



AGENDA

Council Meeting

4:00 PM - Thursday, March 11, 2021

Virtual - Zoom Technology

	Page
1. CALL TO ORDER	
2. DISCLOSURE OF PECUNIARY INTEREST	
3. MINUTES	
3.1. Regular Council Meeting Minutes of _ Council - 25 Feb 2021 - Minutes - Pdf	3 - 7
4. BUSINESS ARISING FROM THE MINUTES	
5. DELEGATIONS & TIMED EVENTS	
5.1. Zoning Amendment Application -Z001 / 2021 Zoning Amendment Notice Zoning Amendment Application Z001-2021 Thorne report	8 - 17
6. CORRESPONDENCE	
6.1. NASM Plan Approval Document	18 - 39
6.2. Municipal Planning Decisions and Notices	40 - 43
6.3. Information Only - March 11, 2021	44 - 76
6.4. Requiring Action - March 11, 2021	77 - 81
7. STAFF REPORTS	
7.1. <u>Treasurer's Report:</u> Council Remuneration - 2020 Council Remuneration - 2020 - Pdf	82 - 83
7.2. <u>Treasurer's Report:</u> Accounts Payable Listing - February 2021 Accounts Payable Listing - February 2021 - Pdf	84 - 99
7.3. <u>Drainage Superintendent's Report:</u> Drainage Superintendent Report February 2021 Brooke Alvinston	100 - 106
7.4. <u>Clerk Administrator's Report:</u> Integrity Commissioner Services Integrity Commissioner Services - Pdf	107
7.5. <u>Clerk Administrator's Report:</u> Alvinston Water Distribution System Alvinston Water Distribution System - Pdf	108 - 119
7.6. <u>Clerk Administrator's Report:</u> Alley - By-law to authorize sale of properties	120 - 123

[Alley - By-law to authorize sale of properties - Pdf](#)

- 7.7. **Clerk Administrator's Report:** McNeil Drain Extension - Section 78 Request
[McNeil Drain Extension - Section 78 Request - Pdf](#)
- 124

8. BY-LAWS

- 8.1. Proposed Zoning By-law
[By-law xx of 2021 ZBLA-Thorne](#)
[BrookeAlvinston SchA Thorne 4636 Sutorville Road A](#)
- 125 - 127

9. NEW BUSINESS

10. CLOSED SESSION

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

13. ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Thursday, February 25, 2021
Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, February 25, 2021, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, Parks and Recreation Supervisor Kevin Miller, Administrative Assistant Darlene Paolucci, and Public Works Foreman Jerrett Hodgins

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of February 11, 2021

Councillor Armstrong stated that he did not make the motion to amend the January 28, 2021 meeting minutes.

RESOLUTION-2021-058

Deputy Mayor Frank Nemcek made a motion that the Minutes from the February 11th Council meeting be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Information Only

RESOLUTION-2021-059

Councillor Jeannette Douglas made a motion that the information only correspondence be received and filed. Councillor Wayne Deans seconded the motion.

Carried

b) Canadian Union of Postal Workers - Delivering Community Power

RESOLUTION-2021-060

Deputy Mayor Frank Nemcek made a motion that Council supports the resolution from the Canadian Union of Postal Workers to confront climate change, promote better access to expanded services, bring financial inclusion to unbanked and underbanked communities and address other social inequalities. Councillor Wayne Deans seconded the motion.

Carried

7 STAFF REPORTS

a) Mayor's Comments: ROMA

Mayor Ferguson submitted his attendee comments from the ROMA 2021 virtual conference.

b) Councillor Armstrong's Request - Newspaper article

There was no discussion on the article(s).

c) Clerk-Administrator's Report: Binary Explosives

RESOLUTION-2021-061

Councillor Wayne Deans made a motion that this report be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

d) Clerk-Administrator's Report: Surplus Dwelling-8418 LaSalle Line

RESOLUTION-2021-062

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston approve the use of the existing dwelling at 8418 LaSalle Line by Tyler and Britt Foster for an 8 month period beginning June 1, 2021 while a new dwelling is being constructed; and that a security deposit of \$500 be remitted to the Municipal Office prior to the issue of the building permit; and that the security deposit be held by the Municipality until the construction is complete, the demolition permit obtained and occupancy issued. Councillor Jamie Armstrong seconded the motion.

Carried

e) Clerk-Administrator's Report: Johnson-Symington Drain - Section 78 Request

RESOLUTION-2021-063

Councillor Wayne Deans made a motion that the request dated Feb. 18, 2021 be referred to as a section 78 request; and that R. Dobbin Engineering Inc. be appointed to prepare a report on the Johnson-Symington Drain. Councillor Jeannette Douglas seconded the motion.

Carried

f) Clerk-Administrator's Report: Section 4 Drainage Request(s)

RESOLUTION-2021-064

Deputy Mayor Frank Nemcek made a motion that Council accepts the petition(s) from Bill Douglas and Barbara McNeil under Section 4 of the Drainage Act and appoints R. Dobbin Engineering Inc. to determine the validity of the petition, and if a valid petition exists, that R. Dobbin Engineering Inc be appointed to prepare a report to address the drainage problem; and that Council send notice to the Petitioner in regard to Council's decision on the petition; and that Council further send notice to the St. Clair Region Conservation Authority in regards to Council's decision on the petition. Councillor Jamie Armstrong seconded the motion.

Carried

- g) **Public Works Manager's Report:** Gravel Tender Results - 2021

RESOLUTION-2021-065

Councillor Jamie Armstrong made a motion that the lowest tender(s) received for the Granular M from Bill Blane Trucking for the price of \$16.90 + tax / tonne be accepted; and that the lowest tender for the Domolite from McKenzie & Henderson for the price of \$25.40 + tax / tonne be accepted. Councillor Wayne Deans seconded the motion.

Carried

- h) **Public Works Managers Report:** 2021 Large Item Event

RESOLUTION-2021-066

Deputy Mayor Frank Nemcek made a motion that one municipal large item disposal event be held June 7-11 2021 and that the large item disposal event procedure as outlined be approved. Councillor Jeannette Douglas seconded the motion.

Carried

- i) **Parks & Recreation Supervisor's Report:** Alvinston Senior Hockey Team Proposal

RESOLUTION-2021-067

Councillor Wayne Deans made a motion that Council direct staff to continue contact with Mr. Dickey on progress in formulating this team; and advise the PARC of this potential development and report back to Council as team develops. Councillor Jamie Armstrong seconded the motion.

Carried

- j) **Parks & Recreation Supervisor's Report:** Consideration of re-installation of ice

RESOLUTION-2021-068

Councillor Jamie Armstrong made a motion that due to the time of the year, costs associated with ice installation; uncertainty of the pandemic, various teams cancelling their season as well as no guarantee the arena will be used due to other arenas offering discounted ice fees; that Brooke-Alvinston not reinstall ice. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- k) **Fire Chief's Report:** Agreement with Lambton College for Truck/Service exchange

RESOLUTION-2021-069

Councillor Jeannette Douglas made a motion that the Mayor and Clerk Administrator be authorized to sign the attached agreement for the sale of the 2003 tanker / pump truck in return for training through Lambton College. Councillor Jamie Armstrong seconded the motion.

Carried

- l) **Treasurer's Report:** Accounts Payable Listing - January 2021

Staff responded to questions from Council on the accounts.

8 BY-LAWS

- a) Elliot Tait Drain - third & final reading

RESOLUTION-2021-070

Councillor Wayne Deans made a motion that By-law 44 of 2020 be read a first, second and third time and finally passed this 25th day of February, 2021.
Councillor Jeannette Douglas seconded the motion.

Carried

9 NEW BUSINESS

- a) Mayor Ferguson stated that he has been attending the 2021 O.G.R.A. virtual conference this week and noted some innovative technologies and practices.
- b) Councillor Armstrong inquired if the Municipality was applying for the Healthy Communities grant. He spoke on behalf of the Optimist Club stating that if the Municipality was not applying, the Optimist Club would be. The Clerk Administrator advised that staff attended a webinar on the fund and are intending to submit an application.
- c) Councillor Douglas noted the Canada Day Committee was successful in their grant application of \$5000 and requested that the Optimist Club contact her if they wish to participate / run the beer tent again and if able. Councillor Armstrong stated he would present to the club when meetings start up again.
- d) Councillor Deans inquired if the Rodeo would be happening in 2021
- e) Councillor Deans inquired when the new employee would be starting. He was advised that Dustin McNaughton would begin work with the Municipality on March 15th.
- f) Councillor Armstrong inquired about revisiting municipal procedures in dealing with Councillor investigations with the Integrity Commissioner. The Clerk Administrator noted the differences between the procedural by-law and the municipal code of conduct and noted the section in the Municipal Code of Conduct that speaks of Council seeking advice from the Integrity Commissioner.
- g) Mayor Ferguson commented on the proposed vaccination clinics for COVID-19
- h) In response to a question received from Councillor Deans on the timing of snow removal and routes, Mayor Ferguson spoke on the snow removal route used.
- i) Councillor Deans requested information on previous submissions to the Integrity Commissioner in 2020.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2021-071

Councillor Jamie Armstrong made a motion that By-law 10 of 2021 be read a first, second and third time and finally passed this 25th day of February 2021.
Councillor Wayne Deans seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 4:50 p.m.

Clerk-Administrator

Mayor



MUNICIPALITY OF BROOKE-ALVINSTON **NOTICE OF PUBLIC MEETING** **CONCERNING A PROPOSED ZONING BY-LAW AMENDMENT**

TAKE NOTICE that the Council of the Corporation of the Municipality of Brooke-Alvinston will hold a **Public Meeting on March 11, 2021 at 4:05 p.m. at the Municipal Office Council Chambers** to consider a proposed Zoning By-law Amendment under Section 34 of the Planning Act, R.S.O. 1990, as amended.

THE PROPOSED ZONING BY-LAW AMENDMENT amends the Municipality of Brooke-Alvinston Comprehensive Zoning By-law 9 of 2013 by changing the zoning on lands described as Concession 13, Part Lot 7, in the Municipality of Brooke-Alvinston from "Agricultural 1 (A1)" to "No-Dwelling Agricultural (ND-A)".

CONSENT was granted by the Municipality of Brooke-Alvinston Committee of Adjustment (File B-02/20) to sever +/- 2.00 acres from an approximately 95 acre parcel. The severed land is municipally known as 4636 Sutorville Line and contains a dwelling and two sheds. The proposed zoning by-law amendment was a condition of the Committee's approval of the consent and prohibits a new dwelling on the retained 93 acre farm parcel, in accordance with the Provincial Policy Statement and the Municipality's Official Plan policies.

THE KEY MAP shows more particularly the lands affected.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of, or in opposition to the proposed Zoning By-law Amendment. If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 4:30 p.m. on March 10, 2021. The public meeting will be held via a ZOOM Teleconference format.

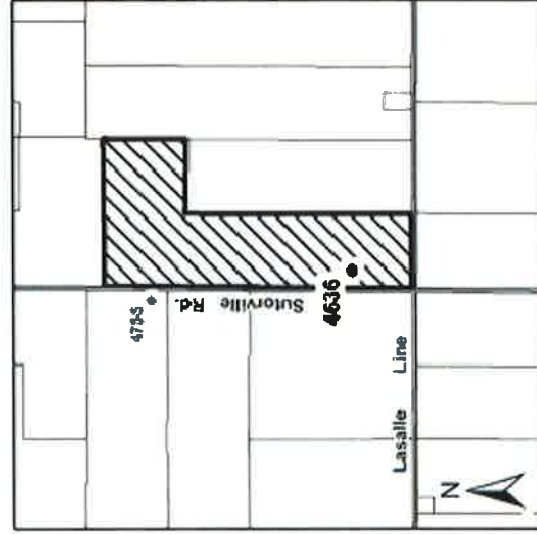
WRITTEN SUBMISSIONS in respect of the proposed Zoning By-law Amendment can be made to the Clerk of the Municipality of Brooke-Alvinston.

IF A PERSON or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Brooke-Alvinston before the by-law is passed, the person or public body is not entitled to appeal the decision of the Municipality of Brooke-Alvinston to the Local Planning Appeal Tribunal.

IF A PERSON or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Brooke-Alvinston before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

IF YOU WISH to be notified of the proposed zoning by-law amendment being passed, you must make a written request to the Clerk of the Municipality of Brooke-Alvinston.

THE PROPOSED AMENDMENT will be available for public inspection during regular office hours at the Brooke-Alvinston Municipal Office, located at 3236 River Street in Alvinston and at the public meeting.



Janet Denkers
Clerk Administrator
Municipality of Brooke-Alvinston
3236 River Street, Box 28
Alvinston, ON N0N 1A0

Telephone: 519-898-2173
Fax: 519-898-5653

Email: idenkers@brookealvinston.com



MUNICIPALITY OF BROOKE-ALVINSTON
APPLICATION FOR AMENDMENT TO
ZONING BY-LAW 9 OF 2013



FILE NO. B002/20

DATE Feb 1/21

NAME OF OWNER <u>Everett Thorne</u>	NAME OF AGENT (if the applicant is an agent authorized by the owner)
ADDRESS <u>6841 Lasalle Line, Watford</u>	ADDRESS
e-mail address <u>ethorne@brktel.on.ca</u>	e-mail address
TELEPHONE	TELEPHONE

NAME OF HOLDER OF MORTGAGE (or Charge or Encumbrance)	NAME OF HOLDER OF MORTGAGE (or Charge or Encumbrance)
ADDRESS	ADDRESS
e-mail address	e-mail address

OFFICIAL PLAN - current designation	ZONING - current zone
<u>"Rural Area"</u>	<u>"A1"</u>

DIMENSIONS OF SUBJECT LAND:

Frontage: _____ Depth: _____ Area: _____

REZONING - Nature and extent of rezoning requested:

Farm Lot being rezoned to prohibit a future dwelling

Attach additional page if necessary

DATE - Subject land was acquired by current owner on: December 23, 2019

LEGAL DESCRIPTION of subject land (such as the municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number, municipal address, and assessment roll number, if known) CR

Lot 7, Conc. 13 RP25R10871
4636 Sutorville Rd, RR #3 Watford, Ontario

Note: See page 4 for details of sketch required.

If the subject land is within an area where the municipality has pre-determined the minimum and maximum density requirements or the minimum and maximum height requirements, a statement of these is required.

PAGE 1 OF 6

If the application implements an alteration to the boundary of an area of settlement or implements a new area of settlement, details of the official plan or official plan amendment that deals with the matter is required.

If the subject land is within an area where zoning with conditions applies, an explanation of how the application conforms to the official plan policies relating to zoning with conditions is required.

If the application is to remove land from an area of employment, details of the official plan or official plan amendment that deals with the matter is required.

ACCESS - Access to the subject land will be by:			
<input type="checkbox"/> Provincial highway	<input type="checkbox"/> Municipal Road - seasonal	<input type="checkbox"/> County Road	
<input checked="" type="checkbox"/> Municipal Road - year round	<input type="checkbox"/> Right-of-way	<input type="checkbox"/> Private Road	
<input type="checkbox"/> Water (specify).....	<input type="checkbox"/> Other public road		

WATER ACCESS - Where access to the subject land is by water only:
Docking facilities (specify) _____ Parking facilities (specify) _____
distance from subject land distance from subject land
distance from nearest public road distance from nearest public road

EXISTING USES of the subject land: <i>Agriculture</i>	LENGTH OF TIME the existing uses of the subject land have continued:
---	---

EXISTING BUILDINGS – STRUCTURES - Where there are any buildings or structures on the subject land, indicate for each:

TYPE -

Height in metres:

DATE CONSTRUCTED.....

Dimensions:

Floor Area:

Front lot line setback:

Rear lot line setback:

Side lot line setback:

Side lot line setback:

TYPE -

Height in metres:

DATE CONSTRUCTED.....

Dimensions:

Floor Area:

Front lot line setback:

Rear lot line setback:

Side lot line setback:

Side lot line setback:

attach additional page if necessary

PROPOSED USES of the subject land	Agriculture

PROPOSED BUILDINGS -- STRUCTURES - Where any buildings or structure are proposed to be built on subject land, indicate for each:

TYPE -

Height in metres:

DATE CONSTRUCTED.....

Dimensions:

Floor Area:

Front lot line setback:

Rear lot line setback:

Side lot line setback:

Side lot line setback:

TYPE -

Height in metres:

DATE CONSTRUCTED.....

Dimensions:

Floor Area:

Front lot line setback:

Rear lot line setback:

Side lot line setback:

Side lot line setback:

attach additional page if necessary

PAGE 3 OF 6

WATER is provided to the subject land by:

☒ Publicly-owned/operated piped water system

Lake or other water body

**[] Publicly-owned/operated individual well
operated communal well**

[] Privately owned and

☐ Private well
(specify).....

☐ Other means

SEWAGE DISPOSAL is provided to the subject land by:

☐ Publicly owned/operated sanitary sewage system

[] Public communal septic

☒ Privately owned/operated individual septic system

Privy

[] Privately owned/operated communal septic system

[] Other means (specify).....

If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed, the following must accompany this application:

1) a servicing options report; and

2) a hydrogeological report.

STORM DRAINAGE is provided to the subject land by:

☐ Sewers ☐ Ditches ☒ Swales ☐ Other means (specify).....

OTHER APPLICATIONS - if known, indicate if the subject land is the subject of an application under the Planning Act for:

☐ official plan amendment Status..... File #.....

☐ approval of a plan of subdivision (under section 51) Status..... File #.....

☒ severance (under section 53) Status..... File # B-002/20

☐ previous rezoning application (under section 34) Status..... File #.....

☐ whether the subject land has ever been the subject of a Minister's Zoning Order Ont. Reg. #

Is this application for an amendment to the Zoning By-law consistent with policy statements issued under subsection 3 (1) of the Act? YES ☒ NO ☐

Is the subject land within an area of land designated under any provincial plan or plans? YES ☐ NO ☒

If yes, does the application conform or does not conflict with the applicable provincial plan or plans? YES ☐ NO ☐

PAGE 4 OF 6

**AUTHORIZATION
BY OWNER**

I, the undersigned, being the owner of the subject land, hereby authorize Everett Thorne.....

to be the applicant in the submission of this application.

Everett Thorne
Signature of Owner

.....
Signature of Owner

.....
Signature of Witness

.....
Date

DECLARATION
OF APPLICANT

I, Everett Thorne of the Watford of
(name of applicant) (eg. city, town, Village,
Township) Brooke Township in the County of
(name of local municipality)
Lambton

solemnly declare that:

All the statements contained in this application and provided by me are true and I make
this solemn declaration conscientiously believing it to be true and knowing that it is of the
same force and effect
as if made under oath.

DECLARED before me at Municipality
the

of Brooke-Alvinston
.....
Everett Thorne

in the County of Lambton

Signature of Applicant

this 1 day of Feb 20 21

Signature of Applicant

[Signature]
.....
Signature of Commissioner, etc.

N

APPLICANT'S SKETCH



BA
E

W

Application for Minor Variance

Page 5 of 5

Municipality of Brooke-Alvinston
July 2015

S

92 Acre
+ 1 Acre

93 Acres
For Shop & Bins & Lawn



Planning & Development Services Department

789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801

Toll-free: 1-866-324-6912

Fax: 519-845-3817

March 2, 2021

Members of Council of the Municipality of Brooke-Alvinston
3236 River St, Box 28
Alvinston, ON N0N 1A0

Attention: Janet Denkers, Clerk

Dear Madame:

Re: Application for Zoning By-law Amendment
Everett Thorne
Concession 13, Part Lot 7
4636 Sutorville Road
Municipality of Brooke-Alvinston

Background

The applicant has applied to change the zoning on lands described as Concession 13, Part Lot 7, in the Municipality of Brooke-Alvinston and municipally known as 4636 Sutorville Road. The zoning would change from "Agriculture 1 (A1)" to "No-Dwelling Agricultural (ND-A)" which would prohibit the construction of future residential dwellings in perpetuity on the farm lot.

The applicant obtained approval from the Municipality of Brooke-Alvinston Committee of Adjustment to sever a surplus residential parcel containing an existing house from the subject property (Application B-02/20). The applicant is required to seek a zoning by-law amendment that would fulfill a condition of approval imposed on the consent granted by the Committee of Adjustment that the retained farm be rezoned to prohibit a dwelling as per the Municipality of Brooke-Alvinston Official Plan (OP) and Provincial Policy Statement (PPS).

Comments

The property is designated "Rural Area" in the Municipality's Official Plan and zoned "Agricultural 1 (A1)" in the corresponding zoning By-law. Both the Rural Area policies of the Official Plan and the PPS permit the creation of a new residential lot to dispose of a dwelling made surplus through farm consolidation. However, as a condition, no new dwelling may be permitted on the remnant farm parcel. Rezoning the retained farm so a new dwelling cannot be located on it will allow this condition to be enforced.

The recommended zone for the retained farm lot is the “No-Dwelling Agriculture (ND-A) Zone” – a zone that has already been used for previous surplus dwelling severances. The provisions and permitted uses of this zone are exactly the same as those of the existing A1 Zone, except that a dwelling is prohibited.

The Brooke-Alvinston Zoning By-law requires residential lots in the "A1" zone to have a minimum area of 38 hectares (93.9 acres). The Committee of Adjustment's approval of Application B-02/20, to create a residential lot with a lot area of 37.6 hectares (93 acres), includes a condition requiring the applicant to obtain a minor variance to recognize the reduced lot frontage. The applicant submitted the application for that minor variance and the Committee of Adjustment approved the application at a meeting on February 23, 2021.

The new residential lot created by the approval of Application B-02/20 would remain in the “Agriculture (A1) Zone”, since the requirement to prohibit a house only applies to the retained farm parcel.

Recommendation

Our Department has no objection to Council passing the zoning by-law amendment, as drafted, in order to fulfill a condition of consent imposed by the Committee of Adjustment.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Nesbitt", is centered below the text "Sincerely,".

Rob Nesbitt, MCIP RPP
Senior Planner

Approval of NASM Plan 24480 Under Ontario Regulation 267/03, as amended *Nutrient Management Act, 2002*

PLEASE USE YOUR NASM PLAN NUMBER WHENEVER YOU CONTACT THE MINISTRY BY TELEPHONE, E-MAIL, POST OR OTHER MEANS. IT WILL ASSIST THE MINISTRY TO LOCATE YOUR NUTRIENT MANAGEMENT FILE AS QUICKLY AS POSSIBLE.

PURSUANT TO THE ACT AND REGULATION, AS AMENDED, AND SUBJECT TO THE FOLLOWING CONDITIONS, APPROVAL IS GRANTED FOR THE NASM PLAN IDENTIFIED BY THE SUBMISSION NUMBER 24480 AND FOUND IN SCHEDULE B OF THIS APPROVAL.

THIS APPROVAL APPLIES ONLY TO THE:

1. *AGRICULTURAL OPERATION,*
2. *NASM PLAN AREA, AND THE*
3. *MATERIALS*

DESCRIBED IN THE APPROVED NASM PLAN.

THIS APPROVAL IS GRANTED TO THE OWNER OF THE AGRICULTURAL OPERATION AS DESCRIBED IN SCHEDULE B, BECAUSE THE DIRECTOR IS SATISFIED THAT THERE IS NOTHING UNDER THE ACT OR THE REGULATION THAT PREVENTS THE ISSUANCE OF THIS APPROVAL.

David Buurma and Roger Buurma, (“Owner”)
7162 Lasalle Line
Watford, ON, Canada
N0M 2S0

Schedules

This Approval incorporates Schedules A and B (The “Approval”) attached hereto.

