



# AGENDA

## Council Meeting

4:00 PM - Thursday, April 8, 2021

Virtual - Zoom Technology

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## 9. NEW BUSINESS

## 10. CLOSED SESSION

## 11. RISE AND REPORT

## 12. BY-LAW CONFIRMING PROCEEDINGS

## 13. ADJOURNMENT



# MINUTES

## Council Meeting

4:00 PM - Thursday, March 25, 2021

Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, March 25, 2021, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Parks and Recreation Supervisor Kevin Miller, Administrative Assistant Darlene Paolucci, and Public Works Foreman Jerrett Hodgins

**Regrets:**

### 1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate.

### 3 MINUTES

a) Regular Council Meeting Minutes of March 11, 2021

#### RESOLUTION-2021-087

Councillor Wayne Deans made a motion that the Minutes from the March 11, 2021 Council meeting be approved as presented without any errors or omissions. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Site Plan Application - KT Excavating

#### RESOLUTION-2021-088

Deputy Mayor Frank Nemcek made a motion that Council approves the sight plan as submitted in principle from Kevin & Lisa Tizzard for property located at 8075 Railroad Street in Alvinston and once confirmation is received from the SCRCA that the agreement be signed. Councillor Jeannette Douglas seconded the motion.

**Carried**

### 6 CORRESPONDENCE

a) Information Only

#### RESOLUTION-2021-089

Councillor Jeannette Douglas made a motion that the Information Correspondence presented be received and filed. Deputy Mayor Frank

Nemcek seconded the motion.

**Carried**

**b) Dips Soft Serve - Request for Vendor Approval**

Councillor Armstrong declared a conflict of interest as his restaurant Armor's Ale House serves soft ice cream. He did not participate in the discussion.

**RESOLUTION-2021-090**

Deputy Mayor Frank Nemcek made a motion to table the request until the next Council meeting whereby more information on the request can be received. Councillor Wayne Deans seconded the motion.

**Carried**

**c) Township of South Glengarry - COVID Vaccines**

**RESOLUTION-2021-091**

Councillor Wayne Deans made a motion that Council supports the Township of South Glengarry's request to urge Doug Ford and the Ontario Government to procure approved COVID-19 vaccines to be distributed to the residents of the Province of Ontario, increase the Provinces vaccination rate to keep pace with the doses that have been received and accelerate the launch of its COVID-19 vaccine booking system. Councillor Jamie Armstrong seconded the motion.

**Carried**

**d) Niagara Region - Homelessness, Mental Health and Addiction in Niagara**

**RESOLUTION-2021-092**

Councillor Jeannette Douglas made a motion that Council supports the request from Niagara Region to urge the Provincial and Federal governments to provide resources and funding to effectively address the issues with homelessness, mental health and addiction in the Niagara Region. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## **7 STAFF REPORTS**

**a) Treasurer's Report: Agreement with the Optimist Club-Addendum**

**RESOLUTION-2021-093**

Councillor Wayne Deans made a motion that Council authorize the attached addendum between the Alvinston Optimist Club and the Municipality of Brooke-Alvinston. Councillor Jeannette Douglas seconded the motion.

**Carried**

**b) Public Works Manager's Report: Quote for 2021 Backhoe**

The Public Works Manager presented a revised and comparable quote submission for the backhoe replacement.

The quotes received for the 2021 Municipal Backhoe with comparable options (including the non-refundable portion of tax) were:

Caterpillar	\$ 88,670
Case	\$ 95,930
John Deere	\$104,509

CAT offered a further incentive to the Municipality for the extended CAT grader warranty should their quote be accepted. The extended grader warranty was \$29,000 (the actual retail price for the extended warranty is \$29,440 + tax).

The below amounts reflect what the total pricing is with the extended grader warranty from CAT:

Caterpillar	\$116,976
Case	\$125,888
John Deere	\$134,468

The 2021 budget allocated \$95,000 for the backhoe (purchase, less trade) and \$29,000 for grader warranty. The overall budget savings by purchasing the CAT backhoe and extended CAT grader warranty together is \$7,024.

#### **RESOLUTION-2021-094**

Councillor Jeannette Douglas made a motion that Council approve the purchase of the Caterpillar backhoe with all options plus extended grader warranty for the price of \$116,976 (including tax). Councillor Wayne Deans seconded the motion.

**Carried**

- c) **Public Works Manager's Report:** Arena Auditorium & Upper Hall Lighting - RFP

#### **RESOLUTION-2021-095**

Deputy Mayor Frank Nemcek made a motion that the Request for Proposal (RFP) submitted by Gerber Electric in the amount of \$21,012.35 (including tax) be accepted. Councillor Jamie Armstrong seconded the motion.

**Carried 4-1 (opposed: Councillor Wayne Deans).**

- d) **Fire Chief's Report:** Fire Safety Grant Application-2020/2021

#### **RESOLUTION-2021-096**

Councillor Wayne Deans made a motion that Council support the application submitted for: communications and training initiatives, purchasing the installation and development of the Microsoft Teams app within our existing MS Office programming as the mode of delivery of an internally developed learning management system. Councillor Jamie Armstrong seconded the motion.

**Carried**

- e) **Drainage Superintendent's Report:** Johnson Symington Drain

#### **RESOLUTION-2021-097**

Deputy Mayor Frank Nemcek made a motion that Council accepts the low tender from Bruce Poland and Sons Trucking in the amount of \$15,904.18 (HST included). Councillor Jeannette Douglas seconded the motion.

**Carried**

- f) **Drainage Superintendent's Report:** Campbell Leitch Petition

This petition was not discussed as it pertains to another municipality. It was removed from the agenda.

## **8 BY-LAWS**

- a) Site Plan Agreement

#### **RESOLUTION-2021-098**

Councillor Jamie Armstrong made a motion that By-law 14 of 2021 be read a first, second and third time and finally passed this 25th day of March 2021. Councillor Wayne Deans seconded the motion.

**Carried**

## 9 NEW BUSINESS

- a) The Clerk-Administrator reported to Council that notices of the Logan Drain Branches 2 to 6 and Ruth Drain Report of Consideration Meetings have been mailed to ratepayers and requested for a Council member to attend the Meeting to Consider the reports.

### **RESOLUTION-2021-099**

Councillor Jamie Armstrong made a motion that Mayor Ferguson attend the Logan Drain Branches 2 to 6 and the Ruth Drain Report of Consideration Meetings on April 7th, 2021. Councillor Wayne Deans seconded the motion.

**Carried**

- b) Mayor Ferguson reported that he attended a walk through of the mass vaccination clinic at the Point Edward Arena.
- c) Councillor Armstrong inquired about sponsoring a sweater for the proposed Alvinston Killer Bees Hockey Team. The Clerk-Administrator suggested that Staff prepare a report for the next Council meeting.
- d) Councillor Armstrong - Request for a letter sent to the Premier

### **RESOLUTION-2021-100**

Councillor Jamie Armstrong made a motion that a letter be sent to Premier Doug Ford requesting that the lockdown imposed due to COVID-19 end provided that the other regulations including social distancing and mask wearing still be imposed on the public. Councillor Wayne Deans seconded the motion.

**Carried 3-2 (opposed: Mayor David Ferguson and Councillor Jeannette Douglas).**

## 10 CLOSED SESSION

- a) Reasons for closed session:
- i) Personal matters about an identifiable individual including employees
  - ii) Litigation or potential litigation including matters before an administrative tribunals affecting the municipality or local board

### **RESOLUTION-2021-101**

Councillor Jeannette Douglas made a motion that Council move into Closed Session. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

## 11 RISE AND REPORT

The Clerk Administrator provided the Rise and Report from the meeting. She reported that Council was directed to:

- i) Proceed with Council direction for the Brooke-Alvinston Community Fund
- ii) Discussed the recent Normal Farm Practices Board hearing
- iii) Authorized the approval of hiring two summer students if needed
- iv) Provided direction to staff as directed in the closed session hearing

## 12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

### **RESOLUTION-2021-102**

Councillor Wayne Deans made a motion made a motion that By-law 15 of 2021 be read a first, second and third time and finally passed this 25th day of March

2021. Councillor Jamie Armstrong seconded the motion.

**Carried**

**13    ADJOURNMENT**

Councillor Armstrong made a motion to adjourn the meeting at 5:14 p.m.

\_\_\_\_\_  
Clerk-Administrator

\_\_\_\_\_  
Mayor

April 1, 2021

SBM-21-0005

**Mayor and Committee Members**

City Hall, Municipality of Brooke-Alvinston  
3236 River Street  
Alvinston, ON N0N 1A0

**RE: DELEGATION– Request for Council Consideration on Severance Applications by Andrew Johnson for Surplus Farm Dwellings on Agricultural Lands – for lands at 7396 Aberfeldy Line; Alvinston, ON**

Dear Mayor and Committee Members,

Strik Baldinelli Moniz Ltd (“SBM”) has been retained to represent the landowner of the abovementioned lands and to submit an application for Consent to Sever a small surplus farm dwelling. This item, B-01-21, was considered at Committee of Adjustment on March 16, 2021. Unfortunately, through miscommunication neither SBM (the Agent) or the landowner received the public notice information in time and were not able to be present at the Committee meeting to offer additional information, justification, or input. This is an unusual and rare situation, and we are now in a position to request that Council provide direction on how to proceed with the matters explained below.

Application B-01-21 is an application to sever a 0.55 Ha lot from a 19.7 Ha parcel of agricultural land. The Lot to be severed is surplus to the landowner’s needs as the owner resides at 6398 Shiloh Line and farms an additional 56 hectares of land. Together, the two agricultural properties offer 75 ha of arable cropland which would continue to be farmed by the same owner in a consolidated farm operation. The proposed application would not remove land currently used for growing crop and would avoid renting the surplus farm dwelling.

The Planner’s Report attached to B-01-21 had identified specific minor issues, such as the unknown status and location of the existing septic tank and tile bed. The report recommended that Committee defer the application, such that the applicant would have an opportunity to address any outstanding concerns. Ultimately, Committee’s decision was to Refuse the application. In discussion with Rob Nesbitt (Sr. Planner) and Janet Denkers (Clerk), the Committee viewed the severance application to conflict with the Brooke-Alvinston Official Plan (OP) policy (1A.11.d.viii) that states, “*the retained parcel shall generally be a minimum of 38 Ha*”. The staff Planning Report noted that there exists several smaller farm holdings of a similar nature in the area. Further, we understand that Committee subsequently requested staff to prepare a report and seek Council’s direction and consideration of this policy with the next comprehensive Official Plan review.

We agree that the OP policy should be included in the comprehensive review. In our opinion, the intent of this policy and specific hectareage is to ensure that a viable farm operation is maintained; however, this policy does not consider the accumulation of agricultural lands that form a larger farming operation. Further, the benefits of severing surplus farm dwellings aid in supporting larger farming operations, decreases expansion costs for farmers, removes the added responsibility of being landlords, and preserves the stock of heritage homes in the rural landscape that would otherwise deteriorate if not continually occupied and properly maintained.

The draft conditions and specific concerns raised for our Application B-01-21 would have been manageable and resolved in a short time period. We are disappointed that the Severance application was outright refused when a deferral would have provided the opportunity for these issues to be discussed further. It is my opinion that OP policy 1A.11.d.viii alone should not impede farmers to sever their surplus dwellings based on their area. These applications should be encouraged for the added benefits mentioned above.

We are supportive of the Municipality in moving forward with this policy review with the next OP comprehensive review as quickly as possible.

**It is to be noted that one of the recommended conditions of the Consent in the Staff Report was to have the applicant make and application to amend the zoning bylaw to prohibit new dwellings on the retained parcel and to reduce the area of same.**


**Therefore, could we ask Council to pass a resolution to indicate that it would consider the required zoning bylaw amendment application and an application to amend the official Plan for this site as well, if necessary.**

We thank you for your consideration and assistance with this request.

Respectfully submitted,

**Strik, Baldinelli, Moniz Ltd.**

Planning • Civil • Structural • Mechanical • Electrical



Laverne Kirkness, BES, RPP, MCIP.

Principal Planner, Planning Division Manager

Encl.

cc. Janet Denkers, Municipality of Brooke-Alvinston  
Rob Nesbitt, County of Lambton

## Johnson Severance Timeline:

Hearing Date:	March 23, 2021
Notice Mailed to Agent, Property Owner, Agencies	February 24, 2021 (affidavit signed)
Notice Posted to Property	On or around March 2, 2021 –(Agent advised posting be mailed to Applicant)
Reports sent to Property Owner (request to forward to Agent - no email from Agent provided)	March 18, 2021
Notice of Decision Mailed	March 24, 2021
Appeal Period Ends	April 12, 2021



# MINUTES

## Committee of Adjustment Meeting

9:00 AM - Tuesday, February 23, 2021  
Zoom Technology

The Committee of Adjustment of the Brooke-Alvinston was called to order on Tuesday, February 23, 2021, at 9:00 AM, in the Zoom Technology, with the following members present:

**Council Present:** Committee Member Nancy Fafiak, Deputy Mayor Frank Nemcek, Committee Member Christa Sawyer, Committee Member Doug Smith, and Councillor Wayne Deans

**Staff Present:** Administrative Assistant Darlene Paolucci, Clerk Administrator Janet Denkers, and Rob Nesbitt

**Regrets:**

### 1 CALL TO ORDER

Appointment of Chair for 2021

a) Appointment of Chair

The Secretary asked for nominations for Chair for the Committee.

Frank Nemcek nominated Nancy Fafiak; Doug Smith seconded the nomination. Christa Sawyer nominated herself for the position; there was no seconder

Nancy Fafiak assumed the Chair position.

### 2 DISCLOSURE OF PECUNIARY INTEREST

### 3 MINUTES

a) Meeting Minutes of December 15, 2020

#### RESOLUTION-2021-001

Deputy Mayor Frank Nemcek made a motion that the Committee of Adjustment meeting minutes of December 15, 2020 be approved as presented. Committee Member Christa Sawyer seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 NEW BUSINESS

a) Minor Variance Application - Everett Thorne

The Minor Variance application was discussed with the Committee. Mr. & Mrs. Thorne were in attendance but were unable to speak at the meeting due to computer issues. No comments were received from adjacent property owners. The SCRCA had no objections to the application. The Planner recommended support of the application as a condition of Consent Application B02/20. The Committee had no questions for the applicant.

#### RESOLUTION-2021-002

Deputy Mayor Frank Nemcek made a motion that the application for Minor

Committee of Adjustment - 23 Feb 2021 Minutes

Variance (A01/21) submitted by Everett Thorne be granted. Councillor Wayne Deans seconded the motion.

**Carried**

**b) Minor Variance Application - Tyler & Britt Foster**

Britt & Tyler Foster and Travis Bouma (Bouma Design Inc) were in attendance for the hearing. The Secretary Treasurer verbally noted the full legal description of the property subject to the application. The County Planner reviewed his submitted report and noted that in accordance with the Municipal Official Plan and Zoning By-law, he could not support the application as submitted.

The Secretary Treasurer noted that two letters of support were received from adjacent property owners at 8495 LaSalle Line, 8504 LaSalle Line and 8450 LaSalle Line. The SCRCA also provided comments that they did not object to the application. The Fosters spoke on reasons why they would like their minor variance granted.

Christa Sawyer commented that if the adjacent owners of barns with MDS setbacks had no objections to the application, she had no objections. The other members also commented on reasons for support.

**RESOLUTION-2021-003**

Councillor Wayne Deans made a motion that the application for minor variance submitted by Britt and Tyler Foster be granted. Committee Member Christa Sawyer seconded the motion.

**Carried**

**6 ADJOURNMENT**

The Chair adjourned the meeting at 9:25 a.m.

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Chair

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Secretary Treasurer



BROOKE-ALVINSTON COMMITTEE OF ADJUSTMENT  
**PROVISIONAL CONSENT**  
(Ont. Regulation 197/96)

*Council Copy.1.*

\*\*\*DECISION\*\*\*

FILE NO. B-001 / 21

In the case of an application for consent from Strik, Baldinelli and Moniz, agent for Andrew & Emily Johnson made under Section 53 of the Planning Act, as it affects the property legally described as Conc. 1 Part lots 11 & 12, in the Municipality of Brooke-Alvinston, in the County of Lambton as described in the application and shown on a sketch and municipally known as 7396 Aberfeldy Line.

**DECISION:**                      **DENIED**

**CONDITIONS:**

Members concurring in the above ruling:

Doug Smith    Nancy Fafلاك    Christa Sawyer    Frank Nemcek    Wayne Deans

\*\*\* CERTIFICATION \*\*\*

I, Janet Denkers, Secretary-Treasurer for this meeting of the Brooke-Alvinston Committee of Adjustment in the County of Lambton certify that the above is a true copy of the decision of the Committee with respect to the application recorded electronically herein which was brought before the Committee on March 23, 2021 with the Notice of Decision being mailed March 24, 2021

Janet Denkers, Secretary-Treasurer  
Municipality of Brooke-Alvinston Committee of Adjustment

LAND DIVISION COMMITTEE  
(Ont. Regulation 547 / 06)

A hearing was held by the Land Division Committee appointed by the Council of the Municipality of Brooke-Alvinston.

The Planning Act states: "*Any person or public body may, not later than 20 days after the giving of notice under subsection (14) is completed, appeal the decision or any condition imposed by the Council or the Minister or appeal both the decision and any condition to the Municipal Board by filing with the Secretary-Treasurer, accompanied by the fee prescribed under the Ontario Municipal Board Act.*"

You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or make a written request to be notified of changes to the conditions of the provisional consent.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group.

Additional information regarding the application will be available to the public for inspection at the Municipality of Brooke-Alvinston, 3236 River Street, Alvinston, ON N0N 1A0 from 8:30 a.m. to 4:30 p.m. Monday to Friday (excluding holidays).

Therefore let it be known that the last day for appealing the said decision to the Local Planning Appeal Tribunal, is as stated on the reverse side of this form.

Written notice of the appeal accompanied by a cheque or money order in the specified amount for the first appeal made payable to the Minister of Finance for Ontario must be filed with the Secretary-Treasurer of the Municipality of Brooke-Alvinston Land Division Committee on or before the appeal date.

Janet Denkers, Secretary-Treasurer  
Municipality of Brooke-Alvinston Committee of Adjustment  
3236 River Street  
P.O. Box 28  
Alvinston, ON N0N 1A0

The last day for appeal of the above decision is the 12 day of April, 2021



*Council Copy*

BROOKE-ALVINSTON COMMITTEE OF ADJUSTMENT  
**PROVISIONAL CONSENT**  
(Ont. Regulation 197/96)

\*\*\*DECISION\*\*\*

FILE NO. B-002/21

In the case of an application for consent from Joseph Triest made under Section 53 of the Planning Act, as it affects the property legally described as Part Lot 19, Concession 6 in the Municipality of Brooke-Alvinston, in the County of Lambton as described in the application and shown on a sketch and municipally known as 3304 Elgin Street.

**DECISION:**                      GRANTED WITH CONDITIONS

**CONDITIONS:**

1. That a copy of the deed and R.D. Plan or survey be submitted to the Secretary-Treasurer in digital format, if available, and property geo referenced to the NAD83 UTM Zone 17 Coordinate System and also in a form suitable for registration;
2. That a fee of \$300.00 be paid to the Municipality of Brooke-Alvinston by cash or cheque;
3. That all conditions be fulfilled within one year of the notice of decision of this consent. That the certification of consent required by Section 53(42) of The Planning Act, be obtained within one year of the notice of decision of this consent. *The Municipality will endeavour to send the applicant a reminder that the Provisional Consent is approaching its lapsing date. However, each applicant is responsible for ensuring that the Provisional Consent does not lapse. If the Provisional Consent does lapse (meaning the deeds have not been stamped within one year of the notice of decision of the consent), a new application will be required. There is no provision in The Planning Act for extensions to the Provisional Consents;*
4. That each lot be serviced by its own respective municipal servicing
5. That each lot have separate driveway access
6. That each lot have legal municipal road access
7. All drainage waters must be maintained within property boundaries, including sump, eavestrough and surface drainage
8. Proposed lot grading plans be submitted to the Municipality for consideration and approval prior to the separate titles being established

Members concurring in the above ruling:

Doug Smith    Nancy Faflak    Christa Sawyer    Frank Nemcek    Wayne Deans

\*\*\* CERTIFICATION \*\*\*

I, Janet Denkers, Secretary-Treasurer for this meeting of the Brooke-Alvinston Committee of Adjustment in the County of Lambton certify that the above is a true copy of the decision of the Committee with respect to the application recorded electronically herein which was brought before the Committee on March 23, 2021 with the Notice of Decision being mailed March 24, 2021

Janet Denkers, Secretary-Treasurer  
Municipality of Brooke-Alvinston Committee of Adjustment



# PUBLIC NOTICE

## SEVERANCE APPLICATION

### COMMITTEE OF ADJUSTMENT

APPLICATION NO. B-003/21

**TAKE NOTICE** that an application for consent has been submitted by Allan & Katherine McNeil for property located at Part West ½ Lot 21, Concession 9 in the Municipality of Brooke-Alvinston. The purpose of the application is to enlarge the residential parcel of land to include the septic system. The severed land would be added to an existing residential lot and known municipally as 8228 Rokeby Line. The retained farm parcel would be approximately 96 acres in size.

**AND FURTHER TAKE NOTICE** that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed April 13, 2021 at 9:00 a.m. for the purpose of a public hearing into this matter. Signed written submissions regarding the application will be accepted by the Secretary-Treasurer prior to or during the hearing.

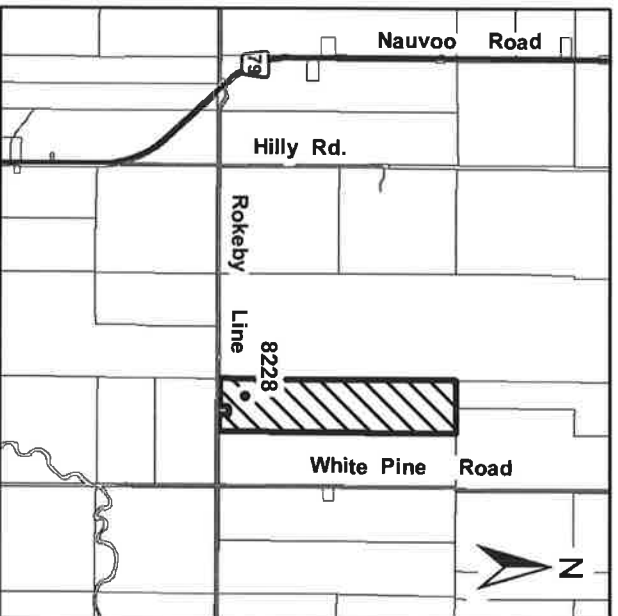
If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 12:00 p.m. noon on April 12, 2021. The public hearing will be held via a ZOOM Teleconference format.

If you wish to be notified of the decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance does not make written submission to the Municipality of Brooke-Alvinston Committee of Adjustment before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If you are aware of any persons interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would so inform them.

Additional information regarding the application will be available to the public for inspection at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, PO Box 28, Alvinston, ON N0N 1A0 from 8:30 am to 4:30 pm, Monday to Friday.



