



# MINUTES

## Council Meeting

4:00 PM - Thursday, April 8, 2021  
Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, April 8, 2021, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, and Administrative Assistant Darlene Paolucci

### Regrets:

#### 1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

#### 2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared at the appropriate time of the meeting.

#### 3 MINUTES

a) Regular Council Meeting Minutes of March 25, 2021

##### RESOLUTION-2021-103

Deputy Mayor Frank Nemcek made a motion that the Minutes from the March 25, 2021 meeting be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

**Carried**

#### 4 BUSINESS ARISING FROM THE MINUTES

Councillor Nemcek inquired about the site plan agreement between the Municipality and Kevin & Lisa Tizzard. It was announced that the SCRCA comments are still outstanding.

#### 5 DELEGATIONS & TIMED EVENTS

a) 4:03 p.m. Strik, Baldinelli, Moniz: Consent Application B001/21 (Johnson)

Councillor Armstrong declared a pecuniary interest and did not participate in the discussion.

Councillor Nemcek and Councillor Deans both declared a Conflict of Interest as they sit on the Committee of Adjustment.

Mayor Ferguson advised that the Municipality will be reviewing their Official Plan and Zoning By-law in the near future and anticipate there will be discussions around land size parcels and severances at that time.

#### 6 CORRESPONDENCE

a) Information Correspondence

#### **RESOLUTION-2021-104**

Councillor Jeannette Douglas made a motion that the Correspondence for Information only be received and filed. Councillor Wayne Deans seconded the motion.

**Carried**

- b) City of Kitchener - Planning Act Timelines

#### **RESOLUTION-2021-105**

Deputy Mayor Frank Nemcek made a motion that the request for support from the City of Kitchener be received and filed. Councillor Jamie Armstrong seconded the motion.

**Carried**

- c) Town of Caledon - 3 Digit Suicide and Crisis Prevention Hotline.

#### **RESOLUTION-2021-106**

Councillor Jamie Armstrong made a motion that Council supports the resolution from the Town of Caledon to endorse the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help. Councillor Jeannette Douglas seconded the motion.

**Carried**

## **7 STAFF REPORTS**

- a) **Clerk Administrator's Report:** Municipal Authorization - West Nile Virus Larvicide

#### **RESOLUTION-2021-107**

Councillor Wayne Deans made a motion that the Municipality of Brooke-Alvinston supports local action by Lambton Public Health to reduce the risk of the West Nile Virus and authorizes any permit application for West Nile Virus control submitted to the Ministry of the Environment, Conservation and Parks from an appropriately licensed exterminator to apply a larvicide into catch basins or surface water located within and owned by Brooke-Alvinston and located on private land that drain into the storm drain system or waterways located in Brooke-Alvinston. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- b) **Clerk Administrator's Report:** Comments from the Committee of Adjustment

#### **RESOLUTION-2021-108**

Councillor Wayne Deans made a motion that a letter be written to the County of Lambton Infrastructure & Development Services requesting a status update on the municipal Official Plan and Zoning Amendment review; and that Council consider their stance on 50 acre severances in advance of a review. Councillor Jamie Armstrong seconded the motion.

**Carried**

- c) **Clerk Administrator's Report:** Fire Safety Grant Transfer Payment Agreement & By-law

#### **RESOLUTION-2021-109**

Councillor Wayne Deans made a motion that Council authorize the Mayor and Clerk Administrator to sign the Fire Safety Grant Transfer Payment Agreement and associated By-law. Councillor Jamie Armstrong seconded the motion.

**Carried**

- d) **Clerk Administrator's Report:** Brooke-Alvinston Community Fund

**RESOLUTION-2021-110**

Councillor Jamie Armstrong made a motion that the report of the Clerk Administrator be received and filed as information. Councillor Jeannette Douglas seconded the motion.

**Carried**

- e) **Clerk Administrator's Report:** Voting methods for the 2022 Municipal Election

**RESOLUTION-2021-111**

Councillor Jamie Armstrong made a motion that Vote By Mail be approved for use in the 2022 municipal election based on the ability to uphold the principles of the Municipal Elections Act (MEA). Councillor Jeannette Douglas seconded the motion.

**Carried**

- f) **Clerk Administrator's Report:** Ice Cream Truck in Brooke-Alvinston

Councillor Armstrong declared a Conflict of Interest as he is an owner of a local restaurant that serves soft ice cream.

**RESOLUTION-2021-112**

Councillor Wayne Deans made a motion that Council receives and files the request for an ice cream truck to come to Brooke-Alvinston outside of special events. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- g) **Clerk Administrator's Report:** Killer Bees Sponsorship

**RESOLUTION-2021-113**

Councillor Jamie Armstrong made a motion that the report on the Senior Hockey Team Killer Bee Sponsorship be received and filed. Councillor Jeannette Douglas seconded the motion.

**Carried**

- h) **Treasurer's Report:** Accounts Payable Listing - March 2021

Councillor Deans inquired about the fee of the Integrity Commissioner listed in the accounts. The Clerk Administrator later acknowledged in an email to Council that the fee presented was the annual retainer fee.

- i) **Drainage Superintendent's Report:** Smith Drain Tender

**RESOLUTION-2021-114**

Councillor Wayne Deans made a motion that Council accepts the low tender from JLH Excavating in the amount of \$31,053.53 (including HST). Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- j) **Drainage Superintendent's Report:** Parker Lucas Drain Tender

**RESOLUTION-2021-115**

Councillor Jamie Armstrong made a motion that Council accepts the low tender from JLH Excavating in the amount of \$62,948.35 (including HST). Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- k) **Drainage Superintendent's Report:** Johnson Drain Tender

**RESOLUTION-2021-116**

Councillor Jamie Armstrong made a motion that Council accepts the low tender from JLH Excavating in the amount of \$19,834.89 (including HST). Councillor Jeannette Douglas seconded the motion.

**Carried**

- l) **Drainage Superintendent's Report:** Smith Drain Maintenance Request

**RESOLUTION-2021-117**

Deputy Mayor Frank Nemcek made a motion that Council directs Staff to forward the request to the Drainage Superintendent with the power to act. Councillor Wayne Deans seconded the motion.

**Carried**

**8 BY-LAWS**

- a) By-law 16 of 2021 Transfer Payment Agreement - Fire Safety Grant

**9 NEW BUSINESS**

- a) The Treasurer suggested that a report be prepared for the next Council meeting to review the policy for building permit fees.
- b) The Fire Chief noted that the 2020 Dodge Ram Pickup arrived April 7, 2021.
- c) The Public Works Manager reported that two students have been hired for the Summer Student positions.
- d) The Public Works Manager advised that Brooke-Alvinston and Enniskillen administration have been discussing on how to best supply water to the residents in the LaSalle pump station area. A proposal will be sent to LAWSS for consideration in the near future.
- e) Acknowledgement was noted of the dry road conditions on LaSalle Line. It is hoped with increased precipitation the conditions will improve.
- f) Councillor Deans inquired if a picnic table and garbage bin could be placed in the gazebo in Inwood.

**10 CLOSED SESSION**

**11 RISE AND REPORT**

**12 BY-LAW CONFIRMING PROCEEDINGS**

- a) Confirming By-law

**RESOLUTION-2021-118**

Councillor Wayne Deans made a motion that By-law 17 of 2021 be read a first, second and third time and finally passed this 8th day of April, 2021. Councillor Jamie Armstrong seconded the motion.

**Carried**

**13 ADJOURNMENT**

Councillor Armstrong made a motion to adjourn the meeting at 4:49 p.m.

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Clerk-Administrator

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Mayor