%	10,318,586	0.01218269	77,259	0.00723383	45,875	0.00880000	55,807
Commercial New Construction Taxable Full	XT	1,694,500	1.627101	100%	2,757,123	0.01218269	20,644	0.00723383	12,258	0.00880000	14,912
Commercial Vacant Units Excess Land	CU	133,000	1.627101	70%	151,483	0.00852788	1,134	0.00506368	673	0.00880000	1,170
Commercial New Construction Taxable Excess Land	XU	4,900	1.627101	70%	5,581	0.00852788	42	0.00506368	25	0.00880000	43
Commercial Vacant Land	CX	122,000	1.091161	100%	133,122	0.00816992	997	0.00485112	592	0.00679260	829
Commercial Taxable Full, Shared PIL	CH	32,000	1.627101	100%	52,067	0.01218269	390	0.00723383	231	0.01250000	400
Commercial - On Farm Business	C7	16,600	1.627101	25%	6,752	0.00304567	51	0.00180846	30	0.00220000	37
Industrial Occupied	IT	134,500	2.047572	100%	275,398	0.01533091	2,062	0.00910317	1,224	0.00880000	1,184
Industrial New Construction Taxable Full	JT	956,100	2.047572	100%	1,957,684	0.01533091	14,658	0.00910317	8,704	0.00880000	8,414
Industrial Vacant Units Excess Land	IU	22,300	2.047572	65%	29,680	0.00996509	222	0.00591706	132	0.00880000	196
Industrial Taxable Full, Shared PIL	IH	14,900	2.047572	100%	30,509	0.01533091	228	0.00910317	136	0.01250000	186
Industrial - On Farm Business	I7	33,400	2.047572	25%	17,097	0.00383273	128	0.00227579	76	0.00220000	73
Pipelines	PT	57,386,000	1.342355	100%	77,032,384	0.01005070	576,769	0.00596789	342,473	0.00880000	504,997
Farmland	FT	598,404,600	0.226000	100%	135,239,440	0.00169214	1,012,584	0.00100476	601,253	0.00038250	228,890
Managed Forests	TT	188,100	0.250000	100%	47,025	0.00187184	352	0.00111146	209	0.00038250	72
SUBTOTAL		835,551,300			400,193,631						
EXEMPT	E	10,445,300				Base Tax Rate 0.00748736					
COMMERCIAL PIL - FULL	CF	746,600									
TOTAL ASSESSMENT PER MPAC		846,743,200									
Total 2021 Taxes to be Raised						2,996,392			1,779,197		1,077,411
2020 amount raised						2,951,392			1,765,306		1,167,783
Increase (Decrease)						45,000			13,891		-90,372
Percentage Increase						1.52%			0.787%		-7.74%
Share of 2021 Taxes						51.19%			30.40%		18.41%

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON
BY-LAW NUMBER xx of 2021

Being a By-law to provide for the adoption of the 2021 tax rates, including rates established for certain special areas, establish the charges on the tax bills for user fees and miscellaneous charges, establish the due dates and to further provide for penalty and interest in default of payment thereof for 2021.

WHEREAS Section 312 of The Municipal Act 2001, Chapter M.25, as amended provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class, and;

AND WHEREAS Sections 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios, and;

AND WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

AND WHEREAS the Assessment Roll updated and adopted Current Value Assessment is as attached as "Schedule A".

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON ENACTS AS FOLLOWS:

CLASSES OF TAX RATES

That the classes of tax rates and the applicable classes are as set out in "Schedule B" for Municipal purposes, Special Area Rates for the former Villages of Alvinston and Inwood, County purposes and School Board purposes.

That the following amounts be levied for user fees, local improvements, special charges, miscellaneous charges and are to be calculated yearly, based on budget. Each charge is to be included in the Annual Budget or approved separately by a resolution/by-law of Council or be a municipal drainage charge, drainage Act Charges, Weed Control Act Charges, Dog Licensing, Cleaning of Land, Property Standards Charges and other such charges that the Treasurer deems necessary to be added for collection purposes.

GENERAL

1. That the final taxes for residential, farm, managed forest and pipeline assessment classes less the interim taxes shall be due and payable in two approximately equal instalments on or before office closing on August 31, 2021 and on or before office closing on October 29, 2021.
2. That the final taxes for multi residential, commercial, and industrial assessment classes less the interim taxes shall be due and payable in two approximately equal instalments on or before office closing on August 31, 2021 and on or before office closing on October 29, 2021.
3. On all taxes of the levy, which are in default on the 1st day after the due date, a penalty of 1 ¼ percent shall be added and thereafter a penalty of 1 ¼ percent per month will be added on the 1st day of each and every month the default continues, until December 31, 2021.
4. On all taxes in default on January 3rd, 2022, interest shall be added at the rate of 1 ¼ percent per month for each month or fraction thereof in, which the default

continues.

- 5. Penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
- 6. The Final tax levy for all classes will be a minimum of not less than \$25.00.
- 7. The Municipality is empowered to accept part payment from time to time on account of any taxes due.
- 8. The Municipality may mail or cause the same to be mailed or delivered to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
- 9. That taxes are payable at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, P.O. Box 28, Alvinston, Ontario. N0N 1A0.
- 10. This by-law shall come into force and effect, upon the date of the final reading thereof.