 Subject Property

Janet Denkers  
Secretary-Treasurer,  
Committee of Adjustment  
Municipality of Brooke-Alvinston  
3236 River Street, P.O. Box 28  
Alvinston, ON N0N 1A0

Email:

[idenkers@brookealvinston.com](mailto:idenkers@brookealvinston.com)

Phone: 519-898-2173

Fax: 519-898-5653

Dated: March 26, 2021



# **PUBLIC NOTICE**

## **SEVERANCE APPLICATION**

### **COMMITTEE OF ADJUSTMENT**

APPLICATION NO. B-004/21

**TAKE NOTICE** that an application for consent has been submitted by Scott & Ashley McPhail, for property described as Part East Part Lot 1, Concession 12 in the Municipality of Brooke-Alvinston. The property has a municipal address of 6263 La Salle Line. The purpose of the application is to sever approximately 1.01 acres from a 100 acre parcel of land. The severed land is occupied by an existing dwelling that the owner considers is surplus to their needs.

**AND FURTHER TAKE NOTICE** that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed **Tuesday, April 13, 2021 at 9:10 a.m.** for the purpose of a public hearing into this matter. Signed written submissions regarding the application will be accepted by the Secretary-Treasurer prior to the hearing.

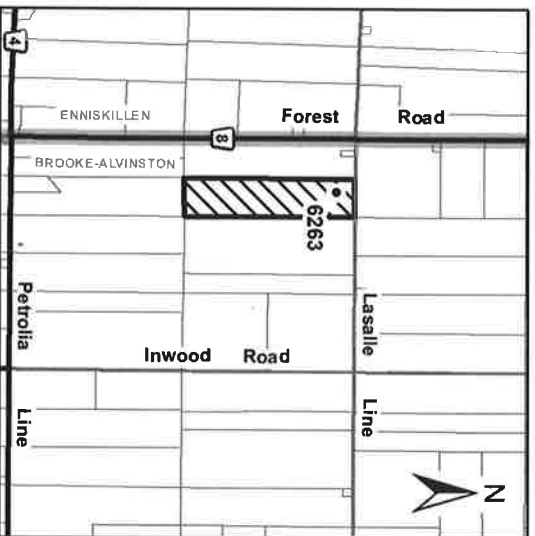
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Janet Denkers  
Secretary-Treasurer,  
Committee of Adjustment  
Municipality of Brooke-Alvinston  
3236 River Street, P.O. Box 28  
Alvinston, ON N0N 1A0

Email: [idenkers@brookealvinston.com](mailto:idenkers@brookealvinston.com)  
Phone: 519-898-2173  
Fax: 519-898-5653

Dated: March 26, 2021





# **PUBLIC NOTICE**

## **SEVERANCE APPLICATION**

### **COMMITTEE OF ADJUSTMENT**

APPLICATION NO. B-005/21

**TAKE NOTICE** that an application for consent has been submitted by Thomas S. Parkins for property described as Part Lot 10, Concession 1 and Part Lots 10 & 11, Concession 2 and known municipally as 2342 & 2392 Little Ireland Road in the Municipality of Brooke-Alvinston. The purpose of the application is to sever a lot that will have a frontage of approximately 1,040 feet, a depth of approximately 4,060 feet, and an area of 95.05 acres. The retained lot will have a frontage of approximately 1,845 feet, a depth of approximately 3,925 feet, and an area of 200.46 acres.

**AND FURTHER TAKE NOTICE** that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed **Tuesday, April 20, 2021 at 9:10 a.m.** for the purpose of a public hearing into this matter. Signed written submissions regarding the application will be accepted by the Secretary-Treasurer prior to the hearing.

If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 12:00 p.m. noon on April 19, 2021. The public hearing will be held via a ZOOM Teleconference format.

If you wish to be notified of the decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance does not make written submission to the Municipality of Brooke-Alvinston Committee of Adjustment before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

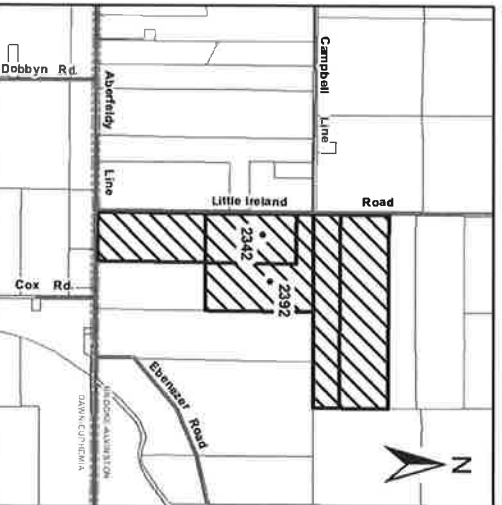
If you are aware of any persons interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would so inform them.

Additional information regarding the application will be available to the public for inspection at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, PO Box 28, Alvinston, ON N0N 1A0 from 8:30 am to 4:30 pm, Monday to Friday.

Janet Denkers  
Secretary-Treasurer,  
Committee of Adjustment  
Municipality of Brooke-Alvinston  
3236 River Street, P.O. Box 28  
Alvinston, ON N0N 1A0

Email: [idenkers@brookealvinston.com](mailto:idenkers@brookealvinston.com)  
Phone: 519-898-2173  
Fax: 519-898-5653

Dated: April 1, 2021





# PUBLIC NOTICE

## SEVERANCE APPLICATION

### COMMITTEE OF ADJUSTMENT

APPLICATION NO. B-006/21

**TAKE NOTICE** that an application for consent has been submitted by David Tait for property described as Part Lot 19, Concession 5 and known municipally as 3160 Nauvoo Road in the Municipality of Brooke-Alvinston. The purpose of the application is to sever a lot that will have a frontage of 42 metres, a depth of 93 metres, and an area of 390.6 square metres. The retained lot will have a frontage of 48 metres, a depth of 93 metres, and an area of 446.4 square metres.

**AND FURTHER TAKE NOTICE** that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed Tuesday, April 20, 2021 at 9:15 a.m. for the purpose of a public hearing into this matter. Signed written submissions regarding the application will be accepted by the Secretary-Treasurer prior to the hearing.

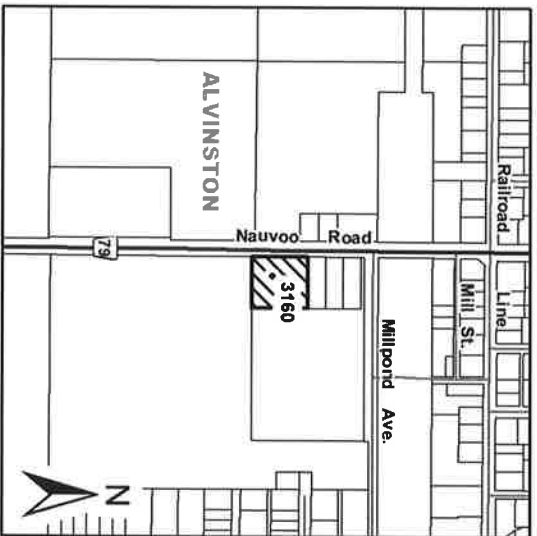
If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 12:00 p.m. noon on April 19, 2021. The public hearing will be held via a ZOOM Teleconference format.

If you wish to be notified of the decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance does not make written submission to the Municipality of Brooke-Alvinston Committee of Adjustment before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If you are aware of any persons interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would so inform them.

Additional information regarding the application will be available to the public for inspection at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, PO Box 28, Alvinston, ON N0N 1A0 from 8:30 am to 4:30 pm, Monday to Friday.



 Subject Property

Janet Denkers  
Secretary-Treasurer,  
Committee of Adjustment  
Municipality of Brooke-Alvinston  
3236 River Street, P.O. Box 28  
Alvinston, ON N0N 1A0  
  
Email: [idenkers@brookealvinston.com](mailto:idenkers@brookealvinston.com)  
Phone: 519-898-2173  
Fax: 519-898-5653  
  
Dated: April 1, 2021



**NOTICE OF OPEN HOUSE AND PUBLIC MEETING  
OFFICIAL PLAN REVIEW  
TOWNSHIP OF WARWICK**

The Township of the Warwick is releasing for public comment and feedback an update to the Township's Official Plan. The Township is inviting members of the community to learn more and participate in the update to the Township's Official Plan at upcoming public engagement events.

The update of the Official Plan is being undertaken in accordance with Section 26 of the *Planning Act*.

One Open House and one Statutory Public Meeting will be held to provide residents, business owners, and members of the community with the opportunity to review the draft Official Plan Amendment and text, to provide feedback, and to learn more about the Official Plan Update. The Open House and Public Meeting are to hear from residents. No decision is being made on the Official Plan Update at the April open house and public meeting.

Both the Open House and Public Meeting will be virtual.

The Open House will be held on:

**TUESDAY APRIL 20, 2021  
6:30 P.M.**

**VIRTUAL**

The Statutory Public Meeting will be held on:

**TUESDAY APRIL 27, 2021  
6:30 P.M.**

**VIRTUAL**

The Draft of the Official Plan Update (text) and associated Schedules will be available on the Township's website starting on April 1, 2021.

To participate in the Open House, the Public Meeting, or both, please use the credentials below to access the meeting:

Join Zoom Meeting:

<https://zoom.us/j/98220414011?pwd=UUo2bXVTdThSMk9GeEdZU2hWWlhlZz09>

Meeting ID: 982 2041 4011

Passcode: 275109

Call in numbers:

+1 438 809 7799 Canada

+1 587 328 1099 Canada

+1 647 374 4685 Canada

+1 647 558 0588 Canada

+1 778 907 2071 Canada

+1 204 272 7920 Canada

If you have questions regarding the Official Plan Update, please contact NPG Planning Solutions, the consultant working with the Township on this update, via the following:

Mary Lou Tanner, FCIP, RPP

Principal Planner

[mtanner@npgsolutions.ca](mailto:mtanner@npgsolutions.ca)

[www.warwicktownship.ca](http://www.warwicktownship.ca)



**Lambton Public Health**  
160 Exmouth Street  
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331  
Toll free: 1-800-667-1839  
Fax: 519-383-7092  
[www.lambtonpublichealth.ca](http://www.lambtonpublichealth.ca)

## **NEWS RELEASE**

For Immediate Release

### **Lambton Public Health Announces Pilot Project with Four Primary Care Practices**

Tuesday, March 23, 2021

**Point Edward, ON** – Lambton Public Health (LPH) is partnering with four local primary care practice groups on a new pilot project to administer Moderna vaccines to their patients with the high-risk chronic health conditions.

“Primary care providers have always had an important role to play in community immunization,” said Dr. Sudit Ranade, Medical Officer of Health for Lambton County. “They will also be pivotal in the distribution of COVID-19 vaccines.”

The pilot, which is beginning this week, is designed to increase access to immunizations to eligible patients in the region, build capacity for delivery of COVID-19 vaccinations through primary care, and expand vaccine distribution channels.

The participating primary care groups are Central Lambton Family Health Team, Twin Bridges Nurse Practitioner Clinic, Rapids Family Health Team, and North Lambton Community Health Centre. A small number of doses have been allocated to each of the providers – a total of 2600 doses initially.

“It is anticipated this pilot will give these providers experience with storage and handling of the COVID-19 vaccines, as well as the Provincial reporting system (COVAX) that is critical to ensure every dose is accounted for,” said Dr. Ranade. “Most importantly this pilot will also help protect some of our community’s most vulnerable.”

Eligible patients who belong to these practice groups will be contacted to book an appointment for their immunization soon.

As vaccine supply becomes more readily available, and with the expected increase in availability of AstraZeneca, more local primary care providers will be able to participate. The Province’s AstraZeneca [vaccine delivery pilot program](#) with pharmacies has expanded to approximately 700 locations to immunize eligible Ontarians aged 60-64, by appointment only, in specific regions. Lambton County is not currently involved in this program.

The Province’s [Phase 2 highest-risk chronic health conditions](#) include organ transplant recipients, hematopoietic stem cell transplant recipients, people with neurological diseases in which respiratory function may be compromised, among other conditions.

Please visit [GetTheVaccine.ca](http://GetTheVaccine.ca) for the latest updates on the vaccine roll-out plan in Lambton County.

-30-

**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)



**Lambton Public Health**  
160 Exmouth Street  
Point Edward, ON N7T 7Z6

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Toll free: 1-800-667-1839  
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[www.lambtonpublichealth.ca](http://www.lambtonpublichealth.ca)

## **NEWS RELEASE**

For Immediate Release

### **Lambton COVID-19 Immunization Task Force Update – March 23** Wednesday, March 24, 2021

**Point Edward, ON** – The Lambton COVID-19 Immunization Task Force met Tuesday, March 23 to discuss updates to the COVID-19 vaccine rollout plan in Lambton County. Here are some highlights from the meeting:

To date, a total of 16,454 doses of COVID-19 vaccine have been administered in Lambton County (14,910 first doses, 1,544 second doses).

The Mobile Immunization Team has completed all first and second doses to long-term care, high-risk retirement and Elder Care homes. Immunizations of first doses to long-term care and retirement home staff, essential caregivers, medical first responders, 90+ year old residents and their in-home caregivers are almost complete. Anyone in those priority groups who hasn't been immunized may contact Lambton Public Health to book an appointment or visit [getthevaccine.ca](http://getthevaccine.ca).

Clinics to vaccinate Indigenous adults continue to be held in all three local First Nations communities including Aamjiwnaang, Kettle and Stony Point, and Walpole Island.

Immunizations are ongoing for individuals who are 75+ years of age and older (or who are turning 75 this year) along with one in-home caregiver who resides in the same household. Vaccinations to healthcare workers and adult recipients of chronic home healthcare are also continuing.

A new high volume immunization clinic opened on Monday, March 22 at the Point Edward Arena. The Task Force would like to thank all community partners who have stepped up with contributions of funds, manpower, materials and time to bring this new clinic to fruition. If successful, and once our region sees a more steady supply of vaccines, the new model may be expanded to other fixed clinic sites in Lambton County. Immunizations at the region's other rural fixed site clinics in Wyoming and Forest continue. Mobile clinics are also ongoing with First Nations communities, and congregate care settings, and will continue into Phase 2 of the [Province's vaccine rollout plan](#).

Yesterday, Lambton Public Health announced a new pilot project with four local primary care practice groups to administer Moderna vaccines to their patients with high-risk chronic health conditions. The participating primary care groups are Central Lambton Family Health Team, Twin Bridges Nurse Practitioner Clinic, Rapids Family Health Team, and North Lambton Community Health Centre. The pilot is designed to increase access to immunizations to eligible patients in the region, build capacity for delivery of COVID-19 vaccinations through primary care, and expand vaccine distribution channels.

**...More**

As vaccine supply becomes more readily available, and with the expected increase in availability of AstraZeneca, more local primary care providers will be able to participate. The Province's AstraZeneca [vaccine delivery pilot program](#) with pharmacies has expanded to approximately 700 locations to immunize eligible Ontarians aged 60-64, by appointment only, in specific regions. Lambton County is not currently involved in this program.

Please visit [GetTheVaccine.ca](#) for the latest updates on the vaccine roll-out plan in Lambton County. For specific questions about the vaccine or other local inquiries, Lambton Public Health's call centre is open Monday to Friday from 8:30 am to 4:30pm at 519-383-8331.

-30-

**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)

*The Lambton COVID-19 Immunization Task Force is a group dedicated to the safe, comprehensive, effective, efficient and equitable rollout of the COVID-19 vaccine in Lambton County. Led by Lambton Public Health, the group consists of key stakeholders critical to the success of the plan including: Bluewater Health, Emergency Medical Services, Primary Care, Community Emergency Management Coordinators from the City of Sarnia, Village of Point Edward and County of Lambton, Aamjiwnaang First Nation, Kettle and Stony Point First Nation, and Walpole Island First Nation. The Task Force works to make vaccinations available to eligible populations in alignment with the Province of Ontario's [COVID-19 Vaccine Distribution Plan](#).*



**Public Works Department**  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Telephone: 519-845-0801  
Toll-free: 1-866-324-6912  
Fax: 519-845-3872

## **NEWS RELEASE**

For Immediate Release

### **Household Hazardous Waste Collection Events**

Wednesday, March 24, 2021

**Wyoming, ON** - The County of Lambton and its partner Clean Harbors Canada Inc. will be holding the next Household Hazardous Waste Collection Program on Saturday, March 27, 2021. These popular events offer Lambton County residents an opportunity to dispose of household hazardous waste at no cost.

To provide additional opportunities for residents to safely dispose of their household hazardous waste, the County of Lambton and Clean Harbors Canada Inc. will also be holding hazardous waste collection events on the following dates:

- Saturday, April 24;
- Saturday, May 29;
- Saturday, June 26;
- Saturday, September 25; and
- Saturday, October 30

All events will be held at the Clean Harbors Lambton Facility (4090 Telfer Road, St. Clair Township) and will run from 9:00 a.m. until 2:00 p.m.

Additionally, in light of the ongoing COVID-19 pandemic, event attendees are asked to follow physical distancing and safety protocols, including the following:

- Package materials in disposable containers (i.e. cardboard boxes) as they will not be returned;
- Place materials in the trunk or back of their vehicle to maximize distancing for event staff when collecting items; and
- Remain in their vehicle at all times, as event staff will be removing materials from the vehicle.

"Corrosive, toxic, reactive and flammable materials will be collected at these events," says Matt Deline, Public Works Manager, County of Lambton. "These items should never be placed in a regular landfill because they have the potential to injure workers and damage the environment."

**...More**

Examples of these types of materials include:

**Corrosive**

Batteries  
Drain Cleaners  
Oven Cleaners

**Toxic**

Pesticides  
Rat Poison  
Cleaning Fluids  
Pharmaceuticals

**Reactive**

Pool Chemicals  
Ammonia  
Bleach  
Aerosols

**Flammable**

Gasoline  
Paints  
BBQ Starter  
Oils  
Solvents  
Propane Cylinders

Items NOT accepted include: PCBs, commercial, industrial, radioactive wastes, electronics, and explosives (flares and ammunition).

For more information visit the County of Lambton's website at [lambtononline.ca/hhw](http://lambtononline.ca/hhw) or call 519-845-0801.

**-30-**

**Please contact:**

**Matt Deline**

Manager, Public Works  
County of Lambton  
519-845-0809 ext. 5370  
[matt.deline@county-lambton.on.ca](mailto:matt.deline@county-lambton.on.ca)



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160 Exmouth Street  
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[www.lambtonpublichealth.ca](http://www.lambtonpublichealth.ca)

## **Public Service Announcement**

For Immediate Release

### **16-Week Interval for Second Dose COVID-19 Appointments**

Wednesday, March 24, 2021

**Point Edward, ON** – Following the recommendations from the National Advisory Committee on Immunization (NACI), the Ontario Government recently extended the interval time between first and second doses of three COVID-19 vaccines to 16 weeks (Modern, Pfizer & AstraZeneca).

Residents now scheduling their first and second dose vaccine appointments through the Provincial Booking System are already scheduled with this interval adjusted for 16 weeks.

If you received your first dose for one of these vaccines through Lambton Public Health, Bluewater Health or a workplace, the second dose appointment will be adjusted to reflect the new 16-week interval.

Lambton Public Health will provide public communications regarding the process for second dose registrations to these individuals soon. The Ontario Ministry of Health is working on a solution through the Provincial Booking System.

It is important to note the interval adjustment to 16 weeks is due to Provincial vaccine supply, and an emphasis on getting first doses to as many people as soon as possible. There are no safety concerns based on the recommendations from the National Advisory Committee on Immunization.

Second dose appointments will be for the same vaccine provided for any first doses given. We expect that all individuals will have access to their second dose following the 16-week interval.

If you have questions about who can register at this time please visit [GetTheVaccine.ca/register](https://getthevaccine.ca/register). Current eligible groups are listed and the booking options for an appointment or to pre-register are described. More information will be added to this section as vaccination rollout continues in Lambton County so please check back often for updates.

Our call centre phone lines are currently reaching full capacity to support eligible vaccination registrants and continued case and contact management to reduce transmission in the community. Please be patient as more vaccine becomes available and eligibility for first and second doses is announced.

Learn more about local vaccination rollout at [GetTheVaccine.ca](https://getthevaccine.ca).

-30-

**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)



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160 Exmouth Street  
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[www.lambtonhealth.on.ca](http://www.lambtonhealth.on.ca)

## **FACT SHEET**

For Immediate Release

### **Point Edward High-Output Vaccination Clinic**

Friday, March 26, 2021

#### **Point Edward Vaccination Clinic**

- In less than 5 days the arena transformed from children having hockey practice on the ice surface to the vaccine clinic being fully built.
- The model was adapted for use in Lambton County at the Point Edward Arena from the model launched in Grey-Bruce by the Grey-Bruce Health Unit and Bruce Power. The clinic in Point Edward moved from the planning stages to active use in less than 2 weeks thanks to the tremendous efforts of staff and community partners.
- 50 clinical and non-clinical staff are required to run the clinic each day.
- The clinic brings together staff from Lambton EMS, Lambton Public Health and Bluewater Health, who are working together daily in the clinic.
- There are 2 lines of pods at this site - 30 pods per line (15 people on each side), which can hold up to 60 people at one time.
- Immunizers move from pod to pod with a target time of 1 minute per vaccination, for a target total time of 15 minutes per row.
- Almost 1000 pieces of artwork from local school children currently line the arena walls.
- The queuing area on the arena floor uses 300 feet of yellow chain, with enough space to queue up to 42 people.
- There are 126 blue physical distancing floor decals throughout the clinic.
- From the main entrance sliding doors to the exit door on the Zamboni side of the arena, a person will travel 706 ft. through the clinic.

#### **Local Immunization Rollout**

- A total of 17,925 immunizations have been administered (as of March 25, 2021) – 16,381 first doses, 1,544 second doses. This represents 15% of the total eligible population.
- Number of vaccines delivered to Lambton County to date (as of March 25, 2021): 23,750.

**...More**

- Priority groups who have already been immunized:
  - Residents and staff of long-term care homes
  - Residents and staff of high-risk retirement homes
  - Residents and staff of regular retirement homes
  - Residents and staff of Indigenous Elder Care homes
  - Healthcare workers
  - Essential caregivers
  - Medical First Responders
  - Individuals 90+ years of age and older + one in-home caregiver who resides in the same household
- Priority groups currently being immunized:
  - Urban Indigenous
  - Adult Indigenous
  - 80+ years of age and older + one in-home caregiver who resides in the same household
  - 75+ years of age and older + one in-home caregiver who resides in the same household
  - Recipients of chronic home healthcare
- Lambton Public Health is partnering with four local primary care practice groups on a new pilot project to administer Moderna vaccines to their patients with high-risk chronic health conditions.
  - The participating primary care groups are Central Lambton Family Health Team, Twin Bridges Nurse Practitioner Clinic, Rapids Family Health Team, and North Lambton Community Health Centre.
  - A small number of doses have been allocated to each of the providers – a total of 2600 doses initially.

-30-

**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)



**Office of the County Warden**  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Telephone: 519-845-0801  
Toll-free: 1-866-324-6912  
Fax: 519-845-3160

## **NEWS RELEASE**

For Immediate Release

### **Outpouring of Community Support for Point Edward Immunization Clinic** Friday, March 26, 2021

**Point Edward, ON** - The high-output immunization clinic in Point Edward is completing its first week of use, and its successful launch would not have been possible without the contributions of many local community partners.

"On behalf of the County of Lambton, I would like to extend thanks to all those in our community who have contributed time, manpower, materials, funds and support to the development of the Point Edward vaccination clinic," said Lambton County Warden Kevin Marriott. "The outpouring of support and contributions from the community has been incredible, and it has been such a positive experience to see so many organizations working together towards a common goal."

In addition to the logistical support from Bruce Power and financial support from CAER, IEC, SLEA and Enbridge Pipelines Inc. announced earlier this week, support from local organizations has included:

- Programming and radio loans from **BearCom Communications**
- Land use from **Bluewater Bridge Canada**
- AED for clinic use from **Bluewater First Aid**
- Staff time, build hours, equipment, and volunteers from **Bluewater Health**
- Moving services for equipment from **Capes Movers**
- Build hours and materials from **Carpenters Local 1256**
- Equipment and staff time from the **City of Sarnia**
- Equipment and staff time from the **County of Lambton Infrastructure & Development Division**
- Future volunteer commitments from the **County of Lambton Long-Term Care Division**
- Parking lot use from **Gateway Casino Point Edward**
- Staff time from **Lambton EMS**
- Materials and build hours from **LamSar**
- Build hours from **LiUNA Local 1089**
- Materials from **Manleys**
- Logistical support from the **Ontario Chamber of Commerce** and the **Ontario Vaccination Support Council**
- Route adjustments from **Sarnia Transit**
- Coordination support from the **Sarnia-Lambton Chamber of Commerce**
- Staff time, build hours and facility use from the **Village of Point Edward**

*...More*

The County would also like to extend thanks to the local schools who have provided artwork to decorate the clinic space, including Bridgeview Public School, Sacred Heart Catholic School, Bright's Grove Public School, Holy Rosary Catholic School, St. Joseph Catholic School, King George VI Public School, Confederation Central School, AA Wright Public School, PE McGibbon Public School, Cathcart Boulevard Public School, St. Michael Catholic School, St. Matthew Catholic School, Sir John Moore Community School, Rosedale Public School, and Lakeroad Public School.

"Support from the community continues to grow and the County of Lambton and Lambton Public Health would like to thank everyone who has contributed to the transformation of the Point Edward clinic," continued Marriott.

The wide variety of support from the community has enabled staff to focus on clinic operations, and has allowed the clinic to move from the planning stage to actively vaccinating eligible individuals in just two weeks.

"The support provided from both the public and private sector has allowed us to focus on the clinical aspect of the clinic, so we can vaccinate people more quickly and ultimately enable the community to regain a sense of normalcy in their daily lives," said Anita Trusler, Supervisor, Health Promotion with Lambton Public Health.

Immunizations are ongoing for individuals who are 75+ years of age and older (or who are turning 75 this year) along with one in-home caregiver who resides in the same household. Vaccinations are available by appointment only to eligible individuals at the fixed-site clinics in Point Edward, Forest and Wyoming. To learn more about COVID-19 vaccines, visit [GetTheVaccine.ca](https://getthevaccine.ca).

**-30-**

**Please contact:**

**Kevin Marriott**  
 Warden  
 County of Lambton  
 519-381-6111  
[kevin.marriott@county-lambton.on.ca](mailto:kevin.marriott@county-lambton.on.ca)



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## **NEWS RELEASE**

For Immediate Release

### **Lambton Public Health Opens Registration & Pre-registration to More Groups** Monday, March 29, 2021

**Point Edward, ON** – The Province of Ontario has opened registration for individuals who are 70-74 years of age (or who are turning 70 in 2021). One in-home caregiver who resides in the same household as the 70+ year old, and one in-home caregiver of an adult receiving chronic home care may also pre-register for their vaccination appointment.

Lambton Public Health (LPH) has also opened pre-registration for some Phase 2 groups (essential frontline workers who cannot work from home) including:

- Elementary and secondary school staff
- Childcare and licensed foster care workers
- Faith leaders who provide end of life care, funerals, home visits to the ill, visits in hospital or long-term care
- Police, fire, compliance, funeral, special constables and other workers responding to critical events
- Enforcement, inspection and compliance roles (includes bylaw enforcement, building inspectors, food inspectors, animal welfare inspectors, border inspection officers, labour inspectors)
- Food manufacturing workers
- Agricultural and farm workers

Pre-registration is also continuing for the following:

- Healthcare workers (identified in [Phase 1](#))
- Adult recipients of Chronic Home Care
- Urban Indigenous Adults

**Full details regarding eligibility and registration are provided on the LPH website's [vaccination registration page](#).** Eligible individuals who pre-register will receive an email invitation to schedule an immunization appointment directly from the Ontario booking system – please allow 48-72 hours to receive your invitation.

"Momentum is building for Lambton County's COVID-19 immunization rollout," said Dr. Sudit Ranade, Medical Officer of Health for Lambton County. "We have vaccinated almost all who were eligible in Phase 1, and are now beginning to move onto the individuals outlined in Phase 2 of the [Province's vaccine rollout plan](#)."

Following the recommendations from the National Advisory Committee on Immunization (NACI), the Ontario Government has extended the interval time between first and second doses of three COVID-19 vaccines to 16 weeks (Modern, Pfizer & AstraZeneca). If you received your first dose of one of these vaccines prior to March 10, your second dose appointment will need to be re-scheduled. Lambton Public Health (LPH) will contact you regarding this soon. At this time, please do not call LPH regarding second doses. Information and updates regarding second doses will be posted on [www.getthevaccine.ca](http://www.getthevaccine.ca).

...More

Our Call Centre phone lines are currently at full capacity to support eligible vaccination registrants, and continued case/contact management to reduce transmission in the community. Please be patient as more vaccine becomes available and eligibility for first and second doses is announced.

A total of 20,947 doses of COVID-19 vaccine have been administered (as of March 28, 2021). That represents 18 percent of the eligible population in Lambton County who have received one or more doses.

Individuals who are 75 years of age and older (or who are turning 75 in 2021) are also still permitted to book their immunization appointments directly using the new online [Provincial Booking System](#).

Family and friends are encouraged to help their loved ones complete the online options for registration and/or pre-registration. We also urging everyone to print and complete the Provincial consent form prior to their vaccination appointment. If you do not have a printer at home, copies of the consent form are now available for pick up using [Lambton County Library's](#) contactless, curbside pickup service. There is no charge to access a printed copy and you do not need a library card.

Please remember, you may not be able to get an immunization appointment on the same day/time as your loved one. Each clinic only has enough vaccine onsite for that particular day's appointments.

Please visit [GetTheVaccine.ca](#) for the latest COVID-19 related updates in Lambton County. If you have specific questions related to the vaccination registration process please check out our [Frequently Asked Questions](#) page.

-30-

**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)



**Cultural Services Division**  
 Lambton Heritage Museum  
 10035 Museum Road  
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[www.lambtonmuseums.ca](http://www.lambtonmuseums.ca)

## **NEWS RELEASE**

For Immediate Release

### **Heritage Sarnia-Lambton to Host Upcoming Heritage Hour Talk** Tuesday, March 30, 2021

**Grand Bend, ON** - The eight museums in Lambton County that comprise Heritage Sarnia-Lambton will be hosting a virtual *Heritage Hour* on Thursday, April 15 at 7 p.m. This panel presentation, titled *Lambton Calamities*, will explore moments in our local history that have tested our resolve and challenged our resilience. Museum professionals from across Lambton County will explore manmade and natural disasters that have shaken our landscape for over 100 years.

"We are looking forward to hosting our first talk in 2021," said Dana Thorne, Curator/Supervisor, Lambton Heritage Museum. "Heritage Hour is a wonderful platform for sharing local stories and research done by Lambton County's museum professionals."

Representatives from museums across the County will take part, including Thorne, Erin Dee-Richard (Oil Museum of Canada), Nicole Aszalos (Lambton County Archives), Jan and Bill Munro (Plympton-Wyoming Museum), Laurie Mason (Moore Museum), David McLean (Forest Museum), Kailyn Shepley (Sombra Museum) and local history expert Greg Stott (Historian, University College of the North).

Heritage Hour is free and pre-registration is required. You can register for this virtual event on the [Lambton Heritage Museum website](http://Lambton Heritage Museum website).

Over the past year Heritage Sarnia-Lambton has provided interesting and engaging presentations highlighting Lambton's history including *Home and Away*, *Fun in the Sun* and *Living Now & Looking Back*, recordings of which can be found [online](#). Future talks in this series include *On the Lam in Lambton*, scheduled for June 17 and *Lambton's Haunted History*, scheduled for Thursday, October 21.

**-30-**

#### **Please contact:**

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## **NEWS RELEASE**

For Immediate Release

### **More Variants of Concern in Lambton County**

Wednesday, March 31, 2021

**Point Edward, ON** – Lambton Public Health (LPH) is reporting that a total of 122 cases of COVID-19 in Lambton County have screened positive for a Variant of Concern (VOC). Of these, 63 have screened positive for the UK variant. Results of the remaining positive screens are still pending.

VOCs identified globally and in Ontario include the UK variant, South African variant, and Brazilian variant. The UK variant is currently the top VOC strain in Canada and accounts for 99 percent of cases in the UK.

Viruses are known to change and mutate, and SARS-CoV-2 (the virus that causes COVID-19) is no exception. While mutations are a normal occurrence with coronaviruses, not all of them have public health and clinical implications. A variant becomes a VOC when its changes have clinical or public health significance that affect the ability of a variant to spread more rapidly in comparison to the original strain, to cause more severe illness, to respond to current COVID-19 vaccines and medications, or to be detected in current testing methods.

Data suggests the UK variant may be more transmissible than the previously circulating strains, and there is emerging evidence that some strains can cause more severe disease. The Public Health Agency of Canada has advised that the vaccines currently available in Canada are expected to be effective against the variants. More research is being conducted to confirm this.

Canada recorded its first two cases of the UK variant on December 26, 2020, its first case of the South African variant on January 8, 2021, and its first case of the Brazilian variant on February 7, 2021.

“Please stay vigilant,” says Dr. Ranade. “Regardless of the variant involved, the best way to stop transmission and community spread is to follow public health guidelines. That means limiting contacts as much as possible to your household, physical distancing, using a mask, staying home if you have any symptoms, and regular hand washing.”

Further information on VOCs can be found on LPH’s website. For frequent updates on the region’s COVID-19 Immunization Rollout visit [getthevaccine.ca](http://getthevaccine.ca).

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**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)



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[www.lclibrary.ca](http://www.lclibrary.ca)

## **NEWS RELEASE**

For Immediate Release

### **Lambton County Library helps provide access to printed COVID-19 vaccine screening and consent forms**

Wednesday, March 31, 2021

**Wyoming, ON** - Lambton County Library is partnering with Lambton Public Health to offer printed copies of the COVID-19 Vaccine Screening and Consent form for anyone who does not have access to a printer. Completing this form before a scheduled vaccine appointment helps create a faster, more efficient experience at the immunization clinic.

If you do not have access to a printer, copies of the form are available for pickup using Lambton County Library's contactless curbside pickup service. A library card is not needed to access this service and this service is free of charge (no printing fees will be charged for the forms).

Full details on this curbside pickup option or a digital download is available at [LambtonPublicHealth.ca](http://LambtonPublicHealth.ca).

To pick up a form:

1. Visit a participating Lambton County Library location during opening hours and park in the area marked with designated Curbside Pickup signage and call the number on the sign. Tell team members that you would like a copy of the COVID-19 Vaccine Screening and Consent form. Pop your trunk, or open the door of the vehicle you would like your materials placed in and keep your vehicle turned off to keep our employees safe. Stay in your vehicle while our employee is outside.
2. If you do not have a cell phone and cannot call from your car, please knock on the library door to alert our team member to your arrival and return to your vehicle.
3. If you do not have a vehicle knock on the library door to alert our team member to your arrival, state that you would like a copy of the COVID-19 Vaccine Screening and Consent form, then stand in the designated waiting area. The form will be placed on a table for contactless pickup.
4. While using curbside pickup, please help our team members remain safe by eliminating any contact, respecting physical distancing guidelines and avoiding gathering with friends and neighbours while waiting for library service.

***More...***

Library locations offering this service are:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>LOCATIONS &amp; PUBLIC HOURS OF OPERATION FOR CURBSIDE PICKUP.</b>							
<b>ALVINSTON</b>	3 - 6 PM		3 - 6 PM			11 - 2 PM	
<b>BRIGDEN</b>	4 - 7 PM		4 - 7 PM		11 - 2 PM		
<b>BRIGHT'S GROVE</b>	12 - 6 PM	12 - 6 PM	12 - 6 PM	12 - 6 PM	11 - 2 PM	11 - 2 PM	
<b>CORUNNA</b>	11 - 2 PM	3 - 6 PM	11 - 2 PM	3 - 6 PM	11 - 2 PM	11 - 2 PM	
<b>FLORENCE</b>		3 - 6 PM			11 - 2 PM		
<b>FOREST</b>	12 - 6 PM	12 - 6 PM	12 - 6 PM	12 - 6 PM	10 - 4 PM	10 - 4 PM	
<b>GRAND BEND</b>	4 - 7 PM		4 - 7 PM	4 - 7 PM		11 - 2 PM	
<b>MALLROAD</b>	12 - 6 PM	12 - 6 PM	12 - 6 PM	12 - 6 PM	10 - 4 PM	10 - 4 PM	
<b>OIL SPRINGS</b>	11 - 2 PM			3-6 PM			
<b>PETROLIA</b>	12 - 6 PM	12 - 6 PM	12 - 6 PM	12 - 6 PM	12 - 6 PM	10 - 4 PM	
<b>POINT EDWARD</b>		3 - 6 PM		3 - 6 PM		11 - 2 PM	
<b>SARNIA DOWNTOWN</b>	10 - 7 PM	10 - 7 PM	10 - 7 PM	10 - 7 PM	10 - 7 PM	10 - 4 PM	1 - 4 PM
<b>SOMBRA</b>		3 - 6 PM				11 - 2 PM	
<b>THEDFORD</b>		3 - 6 PM				11 - 2 PM	
<b>WATFORD</b>	3 - 6 PM	11 - 2 PM		3 - 6 PM		11 - 2 PM	
<b>WYOMING</b>	1 - 7 PM	1 - 7 PM	1 - 7 PM		10 - 4 PM	10 - 4 PM	

To learn more about the current COVID-19 vaccination rollout in Lambton County visit [getthevaccine.ca](http://getthevaccine.ca).

For more information on Lambton County Library locations, services and hours of operation visit [www.lclibrary.ca](http://www.lclibrary.ca).

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**Please contact:**

**Darlene Coke**

Manager, Library Services

County of Lambton

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## **NEWS RELEASE**

For Immediate Release

### **Lambton Public Health Issues Update re: COVID-19 Vaccine Second Dose Appointments** Wednesday, March 31, 2021

**Point Edward, ON** – On March 10, COVID-19 vaccination intervals were extended from four weeks to 16 weeks for three vaccines (Moderna, Pfizer & AstraZeneca) based on a decision by the Ontario Government, following recommendations from the National Committee on Immunization (NACI).

This means if a resident's second dose appointment was scheduled four weeks after their first dose (or if the resident did not receive an additional appointment), their second dose booking needs to be re-scheduled. The new appointment will be 16 weeks after the resident's first dose. Second dose appointments for these groups are expected to rollout starting in June 2021.

"If your printed receipt from a first dose clinic indicated a suggested second dose date (i.e. in April), these dates are no longer valid based on the Government's new 16 week interval," said Dr. Sudit Ranade, Medical Officer of Health for Lambton County.

Lambton Public Health will contact you directly with an appointment booking option. Please do not call or request your second dose appointment at this time. The health unit is in the process of securing appointment options for this group under a new set of dates. Please do not attend a clinic expecting to receive your vaccination unless you have an appointment booked.

"LPH is working through some challenges with the Provincial online system which currently does not allow the booking of a single appointment," said Dr. Ranade. "It is important for the public to be patient until we have a system in place to book second doses. We will communicate the options as they become available."

Note: If you booked your COVID-19 vaccination appointment using the Provincial Booking System, your first and second dose appointments were scheduled using the new 16 week interval. Your appointment is still confirmed, and no further action is required.

Please visit [GetTheVaccine.ca](http://GetTheVaccine.ca) for the latest COVID-19 related updates in Lambton County. If you have specific questions related to the vaccination registration process please check out our [Frequently Asked Questions](#) page.

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**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)



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## **NEWS RELEASE**

For Immediate Release

### **Lambton COVID-19 Immunization Task Force Update – March 30**

Wednesday, March 31, 2021

**Point Edward, ON** – The Lambton COVID-19 Immunization Task Force met Tuesday, March 30 to discuss updates to the COVID-19 vaccine rollout plan in Lambton County. Here are some highlights from the meeting:

A total of 23,042 doses of COVID-19 vaccine have been administered. That represents 20 percent of the eligible population in Lambton County who have received one or more doses.

On Monday, the Province of Ontario opened registration for individuals who are 70-74 years of age (or who are turning 70 in 2021). One in-home caregiver who resides in the same household as the 70+ year old, and one in-home caregiver of an adult receiving chronic home care may also pre-register for their vaccination appointment.

Lambton Public Health (LPH) also opened **pre-registration** for the first group in Phase 2 of the [Province's immunization rollout](#) - essential frontline workers who cannot work from home. Further information and a list of the current eligible groups can be found on [getthevaccine.ca](http://getthevaccine.ca). Pre-registration is also continuing for healthcare workers (identified in [Phase 1](#)), adult recipients of chronic home care, and urban Indigenous adults.

Eligible individuals who **pre-register** will receive an email invitation to schedule an immunization appointment directly from the Government of Ontario booking system – please allow 48 to 72 hours to receive your invitation.

A reminder that on March 10 following recommendations from the National Committee on Immunization (NACI), the Government of Ontario extended the interval times for three COVID-19 vaccines (Moderna, Pfizer & AstraZeneca) from **four weeks to 16 weeks**. This means if a resident's second dose appointment was scheduled four weeks after their first dose (or if the resident did not receive an additional appointment), their second dose booking needs to be re-scheduled. The new appointment will be 16 weeks after the resident's first dose. Second dose appointments for these groups are expected to rollout starting in June 2021.

**Please do not call or request your second dose appointment at this time.** The health unit is in the process of securing appointment options for this group under a new set of dates.

Our Call Centre phone lines are currently at full capacity to support eligible vaccination registrants, and continued case/contact management to reduce transmission in the community. Please be patient as more vaccine becomes available and eligibility for first and second doses is announced.

...more

The City of Sarnia is working closely with Lambton Public Health to build an additional mass immunization clinic at the Clearwater Arena this week. Dependent on vaccine supply, this additional site will serve to increase capacity for vaccine distribution.

Family and friends are encouraged to help loved ones complete the online options for registration and/or pre-registration. We are also urging everyone to print and complete the Provincial consent form prior to your vaccination appointment. If you do not have a printer at home, copies of the consent form are now available for pick up using [Lambton County Library's](#) contactless, curbside pickup service. There is no charge to access a printed copy and you do not need a library card.

**All clinics are by appointment only. Please do not attend a clinic expecting to receive your vaccination unless you have booked an appointment. Each clinic only has enough vaccine onsite for confirmed booked appointments that particular day.**

Visit [GetTheVaccine.ca](#) for the latest updates on the vaccine roll-out plan in Lambton County.

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**Please contact:**

[LPH-media-inquiries@county-lambton.on.ca](mailto:LPH-media-inquiries@county-lambton.on.ca)

*The Lambton COVID-19 Immunization Task Force is a group dedicated to the safe, comprehensive, effective, efficient and equitable rollout of the COVID-19 vaccine in Lambton County. Led by Lambton Public Health, the group consists of key stakeholders critical to the success of the plan including: Bluewater Health, Emergency Medical Services, Primary Care, Community Emergency Management Coordinators from the City of Sarnia, Village of Point Edward and County of Lambton, Aamjiwnaang First Nation, Kettle and Stony Point First Nation, and Walpole Island First Nation. The Task Force works to make vaccinations available to eligible populations in alignment with the Province of Ontario's [COVID-19 Vaccine Distribution Plan](#).*



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## **NEWS RELEASE**

For Immediate Release

### **Emergency Control Group Update - March 31**

Wednesday, March 31, 2021

**Wyoming, ON** - The County of Lambton Emergency Control Group met Wednesday, March 31 to discuss updates to the current COVID-19 situation.

At this meeting, the Emergency Control Group:

- Discussed the increase in variants of concern being detected in Lambton County. 63 of the 122 variant cases identified locally have been the variant that originated in the UK. Results are still pending for the remaining variant cases.
- Heard that over 23,000 doses of COVID-19 vaccine have been administered in Lambton County, as of March 31, 2021.
- Currently, individuals in the 70+ age range, one in-home caregiver who resides in the same household as the 70+ year old, one in-home caregiver of an adult recipient of chronic home care, and a selection of individuals from the Province's first Phase 2 group are eligible to pre-register for their vaccines. Further information is available on LPH's [registration page](#).
- Heard that, in addition to the active fixed clinic sites currently operating in Forest, Wyoming and Point Edward, Lambton Public Health is working with the City of Sarnia to set up an additional mass immunization clinic at the Clearwater Arena. Dependent on vaccine supply, this additional site will serve to increase capacity for vaccine distribution. This site is not yet active, and an announcement will be made when appointments can be booked by eligible individuals for this location.
- Would like to remind residents that local statistics are available on the [Lambton Public Health website](#), including a detailed [community snapshot](#).

For the most up to date information regarding COVID-19 including current statistics, please visit the [Lambton Public Health website](#), [GetTheVaccine.ca](#) and the [Province of Ontario website](#). Facility closures and local supports and resources are listed on the [Lambton County website](#).

**-30-**

**Please contact:**

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April 1, 2021

## **Workplaces and Municipalities:**

### **Re: Provincial Government Moves to Province-Wide Shutdown**

The Ontario government, in consultation with the Chief Medical Officer of Health and other health experts, is imposing a province wide emergency brake as a result of an alarming surge in case numbers and COVID-19 hospitalizations across the province. The province wide emergency brake shutdown will be effective **Saturday, April 3, 2021, at 12:01 a.m.** and the government intends to keep this in place for at least four weeks.

Refer to this [link](#) for specific measures to be followed by all workplaces, organizations and individuals. For specific details for these workplaces measures refer to the [Ontario Regulations 82/20: Shutdown zone](#).

For COVID-19 information visit <https://lambtonpublichealth.ca/2019-novel-coronavirus/>

For workplace specific information and resources visit  
<https://lambtonpublichealth.ca/2019-novel-coronavirus/workplaces/>

Please reach out to our workgroup with any questions or concerns.

Sincerely,

#### **Workplace and Municipal COVID-19 Liaison Team**

LAMBTON PUBLIC HEALTH | County of Lambton  
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Also follow us [@lambtonpublichealth](#) and [@lambton PH](#)



March 22, 2021

## **AMO Policy Update – OPP Detachment Board Composition Process, Personal Support Worker Temporary Pay Extended, and By-Name Lists**

### **OPP Detachment Board Composition Process**

Late last week, the Ministry of the Solicitor General sent notice to all municipal governments and First Nations that Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* (CSPA) are to be developed and submitted in the next 2½ months.

Municipal governments and First Nations receiving services from an OPP detachment are being asked to work together to submit one proposal (per detachment) regarding their selected composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board. To assist the proposal process, the Ministry has developed a digital form included [here](#).

We understand that the Ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support the completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board, then the Ministry has indicated that they will determine the composition of the detachment board.

Completed proposals are to be submitted to the Ministry by **Monday, June 7, 2021**.

### **Temporary Wage Enhancement for Personal Support Workers to June 30, 2021**

The government [announced](#) that it is investing \$239 million to extend temporary wage enhancements for personal support workers and direct support workers in publicly funded home and community care, long-term care, public hospitals, and social services sectors. These temporary wage enhancements will continue until June 30<sup>th</sup>,

2021. Their purpose is to help stabilize, attract, and retain the workforce needed to provide a high level of care during the COVID-19 pandemic. There will be a review to determine next steps after June 30<sup>th</sup>.