Schedule	Description
A	Reasons for Conditions
B	NASM Plan Approvals Submission

Approval of NASM Plan 24480

Under Ontario Regulation 267/03, as amended

Nutrient Management Act, 2002

Definitions

For the purposes of this Approval, the following terms shall have the meaning described below:

- a) "Act" means the *Nutrient Management Act, 2002*, S.O. 2002, c.4, as amended;
- b) "Agricultural Operation" means agricultural operation as defined in the Act;
- c) "Approval" means this approval;
- d) "Director" means a Director appointed under section 3 (1) of the Act;
- e) "Land Application Schedule" means the report of that name generated by NMAN3 or an alternative report as approved by the Director which documents the planned NASM application rate;
- f) Ministry means the Ministry of Agriculture, Food and Rural Affairs;
- g) "NMAN3" means the most recent version of the software tool developed by the Ontario Ministry of Agriculture, Food and Rural Affairs;
- h) "NASM Plan" means the NASM plan approved by this Approval and includes the NASM Plan Approvals Submission and Land Application Schedule prepared in accordance with Condition 6.
- i) "NASM Plan Area" means NASM Plan Area as defined in the Regulation;
- j) "NASM Plan Area with Respect to this Approval" means the properties described in Schedule "B" of this Approval, as amended, and as recorded in accordance with condition 7 of this Approval;
- k) "NASM Plan Developer" means a person that holds a valid NASM Plan Development Certificate issued under section 102 of the Regulation;
- l) "NASM" means non-agricultural source material as defined in the Regulation;
- m) "Nutrient" means nutrient as defined in the Act;
- n) "Operation with Respect to this Approval" means the Agricultural Operation described in Schedule "B" of this Approval.
- o) "Post Application Report" means the report of that name generated by NMAN3 or an alternative report as approved by the Director and documents the quantity of NASM applied to a NASM Application Area;
- p) "Regulation" means Ontario Regulation 267/03, as amended; and
- q) "Specified NASM" means a NASM listed in the Approved NASM Plan Approvals Submission.

Approval of NASM Plan 24480 Under Ontario Regulation 267/03, as amended *Nutrient Management Act, 2002*

Interpretation

1. Where there is a conflict between a provision of the Act or the Regulation and any condition of this Approval, the provision of the Act or Regulation shall take precedence. Where there is a conflict between a provision in Schedule "B" of this Approval and any other provision of this Approval, the Approval shall prevail.
2. The conditions of this Approval are severable. If any condition of this Approval or the application of any condition of this Approval to any circumstance is held invalid or unenforceable, the application of such condition to other circumstances and the remainder of this Approval shall not be thereby affected.
3. The issuance of, and compliance with, this Approval does not relieve the Owner of any obligation to comply with any provision of any applicable statute, regulation or other legal requirement.

Conditions

This Approval is subject to the following conditions:

General

1. The Owner shall manage, store and apply NASM at the NASM Application Areas approved under this NASM Plan in accordance with the Regulation, the Nutrient Management Protocol and the conditions of this Approval.
2. The Owner shall
 - a. Keep any records made relating to this Approval in a safe place at the location of the Operation with Respect to this Approval, and
 - b. Upon request of the Director or Provincial Officer (as defined in the NMA), furnish any information requested by such persons with respect to compliance with this approval, including but not limited to, any records required to be kept under this approval.
3. Notwithstanding anything in this Approval, the Owner shall manage the NASM applied or stored on the NASM Plan Area with Respect to this Approval in a manner that does not cause an adverse effect as described in section 18(3) of the Act.
4. The NASM Plan starts no earlier than the date on which the Director signed the approval.

Approval of NASM Plan 24480

Under Ontario Regulation 267/03, as amended

Nutrient Management Act, 2002

Land Application

5. The Owner shall cause a copy of this approved NASM Plan to be kept at the NASM Plan Area during times when NASM is being land applied.
6. The Owner shall cause a copy of the Land Application Schedule, prepared by a NASM Plan Developer for this approved NASM Plan and using the most recently available NASM analysis, to be kept at the NASM Plan Area during times when NASM is being land applied.
7. Within 21 days of completing the land application of the Specified NASM to the NASM Application Area, the Owner must obtain a copy of a Post Application Report prepared by a NASM Plan Developer documenting the type, quantity and nutrient loadings applied to the site.

Changes in the Plan

8. Without an amendment to the NASM Plan Approvals Submission approved by the Director,
 - a. no NASM may be received at, stored in or applied to land or a nutrient storage facility or site that is not included in the NASM Plan Area described in the NASM Plan; *and*
 - b. Source and types of NASM that are not included in the NASM Plan may not be received at, stored on or applied to the NASM Plan Area described in the NASM Plan.

Timing of record keeping requirement

9. The Owner shall keep the Land Application Schedule and the Post Application Report records as required under Part XI of the Regulation.
10. The records shall be kept for five years from the last date of land application of the specified NASM.

Change of Information

11. The Owner shall notify the Director in writing within thirty (30) days of the occurrence of any changes in the following information:
 - The ownership of the Operation with Respect to this Approval;
 - The Operator of the Operation with Respect to this Approval;
 - The address of the Owner or Operator of the Operation with Respect to this Approval;
 - The partners, where the Owner or Operator of the Operation with Respect to this Approval is or at any time becomes a partnership and a copy of the most recent declaration filed

Approval of NASM Plan 24480
Under Ontario Regulation 267/03, as amended
Nutrient Management Act, 2002

pursuant to the *Business Names Act*, R.S.O. 1990, c.B.17, shall be included in the notification.

12. Prior to the establishing each temporary field nutrient storage site, written advanced notice must be given to the Windsor Area Office of the Ministry of the Environment, Conservation and Parks by email to Environment.windsor@ontario.ca, Attention Agricultural Environmental Officer Lee Bradshaw. The notice shall identify:
- The operation identifier and the name of the temporary field nutrient storage site as provided in the Storage Summary.
 - The date on which the temporary field nutrient storage site is established.
13. Any temporary field storage established on this farm unit must be covered with a rain-shedding tarp that:
- (a) has been anchored against wind removal;
 - (b) has been placed on the site on the same day on which the first materials were placed on the site; and
 - (c) remains in place for the entire storage period.

Approval of NASM Plan 24480
Under Ontario Regulation 267/03, as amended
Nutrient Management Act, 2002

IMPORTANT

In accordance with Section 9 of the *Nutrient Management Act, 2002*, you may by written notice that you serve upon me and the Environmental Review Tribunal **within 15 days of receipt of this Notice**, require a hearing by the Tribunal. This section provides that the Notice requiring a hearing shall state:

- (a) the portions of the approval in respect of which the hearing is required; and
- (b) the grounds on which the applicant for the hearing intends to rely at the hearing.

Nutrient Management Act 2002, s. 9 (6).

In addition to these legal requirements, you should also include:

- your name and address
- the operation identifier
- the name of the Director who signed the approval.

This Notice requiring a hearing should be signed and dated by yourself, and must be served upon:

The Secretary
Environmental Review Tribunal
655 Bay Street, 15th Floor
Toronto, Ontario
M5G 1E5

and

The Director, Approvals
Environmental Management Branch
Ministry of Agriculture, Food and Rural
Affairs
1 Stone Road West
Guelph, Ontario
N1G 4Y2

Further information on the Environmental Review Tribunal's requirements for an appeal can be obtained directly from the Tribunal at: Email: ERTTribunalSecretary@ontario.ca or Tel: (416) 212-6349, Toll Free 1-866-448-2248 or Fax: (416) 314-3717, Toll Free Fax: 1-877-849-2066 or www.ert.gov.on.ca or TTY 1-800-855-1155.

Director
Section 3, *Nutrient Management Act, 2002*

Approval of NASM Plan 24480 Under Ontario Regulation 267/03, as amended *Nutrient Management Act, 2002*

Schedule A

Reasons for Conditions

The reason for condition 1 is to ensure that the standards of the Regulations are being followed by the person(s) applying the NASM. .

The reason for conditions 2, 9 and 10 is to ensure that detailed records of the Approval and records relating to the Approval are maintained for information and inspection purposes.

The reason for condition 3 is to clarify the obligation to avoid adverse environmental effects and to further ensure the protection of the environment.

The reason for condition 4 is to clarify that the NASM Plan cannot start prior to approval.

The reason for conditions 5, 6 and 7 is to ensure that the application rate and nutrient additions are documented and provided to the Owner and the applicator.

The reason for condition 8 is to clarify that:

- a) NASM may only be received, stored or land applied on property included in the Approvals Submission, and
- b) Only NASM that is identified in the Approvals Submission may be received at the operation.

The reason for condition 11 is to ensure that any of the listed changes are communicated to the Director so that the Director can assess whether the change(s) impacts on this Approval.

The reason for conditions 12 and 13 is to ensure that the temporary field storage of NASM is managed as proposed in the NASM plan.



Approval of NASM Plan 24480
Under Ontario Regulation 267/03, as amended
Nutrient Management Act, 2002

Schedule B

NASM Plan Approvals Submission

NASM Plan Approvals Submission
Buurma - Kent (September 1, 2020 - December 31, 2024)**General Information**

Any false or misleading information submitted by the applicant in this document may result in the invalidation of any approvals or permits granted, and prosecution in accordance to the provisions of the Nutrient Management Act, 2002.

Please ensure you retain a copy of the completed NASM plan for your records. Please note, approved NASM plan approval submissions will not be returned. It is your responsibility to keep copies of the documents that comprise your NASM plan.

You will be contacted by OMAFRA staff if you are required to provide additional information during the review process.

This Approval is in effect for the following period:

- a. From the later of:
 - (i) the NASM Plan start date as set out in this Approval (September 1, 2020); and
 - (ii) the date the Approval is signed by the Director
- b. To: December 31, 2024, except in the case where the suspension, revocation or cessation sections in O. Reg. 267/03 may otherwise apply.

Reason for Submission

This document has been prepared for **approval**

List of Required Appendices

- Appendix A: Overview of the Operation
- Appendix B: Additional Storage Information
- Appendix C: Soil Sample Results
- Appendix D: NASM Sample Results (if required)

Preparer Information

Rob Alton (#NASM16915)
TRILLIUM AGRONOMICS INC.
P.O. Box 25023
Brantford, ON, Canada N3T 1L0
Phone #1: 519-755-6722
Email: r.alton@trilliumagronomics.ca

Agricultural Operation Information

Federal Business Number: 850316449RT0001
Operation Type: Partnership / Joint Submission
Partners: David Buurma
Roger Buurma

Operator Contact Information
David Buurma
7162 Lasalle Line
Watford, ON, Canada N0M 2S0
Phone #1: 519-849-5113
Phone #2: 519-671-2534
Email: buurma.david@gmail.com


Owner is the same as the operator


NASM Plan Approvals Submission
Buurma - Kent (September 1, 2020 - December 31, 2024)

Material Source Summary

Compost

Mixed municipal green bin waste compost

Storage: TFS 1 (Buurma - 245)
 Form: Solid
 Category: 3
 NASM Type: 12. Any NASM that is not listed in Schedule 4, Table 1 or 2
 Composted municipal green bin waste 
 Material Generator: Convertus Group
 4675 Wellington Road South
 London, ON, Canada N0M 2N0
 Phone #1: 519-642-4446
 Fax: 519-649-7757

Metals Content (CM) Level: CM1 (confirmed by lab analysis)
 Pathogen Content (CP) Level: CP2 (confirmed by lab analysis)
 Odour Category (OC): OC2 
 Odour Change Approval ID: OA15-1049

Beneficial Use
 Total Concentration of PAN, PAP, and PAK: 28506 ppm (Dry Basis)
 Organic Matter: 50.674 % (Wet Basis)

Farm Unit Summary

Buurma - 245

This farm: Receives Commercial Fertilizer
 Receives NASM
 Status: Owned
 Farm Location: County of Lambton, Municipality of Brooke-Alvinston
 BROOKE, Concession: 8, Lot: 28
 BROOKE, Concession: 8, Lot: 29
 Roll Number(s): 381512003016500
 381512003016600
 381512003016700
 911 Address:

NASM Plan Area Summary

NASM Application Area

Buurma - 245, Field 1	Has received NASM in the past five years under a NASM plan
Concession/Lot:	Field is within 150 m (492 ft) of surface water
BROOKE, Concession: 8, Lot: 28	Field contains or is adjacent to surface water
BROOKE, Concession: 8, Lot: 29	Tillable Area: 314 ac
Roll Number(s):	Area for Material: 312.5 ac
381512003016500	Slope Near Surface Water: 10%
381512003016600	Soil Series: Perth
381512003016700	Soil Texture: Clay
	Minimum Depth to Bedrock: > 100 cm
	Hydrologic Soil Group: C
	Soil parameters conform with S. 98.0.12 & 98.0.17

NASM Plan Approvals Submission
 Buurma - Kent (September 1, 2020 - December 31, 2024)

Storage Summary

TFS 3

Temporary field storage 3

Storage Location

Buurma - 245
 County of Lambton, Municipality of Brooke-Alvinston
 BROOKE, Concession: 8, Lot: 28
 Roll Number(s): 381512003016500

Storage Category: NASM Storage Facility

Operation ID:

Construction Date: Constructed After Jan 1, 2011

Material Form: Solid

Storage Type: Temporary

This temporary storage has been shown to be compliant with S. 82-86 of O. Reg. 267/03.

Total Days of Storage (maximum 300): 270 days

TFS 1

Temporary field storage 1

Storage Location

Buurma - 245
 County of Lambton, Municipality of Brooke-Alvinston
 BROOKE, Concession: 8, Lot: 29
 Roll Number(s): 381512003016700

Storage Category: NASM Storage Facility

Operation ID:

Construction Date: Constructed After Jan 1, 2011

Material Form: Solid

Storage Type: Temporary

This temporary storage has been shown to be compliant with S. 82-86 of O. Reg. 267/03.

Total Days of Storage (maximum 300): 270 days

TFS 2

Temporary field storage 2

Storage Location

Buurma - 245
 County of Lambton, Municipality of Brooke-Alvinston
 BROOKE, Concession: 8, Lot: 28
 Roll Number(s): 381512003016500

Storage Category: NASM Storage Facility

Operation ID:

Construction Date: Constructed After Jan 1, 2011

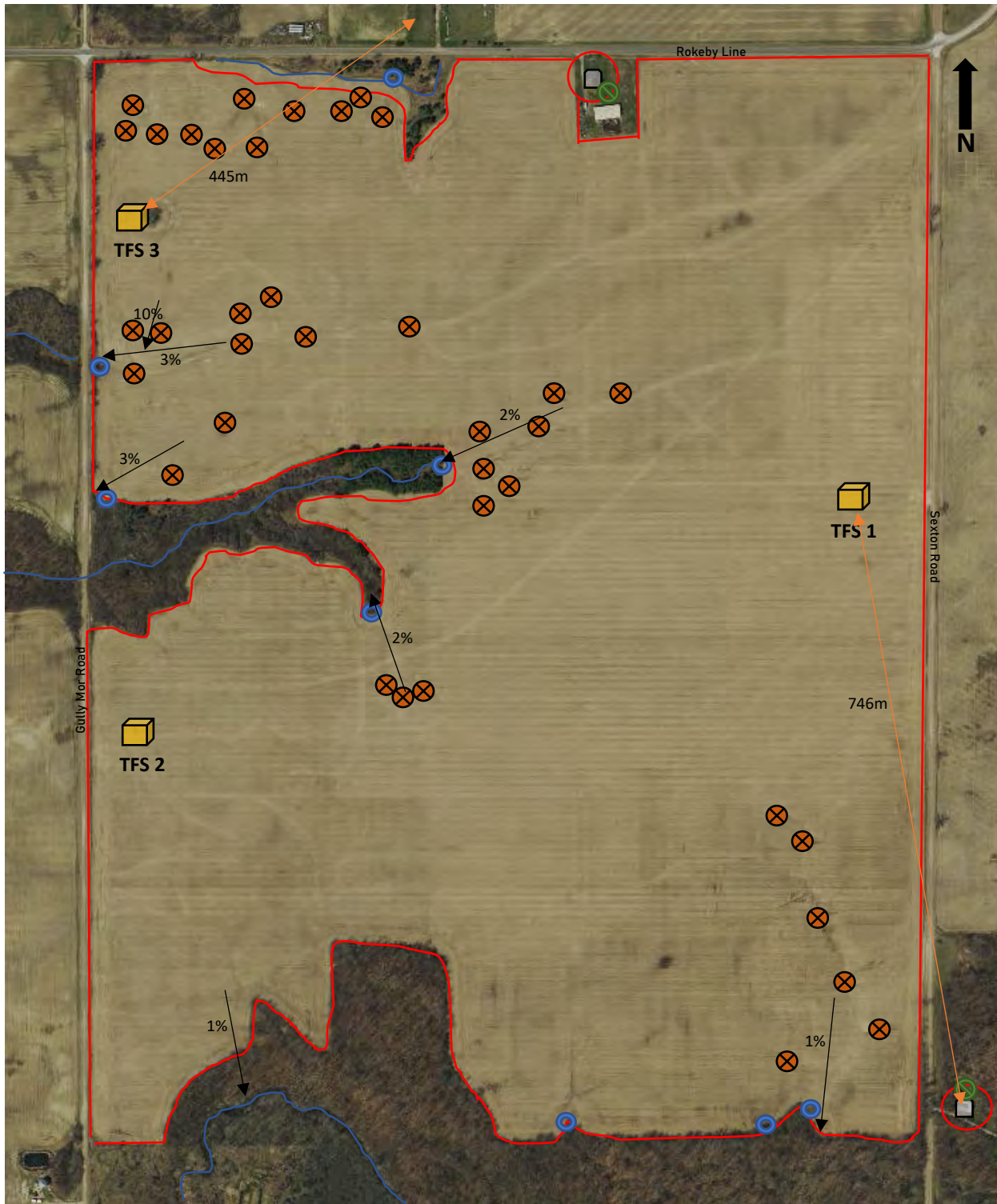
Material Form: Solid

Storage Type: Temporary

This temporary storage has been shown to be compliant with S. 82-86 of O. Reg. 267/03.

Total Days of Storage (maximum 300): 270 days

BUURMA ACRES – 245 FARM



Total Tillable Area: 314 ac
Total Useable Area: 212.5 ac

Maximum Sustained Slope
 within 150m
 Of surface water =10%






Site Inspection completed by
 Rob Alton on
 November , 2020

Map not to scale

Features (See map for location)

Tile Drained	Yes
Tile Inlet	Yes
Tile Outlet	Yes
Soil Depth > 50cm	Yes
Bedrock Outcrops	No
Area Subject to Ponding	No
Dwellings within 25m	Yes
Residential area within 50m	No
Commercial Buildings within 50m	No
Community Building within 50m	No
Institution within 50m	No
Municipal Wells within 100m	No
Other Wells within 90m	No
Surface Water within 150m	Yes

LEGEND

	House (25m setback)
	Drilled Well (15m setback)
	Surface Water (20m setback)
	Tile Outlet (20m setback)
	Tile Inlet (20m setback)

NON-AGRICULTURAL SOURCE MATERIAL PLAN

BUURMA ACRES

KENT FARM

This is a NEW Provincial NASM Plan

APPLICANT – David Buurma
7162 Lasalle Line
Watford, ON
N0M 2S0
Phone: 519-849-5113

REASON FOR SUBMISSION

The property described in this NASM Plan submission is owned and operated by Buurma Acres. Buurma Acres has extensive experience with non-agricultural source organics on their farms and are aware of the benefits offered by using these materials. Mixed green-bin compost has not been used by the Buurmas in the past, but they are wanting to use it on some of their farms.

This NASM plan is being submitted for approval.

TRILLIUM AGRONOMICS INC. has prepared this Provincial NASM Plan to meet and/or exceed the current Regulation.

TYPE AND SIZE OF AGRICULTURAL OPERATION

Buurma Acres is a joint venture/partnership between brothers David and Roger Buurma. They cash-crop 5500 acres of corn, wheat and soybeans in Lambton, Middlesex and Kent counties.

NASM PLAN DEVELOPER

Rob Alton, PAg – **TRILLIUM AGRONOMICS INC.**

P.O. Box 25023 Brantford, ON

N3T 1L0

519-755-6722

r.alton@trilliumagronomics.ca

Certification Number – NASM16915

PROPERTY DESCRIPTION

245 FARM – 911 number is not listed. The property description as provided by the Ontario Ministry of Food and Rural Affairs' Online geographic information and mapping program (AgMaps) is, **Lots 28, 29, Concession 8** in the Municipality of Brooke-Alvinston, Geotownship of Brooke, in the County of Lambton, **roll number 381512003016500, 381512003016600, 381512003016700** consisting of 314 tillable acres with **312.5 acres available** for OC2 NASM application - owned by Buurma Acres

This is a ***NASM receiving***, and ***commercial fertilizer receiving*** property.

USEABLE ACRES

A minimum of **312.5 useable acres** are available to **Buurma Acres** in this NASM Plan.

FARM UNIT INFORMATION

Buurma Acres propose that the farm unit information will not change for the following five years.

EXISTING LIVESTOCK FACILITIES

There are no livestock facilities associated with this farm unit.

NASM STORAGES

There will be 3 temporary NASM storage area for the **245 Farm**. The siting checklist is included with the AgriSuite 3.4.0.18 printout.

Temporary Field Storage Area 1 will allow **270 days of NASM storage**. The following parameters for temporary field storage have been met:

1. Documentation states that no tile drains are in the area of temporary field storage, or the contingency plan includes management options for potential impacted liquid in tile.
2. The temporary storage site will not be used for OC3 NASM.
3. Nutrients will not be stored longer than the proposed number of days as calculated using the Temporary Storage Calculator.
4.
 - a) The site has > 0.3m of soil to bedrock within 3m of the side of the site.
 - b) The site is at least 0.9m above the water table within 3m of the side of the site.
 - c) The site is situated on a hydrological soil group D.
 - d) The site is not in a 1 in 100 - year flood zone as established by the Municipality or Conservation Authority.
 - e) The site slope is less than 3%.
 - f) A Flow path of >50m over soil that is at least 0.3 m above bedrock, to nearest surface water or tile drain surface inlets.
 - g) Distance to Drilled well > 45m, >100m to Municipal well, >90m to Other well.
 - h) Distance >200m from a dwelling.
 - i) Distance to residential area or commercial, community or institutional use >450m.

5. Where NASM materials are transferred into the Farm Unit and temporarily stored, they are not subsequently transferred out.
6. The volume of intended nutrients to be received and stored on the Farm Unit does not exceed the quantity intended to be used for crop production.

Temporary Field Storage Area 2 will allow **270 days of NASM storage**. The following parameters for temporary field storage have been met:

1. Documentation states that no tile drains are in the area of temporary field storage, or the contingency plan includes management options for potential impacted liquid in tile.
2. The temporary storage site will not be used for OC3 NASM.
3. Nutrients will not be stored longer than the proposed number of days as calculated using the Temporary Storage Calculator.
4.
 - a) The site has > 0.3m of soil to bedrock within 3m of the side of the site.
 - b) The site is at least 0.9m above the water table within 3m of the side of the site.
 - c) The site is situated on a hydrological soil group D.
 - d) The site is not in a 1 in 100 - year flood zone as established by the Municipality or Conservation Authority.
 - e) The site slope is less than 3%.
 - f) A Flow path of >50m over soil that is at least 0.3 m above bedrock, to nearest surface water or tile drain surface inlets.
 - g) Distance to Drilled well > 45m, >100m to Municipal well, >90m to Other well.
 - h) Distance >200m from a dwelling.

- i) Distance to residential area or commercial, community or institutional use >450m.
- 5. Where NASM materials are transferred into the Farm Unit and temporarily stored, they are not subsequently transferred out.
- 6. The volume of intended nutrients to be received and stored on the Farm Unit does not exceed the quantity intended to be used for crop production.

Temporary Field Storage Area 3 will allow **270 days of NASM storage**. The following parameters for temporary field storage have been met:

- 1. Documentation states that no tile drains are in the area of temporary field storage, or the contingency plan includes management options for potential impacted liquid in tile.
- 2. The temporary storage site will not be used for OC3 NASM.
- 3. Nutrients will not be stored longer than the proposed number of days as calculated using the Temporary Storage Calculator.
- 4.
 - a) The site has > 0.3m of soil to bedrock within 3m of the side of the site.
 - b) The site is at least 0.9m above the water table within 3m of the side of the site.
 - c) The site is situated on a hydrological soil group D.
 - d) The site is not in a 1 in 100 - year flood zone as established by the Municipality or Conservation Authority.
 - e) The site slope is less than 3%.
 - f) A Flow path of >50m over soil that is at least 0.3 m above bedrock, to nearest surface water or tile drain surface inlets.
 - g) Distance to Drilled well > 45m, >100m to Municipal well, >90m to Other well.

- h) Distance >200m from a dwelling.
 - i) Distance to residential area or commercial, community or institutional use >450m.
- 5. Where NASM materials are transferred into the Farm Unit and temporarily stored, they are not subsequently transferred out.
 - 6. The volume of intended nutrients to be received and stored on the Farm Unit does not exceed the quantity intended to be used for crop production.

NASM MATERIAL

The NASM material to be applied in this plan is from the Convertus – London composting facility. Material from various green bin programs and leaf and yard waste is brought into this facility. This compost no longer meets the definitions of Category AA, A or B compost. This material is unlisted and has had the Odour Classification of OC2 assigned through OMAFRA odour change approval # OA15-1049.

For further information regarding the material or processes involved at Convertus' London facility, contact Michael Rooke: 519-649-4446. The Convertus - London facility is located at:

4675 Wellington Road South
London, Ontario
N6E 3W7

Non-Agricultural source materials shall not be applied to land closer than 15 metres of a drilled well that has a depth of at least 15 metres and a watertight casing to a depth of at least six metres below ground level.

Non-Agricultural source materials shall not be applied to land closer than 90 metres to a well, other than a well described above.

No person shall apply nutrients to land closer than 100 metres to a municipal well.

There are no municipal wells on or within 100 metres of the registered property in this Provincial NASM Plan.

TFS 3 (Temporary Storage)

This temporary storage has been shown to be compliant with S. 82-86 of O. Reg. 267/03.

- ☒ 1. Documentation states that no tile drains are in the area of the temporary storage, or the contingency plan includes management options for potential impacted liquid in the tile.
- ☒ 2. The temporary storage site will NOT be used for OC3 NASM as OC3 NASM can only be stored for less than 24 hours.
- ☒ 3. Nutrients will not be stored for longer than the proposed number of days of temporary storage calculated using the Temporary Storage Calculator below, except for de-watered municipal sewage biosolids, which may not be stored longer than 10 days.
- 4. Each temporary storage site meets the following parameters:
 - ☒ a) at least 0.3 m of soil to bedrock, within 3 m of the side of the site
 - ☒ b) at least 0.9 m above water table, within 3 m of the side of the site
 - ☒ c) hydrological soil group B, C, or D soils or at least 0.9 m above bedrock
 - ☒ d) not in a 1 in 100 year flood zone or within regulated flood lines established by the Municipality or Conservation Authority
 - ☒ e) Site slope shall not exceed 3%
 - ☒ f) Flow path of 50 m, over soil that is at least 0.3 m above bedrock, to nearest surface water or tile drain surface inlets
 - ☒ g) Distance > 45 m to drilled well (> 6 m watertight casing) or > 100 m from municipal or > 90 m from any other well
 - ☒ h) 200 m from a dwelling for OC2 NASM; 125 m for OC1 NASM or ASM
 - ☒ i) 450 m from a residential area or commercial, community or institutional use, for OC2 NASM; 250 m for OC1 NASM or ASM
- ☒ 5. Where non-agricultural source materials are transferred into the Farm Unit(s) and temporarily stored, they are not subsequently transferred out.
- ☒ 6. The volume of nutrients intended to be received and stored in a temporary field storage site on the Farm Unit does not exceed the quantity of nutrients the farmer plans to use for crop production, in accordance with an NMP and NASM Plan.

Total Days of Storage (maximum 300): 270 days

- 1. Percentage of Dry Matter (a. $\geq 50\%$ (60 days))
- 2. Percentage of Nitrogen and Phosphorus (c. $\geq 1.6\%$ (0 days))
- 3. Drainage Tile and Bedrock Location (b. Tile drainage or bedrock $\leq 0.9\text{m}$ from surface (-60 days))
- 4. Soil Type Under Site (C (30 days))
- 5. Perimeter of Site (a. $< 100\text{ m}$ (30 days))
- 6. Covers and Tarps (a. Site covered with a rain-shedding tarp (120 days))
- 7. Distance to Surface Water (a. $\geq 150\text{ m}$ (30 days))
- 8. Location of Site (a. Not more often than once every three years (60 days))
- 9. Materials Removed from Site (b. All other situations (0 days))
- 10. Turning of Stored Materials (b. All other situations (0 days))

TFS 1 (Temporary Storage)

This temporary storage has been shown to be compliant with S. 82-86 of O. Reg. 267/03.

- ☒ 1. Documentation states that no tile drains are in the area of the temporary storage, or the contingency plan includes management options for potential impacted liquid in the tile.
- ☒ 2. The temporary storage site will NOT be used for OC3 NASM as OC3 NASM can only be stored for less than 24 hours.
- ☒ 3. Nutrients will not be stored for longer than the proposed number of days of temporary storage calculated using the Temporary Storage Calculator below, except for de-watered municipal sewage biosolids, which may not be stored longer than 10 days.
- 4. Each temporary storage site meets the following parameters:
 - ☒ a) at least 0.3 m of soil to bedrock, within 3 m of the side of the site
 - ☒ b) at least 0.9 m above water table, within 3 m of the side of the site
 - ☒ c) hydrological soil group B, C, or D soils or at least 0.9 m above bedrock
 - ☒ d) not in a 1 in 100 year flood zone or within regulated flood lines established by the Municipality or Conservation Authority
 - ☒ e) Site slope shall not exceed 3%
 - ☒ f) Flow path of 50 m, over soil that is at least 0.3 m above bedrock, to nearest surface water or tile drain surface inlets
 - ☒ g) Distance > 45 m to drilled well (> 6 m watertight casing) or > 100 m from municipal or > 90 m from any other well
 - ☒ h) 200 m from a dwelling for OC2 NASM; 125 m for OC1 NASM or ASM
 - ☒ i) 450 m from a residential area or commercial, community or institutional use, for OC2 NASM; 250 m for OC1 NASM or ASM
- ☒ 5. Where non-agricultural source materials are transferred into the Farm Unit(s) and temporarily stored, they are not subsequently transferred out.
- ☒ 6. The volume of nutrients intended to be received and stored in a temporary field storage site on the Farm Unit does not exceed the quantity of nutrients the farmer plans to use for crop production, in accordance with an NMP and NASM Plan.

Total Days of Storage (maximum 300): 270 days

- 1. Percentage of Dry Matter (a. $\geq 50\%$ (60 days))
- 2. Percentage of Nitrogen and Phosphorus (c. $\geq 1.6\%$ (0 days))
- 3. Drainage Tile and Bedrock Location (b. Tile drainage or bedrock $\leq 0.9\text{m}$ from surface (-60 days))
- 4. Soil Type Under Site (C (30 days))
- 5. Perimeter of Site (a. $< 100\text{ m}$ (30 days))
- 6. Covers and Tarps (a. Site covered with a rain-shedding tarp (120 days))
- 7. Distance to Surface Water (a. $\geq 150\text{ m}$ (30 days))
- 8. Location of Site (a. Not more often than once every three years (60 days))
- 9. Materials Removed from Site (b. All other situations (0 days))
- 10. Turning of Stored Materials (b. All other situations (0 days))

TFS 2 (Temporary Storage)

This temporary storage has been shown to be compliant with S. 82-86 of O. Reg. 267/03.

- ☒ 1. Documentation states that no tile drains are in the area of the temporary storage, or the contingency plan includes management options for potential impacted liquid in the tile.
- ☒ 2. The temporary storage site will NOT be used for OC3 NASM as OC3 NASM can only be stored for less than 24 hours.
- ☒ 3. Nutrients will not be stored for longer than the proposed number of days of temporary storage calculated using the Temporary Storage Calculator below, except for de-watered municipal sewage biosolids, which may not be stored longer than 10 days.
- 4. Each temporary storage site meets the following parameters:
 - ☒ a) at least 0.3 m of soil to bedrock, within 3 m of the side of the site
 - ☒ b) at least 0.9 m above water table, within 3 m of the side of the site
 - ☒ c) hydrological soil group B, C, or D soils or at least 0.9 m above bedrock
 - ☒ d) not in a 1 in 100 year flood zone or within regulated flood lines established by the Municipality or Conservation Authority
 - ☒ e) Site slope shall not exceed 3%
 - ☒ f) Flow path of 50 m, over soil that is at least 0.3 m above bedrock, to nearest surface water or tile drain surface inlets
 - ☒ g) Distance > 45 m to drilled well (> 6 m watertight casing) or > 100 m from municipal or > 90 m from any other well
 - ☒ h) 200 m from a dwelling for OC2 NASM; 125 m for OC1 NASM or ASM
 - ☒ i) 450 m from a residential area or commercial, community or institutional use, for OC2 NASM; 250 m for OC1 NASM or ASM
- ☒ 5. Where non-agricultural source materials are transferred into the Farm Unit(s) and temporarily stored, they are not subsequently transferred out.
- ☒ 6. The volume of nutrients intended to be received and stored in a temporary field storage site on the Farm Unit does not exceed the quantity of nutrients the farmer plans to use for crop production, in accordance with an NMP and NASM Plan.

Total Days of Storage (maximum 300): 270 days

- 1. Percentage of Dry Matter (a. $\geq 50\%$ (60 days))
- 2. Percentage of Nitrogen and Phosphorus (c. $\geq 1.6\%$ (0 days))
- 3. Drainage Tile and Bedrock Location (b. Tile drainage or bedrock $\leq 0.9\text{m}$ from surface (-60 days))
- 4. Soil Type Under Site (C (30 days))
- 5. Perimeter of Site (a. $< 100\text{ m}$ (30 days))
- 6. Covers and Tarps (a. Site covered with a rain-shedding tarp (120 days))
- 7. Distance to Surface Water (a. $\geq 150\text{ m}$ (30 days))
- 8. Location of Site (a. Not more often than once every three years (60 days))
- 9. Materials Removed from Site (b. All other situations (0 days))
- 10. Turning of Stored Materials (b. All other situations (0 days))

**MUNICIPALITY OF BROOKE-ALVINSTON
COMMITTEE OF ADJUSTMENT - APPLICATION A-001/21**

DECISION OF COMMITTEE WITH REASONS

The Planning Act, R.S.O. 1990, Section 45

Re: Application for Everett Thorne, in respect of
4636 Sutorville Line
Municipality of Brooke-Alvinston

We, the undersigned, concur in the following decision and reasons for decision of the Committee of Adjustment for the Municipality of Brooke-Alvinston made on February 23, 2021.

DECISION:

GRANTED - Relief to have a lot area of 37.6 hectares.

RELIEF GRANTED WITH CONDITIONS:

- a) That the minor variance recognizes the subject property will have a lot area of 37.6 hectares (93 acres)

REASONS:

In the opinion of the Committee:

1. The Variance is minor in nature;
2. The intent of the Official Plan is maintained;
3. The intent of the Zoning By-law is maintained; and
4. The Variance is desirable for the appropriate development or use of the land, building or structure.

Nancy Faflak Christa Sawyer Doug Smith

Frank Nemcek Wayne Deans

*** **CERTIFICATION** ***

I, Janet Denkers, Secretary-Treasurer of the Brooke-Alvinston Committee of Adjustment in the County of Lambton certify that the above is a true copy of the decision of the Committee with respect to the application recorded therein.

Dated this 23rd day of February, 2021.



Janet Denkers, Secretary-Treasurer
Brooke-Alvinston Committee of Adjustment

**MUNICIPALITY OF BROOKE-ALVINSTON
COMMITTEE OF ADJUSTMENT - APPLICATION A-002/21**

DECISION OF COMMITTEE WITH REASONS

The Planning Act, R.S.O. 1990, Section 45

Re: Application for Britt & Tyler Foster, in respect of
8418 LaSalle Line
Municipality of Brooke-Alvinston

We, the undersigned, concur in the following decision and reasons for decision of the Committee of Adjustment for the Municipality of Brooke-Alvinston made on February 23, 2021.

DECISION:

GRANTED - Relief to construct a new dwelling to be located 225.5m from a livestock facility with a calculated MDS of 599m; and 503 from an additional livestock facility with a calculated MDS of 608m.

RELIEF GRANTED WITH CONDITIONS:

- a) That the minor variance recognizes the subject property will have a lot area of 37.6 hectares (93 acres)

REASONS:

In the opinion of the Committee:

1. The Variance is minor in nature;
2. The intent of the Official Plan is maintained;
3. The intent of the Zoning By-law is maintained; and
4. The Variance is desirable for the appropriate development or use of the land, building or structure.

Nancy Faflak Christa Sawyer Doug Smith

Frank Nemcek Wayne Deans

*** **CERTIFICATION** ***

I, Janet Denkers, Secretary-Treasurer of the Brooke-Alvinston Committee of Adjustment in the County of Lambton certify that the above is a true copy of the decision of the Committee with respect to the application recorded therein.

Dated this 23rd day of February, 2021.



Janet Denkers, Secretary-Treasurer
Brooke-Alvinston Committee of Adjustment



PUBLIC NOTICE SEVERANCE APPLICATION COMMITTEE OF ADJUSTMENT

APPLICATION NO. B-001/21

TAKE NOTICE that an application for consent has been submitted by Nick Dyjach, Agent for Owner Andrew Johnson, for property described as Part Lots 11 & 12, Concession 1 and Part Road Allowance between Lots 12 & 13 in the Municipality of Brooke-Alvinston. The property has a municipal address of 7396 Aberfeldy Line. The purpose of the application is to sever approximately 0.55 hectare (1.36 acres) from a 19.7 hectare (48.7 acre) parcel of land. The severed land is occupied by an existing dwelling that the owner considers is surplus to his needs.

AND FURTHER TAKE NOTICE that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed **Tuesday, March 23, 2021 at 9:00 a.m.** for the purpose of a public hearing into this matter. Signed written submissions regarding the application will be accepted by the Secretary-Treasurer prior to the hearing.

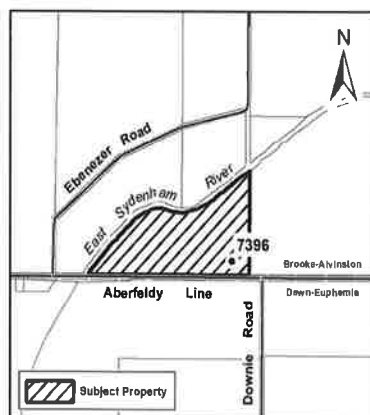
If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 12:00 p.m. noon on March 22, 2021. The public hearing will be held via a ZOOM Teleconference format.

If you wish to be notified of the decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance does not make written submission to the Municipality of Brooke-Alvinston Committee of Adjustment before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If you are aware of any persons interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would so inform them.

Additional information regarding the application will be available to the public for inspection at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, PO Box 28, Alvinston, ON N0N 1A0 from 8:30 am to 4:30 pm, Monday to Friday.



Janet Denkers
Secretary-Treasurer,
Committee of Adjustment
Municipality of Brooke-Alvinston
3236 River Street, P.O. Box 28
Alvinston, ON N0N 1A0

Email: jdengk@brookealvinston.com
Phone: 519-898-2173
Fax: 519-898-5653

Dated: February 23, 2021



PUBLIC NOTICE SEVERANCE APPLICATION COMMITTEE OF ADJUSTMENT

APPLICATION NO. B-002/21

TAKE NOTICE that an application for consent has been submitted by Joseph David Triest for property described as Part Lot 19, Concession 6; Part 5 RP25R6471 and known municipally as 3304 Elgin Street in the Municipality of Brooke-Alvinston. The purpose of the application is to sever a lot that will have a frontage of 79.88 feet, a depth of 140 feet and an area of 11,183.2 square feet. The retained lot will have the same dimensions.

AND FURTHER TAKE NOTICE that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed Tuesday, March 23, 2021 at 9:10 a.m. for the purpose of a public hearing into this matter. Signed written submissions regarding the application will be accepted by the Secretary-Treasurer prior to the hearing.

If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 12:00 p.m. noon on March 22, 2021. The public hearing will be held via a ZOOM Teleconference format.

If you wish to be notified of the decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance does not make written submission to the Municipality of Brooke-Alvinston Committee of Adjustment before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If you are aware of any persons interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would so inform them.

Additional information regarding the application will be available to the public for inspection at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, PO Box 28, Alvinston, ON N0N 1A0 from 8:30 am to 4:30 pm, Monday to Friday.



Janet Denkers
Secretary-Treasurer,
Committee of Adjustment
Municipality of Brooke-Alvinston
3236 River Street, P.O. Box 28
Alvinston, ON N0N 1A0

Email: jdenkers@brookealvinston.com
Phone: 519-898-2173
Fax: 519-898-5653

Dated: February 23, 2021



Procurement & Project Management Department
 789 Broadway Street, Box 3000
 Wyoming, ON N0N 1T0

Telephone: 519-845-0801
 Toll-free: 1-866-324-6912
 Fax: 519-845-3160

NEWS RELEASE

For Immediate Release

Temporary Relocation of Services at Lambton Shared Services Centre

Monday, February 22, 2021

Wyoming, ON - Effective Monday, March 1, 2021, services currently available on the first floor of the Lambton Shared Services Centre will be relocated to the lower level of the facility.

This temporary move will allow for renovations to be completed on the first floor.

Services moving to the lower level include the Ontario Works, Housing Services, and Homelessness Prevention and Children's Services departments, as well as the Ontario Disability Support Program.

The Lochiel Street entrances to the facility remain open at this time. Wayfinding signage will be posted on the first floor providing directions to services temporarily located on the lower level.

Please be advised that the Social Services Division is currently restricting public access to Lambton Shared Services and has moved to a required services model. At this time, do not attend the office in person unless you have a scheduled appointment and have confirmed your appointment prior to arriving at the facility.

Customer service will be completed through mail, telephone calls and email. We appreciate your patience and understanding while we all work through this time of significant change. If you require immediate assistance, please call 519-344-2062.

Additional updates will be provided as construction progresses.

-30-

Please contact:

Rob King
 Manager, Procurement and Projects
 County of Lambton
 519-845-0809 ext. 5401
rob.king@county-lambton.on.ca



Finance, Facilities and Court Services Division
 789 Broadway Street, Box 3000
 Wyoming, ON N0N 1T0

Telephone: 519-845-0801
 Toll-free: 1-866-324-6912
 Fax: 519-845-3160

NEWS RELEASE

For Immediate Release

2021 Draft County Budget Presented to County Council

Monday, February 22, 2021

Wyoming, ON - Lambton County Council will be considering a net increase of 1.75% to the County property tax levy when it meets to discuss the County's 2021 budget early next month. This is the lowest County levy increase presented to Council in the last seven years.

The Draft 2021 County Budget was presented during a special joint meeting of Committee A.M. and Committee P.M. in Wyoming on Wednesday, February 17, 2021. The draft document calls for \$82.3 million to be raised through local property taxes and total spending of \$239.8 million, allocated as follows:

- General Government/Council activities - \$17.8 million
- Office of the Chief Administrative Officer - \$732,000
- Corporate Services Division - \$5.7 million
- Cultural Services Division - \$11.9 million
- Finance, Facilities and Court Services Division - \$18.4 million
- Infrastructure & Development Services Division - \$30.7 million
- Long-Term Care Division - \$38.6 million
- Public Health Services Division - \$31.5 million
- Social Services Division - \$84.5 million

The proposed 1.75% tax increase is comprised of a base budget increase of 1.09%, a 0.86% increase for investment in existing assets and a 0.62% increase for investment in new assets. This 2.57% increase is reduced to 1.75% because of an assessment growth increase of 0.82%.

"The impacts of the COVID-19 pandemic is certainly at top of mind heading into this year's budget deliberations," said Lambton County Warden Kevin Marriott. "It is vital that we continue to provide the core services that Lambton County residents expect while taking into account the anticipated COVID-related costs and preparing for future needs."

The Draft Budget calls for the allocation of \$14.4 million to various reserves and reserve funds in 2021. The County uses these reserves to finance large, necessary projects that may arise in the future or to pay for unexpected opportunities and emergencies.

...More

At its October 7, 2020 meeting, County Council agreed to suspend the County capital grant program for 2021. No new capital grant requests will be entertained in the 2021 Budget.

Budget deliberations are scheduled to begin at 9 a.m., Wednesday, March 3, 2021 and if required, will continue at 9 a.m., Thursday, March 11. Deliberations will be streamed live and made available for archival viewing through the meeting calendar on the County's website at calendar.lambtononline.ca/meetings.

Hard copies of the 2021 Draft County Budget can be requested by contacting the Finance, Facilities and Court Services Division at 519-845-0809 ext. 5321 or by visiting lambtononline.ca/budget.

-30-

Please contact:

Kevin Marriott

Warden

County of Lambton

519-381-6111

kevin.marriott@county-lambton.on.ca

Larry Palarchio

GM, Finance, Facilities & Court Services

County of Lambton

519-845-5417

larry.palarchio@county-lambton.on.ca

FOR IMMEDIATE RELEASE: 23/02/2021

STUDENT ENTREPRENEURS OFFERED SUMMER COMPANY GRANTS

SARNIA, ON: Students in the Sarnia-Lambton area have the opportunity to apply for \$3,000 grants to start and run their own business this summer through the Ontario Summer Company Program.

The Summer Company Program is a competitive program with limited spaces, which accepts and considers applications as they are submitted, and provides approved participants with a \$1,500 grant to launch a business as well as mentoring and training in various aspects of entrepreneurship over the course of the summer. Upon successful completion of the program, students are eligible to receive another \$1,500 for a \$3,000 total.

This program is a joint initiative between the Sarnia-Lambton Economic Partnership and the Ministry of Economic Development, Job Creation, and Trade and has been providing students in Ontario with entrepreneurial experience for 22 consecutive years.

"The Summer Company Program is an initiative we are proud to continue offering to aspiring student entrepreneurs in the region. This offering has had positive impact on the lives of many local youth and has led to the creation of small businesses that continue to grow after the program has completed," said Stephen Thompson, CEO of the Sarnia-Lambton Economic Partnership.

As a result of the ongoing COVID-19 Pandemic, student businesses should minimize direct interaction with customers and have the ability to adjust operations based upon evolving provincial regulations and public health guidance. Examples of businesses able to operate under these parameters may include on-line products, lawn care with electronic payment, etc.