READ A FIRST AND SECOND TIME THIS 27th DAY OF MAY 2021.

READ A THIRD TIME AND FINALLY PASSED THIS 27th DAY OF MAY 2021.

David Ferguson, Mayor

Janet Denkers, Clerk Administrator

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON
BY-LAW NUMBER **xx of 2021**

SCHEDULE A

CURRENT VALUE ASSESSMENTS

<u>PROPERTY CLASS</u>	<u>RTC/RTQ</u>	MUNICIPALITY	ALVINSTON	INWOOD
		<u>ALL INCLUSIVE</u>	<u>SPECIAL AREA</u>	<u>SPECIAL AREA</u>
RESIDENTIAL	RT	167,993,700	46,805,600	8,486,100
FARMLANDS	FT	598,404,600	2,401,900	2,024,000
MANAGED FORESTS	TT	188,100	0	0
MULTI- RESIDENTIAL	MT	2,073,000	2,073,000	0
COMMERCIAL - OCCUPIED	CT	6,341,700	3,903,500	1,216,500
COMMERCIAL NEW CONSTRUCTION TAXABLE FULL	XT	1,694,500	1,236,200	114,000
COMMERCIAL NEW CONSTRUCTION EXCESS LAND	XU	4,900	4,900	0
COMMERCIAL - EXCESS	CU	133,000	93,000	0
COMMERCIAL - VACANT	XT	122,000	84,800	18,200
COMMERCIAL TAXABLE - FULL, SHARED PIL	CH	32,000	0	0
COMMERCIAL - SMALL SCALE ON FARM BUSINESS	C7	16,600	16,600	0
INDUSTRIAL - OCCUPIED	IT	134,500	8,500	0
INDUSTRIAL - NEW CONSTRUCTION	JT	956,100	0	0
INDUSTRIAL - EXCESS	IU	22,300	22,300	0
INDUSTRIAL TAXABLE FULL, SHARED PIL	IH	14,900	14,900	0
INDUSTRIAL- SMALL SCALE ON FARM BUSINESS	I7	33,400	33,400	0
PIPELINE	PT	<u>57,386,000</u>	<u>451,000</u>	<u>0</u>
SUBTOTAL		835,551,300	57,149,600	11,858,800
EXEMPT		10,445,300	5,335,800	510,400
COMMERCIAL PIL - FULL		<u>746,600</u>	<u>423,800</u>	<u>0</u>
TOTAL		<u><u>846,743,200</u></u>	<u><u>62,909,200</u></u>	<u><u>12,369,200</u></u>

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON
BY-LAW NUMBER **xx of 2021**

SCHEDULE B

TAX RATES

TAX CLASSES	RTC/ RTQ	CLASSES OF TAX RATES				
		MUNICIPAL	ALVINSTON	INWOOD	COUNTY	EDUCATION
		RATE	SPECIAL AREA RATE	SPECIAL AREA RATE	RATE (Set by County)	RATE (Set by Province)
Residential & Farm	RT	0.00748736	0.00071764	0.00129859	0.00444584	0.00153000
Residential & Farm, Upper Tier & Education Taxat	RL	0.00748736	0.00071764	0.00129859	0.00444584	0.00153000
Res. Farmland Awaiting Dev. Ph 1	R1	0.00262058	0.00025118	0.00045451	0.00155604	0.00053550
Residential Taxable Education only	RD	0.00748736	0.00071764	0.00129859	0.00444584	0.00153000
Commercial Farmland Awaiting Dev. Ph 1	C1	0.00262058	0.00025118	0.00045451	0.00155604	0.00053550
Industrial Taxable Farmland 1	I1	0.00262058	0.00025118	0.00045451	0.00155604	0.00053550
Multi-Residential	MT	0.01497472	0.00143528	0.00259718	0.00889167	0.00153000
Multi-Residential New Construction	NT	0.00748736	0.00071764	0.00129859	0.00444584	0.00153000
Commercial General	CM	0.01218269	0.00116767	0.00211294	0.00723383	0.00880000
Commercial (occupied)	CT	0.01218269	0.00116767	0.00211294	0.00723383	0.00880000
Commercial New Construction Taxable Full	XT	0.01218269	0.00116767	0.00211294	0.00723383	0.00880000
Commercial Vacant Units Excess Land	CU	0.00852788	0.00081737	0.00147906	0.00506368	0.00880000
Commercial New Construction Taxable Excess La	XU	0.00852788	0.00081737	0.00147906	0.00506368	0.00880000
Commercial Vacant Land	CX	0.00816992	0.00078306	0.00141697	0.00485112	0.00679260
Commercial Taxable Full, Shared PIL	CH	0.01218269	0.00116767	0.00211294	0.00723383	0.01250000
Commercial - On Farm Business	C7	0.00304567	0.00029192	0.00052823	0.00180846	0.00220000
Parking Lot	GT	0.00816992	0.00078306	0.00141697	0.00485112	0.00679260
Comercial Office	DT	0.01149907	0.00110215	0.00199437	0.00682791	0.00880000
Commercial Office Vacant	DU	0.00804935	0.00077151	0.00139606	0.00477954	0.00880000
Comercial Office New Construction	YT	0.01149907	0.00110215	0.00199437	0.00682791	0.00880000
Shopping Centres	ST	0.01560003	0.00149521	0.00270563	0.00926297	0.00880000
Shopping Centres New Construction Full	ZT	0.01560003	0.00149521	0.00270563	0.00926297	0.00880000
Shopping Centres Vacant	SU	0.01092002	0.00104665	0.00189394	0.00648408	0.00880000
Shopping Centres New Construction Excess Land	ZU	0.01092002	0.00104665	0.00189394	0.00648408	0.00880000
Landfill Taxable Full	HT	0.09547911	0.00915137	0.01655967	0.05669349	0.00880000
Industrial Occupied	IT	0.01533091	0.00146942	0.00265896	0.00910317	0.00880000
Industrial New Construction Taxable Full	JT	0.01533091	0.00146942	0.00265896	0.00910317	0.00880000
Industrial Vacant Units Excess Land	IU	0.00996509	0.00095512	0.00172832	0.00591706	0.00880000
Industrial New Construction Excess Land	JU	0.00996509	0.00095512	0.00172832	0.00591706	0.00880000
Industrial Taxable Full, Shared PIL	IH	0.01533091	0.00146942	0.00265896	0.00910317	0.01250000
Industrial Vacant Land	IX	0.00996509	0.00095512	0.00172832	0.00591706	0.00880000
Industrial Vacant Land New Construction	JX	0.00996510	0.00095512	0.00172832	0.00591706	0.00880000
Industrial - On Farm Business	I7	0.00383273	0.00036735	0.00066474	0.00227579	0.00220000
Large Industrial	LT	0.02248811	0.00215541	0.00390028	0.01335297	0.00880000
Large Industrial Vacant	LU	0.01461727	0.00140102	0.00253518	0.00867943	0.00880000
Large Industrial New Construction	KT	0.02248811	0.00215541	0.00390028	0.01335297	0.00880000
Large Industrial New Construction Excess Land	KU	0.01461727	0.00140102	0.00253518	0.00867943	0.00880000
Pipelines	PT	0.01005070	0.00096333	0.00174317	0.00596789	0.00880000
Farmland	FT	0.00169214	0.00016219	0.00029348	0.00100476	0.00038250
Managed Forests	TT	0.00187184	0.00017941	0.00032465	0.00111146	0.00038250



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Speed By-law
Meeting: Council - 27 May 2021
Department: Public Works
Staff Contact: Randy Hills, Public Works Manager

Recommendation:

That the attached by-law be reviewed and discussed and presented formally for approval at the June 10th Council meeting.

Background:

At the July 20, 2020 regular session of Council staff were directed to look at all travelled roads in the Municipality and assess the speeds and further report to Council on recommendations for adjusting speeds as needed to keep all roadways safe.

Comments:

Revisions to the By-law are attached for Council consideration

The speed limit on Shiloh Line from Nauvoo Road to River Street is currently 50 km/hour and was lowered to 50km/hour in 2009 . Shiloh Line from River Street to the Peak of Mosa is currently posted at 80 km/hour with additional advisory signage for curves in the road and Children at Play signs.

Financial Considerations:

None associated with this report.

ATTACHMENTS:

[By-lawxx of 2021 speed on roadways](#)

The Corporation of the Municipality of Brooke-Alvinston

By-law Number xx of 2021

Being a By-law to Set the rate of speed on all municipal highways

WHEREAS, Section 27(1) of the Municipal Act 2001, as amended, authorizes Municipalities to pass by-laws in respect of a highway under its jurisdiction;

AND WHEREAS, Subsection 128(2) of the Highway Traffic Act R.S.O. 1990 Chapter H.8 as amended, authorizes the Council of a Municipality to prescribe, by By-law, a rate of speed for motor vehicles on a highway or portion of a highway under its jurisdiction;

AND WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston deems it desirable to set the rate of speed on certain highways within the Municipality of Brooke-Alvinston for the health and safety of its residents;

NOW THEREFORE, the Municipal Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1.

Definitions -Highway-

As defined in the Municipal Act, S.O. 2001, as amended means a common and public highway and includes any bridge, trestle, via duct or other structure forming part of the highway and, except as otherwise provided, includes a portion of a highway.
2.

Rate of Speed

2.1

The rate of speed on all municipal highways (outside of town boundaries) shall be a maximum of eighty (80) kilometres per hour, unless otherwise posted.

2.2

Schedule “A” attached hereto, shall designate the town limits of Alvinston and Inwood.

2.3

Schedule “B” attached hereto, shall designate the speed on all Municipal highways that are otherwise posted and shall form part of this By-law
3.

Penalty

The penalties provided in Subsection 128 (14) of the Highway Traffic Act shall apply to offences against this By-law
4.

That any previous by-laws pertaining to rates of speed are hereby repealed
5.

Force and Effect

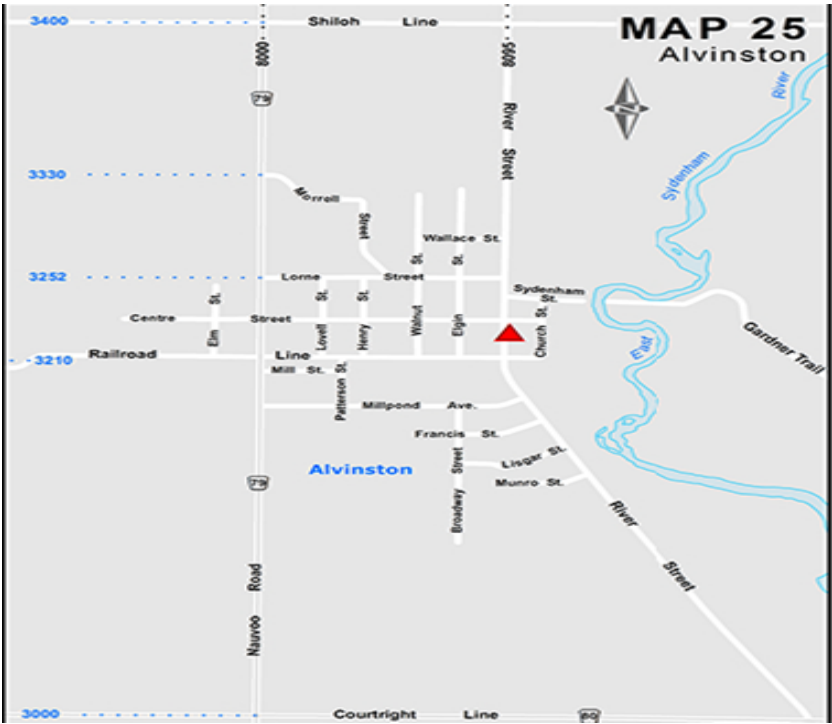
This by-law will come into force and take effect upon final passing.

By-law read a first, second and third time and finally passed this xx day of May, 2021

Mayor

Clerk-Administrator

MUNICIPALITY OF BROOKE-ALVINSTON
SCHEDULE “A” to BY-LAW No. xx of 2021
Town / Village Limits: Alvinston & Inwood



MUNICIPALITY OF BROOKE-ALVINSTON
SCHEDULE “B” to BY-LAW No. xx of 2021
Speed Limits

Highway	From	To	Maximum Rate of Speed
Alvinston & Inwood	All Town Roads		50
North / South Roads			
Forest Road	Aberfeldy Line	Petrolia Line	80
Inwood Road	Petrolia Line	Churchill Line	80
Sutorville Road	Aberfeldy Line	Churchill Line	80
Little Ireland Road	Aberfeldy Line	Churchill Line	80
Ebenezer Road	Aberfeldy Line	Churchill Line	80
Old Walnut Road	Nauvoo Road	Churchill Line	80
Hilly Road	Rokeby Line	North Limits	80
Church Rd	South End	Churchill Line	80
River Street	3111 River Street	Shiloh Line	50
River Street	Shiloh Line	Brooke Line	80
Cameron Road	Walker Road	Courtright Line	80
Argyll Road	Gardner Trail	North limits	80
Peak of Mosa Road	Shiloh Line	North limits	80
White Pine Road	Rokeby Line	Churchill Line	80
Hardy Creek Road	Conservation Road	Churchill Line	80
Gully Mor Road	North Limits	Conservation Road	80
Salem Road	LaSalle Line	Churchill Line	80
Sexton Road	Calvert Road	Churchill Line	80
East West Roads			
Aberfeldy Line	Forest Road	Nauvoo Road	80
Walker Line	Cameron Road	Watterworth Road	80
Campbell Line	Inwood Road	Little Ireland Road	80
Fields Line	Ebenezer Road	Old Walnut Road	80
Sydenham Line	Nauvoo Road	Cameron Road	80
Oil Springs Line	Forest Road	Pratt Siding Road	80
Bush Line	Little Ireland Road	Ebenezer Road	80
Weidman Line	Forest Road	Village Limits	80
Railroad Line	Old Walnut Road	Village Limits	80
Gardner Trail	Junction Road	Westerly limits	80
Shiloh Line	Forest Road	Nauvoo Road	80
Shiloh Line	Nauvoo Road	River Street	50
Shiloh Line	River Street	Southwest Middlesex	80
Maple Ridge Line	Conservation Road	Sexton Road	80
Conservation	Shiloh Line	Calvert Drive	80
Brooke Line	Old Walnut Road	East End limit	80
Rokeby Line	Forest Road	Sexton Road	80
Petrolia Line	Nauvoo Road	Sexton Road	80
LaSalle Line	Forest Road	7591 LaSalle Line	80
La Salle Line	7591 LaSalle Line	Nauvoo Road	70
La Salle Line	Nauvoo Road	Sexton Road	80
Churchill Line	Forest Road	Sexton Road	80



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: 2021 Tractor Tenders
Meeting: Council - 27 May 2021
Department: Public Works
Staff Contact: Randy Hills, Public Works Manager

Recommendation:

That Council approve the purchase of the John Deere 6120 M at the quoted price of \$84,750 with trade in option of \$10 / tach hour for up to 5 years as the trade in option is more economical and eliminates repair costs as replacement is done prior to expiry of warranty.

Background:

Quotes for a 2021 model tractor and loader were opened on May 17th in the municipal office. Present for the opening were the Clerk Administrator, Treasurer and myself.

Tenders were received from various tenders and a summary is attached.

Comments:

The quote process allowed for a trade in of a 4 wd 6430 John Deere with 640 Loader with approximately 5600 hours. Options included an annual trade difference (dollars / tach hour).

The following two ow quotes were reviewed closer based on option of trade difference:

Tractor	Price	Cost /Tach Hr.	Avg. Hrs / year	Cost for 2 years	TOTAL
Massey 5713S	\$75,683	\$20	700	\$28,000	\$103,683.00
John Deere 6120M	\$84,750	\$10	700	\$14,000	\$ 98,750.00

Financial Considerations:

The 2021 budget allocated \$100,000 towards the purchase of a new tractor in 2021.

ATTACHMENTS:

[Tractor analysis](#)

Vendor	Model	Price (includes tax & trade in)	Trade in Option	
Advantage Farm Equip	Massey 5713S	\$ 75,683.00	\$20/tach hour	1-2 years
*Kucera Group	Case IH Maxxum 125	\$ 84,425.00	No	
Podolinsky	John Deere 6120	\$ 84,750.00	\$10/hour	5 years
Advantage Farm Equip	Fendt FT51234	\$ 97,420.00	\$20/tach hour	1-2 years
Southpoint Equip	Kubota M7-152	\$ 98,200.00	No	
Delta Power Equip	Case IH Vestrum 130	\$107,479.95	No	
New Holland Sales	New Holland T6 155	\$111,950.00	\$37/tach hour	1 year
New Holland Sales	New Holland T6 165	\$125,450.00	\$35 / tach year	1 year

**Rims added to price; as new with maximum 400 hours*



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Preliminary Study - Project Proposal
Meeting: Council - 27 May 2021
Department: Managers
Staff Contact: Randy Hills, Public Works Manager

Recommendation:

That Council approve the Project Proposal for the Centre Street Sanitary & Water Extension Preliminary Study as attached.

Background:

Enquiries have been received for the provision of Water and Wastewater services west of Elm Street future servicing of lots in the area. MIG was contacted to provide a quote and proposal for a preliminary study since they did the original engineering on the water and sewer in Alvinston.

Comments:

The proposal is attached for review. Once a study is formally completed, staff and landowners will be better equipped to determine whether or not it is feasible to provide water and wastewater services to promote residential development in the area.

Financial Considerations:

The cost for the study would be paid for from other current year revenues and/or savings. If it is determined that such a project is feasible then the cost would be recouped as part of the project costs to the benefiting landowners.

ATTACHMENTS:

[MIG Proposal No. 37.24 \(May 18, 2021\)](#)



Centre Street Sanitary & Water Extension Preliminary Study

Project Proposal

Authorized Representative


Devin Johnson, P.Eng.
President and CEO
Email: djohnson@migeng.com

Proponent Contact


Mark Kennedy, P.Eng.
Consulting Engineer
Email: dgraham@migeng.com



MIG Engineering (2011) Ltd.
453 Christina St. N.
Sarnia, Ontario N7T 5W3
519-337-8000

Proposal No. 37.24
Revision: 0
May 18, 2021

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3. Scope of Services and Deliverables..... 1

4. Project Schedule 2

4. Client Responsibilities 2

5. Exclusions and Assumptions 2

6. Commercial 2

Appendix A: Fee Estimate

1. Project Objective and Description

The objective of this proposal is for MIG Engineering (2011) Ltd. (MIG) to provide preliminary engineering study services to Brooke-Alvinston (Client) for the proposed extension of sanitary and water servicing on Centre Street west of Elm Street in Alvinston, Ontario. The project includes the preliminary design of sanitary sewers, pumping station capacity, a forcemain and a watermain extension to service future lots. MIG will complete a preliminary plan drawing and a construction cost estimate of the sanitary and water infrastructure required based on Ministry of the Environment, Conservation and Parks guidelines. This preliminary work will also support the completion of detailed design work in future.

2. MIG Engineering (2011) Ltd. Introduction

MIG is a diverse consulting firm that has been providing engineering services since 1959. We provide designs and technical solutions for municipal, industrial, commercial and private clients throughout Sarnia-Lambton and southwestern Ontario. MIG supports its' client's projects with our in-depth experience and with the strategic partnerships that we have developed over the years.

We have a very good understanding of the key issues that will be involved with this project. Our staff have extensive experience with subdivision design and planning throughout Lambton County and have a very good working relationship with the approval authorities for the area.

3. Scope of Services and Deliverables

This section outlines the services and deliverables that will be provided by MIG to the Client:

Project Management and Controls

- Project status reporting
- Schedule control and resource management
- Budget control related to estimate
- Review and approval of invoices

Topographic Survey

- Complete a topographic field survey to determine existing elevations along the roadway centerline and confirm the location and need for a pumping station.

Preliminary Design

- Complete a review of existing infrastructure based on available record drawings.
- Prepare preliminary sanitary sewer, pump station capacity, forcemain and watermain designs to MOECP guidelines.
- Complete a preliminary design plan drawing of the Centre Street sanitary and water service extensions, also showing the areas of properties to be serviced.

- Prepare construction cost estimates for the sanitary sewers, pump station, forcemain and watermain extension.

4. Project Schedule

The following is our proposed schedule for the work based on current availability and expected duration of tasks. We will be available to review the schedule and validate any dates to meet specific commitments, if required:

1. Topographic Survey: 2 weeks after award
2. Preliminary Plan Drawing & Cost Estimate: 4 weeks after topographic survey

4. Client Responsibilities

The following is a list of items that the Client is responsible for providing or supporting for the completion of the project:

- Review of the preliminary drawing and provision of comments
- Legal plans of the applicable properties if available

5. Exclusions and Assumptions

The following is a list of exclusions from MIG's scope of services and estimate. These items can be reviewed and included in the scope, if required:

- investigation and coordination of third-party servicing (e.g., electrical power, natural gas, telecommunications, etc.)
- legal surveys and plans
- geotechnical, environmental, and archaeological investigations
- video camera inspections
- road and storm drainage design
- detailed design
- approval applications and fees
- tendering, construction inspection and contract administration

6. Commercial

Based on the project scope and the services and deliverables described in this proposal, MIG proposes to carry out the engineering services for the fee estimate provided in Appendix A.

The fee estimate is valid for 60 days and is based on a time and material contract.

Expenses and Disbursements

Disbursements: 7.5% of labour - based on operating costs of health and safety subscriptions, client requested procedures, insurance (professional, commercial and general liability), specialty software programs and subscriptions, and cellular subscriptions for phones and survey equipment.

Third Party Disbursements: 10% - applicable to sub-consultants/contractors, meals, lodging, rental vehicles, fuel, rental equipment, tender advertising, reference plans, couriers, third party printing services, permits and application fees.

Travel Expenses: \$0.54/km or minimum \$13 per round trip.

Survey Equipment (GPS/Total Station): \$35 per hour or \$250 per day when over 6 hours per day - applicable to survey equipment cost, equipment insurance, survey materials, tripods, locaters, stakes, tools, etc.

Payment

Invoices will be submitted bi-weekly.

Additional Work

Any changes to the scope of work and/or additional deliverables requested by the Client will be approved through a change notice and invoiced on a time and material basis.

Any scope changes will be tracked using a trend log that will be submitted for approval prior to proceeding with any additional work to ensure progress continues.

Terms and Conditions

Terms and conditions, including confidentiality agreements, can be reviewed with the Client and can be provided by MIG if not available.

We look forward to working with you on this project. MIG is committed to providing the staff and support necessary to effectively and efficiently manage this project based on the agreed upon schedule.



Client:	Mun Brooke Alvinston
Project:	Sanitary and Water Servicing Preliminary Study
Stage:	Proposal
Proposal #:	37.24

Project Staff & Position	Mark Kennedy, P.Eng. Senior Engineer	Devin Johnson, P.Eng. Project Manager Level II	Dave Graham, P.Eng. Senior Engineer	Shawn Gray Senior Technologist	Dara Sindair, C.E.T. Senior Technologist	Patty Dummitt Accounting Manager	Christine Hamilton Senior Administrative Assistant	Non-Labour Cost
Rate	\$135.00	\$135.00	\$135.00	\$88.00	\$88.00	\$82.00	\$75.00	

1.0 Mechanical Engineering

1.01	Project Management and Controls		1			1	1	
1.02	Pumping Station	2						
1.03	Forcemain	2						
1.04	Watermain	4						
1.05	Preliminary Plan Drawing	4			4			
1.06	Construction Estimates	8						
1.07	Travel Expenses (\$0.54/km, min. \$13 per round trip)							\$0
	Mechanical Engineering Sub-Total	20 hrs \$2,700	1 hrs \$135			4 hrs \$352	1 hrs \$82	1 hrs \$75 27 hrs \$3,595 (Inc. \$251 disbursements)

2.0 Civil Engineering

2.01	Project Management and Controls		1			1	1	
2.02	Site Visit			2				
2.03	Sanitary Sewers			4				
2.04	Preliminary Plan Drawing			4	4			
2.05	Construction Estimate			4				
2.06	Travel Expenses (\$0.54/km, min. \$13 per round trip)							\$68
	Civil Engineering Sub-Total		1 hrs \$135	14 hrs \$1,890		4 hrs \$352	1 hrs \$82	1 hrs \$75 21 hrs \$2,792 (Inc. \$190 disbursements)

3.0 Survey

3.01	Project Management and Controls			1		1		
3.02	Topographic Survey (Road Centerline)				4			
3.03	Base Plan				2			
3.04	Travel Expenses (\$0.54/km, min. \$13 per round trip)							\$68
3.05	Survey Equipment (\$35/hour, max. \$250/day)							\$250
	Survey Sub-Total			1 hrs \$135	6 hrs \$528		1 hrs \$82	8 hrs \$1,119 (Inc. \$56 disbursements)

Summary Totals	20 hrs \$2,700	2 hrs \$270	15 hrs \$2,025	6 hrs \$528	8 hrs \$704	3 hrs \$246	2 hrs \$150	56 hrs \$7,506 (Inc. \$497 disbursements)
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Revision Summary

1	Appendix A
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4218 Oil Heritage Road
 Petrolia, Ontario, N0N 1R0
 Phone: (519) 882-0032 Fax: (519) 882-2233
 www.dobbineng.com

May 20, 2021

The Mayor and Council
 Municipality of Brooke-Alvinston
 3236 River Street
 Alvinston, ON
 N0N 1A0

Re: Benner-Duffy Drain Maintenance

Four (4) sealed tenders for the Benner Duffy Drain Maintenance were received and opened on May 20, 2021 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by David Moores, Drainage Superintendent to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (including HST):

• Bruce Poland and Sons	\$12,364.86
• GM Construction	\$12,703.46
• JLH Excavating	\$13,613.52
• HE Construction	\$25,900.17

Based on this review, the bid from **Bruce Poland and Sons** in the amount of **\$12,364.86** is the lowest price tendered and meets all of the requirements stipulated in tender documents. Therefore, I recommend that the tender be awarded to Bruce Poland and Sons for work on the Benner-Duffy Drain.

Regards,

A handwritten signature in black ink, appearing to read 'D. Moores'.

David Moores
 Drainage Superintendent / Project Manager
 R. Dobbin Engineering Inc.



MUNICIPALITY OF BROOKE-ALVINSTON

DRAINAGE SUPERINTENDENT STAFF REPORT

Date: May 2021 Report

To: Brooke-Alvinston Mayor, Clerk, and Council

From: David Moores, Drainage Superintendent
R. Dobbin Engineering Inc.

RE: Drainage Superintendent Report

New Drainage Requests:

McNeil Drain

- Section 78 Improvement Request / Section 74 Maintenance
- Location: Lot 14/15, Concession 7
- Request received from Adam McKellar for maintenance to the open channel and for improvements to the tile portion of the drain

Recommendations:

- (1) Onsite Meeting to be arranged
- (2) Council accepts the request under section 78 and appointed R. Dobbin Engineering to investigate the tile sizing
- (3) Council accepts the request for maintenance to the open drain section

Tender Awards:

Duffy Drain

- Location: Lots 17-18, Concession 5
- Landowner: Dave McKellar
- Work: Brushing & bottom cleanout
- Status:
 - Tender closed on May 20, 2021

Recommendation: (1) Council to award the tender to Bruce Poland and Sons in the amount of \$12,364.86 including HST.

Maintenance

Contractor – Bruce Poland and Sons:

Edgar Drain No.1 / Edgar Drain Branch

- Location: Between Hardy Creek Road and Churchill Line
- Work: Brushing and cleanout
- Status:
 - Council awarded the project to Bruce Poland and Sons
 - Work to be completed after July 15, 2021

Contractor – GM Construction:

Sisson Parker Drain

- Location: Along the Sun Canadian Pipeline from Sutorville Rd to Forest Road
- Status:
 - Brushing and cleanout completed
 - Levelling to be completed this spring/summer 2021

Kelly Drain

- Location: Lots 7-9, Concession 14
- Landowner: Gary Straatman / Tom Shea / Steve Moffatt
- Status:
 - Brushing, cleanout, and culvert work complete
 - Levelling to be completed in spring/summer 2021

Contractor – JLH Excavating:

Parker Lucas Drain

- Location: Lots 5-9, Concession 13
- Landowner: Tom Shea / Dale Thorne
- Work: Brushing, bottom cleanout, and culvert replacement
- Status:
 - Council awarded the project to JLH Excavating
 - Work to be completed summer 2021

Smith Drain

- Location: Lot 13, Concession 6
- Landowner: Ben Opthuf
- Work: Brushing, bottom cleanout, and culvert replacement
- Status:
 - Council awarded the project to JLH Excavating
 - Culvert completed
 - Brushing and bottom cleanout to be completed summer 2021

Work to be Tender / Receive Approvals**14th Concession Drain**

- Location: Lots 1-6, Concession 14
- Landowner: Tome Shea / Doug Thrower
- Work: Brushing and bottom cleanout
- Status:
 - Drain Approvals to obtain
 - Tender drain work for 2021

MacDougall Drain

- Location: Lots 7-9, Concession 5
- Landowner: Mr. Doug MacDougall
- Work: Brushing and bottom cleanout
- Status:
 - Drain to be classified
 - Drain Approvals to obtain
 - Tender drain work for 2021

4-5 Concession Road Drain

- Location: Lots 7-9, Concession 5
- Landowner: Mr. Doug MacDougall
- Work: Brushing and bottom cleanout
- Status:
 - Drain to be classified
 - Drain Approvals to obtain
 - Currently out for tender and closes June 3, 2021

DRAINAGE REPORTS – CONSTRUCTION / IMPROVEMENTS

Steadman Drain No.1

- Section 4 Report – Roger Buurma
 - Drain enclosure
 - Currently with the SCRCA for review
 - Additional Onsite Meeting was held on November 17, 2020
- Section 4 Petition – Don McGugan
 - Private tile drain to be made a municipal drain and improved in Lot 16, Concession 9, west side of Nauvoo Road
- Proposal Sent to SCRCA

Hasting Drain

- Section 78 Report
- Request to realign or enclose channel in W1/2 Lot 23, Concession 12
- Survey complete
- Preliminary drafting and profiles complete
- Proposal sent to SCRCA

Logan Drain Branches – 5

- Section 78 Report
- Tile drain replacement project
- COR – May 27/21

Ruth Drain

- Section 78 Report
- Tile drain replacement
- COR – May 27/21

Graham Bourne Drain

- Section 78 Report
- Culvert replacement
- Survey complete
- Report is in progress

Johnson Drain

- Section 78 Report
- Culvert Replacement
- Survey complete
- Culvert had to be replaced under an Emergency Designation Sec.124
- This work was completed by JLH Excavating
- Report almost complete for another work on the drain

Edgar Podolinsky Drain

- Section 4 Report
- Report in progress

Edgar Drain Branch

- Section 78 Report
- Drain enclosure
- Onsite Meeting was held on November 26, 2020
- Report in progress

McEachren Drain

- Section 78 Report
- Emergency culvert work under Section 124 of the Drainage Act
- Culvert work completed
- Onsite Meeting was held on November 17, 2020
- Additional work was discussed in having all culverts inspected for replacement and the drain requires brushing and bottom cleanout
- New drain profile required
- Survey, culvert inspections, and report in progress

Thompson Drain

- Section 78 Report
- Culvert Replacement on Hardy Creek Road
- Onsite Meeting held on November 17, 2020
- New profile for drain along Hardy Creek Road as a cleanout / brushing was asked at the Onsite Meeting
- Survey and report in progress

Campbell Leitch Drain

- Section 78 Report
- Low-level crossing replacement
- New low-level crossing in Adelaide Metcalf section of the drain
- Onsite Meeting held on November 26, 2020
- Survey and report in progress

Johnston-Symington Drain

- Section 78 Improvement Request
- Location: Lot 1, Concession 14 & Gore Concession
- Request received from Ms. Jo-Anne Symington to replace an access culvert
- Council accepted the request under section 78 and appointed R. Dobbin Engineering
- Culvert was replaced under an Emergency Designation Sec. 124 by Bruce Poland and Sons
- Onsite meeting to be arranged once the lockdown is over

For Information:

Work on the following projects are completed:

1. **Ross Drain** – Levelling completed by Bruce Poland and Sons under maintenance. Therefore, this project is fully completed.
2. **Zimmerman Drain** – Levelling completed by Bruce Poland and Sons under maintenance. Therefore, this project is fully completed.
3. **Moffatt Lucas Drain No.2** – Levelling and brush burning completed by Bruce Poland and Sons under maintenance. Therefore, this project is fully completed.
4. **Moffatt Lucas Drain Branch** – Levelling completed by Bruce Poland and Sons under maintenance. Therefore, this project is fully completed.
5. **Johnston/Symington Drain** – Culvert replacement completed by Bruce Poland and Sons under Section 124 emergency designation.

- 6. Sisson Parker Drain** – Brushing and bottom cleanout completed by GM Construction under maintenance.
- 7. Munro Drain** – Beaver trapping completed by Derek Butler and dam removal completed by KT Excavating.
- 8. Johnson Drain** – Culvert replacement completed by JLH Excavating under Section 124 emergency designation.
- 9. Dolbear Gray Drain** – Tile repairs completed by KT Excavating.
- 10. Dolbear McKellar Drain** – Tile repairs completed by KT Excavating.
- 11. Van Damme Drain** – Tile repairs completed by KT Excavating.
- 12. Hume Thorne Drain** – Tile repairs completed by KT Excavating.
- 13. Smith Drain** – Culvert replacement completed by JLH Excavating.

**THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON
BY-LAW NUMBER 24 OF 2021**

**Being a By-law to repeal By-law 33 of 2020
(a By-law to deem part of a registered plan of subdivision
not to be registered).**

WHEREAS the owner of the properties desires to repeal the deeming By-law (33 of 2020) and re-establish the 2 lots known as 6550 James Street and 6552 James Street respectively as separate properties

NOW THEREFORE, the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1. That By-law 33 of 2020 to consolidate the following properties be repealed

PLAN 5 LOT 17 (known municipally as 6550 James Street) Roll #
0381512021012900

PLAN 5 LOT 18 (known municipally as 6552 James Street) Roll #
381512021012800

Read a first and second time and finally passed this 13th Day of August, 2020

MAYOR

CLERK-ADMINISTRATOR