## **Ontario Directs Use of By-Name Lists to Combat Homelessness**

The Ontario government is directing all municipal service managers to begin collecting detailed, up-to-date information from individuals experiencing homelessness using by-name lists. This approach is to help connect people with local housing and homelessness supports that better respond to their needs. Ontario is partnering with the Canadian Alliance to End Homelessness to support service managers throughout the process including through a best practices guide, training, workshops, coaching, and online tools.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).



March 24, 2021

## **AMO Policy Update – Provincial Budget Highlights + Bill 257 Referred to Committee**

### **Ontario 2021 Budget – Continued Actions to Manage Pandemic Impacts and Prepare for Recovery**

The Minister of Finance and President of Treasury Board, the Honourable Peter Bethlenfalvy, presented his first Budget at Queen's Park. The 2021 Ontario Budget builds on previous important investments in operations, transit, and social services to stabilize municipal finances and helps to lay a foundation for economic recovery.

Budget 2021 also highlights the substantial assistance available to small businesses in affected sectors and increases to that assistance to help them continue to operate during the pandemic. The Budget reaffirms the plan to extend vaccines to all willing Ontarians before Fall 2021 and notes the Government is planning for GDP growth of 4 per cent annually next year as economic activity rebounds with a return to pre-pandemic levels of workforce participation by early 2022.

Highlights of interest to municipal governments include:

- An additional \$2.8 billion in funding for broadband to connect all Ontarians to high-speed internet services by 2025. This brings provincial funding for broadband to nearly \$4 billion and delivers on a key advocacy goal of AMO and municipal governments across Ontario.
- Postponing property assessments for another year to ensure stability in municipal finances. New properties will continue to be added. The province will consult on reassessment in 2021 to consider COVID-19 impacts. This consultation will include municipal governments.
- The Ontario Community Infrastructure Fund (OCIF) will remain stable at \$200 million per year, delivering on AMO's request for stability in this fund until financial circumstances allow expansion.
- Investing over four years an additional \$933 million to build 30,000 new Long-Term Care beds and \$246 million to improve facilities such as installing air conditioning.

- Extends the wage enhancement for Long-Term Care Personal Support Workers (PSWs) until June 30, 2021.
- The province is investing \$4.9 billion over four years to increase the average direct daily care to four hours a day in long-term care and hiring more than 27,000 new positions, including personal support workers (PSWs) and nurses.
- Providing \$160 million over three years to support community paramedicine for those on LTC wait lists, which is 100 per cent funded by the province.
- Temporarily increasing the Ontario Child Care Access and Relief from Expenses Tax Credit by \$75 million/20 per cent in 2021 to support working parents and help increase workforce participation.
- Targeted hospitality and tourism industry support of \$100 million in grants to support tourism and hospitality sector small businesses, a \$100 million Tourism Recovery Program and \$200 million to support strategic infrastructure and sports projects in communities.
- Providing \$5 million to examine the re-establishment of rail services in Northern Ontario to improve transportation linkages for Northern residents and communities.
- Investing an additional \$61 million in the Regional Opportunities Incentive Tax Credit to support economic activities in Northern and rural areas, bringing total support to \$155 million by 2022-23.
- Providing an additional \$175 million for mental health and addictions including four mobile mental health clinics for rural and underserved areas.
- Automatically doubling provincial small business grants for all applicants to support local small businesses through the pandemic.
- \$28.5 billion for transit projects in the GTHA is also noted including subway expansions and other higher order transit.

Budget 2021 initiatives and investments build on important investments made in stabilizing municipal governments earlier in the year. These critical municipal investments include:

- \$500 million in additional municipal financial assistance funds for municipal operations;
- \$150 million in additional transit system pandemic assistance;

- \$255 million in additional Social Services Relief Fund investments for shelters and homeless supports;
- \$50 million in new funding to support municipal modernization and efficiency;
- \$5 million to support municipal fire service COVID-19 impacts.

### **Bill 257 referred to Standing Committee on General Government**

Yesterday, Bill 257 Supporting Broadband and Infrastructure Expansion Act, 2021 was referred to the Standing Committee on General Government. Public hearings are scheduled for Friday March 26, 2021 and written comments due same day by 7:00 pm. To send a written submission, you can use this link: [ola.org/en/apply-committees](https://ola.org/en/apply-committees).

The first two schedules of the legislation provide provincial tools to support the expansion of telecommunications and broadband internet connectivity in unserved and underserved communities. If used as a backstop where necessary such as for provincially funded projects where a Municipal Access Agreement does not provide certainty for permitting to access Rights of Way, these tools can help to ensure public investments in connectivity are more efficient and services can be expanded faster. This will be particularly important in light of the funding and goals for broadband expansion put forward in Budget 2021.

AMO will submit written comments on all schedules of the Bill subject to AMO Board approval on Friday.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).



March 25, 2021

### **In This Issue**

- Government releases Age-Friendly Community Planning Guide.
- Community Building Fund.
- Accessibility & Your Municipality: Meeting your legal and ethical obligations.
- EPT Spotlight: Automatic utility import.
- Group Buying webinar: Bridge-in-a-Box.
- Road & Sidewalk Assessment webinar.
- Training on delegation of planning decisions - April 23.
- Careers: AMO and Durham Region.

### **Provincial Matters**

The Creating More Inclusive Ontario: age-friendly community planning guide for municipalities and community organizations and its three supporting documents can be used to develop and support age-friendly communities in Ontario.

The Community Building Fund will support two streams - the operating stream will open to nonprofits on March 31, while the capital funding stream for municipalities and nonprofits will open later in 2021. The \$50 million capital funding stream will go to municipalities and non-profit organizations to carry out sport and recreation facility infrastructure repairs, including retrofits and rehabilitation to meet COVID-19 public health protocol requirements.

### **Eye on Events**

What are your municipality's legal and ethical obligations to persons with disabilities? AMO's partner, eSolutionsGroup, addresses current Ontario legislation and how it affects content and systems compliance, technical aspects of updating and maintaining accessible content on your website. Register now for the April 8 or April 15 webinar.

### **LAS**

EPT Spotlight: If you are enrolled in the LAS Natural Gas or Electricity programs, this consumption data can be automatically imported into EPT! Save time and keep your database accurate and up-to-date with this helpful perk. Contact us to learn more.

Municipalities own thousands of small bridges, many in need of repair or replacement. Modular bridges offer a quick and cost-effective solution. The Municipal Group Buying Program offers bridge-in-a-box through Armtec, available in single or double lane configurations with spans from 6m to 24.5m. Register here for our webinar April 7 at

10 am EST or contact Tanner to learn more.

Does your municipality need an updated road or sidewalk study? Join us April 8 at 2pm EST to hear how our Road & Sidewalk Assessment Service ensures every dollar spent on your surface assets makes the most impact. FCM funding is available to cover up to 90% of project cost.

### **Municipal Wire\***

The Ontario Professional Planners Institute (OPPI) will lead a conversation with municipal council and staff on how delegation of planning approvals could be leveraged to help Council agendas focus on the strategic, support efficient processes, and improve service delivery while maintaining accountability. Register for this free education opportunity on April 23.

### **Careers**

Policy Advisor - AMO. Working in a dynamic work environment, the ideal candidate must be an excellent public policy analyst with a related post secondary degree. You excel in policy research and analysis, are proactive in issue identification and problem solving with an advanced understanding of the current public policy and municipal, provincial and federal political environments. Please apply in confidence by email to: careers@amo.on.ca by April 1, 12 PM.

Manager, Administrative Services (Job ID 14177) - Region of Durham. Reports to: Commissioner, Planning & Economic Development. Position status: Full-Time, Regular. To learn more about this opportunity, please visit Durham Region and apply online directly to Job ID# 14177 no later than April 5, 2021.

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### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow @AMOPolicy on Twitter!

### **AMO Contacts**

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions



March 25, 2021

## **AMO Policy Update – Federal Gas Tax and Updated COVID-19 Regulations**

### **Federal Gas Tax Changes Announced – New Name and Temporary Funding Increase**

Deputy Prime Minister and Minister of Finance, the Honourable Chrystia Freeland, was joined by the Minister of Infrastructure, the Honourable Catherine McKenna and Minister of Intergovernmental Affairs, the Honourable Dominic LeBlanc, today to announce substantial changes to the federal Gas Tax Fund (GTF).

Deputy Prime Minister Freeland announced [Bill C-25](#) which would permanently rename the GTF to the Canada Community-Building Fund and increase funding by \$2.2 billion in 2021, almost double the allocation for this year, totaling approximately \$4.5 billion. Increasing the fund to help prepare communities for economic recovery from the pandemic has been a major goal of AMO and our members.

The GTF has been a significant source of stable and predictable infrastructure funding for municipal governments to tackle priority projects that help improve communities and the lives of residents in every municipality across Ontario.

Recent projects include the City of London's investment of \$4.5 million of federal Gas Tax funding in the creation of an Organic Rankine Cycle system that will convert heat from incinerated biosolids into electricity. The project will save the City \$600,000 per year in electricity costs. The Municipality of Kincardine invested \$305,000 from the Fund in a disaster mitigation project. High lake levels caused erosion, and 600 metres of the shoreline is being protected by the work. In the City of Kenora, \$1.1 million in Gas Tax funding was invested in replacing the Coker Bailey Bridge with a new structure improving public safety and transportation access.

AMO has administered the Fund since it was established in 2005 on behalf of all Ontario municipal governments except Toronto. AMO's federal Gas Tax Fund team will flow funds to municipalities as soon as they are available and will continue to provide support and information on the funding.

AMO's federal Gas Tax Fund team will communicate more details to municipalities in the coming days as they become available.

## **Revised and Updated COVID-19 Related Regulations**

There are updates related to various amendments to orders under the *Reopening Ontario (A Flexible Response to COVID-19) Act* (ROA). These updates include amendments to rules for weddings, funerals or religious services, and dining for areas in Stage 1 and capacity limits for restaurants and other food and drink establishments for areas in Stages 2 and 3.

It should also be noted that orders currently in force under the ROA have been extended until April 20, 2021 and that emergency orders currently in force under the *Emergency Management and Civil Protection Act* (EMCPA) have been extended until April 5, 2021, which includes O. Reg. 8/21 (Enforcement of COVID-19 Measures) and O. Reg. 55/21 (Compliance Orders for Retirement Homes).

For further information, please see [O. Reg. 215/21](#), [O. Reg. 216/21](#), [O. Reg. 217/21](#), and [O. Reg. 218/21](#).

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

March 26, 2021

## André Picard added as Keynote for 2021 AMO Conference

AMO is pleased to announce the addition of award-winning author and journalist **André Picard** to the lineup of speakers at the 2021 virtual AMO Conference.

Picard will speak about his latest book, ***Neglected No More***, which takes a hard look at how our society came to embrace mass institutionalization, and lays out what can and must be done to improve the state of care for the elderly in Canada.

Picard is one of Canada's top health and public policy observers and commentators. He has been a part of *The Globe and Mail* team since 1987, where he is a health reporter and columnist. He is also the author of five bestselling books. He is an eight-time nominee for the *National Newspaper Awards*, Canada's top journalism prize, and past winner of the prestigious *Michener Award for Meritorious Public Service Journalism*.

André Picard adds to AMO's growing lineup of important and influential Keynote speakers. **Sheila Watt-Cloutier** will address delegates on the social, cultural, and economic impacts of climate change and what that means for your communities. **Anthony McLean** will address issues of bias, inclusion, and mental health and their impacts on our institutions and the people around us. Additional information about our 2021 Keynote Speakers can be found on the [AMO conference site](#).

### Thank You!

Thank you for your interest in the 2021 AMO Conference, hosted virtually by the City of London. Responding to COVID-19 and supporting our members through challenging times has been AMO's number one priority. A virtual conference in 2021 is an important part of AMO's commitment to serve our members. The AMO 2021 virtual conference will ensure AMO members have safe access to up-to-date information, insights on the economic recovery, and critically important networking opportunities that bring Ontario municipalities together in the service of our communities.

### Register Today for Early Bird Rates

Registration is open, and early bird rates apply until **April 30, 2021**. To register, [click here](#).



# Gas Tax Update

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March 26, 2021

## One-Time Doubling of Gas Tax Funds in 2021

Pending approval of Bill C-25, the federal government's announcement that it will top-up the federal Gas Tax Fund with a one-time transfer of \$2.2 billion is welcome news. As with the previous top-up in 2019, AMO will not be taking an administration fee. You can find your community's allocation for 2021 here. All funds are to be used in accordance with your current agreement with AMO for the transfer of federal Gas Tax funds. We will update you as soon as we receive confirmation on the timing of these payments.

**Contact:** Chris VanDooren, Program Manager, [cvandooren@amo.on.ca](mailto:cvandooren@amo.on.ca), 416-971-9856 ext. 410.

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

### Estimated AMO Allocations of the federal Gas Tax Fund in 2021

Municipality	Scheduled Allocation	Top-Up Allocation	Total Allocation
<b>Hastings, County of</b>	<b>\$ 1,256,808</b>	<b>\$ 1,208,205</b>	<b>\$ 2,465,013</b>
Bancroft, Town of	123,087	118,327	241,413
Carlow/Mayo, Township of	27,402	26,342	53,744
Centre Hastings, Municipality of	151,408	145,553	296,961
Deseronto, Town of	56,263	54,087	110,350
Faraday, Township of	44,433	42,715	87,148
Hastings Highlands, Municipality of	129,334	124,333	253,667
Limerick, Township of	10,973	10,549	21,523
Madoc, Township of	65,904	63,355	129,260
Marmora and Lake, Municipality of	125,370	120,522	245,892
Stirling-Rawdon, Township of	154,833	148,846	303,679
Tudor & Cashel, Township of	18,585	17,866	36,451
Tweed, Municipality of	191,686	184,274	375,960
Tyendinaga, Township of	136,280	131,010	267,290
Wollaston, Township of	21,249	20,427	41,677
<b>Huron, County of</b>	<b>\$ 1,880,613</b>	<b>\$ 1,807,887</b>	<b>\$ 3,688,501</b>
Ashfield-Colborne-Wawanosh, Township of	171,960	165,310	337,269
Bluewater, Municipality of	226,319	217,567	443,887
Central Huron, Municipality of	240,274	230,982	471,256
Goderich, Town of	241,923	232,568	474,491
Howick, Township of	122,833	118,083	240,915
Huron East, Municipality of	289,813	278,606	568,419
Morris-Turnberry, Municipality of	110,876	106,588	217,465
North Huron, Township of	156,419	150,370	306,789
South Huron, Municipality of	320,196	307,814	628,010
<b>Lambton, County of</b>	<b>\$ 3,913,618</b>	<b>\$ 3,762,272</b>	<b>\$ 7,675,890</b>
Brooke-Alvinston, Municipality of	76,465	73,508	149,973
Dawn-Euphemia, Township of	62,384	59,971	122,355
Enniskillen, Township of	88,676	85,246	173,922
Lambton Shores, Municipality of	337,164	324,125	661,289
Oil Springs, Village of	20,551	19,757	40,308
Petrolia, Town of	182,108	175,066	357,174
Plympton-Wyoming, Town of	247,220	237,659	484,879
Point Edward, Village of	64,604	62,105	126,709
Sarnia, City of	2,270,615	2,182,806	4,453,421
St. Clair, Township of	446,740	429,464	876,203
Warwick, Township of	117,092	112,564	229,657



March 29, 2021

## **AMO Policy Update – OCLIP Final Payment, AMO’s Bill 257 Submission, and Amended COVID-19 Orders**

### **Final Payment Made: Ontario Cannabis Legalization Implementation Fund (OCLIF)**

The Honourable Peter Bethlenfalvy, Minister of Finance and President of Treasury Board today wrote to Heads of Council to advise them of the final payment of the Ontario Cannabis Legalization Implementation Fund (OCLIP). AMO understands also that the Deputy Minister of Finance will soon write to municipal Treasurers with additional details and allocations.

When OCLIF was announced, AMO and municipal leaders strongly sought an equal share of funding should Ontario’s revenues exceed the then expected \$100 million. Today’s letter from Minister Bethlenfalvy makes good on that commitment, noting the Province is distributing \$3.9 million, 50 per cent of the surplus, to eligible municipalities.

OCLIF is a one-time \$40 million fund to help municipalities manage the transition to a legal recreational cannabis market in Ontario’s communities. The funding can be used for a range of initiatives linked to recreational cannabis legalization such as public information, enforcement, and other requirements.

AMO continues to advocate for a renewed share of cannabis excise tax revenue to support municipalities in managing cannabis costs and expanding services and programs that help residents, particularly youth, to develop skills for lifetime resilience. Cannabis revenues could make an important contribution towards needed improving of the social determinants of health as well as safety and well-being in our communities.

### **AMO’s Bill 257 Submission**

On Friday, March 26, the AMO Board submitted written comments on all schedules of Bill 257, Supporting Broadband and Infrastructure Expansion Act, 2021 to the Standing Committee on General Government. Clause-by-clause consideration of the

Bill is scheduled for tomorrow. AMO will continue to update members as the Bill proceeds through the legislative process.

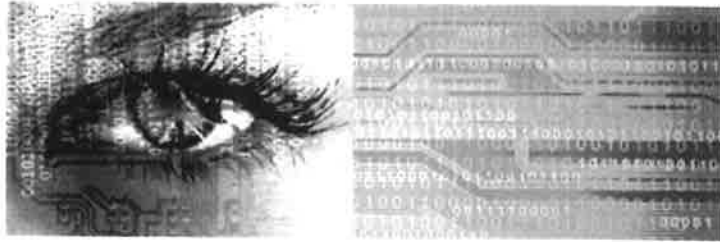
## **Amended COVID-19 Orders**

On Friday March 26, there was provincial notice to amend COVID-19 regulations that took effect on Monday, March 29th as of 12:01 a.m.

We expect the consolidated regulations under the *Reopening Ontario Act 2020* to be posted shortly.

- [Reg. 223/21](#) amending O. Reg. 364/20 (Rules for areas in Stage 3 – Grey and Shutdown)
- [Reg. 222/21](#) amending O. Reg. 263/20 (Rules for areas in Stage 2 - red)
- [Reg. 221/21](#) amending O. Reg. 82/20 (Rules for areas in Stage 1 – green, yellow, orange)
- [Reg. 224/21](#) amending O. Reg. 363/20 (list of Public Health Units in each zone).

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).



April 1, 2021

### **In This Issue**

- Municipal Innovation Toolkit: Modernizing public service through innovation.
- Report out on March 26, 2021 AMO Board meeting.
- PJ Marshall Awards - Call for submissions for 2021.
- AMO's webinar on long-term care posted.
- Accessibility & your municipality: Meeting your legal and ethical obligations.
- The pandemic's impact on municipal fleets in Canada.
- Group Buying webinars: Bridges and Boulders.
- Road and Sidewalk Assessment webinar.
- Careers: Halton Region, Gravenhurst, East Gwillimbury and Goderich.

### **Guest Column\***

The new Municipal Innovation Exchange (MIX) Toolkit outlines how local governments can build innovation capacity to meet communities' complex and rapidly-evolving needs and modernize public service.

### **AMO Matters**

AMO President Graydon Smith recaps the highlights of the March 26 AMO Board meeting.

Every year at the AMO Conference the PJ Marshall Awards recognize municipal excellence and innovation in capital projects, operating efficiencies and new approaches to service delivery. If you have something you are proud to share, the deadline for 2021 submissions is May 28, 2021.

On March 24, AMO hosted a webinar on long-term care for members. In case you missed it, the link to the recording is here. For more information, contact Michael Jacek, Senior Advisor.

### **Eye on Events**

What are your municipality's legal and ethical obligations to persons with disabilities? AMO's partner, eSolutionsGroup, addresses current Ontario legislation and how it affects content and systems compliance, technical aspects of updating and maintaining accessible content on your website. Register now for the April 8 or April 15 webinar.

### **LAS**

The pandemic has presented several challenges for municipal fleets, making it more

important than ever to focus on cost control, capital management, and the safety of employees and constituents.

We're excited to announce two NEW offerings under the LAS Municipal Group Buying Program. Join us for these introductory webinars: we'll be hearing about Armtec's Bridge-in-a Box solution on April 7 at 10 am ([register here](#)), and our new Aggregates category on April 21 at 10 am ([register here](#)).

Our popular Road & Sidewalk Assessment Service has helped over 100 municipalities of all sizes better manage their surface assets. Join us on April 8 to learn how this program helps you make the most of your public works budget.

### **Careers**

Development Analyst - Halton Region. Department: Finance, Capital & Development Financing Division. Position status: Permanent Full-Time. Posting #: F-136-21. Posting Expires: April 2, 2021. Please apply online at [Halton Job Postings](#).

Chief Administrative Officer - Town of Gravenhurst. Known as the Gateway to Muskoka, Gravenhurst offers a prime geographical location, solid infrastructure, natural beauty and work-life balance. To explore this opportunity please apply via email by April 12, 2021 to [careers@waterhousesearch.ca](mailto:careers@waterhousesearch.ca) quoting project GR-CAO. Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact [Amy Oliveira](#) at 416.214.9299 x4, or [Jon Stungevicius](#) at 416.214.9299 x1.

Manager, Development Finance - Town of East Gwillimbury. Position Status: Contract (12 months). If you're looking for a career that will enable you to contribute to a growing and inclusive community, please submit your resume and related information online at [ADP Workforce Now - Career Centre](#). Deadline for applications is April 14, 2021.

RFP: Services of an Integrity Commissioner, Closed Meeting Investigator & Municipal Ombudsman - Town of Goderich. Proponents are required to submit three (3) sets of their proposal as described in Section 3.0. All copies must be delivered to the Town of Goderich, 57 West Street, Goderich, Ontario N7A 2K5. Proposals must be received no later than 4:00 p.m. on April 23, 2021. Proposals received at 4:01 p.m. or later, as shown on the stamp by the Town of Goderich will be considered late, will be rejected, and returned unopened to the respective proponent.

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### **About AMO**

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April 1, 2021

## **AMO Policy Update – Provincial COVID-19 Lock Down, Water Taking Changes, and Long-Term Care Medication Safety**

### **Provincial COVID-19 Lock Down**

The provincial government is imposing a provincewide emergency brake in **all** 34 public health unit regions as a result of an alarming surge of COVID-19 case numbers and related hospitalizations across the province. The provincewide emergency brake will be effective Saturday, April 3, 2021, at 12:01 a.m. It is intended to be kept in place for at least four weeks.

The provincewide emergency brake puts into place time-limited public health and workplace safety measures to help to stop the rapid transmission of COVID-19 variants in communities, protect hospital capacity, and save lives. Measures include, but are not limited to:

- Prohibiting indoor organized public events and social gatherings and limiting the capacity for outdoor organized public events or social gatherings to a 5-person maximum, except for gatherings with members of the same household (the people you live with) or gatherings of members of one household and one other person from another household who lives alone;
- Restricting in-person shopping in all retail settings, including a 50 per cent capacity limit for supermarkets, grocery stores, convenience stores, indoor farmers' markets, other stores that primarily sell food and pharmacies, and 25 per cent for all other retail including big box stores, along with other public health and workplace safety measures;
- Prohibiting personal care services;
- Prohibiting indoor and outdoor dining. Restaurants, bars, and other food or drink establishments will be permitted to operate by take-out, drive-through, and delivery only;
- Prohibiting the use of facilities for indoor or outdoor sports and recreational fitness (e.g., gyms) with very limited exceptions;
- Requiring day camps to close; and,
- Limiting capacity at weddings, funerals, and religious services, rites or ceremonies to 15 per cent occupancy per room indoors, and to the number of

individuals that can maintain two metres of physical distance outdoors. This does not include social gatherings associated with these services such as receptions, which are not permitted indoors and are limited to five people outdoors.

The current COVID-19 Response Framework: Keeping Ontario Safe and Open, will be paused when the provincewide emergency brake comes into effect.

## **Changes to Ontario's Water Taking Program**

Yesterday the Province announced new changes to Ontario's water taking program. It is one of the key commitments of the Made-in-Ontario Environment Plan. The changes include new rules that give municipal governments more direct input on allowing bottled water companies to withdraw new or increased amounts of groundwater in their communities. The Province also provided new guidance on managing water taking in areas where sustainability is a key concern and where there are competing demands.

## **Strengthening Medication Safety in Long-Term Care Homes**

The government announced it is acting to strengthen medication safety for residents in long-term care homes. \$77 million will be provided to homes to use more advanced technologies. The goal is to facilitate for better transmission and handling of prescriptions, more accurate administration of medication, and increased security of the drug supply in long-term care homes.

This initiative is part of the response to the final report of the Public Inquiry into the Safety and Security of Residents in the Long-Term Care Homes System. In the report, Justice Gillese emphasized the importance of medication management to keep long-term care residents safe.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

**COVID-19 Vaccine Distribution Task Force**

General (Ret'd) Rick Hillier  
Chair

25 Grosvenor Street  
11<sup>th</sup> Floor  
Toronto ON M7A 1Y6

COVID-19VaccineTaskForce@ontario.ca

**Groupe d'étude sur la distribution des vaccins contre la COVID-19**

Général (à la retraite) Rick Hillier  
Président

25, rue Grosvenor  
11<sup>e</sup> étage  
Toronto ON M7A 1Y6

COVID-19VaccineTaskForce@ontario.ca



March 26, 2021

I sent my first situation report on December 12, 2020. That was just a few days before vaccines arrived for distribution. Here we are 15 weeks later and over 1,838,000 doses have been administered in Ontario. This is a remarkable achievement made possible by the hard work and leadership in the health sector, municipalities and our First Nations, Inuit and Metis communities.

Incredible progress has been made in the past two weeks. Since the provincial booking system was launched on March 15, 2021, more than 583,000 have been scheduled for first and second doses. The Provincial Vaccine Information Line and the Provincial Booking Line have received more than 205,000 calls. With limited wait times, the system is doing exactly what it was designed to – assist Ontarians in obtaining quick and easy access to a vaccine appointment.

On March 22, 2021 we were able to expand appointments through the booking system to individuals aged 75 and over, ahead of schedule.

In alignment with both the National Advisory Committee on Immunization's latest recommendation to expand the use of the AstraZeneca/COVISHIELD vaccine to people 18 years old and older and Ontario's Ethical Framework, participating pharmacies and primary care settings are now offering vaccination appointments to individuals turning 60 and older in 2021.

In addition to the 327 pharmacies already running, expansion is continuing with approximately 350 pharmacies to be brought on board across the province in the next two weeks and continuing up to 1,500 by the end of April.

Primary care providers will also play an integral role in the rollout. As of March 10, six public health units have received initial AstraZeneca allocation for doctors' offices. This includes Hamilton, Wellington-Dufferin-Guelph, Peterborough, Simcoe Muskoka District, Peel and Toronto. We will continue to expand access through primary care throughout the province as more vaccines are received.

The Premier tasked me with overseeing the development of Ontario's vaccine rollout plan and associated infrastructure. I have been impressed each day with the leadership and dedication shown during my tenure as Chair of the Task Force and I am confident that the province is set to continue to administer more and more vaccines each day until all Ontarians who are eligible and want a vaccine receive one.

Sincerely,

General (Ret'd) Rick Hillier  
Chair of the COVID-19 Vaccine Distribution Task Force

# COVID-19 Vaccine Distribution Task Force Update #10

## Vaccine Update

- Over **1,838,000** doses administered across the province.
- As of March 23, 2021, Operation Remote Immunity has administered **21,418** doses, including **14,094** first doses and **7,324** second doses.
- Teams have completed clinics offering the first dose of the vaccine to all 31 fly-in First Nation communities and Moosonee and 22 of these communities have completed clinics offering both the first and second dose. Operation Remote Immunity is scheduled to be completed by mid-April.

## Pharmacy Roll-out

- Ontario received 194,500 doses of the AstraZeneca vaccine with an expiration date of April 2. This first allocation of AstraZeneca vaccine is available through retail pharmacies (165,000 doses) and primary care settings (29,500 doses). Pharmacies received 500 doses per individual pharmacy to complete by the end of March.
- 327 pharmacies in 3 regions (Toronto, Windsor-Essex, and Kingston). The province continues to expand the delivery channels, with approximately 350 pharmacies to be brought on board across the province in the next two weeks and up to 1,500 by the end of April.
- Pharmacies participating in the pilot program were required to be part of the 2020-2021 Universal Influenza Immunization Program (UIIP), have capacity and readiness for vaccinations and provide opportunity for both chain and independent pharmacy participation.
- On March 16, 2021, the National Advisory Committee on Immunization (NACI) expanded its recommendation for the use of the AstraZeneca/COVISHIELD vaccine to people 18 years old and older. In alignment with NACI's latest recommendation and Ontario's Ethical Framework, as of March 22, participating pharmacies and primary care settings will offer vaccination appointments to individuals turning 60 and older in 2021.

## Primary Care Update

- Total allocation to public health units (PHUs) to leverage primary care channel (29,500 doses).
- 6 PHUs have been confirmed and received initial AstraZeneca allocation on March 10<sup>th</sup> for primary care settings.
  - Hamilton PH
  - Wellington-Dufferin-Guelph PHU
  - Peterborough PHU
  - Simcoe Muskoka and District PHU
  - Peel PH
  - Toronto PH
- PHUs were selected based on need, infection rates and solid partnerships with primary care.
- PHUs will be distributing 15% of the initial AstraZeneca doses to specific doctors' offices during initial phase and primary care providers expected to administer. Go-live was Saturday, March 13.
- Participating primary care providers started contacting their eligible patients directly to book an appointment starting March 10.
- As of March 22, they will be offering vaccination appointments to eligible individuals aged 60 and older.

## Mass Immunization Clinics

- Ontario is working with all 34 public health units to plan and implement mass immunization clinics across the province.
- Several mass immunization clinics have begun operating and will continue to open this month, with further ramp up in April.
- Based on plans submitted by the public health units, there is capacity to operate over 336 vaccination sites (hospital, mass immunization clinic, mobile clinic, etc.) by the end of March:
  - Over 183 mass clinics planned to start operations in March (vaccine supply dependent)
  - Maximum feasible planned capacity across all public health units is approximately four million doses for the month of March (depending on supply).
- Rate of vaccine administration will vary based on local considerations and capacity.

## Provincial Booking System

- The provincial booking system was launched on Monday, March 15 for individuals who will be turning 80 or older in 2021. Effective March 22, individuals **turning 75 or older in 2021** are eligible to book their appointment at mass immunization clinics.
- We have seen great success since the launch of the provincial online booking system, with more than 583,506 appointments for first and second doses booked by 12 p.m. on March 26. The 2,200 call centre agents supporting the Provincial lines and assisting Ontarians have kept wait times as low as 10 seconds for over 24 hours.
- On March 23, visitors experienced **no wait time** in accessing the booking system.



## LAWSS Water Master Plan Update

### NOTICE OF PUBLIC INFORMATION CENTRE #2

#### The Study

The Lambton Area Water Supply System (LAWSS) is currently undertaking a study to review and update its 2015 Lambton Area Water Supply Master Plan. The LAWSS is owned by its member municipalities and operated by the Ontario Clean Water Agency (OCWA) on behalf of the LAWSS Joint Board of Management. LAWSS currently supplies water to over 100,000 customers within three Supply Systems that service the City of Sarnia, Village of Point Edward, Township of St. Clair, Municipality of Lambton Shores (Forest), Town of Plympton-Wyoming, Village of Watford/Township of Warwick and Municipality of Brooke-Alvinston.

The Master Plan study will review the 2015 water servicing strategy and identify capital project upgrades (e.g. new watermains, pumping or storage facilities) needed to provide sustainable municipal water and accommodate future growth in LAWSS member municipalities over the next 20 years and beyond.

#### The Process

The Master Plan Update will address the requirements of the first two phases of the Municipal Class Environmental Assessment (MCEA) manual (October 2000, as amended in 2007, 2011 and 2015), which is approved under the Ontario Environmental Assessment Act. The Master Plan will also fulfill requirements for select Schedule 'B' water supply improvement projects under the MCEA process.

#### How to Get Involved

Public input is essential to this study. LAWSS invites anyone with an interest in the study to have an opportunity to provide input, which will help the Project Team in the decision-making process. The second Public Information Centre (PIC) will be presented in an online format with material available starting on April 9<sup>th</sup>, 2021 on the Project's website:

[www.lawss.org/master-plan](http://www.lawss.org/master-plan)

The website will include a comment form to submit comments. The purpose of PIC #2 is to share information and obtain feedback about the recommended near and long-term water supply servicing strategies, including associated capital projects. The PIC will also summarize the findings of the Grid Reinforcement and Transmission Main Twinning MCEA Addendum study, which the originally completed in 2011 and has not yet been built.

The Project Team wants to hear from you! The deadline for the submission of comments following PIC #2 will be April 23<sup>rd</sup>, 2021. If you have comments, require further information, or would like to be added to the study's mailing list to receive future notifications, please contact:

**Clinton Harper, CET**  
General Manager  
Lambton Area Water Supply System  
1215 Fort Street  
Sarnia, Ontario N7V 1M1  
[clinton.harper@lawss.org](mailto:clinton.harper@lawss.org)

**John Haasen, CET, PMP**  
Consultant Project Manager  
AECOM Canada Ltd.  
410-250 York Street, Citi Plaza  
London, Ontario N6A 6K2  
[John.Haasen@aecom.com](mailto:John.Haasen@aecom.com)

*With the exception of personal information, all comments will become part of the public record of the Study. The Study is being conducted according to the requirements of the Municipal Class Environmental Assessment, which is a planning process approved under Ontario's Environmental Assessment Act.*

**Board of Directors Meeting Highlights**  
**Held on March 18, 2021 at 8:30 AM**  
**as a Virtual Meeting**



### **Blue Box Regulations**

We wanted to share an update on the Blue Box Regulation with you.

The draft Blue Box regulation was not approved by Cabinet recently. We have spoken to Minister Yurek's office, and their response was this was due to stakeholder relations issues.

This is a very disappointing development, as the time needed for planning the 3-year transition is very critical. Also, there is the prospect of key provisions on diversion targets and reporting and oversight requirements being amended in a negative way due to last-minute lobbying by producers.

It's very unusual for a draft regulation before Cabinet to not be approved, typically at this stage all the internal approvals have been obtained within the government. We have asked the Premier's office for more explanation, and also discussed this with some producer associations, who have no further intelligence.

We have since heard that the Regulation is delayed due to advocacy at the 11th hour from some producer groups to the political offices. We are also hearing about other opposition groups forming.

We are working to better understand what the concerns are from the province. We have reiterated the economic and environmental benefits as well as the reduced financial burden to municipal governments. Also that there has already been over two years of coordinated consultation between producers + municipalities (and others) on this file. Finally, that any further delay is likely to impact the transition schedule.

We are working closely with other organizations who want to ensure this moves forward. We will follow up with you once we have additional information on next steps.

Happy to discuss with you further. We're looking at this as yet another bump in the road on the way to getting this program transitioned. Keep the faith and this too shall pass!

### **Request for Expressions of Interest for Blue Box Services**

Meanwhile, the Retail Council of Canada (RCC), Food, Health and Consumer Products of Canada (FHCP) and the Canadian Beverage Association (CBA) issued a Request for Expressions of Interest (REOI) to seek information about potential service providers and their capabilities to provide blue box compliance, collection and post-collection services on behalf of producers.

It is expected Ontario will promulgate a Blue Box Regulation under the Resource Recovery and Circular Economy Act 2016 in March of 2021. This regulation would require producers to arrange a common collection system (CCS) for delivery of residential recycling in Ontario and to collect and manage blue box materials to meet management targets and service standards.

This REOI is to identify service providers that could provide a range of compliance services related to the management of blue box materials under a producer responsibility regulation.

### **Waste Management Workers Eligible for Group 2 COVID-19 Vaccinations**

Following advocacy efforts by OWMA and its members, Waste Management workers are now included in Group 2, among the other 1.4 million essential workers who cannot work from home.

Is expected that these workers will receive doses in June 2021. All workers in Group 2 will receive doses in parallel.

During Phase Two, groups that will receive the vaccine including

- Older adults between ages 60-79;
- Individuals with specific health conditions and some primary caregivers;
- People who live and work in congregate settings;
- People who live in hot spots with high rates of death, hospitalizations and transmission; and
- Certain workers who cannot work from home, including waste management workers, energy, transportation and manufacturing workers.

We realize OWMA members have questions about how workers verify eligibility or make appointments. More information will be provided when available. The provincial government will also launch an online booking system and provincial customer service desk to support inquiries and appointment bookings at mass immunization clinics on March 15th. More information on Ontario Group 2 Vaccinations is here.

### **Safety Alert**

Our waste industry employees operate in a number of challenging conditions, and every tragic incident reminds us that there are always opportunities to attempt to make it a safer industry for employees and members of the general public alike.

Unfortunately, accidents do continue to occur.

On February 18th in Kitchener, a woman in her 70's died after sustaining fatal injuries following being hit by a private sector recycling truck. The truck was driving west and made a left turn when it struck a her. While this is the first solid waste-related fatality that we have recorded in Ontario and Canada in 2021, it does not change the fact that we must ensure that our teams have access to the necessary training and that they understand the importance of adhering to our policies and procedures, whose main goal is to eliminate injuries and fatalities while providing excellent customer service. With collection services being the most visible service in our industry, it is imperative that we continue to raise health and safety awareness of our staff and the public we serve.

Please keep this family and individuals involved in this situation, in your thoughts.

### **Conference Board of Canada Study Finds Ontario's Waste Sector Directly Employs Over 17,300 Workers**

According to a recent report by the Conference Board of Canada, Ontario's waste management sector directly employs 17,393 workers and generates \$2.79 billion in gross domestic product (GDP) and \$570 million in tax revenues. In addition to these direct impacts, the sector purchased a wide variety of goods and services from firms in other industries across Ontario. This supply-chain impact is \$815 million in GDP and 9,543 jobs. The waste sector's total economic footprint amounts to \$4.23 billion in GDP and 33,327 jobs across Ontario.

## Waste Reduction Week 2021

This October we celebrate Waste Reduction Week in Canada's 20th anniversary! Throughout 2021 we will look back and commemorate our collective efforts to protect and sustain our shared environment through evolution and innovation in waste reduction.

Canadians are eager to learn, and endless opportunities lie ahead. How can individual Canadians advance the circular economy through purchasing power? How will businesses adopt circular business models? What are governments doing to drive circular economic outcomes?

The 2021 campaign will engage and empower like never before. We cannot wait to get started, and look forward to sharing this meaningful milestone with you.



Every third week of October since 2001 Waste Reduction Week in Canada has brought together individuals, businesses, and government to take action and celebrate successes we achieve during the year.

Given the growing interest in circular economy, waste reduction, and resource efficiency, we are launching Waste Reduction Weekly to engage Canadians on the issues year-round and create additional touchpoints.

Through Waste Reduction Weekly we will share news, and promote organizations, governments, and individuals that are making a difference.

Waste Reduction Weekly will formally engage Canadians on the program's themes year-round and create additional opportunities to take action:

Facts and stats, waste reduction tips, champion profiles, and opportunities shared on social media

- New program resources
- Blog articles on advancements related to our seven themes
- Newsletters sharing new resources, case studies, program updates, and promoting local events
- Ongoing promotion of events and activities.

Register your event at [wrwcanada.com/events](http://wrwcanada.com/events)

We look forward to championing individual and collective environmental efforts and achievements year-round. If you have an idea for a Waste Reduction Weekly story or spotlight let us know via email or through social media.

### **Petawawa Converting Food Waste Into Clean Energy with Support From the Government of Canada**

According to an announcement by Environment and Climate Change Canada, the Town of Petawawa will upgrade its digesters to divert food waste from landfills by turning it into clean energy, with \$2.7 million in federal funding. The Town is also contributing \$2.7 million, and the total funding will increase the production of biogas and help process more organic waste to generate electricity and supply energy to the plant. Over the lifetime of this project, the Town will see a cumulative reduction

of about 300,000 tonnes of greenhouse gas emissions. It will also divert 280,000 tonnes of food waste from landfill over the next 10 years.

### **Dennis Eagle enters US waste truck market**

According to the company, its trucks' purpose-built design offers operators greater safety and efficiency enhancements.

Dennis Eagle Inc., with headquarters in Summerville, South Carolina, has announced it is entering the U.S. refuse truck market. Dennis Eagle, which is part of the U.K.-based Terberg RosRoca Group, is a manufacturer of refuse truck chassis and bodies.

The company will manufacture its ProView chassis out of its Summerville production facility. According to the company, its trucks offer operators greater safety and efficiency enhancements.

Dennis Eagle says its trucks feature a low-entry, walk-through cab that can comfortably seat a driver and "three-crew." Additionally, the cab is designed with enhanced visibility to provide the driver with as much direct vision as possible to better see other drivers and obstacles around the vehicle.

"Technology and design have made such an impact in waste management that there is now a gap in the market for a specialist truck, designed and built for vocational use, and we are filling that gap," Dennis Eagle Inc. President Ian Handley says. "This is an American truck. It is specifically designed for American operators. It's made in America, and it uses American components. We have been trialing the vehicle for four years and are confident it will be a huge success.

"It's big on safety and big on efficiency, and we expect it to make a major impact on the vocational market in general and waste management operations in particular here in North America," Handley continues. "We've set up a network of established dealers to cover the whole of North America."

According to the company, its first all-electric refuse truck is already in production, and units were delivered to the first U.K. customers this past fall.



### **Abbotsford bylaw looks at raising household garbage-collection fee by \$50 over two years**

Abbotsford city council has given three readings to a bylaw that would see a \$50 increase over two years in the base fee that property owners pay for garbage and recycling services.

The new Solid Waste Management Bylaw would see the annual base fee rise from \$220 to \$245 this year and to \$270 in 2022.

This is for a household using the base service level of three 240-litre carts – one each for recycling, compostables and garbage – under the city's new waste program that starts April 19.

Property owners using more or less than the basic level will have their fee adjusted accordingly.

For example, a household using a 120-litre garbage cart will pay \$230 for 2021 and \$255 next year. A property owner using a 360-litre garbage cart will pay \$300 and then \$325.

Anna Mathewson, director of environmental services, told council at its meeting on Monday (March 8) that the fee for waste management in Abbotsford has stayed the same since 2012, but the cost of the program has increased 22 per cent since then.

She said the base service fee is expected to apply to about 90 per cent of Abbotsford households.

The bylaw will come back before council for final approval at a later date.

Council approved changes to its curbside collection program in 2019 to see new fully automated trucks used to pick up residents' trash, recycling and compost.

The city announced last fall that new wheeled carts would be provided at the beginning of February 2021, with the program starting April 19.

Under the new program, compostables will be collected every week, while trash and recyclables will be collected every other week, on alternating weeks.

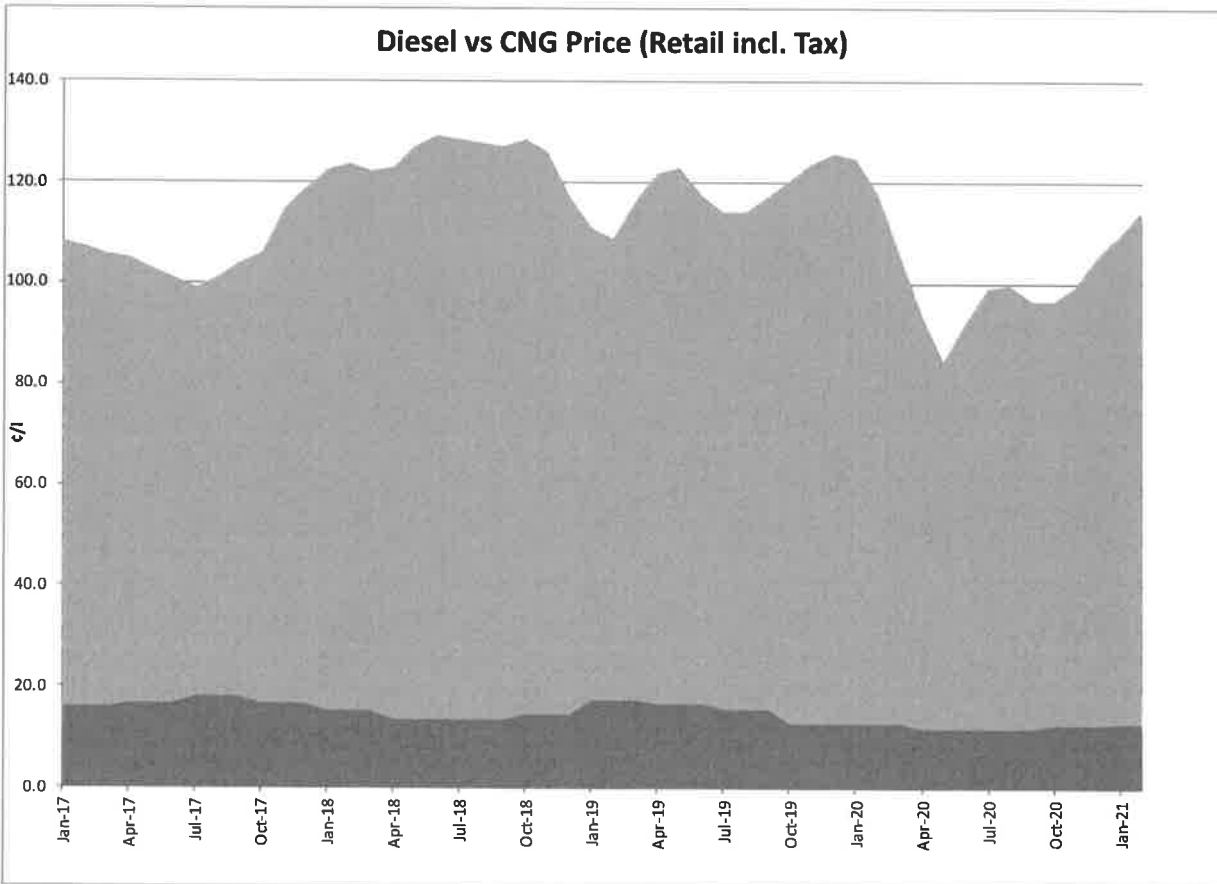
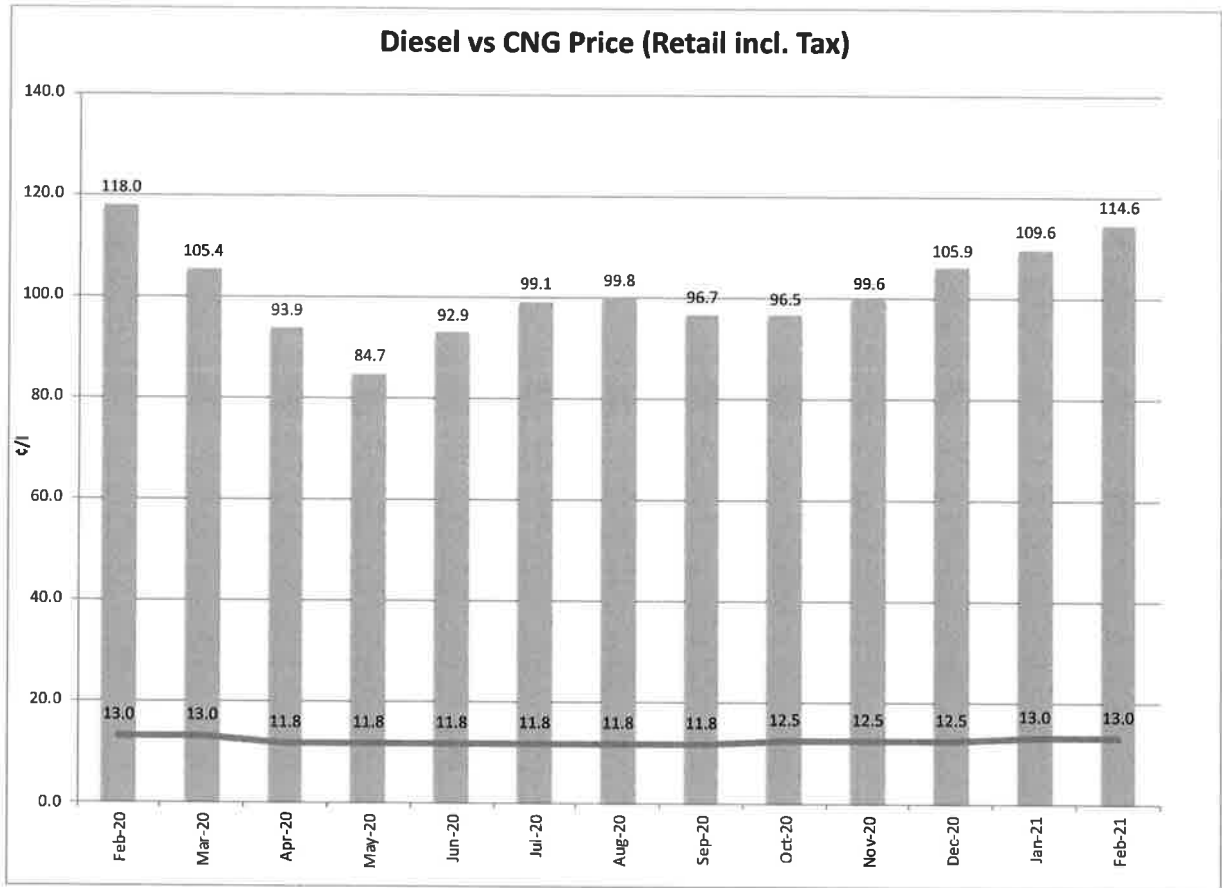
The delivered carts will be used for 90 days, after which residents can ask to upsize or downsize their carts or add a second compostable cart.

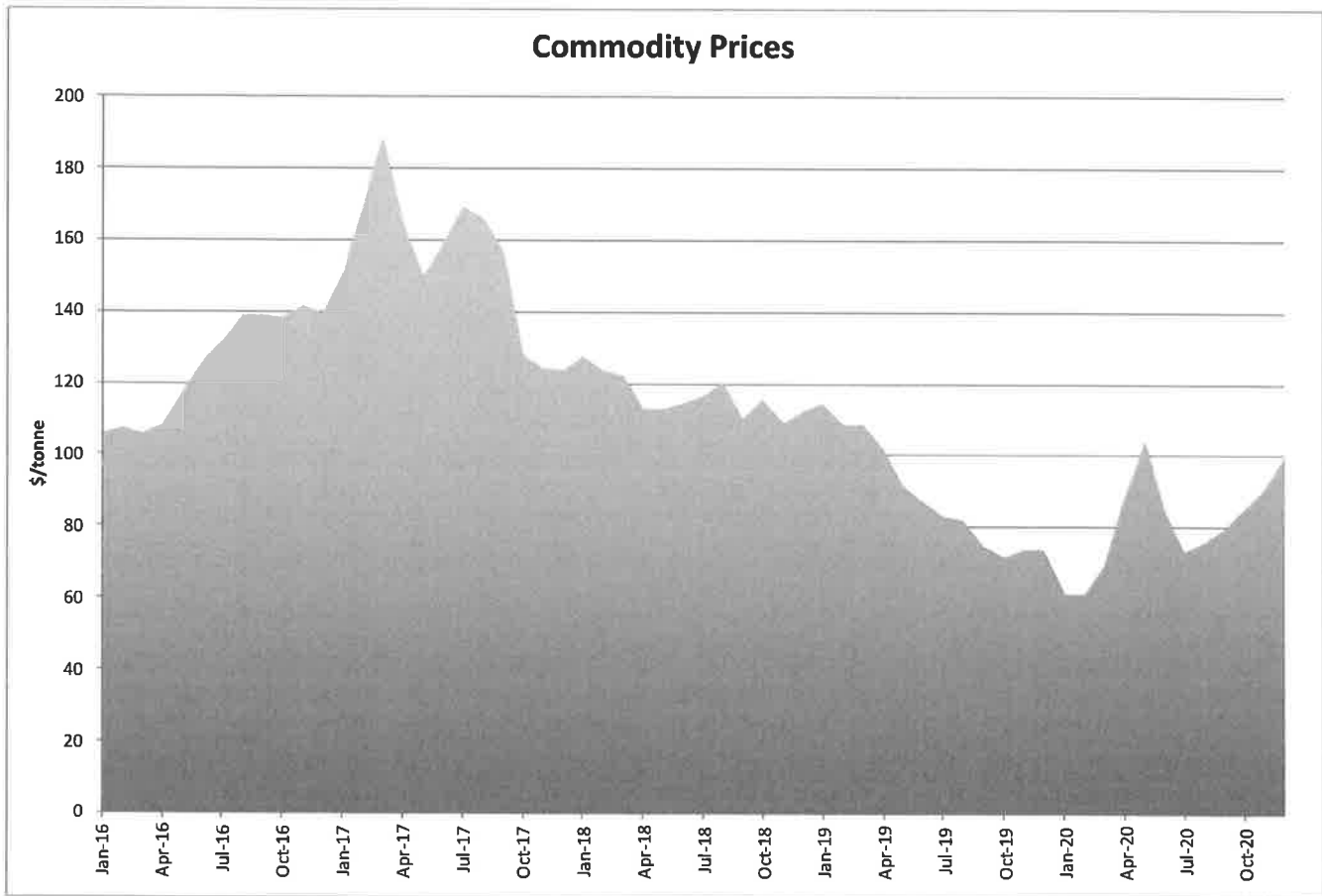
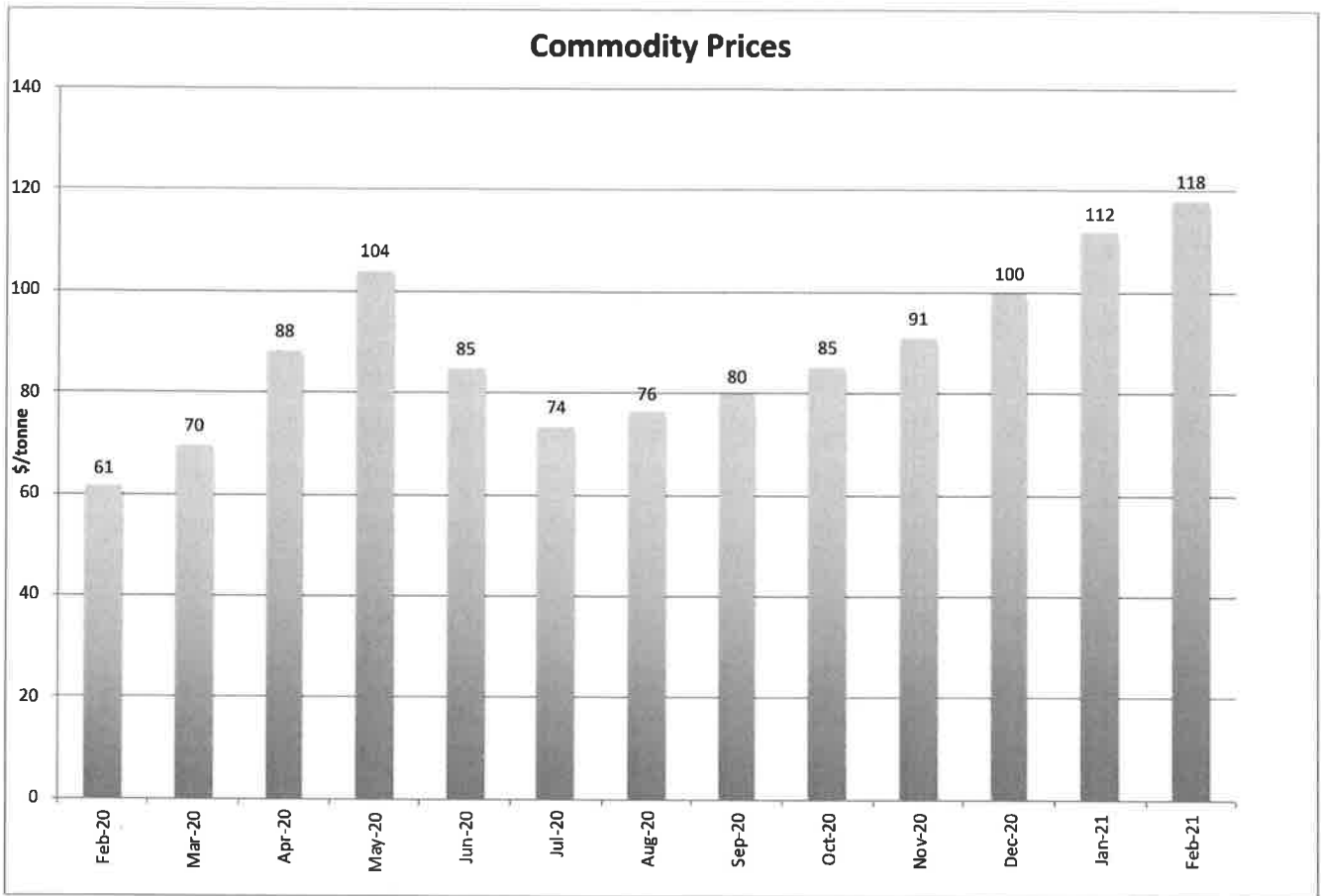
Special yard waste collection services will be provided on a bi-weekly basis during the first 90 days.

The program will be delivered in west Abbotsford by city collection staff and in east Abbotsford by a contractor, Waste Connections Canada.

Carts are expected to be delivered to homes from now until March 31. More information is available on the city website at [letstalkabbotsford.ca/curbside2020](https://letstalkabbotsford.ca/curbside2020).







**From:** Debbie France <[debbiefrence@live.ca](mailto:debbiefrence@live.ca)>

**Sent:** Friday, March 26, 2021 3:20 PM

**To:** Janet Denkers <[jdenkers@brookealvinston.com](mailto:jdenkers@brookealvinston.com)>; Dave Ferguson <[mayor@brookealvinston.com](mailto:mayor@brookealvinston.com)>

**Subject:** Time Sensitive.....Health Canada Consultation Open for Comment until May 7/21

Time Sensitive.....Health Canada Cannabis Consultation Open for comment until May 7/21

Attention : Clerks, Kindly share with your Mayor, Councillors and staff and place on your agenda for review and action by all.

Hello Municipalities,

Great news! Health Canada has invited Canadians and Municipalities to share their perspectives on the factors that may be considered for refusal or revocation of a cannabis registration on public health and public safety grounds. Get your municipal comments in before closing on May 7 2021.

Why participate? Health Canada has seen a concerning trend with the size of certain personal and designated cannabis growing sites and issues associated with them.

Over the last year, OPP, York Regional Police and other police forces across Ontario have reported on the abundance of illicit grow ops run by criminal organizations who are exploiting Health Canada's cannabis rules and regulations. The threat to the personal health and safety of residents across Ontario is significant and should not be underestimated.

Here is a link for a great OPP video that explains the significant risks :

[OPP PROVINCIAL ENFORCEMENT TEAM TACKLES ILLEGAL CANNABIS MARKET - YouTube](#)

Here are two links for further evidence of the significant risks to public health and safety :

[York police seize roughly \\$150M worth of illegal pot, firearms and exotic animals in drug bust | CTV News](#)

[OPP say police have dismantled 52 illegal cannabis production sites since July - Kingston | Globalnews.ca](#)

**Having completed previous Federal Cannabis consultations, I suggest you choose the email response so that you can express your concerns. The online form really does not allow you to comment to the issues you are each facing. We all have cannabis problems but different problems.**

The link for Health Canada consultation is here:

[Consultation on guidance on personal production of cannabis for medical purposes - Canada.ca](#)

Please also let your residents know about this opportunity.

Thanks kindly,  
Debbie France  
751 Concession 14 Townsend,  
Simcoe, Ontario, N3Y 4K3  
519 426 8626  
A resident of Norfolk County



CHRISTINE TARLING  
 Director of Legislated Services & City Clerk  
 Corporate Services Department  
 Kitchener City Hall, 2<sup>nd</sup> Floor  
 200 King Street West, P.O. Box 1118  
 Kitchener, ON N2G 4G7  
 Phone: 519.741.2200 x 7809 Fax: 519.741.2705  
[christine.tarling@kitchener.ca](mailto:christine.tarling@kitchener.ca)  
 TTY: 519-741-2385

March 31, 2021

Honourable Steve Clark  
 Minister of Municipal Affairs and Housing  
 17<sup>th</sup> Floor, 777 Bay Street  
 Toronto ON M5G 2E5

Dear Mr. Clark:

This is to advise that City Council, at a meeting held on March 22, 2021, passed the following resolution regarding Planning Act Timelines:

"WHEREAS the City of Kitchener, like many Ontario municipalities, is experiencing significant growth; and,

WHEREAS the City of Kitchener has conducted extensive work through its Development Services Review to remove red tape and improve public engagement; and,

WHEREAS the Province of Ontario's Planning Act provides a legislative framework for processing development applications including established timeframes which permit applicants to appeal to the Local Planning Appeal Tribunal if a Council fails to make a decision within a prescribed timeline; and,

WHEREAS the passing of Bill 108 in 2019 reduced the timelines for processing development applications before they can be appealed to the Local Planning Appeals Tribunal (LPAT) for a non-decision from those outlined in Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017 as follows:

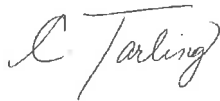
- from seven months (210 days) to four months (120 days) for Official Plan amendments;
- from five months (150 days) to three months (90 days) for Zoning By-law amendments; and
- from six months (180 days) to four months (120 days) for Plans of Subdivision; and

WHEREAS the shortened timeframes create unreasonable pressures on municipalities, even outside the context of navigating city business in a global pandemic, and result in reduced opportunities for meaningful public engagement and limited time for the public to provide written submissions on a development application;

THEREFORE BE IT RESOLVED that Kitchener City Council urge the Province of Ontario to review and reconsider the current timelines established for review of Planning Act applications before an appeal is permitted to the Local Planning Appeals Tribunal and to return to the timelines that were in effect under Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017;

THEREFORE BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Ontario Minister of Municipal Affairs and Housing, to the local MP's and MPP's, to the Federation of Canadian Municipalities, to the Association of Municipalities Ontario, and all other municipalities in Ontario."

Yours truly,



C. Tarling  
Director of Legislated Services  
& City Clerk

c: Honourable Tim Louis, M.P.  
Honourable Raj Saini, M.P.  
Honourable Marwan Tabbara, M. P.  
Honourable Bardish Chagger, M.P.  
Honourable Bryan May, M.P.  
Honourable Amy Fee, M.P.P.  
Honourable Catherine Fife, M.P.P.  
Honourable Belinda Karahalios, M.P.P.  
Honourable Mike Harris, M.P.P.  
Honourable Laura Mae Lindo, M.P.P.  
Bill Karsten, President, Federation of Canadian Municipalities  
Monika Turner, Association of Municipalities of Ontario  
Rosa Bustamante, Director, Planning, City of Kitchener  
Ontario Municipalities



*Allan Thompson*  
Mayor

Sent via E-Mail to: [Patty.Hajdu@parl.gc.ca](mailto:Patty.Hajdu@parl.gc.ca)

March 31, 2021

The Honourable Patty Hajdu  
Federal Minister of Health  
House of Commons  
Ottawa, ON K1A 0A6

Dear Ms. Hajdu,

**RE: SUPPORT FOR 988, A 3-DIGIT SUICIDE AND CRISIS PREVENTION HOTLINE**

I am writing to advise that at the Town Council meeting held on March 30, 2021, Council adopted a resolution endorsing the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help.

The resolution reads as follows:

*Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;*

*Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;*

*Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;*

*Whereas in 2022 the United States will have in place a national 988 crisis hotline;*

*Whereas the Town of Caledon recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;*

*Now therefore be it resolved that the Town of Caledon endorses this 988 crisis line initiative; and*

*That a letter demonstrating Caledon's support be sent to Kyle Seebach, MP, Dufferin-Caledon, the Honourable Sylvia Jones, MPP, Dufferin-Caledon, the Honourable Patty Hajdu, Federal Minister of Health, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.*

**THE CORPORATION OF THE TOWN OF CALEDON**

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6  
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | [www.caledon.ca](http://www.caledon.ca) | [allan.thompson@caledon.ca](mailto:allan.thompson@caledon.ca)



*Allan Thompson*  
Mayor

Thank you for your attention to this very important matter. We look forward to hearing from you.

Sincerely,

Allan Thompson  
Mayor

Cc. Kyle Seeback, MP Dufferin-Caledon, [Kyle.Seeback@parl.gc.ca](mailto:Kyle.Seeback@parl.gc.ca)  
Honourable Sylvia Jones, MPP Dufferin-Caledon, [sylvia.jones@pc.ola.org](mailto:sylvia.jones@pc.ola.org)  
Ian Scott, Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications Commission (CRTC), [iscott@telesat.com](mailto:iscott@telesat.com)  
All Ontario Municipalities

**THE CORPORATION OF THE TOWN OF CALEDON**

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6  
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | [www.caledon.ca](http://www.caledon.ca) | [allan.thompson@caledon.ca](mailto:allan.thompson@caledon.ca)



## Council Staff Report

**To:** Brooke-Alvinston Council  
**Subject:** Municipal Authorization - West Nile Virus Larvicide  
**Meeting:** Council - 08 Apr 2021  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the Municipality of Brooke-Alvinston supports local action by Lambton Public Health to reduce the risk of the West Nile Virus and authorizes any permit application for West Nile Virus control submitted to the Ministry of the Environment, Conservation and Parks from an appropriately licensed exterminator to apply a larvicide into catch basins or surface water located within and owned by Brooke-Alvinston and located on private land that drain into the storm drain system or waterways located in Brooke-Alvinston.**

### Background:

It is soon West Nile Virus season and Lambton Public Health will be working to reduce the incidence of this disease in Lambton County.

### Comments:

Lambton Public Health requests a letter of authorization for the use of larvicide in the Municipality. This process is routine over the years and is completed by the Health Unit.

### Financial Considerations:

No impact

### Relationship to Strategic Plan:

N/A



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Comments from the Committee of Adjustment  
**Meeting:** Council - 08 Apr 2021  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That a letter be written to the County of Lambton Infrastructure & Development Services requesting a status update on the municipal Official Plan and Zoning Amendment review; and that Council consider their stance on 50 acre severances in advance of a review.**

### Background:

A Committee of Adjustment meeting was held on March 23, 2021 to consider two consent applications. Application B001/21 involved severing a 1.36 acre lot from a 48.7 acre parcel of land. The dwelling was surplus to the applicant's needs.

### Comments:

The primary concern of the Committee during the hearing was the small size of the retained farm parcel. The current Official Plan does not generally allow for severances off of a 50 acre parcel of land.

The Municipality of Brooke-Alvinston Official Plan identifies the minimum lot size of 40ha (98 acres) and encourages undersized farm parcels to amalgamate with adjoining farms where possible. Had approval of application B001/21 been granted, it would set precedent for owners of other farm parcels less than 40 ha to submit applications in contradiction of the Official Plan.

A review of consent applications were reviewed as far back as 2012 for comparison. In 2018, an application was submitted to sever a 2.05 acre parcel from a 60 acre parcel of land. The consent was approved provided the retained farm parcel was merged with the abutting property in order to meet the minimum lot sizing requirements for the retained parcel. The smallest area of farmland retained from severances dating back to 2012 was 93 acres.

The Committee (in a 4-1 vote) acknowledged that their requested approval as a Committee of Adjustment was beyond their scope to approve as the conditions set forth in approving it would not be minor in nature.

The Municipality's Official Plan and Zoning Amendment are planned to be reviewed in 2021. The topic of 50 acre farm parcels could be reviewed at that time but may not be approved if not in accordance with the County Official Plan and Provincial Policy Statement.

It is recommended at this time that a request be made to the County of Lambton Infrastructure & Development Services for a status update on the Official Plan and Zoning Amendment whereby the issue of 50 acre severances could be addressed at that point.

**Financial Considerations:**

There are no financial considerations at this time and related to this report.

**ATTACHMENTS:**

[OP Review](#)



## CLERK ADMINISTRATOR STAFF REPORT

### Official Plan Review

Report to: Mayor Ferguson and Members of Council  
 From: Janet Denkers, Clerk Administrator  
 Date: November 14, 2019

#### **Background:**

The Brooke-Alvinston Official Plan is required to be reviewed in accordance with the Ontario Planning Act. The Official Plan (OP) is a long-range planning policy document that provides the framework to manage land use, growth and development over a 20 year period. Section 26(1)(1.1) of the Planning Act requires Official Plans to be reviewed every five years in order to ensure that:

- i) It conforms with provincial plans or does not conflict with them
- ii) Has regard to the matters of provincial interest listed in section 2 and
- iii) Is consistent with policy statements issued under subsection 3(1)

Therefore, the Municipality needs to have regard to a number of provincial interest items and be consistent with the 2014 Provincial Policy Statement (PPS).

Section 27(1) of the Planning Act also requires the Council of a lower tier municipality to amend their Official Plan to conform with the Official Plan of the upper-tier. An OP for the County of Lambton was approved by the Ministry of Municipal Affairs and Housing in March 2018 with 28 modifications. The Local Planning Authority has conducted several appeals / hearings. It is anticipated the County OP will be finalized in 2020.

The Municipality's current OP was adopted in January 2012. The County of Lambton Official Plan Review commenced in early 2016. As a result, it was decided that until the County of Lambton OP was completed, the Municipality's review would be put on hold in order to eliminate a second round of OP amendments. With the anticipated full approval of the County OP, the Municipality can consider an update to bring to conformity. It is worth noting that the Municipality has had 2 OP amendments to consider in the time period, with the 2 being:

- i) 8066 Centre Street, Alvinston: adding land use policies – former Alvinston school
- ii) 6505 James Street, Inwood: adding agricultural land use policies

Reasons to conduct an OP update also include: the need to designate additional land for development in order to meet a 20 year planning horizon, a desire to review land use designations in a particular area to assess their sustainability, a need to update the OP for conformity with the County OP and consistency with the Provincial Policy Statement (PPS), consideration of potential impacts of climate change, encouraging more rural based businesses (agri-tourism) and supporting community hubs (co-location of public service facilities and promote cost savings)

#### **Comments:**

The County of Lambton is seeking direction from Council to determine the review process in 2020. Recognizing that there are a number of municipalities in Lambton that may be interested in commencing OP reviews in the short term, the County is looking at including funds in the 2020 budget to assist with the review. If these funds were approved, municipalities seeking immediate

reviews would be subject to pay a portion of the consultant fees. There are six Lambton County municipalities which predate Brooke-Alvinston's plan. Being that there are no immediate development plans in the horizon, the Brooke-Alvinston review could be delayed to 2021 after the County is able to complete substantial reviews in other municipalities.

