



MINUTES

Council Meeting

4:00 PM - Thursday, November 12, 2020

Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, November 12, 2020, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Administrative Assistant Darlene Paolucci, Parks and Recreation Supervisor Kevin Miller, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the virtual meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate.

3 MINUTES

a) Regular Council Meeting Minutes of November 12, 2020

RESOLUTION-2020-324

Deputy Mayor Frank Nemcek made a motion that the October 22, 2020 minutes be approved as presented without any errors or omissions. Councillor Jamie Armstrong seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Site Plan Application - 3195 Inwood Road

The County Planner attended the virtual meeting to review his report and answer any questions or concerns regarding the application submitted by Mr. Whitcroft. Council expressed concerns with the property standards of the property. Council was informed that a site plan agreement can provide additional assurance in enforcing property standards issues.

It was recommended that the site plan be approved but not signed by the Mayor until the Committee of Adjustment meets and reviews the deferred application.

RESOLUTION-2020-325

Deputy Mayor Frank Nemcek made a motion that Council accepts the County Planners report. Councillor Jamie Armstrong seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Potential Development in Inwood

Since the County Planner was in attendance at this point in the meeting, the Clerk-Administrator requested that he review his report on potential development in Inwood and provide comments.

RESOLUTION-2020-326

Councillor Jamie Armstrong made a motion that the attached report from the County Planner be received and filed and comments forwarded to the property owner. Councillor Wayne Deans seconded the motion.

Carried

6 CORRESPONDENCE

- a) Information Correspondence

RESOLUTION-2020-327

Councillor Wayne Deans made a motion that the Information Correspondence be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- b) Brooke-Alvinston Holiday Meal

RESOLUTION-2020-328

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston donate \$175.00 to the Brooke-Alvinston Holiday Meal held December 26, 2020. Councillor Jamie Armstrong seconded the motion.

Carried

- c) City of Hamilton - Amending the AGCO Licensing and Application Process for Cannabis Retail Stores.

RESOLUTION-2020-329

Deputy Mayor Frank Nemcek made a motion that the request for support from the City of Hamilton be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- d) Loyalist Township - Funding for Community Groups and Service Clubs affected by the Pandemic.

RESOLUTION-2020-330

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston supports the resolution from Loyalist Township to request funding from the Provincial and Federal Governments for Community Groups and Service Clubs that have been affected by the restrictions of the pandemic to raise or acquire funds through conventional methods. Councillor Jeannette Douglas seconded the motion.

Carried

- e) City of Belleville - Accessibility for Ontarians with Disabilities Act, Web-site Support

RESOLUTION-2020-331

Councillor Wayne Deans made a motion that the request from the City of Belleville be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

- f) Prince Edward County - Proposed Changes to the Municipal Elections Act.

RESOLUTION-2020-332

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston supports the resolution from Prince Edward County. Councillor Jamie Armstrong seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Fire Radio System Participation Agreement

RESOLUTION-2020-333

Councillor Jeannette Douglas made a motion that the Mayor and Clerk Administrator be authorized to sign the amended agreement for the radio system participation agreement. Councillor Wayne Deans seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Update on the Normal Farm Practices Hearing (Buurma vs Brooke-Alvinston)

RESOLUTION-2020-334

Deputy Mayor Frank Nemcek made a motion that this report be received and filed for information. Councillor Jeannette Douglas seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Kennel Licence - Alvinston

RESOLUTION-2020-335

Councillor Wayne Deans made a motion that the request for a kennel licence at 3313 River Street in Alvinston be denied. Councillor Jeannette Douglas seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Digital Mainstreet Program

RESOLUTION-2020-336

Councillor Jeannette Douglas made a motion that this report be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Appreciation to Volunteers and Groups

Mayor Ferguson suggested that Council members donate their appreciation funds to the service clubs who have had to forego fundraising events in 2020 due to the pandemic.

Councillor Deans stated that he does not support the appreciation funds for the community groups or organizations as there are more organizations that are in the Municipality.

RESOLUTION-2020-337

Councillor Wayne Deans made a motion that the following organizations receive donations in the amount of \$150: Alvinston & District Optimist Club, Brooke-Alvinston Agricultural Society, Rodeo Committee, Alvinston Legion, Alvinston Legion Ladies Auxiliary, Arts & Activity Group, Alvinston Firemen's

Association;

AND that the PARC committee members select an organization to designate a \$100 donation on their behalf to;

AND that \$50 gift cards to local businesses be purchased for Brooke Fire Rescue volunteers, municipal staff and Council. Deputy Mayor Frank Nemcek seconded the motion.

DEFEATED. 2-3 (opposed: Mayor David Ferguson, Councillor Jeannette Douglas, and Councillor Jamie Armstrong).

f) RESOLUTION-2020-338

Councillor Wayne Deans made a motion that Brooke Fire Rescue members, Members of the PARC Committee and Municipal Staff receive \$50.00 gift cards to local businesses. Councillor Jamie Armstrong seconded the motion.

Carried

f) Drainage Superintendent's Report: Consideration of the Elliott Tait Drain

Councillor Deans attended the meeting and reported to Council that there were no complaints at the meeting. He noted that block walls would be placed at the end of two laneways.

RESOLUTION-2020-339

Councillor Jeannette Douglas made a motion that Council give first and second reading of the Elliott Tait Drain and proceed to the Court of Revision. Councillor Wayne Deans seconded the motion.

Carried

g) Drainage Superintendent's Report: McIntyre Weed Drain Maintenance Request

RESOLUTION-2020-340

Deputy Mayor Frank Nemcek made a motion that Council approve the request for drain maintenance on the McIntyre Weed Drain to the Drainage Superintendent with the power to act. Councillor Wayne Deans seconded the motion.

Carried

h) Drainage Superintendent's Report: McIntyre Weed Drain Tender

Tenders were received and opened November 5, 2020 for the McIntyre Weed Drain. Tenders received were (including Hst):

Bruce Poland & Sons	\$ 15,782.59
J & L Henderson	\$ 17,808.80
McNally Excavating	\$ 20,501.54
GM Construction	\$ 28,396.90

RESOLUTION-2020-341

Councillor Jeannette Douglas made a motion that the low tender from Bruce Poland & Sons Trucking be accepted for the McIntyre Weed Drain. Deputy Mayor Frank Nemcek seconded the motion.

Carried

i) Treasurer's Report: Accounts Payable Listing - October 2020

The accounts paid in October 2020 were reviewed by Council.

j) Treasurer's Report: Ontario Municipal Partnership Fund

RESOLUTION-2020-342

Councillor Wayne Deans made a motion that Council Receive and File the Ontario Municipal Fund (OMPF) and Brooke-Alvinston Taxation Levy Comparisons; and that a copy of the report be forwarded to Monte McNaughton, MPP's office. Councillor Jeannette Douglas seconded the motion.

Carried

- k) **Treasurer's Report:** LAS Natural Gas Procurement - New Agency Agreement

RESOLUTION-2020-343

Councillor Jeannette Douglas made a motion that the Mayor and Clerk Administrator be authorized to sign the attached agreement. Councillor Wayne Deans seconded the motion.

Carried

- l) **Fire Chief's Report:** Surplus Fire Equipment

RESOLUTION-2020-344

Councillor Jeannette Douglas made a motion that the list of surplus fire equipment attached to this report be declared surplus in accordance with the purchasing policies and procedures of the Municipality of Brooke-Alvinston (By-law 64 of 2016); and that the Fire Chief and Treasurer be authorized to dispose of the items listed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 BY-LAWS

- a) Proposed By-law 44 of 2020: Provisional reading of the Elliott Tait Drain

RESOLUTION-2020-345

Councillor Wayne Deans made a motion that By-law 44 of 2020 be read a first and second time. Councillor Jamie Armstrong seconded the motion.

Carried

- b) Proposed By-law 45 of 2020: Amended Procedural By-law

RESOLUTION-2020-346

Deputy Mayor Frank Nemcek made a motion that By-law 45 of 2020 be read a first, second and third time and finally passed this 12th day of November 2020. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Proposed By-law 46 of 2020 Site Plan Approval 3195 Inwood Road

RESOLUTION-2020-347

Councillor Jamie Armstrong made a motion that By-law 46 of 2020 be read a first, second and third time and finally passed this 12th day of November 2020. Councillor Wayne Deans seconded the motion.

Carried

9 NEW BUSINESS

- a) The Clerk-Administrator reported to Council that the Municipality can apply for a \$100,000 grant under the Canada Infrastructure Program-COVID-19 Resilience Infrastructure Stream. She advised Council that a report on potential projects will be presented to Council for consideration at the next regular meeting.

- b) The Public Works Manager informed Council of changes to the Winter Patrol shift. He requested that there be an internal posting for the position. Council had no objections.
- c) Councillor Nemcek requested a Motion of Notice for Staff regarding the Raise the Roost Project.
He requested staff to report on the following questions.
- Requirements for accessible public washrooms in Inwood and Alvinston
 - How much taxpayer monies has been budgetted for the project?
 - How much money has been raised to date and how much money has been spent?
 - Staff suggestion on the proposed location of pavilion?
 - Projected population of Brooke Central School in 5 - 10 years
 - Report from the Building Committee on proposal and how it will be funded
- d) Councillor Deans requested that the sidewalks on Weidman Line be reinstalled as pedestrian traffic has increased due to the installation of the Canada Post community mailboxes. The Public Works Manager was requested to provide a report in the future for budget consideration
- e) Councillor Armstrong stated that Warwick Township is moving forward with improvements to the Watford arena and noted that having similar demographics, Brooke Alvinston has made no plans to improve the BAICCC and in the long term may be in a position of shutting the arena down. He commented that the arena was in need of renovations including the foyer and dressing rooms; He noted that the Municipality needs to attract more tax base.

Mayor Ferguson noted that the population count in Warwick Township is approximately 1000 people higher than Brooke-Alvinston which increases their tax base in addition to income associated with having a landfill in Warwick Township; the Mayor noted that additional water and sewer services can attract more families and the demographics of new residents.

Councillor Nemcek noted that a lot of money has been spent at the arena including the newly remodeled auditorium and dressing rooms and that the Municipality is moving forward.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 47 of 2020 - Confirming By-law

RESOLUTION-2020-348

Councillor Jeannette Douglas made a motion that By-law 47 of 2020 be read a first, second and third time and finally passed this 12th day of November 2020. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 5:28 p.m. with Councillor Deans making the motion.

Clerk-Administrator

Mayor