



AGENDA

Council Meeting

4:00 PM - Thursday, December 10, 2020

Virtual - Zoom Technology

	Page
1. CALL TO ORDER	
2. DISCLOSURE OF PECUNIARY INTEREST	
3. MINUTES	
3.1. Regular Council Meeting Minutes of November 26, 2020 Council - 26 Nov 2020 - Minutes - Pdf	4 - 8
4. BUSINESS ARISING FROM THE MINUTES	
5. DELEGATIONS & TIMED EVENTS	
5.1. 4:02 p.m. Zoning Amendment: 8075 Railroad Street, Alvinston Application - KT Excavating Comments Received Planning Report KT Excavating	9 - 26
5.2. 4:07 p.m. Inspector Chris Avery & Officer Gord Keen - OPP ATV (email to confirm and Amanda emails)	27 - 48
Direction to be provided on allowance / non allowance of ATV / ORV on municipal roads Lambton Council By-Law Presentation	
5.3. 4:20 p.m. LGPSB Member: Shirley Durance	49
Direction requested: Recovery of 2021 Policing contract (\$15k, \$20k, 25k) - discussed at Nov. 26, 2020 meeting Cost recovery proposals	
5.4. 4:30 p.m. OCWA -Alvinston Water & Sewage 20 Year Capital Plan Brooke Alvinston Capital Plan and Rate Study Proposal - Final	50 - 52
6. CORRESPONDENCE	
6.1. December 10, 2020 - Municipal Correspondence	53 - 55
6.2. December 10, 2020 - Information Only	56 - 87
6.3. December 10, 2020 - Requiring Action	88 - 94
7. STAFF REPORTS	
7.1. Notice of Motion: (Councillor Armstrong - Nov. 26, 2020) Raise the	95 - 97

Roost Project

That the Council of the Municipality of Brooke-Alvinston accept the Optimist Building Committee proposal as designed and positioned for future phases; that staff report on how much municipally financed dollars can be borrowed from the Municipality for the project while ensuring it is not municipally funded (potential of Infrastructure Ontario loan) including conditions of paying back the loan including interest.

[Optimist Agreement](#)

- | | | |
|-------|---|-----------|
| 7.2. | Notice of Motion - Raise the Roost Project
Notice of Motion - Raise the Roost Project - Pdf | 98 |
| 7.3. | Clerk Administrator's Report: Committee of Adjustment Vacancy
Committee of Adjustment Vacancy - Pdf | 99 |
| 7.4. | Clerk Administrator's Report: Accessibility Plan 2020-2022
Accessibility Plan 2020-2022 - Pdf | 100 - 115 |
| 7.5. | Clerk Administrator's Report: 2021 Council Schedule
2021 Council Schedule - Pdf | 116 - 117 |
| 7.6. | Clerk Administrator's Report: 2021 Virtual Conferences (ROMA & OGRA)
2021 Virtual Conferences (ROMA & OGRA) - Pdf | 118 |
| 7.7. | Clerk Administrator's Report: Drain Tender Opening
Drain Tender Opening - Pdf | 119 |
| 7.8. | Treasurer's Report: Accounts Payable Listing - November 2020
Accounts Payable Listing - November 2020 - Pdf | 120 - 139 |
| 7.9. | Treasurer's Report: Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream - Grant Application - Update
Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream - Grant Application - Update - Pdf | 140 - 141 |
| 7.10. | Parks & Recreation Supervisor's Report: Helmet Policy
Helmet Policy - Pdf | 142 - 144 |
| 7.11. | Public Works Manager's Report: Reopening of Hilly Road
Reopening of Hilly Road - Pdf | 145 |
| 7.12. | Drainage Superintendent's Report: Monthly Summary
Drainage Superintendent Report November 2020 Brooke Alvinston | 146 - 152 |
| 7.13. | Drainage Superintendent's Report
Kelly Drain Maintenance Request | 153 |

8. BY-LAWS

- | | | |
|------|---|-----------|
| 8.1. | Proposed By-law to authorize Zoning By-law Amendment
By-law xx of 2020 - Zoning-Railroad Street
BrookeAlvinston_SchA_KT_Excavating_8075_Railroad_Line_A | 154 - 155 |
|------|---|-----------|

9. NEW BUSINESS

10. CLOSED SESSION

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

13. ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Thursday, November 26, 2020

Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, November 26, 2020, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Administrative Assistant Darlene Paolucci, Fire Chief Steve Knight, and Parks and Recreation Supervisor Kevin Miller

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate.

3 MINUTES

a) Regular Council Meeting Minutes of November 12, 2020

RESOLUTION-2020-349

Deputy Mayor Frank Nemcek made a motion that the November 12, 2020 regular session Council minutes be accepted as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Proposed Pavilion (Alvinston Optimist Club)

Les Douglas and Andy Triest were present on behalf of the Alvinston and District Optimist Club via ZOOM, to discuss the club's proposal for the pavilion project which included:

- Engineered drawings to currently build the pavilion & washrooms (phase 1) with potential for future phases
- Pavilion and washroom placed immediately north of the arena in a north/south direction

Funding for the project was presented at:

• Raise the Roost Account:	\$85,490.00
• Safety Village Money (returned):	\$10,000.00
• Former BMO Account	\$1,258.90
• In Kind Donation (Hayter's)	\$25,000.00
• Donation (L. Douglas)	\$5,000.00
• 2020 Municipal Budget	\$ 80,000.00
TOTAL	\$206,748.90

It was noted that the Optimist Club is further requesting a repayable loan from the Municipality in the amount of \$80,000 , which provides a total project cost of \$286,748.90. The estimated project total is \$310,500. A shortfall of \$23,751 would remain.

Councillor Armstrong joined the meeting at 4:11 p.m.

The Delegates advised that the Optimist Club intend to be the project managers for the construction and would like to provide the contract to AUBI.

Correspondence received from the Brooke-Alvinston Agricultural Society was read which noted that the Directors did not have a recommendation to submit on the location of a pavilion on the fairgrounds.

Further discussion was had on potential overages of the project, status of existing canteen, utilities underneath the proposed pavilion site, declining population and demographics.

The Public Works Manager noted the health & safety issues with the location of the Olympia room that currently exists; it was confirmed that there is potential for more phases with the location of the pavilion in this location.

The Mayor thanked Mr. Douglas and Mr. Triest for their presentation. The Mayor noted that he would like to revisit the discussion through a Notice of Motion that will disclose the amounts, conditions and agreements at the next meeting.

6 CORRESPONDENCE

a) Municipality of Brooke-Alvinston Correspondence

The Public Notice for the Zoning Amendment proposed at 8075 Railroad Street for Dec. 10th was circulated.

b) Information Only

RESOLUTION-2020-350

Councillor Wayne Deans made a motion that the information correspondence be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

c) MFOA - Request for One Year Extension

RESOLUTION-2020-351

Councillor Jeannette Douglas made a motion that the Municipality of Brooke-Alvinston supports the MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved. Councillor Jamie Armstrong seconded the motion.

Carried

d) LGPSB - Request for Additional Funding

RESOLUTION-2020-352

Deputy Mayor Frank Nemcek made a motion that the discussion be tabled and that an invitation to a Council meeting be extended to LGPSB member Shirley Durance to update Council of the details of the request. Councillor Wayne Deans seconded the motion.

Carried

- e) SCRCA - Support and Recover from COVID-19 Act

RESOLUTION-2020-353

Deputy Mayor Frank Nemcek made a motion that the request from the SCRCA be received and filed. Councillor Wayne Deans seconded the motion.

Carried

- f) Howick Township - Reduction of Interest Rates on Tile Loans

RESOLUTION-2020-354

Councillor Jeannette Douglas made a motion that the Municipality of Brooke-Alvinston supports the Township of Howick's resolution requesting the Ontario Ministry of Agriculture, Food and Rural Affairs to consider lowering the interest rate on Tile Drain Loans to 4% and increasing the yearly loan limit to \$100,000. Councillor Jamie Armstrong seconded the motion.

Carried

7 STAFF REPORTS

- a) **Manager's Report:** Raise the Roost Project

RESOLUTION-2020-355

Councillor Jeannette Douglas made a motion that the report provided for Council consideration (Notice of Motion: Nov. 12, 2020) be received and filed. Councillor Wayne Deans seconded the motion.

Carried

- b) **Treasurer's Report:** Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream - Grant Application

RESOLUTION-2020-356

Deputy Mayor Frank Nemcek made a motion that Council receive and file the report on the Investing in Canada Infrastructure Program (ICIP); and directs staff to present further reporting on options at the Dec. 10, 2020 meeting. Councillor Jeannette Douglas seconded the motion.

Carried

- c) **Clerk-Administrator's Report:** Enniskillen Township Court of Revision - 2 drains

RESOLUTION-2020-357

Councillor Jeannette Douglas made a motion that Mayor Ferguson be appointed to the Court of Revision on the 13th Concession and 14th Concession Drains. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) **Clerk-Administrator's Report:** Bluewater Power - Director Electricity Holdings Inc.

RESOLUTION-2020-358

Councillor Jamie Armstrong made a motion that the Mayor and Clerk Administrator are elected as Directors of the holding company and that the resolution of shareholders as submitted by Bluewater Power be approved. Councillor Jeannette Douglas seconded the motion.

Carried

- e) **Clerk-Administrator's Report:** ATV / ORV Use on Municipal Roads

RESOLUTION-2020-359

Councillor Wayne Deans made a motion that the report on ATV / ORV use on municipal roads be tabled; and that representatives from the OPP be invited to the December 10, 2020 Council meeting as a delegation to answer specific questions of Council. Councillor Jamie Armstrong seconded the motion.

Carried

- f) **Public Works Manager's Report:** Improvements to the BAICCC

RESOLUTION-2020-360

Deputy Mayor Frank Nemcek made a motion that the attached report be received and filed as information on annual spending at the BAICCC to keep the facility in an operational and improved state for residents; and that the report be included as an appendix to the minutes. Councillor Jamie Armstrong seconded the motion.

Carried

- g) **Drainage Superintendent's Report:** Excess Soil Regulation

Council received and filed the information presented.

- h) McNally Drain Maintenance Request

RESOLUTION-2020-361

Councillor Wayne Deans made a motion that Council directs staff to forward the request to the Drainage Superintendent with the power to act. Councillor Jeannette Douglas seconded the motion.

Carried

8 BY-LAWS

9 NEW BUSINESS

- a) The Public Works Manager reported to Council that tenders were received November 20, 2020 for garage doors at the Public Works garage.

The following received tenders (excluding taxes) were noted:

Carwall Doors	\$25,554.64
Door Co Doors	\$26,154.00
Stewart Doors	\$21,685.00

RESOLUTION-2020-362

Councillor Wayne Deans made a motion that Council accepts the low tender from Stewart Overhead Doors for \$21,685.00 + HST for the garage door installation at the Public Works Garage. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Councillor Nemcek reminded Council about the upcoming Alvinston Optimist Santa Claus Parade and Drive through Turkey Dinner on December 12, 2020.
- c) Councillor Deans requested a Notice of Motion on the following: That the Council of the Municipality of Brooke-Alvinston accept the building of the proposed pavilion and washrooms as presented when finding is in order and that a vote be held at this meeting.

The Mayor clarified what a Notice of Motion was and did not accept Councillor Deans motion for the Nov. 26th Council table.

- d) Councillor Armstrong made the following Notice of Motion for the Dec. 10, 2020 meeting:

That the Council of the Municipality of Brooke-Alvinston accept the Optimist Building Committee proposal as designed and positioned for future phases; that staff report on how much municipally financed dollars can be borrowed from the Municipality for the project while ensuring it is not municipally funded (potential of Infrastructure Ontario loan) including conditions of paying back the loan including interest

The Clerk Administrator questioned what percentage increases (if any) Council would like to see for the 2021 budget projections.

The Mayor advised with the loss of OMPF funding, the basic tax increase to keep service levels the same as 2020 would be approximately 3.5%; any additional projects will be on top of this percentage.

Councillor Armstrong emphasized he would like the pavilion built at no cost to the taxpayers and that the Optimist Club would be responsible for any interest on loans.

- e) Mayor Ferguson reminded Council and those listening to the meeting of the Christmas in Alvinston event over the weekend.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2020-363

Councillor Jamie Armstrong made a motion that By-law 48 of 2020 be read a first, second and third time and finally passed this 26th day of November, 2020. Councillor Wayne Deans seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 5:31 p.m.

Clerk-Administrator

Mayor

MUNICIPALITY OF BROOKE-ALVINSTON
 APPLICATION FOR AMENDMENT TO
 ZONING BY-LAW 9 OF 2013



5.1.

FILE NO. _____

DATE _____

NAME OF OWNER	KT Excavating (Ontario) Inc	NAME OF AGENT (if the applicant is an agent authorized by the owner)
ADDRESS	8075 Railroad Line	ADDRESS
e-mail address	Ktexcavating@hotmail.com	e-mail address
TELEPHONE	519-331-3004	TELEPHONE

NAME OF HOLDER OF MORTGAGE (or Charge or Encumbrance)	ADDRESS	NAME OF HOLDER OF MORTGAGE (or Charge or Encumbrance)	ADDRESS
e-mail address	e-mail address	e-mail address	e-mail address

OFFICIAL PLAN - current designation	ZONING - current zone
Residential - R1	R1

DIMENSIONS OF SUBJECT LAND:

Frontage: 240' Depth: 260' Area: 1,

REZONING - Nature and extent of rezoning requested:

Rezoning to R3

Attach additional page if necessary

DATE - Subject land was acquired by current owner on: May 30th, 2019

LEGAL DESCRIPTION of subject land (such as the municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number, municipal address, and assessment roll number, if known) 8075 Railroad Line, Alvinston

Lot 4 to Lot 8, Plan 2; Lot 4 to Lot 7, Plan 4;
Lot 11 & Lot 13, Plan 4; Lot 1, Plan 11; PT of Alley

Note: See page 4 for details of sketch required.

If the subject land is within an area where the municipality has pre-determined the minimum and maximum density requirements or the minimum and maximum height requirements, a statement of these is required.

N/A

99 If the application implements an alteration to the boundary of an area of settlement or implements a new area of settlement, details of the official plan or official plan amendment that deals with the matter is required.

N/A

If the subject land is within an area where zoning with conditions applies, an explanation of how the application conforms to the official plan policies relating to zoning with conditions is required.

If the application is to remove land from an area of employment, details of the official plan or official plan amendment that deals with the matter is required.

N/A

ACCESS - Access to the subject land will be by:

- Provincial highway
- Municipal Road - seasonal
- County Road
- Municipal Road - year round
- Right-of-way
- Private Road
- Water (specify).....
- Other public road.....

WATER ACCESS - Where access to the subject land is by water only:

Docking facilities (specify) _____ Parking facilities (specify)
 distance from subject land..... distance from subject land
 distance from nearest public road..... distance from nearest public road.....

EXISTING USES of the subject land:

~~Open~~ Aggregates yard

LENGTH OF TIME the existing uses of the subject land have continued:

5 years

EXISTING BUILDINGS – STRUCTURES - Where there are any buildings or structures on the subject land, indicate for each:

TYPE -
Height in metres:

DATE CONSTRUCTED.....

Dimensions:
Floor Area:
Front lot line setback:
Rear lot line setback:
Side lot line setback:

TYPE -
Height in metres:

DATE CONSTRUCTED.....

Dimensions:
Floor Area:
Front lot line setback:
Rear lot line setback:
Side lot line setback:

attach additional page if necessary

PROPOSED USES of the subject land

To build one level, four plex condo's units (possibly 3)
for rent. would like to target seniors or 60+, we will use rental agreements. We would like to include a storage unit at the back for additional storage for renters.

PROPOSED BUILDINGS – STRUCTURES - Where any buildings or structure are proposed to be built on subject land, indicate for each:

TYPE - Condo's / Apartments - See 2 possible drawings.
Height in metres:

DATE CONSTRUCTED.....

Dimensions:
Floor Area:
Front lot line setback:
Rear lot line setback:
Side lot line setback:

TYPE -
Height in metres:

DATE CONSTRUCTED.....

Dimensions:
Floor Area:
Front lot line setback:
Rear lot line setback:
Side lot line setback:

attach additional page if necessary

WATER is provided to the subject land by:

- Publicly-owned/operated piped water system Lake or other water body
- Publicly-owned/operated individual well communal well Privately owned and operated
- Private well (specify)..... Other means

SEWAGE DISPOSAL is provided to the subject land by:

- Publicly owned/operated sanitary sewage system Public communal septic system
- Privately owned/operated individual septic system Privy
- Privately owned/operated communal septic system Other means (specify).....

If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed, the following must accompany this application: N/A

- 1) a servicing options report; and
- 2) a hydrogeological report.

STORM DRAINAGE is provided to the subject land by:

- Sewers Ditches Swales Other means
- (specify).....

OTHER APPLICATIONS - if known, indicate if the subject land is the subject of an application under the Planning Act for:

- official plan amendment File #.....
- Status.....
- approval of a plan of subdivision (under section 51) File #.....
- Status.....
- severance (under section 53) File #.....
- Status.....
- previous rezoning application (under section 34) File #.....
- Status.....
- whether the subject land has ever been the subject of a Minister's Zoning Order Ont. Reg. #
-

Is this application for an amendment to the Zoning By-law consistent with policy statements issued under subsection 3 (1) of the Act? YES ___ NO ___

Is the subject land within an area of land designated under any provincial plan or plans?
YES ___ NO ___

If yes, does the application conform or does not conflict with the applicable provincial plan or plans?
YES ___ NO ___

**AUTHORIZATION
BY OWNER**

I, the undersigned, being the owner of the subject land, hereby authorize

to be the applicant in the submission of this application.

.....
Signature of Owner

.....
Signature of Owner

.....
Signature of Witness

.....
Date

**DECLARATION
OF APPLICANT**

I, Kevin + LISA Tizzard of the Town of Alvinston of Lambton Township) (name of applicant) (name of applicant) (eg. city, town, Village, Township)

Lambton in the County of Alvinston (name of local municipality)

solemnly declare that:

All the statements contained in this application and provided by me are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me at the Municipality of Brooke-Alvinston

in the County of Lambton

Signature of Applicant

this 9th day of November 20 20

Lisa Tizzard
Signature of Applicant

James Oliver
Signature of Commissioner, etc.

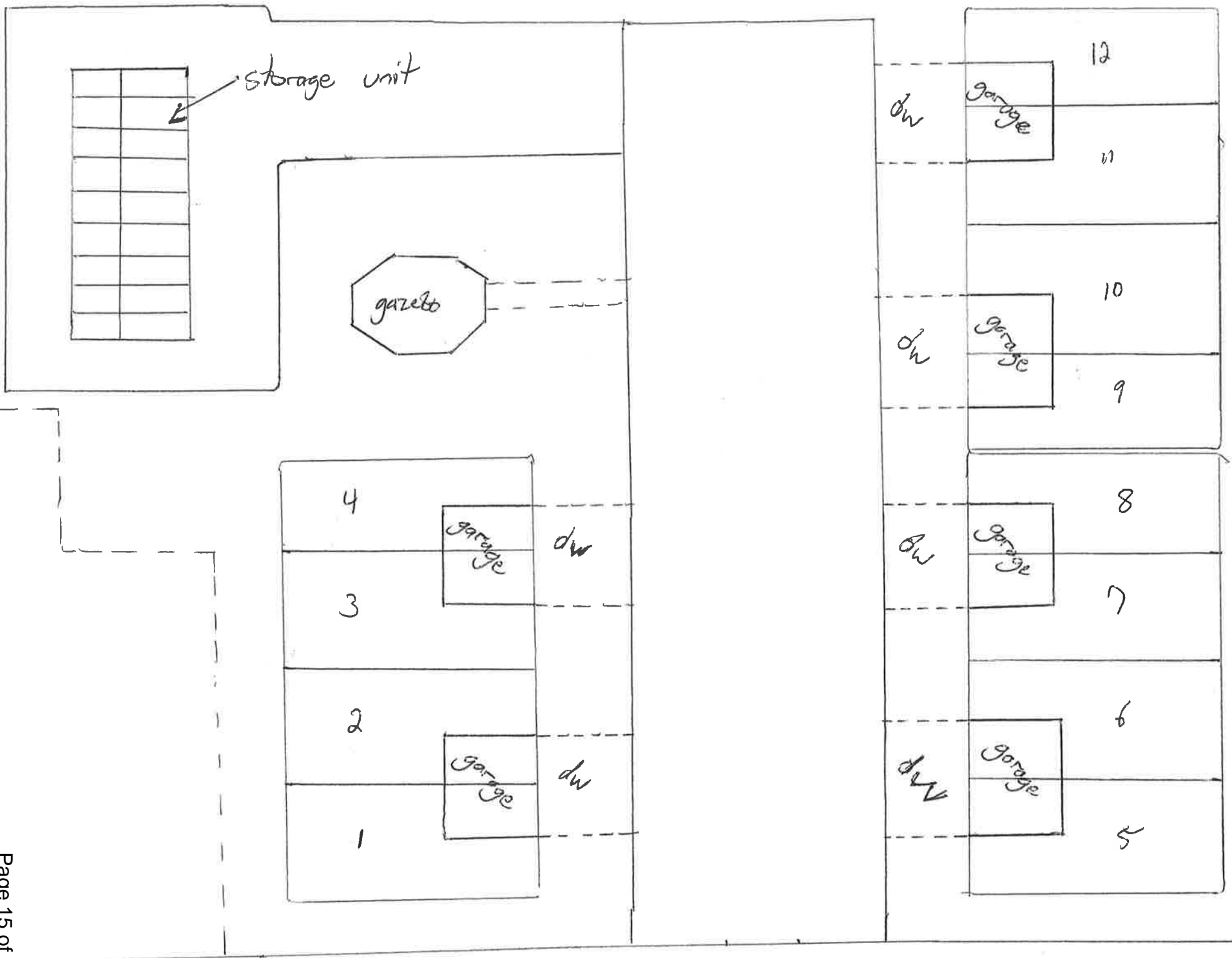
Kevin Tizzard
Signature of Applicant

**PLANS REQUIRED
IT WILL BE NECESSARY TO SUBMIT PRELIMINARY SITE PLANS
FOR THE DEVELOPMENT AT THE TIME OF THE FILING OF THIS APPLICATION**

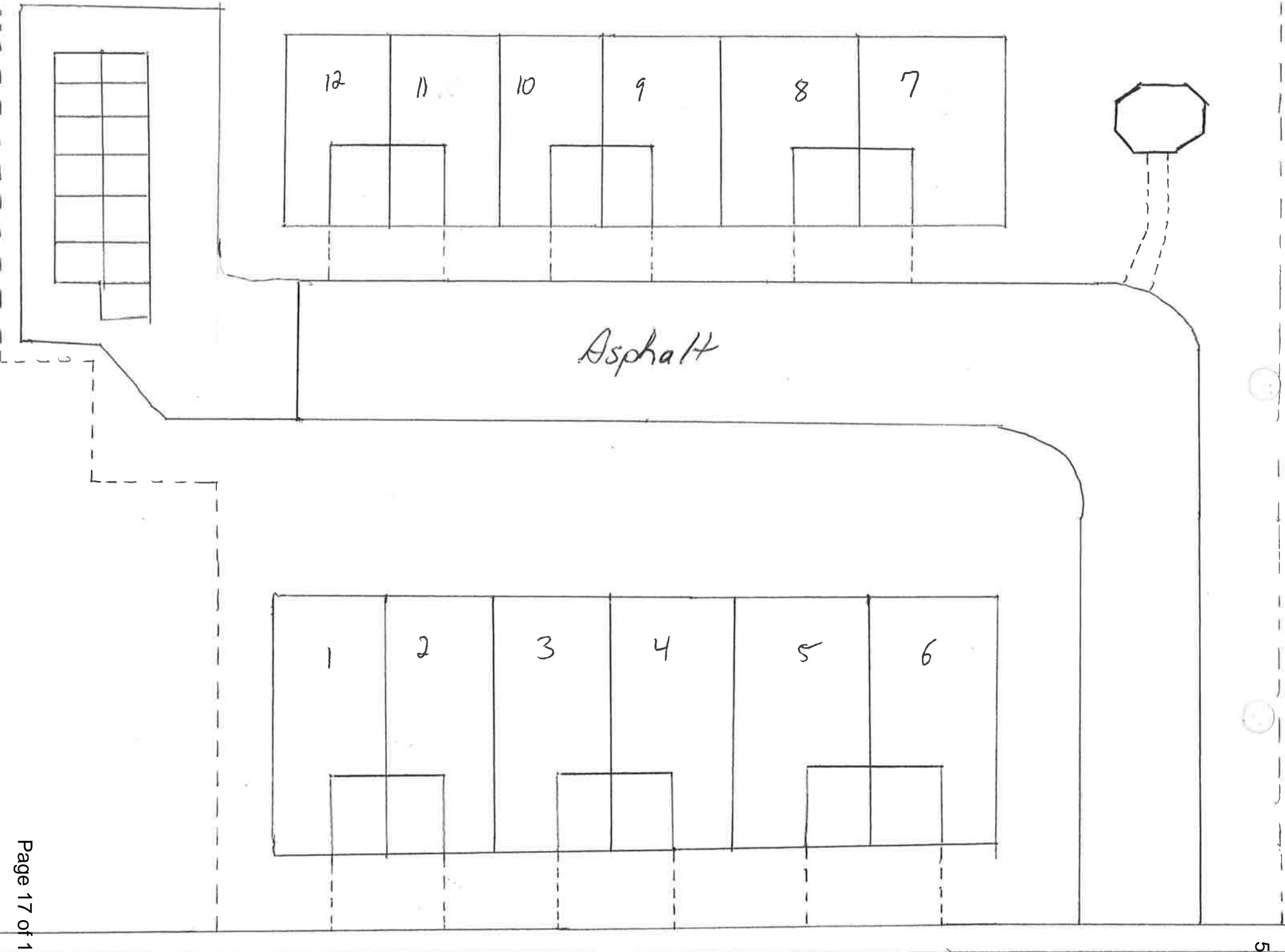
Minimum requirements will be a sketch showing the following

1. The boundaries and dimensions of the subject land.
2. The locations, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
3. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
4. The current uses on land that is adjacent to the subject land.
5. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way.
6. Off-street parking, and loading (if required) and access thereto, including the dimension of the spaces and aisles.
7. The location and nature of any easement or rights of way affecting the subject land.
8. Scale of site plan (metric preferred) and north arrow.