"Through Summer Company, our team has worked with students in a variety of sectors, ranging from in-demand seasonal businesses such as landscaping to 3D printing businesses serving the local fabrication industry. In 2020, we saw an increase in students focusing on sustainability and shop local initiatives" Thompson added. "We had a number of students who identified opportunities for new and creative products and services in the early stages of the Covid-19 pandemic. The 2020 Summer Company students demonstrated their adaptability and understanding of digital technology to provide safe socially distanced interactions with their customers. We're looking forward to hearing new and innovative ideas from students again this spring as we begin the competitive intake process."

In 2020, Blue Coast Bundles was launched as an e-commerce business to encourage support of local businesses struggling with the ramifications of the public health restrictions. Blue Coast Bundles has continued her business of creating themed boxes of local goods and delivering them directly to customers.

Jared Waller, the owner of Radiant 3D Printing, completed the 2019 Summer Company Program and made headlines in 2020 by using his 3D printer to help manufacture medical-grade protective masks for frontline staff at Bluewater Health fighting the COVID-19 pandemic.

The program is open to students between the ages of 15 and 29 who are returning to school in the fall and have not received a Summer Company Grant in the past.

Interested students are encouraged to attend the March 16th, 2021 information session at 4:00pm and can register by visiting www.sarnialambton.on.ca/summercompany. For more information visit www.ontario.ca/summercompany and contact Chantelle at chantelle@sarnialambton.on.ca.

-30-

Program Contact:

Chantelle Core
Development Coordinator
Sarnia-Lambton Economic Partnership
519-332-1820



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Lambton COVID-19 Immunization Task Force Update – February 23

Wednesday, February 24, 2021

Point Edward, ON – The Lambton COVID-19 Immunization Task Force met Tuesday, February 23 to discuss updates to the COVID-19 vaccine rollout plan in Lambton County.

At this meeting, the Task Force:

- Heard the first shipment of Pfizer vaccines arrived in Lambton County on Monday, February 22 (3500 doses).
- Received an update from the Mobile Immunization Team. The team began vaccinating the remaining retirement home residents on February 23.
- Was informed that Bluewater Health began immunizing their Highest Priority staff on February 23.
- Discussed the additional shipment of Moderna expected to arrive this week (approx. 1200 doses) which will be used to administer second doses of vaccine to long-term care and high-risk retirement home residents.
- Heard an additional shipment of Pfizer vaccines (approx. 3500 doses) is expected to arrive the first week of March.
- Learned that fixed clinics in Point Edward, Wyoming and Forest will begin to open next week to immunize specific priority groups including long-term care and retirement home staff and essential caregivers by invitation only.
 - *Note: These immunization clinics will be open to additional priority groups in the future, but at this time will operate on an invitation only basis. Details will be provided as soon as possible regarding when these clinics will be open to a wider eligibility group and the booking process.*
- Discussed progress with the City of Sarnia's innovative drive-thru immunization clinic. More details to come.
- Heard the next allocation of vaccines to arrive in the County (tentatively scheduled for the week of March 8th) will include prioritized allocations to local Indigenous communities (Aamjiwnaang First Nation, Kettle & Stony Point First Nation and Walpole Island First Nation), and the remaining Highest and High Priority healthcare workers as described in the Provincial guidance.

Please visit GetTheVaccine.ca to learn more and check back often as information will be updated frequently.

...More



Long-Term Care Division
 Marshall Gowland Manor
 749 Devine Street
 Sarnia, ON N7T 1X3

Telephone: 519-336-3720
 Fax: 519-336-3734
www.lambtoncares.ca

NEWS RELEASE

For Immediate Release

Marshall Gowland Manor Staff Member Tests Positive for COVID-19 Virus

Wednesday, February 24, 2021

Sarnia, ON - The administration team of Marshall Gowland Manor learned today that a staff member has tested positive for the COVID-19 virus.

People living in the long-term care home and their families were notified of the positive case today, and informed that as a result, Lambton Public Health has declared a COVID-19 outbreak at the Home.

The employee has not entered the home since testing positive, and is not a direct care staff. All staff and residents will be tested as per the Ministry of Health Testing Guidance.

Lambton Public Health will trace the employee's close contacts and contact those individuals to provide guidance. The Home continues to work closely with Lambton Public Health and is diligently following all of the policies and protocols put in place by the Ministry of Health and the Ministry of Long-Term Care to prevent the spread of COVID-19.

"We want to assure the people who live at Marshall Gowland Manor, their families and our staff, that their health and safety continues to be our top priority," said Jane Joris, General Manager, Long-Term Care Division. "We are confident in the protection and prevention measures that are in place and will continue conducting thorough, routine staff testing to keep the people living at the Home and our staff safe and healthy."

Marshall Gowland Manor is home to 127 people, and employs almost 200 staff members in a range of occupations from nursing, to food service, to recreation and environmental services.

-30-

Please contact:

Jane Joris

General Manager, Long-Term Care Division
 County of Lambton
 519-845-0809 ext. 5412
jane.joris@county-lambton.on.ca



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Lambton Public Health Participating in Provincial Vaccine Booking System Pilot Monday, March 1, 2021

Point Edward, ON – Lambton Public Health (LPH) is happy to report that it is one of six Ontario Public Health Units participating in a pilot of a new online Provincial Immunization Booking System.

Starting today, LPH is inviting all members of the County's Emergency Medical Services (EMS) to test components of the new online system by booking their vaccination appointments. Their immunizations are scheduled at fixed site clinics on March 5 and 8 at the Point Edward Arena/Optimist Club Community Hall, and March 9 and 11 at the Wyoming Fairgrounds.

"We're proud to play a role in assisting the Government of Ontario in testing components of its new online booking system," said Steve Pancino, EMS Manager. "Lambton EMS paramedics have been on the front lines of the COVID response for the past year, including as part of Lambton's Mobile Testing and Immunization Teams in partnership with Bluewater Health. We're happy they will now have the additional protection the vaccine offers, so they can continue to do their part to keep the community safe."

Simultaneously, LPH is training its staff and readying its local call centre to assist with the EMS bookings in preparation for a rollout to larger priority groups as per the Provincial Government's guidance, and as more vaccine supply becomes available.

"We volunteered to be part of this testing because we think it's important to ensure our local booking processes and capacities are ready as we prepare to open our local fixed site immunization clinics," said Dr. Sudit Ranade, Medical Officer of Health for Lambton County.

Note: The Public Health Units involved in testing this pilot are only reaching out to a small group of individuals to participate. It is not currently open to the general public, only to those who have been identified and invited to take part in the testing of the system. The new online booking website, as well as a new Provincial call centre is expected to be open to the public on March 15. For updates and further information on these items go to <https://covid-19.ontario.ca/>.

The other five Public Health Units participating in the pilot are: Grey Bruce; Leeds, Grenville and Lanark; Hastings and Prince Edward Counties; Peterborough County-City; and Kingston, Frontenac, and Lennox and Addington.

Please visit getthevaccine.ca to learn more about how you and your family can access the COVID-19 vaccines as they become available in the community.

-30-

Please contact:

LPH-media-inquiries@county-lambton.on.ca



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Lambton COVID-19 Immunization Task Force Update

Tuesday, March 2, 2021

Point Edward, ON – The Lambton COVID-19 Immunization Task Force met earlier today to discuss updates to the COVID-19 vaccine rollout plan in Lambton County. Here are some highlights from the meeting:

As previously reported, Lambton County received its first shipment of Pfizer vaccines on February 22 (3500 doses). The Mobile Immunization Team began vaccinating the remaining retirement home residents on February 23. First doses for all non-high-risk retirement home residents were completed last week. Bluewater Health also began to immunize their high priority staff last week at an internal clinic. Work will continue this week as they invite primary care providers and other eligible high priority community health care workers to receive their vaccine following Provincial guidance.

An additional shipment of Moderna vaccine was received on February 25 (1200 doses). The Mobile Immunization Team has been administering second doses of that vaccine to the first priority groups in Lambton County who received it including residents of long-term care, high-risk retirement, and Indigenous Elder Care homes. Administration of second doses to those individuals will be completed by March 12.

Another shipment of Pfizer vaccines (3500 doses) arrived yesterday. Those will be administered at one of three fixed site clinics in Lambton County starting this week by invitation only to staff and essential caregivers of long-term care and retirement homes.

Note: The fixed site immunization clinics (located in Point Edward, Wyoming and Forest) will be open to additional priority groups in the future, but at this time will operate on an invitation only basis. Details will be provided as soon as possible regarding when these clinics will be open to a wider eligibility group.

LPH and the City of Sarnia are also developing an innovative drive-thru clinic for those with mobility issues at the Strangway Centre. Stand by for further information.

This week, the Mobile Immunization Team is working in partnership with all three local Indigenous communities (Aamjiwnaang First Nation, Kettle and Stony Point First Nation and Walpole Island First Nation) as they prepare to vaccinate their adult populations at onsite clinics.

...More

Yesterday, Lambton Public Health announced it is one of six Ontario Public Health Units participating in a pilot of the new online Provincial Immunization Booking System. Lambton County's Emergency Medical Services (EMS) paramedics were invited to test components of the new online system by booking their vaccination appointments. Their immunizations are scheduled at fixed site clinics on March 5 and 8 at the Point Edward Arena/Optimist Club Community Hall, and March 9 and 11 at the Wyoming Fairgrounds.

Note: The Public Health Units involved in testing this pilot are only reaching out to a small group of individuals to participate. **The online booking system is not currently open to the general public, only to those who have been identified and invited to take part in the testing.** The new online booking website, as well as a new Provincial Call Centre, is expected to be open to the public on March 15. For updates and further information on these items visit - <https://covid-19.ontario.ca/getting-covid-19-vaccine-ontario>.

Details will also be provided later this week regarding booking the next Phase 1 priority groups to receive their vaccinations including individuals who are 90 years of age and older.

Please visit [GetTheVaccine.ca](https://getthevaccine.ca) for the latest updates on the vaccine roll-out plan in Lambton County. For specific questions about the vaccine or other local inquiries, Lambton Public Health's call centre is open Monday to Friday from 8:30 am to 4:30pm at 519-383-8331.

-30-

Please contact:

LPH-media-inquiries@county-lambton.on.ca

The Lambton COVID-19 Immunization Task Force is a group dedicated to the safe, comprehensive, effective, efficient and equitable rollout of the COVID-19 vaccine in Lambton County. Led by Lambton Public Health, the group consists of key stakeholders critical to the success of the plan including: Bluewater Health, Emergency Medical Services, Primary Care, Community Emergency Management Coordinators from the City of Sarnia, Village of Point Edward and County of Lambton, Aamjiwnaang First Nation, Kettle and Stony Point First Nation, and Walpole Island First Nation. The Task Force works to make vaccinations available to eligible populations in alignment with the Province of Ontario's [COVID-19 Vaccine Distribution Plan](#).



Cultural Services Division
Lambton Heritage Museum
10035 Museum Road
Grand Bend, ON N0M 1T0

Telephone: 519-243-2600
Fax: 519-243-2646
www.lambtonmuseums.ca

NEWS RELEASE

For Immediate Release

Lambton Heritage Museum hosts Virtual Talk on Canatara Cabin

Tuesday, March 2, 2021

Grand Bend, ON – Lambton Heritage Museum will be hosting a Virtual Talk, *Putting It Back Together Again: The Log Cabin from Canatara Park*, on Thursday, March 11 from 7:00 to 8:00 p.m. This panel presentation explores the history of the incredible building and its multiple relocations.

Dana Thorne, Curator/Supervisor from Lambton Heritage Museum will be hosting the presentation in partnership with Sandi Spaulding and Roger Hay from the "Save the Canatara Cabin" group. This local grassroots group has partnered with Lambton Heritage Museum on a \$100,000 fundraising campaign for the restoration of the cabin. Thus far, the group has successfully raised \$15,925.

"We have had great support from our community and are thankful for the funds raised so far," said Dana Thorne, Curator/Supervisor, Lambton Heritage Museum. "Our fundraising efforts continue and we look forward to reaching our goal and seeing the cabin fully restored. The upcoming presentation will provide the public an in-depth opportunity to learn more about this important building, the restoration efforts and the ongoing fundraising campaign."

The presentation explores the log cabin's almost 200-year history. It was built outside of Goderich and spent one hundred years there before being disassembled and floated down Lake Huron to a property on Lakeshore Road. In the 1970s, it was lifted on to a truck and moved to Canatara Park and made one last journey to Lambton Heritage Museum in December 2020. Sandi and Roger both have familial connections to the cabin and will share interesting stories about the cabin's history.

Register for the virtual talk online today through [Lambton Heritage Museum's online event calendar](#).

For more information on how you can support this campaign, to make a donation online, or to view a list of Canatara Cabin Supporters, visit lambtonmuseums.ca/canatara-cabin.

-30-

Please contact:

Dana Thorne
Curator/Supervisor, Lambton Heritage Museum
County of Lambton
519-243-2600 ext. 3151
dana.thorne@county-lambton.on.ca

FOR IMMEDIATE RELEASE: 03/03/2021

SARNIA-LAMBTON'S INDUSTRIAL AND COMMERCIAL PROPERTIES PUT ON THE MAP

SARNIA, ON: A new online system has launched to promote opportunities for businesses to locate and expand in the Sarnia-Lambton area.

Known as *Sarnia-Lambton Site Selector*, the system found at www.sarnialambton.on.ca/siteselector, provides maps and comprehensive detail about buildings and land available for commercial or industrial use.

"The system is designed to be easy to search and includes building and property data, zoning and infrastructure details, combined with sophisticated mapping functionality," said Stephen Thompson, Chief Executive Officer, Sarnia-Lambton Economic Partnership.

"In addition to supporting existing businesses, we are also confident it will be useful in attracting new investment and jobs to the Sarnia-Lambton area."

"It is a tight real estate market across our region, and this new online site selector system helps build awareness of properties across the Sarnia-Lambton area's eleven municipalities – to assist local businesses and those considering expansion, relocation, or new development opportunities."

The new online system includes data from multiple sources including MLS listings, property mapping, and other Lambton County Geographic Information System data to help give our region a competitive edge," he added.

SLEP is collaborating with the Sarnia-Lambton Real Estate Board on the Sarnia-Lambton Site Selector, which has an automatic feed with MLS listings that will continue to provide great exposure to opportunities presented by Realtors on that platform.

"The Sarnia-Lambton area has a diverse base of commercial real estate and this new system allows businesses an additional way to search for properties and connect with our Realtors" said Rob Longo, President of the Sarnia-Lambton Real Estate Board and broker with Coldwell Banker Commercial Southwest Realty.

-30-

Program Contact:

Michael Buranyi
Economic Development Officer
Sarnia-Lambton Economic Partnership
519-332-1820
Michael@sarnialambton.on.ca



Finance, Facilities and Court Services Division
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3160

NEWS RELEASE

For Immediate Release

Council Approves 2021 County Budget

Wednesday, March 3, 2021

Wyoming, ON - Lambton County Council has approved a net levy rate increase of 1.75% to the County property tax levy, finalizing the County's 2021 Budget through a virtual Council meeting this morning.

In total, the budget calls for spending \$240.2 million in 2021, \$82.3 million of which will be raised through local property taxes.

"The 2021 budget as presented by staff maintains the expected level of service from the County while also keeping the increase at a reasonable level, considering the impacts the pandemic has had over the past year," said Lambton County Warden Kevin Marriott. "I'm pleased that County Council fully reviewed and supported the budget today, and I would like to thank County staff for their hard work in putting this budget together".

\$14.4 million will be directed to various reserves and reserve funds in 2021, which are used to finance large, necessary projects that may arise in the future or to pay for unexpected opportunities and emergencies.

Spending will be allocated as follows in 2021:

- General Government/Council activities - \$17.8 million
- Office of the Chief Administrative Officer - \$732,000
- Corporate Services Division - \$5.7 million
- Cultural Services Division - \$11.9 million
- Finance, Facilities and Court Services Division - \$18.4 million
- Infrastructure & Development Services Division - \$30.7 million
- Long-Term Care Division - \$38.6 million
- Public Health Services Division - \$31.5 million
- Social Services Division - \$84.5 million

Council also agreed to fund 50% of the project cost for the Bluewater Health helipad project, an estimated \$400,000, from the County's Opportunities and Contingencies Fund.

....More

The County of Lambton operates a wide variety of programs and services available to the public such as land ambulance, provincial offences court, three Long-Term Care Homes, 25 library branches and related digital resources, two museums, an art gallery, archives, local roadways, public health services, housing services, social services, building services and planning and development services. The Corporation employs approximately 1,200 employees across over 40 sites.

A final version of the County's 2021 Budget will be available online at lambtononline.ca/budget. Hard copies can be requested by contacting the Finance, Facilities and Court Services Division at 519-845-0809 ext. 5321.

-30-

Please contact:

Kevin Marriott

Warden

County of Lambton

519-381-6111

kevin.marriott@county-lambton.on.ca

Larry Palarchio

GM, Finance, Facilities & Court Services

County of Lambton

519-845-5417

larry.palarchio@county-lambton.on.ca



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Lambton Public Health Opens COVID-19 Vaccine Pre-Registration for 90+ Thursday, March 4, 2021

Point Edward, ON – Lambton Public Health (LPH) is opening COVID-19 vaccine pre-registration for individuals who are 90 years of age and older today. Immunization clinics for this group will begin on Saturday, March 6 and continue through the week of March 8 by appointment only.

To pre-register for your vaccination please go to <http://getthevaccine.ca/register>. Lambton Public Health also has a Call Centre on standby to assist with registrations. The Call Centre is open Monday to Friday from 8:30am to 4:30pm at 519-383-8331. All eligible Lambton residents who pre-register will be called to confirm an appointment at one of two fixed site clinics in Point Edward or Forest.

Note: We expect a high volume of calls. The most efficient way for those who are eligible to sign up is by pre-registering via our online system.

"We are excited to begin administering vaccinations to this group," said Dr. Sudit Ranade, Medical Officer of Health for Lambton County. "Together with our partners, Lambton Public Health's number one priority is to vaccinate as many people as possible, as quickly as we can. Vaccine supply is changing and we are confident deliveries will be larger and more consistent in the coming weeks. This will allow us to execute our plans for a large immunization clinic, and more availability for temporary occasional clinics throughout Lambton County."

Caregivers who reside in the same household as an individual age 90 or older may also pre-register for the vaccine starting today. Each individual can identify up to one in-home caregiver.

A valid government issued ID showing your name, date of birth and address is required for all participants including caregivers who must provide proof they reside in the same household. LPH encourages individuals age 90 and older and their caregivers to complete the pre-registration form together.

Individuals who are 80 years of age and older may begin pre-registering for their vaccinations using the new online Provincial system the week of March 15. More information will be provided when available.

"Every public health region is at different stages in the rollout of the vaccine to prioritized groups identified under the Provincial guidance and phases," said Dr. Ranade. "While you wait to be vaccinated, please be kind and patient with one another as the rollout for our region moves forward based on vaccine supply. LPH and our partners are working tirelessly for this community, and will continue to do so until as many residents are immunized as possible."

...More

www.lambtononline.ca





Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

COVID-19 Scams Circulating Around Lambton County

Friday, March 5, 2021

Point Edward, ON – Lambton Public Health (LPH) would like to remind the public to stay vigilant and be aware of a few COVID-19 vaccine scams that are currently making their way around Lambton County.

“Since the opening of our local Call Centre and online COVID-19 pre-registration for those 90 years of age and older yesterday, we’ve had several reports of seniors being contacted,” said Donna Schmidtmeier, Supervisor - Health Promotion. “The public should know that Lambton Public Health does not charge a fee to pre-register for the vaccine, nor do we charge a fee for the vaccine itself. We will not ask you for any financial information whatsoever. And, unless you have called LPH to pre-register for the vaccine directly or signed up for the pre-registration using our online platform, no one should contact you and ask for any personal information.”

Please check the source of the COVID-19 information you’re receiving. If you’re unsure or your gut is telling you something is off, it probably is. Call Lambton Public Health at 519-383-8331 for information.

Visit GetTheVaccine.ca for the latest updates on the vaccine roll-out plan in Lambton County.

-30-

Please contact:

LPH-media-inquiries@county-lambton.on.ca



Housing Services Department
150 N Christina Street
Sarnia, ON N7T 8H3

Telephone: 519-344-2062
Toll-free: 1-800-328-2882
Fax: 519-344-2066

NEWS RELEASE

For Immediate Release

Federal and Provincial Funding Received for Modular Housing Project in Sarnia Friday, March 5, 2021

Sarnia, ON - The County of Lambton has been awarded \$1.3 million in funding towards the affordable housing project at 993 Maxwell Street through the Canada-Ontario Community Housing Initiative. Peter Fragiskatos, Member of Parliament for London North Centre, Bob Bailey, Member of Provincial Parliament for Sarnia-Lambton, and Mike Bradley, Mayor of the City of Sarnia, joined Lambton County Warden Kevin Marriott this morning in a virtual meeting announcing the funding.

"We're thrilled to receive this contribution from the federal and provincial governments towards the new build at Maxwell Park Place," stated Lambton County Warden Kevin Marriott. "We know there is a need for additional affordable housing in the county, and this is a step forward to achieving that goal."

In addition to the funding announced this morning, the county will be contributing \$1.7 million to the build from the Housing Reserve Fund, and hopes to receive further funding through the Federal Rapid Housing Initiative in the coming months.

The modular housing build at Maxwell Place is currently in the final stages of the RFP process. The build is scheduled to begin this spring, with residents moving in later this year. The modular build will include 24 units, 6 of which will be barrier-free.

"The modular build process allows us to complete the project in a shorter time frame than a traditional build," said Kelly Hall, Housing Services Manager. "Having the physical build taking place indoors, off site prevents some potential delays due factors like poor weather, and allows for the building process and site preparation to take place simultaneously."

The affordable housing build at 993 Maxwell Street will assist in meeting some of the goals of the County's Housing and Homelessness Plan and goes toward increasing the supply of affordable housing in the county. The Housing Services Department currently manages 830 units at housing locations throughout Lambton County.

-30-

Please contact:

Lisa Brown
Communications & Marketing Coordinator
County of Lambton
519-845-0801 ext. 5214
lisa.brown@county-lambton.on.ca



Cultural Services Division
Oil Museum of Canada
2423 Kelly Road, Box 16
Oil Springs, ON N0N 1P0

Telephone: 519-834-2840
Fax: 519-834-2840
www.lambtonmuseums.ca

NEWS RELEASE

For Immediate Release

Oil Museum of Canada Partners with Northern Collegiate on Interactive Display Friday, March 5, 2021

Oil Springs, ON – Grade 12 Design and Technology students from Northern Collegiate Institute & Vocational School will be showcasing their creativity and talents by designing an interactive exhibition component for the Oil Museum of Canada, National Historic Site.

The museum is currently closed to the public and undergoing a significant renovation. In addition to the facility renovations, the exhibits and displays will also be taking on a new look. The students of the Design and Technology class at Northern Collegiate will be collaborating as a group to design a family-friendly simple machines interactive display.

"We've always felt there were more opportunities to enhance the visitor experience using interactive displays at the Museum," said Christina Sydorko, Education Program Coordinator with the Oil Museum of Canada. "This is a great opportunity to engage with a pool of creative minds, develop exciting, captivating new concepts, and provide a refreshed experience to our visitors when we reopen."

Students will work with the Museum over a 3-week period developing preliminary design sketches and concepts, working drawings and a small scale model of their proposed concept. The students' work will be used for construction of the components and brought to life in the exhibition space.

"I am excited to have an opportunity in my design class to demonstrate my skills to a real world client and work as a team in creating a functional product that showcases our talents," stated Om Patel, student at Northern Collegiate.

"We all benefit by engaging with students through opportunities like this. The Museum is able to improve their interactive offerings to the public, while the students gain valuable and practical experience to take with them into their post-secondary studies," continued Christina.

The new interactive component will be available for the public to enjoy when the Oil Museum re-opens this summer.

-30-

Please contact:

Christina Sydorko
Education Program Coordinator
Oil Museum of Canada
519-834-2840
christina.sydorko@county-lambton.on.ca



Long-Term Care Division
 Lambton Meadowview Villa
 3958 Petrolia Line, RR 4
 Petrolia, ON N0N 1R0

Telephone: 519-882-1470
 Fax: 519-882-1633
www.lambtoncares.ca

NEWS RELEASE

For Immediate Release

Lambton Meadowview Villa Staff Member Tests Positive for COVID-19

Sunday, March 7, 2021

Petrolia, ON - The administration team of Lambton Meadowview Villa learned today that a staff member has tested positive for the COVID-19 virus.

People living in the long-term care home and their families were notified of the positive case today, and informed that as a result, Lambton Public Health has declared a COVID-19 outbreak in the Home.

The employee has not entered the Home since experiencing symptoms, and is not a direct care staff. All residents on Robin Way are being tested today and routine staff testing is ongoing.

Lambton Public Health will trace the employee's close contacts and connect with those individuals to provide guidance. The Home continues to work closely with Lambton Public Health and is diligently following all of the policies and protocols put in place by the Ministry of Health and the Ministry of Long-Term Care to prevent the spread of COVID-19.

"Our priority is the continued care and well-being of the people who live at Lambton Meadowview Villa, along with their families and our staff. We are actively working with Lambton Public Health and following the guidance provided to us," said Jane Joris, General Manager, Long-Term Care Division.

Lambton Meadowview Villa is home to 125 people, and employs almost 200 staff members in a range of occupations from nursing, to food service, to recreation and environmental services.

-30-

Please contact:

Jane Joris

General Manager, Long-Term Care Division
 County of Lambton
 519-845-0809 ext. 5412
jane.joris@county-lambton.on.ca



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

COVID-19 Outbreak Declared at Queen Elizabeth II Public School Sunday, March 7, 2021

Point Edward, ON – Lambton Public Health (LPH) is investigating a school outbreak declared on March 6. LPH received two laboratory-confirmed positive test results for COVID-19 linked to the school.

The outbreak involves one staff member and one student at Queen Elizabeth II Public School in Sarnia. LPH is working with the Lambton Kent District School Board to provide guidance with respect to IPAC measures to help manage the outbreak and reduce the risk of COVID-19 transmission in the facility.

A school outbreak is declared when there are two or more lab-confirmed COVID-19 cases in staff (employees, contractors, and volunteers), students or other visitors with an epidemiological link within a 14-day period, where at least one case could have reasonably acquired their infection in the setting.

"The individuals who tested positive have been notified of their results," said Lori Lucas, Supervisor of Health Protection for Lambton Public Health. "LPH is continuing to conduct case and contact management as part of the investigation."

No additional details will be provided at this time based on the current needs of the investigation. All individuals impacted have been notified.

This news release has been issued to provide notification of the outbreak. During standard operating hours the reporting notification is supported through our [website dashboard and detailed reports](#), unless the investigation requires additional information sharing.

We all have a role to play to reduce the transmission of COVID-19. Limit all non-essential social activities and stay home if you are sick. If Lambton Public Health contacts you, be honest and understand that isolating close contacts is critical to slowing the spread of COVID-19.

To learn more about public health's COVID-19 response in Lambton County visit LambtonPublicHealth.ca.

-30-

Please contact:

LPH-media-inquiries@county-lambton.on.ca



February 24, 2021

AMO Policy Update – *Build Back Better* Extension and New Anti-Human Trafficking Legislation

***Build Back Better* Pilot Extended in Municipal Recovery Assistance Program**

The Minister of Municipal Affairs and Housing, the Honourable Steve Clark, announced today that the Province is providing an additional \$2 million to extend the *Build Back Better* pilot into 2023.

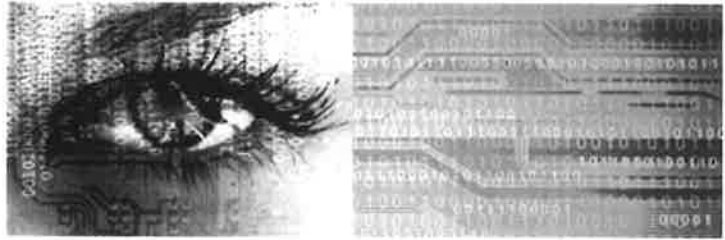
Build Back Better helps municipalities that require assistance to recover from flooding or other natural disasters to rebuild public infrastructure to a higher standard such as raising roads or increasing ditch sizes or other work to make communities more resilient. *Build Back Better* has been requested by municipal governments as a permanent change to the Municipal Recovery Assistance Program and AMO has long advocated for increased infrastructure funding for climate resilience.

Ontario Introduces New Anti-Human Trafficking Legislation

Coinciding with National Human Trafficking Awareness Day, the Ontario government introduced the *Combating Human Trafficking Act*. The proposed new legislation and amendments to existing legislation will build upon the Province's \$307 million Anti-Human Trafficking Strategy.

The proposed changes include two new acts – the *Anti-Human Trafficking Strategy Act, 2021* and the *Accommodation Sector Registration of Guests Act, 2021* – as well as amendments to the *Child, Youth and Family Services Act, 2017* and the *Prevention of and Remedies for Human Trafficking Act, 2017*.

The proposed legislation will focus on protecting children and youth, supporting survivors, and providing law enforcement with additional tools to prevent and deter human trafficking. More information can be found here.



February 25, 2021

In This Issue

- AMO launches redesigned website.
- Healthy Communities Initiative.
- AMO 2021: Keynote to explore cultural and economic climate change impacts.
- Register for AMO's Long-Term Care webinar.
- Managing COVID-19 testing and vaccination appointments online - webinar.
- EPT Spotlight: Regulation compliance.
- Group Buying Webinars - March 2021.
- Seizing the Hydrogen Opportunity - CHFCA webinar.
- Careers: AMO, OPS, The Nation, Amherstburg, Dutton Dunwich and Hamilton.

AMO Matters

AMO is very excited to announce the launch of our newly redesigned website. We believe you will find our refreshed site to be much more streamlined, mobile friendly and AODA compliant.

Federal Matters

The Healthy Communities Initiative is a \$31 million dollar investment from the federal government to support a broad range of organizations, including municipal governments, for projects that help communities with safe and vibrant public spaces, improving mobility options and providing innovative digital solutions to connect people and improve health. Organizations can apply up until March 9, 2021.

Eye on Events

AMO is proud to announce keynote speaker Sheila Watt-Cloutier on the social, cultural, and economic impacts of climate change and what that means for your communities.

Register today for AMO's free webinar on Municipal Long-Term Care Advocacy. It will take place on March 24, 2021 from 10:30 am - 12:00 pm.

Municipalities and healthcare providers struggle to protect public safety while managing high volumes of COVID-19 testing and vaccination appointments. On February 25, eSolutionsGroup will discuss the challenges of handling unprecedented requirements and how Appointmentio can address the challenges while decreasing the administrative burden on staff. Register now.

LAS

EPT Spotlight: Regulation Compliance. Keep all your utility data in one place, with built in forms to make provincial reporting for O.Reg 507/18 quick and easy. Energy tracking and reporting is complex, EPT makes it simple! Contact us to learn more.

The Group Buying Program webinar series continues! Join us on March 10 to hear about our new Survey Equipment category, and on March 24 for an update/refresh on the procurement rules behind cooperative purchasing. Missed a webinar? Check out the video archives.

Municipal Wire*

Register today for the Canadian Hydrogen and Fuel Cell Association (CHFCA) webinar March 9 from 1 - 2:30 pm on "Seizing the Hydrogen Opportunity: Municipalities and the Future of Zero Emission Vehicles."

Careers

Program Analyst - Association of Municipalities of Ontario (AMO). Support best-in-class administration of vital infrastructure funds to municipalities with your strong data analysis and communications skills. Resumes should be submitted to careers@amo.on.ca by 4 p.m, March 17, 2021.

Director, Technology & Client Services - Ministry of the Solicitor General. Location: Ontario Provincial Police (OPP), Communications Technology & Services Bureau, Orillia. Duration: 1 Permanent. Please apply online, only, by Tuesday, March 9, 2021, by visiting Ontario Public Service Careers. Please follow the instructions to submit your application.

Fire Chief/Health and Safety Coordinator - The Nation Municipality / Chef pompier/Coordonnateur santé et sécurité - La municipalité de La Nation. Position status: Full time, permanent. Requests for the detailed job description should be submitted via email to Josée Brizard, Chief Administrative Officer. Resumes will be accepted until March 11, 2021 at noon (12 p.m.) and should be addressed to Josée Brizard, Chief Administrative Officer, The Nation Municipality, 958 Route 500 West, Casselman, ON K0A 1M0 or email at jbrizard@nationmun.ca.

Manager, Financial Services/Deputy Treasurer - Town of Amherstburg. Reports to: Treasurer. Visit Amherstburg Employment Opportunities for a detailed job description. Applicants are invited to submit a resume no later than Friday, March 12, 2021 at 4:30 p.m. to resumes@amherstburg.ca.

Treasurer - Municipality of Dutton Dunwich. Reports to: Chief Administrative Officer/Clerk. Interested and qualified candidates are requested to submit a detailed resume and cover letter marked CONFIDENTIAL no later than 4:30 p.m., March 12, 2021: Kate Morreau, Human Resources. Email: kmorreau@duttondunwich.on.ca. Municipality of Dutton Dunwich, 199 Currie Road, Dutton ON N0L 1J0.

City Solicitor - City of Hamilton. Contribute to the City of Hamilton, one of Canada's



March 1, 2021

AMO Policy Update – Province Provides Additional Transit Funding, Municipal Modernization Funding, and 34 Public Health Unit Vaccination Plans Together

Province Provides Additional Transit Funding

The Honourable Caroline Mulroney announced today that the Province was providing an additional \$150 million to support transit systems through the pandemic. The funding is in addition to funds provided by the provincial and federal governments under the Safe Restart Agreement.

With some reallocation of funding, this announcement will make up to \$650 million available to municipalities to be spent by December 31, 2021. Extensions may be considered on a case-by-case basis. The Ministry of Transportation will provide information webinars on the funding in partnership with the Ontario Public Transit Association (OPTA) in the coming days.

The Safe Restart Agreement provides up to \$4 billion in federal-provincial funding for emergency costs related to the pandemic. \$2 billion of this is allocated to supporting transit systems, of which \$1.5 billion has been allocated. The funding has helped to provide personal protective equipment, fund additional cleaning, and help keep transit systems operating as ridership patterns and social distancing have taken place. This funding was strongly advocated by AMO to help maintain transit during the pandemic and ensure these systems are ready to support the recovery.

Municipal Modernization Funding

Also today, the Minister of Municipal Affairs and Housing, the Honourable Steve Clark, announced \$10 million under the Audit and Accountability Fund to support efficiency and modernization projects in 31 large municipalities.

This funding is in addition to the January 26th, 2021 ROMA Conference announcement of \$40 million to help small and rural municipalities through the Municipal

Modernization Fund. The funding will support initiatives to improve processes and develop new ways of operating to provide more effective public services.

Public Health Vaccination Plans

Further to the good work the *Toronto Star* did this weekend to have all 34 Public Health Units' vaccination plans in one publicly accessible site, AMO staff has reviewed and updated each of the PHU's links and have put them in one spreadsheet [here](#).

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



March 4, 2021

AMO Policy Update – New 2021 COVID-19 Relief Funding

Ontario Government Provides New 2021 COVID-19 Relief Funding for Municipal Government Operations

The Honourable Steve Clark, Minister of Municipal Affairs and Housing, and the Honourable Peter Bethlenfalvy, Minister of Finance and President of the Treasury Board, announced this morning that the Government of Ontario is providing an additional \$500 million to municipal governments to support municipal operations. Securing funding in 2021 to support municipal operations which builds on the \$4 billion federal and provincial support in 2020's Safe Restart Agreement (SRA) has been AMO's number one advocacy priority.

Today's announcement provides funding to all 444 Ontario municipalities. Similar to Phase 2 of the SRA funds, the support is based on a base + formula allocation to recognize varying impacts of the pandemic on municipal capacity and revenues. AMO understands that a 10 per cent base allocation will be provided to all municipal governments and a Top-Up formula allocation is based on COVID-19 case counts in the municipality from January 1st, 2021 to February 18, 2021. In making the announcement, Minister Clark called on the federal government to match the funding provided through an additional 2021 allocation.

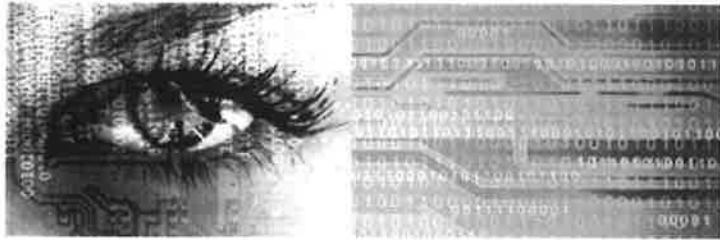
The funding will be provided in two installments: installment 1 will flow on or before May 1st, 2021 and installment 2 on or before November 1st, 2021. To receive funding, Municipal Treasurers will need to sign back an agreement and provide it to the Ministry of Municipal Affairs and Housing by March 24th, 2021. This agreement, reporting, and eligible uses for the funds will be communicated to municipal governments through letters to the Heads of Council from the Ministry.

In welcoming the announcement, AMO's President Graydon Smith, noted that this funding makes an important investment in Ontario's economic recovery by building on critical Safe Restart Agreement and Social Services Relief Fund support previously provided to Ontario municipalities. The funding provided today will help to offset budgetary impacts of COVID-19 in municipal governments across Ontario and support

critical municipal services, helping to keep capital projects on track in local communities.

Together with the new \$150 million for transit provided by Ontario earlier this week, this funding marks a significant investment in local services that support people, businesses, and communities. AMO will continue to work with the Ontario Government in partnership to secure additional federal funding to offset the impacts of COVID-19 on municipal budgets, services, and transit.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



March 4, 2021

In This Issue

- Cargo electric bikes pilot.
- Healthy Communities Initiative.
- Register for AMO's Long-Term Care webinar.
- Managing COVID-19 testing and vaccination appointments webinar.
- EPT Spotlight: Internal reporting.
- Group Buying Webinars in March.
- Careers: AMO, Oshawa, The Nation, Dufferin County & City of Waterloo.

Provincial Matters Matters

As of March 1, 2021, MTO pilot regulations allow cargo electric bicycles on Ontario roads in municipalities that pass by-laws to allow them. The pilot program is permissive and at the discretion of municipal governments. Those that choose to allow e-bikes on their streets must inform MTO by sending an email to SPDB@ontario.ca and are subject to reporting requirements. For more information, see the [pilot regulations](#), [MTO municipal guidance](#) and [cargo e-bike program](#).

Federal Matters

The Healthy Communities Initiative is a \$31 million dollar investment from the federal government to support a broad range of organizations, including municipal governments, for projects that help communities with safe and vibrant public spaces, improving mobility options and providing innovative digital solutions to connect people and improve health. Organizations can [apply](#) up until March 9, 2021.

Eye on Events

[Register today](#) for AMO's free webinar on Municipal Long-Term Care Advocacy. It will take place on March 24, 2021 from 10:30 am - 12:00 pm.

Managing high volumes of COVID-19 testing and vaccination appointments are challenges faced by municipalities and healthcare providers. AMO's partner, [eSolutionsGroup](#), shows how its [Appointment](#) solution can [address these challenges](#) while decreasing the administrative burden on your staff.

LAS

[EPT Spotlight](#): Communicating complex energy data to Council, management, or residents can be tricky. The new built-in reports in EPT make it simple to keep everyone informed on energy use and trends over time. Enhance your energy program - [contact us to learn more](#).



March 5, 2021

AMO Policy Update – Phase II of Vaccinations Plan, Bill 257 – *Supporting Broadband and Infrastructure Expansion Act*, and Firefighter Training Modernization

Vaccination Distribution Plan – Phase II

The Province has announced that Phase Two of Ontario's vaccination distribution plan will begin next month. Phase Two will focus on age and risk to prevent further death, hospitalization, and transmission. Populations eligible for Phase Two vaccination will be: older adults, between 60-75-79 years of age; individuals with specific health conditions and some primary caregivers; people who live and work in congregate care settings and some primary caregivers; people who live in hot spots with high rates of death, hospitalizations, and transmission; and certain workers who cannot work from home. These groups are expected to be vaccinated from April to July 2021.

Beginning March 15th, the Province will be launching an online booking system and a provincial customer service desk to answer questions and support appointment bookings at mass immunization clinics. In addition to mass vaccination clinics, hospitals, and mobile clinics, the Province is also working with the pharmacy sector and primary care professionals to offer vaccinations in new settings. This phase is expected to vaccinate up to nine million Ontarians.

Bill 257 – *Supporting Broadband and Infrastructure Expansion Act*

Yesterday, Bill 257, *Supporting Broadband and Infrastructure Expansion Act*, was introduced in the Legislature by the Honourable Laurie Scott, Minister of Infrastructure. The purpose of the Act is to reduce costs to broadband providers associated with attaching broadband wirelines to hydro utility poles and would provide timely access to poles and to municipal rights of way to install broadband on municipal land for “provincially significant” broadband projects. These proposed measures build on the Province’s Up to Speed: Ontario’s Broadband and Cellular Action Plan.

The definition of a “provincially significant project” will be determined through regulation. If this term is scoped to mean **projects in rural and northern areas receiving provincial broadband funding**, this Act could help to ensure projects are delivered faster to the benefit of local communities that are currently unserved or underserved.

Bill 257 also proposes amendments to the *Ontario Energy Board Act, 1998* that could see an impact to the pole attachment process for local distribution companies (LDCs) and to the Ontario Energy Board.

There are also proposed amendments to the *Planning Act* that ministerial zoning orders made under section 47 are not required, and are deemed to never have been required, to be consistent with the Provincial Policy Statement (PPS), except in the Greenbelt.

While this amendment, if passed, may clarify some legal matters, it raises questions as to why the Province would not want to abide by the Provincial Policy Statement which articulates provincial interests.

AMO expects to engage with the Ontario Government during the regulatory development process to ensure that the legislation improves broadband coverage to municipal governments without jeopardizing accountability for municipal rights-of-way and local autonomy. AMO has strongly supported expansion of access to broadband connectivity for Ontario communities and will work to ensure the proposed legislation helps communities achieve that while protecting local taxpayers and their investments.

Firefighter Training Modernization

Yesterday the Office of the Fire Marshal published a [Communiqué](#) on the Ontario Fire College Training Modernization. It was issued as a follow up to the January 13, 2021 [announcement](#) regarding the decommissioning of the Ontario Fire College (OFC) and the modernization of fire safety training in Ontario.

The decommissioning of the OFC campus is set for March 31, 2021. Available options for OFC training are set out in the Communiqué, as is who to contact should municipalities have any questions.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2021-1005

March 4, 2021

Mayor David Ferguson
Municipality of Brooke-Alvinston
3236 River Street P.O. Box 28
Alvinston ON N0N 1A0

Dear Mayor Ferguson:

Ontario has heard directly from the municipal sector that operating impacts due to the pandemic will continue in 2021. In order to respond to municipal need and to further strengthen our communities, we are now investing an additional \$500 million to help municipalities respond to ongoing and unprecedented 2021 COVID-19 operating pressures. While the actual extent of municipal impacts for 2021 are uncertain at this time, the province expects that this funding will help municipalities continue to deliver the high-quality local services that residents and business rely on, as well as help municipalities proceed with planned capital projects in 2021.

I am pleased to inform you that the Government of Ontario has committed financial support to the **Municipality of Brooke-Alvinston** through the 2021 COVID-19 Recovery Funding for Municipalities program in order to support your COVID-19 operating costs and pressures. All municipalities in Ontario are eligible for this program and the level of funding is based on the proportion of COVID-19 cases in the Public Health Unit for your respective municipality during the period of January 1, 2021 to February 18, 2021. I have reviewed the eligibility criteria for provincial assistance under the program and have determined that accordingly, your municipality will receive **\$44,249.00**, subject to your municipality returning a copy of this letter, signed by your municipal treasurer, to the ministry by March 31, 2021. You will receive these funds in two equal instalments – one instalment on or before May 1, 2021 and the other on or before November 1, 2021.

Please note that your municipality is accountable for using this funding for the purpose of addressing your priority COVID-19 operating costs and pressures. If the amount of the funding your municipality receives exceeds your 2021 COVID-19 operating costs and pressures, the province's expectation is that your municipality will place the excess

funding into a reserve fund to be accessed to support any future COVID-19 operating costs and pressures.

The province realizes that municipalities are facing financial impacts due to the COVID-19 pandemic and that in some instances, this provincial funding will not be sufficient to cover all municipal operating impacts due to COVID-19. The province expects municipalities to do their part by continuing to find efficiencies in their operating services and using existing reserves and reserve funds that have been specifically put aside for such unforeseen circumstances.

Your municipality will be expected to provide two report backs on your COVID-19 operating impacts and the use of these funds as follows:

1. An interim report in June 2021, which will include:
 - a) Use of funds provided last year under the Safe Restart Agreement – Operating funding stream; and
 - b) 2021 estimated COVID-19 operating impacts and how your municipality plans to use the funding under the 2021 program.
2. A final report back in Spring 2022.

We had previously indicated that Safe Restart Agreement reporting would be expected in March 2021. However, we have decided to streamline this reporting and the new 2021 COVID-19 Recovery Funding for Municipalities program. The template for this report back will be provided by the ministry with more details to follow in the coming months. While the province expects your municipality to complete this report, your second instalment under the 2021 COVID-19 Recovery Funding for Municipalities program is not contingent on the province receiving your interim report.

At this time, I am requesting that your municipal treasurer sign the acknowledgement below and return the signed copy to the ministry by email to: Municipal.Programs@ontario.ca. If the province has not received your letter on or before March 31, 2021, you will not be eligible for this program and your municipality's allocation will not be paid. In order to allow for processing time, please provide your signed letter to the ministry on or before March 24, 2021.

Our government continues to stand with our municipal partners as we have throughout the pandemic, advocating for funding for communities from the federal government to support local economic recovery. Communities may need more COVID-19 related operating funding in the coming year, and we will continue to advocate on your behalf to the federal government. I encourage you to contact your local Member of Parliament to seek further federal support in order to help municipalities deal with their operating impacts due to COVID-19.

The government thanks all 444 Ontario municipal heads of council for their support throughout the pandemic and our ongoing partnership in Ontario's economic recovery.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

c. Municipal Treasurer and Municipal CAO

By signing below, I acknowledge that the allocation of **\$44,249.00** is provided to the **Municipality of Brooke-Alvinston** for the expected purpose of assisting with COVID-19 costs and pressures and that the province expects any funds not required for this purpose in 2021 will be put into a reserve fund to support potential COVID-19 costs and pressures in 2022. I further acknowledge that the **Municipality of Brooke-Alvinston** is expected to report back to the province on 2021 COVID-19 costs and pressures and the use of this funding.

Name:

Title:

Signature:

Date:



Norfolk County
 Officer of the Mayor
 Governor Simcoe Square
 50 Colborne St., S.
 Simcoe, Ontario N3Y 4H3
 519-426-5870
 Fax: 519-426-7633
 norfolkcounty.ca

February 23, 2021

The Honourable Jonathan Wilkinson
 Minister of Environment and Climate Change
 House of Commons
 Ottawa, ON K1A 0A6

The Honourable Marie-Claude Bibeau
 Minister of Agriculture and Agri-Food
 House of Commons
 Ottawa, ON K1A 0A6

Dear Ministers,

I am writing to advise that Norfolk County Council supports the attached Norfolk County Agricultural Advisory Board's letter regarding the application of the carbon tax on primary agriculture producers. It is the recommendation of Norfolk County Council that the Federal Government consider the concerns of the agricultural community and move to exempt all primary agriculture producers from current and future carbon taxes. Please find attached the full recommendation.

Thank you for your attention,

Yours truly,

A handwritten signature in cursive script that reads "Kristal Chopp".

Kristal Chopp
 Mayor, Norfolk County

P.c. Norfolk County Council
 Association of Municipalities of Ontario
 Federation of Canadian Municipalities
 Ontario Municipalities

Dec 7, 2020

The Honourable Marie-Claude Bibeau, MP
Minister of Agriculture and Agri-Food House of Commons
Ottawa, Ontario
K1A 0A6

Dear Minister Bibeau

Our agricultural advisory board (AAB) who represents the agricultural sector in Norfolk County, Ontario is very concerned about the federal government's current carbon pricing policies. It is our hope that you consider our concerns and move to exempt all primary agriculture producers from current and future carbon taxes.

Carbon tax remains as a major cost of production for producers in Norfolk County. Although some farm fuel purchases are exempt, it is selective and does not meet the needs of the entire agriculture industry. Currently crop drying, heating/cooling of livestock barns and cooling of perishable commodities are still subject to full carbon taxes.

Currently there are no replacements for fossil fuels in agricultural production. As a result, carbon tax policies are not appropriate for the agricultural sector and only decrease farm margins.

Norfolk County which is known as Ontario's garden is home to one of the country's largest diversity of crop production. In addition to the extensive vegetable, fruit and grain production it boasts some of the highest ecological diverse natural habitats, plants and animals in Canada. There is approximately 25% tree cover in the county which is the highest percentage of forested land in Southwestern Ontario. Norfolk County It is also home to over 10,000 acres of woodlots and wetlands protected under Long Point Conservation Authority. In addition to the natural woodlots and wetlands there is also extensive fruit production with 2000 acres of apples and 1000 acres of sour cherries. A mature orchard can fix upwards of 18 mt of CO₂ annually.

The adoption of production practices to protect the soil and environment are advanced in Norfolk County. There has been a wide implementation of cover cropping, planting green and reduced tillage practices all of which sequester carbon. Additional farming practices of 4R nutrient management coupled with precision technology ensure that appropriate nutrients are applied at the right time, place and rate. In many cases sensitive water sources around ponds and wetlands are planted with buffer strips and soil erosion control measures of grassed waterways and windbreaks are also common practices. ALUS (alternative land use) programs have been embraced across the county, taking unproductive land out of production, and returning it to natural native grass plantings, trees and constructed wetlands. Currently there are 1148 active projects with 189 producers covering 1573 acres in Norfolk County managed under the ALUS program.

The agriculture industry has made great strides to protect the environment and will continue to improve production practices that reduces the carbon footprint in food production.

The AAB board believes that all on farm fuels used in agricultural production should be exempt from carbon tax. This should include natural gas, propane, gas, and diesel. We strongly urge the government to be consistent with a sectorwide exemption to current carbon tax policies.

Sincerely,

Dustin Zamecnik
Chair of Norfolk County Agriculture Advisory Board



**THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department**

255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

March 4, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

Re: Colour Coded Capacity Limits

At its meeting held on March 1, 2021, Sarnia City Council discussed the challenges local businesses are facing with respect to the colour coded system within the Province's COVID-19 Response Framework. The following motion was adopted:

That Sarnia City Council strongly advocate to the Province of Ontario that they adjust the capacity limits for dining, restaurants, sporting and recreational facilities, places of worship, event centers, and all retail/small businesses as part of the colour coded system.

The following rationale was provided with the introduction of the motion:

- The red zone currently only allows 10 people indoors at a dining or a sporting / recreational facility (regardless of the size), places of worship are capped at 30% or 50 people, and retail / small business is limited to a 50% capacity.
- These businesses and organizations have heavily invested in facility improvements and expensive upgrades to ensure safe social distancing and have all the appropriate safety and protection measures in place.
- Businesses in particular cannot properly plan under the current uncertainty and that means the loss of jobs and income for both workers and owners as well as mental health challenges.

- Indoor capacity limits for restaurants, dining, sporting / recreational facilities, event centers, retail / small business, and places of worship should not involve arbitrary numbers (regardless of size), but instead be changed to the amount of people per facility which ensures that strict and safe social distancing can be maintained.

Sarnia City Council has requested that all municipalities in Ontario join this advocacy effort.

On behalf of Sarnia City Council, I look forward to your reply.

Sincerely,



Amy Burkhart
Acting City Clerk

Cc: All Ontario Municipalities
Ms. Marilyn Gladu, MP Sarnia-Lambton
Mr. Bob Bailey, MPP Sarnia-Lambton



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Council Remuneration - 2020
Meeting: Council - 11 Mar 2021
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council receive and file the Statement of Council Remuneration and Expenses attached, provided as required by the Municipal Act.

Background:

Section 284 of the Municipal Act requires the treasurer each, on or before March 31, to provide the council with an itemized statement of remuneration and expenses paid in the previous year to each member in respect of his or her services as a member of council.

Comments:

The statement is a public record.

ATTACHMENTS:

[Council Remuneration - 2020](#)

MUNICIPALITY OF BROOKE-ALVINSTON

Statement of Council Remuneration and Expenses - 2020
as per Council Remuneration By-law 56 of 2019

	Regular Council	Special Council	Committees	Seminars & Conferences	Expenses	Total
Mayor David Ferguson	\$5,786.00	\$510.00	\$850.00	\$2,154.00	\$1,361.05	\$10,661.05
Councillor James Armstrong	\$4,000.00	\$450.00	\$150.00	\$200.00	\$1,686.03	\$6,486.03
Councillor Wayne Deans	\$4,000.00	\$450.00	\$450.00	\$0.00	\$0.00	\$4,900.00
Councillor Jeannette Douglas	\$4,200.00	\$450.00	\$200.00	\$400.00	\$733.43	\$5,983.43
Councillor Frank Nemcek	\$4,200.00	\$450.00	\$450.00	\$525.00	\$1,737.50	\$7,362.50
 TOTAL	 \$22,186.00	 \$2,310.00	 \$2,100.00	 \$3,279.00	 \$5,518.01	 \$35,393.01

Stephen Ikert

Stephen Ikert

Treasurer

March 11, 2021

per section 284, Municipal Act S.O. 2001, C. 25



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accounts Payable Listing - February 2021
Meeting: Council - 11 Mar 2021
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council Receive and File the Accounts Payable Listing for February 2021.

Background:

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

ATTACHMENTS:

[Posted Accounts Payable List - February 2021](#)

2021.02.18 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

03-04-21

12:13PM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
ASSETS & LIABILITIES					
01-0000-0020	003382 ELLA LASSALINE	FEB2021 BOOKING REFUND	02-05-21	02-05-21	225.00
01-0000-0020	003326 TIM CUMMING	FEB2021 REFUND ON ACCOUNT	02-09-21	02-09-21	2,529.89
Account Total					2,754.89
01-0000-0498	002034 CAM-RON INSURANCE BROKERS	2021 DUE FROM CEMETERY	02-22-21	02-22-21	1,211.76
01-0000-0498	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	FEB2021 SUNLIFE BENEFITS	02-01-21	02-01-21	4.34
Account Total					1,216.10
01-0000-2241	000044 TOWNSHIP OF ENNISKILLEN	WAT-02-2021 WATER CHARGES	02-10-21	02-10-21	2,021.96
01-0000-2291	002708 RECEIVER GENERAL-DEDUCTIONS	FEB2021 DEDUCTIONS	02-28-21	02-28-21	20,006.32
01-0000-2292	000090 WORKERS SAFETY & INSURANCE BOARD	FEB2021 WSIB PREMIUM	02-28-21	02-28-21	2,991.12
01-0000-2292	000370 MINISTER OF FINANCE -EHT	FEB2021 EMPLOYER HEALTH TAX	02-28-21	02-28-21	1,405.81
Account Total					4,396.93
01-0000-2293	000011 BMO INVESTMENTS INC.	FEB2021 EMPLOYEE RSP	02-28-21	02-28-21	773.28
01-0000-2293	000085 EQUITY ASSOCIATES	FEB2021 EMPLOYEE RSP	02-28-21	02-28-21	859.24
01-0000-2293	000087 BMO NESBITT BURNS	FEB2021 EMPLOYEE RSP	02-28-21	02-28-21	1,632.00
Account Total					3,264.52
01-0000-2426	002996 NANCY FAFLAK	03-2021 FOOD BANK PURCHASES	02-28-21	02-28-21	152.00
01-0000-2426	003031 LAMBTON MEAT PRODUCTS / ALEND LTD.	12166 FOOD BANK	02-09-21	02-09-21	399.00
01-0000-2426	000185 DON MCGUGAN	FEB2021 FOOD BANK PURCHASES	02-09-21	02-09-21	388.52
01-0000-2426	002996 NANCY FAFLAK	FEB2021 FOOD BANK PURCHASES	02-09-21	02-09-21	141.00
01-0000-2426	002996 NANCY FAFLAK	FOODBANK02/21 FOODBANK PURCHASE	02-22-21	02-22-21	80.33
Account Total					1,160.85
Department Total					34,821.57

GOVERNANCE

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0240-7303	002598 DAVID FERGUSON	JAN/FEB2021 EXPENSES	02-01-21	02-01-21	60.00
01-0240-7303	002598 DAVID FERGUSON	MARCH2021 PHONE EXPENSE	02-28-21	02-28-21	30.00
Account Total					90.00
01-0240-7398	000279 BMO BANK OF MONTREAL	8180-012021 ZOOM MTG	02-05-21	02-05-21	22.60
Department Total					112.60
COUNCIL SUPPORT					
01-0241-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	FEB2021 SUNLIFE BENEFITS	02-01-21	02-01-21	988.26
01-0241-7320	003273 ONTARIO MUNICIPAL ADMINISTRATORS ASS	2021-119-S OMAA MEMBERSHIP	02-05-21	02-05-21	450.87
Department Total					1,439.13
CORPORATE MANAGEMENT					
01-0250-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	FEB2021 SUNLIFE BENEFITS	02-01-21	02-01-21	1,360.59
01-0250-7301	000165 MANLEY'S BASICS	1095833 OFFICE SUPPLIES	02-22-21	02-22-21	29.95
01-0250-7301	000165 MANLEY'S BASICS	1097390 OFFICE SUPPLIES	02-09-21	02-09-21	76.12
01-0250-7301	000165 MANLEY'S BASICS	1097423 OFFICE SUPPLIES	02-09-21	02-09-21	88.85
01-0250-7301	000165 MANLEY'S BASICS	1097744 OFFICE SUPPLIES	02-17-21	02-17-21	16.34
01-0250-7301	000165 MANLEY'S BASICS	1097775 OFFICE SUPPLIES	02-17-21	02-17-21	10.53
01-0250-7301	000165 MANLEY'S BASICS	1097779 OFFICE SUPPLIES	02-28-21	02-28-21	49.25
01-0250-7301	000100 MCNAUGHTON HOME HARDWARE CENTRE	317380 WATER	02-28-21	02-28-21	7.38
Account Total					278.42
01-0250-7304	002187 INTEGRATED DIGITAL SOLUTIONS	AR29602 PHOTOCOPIER	02-28-21	02-28-21	202.96
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	TR235102 OFFICE POSTAGE	02-09-21	02-09-21	1,448.43
01-0250-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	070547 WATER & SEWER	02-28-21	02-28-21	165.24

2021.02.18 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

03-04-21

12:13PM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0250-7307	002043 HAYTER - WALDEN PUBLICATIONS	1000063389 EMPLOYMENT AD	02-09-21	02-09-21	67.80
01-0250-7307	002734 THE INDEPENDENT	11243 EMPLOYMENT AD	02-01-21	02-01-21	163.74
01-0250-7307	000279 BMO BANK OF MONTREAL	4621-0221 EMPLOYMENT AD	02-09-21	02-09-21	339.00
Account Total					570.54
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	18167 IT SUPPORT & LICENCING	02-05-21	02-05-21	455.33
01-0250-7315	002034 CAM-RON INSURANCE BROKERS	2021 CORP MANAGEMENT	02-22-21	02-22-21	37,814.04
01-0250-7340	000112 NUTECH PEST SERVICES	10017 PEST CONTROL	02-28-21	02-28-21	47.46
01-0250-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	162212 KEYS	02-10-21	02-10-21	23.65
01-0250-7340	003353 BETTY MCKELLAR	2021-1 POST OFFICE MATS	02-22-21	02-22-21	-210.03
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	93721 MATS	02-10-21	02-10-21	19.66
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	93817 MATS	02-28-21	02-28-21	61.30
01-0250-7340	000112 NUTECH PEST SERVICES	9975 PEST CONTROL	02-01-21	02-01-21	47.46
Account Total					-10.50
01-0250-7405	003353 BETTY MCKELLAR	JAN2021 OFFICE CLEANING	02-09-21	02-09-21	250.00
01-0250-7510	000279 BMO BANK OF MONTREAL	8180-012021 ANNUAL FEE	02-05-21	02-05-21	25.00
Department Total					42,560.05
FIRE STATION - ALVINSTON					
01-0411-7120	000375 FISHER'S REGALIA	47364 BADGES	02-17-21	02-17-21	294.32
01-0411-7125	000021 M & L SUPPLY	6737 FIRE BOOT	02-28-21	02-28-21	342.39
01-0411-7150	002912 CANADIAN RED CROSS- ATTENTION ACCOUN	CRC-310029 TEXT BOOKS - FIRST RESPONDER	02-28-21	02-28-21	796.68
01-0411-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	070458 WATER & SEWER	02-28-21	02-28-21	209.50

2021.02.18 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

03-04-21

12:13PM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0411-7309	003076 DOWLER KARN	1176145 MTO BUILDING	02-17-21	02-17-21	477.32
01-0411-7309	003076 DOWLER KARN	1181575 PROPANE	02-28-21	02-28-21	476.74
Account Total					954.06
01-0411-7315	002034 CAM-RON INSURANCE BROKERS	2021 FIRE ALVINSTON	02-22-21	02-22-21	10,684.82
01-0411-7320	002040 FIRE MARSHAL'S PUBLIC FIRE SAFETY COUN	IN005439 ANNUAL MEMBERSHIP	02-01-21	02-01-21	100.00
01-0411-7340	003076 DOWLER KARN	1168520 MTO BUILDING	02-09-21	02-09-21	466.72
01-0411-7340	003364 R & C CLEANING	JAN-2021 FIREHALL CLEANING	02-01-21	02-01-21	120.00
Account Total					586.72
01-0411-7345	000214 KARL'S TRUCK SERVICE	W70359 R1 STARTER REPAIR	02-17-21	02-17-21	1,004.77
01-0411-7351	000279 BMO BANK OF MONTREAL	8180-012021 ZOOM MTG	02-05-21	02-05-21	22.60
01-0411-7365	000131 BEARCOM CANADA CORP	5146186 PAGER BATTERIES	02-16-21	02-16-21	151.87
01-0411-7372	003385 PREFERRED TOWING	143511 TOWING R1 TO KARLS	02-10-21	02-10-21	1,017.00
01-0411-7373	003082 SENTRY FIRE PROTECTION SERVICES	138322 FIRE EXTINGUISHER INSPECTION	02-10-21	02-10-21	407.76
01-0411-7460	002223 COUNTY OF LAMBTON	34339 CACC ADMIN	02-09-21	02-09-21	744.83
01-0411-7460	003016 FLUENT INFORMATION MANAGEMENT SYSTEMS	INV-5380 ANNUAL SUBSCRIPTION	02-09-21	02-09-21	1,356.00
Account Total					2,100.83
Department Total					18,673.32
<u>FIRE STATION - INWOOD</u>					
01-0412-7315	002034 CAM-RON INSURANCE BROKERS	2021 FIRE INWOOD	02-22-21	02-22-21	5,797.94
Department Total					5,797.94
<u>FIRE DEPARTMENT - WATFORD</u>					
01-0413-7315	002034 CAM-RON INSURANCE BROKERS	2021 FIRE WATFORD	02-22-21	02-22-21	1,743.00

2021.02.18 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

03-04-21

12:13PM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Department Total					1,743.00
<u>POLICE</u>					
01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD	2143 MONTHLY POLICING	02-09-21	02-09-21	33,241.75
Department Total					33,241.75
<u>PROTECTIVE INSPECTION & CONTROL</u>					
01-0440-7420	003317 PICKFIELD LAW PROFESSIONAL CORPORATI	10423 NFP-LEGAL FEES	02-16-21	02-16-21	22,040.65
01-0440-7470	002223 COUNTY OF LAMBTON	34437 BUILDING PERMITS	02-09-21	02-09-21	3,770.00
01-0440-7470	002223 COUNTY OF LAMBTON	34437 BUILDING PERMITS	02-09-21	02-09-21	77.76
Account Total					3,847.76
01-0440-7472	000175 VICKI KYLE	FEB2021 ANIMAL CONTROL SERVICES	02-09-21	02-09-21	885.72
01-0440-7475	003384 KKP	162494 PARKING INFRACTION TICKETS	02-09-21	02-09-21	392.55
01-0440-7476	002223 COUNTY OF LAMBTON	34438 PROPERTY STANDARDS	02-09-21	02-09-21	1,495.00
01-0440-7476	002223 COUNTY OF LAMBTON	34438 PROPERTY STANDARDS	02-09-21	02-09-21	179.28
Account Total					1,674.28
Department Total					28,840.96
<u>RT&M - SIGNS</u>					
01-0550-7301	000191 CEDAR SIGNS	INV/2021/0138 SIGNS	02-28-21	02-28-21	1,138.36
01-0550-7301	000191 CEDAR SIGNS	INV/2021/0231 STICKERS	02-28-21	02-28-21	172.51
Account Total					1,310.87
Department Total					1,310.87
<u>RT&M - INTERSECTION LIGHTING</u>					
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	4674-0221 HYDRO	02-09-21	02-09-21	18.16
Department Total					18.16
<u>RT&M - DRAINAGE</u>					
01-0554-7401	003345 TOTAL TECH SURVEYING INC.	8072 SURVEY	02-10-21	02-10-21	4,915.50

2021.02.18 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

03-04-21

12:13PM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Department Total					4,915.50
OVERHEAD					
01-0560-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA, FEB2021	SUNLIFE BENEFITS	02-01-21	02-01-21	2,752.69
01-0560-7125	000036 VIVIAN UNIFORM RENTAL LTD.	93729 COVERALLS	02-28-21	02-28-21	130.80
01-0560-7125	000036 VIVIAN UNIFORM RENTAL LTD.	93821 COVERALLS	02-28-21	02-28-21	130.80
Account Total					261.60
01-0560-7301	000100 MCNAUGHTON HOME HARDWARE CENTRE	317380 WATER	02-28-21	02-28-21	7.38
01-0560-7304	003140 ACCESS FASTENERS & SUPPLY LTD	0000132629 PLOW BOLTS	02-11-21	02-11-21	217.63
01-0560-7304	000112 NUTECH PEST SERVICES	10019 PEST CONTROL	02-28-21	02-28-21	47.46
01-0560-7304	003136 NAPA GLENCOE	130-471915 LIGHTS	02-17-21	02-17-21	135.55
01-0560-7304	003136 NAPA GLENCOE	130-472273 BULBS	02-17-21	02-17-21	67.78
01-0560-7304	003136 NAPA GLENCOE	130-472321 HAND CLEANER	02-28-21	02-28-21	22.36
01-0560-7304	003136 NAPA GLENCOE	130-472589 PIGTAIL	02-28-21	02-28-21	56.58
01-0560-7304	000048 WATFORD HOME HARDWARE / CARIS HARDV	136728 MOF	02-10-21	02-10-21	7.33
01-0560-7304	000048 WATFORD HOME HARDWARE / CARIS HARDV	137115 WELDER RECEPTACLE	02-10-21	02-10-21	16.94
01-0560-7304	000139 JOHN O'NEIL WELDING	29656 WELDING ROD AND STEEL	02-17-21	02-17-21	143.39
01-0560-7304	000168 WATFORD AUTO PARTS	5329-212914 LIGHTS	02-10-21	02-10-21	-110.58
01-0560-7304	000076 PRAXAIR DISTRIBUTION	61725914 OXYGEN & ACETYLENE	02-28-21	02-28-21	337.51
01-0560-7304	002396 FASTENAL CANADA	ONST177914 BOLTS, NUTS	02-28-21	02-28-21	217.77
01-0560-7304	002396 FASTENAL CANADA	ONST177961 FLAGS, CONNECTORS, CHAINS	02-28-21	02-28-21	56.23
Account Total					1,215.95
01-0560-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	070223 WATER	02-28-21	02-28-21	129.51

2021.02.18 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

03-04-21

12:13PM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7310	000131 BEARCOM CANADA CORP	5147264 GPS	02-11-21	02-11-21	274.59
01-0560-7315	002034 CAM-RON INSURANCE BROKERS	2021 ROADS	02-22-21	02-22-21	61,140.36
01-0560-7320	002057 RECEIVER GENERAL FOR CANADA	20210030094 RADIO LICENCE RENEWAL	02-28-21	02-28-21	323.53
01-0560-7320	000279 BMO BANK OF MONTREAL	9819-0221 MECP / HWIN FEES	02-11-21	02-11-21	75.00
Account Total					398.53
01-0560-7398	000074 MACKENZIE OIL LIMITED	794954 FUEL	02-17-21	02-17-21	1,127.27
01-0560-7405	003353 BETTY MCKELLAR	JAN2021 OFFICE CLEANING	02-09-21	02-09-21	312.50
Department Total					67,620.38
06 STERLING PSD					
01-0601-7372	000220 TEAM TRUCK CENTRES	04S0393478P DRAIN VALVE	02-28-21	02-28-21	313.73
01-0601-7372	003184 INVENTORY EXPRESS INC.	21-32794 DEF AND OIL	02-17-21	02-17-21	37.35
Account Total					351.08
Department Total					351.08
00 STERLING PSD					
01-0602-7370	003184 INVENTORY EXPRESS INC.	21-32794 DEF AND OIL	02-17-21	02-17-21	123.50
01-0602-7372	003136 NAPA GLENCOE	130-472148 LED LIGHT	02-17-21	02-17-21	565.00
Department Total					688.50
11 INTERNATIONAL					
01-0603-7372	003184 INVENTORY EXPRESS INC.	21-32794 DEF AND OIL	02-17-21	02-17-21	37.37
01-0603-7372	002008 VIKING CIVES	2697942 PIVOT BLOCK	02-10-21	02-10-21	104.41
01-0603-7372	002008 VIKING CIVES	2698478 WING PARTS	02-28-21	02-28-21	338.34
01-0603-7372	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT47510 HYDRALIC HOSE	02-28-21	02-28-21	108.57
Account Total					588.69
Department Total					588.69

2021.02.18 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

03-04-21

12:13PM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
18 WESTERN STAR					
01-0604-7372	003184 INVENTORY EXPRESS INC.	21-32794 DEF AND OIL	02-17-21	02-17-21	37.35
01-0604-7372	000070 RANDY'S MOTOR VEHICLE REPAIR	31737 HEADLIGHTS	02-10-21	02-10-21	119.76
Account Total					157.11
Department Total					157.11
97 CAT GRADER					
01-0610-7372	003136 NAPA GLENCOE	130-472342 FILTERS	02-17-21	02-17-21	-57.92
Department Total					-57.92
17 FORD 4X4 Diesel					
01-0620-7370	003184 INVENTORY EXPRESS INC.	21-32794 DEF AND OIL	02-17-21	02-17-21	123.50
Department Total					123.50
21 Dodge RAM 4 x 4 pickup					
01-0621-7370	000074 MACKENZIE OIL LIMITED	794956 FUEL	02-17-21	02-17-21	390.23
01-0621-7372	000168 WATFORD AUTO PARTS	5329-213185 LIGHT	02-28-21	02-28-21	520.50
01-0621-7372	000168 WATFORD AUTO PARTS	5329-213201 LIGHT PARTS	02-28-21	02-28-21	15.53
01-0621-7372	000168 WATFORD AUTO PARTS	5329-213461 RETURN MATS	02-28-21	02-28-21	-35.95
Account Total					500.08
Department Total					890.31
19 FORD 4x4 PICKUP					
01-0622-7370	000074 MACKENZIE OIL LIMITED	794956 FUEL	02-17-21	02-17-21	390.24
Department Total					390.24
DEERE TRACTOR LOADER					
01-0630-7372	000041 DELTA POWER EQUIPMENT	P14370 PIN	02-28-21	02-28-21	33.50
Department Total					33.50
CASE BACKHOE					
01-0631-7372	000168 WATFORD AUTO PARTS	5329-212523 BATTERIES	02-10-21	02-10-21	404.70
Department Total					404.70

2021.02.18 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

03-04-21

12:13PM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
SMALL ENGINE EQUIPMENT					
01-0634-7372	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT46811 PARTS	02-17-21	02-17-21	27.56
Department Total					27.56
SAND AND SALT					
01-0671-7401	000264 COMPASS MINERALS CANADA CORP.	754284 SALT	02-28-21	02-28-21	3,560.71
Department Total					3,560.71
SNOW PLOWING					
01-0672-7350	003063 ACE COUNTRY & GARDEN / 1040721 ONTARIO	149939 SPREADER	02-11-21	02-11-21	451.99
Department Total					451.99
STREET LIGHTING - ALVINSTON					
01-0751-7306	000099 BLUEWATER POWER DISTRIBUTION CORP	200000369240 ELECTRICITY CHARGES	02-28-21	02-28-21	58.45
01-0751-7306	000099 BLUEWATER POWER DISTRIBUTION CORP	250005033461 ELECTRICITY CHARGES	02-25-21	02-25-21	996.34
Account Total					1,054.79
01-0751-7345	002991 BLUEWATER POWER SERVICES CORP	90056142 LIGHT REPAIR	02-11-21	02-11-21	381.60
Department Total					1,436.39
STREET LIGHTING - INWOOD					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	6752-0221 HYDRO	02-09-21	02-09-21	474.85
Department Total					474.85
SANITARY SEWER SYSTEM					
01-0810-7315	002034 CAM-RON INSURANCE BROKERS	2021 SEWER-ALVINSTON	02-22-21	02-22-21	6,974.64
01-0810-7347	003029 MEGA-LAB	159914 SCHOOL LUMINA	02-28-21	02-28-21	573.52
01-0810-7347	000279 BMO BANK OF MONTREAL	4621-0221 BIOXIDE CHECKS	02-09-21	02-09-21	50.00
Account Total					623.52
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000216026 SLUDGE REMOVAL	02-11-21	02-11-21	315.84
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000216131 SLUDGE REMOVAL	02-11-21	02-11-21	315.84

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000216968 SLUDGE REMOVAL	02-28-21	02-28-21	315.84
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000217209 IDLE WAITING	02-28-21	02-28-21	310.75
01-0810-7432	002396 FASTENAL CANADA	ONST178066 FLAGS	02-28-21	02-28-21	15.57
Account Total					1,273.84
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000009237 OPERATION	02-10-21	02-10-21	9,081.93
Department Total					17,953.93
INWOOD SEWER SYSTEM					
01-0811-7315	002034 CAM-RON INSURANCE BROKERS	2021 SEWER INWOOD	02-22-21	02-22-21	1,455.30
Department Total					1,455.30
WATERWORKS SYSTEM					
01-0830-7306	000014 HYDRO ONE NETWORKS INC.	4856 6857-0221 HYDRO	02-28-21	02-28-21	95.91
01-0830-7315	002034 CAM-RON INSURANCE BROKERS	2021 WATER	02-22-21	02-22-21	9,398.70
01-0830-7432	003270 WOLSELEY CANADA INC	399528 METERS	02-28-21	02-28-21	1,186.50
01-0830-7432	002396 FASTENAL CANADA	ONST177961 FLAGS, CONNECTORS, CHAINS	02-28-21	02-28-21	15.41
Account Total					1,201.91
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000009237 OPERATION	02-10-21	02-10-21	8,094.28
Department Total					18,790.80
WASTE COLLECTION					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	25439 GARBAGE COLLECTION	02-16-21	02-16-21	6,232.80
Department Total					6,232.80
ALVINSTON COMMUNITY CENTRE					
01-1635-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA/ FEB2021	SUNLIFE BENEFITS	02-01-21	02-01-21	1,176.21
01-1635-7125	000036 VIVIAN UNIFORM RENTAL LTD.	94099 UNIFORMS	02-28-21	02-28-21	240.68
01-1635-7125	000036 VIVIAN UNIFORM RENTAL LTD.	94461 UNIFORMS	02-28-21	02-28-21	80.92

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Account Total					321.60
01-1635-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	070619 WATER & SEWER	02-28-21	02-28-21	257.88
01-1635-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	070620 WATER & SEWER	02-28-21	02-28-21	165.24
01-1635-7306	000099 BLUEWATER POWER DISTRIBUTION CORP	250005033986 ELECTRICITY CHARGES	02-25-21	02-25-21	2,973.45
Account Total					3,396.57
01-1635-7315	002034 CAM-RON INSURANCE BROKERS	2021 RECREATION	02-22-21	02-22-21	47,493.14
01-1635-7320	000279 BMO BANK OF MONTREAL	9819-0221 ORFA MEMBERSHIP	02-11-21	02-11-21	870.10
01-1635-7340	002214 GERBER ELECTRIC LTD	00024794 EMERGENCY BATTERIES	02-11-21	02-11-21	122.04
01-1635-7340	000112 NUTECH PEST SERVICES	10018 PEST CONTROL	02-28-21	02-28-21	47.46
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	4719 DUMPSTER	02-17-21	02-17-21	311.32
01-1635-7340	003357 KEVIN MILLER	FEB2021 TOOLS	02-09-21	02-09-21	47.43
Account Total					528.25
01-1635-7372	002206 HARDY SERVICE	00034403 OLYMPIA REPAIR	02-28-21	02-28-21	419.64
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1168548 SHUTDOWN	02-28-21	02-28-21	585.57
Account Total					1,005.21
Department Total					54,791.08
INWOOD COMMUNITY CENTER					
01-1639-7306	000044 TOWNSHIP OF ENNISKILLEN	930050000.00-0221 WATER	02-09-21	02-09-21	45.50
01-1639-7315	002034 CAM-RON INSURANCE BROKERS	2021 RECREATION INWOOD	02-22-21	02-22-21	1,461.62
Department Total					1,507.12
ALVINSTON LIBRARY					
01-1641-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	070553 WATER & SEWER	02-28-21	02-28-21	165.24
01-1641-7315	002034 CAM-RON INSURANCE BROKERS	2021 ALVINSTON LIBRARY	02-22-21	02-22-21	1,735.02

2021.02.18 8.0 9759

MUNICIPALITY OF BROOKE-ALVINST

03-04-21

12:13PM

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1641-7340	002214 GERBER ELECTRIC LTD	00022263-A CENOTAPH LIGHT	02-11-21	02-11-21	432.28
Department Total					2,332.54
INWOOD LIBRARY					
01-1642-7306	000044 TOWNSHIP OF ENNISKILLEN	930056000.00-0221 WATER	02-09-21	02-09-21	45.50
01-1642-7315	002034 CAM-RON INSURANCE BROKERS	2021 ALVINSTON INWOOD	02-22-21	02-22-21	672.30
Department Total					717.80
PLANNING & ZONING					
01-1810-7101	002996 NANCY FAFLAK	02-2021 COA- THORNE, FOSTER	02-25-21	02-25-21	100.00
01-1810-7101	003114 CHRISTA SAWYER	FEB2021 COA-THORNE, FOSTER	02-25-21	02-25-21	100.00
01-1810-7101	003202 DOUG SMITH	FEB2021 COA-THORNE,FOSTER	02-25-21	02-25-21	100.00
Account Total					300.00
01-1810-7430	002223 COUNTY OF LAMBTON	FEB2021 ZONING AMENDMENT-THORNE	02-05-21	02-05-21	400.00
Department Total					700.00
AGRICULTURE & REFORESTATION					
01-1840-7398	003217 MUN OF BROOKE-ALVINSTON - EFT	TR236275 TREE ORDERS	02-22-21	02-22-21	187.72
01-1840-7455	000113 R DOBBIN ENGINEERING INC	14.21 DRAINAGE SUPERINTENDENT	02-10-21	02-10-21	4,688.37
Department Total					4,876.09
TILE DRAINAGE					
01-1850-7210	002515 MINISTRY OF FINANCE (TILE LOANS)	1-120773052-3 TILE DEB-2018-03	02-09-21	02-09-21	1,214.95
01-1850-7710	002515 MINISTRY OF FINANCE (TILE LOANS)	1-120773052-3 TILE DEB-2018-03	02-09-21	02-09-21	2,045.88
Department Total					3,260.83
ROAD VEHICLE / EQUIPMENT					
20-0600-8020	003383 ALLROADS DODGE CHRYSLER JEEP LIMITED	2021 RAM 1500 4x4 2021 DODGE RAM 1500 4X4	02-05-21	02-05-21	43,525.18
20-0600-8020	000131 BEARCOM CANADA CORP	5153554 INSTALL GPS	02-28-21	02-28-21	518.70

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Account Total					44,043.88
20-0600-8032	000069 TOROMONT INDUSTRIES LTD	E3045601 2021 CAT GRADER	02-09-21	02-09-21	410,782.12
20-0600-8050	003378 MONARCH REBUILDING	84017 PRESSURE WASHER	02-17-21	02-17-21	9,039.94
Department Total					463,865.94
<u>MUNICIPAL DRAINS - CONSTRUCTION</u>					
20-2800-7401	002135 MCNALLY EXCAVATING LTD	289 KELLY DRAIN BRANCH #4	02-09-21	02-09-21	83,221.17
Department Total					83,221.17
<u>MUNICIPAL DRAINS - MAINTENANCE</u>					
20-2900-7401	003361 GM CONSTRUCTION	455 KELLY DRAIN BRANCHES	02-09-21	02-09-21	22,249.52
20-2900-7401	003361 GM CONSTRUCTION	459 MCGILL DRAIN	02-09-21	02-09-21	3,751.60
20-2900-7401	002823 KT EXCAVATING	544 MCNEIL DOUGLAS DRAIN	02-09-21	02-09-21	839.03
20-2900-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	571 MCINTYRE/WEED DRAIN	02-09-21	02-09-21	16,852.69
Account Total					43,692.84
Department Total					43,692.84
Total Paid Invoices					907,067.24
Total Unpaid Invoices					46,947.44
Total Invoices					954,014.68

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
---------	-----------------------	------------------------------------	-----------------	---------------	-------------

Department Summary

01-0000	ASSETS & LIABILITIES	34,821.57
01-0240	GOVERNANCE	112.60
01-0241	COUNCIL SUPPORT	1,439.13
01-0250	CORPORATE MANAGEMENT	42,560.05
01-0411	FIRE STATION - ALVINSTON	18,673.32
01-0412	FIRE STATION - INWOOD	5,797.94
01-0413	FIRE DEPARTMENT - WATFORD	1,743.00
01-0420	POLICE	33,241.75
01-0440	PROTECTIVE INSPECTION & CONTROL	28,840.96
01-0550	RT&M - SIGNS	1,310.87
01-0551	RT&M - INTERSECTION LIGHTING	18.16
01-0554	RT&M - DRAINAGE	4,915.50
01-0560	OVERHEAD	67,620.38
01-0601	06 STERLING PSD	351.08
01-0602	00 STERLING PSD	688.50
01-0603	11 INTERNATIONAL	588.69
01-0604	18 WESTERN STAR	157.11
01-0610	97 CAT GRADER	-57.92
01-0620	17 FORD 4X4 Diesel	123.50
01-0621	21 Dodge RAM 4 x 4 pickup	890.31
01-0622	19 FORD 4x4 PICKUP	390.24
01-0630	DEERE TRACTOR LOADER	33.50
01-0631	CASE BACKHOE	404.70
01-0634	SMALL ENGINE EQUIPMENT	27.56
01-0671	SAND AND SALT	3,560.71
01-0672	SNOW PLOWING	451.99
01-0751	STREET LIGHTING - ALVINSTON	1,436.39
01-0752	STREET LIGHTING - INWOOD	474.85
01-0810	SANITARY SEWER SYSTEM	17,953.93
01-0811	INWOOD SEWER SYSTEM	1,455.30
01-0830	WATERWORKS SYSTEM	18,790.80
01-0840	WASTE COLLECTION	6,232.80
01-1635	ALVINSTON COMMUNITY CENTRE	54,791.08
01-1639	INWOOD COMMUNITY CENTER	1,507.12
01-1641	ALVINSTON LIBRARY	2,332.54
01-1642	INWOOD LIBRARY	717.80
01-1810	PLANNING & ZONING	700.00
01-1840	AGRICULTURE & REFORESTATION	4,876.09
01-1850	TILE DRAINAGE	3,260.83
20-0600	ROAD VEHICLE / EQUIPMENT	463,865.94
20-2800	MUNICIPAL DRAINS - CONSTRUCTION	83,221.17
20-2900	MUNICIPAL DRAINS - MAINTENANCE	43,692.84

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 02-01-21 to 02-28-21 Paid Invoices Cheque Date 02-01-21 to 02-28-21

Account	Vendor Number	Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Report Total						954,014.68



MUNICIPALITY OF BROOKE-ALVINSTON

DRAINAGE SUPERINTENDENT STAFF REPORT

Date: February 2021 Report

To: Brooke-Alvinston Mayor, Clerk, and Council

From: David Moores, Drainage Superintendent
R. Dobbin Engineering Inc.

RE: Monthly Drainage Superintendent Report

New Drainage Requests:

Johnston-Symington Drain

- Section 78 Improvement Request
- Location: Lot 1, Concession 14 & Gore Concession
- Request received from Ms. Jo-Anne Symington to replace an access culvert
- Council accepted the request under section 78 and appointed R. Dobbin Engineering

Recommendation: (1) Onsite Meeting to be arranged

Maintenance

Contractor – JL Henderson:

Campbell Leitch Drain

- Location: Lot 28 & 29, Concession 6
- Contractor: JLH Excavating
- Status:
 - Levelling to be completed in Spring of 2021

Contractor – Bruce Poland and Sons:**Ross Drain**

- Location: Lot 13-14, Concession 7
- Status:
 - Levelling to be completed in Spring of 2021

Zimmerman Drain

- Location: Lot 13, Concession 8
- Status:
 - Levelling to be completed in Spring of 2021

Moffatt Lucas Drain No.2

- Location: Courtright Line
- Status:
 - Levelling to be completed in Spring of 2021

Moffatt Lucas Drain Branch

- Location: Bush Line
- Status:
 - Levelling to be completed in Spring of 2021

McIntrye / Weed Drain

- Location: Shiloh Line
- Status:
 - Culvert replacement complete
 - Cleanup in Spring of 2021

Contractor – GM Construction:**Sisson Parker Drain**

- Location: Along the Sun Canadian Pipeline from Sutorville Rd to Forest Road
- Status:
 - Work: Brushing and bottom cleanout
 - Weather permitting - work to be completed Winter 2021

Kelly Drain

- Location: Lots 7-9, Concession 14
- Landowner: Gary Straatman / Tom Shea / Steve Moffatt
- Status:
 - Brushing, cleanout, and culvert work complete
 - Levelling to be completed in Spring of 2021

Contractor – Greg Drury:***McNally Drain***

- Location: L.3 C.9 – 6380 Rokeby Line
- Landowner: Lee Deschamps
- Status:
 - Work – Beaver Control and Dam Removals

Work to be Tender / Receive Approvals***Edgar Drain No.1***

- Location: Churchill Line & Hardy Creek Road - Lot 27, Concession 14
- Landowner: Steve Saunders
- Work: Brushing and Cleanout
- Status:
 - All Approvals received
 - Tender drain work for 2021

Parker Lucas Drain

- Location: Lots 5-9, Concession 13
- Landowner: Tom Shea / Dale Thorne
- Work: Brushing, bottom cleanout, and culvert replacement
- Status:
 - Drain Approvals to obtain
 - Tender drain work for 2021

Duffy Drain

- Location: Lots 17-18, Concession 5
- Landowner: Dave McKellar
- Work: Brushing & bottom cleanout
- Status:
 - Drain Approvals to obtain
 - Tender Drain for 2021 work

14th Concession Drain

- Location: Lots 1-6, Concession 14
- Landowner: Tome Shea / Doug Thrower
- Work: Brushing and bottom cleanout
- Status:
 - Drain Approvals to obtain
 - Tender drain work for 2021

Smith Drain

- Location: Lot 13, Concession 6
- Landowner: Ben Opthuf
- Work: Brushing & bottom cleanout
- Status:
 - Drain to be classified
 - Drain Approvals to obtain
 - Tender Drain for 2021 work

MacDougall Drain

- Location: Lots 7-9, Concession 5
- Landowner: Mr. Doug MacDougall
- Work: Brushing and bottom cleanout
- Status:
 - Drain to be classified
 - Drain Approvals to obtain
 - Tender drain work for 2021

4-5 Concession Road Drain

- Location: Lots 7-9, Concession 5
- Landowner: Mr. Doug MacDougall
- Work: Brushing and bottom cleanout
- Status:
 - Drain to be classified
 - Drain Approvals to obtain
 - Tender drain work for 2021

DRAINAGE REPORTS – CONSTRUCTION / IMPROVEMENTS**Ongoing Construction*****Kelly Drain Branch No.4***

- Section 78 Report
- Drain enclosure
- Construction work completed
- Cleanup in the spring of 2021

Still in Report Stage:***Steadman Drain No.1***

- Section 4 Report – Roger Buurma
 - Drain enclosure
 - Currently with the SCRCA for review
 - Additional Onsite Meeting was held on November 17, 2020
- Section 4 Petition – Don McGugan
 - Private tile drain to be made a municipal drain and improved in Lot 16, Concession 9, west side of Nauvoo Road

Hasting Drain

- Section 78 Report
- Request to realign or enclose channel in W1/2 Lot 23, Concession 12
- Survey complete
- Preliminary drafting and profile in progress

Logan Drain Branches – 5

- Section 78 Report
- Tile drain replacement project
- Report submitted to the Municipality

Ruth Drain

- Section 78 Report
- Tile drain replacement
- Report submitted to the Municipality

Graham Bourne Drain

- Section 78 Report
- Culvert replacement
- Survey complete
- Report is in progress

Johnson Drain

- Section 78 Report
- Culvert Replacement
- Survey complete
- Report is in progress

Edgar Podolinsky Drain

- Section 4 Report
- Report in progress

Edgar Drain Branch

- Section 78 Report
- Drain enclosure
- Onsite Meeting was held on November 26, 2020
- Report in progress

McEachren Drain

- Section 78 Report
- Emergency culvert work under Section 124 of the Drainage Act
- Culvert work completed
- Onsite Meeting was held on November 17, 2020
- Additional work was discussed in having all culverts inspected for replacement and the drain requires brushing and bottom cleanout
- New drain profile required
- Survey, culvert inspections, and report in progress

Thompson Drain

- Section 78 Report
- Culvert Replacement on Hardy Creek Road
- Onsite Meeting held on November 17, 2020
- New profile for drain along Hardy Creek Road as a cleanout / brushing was asked at the Onsite Meeting
- Survey and report in progress

Campbell Leitch Drain

- Section 78 Report
- Low-level crossing replacement
- New low-level crossing in Adelaide Metcalf section of the drain
- Onsite Meeting held on November 26, 2020
- Survey and report in progress

For Information:

Work on the following projects are completed:

- 1. McIntyre / Weed Drain** – Culvert Replacement completed by Bruce Poland and Sons under maintenance.
- 2. Kelly Drain and Branches** – Brushing, bottom cleanout and culvert replacement completed by GM Construction under maintenance.
- 3. Kelly Drain Branch No.4** – New tile drain installed by McNally Excavating under Section 78.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Integrity Commissioner Services
Meeting: Council - 11 Mar 2021
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the report on the Integrity Commissioner be received and filed.

Background:

At the February 25, 2021 regular session of Council, a request was made by Councillor Deans about claims made to the Integrity Commissioner in 2020.

Comments:

In 2020, one request was sent to the Integrity Commissioner and it was to withdraw an application that was sent to him in 2019. The following process was followed:

- 1) An application was filed with the Integrity Commissioner (late 2019)
- 2) A \$100 filing fee was deposited with the Municipality
- 3) An email was sent to the Integrity Commissioner to proceed with review (payment received)
- 4) Applicant requested that the application be withdrawn; Integrity Commissioner had done preliminary work on the application

Financial Considerations:

The contract with the Integrity Commissioner allows for 2 hours of professional services rendered / year. I have utilized the 2 hours in the past (2019) in drafting by-laws or seeking his general advice.

In 2020, 3.8 hours (original time spent was 5.8 hours) was charged in the first quarter from work done on the claim prior to it being withdrawn. The \$100 application fee was not refunded. This invoice was listed in the April 2020 accounts summary.

The Integrity Commissioner is paid an annual retainer fee of \$500 (which includes 2 hours of service at no charge). His hourly rate is \$235 / hour for time spent on: calls that are actively investigated, preparing or presenting a report or addressing a request for advice or information from Council, staff or the public.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Alvinston Water Distribution System
Meeting: Council - 11 Mar 2021
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That Council review the water system annual reports as required by O. Reg. 170/03 and that Alvinston Schedule 22 Summary Report be received and filed and Council acknowledge reading.

Background:

In accordance with O. Reg. 170/03, Schedule 22 (attached) must be presented to Council and is mandated to be reviewed and acknowledged to have been read.

Comments:

Once the report is reviewed by Council, it is made publically available and posted on the municipal website and bulletin board for inspection.

Financial Considerations:

none associated with this report.

ATTACHMENTS:

[Alvinston Section 11 Annual Report 2020](#)
[Alvinston Schedule 22 Summary Report 2020](#)



ANNUAL REPORT

Drinking-Water System Number:	260040170
Drinking-Water System Name:	Alvinston Distribution System
Drinking-Water System Owner:	The Corporation of the Municipality of Brooke-Alvinston
Drinking-Water System Category:	Large Municipal Residential System
Period being reported:	January 1 st to December 31 st , 2020

<p><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></p> <p>Does your Drinking-Water System serve more than 10,000 people? Yes [] No [X]</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [X] No []</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; padding: 5px;"> <p>The Municipality of Brooke-Alvinston Municipal Office 3236 River St. P.O. Box 28 Alvinston, ON N0N 1A0</p> </div>	<p><u>Complete for all other Categories.</u></p> <p>Number of Designated Facilities served:</p> <div style="border: 1px solid black; padding: 5px; width: 100px;">N/A</div> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [] No [] N/A [✓]</p> <p>Number of Interested Authorities you report to:</p> <div style="border: 1px solid black; padding: 5px; width: 100px;">N/A</div> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [] No [] N/A [✓]</p>
--	---

List all Drinking-Water Systems (if any), which receive all of their drinking water from your system:

Drinking Water System Name	Drinking Water System Number
N/A	N/A

Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?
Yes [] No [] N/A [✓]

Indicate how you notified system users that your annual report is available, and is free of charge.

☒ Public access/notice via the web

☒ Public access/notice via Government Office

☐ Public access/notice via a newspaper

☒ Public access/notice via Public Request

☐ Public access/notice via a Public Library

☐ Public access/notice via other method _____

Describe your Drinking-Water System

The Alvinston Drinking Water System is supplied with potable water via a 250mm diameter PVC watermain from the Lambton Area Water Supply System (LAWSS). The supply meter chamber is located on the southeast corner of Old Walnut Rd. and Churchill Line. The Old Walnut meter chamber is equipped with a flowmeter. The potable watermain feeds the Alvinston Water Pumping Station where the incoming water is continuously monitored for free chlorine. Rechlorination takes place at the clearwell, and is continuously monitored and alarmed for free chlorine as it is pumped to the distribution system. The distribution system consists of a standpipe with a maximum capacity of 1544m³ (equipped with a continuous on-line chlorine analyzer and alarmed), 11 air valve chambers, approximately 70 hydrants and 110 shut off valves, two water service meter chambers and piping of various sizes.

Standby power is available in the event of a power failure/outage.

List all water treatment chemicals used over this reporting period

Sodium Hypochlorite 12%

Were any significant expenses incurred to?

☐ Install required equipment

☒ Repair required equipment

☐ Replace required equipment

Please provide a brief description and a breakdown of monetary expenses incurred

Watermain Repair

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
n/a	n/a	n/a	n/a	n/a	n/a

Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period.

	No. of Samples Collected for period being reported	Range of E.Coli Results		Range of Total Coliform Results		Number of HPC Samples	Range of HPC Results	
		Minimum #	Maximum #	Minimum #	Maximum #		Minimum #	Maximum #
Distribution	156	0	0	0	0	52	10	30

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (min)-(max)	Units of Measure
Free Chlorine (Distribution grab)	362	0.59-1.72	mg/L

NOTE: For continuous monitors use 8760 as the number of samples.



Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure
n/a	n/a	n/a	n/a	n/a

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Date Sampled	Result	Unit of Measure
n/a	n/a	n/a	n/a

Summary of lead testing under Schedule 15.1 during this reporting period

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Results		MAC (ug/L)	Number of Exceedances
		Minimum	Maximum		
Distribution - Lead Results (ug/L)	4	0.03	0.46	10	No
Distribution - Alkalinity (mg/L)	4	75	77	n/a	n/a
Distribution - pH	4	8.3	8.65	n/a	n/a

Summary of Organic parameters sampled during this reporting period or the most recent sample results

DISTRIBUTION WATER	Sample Date (mm/dd/yyyy)	Sample Result (ug/L)	MAC	Exceedances	
				MAC	1/2 MAC
Trihalomethane: Total (ug/L)	Running Average	49	100.00	No	No
Haloacetic Acid: Total (ug/L)	Running Average	29.7	80	No	No

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards.

Parameter	Result Value	Unit of Measure	Date of Sample
n/a	n/a	n/a	n/a

February 25, 2021

Janet Denkers
Corporation of the Municipality of Brooke-Alvinston
3236 River St.
P.O Box 28
Alvinston, ON N0N 1A0

Re: Requirement under the Safe Drinking Water Act for a Summary Report

Dear Janet Denkers;

Attached is the 2020 Summary Report for the Alvinston Distribution System for January 1st to December 31st, 2020. This report is completed in accordance with Schedule 22 of O. Reg. 170/03, under the Safe Drinking Water Act.

This Summary Report is to be provided to the members of Council. Please ensure this distribution by March 31st, 2021.

Attached is also a copy of the 2020 Annual Report for the Alvinston Distribution System required under Section 11 of O. Reg. 170/03. Section 12 of O. Reg. 170/03, requires both the Summary Report and the Annual Report be made available for inspection members of the public during normal business hours, without charge. The reports should be made available for inspection at the office of the municipality, or at a location that is reasonably convenient to the users of the water system.

Please feel free to contact me should you require any additional information regarding these reports. I can be reached at 519-312-0847.

Sincerely,



Terri-Lynn Thomson
Process and Compliance Technician

cc. Dale LeBritton, Regional Hub Manager
Sam Smith, Senior Operations Manager
Cindy Sigurdson, Safety, Process and Compliance Manager
Stephen Ikert, Brooke- Alvinston



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Annual Summary Report

Alvinston Water Distribution System

2020

Prepared for the Municipality of Brooke-Alvinston

By the Ontario Clean Water Agency

Table of Contents

Section Number	Contents	Page Number
1	Overview of System	1
2	Compliance with Regulations Schedule 22-2 (2)(a) List the requirements of the Act, the regulations, the system's approval, drinking water works permit, municipal drinking water licence, and any orders applicable to the system that were not met at any time during the period covered by the report	1
3	Corrective Actions Schedule 22-2 (2)(b) For each requirement referred to in section 2 that was not met, specify the duration of the failure and the measures that were taken to correct the failure.	1
4	Flow Summary Schedule 22-2 (3) 1. A summary of the quantities and flow rates of the water supplied during the period covered by the report 2. A comparison of the summary referred to in paragraph 1 to the rated capacity and flow rates approved in the system's approval, drinking water works permit or municipal drinking water licence, or if the system is receiving all of its water from another system under an agreement pursuant to subsection 5 (4), to the flow rates specified in the written agreement.	1
APPENDICES		
APPENDIX A	LAWSS flows for January 1, 2020 to December 31, 2020	
APPENDIX B	Distribution flows for January 1, 2020 to December 31, 2020	

SECTION 1: Overview

This report is a summary of water quality information for the Alvinston Water Distribution System and published in accordance with Schedule 22 of Ontario's Safe Drinking Water Act, Ontario Regulation 170/03 for the reporting period of January 1, 2020 to December 31, 2020. The Alvinston Water Distribution System is categorized as a Large Municipal Residential Drinking Water System.

The Alvinston Distribution System operated in accordance with the Municipal Drinking Water License 240-101 and Drinking Water Works Permit 240-201.

This report was prepared by the Ontario Clean Water Agency on behalf of the Municipality of Brooke-Alvinston.

SECTION 2: Compliance

The Alvinston Water Distribution System was operated and maintained in such a manner that the water supplied to the consumers serviced by the system satisfied all the requirements in the Safe Drinking Water Act, the Regulations, the Drinking Water Works Permit Number: 240-201, and the Municipal Drinking Water Licence Number: 240-101.

A Ministry of the Environment, Conservation and Parks (MECP) inspection was conducted on May 21, 2020 by Andrew Winkler covering the inspection period of May 2019 to May 2020.

The MECP Inspections have an Inspection Rating Record, which evaluates the system to provide information for the owner/operator on areas that need to be improved. The particular areas that were evaluated for the Alvinston Distribution System were: treatment process, operations manuals, logbooks, certification and training, water quality monitoring, and treatment process monitoring. There was one non-compliance identified in the inspection report. This system received 21 out of 234 non-compliance ratings due to the one non-compliance and as such received 91.03% for the Final Inspection Rating.

SECTION 3: Corrective Action

The non-compliance identified in the MECP Inspection report was for missed samples in November 2019, these samples were missed due to weather issues with the courier. Refer to the 2019 Annual Summary Report for more details.

There were no non-compliances identified in 2020 and therefore, no corrective actions required for 2020.

SECTION 4: Summary and discussion of quantity of water supplied

In accordance with Schedule 22-2 (3) the following is a summary and discussion of the quantity of water supplied throughout the system during the reporting period. There are no rated capacities specified in the MDWL or DWWP.

The Alvinston Distribution System is supplied by the Lambton Area Water Supply System (LAWSS). The flow is metered at the Old Water metering station as it enters the Alvinston Distribution system. The volume supplied in 2020 was 80,550.52m³. This is a 41.31% decrease from total flows in 2019. This

decrease is attributed to a leak found on a watermain, which required intensive investigation to locate and repairs were made. Refer to Appendix A for a breakdown of flows.

The water supplied by LAWSS enters a clearwell at the Alvinston Water Pumping Station before being directed to consumers. The flow is metered on the outlet of the pumping station. The volume supplied from the Alvinston Water Pumping Station in 2020 was 71,286.53m³. Refer to Appendix B for a breakdown of flows.

APPENDIX A

Monthly flow meter volumes from the Lambton Area Water Supply System at Old Walnut

	2019 Alvinston Walnut (m ³)	2020 Alvinston Walnut (m ³)	2019 Walnut Avg Day Flow (m ³ /d)	2020 Alvinston Walnut Avg Day Flow (m ³ /d)	% difference 2020 to 2019	2019 Alvinston Walnut Max Day Flow (m ³)	2020 Alvinston Walnut Max Day Flow (m ³)
January	7159.17	6325.34	230.94	204.04	-11.65	310.5	273.2
February	6828	5803.15	243.86	200.11	-17.94	304.2	269.4
March	10409.72	6336.19	335.8	204.39	-39.13	426.8	262.4
April	12225.29	6080.95	407.51	202.7	-50.26	503.5	274.2
May	16446.19	7024.67	530.52	226.6	-57.29	650.3	392.2
June	18307.44	7476.5	610.25	249.22	-59.16	784.4	332.4
July	15413.31	7467.01	495.49	240.87	-51.39	677.9	302.6
August	10962.47	7625.52	348.06	245.98	-29.33	487.8	303.3
September	8476.88	7217.76	280.56	240.59	-14.25	430.3	295.4
October	9292.72	6864.96	299.77	221.45	-26.13	375.4	275.9
November	10916.13	6199.45	363.87	206.65	-43.21	482.2	275.5
December	10814.73	6129.02	348.86	197.71	-43.33	563.4	282.5
Total	137,252.05	80,550.52					
Avg	11437.7	6712.5	374.6	220.0	-41.27		
Max						784.4	392.2

APPENDIX B

Monthly flow meter volumes in the distribution system at Alvinston Water Pumping Station.

	2019 Alvinston Water Pumping Station (m ³)	2020 Alvinston Water Pumping Station (m ³)	2019 Alvinston Water Pumping Station Avg Day Flow (m ³ /d)	2020 Alvinston Water Pumping Station Avg Day Flow (m ³ /d)	% difference 2020 to 2019	2019 Alvinston Water Pumping Station Max Day Flow (m ³)	2020 Alvinston Water Pumping Station Max Day Flow (m ³)
January	5918.78	5542.65	190.93	178.8	-6.35	298.2	212.0
February	5154.37	5122.33	184.08	176.63	-4.05	243.3	238.0
March	5621.28	5522.8	181.33	178.15	-1.75	231.9	209.0
April	5324	5472	177.47	182.4	2.78	240.6	250.0
May	5868.13	6687.58	189.29	215.73	13.97	251.6	323.0
June	6965.05	6785.96	224.68	226.2	0.68	417.5	289.0
July	6248.71	6794.98	201.57	219.19	8.74	384.4	283.0
August	6060.53	6704.95	195.5	216.29	10.63	277.2	279.3
September	5550.48	6214.8	185.02	207.16	11.97	321.9	240.0
October	5690.44	5615.32	183.56	181.14	-1.32	234.8	215.0
November	5533.2	5330.2	184.44	177.67	-3.67	231.2	237.0
December	5666.83	5492.96	182.8	177.19	-3.07	292.6	238.0
Total	69,601.80	71,286.53					
Avg	5800.2	5940.5	190.1	194.7	2.45		
Max						417.5	323.0



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Alley - By-law to authorize sale of properties
Meeting: Council - 11 Mar 2021
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That Council authorize the sale of the alley (Plan 6 Lot 3,4,5,6,11) to the adjacent owners through the attached by-law.

Background:

A request was received to purchase the alley located on Plan 6 Lot 3 Lot 4 in Alvinston. In May 2020, Council authorized staff to proceed with communications to the adjacent land owners along the alley and obtain interest in the purchase of the alley abutting their properties.

In June of 2020, Council declared the alley located in Alvinston surplus; and directed the Clerk Administrator to notify the property owners that the alley will be stopped up and closed; and that a surveyor be engaged to develop a survey for the proper dispersion of the alley as indicated by the owners.

The alley in question is an unused alley that runs the entire length from Lovell Street to Henry Street in Alvinston. It abuts five (5) properties.

Comments:

A survey was deposited in the land registry office and landowners notified. In accordance with the sale of land by-law, Council must authorize the sale of the lands via by-law. Once the by-law is passed, the survey will be forwarded to the lawyer for the preparation of deeds.

Financial Considerations:

Costs allocated to each property owner would be based on linear footage along the subject alley. This would be completed with surveys. All costs associated with the alley closure and sale would be the responsibility of the owners affected.

They survey costs were \$4,693.34.

ATTACHMENTS:

[Survey of Alley](#)
[Alley closing By-law](#)

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-
ALVINSTON

BY-LAW NUMBER xx OF 2021

Being a by-law to stop up and permanently close the alley that backs the properties between Lovell Street and Henry Street in the Municipality of Brooke-Alvinston as designated on Registered Plan 25R-11024.

WHEREAS residents in the affected area were informed of Council's intention to pass a By-law permanently closing and transferring ownership of the Municipal right-of-way between Lovell Street and Henry Street in the Municipality of Brooke-Alvinston;

AND WHEREAS the municipality desires to close and dispose of the alley as described herein;

AND WHEREAS the proposed closing would not result in a person having no motor vehicle access to and from any land;

NOW THEREFORE the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

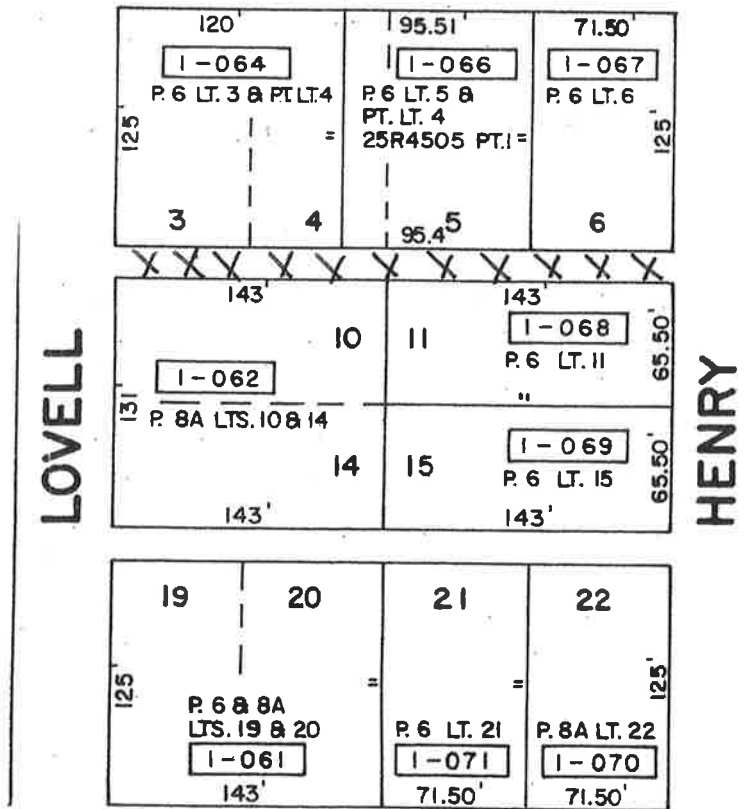
1. That portion of the alley, shown in "Schedule A" to this By-law is hereby stopped up and permanently closed.
2. This by-law shall come into force upon passing.

Read a first, second and third time and finally passed this 11th day of March 2021

Mayor, David Ferguson

Clerk-Administrator, Janet Denkers

Schedule A to By-law xx of 2021





Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: McNeil Drain Extension - Section 78 Request
Meeting: Council - 11 Mar 2021
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the request dated March 5, 2021 be referred to as a section 78 request; and that R. Dobbin Engineering Inc. be appointed to prepare a report on the McNeil Drain Extension.

Background:

The request was received and forwarded by the Drainage Superintendent.

Financial Considerations:

None associated at this time. Any work done on the drain (including the writing of the drainage report) will be assessed to those on the drain and may include a portion to roads.

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER xx OF 2021

(Being a By-law to amend By-law 9 of 2013)

WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston passed a comprehensive Zoning By-law 9 of 2013 on the 28th day of February 2013; and

WHEREAS the Council deems it desirable to make certain amendments to its comprehensive Zoning By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1. Schedule “A”, attached, is hereby declared to form part of this By-law.
2. Schedule “A” to By-law 9 of 2013 is hereby amended by changing the zone symbol that applies to those lands indicated on Schedule “A” to this By-law from the “Agricultural (A1) Zone” to the “No-Dwelling Agricultural (ND-A) Zone”.
3. This By-law shall come into force and effect pursuant to Sections 34 (21) or Section 34 (30) of the Planning R.S.O. 1990.

Read a first, second and third time and finally passed this 11th day of March 2021

David Ferguson, Mayor

Janet Denkers, Clerk Administrator

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

ZONING BY-LAW NUMBER xx OF 2021

Explanatory Note

The purpose of this By-law is to rezone a portion of lands described as Concession 13, Part Lots 7, in the Municipality of Brooke-Alvinston and municipally known as 4636 Sutorville Road from the "Agriculture 1 (A1) Zone" to the "No-Dwelling Agricultural (ND-A) Zone".

The ND-A Zone prohibits the erection of a dwelling and would apply to the farmland retained as a result of a severance granted by the Municipality of Brooke-Alvinston Committee of Adjustment by Application B-02/20 to sever a surplus farm dwelling.

This Zoning By-law amendment is required as a condition of the Committee's approval of the severance. The 2014 Provincial Policy Statement (PPS) allows a surplus farm dwelling to be severed provided a new house is prohibited on the retained farm parcel in perpetuity. A rezoning of this nature is the only means that has been identified to enforce this requirement of the PPS.

The severed residential lot will remain in the "Agriculture (A1) Zone", which permits houses, such as the existing house.

The Key Map and Schedule "A" show more particularly the lands affected.

Municipality of Brooke-Alvinston

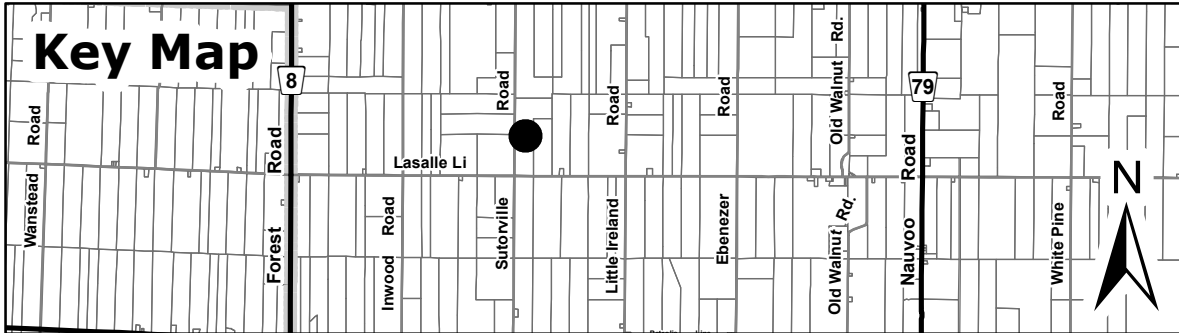
SCHEDULE "A"

to By-law No. _____

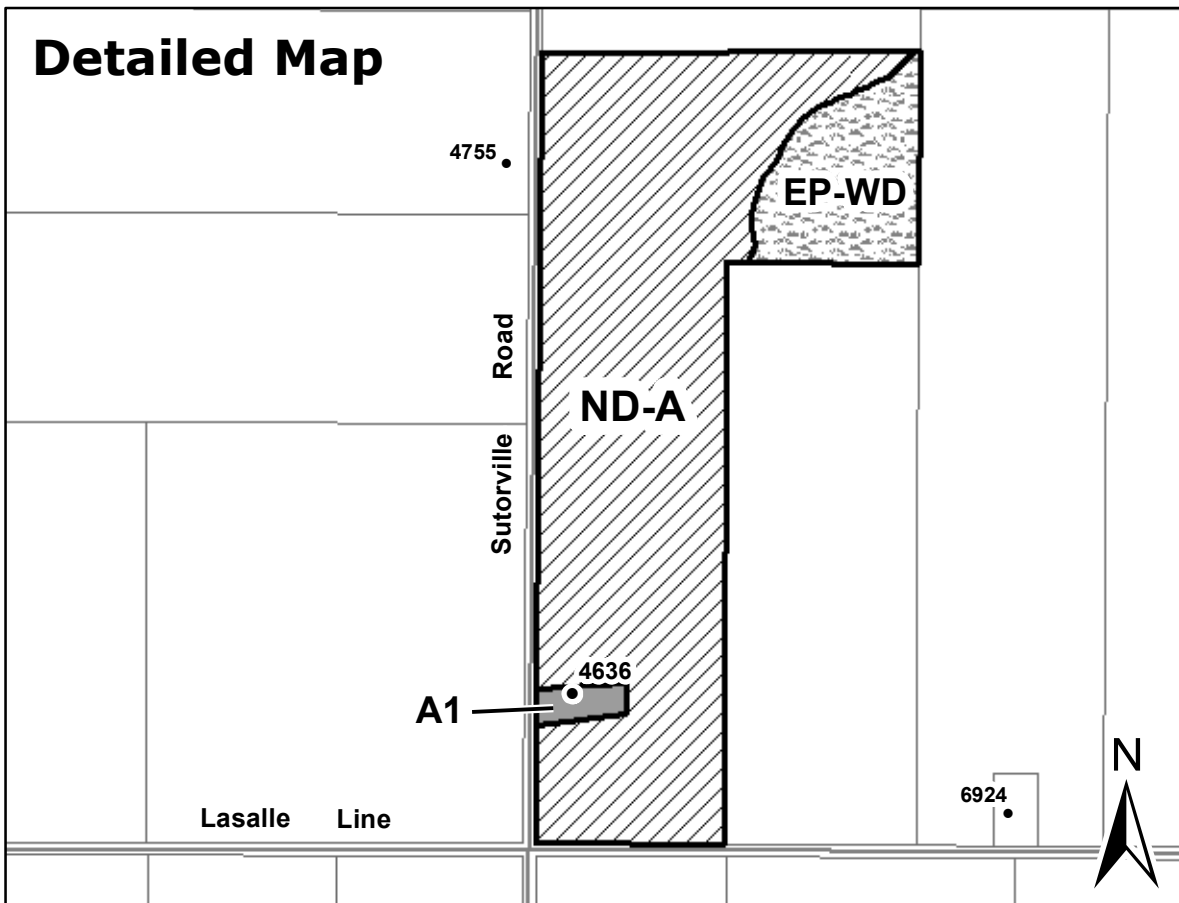
Dated this _____ Day of _____, 2021

Signed: _____
David Ferguson, Mayor

Janet Denkers, Clerk-Administrator



● Subject Property



Applicant: Everett Thorne

Location: BROOKE CON 13 PT LOT 7 RP 25R10871 PARTS 1 TO 3,
geographic Township of Brooke
4636 Sutorville Road, Municipality of Brooke-Alvinston

File: