



MINUTES

Council Meeting

4:00 PM - Thursday, November 26, 2020

Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, November 26, 2020, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Administrative Assistant Darlene Paolucci, Fire Chief Steve Knight, and Parks and Recreation Supervisor Kevin Miller

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate.

3 MINUTES

a) Regular Council Meeting Minutes of November 12, 2020

RESOLUTION-2020-349

Deputy Mayor Frank Nemcek made a motion that the November 12, 2020 regular session Council minutes be accepted as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Proposed Pavilion (Alvinston Optimist Club)

Les Douglas and Andy Triest were present on behalf of the Alvinston and District Optimist Club via ZOOM, to discuss the club's proposal for the pavilion project which included:

- Engineered drawings to currently build the pavilion & washrooms (phase 1) with potential for future phases
- Pavilion and washroom placed immediately north of the arena in a north/south direction

Funding for the project was presented at:

- Raise the Roost Account: \$85,490.00
- Safety Village Money (returned): \$10,000.00
- Former BMO Account \$1,258.90
- In Kind Donation (Hayter's) \$25,000.00
- Donation (L. Douglas) \$5,000.00
- 2020 Municipal Budget \$ 80,000.00

TOTAL \$206,748.90

It was noted that the Optimist Club is further requesting a repayable loan from the Municipality in the amount of \$80,000 , which provides a total project cost of \$286,748.90. The estimated project total is \$310,500. A shortfall of \$23,751 would remain.

Councillor Armstrong joined the meeting at 4:11 p.m.

The Delegates advised that the Optimist Club intend to be the project managers for the construction and would like to provide the contract to AUBI.

Correspondence received from the Brooke-Alvinston Agricultural Society was read which noted that the Directors did not have a recommendation to submit on the location of a pavilion on the fairgrounds.

Further discussion was had on potential overages of the project, status of existing canteen, utilities underneath the proposed pavilion site, declining population and demographics.

The Public Works Manager noted the health & safety issues with the location of the Olympia room that currently exists; it was confirmed that there is potential for more phases with the location of the pavilion in this location.

The Mayor thanked Mr. Douglas and Mr. Triest for their presentation. The Mayor noted that he would like to revisit the discussion through a Notice of Motion that will disclose the amounts, conditions and agreements at the next meeting.

6 CORRESPONDENCE

a) Municipality of Brooke-Alvinston Correspondence

The Public Notice for the Zoning Amendment proposed at 8075 Railroad Street for Dec. 10th was circulated.

b) Information Only

RESOLUTION-2020-350

Councillor Wayne Deans made a motion that the information correspondence be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

c) MFOA - Request for One Year Extension

RESOLUTION-2020-351

Councillor Jeannette Douglas made a motion that the Municipality of Brooke-Alvinston supports the MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved. Councillor Jamie Armstrong seconded the motion.

Carried

d) LGPSB - Request for Additional Funding

RESOLUTION-2020-352

Deputy Mayor Frank Nemcek made a motion that the discussion be tabled and that an invitation to a Council meeting be extended to LGPSB member Shirley Durance to update Council of the details of the request. Councillor Wayne Deans seconded the motion.

Carried

- e) SCRCA - Support and Recover from COVID-19 Act

RESOLUTION-2020-353

Deputy Mayor Frank Nemcek made a motion that the request from the SCRCA be received and filed. Councillor Wayne Deans seconded the motion.

Carried

- f) Howick Township - Reduction of Interest Rates on Tile Loans

RESOLUTION-2020-354

Councillor Jeannette Douglas made a motion that the Municipality of Brooke-Alvinston supports the Township of Howick's resolution requesting the Ontario Ministry of Agriculture, Food and Rural Affairs to consider lowering the interest rate on Tile Drain Loans to 4% and increasing the yearly loan limit to \$100,000. Councillor Jamie Armstrong seconded the motion.

Carried

7 STAFF REPORTS

- a) **Manager's Report:** Raise the Roost Project

RESOLUTION-2020-355

Councillor Jeannette Douglas made a motion that the report provided for Council consideration (Notice of Motion: Nov. 12, 2020) be received and filed. Councillor Wayne Deans seconded the motion.

Carried

- b) **Treasurer's Report:** Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream - Grant Application

RESOLUTION-2020-356

Deputy Mayor Frank Nemcek made a motion that Council receive and file the report on the Investing in Canada Infrastructure Program (ICIP); and directs staff to present further reporting on options at the Dec. 10, 2020 meeting. Councillor Jeannette Douglas seconded the motion.

Carried

- c) **Clerk-Administrator's Report:** Enniskillen Township Court of Revision - 2 drains

RESOLUTION-2020-357

Councillor Jeannette Douglas made a motion that Mayor Ferguson be appointed to the Court of Revision on the 13th Concession and 14th Concession Drains. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) **Clerk-Administrator's Report:** Bluewater Power - Director Electricity Holdings Inc.

RESOLUTION-2020-358

Councillor Jamie Armstrong made a motion that the Mayor and Clerk Administrator are elected as Directors of the holding company and that the resolution of shareholders as submitted by Bluewater Power be approved. Councillor Jeannette Douglas seconded the motion.

Carried

- e) **Clerk-Administrator's Report:** ATV / ORV Use on Municipal Roads

RESOLUTION-2020-359

Councillor Wayne Deans made a motion that the report on ATV / ORV use on municipal roads be tabled; and that representatives from the OPP be invited to the December 10, 2020 Council meeting as a delegation to answer specific questions of Council. Councillor Jamie Armstrong seconded the motion.

Carried

- f) **Public Works Manager's Report:** Improvements to the BAICCC

RESOLUTION-2020-360

Deputy Mayor Frank Nemcek made a motion that the attached report be received and filed as information on annual spending at the BAICCC to keep the facility in an operational and improved state for residents; and that the report be included as an appendix to the minutes. Councillor Jamie Armstrong seconded the motion.

Carried

- g) **Drainage Superintendent's Report:** Excess Soil Regulation

Council received and filed the information presented.

- h) McNally Drain Maintenance Request

RESOLUTION-2020-361

Councillor Wayne Deans made a motion that Council directs staff to forward the request to the Drainage Superintendent with the power to act. Councillor Jeannette Douglas seconded the motion.

Carried

8 BY-LAWS

9 NEW BUSINESS

- a) The Public Works Manager reported to Council that tenders were received November 20, 2020 for garage doors at the Public Works garage.

The following received tenders (excluding taxes) were noted:

Carwall Doors	\$25,554.64
Door Co Doors	\$26,154.00
Stewart Doors	\$21,685.00

RESOLUTION-2020-362

Councillor Wayne Deans made a motion that Council accepts the low tender from Stewart Overhead Doors for \$21,685.00 + HST for the garage door installation at the Public Works Garage. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Councillor Nemcek reminded Council about the upcoming Alvinston Optimist Santa Claus Parade and Drive through Turkey Dinner on December 12, 2020.
- c) Councillor Deans requested a Notice of Motion on the following: That the Council of the Municipality of Brooke-Alvinston accept the building of the proposed pavilion and washrooms as presented when finding is in order and that a vote be held at this meeting.

The Mayor clarified what a Notice of Motion was and did not accept Councillor Deans motion for the Nov. 26th Council table.

- d) Councillor Armstrong made the following Notice of Motion for the Dec. 10, 2020 meeting:

That the Council of the Municipality of Brooke-Alvinston accept the Optimist Building Committee proposal as designed and positioned for future phases; that staff report on how much municipally financed dollars can be borrowed from the Municipality for the project while ensuring it is not municipally funded (potential of Infrastructure Ontario loan) including conditions of paying back the loan including interest

The Clerk Administrator questioned what percentage increases (if any) Council would like to see for the 2021 budget projections.

The Mayor advised with the loss of OMPF funding, the basic tax increase to keep service levels the same as 2020 would be approximately 3.5%; any additional projects will be on top of this percentage.

Councillor Armstrong emphasized he would like the pavilion built at no cost to the taxpayers and that the Optimist Club would be responsible for any interest on loans.

- e) Mayor Ferguson reminded Council and those listening to the meeting of the Christmas in Alvinston event over the weekend.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2020-363

Councillor Jamie Armstrong made a motion that By-law 48 of 2020 be read a first, second and third time and finally passed this 26th day of November, 2020. Councillor Wayne Deans seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 5:31 p.m.

Clerk-Administrator

Mayor