The Planning Act contains time-lines regarding the processing of this application. These time lines are based on the date on which the **complete** application was received. A notification will be sent to the applicant when a **complete** application has been received.









Janet Denkers

From: Laura Biancolin <lbiancolin@scrca.on.ca>
Sent: Monday, November 23, 2020 11:18 AM
To: Janet Denkers
Cc: Darlene Paolucci
Subject: RE: Notice of Public Hearing

Good morning Janet,

Thank you for circulating SCRCA the Zoning By-law Amendment notice for 8075 Railroad St. SCRCA has reviewed the subject property and has no concerns with the proposed application.

All the best,

Laura Biancolin
 Planner

St. Clair Region Conservation Authority
 205 Mill Pond Crescent, Strathroy ON N7G 3P9
 Tel: 519 – 245 – 3710 ext 257
 Fax: 519 – 245 – 3348
 Website: www.scrca.on.ca



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From: Darlene Paolucci <dpaolucci@brookealvinston.com>
Sent: November 23, 2020 1:57 PM
To: Planning General Inbox <planning@scrca.on.ca>
Subject: Notice of Public Hearing

Good Morning,
 Please find in the attachment a notice for an upcoming public hearing.

Thank you
Darlene Paolucci
Administrative Assistant
Municipality of Brooke-Alvinston
3236 River Street
P.O. Box 28
Alvinston, ON
N0N 1A0
(519) 898-2173

Janet Denkers

From: Corrine Nauta <Corrine.Nauta@county-lambton.on.ca>
Sent: Wednesday, December 2, 2020 4:41 PM
To: Rob Nesbitt; Janet Denkers
Cc: Darlene Paolucci
Subject: Zoning Comments - KT Excavating Ontario Inc. - Building Services.

Good Afternoon:

Thank you for the opportunity to comment.

From an Ontario Building Code perspective, with regards to the rezoning, this Department has no concerns.

Our Department will provide significant input into the development agreement piece of the process as it relates to the servicing, structures, setbacks etc..

For All Planning Applications - Please Note

- All Ontario Building Code matters will be addressed formally at time of building permit application.
- This includes any required professionally engineered components, designer details, spatial separations, fire separations and maximum openings verifications.
- Support of the subject planning application does not imply that all Ontario Building Code parameters have been approved, this is a conceptual approval only.

If you require any additional information or clarification, please contact our Department directly.

Corrine Nauta
Chief Building Official
Manager, Building Services
The Corporation of the County of Lambton
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Office: 519-845-5420 x5352
Toll Free:1-866-324-6912
Fax: 519-845-3817
Email:corrine.nauta@county-lambton.on.ca

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Edgar and Arlene Brown
4538 James Street
Oil Springs, Ontario
N0N 1P0



December 3, 2020

Janet Denkers (Clerk)
Municipality of Brooke-Alvinston
3236 River Street, Box 28
Alvinston, On N0N 1A0

We received your notice about the proposed Zoning By-law Amendment for property known as 8075 Railroad Street from the Residential 1 (1) Zone to "Residential 3 (R3)" Zone which would permit a variety of multi-unit dwellings. This notice gives reference of "several townhouse dwellings", this, is not specific details for anyone, to make a knowledgeable decision.

Also, that property was previously used for many years by Mackenzie Oil as a Fuel Depot, with many tanks on the property and was abandoned for many years. I am not aware of any Environmental Assessment of the property or any Remediation of it and if, so, I would like to see the Approvals of such, including who did the testing, signed off the paperwork and their Credentials. I can't imagine anyone using this contamination area for Residential use.

Due to the lack of details and knowing the history of this land use, Arlene and myself (Edgar Brown) would not be in favour of the proposed Amendment change for this property.

Sincerely

Two handwritten signatures in blue ink. The first signature is "Edgar Brown" and the second is "Arlene J. Brown".

Edgar and Arlene Brown



December 3, 2020

Members of Council of the Municipality of Brooke-Alvinston
3236 River St, Box 28
Alvinston, ON N0N 1A0

Attention: Janet Denkers, Clerk

Dear Madame:

**Re: Application for Zoning By-law Amendment
 KT Excavating (Ontario) Inc.
 Lots 4 to 8 Plan 2, Lots 4 to 7 Plan 4, Lots 11 & 13 Plan 4, Lot 1
 Plan 11, and Part of Alley
 8075 Railroad Line
 Municipality of Brooke-Alvinston**

1. Introduction

- (a) Applicants: Kevin Tizzard and Lisa Tizzard
- (b) Owner: KT Excavating (Ontario) Inc.
- (c) Official Plan Designation: "Residential"
- (d) Existing Zoning: "Residential 1 (1)"
- (e) Proposed Zoning: "Residential 3 (R3)"
- (f) Existing Use: Aggregates storage/vacant
- (g) Abutting Uses: South - Hydro One utility corridor
 North - Railroad Line
 West - Residential
 East - Residential

2. Background

The subject property is located on the south side of Railroad Line, west of River Street, in Alvinston. The intent of the proposed Zoning By-law Amendment is to rezone the property from "Residential 1 (1)" to "Residential 3 (R3)". The amendment would allow the property to be developed for various types of

residential uses, including townhouse dwelling units. The applicants intend to develop the property for 12 townhouse units. They have provided a couple of sketches to demonstrate how the dwelling units could be arranged on the property.

The "Residential 1 (1)" zoning states that an "Existing Bulk Fuel Depot" is also permitted on the property.

Planning Policy

a) Provincial Policy Statement

The 2020 Provincial Policy Statement (PPS) encourages new residential development to locate within existing settlement areas (Section 1.1.3). Section 1.1.3.6 of the PPS states that new development should be adjacent to an existing built-up area and should be served by full municipal services. The proposed development is consistent with the PPS since it will be located in an area designated for residential use by the Brooke-Alvinston Official Plan. The development will be served by full municipal services.

The PPS requires planning applications to have regard for three broad interests of Efficient Cost Effective Development and Land Use Patterns, Resources, and Public Health and Safety. The proposed zoning amendment would contribute to efficient cost effective development by allowing the introduction of any appropriate use for an existing lot. This site is in proximity to Alvinston's central business area. The proposed townhouse units will be compatible with other existing uses in the area.

We are not aware of any health or safety issues related to this property's use as an aggregates storage yard. As noted previously, the property was used for bulk fuel storage when the Zoning By-law was passed in 2013. The scale of this activity is unknown. However, since the property was placed into a site-specific "R1" zone which would allow several types of residential uses, it is assumed that the storage was small in scale. Nonetheless, Council may wish to require the applicants to provide an engineer's assessment of the soil conditions as part of the site plan approval process.

b) Lambton County Official Plan

Alvinston is designated as an "Urban Settlement" by the County of Lambton Official Plan. As noted in Section 3.2.1 of the Official Plan, the majority of growth will be directed to Urban Centres and Urban Settlements. Section 2.3.4 of the Official Plan states that local municipal official plans are to include provisions that allow for a range and mix of housing forms, types, sizes and tenures to meet local and County housing needs. The proposed development will contribute to the range and mix of housing forms offered in Alvinston.

Section 3.2.3 notes that Urban Settlements are settlements where it is the goal of this Plan to strengthen and/or develop land uses, services, and functions similar to Urban Centres. Residents of the proposed townhouse dwelling units will benefit from their proximity to the businesses and services offered in downtown Alvinston.

Section 2.3.12 encourages local municipalities to provide opportunities for the intensification of housing. Suggested techniques include directing housing to vacant lots in existing residential areas, redeveloping of sites not previously used or underutilized for residential purposes, and allowing higher densities in new development. The subject lands are currently underused and are located in an existing residential area. The lands appear well suited for a medium density residential use such as the proposed townhouses.

c) Municipality of Brooke-Alvinston Official Plan

Section 2.1 of the Municipality's Official Plan states that "*The primary uses permitted in Residential Areas will be for residential dwelling units. Various types of dwellings will be included, with preference being given to the locating of similar densities of development together*". This Section further notes that varieties of residential dwelling types will not be mixed indiscriminately, but will be arranged so that higher density developments will complement those of lower density, with sufficient spacing to maintain privacy, and amenity.

Subsection 2.1.1 states that Residential Areas are primarily to be developed for low density housing types (i.e. single and semi-detached dwellings, duplexes, and triplexes) not exceeding 20 units per hectare (8 units per residential acre). However, other residential uses permitted within Residential Areas include medium-density attached dwellings up to a maximum density of 35 units per residential hectare (14 units per residential acre).

The subject property is approximately 1.5 acres in size. The applicants' intention of developing 12 townhouse units will result in a density of 8 units per acre. While the proposed townhouses are typically considered to be 'medium density' uses, they will be developed at a density that is consistent with the density allowed for low density housing types and therefore will complement nearby residential uses.

Subsection 2.2.1 states that new residential development is to take the form of extensions to the existing built-up area. Existing residential uses are located to the north, west and east. The subject property's development for residential uses is consistent with this policy.

Subsection 2.2.1 d) of the Official Plan encourages the relocation of existing incompatible uses out of residential areas and redevelopment of obsolete land uses. The subject property's current use as an aggregates storage yard is not

an appropriate use in a residential area. Redevelopment of the property for a residential use would be consistent with this policy.

Subsection 2.2.1 f) states that new residential uses will conform to the Official Plan's Amenity and Design policies which encourage high quality design and amenity to be incorporated into all developments. The applicants are advised that the policies that could apply to the proposed development include:

- a) Parking areas, loading areas and waste disposal storage areas shall be screened from adjacent public roads by buildings and landscaping;
- b) Landscaped strips shall be installed around the entire periphery of the property, except for entrances, exits and interconnections with adjacent properties for pedestrians and vehicles;
- c) Parking areas shall be paved, curbed and landscaped to an acceptable standard;
- d) The exterior facade of buildings exposed to abutting public roads shall be designed to complement the existing streetscape; and
- f) Off-street interconnections for pedestrians and vehicles between existing and proposed development will be encouraged.

The applicants are advised that site plan approval will be required prior to development of the subject lands. The site plan and any other drawings should incorporate at least some of the above design elements.

Subsection 2.2.3 states that the redevelopment of lands to create higher residential densities or to remove existing obsolete uses will be encouraged if such redevelopment is compatible with the existing physical character and pattern of surrounding development. The subject site is of sufficient size to accommodate several townhouse dwellings in such a manner that it will be compatible with the existing character and pattern of the nearby residential uses. A privacy fence and/or landscaped screen along the west and east lot lines could provide an enhanced buffer between the subject property and the abutting properties. Details regarding such a buffer can be considered as part of the site plan review and would become part of a site plan agreement.

In light of the above, it is my opinion that the proposal generally maintains the intent and direction of the PPS, the County of Lambton Official Plan and the Brooke-Alvinston Official Plan.

3. Municipal and Public Services

The subject property is to be served by municipal services. It is our understanding that these services can be extended to the property.

4. Recommendation

Development is determined by the conformity and direction set out in the community's planning documents. The proposed rezoning has regard for the matters under the Ontario Planning Act and maintains the intent of the Brooke-Alvinston Official Plan and Brooke-Alvinston Zoning By-law.

It is my opinion that the requested amendment to the Municipality of Brooke-Alvinston Comprehensive Zoning By-law 9 of 2013 has planning merit and its approval is recommended.



Rob Nesbitt MCIP, RPP
Senior Planner



Ontario Provincial Police



OFF ROAD VEHICLE By-Law Considerations



Legislation

- **Off Road Vehicles Act**
 - Regulates use of ORV's on Public Lands, Frozen Waterways, Unorganized Territories
- **Ontario Highway Traffic Act & Regulation 316/03**
 - Regulates use of ORV's on Highways
- **Criminal Code**
 - Applies everywhere

Legislation Application Chart

LOCATION	ORVA	HTA Reg. 316/03	C.C.C
Private Property	(*)		Yes
Public Lands (Crown Land)	Yes		Yes
Crown Land Roads (maintained)		Yes	Yes
Crown Land Roads (abandoned)	Yes		Yes
Frozen Waterways	Yes		Yes
Unorganized Townships		Yes	Yes
Highways (includes County/District & municipal roads)		Yes	Yes

Note: Some Criminal Code offences have HTA implications regardless of where they occur

* - ORVA rules may apply on Private Property if the ORV is not operated by the property owner/occupier

Definitions

- **Highway**

- *includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof (this includes sidewalks)*

- **Roadway**

- *means the part of the highway that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder. (or sidewalks)*

Motor Vehicle Definition (HTA)

- **HTA**

- Includes an automobile, a motorcycle, a motor assisted bicycle unless otherwise indicated in this Act, and any other vehicle propelled or driven otherwise than by muscular power, but does not include a street car or other motor vehicle running upon rails, a power-assisted bicycle, a motorized snow vehicle, a traction engine, a farm tractor, a self propelled implement of husbandry or a road-building machine.



Motor Vehicle Definition (CC)

- **Criminal Code**

- A motor vehicle means a vehicle that is drawn, propelled or driven by any means other than muscular power, but does not include railway equipment

OFF ROAD VEHICLES ACT



Off Road Vehicles



Off Road Vehicles Act Definition

A person wearing a helmet and a red shirt is riding a four-wheeled off-road vehicle (ATV) on a dirt path. The vehicle is kicking up a cloud of dust. The background shows green trees and a clear sky.

- “off-road vehicle” means a vehicle propelled or driven otherwise than by muscular power or wind and designed to travel,
 - (a) on not more than three wheels, or
 - (b) on more than three wheels and being of a prescribed class of vehicle

Highway Traffic Act & Regulation 316/03

ORV's Allowed Under Reg. 316/03

- ORV's are not designed for, or allowed on the Hwy as a general rule
- All ORV's are Motor Vehicles under the HTA
- Under Regulation 316/03, there are 3 types of ORV's that are allowed on specific Highways in Ontario (ATV's, UTV's, ROV's)
- As of July 1, 2020, off-road motorcycle or an extreme Terrain Vehicle (which has 6 or more wheels (Argo)) are allowed
- These Highway are designated by Schedule B or C of the Regulation
- Or by way of a Municipal By-Law

HTA Schedules (Regulation 316/03)

<https://www.ontario.ca/laws/regulation/030316>

- Schedule A – Highways Prohibited to all ORV's
- Schedule B – Provincial Highways where ORV's are currently allowed & includes municipal highways covered by a municipal by-law
- Schedule C- Highways in unorganized areas and far Northern Ontario

Municipal By-Laws

- May place use restrictions on ORV's within the municipality
 - Time of day
 - Specific roads
 - Dates during the year
 - Impose Lower Speed Limits
- Shall not allow other types of ORV's
- Should not create situations where operators are encouraged/forced to break laws

Proposed amendments to Ontario Regulation 316 (Jan 1, 2021)

- Municipalities listed in Ontario Regulation 8/03, ORV's will automatically be allowed on Municipal roads, unless the municipality enacts a by-law to prohibit or restrict their use

ORV Exemptions

- Persons driving an off-road vehicle directly across a highway (Except Schedule “A” Hwy’s)
- Farmers and licenced trappers (Except Schedule “A” Hwy’s) and must have a Slow Moving Vehicle sign
- Emergency Services & Public works employees which includes fire, ambulance, police, municipal, hydro, telephone and rail workers.

Closed Highways

- **Driving on closed highway prohibited**
- [134\(3\)](#) Where signs or traffic control devices have been posted or placed under subsection (2), no person shall drive or operate a vehicle on the closed highway or part thereof in intentional disobedience of the signs or traffic control devices.

Closed Highways

- **Exception to subs. (3)**
- [134\(4\)](#) Subsection (3) does not apply to,
- (a) the driver of a road service vehicle, an ambulance, a fire department vehicle, a public utility emergency vehicle or a police department vehicle; or
- (b) a firefighter, as defined in subsection 1 (1) of the *Fire Protection and Prevention Act, 1997*, driving a motor vehicle other than one listed in clause (a) while performing his or her duties.

Other Provincial Offences

- Liquor Licence Act

- Charges under Sec. 32(1) relating to “driving” or “having care and control” of a motor vehicle may apply

- Trespass to Property Act

- Enter Premises when Entry Prohibited
- Engage in Prohibited Activity on Premises
- Fail to Leave Premises when Directed

- Public Lands Act

- Some locations have Land Use Agreements between the District/Counties & a specific “Club”
- Use of Land for ORV’s may require a Permit

ORV Collision Statistics



Collision Locations

- **41.8%** of all ORV collisions occur on Highways
 - 37.6% are on Municipal/Township roads
- **24.1%** of all ORV collisions occur on Private Property
- **34.1%** of all ORV collisions occur on Trails or other “off Hwy” locations

Primary Causes

- Speed was a primary cause in 19% of all collisions
- Loss of control was a factor in over 38% of collisions
- Alcohol was a factor in nearly 20% of all Fatal/Personal Injury incidents
- **69%** of those killed were not wearing a helmet or using a seatbelt
- Head, Neck and Crush injuries are the primary causes of death, especially in young operators



It's QUESTION TIME!!



LAMBTON GROUP POLICE SERVICES BOARD

**Recovery of 2021 Policing Contract
Based on OPP information package dated September 28, 2020**

Municipality	2021 Annual	Municipal Share (Mthly)	Extra Funds \$15,000/mth		Extra Funds \$20,000/mth		Extra Funds \$25,000/mth	
			Monthly Total	Monthly Total	Monthly Total	Monthly Total		
Brooke Alvinston	396,882	33,073.50	673.13	33,746.63	897.51	33,971.01	1,121.88	34,195.38
Dawn-Euphemia	341,684	28,473.67	579.51	29,053.18	772.68	29,246.35	965.85	29,439.52
Enniskillen	405,539	33,794.92	687.81	34,482.73	917.08	34,712.00	1,146.35	34,941.27
Lambton Shores	2,627,629	218,969.08	4,456.57	223,425.65	5,942.10	224,911.18	7,427.62	226,396.70
Oil Springs	90,576	7,548.00	153.62	7,701.62	204.83	7,752.83	256.03	7,804.03
Petrolia	1,038,579	86,548.25	1,761.47	88,309.72	2,348.63	88,896.88	2,935.79	89,484.04
Plympton Wyoming	1,130,843	94,236.92	1,917.96	96,154.87	2,557.28	96,794.19	3,196.60	97,433.51
St. Clair	2,214,728	184,560.67	3,756.27	188,316.94	5,008.36	189,569.03	6,260.46	190,821.12
Warwick	597,655	49,804.58	1,013.65	50,818.23	1,351.53	51,156.11	1,689.41	51,494.00
Sub-Total	8,844,115	737,009.58	15,000.00	752,009.58	20,000.00	757,009.58	25,000.00	762,009.58
Difference	1	0.42						
Total	8,844,116	737,010.00	15,000.00	752,009.58	20,000.00	757,009.58	25,000.00	762,009.58

November 26, 2020

Randy Hills, Public Works Manager
The Municipality of Brooke-Alvinston
3236 River Street, P.O. Box 28
Alvinston, Ontario N0N 1A0

Re: **Proposal: Water and Wastewater Systems Capital Plan and Rate Study**

Dear Mr. Hills,

The Ontario Clean Water Agency (OCWA) is pleased to submit this proposal to prepare a capital plan and rate study for the water and wastewater systems owned by the Municipality of Brooke-Alvinston (the municipality).

1 Background

The municipality requires a plan to fund and complete the infrastructure projects that are necessary to provide water and wastewater services to the community.

This plan is comprised of two components

1. A technical element to scope and schedule the capital spending that is required over the short, medium and long term to ensure the water and wastewater systems meet expectations.
2. A financial element to establish an appropriate financial strategy and revenue plan to fund the required capital expenditures and forecasted operating expenditures.

This proposal has been developed to provide the municipality with both of these components.

2 Scope of Work and Methodology

2.1 Task 1: Capital Planning

The first step is to develop an asset-by-asset and year-by-year plan to replace assets or complete larger projects on the water and wastewater systems. It is our understanding that the existing information (Facility Optimization Plan, engineering studies on the decommissioning of the booster station, operational records of the facilities and linear assets) is sufficient to understand the capital projects that are required.

Therefore, our effort in the proposed work plan is related to developing appropriate construction plans and accurate cost estimates to support short/medium term budgeting processes. This includes correspondence and discussions with industry contacts (municipal peers, consultants, suppliers, contractors), as well as use of cost estimating tools and resources. We have not included any time to complete site visits or analyze plant performance data for the purposes of identifying potential capital projects.

Capital spending levels in the long term period will consider past capital spending and available population growth information, and if required, high level cost estimates for system expansions.

The capital planning deliverables include a brief report with individual project sheets detailing the scope, timing and cost estimates of each item on the capital plan.

2.2 Task 2: Rate Study

The second step is to complete the water and wastewater rate study.

This starts with developing spreadsheet based financial models in Excel that forecast expenditures and revenues over a 20 year period. The models will be structured to align with the municipality's current schedule of accounts, reserve funds and rate structure.

The models are then used to analyze alternative revenue and expenditure plans. This will include considerations related to reserve funds, debt, Provincial/Federal grants, population (water consumption) growth, and others as appropriate. The model can also be used to examine alternative rate structures (i.e. fixed versus variable portion of rate).

Through discussion with the municipality we will determine several scenarios to model for comparison purposes. These will be reviewed with the municipality and updated as necessary.

The rate study deliverables include a report, virtual presentation to Council, and working financial models in Excel.

2.3 Value Added: O. Reg. 588 Compliant Asset Management Plan

For no additional cost, OCWA will deliver an asset management plan that is compliant with the July 1, 2021 requirements of the Provincial regulation. We will also help to operationalize the municipality's current asset management software as part of completing this task.

3 Schedule

OCWA is ready to start the project immediately upon approval. The full project is expected to take twelve weeks to complete according to the following timetable which is based on notice to proceed by November 30, 2020 and documents are provided in a timely manner.

Table 1: Schedule

TASK	DATE
Notice to Proceed	November 30, 2020
Collect and Review Documents	December 2020
Draft Capital Plan and Rate Study	January 2021
Final Capital Plan and Rate Study	February 2021

In the preparation of this tentative schedule, OCWA has allowed two weeks for the Municipality to provide requested documents and review the draft deliverables.

4 Project Budget

In reviewing the above scope of work, OCWA proposes a project budget of **\$15,000** (exclusive of HST) for our professional fees and disbursements. Table 2 summarizes the proposed budget. OCWA proposes to invoice the municipality at the completion of each project task.

Table 2: Budget

TASK	DATE
Capital Planning	\$5,000
Rate Study	\$10,000
Asset Management Plan	No Charge
Total	\$15,000

5 Project Team

Nick Larson, Senior Project Manager

Nick has over 15 years of experience working with municipal governments on a variety of infrastructure management and municipal engineering projects. In recent years Nick has functioned as the hands-on Project Manager for a range of projects that support asset management processes, including capital plans, condition assessments, rates studies, financial plans, and asset management plans. Nick will guide all aspects of the analysis and reporting.

Additional support staff will also be drawn upon as needed to support the execution of the proposed work plan.

We are ready to start the project upon receipt of approval notice. Should you have any questions on the above, please feel free to contact the undersigned at 905-301-6818.

Sincerely,



Nick Larson, P.Eng
 Senior Project Manager – Asset Management

COUNTERSIGNATURE:

By signing below, I accept the scope of work described in the above proposal and provide permission on behalf of the Municipality to proceed.

 (Signature)

 Date



PUBLIC NOTICE
MINOR VARIANCE APPLICATION
COMMITTEE OF ADJUSTMENT

APPLICATION NUMBER: A-002/20 (**Revised**)
 (Chris Whitcroft)

LOCATION OF PROPERTY: 3195 Inwood Road

PURPOSE OF APPLICATION: Relief from provisions of Section 10.1 of the Brooke-Alvinston Zoning By-law 9 of 2013 which prohibits the expansion of an existing motor vehicle repair establishment on property zoned "Central Commercial (C1)". The applicant is proposing to construct an 864 square foot building addition and a 1,400 square foot fabric building that will be used by an existing auto repair business.

