



MINUTES

Council Meeting

4:00 PM - Thursday, September 24, 2020
Municipal Office

The Council of the Brooke-Alvinston was called to order on Thursday, September 24, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Administrative Assistant Darlene Paolucci, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate.

3 MINUTES

a) Regular Council Meeting Minutes of September 10, 2020

RESOLUTION-2020-273

Deputy Mayor Frank Nemcek made a motion that the September 10, 2020 meeting minutes be approved as presented, without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

Councillor Nemcek reported that the pile of biosolids on Oil Springs / Ebenezer Line has been reduced to half.

5 DELEGATIONS & TIMED EVENTS

a) Court of Revision - McVicar Drain

The Mayor requested that this portion of the meeting be tabled momentarily until the Drainage Superintendent was available.

RESOLUTION-2020-274

Councillor Wayne Deans made a motion that the Court of Revision be tabled until the Drainage Superintendent logged into the meeting. Councillor Jeannette Douglas seconded the motion.

Carried

- b) Jane Anema, Executive Director, Sarnia Community Foundation

Ms. Anema presented to Council via ZOOM how the Sarnia Community Foundation is structured and funded. She informed Council how the Municipality could benefit from the program.

- c) Court of Revision - McVicar Drain

The Drainage Superintendent was available for the meeting at this point.

RESOLUTION-2020-275

Councillor Wayne Deans made a motion that the Court of Revision for the McVicar Drain be opened. Councillor Jamie Armstrong seconded the motion.

Carried

- d) Councillor Nemcek declared a Conflict of Interest as he is a ratepayer on the McVicar Drain. He did not participate in the vote.

The Clerk and Drainage Superintendent advised that no comments were received.

RESOLUTION-2020-276

Councillor Wayne Deans made a motion that the assessments for the McVicar Drain be confirmed as presented in the Engineer's report dated June 22, 2020. Councillor Jamie Armstrong seconded the motion.

Carried

RESOLUTION-2020-277

Councillor Wayne Deans made a motion that the Court of Revision of the McVicar Drain be closed. Councillor Jamie Armstrong seconded the motion.

Carried

6 CORRESPONDENCE

- a) Information - September 24, 2020

RESOLUTION-2020-278

Councillor Jeannette Douglas made a motion that the correspondence information be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- b) Municipality of Tweed - Medical Cannabis Licencing

RESOLUTION-2020-279

Councillor Jamie Armstrong made a motion that the Municipality of Brooke-Alvinston supports the resolution from the Municipality of Tweed that immediate action be taken by all levels of government for medical cannabis licencing to follow similar regulations and guidelines as all other pharmaceutical industries. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Wollaston Township - Review of the Municipal Elections Act

RESOLUTION-2020-280

Councillor Jamie Armstrong made a motion that the request from Wollaston Township be received and filed. Councillor Wayne Deans seconded the

motion.

Carried

7 STAFF REPORTS

- a) Fire Chief's Report: September Report

RESOLUTION-2020-281

Councillor Wayne Deans made a motion that the September 2020 monthly fire report be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Clerk Administrator's Report: Community Centre Need in Inwood

The Clerk-Administrator reviewed the five questions she compiled to be administered via survey monkey on the Municipal website. She stated that notice of the survey would be posted on Facebook as well as the website. Councillor Deans requested that a flyer also be circulated to residents. Councillor Armstrong suggested that question five be amended to explain the deficit at the B.A.I.C.C.C. includes not only lost revenue from the facility, but from ice rentals, parks and ball diamonds.

RESOLUTION-2020-282

Councillor Jamie Armstrong made a motion that the listed survey questions and approach to the motion on the feasibility of a hall in Inwood be approved. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Clerk Administrator's Report: Development potential in Brooke-Alvinston

RESOLUTION-2020-283

Deputy Mayor Frank Nemcek made a motion that staff be directed to obtain pricing on growth and development for a master water and sewer plan of the Municipality for presentation in the 2021 budget. Councillor Jamie Armstrong seconded the motion.

Carried

- d) Clerk Administrator's Report: Outdoor Washrooms at the BAICCC

RESOLUTION-2020-284

Councillor Jamie Armstrong made a motion that the discussions on the expansion of washrooms at the outside canteen be tabled until a meeting is arranged with the Alvinston Optimist Building Committee. Councillor Wayne Deans seconded the motion.

Carried

- e) Clerk Administrator's Report: Brew Plan for Ale House - Phase 1

Councillor Armstrong declared a Conflict of Interest as he is an owner of Armor's Ale House. He did not participate in the vote.

RESOLUTION-2020-285

Councillor Wayne Deans made a motion that the Council of the Municipality request that the Ale House apply for a zoning amendment to recognize a microbrewery and waive the official plan (OP) amendment requirement at this time, however, that the OP requirement be addressed prior to phase 2 of the brewing plan or during the OP review in 2021. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- f) Clerk Administrator's Report: Municipal Appreciation Event(s)

RESOLUTION-2020-286

Deputy Mayor Frank Nemcek made a motion that due to COVID-19 restrictions, all appreciation events for volunteers, including members of Brooke Fire Rescue, Staff and Council be cancelled; and that staff and fire fighters who have achieved a significant year of service be recognized and acknowledged by Council. Councillor Jeannette Douglas seconded the motion.

Carried

- g) Public Works Managers Report: Public Attendance at BAICCC ice events

The Public Works Manager reported on some of the Covid-19 guidelines for spectators in the B.A.I.C.C.C.

Councillor Armstrong stated that the arena should not reopen, and that Council should reconsider the opening due to the new provincial guidelines.

RESOLUTION-2020-287

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston agree that no spectators be allowed during ice functions at the BAICCC and that public skating and drop in sessions be eliminated until COVID-19 restrictions permit. Councillor Jeannette Douglas seconded the motion.

Carried

- h) Drainage Superintendent's Monthly Report:

RESOLUTION-2020-288

Councillor Wayne Deans made a motion that the Drainage Superintendents Monthly report be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- i) Campbell-Leitch Drain

RESOLUTION-2020-289

Councillor Jamie Armstrong made a motion that the request submitted by Kevin Campbell be accepted and that R. Dobbin Engineering be appointed to prepare a new report on the Campbell Leitch Drain under section 78 of the Drainage Act. Councillor Wayne Deans seconded the motion.

Carried

- j) Drain Tender Opening - Sisson Parker

RESOLUTION-2020-290

Deputy Mayor Frank Nemcek made a motion that the low tender submitted by GM Construction for the Sisson Parker Drain be accepted. Councillor Jeannette Douglas seconded the motion.

Carried

- k) Drain Tender Opening - McEachern Drain

RESOLUTION-2020-291

Councillor Jamie Armstrong made a motion that the low tender from Bruce Poland & Sons be accepted for the McEachern Drain. Councillor Wayne Deans seconded the motion.

8 BY-LAWS

9 NEW BUSINESS

- a) The Clerk-Administrator reported to Council that the Sarnia Lambton Economic Group intends to apply for a Digital Mainstreet Grant to have a Digital Service Squad member for 1 year. If approved, there would be an opportunity to have a team member work in the Brooke-Alvinston Office to assist local businesses on digital tools such as social media, e-commerce, business listings and online tools for the Digital Mainstreet website.

RESOLUTION-2020-292

Councillor Jamie Armstrong made a motion that Staff be directed to inform the Sarnia Lambton Economic Group that the Municipality of Brooke-Alivnston is interested in participating in a Digital Mainstreet opportunity with them. Councillor Jeannette Douglas seconded the motion.

Carried

- b) Councillor Nemcek questioned why the hole at 3229 River Street has not been filled in.

Councillor Armstrong requested that the Public Works Manager and the Parks & Recreation Supervisor provide a report to Council at the October 22nd meeting regarding the new Covid-19 guidelines and operation of the BAICCC.

- c) The Public Works Manager noted that the renovations at the arena are progressing. A few extra items have been incurred in the auditorium involving additional insulation and drywall repairs.

10 CLOSED SESSION

There was no closed session at this meeting.

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2020-293

Councillor Jamie Armstrong made a motion that the confirming by-law be read a first, second and third time and finally passed this 24 day of September 2020. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

Councillor Douglas made a motion to adjourn the meeting at 5:45 p.m.

Clerk-Administrator

Mayor