**Relation to the Municipal Strategic Plan:** None directly

**Financial Implications:** Should the Brooke-Alvinston Official Plan review be commenced in 2021, there will be no additional consultant costs considered and fees for the review.

**Recommendation:**

That the Council of the Municipality of Brooke-Alvinston request the County of Lambton to proceed with their Official Plan Review with no additional costs incurred in a timely manner and no later than an April 2021 commencement.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Fire Safety Grant Transfer Payment  
**Meeting:** Council - 08 Apr 2021  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That Council authorize the Mayor and Clerk Administrator to sign the Fire Safety Grant Transfer Payment Agreement.**

### Background:

The Fire Chief applied for increased training opportunities through the Fire Safety Grant Program.

### Comments:

At the March 25, 2021 session of Council, a motion to support the application submitted for: communications and training initiatives, purchasing the installation and development of the Microsoft Teams app within our existing MS Office programming as the mode of delivery of an internally developed learning management system was approved.

### Financial Considerations:

The grant is in the amount of \$5,100. The funds need to be spent by August 1, 2021.

### ATTACHMENTS:

[Transfer Payment Agreement - Brooke Alvinston](#)

## FIRE SAFETY GRANT TRANSFER PAYMENT AGREEMENT

**THE AGREEMENT**, effective as of the Click or tap here to enter text. day of Choose an item., 20Click or tap here to enter text. (the “**Effective Date**”)

### **B E T W E E N :**

**Her Majesty the Queen in right of Ontario  
as represented by the Office of the Fire Marshal**

(the “**Province**”)

- and -

**MUNICIPALITY OF BROOKE-ALVINSTON**

(the “**Recipient**”)

### **CONSIDERATION**

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

#### **1.0 ENTIRE AGREEMENT**

1.1 The agreement, together with:

Schedule “A” -	General Terms and Conditions
Schedule “B” -	Project Specific Information and Additional Provisions
Schedule “C” -	Project
Schedule “D” -	Budget
Schedule “E” -	Reports, and

any amending agreement entered into as provided for in section 3.1,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

#### **2.0 CONFLICT OR INCONSISTENCY**

2.1 In the event of a conflict or inconsistency between the Additional Provisions and Schedule “A”, the Additional Provisions will prevail.

### 3.0 AMENDING THE AGREEMENT

3.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

### 4.0 ACKNOWLEDGEMENT

4.1 The Recipient acknowledges that:

- (a) the Funds are:
  - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
  - (ii) funding for the purposes of the Public Sector Salary Disclosure Act, 1996 (Ontario);
- (b) the Province is not responsible for carrying out the Project; and
- (c) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF  
ONTARIO as represented by the Office of the Fire  
Marshal**

Click or tap here to enter text.

\_\_\_\_\_

Date

Signature: \_\_\_\_\_

Name: Douglas Browne

Title: Deputy Fire Marshal

**MUNICIPALITY OF BROOKE-ALVINSTON**

Click or tap here to enter text.

\_\_\_\_\_

Date

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

I have authority to bind the Recipient.

## SCHEDULE “A”

### GENERAL TERMS AND CONDITIONS

---

#### A1.0 DEFINITIONS

**A1.1 Definitions.** In the Agreement, the following terms will have the following meanings:

**“Additional Provisions”** means the terms and conditions set out in Schedule “B”.

**“Agreement”** means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 3.1.

**“Budget”** means the budget attached to the Agreement as Schedule “D”.

**“Effective Date”** means the date set out at the top of the Agreement.

**“Event of Default”** has the meaning ascribed to it in section A12.1.

**“Expiry Date”** means the expiry date set out in Schedule “B”.

**“Funding Year”** means:

- (a) in the case of the first Funding Year, the period commencing on March 31, 2021 and ending on August 31, 2021; and

**“Funds”** means the money the Province provides to the Recipient pursuant to the Agreement.

**“Indemnified Parties”** means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees and employees.

**“Maximum Funds”** means the maximum Funds set out in Schedule “B”.

**“Notice”** means any communication given or required to be given pursuant to the Agreement.

**“Notice Period”** means the period of time within which the Recipient is required to remedy an Event of Default, and includes any such period or periods of time by which the Province extends that time.

**“Parties”** means the Province and the Recipient.

**“Party”** means either the Province or the Recipient.

**“Project”** means the undertaking described in Schedule “C”.

**“Reports”** means the reports described in Schedule “E”.

## **A2.0 REPRESENTATIONS, WARRANTIES AND COVENANTS**

**A2.1 General.** The Recipient represents, warrants and covenants that:

- (a) it is, and will continue to be a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has the full power and authority to enter into the Agreement and has taken all necessary actions to authorize the execution of the Agreement;
- (c) it has, and will continue to have the experience and expertise necessary to carry out the Project;
- (d) it is in compliance with, and will continue to comply with all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules and by-laws related to any aspect of the Project, the Funds or both; and
- (e) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

**A2.2 Governance.** The Recipient represents, warrants and covenants that it has, will maintain, in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient’s organization;
- (b) procedures to enable the Recipient’s ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully; and
- (f) procedures to enable the preparation and submission of all Reports required pursuant to Article A6.0.

## **A3.0 TERM OF THE AGREEMENT**

**A3.1 Term.** The term of the Agreement will commence on March 31, 2021 and will expire on the Expiry Date.

#### **A4.0 FUNDS AND CARRYING OUT THE PROJECT**

**A4.1 Funds Provided.** The Province will:

- (a) provide the Recipient up to the Maximum Funds allocated as part of this grant exercise;
- (b) provide the Funds to the Recipient in accordance with the payment plan set out in Schedule “D”; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
  - (i) resides at a Canadian financial institution; and
  - (ii) is in the name of the Recipient.

**A4.2 Use of Funds and Carry Out the Project.** The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency or organization of the Government of Ontario.

#### **A5.0 CONFLICT OF INTEREST**

**A5.1 No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without a conflict of interest. The Recipient will disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential or perceived conflict of interest; and comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

#### **A6.0 REPORTING, ACCOUNTING AND REVIEW**

**A6.1 Preparation and Submission.** The Recipient will submit to the Province at the address referred to in section A15.1, all Reports in accordance with the timelines and content requirements provided for in Schedule “E”, or in a form as specified by the Province from time to time.

**A6.2 Record Maintenance.** The Recipient will keep, maintain and make available to the Province, its authorized representatives or an independent auditor identified by the Province for inspection and copying:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

## **A7.0 COMMUNICATIONS REQUIREMENTS**

**A7.1 Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will acknowledge the support of the Province for the Project in a form and manner as directed by the Province.

**A7.2 Publication.** The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

## **A8.0 INDEMNITY**

**A8.1 Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings, by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

## **A9.0 INSURANCE**

**A9.1 Recipient's Insurance.** The Recipient represents, warrants and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability

arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;

- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30 day written notice of cancellation.

**A9.2 Proof of Insurance.** If requested, the Recipient will provide the Province with certificates of insurance, or other proof as may be requested by the Province, that confirms the insurance coverage as provided for in section A9.1.

## **A10.0 EVENT OF DEFAULT, CORRECTIVE ACTION AND TERMINATION FOR DEFAULT**

**A10.1 Events of Default.** Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
  - (i) carry out the Project;
  - (ii) use or spend Funds; or
  - (iii) provide, in accordance with section A6.1, Reports or such other reports as may have been requested by the Province;
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

**A10.2 Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;

- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

**A10.3 When Termination Effective.** Termination under this Article will take effect as provided for in the Notice.

#### **A11.0 FUNDS AT THE END OF A FUNDING YEAR**

**A11.1 Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A12.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient the payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

#### **A12.0 FUNDS UPON EXPIRY**

**A12.1 Funds Upon Expiry.** The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

#### **A13.0 NOTICE**

**A13.1 Notice in Writing and Addressed.** Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery or fax, and will be addressed to the Province and the Recipient respectively as provided for in Schedule "B", or as either Party later designates to the other by Notice.

A13.2 **Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five business days after the Notice is mailed; or
- (b) in the case of email, personal delivery or fax, one business day after the Notice is delivered.

#### **A14.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT**

A14.1 **Consent.** When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

#### **A15.0 INDEPENDENT PARTIES**

A15.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

#### **A16.0 ASSIGNMENT OF AGREEMENT OR FUNDS**

A16.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights, or obligations under the Agreement. All rights and obligations contained in the Agreement will extend to and be binding on the Parties' permitted assigns.

#### **A17.0 GOVERNING LAW**

A17.1 **Governing Law.** The Agreement and the rights, obligations and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

#### **A18.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS**

A18.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the

requirements of such other agreement;

(c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and

(d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

#### **A19.0 SURVIVAL**

A19.1 **Survival.** All Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement.

**- END OF GENERAL TERMS AND CONDITIONS -**

**SCHEDULE “B”****PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS**

<b>Maximum Funds</b>	\$5,100.00
<b>Expiry Date</b>	August 1, 2021
<b>Insurance</b>	\$ 2,000,000
<b>Contact information for the purposes of Notice to the Province</b>	<b>Position:</b>  <b>Address:</b> <b>Fax:</b> <b>Email:</b>
<b>Contact information for the purposes of Notice to the Recipient</b>	<b>Position:</b>  <b>Address:</b>  <b>Fax:</b> <b>Email:</b>
<b>Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement</b>	<b>Position:</b> <b>Address:</b> <b>Fax:</b> <b>Email:</b>

**Additional Provisions:**

(None)

## SCHEDULE “C”

### PROJECT

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The Municipal Fire Protection Grant has been established to provide critical support to municipalities in 2020-21 to offset costs and potential barriers for issues stemming from the COVID-19 pandemic. Such issues include access to training, and equipment or other critical upgrades that are needed at the local level to support virtual inspections.

Ontario’s fire departments vary in size and capacity and they all serve different communities that each present different levels of risk. There is a significant cost to ensure that every department has skilled first responders who are adequately trained and equipped to meet the needs of their community.

Funding could represent the difference in allowing fire departments to train more staff, purchase much needed equipment to allow them to adapt and respond to COVID-19 related risks in their communities in a way that ensures both community and personnel safety.

The use of the one-time 2020-21 Municipal Fire Protection Grant will focus on the needs of municipal fire departments to ensure community safety with a focus on issues that have presented due to the COVID-19 pandemic, including:

- Training to offset the pressures in training as a result of the COVID-19 pandemic.
- Specialty training to respond to the dynamics of the COVID-19 pandemic and the need to ensure fire safety in their communities such as virtual inspections.
- Small improvements to fire department infrastructure, such as accessing high speed internet to support training and virtual inspections.

The fire service has expressed concerns with training and fire code compliance since the start of the pandemic. Some of these concerns include critical inspections being delayed or impacted given the apprehension with entering premises. Similarly, training has been impacted given that fire services have been responding to challenges associated with the pandemic (staffing shortages, increased calls for service, etc.). Many departments continued training online as the Office of the Fire Marshal enhanced its online course availability at the start of the pandemic. This emergency COVID relief funding provides support for increased access to training, support for fire code compliance inspections through virtual inspections, and equipment or other critical upgrades that are needed at the local level to support community risks during the pandemic and the switch to virtual training and inspections.

**<insert a copy of the letter of intent from the municipality to outline proposed use of funds>**

**SCHEDULE “D”****BUDGET**

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Funding will be provided to the MUNICIPALITY OF BROOKE-ALVINSTON upon execution of this Agreement. The funds will need to be spent by the municipality by August 1, 2021.

**SCHEDULE “E”**  
**REPORTS**

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As a condition of the Municipal Fire Protection Grant, a report back to the Office of the Fire Marshal must be received by September 1, 2021 to outline how the grant was utilized at the department level.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Brooke-Alvinston Community Fund  
**Meeting:** Council - 08 Apr 2021  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### **Recommendation:**

**That the report of the Clerk Administrator be received and filed as information.**

### **Background:**

The Brooke-Alvinston Community Fund Administrator requested Council to consider three Committee Members to sit on the newly developed Brooke-Alvinston Community Fund.

### **Comments:**

Council approved Mayor Ferguson to sit on the committee in the closed session of Council on March 25, 2021.

Council further approved the Clerk-Administrator to ask the former Brooke-Alvinston Mayor, Don McGugan to sit on the Committee as Don had initiated the development of the fund in his last term as Mayor. Direction was further given to staff to contact Janice Phillips to be the third member of the Committee as she has ties to both communities of Inwood and Alvinston and would compliment the Committee well. Both gladly accepted the position appointment.

Ms. Anema has developed the attached draft donor card and fund brochure. An official announcement of the fund with details will be forthcoming.

### **Financial Considerations:**

There are no costs associated with this report at this time.

### **ATTACHMENTS:**

[SCF Brooke-Alvinston Community Fund Brochure-1](#)  
[SCF Brooke-Alvinston Donor Card-2](#)



## Fund Options

- Unrestricted Community Funds help community needs as they arise
- Field of Interest Funds help donors target their gifts towards established needs in the community
- Designated Funds are earmarked for a specific charity or issue area
- Donor Advised Funds are for donors who want ongoing involvement as their gift is used

Agency Endowment Funds Non-Profit organizations can house their own endowment within the fund

## Our Mission...

*Granting to community charitable causes by creating endowments and managing funds that will make a difference for ever.*

administered by



**Sarnia  
Community  
Foundation**

Suite 110-560 Exmouth Street, Sarnia  
519-332-2588

Fax: 519-332-2588

Email: [info@sarniacommunityfoundation.ca](mailto:info@sarniacommunityfoundation.ca)  
[www.sarniacommunityfoundation.ca](http://www.sarniacommunityfoundation.ca)

Canadian Charitable Organization Registration #11922 7452 RR0001



## Brooke-Alvinston Community Fund

a fund created by and for  
the people of Brooke-Alvinston

administered by

**Sarnia Community Foundation**

# Community Impact through Endowment Building and Grant Making

Page 3 of 5

If you want the money you give to make a difference in your community a donation to your community fund is a great way to start. The money invested in the fund can make a difference right now and for years to come.

## Why donate to a Community Foundation?

In most instances the fund invests its assets and works to preserve the capital using only the income earned to fund projects and programs that donors and the community identify. Donors have the option of asking for their gift to be spent immediately on a local project but can also invest in the future of the community with an endowment gift. It's your choice.

A community fund provides highly personalized service, tailored to each individual's or family's charitable and financial interests.

Gifts to our community fund can be directed to programmes that impact children and youth, the community, cultural endeavors, education, healthcare and social issues.

By working with the Sarnia Community Foundation, we are able to keep admin costs low and tap into a large investment pool. granting and giving expertise.



Donors can establish a fund in their name, in a family's name or in the name of any person or organization.

**YOU can make a difference...  
for good, for community, forever.**

For more information on how you can build community good please contact the Fund Administrator:

**519-332-2588 | 519 333 8867**

email [info@sarniacommunityfoundation.ca](mailto:info@sarniacommunityfoundation.ca)

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# Brooke-Alvinston Community Fund



3236 River Street, P.O. Box 28, Alvinston  
519-898-2173  
[www.brookealvinston.com](http://www.brookealvinston.com)



Suite 110-560 Exmouth Street, Sarnia  
519-332-2588  
[www.sarniacommunityfoundation.ca](http://www.sarniacommunityfoundation.ca)

Canadian Charitable Organization Registration #11922 7452 RR0001

I want to be a community builder.

Here's my donation of  to be used for our Community Fund.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Email (optional): \_\_\_\_\_

☐ I would like more information about designated and donor advised funds to benefit the community.

☐ I would like to discuss the other options for giving with the fund administrator.

☐ I have enclosed a cheque (made payable to the Foundation)

Please charge my: ☐ Visa ☐ Mastercard

Card No: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

This gift is in honour of \_\_\_\_\_

This gift is in memory of \_\_\_\_\_

If you wish a card to be sent to honouree, please provide an address

\_\_\_\_\_



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Voting methods for the 2022 Municipal Election  
**Meeting:** Council - 08 Apr 2021  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That Vote By Mail be approved for use in the 2022 municipal election based on the ability to uphold the principles of the Municipal Elections Act (MEA).**

### Background:

The 2022 municipal election will take place on October 24, 2022.

Prior to each municipal election, and in accordance with the Municipal Elections Act (MEA), a Municipality is required to pass a by-law authorizing electors to use an alternative voting method such as vote by mail or vote by telephone / internet that does not require electors to attend at a voting place in order to vote.

### Comments:

Vote by Mail has been utilized in municipal elections in the past. Voters in Brooke-Alvinston are familiar with the technology and voter turnout has been impressive with each election:

2018 Voter turnout - 60%  
 2014 Voter turnout - 59%  
 2010 Voter turnout - 65%

The use of Vote by Mail upholds principles of the MEA by:

i) upholding the secrecy and confidentiality of the vote with thorough and established processes for receiving ballots in secrecy folders and separating any link to the voter

ii) offering a remote option that is fair, consistent and does not bias or provide increased influence for any candidate or voter

Vote by Mail is also preferred for the reasons of:

i) Provides an opportunity for non resident electors and vacationers to vote

ii) Promotes rural Canada Post delivery -impacts of potential mail delays or strikes could be planned for and addressed through the use of drop boxes

iv) Offers accessibility and privacy for voters with disabilities and can allow persons to vote unassisted

v) Offers continuity should incidents like a pandemic occur (Canada Post does not shut down)

Other options to consider in voting methods are the standard paper ballots, vote by phone or vote by internet or a combo of both. Lambton County municipalities are generally approving internet or Vote by Mail as alternative options.

It appears that Vote By Mail has worked well with the ratepayers of Brooke-Alvinston. Potential reasons include:

- 1) technology issues / uncomfortable with technology
- 2) used to / prefer/ most familiar with
- 3) less chances of issues / glitches / crashes
- 4) practical
- 5) can physically attend the municipal office to cast a ballot behind a screen if desired (in 2018 some residents preferred this method)
- 6) supports rural mail service delivery

#### Administrative Considerations:

Vote by Mail has been implemented by the Municipality for many elections. Vote by Mail is vendor supported by Datafix and can be administered with existing staffing and budget resources. It is a method familiar to many voters. Confidence in the election results are paramount for any election and vote by mail offers the ability to consistently audit or recount ballots in the same manner as they were originally counted. Ballot counting also offers a paid opportunity for some residents to assist in the entire process. The process is however markedly slower in providing results vs. internet voting.

Articles on Vote by Mail have indicated that since the COVID-19 pandemic, municipalities are opting for vote by mail as it can withstand the integrity of the vote and can operate in or out of a pandemic as mail is continuous.

#### Financial Considerations:

The 2018 municipal election costs were \$11,203.12 Each year money is set aside in the budget for the future election.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Ice Cream Truck in Brooke-Alvinston  
**Meeting:** Council - 08 Apr 2021  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That Council approves occasional visits of ice cream trucks in the Municipality provided they register at the municipal office prior to attending.**

### Background:

A request from the Dips Soft Serve Team was received and reviewed at the March 25, 2021 regular session of Council. As a result of the discussion, Council made a motion to table the request.

### Comments:

At the time of writing this report, soft ice cream is currently only served at at one location in the Municipality. Other businesses in the Municipality either sell ice cream bars or scooped ice cream. Some businesses did not sell scooped ice cream in 2020 due to social distancing restrictions and proximity of the ice cream selection in the store to other patrons.

It is assumed that due to the extensive menu selections at the local establishment offering soft ice cream and other amenities sold in the other businesses that offer ice cream, the sale of ice cream (hard or soft) are not the main business attractions.

The request received was for the ice cream truck to attend at random times or special events in the Municipality. Generally during events at the BAICCC, various vendors attend and can be found selling ice cream, kettle corn or various other menu items. Organizers of the events generally reach out to these vendors and request their presence (fee or no fee) as some are well known and can attract people to the event which can bring in revenue for other vendors in the area. This is similar to a "pop up" ice cream vendor. If the vendor was in the area periodically, it may bring new people into the town (as they eat their ice cream) and explore other businesses. Foot traffic into the Municipality will become increasingly important as the businesses recover from lockdowns and the pandemic.

If Council is not interested in having an ice cream vendor on municipal property randomly throughout the season, the vendor could be advised to seek out private property owners or business owners lot space and sell from those locations.

Council could also explore Special Business Licensing for vendors such as the Dips Soft Serve Team. (the Municipality currently does not do this)

In summary, some options available for consideration:

- 1) Deter all vendors from municipal property
- 2) Only allow vendors during special events on municipal property
- 3) Encourage vendors to reach out to businesses for vendor opportunities in parking lots
- 4) Encourage vendors in the municipality for increased tourism / business supports

**Financial Considerations:**

In accordance with the municipal fees by-law, the fee for using municipal grounds is \$150 / day. The fee was imposed more for large spaces of ground (BAICCC or MTO) and not for parking lot space.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Killer Bees Sponsorship  
**Meeting:** Council - 08 Apr 2021  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the report on the Senior Hockey Team Killer Bee Sponsorship be received and filed.**

### Background:

At the March 23, 2021 regular session of Council, Councillor Armstrong suggested that Council consider a sponsorship of a jersey for the Alvinston Killer Bees. It was suggested that a report be brought back to Council for consideration.

### Comments:

Through informal discussions, the Killer Bees Hockey Team would be provided a dressing room and office space during the season that was formally occupied by the Flyers. The dressing room would be shared with local teams when tournaments demand more space. The items in the office which are currently used by the Fair Board for storage would need to be relocated and preliminary discussions on this have been done with the Board secretary.

The use of the dressing room and office would be considered support for the team. Other sponsorship could involve a municipally sponsored game or advertising in programs.

Inquiries were made with other municipalities as to what they do to support teams and the practices are similar. A Municipality generally does not sponsor jerseys for sports teams. If Council opted to do so, budgeted funds should be made for ELMHA, River Hawks, Ice Angels and Synchro teams and Aces.

### Financial Considerations:

The use of the office and dressing room would not be additional costs on the rental agreements with the Killer Bees.



## Council Staff Report

---

**To:** Mayor Ferguson and Members of Council  
**Subject:** Accounts Payable Listing - March 2021  
**Meeting:** Council - 08 Apr 2021  
**Department:** Treasury  
**Staff Contact:** Stephen Ikert, Treasurer

### **Recommendation:**

**That Council Receive and File the Accounts Payable Listing for March 2021.**

### **Background:**

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

### **ATTACHMENTS:**

[Posted Accounts Payable List - March 2021](#)

2021.02.18 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

04-06-21

8:52AM

**Accounts Payable**

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 03-01-21 to 03-31-21 Paid Invoices Cheque Date 03-01-21 to 03-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>ASSETS &amp; LIABILITIES</b>					
01-0000-0020	003386 JASON BROWN	MAR2021 REFUND ICE RENTAL	03-01-21	03-01-21	404.54
01-0000-0498	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	MARCH2021 SUNLIFE BENEFITS	03-01-21	03-01-21	4.34
01-0000-2293	000011 BMO INVESTMENTS INC.	MAR2021 EMPLOYEE RSP	03-25-21	03-25-21	773.28
01-0000-2293	000085 EQUITY ASSOCIATES	MAR2021 EMPLOYEE RSP	03-25-21	03-25-21	859.24
01-0000-2293	000087 BMO NESBITT BURNS	MAR2021 EMPLOYEE RSP	03-25-21	03-25-21	1,632.00
Account Total					3,264.52
01-0000-2426	002996 NANCY FAFLAK	03/24/21 FOOD BANK PURCHASES	03-30-21	03-30-21	168.50
01-0000-2426	002810 MELISSA MCLACHLIN	MAR2021 FOOD BANK EXPENSES	03-03-21	03-03-21	25.96
01-0000-2426	002800 KIM LEE	MAR2021 FOOD BANK PURCHASES	03-18-21	03-18-21	78.26
Account Total					272.72
Department Total					3,946.12
<b>LICENCES, PERMITS, RENTS</b>					
01-0050-1435	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	-425.00
Department Total					-425.00
<b>GOVERNANCE</b>					
01-0240-7398	000279 BMO BANK OF MONTREAL	0502677-2103 ZOOM MTG	03-09-21	03-09-21	22.60
01-0240-7420	003190 ROBERT J. SWAYZE	762 ANNUAL RETAINER	03-01-21	03-01-21	565.00
Department Total					587.60
<b>COUNCIL SUPPORT</b>					
01-0241-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	MARCH2021 SUNLIFE BENEFITS	03-01-21	03-01-21	988.26
01-0241-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	59.73
Department Total					1,047.99
<b>CORPORATE MANAGEMENT</b>					

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Invoice Entry Date 03-01-21 to 03-31-21 Paid Invoices Cheque Date 03-01-21 to 03-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0250-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	MARCH2021 SUNLIFE BENEFITS	03-01-21	03-01-21	988.26
01-0250-7301	000165 MANLEY'S BASICS	1099335 OFFICE SUPPLIES	03-11-21	03-11-21	140.42
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	53.57
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	247.89
Account Total					301.46
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	TR237661 MUNICIPAL STAMPS	03-18-21	03-18-21	1,149.21
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	TR238127 POSTAGE-LOGAN & RUTH DRAIN	03-29-21	03-29-21	46.71
Account Total					1,195.92
01-0250-7309	000002 ENBRIDGE GAS / UNION GAS	173-7348-0321 NATURAL GAS HEATING	03-10-21	03-10-21	382.62
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	18241 IT SUPPORT	03-09-21	03-09-21	84.75
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	18274 IT SUPPORT & LICENCING	03-11-21	03-11-21	455.33
Account Total					540.08
01-0250-7340	000112 NUTECH PEST SERVICES	10076 PEST CONTROL	03-29-21	03-29-21	47.46
01-0250-7405	003353 BETTY MCKELLAR	FEB2021 OFFICE CLEANING	03-09-21	03-09-21	250.00
Department Total					3,846.22
<b><u>FIRE STATION - ALVINSTON</u></b>					
01-0411-7117	000279 BMO BANK OF MONTREAL	0502677-2103 CVFSA	03-09-21	03-09-21	458.08
01-0411-7150	000119 THREE MAPLES VARIETY	126604 LUNCH FIRE TRAINING	03-09-21	03-09-21	261.55
01-0411-7150	002912 CANADIAN RED CROSS- ATTENTION ACCOUNT	CRC-F-070706 TRAINING EXPENSES	03-11-21	03-11-21	250.00
Account Total					511.55
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	54.37
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	60.66

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Invoice Entry Date 03-01-21 to 03-31-21 Paid Invoices Cheque Date 03-01-21 to 03-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Account Total					115.03
01-0411-7309	000002 ENBRIDGE GAS / UNION GAS	173-7133-0321 NATURAL GAS HEATING	03-10-21	03-10-21	281.13
01-0411-7340	003364 R & C CLEANING	FEB-2021 FIREHALL CLEANING	03-09-21	03-09-21	120.00
01-0411-7351	000279 BMO BANK OF MONTREAL	0502677-2103 ZOOM MTG	03-09-21	03-09-21	22.60
01-0411-7373	000214 KARL'S TRUCK SERVICE	W70459 ANNUAL INSPECTION	03-11-21	03-11-21	1,329.61
01-0411-7460	002223 COUNTY OF LAMBTON	34489 ANNUAL COUNTY FIRE RADIO LICEN	03-11-21	03-11-21	365.30
Department Total					3,203.30
<b><u>FIRE DEPARTMENT - WATFORD</u></b>					
01-0413-7610	000267 TOWNSHIP OF WARWICK	066442 WARWICK FIRE AGREEMENT	03-11-21	03-11-21	1,990.00
Department Total					1,990.00
<b><u>POLICE</u></b>					
01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD	2152 MONTHLY POLICING	03-01-21	03-01-21	33,241.75
Department Total					33,241.75
<b><u>PROTECTIVE INSPECTION &amp; CONTROL</u></b>					
01-0440-7420	003317 PICKFIELD LAW PROFESSIONAL CORPORATI	10474 NFP HEARING PREPERATION	03-12-21	03-12-21	22,918.83
01-0440-7470	002223 COUNTY OF LAMBTON	34556 BUILDING PERMITS	03-11-21	03-11-21	2,112.50
01-0440-7470	002223 COUNTY OF LAMBTON	34556 BUILDING PERMITS	03-11-21	03-11-21	-160.92
Account Total					1,951.58
01-0440-7472	000175 VICKI KYLE	MAR2021 ANIMAL CONTROL SERVICES	03-03-21	03-03-21	885.72
01-0440-7476	002223 COUNTY OF LAMBTON	34558 PROPERTY STANDARDS	03-11-21	03-11-21	487.50
01-0440-7476	002223 COUNTY OF LAMBTON	34558 PROPERTY STANDARDS	03-11-21	03-11-21	38.88
Account Total					526.38
Department Total					26,282.51

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Invoice Entry Date 03-01-21 to 03-31-21 Paid Invoices Cheque Date 03-01-21 to 03-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<b>EMERGENCY MEASURES</b>					
01-0450-7340	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	58.81
Department Total					58.81
<b>RT&amp;M - LITTER/GARBAGE PICKUP</b>					
01-0549-7401	000066 WASTE MANAGEMENT OF CANADA CORP.	0393707-0676-2 BIN RENTAL	03-03-21	03-03-21	112.24
Department Total					112.24
<b>RT&amp;M - SIGNS</b>					
01-0550-7301	002022 E.S. HUBBELL HIGHWAY AND DRAINAGE	1023785 SPACERS	03-16-21	03-16-21	81.93
Department Total					81.93
<b>RT&amp;M - INTERSECTION LIGHTING</b>					
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	2620 4674-0321 HYDRO	03-09-21	03-09-21	18.29
Department Total					18.29
<b>OVERHEAD</b>					
01-0560-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	MARCH2021 SUNLIFE BENEFITS	03-01-21	03-01-21	2,752.69
01-0560-7150	002966 JAMIE BUTLER	MARCH2021 DRIVER MEDICAL	03-18-21	03-18-21	150.00
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	122.76
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	120.27
Account Total					243.03
01-0560-7304	003136 NAPA GLENCOE	130-473591 WINDSHIELD WASHER FLUID	03-03-21	03-03-21	31.55
01-0560-7304	003136 NAPA GLENCOE	130-474009 AIR COMPRESSOR	03-18-21	03-18-21	1,966.18
01-0560-7304	003136 NAPA GLENCOE	130-474013 RATCHET STRAP	03-18-21	03-18-21	19.29
01-0560-7304	000048 WATFORD HOME HARDWARE / CARIS HARDV	137580 GAS CAN, SEALANT	03-18-21	03-18-21	34.44
01-0560-7304	000048 WATFORD HOME HARDWARE / CARIS HARDV	137927 PAINT, MAILBOX	03-18-21	03-18-21	63.23
01-0560-7304	000048 WATFORD HOME HARDWARE / CARIS HARDV	162644 PRESSURE WASHER PARTS	03-18-21	03-18-21	41.57

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Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7304	000168 WATFORD AUTO PARTS	5329-214165 CUT OFF WHEEL	03-18-21	03-18-21	43.96
01-0560-7304	000168 WATFORD AUTO PARTS	5329-214700 WATER SEPARATOR	03-18-21	03-18-21	90.76
01-0560-7304	000078 J & M HEAVY EQUIPMENT REPAIR INC.	6942 BLOCK HEATER FOR GENERATOR	03-18-21	03-18-21	95.73
Account Total					2,386.71
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	2206-0321 HYDRO	03-18-21	03-18-21	340.60
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	2287 6362-0321 HYDRO	03-09-21	03-09-21	100.15
Account Total					440.75
01-0560-7309	000002 ENBRIDGE GAS / UNION GAS	182-4615-0321 NATURAL GAS HEATING	03-11-21	03-11-21	657.58
01-0560-7310	000131 BEARCOM CANADA CORP	5160958 GPS	03-03-21	03-03-21	274.59
01-0560-7398	000074 MACKENZIE OIL LIMITED	0130947 CLEAR DIESEL	03-18-21	03-18-21	2,743.10
01-0560-7398	000074 MACKENZIE OIL LIMITED	0132037 MARKED DIESEL	03-18-21	03-18-21	1,111.29
01-0560-7398	000074 MACKENZIE OIL LIMITED	796453 CLEAR DIESEL	03-18-21	03-18-21	1,170.06
01-0560-7398	000074 MACKENZIE OIL LIMITED	796454 MARKED DIESEL	03-18-21	03-18-21	1,158.10
01-0560-7398	000074 MACKENZIE OIL LIMITED	796890 CLEAR DIESEL	03-18-21	03-18-21	4,669.24
01-0560-7398	000074 MACKENZIE OIL LIMITED	796891 MARKED DIESEL	03-18-21	03-18-21	722.30
Account Total					11,574.09
01-0560-7405	003353 BETTY MCKELLAR	FEB2021 OFFICE CLEANING	03-09-21	03-09-21	250.00
Department Total					18,729.44
<b>06 STERLING PSD</b>					
01-0601-7372	003136 NAPA GLENCOE	130-473794 FILTERS	03-18-21	03-18-21	5.43
Department Total					5.43
<b>11 INTERNATIONAL</b>					
01-0603-7372	003136 NAPA GLENCOE	130-473794 FILTERS	03-18-21	03-18-21	70.25

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Invoice Entry Date 03-01-21 to 03-31-21 Paid Invoices Cheque Date 03-01-21 to 03-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0603-7372	000136 PODOLINSKY EQUIPMENT LTD	225040 HOSE, CLAMPS	03-18-21	03-18-21	25.06
Account Total					95.31
Department Total					95.31
<b>18 WESTERN STAR</b>					
01-0604-7372	000136 NAPA GLENCOE	130-473794 FILTERS	03-18-21	03-18-21	173.44
Department Total					173.44
<b>ROAD DRAG</b>					
01-0639-7372	000168 WATFORD AUTO PARTS	5329-214433 DRAG REPAIR	03-18-21	03-18-21	135.25
Department Total					135.25
<b>SAND AND SALT</b>					
01-0671-7301	000264 COMPASS MINERALS CANADA CORP.	766819 HIGHWAY COARSE SALT	03-16-21	03-16-21	3,473.37
Department Total					3,473.37
<b>STREET LIGHTING - INWOOD</b>					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	8282 6752-0321 HYDRO	03-09-21	03-09-21	475.90
Department Total					475.90
<b>SANITARY SEWER SYSTEM</b>					
01-0810-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	149.28
01-0810-7306	000002 ENBRIDGE GAS / UNION GAS	267-9380-0321 NATURAL GAS HEATING	03-10-21	03-10-21	25.84
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000009779 OPERATION	03-10-21	03-10-21	9,081.93
Department Total					9,257.05
<b>INWOOD SEWER SYSTEM</b>					
01-0811-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	49.76
Department Total					49.76
<b>WATERWORKS SYSTEM</b>					
01-0830-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	49.76

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Invoice Entry Date 03-01-21 to 03-31-21 Paid Invoices Cheque Date 03-01-21 to 03-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000009779 OPERATION	03-10-21	03-10-21	8,094.28
Department Total					8,144.04
<b>WASTE COLLECTION</b>					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	25492 GARBAGE COLLECTION	03-09-21	03-09-21	6,232.80
Department Total					6,232.80
<b>ALVINSTON COMMUNITY CENTRE</b>					
01-1635-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA, MARCH2021	SUNLIFE BENEFITS	03-01-21	03-01-21	1,176.21
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	113.35
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0321 PHONE & INTERNET SERVICE	03-03-21	03-03-21	131.48
Account Total					244.83
01-1635-7309	000002 ENBRIDGE GAS / UNION GAS	173-7205-0321 NATURAL GAS HEATING	03-10-21	03-10-21	2,749.41
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	137512 CONCRETE BITS	03-18-21	03-18-21	21.97
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	138173 NAILS	03-18-21	03-18-21	8.69
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	5026 DUMPSTER	03-03-21	03-03-21	311.32
01-1635-7340	003344 HOLLAND CLEANING SOLUTIONS LTD.	532730 CLEANING SUPPLIES	03-18-21	03-18-21	103.56
01-1635-7340	003344 HOLLAND CLEANING SOLUTIONS LTD.	533924 GARBAGE BAGS	03-18-21	03-18-21	37.13
Account Total					482.67
Department Total					4,653.12
<b>ALVINSTON LIBRARY</b>					
01-1641-7309	000002 ENBRIDGE GAS / UNION GAS	173-7481-0321 NATURAL GAS HEATING	03-10-21	03-10-21	172.46
Department Total					172.46
<b>PLANNING &amp; ZONING</b>					
01-1810-7101	002996 NANCY FAFLAK	MAR2021 COA-JOHNSON, TRIEST	03-24-21	03-24-21	100.00
01-1810-7101	003114 CHRISTA SAWYER	MAR2021 COA-JOHNSON, TRIEST	03-24-21	03-24-21	100.00

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Invoice Entry Date 03-01-21 to 03-31-21 Paid Invoices Cheque Date 03-01-21 to 03-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1810-7101	003202 DOUG SMITH	MAR2021 COA-JOHNSON,TRIEST	03-24-21	03-24-21	100.00
Account Total					300.00
01-1810-7430	002223 COUNTY OF LAMBTON	03-MAR-21 ZONING AMENDMENT- THERIAULT	03-30-21	03-30-21	400.00
Department Total					700.00
<b>AGRICULTURE &amp; REFORESTATION</b>					
01-1840-7455	000113 R DOBBIN ENGINEERING INC	34.21 DRAINAGE SUPERINTENDENT	03-16-21	03-16-21	776.31
Department Total					776.31
<b>COUNTY OF LAMBTON TAXATION</b>					
01-9400-9100	002223 COUNTY OF LAMBTON	34379 1ST QUARTER INSTALMENT	03-09-21	03-09-21	441,236.00
Department Total					441,236.00
<b>EDUCATION ENGLISH PUBLIC</b>					
01-9500-9100	000176 LAMBTON KENT DISTRICT SCHOOL BOARD	01-2021 1ST QUARTER INSTALMENT	03-09-21	03-09-21	223,647.00
Department Total					223,647.00
<b>EDUCATION FRENCH PUBLIC</b>					
01-9510-9100	000277 CONSEIL SCOLAIRE VIAMONDE	01-2021 1ST QUATER INSTALMENT	03-09-21	03-09-21	1,585.00
Department Total					1,585.00
<b>EDUCATION ENGLISH SEPARATE</b>					
01-9520-9100	000276 ST. CLAIR CATHOLIC DISTRICT SCHOOL BD.	01-2021 1ST QUARTER INSTALMENT	03-09-21	03-09-21	59,053.00
Department Total					59,053.00
<b>EDUCATION FRENCH SEPARATE</b>					
01-9530-9100	000278 CONSEIL SCOLAIRE CATHOLIQUE PROVIDEN	01-2021 1ST QUARTER INSTALLMENT	03-09-21	03-09-21	7,515.00
Department Total					7,515.00
<b>BROOKE FIRE - ALVINSTON STATION</b>					
20-0411-8030	002834 DEPENDABLE EMERGENCY VEHICLES	D56181 F 2020 RESPONSE PICKUP	03-09-21	03-09-21	74,001.33
Department Total					74,001.33

**BUILDINGS**

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Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
20-0503-7401	000173 J.D. RENOVATIONS / JASON DENKERS	MAR2021 REPAIRS TO SALT SHED	03-18-21	03-18-21	5,904.44
Department Total					5,904.44
<b>COMMUNITY CENTRE</b>					
20-1635-8012	002878 BLUEWATER TRAILERS	144277 TRAILER	03-16-21	03-16-21	3,809.23
20-1635-8014	000170 HAYTER PLUMBING & HEATING LTD	206123 80 % OF SHOWER	03-18-21	03-18-21	6,755.59
20-1635-8014	000170 HAYTER PLUMBING & HEATING LTD	210121-16954 20 % SHOWER OWING	03-18-21	03-18-21	1,688.90
Account Total					8,444.49
Department Total					12,253.72
<b>MUNICIPAL DRAINS - CONSTRUCTION</b>					
20-2800-7341	000113 R DOBBIN ENGINEERING INC	42.21 KELLY DRAIN BRANCH NO 4	03-16-21	03-16-21	12,629.54
Department Total					12,629.54
<b>MUNICIPAL DRAINS - MAINTENANCE</b>					
20-2900-7401	003304 H.E. CONSTRUCTION INC.	1041 THOMPSON DRAIN	03-18-21	03-18-21	738.29
20-2900-7401	002823 KT EXCAVATING	567 ZAVITZ CAMPBELL DRAIN	03-29-21	03-29-21	446.35
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	578 MOFFAT LUCAS BRANCH DRAIN	03-18-21	03-18-21	574.81
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	578 MOFFAT LUCAS NO 2	03-18-21	03-18-21	3,098.49
20-2900-7401	002840 JLH EXCAVATING INC.	E10129 CAMPBELL LEITCH DRAIN	03-18-21	03-18-21	13,724.09
20-2900-7401	002840 JLH EXCAVATING INC.	E10230 CAMPBELL LEITCH DRAIN	03-18-21	03-18-21	1,577.48
Account Total					20,159.51
Department Total					20,159.51
Total Paid Invoices					985,049.98
Total Unpaid Invoices					0.00
Total Invoices					985,049.98

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Invoice Entry Date 03-01-21 to 03-31-21 Paid Invoices Cheque Date 03-01-21 to 03-31-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
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### Department Summary

01-0000	ASSETS & LIABILITIES	3,946.12
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	587.60
01-0241	COUNCIL SUPPORT	1,047.99
01-0250	CORPORATE MANAGEMENT	3,846.22
01-0411	FIRE STATION - ALVINSTON	3,203.30
01-0413	FIRE DEPARTMENT - WATFORD	1,990.00
01-0420	POLICE	33,241.75
01-0440	PROTECTIVE INSPECTION & CONTROL	26,282.51
01-0450	EMERGENCY MEASURES	58.81
01-0549	RT&M - LITTER/GARBAGE PICKUP	112.24
01-0550	RT&M - SIGNS	81.93
01-0551	RT&M - INTERSECTION LIGHTING	18.29
01-0560	OVERHEAD	18,729.44
01-0601	06 STERLING PSD	5.43
01-0603	11 INTERNATIONAL	95.31
01-0604	18 WESTERN STAR	173.44
01-0639	ROAD DRAG	135.25
01-0671	SAND AND SALT	3,473.37
01-0752	STREET LIGHTING - INWOOD	475.90
01-0810	SANITARY SEWER SYSTEM	9,257.05
01-0811	INWOOD SEWER SYSTEM	49.76
01-0830	WATERWORKS SYSTEM	8,144.04
01-0840	WASTE COLLECTION	6,232.80
01-1635	ALVINSTON COMMUNITY CENTRE	4,653.12
01-1641	ALVINSTON LIBRARY	172.46
01-1810	PLANNING & ZONING	700.00
01-1840	AGRICULTURE & REFORESTATION	776.31
01-9400	COUNTY OF LAMBTON TAXATION	441,236.00
01-9500	EDUCATION ENGLISH PUBLIC	223,647.00
01-9510	EDUCATION FRENCH PUBLIC	1,585.00
01-9520	EDUCATION ENGLISH SEPARATE	59,053.00
01-9530	EDUCATION FRENCH SEPARATE	7,515.00
20-0411	BROOKE FIRE - ALVINSTON STATION	74,001.33
20-0503	BUILDINGS	5,904.44
20-1635	COMMUNITY CENTRE	12,253.72
20-2800	MUNICIPAL DRAINS - CONSTRUCTION	12,629.54
20-2900	MUNICIPAL DRAINS - MAINTENANCE	20,159.51
Report Total		985,049.98



4218 Oil Heritage Road  
 Petrolia, Ontario, N0N 1R0  
 Phone: (519) 882-0032 Fax: (519) 882-2233  
 www.dobbineng.com

April 5, 2021

The Mayor and Council  
 Municipality of Brooke-Alvinston  
 3236 River Street  
 Alvinston, ON  
 N0N 1A0

**Re: Smith Drain Maintenance**

Five (4) sealed tenders for the Smith Drain Maintenance were received and opened on April 1, 2021 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by David Moores, Drainage Superintendent to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (including HST):

• JLH Excavating	\$31,053.53
• Bruce Poland and Sons	\$32,057.30
• McNally Excavating	\$36,243.51
• HE Construction	\$46,325.93

Based on this review, the bid from **JLH Excavating** in the amount of **\$31,053.53** is the lowest price tendered and meets all of the requirements stipulated in tender documents. Therefore, I recommend that the tender be awarded to JLH Excavating for work on the Smith Drain.

Regards,

A handwritten signature in black ink, appearing to read 'D. Moores'.

David Moores  
 Drainage Superintendent / Project Manager  
 R. Dobbin Engineering Inc.



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April 5, 2021

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 3236 River Street  
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 N0N 1A0

**Re: Parker Lucas Drain Maintenance 2021**

Five (4) sealed tenders for the Parker Lucas Drain Maintenance were received and opened on April 1, 2021 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by David Moores, Drainage Superintendent to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (including HST):

• JLH Excavating	\$62,948.35
• Bruce Poland and Sons	\$65,157.31
• McNally Excavating	\$89,083.10
• HE Construction	\$102,639.93

Based on this review, the bid from **JLH Excavating** in the amount of **\$62,948.35** is the lowest price tendered and meets all of the requirements stipulated in tender documents. Therefore, I recommend that the tender be awarded to JLH Excavating for work on the Parker Lucas Drain.

Regards,

A handwritten signature in black ink, appearing to read 'D. Moores'.

David Moores  
 Drainage Superintendent / Project Manager  
 R. Dobbin Engineering Inc.



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April 5, 2021

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 Municipality of Brooke-Alvinston  
 3236 River Street  
 Alvinston, ON  
 N0N 1A0

**Re: Johnson Drain Culvert Replacement**

Five (4) sealed tenders for the Johnson Drain Culvert Replacement were received and opened on April 1, 2021 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by David Moores, Drainage Superintendent to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (including HST):

• JLH Excavating	\$19,834.89
• Bruce Poland and Sons	\$20,455.26
• HE Construction	\$21,980.20
• McNally Excavating	\$24,677.39

Based on this review, the bid from **JLH Excavating** in the amount of **\$19,834.89** is the lowest price tendered and meets all of the requirements stipulated in tender documents. Therefore, I recommend that the tender be awarded to JLH Excavating for work on the Johnson Drain.

Regards,

A handwritten signature in black ink, appearing to read 'D. Moores'.

David Moores  
 Drainage Superintendent / Project Manager  
 R. Dobbin Engineering Inc.



The Corporation of the Municipality of Brooke-Alvinston  
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the Smith Drain is out of repair and request that:

- ☐ Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.
- ☐ The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

\_\_\_ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

\_\_\_ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

After consulting with David Moores of  
Dobbin Engineering it appears that the Culvert is out  
of repair and has been washed out.

Property Description: Lot 13 Concession 6 Roll Number \_\_\_\_\_

911 address 7485 Shiloh Line

Dated at the Municipality of Brooke-Alvinston this 23 day of March, 20 21

Bert J. Opthof

Name-please print

Name-please print

Bert J. Opthof

Signature

Signature

Telephone# \_\_\_\_\_

Home

Cell

Email address: \_\_\_\_\_

Additional Comments if any: