



AGENDA

Council Meeting

4:00 PM - Thursday, November 26, 2020

Virtual - Zoom Technology

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10. CLOSED SESSION

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

13. ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Thursday, November 12, 2020

Virtual - Zoom Technology

The Council of the Brooke-Alvinston was called to order on Thursday, November 12, 2020, at 4:00 PM, in the Virtual - Zoom Technology, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Administrative Assistant Darlene Paolucci, Parks and Recreation Supervisor Kevin Miller, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the virtual meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate.

3 MINUTES

a) Regular Council Meeting Minutes of November 12, 2020

RESOLUTION-2020-324

Deputy Mayor Frank Nemcek made a motion that the October 22, 2020 minutes be approved as presented without any errors or omissions. Councillor Jamie Armstrong seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Site Plan Application - 3195 Inwood Road

The County Planner attended the virtual meeting to review his report and answer any questions or concerns regarding the application submitted by Mr. Whitcroft. Council expressed concerns with the property standards of the property. Council was informed that a site plan agreement can provide additional assurance in enforcing property standards issues.

It was recommended that the site plan be approved but not signed by the Mayor until the Committee of Adjustment meets and reviews the deferred application.

RESOLUTION-2020-325

Deputy Mayor Frank Nemcek made a motion that Council accepts the County Planners report. Councillor Jamie Armstrong seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Potential Development in Inwood

Since the County Planner was in attendance at this point in the meeting, the Clerk-Administrator requested that he review his report on potential development in Inwood and provide comments.

RESOLUTION-2020-326

Councillor Jamie Armstrong made a motion that the attached report from the County Planner be received and filed and comments forwarded to the property owner. Councillor Wayne Deans seconded the motion.

Carried

6 CORRESPONDENCE

- a) Information Correspondence

RESOLUTION-2020-327

Councillor Wayne Deans made a motion that the Information Correspondence be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- b) Brooke-Alvinston Holiday Meal

RESOLUTION-2020-328

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston donate \$175.00 to the Brooke-Alvinston Holiday Meal held December 26, 2020. Councillor Jamie Armstrong seconded the motion.

Carried

- c) City of Hamilton - Amending the AGCO Licensing and Application Process for Cannabis Retail Stores.

RESOLUTION-2020-329

Deputy Mayor Frank Nemcek made a motion that the request for support from the City of Hamilton be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- d) Loyalist Township - Funding for Community Groups and Service Clubs affected by the Pandemic.

RESOLUTION-2020-330

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston supports the resolution from Loyalist Township to request funding from the Provincial and Federal Governments for Community Groups and Service Clubs that have been affected by the restrictions of the pandemic to raise or acquire funds through conventional methods. Councillor Jeannette Douglas seconded the motion.

Carried

- e) City of Belleville - Accessibility for Ontarians with Disabilities Act, Web-site Support

RESOLUTION-2020-331

Councillor Wayne Deans made a motion that the request from the City of Belleville be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

- f) Prince Edward County - Proposed Changes to the Municipal Elections Act.

RESOLUTION-2020-332

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston supports the resolution from Prince Edward County.
Councillor Jamie Armstrong seconded the motion.

Carried**7 STAFF REPORTS**

- a) **Clerk Administrator's Report:** Fire Radio System Participation Agreement

RESOLUTION-2020-333

Councillor Jeannette Douglas made a motion that the Mayor and Clerk Administrator be authorized to sign the amended agreement for the radio system participation agreement. Councillor Wayne Deans seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Update on the Normal Farm Practices Hearing (Buurma vs Brooke-Alvinston)

RESOLUTION-2020-334

Deputy Mayor Frank Nemcek made a motion that this report be received and filed for information. Councillor Jeannette Douglas seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Kennel Licence - Alvinston

RESOLUTION-2020-335

Councillor Wayne Deans made a motion that the request for a kennel licence at 3313 River Street in Alvinston be denied. Councillor Jeannette Douglas seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Digital Mainstreet Program

RESOLUTION-2020-336

Councillor Jeannette Douglas made a motion that this report be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Appreciation to Volunteers and Groups

Mayor Ferguson suggested that Council members donate their appreciation funds to the service clubs who have had to forego fundraising events in 2020 due to the pandemic.

Councillor Deans stated that he does not support the appreciation funds for the community groups or organizations as there are more organizations that are in the Municipality.

RESOLUTION-2020-337

Councillor Wayne Deans made a motion that the following organizations receive donations in the amount of \$150: Alvinston & District Optimist Club, Brooke-Alvinston Agricultural Society, Rodeo Committee, Alvinston Legion, Alvinston Legion Ladies Auxiliary, Arts & Activity Group, Alvinston Firemen's

Association;

AND that the PARC committee members select an organization to designate a \$100 donation on their behalf to;

AND that \$50 gift cards to local businesses be purchased for Brooke Fire Rescue volunteers, municipal staff and Council. Deputy Mayor Frank Nemcek seconded the motion.

DEFEATED. 2-3 (opposed: Mayor David Ferguson, Councillor Jeannette Douglas, and Councillor Jamie Armstrong).

f) RESOLUTION-2020-338

Councillor Wayne Deans made a motion that Brooke Fire Rescue members, Members of the PARC Committee and Municipal Staff receive \$50.00 gift cards to local businesses. Councillor Jamie Armstrong seconded the motion.

Carried

f) Drainage Superintendent's Report: Consideration of the Elliott Tait Drain

Councillor Deans attended the meeting and reported to Council that there were no complaints at the meeting. He noted that block walls would be placed at the end of two laneways.

RESOLUTION-2020-339

Councillor Jeannette Douglas made a motion that Council give first and second reading of the Elliott Tait Drain and proceed to the Court of Revision. Councillor Wayne Deans seconded the motion.

Carried

g) Drainage Superintendent's Report: McIntyre Weed Drain Maintenance Request

RESOLUTION-2020-340

Deputy Mayor Frank Nemcek made a motion that Council approve the request for drain maintenance on the McIntyre Weed Drain to the Drainage Superintendent with the power to act. Councillor Wayne Deans seconded the motion.

Carried

h) Drainage Superintendent's Report: McIntyre Weed Drain Tender

Tenders were received and opened November 5, 2020 for the McIntyre Weed Drain. Tenders received were (including Hst):

Bruce Poland & Sons	\$ 15,782.59
J & L Henderson	\$ 17,808.80
McNally Excavating	\$ 20,501.54
GM Construction	\$ 28,396.90

RESOLUTION-2020-341

Councillor Jeannette Douglas made a motion that the low tender from Bruce Poland & Sons Trucking be accepted for the McIntyre Weed Drain. Deputy Mayor Frank Nemcek seconded the motion.

Carried

i) Treasurer's Report: Accounts Payable Listing - October 2020

The accounts paid in October 2020 were reviewed by Council.

j) Treasurer's Report: Ontario Municipal Partnership Fund

RESOLUTION-2020-342

Councillor Wayne Deans made a motion that Council Receive and File the Ontario Municipal Fund (OMPF) and Brooke-Alvinston Taxation Levy Comparisons; and that a copy of the report be forwarded to Monte McNaughton, MPP's office. Councillor Jeannette Douglas seconded the motion.

Carried

- k) **Treasurer's Report:** LAS Natural Gas Procurement - New Agency Agreement

RESOLUTION-2020-343

Councillor Jeannette Douglas made a motion that the Mayor and Clerk Administrator be authorized to sign the attached agreement. Councillor Wayne Deans seconded the motion.

Carried

- l) **Fire Chief's Report:** Surplus Fire Equipment

RESOLUTION-2020-344

Councillor Jeannette Douglas made a motion that the list of surplus fire equipment attached to this report be declared surplus in accordance with the purchasing policies and procedures of the Municipality of Brooke-Alvinston (By-law 64 of 2016); and that the Fire Chief and Treasurer be authorized to dispose of the items listed. Deputy Mayor Frank Nemcek seconded the motion.

Carried**8 BY-LAWS**

- a) Proposed By-law 44 of 2020: Provisional reading of the Elliott Tait Drain

RESOLUTION-2020-345

Councillor Wayne Deans made a motion that By-law 44 of 2020 be read a first and second time. Councillor Jamie Armstrong seconded the motion.

Carried

- b) Proposed By-law 45 of 2020: Amended Procedural By-law

RESOLUTION-2020-346

Deputy Mayor Frank Nemcek made a motion that By-law 45 of 2020 be read a first, second and third time and finally passed this 12th day of November 2020. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Proposed By-law 46 of 2020 Site Plan Approval 3195 Inwood Road

RESOLUTION-2020-347

Councillor Jamie Armstrong made a motion that By-law 46 of 2020 be read a first, second and third time and finally passed this 12th day of November 2020. Councillor Wayne Deans seconded the motion.

Carried**9 NEW BUSINESS**

- a) The Clerk-Administrator reported to Council that the Municipality can apply for a \$100,000 grant under the Canada Infrastructure Program-COVID-19 Resilience Infrastructure Stream. She advised Council that a report on potential projects will be presented to Council for consideration at the next regular meeting.

- b) The Public Works Manager informed Council of changes to the Winter Patrol shift. He requested that there be an internal posting for the position. Council had no objections.
- c) Councillor Nemcek requested a Motion of Notice for Staff regarding the Raise the Roost Project.
He requested staff to report on the following questions.
- Requirements for accessible public washrooms in Inwood and Alvinston
 - How much taxpayer monies has been budgetted for the project?
 - How much money has been raised to date and how much money has been spent?
 - Staff suggestion on the proposed location of pavilion?
 - Projected population of Brooke Central School in 5 - 10 years
 - Report from the Building Committee on proposal and how it will be funded
- d) Councillor Deans requested that the sidewalks on Weidman Line be reinstalled as pedestrian traffic has increased due to the installation of the Canada Post community mailboxes. The Public Works Manager was requested to provide a report in the future for budget consideration
- e) Councillor Armstrong stated that Warwick Township is moving forward with improvements to the Watford arena and noted that having similar demographics, Brooke Alvinston has made no plans to improve the BAICCC and in the long term may be in a position of shutting the arena down. He commented that the arena was in need of renovations including the foyer and dressing rooms; He noted that the Municipality needs to attract more tax base.

Mayor Ferguson noted that the population count in Warwick Township is approximately 1000 people higher than Brooke-Alvinston which increases their tax base in addition to income associated with having a landfill in Warwick Township; the Mayor noted that additional water and sewer services can attract more families and the demographics of new residents.

Councillor Nemcek noted that a lot of money has been spent at the arena including the newly remodeled auditorium and dressing rooms and that the Municipality is moving forward.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 47 of 2020 - Confirming By-law

RESOLUTION-2020-348

Councillor Jeannette Douglas made a motion that By-law 47 of 2020 be read a first, second and third time and finally passed this 12th day of November 2020. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned at 5:28 p.m. with Councillor Deans making the motion.

Clerk-Administrator

Mayor

Janet Denkers

From: Les Douglas <ldouglas@brktel.on.ca>
Sent: Tuesday, November 10, 2020 7:30 AM
To: Janet Denkers
Cc: Dave Ferguson
Subject: November 12th Council Meeting - Pavilion
Attachments: Pavilion South and West Elevations - Feb 2020.pdf; Pavilion Roof Plan - Feb 2020.pdf; Pavilion Floor Plan - Feb 2020.pdf

As a result of a misunderstanding, I guess I was too late to submit my information to get on the agenda for the next council meeting. I would like to take this time to submit it now and so you know that we are working ahead on this project.

There is \$83,000 approximately in the Raise the Roost account

There is \$80,000 that the Optimist Club is willing to take on as a repayable loan

We have a \$50,000 donation of in-kind labour and supplies

There was \$88,000 in last year's budget that was earmarked for this project to pay for grant writer in the hopes of being successful, however we were not successful so that money is still there in the budget

There was \$22,000 set aside by the previous council for this project, placed in reserves as to my understanding

The Optimist Club received \$10,000 back from our donation to the Safety village project that is now not going through

I still need to donate \$5,000 in lieu of purchasing the old antique fire truck from the Inwood Firemen's Association

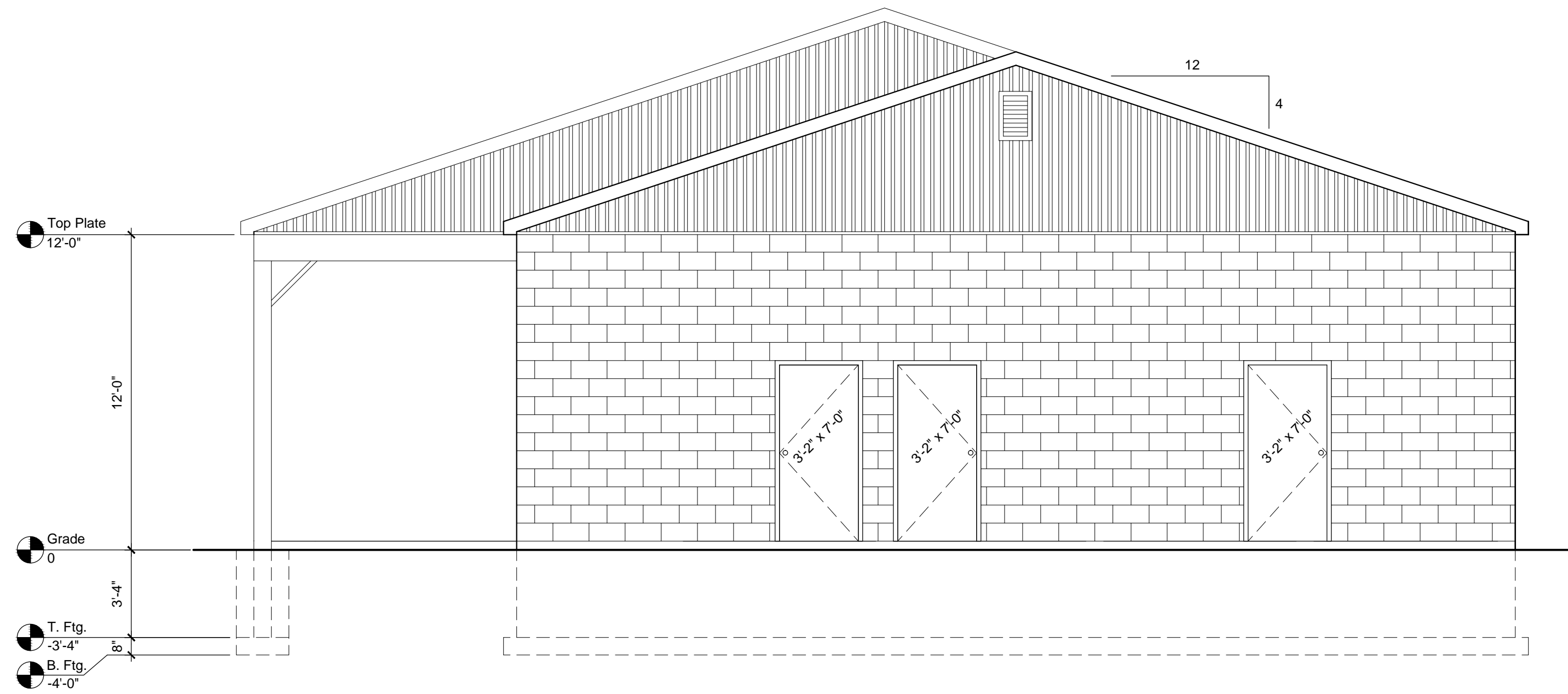
This comes to a total of \$338,000 and the quote we have is for \$310,500 so we do have enough money raised and there is some extra for over runs.

I am still more than willing to come and discuss this at Thursday's meeting if time allows, and can be reached at

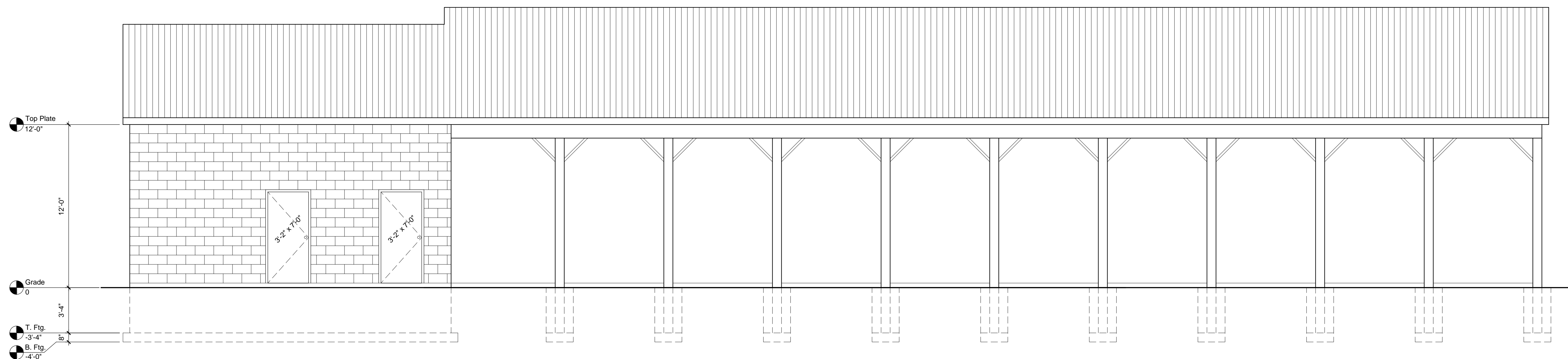
(519)330-9114

Les Douglas

Notes:
-All construction shall adhere to Ontario Building Code regulations and local By-Laws.



Pavilion South Elevation
Scale: 1/4" = 1'-0"



Pavilion West Elevation
Scale: 1/4" = 1'-0"

Project Name:
48' x 80' Pavilion and Public Washrooms

Owner Name:
Brooke Alvinston Inwood Community Centre

Location:
Alvinston, ON

Date:
Feb. 26, 2020

Sheet Size:
36" x 24"

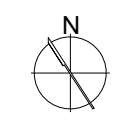
3

Notes:
 -Pre-engineered commercial trusses with a 3/12 pitch at 4'-0" on centre permitted roof structure.
 -2"x4" spruce purlins at 24" on centre.
 -Roof bracing sizing and locations as specified within engineered truss drawings.
 -29 gauge steel panel 'hi rib' roofing with venting and accessories permitted roofing system.

Lumber:
 -All lumber to be S-P-F No. 2 or better.
 -All structural columns and plates to be as noted in plan.

Roof Loads:
 T.C. Dead = 6 psf
 T.C. Live = 30 psf
 B.C. Dead = 7 psf
 B.C. Live = 4 psf



 **Pavilion Roof Plan**
Scale: 1/4" = 1'-0"

Project Name:
48' x 80' Pavilion and Public Washrooms

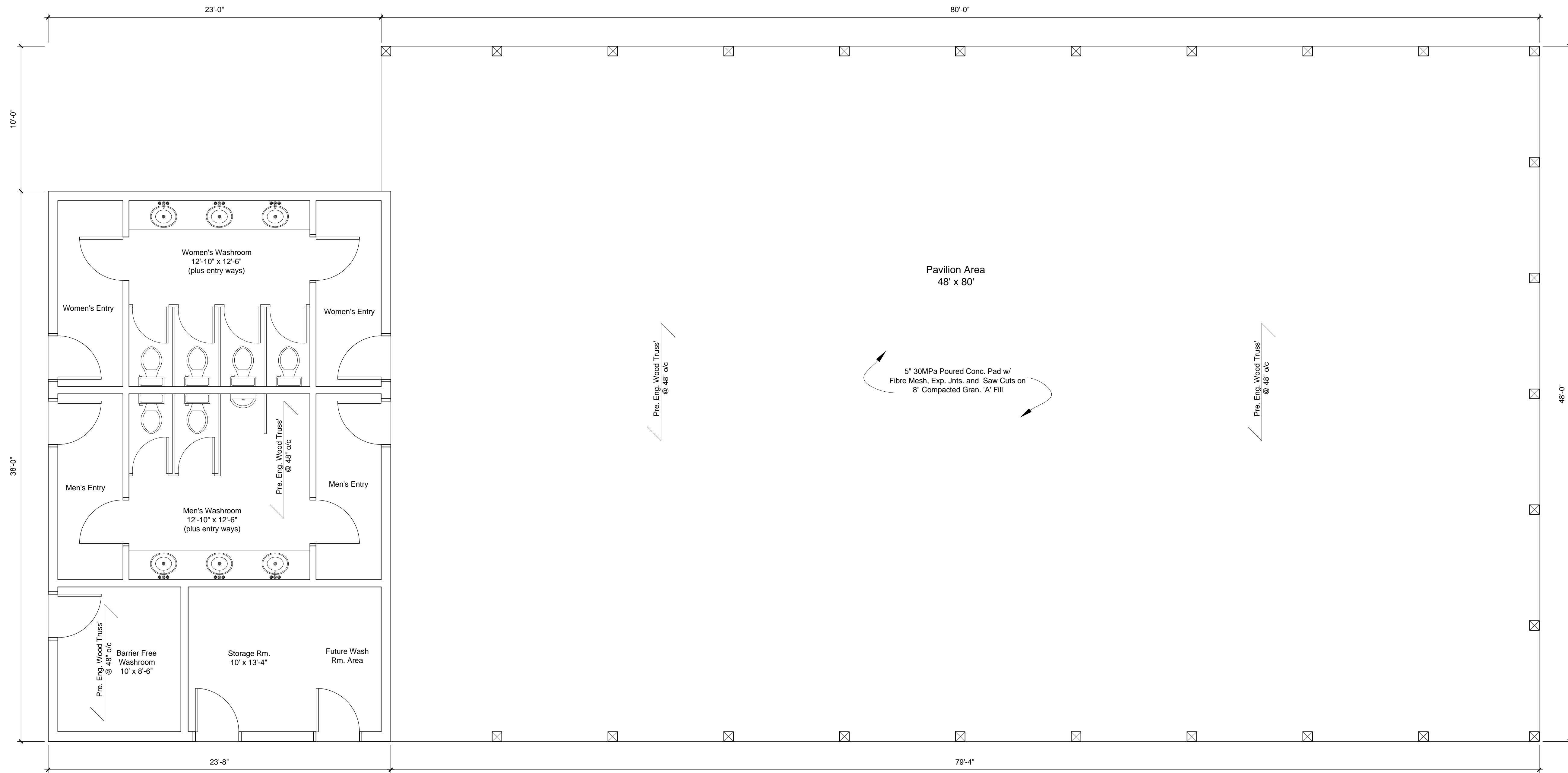
Owner Name:
Brooke Alvinston Inwood Community Centre

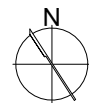
Location:
Alvinston, ON

Date:
Feb. 26, 2020

Sheet Size:
36" x 24"

Notes:
-All construction shall adhere to OBC minimum requirements, and local By-Laws.



 Pavilion Floor Plan
Scale: 1/4" = 1'-0"

Project Name:
48' x 80' Pavilion and Public Washrooms

Owner Name:
Brooke Alvinston Inwood Community Centre

Location:
Alvinston, ON

Date:
Feb. 26, 2020

Sheet Size:
36" x 24"

1



**MUNICIPALITY OF BROOKE-ALVINSTON
NOTICE OF PUBLIC MEETING**

CONCERNING A PROPOSED ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Council of the Corporation of the Municipality of Brooke-Alvinston will hold a **Public Meeting on December 10, 2020 at 4:00 p.m. virtually via ZOOM** to consider a proposed Zoning By-law Amendment under Section 34 of the Planning Act, R.S.O. 1990, as amended.

THE PROPOSED ZONING BY-LAW AMENDMENT would amend the Municipality of Brooke-Alvinston Comprehensive Zoning By-law 9 of 2013 by changing the zoning on lands municipally known as 8075 Railroad Street from the "Residential 1 (1)" Zone to the "Residential 3 (R3)" Zone which would permit a variety of multi-unit dwellings. The applicant has advised that the subject property will be developed for several townhouse dwellings, each dwelling having 3 or more dwelling units.

THE KEY MAP shows more particularly the lands affected.

ANY PERSON may attend the public meeting and/or make written or oral representation either in support of or in opposition to the proposed Zoning By-law Amendment. If you wish to submit a written or make an oral presentation at the public hearing, please contact the Municipality of Brooke-Alvinston no later than 4:30 p.m. on December 9, 2020. The public meeting will be held via a ZOOM Teleconference format.

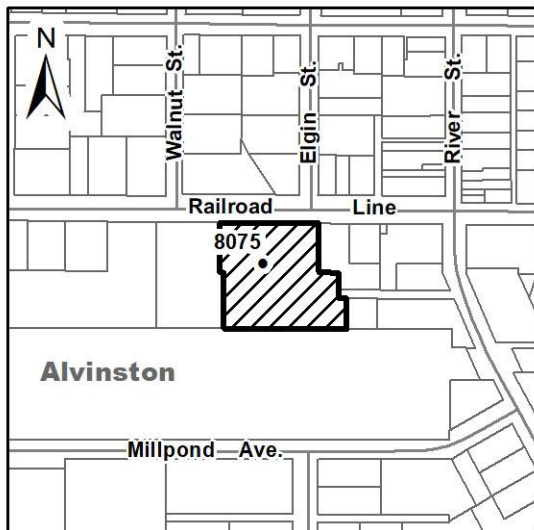
WRITTEN SUBMISSIONS in respect of the proposed Zoning By-law Amendment can be made to the Clerk of the Municipality of Brooke-Alvinston.

IF A PERSON or public body does not make oral submissions at the public meeting or make written submissions to the Municipality of Brooke-Alvinston before the Zoning By-law Amendment is passed the person or public body is not entitled to appeal the decision of the Municipality of Brooke-Alvinston to the Local Planning Appeals Tribunal.

IF A PERSON or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Brooke-Alvinston before the Zoning By-law Amendment is passed they may not be added as a party to the hearing of an appeal before the Local Planning Appeals Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

IF YOU WISH to be notified of the proposed Zoning By-law Amendment being passed, you must make a written request to the Clerk of the Municipality of Brooke-Alvinston.

THE PROPOSED AMENDMENT will be available for public inspection during regular office hours at the Brooke-Alvinston Municipal Office, located at 3236 River Street in Alvinston and at the public meeting. Please call in advance due to COVID-19 restrictions.



 Subject Property

Janet Denkers
Municipality of Brooke-Alvinston
3236 River Street, Box 28
Alvinston, ON N0N 1A0
~
Telephone: 519-898-2173
Fax: 519-898-5653
Email: jdickers@brookealvinston.com

Dated: November 20, 2020

MUNICIPALITY OF BROOKE-ALVINSTON
OCTOBER

<u>PERMITS</u> <u>ISSUED</u>	<u>OWNER/CONTRACTOR</u>	<u>LOCATION</u>	<u>FEE</u>	<u>TYPE</u> <u>VALUE</u>
20-044	Joel Chalcraft, owner 2782 Old Walnut Rd (erect addition to existing storage shed) Cont: Dunnco Construction, Oct 22/2020 120-010-15000	2782 Old Walnut Rd Con 3, W Pt Lot 16	550.00	Agr/Add 30,000 1280 ²
20-045	Sakhi Naimpoor, owner 6502 James Street (demolish existing retail bldg) Cont: owner, Oct 27/2020 120-210-09000	6502 James St Plan 5, W Pt Lot 2	150.00	Com/Dem 5,000
20-046	Rebel Craft Incorporated 70 Mountfield Cres, Thornhill, owner, (demolish existing retail bldg.) Cont: owner, Oct 27/2020 120-210-07700	6500 James St Plan 6, Lot 1, Plan 5 Lot 1, Pt Lot 2	150.00	Com/Dem 10,000



Cultural Services Division
 Library Headquarters
 787 Broadway Street, Box 3100
 Wyoming, ON N0N 1T0

Telephone: 519-845-3324
 Toll-free: 1-866-324-6912
 Fax: 519-845-0700
www.lclibrary.ca

NEWS RELEASE

For Immediate Release

Sarnia Library set to offer contactless curbside pickup November 12

Tuesday, November 10, 2020

Wyoming, ON – Lambton County Library is expanding its contactless curbside pickup service to Sarnia Library starting Thursday, November 12, 2020, making it the sixteenth location to offer this service. Curbside pickup will be available at Sarnia Library Monday to Friday, 10:00 a.m. – 7:00 p.m., Saturday, 10:00 a.m. – 4:00 p.m. and Sunday, 1:00 p.m. – 4:00 p.m.

To reserve materials and use contactless curbside pickup at Sarnia Library, cardholders can:

1. Use the library's catalogue at lclibrary.ca or the Iguana Library Mobile App;
2. Call one of the 16 participating locations to reserve a specific title; or
3. Use the Lambton County Library Readers' Advisory Service to have library employees choose items based on the cardholder's preferences. Cardholders can access this service by filling out the form found at <http://www.lclibrary.ca/curbside-pickup> or calling 519-337-3291 or 1-866-324-6912 from Monday to Friday, 10:00 a.m. – 7:00 p.m., Saturday, 10:00 a.m. – 4:00 p.m. and Sunday, 1:00 p.m. – 4:00 p.m.

Public access to the library for computer use, wi-fi use, and academic study will not yet be permitted until the building owner, the City of Sarnia, completes an ongoing project to replace the HVAC system at the library.

Lambton County Library will also be permitting the rental of Sarnia Library Theatre effective November 12, during regular operating hours of the Sarnia Library. The Sarnia Library Theatre may be reserved by individuals and community organizations for digital recording and broadcast of live performances, and / or practice and instructional purposes. This could include other associated space, such as dressing rooms. Audiences will not be permitted at this time.

To reserve the theatre call 519-337-3291 ext. 5902 or email sarniatheatreroombookings@county-lambton.on.ca. Each person booking will be responsible to supply the County of Lambton with an attendance list at the time of arrival, clearly listing the name and contact number of each person in their party for contact tracing purposes. All visitors are asked to self-monitor for symptoms of COVID-19 before entering the library, and must visit another time if feeling unwell.

Lambton County Library will provide enhanced cleaning and disinfecting of equipment and high-touch surfaces to maintain a sanitary environment. Other safety requirements for theatre users will include:

- Maintaining a physical distance of two metres except where necessary for purposes of the performance;
- Wearing a face covering or non-medical face mask, except where necessary for purposes of the performance.
- Use of an impermeable barrier, such as plexiglass, between players of brass or wind instruments, which shall be supplied by the rental group;
- The Sarnia Library Theatre microphone, sound equipment and piano will be quarantined for a period of 72 hours following use, rather than disinfecting, to avoid damage;
- Food and drink is not permitted within the facility at this time.

Rates for the Sarnia Library Theatre and meeting rooms are changing effective January 1, 2021. New rates and more information about current restrictions can be found at www.lclibrary.ca/theatre.

To become a Lambton County Library cardholder call 519-845-3324 ext. 5266 or 1-866-324-6912 ext. 5266 or one of the libraries above or email librarytechhelp@county-lambton.on.ca. For more information on locations, services and hours of operation visit www.lclibrary.ca.

-30-

Please contact:

Darlene Coke

Manager, Library Services

County of Lambton

519-845-3324 ext. 5238

darlene.coke@county-lambton.on.ca



Housing Services Department
150 N Christina Street
Sarnia, ON N7T 8H3

Telephone: 519-344-2062
Toll-free: 1-800-328-2882
Fax: 519-344-2066

NEWS RELEASE

For Immediate Release

Renovation and Homeownership Programs Continue to Accept Applications

Monday, November 16, 2020

Sarnia, ON - The County of Lambton is continuing to accept applications for the Lambton Renovates and Homeownership Down-Payment Assistance programs.

"Both the Lambton Renovates and Homeownership Down-Payment Assistance programs offer a unique funding opportunity to eligible Lambton County residents," says Mackenzie Kada, Project Coordinator. "The Lambton Renovates program provides one-time financial assistance for home repairs, and the Homeownership Down-Payment program offers one-time financial assistance in the form of a 20-year forgivable loan for a 10% down payment to be used towards the purchase of a new or resale home."

Applications can be downloaded at lambtononline.ca/lambtonrenovates and lambtononline.ca/homeownership. Interested applicants can also call the Housing Services Department at 519-344-2062 to request a paper application by mail.

The Lambton Renovates program offers financial assistance to eligible households in one of two ways:

- One-time assistance in the form of a 10-year forgivable loan, secured by registration on title, for home repairs to a maximum of \$20,000 per household.
- One-time assistance in the form of a grant, which does not require repayment, for accessibility improvements to a maximum of \$5,000 per household.

Eligible repairs under the Lambton Renovates program may include major repairs and rehabilitation required to make your home safe while improving energy efficiency, or modifications to increase accessibility.

The Homeownership Down Payment Assistance program offers financial assistance to eligible households living in rental accommodations. The program offers one-time assistance in the form of a 20-year forgivable loan, secured by registration on title, for a 10% down payment to be used towards the purchase of an affordable new or resale home.

...More

Applicants for these programs must meet a number of qualifications related to residency, income, asset level and home value, which can be found online at lambtononline.ca/lambtonrenovates and lambtononline.ca/homeownership.

Applicants are asked to review the [Lambton Renovates Information Sheet](#) and the [Homeownership Down Payment Assistance Information Sheet](#) prior to completing an application.

-30-

Please contact:

Mackenzie Kada
Project Coordinator
County of Lambton
519-344-2062 ext. 2165
mackenzie.kada@county-lambton.on.ca



Cultural Services Division
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
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NEWS RELEASE

For Immediate Release

Museums and Archives Offer Online Learning Resources

Tuesday, November 17, 2020

Wyoming, ON - A key aspect of the Lambton County Museums & Archives Mandate is to provide educational opportunities for local schools, organizations and the general public. Due to the ongoing COVID-19 pandemic, the Museums & Archives have temporarily suspended in-person programming. In order to continue to meet their educational mandate, the Oil Museum of Canada, Lambton Heritage Museum and Lambton County Archives are excited to announce the launch of their new online learning resources.

The Oil Museum, Heritage Museum and Archives have developed free curriculum-linked lessons for students in grades 2 through 10 covering a variety of topics. Links to these lessons are included on the [Online Learning page at lambtonmuseums.ca](#). In addition to the lessons, the page also includes virtual tours, links to local history blogs and webinars, and information on other resources offered through the Museum.

"The Online Learning page gathers all of our educational offerings for teachers and educators in one place, making it easier to find materials and plan a lesson," says Laurie Webb, Manager, Museums, Gallery & Archives. "The resources can be used in a wide variety of educational settings, including in the classroom, and are perfect for asynchronous teaching and at-home learners."

Additional lessons and materials will be added as they become available. Users can subscribe to the page to receive notifications when new content is available for use.

After an extended closure, Lambton County Museums and Archives are now open to the public with enhanced safety protocols to ensure visitor and staff safety. These new protocols include limiting the number of visitors in our buildings, managed visitor flow throughout the building, and time-ticketed entry. All visitors are required to pre-book a time to explore the Museums and Archives. Visitors without a pre-booked ticket will only be accommodated if space is available. To book your visit, go to [lambtonmuseums.ca](#).

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Please contact:

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NEWS RELEASE

For Immediate Release

Emergency Control Group Update - November 18

Thursday, November 19, 2020

Wyoming, ON - The County of Lambton Emergency Control Group met Wednesday, November 18 to discuss updates in the current COVID-19 situation. The group will meet again on Wednesday next week to discuss new developments and planning requirements. Additional meetings will be scheduled if needed.

At this meeting, the Emergency Control Group:

- Received an update from Lambton County's Medical Officer of Health, Dr. Ranade, regarding the COVID-19 situation in Lambton County. Current statistics are available on the [Lambton Public Health website](#), including a detailed [community snapshot](#).
- Reviewed the ongoing regional restrictions applied through the provincial [COVID-19 Response Framework: Keeping Ontario Safe and Open](#), as well as the changes made to the threshold levels over the past week. Lambton County currently remains in the 'green' category and gathering limits are still in effect, as well as mandatory mask requirements in indoor public settings.
- Discussed the two potential vaccine candidates that have been widely reported in the media, as well as the administering of the vaccine once approved for use in Canada.
- Reviewed COVID case counts in nearby regions, as well as across the border in Michigan, as many areas are continuing to see daily increases in reported cases.
- Received an update on PPE supply levels from County divisions. All areas continue to maintain an adequate supply level.
- Would like to remind residents to continue practicing public health prevention measures. Prevention measures include practicing proper hand hygiene, cough/sneeze etiquette, maintaining physical distance with others and wearing a mask when physical distancing is not possible or where required.

For the most up to date information regarding COVID-19 including current statistics, please visit the [Lambton Public Health website](#) and the [Province of Ontario website](#). Facility closures and a list of financial supports and resources are listed on the [Lambton County website](#).

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Please contact:

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FOR IMMEDIATE RELEASE 19/11/2020

\$2,500 Grant Deadline Fast Approaching

Local main street businesses across Lambton County have until **November 30th** to apply for a \$2,500 Digital Transformation Grant for developing or improving their website and social media presence.

A Digital Service Squad has been set up through the Sarnia-Lambton Economic Partnership to provide free assistance to main street businesses as they navigate the application process, and help create a plan for local businesses to create or enhance their online presence.

Funding can be used to purchase necessary hardware, create or update a website/e-commerce shopping platform, and consulting or training fees related to digital marketing and social media. The Digital Service Squad will ensure our local main street businesses have access to all the tools and guidance they need to submit strong applications for the grant, offered by the Ontario BIA Association (OBIAA).

Businesses can visit <https://sarnialambton.on.ca/dms> or call 519 332 1820 to connect with free assistance.

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Sarnia-Lambton Economic Partnership

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November 9, 2020

AMO Policy Update – \$1.75 Billion Announced for Broadband Across Canada

The Right Honourable Justin Trudeau, Prime Minister of Canada, announced an additional \$750 million to support connectivity through an expanded Universal Broadband Fund (UBF) today. The UBF supports the Government of Canada's goal of connecting all Canadians by 2030. The Fund was originally announced in 2019, providing \$1 billion to support connectivity. Municipal governments are eligible to apply to the Fund.

The UBF includes \$150 million for Rapid Response Stream projects which can connect Canadians by November 15, 2021, and \$50 million available for mobile internet projects primarily for Indigenous communities. The Prime Minister also announced today an agreement with Telesat to improve high-speed internet coverage for the far north, rural, and remote regions across Canada through Low Earth Orbiting satellites.

The UBF complements Ontario's recent significant expansion of its ICON broadband funding program which together will improve connectivity to unserved and underserved regions in Ontario.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



November 9, 2020

**The "Echo" Pandemic:
Supporting Employee Mental Health in the Wake of COVID-19**

REGISTER TODAY

The mental health of your employees is at risk from impacts of the COVID-19 pandemic. The impact in the coming months will be felt by organizations as ongoing mental health issues hurt productivity, and increase absence and disability costs. And yet, employers are seeing that the mental health programs they have in place are not doing the job of effectively supporting employees and containing costs.

AMO has partnered with BEACON, Canada's leading digital mental health provider, that delivers cognitive behavioural therapy (CBT) digitally, with one-on-one guidance of a registered therapist. The service is important for improving access to mental health care as it avoids the wait times and other barriers to receiving mental health support when needed. The convenience of the BEACON platform is that it provides therapy through a user's smartphone, tablet, or computer – from wherever and whenever they are most comfortable.

On Thursday, November 12 at noon (ET), join BEACON for a complimentary webinar. Anthony Sam, Business Development Director from BEACON, will describe the critical principles your municipality should embrace to help your employees protect, nurture, and improve their mental health in the post-COVID reality. You will also hear about the Town of Whitby's experience implementing the BEACON platform.

Agenda

- Introduction and Overview of the AMO-BEACON partnership (AMO)
- Advancing Mental Health Principles and the BEACON platform (BEACON)
- Panel with the Town of Whitby (AMO, Town of Whitby)
- Q&A session

REGISTER TODAY

**Keeping up with Ontario Legislation:
Digital Solutions to Support Your Municipality**

REGISTER TODAY

With 2020 quickly coming to a close, now is the time to ensure you're meeting all current and upcoming Government of Ontario mandates. To help, AMO is partnering with eSolutionsGroup and GHD to deliver an educational, 1-hour presentation highlighting available products and services for the Accessibility for Ontarians with Disabilities (AODA) legislation deadline of January 1, 2021 and mandatory screening requirements to help you effectively screen, track and detect COVID-19.

This will include:

- Available services, from training and website audits, to document remediation services to help your municipality be fully compliant with the January 1, 2021 AODA deadline.
- Cost-effective contact tracing and appointment scheduling platforms: Learn about ways to keep staff and visitors safe at your municipal offices through cost-effective and easy to implement solutions such as online appointment booking and contact screening and tracing tools.
- Advanced solutions: From wearable technology that can help your staff know if they're too close to others, or if they've come into contact with COVID-19 cases, to waste water testing that can detect COVID-19 three days before symptoms appear, these advanced solutions can help organizations combat COVID-19.

Join us on Thursday, November 26 at noon (ET) to learn more.

Agenda

- Introduction and Overview of AMO-eSolutionsGroup Partnership and Government of Ontario directives (AMO)
- AODA and Available Services (eSolutionsGroup)
- Cost-effective contact tracing and appointment scheduling platforms (eSolutionsGroup)
- Advanced COVID solutions (GHD)
- Q&A session

REGISTER TODAY

AMO watchfile



November 12, 2020

In This Issue

- Seeking expressions of interest for 2 municipal staff vacancies on AMO Board.
- Accessible municipal websites.
- New Inclusive Community Grant: Applications open.
- ROMA 2021: Request for delegation meetings is open!
- ROMA 2021: Exhibitor information now available.
- The "Echo" Pandemic: Supporting employee mental health in wake of COVID-19.
- Keeping up with Ontario legislation: Digital solutions to support your municipality.
- LAS procurement goes digital.
- AMO's Business Services help you work better.
- Group Buying Webinars: Last ones for 2020!
- Investments 101 - Online training.
- Technation's Municipal Cybersecurity Best Practices event.
- Career with AMO.

AMO Matters

There are 2 vacancies on the AMO Board: staff positions on Rural and Large Urban Caucuses. Details about qualifications and appointment process are [here](#). Deadline, including Council resolution, is November 30.

Need an AODA compliant municipal website in time for January 1, 2021? AMO's partner [eSolutionsGroup](#) has you covered. eSolutionsGroup is [offering](#) members engaging and accessible websites on a budget. Contact [Karen Mayfield](#), eSolutionsGroup President, for more information.

Provincial Matters

Through the new Inclusive Community Grant, municipalities and local organizations can receive up to \$60,000 for projects that facilitate community involvement for seniors and persons with disabilities. Applications will be accepted until December 21, 2020. For more information and to apply, visit the [Ontario website](#).

Eye on Events

Delegates attending the [2021 ROMA Conference](#) can now [request their virtual delegation meetings](#) with ministers or parliamentary assistants at the ROMA conference. You must be a registered delegate to participate in these meetings.

Put your products and services front and centre at the 2021 ROMA Conference for rural municipal decision makers. Exhibitor information is [now available](#) - register today!

The mental health of your employees is at risk from impacts of the COVID-19 pandemic. Join [AMO's partner BEACON](#) for a [complimentary webinar](#) on November 12 at noon (ET), which will describe the critical principles municipalities should embrace to help employees protect and improve their mental health in a post-COVID reality.

AMO's partner [eSolutionsGroup](#) is hosting a complimentary webinar on available products and services for the AODA legislation deadline of January 1, 2021 and digital solutions to help you screen, track and detect COVID-19. [Join us on November 26](#) at noon for more information.

LAS

LAS is improving its purchasing efficiency by switching to eSolutions' [Bids&Tenders eProcurement](#) platform. LAS bids undertaken on behalf of the municipal sector will now be managed online. We will continue to use MERX when co-posting bids with our sister associations across Canada. Check out our [Bid Opportunities page](#) for more information.

Overburdened by procurement and trying to find the best products? As AMO's business arm, LAS offers municipalities a [range of programs and services](#) designed to help. From Administration and Commodities to Energy, Asset, and Digital services, we've got you covered. Make LAS your go-to municipal partner.

[Municipal Group Buying Program](#) webinars: [Join us November 18](#) to hear from CDW about technology offerings to keep municipalities working efficiently. [Join us December 2](#) when Grainger and Motion Industries present on fire equipment, including bunker gear and rescue equipment. Watch for more webinars in 2021!

ONE Investment

Learn at your pace from your place in 2020 [by registering online](#) for the Investments 101 course. The course is developed to educate municipal staff on the fundamentals of investing and discusses options available to municipalities under the [Legal List](#) and [Prudent Investor Standard](#).

Municipal Wire*

If you are a municipal leader interested in improving the cybersecurity resilience of your community, [register for Technation's Municipal Cybersecurity Best Practices](#) event on November 20, 1 pm to 4 pm (ET). This is a complimentary event and participation is capped at 100. Save your seat!

Careers

[Policy Intern - AMO](#). Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. Please apply in confidence to: careers@amo.on.ca by Friday, December 18, 2020 at 12 noon.



November 13, 2020

AMO Policy Update – COVID-19 Framework Updated

Province updates COVID-19 Framework with new lower thresholds

The province is revising its COVID-19 framework to respond to the rapid increase in COVID-19 cases and has updated the Keeping Ontario Safe and Open Framework by lowering the thresholds for each level in the framework. The province is stating that these updates are necessary and will help limit the spread of COVID-19 while keeping schools open, maintaining health system capacity, protecting the province's most vulnerable, and avoiding broader future lockdowns.

The latest public health modelling indicates that if the number of new cases continue to grow at its current rate, the province could register up to 6,500 new cases per day by mid-December. Within the next two weeks the province will likely exceed its intensive care threshold of 150 beds, under any potential scenario. Dr. David Williams, Ontario's Chief Medical Officer of Health, will continue to monitor the situation and may provide additional public health recommendations to the Premier and Cabinet next week.

The framework update responds to the current data and projected trends. The threshold for each of the five levels have been lowered for:

- weekly incidence rates;
- positivity rate;
- effective reproductive number (R_t);
- outbreak trends; and
- the level of community transmission.

Based on these new thresholds, the public health unit regions below are moving to the following levels in the framework as of Monday, November 16, 2020 at 12:01 a.m. However, Toronto Public Health will move into the framework on Saturday, November 14, 2020 at 12:01 a.m. **.

Red-Control:

- Hamilton Public Health Services

- Halton Region Public Health
- Toronto Public Health **
- York Region Public Health

Orange-Restrict:

- Brant County Health Unit
- Durham Region Health Department
- Eastern Ontario Health Unit
- Niagara Region Public Health
- Wellington-Dufferin-Guelph Public Health
- Region of Waterloo Public Health

Yellow-Protect:

- Huron Perth Public Health
- Middlesex-London Health Unit
- Public Health Sudbury & Districts
- Southwestern Public Health
- Huron Perth Public Health
- Windsor-Essex County Health Unit

Assignments to the current levels are to last for a minimum of 28 days or two-incubation periods, at which time the status of these public health unit regions will be reassessed on a weekly basis. However, movement to a more restrictive zone will be considered sooner if there are quickly worsening trends.

For long-term care homes, visitor restrictions will apply to public health regions within the Orange-Restrict and Red-Control levels in the framework. This is to go into effect on Monday, November 16, 2020 at 12:01 a.m.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



November 17, 2020

AMO Policy Update – COVID-19 Resiliency Infrastructure Stream Intake Open, Expanding Mental Health Services, and AODA Compliance Report Deadline Extended

Project Intake: COVID-19 Resiliency Infrastructure Stream

As AMO reported to members on October 28, municipal governments have access to \$250 million federal and provincial funding through the Investing in Canada Infrastructure Program (ICIP) COVID-19 Resiliency Stream. Today, The Honourable Laurie Scott, Minister of Infrastructure, announced that the application intake for this funding is open.

Municipalities have been provided with their funding allocations. All ICIP projects require review by the provincial government and nomination to the federal government for approval. The intake deadline for projects is **December 21, 2020 for municipalities eligible to submit single projects and January 7, 2021 for municipalities eligible to submit multiple projects.**

For more information, see the program guidelines and FAQs.

Expanding Mental Health Services

The Ontario government today announced over \$37 million to significantly expand mental health services across the justice system. The funding will be used to expand mobile crisis teams across the province, hire additional staff, and support the creation of tailored programs for First Nations communities. This is part of the government's \$176 million investment this year in the Roadmap to Wellness, Ontario's plan to build a comprehensive and connected mental health and addictions system.

As part of this investment, the Province is providing mental health and justice services that will lead to better supports for individuals with mental health and addictions challenges, including help to reduce their interactions with police. This includes:

- **Over \$6.5 million for mobile crisis services.** This funding will allow 33 communities across the province to expand or launch mobile crisis response services, including a brand-new service in Ottawa, a new Indigenous service in Six Nations of the Grand River, and additional teams in smaller communities in the Northwest, such as Red Lake, Sioux Lookout, Dryden, Atikokan, Fort William First Nation, and the surrounding area of Marathon. These services support individuals in mental health and addictions crisis and help determine if the crisis can be resolved at the scene or if further supports, such as psychiatric attention at hospital emergency departments, are required.
- **\$5 million for safe bed programs to support mobile crisis teams.** This funding will enhance four existing programs while implementing seven new programs across Ontario, including two urban safe bed programs in downtown Toronto and Ottawa. Safe bed programs provide individuals in mental health and addictions crisis who are in contact with mobile crisis teams with short-stay, 24/7 community residential crisis services. The mobile crisis teams assist local police services in de-escalating high-pressure situations and connect individuals with the mental health and addictions services they need.
- **Over \$14 million for supportive housing programs designated for justice involved individuals.** This will fund up to 524 new units across the province for individuals who are either on diversion plans from mental health court or have been released from a provincial correctional facility, including \$1.03 million for up to 20 units that are affiliated with five new post-court transitional case managers. Transitional case managers will also provide support to individuals involved in the justice system with mental health and/or addictions challenges to rapidly access services, such as counselling, therapy and peer support, so that they can live safely in the community.
- **\$2 million for addictions/withdrawal specialists to support safe beds.** This funding will provide eight communities with addiction specialists for their safe bed programs, as well as addiction specialist support for the Kenora and Toronto Downtown East Justice Centre pilots.
- **\$2 million for mental health and addictions peer support for offenders under community supervision.** This funding will help establish partnerships with local community-based mental health and addictions service providers and Indigenous organizations.
- **\$1.1 million for mental health and addiction supports to vulnerable and marginalized persons as part of the Ministry of the Attorney General's Justice Centres.** Investments will provide critical mental health and addictions supports to prevent crime, break the cycle of offending, and create safer communities in Kenora, London, Toronto's Downtown East, and Toronto's Northwest areas. These investments will also enhance access to culturally relevant mental health and addictions services for Indigenous and Black communities.

In addition, Ontario will continue to build evidence-based research on post-traumatic stress disorder and occupational stress injury — two common mental health

challenges affecting Ontario's frontline emergency providers. These findings will help identify new tools and programs to support their mental health and well-being.

Province Extends AODA Compliance Report Deadline

Public sector organizations, including municipal governments, are required to submit a report by year end to report on compliance with the *Accessibility for Ontarians with Disabilities Act* (AODA) requirements.

The deadline has been extended from December 31, 2020 to June 30, 2021. See the Ontario website for more information on completing your [accessibility compliance report](#) and on [municipal compliance requirements](#).

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



November 18, 2020

AMO Policy Update – Bill 218 Passes, 2020 Auditor General’s Report, and Clarification of Budget Property Tax Measures

Bill 218, *Supporting Ontario’s Recovery and Municipal Elections Act*, 2020 Passes

The Legislative Assembly of Ontario gave Third Reading to [Bill 218](#) and its changes which provide liability protection for good faith actions to protect Ontarians from COVID-19. The Bill also revoked regulations under the *Municipal Elections Act* allowing ranked ballot elections and changing the nomination deadline for candidates.

AMO [submitted](#) comments to the Standing Committee on Justice Policy regarding the Bill that were very supportive of the changes to liability protections and expressed concerns regarding the changes to the *Municipal Elections Act*. While the Bill’s changes to ranked ballot elections stand, the legislation changes the date for receiving nominations to the **third Friday in August** of an election year. This reflects the concerns of municipal election administrators regarding needed time for ballot printing and other administrative needs.

Annual Auditor General Report Details Considerations to Improve Greenhouse Gas (GHG) Reductions and Access to Park Space

Ontario Auditor General Bonnie Lysyk tabled her [2020 Annual Report](#) today. The report reviews some provincial GHG reduction actions and access to park space in Ontario, calling for an overall focus on climate change as an all-of-government priority as committed to in the [Made In Ontario Environment Plan](#).

This pays particular attention to GHG emissions in the building sector as Ontario’s third most significant source and makes recommendations on better energy conservation measures through the Ontario Building Code and updating the Long-Term Energy Plan to reduce fossil fuel use in buildings, particularly natural gas use

which has been increasing. Assessment of building inspection programs and training for inspectors and trades is also reviewed.

The Report reviews access to park and natural spaces in Ontario and suggests improved focus on biodiversity in these areas to protect the natural environment. Recommendations call for improved focus on land use planning and ecology.

Ministry of Finance Clarifies BET Rate Reduction Impacts to Municipalities

On November 17th, the Ministry of Finance wrote to Treasurers/Clerk-Treasurers across the Province to clarify several announcements related to property tax and assessment measures from the provincial budget.

Of note, the letter addresses recent concerns on reducing Business Education Tax (BET) rates for municipalities that host facilities that fall under the payment in lieu (PIL) category of property taxation with assessed values in commercial and industrial tax classes. The Ministry indicates it will ensure municipalities are not negatively impacted by the BET reductions. To that end, the Province will maintain BET rates at the 2020 BET rate for properties whose PIL of education taxes are permitted to be retained by municipalities.

AMO continues to analyze in conjunction with association partners to evaluate the municipal impacts of these proposed property tax and assessment changes.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

AMO watchfile



November 19, 2020

In This Issue

- Seeking expressions of interest for 2 municipal staff vacancies on AMO Board.
- AMO participates in Long-Term Care COVID-19 Commission.
- ROMA launches a new Connectivity Primer and Roadmap.
- Accessible municipal websites.
- New Inclusive Community Grant: Applications open.
- ROMA 2021: Delegation requests with NDP and GPO.
- AMO-BEACON Webinar: The "Echo" Pandemic.
- Keeping up with legislation: Digital solutions to support your municipality.
- The new EPT - not your granny's software!
- LAS Blog: Electricity Program Pricing Details for 2021.
- Investments 101 - Online training.
- Careers with AMO, Orillia, OPS, Greater Sudbury and TTC.

AMO Matters

There are 2 vacancies on the AMO Board: staff positions on Rural and Large Urban Caucuses. Details about qualifications and appointment process are [here](#). Deadline, including Council resolution, is November 30.

AMO is developing short- and long-term recommendations on the Long-Term Care sector as it relates to COVID-19. AMO also presented to the [Long-Term Care COVID-19 Commission](#) in October. Check the [AMO website](#) for details.

The Rural Ontario Municipal Association has released a [Broadband Connectivity Primer and Roadmap](#) for municipal councils and staff. A webinar will be hosted on December 1. [Register here](#).

Need an AODA compliant municipal website in time for January 1, 2021? AMO's partner [eSolutionsGroup](#) has you covered. eSolutionsGroup is [offering](#) members engaging and accessible websites on a budget. Contact [Karen Mayfield](#), eSolutionsGroup President, for more information.

Provincial Matters

Through the new Inclusive Community Grant, municipalities and local organizations can receive up to \$60,000 for projects that facilitate community involvement for seniors and persons with disabilities. Applications will be accepted until December 21, 2020. For more information and to apply, visit the [Ontario website](#).

Eye on Events

Delegates attending the [2021 ROMA Conference](#) are now able to request meetings with both the NDP and Green Party of Ontario. Follow the instructions listed on the [ROMA Delegations page](#). You must be a registered delegate to participate in these meetings.

Last Thursday's [AMO-BEACON](#) webinar is [now available to watch](#). Learn more about the critical principles municipalities should embrace to help employees protect and improve their mental health post-COVID 19. The Town of Whitby also provided insights into their experience implementing and using the platform.

AMO's partner [eSolutionsGroup](#) is hosting a complimentary webinar on available products and services for the AODA legislation deadline of January 1, 2021 and digital solutions to help you screen, track and detect COVID-19. [Join us on November 26](#) at noon for more information.

LAS

Have you checked out our new [Energy Planning Tool](#) software yet? It's hip, it's modern - with exciting new features like benchmarking, graphing, and GHG emissions making it even easier to track and report your energy. [Contact LAS](#) to start using this powerful online tool.

LAS recently completed the purchase process for the 2021 Electricity Program hedge. [Check out the LAS blog](#) for the full details.

ONE Investment

Learn at your pace from your place in 2020 [by registering online](#) for the Investments 101 course. The course is developed to educate municipal staff on the fundamentals of investing and discusses options available to municipalities under the [Legal List](#) and [Prudent Investor Standard](#).

Careers

[Policy Advisor - AMO](#). The ideal candidate is an excellent public policy analyst with a related post secondary degree. You excel in policy research and analysis, are proactive in issue identification and problem solving with an advanced understanding of the current public policy and municipal, provincial and federal political environments. Apply in confidence by 12 noon, November 27, by email to careers@amo.on.ca.

[Policy Intern - AMO](#). Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. Please apply in confidence to: careers@amo.on.ca by Friday, December 18, 2020 at 12 noon.

[Special Events Coordinator - AMO](#). Support and grow the events and training activities of AMO, including its premier event, the Annual General Conference. Resumes should be submitted to careers@amo.on.ca by 4 pm December 11, 2020. Include reference

November 20, 2020

AMO Policy Update – Updated COVID-19 Measures, New LTC Projects, Emergency Orders Extended, and AODA Items

Updated COVID-19 Public Health Measures

As anticipated, the Province announced the movement of certain public health unit regions to new levels in the *Keeping Ontario Safe and Open Framework*. These necessary measures are being taken to limit community transmission of COVID-19.

Based on the latest data, the following public health unit regions **will move** from their current level in the framework to the following levels effective Monday, November 23, 2020 at 12:01 a.m. Note: Many regions will also remain at their current level. 10 regions remain at the Green - Prevent level.

- Lockdown
 - City of Toronto
 - Region of Peel
- Red - Control
 - Durham Region Health Department; and
 - Region of Waterloo Public Health and Emergency Services
 - York Region, City of Hamilton, and Halton Region remain
- Orange - Restrict
 - Huron Perth Public Health;
 - Simcoe Muskoka District Health Unit;
 - Southwestern Public Health; and
 - Windsor-Essex County Health Unit
 - Brant County, Niagara Region, City of Ottawa, and Wellington-Dufferin-Guelph remain
- Yellow - Protect
 - Chatham-Kent Public Health;
 - Eastern Ontario Health Unit;
 - Grey Bruce Health Unit;
 - Kingston, Frontenac and Lennox & Addington Public Health;
 - Peterborough Public Health; and
 - Thunder Bay District Health Unit

- Haldimand-Norfolk, Middlesex-London and Sudbury & District remain.

Trends in public health data will be reviewed weekly to determine if public health units should stay where they are or be moved into a higher level. Public health units will stay in their level for a minimum of 28 days, or two COVID-19 incubation periods, at which time, the government will assess the impact of public health measures to determine if the public health unit should stay where they are or be moved to a different level. The Ministry of Health will continue to communicate regularly with local medical officers of health on local context and conditions to help inform the classification of their public health unit region.

For long-term care homes, visitor restrictions apply to those homes in the public health units that are in the Orange-Restrict level or higher. To further protect the health and safety of those in long-term care homes, staff, essential caregivers and support workers who provide direct care to residents in those regions will be tested more frequently for COVID-19, moving from bi-weekly tests to weekly as of November 23, 2020.

The Province is making additional enforcement mechanisms available to local medical officers of health who have applied additional measures based on their local conditions and needs. The government is amending Ontario Regulation 950 under the *Provincial Offences Act*, allowing for a ticket to be issued for any contravention of a COVID-19 specific communicable disease class order issued by a medical officer of health. The government will also ask the Chief Justice of the Ontario Court of Justice to establish a set fine to be attached to any ticket issued for violating a section 22 order relating to COVID-19 made by a local medical officer of health.

The Ontario government is now also providing \$600 million in relief to support eligible businesses required to close or significantly restrict services due to enhanced public health measures, doubling its initial commitment of \$300 million made in the 2020 Budget, Ontario's Action Plan: Protect, Support, Recover.

Businesses can apply online for temporary property tax and energy cost rebate grants from the Province, via a one-window portal. The rebates will cover the length of time that a business is required to temporarily close or significantly restrict services as a result of being located in an area categorized as Red-Control or Lockdown, or previously categorized as modified Stage 2 public health restrictions. A detailed list of eligible businesses, as well as instructions for applying, can be found at [Ontario.ca/covidsupport](https://ontario.ca/covidsupport).

New LTC Projects

The Ontario government has announced 29 new long-term care projects, which will lead to an additional 3,000 new and upgraded long-term care spaces across the province. It is hoped that these projects will help reduce waitlists while improving

quality of care and quality of life for seniors. Of the 29 projects, 23 involve the construction of brand-new buildings and 19 involve campuses of care where multiple services are provided on the same site.

In addition to the 29 projects announced today, Ontario is investing an additional \$761 million to build and renovate 74 projects under the modernized funding model, creating close to 11,000 safe, modern spaces.

Emergency Orders Extended

The Province has extended all orders currently in force under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA) until December 21, 2020.

The ROA came into force on July 24, 2020 to make sure that critical measures remained in place after the provincially declared emergency came to an end. Under the ROA, orders can be extended for up to 30 days at a time and the government must report on all order extensions to the Select Committee on Emergency Management Oversight.

The list of orders under the ROA that have been extended can be found online on the Government of Ontario's website.

Correction: AODA Compliance Reporting Deadline

On the AMO Policy Update dated November 17th, information was provided to inform members that the compliance reporting deadline for public sector organizations had been extended from December 31, 2020 to June 30, 2021. We need to correct this statement to clarify that this extension applies to business and non-profit organizations.

Public sector organizations, including municipalities, are due to report in 2021 and the deadline for these reports is December 31, 2021. There is no report required in 2020. See the Ontario website for more information on completing your accessibility compliance report and on municipal compliance requirements.

Reminder: Upcoming Deadline for Accessible Website Compliance with the AODA

Beginning January 1, 2021, all public websites and web content posted after January 1, 2012 must meet WCAG 2.0 Level AA other than criteria 1.2.4 (live captions) and 1.2.5 (pre-recorded audio descriptions). For more information on the

requirements and contact information for the Ministry of Seniors and Accessibility, please see the Ontario [website](#).

To support compliance, AMO has partnered with [e-SolutionsGroup](#) and [GHD Digital](#) as a preferred vendor to assist municipal governments to meet or exceed AODA and WCAG 2.0 requirements.

Please [register](#) to join a **free one hour webinar at noon on November 26th** to learn more about products and services for the Accessibility for Ontarians with Disabilities (AODA) legislation deadline of January 21, 2021. In addition, information will be provided about [mandatory screening requirements](#) to help you to screen, track, and detect COVID-19.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



UPDATE

November 19, 2020

Funding and Resources for Improved Connectivity Reminder – Universal Broadband Fund and Improving Connectivity for Ontario

Improving connectivity is one of ROMA's main objectives this year as members like you have told us how important better internet and cellular access is for the health, safety and prosperity of residents and communities.

In addition to the new member resources on connectivity, the [Municipal Primer](#) and [Municipal Roadmap](#), ROMA is taking this opportunity to remind members about the recent launch of the federal government's much anticipated Federal [Universal Broadband Fund](#) (UBF). The UBF will provide \$1.75 billion to support projects which increase internet and cellular connectivity for Canadians, including a \$150 million Rapid Response Stream for projects which can be completed quickly. ROMA encourages members to review the UBF materials, sign up for a [webinar](#) and apply for funding.

The UBF is in addition to Ontario's [Improving Connectivity for Ontario](#) (ICON) program which was [recently doubled](#) to \$300 million.



**Ministry of Municipal
Affairs and Housing**

Office of the Deputy Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7100

**Ministère des Affaires
Municipales et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7100

November 16, 2020

MEMORANDUM TO: Municipal Chief Administrative Officers and Clerks

SUBJECT: Enforcement of Orders under the *Reopening Ontario Act, 2020*

As you are aware, municipal by-law officers are designated to enforce provincial orders under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020 (ROA). I want to thank you for your sustained efforts in limiting the spread of infection and managing the impact of the pandemic on your communities.

Given the recent rise in COVID-19 cases in the province, I am attaching information the Ministry of the Solicitor General has shared with Chiefs of Police regarding additional amendments to orders made under the ROA, including O. Reg. 263/20 Rules for Areas in Stage 2 ("Stage 2 Order"), O. Reg. 364/20 Rules for Areas in Stage 3 ("Stage 3 Order"), and O. Reg. 363/20 - Stages of Reopening ("Stages of Reopening Order"). These will be of help to support any municipal enforcement activities.

Ontario's municipalities have shown great leadership locally. To further support efforts to ensure compliance with public health restrictions and coordinated local enforcement of orders, the Ministry of the Solicitor General and the Ministry of Labour, Training and Skills Development are working together with ministry enforcement partners and local public health units to encourage a proactive approach to awareness, compliance and enforcement and collaboration across all enforcement personnel, including police, public health officers, municipal by-law officers and other provincial offences officers.

A multi-ministry enforcement team, led by the Ministry of Labour, Training and Skills Development, has been developed to support this initiative and their activities will be coordinated with local by-law enforcement personnel, police services and other enforcement partners. Many of Ontario's municipalities have shown leadership and actively engaged in enforcement and compliance, including of any local by-laws you may have enacted. To ensure we are achieving greater successes given the local need, you may wish to coordinate enforcement activities with provincial enforcement officers and public health officers to achieve greater impact. To identify the lead contact for any

potential planned compliance activity in your community, you can e-mail Natasha Bartlett at natasha.bartlett@ontario.ca.

I would also encourage you to support the Ministry of the Solicitor General's efforts to collect enforcement data on a weekly basis to help monitor and measure the impact of accelerated enforcement and compliance activities province-wide, and in areas reporting higher rates of community transmission. You can find out more on how you may contribute to the Ministry of Solicitor General's weekly data collection efforts by contacting Jeanette Gorzkowski or Agata Falkowski at Jeanette.Gorzowski@ontario.ca or Agata.Falkowski@ontario.ca respectively.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,

Kate Manson-Smith
Deputy Minister, Municipal Affairs and Housing

Enclosure:

- Correspondence from the Ministry of the Solicitor General to all Chiefs of Police- English version. If a French version is desired, please contact Richard.Stubbings@ontario.ca.

Published by Four Counties Health Services Foundation Communications Committee

Ultrasound Campaign - \$232,000



- Obstetrical (view the uterus and ovaries of a pregnant woman and visualize the fetus)
- Abdominal (diagnose diseases of the liver, kidneys, pancreas, spleen, gallbladder, etc.)
- Female pelvis (uterus, ovaries, bladder)
- Male pelvis (prostate, bladder)
- Thyroid/neck (check glands)
- Vascular (evaluate flow in blood vessels)
- Shoulder (assess injury to muscles/tendons)
- Testicular

We also provide urgent bookings daily for patients from the emergency department that require an ultrasound to help aid in a diagnosis.

The current ultrasound unit at FCHS was purchased over 7 years ago and is now approaching the end of life. It has been a "workhorse" for our department and requires replacement with newer technology to ensure fast, precise, and consistent imaging for our patients.

With these advanced imaging tools and improved ergonomics, this new technology delivers exceptional quality for an accurate diagnosis and treatment.

Tammy Kovacs (CRGS, CRVS)



Ultrasound technology is one of the safest techniques used in Diagnostic Imaging. It uses high-frequency sound waves to generate images of the body. The procedure is generally painless and doesn't have risks of radiation making it safe for the detection of abnormalities.

The Ultrasound Department at FCHS operates Monday through Friday and performs approximately 2,400 scans per year. We perform a large variety of exams, including:



YES! Here is my gift to help support the FCHS Ultrasound Campaign

Donation Amount: \$ _____

Payment Method: CHEQUE VISA MASTERCARD

Card No.: _____ Expiry: _____ CVC: _____

Signature: _____

Email: _____

YES! I would like to join the **Monthly Giving Program**

Name: _____

Address: _____

City: _____ Province: _____

Postal Code: _____

CHARITABLE REG. # 11892 9546 RR0001

1824 Concession Dr., R.R. #3 Newbury, ON N0L 1Z0

☎ (519) 693-4441, ext. 2438 📠 (519) 693-7084 ✉ info.fchsfoundation@mha.tvh.ca



To all new and committed supporters of the FCHS Foundation



As chair of the Foundation, I hope you are doing well while we all keep up-to-date on this pandemic that has changed our lives. As we experience a surge in cases, I hope the number of cases stays at a minimum within our four counties area and that you and your families stay safe and healthy.

Since our last newsletter, our generous community has enabled us to achieve our target for the COVID-19 - 2020 Spring Appeal. The FCHS Foundation continues to discuss ways we can support our hospital as we commence a campaign to raise funds for a new ultrasound machine.

Quality healthcare and modern equipment are key elements to running our hospital efficiently and effectively. The Foundation and the FCHS staff aim to continue making FCHS a vibrant healthcare village. We ask for your support to replace this vital piece of hospital equipment.

Once again, we wish to remind the public that the Ontario Government does not fund capital equipment and is the

responsibility of the FCHS Foundation and our donors. You, local companies, businesses, and service clubs provide that support.

In these unprecedented times, I wish to thank all hospital staff, caregivers, and management for making patient care a top priority and showing that we all have a role to play.

The FCHS Foundation is pleased to welcome two new members, Judy Bodkin and Collin Palmer; we look forward to working with them.

By the time this newsletter is received, the Foundation's strategic planning session will have completed, providing insight on how we move forward over the next few years.

On behalf of the Board of Governors of the Foundation, I thank you for your considerate financial support in our efforts to keep quality health care closer to home.

Tom Jeffery
Board Chair, FCHS Foundation

Meet FCHS Foundation Volunteer Board & Part-Time Administrative Staff



Tom Jeffery
Board Chair



Kirk Patterson
Board Governor



Jackie Herdman
FCHS Auxiliary Representative



Rosemary Bartlett
Clerical Assistant



Collin Palmer
Vice Board Chair



Michele Plant
Board Governor



Catherine Osborne
Middlesex Hospital Alliance Representative



Martha Wortner
Administrative Assistant & Board Secretary/Treasurer



Judy Bodkin
Board Governor



David VanDamme
Board Governor



Steph Ouellet
FCHS Representative



Tim Hamilton
Board Governor



Joanne Vansevenant
Board Governor

YES! I would like to join the **Monthly Giving Program**

I would like to give \$ _____

METHOD OF PAYMENT: I authorize The Foundation of Four Counties Hospital to withdraw from my bank account through my financial institution on the 10th day of each month.

I have enclosed a VOID cheque I prefer to use my credit card VISA MASTERCARD

Card No.: _____ Expiry: _____ CVC: _____

Signature: _____ Date: _____

You will receive a tax receipt at the end of the year. At any time you can change or cancel your monthly contribution by notifying

The Foundation: 519-693-4441 x 2438

At FCHS Foundation, we appreciate your support and treat your information with respect. We do not rent, sell or trade any personal information. The information you provide will be used to issue your charitable donation receipt and to keep you informed of events and fundraising opportunities in support of FCHS. If at any time you wish to be removed from our mailing list, simply contact us: 519-693-4441 ext. 2438 or info@fchsfoundation@mha.tvh.ca



What's Happening at Four Counties Health Services

Hospital Update

On behalf of Four Counties Health Services, we wanted to provide you with a brief hospital update.

- Our sincere thanks to you for your ongoing support of our facility as we continue to navigate the global pandemic. Recently, FCHS staff decided to give back and donated \$580 to the Glencoe St. Vincent de Paul Food Bank for those in need. Also, we continue to accept PPE donations. Those interested in doing so can contact Tom Jeffery at 519-289-5320.
- Keeping our community, patients, staff, and visitors safe continues to be of utmost importance. As such, we continue to have the following COVID safety precautions:
 - Maintaining one entrance for the general public (located at the Emergency Department)
 - Staffing our entrance with screeners
 - Mandating the use of masks
 - Restricting visitor access
- Our Site Director, Kim Jenkins, recently retired. In

reviewing our organizational structure, we have welcomed two new managers: Deb Pastushuk (Clinical Manager) and Lori Sutherland (Health Information and Community Support Services). Together, they provide day-to-day managerial support of the site's operations.

Lastly, we felt it was important to share with you two additional pieces of information:

- Hospital Infographic outlining key statistics for the fiscal year ending March 31, 2020
- Summary of Services currently offered onsite, the majority of which have resumed operations from the earlier shutdown caused by the pandemic

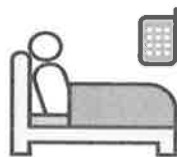
Thank you for your unwavering support of our hospital.

Steph Ouellet
VP Strategic Partnerships, Middlesex Hospital Alliance

Four Counties Health Services Annual Statistics (Fiscal year ending March 31, 2020)



10,710
Emergency Visits (10,587)



12 **100.32%**
Beds Occupancy Rate (88%)



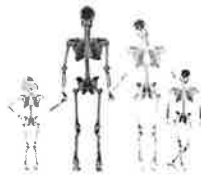
400
Inpatient Discharges (373)



8,756
Physiotherapy Visits (8,494)



42 **1,725**
Volunteers (48) Volunteer Hours (4,040)



9,083
Imaging Department Exams (8,300)



348
Endoscopies (162)



9,091
Diabetes Education Encounters (10,293)

(Previous year's number denoted in brackets)

Status of Hospital Operations

(As of October 14, 200)

SERVICE	STATUS	COMMENTS
Inpatient Services	Ongoing	
Emergency Department	Ongoing	
	Cardiology	Resumed
	Dermatology	Resumed
	Respirology	Resumed
Outpatient Services	Diabetes Education	Resumed
	Group Exercise Class	On Hold To Be Determined
	Rehabilitation (Physio)	Resumed
	Memory Clinic	On Hold January 2021 resumption date
Same Day Services	Endoscopy	Resumed
	Supportive Housing	Ongoing
Community Support Services	Adult Day Program	On Hold To Be Determined
Volunteers	Gift Shop/Book Store/Etc.	On Hold To Be Determined
Students		Partially Resumed Some Post-secondary students have returned.
	Dr. McCabe / Dr. Sharma	Ongoing
Tenants	Wellness Clinic	On Hold To Be Determined
	Flex Clinic	Ongoing
	Dynacare Lab	Ongoing
Foundation		Resumed Staff have returned on site.

2020 Summer/Fall Presentations



Cooper Standard Glencoe – PPE Face Shields



Kiwanis of Rodney – \$2,850 Trivia Night Proceeds



Wardville Golf Course – PPE donation



Township of Adelaide Metcalfe - \$5,000 towards Ultrasound Campaign



West Elgin Mutual Insurance - \$5,000 towards Ultrasound Campaign

FCHS Infrastructure Update

Recent provincial announcement awarded FCHS with the following grants

Health Infrastructure Renewal Fund (HIRF)	\$191,786
Exceptional Circumstances Project Grant (ECP)	\$1,383,858
Grand Total	\$1,575,644

These grants will be applied to:

- Air Handling Unit (AHU) x 2**
 Existing AHU units service all areas of FCHS and are original to the building. New units will increase control of temperature and humidity as well as increase filtration to meet current Canadian Standards Association standards.
- Windows**
 New windows will replace a large portion of the windows that are original to the building; they will provide improved insulation and add more aesthetic appeal to the building.
- Roof Sections**
 Roofing upgrades done over the past few years will have an additional replacement of approximately 9300 square feet. The new roofing will add insulation to the facility.
- Steam Boiler**
 A new boiler will replace an undersized end-of-life unit which will provide humidification to air handling units, sterilization to the kitchen dish machine, and steam to cooking equipment.

Ryan Whitney
 Facilities & Maintenance Services Manager



To: Mayor and Council
From: Bryan Smith, President Gravel Watch

I am writing you knowing that you work hard in your community for the betterment of residents, both as their local representatives and as members of larger associations, including the Association of Municipalities of Ontario. You live in a time of multiple crises – a public health crisis, an economic crisis, a mental health crisis, an addiction crisis, a crisis in community belonging, and a potential crisis in food production and distribution. I do not envy you your position. In fact, I wish you strength, individually and collectively.

Gravel Watch is, like you, concerned with these. We have moved to electronic meetings to avoid the spread of germs. We offer a view of conservation of resources as a solution to economic dislocation. We propose helpful and hopeful solutions to our members and others. We sympathize with those addicted and those affected by it. We unite community groups. We see that the rampant destruction of agricultural lands in Ontario will exacerbate the disruptions of food chains to be expected this winter.

The core of our work, however, is with community groups facing aggregate extraction or living with the impacts of pits and quarries on them. To them we offer advice, mentorship and fellow feeling. We know they often come to you with questions. That is normal and good. On the other hand, we extend our offer of help to any individuals or groups who have concerns about aggregate extraction. You can shift some of your burden of working with community groups to us. We would be pleased to assist.

Further, we know that municipalities are being stripped of their right to vertical zoning under new regulations in the Aggregate Resources Act. We think that is

wrong because it puts municipalities and water sources in danger. You are legally responsible for source water protection, yet below-the-water-table pits and quarries can be vectors for biological and chemical toxicants into drinking water. The MNR's "Pits and Quarries Online" shows just how frequent it is that aggregate extraction happens perilously close or below the water table. Similarly, when extraction is complete, municipalities lose land and as a result lose tax base. We believe that you and Gravel Watch would be wise to ask the Province to enforce a regulation which forbids any extraction below the water table. We would like to work with you on that.

All communities are dependent on food for their survival. In much of Ontario, prime farmland is disappearing. Research being done jointly by Gravel Watch, the National Farmers Union and McMaster University will access data and make it available to you about the danger to food sustainability if pits and quarries and other uses replace Ontario's best fertile land. Like the disappearance of land to water features where the taxes never come back, the loss of land to "interim use" which can extend for decades means soil fertility is irrevocably lost. This is not good for residents hungry for fresh, local, healthy food.

Gravel Watch believes that the Ontario government needs to consult municipalities and communities more broadly to develop and implement regulations which will evaluate and rationalize the supply and demand equation for stone, sand, and gravel. Those regulations need to be applied consistently and clearly; lack of clarity is currently costing municipalities and communities while exposing inconsistencies in the application of rule of law. Rehabilitation of dormant, and abandoned pits to their best possible uses is a promise made at licencing. You see little of it done, and this not just because berms block the view. This too takes land out of available stocks. Finally, Gravel Watch is of the view that the Province needs to be more responsive and more responsible to residents, communities and the municipalities which represent them.

Gravel Watch invites you to do the following:

- Refer community groups to us when they seek information about aggregate extraction. We would be glad to assist them and lighten your load.

- Consider the success of the “demand the right coalition” of municipalities on environmental issues and emulate their work in the interest of your community.
- Invite us, as did the Top Aggregate Producing Municipalities at their recent meeting, to lay out for you some of the joint projects that you, we and our constituent groups can work on together and to share boots-on-the-ground as well as scientific knowledge. That could be collectively or for your specific council
- Build trust between community groups and municipal officials like yourselves who are carrying increasing burdens.

Thank you. Stay healthy.

www.gravelwatch.org

info@gravelwatch.org

ph: 289 270 7535

Board of Directors Meeting Highlights
Held on November 19, 2020 at 8:30 AM
as a Virtual Meeting



2021 Budget

For the last three years we have had to adapt our operations to succeed in a Post-China world as they removed themselves from the commodity market. Their doors will finally close in 2021. During that time the US exchange rate has doubled our capital costs. The labour market continues to be difficult as the population ages and the younger workforce is not interested in careers in our industry. As we conquered each challenge, the world delivered us COVID-19 just to keep things interesting.

In 2020, the per share cost will rise to \$64.40 which represents 1% increase on recycling fees. Waste automated rates are based on the CPI rate of 0.6% based on the September rates as published by Statistic Canada. Commodity revenue for 2020 is based on current tonnages and the current prices. Grants are based on what was approved for this year which is actually \$131,000 less than originally projected as a result of a new model introduced by RPRA.

	2020 Budget	2020 Projection	2021 Budget	\$ Diff.	%
Sales					
Commodity Revenue	1,306,000	1,427,000	1,475,000	48,000	3.4%
Grants	2,621,000	2,517,000	2,517,000	0	0.0%
Municipal Levy	4,338,000	4,349,000	4,601,000	252,000	5.8%
Co-Collection Revenue	3,635,000	3,629,000	3,818,000	189,000	5.2%
Containerized Services	1,454,000	1,493,000	1,500,000	7,000	0.5%
Other	821,000	1,103,000	837,000	-266,000	-24.1%
Total Sales	14,175,000	14,518,000	14,748,000	230,000	1.6%
Total Cost of Goods Sold	2,004,000	1,872,000	1,795,000	-77,000	-4.1%
Gross Profit	12,171,000	12,777,000	12,985,000	208,000	1.6%
Operating Expenses					
<i>Total Administration Expenses</i>	955,000	1,026,000	1,053,000	27,000	2.6%
<i>Total Collection Expenses</i>	6,114,000	5,993,000	6,484,000	491,000	8.2%
<i>Total Processing Expenses</i>	2,460,000	2,582,000	2,468,000	86,000	3.3%
Total Operating Expenses	9,529,000	9,601,000	10,205,000	604,000	6.3%
Operating Income	2,642,000	3,176,000	2,780,000	-396,000	-12.5%
Total Nonoperating Expense	2,613,000	2,591,480	2,577,000	-14,480	-0.6%
Net Change in Cash Position	29,000	453,520	171,000	-282,520	-62.3%
Share Charge	\$63.75	\$63.75	\$64.40	\$0.65	1.02%

Government Releases Proposed Blue Box Regulation For Comment

The Government of Ontario has posted its proposed Blue Box Regulation under the Resource Recovery and Circular Economy Act, 2016 for public consultation. When finalized, the regulation will support the transition of Ontario's Blue Box Program to a new framework for waste diversion and resource recovery that makes producers individually accountable and financially responsible for their products and packaging when consumers are finished using them. The government is seeking feedback on the proposed regulation until December 3, 2020

Electronics And Batteries Producers Have Until January 31, 2021 To Register

Producers of information technology, telecommunications, audio-visual equipment (ITT/AV) or batteries now have until January 31, 2021 to register with the Authority. The Authority's Registrar will not require producers to meet the November 30, 2020 registration deadline referenced in the Batteries and Electrical and Electronic Equipment regulations. The registration deadline for ITT/AV haulers, refurbishers and processors remains November 30, 2020.

Government proposes RPRA deliver Excess Soil Registry

The Government of Ontario is currently consulting on proposed changes to regulations under the *Environmental Protection Act* that will, among other changes, allow the Authority to establish and operate the Excess Soil Registry. The proposed changes would also allow the registry's purpose to be expanded beyond filing notices to include integration with other third-party systems supporting reuse of excess soil. The deadline to submit feedback is November 20, 2020.

RPRA's Pat Moran to Step Down December 31, 2020

The Resource Productivity and Recovery Authority's Registrar, Pat Moran, has announced his resignation effective December 31, 2020.

Pat was appointed Registrar on June 20, 2017, and has been an instrumental member of the Authority's founding executive team. Under his leadership, the Authority successfully implemented extended producer responsibility requirements for tires under the Tires Regulation, including launching the Tires Registry. He has also overseen the implementation of extended producer responsibility requirements for batteries and electronics as outlined in the Batteries Regulation and Electrical and Electronic Equipment Regulation. He has overseen preparations to start building, in 2021, the Registry systems for Batteries and Electronics, as well as the Registry and digital reporting system for the Hazardous Waste Program. Pat has spoken and presented at numerous OWMA events and seminars.

Noah Gitterman, the Authority's General Counsel has been appointed Registrar effective January 1, 2021, pending the outcome of an executive search for a permanent Registrar.

Government Investment to Reduce Food Waste

The Ontario government is investing \$5 million to help over 30 different food rescue organizations, First Nation and Indigenous organizations purchase refrigerated trucks, freezers, storage space, and kitchen equipment so they can safely collect, preserve, and distribute unused food from places like grocery stores and restaurants to those in need during COVID-19 and beyond

Ontario Developing a Stronger, More Effective Blue Box Program

Province consulting on plan to increase recycling in more communities and help divert more waste from landfills

Ontario kicked off Waste Reduction Week by unveiling regulations to improve the blue box program. The enhancements include expanding the items that can be recycled and making producers of products and packaging fully responsible for the waste they create.

The proposed new Blue Box regulation will:

- Standardize and increase the list of materials accepted in the blue box including paper and plastic cups, wraps, foils, trays, and bags and other single use items such as stir sticks, straws, cutlery and plates.
- Transition the costs of the program away from municipal taxpayers by making the producers of products and packaging fully responsible for costs, resulting in an estimated savings of \$135 million annually for municipalities.
- Expand blue box services to more communities, such as smaller, rural and remote communities, including those under 5,000 people.
- Set the highest diversion targets in North America for the various categories of waste producers are expected to recycle such as paper, glass, beverage containers and rigid and flexible plastic, encouraging innovation such as better product design and the use of new technologies for better environmental outcomes.

The province will also expand blue box services to facilities such as apartment buildings, long-term care homes, schools and municipal parks in 2026 to provide the people of Ontario with more opportunities to recycle and keep their communities clean.

The draft Blue Box regulation will be posted for 45 days for public feedback, ending December 2, 2020.

Reducing plastic waste and litter and making producers responsible for managing the full life-cycle of their products is a key part of the Made-in-Ontario Environment Plan commitment to balance a healthy economy, a healthy environment and keep Ontario clean and beautiful.

Atlantic Packaging Products Expands Recycled Paper Production

The company is adding a 100-percent-recycled paper machine in Whitby, Ontario, to produce light-weight medium and liner.

Atlantic Packaging Products Ltd., a Toronto-based manufacturer of containerboard and corrugated packaging products, says it will add a recycled paper machine in Whitby, Ontario, to produce 400,000 tons per year of light-weight medium and liner. Production is scheduled to begin in the first quarter of 2022, according to a news release from the company.

The new paper machine will be Atlantic's second recycled paper machine in Whitby. It is being built adjacent to the current machine, which has been operational since the 1990s. Atlantic describes the new machine as one of the most technologically advanced machines in North America.

Atlantic Packaging Products reopened the Whitby mill in 2013 after converting production from newsprint to light-weight medium for use in the production of corrugated containers.

Ontario: New E-Waste Stewardship Regulations

The Government of Ontario recently released final electronic stewardship regulations for the province. (The Electrical and Electronic Equipment (EEE) Regulation under the Resource Recovery and Circular Economy Act, 2016, was filed on September 21, 2020.



As a next step, The Ontario Government is making EEE producers fully responsible for managing their products by transitioning the existing Waste Electrical and Electronic Equipment (WEEE) program to Ontario Regulation 522/20.

This transition will put in place a new framework that:

- makes individual EEE producers responsible for the collection and end-of-life management of EEE they supply into Ontario
- will give EEE producers more control over how they safely manage their EEE and improve environmental outcomes

New requirements for EEE

The EEE regulation requires producers of information technology, telecommunications and audio visual (ITTAV) equipment and lighting to:

- establish free collection networks for consumers
- achieve management requirements through reduction, reuse and/or recycling activities
- provide promotion and education materials until the end of 2022 for ITTAV and the end of 2024 for lighting to increase consumer awareness
- register, report, keep records, and undertake audits related to management activities

Producers of ITTAV equipment are required to register by November 30, 2020 and their collection and management obligations will begin on January 1, 2021. For lighting, producers are required to register by November 30, 2022 and begin their collection and management obligations on January 1, 2023.

Similar to the batteries regulation, the EEE regulation makes individual producers legally responsible for meeting the requirements. However, to facilitate an efficient delivery model and allow for economies of scale, producers would have the flexibility to meet their obligations individually, or collaboratively with other producers, by retaining service providers.

Most service providers (e.g. producer responsibility organizations, haulers, processors and specified refurbishers) will be required to register, report and keep records. Collectors are only required to keep records.

NWRA, EREF Publish 'Waste & Recycling For Dummies'

The National Waste & Recycling Association (NWRA) and the Environmental Research & Education Foundation (EREF) have partnered to produce *Waste & Recycling For Dummies*, an informative and educational book for industry professionals, government officials, students and consumers.

While many have a basic understanding (or some assumptions) about the waste and recycling industry, NWRA and EREF unveil a clearer picture of how the entire industry works in *Waste & Recycling For Dummies*, hoping that readers take a look at their own actions and see what they can do to leave the world in a better place than they found it.

As readers turn the pages of the book, they will learn the importance of the industry and how managing waste properly can help protect human health and the environment. Without proper waste management, our air, land and water can become polluted, and our climate can change for the worse. Recycling helps preserve our natural resources for future generations.

This book also includes insights from many industry subject matter experts (SME). NWRA and EREF express their gratitude for the SMEs' help putting this book together for publication.

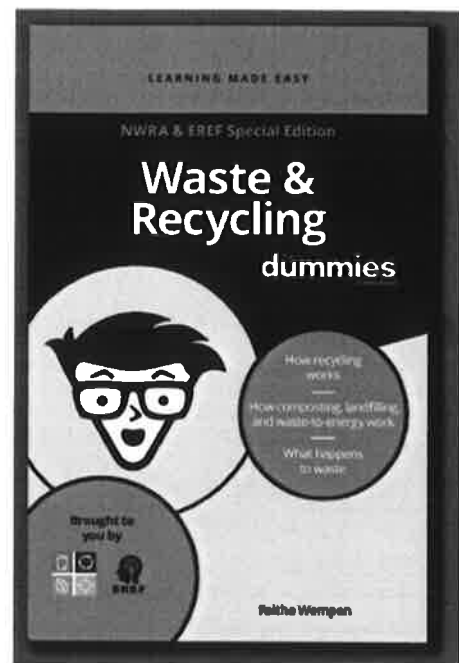
ISRI's Recyclability Protocol for Packaging Products Proceeds to Next Phase

Following the launch of its new, one of a kind venture to provide clarity of what products are or are not truly recyclable, the Institute of Scrap Recycling Industries (ISRI) announced that its Recyclability Protocol & Certification program for fiber-based packaging is moving forward to its next stage of development, which includes a confidential survey.

Launched in June of this year, ISRI's Recyclability Protocol and Certification Program is designed to help solve the ongoing confusion in the marketplace over what products are or are not truly recyclable. During this upcoming phase contractor Moore & Associates, on behalf of ISRI, will administer a confidential survey to Materials Recovery Facilities (MRFs) nationwide to gain an inventory of packaging that is recycled from the standpoint of materials and shape/size as well as regional variances in technology and capacity.

The results from the confidential survey will help shape the Protocol & Certification, leading in the future to fiber-based packaging that is designed with the intent to be recyclable based on both technical and market demand criteria. This will lead to more recyclables that meet ISRI Specifications for Paper Stock and thus, greater capture rates for the materials passing through MRFs.

ISRI expects to complete the development of the Protocol & Certification early in 2021. Once complete, the final protocol will incorporate data on the technical recyclability of packaging based on existing technologies and capacity as well as market demand data for the materials. The protocol and certification will assist packaging manufacturers, packaging designers, and brand owners in understanding what is and what is not recyclable, especially in the design stage, as fostered by ISRI's Design for Recycling® initiative. Furthermore, the program will inform consumers that their effort to choose recyclable fiber-based packaging for their products is the sustainable choice. Once developed, the protocol will be expanded to other products made from recyclable commodities.



Huron County Rolls Out Single-Use Item Reduction Strategy

The federal Minister of Environment and Climate Change has announced plans to achieve zero plastic waste by 2030. In response, the County of Huron launched a corporate-wide, single-use item reduction strategy with the goal of improving sustainability.

Single-use or disposable items are products and materials that are designed for one use and are then thrown away. This includes plastic straws and cutlery, disposable beverage cups, plastic shopping bags and takeout containers.

While these items seem affordable and convenient, their continued daily use can result in the generation of more waste, creating a negative impact on the environment.

The Single-Use Item Reduction Strategy will be used as a guideline to help reduce the purchase, use and disposal of single-use items at the organization level, unless deemed necessary for health and safety of staff and community to use such items.

By reducing single-use items employees across all of County of Huron departments will help to minimize the county's environmental impact and improve the sustainability of the corporation.

When a feasible alternative exists the county aims to do its part to eliminate unnecessary use of single-use items from corporate operations and services by using more environmentally sustainable options. This could include replacing single-use items with reusable or recyclable alternatives, and when avoidable, minimizing the use of single-use items and ensuring proper disposal.

Additionally, as a result of funding from the Federation of Canadian Municipalities through the Municipalities for Climate Innovation Program, the county developed a climate change adaptation plan.

The plan identifies what climate change looks like in the county and the County of Huron's vision to address climate change. This includes identifying priority areas for action, including infrastructure, health and safety, and engagement with partners.

Through this plan, the County has committed to being a leader in taking action to reduce, respond to and recover from impacts of climate change.

Given that municipalities play a vital role in supporting communities and are often responsible for responding to impacts of climate change, the County recognizes the importance of taking action.

In recent years the county has seen more extreme weather events, localized flooding and variable weather patterns, which are only a few examples of events expected to increase in severity with climate change.

It is increasingly important that the County prepares for future changes and ensures strategies and resources are in place to address these crises.

The climate change plan combines knowledge from staff and the community to put forth strategies that will be implemented over the next five years. The aim of the strategies is to improve the resiliency of the county's services, operations and assets to the impacts of climate change.

For more information on the reduction strategy visit: <https://www.huroncounty.ca/climate-change-energy/> or contact the County's Planning Department: planning@huroncounty.ca

For more information on the climate change adaptation plan visit <https://connectedcountyofhuron.ca/corporate-climate-change-adaptation-plan>

Tim Hortons Teams Up With Terracycle To Test Reusable, Returnable Food Packaging Program

Tim Hortons is partnering with TerraCycle's zero-waste platform, Loop, to pilot a program that will give guests the option of paying a deposit and receiving reusable and returnable cups or food containers with their order so they can help us on our mission to reduce single-use waste.



When guests are finished their drink or meal, they can return their reusable cups or food containers at a participating restaurant and have their deposit refunded. The reusable cups and food containers are then professionally cleaned and sanitized by Loop so they can be reused again and again. It's anticipated that over time, the Loop platform would have a growing number of drop-off locations — both at Tim Hortons restaurants and elsewhere — that would make the program even more convenient for guests to participate in.

The pilot test is expected to start in 2021 at select Toronto restaurants.

In February, Tim Hortons announced plans to give away nearly two million reusable cups as part of a 10-year commitment to change consumer perceptions and habits towards using reusable cups. That plan was paused due to the pandemic, but will be relaunched when possible.

Other sustainability initiatives Tim Hortons has announced during Waste Reduction Week include:

Significant improvements have been made to paper napkins, which guests will see in restaurants in early 2021. The new napkins are made with 100 percent recycled fibre and use 25 per cent less material. The change to the new napkins is expected to save 900 tonnes of paper each year.

Tim Hortons is taking another significant step toward cutting its use of plastics by preparing to rollout new paper-based wrappers for sandwiches and bagels that are fully recyclable, while also cutting the use of paper by 17 percent annually. The new packaging, expected to be in restaurants in January, is estimated to reduce more than 460 tonnes of plastic over the next year.

Tim Hortons announced the shift to paper straws, which is estimated to eliminate the use of about 300 million plastic straws over the next year.

Tim Hortons restaurants in Canada will stop the practice of double-cupping and will instead be offering guests a recyclable cardboard sleeve for their hot drinks. The move is expected to eliminate the unnecessary use of more than 200 million cups per year - or the equivalent of wrapping half the circumference of the planet with Tim Hortons cups.

Swedish Giant Ikea To Buy Back Used Furniture

Flat-pack furnishings retailer Ikea said Tuesday that it will offer to buy back thousands of pieces of used Ikea furniture in 27 countries, for resale, recycling or donation to community projects.

The Swedish giant said that its Black Friday event will be “an opportunity to meet customers’ needs in ways that contribute to a circular economy.” It will run from Nov. 24 to Dec. 3.

Anyone selling used Ikea furniture will get a voucher that could be worth as much as 50 per cent of the original price, to buy new items.

The company did not say in what condition the used furniture should be or whether it should be dismantled. The group said it was currently looking into how to best prolong the life of products for reuse, refurbishment, remanufacturing, and recycling.

Later this year Ikea will open its first second-hand store, in a shopping centre west of Stockholm.

As of next year, Ikea will have dedicated destinations in every store where people can sell back their old furniture and find repaired or refurbished furniture.

Ikea was founded by Ingvar Kamprad, who turned a small-scale mail order business started on his family’s farm into a furniture empire by letting customers piece together his simple and inexpensive furniture themselves, in 1943.

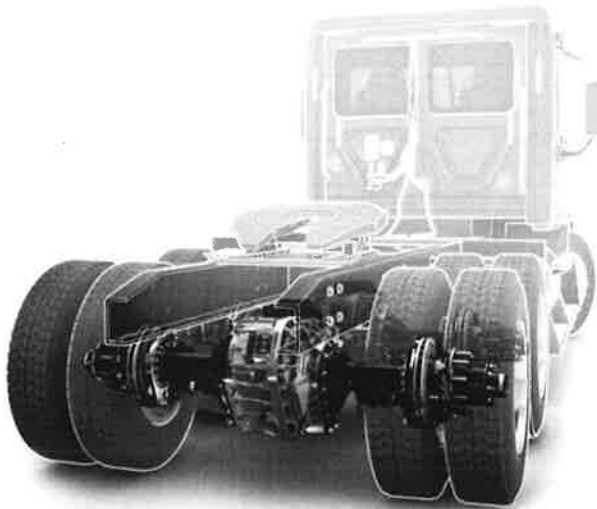
Allison Transmission Launches Series Of Fully Integrated Zero-Emission Electric Axles

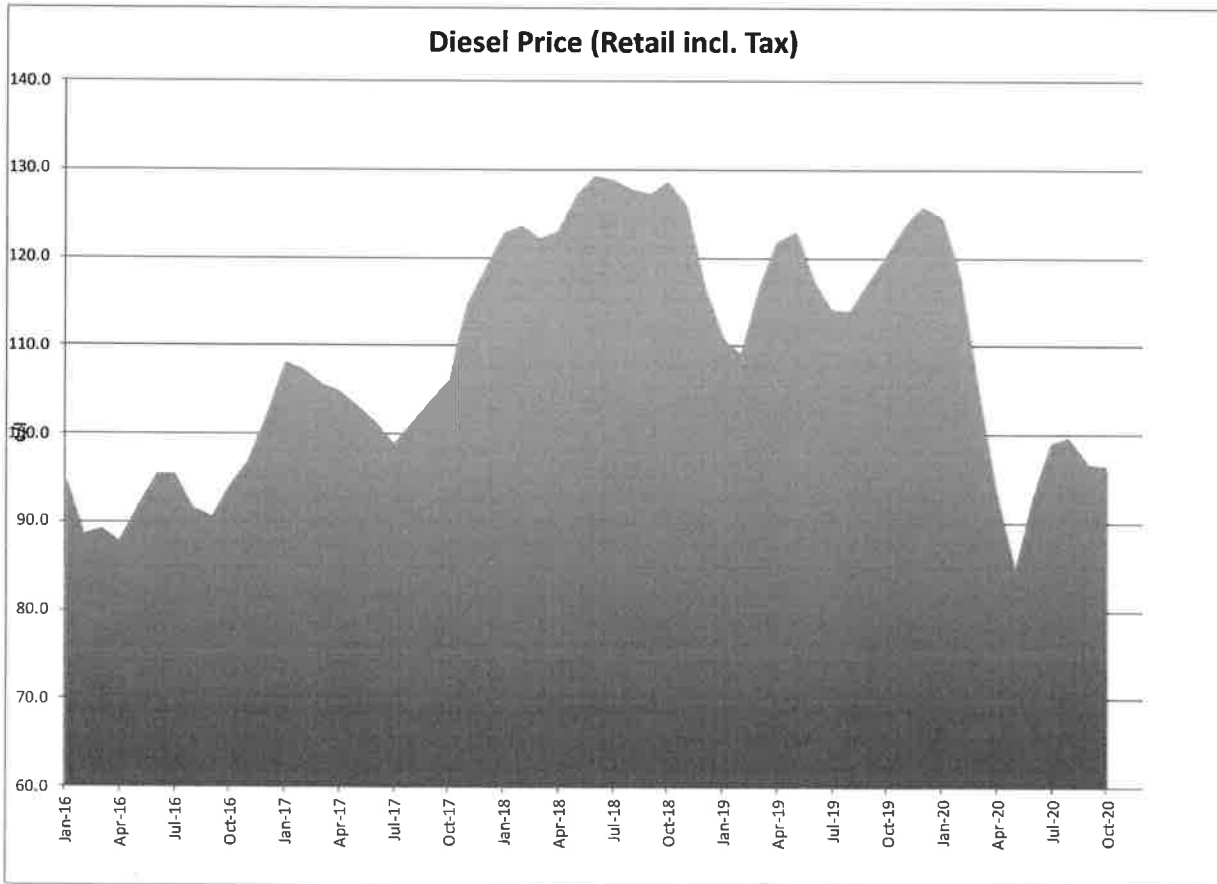
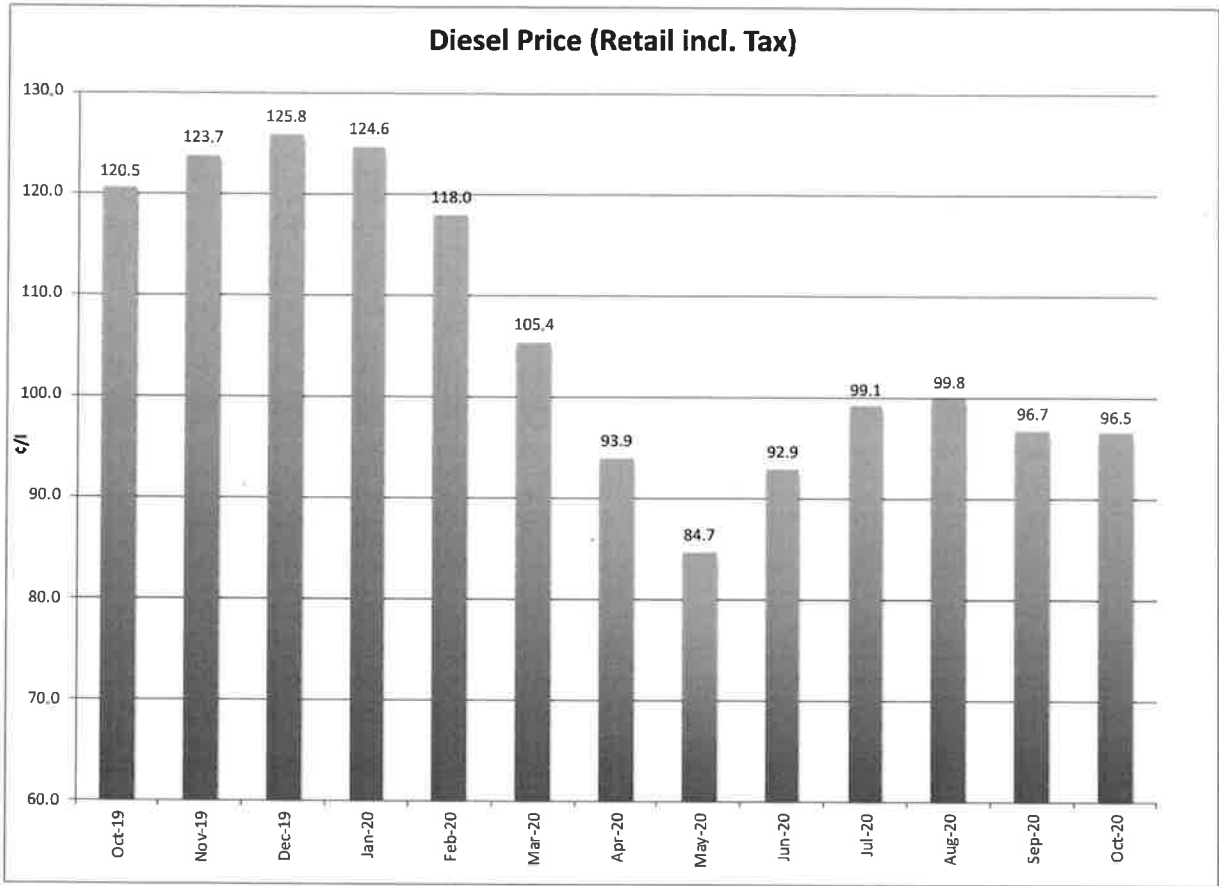
Allison Transmission has launched eGen Power, Allison's new series of fully integrated zero emission electric axles.

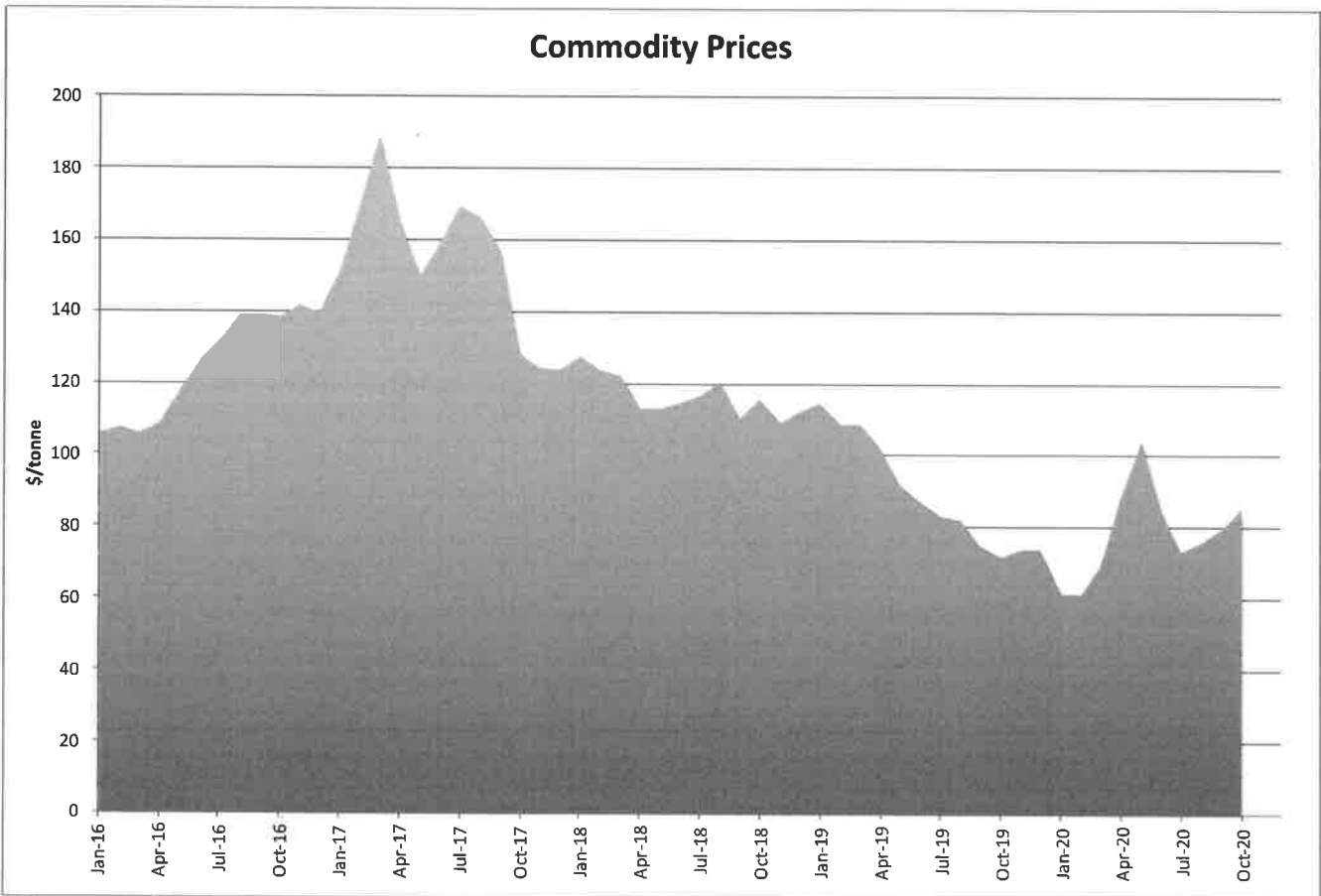
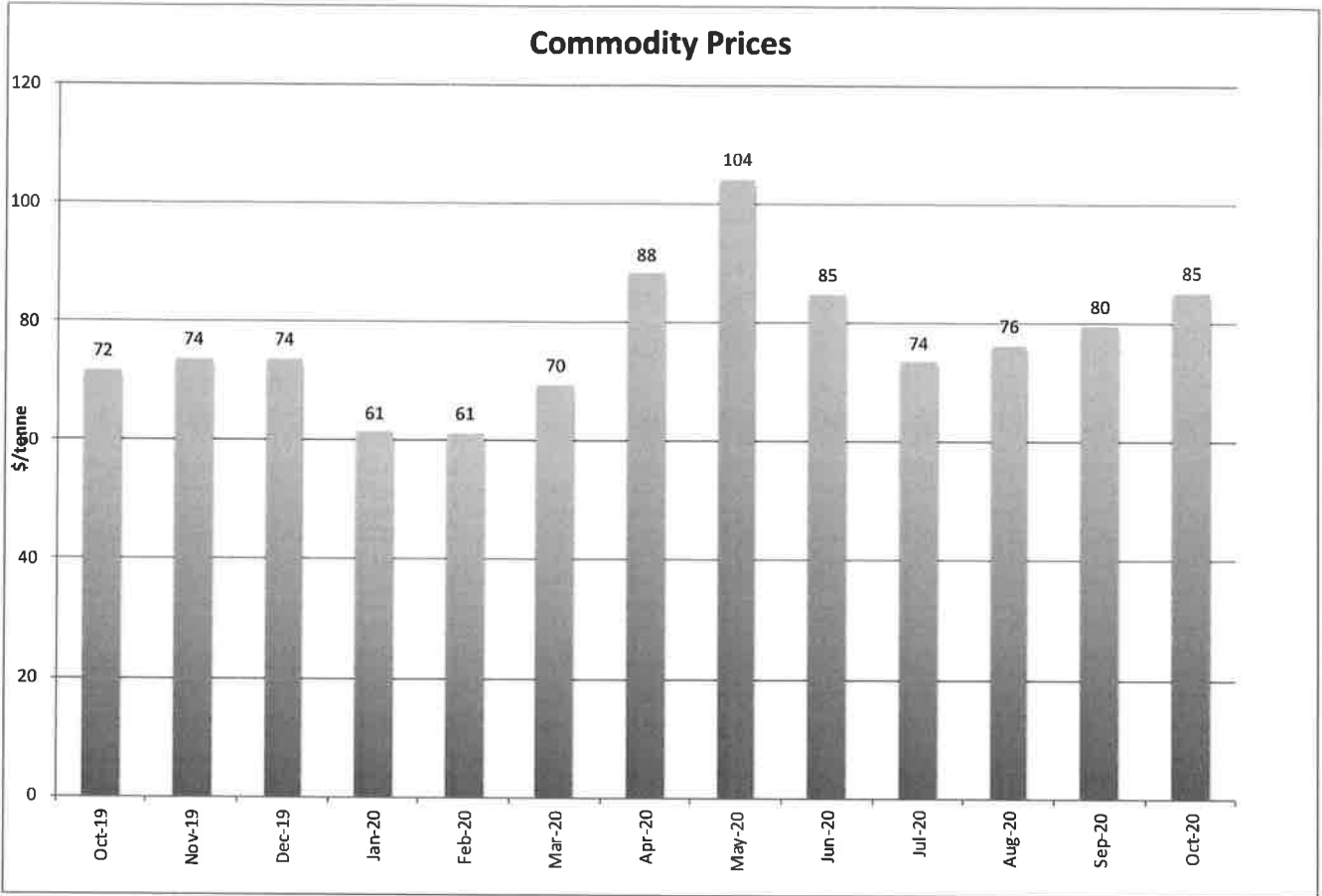
The eGen Power product family will be the second product offering under the recently announced Allison eGen portfolio of fully electric and electric hybrid propulsion solutions. Allison will launch the eGen Power 100D, capable of a 23,000 lb GAWR, as the first electric axle variant within the eGen Power series of products.

The eGen Power 100D features two electric motors capable of generating 200 kW of continuous power each, or 400 kW in total, with a peak combined power of 550 kW. The eGen Power 100D also integrates a two-speed transmission into the central housing. The two-speed transmission facilitates a high starting gradeability, top speed and efficiency as well as an optional differential lock. This efficiency advantage translates to increased range capability or a reduction in battery pack size, optimizing the economic value the eGen Power electric axles deliver.

Hino Trucks and Hexagon Purus chose to integrate the Allison eGen Power 100D into the Hino XL7 truck, most recently showcased during the "Project Z" zero emission vehicle development program announcement by Hino Trucks.









MUNICIPAL FINANCE
OFFICERS' ASSOCIATION
OF ONTARIO

Hon. Laurie Scott
Minister of Infrastructure
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

October 22, 2020

Dear Minister Scott,

RE: One-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015

I am writing on behalf of the Municipal Finance Officers' Association of Ontario, and the municipalities it serves, to request a one-year extension of all upcoming deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015 (O. Reg. 588/17).

The Municipal Finance Officers' Association of Ontario (MFOA) is the professional association of municipal finance officers with more than 2,300 individual members. We represent individuals who are responsible for handling the financial affairs of municipalities and who are key advisors to councils. MFOA is a strong advocate for best practices that encourage long-term fiscal sustainability, including long term financial planning and asset management planning.

In recent years, MFOA and the Province have worked together to support municipalities on their asset management (AM) journeys. Our collaboration has resulted in a range of useful resources, including tip sheets, a strategic AM planning policy development toolkit, a guide on creating AM communities of practice, an AM framework, a self assessment tool, training, and the provision of professional one-on-one AM consulting, among other supports. MFOA, like the Province, believes in the fundamental importance of AM planning.

But we have also heard our members. As noted in your statement to the Standing Committee on Finance and Economic Affairs on July 30, 2020, municipalities were "among the hardest hit" by the economic shutdown necessitated by the COVID-19 pandemic. This hit has and continues to be both financial and operational in nature. Since March, municipalities have declared states of emergency, redeployed resources, contained costs (including hiring freezes), and rightly prioritized the immediate needs of stakeholders. Given these pressures, municipalities have not had the capacity to work on meeting the 2021 deadline in O. Reg. 588/17 and as we are in a second wave and a return to a modified stage 2 in some parts of the Province with no end in sight and the possibility of extended restrictions elsewhere, it is unlikely that current capacity challenges will be resolved in the short-term.

2169 Queen Street East, 2nd Floor, Toronto, Ontario M4L 1J1 T: 416-362-9001 F: 416-362-9226

www.mfoa.on.ca www.oneinvestment.ca

We are also concerned that revenue losses in some municipalities will result in re-evaluations of capital plans, including AM plans. AM planning completed during a period of high revenue uncertainty is unlikely to be very reliable. Plans done after a revenue re-evaluation post COVID provides confidence that AM plans have taken into account the COVID impacts and that they are more up to date and robust.

Similar to the Public Sector Accounting Board's one-year deferral of the effective date of upcoming standards, MFOA recommends a one-year extension of all upcoming deadlines in O. Reg. 588/17. In the short-term, an extension will help municipalities focus on pandemic management. In the long-term, extending timelines will ensure municipalities can produce meaningful work that embodies the spirit of AM that reflects new post COVID realities.

Throughout the pandemic, we have seen how much can be achieved when municipalities and the provincial government work together to achieve a common goal. Should you wish to follow up on this letter, please contact MFOA Executive Director, Donna Herridge (donna@mfoa.on.ca).

Sincerely,

A handwritten signature in cursive script that reads "Trevor Pinn".

Trevor Pinn, CPA, CA
President

cc. Hon. Steve Clark, Minister of Municipal Affairs and Housing



MUNICIPAL FINANCE
OFFICERS' ASSOCIATION
OF ONTARIO

MFOA Request for One Year Extension of Deadlines in O. Reg. 588/17 - Sample Resolution

WHEREAS the COVID-19 pandemic has had significant financial and operational impacts on Ontario municipalities;

AND WHEREAS municipalities have had to divert resources towards addressing the immediate needs of the pandemic and maintaining service delivery standards despite evolving restrictions and limited funds;

AND WHEREAS the Government of Ontario has delayed timelines with respect to several pieces of legislation;

AND WHEREAS the Government of Ontario has regulated municipal asset management through O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*;

AND WHEREAS O. Reg. 588/17 mandates that every municipality shall prepare an asset management plan in respect of its core municipal infrastructure assets by July 1, 2021, and in respect of all of its other municipal infrastructure assets by July 1, 2023;

AND WHEREAS the key components of an asset management plan as required by the regulation are:

1. Infrastructure asset inventory
2. Levels of service
3. Lifecycle management and financial strategy

AND WHEREAS there is a concern amongst Municipal Finance Officers' Association of Ontario (MFOA) members and their municipalities that current capacity challenges (redeployment of staff, and lack of available resources) will result in limitations for purposeful asset management planning;

AND WHEREAS Ontario municipalities do not anticipate the current capacity challenges to be resolved in the short-term;

NOW THEREFORE BE IT RESOLVED that **THE MUNICIPALITY OF** supports MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved.

TO THE MEMBER MUNICIPALITIES OF THE
LAMBTON POLICE SERVICES BOARD

The Police Services Board is writing to the member municipalities to make a request for additional funding to cover the annual leasing costs to maintain the detachment in St. Clair Township.

The member municipalities have already received an email from St. Clair Mayor, Steve Arnold, which included correspondence from the Police Services Board to St. Clair Township, a reply from Mayor Arnold, and a copy of the lease signed by both parties in 2017, for a 10 year term. Background history for the St. Clair Township detachment office is included in this correspondence.

There are currently 17 uniform officers, 1 civilian and 5 Community Street Crime officers working out of the St. Clair detachment office serving St. Clair Township and rural Lambton County. The main OPP office in Petrolia has reached its' maximum operating capacity and there is no opportunity for expansion on this site, so maintaining the St. Clair detachment office is recommended by the Board.

Nancy King, Manager, Financial Administration Services for the County, has provided information which explains how the Police Services Board previously received funding that was used to cover the lease for the St. Clair office.

Revenue, such as personal police checks, required by minor sports organizations, volunteer community groups and some workplaces, came directly to the Board. For 21 years the Board operated successfully and returned accumulated surpluses back to the municipalities when not required to carry forward into the next year. However, recent changes to Provincial funding grants means that revenue that used to go to the Police Services Board is now being sent directly to the municipalities, resulting in a projected shortfall for the Police Services Board of \$175,000 by December 2021, as detailed in the spreadsheet attached.

Ms. King has provided three scenarios for additional funding from the group, showing \$15,000, \$20,000, or \$25,000 per month. The last schedule breaks down the additional monthly cost to each municipality. A review of the schedules shows that stable funding is achieved at the \$25,000 level, which should provide sufficient funding to cover the lease costs until the end of the term in 2027, with offset funding for the municipalities coming directly from the Province.

Therefore, the Lambton Police Services Board recommends that the additional \$25,000 per month option be endorsed by the member municipalities and request that the approvals are returned to the Board by December 15, 2020.

We thank you for your consideration.

Murray Jackson, Chair

Lambton Police Services Board

To: Nancy King

Subject: [EXTERNAL] Lambton OPP Police Service Board

Good morning Nancy. I am one of the council representatives on the Police Service Board and Chair, Murray Jackson has asked me to put together a presentation for the 9 municipal partners to address the shortfall of revenue for the St. Clair office. I've been on the Board for the last two years and wondering if you can please provide me with a little background on how the Police Service was funding the lease with St. Clair Township and the current situation, as well as any reserve information. Can I also get your phone extension in case I need to give you a call? I have also been on County Council since 2014 and appreciate the reports you prepare for County. Thanks, Doug Cook

Sent from my iPad

Doug Cook Deputy Mayor

Municipality of Lambton Shores

Good Afternoon Doug:

The LGPSB member municipalities are invoiced monthly for their own respective portion of the Ministry of Finance/OPP invoice. Payments from the members are received in the current month and the monthly cheque to the Ministry typically clears the bank the following month, i.e. members pay for their October share yet the October payment to the Ministry clears the LGPSB bank in November. Thus the funds collected from the members are used entirely to offset the Ministry/OPP contract invoices.

For all other costs incurred by the LGPSB (such as honorariums, rent, janitorial, OAPSB membership, insurance, audit, phone, RIDE patrol, etc.) they are offset with revenues collected by the OPP Petrolia detachment and forwarded to LGPSB (i.e. police checks, accident reports), bank interest earned and various provincial grants. In the past, over time the revenues earned would exceed the expenses incurred and so the LGPSB would approve a payment back to the member municipalities.

Recently, the Provincial grants have changed such that grants are earned based on related expenses being incurred (that is the grant monies cannot be used to offset the expenses noted in the paragraph above) and also the OPP Petrolia detachment revenues have decreased significantly. Therefore, the revenues available to offset the expenses noted above have largely disappeared. As such, the LGPSB bank account is being reduced very quickly. I have attached a cash flow projection for November 2020 thru to December 2021. As per the spreadsheet, at the end of January 2021, there will not be sufficient funds in the LGPSB bank account to cover the monthly payment to the Ministry (that is the January 2021 payment that the Ministry will deposit in mid-February requires \$751,810 yet there is only forecasted to be \$721,171 in the bank, a shortfall of \$30,639). This will result in an overdraft position by mid-February. Extend the forecast to December 2021, the LGPSB will have a bank shortfall of about \$175,000.

The analysis attached considers the cash that the LGPSB has available to offset the various operating expenses. Based on the cashflow projection, to avoid an overdraft position with the bank, by mid-February the LGPSB requires more cash to offset the various operating expenses being incurred.

As of December 31, 2019 LGPSB does have a reserve on the financial records of \$49,836 and accumulated surplus of \$87,035. This reflects surplus monies earned in previous years so from a cashflow perspective, these amounts have already been accounted for in the balance of the bank account as of October 31, 2020 on the attached spreadsheet.

If you have any questions regarding the information, be sure to contact me.

Nancy King
Manager, Financial Administration Services
County of Lambton
519-845-0801 Ext #5301

From: Doug Cook [<mailto:dcook@lambtonshores.ca>]

Sent: November-09-20 9:02 AM

Lambton Group Police Services Board
2020 & 2021 Forecast Cashflow

	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2021	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021
Revenue														
70-3-02000-0310 LGPSB Provincial Grant	0	0												
70-3-02000-0315 LGPSB Prov Grant-C.S. Prisoner Transport	0	0												
70-3-02000-1110 LGPSB Other Municipalities	700,416	738,463	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810
70-3-02000-6110 LGPSB F&S Chgs-Insurance Reports	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
70-3-02000-7010 LGPSB Investment Income	150	150	150	150	150	100	100	100	100	100	100	100	100	100
70-3-02000-8010 LGPSB Other Revenue														
Sub-Total Revenue	700,566	742,613	751,960	751,960	755,960	751,910	751,910	755,910	751,910	751,910	755,910	751,910	751,910	755,910
Expenses														
70-4-02000-0180 LGPSB Wages-Honorarium														
70-4-02000-0510 LGPSB Building Rent	2,160	2,440	24,790	24,790		24,790		24,790	24,790		24,790		4,600	24,790
70-4-02000-0525 LGPSB Building Repair/Mice														
70-4-02000-0586 LGPSB Adm-Janitorial	3,720	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900
70-4-02000-0610 LGPSB Adm-Travel	555	400											1,400	
70-4-02000-0628 LGPSB Adm-Training														
70-4-02000-0628 LGPSB Adm-Memberships						55	3,100							
70-4-02000-0640 LGPSB Adm-Postage & Courier		15			15									15
70-4-02000-0660 LGPSB Adm-Office Supplies														
70-4-02000-0677 LGPSB Adm-Bank Charges														
70-4-02000-0679 LGPSB Adm-Accounting Fees														
70-4-02000-0683 LGPSB Adm-Insurance Fees														
70-4-02000-0695 LGPSB Adm-Miscellaneous	250	250	250	250	250	650	250	250	250	250	250	250	250	250
70-4-02000-0699 LGPSB Adm-Amortization Expense														
70-4-02000-0810 LGPSB Adm-Audit Fees														
70-4-02000-8510 LGPSB S.D.-Provincial Contract														
70-4-02000-8512 LGPSB S.D.-Conuma CPO														
70-4-02000-8513 LGPSB S.D.-Policing Office (Forest)														
70-4-02000-8514 LGPSB S.D.-Programs														
70-4-02000-8920 LGPSB Transfer to Reserve	26,200	10,000	10,000	10,000	17,265									
Sub-Total Expenses	32,885	746,249	767,574	764,960	772,850	780,205	758,060	761,917	779,750	761,537	756,275	754,960	785,750	755,585
Net Surplus/(Deficit)	667,681	-3,636	-15,614	-13,000	-16,890	-28,295	-6,150	-6,007	-27,840	-9,627	-365	-3,050	-33,840	325
Bank balance October 31, 2020	72,740													
Running bank balance ^	740,421	736,785	721,171	708,171	691,281	662,986	656,836	650,829	622,989	613,362	612,997	609,947	576,107	576,432
Cumulative funding shortfall (insufficient funds in bank account to pay for Ministry invoice the following month starting Feb 2021)	10,787	7,151	-30,639	-43,639	-60,529	-88,824	-94,974	-100,981	-128,821	-138,448	-138,813	-141,863	-175,703	-175,378

NOTES

Assumptions:

1. Monthly payment received from all members within the month
2. Monthly invoice from Ministry paid by middle of following month
3. St. Clair rent increases by 1% as of January 1st
4. All Provincial grant funds rec'd in September 2020 needs to be spent by March 31, 2021

LAMBTON GROUP POLICE SERVICES BOARD

**Recovery of 2021 Policing Contract
Based on OPP information package dated September 28, 2020**

<u>Municipality</u>	<u>2021 Annual</u>	<u>Municipal Share (Mthly)</u>	<u>Extra Funds \$15,000/mth</u>	<u>Monthly Total</u>	<u>Extra Funds \$20,000/mth</u>	<u>Monthly Total</u>	<u>Extra Funds \$25,000/mth</u>	<u>Monthly Total</u>
Brooke Alvinston	396,882	33,073.50	673.13	33,746.63	897.51	33,971.01	1,121.88	34,195.38
Dawn-Euphemia	341,684	28,473.67	579.51	29,053.18	772.68	29,246.35	965.85	29,439.52
Enniskillen	405,539	33,794.92	687.81	34,482.73	917.08	34,712.00	1,146.35	34,941.27
Lambton Shores	2,627,629	218,969.08	4,456.57	223,425.65	5,942.10	224,911.18	7,427.62	226,396.70
Oil Springs	90,576	7,548.00	153.62	7,701.62	204.83	7,752.83	256.03	7,804.03
Petrolia	1,038,579	86,548.25	1,761.47	88,309.72	2,348.63	88,896.88	2,935.79	89,484.04
Plympton Wyoming	1,130,843	94,236.92	1,917.96	96,154.87	2,557.28	96,794.19	3,196.60	97,433.51
St. Clair	2,214,728	184,560.67	3,756.27	188,316.94	5,008.36	189,569.03	6,260.46	190,821.12
Warwick	597,655	49,804.58	1,013.65	50,818.23	1,351.53	51,156.11	1,689.41	51,494.00
Sub-Total	8,844,115	737,009.58	15,000.00	752,009.58	20,000.00	757,009.58	25,000.00	762,009.58
Difference	1	0.42						
Total	8,844,116	737,010.00	15,000.00	752,009.58	20,000.00	757,009.58	25,000.00	762,009.58

Lambton Group Police Services Board
2020 & 2021 Forecast Cashflow

Reflects additional \$15,000 per month from member municipalities, starting Jan 2021

	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2021	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021
Revenue														
70-3-02000-0310 LGPSB Provincial Grant	0	0												
70-3-02000-0315 LGPSB Prov Grant-C.S. Prisoner Transport	0	0												
70-3-02000-1110 LGPSB Other Municipalities	700,416	738,463	766,810	766,810	766,810	766,810	766,810	766,810	766,810	766,810	766,810	766,810	766,810	766,810
70-3-02000-6110 LGPSB F&S Chgs-Insurance Reports	150	4,000	150	4,000	150	100	100	4,000	100	100	4,000	100	100	4,000
70-3-02000-7010 LGPSB Investment Income	150	150	150	150	150	100	100	100	100	100	100	100	100	100
70-3-02000-8010 LGPSB Other Revenue														
Sub-Total Revenue	700,566	742,613	766,960	766,960	770,960	766,910	766,910	770,910	766,910	766,910	770,910	766,910	766,910	770,910
Expenses														
70-4-02000-0180 LGPSB Wages-Honarium	2,160	2,440				24,790			24,790				4,600	
70-4-02000-0510 LGPSB Building Rent													24,790	
70-4-02000-0525 LGPSB Building Repair/Mtce														
70-4-02000-0586 LGPSB Adm-Janitorial	3,720	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900
70-4-02000-0610 LGPSB Adm-Travel	555	400												1,400
70-4-02000-0628 LGPSB Adm-Training														
70-4-02000-0628 LGPSB Adm-Memberships						55	3,100							
70-4-02000-0640 LGPSB Adm-Postage & Courier		15			15									15
70-4-02000-0660 LGPSB Adm-Office Supplies														
70-4-02000-0677 LGPSB Adm-Bank Charges														
70-4-02000-0679 LGPSB Adm-Accounting Fees														
70-4-02000-0683 LGPSB Adm-Insurance Fees														
70-4-02000-0695 LGPSB Adm-Miscellaneous	250	250	250	250	250	650	250	250	250	250	250	250	250	250
70-4-02000-0698 LGPSB Adm-Amortization Expense														
70-4-02000-0810 LGPSB Adm-Audit Fees														
70-4-02000-8510 LGPSB S.D.-Provincial Contract								6,332						
70-4-02000-8512 LGPSB S.D.-Corunna CPO														
70-4-02000-8513 LGPSB S.D.-Policing Office (Forest)														
70-4-02000-8514 LGPSB S.D.-Programs	26,200	10,000	10,000	10,000	17,265									
70-4-02000-9920 LGPSB Transfer to Reserve														
Sub-Total Expenses	32,885	746,249	767,574	764,960	772,850	780,205	758,060	761,917	779,750	761,537	756,275	754,960	785,750	755,585
Net Surplus/(Deficit)	667,681	-3,636	-614	2,000	-1,890	-13,295	8,850	8,993	-12,840	5,373	14,635	11,950	-18,840	15,325
Bank balance October 31, 2020	72,740													
Running bank balance ^A	740,421	736,785	736,171	738,171	736,281	722,986	731,836	740,829	727,989	733,362	747,997	759,947	741,107	756,432
Cumulative funding shortfall (insufficient funds in bank account to pay for Ministry invoice the following month starting Feb 2021)	10,787	7,151	-15,639	-13,639	-15,529	-28,824	-19,974	-10,981	-23,821	-18,448	-3,813	8,137	-10,703	4,622

NOTES

Assumptions:

1. Monthly payment received from all members within the month
2. Monthly invoice from Ministry paid by middle of following month
3. St. Clair rent increases by 1% as of January 1st
4. All Provincial grant funds rec'd in September 2020 needs to be spent by March 31, 2021

Lambton Group Police Services Board
2020 & 2021 Forecast Cashflow

Reflects additional \$20,000 per month from member municipalities, starting Jan 2021

	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2021	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021
Revenue														
70-3-02000-0310 LGPSB Provincial Grant	0	0												
70-3-02000-0315 LGPSB Prov Grant-C.S. Prisoner Transport	0	0												
70-3-02000-1110 LGPSB Other Municipalities	700,416	738,463	771,810	771,810	771,810	771,810	771,810	771,810	771,810	771,810	771,810	771,810	771,810	771,810
70-3-02000-6110 LGPSB F&S Chgs-Insurance Reports	150	4,000	150	4,000	150	100	100	4,000	100	100	4,000	100	100	4,000
70-3-02000-7010 LGPSB Investment Income	150	150	150	150	150	100	100	100	100	100	100	100	100	100
70-3-02000-8010 LGPSB Other Revenue														
Sub-Total Revenue	700,566	742,613	771,960	771,960	775,960	771,910	771,910	775,910	771,910	771,910	775,910	771,910	771,910	775,910
Expenses														
70-4-02000-0180 LGPSB Wages-Honorarium	2,160	2,440	24,790	24,790		24,790		24,790	24,790				4,600	
70-4-02000-0510 LGPSB Building Rent													24,790	
70-4-02000-0525 LGPSB Building Repair/Mtce														
70-4-02000-0586 LGPSB Adm-Janitorial	3,720	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900
70-4-02000-0610 LGPSB Adm-Travel	555	400												1,400
70-4-02000-0628 LGPSB Adm-Training						55	3,100							
70-4-02000-0629 LGPSB Adm-Memberships														15
70-4-02000-0640 LGPSB Adm-Postage & Courier		15						15						
70-4-02000-0660 LGPSB Adm-Office Supplies														
70-4-02000-0677 LGPSB Adm-Bank Charges														
70-4-02000-0679 LGPSB Adm-Accounting Fees														
70-4-02000-0683 LGPSB Adm-Insurance Fees														
70-4-02000-0695 LGPSB Adm-Miscellaneous														
70-4-02000-0699 LGPSB Adm-Amortization Expense	250	250	250	250	250	650	250	250	250	250	250	250	250	250
70-4-02000-0810 LGPSB Adm-Audit Fees														
70-4-02000-8510 LGPSB S.D.-Provincial Contract														
70-4-02000-8512 LGPSB S.D.-Corunna CPO														
70-4-02000-8513 LGPSB S.D.-Policing Office (Forest)														
70-4-02000-8514 LGPSB S.D.-Programs														
70-4-02000-8920 LGPSB Transfer to Reserve	26,200	10,000	10,000	10,000	17,265									
Sub-Total Expenses	32,885	746,249	767,574	764,960	772,850	780,205	758,060	761,917	779,750	761,537	756,275	754,960	785,750	755,585
Net Surplus/(Deficit)	667,681	-3,636	4,386	7,000	3,110	-8,295	13,850	13,993	-7,840	10,373	19,635	16,950	-13,840	20,325
Bank balance October 31, 2020	72,740													
Running bank balance ^	740,421	736,785	741,171	748,171	751,281	742,986	756,836	770,829	762,989	773,362	792,997	809,947	796,107	816,432
Cumulative funding shortfall (insufficient funds in bank account to pay for Ministry invoice the following month starting Feb 2021)	10,787	7,151	-10,639	-3,639	-529	-8,824	5,026	19,019	11,179	21,552	41,187	58,137	44,297	64,622

NOTES

Assumptions:

1. Monthly payment received from all members within the month
2. Monthly invoice from Ministry paid by middle of following month
3. St. Clair rent increases by 1% as of January 1st
4. All Provincial grant funds rec'd in September 2020 needs to be spent by March 31, 2021

Lambton Group Police Services Board
2020 & 2021 Forecast Cashflow

Reflects additional \$25,000 per month from member municipalities, starting Jan 2021

	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2021	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021
Revenue														
70-3-02000-0310 LGPSB Provincial Grant	0	0												
70-3-02000-0315 LGPSB Prov Grant-C.S. Prisoner Transport	0	0												
70-3-02000-1110 LGPSB Other Municipalities	700,416	738,463	776,810	776,810	776,810	776,810	776,810	776,810	776,810	776,810	776,810	776,810	776,810	776,810
70-3-02000-6110 LGPSB F&S Chgs-Insurance Reports	150	4,000	150	4,000	150	4,000	150	4,000	150	100	100	100	100	100
70-3-02000-7010 LGPSB Investment Income	150	150	150	150	150	100	100	100	100	100	100	100	100	100
70-3-02000-8010 LGPSB Other Revenue														
Sub-Total Revenue	700,566	742,613	776,960	776,960	780,960	776,910	776,910	780,910	776,910	776,910	780,910	776,910	776,910	780,910
Expenses														
70-4-02000-0180 LGPSB Wages-Honorarium	2,160	2,440	24,790	24,790		24,790			24,790				4,600	
70-4-02000-0510 LGPSB Building Rent													24,790	
70-4-02000-0525 LGPSB Building Repair/Mtce														
70-4-02000-0586 LGPSB Adm-Jarntorial	3,720	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900
70-4-02000-0610 LGPSB Adm-Travel	555	400												1,400
70-4-02000-0628 LGPSB Adm-Training														
70-4-02000-0628 LGPSB Adm-Memberships						55	3,100							
70-4-02000-0640 LGPSB Adm-Postage & Courier		15			15						15			15
70-4-02000-0660 LGPSB Adm-Office Supplies														
70-4-02000-0677 LGPSB Adm-Bank Charges														
70-4-02000-0679 LGPSB Adm-Accounting Fees		610	610	610	610	610	610	610	610	6,577	1,300			610
70-4-02000-0683 LGPSB Adm-Insurance Fees														
70-4-02000-0695 LGPSB Adm-Miscellaneous	250	250	250	250	250	250	250	250	250	250	250	250	250	250
70-4-02000-0699 LGPSB Adm-Amortization Expense														
70-4-02000-0810 LGPSB Adm-Audit Fees														
70-4-02000-8510 LGPSB S.D.-Provincial Contract	26,200	10,000	10,000	10,000	17,265	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810
70-4-02000-8512 LGPSB S.D.-Corunna CPO														
70-4-02000-8513 LGPSB S.D.-Policing Office (Forest)														
70-4-02000-8514 LGPSB S.D.-Programs														
70-4-02000-9920 LGPSB Transfer to Reserve														
Sub-Total Expenses	32,885	746,249	767,574	764,960	772,850	780,205	758,060	761,917	779,750	761,537	756,275	754,960	785,750	755,585
Net Surplus/(Deficit)	667,681	-3,636	9,386	12,000	8,110	-3,295	18,850	18,993	-2,840	15,373	24,635	21,950	-8,840	25,325
Bank balance October 31, 2020	72,740													
Running bank balance ^	740,421	736,785	746,171	758,171	766,281	762,886	781,836	800,829	797,989	813,362	837,997	859,947	851,107	876,432
Cumulative funding shortfall (insufficient funds in bank account to pay for Ministry invoice the following month starting Feb 2021)	10,787	7,151	-5,639	6,361	14,471	11,176	30,026	49,019	46,179	61,552	86,187	108,137	99,297	124,622

NOTES

Assumptions:

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Lambton Group Police Services Board
2020 & 2021 Forecast Cashflow

	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2021	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021
Revenue														
70-3-02000-0310 LGPSB Provincial Grant	0	0												
70-3-02000-0315 LGPSB Prov Grant-C.S. Prisoner Transport	0	0												
70-3-02000-1110 LGPSB Other Municipalities	700,416	738,463	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810
70-3-02000-6110 LGPSB F&S Chgs-Insurance Reports	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
70-3-02000-7010 LGPSB Investment Income	150	150	150	150	150	100	100	100	100	100	100	100	100	100
70-3-02000-8010 LGPSB Other Revenue														
Sub-Total Revenue	700,566	742,613	751,960	751,960	755,960	751,910	751,910	755,910	751,910	751,910	755,910	751,910	751,910	755,910
Expenses														
70-4-02000-0180 LGPSB Wages-Honorarium													4,600	
70-4-02000-0510 LGPSB Building Rent	2,440	2,440	24,790	24,790	24,790	24,790	24,790	24,790	24,790	24,790	24,790	24,790	24,790	24,790
70-4-02000-0525 LGPSB Building Repair/Mtce														
70-4-02000-0586 LGPSB Adm-Janitorial	3,720	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900
70-4-02000-0610 LGPSB Adm-Travel	555	400											1,400	
70-4-02000-0628 LGPSB Adm-Training						55	3,100							
70-4-02000-0629 LGPSB Adm-Memberships														15
70-4-02000-0640 LGPSB Adm-Postage & Courier	15	15												
70-4-02000-0660 LGPSB Adm-Office Supplies														
70-4-02000-0677 LGPSB Adm-Bank Charges	610	610	610	610	610	610	610	610	610	6,577	1,300			610
70-4-02000-0679 LGPSB Adm-Accounting Fees														
70-4-02000-0683 LGPSB Adm-Insurance Fees	250	250	250	250	250	250	250	250	250	250	250	250	250	250
70-4-02000-0695 LGPSB Adm-Miscellaneous						650	250							
70-4-02000-0699 LGPSB Adm-Amortization Expense														
70-4-02000-0810 LGPSB Adm-Audit Fees								6,332						
70-4-02000-8510 LGPSB S.D.-Provincial Contract	729,634	729,634	729,634	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810	751,810
70-4-02000-8512 LGPSB S.D.-Corunna CPO														
70-4-02000-8513 LGPSB S.D.-Policing Office (Forest)														
70-4-02000-8514 LGPSB S.D.-Programs	26,200	10,000	10,000	10,000	17,265									
70-4-02000-9920 LGPSB Transfer to Reserve														
Sub-Total Expenses	32,885	746,249	767,574	764,960	772,850	780,205	758,060	761,917	779,750	761,537	756,275	754,960	785,750	755,585
Net Surplus/(Deficit)	667,681	-3,636	-15,614	-13,000	-16,890	-28,295	-6,150	-6,007	-27,840	-9,627	-365	-3,050	-33,840	325
Bank balance October 31, 2020	72,740													
Running bank balance ^	740,421	736,785	721,171	708,171	691,281	662,986	656,836	650,829	622,989	613,362	612,997	609,947	576,107	576,432
Cumulative funding shortfall (insufficient funds in bank account to pay for Ministry invoice the following month starting Feb 2021)	10,787	7,151	-30,639	-43,639	-60,529	-88,824	-94,974	-100,981	-128,821	-138,448	-138,813	-141,863	-175,703	-175,378

NOTES

Assumptions:

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3. St. Clair rent increases by 1% as of January 1st
4. All Provincial grant funds rec'd in September 2020 needs to be spent by March 31, 2021



St. Clair Region Conservation Authority
 205 Mill Pond Cres., Strathroy, ON, N7G 3P9
 (519) 245-3710 (519) 245-3348 FAX
 E-Mail: stclair@scrca.on.ca
 Website: www.scrca.on.ca

**Member
Municipalities**

Township of
Adelaide-Metcalfe

Municipality of
Brooke-Alvinston

Municipality of
Chatham-Kent

Township of
Dawn-Euphemia

Township of
Enniskillen

Municipality of
Lambton Shores

Municipality of
Middlesex Centre

Village of
Newbury

Village of
Oil Springs

Town of
Petrolia

Town of
Plympton-Wyoming

Village of
Point Edward

City of
Sarnia

Municipality of
Southwest Middlesex

Township of
St. Clair

Municipality of
Strathroy-Caradoc

Township of
Warwick

November 17, 2020

To: Member Municipalities of the St. Clair Region Conservation Authority

Attn: Mayor and Council

Re: Bill 229
Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020

On November 5th, 2020, Minister of Finance Phillips moved the first reading of the above noted Bill. Second reading of the Bill was completed today, November 17, 2020.

Principally, Bill 229 is an Act to implement Budget measures, however several other statutes are proposed to be enacted, amended and repealed under this omnibus Bill.

One of the Acts proposed to be amended is the Conservation Authorities Act, identified under Schedule 6 of the Bill. Additionally, changes to the Planning Act are also being proposed which could have a significant impact on natural hazard protection for landowners.

Attached is a summary of the proposed amendments and the potential implications that could result from the proposed amendments. The Board of Directors of St. Clair Conservation Authority (SCRCA) reviewed this summary at their meeting on November 12, 2020 and directed staff to circulate this document to all member municipalities requesting each to provide comments.

The Authority Board of Directors has requested a summary of municipal responses as well as a proposed response to the Bill 229 to be prepared for their meeting on December 10, 2020. Also attached is a proposed resolution for municipal consideration.

Understanding that this is a very short timeline for responses, it would be preferred if responses were returned to me no later than December 8, 2020.

Sincerely,

Brian McDougall
General Manager

CC: Monte McNaughton, MPP Lambton-Kent-Middlesex
Bob Bailey, MPP Sarnia-Lambton

member of
Conservation
Ontario

"working together for a healthy environment"

Proposed Resolution for Municipalities

WHEREAS the Province has introduced Bill 229, Protect, Support and Recover from COVID 19 Act - Schedule 6 – Conservation Authorities Act

WHEREAS the Legislation introduces a number of changes and new sections that could remove and/or significantly hinder the conservation authorities' role in regulating development, permit appeal process and engaging in review and appeal of planning applications

WHEREAS we rely on the watershed expertise provided by local conservation authorities to protect residents, property and local natural resources on a watershed basis by regulating development and engaging in reviews of applications submitted under the *Planning Act*

WHEREAS the changes allow the Minister to make decisions without CA watershed data and expertise

WHEREAS the Legislation suggests that the Minister will have the ability to establish standards and requirements for non-mandatory programs which are negotiated between the conservation authorities and municipalities to meet local watershed needs

WHEREAS municipalities require a longer transition time to put in place agreements with conservation authorities for non-mandatory programs

WHEREAS conservation authorities have already been working with the Province, development sector and municipalities to streamline and speed up permitting and planning approvals through Conservation Ontario's Client Service and Streamlining Initiative

WHEREAS changes to the legislation will create more red tape and costs for the conservation authorities, and their municipal partners, and potentially result in delays in the development approval process

AND WHEREAS municipalities value and rely on the natural habitats and water resources within our jurisdiction for the health and well-being of residents; municipalities value the conservation authorities' work to prevent and manage the impacts of flooding and other natural hazards; and municipalities value the conservation authority's work to ensure safe drinking water

THEREFORE BE IT RESOLVED

- THAT the Province of Ontario work with conservation authorities to address their concerns by repealing and/or amending changes to the *Conservation Authorities Act* and the *Planning Act*
- THAT the Province of Ontario delay enactment of clauses affecting municipal concerns
- THAT the Province of Ontario provide a longer transition period up to December 2022 for non-mandatory programs to enable coordination of CA-municipal budget processes
- THAT the Province respect the current conservation authority/municipal relationships
- AND THAT the Province embrace their long-standing partnership with the conservation authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.

**Summary of Proposed Amendments to the Conservation Authorities Act
& Planning Act through Bill 229 and Implications**

Description of Proposed Amendments	Implications to Conservation Authorities
<p>Existing aboriginal or treaty rights</p> <p>Section 1 is amended to include a non-abrogation clause with respect to aboriginal and treaty rights.</p>	<p>No concern.</p>
<p>Members of authority</p> <p>Section 14 is amended to ensure that the members of a conservation authority that are appointed by participating municipalities are municipal councillors. The Minister is given the authority to appoint an additional member to a conservation authority to represent the agricultural sector. The powers to define in regulation the composition, appointment or minimum qualifications for a member of the Board have been repealed. The duties of a member are amended, every member is to act honestly and in good faith and shall generally act on behalf of their respective municipalities.</p>	<p>There may be a municipal concern. Municipalities will no longer be able to appoint a member of the public to the Board and the specification of ‘municipal councillor’ rather than “municipally elected official” may exclude Mayors.</p> <p>There may be a municipal concern. Should the Minister choose to appoint a member to represent the agricultural sector it is assumed that candidates would apply through the Public Appointments Secretariat. It is also assumed that these appointments would have the same voting privileges as all members and would be entitled to receive per diems and to be appointed as the chair or vice-chair.</p> <p>There may be a municipal concern. There is no opportunity to manage these legislative amendments through the regulations process as Bill 229 has removed the ability to prescribe by regulation, the composition, appointment, or qualifications of members of CAs.</p> <p>Significant concern. The amendment that would require members to act on behalf of their respective municipalities contradicts the fiduciary duty of a Board Member to represent the best interests of the corporation they are overseeing. It puts an individual municipal interest above the broader watershed interests further to the purpose of the Act.</p>

Description of Proposed Amendments	Implications to Conservation Authorities
<p>Meetings of authorities</p> <p>Section 15 is amended to require that meeting agendas be available to the public before a meeting takes place and that minutes of meetings be available to the public within 30 days after a meeting. They are to be made available to the public online.</p>	<p>No concern. CA Administrative By-Laws were completed by the December 2018 legislated deadline and, as a best practice, should already address making key documents publicly available; including meeting agendas and meeting minutes.</p>
<p>Chair/vice-chair</p> <p>Section 17 is amended to clarify that the term of appointment for a chair or vice-chair is one year and they cannot serve for more than two consecutive terms.</p>	<p>There may be a municipal concern. Municipal Councillor interest and availability regarding this requirement is to be determined.</p>
<p>Objects</p> <p>Section 20 objects of a conservation authority are to provide the mandatory, municipal or other programs and services required or permitted under the Act and regulations.</p>	<p>No concern. Previously the objects of an authority were to undertake programs and services designed to further the conservation, restoration, development and management of natural resources. This is still reflected in the Purpose of the Act. The objects now reference the mandatory and non-mandatory programs and services to be delivered. The “other programs and services” clause indicates that “an authority may provide within its area of jurisdiction such other programs and services as the authority determines are advisable to further the purposes of this Act”.</p>
<p>Powers of authorities</p> <p>Section 21 amendments to the powers of an Authority including altering the power to enter onto land without the permission of the owner and removing the power to expropriate land.</p>	<p>No concern</p>

Description of Proposed Amendments	Implications to Conservation Authorities
<p>Programs and Services</p> <p>Section 21.1 requires an authority to provide mandatory programs and services that are prescribed by regulation and meet the requirements set out in that section. Section 21.1.1 allows authorities to enter into agreements with participating municipalities to provide programs and services on behalf of the municipalities, subject to the regulations. Section 21.1.2 would allow authorities to provide such other programs and services as it determines are advisable to further the purposes of the Act, subject to the regulations.</p>	<p>Significant concern. The basic framework of mandatory, municipal and other program and services has not changed from the previously adopted but not yet proclaimed amendments to the legislation. What has now changed is that municipal programs and services and other programs and services are subject to such standards and requirements as may be prescribed by regulation. Potentially the regulations could restrict what the Authority is able to do for its member municipalities or to further the purpose of the Act.</p>
<p>Agreements for ‘other programs and services’</p> <p>An authority is required to enter into agreements with the participating municipalities in its jurisdiction if any municipal funding is needed to recover costs for the programs or services provided under section 21.1.2 (i.e. other program and services). A transition plan shall be developed by an authority to prepare for entering into agreements relating to the recovery of costs. *All programs and services must be provided in accordance with any prescribed standards and requirements.* <i>NOTE- this new addition is addressed as a significant concern under Programs and Services above.</i></p>	<p>Potential concern. This appears to be a continuation of an amendment previously adopted but not yet proclaimed. MECP staff indicate that the current expectation is that the plan in the roll-out of consultations on regulations is that the Mandatory programs and services regulation is to be posted in the next few weeks. It is noted that this will set the framework for what is then non-mandatory and requiring agreements and transition periods. MECP staff further indicated “changes would be implemented in the CA 2022 budgets” which is interpreted to mean that the Transition period is proposed to end December 2021. Subject to the availability of the prescribed regulations this date is anticipated to be challenging for coordination with CA and municipal budget processes.</p>
<p>Fees for programs and services</p> <p>Section 21.2 of the Act allows a person who is charged a fee for a program or service provided by an authority to apply to the authority to reconsider the fee. Section 21.2 is amended to require the authority to make a decision upon reconsideration of a fee within 30 days. Further, the amendments allow a person to appeal the decision to the Local Planning Appeal Tribunal or to bring the matter directly to the Tribunal if the authority fails to render a decision within 30 days.</p>	<p>Some concern. Multiple appeals of fees have the potential to undermine CA Board direction with regard to cost recovery and to divert both financial and staff resources away from the primary work of the conservation authority.</p>

Description of Proposed Amendments	Implications to Conservation Authorities
<p>Provincial oversight</p> <p>New sections 23.2 and 23.3 of the Act would allow the Minister to take certain actions after reviewing a report on an investigation into an authority's operations. The Minister may order the authority to do anything to prevent or remedy non-compliance with the Act. The Minister may also recommend that the Lieutenant Governor in Council appoint an administrator to take over the control and operations of the authority.</p>	<p>No concern. This appears to be an expansion of powers previously provided to the Minister.</p>
<p>Ministerial Review of Permit Decisions</p> <p>Subsection 28.1 (8) of the Act currently allows a person who applied to a conservation authority for a permit under subsection 28.1 (1) to appeal that decision to the Minister if the authority has refused the permit or issued it subject to conditions. Subsection 28.1 (8) is repealed and replaced with provisions that allow the applicant to choose to seek a review of the authority's decision by the Minister or, if the Minister does not conduct such a review, to appeal the decision to the Local Planning Appeal Tribunal within 90 days after the decision is made. Furthermore, if the authority fails to make a decision with respect to an application within 120 days after the application is submitted, the applicant may appeal the application directly to the Tribunal.</p>	<p>Significant concern. These amendments provide two pathways for an applicant to appeal a decision of an Authority to deny a permit or the conditions on a permit. One is to ask the Minister to review the decision; the other is to appeal directly to the Local Planning Appeal Tribunal. Appeals brought through these processes will create additional workload for the Authority and increase the amount of time that a permit appeal process takes.</p> <p>New guidelines will need to be created to support the Minister and the LPAT in their decision-making processes. There is no reference to a complete application being submitted prior to the 120 day "clock" being started.</p>
<p>Minister's Order Re. S. 28 Permit</p> <p>New section 28.1.1 of the Act allows the Minister to order a conservation authority not to issue a permit to engage in an activity that, without the permit, would be prohibited under section 28 of the Act. After making such an order the Minister may issue the permit instead of the conservation authority.</p>	<p>Significant concern. These powers appear to be similar to a Minister Zoning Order provided for under the <i>Planning Act</i>. Should the Minister decide to use these powers it is appears that the CA may be required to ensure compliance with the Minister's permit.</p>

Description of Proposed Amendments	Implications to Conservation Authorities
<p>Cancellation of Permits</p> <p>Section 28.3 of the Act is amended to allow a decision of a conservation authority to cancel a permit or to make another decision under subsection 28.3 (5) to be appealed by the permit holder to the Local Planning Appeal Tribunal.</p>	<p>Some concern. Some conservation authorities use the cancellation of a permit as part of their compliance approach; the ability to appeal to the LPAT will add 90 days to the process prior to a LPAT hearing taking place. Renders the tool ineffective if the permit holder decides to appeal.</p>
<p>Entry Without Warrant, Permit Application</p> <p>Subsection 30.2 (permit application) of the Act sets out circumstances in which an officer may enter land within the area of jurisdictions of an authority. Those circumstances are revised.</p>	<p>Some concern. The changes are to amendments previously adopted but not proclaimed. For considering a permit application, the officer is now required to give reasonable notice to the owner and to the occupier of the property, which may result in increased administrative burden for the CA. It also appears to remove the ability to bring experts onto the site.</p>
<p>Entry Without Warrant, Compliance</p> <p>Subsection 30.2 (compliance) of the Act sets out circumstances in which an officer may enter land within the area of jurisdictions of an authority. Those circumstances are revised.</p>	<p>Significant/Some concern. The revisions essentially undo any enhanced powers of entry found within the yet to be proclaimed enforcement and offences section of the Act. The result is that CAs essentially maintain their existing powers of entry, which are quite limited. Conservation authorities will likely have to rely on search warrants to gain entry to a property where compliance is a concern. Reasonable grounds for obtaining a search warrant cannot be obtained where the activity cannot be viewed without entry onto the property (i.e. from the road).</p>
<p>Stop (work) Order</p> <p>Section 30.4 of the Act is repealed. That section, which was proposed under the More Homes, More Choice Act 2019, has not yet been proclaimed and which would have given officers the power to issue stop orders to persons carrying on activities that could contravene or are contravening the Act, is repealed.</p>	<p>Significant concern. This is an important enforcement tool that conservation authorities have been requesting for years. Without this tool, conservation authorities must obtain an injunction to stop unauthorized activities which represents a significant cost to the taxpayers.</p>

Description of Proposed Amendments	Implications to Conservation Authorities
<p>Regulations Made By Minister and LGIC</p> <p>The regulation making authority in section 40 is re-enacted to reflect amendments in the Schedule.</p>	<p>No concern.</p>
<p>Throughout the legislation all references to the Mining and Lands Commissioner has been replaced with the Local Planning Appeal Tribunal</p>	<p>Some concern. The LPAT lacks the specialized knowledge that the MLT has with regard to S. 28 applications. There is also a significant backlog of cases at the LPAT. Estimated at up to 200 days.</p>
<p>Planning Act – Exclusion of CAs as Public Body</p> <p>Subsection 1(2) of the <i>Planning Act</i> is amended to remove Conservation Authorities as a public body under the legislation. Conservation authorities will not be able to independently appeal or become a party to an appeal as a public body at the LPAT.</p>	<p>Significant concern. There is lack of clarity on the implications of this amendment.</p> <p>The intent of the amendment is to remove from conservation authorities the ability to appeal to LPAT any <i>Planning Act</i> decisions as a public body or to become a party to an appeal. Conservation authorities will instead be required to operate through the provincial one window approach, with comments and appeals coordinated through MMAH. Note that the one window planning system is typically enacted for the review of Official Plans and Official Plan Amendments. It is expected that conservation authorities will retain the ability to appeal a decision that adversely affects land that it owns however that has not been confirmed.</p>



Howick
TOWNSHIP

44816 Harriston Road, RR 1, Gorrie On N0G 1X0
Tel: 519-335-3208 ext 2 Fax: 519-335-6208
www.howick.ca

November 19, 2020

The Honourable Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs

By email only minister.omafra@ontario.ca

Dear Mr. Hardeman:

Please be advised that the following resolution was passed at the November 17, 2020 Howick Council meeting:

Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:
Whereas; installing tile drainage is a common land improvement practice among farmers in Ontario and the benefits of tile drainage for crop productivity, farm efficiency and even for reducing environmental impacts have been studied and are generally well known to farmers; and
Whereas; the Tile Loan Program, authorized by the Tile Drainage Act, provides loans to agricultural property owners to help them finance these tile drainage projects; all tile loans have 10-year terms and repayments are made annually; and
Whereas; the provincial government sets the program interest rate at a competitive level which was reduced from 8% to 6% in the fall of 2004 and the loan limit was also increased from \$20,000.00 to \$50,000.00 at the same time; and
Whereas; interest rates have continued to decline over the years and the cost per acre for tile drainage has increased over the years;
Now therefore; be it resolved that Council request the Ontario Ministry of Agriculture, Food and Rural Affairs to consider lowering the interest rate on Tile Drain Loans to 4% and increasing the yearly loan limit to \$100,000; and that this resolution be forwarded to Ontario Ministry of Agriculture, Food and Rural Affairs; MPP Huron Bruce Lisa Thompson; AMO; Land Improvement Contractors of Ontario and Drainage Superintendents of Ontario Association. Carried.
Resolution No. 276/20

If you require any further information, please contact this office, thank you.

Yours truly,

Carol Watson

Carol Watson, Clerk
Township of Howick

cc MPP Perth Wellington Randy Pettapiece
ROMA



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Raise the Roost Project
Meeting: Council - 26 Nov 2020
Department: Managers
Staff Contact:

Recommendation:

That the report provided for Council consideration (Notice of Motion: Nov. 12, 2020) be reviewed and considered by Council.

Background:

In 2009, representatives from the Optimist and Municipality formed a committee and it was decided that a new pavilion east of the swing set and between the tennis court and ball booth with dimensions of 32' x 56' x 10' open walled pavilion be built. The pavilion project at this time also included new playground equipment. Records indicate that funding was not received and only playground equipment was installed. (draft sketch of proposal at this time is attached)

In 2014, the Pavilion project was resurrected and is now referred to as the Raise the Roost project. The most recent dimensions submitted for this project is for a 48' x 80' pavilion and 24' x 38' public washroom. (drawing submitted with delegation)

At the November 12th Council meeting, the following Notice of Motion was made:

Councillor Nemcek requested a Motion of Notice for Staff regarding the Raise the Roost Project. He requested staff to report of the following questions.

- i) Requirements for accessible public washrooms in Inwood and Alvinston
- ii) How much taxpayer monies has been budgeted for the project?
- iii) How much money has been raised to date and how much money has been spent?
- iv) Staff suggestion on the proposed location of pavilion?
- v) Projected population of Brooke Central School in 5 - 10 years
- vi) Report from the Building Committee on proposal and how it will be funded

Comments:

i) AODA compliance

Municipalities need to be AODA compliant by 2022. If the Municipality is not compliant, they could face the risk of a human rights violation including fines. In addition to the BAICCC outside canteen, the washrooms in the Inwood Ball Park also require improvements to make them accessible. There is no requirement to have one specific accessible washroom per gender or one family accessible washroom - just the availability of an accessible washroom.

ii) **Municipal Finances:**

Council previously committed \$20,000 of taxpayers' money towards the project once the optimists raise 75% of the monies needed. To-date the Optimists have not raised the required 75% of the project. In 2020 council budgeted \$80,000 of taxpayers' money to pay for the contingent grant writer fees (should the project be approved for the funding that the Optimists applied for). This was not in addition to the \$20,000 pledge. This was on the premise that the project included the washrooms needed to comply with accessibility requirements by December 31, 2021. Failing the approval of grant monies, it was the intention to use the \$80,000 to meet the accessibility requirements for the canteen washrooms.

The following excerpt is from the approved Feb. 13, 2020 Council Meeting minutes.

There was discussion on the \$80k proposed for the Pavilion Project. It was clarified that the \$80,000 that was earmarked for Fair Tax should the application submitted under the ICIP funding be approved and should the funding be denied, the municipality would look at using the monies toward canteen washroom improvements.

iii) **Money raised to Date:**

Donations received by the Municipality (on behalf of the Optimist Club) for the Raise the Roost project to date are: \$125,976. Expenses to date by the Optimist Club including architect fees and promotions are: \$40,486.

The net funds accumulated is \$85,490 (held by the Municipality).

iv) **Staff suggestion on the proposed location of a pavilion**

The addition of a pavilion to the BAICCC grounds is a positive improvement and can serve various functions in the community. The location of a pavilion can also determine the uses in the community. Two areas have been discussed for nearly 11 years on where to place the pavilion:

- Adjacent to the outside canteen with close proximity to the playground and within sight of the ball diamonds (original proposed area)
- South of the arena and attached to the BAICCC with additional phases for a fairly comprehensive overhaul of the complex (according to Optimist engineered drawings)

Council should consider the proposed locations carefully and consider the uses and affordability of placing a pavilion at either location. The two main uses to be considered mainly include:

- i) is the pavilion being proposed mainly for viewing of ball games and playground use
- ii) is the pavilion being proposed to incorporate extensive remodeling of the BAICCC including the foyer, dressing rooms and viewing areas.

Should the option of a pavilion for use of viewing ball games and playground be warranted, it is suggested the pavilion be placed east-west adjacent to the canteen to the south east corner. (see diagram 4). The benefits of this location is that both ball diamonds are in close proximity for viewing as well as the playground. The canteen is also nearby and provides a location for patrons to eat. All utility services are already there. Drainage could be incorporated into the design to accommodate the canteen and playground.

Should the option of a pavilion be built onto the arena, the location would serve social functions such as reunions, beer tents and outside concerts. The Fair has recently placed carnival rides in that location which is a consideration (see diagram 5). The utilities in that area are unknown and the with

this unknown in addition to attaching to the BAICCC could be costly. Should Council wish to locate the pavilion at this location, they need to be aware of the increased costs of the phases the Optimist club has proposed moving forward and what this could mean to our tax rates.

Staff have discussed the potential location of the pavilion and see merit in placing it east west along the playground. The placement of the playground and pavilion go hand in hand and serves to benefit the main users of the grounds year round and not only for special events. Should ball tournaments occur in the future, the pavilion is perfectly located so teams can get out of the sun and still observe the other teams. Parents or caregivers can further watch children in the playground. The utility services are also known. The Municipality has experienced drastic reductions in funding and prior to an expansive addition to the BAICCC occurs, strong consideration should be given to that. Although the efforts of the Optimist Club initially raised over \$100,000 for the project, fundraising initiatives are still needed. As the attached graph shows, optimist fundraising has stalled for the past two years. In reality, the Optimist's proposal would require municipality (taxpayers) to pay the majority of the project costs upfront with a promise from the Optimists to pay back a portion. The upfront costs directly affects the ratepayers.

Brooke-Alvinston Population:

The 2019 / 2020 LKDSB pupil accommodation report predicted Brooke Central to be at a 67% capacity in 2020 with 259 children enrolled. In actuality, Brooke Central is at a 63% capacity and 247 children enrolled (including in home learning). LCCVI is at a 73% capacity and 832 enrollment (including home learning).

The Brooke-Alvinston population according to the 2016 census is 2,411. The 2011 census was 2,548 which represents a 5.45% population decrease. In comparison, Warwick Township's population according to the 2016 census is 3,692, down from 3,717 in the 2011 census.

2020 has shown remarkable rates for new property sales and new home builds in the Municipality. The demographics of the new residents and home builds is unknown at this time but should be reflected in the next census. The new residents, in conversation, say they have moved here due to lower taxes, central location to larger urban areas and strong internet services.

vi) **Report from the Building Committee** - Les Douglas of the Optimist Building Committee will present the project during the delegations portion of the meeting.

In summary

The desire and need of a pavilion is evident in the response of donations received. Funding applications have been submitted on several occasions for the project but have not properly fit the application guidelines for various reasons.

Accessible washrooms are not only required in Alvinston at the fairgrounds but also in Inwood. The Municipality has continuously kept this deadline for accessibility in the forefront, but have delayed compliance because of the pending Optimist project. The Municipality has been accommodating in providing the Optimist club opportunities for funding (only one application submission / municipality is generally allowed) and had earmarked funds for grant writers. Since the Optimists funding has been denied and the project keeps being delayed, the Municipality must now be proactive in completing the accessibility renovations needed, before the deadline.

Financial Considerations:

As reported at the Nov. 12th meeting, the OMPF Funding continues to drop and since 2012, Brooke-Alvinston Funding has dropped from over \$1.6 million to under \$600k for 2021. This is equivalent to a \$5.2 million cumulative funding loss. Although in a stable financial position, staff have been cautious and mindful of expenses in trying to keep the Municipality functional, operational and fiscally responsible.

Clarification of Municipal funds:

1) June 23, 2016 resolution: the Municipality will contribute \$20,000 from the Canada Day 2017 reserves to go towards washrooms subject to 75% of the funding coming from alternative sources

2) February 13, 2020 meeting: There was discussion on the \$80k proposed for the Pavilion Project. It was clarified that the \$80,000 that was earmarked for Fair Tax should the application submitted under the ICIP funding be approved and should the funding be denied, the municipality would look at using the monies toward canteen washroom improvements.

The \$80,000 earmarked for the grant writer, also incorporated the \$20,000 from 2016. Hence, the budget number set aside was an additional \$60,000 to the previously pledged \$20,000.

Relationship to Strategic Plan:

Fiscal responsibility.

ATTACHMENTS:

[Associated documentation](#)

Diagram.
2

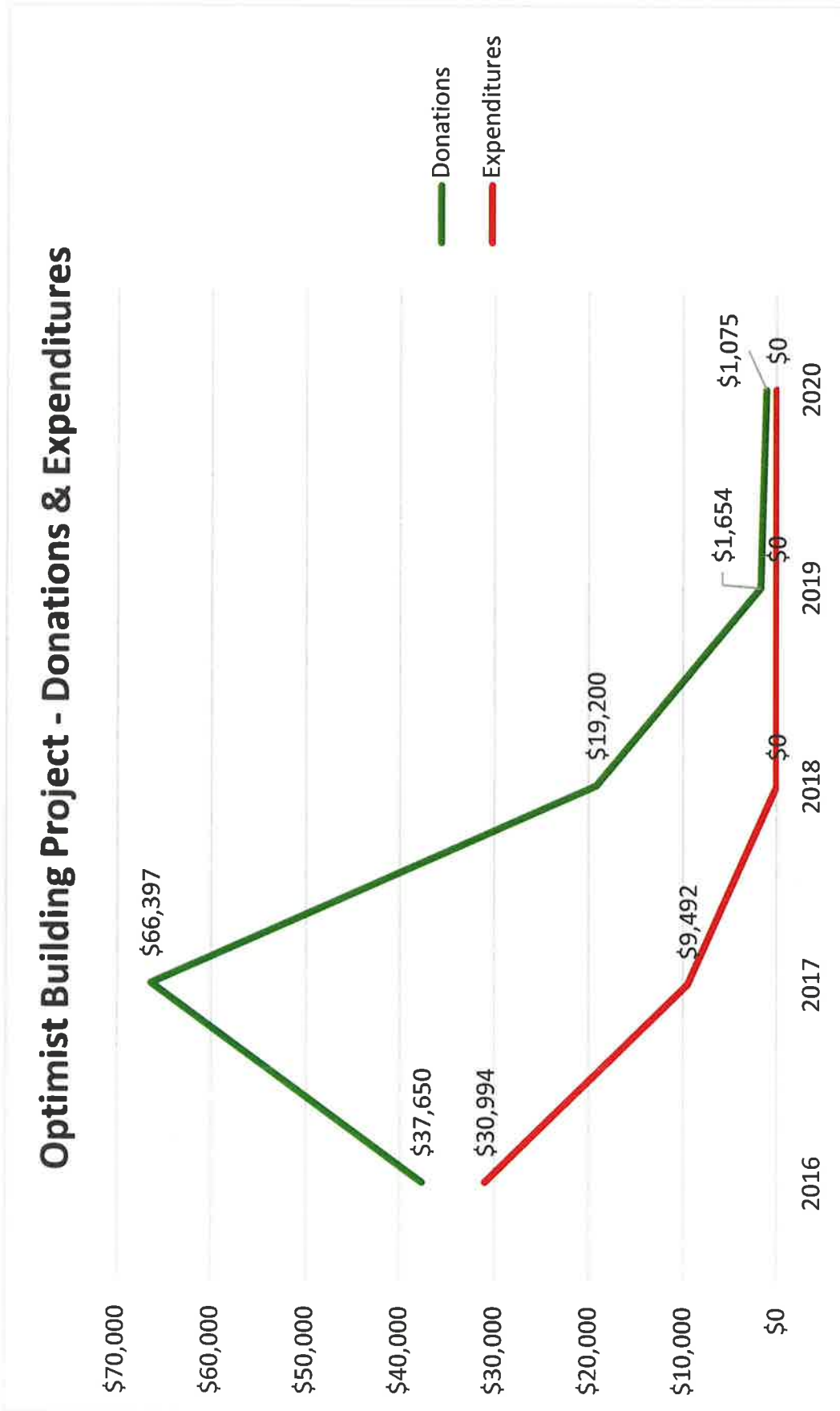
**Brooke-Alvinston Optimist Building Fund Project
Financial Report to November 2020**

	<u>Year</u>		<u>Total</u>
Donations Received:	2016	37,650	
	2017	66,397	
	2018	19,200	
	2019	1,654	
	2020	<u>1,075</u>	125,976
 To-Date Expenditures			
Architect Fees	2016	30,994	
Architect Fees	2017	4,834	
Promotional	2017	<u>4,659</u>	<u>40,486</u>
 Net Funds accumulated			<u><u>85,490</u></u>



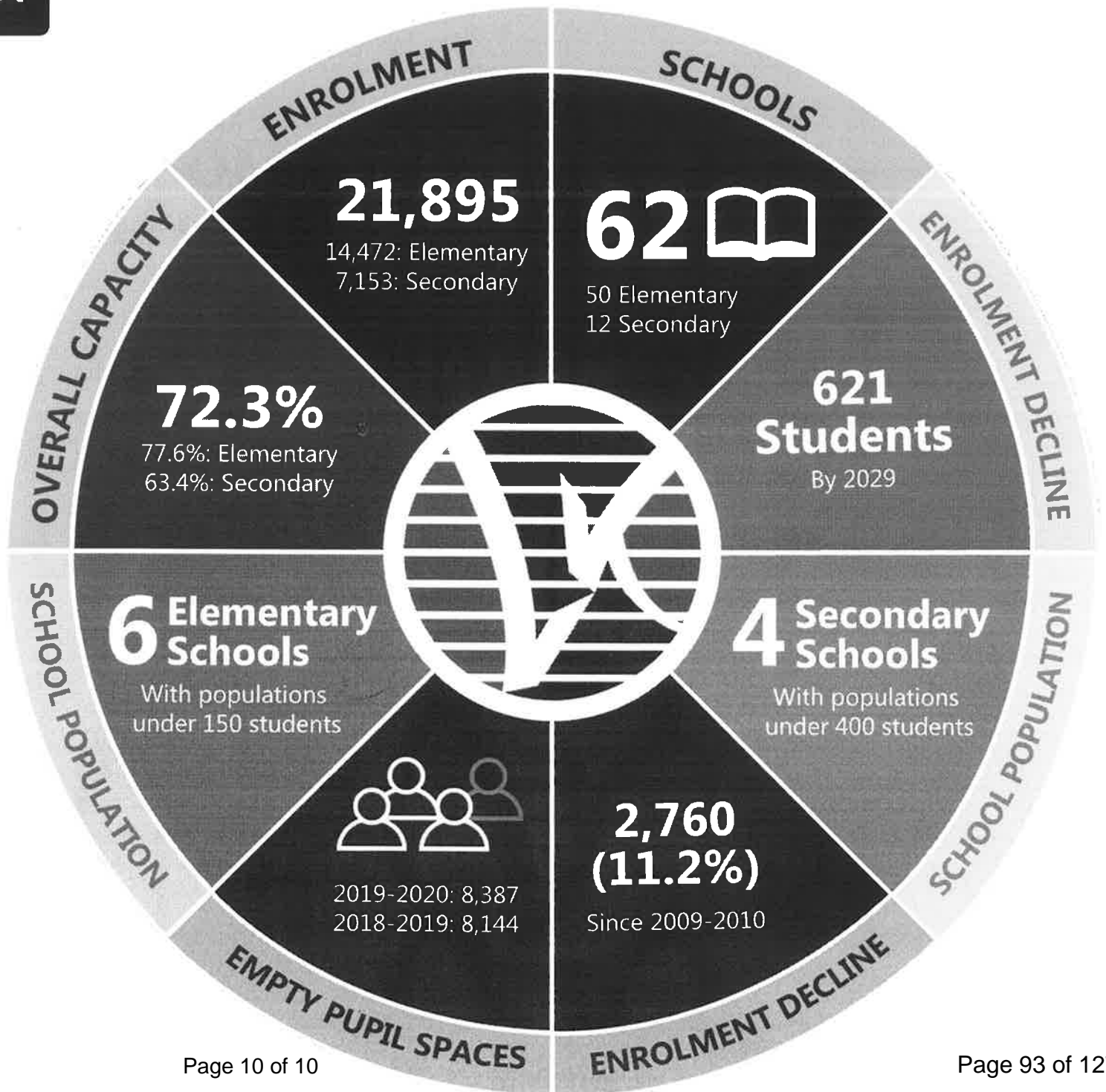
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2019-2020

PUPIL ACCOMMODATION REPORT





Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream - Grant Application
Meeting: Council - 26 Nov 2020
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council authorize staff to apply for ICIP Resilience Infrastructure Stream funding to bring all municipal washrooms up to accessibility standards.

Background:

The Ontario government recently announced the **Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream** grant program with details becoming available November 16th. Brooke-Alvinston can apply for up to \$100,000 under this program for one project in one of four categories:

1. Retrofits, Repairs and Upgrades
2. COVID-19 Response Infrastructure
3. Active Transportation Infrastructure
4. Disaster Mitigation and Adaptation
 - The Federal government will cover 80% and Ontario 20% of total eligible costs up to the maximum allocation.
 - The completed application must be submitted by December 21, 2020.
 - If approved (decisions on approvals are expected by Spring 2021), the work must be started before September 30, 2021 and completed before December 31, 2022.
 - Note: Contracts cannot be awarded prior to Federal government approval.
 - Must have a plan of how we are going to pay for operating costs of any capital expenditures.

Comments:

Staff have discussed most pressing municipal needs that best fit the grant application requirements. The grant category of "Retrofits, Repairs, and Upgrades" section of the grant best meets our immediate needs. Under this category staff considered the following projects:

1. BAICCC upper hall renovations - new lighting, flooring, painting, audio/visual equipment, etc.
2. Firehall accessory building renovations - insulate, cement floor, provide utility connections for heat and hydro, etc.
3. Municipal building washroom upgrades (BAICCC canteen washrooms, Inwood ball park washrooms, and firehall washrooms (to bring each up to current accessibility requirements before the deadline - end of 2021).

Staff deem option # 3 to be the most pressing need and recommend that an application be submitted on that basis.

Financial Considerations:

The municipality will be responsible for:

- any ineligible costs.
- any costs over our allocation limit (\$100,000)
- financing the project (must submit paid invoices to receive funding payment after project is complete).

Relationship to Strategic Plan:

Bring all washrooms at municipal facilities up to current accessibility standards.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Enniskillen Township Court of Revision - 2 drains
Meeting: Council - 26 Nov 2020
Department: Council
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That a Brooke-Alvinston Council member be appointed to the Court of Revision on the 13th Concession and 14th Concession Drains.

Background:

The following excerpt can be found in the Drainage Act: **Where more than one municipality**

(3) Where the lands assessed for the drainage works extend from the initiating municipality into a neighbouring municipality, the court of revision shall consist of two members appointed by the council of the initiating municipality, of whom one shall be chair and one member appointed by the council of each of the neighbouring municipalities and the court shall hear and rule on appeals as if the entire area affected by the drainage works were in one municipality. R.S.O. 1990, c. D.17, s. 97 (3).

Comments:

The Municipality has significant landowners assessed on both drains. A representative of Brooke-Alvinston is required to sit on the Court of Revision. The date set for the Court of Revision is December 21, 2020.

Once Council selects the member to sit on the Court, a full drain report will be provided.

Financial Considerations:

There are no costs associated with this report.

ATTACHMENTS:

[20201171511](#)



TOWNSHIP OF ENNISKILLEN
 4465 Rokeby Line
 RR# 1, Petrolia, Ontario N0N 1R0
 Phone (519) 882-2490 Fax (519) 882-3335

Duncan McTavish,
 Administrator-Clerk/Treasurer
Mike Cumming,
 Road Superintendent

NOTICE OF SITTING OF COURT OF REVISION
 The Drainage Act, 1990, chapter 79, section 46(1) and (2)

13th Concession Drain

NOTICE IS HEREBY GIVEN THAT A COURT OF REVISION WILL BE HELD

Monday, December 21st, 2020 at 7:15 P.M.

The Court of Revision will be held via a **ZOOM Teleconference** format.

If you wish to submit a written or make an oral presentation at the Court of Revision, please contact the Township of Enniskillen **no later than Noon on Thursday, December 17th 2020** to be provided with the contact information to participate in the meeting.

The Court of Revision shall hear any landowner or ratepayer who complains that:

- 1) his/her land is assessed too high or too low;
- 2) land should have been assessed but was not assessed;
- 3) due consideration has not been given as to the type of use of land.

An appellant may appeal to the Clerk of the initiating municipality by giving notice in writing setting out the grounds of appeal ten days before the hearing of the Court of Revision.



 Duncan McTavish, Administrator-Clerk

Dated this 17th day of November, 2020.

www.enniskillen.ca





TOWNSHIP OF ENNISKILLEN
 4465 Rokeby Line
 RR# 1, Petrolia, Ontario N0N 1R0
 Phone (519) 882-2490 Fax (519) 882-3335

Duncan McTavish,
 Administrator-Clerk/Treasurer
Mike Cumming,
 Road Superintendent

NOTICE OF SITTING OF COURT OF REVISION
 The Drainage Act, 1990, chapter 79, section 46(1) and (2)

14th Concession Drain

NOTICE IS HEREBY GIVEN THAT A COURT OF REVISION WILL BE HELD

Monday, December 21st, 2020 at 7:15 P.M.

The Court of Revision will be held via a **ZOOM Teleconference** format.

If you wish to submit a written or make an oral presentation at the Court of Revision, please contact the Township of Enniskillen **no later than Noon on Thursday, December 17th 2020** to be provided with the contact information to participate in the meeting.

The Court of Revision shall hear any landowner or ratepayer who complains that:

- 1) his/her land is assessed too high or too low;
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- 3) due consideration has not been given as to the type of use of land.

An appellant may appeal to the Clerk of the initiating municipality by giving notice in writing setting out the grounds of appeal ten days before the hearing of the Court of Revision.



 Duncan McTavish, Administrator-Clerk

Dated this 17th day of November, 2020.

www.enniskillen.ca





Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Bluewater Power - Director Electricity Holdings Inc.
Meeting: Council - 26 Nov 2020
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Mayor and Clerk Administrator are elected as Directors of the holding company and that the resolution of shareholders as submitted by Bluewater Power be approved.

Background:

Brooke-Alvinston has an interest in Bluewater Power Distribution Corporation and its affiliates and is held in a holding company that is solely owned by the Municipality. This holding company is called Alvinston Electricity Holdings Inc. In order to comply with the obligation for Directors, we have traditionally appointed the Mayor and Clerk Administrator as the directors of the holding company.

Comments:

see attached.

Financial Considerations:

None Associated with this report.

ATTACHMENTS:

[Municipality of Brooke-Alviston](#)



P.O. Box 2140
 855 Confederation Street
 Sarnia, Ontario N7T 7L6
 Tel: (519) 337-8201
 Fax: (519) 344-6094

November 12, 2020

The Municipality of Brooke-Alvinston
 3236 River Street, Box 28
 Alvinston, ON N0N 1A0

Via Email

Attention: D. Ferguson, Mayor – mayor@brookealvinston.com
 J. Denkers, Clerk-Administrator – jdenkers@brookealvinston.com

Dear Sir and Madame:

Re: Shareholders Annual General Meeting – Written Resolution

This letter relates to the Annual General Meeting (AGM) of Bluewater Power Distribution Corporation and its affiliates (the "Corporations").

Bluewater Power Distribution Corporation (BPDC) and its affiliates are required to hold an Annual General Meeting (AGM) of its shareholders. As we have done for a number of years, we will meet the technical requirements for the AGM by resolution in writing and we have held a separate informational session for the public on Tuesday September 29th 2020 at 7:00 pm at the Best Western Plus Guildwood Inn, Point Edward Ontario.

With respect to the required written resolutions, please find enclosed the resolution required to be executed by your municipality as the shareholders of your electricity holding company. One aspect of that resolution is to appoint your mayor and clerk as the directors of the holding company and, then, the second resolution is to be signed by your mayor and clerk as the directors of the holding company, which is the sole shareholder in Bluewater Power Corporation. The resolutions deal with the business of the shareholders as follows:

- (1) *Appoint your director to Bluewater Power Distribution Corporation and its affiliates;*
- (2) *Appoint the Auditors of the Corporation: confirm the re-appointment of KPMG;*
- (3) *Acknowledge receipt of audited financial statements dated April 30, 2020; and*
- (4) *Confirm all actions in the prior year, including the declaration of dividends as evidenced in the financial statements.*

We trust the foregoing is satisfactory. If you have any questions, please contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read "APalimaka", is written over a light blue horizontal line.

Alex Palimaka
 Senior Vice President & General Counsel
 Tel: (519) 337-8201 ext. 2292 / Fax: (519) 344-6094
 email: apalimaka@bluewaterpower.com

cc: Janice McMichael-Dennis

/Enc.

ALVINSTON ELECTRICITY HOLDINGS INCORPORATED

(the “Corporation”)

RESOLUTION OF SHAREHOLDER**Annual Financial Statements**

BE IT RESOLVED:

THAT the balance sheet of the Corporation showing the financial position of the Corporation as at December 31, 2019, and the statement of earnings for the Corporation’s financial year ended December 31, 2019 and the Corporation’s statement of cash flows for the year ended December 31, 2019 are hereby accepted.

BE IT RESOLVED:

THAT all acts, intentions and undertakings of the Board and the Officers of the Corporation, including the declaration of dividends evidenced in the financial statements set out above, are confirmed and approved.

Appointment of Auditors

BE IT RESOLVED:

THAT KPMG LLP Chartered Accountants be appointed as auditors of the subsidiaries to the Corporation but the shareholder waives the requirement for an audit of the Corporation.

Election of Directors

BE IT RESOLVED that the said:

David Ferguson
Janet Denkers

are elected as directors of the Corporation to hold office until the next annual meeting of the Corporation or until his or her successor has been duly elected or appointed, subject to the provisions of the Corporation’s bylaws.

BE IT RESOLVED that;

Brad Goodhill

is elected as director of the affiliates to the Corporation to hold office until the next annual meeting of Bluewater Power Corporation, Bluewater Power Distribution Corporation, Bluewater Power Services Corporation, Bluewater Power Renewable Energy Inc., Electek Power Services Inc., Unconquered Sun Solar Technologies Inc. and Bluewater Regional Networks Inc. or until his or her successor has been duly elected or appointed, subject to the provisions of the Affiliates’ bylaws. Further, the directors of the Corporation are authorized to execute such further documentation as may be required to further this resolution.

THE FOREGOING RESOLUTIONS are hereby consented to by the shareholders of the Corporation pursuant to the Business Corporations Act (Ontario), as evidenced by its signature hereto.

DATED the ____ day of _____, 2020.

THE MUNICIPALITY OF BROOKE-ALVINSTON

Mayor

Clerk-Administrator



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: ATV / ORV Use on Municipal Roads
Meeting: Council - 26 Nov 2020
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the report on ATV / ORV use on municipal roads be received and filed as information and that representatives from the OPP be invited to the December 12, 2020 Council meeting as a delegation to answer specific questions of Council.

Background:

The Municipality currently does not allow ATV/ORV's on municipal roadways.

Comments:

The Municipality of Brooke-Alvinston is included in O. Reg 8/03 - *Local municipalities where 80km / hour speed limits applies, after January 1, 2021 all ORV vehicle types including the new types of vehicles will be permitted on all municipal roads unless the municipalities passed a by-law to restrict or prohibit their use.*

The issue of permitting ATV's on municipal roadways was considered by the previous Council and at the time was not approved due to recommendations from the municipality's insurer and the OPP.

Current allowances in the Off Road Vehicles Act include:

- Section 2 - Holder of a Driver's Licence (a) can directly cross a highway or (b) on a highway if (i) a farmer for agricultural purposes or (ii) a trapper
- Section 3 - must be registered, have a permit and the number plate showing
- Section 15 - must have motor vehicle liability insurance

Feedback on additional allowances:

- More permitted use provides easier transportation for those who would commit offences, knowing operators of these types of vehicles can more easily evade police, immediately going "of road" through fields, bush lots etc.
- Greater traffic with the potential to be involved in property crimes
- More accessibility for those impaired / prohibited to drive
- Risk / liability increased public safety risk to drivers / the public for those looking to use specific vehicles to commit offences by driving a less conventional vehicle

Further consideration:

ORV operation	Review should consider	Discussion
Road shoulder	If the shoulder is wide enough to allow operation of the ORV	Ensure that any fixed object hazards are continuously

on the shoulder, Identify all fixed object hazards on the shoulder (e.g. guiderail, bridge abutment, etc.)

visible on the approach to the hazard so that the ORV operator can visually detect and recognize the hazard ahead and make a decision on the appropriate action (slow or stop the ORV and ensure the way is clear) rather than make an evasive maneuver which may be a swerve into the path of a motor vehicle to avoid hazard.

Road surface paved

If operation on the shoulder is not possible, determine the condition of the pavement.

Look at the condition of the entire travel portion of the pavement identifying: bumps, depressions, potholes, ruts, surface discontinuities and other distortions that may cause the driver of the ORV to swerve potentially into the path of motor vehicles to avoid bumps, depressions, potholes, etc. at the edge of pavement and likewise the driver of a motor vehicle may also swerve into the path of the ORV to avoid bumps, depressions, potholes, etc.

Road surface unpaved

Determine the condition of the road surface.

Determine the frequency in which bumps, depressions, potholes, ruts, surface discontinuities (washboards) and other distortions return to the road surface after maintenance grading is complete and will these bumps, depressions, potholes, ruts, surface discontinuities (washboards) be an issue causing the ORV operator to drive an irregular path to avoid bumps, depressions, potholes, ruts, surface discontinuities (washboards) and create a potential for conflict with motor vehicles.

Highways without sidewalks

Identify other vulnerable road users (cyclists, pedestrians, seniors) who may use the roadway or shoulder for walking or cycling

Determine the frequency of use by pedestrians and cyclists and all potential conflicts including sight obstructions.

Narrow roadway	Determine if there are any sight obstructions on the roadway.	Sharp curves and steep hills are two (2) examples of sight obstructions where the driver of a motor vehicle may not see an ORV ahead. If a significant speed differential exists, the driver of the motor vehicle may not have enough sight distance or sufficient space to implement an evasive maneuver to avoid the ORV.
Downtown core area or other similar areas of the municipality	Identify areas with high pedestrian movement, high volume of on-street parking turnover, transit stops, dedicated bicycle lanes, etc	Adding another moving object hazard (ORV's) to areas with high pedestrian movement, high volume of on-street parking turnover, transit stops, dedicated bicycle lanes, etc. may increase potential conflicts between motor vehicles, cyclists, pedestrians and ORV's.
Time of day	Operating ORV's at night may increase potential conflicts with other motor vehicles on the road. Operating ORV's at night may be a disturbance in otherwise quiet neighbourhoods	Determine if street lighting is adequate for safe operation of a slower moving vehicle (ORV) operating along the curb at night. Also, would illuminated or digital signage at businesses be a distraction for drivers who may be focusing their attention on something other than what is occurring along the curb.
Time of year	Operation of ORV's in winter	Determine if snow banks at intersections and driveways would be kept at a height that would not obstruct the sight triangle at an intersection or driveway and offer a clear view of an approaching ORV.

Further comments:

- Currently, only one municipality in Lambton County, Oil Springs, allows ATV/ORV use on municipal roads.
- By-law enforcement limitations in terms of resources. Active enforcement will be costly and likely ineffective based on geography and volume of roadways impacted.
- Risk and liability increases if permitted. Increased likelihood of municipality being named in a statement of claim for ATV/ORV use (\$10,000 deductible for each incident). Potential for municipal insurance premiums to increase.
- Potential for OPP costs to increase due to enhanced enforcement requirements.

Staff have arranged representatives from the OPP at the Dec. 12th meeting to be present to assist Council in determining their position. The Ministry of Transportation has advised that they will be

providing further guidance documents to municipalities on the upcoming legislated changes, enforcement, and considerations.

Financial Considerations:

None associated with this report.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Improvements to the BAICCC
Meeting: Council - 26 Nov 2020
Department: Parks and Recreation
Staff Contact: Randy Hills, Public Works Manager

Recommendation:

That the attached report be received and filed as information on annual spending at the BAICCC to keep the facility in an operational and improved state for residents

Background:

The attached information is provided to illustrate to Council and members of the public the capital improvements made to the BAICCC.

Comments:

Year	Capital Work Completed	Costing	
2020	Lobby / Dressing room lighting	\$10,000	
	Hot water system changed on North Side of Arena		
	Including showers	\$10,000	
	Auditorium Upgrades	\$54,000	
	New Sound system over the ice surface	\$25,000	
	New flooring in the lobby	\$10,000	
	TOTAL		
2019	Pole Shed for storage of Arena Equipment	\$75,000	
	Computer for refrigeration & Compressor	\$50,000	
	Arena Scoreboard	\$8,500	
	Ventilation & Lighting Upgrades (canteen washrooms)	\$2,500	
	LED arena surface lights	\$17,000	
	Dehumidifer	\$25,000	
	TOTAL		
2018	Sound System Projector in	\$13,000	

	Auditorium		
	Renovation to Upper Hall	\$150,000	
	Purchase of new tables and chairs	\$4,000	
	Water Fill Station	\$2,000	
	TOTAL		\$169,000
2017	Canteen Bathroom partitions	\$5,000	
	Inwood Pavilion cement floor	\$15,000	
	TOTAL		\$20,000
2016	Dishwasher for Auditorium kitchen	\$30,000	
	Compressor with floating head	\$25,000	
	Flooring: kitchen, bar and coat room	\$18,000	
	Stage carpet	\$1,525	
	TOTAL		\$74,525

Financial Considerations:

On average, \$96k / year has been spent on the BAICCC and the Inwood Community Park. This expenditure, allowed with other spending has allowed the municipality to remain in a safe and fiscally responsible state. The municipality does not have outside sources of funding from gas plants, landfills or industry.

Relationship to Strategic Plan:

Fiscal responsibility and infrastructure upgrades

Ontario's Excess Soil Regulation

Drainage Superintendents Association of Ontario

October 22, 2020

Presentation Overview

- Provide an overview of the various elements of the excess soil regulation, including key dates when rules apply
- Provide an opportunity for questions and discussion



[Inside Hamilton, May 2019](#)

CAUTION: *This slide deck provides an overview of the On-Site and Excess Soil Management Regulation 406/19 and other related regulatory amendments related to the management and reuse of excess soil. The descriptions of the regulatory changes in the slide deck are for convenience only and should not substitute for reading the latest versions of the regulations when determining how to comply with the regulatory requirements related to excess soil.*

Final Regulatory Package

- Products finalized in **December 2019** (available on the Environmental Registry, ministry website, and/or e-laws):
 1. New regulation under the Environmental Protection Act (EPA) titled “On-Site and Excess Soil Management” O. Reg. 406/19
 2. Technical items adopted by reference in excess soil regulation:
 - I. “Rules for Soil Management and Excess Soil Quality Standards”
 - II. “Beneficial Reuse Assessment Tool” (BRAT)
 3. Amendments to the Brownfields regulation (Records of Site Condition) under the EPA, O. Reg. 153/04, for consistency and integration
 4. Consequential Amendments to the Waste regulation (General - Waste Management) under the EPA, Reg. 347
 5. Consequential Amendments to the Regulation on the Registration for Waste Management Systems under the EPA, O. Reg. 351/12
- In **June 2020**, a six month extension was provided through regulatory amendments to this package, moving out the July 1, 2020 requirements to a January 1, 2021 in effect date - to respond to concerns raised as a result of the COVID-19 pandemic.
- On **October 6, 2020** a proposal was posted on the ERO for a 45 day comment period with further regulatory amendments to respond to COVID-19 related delays to infrastructure projects, and to support reuse of excess soil.

What Does this Package Do?

1. Provides **clear rules for beneficial reuse** of excess soil
2. Designates when **excess soil is a waste** and provides criteria that, if satisfied, removes this designation
3. Specifies **when waste approvals are needed** and when exemptions are provided
4. Sets out **minimum requirements** for certain generators of excess soil to ensure information (e.g., characterization) is available to facilitate **appropriate reuse** of excess soil, to **track** certain soil movements, and to provide **transparency**
5. Provides **soil standards** which help build confidence to beneficially reuse soil as a resource in a manner that is safe for the environment and human health
6. Clarifies **provincial role** and how it can be integrated with municipal by-laws or other instruments

Clear Excess Soil Reuse Rules - January 1, 2021

Excess Soil Reuse:

- Excess soil may be reused, and is not considered waste, if all of the following:
 - It is being beneficially reused, not stock-piled
 - Soil is dry and the quality and quantity of the soil align with that necessary for the beneficial reuse
 - If the soil is not dry, a local instrument must permit the deposit of the liquid soil
 - The reuse site has consented in writing to take the soil (not illegally dumped)
- Generally, soil staying in the project area is not a waste

Excess Soil Reuse Rules - Quality and Quantity:

- Detailed in *Rules for Soil Management and Excess Soil Quality Standards*
 - **Generic risk-based soil reuse standards**
 - 2 volumes - small volume (up to 350m³, same as O. Reg. 153/04) and infinite volume
 - Based on land use category, similar to Brownfields (O. Reg. 153/04)
 - Generic leachate screening tables and ceiling values tables are also provided
 - **Site-specific reuse standards**
 - Recognition of quality and/or quantity of soil in a site specific instrument (e.g. municipal fill by-law, Aggregate Resource Act licence)
 - Allows site specific standards to be developed by a QP using the new Beneficial Reuse Assessment Tool or risk assessment, in some cases an instrument is required
 - **Specific Reuse Rules**
 - Rules for specific circumstances (e.g. crop land, sensitive sites, near water bodies)
 - Rules for specific types of soil (e.g. soil with salt, soil mixed with compost)

Generic Excess Soil Quality Reuse Standards - January 1, 2021

Table Description	Small Volume O. Reg. 153/04 (up to 350 m³)	Volume Independent (350 m³ +)
Full Depth, Background	Table 1	Table 1
Full Depth, Potable	Table 2	Table 2.1
Full Depth, Non-Potable	Table 3	Table 3.1
Stratified, Potable	Table 4	Table 4.1
Stratified, Non-Potable	Table 5	Table 5.1
Full Depth, Shallow Soil, Potable	Table 6	Table 6.1
Full Depth, Shallow Soil, Non-Potable	Table 7	Table 7.1
Full Depth, Within 30 m of a Water Body, Potable	Table 8	Table 8.1
Full Depth, Within 30 m of a Water body, Non-Potable	Table 9	Table 9.1

(Rules for Soil Management and Excess Soil Quality Standards and Rationale Document for Development of Excess Soil Quality Standards, MECP November 2019)

Special Considerations for Agricultural Lands and Sensitive Areas - January 1, 2021

Soil Rules

Environmentally Sensitive Areas

Excess soil shall only be placed within an environmentally sensitive area if the excess soil meets Table 1 of the excess soil quality standards and the results of any required leachate analysis meets Table 1 of the leachate screening levels

Soil for Growing Crops and Pasture

Excess soil shall only be finally placed for the beneficial purpose of growing crops or pasture if the following criteria are met

- 1) No excess soil will be placed on top of existing topsoil unless the excess soil is topsoil; and
- 2) The excess soil meets Table 1 of the excess soil quality standards and the results of any required leachate analysis meets Table 1 of the leachate screening levels, unless the excess soil is finally placed at a depth that is below 1.5 metres from the surface

Several other rules to consider for different types of excess soil management where in certain circumstances and conditions, a waste-ECA is not required e.g., soil blended with compost category AA, mixing soil for the purpose of solidifying excess soil, etc.

Exemption of Low-Risk Activities from Waste Approvals

- January 1, 2021

- Regulation and Soil Rules document specifies certain activities that, if regulatory rules are satisfied, would not require an approval (i.e. a waste Environmental Compliance Approval)
- The following activities are exempt from these types of approvals (subject to certain rules):
 - Hauling of excess soil (dry or liquid)
 - Rules generally relate to containment and safety during transportation, and for haulers to provide information on soil they are transporting, if stopped and asked
 - Low-risk on-site processing
 - Including passive dewatering, some mixing of soils, sorting of soil and debris, mixing additives for solidification for transportation
 - Rules help to prevent adverse effects and retain confidence in processed material
 - Temporary soil storage sites (Class 2 Sites)
 - Can be used to store up to 10,000 m³; some low-risk processing of dry soil is permitted
 - Rules help to ensure stored soil is ultimately reused, appropriately, and there are no adverse effects
 - Local waste transfer facilities can be used to do the same low-risk dry soil processing activities as Class 2 sites, as well as some low-risk liquid soil processing activities (e.g., passive dewatering) by public bodies and infrastructure companies
 - General storage rules which apply to all sites (e.g., set-backs from water bodies, pile size)

Improved Reuse Planning to Support Reuse - January 1, 2022

Source Site Excess Soil Reuse Planning Rules:

- Project leaders of some sites generating excess soil would be subject to certain planning requirements to help ensure soil is managed and reused properly, some activities will require QP oversight
- Generally these requirements apply to larger projects (generating 2000m³) within settlement areas and sites more likely to have past/present activities which could result in contaminated soil (e.g., gas stations, industrial sites, soil from remediation projects). Several exceptions apply.
- These requirements include:
 - Filing a notice in the online, public **registry** before removing excess soil from the project area
 - Using a qualified person to complete:
 - an **Assessment of Past Uses**,
 - if necessary, a **Sampling and Analysis Plan** and an **Excess Soil Characterization Report** to understand the quality of the soil that will be excess soil
 - an **Excess Soil Destination Assessment Report** to verify that intended reuse sites can accept the soil to be sent to them
 - Develop and apply a **tracking system** to track each load of excess soil during its transportation and deposit at a reuse site
- To support compliance and transparency, key information from the above reports and records must be included in the notice filed on the registry, such as the locations to which soil was taken
- Several **exemptions provided** to planning rules e.g., certain infrastructure undertakings, for emergencies, if 100m³ or less is moved directly to a waste disposal site, topsoil reuse, for excess soil with no contaminants moving from less sensitive sites (e.g., agriculture, residential), etc. (See Appendix D for more details)

Large Reuse Sites and Landfill Restrictions

- January 1, 2022 and January 1, 2025

Greater Assurance that Large Reuse Sites are not Receiving Waste Soil (January 1, 2022):

- Reuse sites accepting at least 10,000m³ of excess soil for an undertaking will be required to **register** and develop and implement procedures to track and **inspect** each load of excess soil being received
- Will not include reuse sites that are part of an undertaking related to an infrastructure project
- These additional requirements will help to ensure that these reuse sites are receiving soil that meets the appropriate reuse conditions and that the storage of excess soil for final placement in respect of an undertaking at the reuse site does not cause an adverse effect

Limited Restriction on Landfilling of Clean Soil to Avoid Unnecessary Use of Landfill Capacity (January 1, 2025):

- Restriction on landfilling of soil that is clean enough to be reused (i.e. if the soil meets Table 2.1 for residential, parkland or institutional use)
- Will not affect use for daily or final cover or other beneficial uses for landfill operational needs

Key Considerations for Infrastructure Projects

- January 1, 2021 and January 1, 2022

Several areas of the regulation provide additional flexibility for soil movements undertaken as part of an **infrastructure project**, these include:

January 1, 2021

- **Local Waste Transfer Facilities** can be used for certain low risk storage and processing activities (dry and liquid soils) without an approval - if managed by a public body or infrastructure project
- When the **Beneficial Reuse Assessment Tool** is used with the six site use characteristics (e.g., adding a hard cap barrier, building prohibition, etc.) an approval is not required if the reuse site is an infrastructure project
- Generally, excess soil is to be reused within 2 years of being received at a reuse site; for infrastructure projects the **time for reuse is as long as is needed** to complete the project

January 1, 2022

- **Larger reuse sites** 10,000m³+ are required to register and establish procedures to track and inspect excess soil being received, this does not apply to infrastructure projects
- **Maintaining infrastructure** in a fit state of repair is not subject to the planning requirements
- Movements **from infrastructure project to infrastructure project** are exempt from the planning requirements if the reuse site is owned by the project leader of the site where the soil originated or a public body

Implementation Dates

Regulatory Provisions	Timing
<p>Reuse Rules and Waste Clarification</p> <ul style="list-style-type: none"> - Clear reuse rules, excess soil reuse standards (including leachate screening levels) and site-specific standards e.g., BRAT - Clear waste designation - Reduced waste approvals for low risk soil management activities 	January 1, 2021
<p>Excess Soil Planning Requirements</p> <ul style="list-style-type: none"> - For larger or riskier generating projects (some exemptions) <ul style="list-style-type: none"> - Assessment of past uses, and if required sampling and characterization - Destination assessment report - Tracking and registration - Hauling record - Larger reuse site registration 	January 1, 2022 (see grandfathering)
<p>Excess Soil as a Resource Not a Waste</p> <ul style="list-style-type: none"> - Restrict the deposit of clean soil at landfill sites, unless the soil is needed for cover or purposes beneficial to the functioning of the landfill 	January 1, 2025
<p>Grandfathered Contracts</p> <ul style="list-style-type: none"> - For contracts entered into by January 1, 2021 - to allow time for business practices to adapt and to provide necessary supporting guidance and outreach (Note: October 2020 Regulatory Proposal recommending this be extended by 1 year to January 1, 2022) <p>If this exemption applies, notice does not need to be filed in the registry and associated planning requirements are not triggered until January 1, 2026</p>	Grandfathering exception expires on January 1, 2026

Fall 2020 Key Proposed Regulatory Amendments

- Expanding the current **grandfathering provision** in the Excess Soil Regulation by:
 - extending the date applicable to the grandfathering provisions by which construction projects must be entered into by one year, from January 1, 2021 to January 1, 2022, to accommodate projects that are close to starting construction but delayed due to COVID-19
 - clarifying that projects with geotechnical studies undertaken by January 1, 2022 with similar soil quality assessments as O. Reg. 406/19, that for these projects an assessment of past uses, sampling and analysis plan and soil characterization report would not need to be repeated
- Additional regulatory **flexibility for low risk matters**, including:
 - replacing waste-related Environmental Compliance Approvals with standard rules for operations processing excess soil for resale as a garden product, and operations managing clean soils for residential development projects
 - providing added flexibility to soil management rules such as those for soil storage and reuse of soil impacted by salt
 - enabling Environmental Compliance Approvals to specify alternative soil management requirements to provide project-specific flexibility
 - updating O. Reg. 406/19 and the Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the EPA (Analytical Procedure) with the new modified Synthetic Precipitation Leaching Procedure (mSPLP)
 - clarifying that the **excess soil registry** to be used for filing notices will be delivered by the Resource Productivity and Recovery Authority and expand the registry's purposes to also include integration with other third-party systems supporting reuse of excess soil, such as tracking systems, soil matching systems and other non-regulatory programs
 - Other minor clarifications and clerical/administrative amendments

Questions?

Key Contacts:

Policy - Laura Blease, laura.blease@ontario.ca and Sanjay Coelho sanjay.coelho@ontario.ca

Compliance Lead - Nafiseh Pourhassani, nafiseh.pourhassani@ontario.ca

Standards - Paul Welsh, paul.g.welsh@ontario.ca

Sampling - Rosemary Ash, rosemary.ash@ontario.ca

Approvals - Andrew Neill, andrew.neill@ontario.ca

Brownfields Amendments - Dean Therrien, dean.therrien@ontario.ca

Legal Services - Jamie Flagal, jamie.flagal@ontario.ca and Hayley Valteau
hayley.valleau@ontario.ca

APPENDIX A: Rules to Come Into Force on Jan 1, 2021 Recap

Waste Designation:

- Excess soil may be reused, and is not considered waste, if:
 - If it is being beneficially reused, not stock-piled
 - The quality and quantity of the soil align with that necessary for the beneficial reuse and the soil is dry, if the soil is not dry, a local instrument must permit the deposit of the excess soil
 - The reuse site has consented in writing to take the soil (not illegally dumped)

Waste Approvals:

- Low risk soil management activities which do not require an approval, replaced with simple regulatory rules:
 - Hauling of excess soil (dry or liquid) - for safe containment and transportation
 - Includes requirements for haulers to verbally provide key information to provincial officers, if asked, e.g., pick-up and deposit locations
 - Low-risk on-site processing - e.g., passive dewatering, some mixing of soils, sorting of soil and debris, mixing additives for solidification for transportation
 - Temporary soil storage - storage and low-risk processing of dry soil e.g., setbacks from water body and property line, pile size, maximum soil at a property, etc.
 - Local waste transfer facilities - can be used by public bodies and infrastructure companies to do specified low-risk dry and liquid soil processing activities (e.g., passive dewatering)

Excess Soil Reuse Standards:

- Generic risk-based standards, 2 volume sizes - small volume up to 350m³ and infinite volume; OR
- Use of site specific standards - standards specified in a site specific instrument (e.g. municipal fill by-law, Aggregate Resource Act licence), allows for use of the Beneficial Reuse Assessment Tool or Risk Assessments

The new standards are supported by more detailed rules which provide additional clarity and flexibility e.g., proximity to water body, salt impacted soil, soil mixed with compost, etc.

APPENDIX B: Screening Matrix of Key Site Conditions to Select Standards - Jan 1, 2021

Table	Table 1	Table 2/2.1	Table 3/3.1	Table 4/4.1	Table 5/5.1	Table 6/6.1	Table 7/7.1	Table 8/8.1	Table 9/9.1
Site Condition									
Property is an Environmentally Sensitive Area.	✓	x	x	x	x	x	x	x	x
Groundwater use condition is potable.	✓	✓	x	✓	x	✓	x	✓	x
Land Use is Agricultural or Other.	✓	✓	x	x	x	✓	x	✓	x
Overburden thickness is unknown or is less than 2 m.	✓	x	x	x	x	✓	✓	x	x
Depth to groundwater is unknown, is less than 3 m below ground surface or the capillary fringe is <0.8 m from the base of the gravel crush of any existing/future building foundation*.	✓	x	x	x	x	✓	✓	x	x
Nearest water body is unknown or less than 30 m from the property.	✓	x	x	x	x	x	x	✓	✓
Excess soil may be placed at any depth.	✓	✓	✓	x**	x**	✓	✓	✓	✓
Stratified site conditions must be maintained to ensure that surface soil and subsurface soil meets the applicable stratified condition standards.	✓	x	x	✓	✓	x	x	x	x

(Rules for Soil Management and Excess Soil Quality Standards and Rationale Document for Development of Excess Soil Quality Standards, MECP November 2019)

Notes: x This table may not be appropriate. ✓ This table may be acceptable, see Section 5.1 for other considerations.

* This site condition is applied to volatile chemicals only. ** Standards for subsurface soil in Tables 4/4.1 & 5/5.1 must be applied only for soil placed at 1.5 m below ground surface or deeper.

APPENDIX C: Key Considerations for Salt Impacted Soils - Jan 1, 2021

Soil Rules

Similar to the Brownfields regulatory changes in O. Reg. 153/04, soil that is impacted with salt due to salting for vehicle and pedestrian safety, **can be reused** if the following criteria are met:

- If soil is finally placed in an area where salting is expected e.g., future parking lot, future road; or
- At an industrial/commercial property where non-potable standards apply; or
- At least 1.5 meters below the surface

Despite the above, **salt impacted soil cannot be reused** in any of the following circumstances:

- Within 30 meters of a waterbody
- Within 100 meters of a potable well / an area intended for future potable well
- Within 2 meters above the water table (Note: October 2020 Regulatory Proposal recommending this requirement be removed)
- Where crops / pasture activities are occurring / planned (unless the soil is placed 1.5 m or greater below the soil surface)

If salt impacted soil is brought to a reuse site, the **reuse site must be notified** that the soil is salt impacted and the project leader/operator of the project area must communicate any relevant risks. If any sampling of the soil has taken place prior, these **sampling results must be provided** to the reuse site owner.

APPENDIX D: Key Exemptions - Excess Soil Regulation Planning Rules - January 1, 2022

Certain excess soil movements are **exempt** from the requirement **to file a notice on the registry and the associated planning requirements**:

- If 100m³ or less is moved directly to a waste disposal site (but not a Class 2 Soil Management Site)
- Removal of soil due to emergencies e.g., danger to health, safety or damage to any person, property, plant or animal life
- Projects that are related to maintaining infrastructure in a fit state of repair, this does not include stormwater management pond clean outs
- Topsoil as defined in the *Municipal Act* which is transported directly for reuse as topsoil

Specific elements of excess soil planning requirements may be exempt (e.g., sampling, characterization and destination assessment) for excess soil with no contamination moving from less sensitive sites (e.g., agriculture, residential)

- Stormwater management pond (SWM) sediments are within scope of the definition of infrastructure, as such these sediments can take advantage of infrastructure planning exemptions, where applicable



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)

I hereby give notice that the McNally Drain Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Beaver dam plugging Flow

Property Description: Lot 3 Concession 9 Roll Number _____

911 address 6380 Rokeby Line

Dated at the Municipality of Brooke-Alvinston this 13 day of 11, 20 2020

Lee Deschamps
Name-please print

Name-please print

[Signature]
Signature

Signature

Telephone# _____
Home

Cell

Email address: _____

Additional Comments if any:

_____ Copy - David Moores