



# MINUTES

## Council Meeting

4:00 PM - Thursday, April 22, 2021  
Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, April 22, 2021, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Administrative Assistant Darlene Paolucci, and Fire Chief Steve Knight

**Regrets:**

### 1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared at the appropriate time in the meeting.

### 3 MINUTES

a) Regular Council Meeting Minutes of April 8, 2021

#### **RESOLUTION-2021-119**

Councillor Jeannette Douglas made a motion that the Minutes from the April 8, 2021 Council meeting be approved as presented without any errors or omissions. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

### 6 CORRESPONDENCE

a) Information Correspondence Only - April 22, 2021

#### **RESOLUTION-2021-120**

Councillor Wayne Deans made a motion that the information correspondence be received and filed. Councillor Jamie Armstrong seconded the motion.

**Carried**

### 7 STAFF REPORTS

a) **Treasurer's Report:** Year-to-Date (to March 31) Budget to Actual Comparisons

#### **RESOLUTION-2021-121**

Councillor Jeannette Douglas made a motion that Council receive and file the Year-to-date (to March 31) Budget to Actual Comparisons Councillor Wayne Deans seconded the motion.

**Carried**

- b) **Fire Chief's Report:** First Quarter Summary - 2021

**RESOLUTION-2021-122**

Deputy Mayor Frank Nemcek made a motion that the January-March 2021 Fire Report be received and filed. Councillor Jeannette Douglas seconded the motion.

**Carried**

- c) **Fire Chief's Report:** Brooke Fire Rescue - SCBA Upgrades & Cylinders

**RESOLUTION-2021-123**

Councillor Jeannette Douglas made a motion that the Fire Chief be authorized to purchase the budgeted SCBA upgrades from M & L Supply for the quoted price of \$63,372.49 (including tax). Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) **CEMC's Report:** Emergency Preparedness Week - 2021

**RESOLUTION-2021-124**

Councillor Jamie Armstrong made a motion that May 2-8, 2021 be declared Emergency Preparedness Week in the Municipality. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- e) **Drainage Superintendent's Report:** Consideration of the Ruth Drain

**RESOLUTION-2021-125**

Councillor Jeannette Douglas made a motion that Council give first and second reading of the Ruth Drain and proceed to the Court of Revision. Councillor Wayne Deans seconded the motion.

**Carried**

- f) **Drainage Superintendent's Report:** Consideration of the Logan Drain

**RESOLUTION-2021-126**

Deputy Mayor Frank Nemcek made a motion that Council give first and second reading of the Logan Drain Branches and proceed to the Court of Revision. Councillor Jamie Armstrong seconded the motion.

**Carried**

- g) **Drainage Superintendent's Report:** Drain Tender Summary

**RESOLUTION-2021-127**

Councillor Jeannette Douglas made a motion that Council accepts the low tender from Bruce Poland & Sons Trucking in the amount of \$44,602.68 (including HST). Councillor Jamie Armstrong seconded the motion.

**Carried**

- h) **Drainage Superintendent's Report:** Drain Maintenance Requests

**RESOLUTION-2021-128**

Councillor Wayne Deans made a motion that Council directs Staff to forward the requests to the Drainage Superintendent with the power to act. Councillor Jamie Armstrong seconded the motion.

**Carried**

## **8 BY-LAWS**

- a) Ruth Drain (Provisional Reading) - Proposed By-law 17 of 2021

### **RESOLUTION-2021-129**

Councillor Wayne Deans made a motion that By-law 17 be read a first and second time. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b) Logan Drain (Provisional Reading) - Proposed By-law 18 of 2021

### **RESOLUTION-2021-130**

Deputy Mayor Frank Nemcek made a motion that By-law 18 be read a first and second time. Councillor Jeannette Douglas seconded the motion.

**Carried**

- c) Vote By Mail By-law - Proposed By-law 19 of 2021

### **RESOLUTION-2021-131**

Councillor Jeannette Douglas made a motion that By-law 19 be read a first, second and third time and finally passed this 22nd day of April, 2021 Councillor Jamie Armstrong seconded the motion.

**Carried**

## **9 NEW BUSINESS**

Mayor Ferguson noted the COVID-19 vaccination clinic scheduled in Brooke-Alvinston on April 23, 2021 was still planned to go. Mayor Ferguson also noted the virtual Bluewater Recycling Association meeting he attended.

## **10 CLOSED SESSION**

## **11 RISE AND REPORT**

## **12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

### **RESOLUTION-2021-132**

Deputy Mayor Frank Nemcek made a motion that By-law 20 of 2021 be read a first, second and third time and finally passed this 22nd day of April, 2021. Councillor Jamie Armstrong seconded the motion.

**Carried**

## **13 ADJOURNMENT**

Councillor Armstrong made a motion to adjourn the meeting at 4:16 p.m.

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Clerk-Administrator

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Mayor