



MINUTES

Council Meeting

4:00 PM - Thursday, October 22, 2020
Virtual Meeting

The Council of the Brooke-Alvinston was called to order on Thursday, October 22, 2020, at 4:00 PM, in the Virtual Meeting, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Steve Knight, and Parks and Recreation Supervisor Kevin Miller

Regrets:

1 CALL TO ORDER

The Mayor called the virtual meeting to order at 4 p.m. The meeting was held via zoom technology.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be disclosed at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of October 8, 2020

RESOLUTION-2020-308

Deputy Mayor Frank Nemcek made a motion that the October 8, 2020 regular Council meeting minutes be approved without any errors or omissions. Councillor Wayne Deans seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

Councillor Armstrong inquired why Les Douglas of the Alvinston Optimist Club was not listed as a delegation at this meeting as was noted in the October 8th minutes. The Clerk Administrator advised that Mr. Douglas had been contacted at the agenda cutoff timeline and did not have presentation material to submit. He had been moved to the November 12th meeting pending delegation submission papers.

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Information Correspondence

RESOLUTION-2020-309

Councillor Jeannette Douglas made a motion that the information correspondence items listed be received and filed. Councillor Wayne Deans seconded the motion.

Carried

- b) Correspondence Requiring Action - Lake of Bays Request for support

RESOLUTION-2020-310

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston supports the October 9, 2020 request from the Township of Lake of Bays Council to request the Premier to consider an amendment to Bill 124 to make it a requirement that the building contractor name be disclosed and that the contractor provide proof of insurance to create a greater accountability and responsibility. Councillor Jamie Armstrong seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Temporary Use, 6483 Weidman Line

RESOLUTION-2020-311

Councillor Jeannette Douglas made a motion that the request to allow temporary personal storage at 6483 Weidman Line be authorized; and that the applicant be granted a maximum time of 1 year to make application for the necessary zoning. Councillor Jamie Armstrong seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Brooke Telecom Fibre Project Overview

RESOLUTION-2020-312

Councillor Wayne Deans made a motion that the information provided by Brooke Telecom on the Fibre Project be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Amendments to Procedural By-law - Electronic Meetings

RESOLUTION-2020-313

Councillor Jeannette Douglas made a motion that staff be directed to amend the necessary amendments to the Procedural By-law in compliance with Bill 197-COVID-19 Economic Recovery Act, 2020 to permit electronic Council meetings to be called outside of a declared State of Emergency. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Consideration of Elliott-Tait Drainage Report

RESOLUTION-2020-314

Councillor Wayne Deans made a motion that he be appointed to attend the Consideration Meetings for the Elliott-Tait Drain. Councillor Jamie Armstrong seconded the motion.

Carried

- e) **Clerk Administrator's Report:** Review of the need of a Community Centre in Inwood

RESOLUTION-2020-315

Councillor Jeannette Douglas made a motion that the report on the need of a Community Centre in Inwood be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

The Clerk Administrator was asked on how meetings at the Inwood Library

meeting space could be arranged. She advised that she would follow up and report back to Council.

- f) **Parks & Recreations Supervisor:** BAICCC Opening Update

RESOLUTION-2020-316

Councillor Jamie Armstrong made a motion that the report submitted by the Parks & Recreation Supervisor be received and filed and that user groups be advised that spectators be allowed as long as user groups adhere to provincial regulations. Councillor Wayne Deans seconded the motion.

Carried

- g) **Drainage Superintendent's Report:** Monthly Update & Tenders

RESOLUTION-2020-317

Councillor Wayne Deans made a motion that the October 22, 2020 report submitted by the Drainage Superintendent be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- h) **Thompson Drain**

Tender results for the Thompson Drain were received as:

HE Construction	\$8,885.50 (plus HST)
GM Construction	\$10,330.60 (plus HST)
J & L Henderson	\$10,850.60 (plus HST)
Bruce Poland & Sons	\$20,478.00 (plus HST)

RESOLUTION-2020-318

Councillor Jeannette Douglas made a motion that the low tender received by HE Construction be accepted. Councillor Wayne Deans seconded the motion.

Carried

- i) **Moffatt-Lucas Drain No. 2 & Moffatt Lucas Drain Branch**

Councillor Nemcek declared a Conflict of Interest as he is assessed on the drain. He did not participate in the vote.

Tenders for the Moffatt-Lucas No. 2 & Moffatt Lucas Drain Branch were received as:

Bruce Poland & Sons	\$31,502.62 (plus HST)
McNally Excavating	\$33,809.82 (plus HST)
HE Construction	\$42,180.55 (plus HST)
GM Construction	\$46,508.90 (plus HST)
J & L Henderson	\$48,047.29 (plus HST)

RESOLUTION-2020-319

Councillor Jamie Armstrong made a motion that the low tender from Bruce Poland & Sons be accepted. Councillor Wayne Deans seconded the motion.

Carried

8 BY-LAWS

- a) By-law to Establish & Regulate a Fire Department

RESOLUTION-2020-320

Councillor Jeannette Douglas made a motion that By-law 41 of 2020 be read a first, second and third time and finally passed this 22nd day of October 2020 Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) By-law to Jointly Manage and Operate a Fire Department

RESOLUTION-2020-321

Deputy Mayor Frank Nemcek made a motion that By-law 42 of 2020 be taken as read a first, second and third time and finally passed this 22nd day of October 2020. Councillor Jamie Armstrong seconded the motion.

Carried

9 NEW BUSINESS

- a) Virtual Conferences of the Clerk Administrator and Treasurer

The summary report from the Ontario Municipal Administrators Association and Municipal Finance Officers' Association were presented to Council.

- b) The Clerk Administrator noted that she attended the NFP pre hearing conference and will provide a report for the next meeting.
- c) Fire Chief Steve Knight invited interested staff and Council to attend the live burn training on November 8th at Lambton College. This is the annual training exercise for Brooke Fire Rescue members.
- d) The Public Works Manager noted that the recent drain reports list native soil vs granular for finishing parts of the drains. He advised the granular material is preferential and reduces future issues.

RESOLUTION-2020-322

Councillor Jamie Armstrong made a motion that the Engineer be directed to amend the report on the Elliott Tait Drain to provide for granular; and that other tenders be reviewed for similar circumstances. Councillor Wayne Deans seconded the motion.

Carried

- e) The Clerk Administrator noted that when she receives details on Remembrance Day she will advise Council.
- f) Councillor Deans inquired about the status of the property standard issues at 3195 Inwood Road. He was advised that the Property Standards Officer has attended and has worked on a verbal agreement to tidy up the property. A site plan application will be presented at the November 12th meeting.
- g) Councillor Deans inquired if the basketball nets in the Inwood Community Park could be straightened.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2020-323

Councillor Wayne Deans made a motion that By-law 43 of 2020 be read a first, second and third time and finally passed this 22nd day of October, 2020. Councillor Jamie Armstrong seconded the motion.

Carried

13 ADJOURNMENT

The meeting was adjourned by Councillors Deans and Armstrong at 4:34 p.m.

Clerk-Administrator

Mayor