TAKE NOTICE that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed **December 15, 2020 at 9:00 a.m.** for the purpose of a public hearing into this matter. Signed, written submissions regarding the application will be accepted by the Secretary-Treasurer prior to the hearing.

If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 12:00 p.m. noon on December 14, 2020. The public hearing will be held via a ZOOM Teleconference format.

If you wish to be notified of the decision of the Brooke-Alvinston Committee of Adjustment in respect of the proposed minor variance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Brooke-Alvinston Committee of Adjustment in respect of the proposed minor variance does not make a written submission to the Brooke-Alvinston Committee of Adjustment before it gives or refuses to give a minor variance, the Local Planning Appeal Tribunal may dismiss the appeal.

If you are aware of any persons interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would so inform them.

Additional information regarding the application will be available to the public for inspection at the:

Municipality of Brooke-Alvinston
 3236 River Street, PO Box 28
 Alvinston, ON
 Monday-Friday
 8:30 a.m. – 4:30 p.m.

Janet Denkers
 Secretary-Treasurer
 Committee of Adjustment

November 27, 2020



 Subject Property

3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



December 1, 2020

NOTICE OF COURT OF REVISION Elliott-Tait Drain

Please be advised that the Brooke-Alvinston Council has set aside
Thursday, January 14, 2021 at 4:00 p.m.
for the Court of Revision for the Elliott-Tait Drain.

A copy of the Engineer's report was mailed to you on October 14, 2020. A first and second reading of By-law 44 of 2020 was done on November 12, 2020 at the meeting to consider the report. A copy is available upon request.

The Court of Revision is set in order that any owner of land who has assessment complaints can appeal to the Court of Revision. Any appeal must be submitted in writing to the undersigned no later than January 8, 2021. The Court will only consider written appeals. There will be no public entry to the Council Chambers at the Court of Revision. Written appeals should be delivered to the Municipal Office or sent to:

Ray Dobbin, Drainage Superintendent
C/O Municipality of Brooke-Alvinston
3236 River Street
P.O. Box 28
Alvinston, ON N0N 1A0

Janet Denkers
Clerk Administrator

Lambton County Historical Society

RECEIVED
NOV 26 2020

For Township



Lambton County Historical Society
COVID Update

November 6th, 2020

Hello and we hope to find you all safe. This is just an update to let you know we are still here and continuing on as best we can.

Covid is still a great concern with the second wave starting up, and as you have probably guessed, we will not be having our November meeting. Ron decided to wait till March to see if it will be safe to start up meetings. I do pray to see an end or at least a solution to this virus soon. The safety of our members is our top priority. We are continually monitoring the Lambton and Ontario Health recommendations, and HOPE to start up the meetings with our Annual March meeting, but this is not a sure thing. It will depend on the virus, and if we believe we can do this safely. We will keep you updated.

I hope you all stay safe and enjoy the upcoming holidays, even though it will be very different with the Covid restrictions. We wish you all the best through the holidays. So please have a Very Merry Christmas and a Happy New Year. We are looking forward to seeing you when our meetings commence. Have a great day!

Deb Narr
Lambton County Historical Society Secretary.
PO Box 121, Alvinston, Ontario
N0N 1A0



Cultural Services Division
Lambton Heritage Museum
10035 Museum Road
Grand Bend, ON N0M 1T0

Telephone: 519-243-2600
Fax: 519-243-2646
www.lambtonmuseums.ca

NEWS RELEASE

For Immediate Release

Holiday Craft Kits

Monday, November 23, 2020

Grand Bend, ON - Are you looking for a fun, physically distanced activity to enjoy with your household this holiday season? Lambton Heritage Museum is offering a special promotion for Museum visitors!

Beginning November 25, visitors will receive a free Holiday Craft Kit as part of their museum admission. These kits contain three crafts guaranteed to spread holiday cheer and entertain the whole family. The kits are designed for school-aged children and include interesting information about the history behind the holidays.

All of the crafts come with printed instructions, but if you prefer a visual experience, visit lambtonmuseums.ca/holiday-crafts and follow along with our craft assembly videos.

For those who prefer to stay at home, two of the crafts can be completed with basic supplies you may already have. A complete list of supplies and instructions can be found at lambtonmuseums.ca/holiday-crafts.

Feature exhibits that you can explore at the Museum include *Capturing the Moment* and *Memories of Rural Life*. You can also engage your family with our "I Spy" Bingo activity that encourages you to search for specific artifacts throughout the Museum.

This special promotion begins November 25 and runs until December 19, 2020.

Book your visit today at heritagemuseum.ca/bookyourticket. The Museum is open Wednesdays, Fridays, and Saturdays from 11:00 a.m. until 4:00 p.m., and Thursdays from 11:00 a.m. until 8:30 p.m. The Museum will be closed December 20, 2020 to January 1, 2021. Museum admission is \$15.00 for families, \$5.00 for adults, \$4.00 for seniors and students, and \$3.00 for children. Children three and under are free.

-30-

Please contact:

Colleen Inglis

Education Program Coordinator, Lambton Heritage Museum
County of Lambton
519-243-2600 ext. 3157
colleen.inglis@county-lambton.on.ca



Office of the County Warden
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3160

NEWS RELEASE

For Immediate Release

Emergency Control Group Update - November 25

Thursday, November 26, 2020

Wyoming, ON - The County of Lambton Emergency Control Group met Wednesday, November 25 to discuss updates in the current COVID-19 situation. The group will meet again on Tuesday next week to discuss new developments and planning requirements. Additional meetings will be scheduled if needed.

At this meeting, the Emergency Control Group:

- Received an update from Lambton County's Medical Officer of Health, Dr. Ranade, regarding the COVID-19 situation in Lambton County. Current statistics are available on the [Lambton Public Health website](#), including a detailed [community snapshot](#).
- Continued discussing the potential vaccine candidates that have been widely reported in the media, as well as the administering of the vaccine once approved for use in Canada.
- Discussed the use of rapid tests within the province and how they will be distributed and administered. This discussion will continue as more information becomes available.
- Received an update on PPE supply levels from County divisions. All areas continue to maintain an adequate supply level.
- Would like to remind residents to continue practicing public health prevention measures. Prevention measures include practicing proper hand hygiene, cough/sneeze etiquette, maintaining physical distance with others and wearing a mask when physical distancing is not possible or where required.

For the most up to date information regarding COVID-19 including current statistics, please visit the [Lambton Public Health website](#) and the [Province of Ontario website](#). Facility closures and a list of financial supports and resources are listed on the [Lambton County website](#).

-30-

Please contact:

Bill Weber

Warden
County of Lambton
519-649-6885
bill.weber@county-lambton.on.ca

Lisa Brown

Communications & Marketing Coordinator
County of Lambton
519-845-0801 ext. 5214
lisa.brown@county-lambton.on.ca



Office of the Chief Administrative Officer
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3160

NEWS RELEASE

For Immediate Release

Council Highlights

Thursday, November 26, 2020

Wyoming, ON – Lambton County Council held their regular meeting via videoconference on Wednesday, November 25. At this meeting, Lambton County Council:

- Received an update from Lambton County Medical Officer of Health, Dr. Sudit Ranade, regarding the current COVID-19 situation in Lambton County.
- Heard a presentation from Oscar Poloni, Lead Engagement Partner, KPMG regarding the findings of the Social Services Division Service Review, completed under the Municipal Modernization Program.
- Requested the Bluewater Health \$10 million capital grant investment/request be considered in the 2021-2031 budget forecast period and balanced against all other County Capital and Operating Budget priorities.
- Decided to request a meeting between local municipalities and the two local Conservation Authorities be held in February 2021. This meeting is regarding the Ministry of Environment, Conservation and Parks legislative and regulatory changes expected to impact the Conservation Authorities' core mandates.
- Instructed staff to continue carrying out the reasonably necessary work required to develop a business plan for the development, construction and operation of the Dementia House at Lambton Meadowview Villa, and requested that the required capital funding for the Dementia House be included in the Lambton Meadowview Villa 2021 Capital Budget for review and consideration.
- Approved the hiring of three permanent Community Support Workers, including one with a focus to work with the Indigenous Community.
- Authorized staff to explore the acquisition of potential lands within the City of Sarnia and/or Village of Point Edward suitable to accommodate a modular building that includes affordable residential housing units and associated common and service areas.

...More

Council will next meet in Open Session at 9:00 a.m. on Wednesday, December 2, 2020. This meeting will include the election of the Warden and Deputy Warden for the 2021-2022 term.

To date, the candidates running for Warden are Deputy Warden Kevin Marriott, Warden Bill Weber, and Councillor Brian White, and the candidates running for Deputy Warden are Councillor Bev Hand, Councillor Jackie Rombouts and Councillor Mike Stark.

-30-

Please contact:

Lisa Brown

Communications & Marketing Coordinator

County of Lambton

519-845-0809 ext. 5214

lisa.brown@county-lambton.on.ca



Cultural Services Division
 Lambton Heritage Museum
 10035 Museum Road
 Grand Bend, ON N0M 1T0

Telephone: 519-243-2600
 Fax: 519-243-2646
www.lambtonmuseums.ca

NEWS RELEASE

For Immediate Release

Canatara Cabin Set for Move, Restoration Fundraising Underway

Friday, November 27, 2020

Grand Bend, ON – The City of Sarnia and the County of Lambton have finalized details to move a historic log cabin from Canatara Park to Lambton Heritage Museum, and see its restoration supported by the fundraising efforts of a local volunteer group.

This will be the third move for the resilient, square log structure, which has a fascinating history of moving to different locations over its nearly 200 year history. It was originally built in Huron County, where it served as a private residence. It was purchased by the Hanna/Spaulding family in the 1930s and moved to their property on Lakeshore Road in Sarnia. For this move, the cabin was dismantled and floated down Lake Huron, then rebuilt. It was used as a family cottage for many years until the Hay family acquired the building and eventually donated it to the City of Sarnia in the early 1970s. It was moved to Canatara Park in May 1971, where it has served as a community gathering place for the last 49 years. Now, it is making a final journey to Lambton Heritage Museum.

“Lambton Heritage Museum is thrilled to add a new historic building to our site. The Canatara Cabin will be the oldest building at the museum,” said Laurie Webb, Manager, Museums, Gallery & Archives. “The cabin will be enjoyed by future generations alongside five other historic buildings currently located at the museum site.”

It is anticipated that the cabin will be relocated to the museum during the week of November 30, 2020. The strategy to move the cabin is to separate and brace the roof and second story to be moved as a single section. The main floor will be transported separately, and then the two sections will be reconnected at the museum site.

Once it arrives at the Museum, the cabin will require significant restoration work to ensure its heritage elements will be preserved for future generations. This restoration is being supported by the “Save the Canatara Cabin” group, a committee of dedicated volunteers who have been spearheading a movement to save the cabin from demolition.

“We are thrilled that the cabin has found a permanent home at Lambton Heritage Museum,” said Roger Hay, committee spokesperson. “Our goal for the past two years has been the long-term preservation of the cabin, which is ensured with this relocation”.

This group is spearheading the efforts to raise the approximately \$100,000 required for the restoration. To learn about this fundraising initiative and to make a contribution, visit: lambtonmuseums.ca/canatara-cabin.



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Lambton Moves to Protect Status Level of the COVID-19 Framework

Friday, November 27, 2020

Point Edward, ON - Effective Monday, November 30 at 12:01 a.m., Lambton County is moving to the status level of protect (yellow) with strengthened measures in place based on the [Ontario COVID-19 Response Framework](#).

The strengthened measures include the potential for enhanced targeted enforcement, fines, and enhanced education to limit further transmission. It also requires sector-specific restrictions in order to apply public health measures in high risk settings.

Generally, restrictions under the protect (yellow) status level involve reduced operating hours in settings that involve the sale and consumption of alcohol, increased tracking of contacts (patrons) and controlled entry, modified seating limits, and developed safety plans that are available upon request.

Specific requirements will apply to these sector specific settings:

- Restaurants, bars and food establishments
- Sports and recreational facilities
- Meeting and event spaces
- Retail and malls
- Personal care services
- Casino, bingo halls and gaming establishments
- Cinemas
- Performing arts facilities

[Learn about the public health measures for protect \(yellow\).](#)

"Regardless of the status level, the decisions we need to make to live with COVID-19 and reduce our own personal risk are the same," says Dr. Sudit Ranade, Lambton's Medical Officer of Health. "Continue to minimize our non-essential social interactions and treat every situation like COVID-19 is present." The status levels introduce restrictions to help further reduce transmission of disease.

It is important to note that COVID-19 response framework status levels with more options available in the community should be treated with caution. It's not a signal that it is safe in the community to attempt more activities. Increasing the frequency and duration of non-essential social interactions places everyone at greater risk of COVID-19 transmission.

Learn more about the local COVID-19 situation in Lambton County at LambtonPublicHealth.ca.

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Please contact:

LPH-media-inquiries@county-lambton.on.ca



SUPPORT OVER 275+ SARNIA-LAMBTON LOCAL SMALL BUSINESSES THIS HOLIDAY SEASON BY PURCHASING A TOURISM SARNIA-LAMBTON GIFT CARD

Thank Employees and Friends while Supporting Local

Lambton County, ON - Tourism Sarnia-Lambton is now offering \$10, \$25 and \$50 Gift Cards that can be redeemed at over 275+ small businesses throughout Lambton County. Tourism Sarnia-Lambton is encouraging all companies and individuals who would typically purchase gift-cards this holiday season, to purchase a Discover Sarnia-Lambton Gift Card that directly supports local business partners throughout the restaurant, retail, attraction and accommodation tourism sectors in Lambton County.

Fresh off Tourism Sarnia-Lambton's very successful Discover Sarnia Lambton Travel Rewards Program, that continues to create millions of dollars in economic impact for our local businesses; this new creative gift card program is a way to continue promoting hyper-local tourism across Lambton County, while supporting small businesses by shopping local.

"Supporting our local small businesses is essential as they recover from the effects of COVID-19," said Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries. "Tourism is a \$36 Billion industry that fuels every community in Ontario and right now we need to support hyperlocal tourism initiatives which is why I applaud Tourism Sarnia-Lambton for their efforts to partner with over 275 tourism partners as they continue to encourage hyperlocal tourism in Lambton County."

"The Tourism Sarnia-Lambton – Discover Sarnia-Lambton Travel Rewards Program has been recognized as one of the most extensive tourism industry support programs in Ontario and throughout Canada over the past 4 months. The Discover Sarnia-Lambton Gift Card program follows up our programming to continue supporting local businesses this Christmas and Holiday season, and then throughout 2021, when we know our local small businesses will need our support more than ever", explained Mark Perrin, Tourism Sarnia-Lambton's Executive Director. "It truly is the ultimate gift card to discover Sarnia-Lambton, shop local and support our Lambton County businesses".

Gift Cards are available by contacting or visiting Tourism Sarnia-Lambton. If you are a tourism small business that has not signed up to be a redemption partner, please contact Tourism Sarnia-Lambton to ask to be included in our partnership programs.

Mark Perrin
Executive Director
Tourism Sarnia-Lambton
519 336 3232
MPerrin@TourismSarniaLambton.com



1455 Venetian Boulevard, Point Edward, Ontario N7T 7W7
T: 1.800.265.0316 • 519.336.3232
F: 519.336.3278

E: info@tourismsarnialambton.com • www.tourismsarnialambton.com





TOURISM SARNIA-LAMBTON LAUNCHES "WIN YOUR HOLIDAY SHOPPING" CONTEST

SUBMIT YOUR RECEIPTS AT BALLOT BOX LOCATIONS IN SARNIA, FOREST, PETROLIA & POINT EDWARD AND BE ENTERED TO WIN UP TO \$200 DAILY AND THE DISCOVER SARNIA LAMBTON \$1000 GIFT CARD GRAND PRIZE

Lambton County, ON – From December 1st to 25th, Tourism Sarnia-Lambton is rewarding shoppers with a chance to win up to \$200 daily of your local holiday shopping, plus all participants will be entered into the Discover Sarnia-Lambton \$1000 Gift Card Grand Prize Draw.

To enter the contest; participants can submit a copy of their receipts with their contact information into the ballot boxes located at:

Lambton Mall (Guest Services) in Sarnia
The Shores Recreation Centre in Forest
Town Hall in Petrolia
Tourism Sarnia-Lambton in Point Edward

SHOP, PLAY, EAT and STAY LOCAL this holiday season to support local tourism businesses in the Retail, Restaurants, Attraction and Accommodations sectors throughout Lambton County.

Contest winners will be selected daily and posted on our Tourism Sarnia-Lambton: Ontario's Blue Coast Facebook and Instagram pages: <https://www.facebook.com/tourismsarnialambton>

Tourism Sarnia-Lambton Holiday Gift Cards that can be redeemed by over 275+ Sarnia Lambton Local Businesses are also available by visiting or contacting Tourism Sarnia-Lambton.

Mark Perrin
Executive Director
Tourism Sarnia-Lambton
519 336 3232
MPerrin@TourismSarniaLambton.com



1455 Venetian Boulevard, Point Edward, Ontario N7T 7W7
T: 1.800.265.0316 • 519.336.3232
F: 519.336.3278
E: info@tourismsarnialambton.com • www.tourismsarnialambton.com



ONTARIO'S
BLUE COAST
LAMBTON COUNTY

Discoveries
That Matter





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Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Influenza B Confirmed and Circulating in the Community

Tuesday, December 1, 2020

Point Edward, ON - Lab confirmation of a local case with influenza B signals the virus is circulating in the community. The individual is in their 60's and is currently hospitalized.

Early reports indicate influenza cases are lower across the province, likely due to enhanced public health safety measures in place due to the COVID-19 pandemic.

Respiratory illnesses like influenza and COVID-19 can have a significant impact on our vulnerable populations. Individuals with weakened immune systems or underlying health conditions have more difficulty fighting off any related illness. This results in more severity of illness and increases the need for hospitalization.

Reducing hospitalizations is vitally important, particularly with COVID-19 rapidly placing more demands on hospitals in regions with significant case numbers and outbreaks. Capacity in hospitals, including the Intensive Care Unit (ICU), is an indicator of health system pressures that typically follow increased cases in a community.

We all have a role to play in protecting others, including our most vulnerable populations. That is our reason, and one that we can all support and work together to achieve.

"Reducing the transmission of influenza essentially requires individuals in our community to follow the same public health safety measures in place for COVID-19," says Dr. Sudit Ranade, Lambton's Medical Officer of Health. "Individuals can make a difference by following the public health guidance and look for support from businesses and organizations to limit the risk to individuals, employees and clients or patrons, through continued adherence and implementation of public health safety measures."

We are stronger together. Our health care system depends on you.

Learn more about [influenza](#) and [COVID-19 in Lambton County](#) at LambtonPublicHealth.ca.

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Please contact:

LPH-media-inquiries@county-lambton.on.ca



Western
Sarnia-Lambton
Research Park

Western Sarnia-Lambton Research Park
1086 Modeland Road
Sarnia, ON N7S 6L2

Telephone: 519-383-8303
Fax: 519-332-6862

NEWS RELEASE

For Immediate Release

Lambton College, Research Park Sign MOU in Commitment to Continued Collaboration

Tuesday, December 1, 2020

Sarnia, ON – Lambton College and the Western Sarnia-Lambton Research Park have solidified their successful long-standing partnership with the signing of a Memorandum of Understanding that outlines their collaborative initiatives.

Lambton College, and in particular its Research & Innovation department, has been actively working with the Western Sarnia-Lambton Research Park since 2008 in various capacities to support Sarnia-Lambton's economic and diversification goals.

The collaboration assists both entities to achieve their missions to serve Sarnia-Lambton, the region, and the Province of Ontario. The partnership supports local and regional industry with expertise, infrastructure and technical services through the execution and promotion of projects with industry, along with the commercialization of new technologies.

Additionally, the partnership aims to support the recruitment of new businesses to Sarnia-Lambton and diversification of the economy in collaboration with other key players, including Bioindustrial Innovation Canada (BIC) and economic development groups.

Lambton College and the Western Sarnia-Lambton Research Park are also establishing training programs and initiatives to meet labour market skill gaps.

"The relationship between Lambton College and the Western Sarnia-Lambton Research Park has been critical to the growth of research and innovation activities in our community and the recent development of the Memorandum of Understanding will provide clear pathways moving forward to support the community's efforts to drive innovation, fill skill shortage gaps and attract new companies and industry to Sarnia-Lambton," said Dr. Mehdi Sheikhzadeh, Vice President, Research & Innovation, Lambton College.

As an example of the positive impact this partnership has fostered, Forward Water Technologies Inc. (FWT) chose to locate their micro-pilot-unit (MPU) at the Western Sarnia-Lambton Research Park upon receiving investment from Research Park tenant, Bioindustrial Innovation Canada. FWT's pre-commercial development scale-up of a proprietary forward osmosis technology produces fresh water through low-energy desalination and demineralization. Previously located in Mississauga, FWT was

introduced to the region in 2018 through a partnership with the College's Lambton Water Centre.

Further, Western Phytoceutica Inc. (WPC), a small company spun-off from Western University, based themselves at the Western Sarnia-Lambton Research Park in 2013 to extend their R&D and commercialization work. Since its establishment at the Research Park, WPC has collaborated on multiple projects with Lambton College's Research & Innovation department. In addition to these research projects, Lambton College also partnered with the WPC to create a natural health product research laboratory located at the Research Park, specifically focused on advancing natural health products and technologies. A second spin off company, Jing Jing, was developed through these local activities. Jing Jing is currently collaborating with Lambton College to develop high quality ginseng-based kombuchas by incorporating ginseng and other complementary ingredients into their kombucha formulation.

"The Park's strong collaborative relationship with Lambton College results in unique offerings to our Research Park tenants. The College provides the applied research skills required by our Commercialization Centre tenants to fulfill their commercialization goals for successful process and product development. This MOU confirms Lambton College's role as a key partner of the Park to foster our innovation ecosystem and promote regional economic growth," said Dr. Katherine Albion, Executive Director of the Western Sarnia-Lambton Research Park.

Lambton College currently ranks as the #3 Research College in Canada and was recently named the Silver recipient of the Applied Research and Innovation Excellence Award on behalf of Colleges and Institutes Canada (CICan). Lambton College has won six awards from CICan in the last five years for research excellence.

The Western Sarnia-Lambton Research Park was created in November 2003 with the inception of the County of Lambton Community Development Corporation (CLCDC), owned by the County of Lambton. The Research Park manages and operates the property owned by the CLCDC. It boasts 270,000 sq. ft. of leasable space. In addition to its labs and research facilities, it is home to a number of high-profile tenants including NOVA Chemicals, Enbridge, the Sarnia-Lambton Economic Partnership, and Worley.

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For media inquiries or more information:

Katherine Albion, PEng, PhD

Executive Director

Western Sarnia-Lambton Research Park

Telephone: 519-383-8303 ext. 240

Email: kalbion@sarnialambtonresearchpark.ca

Jami Kloet

Corporate Communications Coordinator

Lambton College

Telephone: 519-328-2081

Email: jami.kloet@lambtoncollege.ca



Office of the Chief Administrative Officer
 789 Broadway Street, Box 3000
 Wyoming, ON N0N 1T0

Telephone: 519-845-0801
 Toll-free: 1-866-324-6912
 Fax: 519-845-3160

NEWS RELEASE

For Immediate Release

Kevin Marriott Elected 159th Lambton County Warden

Wednesday, December 2, 2020

Wyoming, ON - Enniskillen Mayor Kevin Marriott has been elected the 159th Warden of Lambton County.

Warden Marriott was elected to the position by his peers on Lambton County Council during this morning's Council meeting. The County Warden is the Head of Council for The Corporation of the County of Lambton.

"I look forward to providing strong leadership for our community through my role as Lambton County Warden," said Warden Marriott. "I am dedicated to working with County Council and staff in handling the challenges and changes we are facing and will continue to face as we deal with the COVID-19 pandemic, and I will encourage collaboration and participation from among all of our municipal leaders in order to continue building a bright future for Lambton County."

Warden Marriott, a cash crop farmer, has served on Enniskillen Township Council for the past 26 years, including seven years as Deputy Mayor and the last nine years as Mayor.

Also at this morning's meeting, Point Edward Mayor Bev Hand was elected to the position of Deputy Warden. Deputy Warden Hand joined Point Edward Council in 2006 and has served as Mayor of Point Edward since 2016. Also of note, Deputy Warden Hand's mother, Barb Horner, served as the first female Warden of Lambton County in 1984.

-30-

Please contact:

Kevin Marriott

Warden
 County of Lambton
 519-381-6111
kevin.marriott@county-lambton.on.ca

Bev Hand

Deputy Warden
 County of Lambton
 519-381-4368
bhand@villageofpointedward.com



Cultural Services Division
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3872

NEWS RELEASE

For Immediate Release

Lambton's Creative County Committee Awards 2021 Funding

Thursday, December 3, 2020

Wyoming, ON - Lambton's Creative County Grant Program has approved 9 projects for the 2021 program year, representing an investment of \$37,500 in funding.

In response to the pandemic, Lambton County adapted its annual Creative County Grant Program to support cultural organizations and events that demonstrate innovation in adapting programs and activities to pandemic restrictions and public health guidelines.

