



MINUTES

Council Meeting

4:00 PM - Thursday, January 28, 2021

Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, January 28, 2021, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Administrative Assistant Darlene Paolucci, Fire Chief Steve Knight, and Parks and Recreation Supervisor Kevin Miller

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when applicable.

3 MINUTES

a) Regular Council Meeting Minutes of January 14, 2021

Councillor Armstrong inquired about the status of the Conflict of Interest claim and spoke on the municipal Code of Conduct and the letter of inquiry about a potential conflict of interest that was presented at the Jan. 14, 2021 Council meeting.

Feb. 11, 2021 Council Amendment: Councillor Armstrong requested that the minutes be amended to record that he he did speak about the Brooke Municipal Code of Conduct, not the Municipal Code of Conduct.

RESOLUTION-2021-032

Deputy Mayor Frank Nemcek made a motion that the January 14, 2020 Minutes be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

b) Special Meeting Minutes of January 21, 2021

RESOLUTION-2021-033

Councillor Wayne Deans made a motion that the Special Council meeting Minutes from the January 21, 2020 be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

Councillor Armstrong commented that he was upset the ATV by-law was passed at the previous meeting; he also requested that Staff survey other municipalities to

inquire if they report on health & safety issues to Council and requested staff to complete a yearly summary of any accidents or incidents as a follow up to the Municipal Health and Safety Policy.

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

- a) Information Only

RESOLUTION-2021-034

Deputy Mayor Frank Nemcek made a motion that the correspondence information presented at Council be received and filed. Councillor Wayne Deans seconded the motion.

Carried

- b) Municipality of Southwest Middlesex - Municipal Drains & CN Rail

RESOLUTION-2021-035

Deputy Mayor Frank Nemcek made a motion that Council supports the Municipality of Southwest Middlesex's resolution that the Province of Ontario work with the Federal Minister of Transportation to address concerns regarding municipal drainage matters and the need for coordination with the national railway. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Lambton County Trails - 2021 "Share The Road Campaign"

Staff were requested to obtain the presentation for the Share the Road Campaign

RESOLUTION-2021-036

Councillor Jamie Armstrong made a motion that Council supports the request from Lambton County Trails to educate riders and drivers on how to safely share the road and to help make our roadways a safe place for both motor vehicles and bicycles. Councillor Wayne Deans seconded the motion.

Carried

7 STAFF REPORTS

- a) **Notice of Motion:** Councillor Armstrong made a notice of motion that due to electronic meetings and lockdown, unless councillors say they are not attending meetings, the meetings should be delayed 15 mins.

RESOLUTION-2021-037

Councillor Wayne Deans made a motion that due to electronic meetings and lockdown, unless Councillors say they are not attending meetings, the meetings should be delayed 15 minutes. Councillor Jamie Armstrong seconded the motion.

DEFEATED. 2-3 (opposed: Mayor David Ferguson, Deputy Mayor Frank Nemcek, and Councillor Jeannette Douglas).

- b) **Notice of Motion:** Councillor Armstrong made a notice of motion that the Municipality has a look at the structure of a building committee (*for the Optimist pavilion project*) if we are to partner with the Municipality.

RESOLUTION-2021-038

Councillor Jamie Armstrong made a motion that the Municipality has a look at

the structure of a building committee (for the Optimist pavilion project) if we are to partner with the Municipality. Councillor Wayne Deans seconded the motion.

DEFEATED. 2-3 (opposed: Mayor David Ferguson, Deputy Mayor Frank Nemcek, and Councillor Jeannette Douglas).

- c) Discussion on the 2021 Draft Budget presented Jan. 21, 2021

RESOLUTION-2021-039

Councillor Jamie Armstrong made a motion that the 2021 Budget be tabled to the next Council meeting. Councillor Wayne Deans seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Noise By-law

RESOLUTION-2021-040

Deputy Mayor Frank Nemcek made a motion that Council direct the Clerk Administrator to revise the noise by-law to incorporate prohibiting noise from loudspeakers in the rural area and consistent dog barking in the rural area and present it at the next regular session of Council. Councillor Wayne Deans seconded the motion.

Carried

- e) **Public Works Manager's Report:** 2021 Dust Suppressant

RESOLUTION-2021-041

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston acknowledge the report provided by the Public Works Manager regarding the 2021 dust suppressant needs for the Municipality; and that the quote received from Den Mar Brines for \$188.55/ flake/ tonne be accepted; and that Council waives the requirements for a competitive process in favour of a negotiated process with Den Mar Brines for the provision of dust suppressant for the Municipality for the reason that the Public Works Manager has worked extensively with this supplier in the past and has obtained a price for the product that is within the draft budgeted amount and is anticipated to be lower than other suppliers. Councillor Jeannette Douglas seconded the motion.

Carried

- f) **Drainage Superintendent's Report:**

RESOLUTION-2021-042

Deputy Mayor Frank Nemcek made a motion that the Drainage Superintendent's be authorized to proceed with the power to act on the recommendations provided in his written report. . Councillor Jeannette Douglas seconded the motion.

Carried

- g) **Drainage Superintendent's Report:** Drain Maintenance Request

RESOLUTION-2021-043

Councillor Jamie Armstrong made a motion that Council directs Staff to forward the request to the Drainage Superintendent with the power to act. Councillor Jeannette Douglas seconded the motion.

Carried

8 BY-LAWS

- a) Drain Maintenance By-law

RESOLUTION-2021-044

Councillor Wayne Deans made a motion that By-law 6 of 2021 be read a first,

second and third time and finally passed this 28th day of January 2021.
Councillor Jamie Armstrong seconded the motion.

Carried

9 NEW BUSINESS

- a) The Public Works Manager requested approval from Council to tender for gravel.

RESOLUTION-2021-045

Councillor Jamie Armstrong made a motion that Council directs the Public Works Manager to tender for 16,000 tonnes of granular M and 6,000 tonnes of dolomite gravel. Councillor Wayne Deans seconded the motion.

Carried

10 CLOSED SESSION

- a) Personnel Matter about an identifiable individual(s)

11 RISE AND REPORT

The Clerk Administrator provided the Rise and Report following the closed session. It was reported that:

1. Council accept the resignation of Sandra Dale, Deputy Treasurer with regret
2. Council accept the retirement of Ron Goss from the Parks & Recreation Dept.
3. That staff be directed to proceed with the Senior of the Year nomination
4. Council acknowledge Kevin Aitken as the new employee for the P. W. Dept.
5. Directed Staff to proceed as directed with property 3815-140-001-116

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2021-046

Councillor Wayne Deans made a motion that By-law 7 of 2021 be read a first, second and third time and finally passed this 28th day of January 2021.
Councillor Jamie Armstrong seconded the motion.

Carried

13 ADJOURNMENT

Councillor Nemcek made a motion to adjourn the meeting at 5:31 p.m.

Clerk-Administrator

Mayor