The Creative County Committee adjusted its application criteria for the 2020-21 grant period to allow for the reimbursement of expenses to meet safety requirements that allow cultural events to proceed, or support innovative approaches to ensuring the safe re-opening of cultural destinations. At a recent meeting, the Creative County Committee approved the following:

- \$2,500 to PM Entertainment Group and Foundation to support the Rocking the Runway drive in concert.
- \$2,500 to the International Symphony Orchestra (ISO) for the ISO Digital Chamber Series.
- \$10,000 to The Young Canuckstorian Project: Lambton Hometown Heroes for the website and videos series production.
- \$2,500 for the Centre Communautaire Francophone de Sarnia-Lambton for the production of Franco Ontarian Cultural Videos.
- \$2,500 to the Friends of the Gallery in the Grove for Gallery in the Grove 2020 & Beyond!
- \$2,500 to the Grand Bend Historical Walk Committee for the Grand Bend Historical Project.
- \$5,000 to the Kiwanis Club of Forest for program delivery.
- \$5,000 to the Village of Oil Springs for the development and delivery of Family Fun Movie Nights.

...More

- \$5,000 to the Petrolia Business Association for the 'Shop Like Charlotte' program.

It is estimated that this funding will leverage a total of \$202,631 in local cultural investment by applicant organizations and their respective partners in 2021, based on the total estimated project costs submitted by applicants.

The Creative County Grant Program was launched in 2013 to support innovative projects that build cultural capacity, strengthen the creative community, define the County's unique identity and enrich the quality of life of all residents. The program provides up to 50% of total project costs for new arts, culture and heritage initiatives across the County.

The next application intake is scheduled for the fall of 2021, and will support initiatives taking place during the year 2022. For more information about Lambton's Creative County Grant Program, visit www.lambtononline.ca.

-30-

Please contact:

Jackie Rombouts

Chair, Creative County Committee
 Mayor of Warwick Township
 Lambton County Councillor
 519-464-3634
 Jackie_Rombouts@hotmail.com

Andrew Meyer

General Manager, Cultural Services
 County of Lambton
 519-845-0809 ext. 5236
 andrew.meyer@county-lambton.on.ca



Lambton Public Health
 160 Exmouth Street
 Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
 Toll-free: 1-800-667-1839
 Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Lambton Public Health Seeks Dog That Bit Woman

Thursday, December 3, 2020

Point Edward, ON – Lambton Public Health is seeking information about the location of a dog and its owner following a dog bite incident on Sunday, November 29, between 10:30 a.m.-11:30 a.m., at the Blackwell Dog Park in Sarnia.

The dog is brown, medium-sized and short-haired, and was wearing a brown coat. Its owner is described as a middle-aged male. The victim's 6-month-old black lab was playing with the other dog at the time of the incident.

If you have information about location of the dog and its owner, contact Lambton Public Health at 519-383-8331 ext. 3582 or toll-free 1-800-667-1839. If the dog is not located, and its health status verified, the victim will require post-exposure rabies shots.

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Please contact:

LPH-media-inquiries@county-lambton.on.ca

November 23, 2020

FINAL REMINDER TO REGISTER

Keeping up with Ontario Legislation: Digital Solutions to Support Your Municipality

REGISTER TODAY

With 2020 quickly coming to a close, now is the time to ensure you're meeting all current and upcoming Government of Ontario mandates. To help, AMO is partnering with eSolutionsGroup and GHD to deliver an educational, 1-hour presentation highlighting available products and services for the Accessibility for Ontarians with Disabilities (AODA) legislation deadline of January 1, 2021 and mandatory screening requirements to help you effectively screen, track and detect COVID-19.

This will include:

- Available services, from training and website audits, to document remediation services to help your municipality be fully compliant with the January 1, 2021 AODA deadline.
- Cost-effective contact tracing and appointment scheduling platforms: Learn about ways to keep staff and visitors safe at your municipal offices through cost-effective and easy to implement solutions such as online appointment booking and contact screening and tracing tools.
- Advanced solutions: From wearable technology that can help your staff know if they're too close to others, or if they've come into contact with COVID-19 cases, to waste water testing that can detect COVID-19 three days before symptoms appear, these advanced solutions can help organizations combat COVID-19.

Join us on Thursday, November 26 at noon (ET) to learn more.

Agenda

- Introduction and Overview of AMO-eSolutionsGroup Partnership and Government of Ontario directives (AMO)
- AODA and Available Services (eSolutionsGroup)

- Cost-effective contact tracing and appointment scheduling platforms (eSolutionsGroup)
- Advanced COVID solutions (GHD)
- Q&A session

REGISTER TODAY

November 23, 2020

AMO Policy Update – Immunization Strategy Start, Revised COVID-19 Closure Regulations, CMOH Reappointment, Cemetery Care and Maintenance Funds Discussion Paper

Immunization Strategy Start

As we watch the global development of viable COVID-19 vaccines, the next natural question is how will these vaccines be rolled out in Canada and Ontario? Given this context, the Province has now announced the creation of the Ministers' COVID-19 Vaccine Distribution Task Force. The task force will advise on the Province's development and implementation of an immunization program, including the ethical, timely, and effective distribution of COVID-19 vaccines in Ontario.

General Rick Hillier (retired), former Chief of Defence Staff for the Canadian Forces, has been named Chair of this new task force. His extensive leadership experience in providing governance, strategic and public policy advice, and leading multiple national and international endeavours makes him a natural to lead this work. Other members of the COVID-19 Vaccine Distribution Task Force will be announced in the coming days. Municipal participation in this task force would be critical with the need for local logistical assistance for successful implementation.

Revised COVID-19 Closure Regulations

As of November 22, there are three new revised *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* Regulations that municipal officials need to know about. They are:

<https://www.ontario.ca/laws/regulation/r20654>

Rules for Areas in Stage 1

- General Rules
- Businesses that may open
- Places that must close or are subject to conditions

- Organized public events, certain gatherings

https://www.ontario.ca/laws/regulation/r20656	Rules for Areas in Stage 2
https://www.ontario.ca/laws/regulation/r20655	Rules for Areas in Stage 3
https://www.ontario.ca/laws/regulation/r20657	Stages of Reopening

Chief Medical Officer of Health Reappointment Motion

Deputy Premier and Minister of Health, the Honourable Christine Elliott issued an announcement that Dr. David Williams has agreed to remain Ontario's Chief Medical Officer of Health should the government motion be passed. If successful, Dr. Williams would be reappointed commencing February 16, 2021 up until September 1, 2021.

Cemetery Care and Maintenance Funds Discussion Paper Released

The Ministry of Government and Consumer Services is seeking feedback on their consultation paper to inform potential proposals for regulatory changes and non-regulatory actions to address concerns with the current cemetery care and maintenance funds & accounts (CMF/A) framework under the *Funeral, Burial and Cremation Services Act, 2002* (FBCSA). The paper also seeks feedback on a potential proposal for changes to the rules on licence display for bereavement service operators under the FBCSA.

As well, the Ministry heard from some municipal stakeholders that municipal cemetery operators should be exempt from the requirements to establish and contribute to CMF/As as local government, while remaining subject to operators' duties regarding cemetery maintenance. There is consideration of developing this potential proposal in the longer-term, however, there are some discussion questions included in this paper that municipal officials may want to consider for response. The Ministry proposes to consult further on the potential to exempt municipal governments from CMF/A requirements in Fall 2020/Winter 2021.

The consultation paper is posted for feedback on the Ontario Regulatory Registry. The deadline to submit feedback is January 19, 2021 by 11:59 p.m. Please contact bereavement@ontario.ca if you have questions.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



November 25, 2020

AMO Policy Update – AG Special Report on Ontario’s Initial COVID-19 Response and Winter Holiday Guidance

Auditor General (AG) Special Report on Ontario’s Initial COVID-19 Response

The Auditor General of Ontario, Bonnie Lysyk, has released an anticipated special report on Ontario’s initial response to COVID-19. A summary of the Auditor General’s reflections can be found here. AMO will review the AG’s special report on Ontario’s initial response to COVID-19 as well as the Province’s response and commentary.

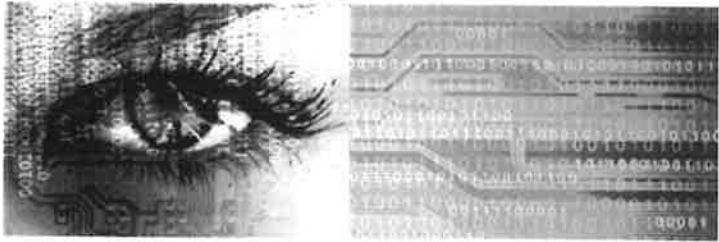
Winter Holiday Guidance

The Ontario government, based on public health advice, is providing preliminary guidance to Ontarians on how to safely celebrate the upcoming winter holiday season.

In summary, they are advising that the safest way to spend the holidays this year is by only celebrating in person with your household and celebrating virtually with everyone else. Further, for those who live alone, it is suggested that they exclusively celebrate with one additional household as a safe approach to the holidays. For additional details, please refer to the provincial health measures webpage.

AMO’s COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

AMO watchfile



November 26, 2020

In This Issue

- ROMA launches new connectivity resources.
- Comments on Draft Blue Box Regulation and Plastics consultation.
- Accessible municipal websites.
- New intake for the National Disaster Mitigation Program.
- ROMA 2021: Ontario Government delegation requests close November 30.
- Fire equipment webinar: Municipal Group Buying Program.
- Now booking for 2021 Road/Sidewalk Assessments.
- Investments 101 - Online training.
- Careers with AMO, The Blue Mountains, Mississippi Mills, TTC and Manitowadge.

AMO Matters

ROMA has released two new resources on broadband tailored specifically for Ontario's rural municipalities. A webinar will be held December 1 to discuss the [Primer](#) and [Roadmap](#) for members. [Register today](#).

Submissions are being prepared on the [draft Blue Box Regulation](#) (due December 3), and the federal [Plastics discussion paper](#) (due December 9). For more information, contact [Dave Gordon](#) or visit AMO's [website](#).

Need an AODA compliant municipal website in time for January 1, 2021? AMO's partner [eSolutionsGroup](#) has you covered. eSolutionsGroup is [offering](#) members engaging and accessible websites on a budget. Contact [Karen Mayfield](#), eSolutionsGroup President, for more information.

Federal Matters

The [National Disaster Mitigation Program](#) provides municipal governments, conservation authorities and other organizations access to funds for flood mitigation projects. Proposal and risk assessment forms are due on December 1, 2020. MMAH administers the program in Ontario.

Eye on Events

Get your issues in front of provincial decision makers. The deadline to submit your request for provincial delegation is less than a week away - November 30, 2020. For more information and to request a virtual delegation meeting, [click here](#). Only registered conference delegates will have access to attend these meetings. Full registration details are available [here](#).

LAS

Fire departments across Ontario need a wide range of supplies to do their work. Join us December 2 at 10 am to hear from Grainger and Motion Industries, two of our fire equipment providers under the [Municipal Group Buying Program](#). [Register here](#).

Is your municipality planning a road needs study next year? The [LAS Road and Sidewalk Assessment Service](#) has been used by nearly 100 municipalities across Ontario to make the best use of every dollar in their maintenance and repair budgets. Contact [Tanner](#) for a free, no obligation quote.

ONE Investment

Learn at your pace from your place in 2020 [by registering online](#) for the Investments 101 course. The course is developed to educate municipal staff on the fundamentals of investing and discusses options available to municipalities under the [Legal List](#) and [Prudent Investor Standard](#).

Careers

[Policy Intern - AMO](#). Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. Please apply in confidence to: careers@amo.on.ca by Friday, December 18, 2020 at 12 noon.

[Capital Projects Communications Coordinator - Town of The Blue Mountains](#). Job #20-47. Reports to: Manager, Communications & Economic Development. Position Status: Full Time. A detailed job description and instructions on how to apply are available on the [Town's website](#) under Town Hall - Employment Opportunities. The submission deadline for applications is 4:30 p.m. on Monday December 7, 2020.

[Sustainability Coordinator - Town of The Blue Mountains](#). Job # 20-46. Position Status: Full Time. A detailed job description and instructions on how to apply are available on the [Town's website](#) under Town Hall - Employment Opportunities. The submission deadline for applications is 4:30 p.m. on Monday December 7, 2020.

[Roads and Public Works Technologist - Municipality of Mississippi Mills](#). One year contract; Reports to the Acting Director of Roads and Public Works. Visit mississippimills.ca for a detailed job description. Interested candidates can forward their resume by Wednesday, December 9, 2020, 12:00 noon to svagner@mississippimills.ca.

[Inaugural Director, Diversity - The Toronto Transit Commission \(TTC\)](#). The successful candidate possesses a deep knowledge and understanding of diversity, equity, and inclusion, and has the capacity to help drive the TTC's mission to further weave DEI into its very identity. Interested applicants can submit their resume to [Odgers Berndtson Opportunities](#). Applicants from the BIPOC community may wish to send their resume to [Jason Murray](#). Closing date: December 20, 2020.

[Chief Administrative Officer \(CAO\) - Township of Manitowadge](#). The Township is a



November 27, 2020

AMO Policy Update – Some Regions Moving to New COVID-19 Levels and Phase 2 Long-Term Care Community Paramedicine Program

New Regions Moving to More Restrictive COVID-19 Framework Levels

In consultation with the CMOH and local MOHs, the Ontario government is moving five public health regions to new levels with stronger public health measures. The regional levels and specific public health measures are set out in the *Keeping Ontario Safe and Open Framework*.

Based on the latest data, the following public health regions will move from their current levels in the framework to the following levels effective Monday, November 30, 2020 at 12:01 a.m.:

- Red - Control
 - Windsor-Essex County Health Unit
- Orange - Restrict
 - Haldimand-Norfolk Health Unit
- Yellow - Protect
 - Hastings Prince Edward Public Health
 - Lambton Public Health; and
 - Northwestern Health Unit.

All other public health regions will remain at their current levels. The COVID-19 Response Framework has the full list of public health region classifications. has the full list of public health region classifications.

For long-term care homes, visitor restrictions apply to those homes in the public health unit regions that are in the Orange - Restrict level or higher. In addition, long-term care homes must implement recently enhanced testing requirements.

Trends in public health data will be reviewed weekly to determine if public health regions should stay where they are or be moved into a higher level. Public health regions will stay in their levels for a minimum of 28 days, or two COVID-19 incubation periods, at which time, the government will assess the impact of public health measures to determine if the public health unit should stay where it is or be moved to a different level. The Ministry of Health will continue to consult regularly with local medical officers of health on local context and conditions to help inform the classification of their public health unit region.

Phase 2 Long-Term Care Community Paramedicine Program Expansion

The Ontario government is investing up to \$15 million to expand the Community Paramedicine for Long-Term Care Program. This fully provincially funded initiative will help more seniors on long-term care waitlists stay safe at home.

To start, municipal paramedic services are invited to express their interest in expanding their existing provincially funded community paramedicine programs to include long-term care. Those that meet the eligibility requirements will be invited to submit an implementation plan and proposed budget, outlining how they will administer a larger Community Paramedicine program this fiscal year.

The Long-Term Care Community Paramedicine program uses the skills of community paramedics to help seniors stay at home safely by providing primary care while delaying their need for long-term care. The first phase of this program was announced in October 2020, in partnership with five communities.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



November 30, 2020

AMO Policy Update – Bill 229, Schedule 6 (CA Act) Proposed Amendments

Conservation Authorities Act Proposed Amendments – Schedule 6, Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020

AMO President, Graydon Smith, wrote to the [Premier](#) last week, and today has made a [submission](#) to the Standing Committee on Finance and Economic Affairs asking that Schedule 6 of Bill 229 be withdrawn so that matters of concern can be resolved.

The changes proposed in Schedule 6 are raising alarm for many municipal leaders, and others, about how the proposed amendments can be implemented and how these changes would improve conservation authority effectiveness and efficiencies.

Of significant concern is the creation of an apparent conflict between the fiduciary duty of Conservation Authority Board members and the proposed amendment requiring board members to act on behalf of their respective municipal councils.

The submission also seems to provide the potential to bypass the local development approval process, resulting in the loss of local scientific analysis. Other amendments open the door to possible reductions in user fees (which are designed to recoup costs). It also addresses the removal of the (un-proclaimed) section giving conservation authorities the power to issue stop work orders. The power for conservation authorities to issue stop work orders is needed to harmonize municipal and conservation authority enforcement actions on illegal dumping.

Tremendous effort has been put forward by municipal governments to find a collective path forward that addresses certain issues and bolsters the ability to protect the environment in a meaningful way. Municipal leaders were looking for needed *Conservation Authorities Act* refinements, not this proposed wholesale change.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



December 1, 2020

AMO Policy Update – Federal Fall Economic Statement

Yesterday, the Deputy Prime Minister and Minister of Finance, Chrystia Freeland, delivered Canada's Fall Economic Statement titled *Supporting Canadians and Fighting COVID-19*. It outlined the government strategy for managing the ongoing COVID-19 pandemic and provided its focus for economic recovery.

The fiscal deficit for 2020-21 is to reach \$381 billion with the expectation that it could climb with the severity of the second wave and associated lockdowns. Much of the economic statement reiterated ongoing support programs put in place to help Canadians weather the pandemic while committing to nearly \$100 billion over three years in stimulus to target a post-pandemic economic recovery.

New announcements of interest for municipal governments include:

- In 2021-22, the government will provide additional funding of \$299.4 million through the Reaching Home: Canada's Homelessness Strategy to help shelters to prevent the spread of COVID-19.
- New investments for long-term care include committing up to \$1 billion for a Safe Long-Term Care Fund, which will help provinces and territories protect people in long-term care and support infection prevention and control.
- The government has committed to establish a Federal Secretariat on Early Learning and Child Care to support development of a national system. In addition, previous investments in early learning and child care will be sustained into future years and it will provide funding to provinces and territories to support attraction and retention of workers in support of the Early Childhood Educator Workforce Strategy.
- Starting in 2021-22, an additional \$12 billion is proposed for the Rental Construction Financing Initiative to support new lending over seven years which includes municipalities.
- Building on investments through the COVID-19 Resilience Stream, the government proposes to provide \$150 million over three years, beginning in

2020-21, to improve ventilation in public buildings and help reduce the spread of COVID-19.

- The government indicated that it plans to outline the next steps on public transit that include efforts to electrify public transit systems and provide permanent public transit funding with the provinces and territories.
- To tackle gun crime, the government proposes to provide dedicated funding of \$250 million over 5 years beginning in 2021-22. This will target municipalities, community-led initiatives, and Indigenous communities to support anti-gang programming.
- To support small and regional airports make critical investments in health and safety, the government is proposing to provide an additional \$186 million over two years for the Airports Capital Assistance Program (ACAP) which will begin in 2021-22.
- Starting on 2020-21, the government proposes to provide \$2.6 billion over 7 years to help homeowners improve their home energy efficiency by providing up to 700,000 grants of up to \$5,000 to encourage energy-efficient improvements to homes.
- The government proposes to accelerate previous investments in recharging and refueling infrastructure along highways and communities to encourage Canadians to choose zero-emission vehicles. Beginning in 2021-22, the government will provide \$150 million over 3 years.

AMO is pleased to see a number of key investments within the Fall Economic Statement including additional support for long-term care, homelessness, a path toward a national system for child care, energy retrofits, and further investments in the infrastructure to support zero-emission vehicles.

For more information, please visit the [Government of Canada website](#) to access the full [Fall Economic Statement](#).

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



December 3, 2020

Sharing Information That Matters to Municipalities

An AMO-Municipal World Partnership

The Association of Municipalities of Ontario (AMO) and Municipal World have teamed up to create a streamlined, easy to access information source for municipalities.

In the coming weeks AMO and Municipal World will be reaching out to the municipal sector to gather information on topics of interest. Information collected will be shared on the portal Municipal World is developing.

What are we looking for?

Local innovation in policy and service delivery. Every few weeks we will issue a call for information on a specific issue or service. Municipalities can share unique approaches, pilot projects, partnerships etc. they are undertaking.

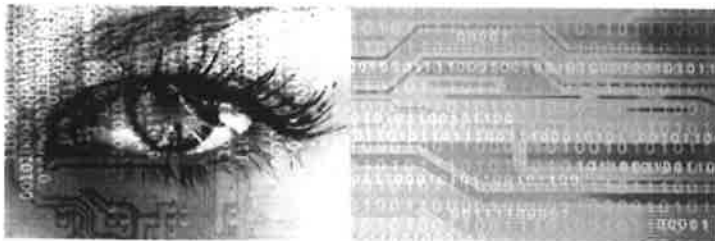
Why are we doing this?

2020 has demonstrated the need for new and nimble approaches to providing services our communities rely on. It has also shown that municipalities can work in new and innovative ways. AMO and Municipal World understand that one size doesn't fit all but that there many things to share and learn from one another and what better way to do that then through a portal dedicated to sharing information that matters to municipalities. Municipalities will be able to access this information to inform their planning and decision making.

*This Weeks Topic: **Human Resource Practices***

COVID-19 has changed the world as we know it. Municipalities have adapted. We would like to know how you are accommodating staff and what you are considering for the future, more working from home? New space designs?

AMO watchfile



December 3, 2020

In This Issue

- Report out on November 27th AMO Board meeting.
- Municipal Information & Data Analysis System (MIDAS).
- Accessible municipal websites.
- Rowan's Law Phase 2 proclamation date moved to July 2021.
- Follow ROMA for chance to win 2021 ROMA Conference pass!
- Investments 101 - Online training.
- Careers with AMO, Augusta, Durham and Orillia.

AMO Matters

AMO President Graydon Smith [recaps the highlights](#) of the November 27, 2020 AMO Board meeting.

370 of 444 municipalities in Ontario have now posted on [MIDAS](#) their 2019 Financial Information Returns (FIRs), and 444 have posted their 2018 FIRs. Access to MIDAS is free and available to all Ontario municipalities, creating opportunities to generate reports and compare data. Browse the [MIDAS brochure](#) to see what it can do for you. To get access, email midasadmin@amo.on.ca.

Need an AODA compliant municipal website in time for January 1, 2021? AMO's partner [eSolutionsGroup](#) has you covered. eSolutionsGroup is [offering](#) members engaging and accessible websites on a budget. Contact [Karen Mayfield](#), eSolutionsGroup President, for more information.

Provincial Matters

Given the impacts/restrictions that sport organizations and facilities are experiencing, the Ministry of Heritage, Sport, Tourism and Culture has extended Phase 2 of the implementation of the [proclamation date](#) of [Rowan's Law](#) to July 1, 2021. All other legislative and regulatory requirements will remain the same. See FAQs [here](#).

Eye on Events

ROMA is giving away a free registration to its [2021 conference](#). For a chance to win, follow ROMA on [Twitter](#) and 'like' the ROMA [Facebook](#) page by midnight Thursday, December 10.

ONE Investment

Learn at your pace from your place in 2020 [by registering online](#) for the Investments 101 course. The course is developed to educate municipal staff on the fundamentals

of investing and discusses options available to municipalities under the [Legal List](#) and [Prudent Investor Standard](#).

Careers

[Policy Intern - AMO](#). Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. Please apply in confidence to: careers@amo.on.ca by Friday, December 18, 2020 at 12 noon.

[Chief Administrative Officer - Township of Augusta](#). The Township is a thriving rural community, situated along the St. Lawrence River, serving a population of approximately 7,350 residents. For a full description of the position, please see the [Township's website](#). Please forward a complete resume by no later than 4:30 p.m. December 14, 2020 to: Ray Morrison, CAO/Treasurer, Township of Augusta, 3560 County Road 26, Prescott, ON, K0E 1T0. Email: rmorrison@augusta.ca.

[Business Analyst - Region of Durham](#). Position Status: Temporary up to 18 months. Job ID#: 13481. Reports to: myDurham 311 Program Manager. The myDurham 311 Project is an enterprise project focusing on modernizing the customer experience through an innovative approach to contact centres, face-to-face engagements and digital channels. To learn more about this opportunity, please visit [Durham Region Job Postings](#) and apply online directly to Job ID# 13481 on or before December 17, 2020.

[Supervisor, Asset Maintenance \(Two-Year Contract\) - City of Orillia](#). Department: Environment & Infrastructure Services. Please apply through the City's on-line portal at City of Orillia [Employment Opportunities](#). Applications will be accepted until December 21, 2020 at noon.

[Director, Diversity, Equity & Inclusion - Region of Durham](#). The Director of Diversity, Equity, and Inclusion, a newly created position, reports to the Chief Administrative Officer. To explore this opportunity further, please contact Kristen Manning at Odgers Berndtson at kristen.manning@odgersberndtson.com, or submit your resume and letter of interest online to [Odgers Berndtson Opportunities](#) by January 6th, 2021.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)



December 4, 2020

AMO Policy Update – COVID-19 Vaccine Distribution Task Force, New COVID-19 Measures, Long-Term Care Commission, and AMO-Ontario Annual Joint MOU Statement

COVID-19 Vaccine Distribution Task Force

The Ontario government has announced the appointment of nine members of the new Ministers' COVID-19 Vaccine Distribution Task Force. The task force, chaired by General (Retired) Rick Hillier, former Chief of Defence Staff for the Canadian Forces, will oversee the delivery, storage, and distribution of COVID-19 vaccines.

This task force will work with General Hillier (Ret.) to advise the Province on the planning and execution of the Province's COVID-19 immunization program. It is understood that the task force will work across several ministries for the needed expertise in operations and logistics, federal-provincial and Indigenous relations, health and clinical domains, behavioural science, public health and immunization, ethics, and information technology and data. We also know that the Province will be working in partnership with AMO and municipal leaders with respect to local implementation and public education efforts.

New COVID-19 Measures for Three Regions

After consultation with provincial and local public health officials, the Province is moving three public health regions to new levels with stronger public health measures as set out in the *Keeping Ontario Safe and Open Framework*.

Based on the latest data, the following public health regions will move from their current level in the framework to the following levels **effective Monday, December 7, 2020 at 12:01 a.m.**

- Orange - Restrict
 - Middlesex-London Health Unit; and

- Thunder Bay District Health Unit
- Yellow - Protect
 - Haliburton, Kawartha, Pine Ridge District Health Unit.

All other public health regions are remaining at their current levels. For further information please see [COVID-19 Response Framework](#) for the full list of public health region classifications.

Long-Term Care Commission Releases Second Set of Recommendations

[Ontario's Long-Term Care COVID-19 Commission](#) issued a [letter](#) today to the government outlining a second set of recommendations for implementation to mitigate the impact of the second wave of the pandemic. The recommendations focus on three areas: leadership and accountability; using performance indicators to assess each home's readiness to prevent and manage outbreaks; and, focused inspections by the Ministry of Long-Term Care to assess compliance with measures known to reduce the impact of the virus.

AMO continues to engage with the Commission to provide a municipal perspective on lessons learned and recommendations. An initial submission was provided. To view this document and other resources about long-term care and seniors, see the [AMO website](#).

AMO-Ontario Annual Joint MOU Statement

In 2008, Ontario and AMO released the first joint statement on the Memorandum of Understanding (MOU) between AMO and the Province of Ontario and have done it annually since that time. The [2019/2020 MOU Joint Statement](#) is now available.

Since November 2019 (the last Annual Statement), AMO and Ontario had a record 16 formal MOU meetings, covering over 70 agenda items. It should be noted that in addition to these formal MOU meetings the Province has continually engaged AMO and its members on the government's COVID-19 response.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

November 24, 2020

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Paul Miller
M.P.P. Hamilton East-Stoney Creek
289 Queenston Road
Hamilton, Ontario L8K 1H2

Andrea Horwath
Opposition Party Leader
New Democratic Party of Ontario
M.P.P Hamilton Centre
20 Hughson St. S., Suite 200
Hamilton ON L8N 2A1

Donna Skelly
M.P.P. Flamborough-Glanbrook
2000 Garth Street, Suite 104
Hamilton, ON L9B 0C1

Monique Taylor
M.P.P. Hamilton Mountain
2-555 Concession Street
(Royal Bank Building)
Hamilton, Ontario L8V 1G2

Sandy Shaw
M.P.P. Hamilton West-Ancaster-Dundas
177 King Street West
Dundas, ON L9H 1V3

Dear Premier Ford and Members of Provincial Parliament,

At its meeting of November 11, 2020, Hamilton City Council approved Item 8 of the General Issues Committee Report 20-018, which reads as follows:

9. Temporary Cap on Food Delivery Service Charges (Item 10.1)

WHEREAS, the restaurant industry plays a crucial role in the City's economy, as well as the livelihoods of residents, families and communities;

WHEREAS, the restaurant industry has been severely impacted throughout the COVID-19 pandemic, particularly due to substantially decreased indoor dining;

WHEREAS, restaurant owners have become increasingly dependent on delivery and take-out services for the viability of their businesses;

WHEREAS, restaurants are under pressure from high commission fees being charged by the major food delivery service apps;

WHEREAS, major cities throughout the United States have implemented temporary caps on the fees charged by food delivery service apps, as an option to assist the restaurant industry throughout the COVID-19 pandemic; and,

WHEREAS, the City of Hamilton does not have the authority to regulate food delivery service company fees or cap the fees that they charge;

THEREFORE, BE IT RESOLVED:

- (a) That the Mayor correspond with the Premier of Ontario, and local Members of Provincial Parliament to ask that the Province implement a temporary cap on commissions for food service delivery companies; and,
- (b) That a copy of that request be sent to other municipalities in Ontario and the Association of Municipalities of Ontario for their endorsement.

Therefore, the City of Hamilton respectfully requests your timely consideration to this matter.

Sincerely,

Fred Eisenberger
Mayor

Copied: Municipalities of Ontario
Association of Municipalities of Ontario

November 24, 2020

The Honourable Greg Rickford
 Minister of Energy, Northern Development
 & Mines and Minister of Indigenous Affairs
 Whitney Block, Room 5630
 5th Floor, 99 Wellesley St. W.
 Toronto, ON M7A 1W1

Dear Minister Rickford:

At its meeting of November 11, 2020, Hamilton City Council approved Item 10 of the General Issues Committee Report 20-018, which reads as follows:

10. Request for an Interim Cap on Gas Plant and Greenhouse Gas Pollution and the Development and Implementation of a Plan to Phase-Out Gas-Fired Electricity Generation (Item 10.2)

WHEREAS, the Government of Ontario is planning to increase reliance on gas-fired electricity generation from Ontario's gas-fired power plants, which is anticipated to increase greenhouse gas (GHG) pollution by more than 300% by 2025 and by more than 400% by 2040;

WHEREAS, Canada's temperature is rising more than double the rate of the rest of the world (which is in alignment with climate models and projections impacting northern climates most significantly);

WHEREAS, the Province of Ontario will adversely impact more than a third of the greenhouse gas reductions it achieved by phasing-out its dirty coal-fired power plants, due to a power plan built around ramping up gas-fired generation to replace the output of the Pickering Nuclear Station (scheduled to close in 2024);

WHEREAS, alternative options are available to reversing short sighted cuts to energy efficiency programs and stop under-investing in this quick to deploy and low-cost resource, which include maximizing our energy efficiency efforts by paying up to the same price per kilowatt-hour (kWh) for energy efficiency measures as we are currently paying for power from nuclear plants (e.g., up to 9.5 cents per kWh);

WHEREAS, the Province of Ontario should continue to support renewable energy projects that have costs that are below what we are paying for nuclear power and work with communities to make the most of these economic opportunities;

WHEREAS, the Province of Ontario has alternative options to increasing gas-fired electricity generation, such as the Province of Quebec's offer to receive low-cost 24/7 power from its water powered reservoir system as a possible alternative;

Cap on Gas Plant and Greenhouse Gas Pollution
Page 2 of 2

WHEREAS, a fossil-free electricity system is critically important to Hamilton's efforts to reduce GHG emissions by replacing fossil fuel use with electric vehicles, electric buses, electric heat pumps, and other steps dependent on a fossil-free electricity supply; and,

WHEREAS, our staff have noted this problem in their report on Updated Timelines and SMART Corporate Goals and Areas of Focus for Climate Mitigation and Adaptation where they warn that "Unless the Province of Ontario changes direction on Ontario's fuel supply mix, it is expected natural gas, and therefore GHG emissions, may continue to increase as the nuclear facilities are refurbished and the Province of Ontario further supplements the electricity grid with natural gas inputs";

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton request the Government of Ontario to place an interim cap of 2.5 mega tonnes per year on our gas plant and greenhouse gas pollution and develop and implement a plan to phase-out all gas-fired electricity generation by 2030 to ensure that Ontario meets its climate targets; and,
- (b) That a copy of this resolution be sent to the Premier of Ontario, to the local MPP's, to the Region of Waterloo and local area municipalities.

Therefore, the City of Hamilton respectfully requests your consideration of this matter and looks forward to your response.

Sincerely,

Fred Eisenberger
 Mayor

Copied: The Honourable Doug Ford, Premier of Ontario
 Andrea Horwath, Opposition Party Leader, New Democratic Party of Ontario,
 M.P.P Hamilton Centre
 Monique Taylor, M.P.P. Hamilton Mountain
 Paul Miller, M.P.P. Hamilton East-Stoney Creek
 Donna Skelly, M.P.P. Flamborough-Glanbrook
 Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas
 Region of Waterloo
 Ontario Municipalities
 Association of Municipalities of Ontario



Howick
TOWNSHIP

44816 Harriston Road, RR 1, Gorrie On N0G 1X0
Tel: 519-335-3208 ext 2 Fax: 519-335-6208
www.howick.ca

December 3, 2020

The Honourable Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs

By email only minister.omafra@ontario.ca

Dear Mr. Hardeman:

Please be advised that the following resolution was passed at the December 1, 2020 Howick Council meeting:

**Moved by Councillor Hargrave; Seconded by Councillor Illman:
Be it resolved that Council request the Ministry of Agriculture, Food and Rural Affairs amend the Tile Drainage Installation Act and/or the regulations under the Act that would require tile drainage contractors file farm tile drainage installation plans with the local municipality; and further, this resolution be forwarded to Minister of Agriculture, Food and Rural Affairs, Huron-Bruce MPP Lisa Thompson, Perth-Wellington MPP Randy Pettapiece, Rural Ontario Municipal Association, Ontario Federation of Agriculture, Christian Farmers Federation Of Ontario, Land Improvement Contractors of Ontario, Drainage Superintendents of Ontario and all Ontario municipalities. Carried. Resolution No. 288/20**

If you require any further information, please contact this office, thank you.

Yours truly,

Carol Watson

Carol Watson, Clerk
Township of Howick



Howick
TOWNSHIP

44816 Harriston Road, RR 1, Gorrie On N0G 1X0
Tel: 519-335-3208 Fax: 519-335-6208
www.howick.ca

**Background Information to the Township of Howick
Resolution No. 288-20 Requesting Amendments to the
Agricultural Tile Drainage Installation Act**

Rational for Proposed Amendments

Over the years, Howick Township staff have received many requests for tile drainage information on farmland. Usually these requests come after a change in ownership of the farm. Some of these drainage systems were installed recently but many are 30 to 40 or more years old. Many were installed by contractors who are no longer in business or who have sold the business and records are not available.

Information is generally available if the tile was installed under the Tile Drain Loan Program because a drainage plan is required to be filed with the municipality. If the tile system was installed on a farm without using the Tile Drain Loan Program, there likely are no records on file at the municipal office.

The other benefits to filing tile drainage plans with the municipality are identified in Section 65 of the Drainage Act.

- 65(1) – Subsequent subdivision of land (severance or subdivision)
- 65(3) – Drainage connection into a drain from lands not assessed to the drain
- 65(4) – Drainage disconnection of assessed lands from a drain
- 65(5) – Connecting to a municipal drain without approval from council

Section 14 of the Act states:

(1) "The Lieutenant Governor in Council may make regulations,

(a) providing for the manner of issuing licences and prescribing their duration, the fees payable therefor and the terms and conditions on which they are issued;

(a.1) exempting classes of persons from the requirement under section 2 to hold a licence, in such circumstances as may be prescribed and subject to such restrictions as may be prescribed;

(b) Repealed: 1994, c. 27, s. 8 (5).

(c) establishing classes of machine operators and prescribing the qualifications for each class and the duties that may be performed by each class;



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Tel: 519-335-3208 Fax: 519-335-6208
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- (d) providing for courses of instruction and examinations and requiring licence holders or applicants for a licence under this Act to attend such courses and pass such examinations;
- (e) prescribing the facilities and equipment to be provided by persons engaged in the business of installing drainage works;
- (f) prescribing standards and procedures for the installation of drainage works;
- (g) prescribing performance standards for machines used in installing drainage works;
- (h) prescribing forms and providing for their use;
- (i) respecting any matter necessary or advisable to carry out effectively the intent and purpose of this Act. R.S.O. 1990, c. A.14, s. 14; 1994, c. 27, s. 8 (4, 5)."

I believe it would be beneficial if a regulation required the installer, of agricultural drainage, to file a plan of the drainage system with the municipality following completion of the work.

While most of Section 14 deals with contractor, machine and installer licences, I think that Section 14(f) or 14(i) may allow a regulation change. This would be a better solution than an amendment to the Act.

Recommendations:

- Request by municipal resolution that the Ministry of Agriculture, Food and Rural Affairs amend the Tile Drainage Installation Act and/or the regulations, under the Act, that would require tile drainage contractors file all farm tile drainage installation plans in the Municipality where the installation took place
- Send the municipal resolution to:
 - Minister of Agriculture, Food and Rural Affairs
 - Lisa Thompson, MPP Huron Bruce
 - Randy Pettapiece, MPP Perth Wellington
 - Rural Ontario Municipal Association roma@roma.on.ca
 - OFA
 - CFFO
 - All Ontario municipalities
 - the Land Improvement Contractors of Ontario (LICO), and
 - the Drainage Superintendents Association of Ontario (DSAO)

Wray Wilson, Drainage Superintendent
Township of Howick
drainage@howick.ca

THIS AGREEMENT MADE in triplicate this ____ day of _____, 2020

BETWEEN: The Alvinston Optimist Club

AND

CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

WHEREAS the Alvinston Optimist Club has initiated the “Raise the Roost” project to build an 48’ by 80’ pavilion including washrooms at 3310 Walnut Street as attached to schedule A of this agreement (drawings);

AND WHEREAS the Alvinston Optimist Club has sought and obtained permission from the Municipality to erect the pavilion on municipal property known as 3310 Walnut Street

AND WHEREAS the Municipality has been requested to finance a portion of the “Raise the Roost” project;

NOW THEREFORE in consideration of the covenants and terms and conditions contained herein, the parties as follows:

1. That it is acknowledged that the “Raise the Roost” Project is an Optimist Project;
2. The Optimist’s are the Project Mangers (there is no municipal involvement in the project management) and are responsible for all contracts and contractors required to build the pavilion/washrooms;
3. That the municipality would be given copies of all quotations and all engineered and “as built” drawings for the project;
4. The Optimists must comply with all building permit requirements, including approvals from SCRCA and all associated locates
5. The Optimist Club shall assume all liability for use of the property. The Alvinston Optimist Club agrees to indemnify and hold harmless the Municipality for any loss, cost or expense (including legal fees) it may incur as a result of this agreement.
6. The Alvinston Optimist Club shall provide proof of liability insurance to the satisfaction of the Clerk Administrator; naming the Municipality as additionally insured.

7. The Alvinston Optimist Club shall keep equipment on the property in a neat and orderly fashion. The Alvinston Optimist Club shall be responsible for any restoration required to grass or asphalt that may result from this development.
8. The Alvinston Optimist Club shall be responsible for clean-up of the area to the satisfaction of the Public Works Manager. This includes, but shall not be limited to posts, markers, and any other debris as a direct result of this agreement.
9. The Alvinston Optimist Club shall not impede or restrict the use of the entire property by the Municipality.
10. That the Optimists are responsible for any and all cost overruns over the quoted price of \$310,500;
11. That the municipality/taxpayers contribution is limited to no more than \$80,000;
12. That the maximum amount that the Optimists can "borrow" from the municipality is \$80,000;
13. That the amount borrowed be required to be repaid within 5 years maximum and bear interest at the same rate the Province charges for tile loans (6%).
14. That the loan be secured by one or more Optimist members by way of a written agreement and registered on title;
15. That the municipality only forward funds to the Optimists based on the Optimists supplying contractor invoices that conform to the quote(s)/contract(s);
16. That upon completion of the Project the Pavilion becomes municipal property;

IN WITNESS WHEREOF each of the parties hereto has affixed its Corporate Seal by the hands of its proper officers.

SIGNED, SEALED AND EXECUTED: Alvinston Optimist Club

Per:

Per:

CORPORATION OF THE
MUNICIPALITY OF BROOKE-ALVINSTON

Mayor David Ferguson

Clerk-Administrator Janet Denkers

DRAFT



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Notice of Motion - Raise the Roost Project
Meeting: Council - 10 Dec 2020
Department: Managers
Staff Contact:

Recommendation:

That the provided information as requested through the Notice of Motion (Councillor Armstrong Nov. 26, 2020) be considered in the discussion.

Background:

The following Notice of Motion was made at the Nov. 26th Council meeting:

That the Council of the Municipality of Brooke-Alvinston accept the Optimist Building Committee proposal as designed and positioned for future phases; that staff report on how much municipally financed dollars can be borrowed from the Municipality for the project while ensuring it is not municipally funded (potential of Infrastructure Ontario loan) including conditions of paying back the loan including interest.

Comments:

During the Alvinston Optimist Club, the following proposal on municipal funding toward the \$310,500 project was requested:

- i) \$80,000 that was budgeted in the 2020 budget for grant writing / washroom funds
- ii) \$80,000 to be paid back in a repayable loan to the Alvinston Optimist Club; An approximate shortfall of \$24,000 is outstanding.

Although the desire to not use taxpayers money was requested in the Notice of Motion, it must be realized that all municipal money comes from the taxpayers or through grants that could be used to reduce tax increases. At this time, the \$80,000 that had been budgeted in 2020 and is associated with the taxpayers represents approximately 2.7% of the budget. The subsequent \$80,000 to be paid back in a repayable loan (including interest) can be considered non-taxpayer money should a loan be obtained through a lending organization.

Financial Considerations:

Not applicable



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Committee of Adjustment Vacancy
Meeting: Council - 10 Dec 2020
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That an advertisement be prepared requesting applicants to fill the vacant position on the Committee of Adjustment effective February 2021 with a closing date of January 8, 2021; and that the Clerk Administrator and two members of the County of Lambton Planning Department interview the qualified candidates; and that a recommendation for a new member be discussed at the January 14, 2021 regular session of Council.

Background:

The Municipal Committee of Adjustment is comprised of five (5) members. Two are appointed Council members and three (3) are members of the public.

Comments:

Each member of the public is appointed for a three year term in order that the committee maintains consistency over the years and current members will retain experience amongst them. Members of the public can serve up to two consecutive terms.

The current committee members are:

Councillor Frank Nemcek

Councillor Wayne Deans

Christa Sawyer appointed until Feb. 2021

Doug Smith appointed until Feb. 2022

Nancy Faflak appointed until Feb. 2023

Financial Considerations:

Advertising costs are only considerations at this time.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accessibility Plan 2020-2022
Meeting: Council - 10 Dec 2020
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the attached report and 2020-2022 Accessibility Plan be approved as presented.

Background:

At the February 27, 2020 regular session of Council, approval was sought to form a committee to review the accessibility needs of the Municipality. The committee was comprised of the Clerk Administrator, Public Works Manager and an appointed member of Council, Councillor Douglas. Two additional members of the community were to be appointed however due to COVID, that did not happen.

Despite not appointing two members of the public, we were fortunate to make contact with several members of the public who use the municipal facilities and were provided with their verbal input.

Comments:

Facility Review and Outdoor Spaces Accessibility Review Comments & Actions

Barrier	Strategy for Removal / Prevention
i) markings on new post office steps	-yellow markings applied - <i>COMPLETED</i>
ii) grips requested on foodbank steps	-full grips applied to entire stairwell <i>COMPLETED</i>
iii) Floor coverings in dressing rooms foyer and benches - <i>COMPLETED</i>	-new flooring installed in dressing rooms,
iv) motion activated lights in hallways (BAICCC) precautions in limiting contact)	- <i>COMPLETED</i> (Also assists with COVID
v) Alvinston Library cenotaph lighting (<i>IN PROCESS</i>)	-new outdoor lighting and improvement to
vi) Sidewalks (upheavals) yearly; upheaval (Centre Street - sanded marked) (<i>COMPLETED</i>)	- continued replacement of sections and

- vii) Crosswalk - Nauvoo Road to County for action - repainting of surface mark - request sent
- viii) Website compliance (AAA level) -To be completed December 2020

Future Considerations (2021)

- i) Inwood Community Park Canteen washrooms - minor modifications are needed to meet compliance
- ii) BAICCC canteen washrooms - Raise the Roost project proposal addresses the washrooms
- iii) Additional sidewalk replacement - ongoing
- iv) Accessible button for firehall entry (hall side)

The Municipal Accessibility Plan is attached for Council review.

Financial Considerations:

None associated with this report.

ATTACHMENTS:

[2020 ACCESSIBILITY PLAN](#)



**ACCESSIBILITY PLAN
2020-2022**

The Municipality of Brooke-Alvinston

**Submitted to:
Mayor Ferguson and Members of Council**

**Submitted by:
Janet Denkers, Clerk-Administrator**

Submitted on: December 10, 2020

This publication is available in alternative formats

**Table of Contents
Municipality of Brooke-Alvinston
Accessibility Plan – 2020-2022**

Executive Summary	Page 3
Aim	Page 3
Objectives	Page 3
Description of Municipality of Brooke-Alvinston	Page 4
Brooke-Alvinston commitment to accessibility planning	Page 4
Recent and past barrier removal initiatives	Page 5
Consultation	Page 5
Review and monitoring process	Page 6
Goals for the Municipality	Page 6
Communication of Plan	Page 6
Appendix A - Accessibility Plan-timeline of Requirements	Page 7
Appendix B - Accessibility Plan-Customer Service Policy	Page 8
Appendix C- Accessibility Plan-Standard for Employment	Page 10
Appendix D About Disabilities	Page 11
Appendix E – About Barriers	Page 12
Appendix F – Types of Disabilities & Functional Limitations	Page 13

EXECUTIVE SUMMARY

The purpose of the Accessibility for Ontarians with Disabilities Act, 2001 (AODA) is to improve opportunities for people with disabilities and to provide for their involvement in the identification, removal and prevention of barriers to their full participation in the province of Ontario. To this end, the AODA mandates that each municipality prepare an annual accessibility plan.

AIM

This report describes the measures that the Municipality of Brooke-Alvinston has taken in the past and the measures to identify, remove and prevent barriers to people with disabilities who use the facilities and services of the municipality including staff and other members of the community.

The municipality meets the Accessibility for Ontarians with Disabilities Act, (AODA) Customer Service Standard. The municipality must continue staff training for new staff, volunteers and contractors, respond to requests for documents in alternate formats, accept and request feedback on the accessibility of municipal facilities and continue to post any notices for the disruption of services. The AODA includes standards for Employment, Information and Communication, Built Environment and Transportation.

The Integrated Accessibility Standards Regulation (IASR) is now law. It is the newest of the standards under the Accessibility for Ontarians Disability Act (AODA). Municipalities must comply with the IASR, which requires the development and implementation of policies, procedures and practices to enhance accessibility for employees and potential employees with disabilities. In addition, improve information and communications (e.g. web sites, brochures, mailings etc.) so that they are accessible for persons with disabilities. Finally, there are requirements that must be met with respect to transportation. The requirements of the municipality to meet these regulations will be phased in.

OBJECTIVES

This report:

- 1) Describes the process by which the municipality will identify, remove and prevent barriers to people with disabilities.
- 2) Review the progress the Municipality has made in reviewing and preventing barriers that have been identified in its facilities, policies, programs, practices and services
- 3) Lists the facilities, policies, programs, practices and services that the municipality will review in the coming years to identify barriers to people with disabilities.

- 4) Describe the measures the municipality will take in the coming year to identify, remove and prevent barriers to people with disabilities.
- 5) Describe how the municipality will make this accessibility plan available to the public.

DESCRIPTION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

The Municipality of Brooke-Alvinston is a restructured municipality (2001) comprised of the former municipalities of Brooke and the Village of Alvinston. The municipality has a population of approximately 2411 residents, according to the 2016 census.

The municipality is responsible for the provision of municipal services through the municipality including (1) arena/community complex, two (2) libraries, three (3) ball diamonds, one (1) fire hall, one (1) works depot, one (1) municipal office.

The Municipality of Brooke-Alvinston is committed to Accessibility by:

- i. Updating its Municipal Accessibility Plan as required.
- ii. Ensuring municipal facilities, publications, websites, meetings and services are accessible to people with disabilities.
- iii. Providing staff with customer service training with respect to interaction with and understanding issues concerning people with disabilities
- iv. Having an official plan that promotes a barrier free municipality.
- v. Ensuring barrier free designs are incorporated into new construction projects and redevelopments in outdoor spaces.
- vi. Providing information in alternative formats to people with disabilities as requested.
- vii. Constant improvements to the municipal webpage to make it easier for persons with disabilities to access the information.
- viii. Grant submissions under the Enabling Accessibility Fund – small project component for future improvements of municipally owned property
- ix. The provision of quality services to all ratepayers and members of the community with disabilities.
- x. Review of municipal by-laws, policies, programs, practices and services to ensure accessibility is maintained.

Recent barrier-removal initiatives

During the last several years, there have been informal initiatives to identify, remove and prevent barriers to people with disabilities. They are identified as:

i) Recreational Facilities

The upper hall washrooms and kitchen of the BAICCC were renovated to meet compliance in 2018. Lighting upgrades were completed in 2019 & 2020 throughout the building in addition to a new sound system and projector capable of bluetooth; a gazebo was placed in the commercial area of Inwood as a rest area.

ii) Accessibility Training

New staff are routinely trained on accessible customer service in accordance with the Accessibility for Ontarians with Disabilities Act.

iii) Barrier Free Access to Alvinston Library

Barrier free access was recently made available in the Alvinston Library

iv) Accessible Website

The Municipality completed the design of a website that incorporated web content accessibility guidelines 2.0

v) Municipal Elections Accessibility Plan

The plan is required to address the requirements of S.12.2 of the Municipal Elections Act, whereby the Clerk shall prepare a plan regarding the identification, removal and prevention of barriers that affect electors and candidates with disabilities

vi) Administration Building

Yellow markings were recently placed on the post office steps to assist people with visual disabilities.

Consultation Activities

The target group to review this plan is the general public.

A review of legislative & regulatory amendments and any other relevant documentation and local requirements is conducted annually before reviewing this report.

The Clerk regularly invites staff to voice concerns and help identify barriers in municipal facilities, services, policies and regulations and suggest ways to improve them.

REVIEW AND MONITORING PROCESS

Targets are established based on what is achievable in a 12 month period. Since a Municipal Accessibility Plan is required, reviews will occur mid year to review progress. Attempts to consult with individuals with disabilities will proceed in the annual re-evaluation of the accessibility plan.

The timing of submission of this report shall precede the forthcoming annual budget discussions.

Goals for 2021

1. Ongoing Accessible Customer Service Standards training in accordance with legislation for any new employees and volunteers
2. Continue to consider accessibility during any sidewalk construction
3. Municipal staff will participate, when possible, in education programs or training workshops
4. The municipality will continue to improve the municipal website and newsletters for the visually impaired
5. Grant submission approvals under the HRSDC Enabling Accessibility Fund-small project component
6. Ongoing by-law enforcement of designated handicap parking areas
7. Annual re-painting of all handicap parking spots in the Municipality.
8. Improvements to the outside washrooms in Alvinston and Inwood
9. Review of the municipal zoning by-law and official plan
10. Look into accessible doorways into the firehall

COMMUNICATION OF THE PLAN

The Municipality of Brooke-Alvinston Accessibility Plan will be a web enabled document in a pdf format that is accessible for all on the municipal website. The Accessibility Plan will also be made available in hard copy format upon request.

Appendix A
2020-2021 Brooke-Alvinston
Accessibility Plan-Timeline of Requirements

<u>Standard</u>	<u>Deadline</u>	<u>Status</u>
Customer Service Standard	January 2012	Complete
Employment Standard	phased in 2012-2021	Ongoing
Transportation	not applicable	
Information & Communication	phased in 2012-2021	Complete
Built Environment	phased in	Ongoing

Employment Standard

The Accessibility Standard for Employment will help Ontario businesses and organizations make accessibility a regular part of finding, hiring and supporting employees with disabilities. Organizations will have to:

- let job applicants know that recruitment and hiring processes will be modified to accommodate their disabilities, if requested.
- build the accessibility needs of employees into their human resources practices.
- create a written process (not applicable to small organizations) for developing and documenting individual accommodation plans for employees with disabilities.
- help employees stay safe in an emergency by providing them with individualized emergency response information when necessary.

Information & Communication Standard

Provide accessible formats and communications supports as quickly as possible and at no additional cost when a person with a disability asks for them. Make feedback processes accessible by providing accessible formats and communications supports when requested. Make public emergency information accessible when requested.

Built Environment Standard

The Ontario Government has issued four sets of standards under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) to achieve the vision of a barrier-free Ontario by 2025. The Municipality will adhere to accessible built requirements in all public spaces that are newly constructed or redeveloped.

Appendix B
2020-2021 Brooke Alvinston
Accessibility Plan-Customer Service Policy

Accessible Standards for Customer Service

Purpose

To ensure all Municipality of Brooke-Alvinston programs and services are accessible to everyone in the community in accordance with Ontario Regulation 429/07 Accessibility Standards for Customer Service.

Policy Overview

These policies and procedures apply to all goods and services that are delivered by the Municipality of Brooke-Alvinston, by any means including in person, by telephone, electronically, by mail, visually, orally or by written means.

This policy applies to all Municipality of Brooke-Alvinston staff, volunteers, elected officials and third parties who deal with the public, on behalf of the Municipality of Brooke-Alvinston.

Policy

The Municipality shall meet its duties and responsibilities under Ontario Regulation 429/07 by adhering to the following principles and practices:

1. Training

Training is required for those staff, elected officials, volunteers or third parties that interact with the public on behalf of the Municipality, or who are involved in developing policies, practices and procedures. The required training must include information on how to communicate and interact with people with disabilities, how to interact with people who have an assistive device, service animal or support person, how to utilize assisted devices that are available on Municipal premises, and what to do if a person has difficulty accessing Brooke-Alvinston services.

The training will include the core principles of customer service as set out by the Municipality of Brooke-Alvinston which include: dignity, equity, inclusion, independence, integration, sensitivity and equality.

A training program of varying modules will be implemented which will ensure compliance and meet the needs of various departments and employee groups. Records are to be kept indicating the dated and training provided, and the number of individuals to whom it was provided.

Third party organizations providing goods and services on behalf of the Municipality shall provide relevant training, learning opportunities or direction to employees and volunteers regarding their roles and responsibilities under the AODA.

2. Service Animals and Support Persons

A person with a disability accompanied by a service animal is permitted to enter the Municipality of Brooke-Alvinston premises with the animal unless the animal is otherwise excluded by law. Should a service animal be excluded from the premises then the Municipality shall ensure that other measures are available to enable the person with the disability to obtain, use or benefit from the good and/or services.

Section 4(9) of the Accessibility Standards on Customer Service indicates that an animal is a service animal if (1) it is readily apparent that the animal is being used for reasons related to a person's disability; or (2) if the person provides a letter from a doctor or nurse confirming that the animal is required for reasons relating to the disability.

Staff will be properly trained to identify support persons who may be a paid professional, volunteer, family member or friend that may accompany a customer in order to help with communication, mobility, personal care or medical needs or with access to goods and services.

A disabled person's support person is to be permitted access to Municipal facilities at no charge when there is a regular fee to access the facility.

3. Notice of Temporary Disruptions

The Municipality of Brooke-Alvinston will give notice of temporary disruptions to service or facilities used by persons with disabilities including the reason(s) for the disruption. The notice shall be posted appropriately at the facility and on the Municipal website when appropriate. When the disruption is planned, advanced notice will be provided.

4. Feedback

Notices in customer service areas will notify customers that their feedback is welcomed and valued for the continual improvement of services so as to avoid inadvertently excluding people with disabilities from activities or services.

An accessible simple to use system of providing feedback and complaints will be made available through a range of service channels.

Staff will make note of feedback given in person, verbally or in writing, online, by telephone or any other means. A simple to use, accessible process for customers to provide feedback or complaints will be in place.

5. Emergency Situations

Staff will be familiar with emergency procedures and how to assist customers or staff who may require help during an emergency.

Appendix C
2020-2021 Brooke Alvinston
Accessibility Plan-Accessibility Standard for Employment

Accessibility Standard for Employment - Providing emergency response information for employees with disabilities

The Municipality of Brooke-Alvinston is committed to employee safety. Under Ontario's Accessibility Standard for Employment, employers with employees with disabilities must provide individualized emergency information to them. Brooke-Alvinston administration has not been advised of any of its employees having a disability. If an employee identifies their disability, appropriate accommodations will be made by administration to give them the help they need in the event of an emergency. Upon the hiring of a new employee, the attached memo will be provided to the employee.

Employee Memo:

At the Municipality of Brooke-Alvinston, we take employee safety seriously.

If you have a disability, whether permanent or temporary, and may need help during an emergency, please let me know. We will ask you to complete a self-assessment form, then will work with you to develop individualized emergency response information that will meet your needs in an emergency situation.

Please note that we do not need to know the details of your medical condition or disability, only the kind of help you may need. The information you provide will be kept confidential and only shared with your consent.

If you have questions or you already have emergency response information and need to adjust it, please let me know.

Thank-you

Janet Denkers
Clerk-Administrator

Appendix D
2020-2021 Brooke Alvinston
About Disabilities

There is not universally accepted meaning for the word “disability”. Most definitions however can be placed on a continuum. At one end of the spectrum, disability is explained in terms of medical conditions. At the opposite end, disability is explained in terms of the social and physical contexts in which it occurs.

The World Health Organization’s definition for disability is “any restriction or lack (resulting from an impairment) of ability to perform an activity in the manner or within the range considered normal for a human being. Medical model definitions promote the idea that a disability is a deviation from the norm

All barriers are human made. If design problems cause barriers, then disabilities can be eliminated or minimized by modifying how we live, the tools we use and our intuitions about the proper way to do things. If systemic barriers cause disabilities, the disabilities can be eliminated by modifications to policies, plans and processes. If attitudes cause barriers, then disability awareness, respect and an understanding of positive interaction with people with disabilities will remove barriers.

Specialized medical knowledge may be needed to treat diseases and symptoms, but do not address barriers. Barriers, not medical conditions prevent people with disabilities from participating fully in life.

Where to look for barriers to people with disabilities:

THE BUILT ENVIRONMENT

Exterior to a building, workstations, interior of a building, washrooms, parking areas, lunchrooms, hallways, floors, carpets, lobbies. Closets, reception areas, storage areas, offices, lighting

PHYSICAL

Furniture, windows, workstations, planters, chairs, bathroom hardware, doors, locks, doorknobs, security systems

INFORMATION

Books, forms, printed information, manuals, web-based resources, fax transmissions, signage, bulletin boards, computer screens

POLICIES & PRACTICES

Procurement & purchasing, promotion, job postings, by-laws, hiring, regulations, interviewing, rules, testing, protocols, meetings, safety and evacuation

TECHNOLOGICAL

Computers, operating systems, fax machines, telephones, websites, photocopiers, keyboards, appliances, printers, switches

RECREATIONAL FACILITIES

Playgrounds, picnic areas, arenas

COMMUNICATION

Training, public announcements, receptionists

TOOLS

Hand tools, (manual / electrical), machinery

SERVICE DELIVERY

IN person, email, telephone, mail

TRANSPORTATION

Trains, automobiles

Appendix F
2020-2021 Brooke Alvinston
Types of Disabilities & functional limitations

A person's disability may make it physically or cognitively hard to perform everyday tasks such as operating a keyboard, reading a sign, differentiating colours, distinguishing sounds, climbing stairs, grasping small items, remembering words or doing arithmetic

1) PHYSICAL

Physical disabilities include minor difficulties moving or coordinating a part of the body, muscle weakness, tremors and in extreme cases, paralysis in one or more parts of the body. Physical disabilities can be congenital or acquired

2) HEARING

Hearing loss includes problems distinguishing certain frequencies, sounds or words, ringing in the ears and total deafness

3) SPEECH

People with a speech disability may use manual or electronic communication devices

4) VISION

Vision disabilities range from slightly reduced visual acuity to total blindness

5) DEAF-BLIND

Deaf-blindness is a combination of hearing and vision loss. It results in significant difficulties accessing information and performing activities of daily living. Deaf-blind disabilities interfere with communication, learning, orientation and mobility

6) SMELL

A person with a smelling disability may have allergies to certain odours, scents or chemicals or may be unable to identify dangerous gases, smoke, fumes and spoiled food

7) TOUCH

Touch disability alters the ability to sense surfaces and their textures or quality, including temperature, vibration and pressure. A person with a touch disability may be unable to detect or be sensitive to heat, cold or changing temperatures

8) INTELLECTUAL

An intellectual disability results in some type of limitation to the individual's intellectual or cognitive abilities. The disability may be caused by genetic

factors, exposure to environmental toxins, brain trauma and psychiatric conditions

9) MENTAL HEALTH

Mental health and mental illness exist along a continuum and when one's personal balance is disturbed either repeatedly or for long periods, that person may find themselves moving closer along the continuum towards mental illness. A mental illness occurs when symptoms cause interference with daily activities and the degree of impairment may vary from mild to severe. Common workplace accommodations for people with a mental illness include flexible scheduling, changes in supervision, changes in training, modification of job duties and workplaces

10) LEARNING

Learning disabilities are disorders that affect verbal and non verbal information: acquisition, retention, understanding, processing, organization and use

11) OTHER

Disabilities may result from other conditions, accident, illnesses and diseases including asthma, diabetes, cancer, joint replacement etc.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: 2021 Council Schedule
Meeting: Council - 10 Dec 2020
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the attached 2021 Council Schedule as presented be adopted; and that a Special preliminary budget meeting be held on January 21, 2021.

Background:

In 2019 a report was presented to Council to consider moving to a three week Council meeting schedule. Benefits of the three week cycle include additional staff time to prepare reports for Council and cost savings in approximately 5 less meetings/year. Consideration of moving to a three week cycle was not approved in 2019.

Council currently meets the 2nd and 4th Thursdays of the month at 4 p.m.

Comments:

The attached 2021 Council meeting schedule, maintaining the status quo for meetings is presented for approval.

In addition to the requested approval, staff would like to tentatively set January 21, 2021 at 4 p.m. as the first preliminary 2021 budget meeting.

Financial Considerations:

None associated with this report.

ATTACHMENTS:

[Draft 2021 Council Schedule](#)



2021 Municipality of Brooke-Alvinston Council Schedule

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
S	M	T	W	T	F	S
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: 2021 Virtual Conferences (ROMA & OGRA)
Meeting: Council - 10 Dec 2020
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That Council advise staff of their interest, in attending the 2021 ROMA or 2021 OGRA conference.

Background:

The 2021 ROMA Conference will be held virtually Jan. 25-26, 2021

The 2021 OGRA Conference will be held virtually Feb. 22-25, 2021

Comments:

The Mayor is allotted \$2,500 / year for training or conference attendance; Councillors are allotted \$2,000 / year for training or conference attendance. Registration fees are exempt.

Financial Considerations:

The ROMA Conference registration is \$400 / person

The OGRA Conference registration is \$650 / person



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Drain Tender Opening
Meeting: Council - 10 Dec 2020
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That staff be authorized to approve the tender opening and report at the January 14, 2021 Council meeting of the outcome.

Background:

The tender for the maintenance of the Kelly Drain, Kelly Drain Extension & Kelly Drain Branch 1 and Branch 2 closes on December 17, 2020 at 1 p.m.

Comments:

Generally when tenders are opened, the results are reported with a recommendation at the next regular meeting of Council and once approved, the contractor is notified and the work is scheduled.

Should approval be delayed in waiting for the next regular Council meeting in January, the work on the drain will ultimately be delayed. It is recommended that the Drainage Superintendent, Clerk Administrator, Treasurer and one Councillor attend the opening, review the results and if in accordance with the estimated cost, be approved.

Financial Considerations:

The Drainage Superintendent will have an estimated value of the work prior to the opening of the tenders.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accounts Payable Listing - November 2020
Meeting: Council - 10 Dec 2020
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council Receive and File the Accounts Payable Listing for November 2020.

Background:

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

ATTACHMENTS:

[Posted Accounts Payable List - November 2020](#)

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
ASSETS & LIABILITIES					
01-0000-0495	003073 AON CANADA INC	3640000033635 VFIS	11-02-20	11-02-20	3,909.60
01-0000-0498	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	NOV2020 SUNLIFE BENEFITS	11-02-20	11-02-20	4.34
01-0000-0609	002573 TRICKEY ET AL TAX TEAM INC.	14621 TAX SALE NOTICES	11-05-20	11-05-20	367.25
01-0000-0609	002573 TRICKEY ET AL TAX TEAM INC.	14622 TAX SALE NOTICES	11-05-20	11-05-20	169.50
		Account Total			536.75
01-0000-1051	000105 USTI CANADA, INC.	296660 KEYSTONE ANNUAL MAINT. 2021	11-05-20	11-05-20	12,490.04
01-0000-1051	003073 AON CANADA INC	3640000033635 VFIS	11-02-20	11-02-20	4,193.10
01-0000-1051	003277 DILIGENT CANADA INC.	INV281887 MEETING MANAGER PRO	11-24-20	11-24-20	3,692.36
		Account Total			20,375.50
01-0000-2291	002708 RECEIVER GENERAL-DEDUCTIONS	OCT2020 DEDUCTIONS	11-02-20	11-02-20	16,620.67
01-0000-2292	000090 WORKERS SAFETY & INSURANCE BOARD	OCT2020 WSIB PREMIUM	11-02-20	11-02-20	2,963.38
01-0000-2292	000370 MINISTER OF FINANCE -EHT	OCT2020 EMPLOYER HEALTH TAX	11-02-20	11-02-20	1,363.59
		Account Total			4,326.97
01-0000-2293	000011 BMO INVESTMENTS INC.	NOV2020 EMPLOYEE RSP	11-26-20	11-26-20	770.76
01-0000-2293	000085 EQUITY ASSOCIATES	NOV2020 EMPLOYEE RSP	11-26-20	11-26-20	845.68
01-0000-2293	000087 BMO NESBITT BURNS	NOV2020 EMPLOYEE RSP	11-26-20	11-26-20	1,559.48
01-0000-2293	000011 BMO INVESTMENTS INC.	OCT2020 EMPLOYEE RSP	11-02-20	11-02-20	770.76
01-0000-2293	000085 EQUITY ASSOCIATES	OCT2020 EMPLOYEE RSP	11-02-20	11-02-20	845.68
01-0000-2293	000087 BMO NESBITT BURNS	OCT2020 EMPLOYEE RSP	11-02-20	11-02-20	1,559.48
		Account Total			6,351.84
01-0000-2426	000185 DON MCGUGAN	08/09-2020 FOOD BANK PURCHASES	11-26-20	11-26-20	546.11

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0000-2426	000185 DON MCGUGAN	10-2020 FOODBANK PURCHASES	11-26-20	11-26-20	248.26
Account Total					794.37
Department Total					52,920.04

LICENCES, PERMITS, RENTS

01-0050-1435	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	-425.00
Department Total					-425.00

GOVERNANCE

01-0240-7303	002598 DAVID FERGUSON	NOV/DEC-2020 PHONE	11-16-20	11-16-20	60.00
01-0240-7325	000279 BMO BANK OF MONTREAL	4621-1120 ROMA	11-05-20	11-05-20	452.00
01-0240-7325	002912 CANADIAN RED CROSS- ATTENTION ACCOUN	CRC-279321 EMPLOYEE FIRST AID RECERT	11-16-20	11-16-20	14.03
Account Total					466.03
01-0240-7398	000279 BMO BANK OF MONTREAL	4621-1120 SURVEY MONKEY	11-05-20	11-05-20	21.47
01-0240-7398	000279 BMO BANK OF MONTREAL	8180-1120 ZOOM	11-05-20	11-05-20	22.60
Account Total					44.07
01-0240-7610	000225 ROYAL CANADIAN LEGION, BR. 249	NOV2020 POPPY FUND	11-12-20	11-12-20	50.00
Department Total					620.10

COUNCIL SUPPORT

01-0241-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	NOV2020 SUNLIFE BENEFITS	11-02-20	11-02-20	907.18
01-0241-7150	000279 BMO BANK OF MONTREAL	4621-1120 JHSC TRAINING	11-05-20	11-05-20	423.75
01-0241-7301	000279 BMO BANK OF MONTREAL	4621-1120 MUNICIPAL ACT	11-05-20	11-05-20	130.99
01-0241-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	59.76
01-0241-7325	000279 BMO BANK OF MONTREAL	4621-1120 AG DEVELOPMENT FORUM	11-05-20	11-05-20	73.08
01-0241-7399	003376 BARN 79	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	100.00

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Department Total					1,694.76
CORPORATE MANAGEMENT					
01-0250-7117	003371 COMPSYCH CANADA LTD.	190090091 COUNTY GROUP EAP	11-05-20	11-05-20	264.42
01-0250-7117	003371 COMPSYCH CANADA LTD.	19110002 COUNTY GROUP EAP	11-05-20	11-05-20	66.11
01-0250-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	NOV2020 SUNLIFE BENEFITS	11-02-20	11-02-20	1,259.57
Account Total					1,590.10
01-0250-7150	002912 CANADIAN RED CROSS- ATTENTION ACCOUN	CRC-279321 EMPLOYEE FIRST AID RECERT	11-16-20	11-16-20	21.05
01-0250-7301	000165 MANLEY'S BASICS	1091705 OFFICE SUPPLIES	11-02-20	11-02-20	36.61
01-0250-7301	000165 MANLEY'S BASICS	1092680 OFFICE SUPPLIES	11-18-20	11-18-20	273.85
01-0250-7301	000165 MANLEY'S BASICS	1092734 OFFICE SUPPLIES	11-18-20	11-18-20	7.05
01-0250-7301	000165 MANLEY'S BASICS	1093079 OFFICE SUPPLIES	11-26-20	11-26-20	4.20
01-0250-7301	000279 BMO BANK OF MONTREAL	8180-1120 PRINTER CARTIDGES	11-05-20	11-05-20	107.34
01-0250-7301	003052 CHERYL BEAUGRAND	NOV2020 COVID 19 WIPES	11-16-20	11-16-20	19.02
Account Total					448.07
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	54.23
01-0250-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	247.89
Account Total					302.12
01-0250-7304	002187 INTEGRATED DIGITAL SOLUTIONS	AR289048 COPIER MAINTENANCE CONTRACT	11-05-20	11-05-20	89.65
01-0250-7305	003217 MUN OF BROOKE-ALVINSTON - EFT	TR230311 POSTAGE FOR 13 & 14 CONC DRAIN	11-02-20	11-02-20	188.59
01-0250-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	068956 WATER & SEWER	11-05-20	11-05-20	162.00
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	17869 IT SUPPORT	11-10-20	11-10-20	169.50
01-0250-7310	002215 KEYSTONE TECHNOLOGIES LTD.	17897 IT	11-18-20	11-18-20	455.33

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
			Account Total		624.83
01-0250-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	10-nov-2020 WINDOWS	11-16-20	11-16-20	2,010.60
01-0250-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	66640 PAINT, ANCHORS	11-16-20	11-16-20	28.23
01-0250-7340	000325 TECHNICAL STANDARDS & SAFETY AUTHORI	6700463 ELEVATOR LICENCE	11-24-20	11-24-20	110.00
01-0250-7340	000279 BMO BANK OF MONTREAL	8180-1120 LIGHTING UPGRADE	11-05-20	11-05-20	483.08
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	91639 MATS	11-18-20	11-18-20	38.99
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	91641 MATS	11-18-20	11-18-20	42.38
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	91891 MATS	11-30-20	11-30-20	21.35
01-0250-7340	000036 VIVIAN UNIFORM RENTAL LTD.	92392 MATS	11-30-20	11-30-20	38.31
01-0250-7340	000112 NUTECH PEST SERVICES	9675 PEST CONTROL	11-30-20	11-30-20	47.46
01-0250-7340	000112 NUTECH PEST SERVICES	9763 PEST CONTROL	11-30-20	11-30-20	47.46
01-0250-7340	000112 NUTECH PEST SERVICES	9876 PEST CONTROL	11-02-20	11-02-20	47.46
01-0250-7340	000112 NUTECH PEST SERVICES	9904 PEST CONTROL	11-30-20	11-30-20	47.46
01-0250-7340	002396 FASTENAL CANADA	ONST176124 FILTERS	11-16-20	11-16-20	83.63
			Account Total		3,046.41
01-0250-7399	000279 BMO BANK OF MONTREAL	4621-1120 DONATION-FUNERAL	11-05-20	11-05-20	25.00
01-0250-7399	000119 THREE MAPLES VARIETY	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	50.00
01-0250-7399	002572 JANET DENKERS	NOV2020 APPRECIATION-END OF CLEANING C	11-26-20	11-26-20	28.23
01-0250-7399	003031 LAMBTON MEAT PRODUCTS / ALEND LTD.	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	100.00
			Account Total		203.23
01-0250-7405	000195 KATHRYN SMITH	496763 OFFICE CLEANING	11-05-20	11-05-20	250.00
01-0250-7405	000195 KATHRYN SMITH	496764 OFFICE CLEANING	11-30-20	11-30-20	312.50
			Account Total		562.50
			Department Total		7,238.55

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
FIRE STATION - ALVINSTON					
01-0411-7117	003073 AON CANADA INC	3640000033635 VFIS	11-02-20	11-02-20	703.36
01-0411-7120	003125 TALBOT UNIFORMS	268258 FIRE CHIEF UNIFORM	11-30-20	11-30-20	389.88
01-0411-7120	002873 UNIFORM UNIFORMS / 835090 ONTATIO LTD	51543 UNIFORMS-ALVINSTON FF	11-30-20	11-30-20	1,025.70
		Account Total			1,415.58
01-0411-7150	000279 BMO BANK OF MONTREAL	4621-1120 TRAINING LUNCH	11-05-20	11-05-20	139.94
01-0411-7150	000279 BMO BANK OF MONTREAL	8180-1120 ZOOM	11-05-20	11-05-20	22.60
01-0411-7150	002016 RON MCCABE	NOV2020 EXPENSES AT FF TRAINING	11-16-20	11-16-20	144.92
		Account Total			307.46
01-0411-7175	003031 LAMBTON MEAT PRODUCTS / ALEND LTD.	NOV 2020 SERVICE AWARDS	11-24-20	11-24-20	550.00
01-0411-7175	000018 CLOVER MART	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	100.00
01-0411-7175	000062 KUCERA UTILITY & FARM SUPPLY LTD.	NOV2020 APPRECIATION GIFT CARD	11-26-20	11-26-20	50.00
01-0411-7175	000119 THREE MAPLES VARIETY	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	150.00
01-0411-7175	002179 RIVERSTONE PIZZERIA	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	550.00
01-0411-7175	002919 ARMOR'S ALE HOUSE	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	350.00
01-0411-7175	003031 LAMBTON MEAT PRODUCTS / ALEND LTD.	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	150.00
01-0411-7175	003376 BARN 79	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	50.00
		Account Total			1,950.00
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	69.32
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	60.66
		Account Total			129.98
01-0411-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF 068867	WATER & SEWER	11-05-20	11-05-20	162.00

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0411-7310	000165 MANLEY'S BASICS	1092891 OFFICE SUPPLIES	11-24-20	11-24-20	144.80
01-0411-7340	003374 THOMPSON & FIELD CABINETS INC.	08-1137 FIRE HALL CABINETS	11-24-20	11-24-20	282.50
01-0411-7340	000150 MELLIS CONSTRUCTION LTD	598186 CEMENT FLOOR DRAIN REPAIR	11-24-20	11-24-20	3,564.02
01-0411-7340	003364 R & C CLEANING	NOV-2020 FIREHALL CLEANING	11-30-20	11-30-20	120.00
01-0411-7340	003364 R & C CLEANING	OCT-2020 CLEANING	11-02-20	11-02-20	120.00
		Account Total			4,086.52
01-0411-7345	003375 CAMPBELLS OUTDOOR POWER EQUIP	10729 AIR FILTER & CARB CLEANING	11-24-20	11-24-20	79.04
01-0411-7351	002001 CHRIS KNIGHT	NOV2020 LCFS TRAINING DAY	11-16-20	11-16-20	73.45
01-0411-7351	003144 BRENTLY SHEPLEY	NOV2020 LCFS TRAINING DAY	11-16-20	11-16-20	73.45
01-0411-7351	003185 MIKE LIGHTFOOT	NOV2020 LCFS TRAINING DAY	11-16-20	11-16-20	79.10
		Account Total			226.00
01-0411-7360	003321 UPS CANADA	5195947993 PPE FILTERS FOR SCBA MASKS	11-30-20	11-30-20	36.17
		Department Total			9,240.91
FIRE STATION - INWOOD					
01-0412-7117	003073 AON CANADA INC	3640000033635 VFIS	11-02-20	11-02-20	135.26
01-0412-7120	002873 UNIFORM UNIFORMS / 835090 ONTATIO LTD	51544 FORMER INWOOD STN FF	11-30-20	11-30-20	587.60
01-0412-7150	003074 A.J. STONE CO. LTD.	0000156631 GEAR BAGS FOR FORMER IFF	11-30-20	11-30-20	427.71
01-0412-7150	000279 BMO BANK OF MONTREAL	4621-1120 TRAINING LUNCH	11-05-20	11-05-20	67.47
01-0412-7150	002016 RON MCCABE	NOV2020 EXPENSES AT FF TRAINING	11-16-20	11-16-20	48.30
		Account Total			543.48
01-0412-7175	000119 THREE MAPLES VARIETY	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	50.00
01-0412-7175	002919 ARMOR'S ALE HOUSE	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	200.00

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Account Total					250.00
01-0412-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	46.21
01-0412-7310	000165 MANLEY'S BASICS	1092891 OFFICE SUPPLIES	11-24-20	11-24-20	48.27
01-0412-7351	003148 CHRIS CLARK	NOV2020 LCFS TRAINING DAY	11-16-20	11-16-20	73.45
01-0412-7360	003321 UPS CANADA	5195947993 PPE FILTERS FOR SCBA MASKS	11-30-20	11-30-20	36.17
01-0412-7372	000214 KARL'S TRUCK SERVICE	W70056 TAIL LIGHT REPAIR	11-18-20	11-18-20	192.04
Department Total					1,912.48
POLICE					
01-0420-5201	000055 LAMBTON GROUP POLICE SERVICES BOARD 2116	COURT SECURITY GRANT	11-02-20	11-02-20	-1,632.00
01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD 2116	MONTHLY POLICING	11-02-20	11-02-20	34,018.84
Department Total					32,386.84
PROTECTIVE INSPECTION & CONTROL					
01-0440-7420	003317 PICKFIELD LAW PROFESSIONAL CORPORATI	10294 NFP-LEGAL FEES	11-18-20	11-18-20	2,265.65
01-0440-7470	002223 COUNTY OF LAMBTON	34067 BUILDING PERMIT INSPECTIONS	11-16-20	11-16-20	1,950.00
01-0440-7470	002223 COUNTY OF LAMBTON	34067 BUILDING PERMIT INSPECTIONS	11-16-20	11-16-20	225.72
Account Total					2,175.72
01-0440-7472	000175 VICKI KYLE	NOV2020 ANIMAL CONTROL SERVICES	11-05-20	11-05-20	885.72
01-0440-7476	002223 COUNTY OF LAMBTON	34068 PROPERTY STANDARDS	11-16-20	11-16-20	1,462.50
01-0440-7476	002223 COUNTY OF LAMBTON	34068 PROPERTY STANDARDS	11-16-20	11-16-20	222.48
01-0440-7476	002223 COUNTY OF LAMBTON	34069 PROPERTY STANDARDS	11-16-20	11-16-20	29.49
Account Total					1,714.47
Department Total					7,041.56

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
RT&M - BRUSHING/TREE REMOVAL					
01-0547-7401	002840 JLH EXCAVATING INC.	E9958 STUMP REMOVAL	11-30-20	11-30-20	2,497.30
Department Total					2,497.30
RT&M - LITTER/GARBAGE PICKUP					
01-0549-7401	000066 WASTE MANAGEMENT OF CANADA CORP.	0387413-0676-5 WASTE	11-16-20	11-16-20	107.91
01-0549-7401	000066 WASTE MANAGEMENT OF CANADA CORP.	0388655-0676-0 WASTE	11-16-20	11-16-20	108.32
01-0549-7401	000066 WASTE MANAGEMENT OF CANADA CORP.	0390186-0676-2 BIN RENTAL	11-30-20	11-30-20	109.17
Account Total					325.40
Department Total					325.40
RT&M - SIGNS					
01-0550-7301	000191 CEDAR SIGNS	2020/3203 SIGNS	11-16-20	11-16-20	3,064.12
Department Total					3,064.12
RT&M - INTERSECTION LIGHTING					
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	2620 4674-1120 HYDRO	11-10-20	11-10-20	17.90
Department Total					17.90
RT&M - SIDEWALKS					
01-0552-7301	000100 MCNAUGHTON HOME HARDWARE CENTRE	307579 STONES FOR BUILDING	11-30-20	11-30-20	54.17
Department Total					54.17
OVERHEAD					
01-0560-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD,	NOV2020 SUNLIFE BENEFITS	11-02-20	11-02-20	2,570.59
01-0560-7125	000036 VIVIAN UNIFORM RENTAL LTD.	91633 COVERALLS	11-16-20	11-16-20	130.80
01-0560-7125	000036 VIVIAN UNIFORM RENTAL LTD.	91899 COVERALLS	11-30-20	11-30-20	130.80
Account Total					261.60
01-0560-7150	000279 BMO BANK OF MONTREAL	9819-1120 LICENCES	11-16-20	11-16-20	-1,084.80
01-0560-7150	002912 CANADIAN RED CROSS- ATTENTION ACCOUN	CRC-279321 EMPLOYEE FIRST AID RECERT	11-16-20	11-16-20	42.09
Account Total					-1,042.71

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	118.88
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	120.27
Account Total					239.15
01-0560-7304	003136 NAPA GLENCOE	130-465666 GROMMET,OILFILTER,FUEL FILTER,	11-16-20	11-16-20	72.42
01-0560-7304	000048 WATFORD HOME HARDWARE / CARIS HARDV	134063 RAKES	11-16-20	11-16-20	74.55
01-0560-7304	000265 KROWN RUST CONTROL SARNIA	180-64411 KROWN	11-30-20	11-30-20	322.05
01-0560-7304	000168 WATFORD AUTO PARTS	5329-208040 FILTERS,LIGHTS,WASHERS	11-16-20	11-16-20	27.03
01-0560-7304	000168 WATFORD AUTO PARTS	5329-208247 CUT OFF WHEEL	11-30-20	11-30-20	41.70
01-0560-7304	000168 WATFORD AUTO PARTS	5329-208887 FUEL FILTER TANKS	11-30-20	11-30-20	86.24
01-0560-7304	002396 FASTENAL CANADA	ONST175875 MASKS	11-16-20	11-16-20	291.83
Account Total					915.82
01-0560-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	068617 WATER	11-05-20	11-05-20	93.00
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	6362-1020 HYDRO	11-05-20	11-05-20	99.96
Account Total					192.96
01-0560-7310	000131 BEARCOM CANADA CORP	5103747 GPS	11-16-20	11-16-20	305.10
01-0560-7340	000112 NUTECH PEST SERVICES	9764 PEST CONTROL	11-30-20	11-30-20	47.46
01-0560-7340	000112 NUTECH PEST SERVICES	9906 PEST CONTROL	11-30-20	11-30-20	47.46
01-0560-7340	002396 FASTENAL CANADA	ONST176124 FILTERS	11-16-20	11-16-20	83.63
Account Total					178.55
01-0560-7398	000074 MACKENZIE OIL LIMITED	0793062 FUEL	11-16-20	11-16-20	1,820.60
01-0560-7398	000074 MACKENZIE OIL LIMITED	0795823 FUEL	11-16-20	11-16-20	2,167.60
Account Total					3,988.20
01-0560-7399	000119 THREE MAPLES VARIETY	NOV 2020 SERVICE AWARDS	11-24-20	11-24-20	100.00

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0560-7399	000119 THREE MAPLES VARIETY	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	250.00
01-0560-7399	003031 LAMBTON MEAT PRODUCTS / ALEND LTD.	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	50.00
Account Total					400.00
01-0560-7405	000195 KATHRYN SMITH	496763 OFFICE CLEANING	11-05-20	11-05-20	250.00
01-0560-7405	000195 KATHRYN SMITH	496764 OFFICE CLEANING	11-30-20	11-30-20	250.00
Account Total					500.00
Department Total					8,509.26

06 STERLING PSD

01-0601-7372	003136 NAPA GLENCOE	130-465666 GROMMET,OILFILTER,FUEL FILTER,	11-16-20	11-16-20	103.56
01-0601-7372	003136 NAPA GLENCOE	130-465667 LIGHTS	11-16-20	11-16-20	237.28
01-0601-7372	000070 RANDY'S MOTOR VEHICLE REPAIR	31615 SAFETY	11-30-20	11-30-20	1,726.65
01-0601-7372	000168 WATFORD AUTO PARTS	5329-207457 AIR FILTERS	11-16-20	11-16-20	154.08
01-0601-7372	000168 WATFORD AUTO PARTS	5329-208040 FILTERS, LIGHTS, WASHERS	11-16-20	11-16-20	133.79
01-0601-7372	000168 WATFORD AUTO PARTS	5329-208040 FILTERS, LIGHTS, WASHERS	11-16-20	11-16-20	47.97
Account Total					2,403.33
Department Total					2,403.33

11 INTERNATIONAL

01-0603-7372	003136 NAPA GLENCOE	130-465667 LIGHTS	11-16-20	11-16-20	654.50
01-0603-7372	000070 RANDY'S MOTOR VEHICLE REPAIR	31633 SAFETY	11-30-20	11-30-20	979.53
01-0603-7372	000168 WATFORD AUTO PARTS	5329-208040 FILTERS, LIGHTS, WASHERS	11-16-20	11-16-20	123.16
Account Total					1,757.19
01-0603-7397	000279 BMO BANK OF MONTREAL	9819-1120 LICENCES	11-16-20	11-16-20	1,917.50
Department Total					3,674.69

18 WESTERN STAR

01-0604-7372	003136 NAPA GLENCOE	130-465666 GROMMET,OILFILTER,FUEL FILTER,	11-16-20	11-16-20	96.77
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Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0604-7372	003136 NAPA GLENCOE	130-465667 LIGHTS	11-16-20	11-16-20	288.58
01-0604-7372	000070 RANDY'S MOTOR VEHICLE REPAIR	31621 SAFETY	11-30-20	11-30-20	562.22
Account Total					947.57
01-0604-7397	000279 BMO BANK OF MONTREAL	9819-1120 LICENCES	11-16-20	11-16-20	1,917.50
Department Total					2,865.07
97 CAT GRADER					
01-0610-7372	003234 GO GLASS & ACCESSORIES	G01103851 LABOUR FOR WINDOW	11-16-20	11-16-20	203.40
Department Total					203.40
17 FORD 4X4					
01-0620-7372	000168 WATFORD AUTO PARTS	5329-208040 FILTERS, LIGHTS, WASHERS	11-16-20	11-16-20	35.08
01-0620-7397	000279 BMO BANK OF MONTREAL	9819-1120 LICENCES	11-16-20	11-16-20	947.50
Department Total					982.58
11 GMC PICKUP					
01-0621-7372	000168 WATFORD AUTO PARTS	5329-208433 HARNESS	11-30-20	11-30-20	90.72
01-0621-7372	000168 WATFORD AUTO PARTS	5329-208451 TRANSMISSION FLUID	11-30-20	11-30-20	30.96
Account Total					121.68
01-0621-7397	000279 BMO BANK OF MONTREAL	9819-1120 BMO MASTERCARD	11-16-20	11-16-20	120.00
Department Total					241.68
19 FORD 4x4 PICKUP					
01-0622-7372	000168 WATFORD AUTO PARTS	5329-208040 FILTERS, LIGHTS, WASHERS	11-16-20	11-16-20	9.97
01-0622-7397	000279 BMO BANK OF MONTREAL	9819-1120 BMO MASTERCARD	11-16-20	11-16-20	120.00
Department Total					129.97
DEERE TRACTOR LOADER					
01-0630-7372	003184 INVENTORY EXPRESS INC.	20-31951 OIL	11-30-20	11-30-20	206.08
Department Total					206.08

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
CASE BACKHOE					
01-0631-7372	003136 NAPA GLENCOE	130-465752 AIR FILTERS	11-16-20	11-16-20	67.74
01-0631-7372	000068 KAL TIRE	873097322 TIRE REPAIR	11-16-20	11-16-20	535.00
Account Total					602.74
Department Total					602.74
SMALL ENGINE EQUIPMENT					
01-0634-7372	000136 PODOLINSKY EQUIPMENT LTD	193733 RIP CORD	11-16-20	11-16-20	143.72
Department Total					143.72
STREET LIGHTING - INWOOD					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	8282 6752-1120 HYDRO	11-10-20	11-10-20	521.04
Department Total					521.04
SANITARY SEWER SYSTEM					
01-0810-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	149.28
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000212940 SLUDGE REMOVAL	11-30-20	11-30-20	437.31
01-0810-7432	000034 CENTRAL SANITATION / 2696235 ONTARIO LIM	0000212941 SLUDGE REMOVAL	11-30-20	11-30-20	437.31
01-0810-7432	000047 CHEMTRADE CHEMICALS CANADA LTD	93014378 ALUMINUM SULPHATE	11-30-20	11-30-20	1,562.60
01-0810-7432	000124 ONTARIO CLEAN WATER AGENCY - EFT	INV00000005512 OUTAGES	11-02-20	11-02-20	1,101.25
01-0810-7432	000124 ONTARIO CLEAN WATER AGENCY - EFT	INV000114048 CALLL OUTS-2019	11-16-20	11-16-20	1,273.75
Account Total					4,812.22
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000005747 OPERATIONS CONTRACT	11-10-20	11-10-20	9,081.93
Department Total					14,043.43
INWOOD SEWER SYSTEM					
01-0811-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	49.76
Department Total					49.76
WATERWORKS SYSTEM					

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0830-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	49.76
01-0830-7306	000014 HYDRO ONE NETWORKS INC.	6857-1020 HYDRO	11-02-20	11-02-20	32.37
01-0830-7432	000124 ONTARIO CLEAN WATER AGENCY - EFT	INV00000005509 OUTAGES	11-02-20	11-02-20	426.25
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000005747 OPERATIONS CONTRACT	11-10-20	11-10-20	8,094.28
Department Total					8,602.66
WASTE COLLECTION					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	25198 WASTE COLLECTION	11-30-20	11-30-20	6,169.73
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	25256 WASTE COLLECTION	11-10-20	11-10-20	6,169.73
Account Total					12,339.46
01-0840-7481	002840 JLH EXCAVATING INC.	E9916 LOADER FOR TIRES	11-30-20	11-30-20	791.00
01-0840-7481	003372 BOB SHEA	NOV2020 LARGE ITEM DAY	11-10-20	11-10-20	90.00
01-0840-7481	003373 DAVE DEW	NOV2020 TRUCK DAMAGED REPAIR	11-16-20	11-16-20	300.00
Account Total					1,181.00
Department Total					13,520.46
RECYCLING					
01-0860-7480	000026 BLUEWATER RECYCLING ASSOC.	25225 RECYCLING	11-30-20	11-30-20	19,499.72
Department Total					19,499.72
ALVINSTON COMMUNITY CENTRE					
01-1635-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD	NOV2020 SUNLIFE BENEFITS	11-02-20	11-02-20	1,090.73
01-1635-7125	000036 VIVIAN UNIFORM RENTAL LTD.	91773 UNIFORM RENTAL	11-30-20	11-30-20	240.68
01-1635-7125	000036 VIVIAN UNIFORM RENTAL LTD.	92947 UNIFORMS	11-16-20	11-16-20	240.68
Account Total					481.36
01-1635-7150	002912 CANADIAN RED CROSS- ATTENTION ACCOUN	CRC-279321 EMPLOYEE FIRST AID RECERT	11-16-20	11-16-20	35.08

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7301	000165 MANLEY'S BASICS	1093089 OFFICE SUPPLIES	11-26-20	11-26-20	20.33
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	120.04
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-1120 PHONE & INTERNET SERVICE	11-05-20	11-05-20	131.48
		Account Total			251.52
01-1635-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF 069028	WATER & SEWER	11-05-20	11-05-20	831.00
01-1635-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF 069029	WATER & SEWER	11-05-20	11-05-20	601.17
		Account Total			1,432.17
01-1635-7307	000279 BMO BANK OF MONTREAL	4621-1120 LOG BOOK	11-05-20	11-05-20	50.85
01-1635-7330	002481 JET ICE LIMITED	111532 PAINT	11-30-20	11-30-20	1,031.48
01-1635-7340	000019 LONDON FIRE EQUIPMENT LTD.	119375 FIRE EXT CABINETS	11-30-20	11-30-20	186.34
01-1635-7340	003136 NAPA GLENCOE	130-466179 AIR COMPRESSOR	11-16-20	11-16-20	431.64
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	134072 GLOVES, MOPHEAD, COVID 19	11-16-20	11-16-20	82.43
01-1635-7340	003029 MEGA-LAB	157814 DISINFECTANT - COVID	11-16-20	11-16-20	301.71
01-1635-7340	003029 MEGA-LAB	158190 PDQ - COVID	11-16-20	11-16-20	274.59
01-1635-7340	003029 MEGA-LAB	158757 SANITIZER-COVID	11-16-20	11-16-20	237.30
01-1635-7340	003029 MEGA-LAB	158901 SPRAY BOTTLES	11-30-20	11-30-20	51.53
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	355622 SANITIZER-COVID	11-16-20	11-16-20	263.60
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	3795 DUMPSTER	11-16-20	11-16-20	311.32
01-1635-7340	000048 WATFORD HOME HARDWARE / CARIS HARDV	66640 PAINT, ANCHORS	11-16-20	11-16-20	16.10
01-1635-7340	000112 NUTECH PEST SERVICES	9905 PEST CONTROL	11-30-20	11-30-20	47.46
01-1635-7340	000187 NORMA HILLS	INV-CA-13297323684-2 FOGGER - COVID	11-16-20	11-16-20	110.00
		Account Total			2,314.02

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1635-7372	002214 GERBER ELECTRIC LTD	00024488 PROPANE	11-16-20	11-16-20	25.00
01-1635-7372	000048 WATFORD HOME HARDWARE / CARIS HARDV	133418 PAINT, BATTERY, CLEANER	11-16-20	11-16-20	39.50
01-1635-7372	000167 BLACK & MCDONALD LIMITED	43-1136060 START UP	11-16-20	11-16-20	836.43
01-1635-7372	000362 STATE CHEMICAL LTD	901745458 CHEMICAL	11-16-20	11-16-20	662.18
Account Total					1,563.11
01-1635-7399	002179 RIVERSTONE PIZZERIA	NOV 2020 SERVICE AWARDS	11-24-20	11-24-20	85.00
01-1635-7399	000119 THREE MAPLES VARIETY	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	150.00
01-1635-7399	002179 RIVERSTONE PIZZERIA	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	200.00
01-1635-7399	002919 ARMOR'S ALE HOUSE	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	200.00
01-1635-7399	003031 LAMBTON MEAT PRODUCTS / ALEND LTD.	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	50.00
01-1635-7399	003376 BARN 79	NOV2020 APPRECIATION GIFT	11-26-20	11-26-20	50.00
Account Total					735.00
Department Total					9,005.65
ALVINSTON LIBRARY					
01-1641-7306	000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF	068962 WATER & SEWER	11-05-20	11-05-20	162.00
01-1641-7340	000279 BMO BANK OF MONTREAL	8180-1120 LIGHTING UPGRADE	11-05-20	11-05-20	462.74
01-1641-7340	002396 FASTENAL CANADA	ONST176160 AIR FILTERS	11-30-20	11-30-20	86.21
Account Total					548.95
Department Total					710.95
INWOOD LIBRARY					
01-1642-7340	002396 FASTENAL CANADA	ONST176124 FILTERS	11-16-20	11-16-20	83.63
Department Total					83.63
COMMERCIAL & INDUSTRIAL					
01-1820-7399	003217 MUN OF BROOKE-ALVINSTON - EFT	TR230631 COMMUNITY CALENDAR-NOV/DEC2020	11-10-20	11-10-20	181.94
Department Total					181.94

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
AGRICULTURE & REFORESTATION					
01-1840-7455	000113 R DOBBIN ENGINEERING INC	189.20 DRAINAGE SUPERINTENDENT	11-12-20	11-12-20	2,751.27
01-1840-7455	000113 R DOBBIN ENGINEERING INC	216.20 DRAINAGE SUPERINTENDANT	11-30-20	11-30-20	2,139.94
Account Total					4,891.21
Department Total					4,891.21
TILE DRAINAGE					
01-1850-7210	002515 MINISTRY OF FINANCE (TILE LOANS)	OMAFRA-0118130 TILE LOAN 2014-09 PAYOUT	11-10-20	11-10-20	210.84
01-1850-7710	002515 MINISTRY OF FINANCE (TILE LOANS)	OMAFRA-0118130 TILE LOAN 2014-09 PAYOUT	11-10-20	11-10-20	14,783.04
Department Total					14,993.88
COUNTY OF LAMBTON TAXATION					
01-9400-9100	002223 COUNTY OF LAMBTON	33992 4TH QUARTER LEVY	11-12-20	11-12-20	441,236.00
Department Total					441,236.00
BROOKE FIRE - ALVINSTON STATION					
20-0411-8050	000279 BMO BANK OF MONTREAL	8180-1120 IPAD	11-05-20	11-05-20	812.47
Department Total					812.47
SHILOH LINE RECONSTRUCTION					
20-0512-7301	000104 JOHNSTON BROS. (BOTHWELL) LTD.	125148 STONE - SHILOH LINE	11-16-20	11-16-20	957.87
20-0512-7301	000104 JOHNSTON BROS. (BOTHWELL) LTD.	125149 STONE - SHILOH LINE	11-16-20	11-16-20	921.20
20-0512-7301	003324 CHRIS REGIER TRUCKING	181CR TRUCKING-SHILOH LINE	11-16-20	11-16-20	2,801.22
20-0512-7301	000104 JOHNSTON BROS. (BOTHWELL) LTD.	72467 STONE-SHILOH LINE	11-16-20	11-16-20	475.79
20-0512-7301	002840 JLH EXCAVATING INC.	E9866 HOE CULVERTSHILOH LINE	11-16-20	11-16-20	8,802.70
Account Total					13,958.78
Department Total					13,958.78
COMMUNITY CENTRE					
20-1635-8016	000048 WATFORD HOME HARDWARE / CARIS HARDV	457453 COAT RACK	11-16-20	11-16-20	1,941.14
Department Total					1,941.14

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
<u>MUNICIPAL DRAINS - CONSTRUCTION</u>					
20-2800-7401	002135 MCNALLY EXCAVATING LTD	264 ACTON DRAIN	11-02-20	11-02-20	6,386.76
20-2800-7401	002135 MCNALLY EXCAVATING LTD	264 PARKER LUCAS DRAIN	11-02-20	11-02-20	4,257.84
20-2800-7401	002823 KT EXCAVATING	507 MCVICAR DRAIN	11-24-20	11-24-20	4,552.17
20-2800-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	534 MCEACHERN DRAIN	11-16-20	11-16-20	24,378.03
20-2800-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	534-HB 03 MCEACHERN DRAIN	11-16-20	11-16-20	840.62
20-2800-7401	002478 BRUCE POLAND & SONS TRUCKING INC.	534-hb10 MCEACHERN DRAIN	11-16-20	11-16-20	2,802.06
Account Total					43,217.48
Department Total					43,217.48
<u>MUNICIPAL DRAINS - MAINTENANCE</u>					
20-2900-7401	000267 TOWNSHIP OF WARWICK	065405 VANDENHEUVEL DRAIN	11-24-20	11-24-20	8,103.76
20-2900-7401	000267 TOWNSHIP OF WARWICK	065442 HIGGINS DRAIN DR #4	11-30-20	11-30-20	258.46
20-2900-7401	000267 TOWNSHIP OF WARWICK	065444 HIGGINS DRAIN BR #3	11-30-20	11-30-20	180.62
20-2900-7401	002823 KT EXCAVATING	499 DOLBEAR-MACKELLAR DRAIN	11-18-20	11-18-20	1,124.35
20-2900-7401	002823 KT EXCAVATING	504 GOVERNMENT DRAIN	11-18-20	11-18-20	892.70
20-2900-7401	000044 TOWNSHIP OF ENNISKILLEN	IVC03853 GETTY DRAIN	11-05-20	11-05-20	1,246.16
20-2900-7401	000044 TOWNSHIP OF ENNISKILLEN	IVC03862 GRAHAM BOURNE DRAIN	11-05-20	11-05-20	395.15
Account Total					12,201.20
Department Total					12,201.20
Total Paid Invoices					221,700.24
Total Unpaid Invoices					516,322.81
Total Invoices					738,023.05

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
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Department Summary

01-0000	ASSETS & LIABILITIES	52,920.04
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	620.10
01-0241	COUNCIL SUPPORT	1,694.76
01-0250	CORPORATE MANAGEMENT	7,238.55
01-0411	FIRE STATION - ALVINSTON	9,240.91
01-0412	FIRE STATION - INWOOD	1,912.48
01-0420	POLICE	32,386.84
01-0440	PROTECTIVE INSPECTION & CONTROL	7,041.56
01-0547	RT&M - BRUSHING/TREE REMOVAL	2,497.30
01-0549	RT&M - LITTER/GARBAGE PICKUP	325.40
01-0550	RT&M - SIGNS	3,064.12
01-0551	RT&M - INTERSECTION LIGHTING	17.90
01-0552	RT&M - SIDEWALKS	54.17
01-0560	OVERHEAD	8,509.26
01-0601	06 STERLING PSD	2,403.33
01-0603	11 INTERNATIONAL	3,674.69
01-0604	18 WESTERN STAR	2,865.07
01-0610	97 CAT GRADER	203.40
01-0620	17 FORD 4X4	982.58
01-0621	11 GMC PICKUP	241.68
01-0622	19 FORD 4x4 PICKUP	129.97
01-0630	DEERE TRACTOR LOADER	206.08
01-0631	CASE BACKHOE	602.74
01-0634	SMALL ENGINE EQUIPMENT	143.72
01-0752	STREET LIGHTING - INWOOD	521.04
01-0810	SANITARY SEWER SYSTEM	14,043.43
01-0811	INWOOD SEWER SYSTEM	49.76
01-0830	WATERWORKS SYSTEM	8,602.66
01-0840	WASTE COLLECTION	13,520.46
01-0860	RECYCLING	19,499.72
01-1635	ALVINSTON COMMUNITY CENTRE	9,005.65
01-1641	ALVINSTON LIBRARY	710.95
01-1642	INWOOD LIBRARY	83.63
01-1820	COMMERCIAL & INDUSTRIAL	181.94
01-1840	AGRICULTURE & REFORESTATION	4,891.21
01-1850	TILE DRAINAGE	14,993.88
01-9400	COUNTY OF LAMBTON TAXATION	441,236.00
20-0411	BROOKE FIRE - ALVINSTON STATION	812.47
20-0512	SHILOH LINE RECONSTRUCTION	13,958.78
20-1635	COMMUNITY CENTRE	1,941.14
20-2800	MUNICIPAL DRAINS - CONSTRUCTION	43,217.48

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 11-01-20 to 11-30-20 Paid Invoices Cheque Date 11-01-20 to 11-30-20

Account	Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Entry Date	Item Amount
	20-2900		MUNICIPAL DRAINS - MAINTENANCE				12,201.20
Report Total							738,023.05



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream - Grant Application - Update
Meeting: Council - 10 Dec 2020
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council authorize staff to apply for ICIP Resilience Infrastructure Stream funding for modifications to municipal buildings: Fire Hall and Accessory Building , BAICCC Upper Hall, Administrative Building Upper Hall, and Inwood Ball Park Washroom upgrades, subject to available cost estimates and ICIP pre-approval that projects qualify.

Background:

Further to the report at the previous Council meeting, staff were advised to further investigate projects that meet the funding requirements. Since we can only apply for **one** project (that is **one** "Asset Type" - but can have **more than one** "Asset Sub-type" in the application, we believe that the Grant funding category of Retrofits, Repairs and Upgrades best suites our infrastructure needs. Under this category, Government buildings would be the "Asset Type" that we would apply under. Under this Asset Type we are **allowed to bundle Asset Sub-Types**. For example: Administrative Buildings, Fire Hall, Maintenance/Public Works Buildings, or other Municipal Buildings. As mentioned previously:

- The Federal government will cover 80% and Ontario 20% of total eligible costs up to the maximum allocation \$100,000.
- The completed application must be submitted by December 21, 2020.
- If approved (decisions on approvals are expected by Spring 2021), the work must be started before September 30, 2021 and completed before December 31, 2022.
- Note: Contracts cannot be awarded prior to Federal government approval.
- Must have a plan of how we are going to pay for operating costs of any capital expenditures.

Comments:

Staff have discussed most pressing municipal building needs that best fit the grant application requirements. The grant category of "Retrofits, Repairs, and Upgrades" section of the grant best meets our immediate needs for Government Buildings. It is our understanding that one or more of the following projects qualify :

1. Fire Hall accessory building renovations - insulate, cement floor, provide utility connections for heat and hydro, etc.,
2. Fire Hall washroom modifications for shower facilities and accessibility.
3. Municipal Community Center Upper Hall renovations - new lighting, flooring, insulation, etc.

4. Municipal washroom upgrades Inwood ball park (to bring up to accessibility requirements before the deadline - end of 2021).
5. Municipal Administrative Building - Upper Hall Upgrades - Insulate exterior walls, upgrade/add wiring (no plugs in main hall), insulate ceiling in rooms on North side of building, etc. to make more energy efficient/usable.

Financial Considerations:

The municipality will be responsible for:

- any ineligible costs.
- any costs over our allocation limit (\$100,000)
- financing the project (must submit paid invoices to receive funding payment after project is complete).

Relationship to Strategic Plan:

Upgrade Municipal Facilities for Accessibility and Efficiency



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Helmet Policy
Meeting: Council - 10 Dec 2020
Department: Parks and Recreation
Staff Contact: Kevin Miller, Parks and Recreation Supervisor

Recommendation:

That the attached Helmet Policy be approved as presented with implementation in January 2021.

Background:

Recreation facilities are encouraged to review the Personal Protective Equipment (PPE) needs of workers who conduct any type of work on the ice surface. It is the recommendation of the Ontario Recreation Facilities Association (ORFA) through the Ice Maintenance and Equipment Operations course and Safe Ice Resurfer Operator Course that CSA approved head protection is worn by all persons who work on any ice surface.

Comments:

The attached policy has been developed for staff with implementation January 1, 2021 or earlier if desired by the employee.

Financial Considerations:

In order to ensure proper helmets are being worn, it is suggested that a similiar allowance to workboots be provided to employees in purchasing the CSA approved helmets. The helmets would be stored in the BAICCC and not intended for personal use of the employee. An allowance of up to \$75 would be requested for each employee. The purchased helmet would be valid for 4 years or expiry of the helmet. An estimated budget is \$450 for helmet purchases.

ATTACHMENTS:

[Helmet Policy](#)

HELMET POLICY

Legislative Authority: Occupational Health and Safety Act, R.S.O. 1990, c. 0.1

1.0 Purpose

This policy establishes guidelines for the Municipality of Brooke-Alvinston Employees and Contractors who must work on Municipal type surfaces, both inside and outside, outlining their roles and responsibilities for wearing approved protective headwear.

2.0 Persons Affected

- 2.1 All Municipal Employees that work on Municipal ice surfaces
- 2.2 All Brooke-Alvinston Contractors that work on Municipal ice surfaces
- 2.3 Managers/Supervisors

3.0 Policy

It is the Policy of the Municipality of Brooke-Alvinston to ensure that all staff and contractors that must work on indoor or outdoor ice surfaces (arenas and rinks) must wear approved protective headwear. This also applies to Brooke-Alvinston employees who may work or train at other ice rink surfaces while being paid by the Municipality of Brooke-Alvinston.

Exemption

Walking on carpeted or other type of non-slip surface placed on the ice.

4.0 Definitions

- 4.1 **Approved Protected Headwear** means a CSA approved hockey helmet or CE & UIAA approved rock- climbing helmet.
- 4.2 **Proper Fitting** means a helmet securely fitted with a chin strap fully secured so that the helmet cannot fall off the head.

5.0 Responsibilities

5.1 Municipality of Brooke-Alvinston Employees must:

- a) Wear approved proper fitting helmet while working or walking directly on an ice rink surface;
- b) Ensure the care, inspection and cleanliness of their assigned helmet;
- c) Keep the helmet free of paint, stickers or writing except for approved employee identification, as the warranty of the helmet can be affected by marking the helmet in any way. Sunlight and impact can also affect the integrity of the helmet so proper storage when not in use is essential;
- d) If the helmet is damaged before the expiry date due to negligence, the employee will be responsible for the cost of the helmet replacement;
- e) Not amend the helmets original design; and
- f) Report any helmet or strap damage to their supervisor.

- 5.2 **Contractors** must wear an approved proper fitting protective headwear while working or walking directly on an ice surface.

5.3 Managers and Supervisors must:

- a) Ensure employees wear an approved helmet while working on the ice surface;
- b) Inspect the helmets as required;
- c) Provide and have available clean alternate or replacement helmets when warranted;
and
- d) Provide employees with instructions and direction on this policy.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Reopening of Hilly Road
Meeting: Council - 10 Dec 2020
Department: Public Works
Staff Contact: Randy Hills, Public Works Manager

Recommendation:

That the Council of the Municipality of Brooke-Alvinston approves the re-opening of Hilly Road as recommended; and that By-law 56 of 2018 be repealed.

Background:

In accordance with By-law 56 of 2018, Hilly Road was temporarily closed for repairs.

Comments:

Hilly Road required a culvert replacement as the existing structure was not able to accommodate the capacity of the stream during a storm event and water would pass over the roadway. Culvert replacement was performed by the Roads Department to improve the situation and help minimize the extent of erosion when water passes over the roadway.

Construction is complete and the roadway is recommended to be re-opened.

Financial Considerations:

None associated with this report.



MUNICIPALITY OF BROOKE-ALVINSTON
DRAINAGE SUPERINTENDENT STAFF REPORT

Date: November 2020 Report

To: Brooke-Alvinston Mayor, Clerk, and Council

From: David Moores, Drainage Superintendent
R. Dobbin Engineering Inc.

RE: Monthly Drainage Superintendent Report

New Drainage Requests:

Steadman Drain No.1

- Section 4 Petition
- A petition was received from Mr. Don McGugan for a new tile drain in Lot 16, Concession 9, west side of Nauvoo Road
- R. Dobbin Engineering is already working on the lower portion of this proposed drain for Mr. Burma
- **Recommendations:**
 - That Council accept the Petition from Mr. Don McGugan under Section 4 of the Drainage Act and appoint R. Dobbin Engineering Inc. to determine the validity of the petition and if a valid petition exists to prepare a report to address the drainage problem;
 - That Council send notice to the Petitioner in regard to Council's decision on the petition; And
 - Than Council send notice to the St. Clair Region Conservation Authority. In regard to Council's decision on the petition.

Kelly Drain

- Section 74 Maintenance Request
- Location: Sutorville Road – close to Kelly Drain outlet at the 14th Concession Drain
- Request received from Steve Moffatt for a culvert replacement
- **Recommendations:** That the culvert replacement work be added to the already requested work on the drain, as this will be tender soon for award at the next meeting.

McNally Drain

- Section 74 Maintenance Request
- Location: L.3 C.9 – 6380 Rokeby Line
- Request received from Lee Deschamps for Beaver Control and Dam Removals
- **Recommendations:** Hire Greg Drury to trap beavers and dams will be removed by a contractor working in the area.

Maintenance**Ongoing Maintenance:****Contractor – JL Henderson:*****Campbell Leitch Drain***

- Location: Lot 28 & 29, Concession 6
- Contractor: JLH Excavating
- Status:
 - Work: Brushing and Cleanout
 - Tender awarded to JL Henderson
 - Work to be completed this Fall 2020 / Winter 2021

Contractor – Bruce Poland and Sons:***McIntrye / Weed Drain***

- Location: Shiloh Line
- Status:
 - Work: Culvert replacement
 - Maintenance notice to be mailed out to affected landowners
 - Tender was awarded to Bruce Poland and Sons
 - Weather permitting - work to be completed Winter 2021

Moffatt Lucas Drain No.2

- Location: Courtright Line
- Status:
 - Work: Brushing, bottom cleanout, tree removals, and culvert replacement
 - Tender was awarded to Bruce Poland and Sons
 - Weather permitting - work to be completed Winter 2021

Moffatt Lucas Drain Branch

- Location: Bush Line
- Status:
 - Work: Brushing & bottom cleanout
 - Tender awarded to Bruce Poland and Sons
 - Weather permitting - work to be completed Winter 2021

Contractor – HE Construction:***Thompson Drain – Fisher Ferguson Section***

- Location: Hardy Creek Road
- Status:
 - Work: Brushing and cleanout / Catchbasin repairs at Hardy Creek Rd
 - Tender awarded to HE Construction
 - Weather permitting - work to be completed Winter 2021

Contractor – KT Excavating:***Buurma Drain***

- Location: LaSalle Line between Little Ireland and Ebenezer Road (Lot 11, Concession 13)
- Contractor: KT Excavating
- Status:
 - Work: Catchbasin repairs
 - Weather Permitting – waiting on Contractor to complete

McNeil Douglas Drain – Main Branch

- Location: South of Rokeby Line west of Nauvoo Road
- Contractor: KT Excavating
- Status
 - Work: Tile drain repairs
 - Weather Permitting – waiting on Contractor to complete

Contractor – GM Construction:***Sisson Parker Drain***

- Location: Along the Sun Canadian Pipeline from Sutorville Rd to Forest Road
- Status:
 - Work: Brushing and bottom cleanout
 - Tender awarded to GM Construction
 - Weather permitting - work to be completed Winter 2021

Work to be Tender / Receive Approvals***Kelly Drain***

- Location: Lots 7-9, Concession 14
- Landowner: Gary Straatman and Tom Shea
- Status:
 - Work – Brushing, bottom cleanout, and culvert replacement
 - Maintenance Notice mailed out to affected landowners informing them of the requested work
 - Waiting on Approvals
 - Tendering shortly for Winter 2021 work

Edgar Drain No.1

- Location: Churchill Line & Hardy Creek Road - Lot 27, Concession 14
- Work – Brushing and Cleanout
- Status:
 - Maintenance Notice mailed out to affected landowners informing them of the requested work
 - SCRCA Approval Received
 - Waiting for drain approvals from Fisheries and Oceans Canada (DFO)
 - Revised Scope of Work sent to DFO for approval

Parker Lucas Drain

- Location: Lots 5-9, Concession 13
- Landowner: Tom Shea
- Work – Brushing, bottom cleanout, and culvert replacements
- Status:
 - Maintenance Notice mailed out to affected landowners informing them of the requested work
 - Drain Approvals to obtain

- Drain Tender for 2021 work

Smith Drain

- Location: Lot 13, Concession 6
- Landowner: Ben Opthuf
- Status:
 - Work – Brushing & bottom cleanout
 - Maintenance Notice mailed out to affected landowners informing them of the requested work
 - Drain Approvals to obtain
 - Tender Drain for 2021 work

Duffy Drain

- Location: Lots 17-18, Concession 5
- Landowner: Dave McKellar
- Status:
 - Work – Brushing & bottom cleanout
 - Maintenance Notice mailed out to affected landowners informing them of the requested work
 - Drain Approvals to obtain
 - Tender Drain for 2021 work

DRAINAGE REPORTS – CONSTRUCTION / IMPROVEMENTS

Ongoing Construction

Kelly Drain Branch No.4

- Section 78 Report
- Drain enclosure
- Construction work in progress by McNally Excavating

Still in Report Stage:

Steadman Drain No.1

- Section 4 Report
- Drain enclosure
- Currently with the SCRCA for review
- Additional Onsite Meeting was held on November 17, 2020
- Additional petitions to be received from upstream owners to make the tile a municipal drain in order to have it improved

Hasting Drain

- Section 78 Report
- Request to realign or enclose channel in W1/2 Lot 23, Concession 12
- Survey complete
- Preliminary drafting and profile in progress

Graham Bourne Drain

- Section 78 Report
- Culvert replacement
- Survey complete
- Report is in progress

Logan Drain Branches – 5

- Section 78 Report
- Tile drain replacement project
- Report complete, waiting on Ruth Drain report to be completed

Elliott Tait Drain

- Section 78 Report
- Emergency culvert work under Section 124 of the Drainage Act
- Culvert work completed
- Report filed with Municipality to incorporate the works
- Court of Revision on January 14, 2021

Ruth Drain

- Section 78 Report
- Tile drain replacement
- Report in final stages of completion

Johnson Drain

- Section 78 Report
- Culvert Replacement
- Survey complete
- Report is in progress

Edgar Podolinsky Drain

- Section 4 Report
- Report in progress

Edgar Drain Branch

- Section 78 Report
- Drain enclosure
- Onsite Meeting was held on November 26, 2020
- Report in progress

McEachren Drain

- Section 78 Report
- Emergency culvert work under Section 124 of the Drainage Act
- Culvert work completed
- Onsite Meeting was held on November 17, 2020
- Additional work was discussed in having all culverts inspected for replacement and the drain requires brushing and bottom cleanout
- New drain profile required
- Survey, culvert inspections, and report in progress

Thompson Drain

- Section 78 Report
- Culvert Replacement on Hardy Creek Road
- Onsite Meeting held on November 17, 2020
- New profile for drain along Hardy Creek Road as a cleanout / brushing was asked at the Onsite Meeting
- Survey and report in progress

Campbell Leitch Drain

- Section 78 Report
- Low-level crossing replacement
- New low-level crossing in Adelaide Metcalf section of the drain
- Onsite Meeting held on November 26, 2020
- Survey and report in progress

For Information:

Work on the following projects are completed:

1. **McVicar Drain** – work completed by KT Excavating and Tom Parks under maintenance
2. **McEachran Drain** – work completed by Bruce Poland and Sons under an emergency designation



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the KELLY Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

REPAIR ENTRANCE INTO FARM

Property Description: Lot 7 Concession 14 Roll Number 3815 120 040 15300
911 address 4992 SUTORVILLE Rd. 0000

Dated at the Municipality of Brooke-Alvinston this 7 day of DECEMBER, 2020

Steve Moffatt

Name-please print

Steve Moffatt

Signature

Telephone# _____

Home

Email address: _____

Additional Comments if any:

**The Corporation of the Municipality of Brooke-Alvinston
Zoning By-law Number xx of 2020
(Being a By-law to amend By-law 9 of 2013)**

WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston passed a comprehensive Zoning By-law 9 of 2013 on the 28th day of February 2013; and

WHEREAS the Council deems it desirable to make certain amendments to its comprehensive Zoning By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1. Schedule "A", attached hereto, is hereby declared to form part of this By-law.
2. Schedule "A" to By-law 9 of 2013 is hereby amended by changing the zone symbol that applies to those lands indicated on Schedule "A" to this By-law from the "Residential 1 (1)" zone to the "Residential 3 (R3)" zone.
3. This By-law shall come into force and effect pursuant to Sections 34 (21) or Section 34 (30) of the Planning R.S.O. 1990.

Read a first, second and third time and finally passed this 10th day of December, 2020

Mayor-David Ferguson

Clerk Administrator Janet Denkers

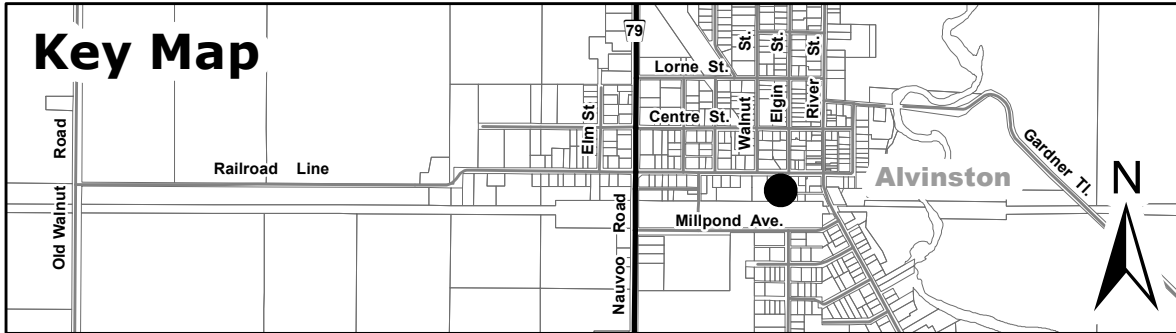
Municipality of Brooke-Alvinston
SCHEDULE "A"

to By-law No. _____

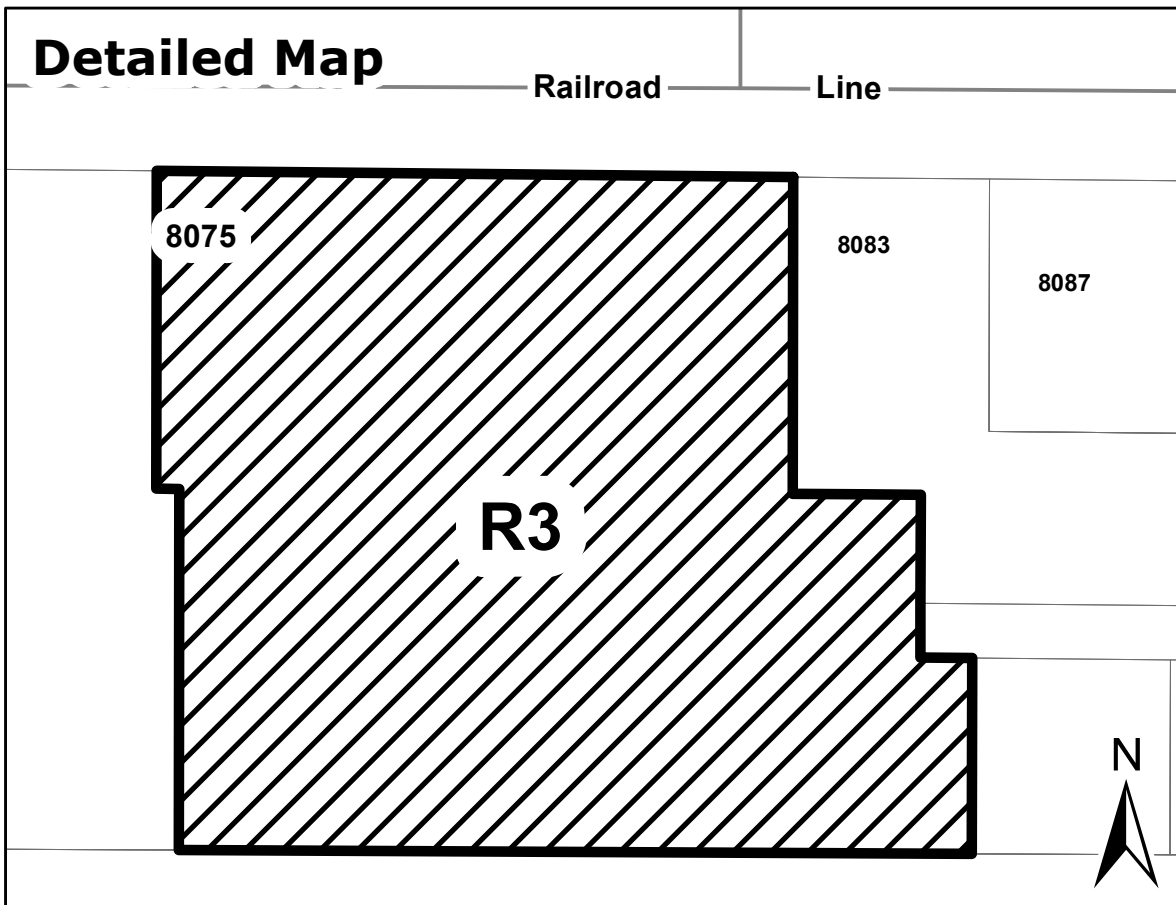
Dated this _____ Day of _____, 2020

Signed: _____
David Ferguson, Mayor

Janet Denkers, Clerk-Administrator



● Subject Property



Applicant: KT Excavating (Ontario) Inc.

Location: PLAN 2 LOT 4 TO LOT 8; PLAN 4 LOT 4 TO LOT 7; PLAN 4 LOT 11 LOT 13;
PLAN 11 LOT 1 PT OF ALLEY, geographic Township of Brooke
8075 Railroad Line, Alvinston, Municipality of Brooke-Alvinston

File: