



AGENDA

Council Meeting

4:00 PM - Thursday, October 8, 2020

Zoom Virtual

| | Page |
|---|-----------|
| 1. CALL TO ORDER | |
| 2. DISCLOSURE OF PECUNIARY INTEREST | |
| 3. MINUTES | |
| 3.1. Regular Council Meeting Minutes of September 24, 2020 Council - 24 Sep 2020 - Minutes - Pdf | 3 - 7 |
| 4. BUSINESS ARISING FROM THE MINUTES | |
| 5. DELEGATIONS & TIMED EVENTS | |
| 6. CORRESPONDENCE | |
| 6.1. Municipal Information - October 8, 2020 | 8 - 12 |
| 6.2. Information -October 8, 2020 | 13 - 89 |
| 6.3. Requiring Action - October 8, 2020 | 90 - 91 |
| 7. STAFF REPORTS | |
| 7.1. Clerk Administrator's Report: Thompson Drain - section 78 request Thompson Drain - section 78 request - Pdf | 92 - 93 |
| 7.2. Clerk-Administrator's Report: Fire Board / Fire Committee Naming Fire Board / Fire Committee Naming - Pdf | 94 - 95 |
| 7.3. Clerk-Administrator's Report: Fire Chief shared responsibilities- Southwest Middlesex and Dawn-Euphemia Fire Chief shared responsibilities-Southwest Middlesex and Dawn- Euphemia - Pdf | 96 - 97 |
| 7.4. Clerk Administrator's Report: Draft By-law to Establish & Regulate a Fire Department By-law to Establish & Regulate A Fire Department - Pdf | 98 - 106 |
| 7.5. Treasurer's Report: Amending By-law to Jointly Operate a Fire Department Amending By-law to Jointly Manage and Operate a Fire Department - Pdf | 107 - 119 |
| 7.6. Treasurer's Report: Accounts Payable Listing - September 2020 Accounts Payable Listing - September 2020 - Pdf | 120 - 137 |

- 7.7. **Treasurer's Report:** Year-to-Date (to September 30) Budget to Actual Comparisons 138 - 143
[Year-to-Date \(to September 30\) Budget to Actual Comparisons - Pdf](#)
- 7.8. **Administrative Assistant's Report:** 2020 Building Permit Summary Report 144 - 148
[2020 Building Permit Summary Report to Date - Pdf](#)

8. BY-LAWS

- 8.1. McVicar Drain - third & final reading 149 - 150
[By-Law 34 of 2020 - McVicar Drain](#)

9. NEW BUSINESS

10. CLOSED SESSION

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

13. ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Thursday, September 24, 2020
Municipal Office

The Council of the Brooke-Alvinston was called to order on Thursday, September 24, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Administrative Assistant Darlene Paolucci, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate.

3 MINUTES

a) Regular Council Meeting Minutes of September 10, 2020

RESOLUTION-2020-273

Deputy Mayor Frank Nemcek made a motion that the September 10, 2020 meeting minutes be approved as presented, without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

Councillor Nemcek reported that the pile of biosolids on Oil Springs / Ebenezer Line has been reduced to half.

5 DELEGATIONS & TIMED EVENTS

a) Court of Revision - McVicar Drain

The Mayor requested that this portion of the meeting be tabled momentarily until the Drainage Superintendent was available.

RESOLUTION-2020-274

Councillor Wayne Deans made a motion that the Court of Revision be tabled until the Drainage Superintendent logged into the meeting. Councillor Jeannette Douglas seconded the motion.

Carried

- b) Jane Anema, Executive Director, Sarnia Community Foundation

Ms. Anema presented to Council via ZOOM how the Sarnia Community Foundation is structured and funded. She informed Council how the Municipality could benefit from the program.

- c) Court of Revision - McVicar Drain

The Drainage Superintendent was available for the meeting at this point.

RESOLUTION-2020-275

Councillor Wayne Deans made a motion that the Court of Revision for the McVicar Drain be opened. Councillor Jamie Armstrong seconded the motion.

Carried

- d) Councillor Nemcek declared a Conflict of Interest as he is a ratepayer on the McVicar Drain. He did not participate in the vote.

The Clerk and Drainage Superintendent advised that no comments were received.

RESOLUTION-2020-276

Councillor Wayne Deans made a motion that the assessments for the McVicar Drain be confirmed as presented in the Engineer's report dated June 22, 2020. Councillor Jamie Armstrong seconded the motion.

Carried

RESOLUTION-2020-277

Councillor Wayne Deans made a motion that the Court of Revision of the McVicar Drain be closed. Councillor Jamie Armstrong seconded the motion.

Carried

6 CORRESPONDENCE

- a) Information - September 24, 2020

RESOLUTION-2020-278

Councillor Jeannette Douglas made a motion that the correspondence information be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- b) Municipality of Tweed - Medical Cannabis Licencing

RESOLUTION-2020-279

Councillor Jamie Armstrong made a motion that the Municipality of Brooke-Alvinston supports the resolution from the Municipality of Tweed that immediate action be taken by all levels of government for medical cannabis licencing to follow similar regulations and guidelines as all other pharmaceutical industries. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Wollaston Township - Review of the Municipal Elections Act

RESOLUTION-2020-280

Councillor Jamie Armstrong made a motion that the request from Wollaston Township be received and filed. Councillor Wayne Deans seconded the

motion.

Carried

7 STAFF REPORTS

- a) Fire Chief's Report: September Report

RESOLUTION-2020-281

Councillor Wayne Deans made a motion that the September 2020 monthly fire report be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- b) Clerk Administrator's Report: Community Centre Need in Inwood

The Clerk-Administrator reviewed the five questions she compiled to be administered via survey monkey on the Municipal website. She stated that notice of the survey would be posted on Facebook as well as the website. Councillor Deans requested that a flyer also be circulated to residents. Councillor Armstrong suggested that question five be amended to explain the deficit at the B.A.I.C.C.C. includes not only lost revenue from the facility, but from ice rentals, parks and ball diamonds.

RESOLUTION-2020-282

Councillor Jamie Armstrong made a motion that the listed survey questions and approach to the motion on the feasibility of a hall in Inwood be approved. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Clerk Administrator's Report: Development potential in Brooke-Alvinston

RESOLUTION-2020-283

Deputy Mayor Frank Nemcek made a motion that staff be directed to obtain pricing on growth and development for a master water and sewer plan of the Municipality for presentation in the 2021 budget. Councillor Jamie Armstrong seconded the motion.

Carried

- d) Clerk Administrator's Report: Outdoor Washrooms at the BAICCC

RESOLUTION-2020-284

Councillor Jamie Armstrong made a motion that the discussions on the expansion of washrooms at the outside canteen be tabled until a meeting is arranged with the Alvinston Optimist Building Committee. Councillor Wayne Deans seconded the motion.

Carried

- e) Clerk Administrator's Report: Brew Plan for Ale House - Phase 1

Councillor Armstrong declared a Conflict of Interest as he is an owner of Armor's Ale House. He did not participate in the vote.

RESOLUTION-2020-285

Councillor Wayne Deans made a motion that the Council of the Municipality request that the Ale House apply for a zoning amendment to recognize a microbrewery and waive the official plan (OP) amendment requirement at this time, however, that the OP requirement be addressed prior to phase 2 of the brewing plan or during the OP review in 2021. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- f) Clerk Administrator's Report: Municipal Appreciation Event(s)

RESOLUTION-2020-286

Deputy Mayor Frank Nemcek made a motion that due to COVID-19 restrictions, all appreciation events for volunteers, including members of Brooke Fire Rescue, Staff and Council be cancelled; and that staff and fire fighters who have achieved a significant year of service be recognized and acknowledged by Council. Councillor Jeannette Douglas seconded the motion.

Carried

- g) Public Works Managers Report: Public Attendance at BAICCC ice events

The Public Works Manager reported on some of the Covid-19 guidelines for spectators in the B.A.I.C.C.C.

Councillor Armstrong stated that the arena should not reopen, and that Council should reconsider the opening due to the new provincial guidelines.

RESOLUTION-2020-287

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston agree that no spectators be allowed during ice functions at the BAICCC and that public skating and drop in sessions be eliminated until COVID-19 restrictions permit. Councillor Jeannette Douglas seconded the motion.

Carried

- h) Drainage Superintendent's Monthly Report:

RESOLUTION-2020-288

Councillor Wayne Deans made a motion that the Drainage Superintendents Monthly report be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- i) Campbell-Leitch Drain

RESOLUTION-2020-289

Councillor Jamie Armstrong made a motion that the request submitted by Kevin Campbell be accepted and that R. Dobbin Engineering be appointed to prepare a new report on the Campbell Leitch Drain under section 78 of the Drainage Act. Councillor Wayne Deans seconded the motion.

Carried

- j) Drain Tender Opening - Sisson Parker

RESOLUTION-2020-290

Deputy Mayor Frank Nemcek made a motion that the low tender submitted by GM Construction for the Sisson Parker Drain be accepted. Councillor Jeannette Douglas seconded the motion.

Carried

- k) Drain Tender Opening - McEachern Drain

RESOLUTION-2020-291

Councillor Jamie Armstrong made a motion that the low tender from Bruce Poland & Sons be accepted for the McEachern Drain. Councillor Wayne Deans seconded the motion.

Carried

8 BY-LAWS

9 NEW BUSINESS

- a) The Clerk-Administrator reported to Council that the Sarnia Lambton Economic Group intends to apply for a Digital Mainstreet Grant to have a Digital Service Squad member for 1 year. If approved, there would be an opportunity to have a team member work in the Brooke-Alvinston Office to assist local businesses on digital tools such as social media, e-commerce, business listings and online tools for the Digital Mainstreet website.

RESOLUTION-2020-292

Councillor Jamie Armstrong made a motion that Staff be directed to inform the Sarnia Lambton Economic Group that the Municipality of Brooke-Alivnston is interested in participating in a Digital Mainstreet opportunity with them. Councillor Jeannette Douglas seconded the motion.

Carried

- b) Councillor Nemcek questioned why the hole at 3229 River Street has not been filled in.

Councillor Armstrong requested that the Public Works Manager and the Parks & Recreation Supervisor provide a report to Council at the October 22nd meeting regarding the new Covid-19 guidelines and operation of the BAICCC.

- c) The Public Works Manager noted that the renovations at the arena are progressing. A few extra items have been incurred in the auditorium involving additional insulation and drywall repairs.

10 CLOSED SESSION

There was no closed session at this meeting.

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2020-293

Councillor Jamie Armstrong made a motion that the confirming by-law be read a first, second and third time and finally passed this 24 day of September 2020. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

Councillor Douglas made a motion to adjourn the meeting at 5:45 p.m.

Clerk-Administrator

Mayor

Normal Farm Practices
Protection Board
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: (519) 826-3433
Fax: (519) 826-4232
Email: NFPPB@ontario.ca

Commission de protection des pratiques
agricoles normales
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél.: (519) 826-3433
Télééc.: (519) 826-4232
Courriel: NFPPB@ontario.ca



IN THE MATTER OF the *Farming and Food Production Protection Act, 1998*

AND IN THE MATTER OF: An application to the Board under Section 6 of the *Farming and Food Production Protection Act, 1998* for a determination as to whether municipal by-laws are restricting a normal farm practice.

Board File No.: 003DavidBuurma20 David Buurma v. Municipality of Brooke-Alvinston

NOTICE OF SECOND PRE-HEARING CONFERENCE

The Normal Farm Practices Protection Board hereby appoints **Thursday, October 22, 2020** beginning at **10:00 a.m.** for a Pre-Hearing Conference to be held by way of video conference. To participate in this conference, please accept the Microsoft teams meeting calendar appointment with connection instructions.

The purposes of this conference are to address procedural and other matters relating to the application by David Buurma regarding the Corporation of the Municipality of Booke-Alvinston's **Zoning By-Law No. 9 of 2013** and **Tidy-Yard By-Law No. 35 of 2019**. The Pre-Hearing Conference will be held according to Rules 23 to 27 of the Board's Rules of Practice and Procedure (attached).

The Accessibility Document of the Normal Farm Practices Protection Board is available online at www.omafra.gov.on.ca/english/engineer/nfppb/accessibility.htm . If you need a copy in a different format, please contact the Board Secretary. If you are a party to the proceedings and have specific accommodation needs due to a disability, please contact the Board Secretary at 519-835-4172 as soon as possible, or by the latest October 15, 2020.

If you do not attend and are not represented at the Pre-Hearing Conference, the Board may proceed in your absence and you will not be entitled to any further notice of the proceedings.

Rebecca Moffat-Vallée
Board Secretary, Normal Farm Practices Protection Board

Dated at Guelph this 2nd day of October, 2020.

TO:

David Buurma
c/o Eric Davis
Miller Thomson LLP
Accelerator Building
295 Hagey Blvd, Suite 300
Waterloo, ON N2L 6R5
Email: edavis@millertomson.com

AND TO:

Eric Davis
Miller Thomson LLP
Accelerator Building
295 Hagey Blvd, Suite 300
Waterloo, ON N2L 6R5
Email: edavis@millertomson.com

AND TO:

Janet Denkers
Clerk-Administrator
Municipality of Brooke-Alvinston
3236 River Street, P.O. Box 28
Alvinston, ON N0N 1A0
Email: jdenkers@brookealvinston.com

AND TO:

Peter Pickfield
Garrod Pickfield LLP
221 Woolwich Street
Guelph, ON N1H 3V4
Email : pickfield@garrodpickfield.ca
Cc Email : cleger@garrodpickfield.ca

Pre-Hearing/Settlement Conferences

23. (1) In any proceeding the Board, on its own initiative or on the Motion of any Party or any person seeking Party status, may direct the Parties to make submissions in writing or may hold one or more Pre-Hearing/Settlement Conferences, for the purposes of:
- a. identifying Parties;
 - b. defining, formulating or simplifying issues;
 - c. clarifying, amplifying or limiting an application, intervention or reply;
 - d. deciding the procedure to be adopted in the proceeding;
 - e. disclosure of evidence, including
 - i. identifying documents the Parties intend to rely upon;
 - ii. exchanging or arranging for the exchange of documents among Parties;
 - iii. identifying witnesses, the nature of their evidence, and their order of presentation;
 - iv. considering the advantages and disadvantages of filing witness statements and interrogatories and establishing a procedure for their service and filing if needed;
 - f. setting the date and place for commencement of the Hearing;
 - g. estimating the length of the Hearing;
 - h. deciding any other matters that may aid in the simplification or most just disposition of the Proceeding;
 - i. considering the possibility of settlement of any or all of the issues in the Proceeding; and
 - j. for any other purpose that the Board deems appropriate.
24. Whoever attends a Pre-hearing/Settlement Conference on behalf of the parties or persons seeking party status must be authorized to take positions on and make decisions regarding the matters listed in Rule 23 and must be authorized to enter into a memorandum of agreement setting out the results of the conference.
25. Issues raised at a Pre-hearing/Settlement Conference may be determined by the parties or their counsel signing a memorandum of agreement setting out the results of the conference or by the Board making an order, and the memorandum or order binds the parties to the memorandum or order unless the member or panel conducting the hearing orders otherwise to prevent injustice.
26. No communication shall be made to the member or panel presiding at the hearing or a motion with respect to any statement made at a Pre-hearing/Settlement Conference, except as disclosed in the memorandum or order under Rule 25.
27. A member who conducts a Pre-hearing/Settlement Conference shall not participate in the hearing without the consent of all parties to the hearing.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre


777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000



234-2020-3137

Mr. Stephen Ikert
Treasurer
Municipality of Brooke-Alvinston
3236 River Street, P.O. Box 28
Alvinston, ON, N0N 1A0

Dear Mr. Ikert:


I am pleased to inform you that you are one of the 15 winners of the 2019 Financial Information Return (FIR) Award. Thank you for your efforts and contribution in ensuring that timely, reliable, and accurate financial information was submitted for the Municipality of Brooke-Alvinston's 2019 Financial Information Return. Your municipality will be identified on the FIR website (<https://efis.fma.csc.gov.on.ca/fir/Welcome.htm>) as one of the winners of this award.

As you know, the FIR reports capture important financial and statistical information for each municipality in the province. This assists the Ministry of Municipal Affairs and Housing in providing the most current information to the growing number of users of our municipal database and provides important information to inform government decision making.

Thank you for the leadership and diligence your municipality has demonstrated in this important area.

Sincerely,


Steve Clark
Minister

Congratulations!

c: Mayor David Ferguson
Monte McNaughton, MPP – Lambton-Kent-Middlesex

Lambton County Historical Society



Lambton County Historical Society COVID Update

August 11, 2020

Hello and we hope to find you all safe. This is just an update to let you know we are still here and continuing on as best we can.

The executive met and it was decided to wait a little longer before we start up our meetings. The numbers of new cases are down, but we are still leery and concerned about starting up our meetings too early. The safety of our members is our top priority. We are continually monitoring the Lambton and Ontario Health recommendations, and HOPE to start up the meetings with our November Christmas Dinner, but this is not a sure thing. Buffet style is not recommended so it will be restaurant style. It will depend on the virus, and if we believe we can do this safely. We will keep you updated.

Some groups and businesses are using applications such as Zoom to conduct meetings through the internet. This was discussed and decided that too many of our members do not have access to computers, making this option unsuitable for our group.

Betty Lou's family has provided us with more boxes of books, on more than one occasion. The executive have met a few times and have helped Gord go through and record the books received. Gord will be able to provide us with an update when our meetings commence.

I hope you all stay safe and enjoy the rest of your summer. We are looking forward to seeing you when our meetings commence. Have a great day!

Deb Narr
Lambton County Historical Society Secretary.
PO Box 121, Alvinston, Ontario
N0N 1A0



Cultural Services Division
 Judith & Norman Alix Art Gallery
 147 Lochiel Street
 Sarnia, ON N7T 0B4

Telephone: 519-336-8127
 Fax: 519-336-8128
www.jnaag.ca

NEWS RELEASE

For Immediate Release

Judith & Norman Alix Art Gallery Reopening to the Public Monday, September 28, 2020

Sarnia, ON - The Judith & Norman Alix Art Gallery will reopen to Gallery members Friday, October 2 and to the general public on Saturday, October 3. Staff and volunteers are thrilled to welcome back visitors to experience two new exhibitions - *Ode to the Inside Out Questions* by Z'otz* Collective and *Group of Seven: Their Visions Revisited 100 Years Later*.

"Thank you to our gallery members, volunteers and community for the support you have shown us over the past few months. We are eager to welcome everyone back and to share our newest exhibitions," said Gallery Curator/Supervisor Sonya Blazek. "We have the pleasure of exhibiting drawings, sculptures and a site specific mural created by Z'otz* Collective. The three artists that make up the Collective have worked together for over 15 years and their art will send your imagination spiraling in delight. We are also pleased to open an exhibition dedicated to our permanent collection, this time taking a deep dive into the Sarnia Women's Conservation Art Association and their early connections to the Group of Seven."

Beginning Friday, October 2 the Gallery's new hours of operation are:

| | |
|--|------------------------|
| Sundays, Mondays and Tuesdays | Closed to the Public |
| Wednesdays, Fridays and Saturdays | 11:00 a.m. - 4:00 p.m. |
| Thursdays | 11:00 a.m. - 8:30 p.m. |

To allow for proper physical distancing, the Gallery is implementing timed-ticket entry. Visitors are required to book their appointment in advance. If visitors do not have an appointment, they will only be accommodated as space and time allow. You can book your visit online at jnaag.ca.

All visitors are asked to monitor for symptoms of COVID-19 prior to their visit, and to re-book their entry if they are feeling unwell. Additionally, visitors are asked to follow all health and safety measures in place and must wear a face covering or non-medical mask (unless exempted in the By-Law) to comply with City of Sarnia By-Law No 76 of 2020.

To aid in physical distancing, room capacities have been significantly reduced, floor markers are in place throughout the building and stairwells have been designated as "up" or "down" to limit close interactions. There is limited seating available and tours are temporarily cancelled. The elevator remains available for those who require it.

...More

Group of Seven: Their Visions Revisited 100 Years Later

October 2, 2020 - August 22, 2021

Fragments of historic ephemera guide you down a century-old path to uncover early connections between the iconic Group of Seven painters and the beginnings of the Sarnia Women's Conservation Art Association and the Sarnia Art Movement. A selection of paintings and drawings from the gallery's permanent collection are partnered with archival photographs and handwritten notes between members of the Group of Seven and the pivotal community members who contributed to the cultural shift in our community.

To enhance the experience, a selection of paintings produced by female artists originally overshadowed by the Group of Seven, are included in the exhibition. Paintings by Emily Carr, Paraskeva Clark and Anne Savage join the conversation alongside Franklin Carmichael, Lawren Harris, A.Y. Jackson, Franz Johnston, Arthur Lismer, J.E.H MacDonald, F.H. Varley, A.J. Casson, Edwin Holgate and L.L. FitzGerald.

Ode to the Inside Out Questions

Z'otz* Collective

Nahúm Flores, Erik Jerezano and Ilyana Martínez

October 2, 2020 - March 7, 2021

Taking its name from the Mayan word for "bat," Z'otz* Collective consists of three artists with Latin American roots: Nahúm Flores (Honduras), Erik Jerezano (Mexico), and Ilyana Martínez (Mexico/Canada). For over fifteen years, these artists have worked collaboratively out of a shared Toronto studio on drawings, paintings, collages, sculptures, and site-specific installations.

"Their process includes passing work between each other to create authorless art with a dreamlike quality. It's impossible to tell which artist contributed what; the mix of ink, watercolour, pen, and paint seamlessly bleeds together to create a textured fabric which sits on top of the page. A tiny Z'otz* stamp performs the role of a collective signature: a figure bent over with its arms swung high behind them, as if it were submitting headfirst to the power of art. The imaginations of Flores, Jerezano, and Martínez, now extend to the viewer—the fourth collaborator who naturally projects a narrative onto the art."¹

Z'otz* Collective has exhibited widely, participating in over 25 solo exhibitions and 40 group exhibitions in Canada, Mexico, the United States, Serbia, and China.

-30-

Please contact:

Sonya Blazek

Curator/Supervisor, Judith & Norman Alix Art Gallery

County of Lambton

519-336-8127 ext. 3220

sonya.blazek@county-lambton.on.ca

¹ Excerpt from exhibition essay by Tatum Dooley, "Taxonomy of cryptozoology" (2020)



Cultural Services Division
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3872

NEWS RELEASE

For Immediate Release

Creative County Offers Support for Innovation in Response to Pandemic

Tuesday, September 29, 2020

Wyoming, ON - In response to the COVID-19 pandemic, Lambton County will be modifying its annual Creative County Grant Program to support cultural organizations and events that demonstrate innovation in adapting programs and activities to pandemic restrictions and public health guidelines.

The Creative County Committee will adjust its application criteria for the 2020-21 grant period to allow for the reimbursement of expenses to meet safety requirements that allow cultural events to proceed, or support innovative approaches to ensuring the safe re-opening of cultural destinations.

The COVID-19 pandemic has had a sudden and substantial impact on the arts, culture and heritage sector in Lambton County. By March 2020, most cultural institutions were indefinitely closed under provincial order, and in-person events and performances were cancelled or postponed. In response, efforts have emerged to provide alternative or new services through digital platforms, or adapting programs and activities to pandemic restrictions and public health guidelines.

"The cancellation of cultural performances, events and activities came at a time when much of the public experienced social isolation, leading to a heightened desire for people to obtain access to culture in their communities," said Jackie Rombouts, Creative County Committee Chair. "Many cultural sector organizations in Lambton County are facing unanticipated costs as they quickly adapt in order to safely continue operations and retain patrons and audiences. This grant will help to support those expenses and keep culture thriving in Lambton."

Under the grant program, the County will provide matching funds for new initiatives, or provide 50% reimbursement of expenses incurred (with proof of purchase) retroactive to April 1, 2020. Eligible expenses include:

- Technology related expenses to support digital engagement or contactless experiences;
- Expenses related to physical distancing measures implemented at cultural sites and events (signs, plexiglass barriers, etc.);
- Expenses related to innovation in program delivery in response to the pandemic;
- Expenses related to other requirements outlined in '[A Framework for Reopening our Province](#)'.

...More

Applications for the Creative County Grant Program will be accepted online through lambtononline.ca beginning Monday, October 5, 2020. The application period will close on Monday, November 16, 2020 at 4:00 p.m. The committee has allocated an available budget of \$35,000 toward this initiative.

-30-

Please contact:

Jackie Rombouts

Chair, Creative County Committee
Mayor of Warwick Township
Lambton County Councillor
519-464-3634
Jackie_Rombouts@hotmail.com

Andrew Meyer

General Manager, Cultural Services
County of Lambton
519-845-0809 ext. 5236
andrew.meyer@county-lambton.on.ca



Office of the County Warden
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3160

NEWS RELEASE

For Immediate Release

Emergency Control Group Update - September 30

Wednesday, September 30, 2020

Wyoming, ON - The County of Lambton Emergency Control Group met Wednesday, September 30 to discuss updates in the current COVID-19 situation. The group will meet again on Wednesday next week to discuss new developments and planning requirements. Additional meetings will be scheduled if needed.

At this meeting, the Emergency Control Group:

- Received an update from Lambton County's Medical Officer of Health, Dr. Ranade, regarding the COVID-19 situation in Lambton County. Current statistics are available on the [Lambton Public Health website](#), including a detailed [community snapshot](#).
- Heard that Lambton Public Health will be continuing daily case detail reports (case counts, outbreaks, recoveries, fatalities and demographics), and will be moving to a weekly report to disclose the total number of tests completed in the County.
- Would like to encourage Lambton County residents to download and use the COVID Alert App. The app will send users a notification if they may have been exposed to COVID-19, provides advice on what to do if you may have been exposed, and notifies nearby app users if you have tested positive for COVID-19. The app does not share any personal information or location details. The more people who use the app, the more effective it will be in helping to protect each other and our community.
- Received an update on PPE supply levels from County divisions. All areas continue to maintain an adequate supply level.

For the most up to date information regarding COVID-19 including current statistics, please visit the [Lambton Public Health website](#) and the [Province of Ontario website](#). Facility closures and a list of financial supports and resources are listed on the [Lambton County website](#).

-30-

Please contact:

Bill Weber
Warden
County of Lambton
519-649-6885
bill.weber@county-lambton.on.ca

Lisa Brown
Communications & Marketing Coordinator
County of Lambton
519-845-0801 ext. 5214
lisa.brown@county-lambton.on.ca



Cultural Services Division
Lambton Heritage Museum
10035 Museum Road
Grand Bend, ON N0M 1T0

Telephone: 519-243-2600
Fax: 519-243-2646
www.lambtonmuseums.ca

NEWS RELEASE

For Immediate Release

Capturing the Moment Digital Lecture Series

Thursday, October 1, 2020

Grand Bend, ON - Delayed due to the closure of Lambton Heritage Museum in March, the feature exhibit *Capturing the Moment: Photography in Lambton County* is set to re-open to the public on Wednesday, October 21. To support this exhibition, the Museum is hosting a four-part digital lecture series focusing on a variety of photography-related subjects.

The art and science of photography has captured people's imaginations for over 200 years. The *Capturing the Moment* exhibit highlights artifacts and prints from Lambton County's early photography studios and shows how technology has evolved over time, along with the photographers and the reasons we take pictures.

"The exhibit takes visitors on a journey through time exploring the evolution of local photography," said Dana Thorne, Curator/Supervisor, Lambton Heritage Museum. "The complimentary digital lectures will allow participants to build on this journey and explore other photography topics including history and preservation, and provide a first-hand look into photographic evolution from a veteran in the industry."

The lectures will be held the second Thursday of each month through Zoom, beginning with the first event on Thursday, October 8. Participants can register using the links below. Each lecture requires separate registration, so participants can register to attend one, some, or all of the lectures that are of interest to them.

Life On the Road: Thirty Years Making Photos in the Music Industry

Richard Beland

Thursday, October 8, 7:00 - 8:00 p.m.

Richard Beland is an instructor at Lambton College with a body of work that dates back to 1986 and includes documentation of live performances as well as studio portraits. He has photographed bands like Aerosmith, AC/DC, and The Tragically Hip. Join us as he shares details on photography in the music industry.

[Register for *Life on the Road: Thirty Years Making Photos in the Music Industry*](#)

...More

Preserving Your Family Photos

Nicole Aszalos

Thursday, November 12, 7:00 - 8:00 p.m.

Learn the tips and tricks of how to save your family heritage for future generations from Nicole Aszalos, Archivist/Supervisor at Lambton County Archives. This introductory preventative conservation workshop will teach you how to spot various types of photo damage and basic preservation strategies for multiple types of photos, including proper storage for photo collections.

[Register for Preserving Your Family Photos](#)

Iconic Photographers

Port Franks Camera Club

Thursday, December 10, 7:00 - 8:00 p.m.

What inspires your photography? Join members of the Port Franks and Area Camera Club as they explore some of the iconic photographers who inspire their work, including Ansel Adams, Yousuf Karsh, and Thelma Pepper.

[Register for Iconic Photographers](#)

History of Photography

Eugene Pruski

Thursday, January 14, 7:00 - 8:00 p.m.

Follow the history of photography from the 1700s to the present as Eugene Pruski from the Port Franks Camera Club surveys the major developments from non-permanent images through early daguerreotypes to the invention of film and finally digital media.

[Register for History of Photography](#)

Lambton Heritage Museum is currently open to visitors through timed-ticket entry. Pre-book your time to visit the Museum online at heritagemuseum.ca/tickets or by calling 519-243-2600. If visitors do not have a pre-booked appointment, they will only be accommodated as space and time allow.

For information on Museum hours, COVID-19 requirements and precautions, and exhibit information, visit the [Lambton Heritage Museum website](#).

-30-

Please contact:**Dana Thorne**

Curator/Supervisor, Lambton Heritage Museum

County of Lambton

519-243-2600 ext. 3151

dana.thorne@county-lambton.on.ca



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Isolation Required for Incoming Travelers

Thursday, October 1, 2020

Point Edward, ON - Lambton Public Health is requiring the isolation of a small number of COVID-19 cases related to the transportation industry. The investigation involved 5 confirmed cases and 14 close contacts of those cases.

The contact investigation is complete and close contacts are currently isolated. Lambton Public Health is consulting daily and monitoring the situation. There was limited contact upon arrival to the community and all public health safety measures were followed to limit community transmission.

These cases have primary residences other than Lambton County so they will not appear in our case counts. No further details about these cases will be provided to protect the privacy of these individuals.

"Contact tracing is a valuable public health measure used throughout the duration of this pandemic," says Dr. Sudit Ranade, Lambton's Medical Officer of Health. "Acting quickly to identify positive COVID-19 cases allows public health to put in place contact management strategies to reduce community transmission."

Public health safety measures help the community to move forward and live with some risk based on each individual's own perception of risk. Talk about your risk tolerance with others in your social circle so they can support you. These safety measures limit community transmission of COVID-19, influenza and other common colds through basic individual interventions:

- Stay home if you are sick.
- Physical distance from others wherever possible.
- Wear a face covering or mask when you can't physical distance, specifically in closed spaces, crowded places, and close contact settings.
- Use good hand hygiene.

Learn more about contact tracing, daily situation reports, information about local testing and assessment options online at LambtonPublicHealth.ca.

-30-

Please contact:

LPH-media-inquiries@county-lambton.on.ca



Administration & Office of the Medical Officer of Health
 160 Exmouth Street
 Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
 Toll-free: 1-800-667-1839
 Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Province Increases Restrictions to Stop the Spread of COVID-19

Friday, October 2, 2020

Point Edward, ON - On Friday October 2nd, the Ontario Government announced new changes to stop and prevent the spread of COVID-19. The following changes will affect Lambton County:

Changes to Assessment Centres:

- Appointments only for COVID-19 testing at Assessment Centres as of Sunday, October 4, 2020. No walk-ins will be available.

New Public Health Measures - effective Saturday October 3, 2020:

- Face coverings required in all public indoor settings across the province, such as businesses, facilities and workplaces, with limited exemptions including corrections and developmental services. (we are waiting for additional details on this when the provincial regulations are updated)
- Pausing social circles and advising that all Ontarians allow close contact only with people living in their own household and maintain two meters physical distancing from everyone else. Individuals who live alone may consider having close contact with another household.

*The Lambton Public Health website will be updated as more information becomes available. For more information and additional changes to other parts of the province please read the [provincial announcement](#).

-30-

Please contact:

Name

Kevin Churchill
 Manager, Family Health, Lambton Public Health
 519-383-8331 x 3505
kevin.churchill@county-lambton.on.ca

Dear Mayor Ferguson,

I'm pleased to announce the release of AMO's latest annual report on the federal Gas Tax Fund. The report describes how our sector is investing federal Gas Tax funds to better serve residents and local businesses. I encourage you to review the report and share it with your colleagues on Council.

Sincerely,
Graydon Smith
AMO President

cc: Janet Denkers, Clerk/Administrator
cc: Stephen Ikert, Treasurer



September 21, 2020

AMO Policy Update – Provincial Regional Gathering Restrictions and DC/CBC Regulations

Provincial Gathering Restrictions and Increased Enforcement

On Saturday, September 19th, the Ontario government announced the limit reduction on the number of people permitted to attend unmonitored and private social gatherings for the entire province. Last Thursday, the Province put these restrictions on for Toronto, Peel Region, and Ottawa.

This sets a new limit on the number of people allowed to attend an unmonitored social gathering or organized public event provincially to:

- 10 people at an indoor event or gathering (previous limit of 50); or
- 25 people at an outdoor event or gathering (previous limit of 100).

As was the case under the *Emergency Management and Civil Protection Act* (EMCPA), all police officers, First Nations Constables, and special constables may enforce orders that have been continued in effect under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA). In addition, the following enforcement personnel are designated to enforce orders that have been continued in effect under the ROA:

- all provincial offences officers designated by a minister of the Crown;
- all municipal law enforcement officers;
- all by-law enforcement officers of a municipality or local board of a municipality;
- all officers, employees, or agents of a municipality or local board of a municipality whose responsibilities include enforcement of by-laws, Acts, or regulations.

Decision Notices – Regulations for Development Charges and Community Benefit Charges

The Ministry of Municipal Affairs and Housing posted four decision notices on Friday (links are below). These are linked together for regulations on development charges

(DC), community benefit charges (CBCs), and parkland dedication. These regulations were expected to be finalized following the passage of Bill 197 in July which outlined a new regime for development charges in Ontario.

Notable items from the decision notices include:

- The in-force date of September 18, 2020 starts the two-year transition period for municipalities to implement a new framework.
- The percentage of land value that determines the maximum community benefit charge is 4%. This percentage decreased from the previous regime which was expected. The Ministry states that this percentage was determined based on extensive feedback during their consultation; however, additional analysis is required to determine how it works for municipalities.
- Several other key details set out in CBC and parkland regulation within the *Planning Act* include:
 - the percentage of land value that would determine the maximum community benefits charge payable
 - the timelines for land value appraisals where the CBC amount is disputed
 - the types of development that would be exempt from community benefits charges
 - the content requirements for a CBC strategy
 - the notice requirements for passing a CBC by-law and a parkland by-law
 - the interest rate for CBC and parkland refunds upon successful appeals to the Local Planning Appeal Tribunal (LPAT)
 - the reporting requirements related to community benefits and parkland.
- Municipalities are required to annually prepare reports to provide information about the amounts in the community benefits charges and parkland dedication special accounts. This includes opening and closing balances, transactions, capital acquired, and other items outlined within the regulation.

As municipal governments make the shift toward this new regime, AMO will monitor the progress and highlight any issues that arise during the transition period. For full information and access the full decision notices on the Environmental Registry, click below:

- [ERO - 019-0184](#) - proposed changes to O. Reg. 82/98 under the *Development Charges Act* related to Schedule 3 of Bill 108 - *More Homes, More Choice Act, 2019*
- [ERO - 019-0183](#) - proposed new regulation pertaining to the community benefits authority under the *Planning Act*

- ERO - 019-1406 - proposed regulatory matters pertaining to community benefits authority under the *Planning Act*, the *Development Charges Act*, and the *Building Code Act*
- ERO - 019-0017 - Bill 108 - (Schedule 3) - the proposed *More Homes, More Choice Act: Amendments to the Development Charges Act, 1997*.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



September 23, 2020

AMO Update: 2020 Federal Throne Speech Lays Out Priorities Including Climate Action, Expanding Rural Broadband, Improved Housing Access, Child Care and Long-Term Care Standards

Her Excellency, Governor General Julie Payette, delivered the Trudeau government's Speech From The Throne today in the Senate. Throne Speeches lay out broad directions and priorities the government proposes to implement through legislation, policy, spending and other actions during the coming Parliamentary session. Prime Minister Trudeau will address Canadians regarding the priorities in the Speech later this evening.

The federal government is in a minority government situation and a Throne Speech requires the confidence of the House of Commons. This means that the government will require the support of opposition members to pass the Speech. The government and opposition parties will now be assessing the ability to pass the Speech.

Headline Speech commitments include expanding COVID-19 testing capacity to reduce delays; targeted financial support in the event of future localized lockdowns; and creation of 1 million jobs.

Significant commitments of interest to Ontario municipal governments include:

- Keeping the Canada Emergency Response Benefit (CERB) into 2021 and changing Employment Insurance in the long-term to include gig workers, the self-employed;
- Keeping supports such as the Canada Employment Wage Subsidy (CEWS) and the creation of a new disability benefit;
- Investments in infrastructure such as public transit and active transportation; flooding and fire prevention; clean energy and building energy efficiency

upgrade supports; affordable housing and reduction of homelessness – including recent initiatives for rapid housing;

- Rural broadband expansion through “accelerating the timelines and ambitions” of the Universal Broadband Fund;
- Action on long-term care with national standards, supports for ageing in place and “*Criminal Code* amendments to explicitly penalize those who neglect seniors under their care;”
- Investing in a childcare and early learning system as well as creating a strategy for women in the economy;
- Banning single use plastics next year and improving recycling as well as creating a Canadian Clean Water Agency;
- Modernizing the *Environmental Protection Act* and legislating the goal of net-zero energy emissions by 2030 as well as expanding electric vehicle charging; and
- Targeted support for travel and tourism, cultural and performing arts, and hospitality industries that have been hardest hit from the pandemic.

Of specific interest to municipal governments, the Speech promised action to continue municipal ability to ban handguns; expanding urban parks and access to greenspace and changes to improve civilian oversight of policing including the RCMP as part of its priority to reduce systemic racism.

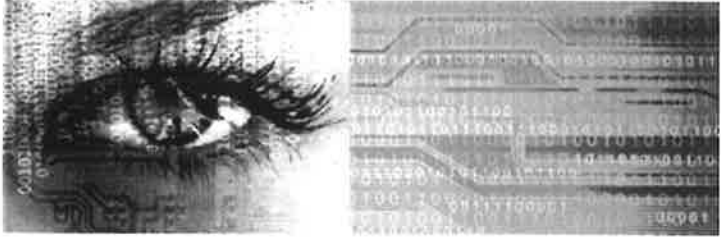
Many of the items included in the speech were proposed by AMO to the federal and provincial government as investments that could help communities recover from the economic fall out of the pandemic. Municipal officials are encouraged to watch or read the Throne Speech to assess items of interest for their own communities. AMO will continue to analyze the Speech and monitor the progress of commitments made within it and report to members on relevant developments.

AMO Contact:

Craig Reid, Senior Advisor, creid@amo.on.ca, 647-200-7189.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

AMO watchfile



September 24, 2020

In This Issue

- CMHC Housing Supply Challenge.
- Space still available for AMO's Land Use Planning training.
- Energy reporting deadline: Only one week left!
- Work Order Module now part of LAS Road Service.
- Municipal Group Buying Program: Fall webinar series.
- Investments 101 training available now.
- Keeping Pace: Cyber Security in Ontario's Public Sector.
- Careers with Burlington, Ottawa, Richmond Hill, Greater Sudbury and McKellar.

Federal Matters

The Housing Supply Challenge looks to increase the creation of housing supply by asking Canadians to propose innovative solutions to long-standing barriers. With up to \$300M in funding available over 5 years, the Challenge will run several rounds and fund a broad portfolio of solutions. The first round of the Challenge, data driven, is launching on October 20, 2020. Sign up for updates by visiting the [Housing Supply Challenge web page](#).

Eye on Events

AMO's Land Use Planning workshop offers municipal decision makers deep understanding of the principles and key elements of land use planning that inform implementing and managing the land use policy framework in Ontario. [Register now!](#)

LAS

The October 1 deadline to report your annual energy consumption is quickly approaching. The [BPS Reporting Portal](#) is still open. Email BPSsupport@ontario.ca for any questions on reporting or O.Reg. 507/18.

The [LAS Road & Sidewalk Assessment Service](#) is improving to serve you better! We've added a powerful work order module to help your municipality operate more efficiently. Check out [this week's blog post](#) and [join our webinar on October 6](#) to learn more about this exciting new tool.

The [Municipal Group Buying Program](#) has expanded a lot since its launch last year. Check out our [webinars](#) in October and November to learn more. Upcoming topics include [Playground Equipment](#), [Life-Cycle Cost Analysis](#), [Zamboni](#) and more!

ONE Investment



September 25, 2020

AMO Policy Update – New Stage 3 Restrictions

New Stage 3 Restrictions

The Ontario government has amended order O. Reg 364/20: Rules for Areas in Stage 3 under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020, to tighten public health measures in response to the recent rise in cases of COVID-19.

Recently, Ontario has experienced an increase in the rate of new COVID-19 cases and these Stage 3 changes have been made to reduce the community transmission and outbreaks being observed.

This amended order will apply province-wide effective 12:01 a.m. on Saturday September 26 and will:

- apply additional measures and restrictions to restaurants, bars, and other food and drink establishments (including nightclubs) by prohibiting the sale of alcohol after 11 p.m., and prohibiting the consumption of alcohol on the premises after 12:00 a.m. until 9:00 a.m. (including employees), and requiring establishments to close by 12:00 a.m. and remain closed until 5:00 a.m. except for takeout or delivery;
- close all strip clubs across the province; and
- require businesses or organizations to comply with any advice, recommendations, and instructions issued by the Office of the Chief Medical Officer of Health on screening for COVID-19, including screening individuals who wish to enter their premises.

Additionally, the Province will continue to work with the municipal sector and other partners to encourage increased enforcement of existing businesses, facilities, workplaces, etc. to comply with all public health and workplace safety measures and restrictions in the Stage 3 regulation.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

September 28, 2020

Municipal Cybersecurity 101: What You Need to Know

Join the free forum on October 22 from 10:00am to 1:30pm.

REGISTER NOW!

Strengthening cyber security is a shared responsibility across your municipality. In today's increasingly digitized and connected world, cyber attacks are rising, and every municipality is a target. Cyber criminals do not distinguish their targets and the smallest municipality is equally as exposed as a large urban one. Cyber criminals value your municipality's data. As custodians of that data, council members and staff have a shared obligation to manage that risk and ensure that the sensitivity and security of your data is protected. That's why it is vital that municipal council members and staff have the right tools to ensure cyber security resiliency is built into your organization.

AMO and the Municipal Information Systems Association of Ontario (MISA-ON) are partnering to co-host a free Municipal Cyber Security 101 Forum on Thursday, October 22 from 10am to 1.30pm (EDT). At this forum you will learn cyber security basics, how to implement the right cyber security training, and hear from experts about how strengthening cyber security should be the default setting of your municipality. [Register here.](#)

Stay tuned to all AMO channels in the coming days as we unveil speakers and the agenda.



September 29, 2020

AMO Policy Update – New Long-Term Care Funding, Measures, and Community Paramedicine to Address COVID-19

Today the government announced new investments of close to \$540 million for long-term care as part of the government's COVID-19 Fall Preparedness Plan. The funding is intended to help protect residents, caregivers, and staff in long-term care homes from future surges and waves of COVID-19. It will be spent on necessary renovations and measures to improve infection prevention and control, increasing personal protective equipment (PPE) stockpiles, and building a strong health care workforce.

These investments include a new investment of \$2.8 million to extend the High Wage Transition Fund to ensure that gaps in long-term care staffing can continue to be addressed during the pandemic. The government has also committed to work with municipal partners to use community paramedics to help people on the long-term care waitlist stay in their own homes longer. This is part of their work to look at innovative solutions to provide more care where and when people need it.

The full list of new provincial investments includes:

- \$405 million to help homes with operating pressures related to COVID-19
- \$61.4 million for minor capital repairs and renovations in homes to improve infection prevention and control
- \$40 million to support homes that have been impacted by the changes in occupancy numbers due to COVID-19
- \$30 million to allow long-term care homes to hire more infection prevention and control staffing, including \$20 million for additional personnel and \$10 million to fund training for new and existing staff
- \$2.8 million to extend the High Wage Transition Fund to ensure that gaps in long-term care staffing can continue to be addressed during the pandemic
- providing all long-term care homes with access to up to eight weeks of supply of PPE so they are prepared in case of outbreaks
- working with municipal partners to use community paramedics to help people on the long-term care waitlist stay in their own homes longer.

Finally, the government is also revising visitor policies to prevent the spread of infection in long-term care homes. Effective Monday, October 5, 2020, visitors to long-term care homes in these areas will be restricted to staff and essential visitors only, which includes essential caregivers.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



September 29, 2020

Request for Expressions of Interest to fill 2 municipal staff vacancies on the 2020-2022 AMO Board of Directors

Following the recent AMO Board elections as part of the AMO Conference and AGM, two Board vacancies remain. The vacancies are two municipal employee seats, one on the Rural Caucus and one on the Large Urban Caucus. The vacancies occur because no one was nominated for these director positions in the election. AMO's By-Law No.2 governs the filling of the vacancies for the remainder of 2020-2022 Board term. Note that members of the AMO Rural Caucus are also appointed to the Board of the Rural Ontario Municipal Association (ROMA), which meets 8-9 times a year.

AMO is soliciting expressions of interest from qualified candidates who are employees of member municipalities. Qualified candidates (who meet the requirements set out in By-Law No. 2) will be interviewed by the respective Caucus members and a candidate for each Caucus will be recommended to the AMO Board for appointment for a term ending August 2022.

In filling any vacancy, the Board and Caucuses will be mindful of the need for broad geographic representation and gender representation. In the request for nominations for the recent Board election, nominations were encouraged from those who reflect the diversity of Ontario's communities.

Note that no Member Municipality may be represented on the AMO Board by more than one Director (staff or elected official).

Process for filling the vacancies:

Step 1: Call for Expressions of Interest

The Deadline is 12:00 p.m. Noon, November 30th, 2020.

Individuals can indicate their interest by downloading and submitting a completed Expression of Interest form by the 12:00 p.m. noon November 30, 2020 deadline along with a CV. A Council resolution of support is required and must be included in the application.

Step 2: Interview by Caucus Directors: A panel of Caucus Directors will interview qualified candidates and make a recommendation for appointment to the AMO Board. Interviews will occur in December or January.

Step 3: Board approval of Caucus Nominee. This step is expected no later than January 2021.

What is the Board of Directors role? The Caucus structure is how the Board is constructed. It is intended to represent the different types of municipal government structure, service responsibilities and geography. With 43 members, the Board has a pan-Ontario breadth so that its work reflects the range of its membership as it works to speak on shared interests and a common voice.

What is the time commitment? The Board meets six times a year, generally the last Friday of the month. It is preceded by a Thursday Committee of the Whole meeting, and the caucuses meet individually before the Board meeting. The Board participates at the Annual Conference in August. The meeting schedule for 2021 is:

Thursday, January 28, 3:00 – 5:00 p.m. Committee of the Whole
Friday, January 29, 9:00 a.m. – 1:00 p.m. Board of Directors

Thursday, March 25, 3:00 – 5:00 p.m. Committee of the Whole
Friday, March 26, 9:00 a.m. – 1:00 p.m. Board of Directors

Thursday, June 24, 3:00 – 5:00 p.m., Committee of the Whole
Friday, June 25, 9:00 a.m. – 1:00 p.m. Board of Directors

AMO Annual Conference

Saturday, August 14, 2:00 – 5:00 p.m. Board of Directors
Sunday, August 15, 10:30 a.m. – 1:30 p.m. Board of Directors

Thursday, September 23, 3:00 – 5:00 p.m. Committee of the Whole
Friday, September 24, 9:00 a.m. – 1:00 p.m. Board of Directors

Thursday, November 25, 3:00 – 5:00 p.m. Committee of the Whole
Friday, November 26, 9:00 a.m. – 1:00 p.m. Board of Directors

What are the Bylaw's Qualification Requirements? The municipality must be an AMO member in good standing. The individual must be eighteen (18) or more years of age and not be an undischarged bankrupt; and not be declared incapable. The individual must be an employee of the municipality.

Are the costs of Board meetings covered by AMO? No. The municipality covers the costs of travel and any needed accommodations. The AMO Board provides the

opportunity to be part of a broader policy development team as well as providing interaction that benefits the municipality and the sector.

Where do I send my completed Expression of Interest? Send information by email to AMOElections@amo.on.ca or fax to (416) 971-6191. If you have any questions, please contact Brian Rosborough, Executive Director at (416) 971-9856, ext. 362, e-mail brosborough@amo.on.ca or Lorna Ruder, Executive Assistant, ext. 341, email lruder@amo.on.ca.



September 30, 2020

AMO Policy Update – COVID-19 Fall Plan, COVID-19 Modelling, Social Assistance Recovery & Renewal Plan, Food & Organic Waste Policy Statement, and Pre-Budget Submissions

Provincial COVID-19 Fall Plan

The Ontario government has released their \$2.8 billion COVID-19 fall preparedness plan to make sure that the Province's health care, long-term care, and education systems are prepared for the immediate challenges of the fall, including a second wave of COVID-19 and the upcoming flu season. The full provincial plan *Keeping Ontarians Safe: Preparing for Future Waves of COVID-19* was developed by the Province to quickly identify, prevent, and respond to surges and waves of the virus to protect the health and safety of all Ontarians.

COVID-19 Modelling

The Province has released its updated COVID-19 modelling today which confirms that the Province is experiencing a second wave in cases similar to what other jurisdictions have experienced. This updated model provides the public with some powerful information about the potential health consequences if we are not all collectively following the well-known public health measures.

Social Assistance Recovery & Renewal Plan

The government has now announced their plan for social assistance recovery and renewal, as part of the effort to support employment and economic recovery from the COVID-19 emergency. It will change the way that both municipally administered Ontario Works and the provincial Ontario Disability Support Programs are delivered and structured. There are no indications that it will increase municipal costs. A primary goal is to redirect human resources from doing administration to providing more frontline service to clients.

The first recovery phase will be rolled out in the coming months. The focus will be on improved access to employment and training services, developing new digital tools and modern service options, and ways to process financial assistance faster.

Moving beyond recovery into renewal, a new provincial-municipal transformation vision will be developed collaboratively. The government is committing to a co-design process with municipal governments and District Social Service Administration Boards that administer and co-fund social assistance.

Provincial Food and Organic Waste Policy Statement Amendments

This morning, Minister Yurek announced proposed changes to the Food and Organic Waste Policy Statement. A number of amendments are proposed including:

- clarifying and expanding the materials collected in municipal source separated organics programs,
- improving tracking and reporting of organic waste diversion or reduction efforts, and
- clarifying that efforts to meet targets apply past 2025.

Most notable is the strengthened direction (from 'encouraged' to 'should') related to the need for municipal and Industrial, Commercial, and Institutional (ICI) source separated organic programs to accept compostable products, packages, and offerings such as coffee pods at organic processing facilities. The Minister was clear in his comments at the press conference that the government was not making this mandatory (i.e. 'shall') but this would be considered in future years. The proposal is posted on the Environmental Registry for a 45-day consultation period. AMO will be providing comments on behalf of our members.

In our view, it is critical that producers of these materials be made fully responsible for their management at end-of-life, which AMO has advocated for in the new Packaging, Paper and Packaging-Like Products (Blue Box) Regulation.

Provincial Pre-Budget Submission Process and Deadline

Here is the official process link for submissions to inform the provincial budget which legislatively must be tabled by November 15th. The deadline for submissions is October 15th.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

AMO watchfile



October 1, 2020

In This Issue

- Report out on September 25th AMO Board meeting.
- AMO's 2019 report on the federal Gas Tax Fund now available.
- AMO's Municipal Cyber Security Toolkit.
- Municipal Cyber Security 101 forum: What You Need to Know.
- Space still available for AMO's Land Use Planning training.
- Find untapped savings in your buildings this fall.
- Reduce costs through simple lighting upgrades.
- NEW Work Order Software under Road & Sidewalk Service.
- Municipal Group Buying Program: Fall webinar series.
- Municipal Group Buying Program: Vendor Spotlight.
- New podcast by ONE: Main Street to Bay Street.
- Investments 101 Training now available.

AMO Matters

AMO President Graydon Smith [recaps the highlights](#) of the September 25, 2020 AMO Board meeting.

In 2019 municipalities in Ontario received a record \$1.6 billion in federal Gas Tax funding, supporting economic, environmental and community benefits. Learn more in [AMO's 2019 Annual Report](#).

For Cyber Security Awareness Month, AMO is pleased to release [A Municipal Cyber Security Toolkit](#). The Toolkit is designed to build cyber security knowledge as well as help members manage the risk of a potential attack with best practices and other policy considerations.

Eye on Events

AMO and the Municipal Information Systems Association of Ontario (MISA-ON) are co-hosting a free Municipal Cyber Security 101 forum. [Join us on October 22, 10 am - 1.30 pm \(EDT\)](#) and learn cyber security basics, how to implement the right training, and hear from experts about how strengthening cyber security should be the default setting of your municipality.

AMO's Land Use Planning workshop offers municipal decision makers deep understanding of the principles and key elements of land use planning that inform implementing and managing the land use policy framework in Ontario. [Register now!](#)

LAS

Imagine being able to reduce your property tax increase next year. Savings are waiting to be found in your buildings. [Read how four municipalities benefitted from LAS energy treasure hunt.](#) An online version of this training is available. Contact [Christian Tham](#).

Are you considering upgrading your lights to LED? Haldimand County is now seeing significant savings simply by calling LAS. Be sure to check out the turn-key [Facility Lighting Service](#) and contact [Christian Tham](#) for a free proposal.

The [LAS Road & Sidewalk Assessment Service](#) has expanded to include work-order functionality. This new software keeps your operations simple and efficient by helping you coordinate your many every day tasks. [Join us on October 6](#) at 10 am to discover the possibilities of this exciting software!

The [Municipal Group Buying Program](#) helps municipalities save time and money on the products and services they buy every day. Learn more through our popular bi-weekly webinars. Register for upcoming topics including [Playground Equipment](#), [Life-Cycle Cost Analysis](#), and [Zamboni](#).

Did you know that [the Municipal Group Buying Program](#) includes a technology category? [CDW Canada](#) is the preferred supplier for all your hardware, software, and technology needs. For a full list of all our suppliers and their contacts, [contact Tanner](#) today.

ONE Investment

Listen to ONE Investment's [new podcast](#), Main Street to Bay Street, to learn how to navigate planning and investing even in uncertain waters.

Online Investments 101 Training is available now. To register [click here](#). Learn about fundamentals of investing under the Legal List and Prudent Investor Standard.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)



October 1, 2020

AMO Policy Update: Temporary PSW Support, Cybersecurity Resources and Updated COVID school + child care screening guidance

PSW Temporary Wage Support Coming

The Ontario government will be additionally supporting personal support workers (PSWs) and direct support workers in the home and community care, long-term care, public hospitals, and social services sectors by investing \$461 million to temporarily enhance wages. This investment is intended will help the province attract and retain the workforce needed to care for patients, clients and residents in response to the COVID-19 pandemic.

We understand that the temporary wage enhancement will be reviewed on a regular basis and could extend through March 31, 2021, in connection with regulations made under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020*.

AMO has had it confirmed by the province that all LTC homes – municipal, for-profit and non-profit homes are all included in the temporary PSW wage increase. We are expecting details on this new temporary program to be available shortly.

Cybersecurity Resources

Today is the beginning of Cyber Security Awareness Month. AMO/LAS is working very closely with the Ontario Ministry of Consumer and Government Services to make sure that the municipal sector is aware and informed on the growing cybersecurity challenges.

The AMO Board just released a toolkit on cybersecurity and we are hosting with MISA-ON an education day for councillors and senior staff on October 22nd. Registration is now open.

The province has partnered with Ryerson University's Rogers Cybersecure Catalyst, to address cyber security challenges through training and certification, commercial acceleration, support for cyber scale-ups, applied research and development, and public education. This collaboration will provide ongoing cyber security support to

Ontario's broader public sector, including the municipal sector, through innovative learning modules on the learning portal, www.cybersecurityontario.ca.

Updated COVID school and child care screening guidance

The Ontario government is updating its COVID-19 school and child care screening guidance. This additional information will help parents determine when it is most appropriate for students, children and their families to seek a test for COVID-19.

The school and child care screening guidance now will have two sets of questions about symptoms and information to help parents make informed decisions about whether their children should attend school or child care, need to consult a health care provider, or get tested for COVID-19. The guidance can be found immediately at the COVID-19 Screening Tool for Children in School and Child Care, and the refreshed online tool will launch on Friday, October 2 for download.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.



October 2, 2020

AMO Policy Update – COVID-19 Public Health Measures, Municipal Relief Phase 2 Funding, and an Inspector General of Policing

Additional COVID Public Health Measures

Given the rising number of new COVID cases, the Province has added new public health measures for both across the province as well as some targeted regional measures to prevent the increasing spread and to avoid future lockdowns as we experienced in the spring.

These new restrictions are outlined through the amended order O. Reg 364/20 (Rules for Areas in Stage 3 under the *Reopening Ontario [A Flexible Response to COVID-19] Act, 2020*).

They include mandated use of face coverings in **all** public indoor settings across the province with limited exemptions as of Saturday, October 3rd at 12:01 am. AMO and municipal leaders have been asking for such a provincial order to improve public clarity on requirements which unfortunately has not been possible with the current patchwork of local mandatory mask bylaws and s.22 orders.

Targeted measures will also be implemented in Ottawa, Peel, and Toronto as a result of their higher than average rates of transmission. These include:

- setting an indoor capacity limit to restrict occupancy at restaurants, bars and other food and drink establishments (including nightclubs), and other requirements;
- restricting group exercise classes at gyms and other fitness settings to 10 individuals, as well as restricting the total number of people allowed at these facilities to a maximum of 50; and
- setting a limit on the number of people allowed at meeting and event facilities, including banquet halls, to six people per table and 50 people per facility.

In addition, the government is:

- extending the pause on any further reopening of businesses, facilities, and organizations for an additional 28 days, unless already permitted to open under [O. Reg 364/20](#);
- pausing social circles and advising that all Ontarians allow close contact only with people living in their own household and maintain two metres physical distancing from everyone else; individuals who live alone may consider having close contact with another household; and
- finalizing additional guidance for seniors (70 and over) on how to minimize their risk of acquiring COVID-19, including for upcoming annual gatherings such as Thanksgiving and Remembrance Day.

Note: Municipal leaders have been asking for such public health guidance with these upcoming community events coming soon.

There are also provincial changes to the COVID-19 Testing procedures which include:

- transitioning to appointment-based testing at Ontario assessment centres beginning Tuesday, October 6, 2020, to provide certainty to patients as to when they can receive a test during the winter and allowing assessment centres to conduct enhanced screening to ensure adherence to the [guidelines released on September 24, 2020](#);
- beginning on Sunday, October 4, 2020, assessment centres will discontinue walk-in testing services, so the Province's lab network can make progress in processing tests and to allow assessment centres the necessary time to be prepared for the new appointment-based model;
- continuing mobile testing and pop-up testing centres to reach vulnerable populations and provide targeted testing for long-term care, congregate care, and other vulnerable populations;
- expanding the number of pharmacies where people with no symptoms within provincial testing guidance can get tested; and
- implementing updated testing guidance for children to help parents determine when it is most appropriate for students, children, and their families to seek a test for COVID-19.

Safe Restart Agreement – Phase 2 Funding for Municipal Operating Relief

The Honourable Steve Clark, Minister, Municipal Affairs and Housing, wrote to all Heads of Council late yesterday with instructions for the Phase 2 funding as part of the Safe Restart Agreement. This second phase of funding targets municipal governments that require additional financial support to address extraordinary operating expenditures and/or revenues losses arising from the COVID-19 pandemic for 2020.

Phase 1 funding totaled \$695 million and was directly distributed to all municipalities across Ontario. For Phase 2, another \$695 million is available to municipalities through an application process. This will require a Council resolution to request the additional assistance and a formal application completed by a municipal treasurer. To be eligible, the application for this second phase requires municipal governments to demonstrate additional financial pressures that were not alleviated as part of the Phase 1 stream.

To request Phase 2 funding, the Ministry will seek more detailed information through the application forms which need to be submitted using the Transfer Payment Ontario System by the **deadline of October 30th, 2020**. For additional support, the Ministry of Municipal Affairs and Housing will offer webinars to help better understand the application requirements and process.

AMO is pleased that joint support from the Federal and Provincial government has made \$1.39 billion available to provide operating funding relief for municipalities in Ontario. This unprecedented funding will allow municipal governments to remain financially whole and to continue to provide needed services to their communities during the ongoing pandemic.

Ontario Appoints First Inspector General of Policing

The Ontario government has today appointed Devon Clunis as the Province's first Inspector General of Policing. This arm's length role will seek to provide policing oversight and ensure effective policing services are provided across Ontario.

In addition, an Inspectorate will be created with responsibilities to:

- conduct inspections of police services to ensure compliance with the *Community Safety and Policing Act (CSPA)* and its regulations;
- conduct inspections of police service boards to prevent police misconduct; and impose measures where necessary;
- investigate complaints related to the provision of adequate and effective policing services;
- conduct analyses regarding compliance with the CSPA and publish inspection results and annual reports.

It should be noted that AMO will continue to request that the Inspector General of Policing have a role in supporting police service boards in fulfilling their mandates.

AMO would like to offer our congratulations to Devon Clunis on being appointed Ontario's first Inspector General of Policing.

Hello Janet,

If the agriculture sector is one of the economic drivers in your municipality, you will want to attend the *virtual* 12th Annual Municipal Agriculture Economic Development and Planning Forum. This year's forum is hosted by Huron County and will be held on November 18th and 19th, 2020.

The Forum brings together economic developers, planners, elected officials, administrators, and members of municipal economic development committees to share best practices, explore timely sector topics and learn about ag development tools and resources available to you.

The theme of this year's form is *Growing a Better Future: Agri-Food and Municipal Collaborations in the 2020s*. It focuses on how various partners can collaborate to positively impact the full length of the Agriculture Value Chain. An underlying question throughout the Forum, "what is my role in supporting the agriculture sector" will bring personal meaning to your Forum experience.

The agenda includes presentations, conversations, reports on current studies, and insights into how COVID-19 has posed both challenges and opportunities for agriculture in Ontario. Be sure to take the opportunity to [Explore Huron County](#), a leader in agriculture production, business and municipal innovation!

Check out OMAFRA's [blog post](#) for further agenda themes and details.

Registration is now open. Select one of the following links to sign up for the Forum. Enjoy early bird discounts until October 9, 2020.

- [November 18th - Day 1 Only, Early Bird price: \\$40](#)
- [November 19th - Day 2 Only, Early Bird price: \\$40](#)
- [Day 1 & 2 Early Bird price \\$60](#)

Yours truly,

Jeff Kinsella

Agriculture & Rural Economic Development Advisor
Ontario Ministry of Agriculture, Food and Rural Affairs
Phone: (519) 358-3985
E-mail: jeff.kinsella@ontario.ca

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télééc.: 705 330-4191

File Reference:

612-20

September 28, 2020

Dear CAO/Treasurer,

Please find attached the OPP municipal policing 2021 Annual Billing Statement package.

This year's billing package includes a statement for the 2019 year-end reconciliation. The final cost adjustment calculated as a result of the 2019 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2021 calendar year.

The final reconciliation of the 2021 annual costs will be included in the 2023 Annual Billing Statement.

For more detailed information on the 2021 Annual Billing Statement package please refer to the resource material available on the internet, www.opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An e-mail invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please e-mail OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

Phil Whitton
Superintendent
Commander,
Municipal Policing Bureau

OPP 2021 Annual Billing Statement**Brooke-Alvinston M****Estimated costs for the period January 1 to December 31, 2021**Please refer to www.opp.ca for 2021 Municipal Policing Billing General Information summary for further details.

| | | | Cost per Property \$ | Total Cost \$ |
|--|---------------------------|---------------------|-------------------------------------|--------------------------|
| Base Service | Property Counts | | | |
| | Household | 1,051 | | |
| | Commercial and Industrial | <u>61</u> | | |
| | Total Properties | <u><u>1,112</u></u> | 177.48 | 197,353 |
| Calls for Service | (see summaries) | | | |
| | Total all municipalities | 168,336,779 | | |
| | Municipal portion | 0.1006% | 152.26 | 169,310 |
| Overtime | (see notes) | | 10.86 | 12,078 |
| Contract Enhancements | (see summary) | | 9.52 | 10,591 |
| Prisoner Transportation | (per property cost) | | 2.11 | 2,346 |
| Accommodation/Cleaning Services | (per property cost) | | <u>4.68</u> | <u>5,204</u> |
| Total 2021 Estimated Cost | | | <u><u>356.91</u></u> | <u><u>396,882</u></u> |

OPP 2021 Annual Billing Statement

Brooke-Alvinston M

Estimated costs for the period January 1 to December 31, 2021

Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2021 billing purposes the allocation of the municipal workload in detachments has been calculated to be 53.1 % Base Services and 46.9 % Calls for Service. The total 2021 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$177.48 estimated for 2021. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2016, 2017, 2018 and 2019 has been analyzed and averaged to estimate the 2021 costs. The costs incorporate the 2021 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2021 hours and salary rates and included in the 2023 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. 2021 costs have been based on 2019 security activity. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. These costs will be reconciled to the actual cost of service required in 2021.

There was no information available about the status of 2021 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.

- 6) Year-end Adjustment - The 2019 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2021 Estimated Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2021

| Salaries and Benefits | Positions | Base | Total Base Services and Calls for Service | | Base | Calls for | |
|--|---------------|-----------------|---|---------|-----------------------|-----------------------|-----------------------|
| | | | FTE | % | \$/FTE | \$ | Services |
| | | | | | \$ | \$ | |
| Uniform Members | Note 1 | | | | | | |
| Inspector | | 25.65 | 100.0 | 163,514 | 4,194,122 | 4,194,122 | - |
| Staff Sergeant-Detachment Commander | | 10.64 | 100.0 | 146,750 | 1,561,415 | 1,561,415 | - |
| Staff Sergeant | | 33.08 | 100.0 | 136,731 | 4,523,048 | 4,523,048 | - |
| Sergeant | | 217.05 | 53.1 | 122,479 | 26,584,114 | 14,103,482 | 12,480,632 |
| Constable | | 1,701.98 | 53.1 | 104,552 | 177,945,194 | 94,399,884 | 83,545,309 |
| Part-Time Constable | | 6.55 | 53.1 | 83,335 | 545,844 | 289,172 | 256,672 |
| Total Uniform Salaries | | 1,994.95 | | | 215,353,736 | 119,071,123 | 96,282,613 |
| Statutory Holiday Payout | | | | 3,873 | 7,701,966 | 4,212,066 | 3,489,900 |
| Shift Premiums | | | | 1,033 | 1,988,817.77 | 1,055,068 | 933,750 |
| Uniform Benefits - Inspector | | | | 25.86% | 1,084,600 | 1,084,600 | - |
| Uniform Benefits - Full-Time Salaries | | | | 30.37% | 63,963,402 | 34,800,324 | 29,163,078 |
| Uniform Benefits - Part-Time Salaries | | | | 14.98% | 81,767 | 43,318 | 38,449 |
| Total Uniform Salaries & Benefits | | | | | 290,174,290 | 160,266,499 | 129,907,791 |
| Detachment Civilian Members | Note 1 | | | | | | |
| Detachment Administrative Clerk | | 173.80 | 53.1 | 66,104 | 11,488,895 | 6,094,799.27 | 5,394,096 |
| Detachment Operations Clerk | | 1.88 | 53.1 | 63,248 | 118,905 | 63,248 | 55,658 |
| Detachment Clerk - Typist | | 0.33 | 53.1 | 56,792 | 18,741 | 10,223 | 8,519 |
| Court Officer | | 17.20 | 53.1 | 67,187 | 1,155,622 | 612,748 | 542,874 |
| Crimestoppers Co-ordinator | | 0.80 | 53.1 | 62,084 | 49,667 | 26,075 | 23,592 |
| Total Detachment Civilian Salaries | | 194.01 | | | 12,831,831 | 6,807,093 | 6,024,738 |
| Civilian Benefits - Full-Time Salaries | | | | 29.53% | 3,789,240 | 2,010,135 | 1,779,105 |
| Total Detachment Civilian Salaries & Benefits | | | | | 16,621,071 | 8,817,228 | 7,803,843 |
| Support Costs - Salaries and Benefits | Note 2 | | | | | | |
| Communication Operators | | | | 6,940 | 13,844,953 | 7,570,777 | 6,274,176 |
| Prisoner Guards | | | | 1,853 | 3,696,642 | 2,021,419 | 1,675,223 |
| Operational Support | | | | 5,129 | 10,232,099 | 5,595,175 | 4,636,924 |
| RHQ Municipal Support | | | | 2,647 | 5,280,633 | 2,887,586 | 2,393,047 |
| Telephone Support | | | | 120 | 239,394 | 130,907 | 108,487 |
| Office Automation Support | | | | 673 | 1,342,601 | 734,169 | 608,432 |
| Mobile and Portable Radio Support | | | | 264 | 528,396 | 288,911 | 239,485 |
| Total Support Staff Salaries and Benefits Costs | | | | | 35,164,718 | 19,228,943 | 15,935,775 |
| Total Salaries & Benefits | | | | | 341,960,078 | 188,312,670 | 153,647,409 |
| Other Direct Operating Expenses | Note 2 | | | | | | |
| Communication Centre | | | | 165 | 329,167 | 179,997 | 149,170 |
| Operational Support | | | | 742 | 1,480,253 | 809,440 | 670,813 |
| RHQ Municipal Support | | | | 148 | 295,253 | 161,452 | 133,801 |
| Telephone | | | | 1,456 | 2,904,647 | 1,588,336 | 1,316,311 |
| Mobile Radio Equipment Repairs & Maintenance | | | | 39 | 78,059 | 42,680 | 35,378 |
| Office Automation - Uniform | | | | 2,603 | 5,192,855 | 2,839,587 | 2,353,268 |
| Office Automation - Civilian | | | | 1,803 | 349,800 | 185,565 | 164,235 |
| Vehicle Usage | | | | 8,294 | 16,546,115 | 9,047,842 | 7,498,274 |
| Detachment Supplies & Equipment | | | | 502 | 1,001,465 | 547,627 | 453,838 |
| Uniform & Equipment | | | | 2,102 | 4,207,153 | 2,300,345 | 1,906,808 |
| Uniform & Equipment - Court Officer | | | | 925 | 15,910 | 8,436 | 7,474 |
| Total Other Direct Operating Expenses | | | | | 32,400,676 | 17,711,305 | 14,689,371 |
| Total 2021 Municipal Base Services and Calls for Service Cost | | | | | \$ 374,360,754 | \$ 206,023,975 | \$ 168,336,779 |
| Total OPP-Policed Municipal Properties | | | | | | 1,160,856 | |
| Base Services Cost per Property | | | | | | \$ 177.48 | |

OPP 2021 Estimated Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2021

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2016 through 2019. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 87.76 FTEs with a cost of \$14,900,558 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2021 salaries incorporate the 2021 general salary rate increases set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, (uniform staff - 1.00% January 1 and 0.97% July 1, civilian staff (one 2021 increase) 1.0% January 1). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2020-21). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 53.1% Base Services : 46.9% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2020 Municipal Policing Cost-Recovery Formula.

OPP 2021 Calls for Service Billing Summary

Brooke-Alvinston M

Estimated costs for the period January 1 to December 31, 2021

| Calls for Service Billing Workgroups | Calls for Service Count | | | | | 2021 Average Time Standard | Total Weighted Time | % of Total Provincial Weighted Time | 2021 Estimated Calls for Service Cost |
|--------------------------------------|-------------------------|----------------|----------------|----------------|-------------------|----------------------------|---------------------|-------------------------------------|---------------------------------------|
| | 2016 | 2017 | 2018 | 2019 | Four Year Average | | | | |
| | A | | | | | B | C = A * B | | |
| | Note 1 | | | | | | Note 2 | | Note 3 |
| Drug Possession | 2 | 2 | 1 | 1 | 2 | 6.5 | 10 | 0.0006% | 985 |
| Drugs | - | 3 | - | 1 | 1 | 45.9 | 46 | 0.0028% | 4,637 |
| Operational | 147 | 141 | 169 | 153 | 153 | 3.6 | 549 | 0.0329% | 55,459 |
| Operational 2 | 48 | 56 | 45 | 91 | 60 | 1.3 | 78 | 0.0047% | 7,880 |
| Other Criminal Code Violation | 15 | 14 | 3 | 3 | 9 | 7.8 | 68 | 0.0041% | 6,895 |
| Property Crime Violations | 46 | 50 | 64 | 61 | 55 | 6.5 | 359 | 0.0216% | 36,278 |
| Statutes & Acts | 19 | 19 | 20 | 19 | 19 | 3.4 | 65 | 0.0039% | 6,612 |
| Traffic | 67 | 58 | 70 | 88 | 71 | 3.4 | 241 | 0.0144% | 24,300 |
| Violent Criminal Code | 23 | 19 | 13 | 10 | 16 | 16.0 | 260 | 0.0156% | 26,265 |
| Total | 367 | 362 | 385 | 427 | 385 | | 1,676 | 0.1006% | \$169,310 |
| Provincial Totals | Note 4 | 364,578 | 368,157 | 391,030 | 429,951 | 388,429 | 1,666,390 | 100.0% | \$168,336,779 |

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals.
- 4) Provincial Totals exclude data for both municipal dissolutions and amalgamations

OPP 2021 Calls for Service Details
Brooke-Alvinston M
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|---|-------------------------|------------|------------|------------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Grand Total | 367 | 362 | 385 | 427 | 385.25 |
| Drug Possession | 2 | 2 | 1 | 1 | 1.50 |
| Drug Related Occurrence | 0 | 1 | 0 | 1 | 0.50 |
| Possession - Cannabis | 2 | 1 | 1 | 0 | 1.00 |
| Drugs | 0 | 3 | 0 | 1 | 1.00 |
| Drug Operation - Residential Grow Indoor | 0 | 1 | 0 | 0 | 0.25 |
| Production - Cannabis (Marihuana) (Cultivation) | 0 | 1 | 0 | 0 | 0.25 |
| Trafficking - Heroin | 0 | 0 | 0 | 1 | 0.25 |
| Trafficking - Opioid (other than heroin) | 0 | 1 | 0 | 0 | 0.25 |
| Operational | 147 | 141 | 169 | 153 | 152.50 |
| Accident - non-MVC - Commercial | 0 | 0 | 0 | 1 | 0.25 |
| Accident - non-MVC - Master Code | 0 | 0 | 1 | 0 | 0.25 |
| Accident - Non-MVC - Others | 0 | 1 | 0 | 0 | 0.25 |
| Alarm - Others | 0 | 0 | 2 | 2 | 1.00 |
| Animal - Bite | 0 | 1 | 0 | 2 | 0.75 |
| Animal - Dog Owners Liability Act | 1 | 0 | 1 | 1 | 0.75 |
| Animal - Injured | 3 | 1 | 3 | 2 | 2.25 |
| Animal - Master Code | 1 | 0 | 2 | 0 | 0.75 |
| Animal - Other | 1 | 4 | 6 | 1 | 3.00 |
| Animal - Rabid | 0 | 0 | 1 | 0 | 0.25 |
| Animal - Stray | 3 | 0 | 1 | 0 | 1.00 |
| Assist Fire Department | 1 | 1 | 0 | 1 | 0.75 |
| Assist Public | 27 | 26 | 13 | 12 | 19.50 |
| Compassionate Message | 0 | 1 | 0 | 0 | 0.25 |
| Distressed / Overdue Motorist | 0 | 0 | 2 | 0 | 0.50 |
| Domestic Disturbance | 17 | 16 | 20 | 17 | 17.50 |
| False Alarm - Warning Issued | 0 | 0 | 0 | 1 | 0.25 |
| Family Dispute | 21 | 26 | 14 | 17 | 19.50 |
| Fire - Building | 4 | 2 | 4 | 7 | 4.25 |
| Fire - Master Code | 0 | 0 | 1 | 0 | 0.25 |
| Fire - Other | 1 | 0 | 1 | 0 | 0.50 |
| Fire - Vehicle | 0 | 0 | 2 | 2 | 1.00 |
| Found - Bicycles | 0 | 1 | 0 | 0 | 0.25 |
| Found - Domestic Appliances | 0 | 1 | 0 | 0 | 0.25 |
| Found - Household Property | 1 | 0 | 0 | 0 | 0.25 |
| Found - License Plate | 0 | 1 | 0 | 1 | 0.50 |
| Found - Machinery & Tools | 0 | 0 | 1 | 0 | 0.25 |
| Found - Others | 1 | 0 | 0 | 2 | 0.75 |
| Found - Radio, TV, Sound-Reprod. Equip. | 0 | 0 | 0 | 1 | 0.25 |
| Found Property - Master Code | 1 | 2 | 0 | 1 | 1.00 |
| Insecure Condition - Building | 1 | 0 | 0 | 1 | 0.50 |
| Lost - Domestic Appliances | 0 | 0 | 1 | 0 | 0.25 |
| Lost - Gun | 0 | 0 | 0 | 2 | 0.50 |
| Lost - License Plate | 2 | 1 | 0 | 0 | 0.75 |
| Lost - Others | 0 | 0 | 0 | 2 | 0.50 |

OPP 2021 Calls for Service Details
Brooke-Alvinston M
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|---|-------------------------|-----------|-----------|-----------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Lost Property - Master Code | 0 | 1 | 0 | 0 | 0.25 |
| Medical Assistance - Other | 0 | 0 | 3 | 1 | 1.00 |
| Missing Person 12 & older | 2 | 3 | 3 | 2 | 2.50 |
| Missing Person Located 12 & older | 0 | 1 | 1 | 0 | 0.50 |
| Missing Person Located Under 12 | 0 | 0 | 0 | 1 | 0.25 |
| Missing Person under 12 | 1 | 1 | 0 | 0 | 0.50 |
| Neighbour Dispute | 14 | 16 | 7 | 11 | 12.00 |
| Noise Complaint - Others | 0 | 0 | 1 | 1 | 0.50 |
| Noise Complaint - Residence | 2 | 1 | 4 | 2 | 2.25 |
| Noise Complaint - Vehicle | 0 | 0 | 1 | 0 | 0.25 |
| Other Municipal By-Laws | 0 | 2 | 2 | 1 | 1.25 |
| Phone - Master Code | 0 | 1 | 2 | 0 | 0.75 |
| Phone - Nuisance - No Charges Laid | 4 | 0 | 3 | 3 | 2.50 |
| Phone - Other - No Charges Laid | 0 | 1 | 2 | 1 | 1.00 |
| Sudden Death - Accidental | 0 | 0 | 1 | 1 | 0.50 |
| Sudden Death - Master Code | 0 | 1 | 0 | 0 | 0.25 |
| Sudden Death - Natural Causes | 2 | 4 | 4 | 2 | 3.00 |
| Sudden Death - Others | 1 | 0 | 2 | 1 | 1.00 |
| Suspicious Package | 2 | 0 | 1 | 0 | 0.75 |
| Suspicious Person | 8 | 4 | 18 | 14 | 11.00 |
| Suspicious vehicle | 16 | 11 | 26 | 27 | 20.00 |
| Traffic By-Law | 1 | 0 | 0 | 0 | 0.25 |
| Trouble with Youth | 5 | 4 | 6 | 3 | 4.50 |
| Unwanted Persons | 3 | 3 | 4 | 4 | 3.50 |
| Vehicle Recovered - All Terrain Vehicles | 0 | 1 | 0 | 0 | 0.25 |
| Vehicle Recovered - Automobile | 0 | 0 | 1 | 0 | 0.25 |
| Vehicle Recovered - Other | 0 | 0 | 0 | 1 | 0.25 |
| Vehicle Recovered - Trucks | 0 | 1 | 1 | 1 | 0.75 |
| Operational 2 | 48 | 56 | 45 | 91 | 60.00 |
| 911 call - Dropped Cell | 0 | 3 | 4 | 25 | 8.00 |
| 911 call / 911 hang up | 22 | 25 | 24 | 38 | 27.25 |
| 911 hang up - Pocket Dial | 1 | 2 | 1 | 7 | 2.75 |
| False Alarm - Accidental Trip | 5 | 5 | 2 | 2 | 3.50 |
| False Alarm - Cancelled | 5 | 2 | 4 | 2 | 3.25 |
| False Alarm - Malfunction | 2 | 4 | 1 | 4 | 2.75 |
| False Alarm - Others | 3 | 6 | 2 | 10 | 5.25 |
| False Holdup Alarm - Accidental Trip | 0 | 1 | 1 | 0 | 0.50 |
| Keep the Peace | 10 | 8 | 6 | 3 | 6.75 |
| Other Criminal Code Violations | 15 | 14 | 3 | 3 | 8.75 |
| Bail Violations - Fail To Comply | 8 | 1 | 1 | 0 | 2.50 |
| Bail Violations - Master Code | 1 | 0 | 0 | 0 | 0.25 |
| Bail Violations - Others | 0 | 0 | 0 | 1 | 0.25 |
| Breach of Probation | 3 | 1 | 0 | 1 | 1.25 |
| Breach of Probation - In relation to children | 0 | 1 | 0 | 0 | 0.25 |
| Contraband Tobacco | 0 | 2 | 0 | 0 | 0.50 |

OPP 2021 Calls for Service Details
Brooke-Alvinston M
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|--|-------------------------|-----------|-----------|-----------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Counterfeit Money - Others | 0 | 0 | 1 | 0 | 0.25 |
| Disobey court order / Misconduct executing process | 0 | 2 | 0 | 0 | 0.50 |
| Disturb the Peace | 1 | 3 | 0 | 1 | 1.25 |
| Indecent acts - Other | 1 | 0 | 0 | 0 | 0.25 |
| Offensive Weapons - Other Offensive Weapons | 0 | 1 | 0 | 0 | 0.25 |
| Offensive Weapons - Other Weapons Offences | 0 | 0 | 1 | 0 | 0.25 |
| Offensive Weapons - Possession of Weapons | 1 | 0 | 0 | 0 | 0.25 |
| Possess Firearm while prohibited | 0 | 1 | 0 | 0 | 0.25 |
| Public Morals | 0 | 2 | 0 | 0 | 0.50 |
| Property Crime Violations | 46 | 50 | 64 | 61 | 55.25 |
| Arson - Building | 1 | 0 | 0 | 0 | 0.25 |
| Break & Enter | 7 | 14 | 14 | 16 | 12.75 |
| Break & Enter - Firearms | 0 | 0 | 1 | 0 | 0.25 |
| Fraud - Fraud through mails | 0 | 0 | 3 | 0 | 0.75 |
| Fraud - Master Code | 0 | 0 | 2 | 0 | 0.50 |
| Fraud - Money/property/security Under \$5,000 | 6 | 3 | 4 | 2 | 3.75 |
| Fraud - Other | 3 | 2 | 1 | 1 | 1.75 |
| Fraud - Steal/Forge/Poss./Use Credit Card | 0 | 1 | 0 | 0 | 0.25 |
| Interfere with lawful use, enjoyment of property | 1 | 0 | 0 | 0 | 0.25 |
| Mischief - Master Code | 6 | 5 | 10 | 3 | 6.00 |
| Personation with Intent (fraud) | 1 | 0 | 1 | 1 | 0.75 |
| Possession of Stolen Goods over \$5,000 | 0 | 0 | 1 | 0 | 0.25 |
| Possession of Stolen Goods under \$5,000 | 0 | 0 | 2 | 0 | 0.50 |
| Property Damage | 1 | 4 | 4 | 0 | 2.25 |
| Theft from Motor Vehicles Under \$5,000 | 5 | 2 | 2 | 13 | 5.50 |
| Theft of - All Terrain Vehicles | 2 | 0 | 3 | 4 | 2.25 |
| Theft of - Automobile | 0 | 1 | 0 | 0 | 0.25 |
| Theft of - Farm Vehicles | 1 | 0 | 0 | 0 | 0.25 |
| Theft of - Motorcycles | 0 | 0 | 0 | 1 | 0.25 |
| Theft of - Other Motor Vehicles | 0 | 0 | 1 | 1 | 0.50 |
| Theft of - Trucks | 0 | 6 | 4 | 1 | 2.75 |
| Theft of Motor Vehicle | 0 | 1 | 0 | 3 | 1.00 |
| Theft Over \$5,000 - Construction Site | 1 | 0 | 0 | 0 | 0.25 |
| Theft Over \$5,000 - Boat (Vessel) | 1 | 0 | 0 | 0 | 0.25 |
| Theft Over \$5,000 - Building | 1 | 0 | 0 | 0 | 0.25 |
| Theft Over \$5,000 - Farm Equipment | 0 | 1 | 1 | 0 | 0.50 |
| Theft Over \$5,000 - Other Theft | 1 | 0 | 1 | 0 | 0.50 |
| Theft Over \$5,000 - Trailers | 0 | 0 | 0 | 1 | 0.25 |
| Theft Under \$5,000 - Building | 0 | 1 | 1 | 2 | 1.00 |
| Theft Under \$5,000 - Construction Site | 0 | 0 | 1 | 0 | 0.25 |
| Theft Under \$5,000 - Farm Equipment | 0 | 0 | 1 | 0 | 0.25 |
| Theft Under \$5,000 - Master Code | 0 | 2 | 0 | 0 | 0.50 |
| Theft Under \$5,000 - Other Theft | 7 | 6 | 3 | 10 | 6.50 |
| Theft Under \$5,000 - Persons | 0 | 0 | 0 | 1 | 0.25 |
| Theft Under \$5,000 - Trailers | 0 | 1 | 3 | 0 | 1.00 |

OPP 2021 Calls for Service Details
Brooke-Alvinston M
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|---|-------------------------|-----------|-----------|-----------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Theft Under \$5,000 Shoplifting | 1 | 0 | 0 | 1 | 0.50 |
| Statutes & Acts | 19 | 19 | 20 | 19 | 19.25 |
| Custody Dispute | 0 | 0 | 0 | 1 | 0.25 |
| Landlord / Tenant | 8 | 13 | 9 | 4 | 8.50 |
| Mental Health Act | 2 | 2 | 1 | 4 | 2.25 |
| Mental Health Act - Attempt Suicide | 2 | 2 | 1 | 0 | 1.25 |
| Mental Health Act - Placed on Form | 0 | 0 | 2 | 1 | 0.75 |
| Mental Health Act - Threat of Suicide | 5 | 0 | 4 | 3 | 3.00 |
| Trespass To Property Act | 2 | 2 | 3 | 6 | 3.25 |
| Traffic | 67 | 58 | 70 | 88 | 70.75 |
| MVC - Fatal (Motor Vehicle Collision) | 0 | 0 | 0 | 1 | 0.25 |
| MVC - Others (Motor Vehicle Collision) | 0 | 1 | 0 | 1 | 0.50 |
| MVC - Personal Injury (Motor Vehicle Collision) | 5 | 1 | 6 | 4 | 4.00 |
| MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision) | 3 | 1 | 1 | 3 | 2.00 |
| MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision) | 15 | 16 | 20 | 17 | 17.00 |
| MVC - Prop. Dam. Reportable (Motor Vehicle Collision) | 44 | 39 | 43 | 62 | 47.00 |
| Violent Criminal Code | 23 | 19 | 13 | 10 | 16.25 |
| Assault - Level 1 | 9 | 2 | 7 | 4 | 5.50 |
| Assault With Weapon or Causing Bodily Harm - Level 2 | 2 | 3 | 2 | 2 | 2.25 |
| Criminal Harassment | 3 | 4 | 4 | 2 | 3.25 |
| Criminal Harassment - Offender Unknown | 1 | 0 | 0 | 0 | 0.25 |
| Indecent / Harassing Communications | 1 | 1 | 0 | 1 | 0.75 |
| Robbery - Other | 0 | 1 | 0 | 0 | 0.25 |
| Robbery - With Threat of Violence | 0 | 1 | 0 | 0 | 0.25 |
| Sexual Assault | 1 | 1 | 0 | 0 | 0.50 |
| Sexual Interference | 0 | 1 | 0 | 0 | 0.25 |
| Utter Threats - Master Code | 1 | 1 | 0 | 0 | 0.50 |
| Utter Threats to Person | 5 | 4 | 0 | 1 | 2.50 |

OPP 2019 Reconciled Year-End Summary
Brooke-Alvinston M
 Reconciled cost for the period January 1 to December 31, 2019

| | | | <u>Cost per Property \$</u> | <u>Total Cost \$</u> |
|---|---------------------------|---------------------|-------------------------------------|--------------------------|
| Base Service | Property Counts | | | |
| | Household | 1,060 | | |
| | Commercial and Industrial | <u>62</u> | | |
| | Total Properties | <u><u>1,122</u></u> | 191.43 | 214,782 |
| | | | | |
| Calls for Service | | | | |
| | Total all municipalities | 158,415,856 | | |
| | Municipal portion | 0.1035% | 146.08 | 163,897 |
| | | | | |
| Overtime | | | 9.40 | 10,544 |
| Contract Enhancements (pre-2015) (see summary) | | | 9.44 | 10,589 |
| Prisoner Transportation (per property cost) | | | 2.03 | 2,278 |
| Accommodation/Cleaning Services (per property cost) | | | <u>4.91</u> | <u>5,509</u> |
| Total 2019 Reconciled Cost | | | <u>363.28</u> | <u>407,599</u> |
| | | | | |
| Year Over Year Variance (reconciled cost for the year is not subject to phase-in adjustment) | | | | |
| | | | | |
| 2018 Reconciled Cost per Property | | | 348.97 | |
| 2019 Reconciled Cost per Property (see above) | | | <u>363.28</u> | |
| Cost per Property Variance | Increase | | 14.31 | |

OPP 2021 Annual Billing Statement**Lambton Group**

Estimated costs for the period January 1 to December 31, 2021

Please refer to www.opp.ca for 2021 Municipal Policing Billing General Information summary for further details.

| | | | <u>Cost per Property \$</u> | <u>Total Cost \$</u> |
|--|---------------------------|----------------------|-------------------------------------|--------------------------|
| Base Service | Property Counts | | | |
| | Household | 25,034 | | |
| | Commercial and Industrial | <u>1,287</u> | | |
| | Total Properties | <u><u>26,321</u></u> | 177.48 | 4,671,343 |
| Calls for Service | (see summaries) | | | |
| | Total all municipalities | 168,336,779 | | |
| | Municipal portion | 2.0470% | 130.91 | 3,445,780 |
| Overtime | (see notes) | | 12.50 | 329,104 |
| Contract Enhancements | (see summary) | | 9.52 | 250,685 |
| Prisoner Transportation | (per property cost) | | 2.11 | 55,537 |
| Accommodation/Cleaning Services | (per property cost) | | <u>3.48</u> | <u>91,667</u> |
| Total 2021 Estimated Cost | | | <u><u>336.01</u></u> | <u><u>8,844,116</u></u> |
| 2019 Year-End Adjustment | (see summary) | | | 177,614 |
| Grand Total Billing for 2021 | | | | <u><u>9,021,730</u></u> |
| 2021 Monthly Billing Amount | | | | 751,811 |

OPP 2021 Annual Billing Statement

Lambton Group

Estimated costs for the period January 1 to December 31, 2021

Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2021 billing purposes the allocation of the municipal workload in detachments has been calculated to be 53.1 % Base Services and 46.9 % Calls for Service. The total 2021 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$177.48 estimated for 2021. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2016, 2017, 2018 and 2019 has been analyzed and averaged to estimate the 2021 costs. The costs incorporate the 2021 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2021 hours and salary rates and included in the 2023 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. 2021 costs have been based on 2019 security activity. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. These costs will be reconciled to the actual cost of service required in 2021.

There was no information available about the status of 2021 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2019 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2021 Calls for Service Billing Summary

Lambton Group

Estimated costs for the period January 1 to December 31, 2021

| Calls for Service Billing Workgroups | Calls for Service Count | | | | | 2021 Average Time Standard | Total Weighted Time | % of Total Provincial Weighted Time | 2021 Estimated Calls for Service Cost |
|--------------------------------------|-------------------------|----------------|----------------|----------------|-------------------|----------------------------|---------------------|-------------------------------------|---------------------------------------|
| | 2016 | 2017 | 2018 | 2019 | Four Year Average | | | | |
| | | | | | A | B | C = A * B | | |
| | | | | | Note 1 | | | Note 2 | Note 3 |
| Drug Possession | 89 | 75 | 86 | 43 | 73 | 6.5 | 476 | 0.0286% | 48,098 |
| Drugs | 29 | 24 | 15 | 28 | 24 | 45.9 | 1,102 | 0.0661% | 111,282 |
| Operational | 3,329 | 3,177 | 3,938 | 3,907 | 3,588 | 3.6 | 12,916 | 0.7751% | 1,304,749 |
| Operational 2 | 1,444 | 1,489 | 1,806 | 2,931 | 1,918 | 1.3 | 2,493 | 0.1496% | 251,815 |
| Other Criminal Code Violation | 138 | 168 | 188 | 199 | 173 | 7.8 | 1,351 | 0.0811% | 136,512 |
| Property Crime Violations | 1,056 | 975 | 1,106 | 1,161 | 1,075 | 6.5 | 6,984 | 0.4191% | 705,541 |
| Statutes & Acts | 485 | 476 | 591 | 556 | 527 | 3.4 | 1,792 | 0.1075% | 181,005 |
| Traffic | 640 | 648 | 732 | 870 | 723 | 3.4 | 2,457 | 0.1474% | 248,153 |
| Violent Criminal Code | 271 | 254 | 306 | 304 | 284 | 16.0 | 4,540 | 0.2724% | 458,625 |
| Total | 7,481 | 7,286 | 8,768 | 9,999 | 8,384 | | 34,110 | 2.0470% | \$3,445,780 |
| Provincial Totals | Note 4 | 364,578 | 368,157 | 391,030 | 429,951 | 388,429 | 1,666,390 | 100.0% | \$168,336,779 |

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals.
- 4) Provincial Totals exclude data for both municipal dissolutions and amalgamations

OPP 2021 Calls for Service Details
Lambton Group
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|---|-------------------------|--------------|--------------|--------------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Grand Total | 7,481 | 7,286 | 8,768 | 9,999 | 8,383.50 |
| Drug Possession | 89 | 75 | 86 | 43 | 73.25 |
| DRUG Operation - Master Code | 1 | 0 | 0 | 1 | 0.50 |
| Drug Related Occurrence | 19 | 32 | 45 | 19 | 28.75 |
| Possession - Cannabis | 44 | 24 | 25 | 0 | 23.25 |
| Possession - Cocaine | 9 | 3 | 6 | 3 | 5.25 |
| Possession - Methamphetamine (Crystal Meth) | 5 | 6 | 5 | 10 | 6.50 |
| Possession - Other Controlled Drugs and Substances Act | 11 | 10 | 4 | 8 | 8.25 |
| Possession of > 5g dried cannabis (or equiv) youth | 0 | 0 | 0 | 1 | 0.25 |
| Possession – Opioid (other than heroin) | 0 | 0 | 1 | 1 | 0.50 |
| Drugs | 29 | 24 | 15 | 28 | 24.00 |
| Drug Operation - Commercial Grow Indoor | 0 | 0 | 0 | 1 | 0.25 |
| Drug Operation - Residential Grow Indoor | 0 | 2 | 0 | 3 | 1.25 |
| Drug Operation - Residential Grow Outdoor | 1 | 1 | 1 | 0 | 0.75 |
| Drug Operation - Residential Lab | 0 | 2 | 0 | 0 | 0.50 |
| Drug Operation - Rural Grow | 2 | 0 | 0 | 0 | 0.50 |
| Import / Export - Other Drugs | 1 | 0 | 0 | 0 | 0.25 |
| Other Cannabis Act | 0 | 0 | 0 | 1 | 0.25 |
| Possession of cannabis for purpose of selling | 0 | 0 | 0 | 1 | 0.25 |
| Production - Cannabis (Marihuana) (Cultivation) | 9 | 4 | 0 | 0 | 3.25 |
| Production - Other Controlled Drugs & Substances | 0 | 1 | 0 | 1 | 0.50 |
| Trafficking - Cannabis | 4 | 1 | 1 | 0 | 1.50 |
| Trafficking - Cocaine | 3 | 2 | 3 | 2 | 2.50 |
| Trafficking - Heroin | 0 | 0 | 2 | 3 | 1.25 |
| Trafficking - Methamphetamine (Crystal Meth) | 1 | 0 | 0 | 0 | 0.25 |
| Trafficking - Other Controlled Drugs and Substances Act | 8 | 10 | 7 | 13 | 9.50 |
| Trafficking – Opioid (other than heroin) | 0 | 1 | 0 | 2 | 0.75 |
| Import / Export - Methamphetamines (Crystal Meth) | 0 | 0 | 1 | 0 | 0.25 |
| Cultivate/Propagate/Harvest cannabis by adult | 0 | 0 | 0 | 1 | 0.25 |
| Operational | 3,329 | 3,177 | 3,938 | 3,907 | 3,587.75 |
| Accident - non-MVC - Commercial | 1 | 1 | 4 | 1 | 1.75 |
| Accident - non-MVC - Construction Site | 1 | 0 | 1 | 1 | 0.75 |
| Accident - non-MVC - Industrial | 2 | 5 | 9 | 7 | 5.75 |
| Accident - non-MVC - Master Code | 0 | 0 | 3 | 0 | 0.75 |
| Accident - Non-MVC - Others | 1 | 3 | 4 | 3 | 2.75 |
| Accident - non-MVC - Public Property | 0 | 2 | 0 | 2 | 1.00 |
| Accident - non-MVC - Residential | 2 | 1 | 1 | 2 | 1.50 |
| Alarm - Holdup | 0 | 0 | 0 | 1 | 0.25 |
| Alarm - Master Code | 0 | 12 | 4 | 6 | 5.50 |
| Alarm - Others | 26 | 34 | 46 | 22 | 32.00 |
| Animal - Bear Complaint | 3 | 1 | 0 | 0 | 1.00 |
| Animal - Dog Owners Liability Act | 17 | 7 | 10 | 11 | 11.25 |
| Animal - Left in Vehicle | 21 | 16 | 17 | 10 | 16.00 |
| Animal - Master Code | 9 | 2 | 15 | 5 | 7.75 |
| Animal - Other | 114 | 74 | 130 | 86 | 101.00 |

OPP 2021 Calls for Service Details
Lambton Group
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|---|-------------------------|------|------|------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Assist Fire Department | 18 | 21 | 13 | 14 | 16.50 |
| Assist Public | 583 | 638 | 375 | 303 | 474.75 |
| Bomb Threat | 0 | 2 | 1 | 0 | 0.75 |
| By-Law - Master Code | 3 | 1 | 3 | 3 | 2.50 |
| Compassionate Message | 1 | 5 | 11 | 1 | 4.50 |
| Distressed / Overdue Motorist | 4 | 2 | 16 | 7 | 7.25 |
| Dogs By-Law | 6 | 4 | 1 | 1 | 3.00 |
| Domestic Disturbance | 275 | 291 | 346 | 327 | 309.75 |
| False Alarm - Warning Issued | 0 | 0 | 0 | 2 | 0.50 |
| False Fire Alarm - Building | 6 | 4 | 3 | 1 | 3.50 |
| False Fire Alarm - Other | 0 | 0 | 5 | 0 | 1.25 |
| Family Dispute | 286 | 236 | 277 | 328 | 281.75 |
| Fire - Building | 29 | 32 | 30 | 44 | 33.75 |
| Fire - Master Code | 2 | 0 | 2 | 0 | 1.00 |
| Fire - Other | 23 | 13 | 27 | 22 | 21.25 |
| Fire - Vehicle | 10 | 9 | 13 | 16 | 12.00 |
| Fire Alarm - Master Code | 1 | 1 | 0 | 0 | 0.50 |
| Firearms (Discharge) By-Law | 1 | 3 | 7 | 1 | 3.00 |
| Fireworks By-Law | 0 | 0 | 1 | 0 | 0.25 |
| Found - Bicycles | 23 | 16 | 10 | 18 | 16.75 |
| Found - Computer, parts & accessories | 1 | 1 | 1 | 2 | 1.25 |
| Found - Domestic Appliances | 0 | 1 | 0 | 0 | 0.25 |
| Found - Gun | 3 | 2 | 2 | 3 | 2.50 |
| Found - Household Property | 9 | 6 | 13 | 9 | 9.25 |
| Found - Jewellery | 1 | 0 | 3 | 1 | 1.25 |
| Found - License Plate | 5 | 8 | 7 | 13 | 8.25 |
| Found - Machinery & Tools | 6 | 1 | 2 | 3 | 3.00 |
| Found - Musical Instruments | 0 | 0 | 1 | 0 | 0.25 |
| Found - Office Machines & Equipment | 1 | 0 | 0 | 0 | 0.25 |
| Found - Others | 31 | 22 | 39 | 53 | 36.25 |
| Found - Personal Accessories | 38 | 27 | 50 | 34 | 37.25 |
| Found - Photographic Equipment | 0 | 0 | 0 | 1 | 0.25 |
| Found - Radio, TV, Sound-Reprod. Equip. | 9 | 5 | 3 | 9 | 6.50 |
| Found - Sporting Goods, Hobby Equip. | 4 | 4 | 2 | 1 | 2.75 |
| Found - Vehicle Accessories | 5 | 5 | 5 | 2 | 4.25 |
| Found Property - Master Code | 47 | 65 | 83 | 102 | 74.25 |
| Hawkers & Peddlers By-Law | 1 | 1 | 0 | 0 | 0.50 |
| Homeless Person | 0 | 0 | 2 | 0 | 0.50 |
| Insecure Condition - Building | 15 | 25 | 26 | 13 | 19.75 |
| Insecure Condition - Master Code | 0 | 0 | 1 | 11 | 3.00 |
| Insecure Condition - Others | 2 | 5 | 3 | 1 | 2.75 |
| Insecure Condition - Vehicle | 0 | 0 | 3 | 0 | 0.75 |
| Keys Left In Vehicle By-Law | 1 | 0 | 0 | 0 | 0.25 |
| Loitering By-Law | 0 | 0 | 0 | 1 | 0.25 |
| Lost - Accessible Parking Permit | 2 | 3 | 0 | 1 | 1.50 |

OPP 2021 Calls for Service Details
Lambton Group
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|---|-------------------------|------|------|------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Lost - Bicycles | 1 | 0 | 1 | 1 | 0.75 |
| Lost - Computer, parts & accessories | 2 | 1 | 2 | 0 | 1.25 |
| Lost - Domestic Appliances | 0 | 1 | 1 | 0 | 0.50 |
| Lost - Gun | 1 | 0 | 0 | 2 | 0.75 |
| Lost - Household Property | 1 | 6 | 7 | 1 | 3.75 |
| Lost - Jewellery | 6 | 4 | 1 | 2 | 3.25 |
| Lost - License Plate | 41 | 27 | 42 | 14 | 31.00 |
| Lost - Machinery & Tools | 0 | 1 | 0 | 0 | 0.25 |
| Lost - Others | 17 | 9 | 37 | 26 | 22.25 |
| Lost - Personal Accessories | 45 | 32 | 37 | 22 | 34.00 |
| Lost - Photographic Equipment | 0 | 0 | 0 | 1 | 0.25 |
| Lost - Radio, TV, Sound-Reprod. Equip. | 7 | 8 | 5 | 2 | 5.50 |
| Lost - Scientific, Optical, Measuring Devices | 0 | 1 | 0 | 0 | 0.25 |
| Lost - Sporting Goods, Hobby Equip. | 1 | 0 | 1 | 2 | 1.00 |
| Lost - Vehicle Accessories | 6 | 1 | 5 | 4 | 4.00 |
| Lost Property - Master Code | 30 | 40 | 51 | 52 | 43.25 |
| Medical Assistance - Master Code | 3 | 5 | 2 | 3 | 3.25 |
| Medical Assistance - Other | 8 | 14 | 32 | 7 | 15.25 |
| Missing Person - Master Code | 0 | 3 | 0 | 1 | 1.00 |
| Missing Person 12 & older | 51 | 22 | 32 | 37 | 35.50 |
| Missing Person Located 12 & older | 29 | 36 | 37 | 45 | 36.75 |
| Missing Person Located Under 12 | 3 | 8 | 5 | 10 | 6.50 |
| Missing Person under 12 | 7 | 5 | 9 | 5 | 6.50 |
| Neighbour Dispute | 171 | 190 | 177 | 219 | 189.25 |
| Noise By-Law | 14 | 11 | 9 | 7 | 10.25 |
| Noise Complaint - Animal | 18 | 7 | 8 | 20 | 13.25 |
| Noise Complaint - Business | 4 | 6 | 12 | 2 | 6.00 |
| Noise Complaint - Master Code | 11 | 6 | 8 | 94 | 29.75 |
| Noise Complaint - Others | 27 | 23 | 15 | 26 | 22.75 |
| Noise Complaint - Residence | 84 | 96 | 84 | 124 | 97.00 |
| Noise Complaint - Vehicle | 5 | 3 | 6 | 6 | 5.00 |
| Other Municipal By-Laws | 50 | 35 | 48 | 53 | 46.50 |
| Overdose/Suspected Overdose - Opioid Related | 0 | 0 | 0 | 6 | 1.50 |
| Phone - Master Code | 12 | 8 | 23 | 10 | 13.25 |
| Phone - Nuisance - No Charges Laid | 51 | 31 | 57 | 45 | 46.00 |
| Phone - Obscene - No Charges Laid | 0 | 1 | 1 | 1 | 0.75 |
| Phone - Other - No Charges Laid | 27 | 18 | 55 | 40 | 35.00 |
| Phone - Text-related incident | 4 | 1 | 7 | 1 | 3.25 |
| Phone - Threatening - No Charges Laid | 4 | 4 | 5 | 1 | 3.50 |
| Protest - Demonstration | 0 | 0 | 1 | 2 | 0.75 |
| Smoking By-Law | 0 | 0 | 1 | 1 | 0.50 |
| Sudden Death - Accidental | 0 | 2 | 5 | 3 | 2.50 |
| Sudden Death - Drowning | 1 | 1 | 0 | 0 | 0.50 |
| Sudden Death - Master Code | 2 | 1 | 2 | 2 | 1.75 |
| Sudden Death - Natural Causes | 45 | 37 | 39 | 47 | 42.00 |

OPP 2021 Calls for Service Details
Lambton Group
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|--|-------------------------|--------------|--------------|--------------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Sudden Death - Others | 6 | 7 | 6 | 10 | 7.25 |
| Sudden Death - Suicide | 2 | 6 | 5 | 2 | 3.75 |
| Suspicious Package | 5 | 1 | 7 | 4 | 4.25 |
| Suspicious Person | 305 | 275 | 455 | 446 | 370.25 |
| Suspicious vehicle | 206 | 209 | 476 | 390 | 320.25 |
| Traffic By-Law | 10 | 8 | 18 | 12 | 12.00 |
| Trouble with Youth | 158 | 168 | 186 | 281 | 198.25 |
| Unwanted Persons | 78 | 77 | 111 | 141 | 101.75 |
| Vehicle Recovered - All Terrain Vehicles | 0 | 4 | 5 | 3 | 3.00 |
| Vehicle Recovered - Automobile | 9 | 9 | 23 | 30 | 17.75 |
| Vehicle Recovered - Farm Vehicles | 0 | 1 | 0 | 0 | 0.25 |
| Vehicle Recovered - Master Code | 0 | 1 | 3 | 3 | 1.75 |
| Vehicle Recovered - Motorcycles | 2 | 2 | 6 | 2 | 3.00 |
| Vehicle Recovered - Other | 4 | 4 | 4 | 5 | 4.25 |
| Vehicle Recovered - Snow Vehicles | 1 | 0 | 0 | 2 | 0.75 |
| Vehicle Recovered - Trucks | 8 | 9 | 17 | 17 | 12.75 |
| Animal - Bite | 9 | 11 | 16 | 20 | 14.00 |
| Animal - Stray | 30 | 29 | 27 | 46 | 33.00 |
| Animal - Injured | 40 | 27 | 42 | 36 | 36.25 |
| Animal - Rabid | 18 | 7 | 26 | 5 | 14.00 |
| Suspicious Substance / Odour | 0 | 0 | 4 | 0 | 1.00 |
| Operational 2 | 1,444 | 1,489 | 1,806 | 2,931 | 1,917.50 |
| 911 call - Dropped Cell | 36 | 57 | 110 | 840 | 260.75 |
| 911 call / 911 hang up | 751 | 714 | 857 | 1,054 | 844.00 |
| 911 hang up - Pocket Dial | 40 | 84 | 114 | 345 | 145.75 |
| False Alarm - Accidental Trip | 114 | 128 | 109 | 71 | 105.50 |
| False Alarm - Cancelled | 108 | 100 | 131 | 93 | 108.00 |
| False Alarm - Malfunction | 153 | 142 | 117 | 65 | 119.25 |
| False Alarm - Others | 113 | 143 | 192 | 281 | 182.25 |
| False Holdup Alarm - Accidental Trip | 6 | 8 | 3 | 12 | 7.25 |
| False Holdup Alarm - Malfunction | 6 | 1 | 5 | 0 | 3.00 |
| Keep the Peace | 117 | 112 | 167 | 170 | 141.50 |
| Police Unit Emergency Alarm | 0 | 0 | 1 | 0 | 0.25 |
| Other Criminal Code Violations | 138 | 168 | 188 | 199 | 173.25 |
| Animals - Cruelty | 0 | 1 | 1 | 1 | 0.75 |
| Animals - Keeping wild animals | 0 | 0 | 0 | 1 | 0.25 |
| Animals - Kill or injure | 0 | 0 | 3 | 0 | 0.75 |
| Animals - Others | 0 | 0 | 0 | 1 | 0.25 |
| Animals - Unnecessary suffering | 0 | 1 | 0 | 0 | 0.25 |
| Attempts, Conspiracies, Accessories | 0 | 1 | 0 | 0 | 0.25 |
| Bail Violations - Appearance Notice | 0 | 2 | 3 | 2 | 1.75 |
| Bail Violations - Fail To Appear | 2 | 2 | 2 | 1 | 1.75 |
| Bail Violations - Fail To Comply | 45 | 46 | 62 | 59 | 53.00 |
| Bail Violations - Master Code | 5 | 1 | 4 | 2 | 3.00 |
| Bail Violations - Others | 2 | 3 | 8 | 11 | 6.00 |

OPP 2021 Calls for Service Details
Lambton Group
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|---|-------------------------|------|------|------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Bail Violations - Recognizance | 1 | 2 | 2 | 0 | 1.25 |
| Breach of Probation | 26 | 24 | 20 | 28 | 24.50 |
| Breach of Probation - In relation to children | 0 | 1 | 1 | 0 | 0.50 |
| Child Pornography - Making or distributing | 1 | 0 | 0 | 0 | 0.25 |
| Child Pornography - Master Code | 0 | 2 | 0 | 0 | 0.50 |
| Child Pornography - Possess child pornography | 0 | 0 | 1 | 0 | 0.25 |
| Child Pornography - Print/publish child pornography | 0 | 0 | 0 | 1 | 0.25 |
| Common nuisance | 0 | 1 | 0 | 0 | 0.25 |
| Contraband Tobacco | 4 | 4 | 1 | 0 | 2.25 |
| Counterfeit Money - Master Code | 0 | 2 | 0 | 1 | 0.75 |
| Counterfeit Money - Others | 6 | 1 | 1 | 6 | 3.50 |
| Disobey court order / Misconduct executing process | 0 | 2 | 2 | 0 | 1.00 |
| Disturb the Peace | 19 | 25 | 23 | 40 | 26.75 |
| Fail to Attend Court | 1 | 0 | 0 | 0 | 0.25 |
| Indecent acts - exposure to person under 14 | 0 | 0 | 0 | 1 | 0.25 |
| Indecent acts - Master Code | 1 | 2 | 5 | 2 | 2.50 |
| Indecent acts - Other | 4 | 0 | 1 | 1 | 1.50 |
| Municipal Influence or Corruption (fraud) | 0 | 0 | 0 | 1 | 0.25 |
| Obstruct Justice / Fabricate Evidence | 0 | 0 | 2 | 0 | 0.50 |
| Obstruct Public Peace Officer | 1 | 2 | 6 | 1 | 2.50 |
| Offensive Weapons - Careless use of firearms | 1 | 1 | 0 | 1 | 0.75 |
| Offensive Weapons - Carry concealed | 0 | 0 | 0 | 1 | 0.25 |
| Offensive Weapons - Explosives | 0 | 1 | 0 | 0 | 0.25 |
| Offensive Weapons - In Vehicle | 0 | 2 | 0 | 0 | 0.50 |
| Offensive Weapons - Other Offensive Weapons | 2 | 4 | 2 | 2 | 2.50 |
| Offensive Weapons - Other Weapons Offences | 0 | 0 | 2 | 4 | 1.50 |
| Offensive Weapons - Possession of Weapons | 3 | 3 | 7 | 9 | 5.50 |
| Offensive Weapons - Prohibited | 1 | 1 | 0 | 4 | 1.50 |
| Offensive Weapons - Restricted | 0 | 0 | 1 | 0 | 0.25 |
| Other Criminal Code * Sec. 215 - Sec. 319 | 0 | 0 | 0 | 1 | 0.25 |
| Other Criminal Code * Sec. 337 - Sec. 352 | 0 | 0 | 2 | 1 | 0.75 |
| Other Criminal Code * Sec. 78 - Sec. 96 | 0 | 1 | 0 | 0 | 0.25 |
| Other Criminal Code * Sec.462 - Sec.753 | 0 | 0 | 1 | 1 | 0.50 |
| Personate Peace Officer | 0 | 1 | 0 | 1 | 0.50 |
| Possess Firearm while prohibited | 1 | 1 | 2 | 2 | 1.50 |
| Possession of Burglary Tools | 0 | 1 | 1 | 3 | 1.25 |
| Possession Of Counterfeit Money | 0 | 5 | 0 | 2 | 1.75 |
| Public Mischief - mislead peace officer | 2 | 3 | 7 | 1 | 3.25 |
| Public Morals | 0 | 7 | 6 | 1 | 3.50 |
| Trespass at Night | 4 | 7 | 6 | 3 | 5.00 |
| Utter Threats to damage property | 1 | 1 | 1 | 2 | 1.25 |
| Utter Threats to Property / Animals | 0 | 0 | 2 | 0 | 0.50 |
| Uttering Counterfeit Money | 2 | 3 | 0 | 0 | 1.25 |
| Vagrancy | 3 | 0 | 0 | 0 | 0.75 |
| Child Pornography - Import child pornography | 0 | 1 | 0 | 0 | 0.25 |

OPP 2021 Calls for Service Details
Lambton Group
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|--|-------------------------|------|-------|-------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Property Crime Violations | 1,056 | 975 | 1,106 | 1,161 | 1,074.50 |
| Arson - Auto | 1 | 0 | 0 | 0 | 0.25 |
| Arson - Building | 3 | 2 | 0 | 0 | 1.25 |
| Arson - Master Code | 1 | 0 | 0 | 0 | 0.25 |
| Arson - Others | 1 | 0 | 1 | 0 | 0.50 |
| Breach of Trust (fraud-corruption) | 1 | 2 | 0 | 0 | 0.75 |
| Break & Enter | 238 | 154 | 219 | 225 | 209.00 |
| Break & Enter - Firearms | 0 | 8 | 10 | 5 | 5.75 |
| False Pretence - Other | 1 | 1 | 0 | 1 | 0.75 |
| Fraud - Account closed | 0 | 2 | 0 | 0 | 0.50 |
| Fraud - False Pretence Over \$5,000 | 0 | 0 | 0 | 1 | 0.25 |
| Fraud - False Pretence Under \$5,000 | 1 | 4 | 4 | 5 | 3.50 |
| Fraud - Forgery & Uttering | 4 | 3 | 2 | 2 | 2.75 |
| Fraud - Fraud through mails | 6 | 5 | 12 | 2 | 6.25 |
| Fraud - Master Code | 8 | 12 | 13 | 14 | 11.75 |
| Fraud - Money/property/security Over \$5,000 | 10 | 9 | 12 | 12 | 10.75 |
| Fraud - Money/property/security Under \$5,000 | 42 | 38 | 40 | 48 | 42.00 |
| Fraud - Other | 44 | 36 | 66 | 53 | 49.75 |
| Fraud - Steal/Forge/Poss./Use Credit Card | 8 | 8 | 11 | 12 | 9.75 |
| Fraud - Transportation | 0 | 0 | 0 | 1 | 0.25 |
| Fraud - Welfare benefits | 0 | 0 | 1 | 1 | 0.50 |
| Identity Fraud | 2 | 1 | 5 | 3 | 2.75 |
| Identity Theft | 0 | 0 | 0 | 1 | 0.25 |
| Interfere with lawful use, enjoyment of property | 4 | 4 | 0 | 3 | 2.75 |
| Mischief - Master Code | 197 | 169 | 153 | 153 | 168.00 |
| Mischief Graffiti - Gang Related | 0 | 0 | 1 | 0 | 0.25 |
| Mischief Graffiti - Non-Gang Related | 5 | 12 | 5 | 9 | 7.75 |
| Mischief with Data | 0 | 0 | 1 | 1 | 0.50 |
| Personation with Intent (fraud) | 4 | 0 | 6 | 7 | 4.25 |
| Possession of Stolen Goods over \$5,000 | 4 | 6 | 7 | 6 | 5.75 |
| Possession of Stolen Goods under \$5,000 | 4 | 3 | 13 | 5 | 6.25 |
| Property Damage | 38 | 34 | 53 | 40 | 41.25 |
| Theft from Motor Vehicles Over \$5,000 | 1 | 1 | 1 | 1 | 1.00 |
| Theft from Motor Vehicles Under \$5,000 | 96 | 115 | 106 | 142 | 114.75 |
| Theft of - All Terrain Vehicles | 12 | 12 | 23 | 14 | 15.25 |
| Theft of - Automobile | 5 | 16 | 17 | 9 | 11.75 |
| Theft of - Farm Vehicles | 3 | 0 | 1 | 1 | 1.25 |
| Theft of - Mopeds | 0 | 1 | 0 | 0 | 0.25 |
| Theft of - Motorcycles | 3 | 3 | 9 | 6 | 5.25 |
| Theft of - Other Motor Vehicles | 4 | 4 | 6 | 3 | 4.25 |
| Theft of - Snow Vehicles | 0 | 2 | 3 | 1 | 1.50 |
| Theft of - Trucks | 4 | 15 | 25 | 20 | 16.00 |
| Theft of Motor Vehicle | 13 | 26 | 14 | 42 | 23.75 |
| Theft Over \$,5000 - Construction Site | 1 | 1 | 3 | 1 | 1.50 |
| Theft Over \$5,000 - Boat (Vessel) | 2 | 1 | 1 | 1 | 1.25 |

OPP 2021 Calls for Service Details
Lambton Group
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|---|-------------------------|------------|------------|------------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| Theft Over \$5,000 - Building | 1 | 0 | 1 | 0 | 0.50 |
| Theft Over \$5,000 - Farm Agricultural Livestock | 1 | 0 | 0 | 0 | 0.25 |
| Theft Over \$5,000 - Farm Agricultural Produce | 0 | 1 | 1 | 0 | 0.50 |
| Theft Over \$5,000 - Farm Equipment | 3 | 2 | 1 | 3 | 2.25 |
| Theft Over \$5,000 - Mail | 1 | 0 | 2 | 2 | 1.25 |
| Theft Over \$5,000 - Master Code | 4 | 2 | 1 | 0 | 1.75 |
| Theft Over \$5,000 - Other Theft | 7 | 12 | 5 | 9 | 8.25 |
| Theft Over \$5,000 - Persons | 3 | 0 | 0 | 0 | 0.75 |
| Theft Over \$5,000 - Trailers | 5 | 4 | 3 | 1 | 3.25 |
| Theft Under \$5,000 - Bicycles | 32 | 21 | 13 | 25 | 22.75 |
| Theft Under \$5,000 - Boat (Vessel) | 2 | 5 | 1 | 6 | 3.50 |
| Theft Under \$5,000 - Boat Motor | 1 | 2 | 1 | 2 | 1.50 |
| Theft Under \$5,000 - Building | 6 | 5 | 8 | 3 | 5.50 |
| Theft Under \$5,000 - Construction Site | 3 | 1 | 6 | 9 | 4.75 |
| Theft Under \$5,000 - Farm Agricultural Livestock | 0 | 0 | 1 | 0 | 0.25 |
| Theft Under \$5,000 - Farm Agricultural Produce | 0 | 1 | 0 | 0 | 0.25 |
| Theft Under \$5,000 - Farm Equipment | 3 | 2 | 1 | 6 | 3.00 |
| Theft Under \$5,000 - Gasoline Drive-off | 25 | 24 | 44 | 58 | 37.75 |
| Theft Under \$5,000 - Master Code | 33 | 29 | 24 | 24 | 27.50 |
| Theft Under \$5,000 - Other Theft | 119 | 109 | 93 | 120 | 110.25 |
| Theft Under \$5,000 - Persons | 4 | 9 | 5 | 5 | 5.75 |
| Theft Under \$5,000 - Trailers | 6 | 5 | 11 | 8 | 7.50 |
| Theft Under \$5,000 - Truck Load | 1 | 0 | 0 | 0 | 0.25 |
| Theft Under \$5,000 Shoplifting | 24 | 27 | 36 | 25 | 28.00 |
| Trafficking in Stolen Goods over \$5,000 | 0 | 0 | 0 | 1 | 0.25 |
| Trafficking in Stolen Goods under \$5,000 | 1 | 0 | 0 | 0 | 0.25 |
| Unlawful in a dwelling house | 0 | 2 | 3 | 1 | 1.50 |
| Willful act / Omission likely to cause mischief | 0 | 2 | 1 | 2 | 1.25 |
| Statutes & Acts | 485 | 476 | 591 | 556 | 527.00 |
| Children's Law Reform Act - Custody order | 1 | 0 | 0 | 0 | 0.25 |
| Custody Dispute | 5 | 5 | 6 | 7 | 5.75 |
| Family Law Act - Custody/Access order | 0 | 0 | 4 | 2 | 1.50 |
| Family Law Act - Master Code | 0 | 0 | 1 | 1 | 0.50 |
| Family Law Act - Order for possession of matrimonial home | 0 | 0 | 0 | 1 | 0.25 |
| Family Law Act - Other | 0 | 0 | 3 | 1 | 1.00 |
| Landlord / Tenant | 80 | 95 | 96 | 85 | 89.00 |
| Mental Health Act | 126 | 126 | 131 | 185 | 142.00 |
| Mental Health Act - Attempt Suicide | 39 | 35 | 26 | 17 | 29.25 |
| Mental Health Act - No contact with Police | 1 | 7 | 15 | 6 | 7.25 |
| Mental Health Act - Placed on Form | 11 | 19 | 41 | 26 | 24.25 |
| Mental Health Act - Threat of Suicide | 76 | 79 | 113 | 89 | 89.25 |
| Mental Health Act - Voluntary Transport | 20 | 19 | 29 | 29 | 24.25 |
| Trespass To Property Act | 122 | 88 | 124 | 106 | 110.00 |
| Youth Criminal Justice Act (YCJA) | 4 | 3 | 2 | 1 | 2.50 |
| Traffic | 640 | 648 | 732 | 870 | 722.50 |

OPP 2021 Calls for Service Details
Lambton Group
For the calendar years 2016 to 2019

| Calls for Service Billing Workgroups | Calls for Service Count | | | | Four Year Average |
|---|-------------------------|------------|------------|------------|-------------------|
| | 2016 | 2017 | 2018 | 2019 | |
| MVC - Fatal (Motor Vehicle Collision) | 5 | 0 | 6 | 6 | 4.25 |
| MVC - Others (Motor Vehicle Collision) | 11 | 5 | 12 | 5 | 8.25 |
| MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision) | 3 | 0 | 0 | 1 | 1.00 |
| MVC - Personal Injury (Motor Vehicle Collision) | 43 | 19 | 43 | 52 | 39.25 |
| MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision) | 25 | 37 | 32 | 39 | 33.25 |
| MVC - Prop. Dam. Reportable (Motor Vehicle Collision) | 334 | 352 | 336 | 467 | 372.25 |
| MVC (Motor Vehicle Collision) - Master Code | 4 | 2 | 8 | 9 | 5.75 |
| Road Rage | 0 | 0 | 1 | 1 | 0.50 |
| MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision) | 215 | 233 | 294 | 290 | 258.00 |
| Violent Criminal Code | 271 | 254 | 306 | 304 | 283.75 |
| Abduction Under 14 | 0 | 1 | 0 | 0 | 0.25 |
| Aggravated Assault - Level 3 | 2 | 0 | 2 | 2 | 1.50 |
| Aggravated Sexual Assault | 0 | 1 | 0 | 0 | 0.25 |
| Arson - Disregard for Human Life | 1 | 0 | 0 | 0 | 0.25 |
| Assault - Level 1 | 100 | 86 | 134 | 123 | 110.75 |
| Assault Peace Officer | 6 | 2 | 3 | 4 | 3.75 |
| Assault Peace Officer with weapon OR cause bodily harm | 1 | 2 | 2 | 0 | 1.25 |
| Assault With Weapon or Causing Bodily Harm - Level 2 | 14 | 26 | 27 | 25 | 23.00 |
| Criminal Harassment | 36 | 26 | 33 | 42 | 34.25 |
| Criminal Harassment - Offender Unknown | 1 | 0 | 3 | 3 | 1.75 |
| Criminal Negligence - Bodily Harm | 0 | 2 | 0 | 1 | 0.75 |
| Criminal Negligence Causing Death | 0 | 0 | 0 | 1 | 0.25 |
| Discharge Firearm with Intent | 0 | 1 | 0 | 0 | 0.25 |
| Extortion | 0 | 2 | 3 | 0 | 1.25 |
| Forcible confinement | 3 | 2 | 1 | 4 | 2.50 |
| Home Invasion | 0 | 1 | 0 | 0 | 0.25 |
| Indecent / Harassing Communications | 12 | 5 | 4 | 6 | 6.75 |
| Invitation to Sexual Touching | 1 | 0 | 0 | 2 | 0.75 |
| Mischief - Cause Danger to Life | 0 | 0 | 1 | 0 | 0.25 |
| Murder 2nd Degree | 0 | 0 | 1 | 1 | 0.50 |
| Non-Consensual Distribution of Intimate Images | 0 | 2 | 3 | 0 | 1.25 |
| Pointing a Firearm | 0 | 0 | 1 | 0 | 0.25 |
| Robbery - Master Code | 0 | 3 | 3 | 2 | 2.00 |
| Robbery - Other | 1 | 4 | 0 | 2 | 1.75 |
| Robbery - With Threat of Violence | 0 | 4 | 2 | 4 | 2.50 |
| Sexual Assault | 25 | 32 | 37 | 22 | 29.00 |
| Sexual Exploitation | 0 | 0 | 1 | 2 | 0.75 |
| Sexual Interference | 5 | 5 | 1 | 7 | 4.50 |
| Using firearm (or imitation) in commission of offence | 0 | 1 | 0 | 1 | 0.50 |
| Utter Threats - Master Code | 10 | 3 | 6 | 13 | 8.00 |
| Utter Threats to Person | 52 | 41 | 36 | 37 | 41.50 |
| Utter Threats to Person - Police Officer | 0 | 1 | 1 | 0 | 0.50 |
| Voyeurism | 1 | 1 | 1 | 0 | 0.75 |

OPP 2021 Contract Enhancement Cost Summary
Lambton Group
Estimated cost for the period January 1 to December 31, 2021

2020 Cost Recovery Formula

Salaries and Benefits

| | | Positions | \$/FTE | Total |
|---|---------------|------------------|---------------|-------------------|
| Uniform Members | Note 1 | | | |
| Staff Sergeant | | 1.00 | 136,731 | 136,731 |
| Total Uniform Salaries | | 1.00 | | 136,731 |
| Statutory Holiday Payout | | | 3,873 | 3,873 |
| Uniform Benefits - Full-Time Salaries | | 30.37% | | 41,525 |
| Total Uniform Salaries & Benefits | | | | 182,129 |
| Support Costs - Salaries and Benefits | | | | |
| Communication Operators | | | 6,940 | 6,940 |
| Prisoner Guards | | | 1,853 | 1,853 |
| Operational Support | | | 5,129 | 5,129 |
| RHQ Municipal Support | | | 2,647 | 2,647 |
| Telephone Support | | | 120 | 120 |
| Office Automation Support | | | 673 | 673 |
| Mobile and Portable Radio Support | | | 264 | 264 |
| Total Support Staff Salaries and Benefits Costs | | | | 17,626 |
| Total Salaries & Benefits | | | | 199,755 |
| Other Direct Operating Expenses | | | | |
| Communication Centre | | | 165 | 165 |
| Operational Support | | | 742 | 742 |
| RHQ Municipal Support | | | 148 | 148 |
| Telephone | | | 1,456 | 1,456 |
| Mobile Radio Equipment Repairs & Maintenance | | | 39 | 39 |
| Office Automation - Uniform | | | 2,603 | 2,603 |
| Vehicle Usage | | | 8,294 | 8,294 |
| Detachment Supplies & Equipment | | | 502 | 502 |
| Uniform & Equipment | | | 2,102 | 2,102 |
| Administrative Vehicle Note 2 | | | 7,534 | 22,603 |
| Additional Municipally Leased Computers Note 3 | | | 1,116 | 12,276 |
| Total Other Direct Operating Expenses | | | | 50,930 |
| Total 2021 Estimated Enhancement Cost | | | | \$ 250,685 |
| Total OPP-Policed Properties | | | | 26,321 |
| Cost Per Property | | | | \$ 9.52 |

OPP 2021 Contract Enhancement Cost Summary
Lambton Group
Estimated cost for the period January 1 to December 31, 2021

Notes:

- 1) Salary rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2021 salaries incorporate the January 1, 2021 general salary rate increases set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, (1.00% in January 2021 and 0.97% in July 2021 for Uniform and 1.00% for Civilian). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2020-21). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.
- 2) Three Administrative vehicles are included in this costing at a current annual cost of \$7,534 per vehicle.
- 3) Additional Municipally Leased Computers includes eleven (11) desktop computer which were previously under a separate agreement with the OPP IT Section, at the current Cost-Recovery Formula rate of \$1,116 each.
- 4) Costs are allocated to contract members based on property counts. See table below:

| Municipality | Property Count | % | Enhancement cost |
|---------------------|-----------------------|----------------|-------------------------|
| Brooke-Alvinston M | 1,112 | 16.51% | 10,591 |
| Dawn-Euphemia Tp | 937 | 13.91% | 8,924 |
| Enniskillen Tp | 1,172 | 17.40% | 11,162 |
| Lambton Shores M | 8,029 | 119.23% | 76,469 |
| Oil Springs V | 328 | 4.87% | 3,124 |
| Petrolia T | 2,663 | 39.55% | 25,363 |
| Plympton-Wyoming T | 3,731 | 55.41% | 35,535 |
| St. Clair Tp | 6,734 | 100.00% | 64,136 |
| Warwick Tp | 1,615 | 23.98% | 15,381 |
| Total | 26,321 | 390.87% | 250,685 |

OPP 2019 Reconciled Year-End Summary
Lambton Group
 Reconciled cost for the period January 1 to December 31, 2019

| | | | Cost per Property \$ | Total Cost \$ |
|--|---------------------------|----------------------|-------------------------------------|------------------------------|
| Base Service | Property Counts | | | |
| | Household | 24,715 | | |
| | Commercial and Industrial | <u>1,301</u> | | |
| | Total Properties | <u><u>26,016</u></u> | 191.43 | 4,980,194 |
| Calls for Service | | | | |
| | Total all municipalities | 158,415,856 | | |
| | Municipal portion | 1.9713% | 120.04 | 3,122,877 |
| Overtime | | | 14.61 | 380,212 |
| Contract Enhancements (pre-2015) (see summary) | | | 9.44 | 245,534 |
| Prisoner Transportation (per property cost) | | | 2.03 | 52,812 |
| Accommodation/Cleaning Services (per property cost) | | | <u>3.65</u> | <u>95,028</u> |
| Sub-Total 2019 Reconciled Cost | | | <u>341.20</u> | <u>8,876,658</u> |
| 2019 Phase-In Adjustment Billing Summary | | | | |
| 2018 Reconciled Cost per Property | | | 333.84 | |
| 2019 Reconciled Cost per Property (see above) | | | <u>341.20</u> | |
| Cost per Property Variance | Increase | | 7.36 | |
| 2019 Adjustment Maximum is \$ 40 per property | Increase | | <u>40.00</u> | |
| 2019 Phase-In Adjustment | | | (32.64) | <u>3,387</u> |
| 2019 Reconciled Cost After Phase-In Adjustment | | | <u>341.33</u> | <u>8,880,044</u> |
| 2019 Billed Amount | | | | <u>(8,702,430)</u> |
| 2019 Year-End-Adjustment | | | | <u><u>177,614</u></u> |

Note

The Year-End Adjustment above is included as an adjustment on the 2021 Billing Statement. This amount is incorporated into the monthly invoice amount for 2021.

OPP 2019 Reconciled Contract Enhancement Cost Summary

Lambton Group

Reconciled cost for the period January 1 to December 31, 2019

2018 Cost Recovery Formula

Salaries and Benefits

| | | Positions | \$/FTE | Total \$ |
|--|---------------|-------------------|----------------------|----------------|
| Uniform Members | Note 1 | | | |
| Staff Sergeant | | 1.00 | 132,514 | 132,514 |
| Total Uniform Salaries | | 1.00 | | 132,514 |
| Statutory Holiday Payout | | | 3,736 | 3,736 |
| Uniform Benefits - Full-Time Salaries. | | | 29.25% | 38,760 |
| Total Uniform Salaries & Benefits | | | | 175,011 |
| Support Costs - Salaries and Benefits | | | | |
| Communication Operators | | | 6,564 | 6,564 |
| Prisoner Guards | | | 1,715 | 1,715 |
| Operational Support | | | 4,642 | 4,642 |
| RHQ Municipal Support | | | 2,477 | 2,477 |
| Telephone Support | | | 122 | 122 |
| Office Automation Support | | | 644 | 644 |
| Mobile and Portable Radio Support | | | 188 | 188 |
| Total Support Staff Salaries and Benefits Costs | | | | 16,352 |
| Total Salaries & Benefits | | | | 191,363 |
| Other Direct Operating Expenses | | | | |
| Communication Centre | | | 182 | 182 |
| Operational Support | | | 811 | 811 |
| RHQ Municipal Support | | | 232 | 232 |
| Telephone | | | 1,373 | 1,373 |
| Mobile Radio Equipment Repairs & Maintenance | | | 163 | 163 |
| Office Automation - Uniform | | | 2,140 | 2,140 |
| Vehicle Usage | | | 8,351 | 8,351 |
| Detachment Supplies & Equipment | | | 539 | 539 |
| Uniform & Equipment | | | 1,944 | 1,944 |
| Administrative Vehicle | Note 2 | | 8,709 | 26,128 |
| Additional Municipally Leased Computers | Note 3 | | 1,119 | 12,309 |
| Total Other Direct Operating Expenses | | | | 54,172 |
| Sub-Total Enhancement Cost | | | | 245,534 |
| Contractual Hours Reduction, If Applicable | Note 4 | Phased In | Not Phased In | - |
| Total 2019 Reconciled Enhancement Cost | | \$ 245,534 | \$ - | 245,534 |

OPP 2019 Reconciled Contract Enhancement Cost Summary
Lambton Group
Reconciled cost for the period January 1 to December 31, 2019

Notes:

- 1) Salary rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2019 salaries incorporate the January 1, 2019 general salary rate increases set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, (2.15% for uniform staff and 1.25% for civilian staff). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2019-20). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.
- 2) Three Administrative vehicles are included in this costing at a current annual cost of \$8,709 per vehicle.
- 3) Additional Municipally Leased Computers includes eleven (11) desktop computers which wer previously under a separate agreement with the OPP IT Section, at the current Cost-Recovery Formula rate of \$1,119 each.
- 4) The enhancement contractual hours were met for this period.

Contractual Hours Calculation

| | | | |
|---|------|-------------|--------------|
| Billable Uniform Contract Enhancement Hours Worked | | | 1,555 |
| Calls For Service Hours Removed | | | (33) |
| Total Uniform Enhancement Hours Worked In Contract | | | 1,522 |
| Minimum Hours Required in Contract | 1.00 | FTEs x 1417 | 1,417 |
| Total Hours Above Minimum Hours Required | | | 105 |

- 5) Costs are allocated to contract members based on property counts. See table below:

| Municipality | Property Count | Phased In | Not Phased In | Total |
|--------------------|----------------|----------------|---------------|----------------|
| Brooke-Alvinston M | 1,122 | 10,589 | - | 10,589 |
| Dawn-Euphemia Tp | 938 | 8,853 | - | 8,853 |
| Enniskillen Tp | 1,184 | 11,174 | - | 11,174 |
| Lambton Shores M | 7,920 | 74,747 | - | 74,747 |
| Oil Springs V | 329 | 3,105 | - | 3,105 |
| Petrolia T | 2,591 | 24,453 | - | 24,453 |
| Plympton-Wyoming T | 3,667 | 34,608 | - | 34,608 |
| St. Clair Tp | 6,662 | 62,875 | - | 62,875 |
| Warwick Tp | 1,603 | 15,129 | - | 15,129 |
| Total | 26,016 | 245,534 | - | 245,534 |

Ontario Provides \$461 Million to Temporarily Enhance Wages For Personal Support Workers

New Investments Support Province's COVID-19 Fall Preparedness Plan

October 1, 2020

Office of the Premier

Table of Contents

1. Content
 2. Quick Facts
 3. Additional Resources
 4. Related Topics
-

TORONTO — The Ontario government is supporting personal support workers (PSWs) and direct support workers in the home and community care, long-term care, public hospitals, and social services sectors by investing \$461 million to temporarily enhance wages. This investment will help the province attract and retain the workforce needed to care for patients, clients and residents in response to the COVID-19 pandemic.

Details were provided today by Premier Doug Ford, Christine Elliott, Deputy Premier and Minister of Health, Dr. Merrilee Fullerton, Minister of Long-Term Care, and Dr. David Williams, Chief Medical Officer of Health.

"We know the wages of PSWs do not reflect the critical role they have played throughout this pandemic, in addition to their ongoing care of our loved ones," said Premier Ford. "Today's temporary investment will bridge that gap and ensure this vital profession receives the appreciation and respect it deserves."

The province is providing a temporary wage increase effective October 1, 2020 to over 147,000 workers who deliver publicly funded personal support services:

- \$3 per hour for approximately 38,000 eligible workers in home and community care;
- \$3 per hour for approximately 50,000 eligible workers in long-term care;
- \$2 per hour for approximately 12,300 eligible workers in public hospitals; and
- \$3 per hour for approximately 47,000 eligible workers in children, community and social services providing personal direct support services for the activities of daily living.

The temporary wage enhancement will be reviewed on a regular basis and could extend through March 31, 2021, in connection with regulations made under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020*.

"Personal support workers and direct support workers care for some of our most vulnerable patients and have been critical in the fight against COVID-19," said Minister Elliott. "The pandemic has created additional pressures on these workers and as cases increase and we prepare for the upcoming flu season, this wage enhancement recognizes their important role in providing care for those in need."

This temporary wage enhancement continues to build on the province's COVID-19 fall preparedness plan, which includes an investment of \$26.3 million to support PSWs and supportive care workers. The plan will help to increase and stabilize the healthcare workforce through the following investments:

- \$14 million for the Personal Support Worker training funds to continue training PSWs in the home and community care and long-term care sectors;
- \$10.3 million for the new Personal Support Worker Return of Service Program, to recruit and retain recent graduates to work in long-term care homes and in the home and community care sectors. This program will provide a \$5,000 incentive to 2,000 recent graduates for a six-month commitment to work in these settings;
- \$1.3 million to train 160 supportive care workers to provide basic home support services; and
- \$700,000 in accelerated personal support worker training for 220 students with prior health experience to practice in Ontario.

"Today's critical investment recognizes the vital importance that Ontario's personal support workers have in the lives of our most vulnerable," said Minister Fullerton. "Today, we recognize you and the invaluable caring that you provide. A heartfelt thank you to our PSWs — you demonstrate daily your commitment and compassion to the people depending on you, especially in our long-term care homes. Thank you."

"This targeted investment will help maintain more consistent wages and retain support workers across all of our sectors," said Todd Smith, Minister of Children, Community and Social Services. "This will ensure that our most vulnerable individuals continue to receive the vital care that our support workers provide."

These temporary investments build on the province's COVID-19 fall preparedness plan, *Keeping Ontarians Safe: Preparing for Future Waves of COVID-19*, which will help the province quickly identify, prevent and respond to any scenario in order to protect communities.

Quick Facts

- The differences in the targeted wage increases reflect the higher average wage in the hospital sector.
- Personal support workers provide a wide range of services in home and community care, which also reduces or delays the need for more costly care in hospitals and long-term care homes.
- Over 120,000 PSWs, including over 50,000 in long-term care, and 47,000 direct support workers are working in Ontario to provide high-quality, comprehensive care to Ontarians across all sectors of the health and social services system.
- The province has built a significant personal protective equipment (PPE) stockpile and will continue to build its inventory of PPE to ensure the health and safety of health care workers.

Additional Resources

- If you are a health care professional, learn how to protect yourself and your patients by reading our [guidance documents](#).
- Read Ontario's COVID-19 fall preparedness plan, [Keeping Ontarians Safe: Preparing for Future Waves of COVID-19](#).
- Visit Ontario's [website](#) to learn more about how the province continues to protect the people of Ontario from COVID-19.

Related Topics

Government

Learn about the government services available to you and how government works. [Learn more](#)

Health and Wellness

Get help navigating Ontario's health care system and connecting with the programs or services you're looking for. [Learn more](#)

Jobs and Employment

We've got the resource and supports to help connect job seekers with employers. [Learn more](#)

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2020-4339

October 1, 2020

Dear Head of Council:

Under the federal-provincial Safe Restart Agreement, the Ontario government is providing up to \$4 billion in emergency assistance so that municipalities are supported as they respond to COVID-19. Funding for municipalities under the Safe Restart Agreement is being provided through four streams: the Social Services Relief Fund and Municipal Operating Funding that are being implemented by my ministry, as well as funding streams for public health and transit being administered by the Ministry of Health and Ministry of Transportation respectively. On August 12, 2020, I wrote to advise of your municipality's allocation under Phase 1 of the Municipal Operating Funding stream. The ministry is currently in the process of making those payments. Today, I am writing to provide information on applying for additional funding under Phase 2 of the Municipal Operating Funding stream.

Our government recognizes that municipalities play a key role in delivering the services that Ontarians rely on and are at the frontlines of safely reopening our economy. Through Phase 2, we are committed to providing further financial support to those municipalities that require additional funds to address extraordinary operating expenditures and revenue losses arising from COVID-19 in 2020, over and above the allocation provided under Phase 1.

Our government chose to distribute a very significant level of funding to municipalities under Phase 1 – \$695 million in total – because we wanted to ensure all municipalities across our province could continue to deliver the important services their residents and businesses rely on while supporting the safe reopening of our economy. For a majority of municipalities, I anticipate this Phase 1 funding, together with the actions you have taken to find efficiencies and address shortfalls, will be sufficient to manage 2020 financial pressures arising from COVID-19. However, for the group of municipalities that has been hardest hit financially by COVID-19, additional funding may be needed.

Requests for Phase 2 funding are due on October 30, 2020 and detailed information about how to apply is now available to municipalities through the Transfer Payment Ontario (TPON) system.

One of the requirements is a council resolution requesting financial assistance under Phase 2. I want to emphasize that councils are responsible for assessing the financial situation of their municipalities and proceeding with an application under Phase 2 only if further assistance is needed to address COVID-19 pressures in 2020. Municipalities that cannot demonstrate 2020 COVID-19 financial pressures in excess of their Phase 1 funding allocation will not be considered for additional funding under Phase 2.

In addition to a resolution of your municipal council, a reporting template must be completed by the municipal treasurer as part of a municipality's Phase 2 application package. This report is designed to provide an overall picture of the municipality's 2020 financial position and information about service adjustments, use of reserves, and other measures being taken to manage 2020 COVID-19 operating impacts. Our government will allocate Phase 2 funds to only those municipalities that need additional financial assistance. The report also asks for information about your municipality's strategies for finding efficiencies and modernizing services. I look forward to learning about the transformative work that I know is happening across Ontario's municipal sector and your efforts to keep taxes low for families in your communities.

We are not requiring municipalities to submit information about COVID-related costs and revenue losses on a line-by-line basis, and as such the program will not offer a direct line-by-line reimbursement for all COVID-related operating expenditures and revenue losses reported. The federal government has stepped up. Our government is providing an unprecedented level of provincial funding to support municipalities. And we recognize that municipalities also have a critical role to play in finding efficiencies and taking all available measures to address the financial challenges brought by COVID-19 so that they can continue to invest in infrastructure and deliver the services their communities rely on during this extraordinary time.

As noted above, detailed information about how to apply for Phase 2 funding is now available on Transfer Payment Ontario. The ministry will also offer webinars to support treasurers and other municipal officials in understanding Phase 2 application requirements and how to complete the required reporting template. **Please note that the deadline to submit applications is October 30, 2020.** Municipalities may request an extension November 6, 2020, but as noted in my letter of August 12, 2020, we will be unable to consider applications received after this date. I understand this timeline is tight, but it is necessary to allow us to allocate funds to municipalities prior to the end of the municipal fiscal year and meet our commitment to municipalities that need additional help to manage 2020 financial impacts arising from COVID-19. Municipalities who are eligible and approved to receive funding under Phase 2 will be informed before the end of the calendar year and can expect to receive a payment in early 2021.

I will continue to be a strong champion for municipalities as our government charts a path to a safe, strong economic recovery. I extend my thanks to all 444 municipal heads of council for your continued efforts to keep all of our communities across this province safe and to deliver the services your residents and businesses need. Working together, we will get Ontario back on track.

Sincerely,

A handwritten signature in black ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark
Minister of Municipal Affairs and Housing

c. Chief Administrative Officers and Treasurers

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
 Toronto ON M7A 1Y6
 Tel: 416 325-0408
 MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau de la solliciteure générale

25, rue Grosvenor, 18^e étage
 Toronto ON M7A 1Y6
 Tél.: 416 325-0408
 MCSCS.Feedback@Ontario.ca



132-2020-3484

By email

October 2, 2020

Dear Head of Council:

The Ministry of the Solicitor General is committed to keeping communities across Ontario safe, supported and protected. I would like to take this opportunity to share some information with your municipality regarding the anti-racism initiatives of my ministry and the Anti-Racism Directorate (ARD), the regulatory work being done to bring the *Community Safety and Policing Act, 2019*, into force, new police oversight measures, police training as it relates to de-escalation, mental health and diverse communities, mental health and addictions initiatives and investments, Community Safety and Well-Being (CSWB) Planning and police-hospital transition protocol.

Anti-Racism

Our government has zero tolerance for hate, racism or discrimination in all its forms. We share a responsibility to speak out and act against racism and hate and build a stronger society. Our government is committed to addressing racism and building a stronger, more inclusive province for us all.

I am proud to be the minister responsible for Ontario's Anti-Racism Directorate (ARD), which leads strategic initiatives to advance anti-racism work across government with a plan that is grounded in evidence and research. Through the ARD, the government continues to invest in community-led research, public education and awareness initiatives. This includes investments to the Canadian Mental Health Association (CMHA) Ontario to undertake research that seeks to identify key mental health issues impacting survivors of victims of homicide violence in Ontario.

Community Safety and Policing Act, 2019

Our government is also committed to addressing racism at a systemic level through the regulatory framework under the *Anti-Racism Act, 2017*, and through the work we are doing to bring the *Community Safety and Policing Act, 2019*, into force. As we work to develop regulations under the *Community Safety and Policing Act, 2019*, we will continue to engage racialized groups, including Black, South Asian, First Nation, Inuit and Métis organizations. We are committed to ensuring that Ontario's communities are well supported and protected by law enforcement and that all interactions between members of the public and police personnel are conducted without bias or discrimination, and in a manner that promotes public confidence and keeps our communities safe.

.../2

The *Community Safety and Policing Act, 2019*, which is part of the *Comprehensive Ontario Police Services Act, 2019*, provides policing and police oversight legislation. Once in force, the *Community Safety and Policing Act, 2019*, will address a number of recommendations made by Justice Michael H. Tulloch, including:

- Mandatory training for all police service board members, the Inspector General, inspectors, police officers and special constables on human rights, systemic racism as well as training that promotes the diverse, multiracial and multicultural character of Ontario society and the rights and cultures of First Nation, Inuit and Métis Peoples;
- The requirement for each municipality that maintains a municipal board to prepare and publish a diversity plan to ensure members of the board are representative of the diversity of the population of the municipality;
- Not releasing the names of officials and witnesses in SIU investigations;
- Ensuring information made available to the public about an SIU investigation helps them understand the decision made by the SIU director; and
- Ensuring the SIU continues to publish investigative reports on its website.

New Measures for Police Oversight

Inspector General of Policing

The *Community Safety and Policing Act, 2019*, will establish an Inspector General (IG) of Policing who will be required to monitor and conduct inspections related to compliance with the Act and regulations. The IG will work with policing entities to ensure consistent application of policing across the province by measuring compliance with prescribed standards.

Key functions of the IG include:

- Consulting with, advising, monitoring and conducting inspections of police service boards, Ontario Provincial Police (OPP) detachment boards, First Nation OPP boards, OPP Advisory Council, chiefs of police, special constable employers, police services and other policing providers regarding compliance with the Act and regulations.
- Receiving and investigating, if warranted, public complaints about members of police service boards, OPP detachment boards, First Nation OPP boards and the OPP Advisory Council regarding misconduct and policing complaints regarding the provision of adequate and effective policing, failure to comply with the Act and regulations, and policies and procedures.
- Reporting inspection findings, issuing directions to remedy or prevent non-compliance with the Act and imposing measures if the direction is not complied with, or, reprimanding, suspending or removing a board member if board member misconduct is identified.
- Conducting analysis regarding compliance with the Act and regulations.
- Reporting on the activities of the IG annually, including inspections conducted, complaints dealt with, directions issued and measures imposed; and compliance with the Act and regulations.

.../3

Head of Council
Page 3

The Act also gives the IG and its inspectors the right to access closed police service board meetings.

Law Enforcement Complaints Agency

The *Community Safety and Policing Act, 2019* will continue the office of the Independent Police Review Director as the Law Enforcement Complaints Agency (LECA), headed by the Complaints Director.

The LECA will receive and screen complaints from the public about the conduct of police officers. In addition, the LECA will have the authority to initiate an investigation in the absence of a public complaint if, in the Complaints Director's opinion, it is in the public interest to do so.

The Complaints Director may also undertake reviews of issues of a systemic nature that have been the subject of public complaints or investigations, or that may contribute or otherwise be related to misconduct.

The Special Investigations Unit

The *Special Investigations Unit Act, 2019*, (SIU Act), once in force, will set out a new legal framework for the SIU. The SIU Act will focus and clarify the mandate of the SIU to better ensure more timely, efficient, reasonable and transparent investigations. Key changes contained in the Act will focus the SIU's investigative resources where they are needed most – on criminal activity.

The Ministry of the Attorney General will continue to consult with law enforcement, community organizations and advocates to ensure their input is incorporated into the development of regulations under the SIU Act.

Police Training

Training is developed and delivered in a manner that reinforces principles of fairness, equity and compliance with the Ontario *Human Rights Code* and *Canadian Charter of Rights and Freedoms*.

All Basic Constable Training (BCT) recruits undergo diversity-focused training designed to improve their ability to engage with the public and respond to victims of crime. This training focuses on improving recruits' understanding of the experiences of, and systemic barriers faced by, diverse communities, including racialized, Indigenous, First Nations and Metis, and Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning and Two-Spirited (LGBTQ2S) people.

Diversity and anti-racism training includes:

- Human rights framework for policing;
- Equity and inclusion;
- Harassment and discrimination;

.../4

Head of Council
Page 4

- Defining police professional;
- Collection of Identifying Information in Certain Circumstances regulation;
- History of profiling in policing and the impact of racial profiling on the community;
- Profiling practices and the mindset behind it;
- Stereotyping;
- Bias free policing – racial profiling vs. criminal profiling;
- Hate crimes and bias incidents of a non-criminal nature; and
- Practical skills scenario that reinforces academic learning on hate crimes.

Training on Indigenous issues includes:

- Indigenous culture;
- Residential schools;
- Land claims and treaties;
- First Nations Policing;
- Cultural appropriation;
- Cultural practices; and
- Practical skills scenario that reinforces academic learning on Indigenous issues.

The Serving with Pride organization attends each intake to deliver a presentation to all recruits entitled “LGBTQ2S 101” which covers a number of issues related to the LGBTQ2S communities including historical events, current and appropriate terminology, gender expression, gender identity and other topics.

In addition to the standalone sessions, the above noted issues are interwoven and reinforced throughout the BCT program. For example, recruits are taught to respond to victims in a trauma-informed manner for all victims of crime acknowledging potentially vulnerable groups.

De-escalation and Mental Health Crisis Response Training

The Ontario Police College’s current de-escalation training emphasizes communication techniques such as establishing rapport, threat management and conflict resolution and mediation.

The training specifically addresses scenarios in which police interact with people in crisis with a goal of resolving conflicts in a manner that protects the safety of the public, the person in crisis and police officers. Officers must also undertake follow-up training every 12 months. Police services are also encouraged to have policies and procedures in place as set out in the “Use of Force” Guideline. This includes procedures for impact weapons, aerosol weapons, conducted energy weapons, firearms and use of force reporting.

Training on the BCT program is reviewed and updated to reflect the most current information after every BCT intake.

.../5

Once in force, the *Community Safety and Policing Act, 2019*, will require all police officers, special constables and board members to successfully complete training related to human rights, systemic racism and the rights and cultures of Indigenous Peoples. This training will also be required for the new Inspector General of Policing, its inspectors, the Complaints Director at LECA and LECA investigators. This is part of the government's commitment to ensure that all interactions are conducted without bias or discrimination, and in a manner that promotes public confidence and keeps communities safe.

Mental Health and Addictions Initiatives and Investments

Dedicated Funding for Mental Health and Addictions Programs

Ontario's community mental health services include:

- assertive community treatment teams, case management, crisis intervention, early psychosis intervention, eating disorders programs, vocational programs, supportive housing and consumer/survivor initiatives, peer supports and other programs; and
- initiatives to keep people with serious mental health issues out of the criminal justice system which include, but are not limited to, court support and diversion, crisis intervention and safe beds.

In July 2018, Ontario announced its commitment to invest \$3.8 billion over 10 years, with the support of the Government of Canada, to develop and implement a comprehensive and connected mental health and addictions strategy. This includes \$174 million for mental health and addictions programs in 2019-20. As part of the \$174 million commitment of funds to support mental health and addictions in 2019-20, my ministry partnered with the Ministry of Health to announce \$18.3 million in new funding to support those affected by mental health and addictions challenges in the justice sector.

Specifically, in 2019-20, the Ministry of Health provided funding for an integrated set of mobile crisis services that assist in the de-escalation and stabilization of persons in crisis and their connection to community programming and supports to address their physical and mental well-being over the longer term, in order to prevent further crises. Five teams were implemented in 2019-20 with \$6.95 million of the \$174 million in new, annualized funding to develop and enhance mobile crisis services. Mobile crisis services partner police with community mental health organizations to respond to persons in mental health and addictions (MHA) crises and determine if the crisis:

- can be de-escalated and resolved at the scene;
- warrants further psychiatric attention at hospital emergency rooms; or
- requires short-term community stabilization and reintegration.

Part of the \$18.3 million in new funding also includes \$2.5 million for various programs run by the ministry, one of which includes de-escalation training.

.../6

Ministry of the Solicitor General Grant Programs

Apart from the dedicated funding for mental health and addictions programs highlighted above, the ministry also offers a number of grant programs that are primarily available to police services, working in collaboration with municipal and community partners, to support local Community Safety and Well-Being (CSWB) initiatives, including mental health-related programs. For example, under the 2019-20 to 2021-22 Community Safety and Policing Grant local and provincial priorities funding streams, the ministry is providing funding to 27 police services/boards for projects involving an integrated response between police and a mental health worker to respond to situations of crisis (e.g., Mobile Crisis Response Teams).

Community Safety and Well-Being Planning

The ministry developed the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet, which includes the CSWB Planning Framework and a toolkit of practical guidance documents to assist municipalities, First Nations and their community partners as they engage in the CSWB planning process. The Framework encourages communities to work with various partners across sectors to proactively identify and address local priority risks in the community before they escalate and result in situations of crisis (e.g., crime, victimization or suicide). This involves reducing the number of incidents that require enforcement by shifting to more proactive, preventative programs and strategies that improve the social determinants of health (e.g., education, housing, mental health).

In support of this work, effective January 1, 2019, the government mandated municipalities lead the development of CSWB plans which identify and address local priority risks to safety and well-being, working in partnership with police services/boards and various other sectors, including health/mental health, education, community/social services and children/youth services.

Complementary to the Framework, a Situation Table is one type of multi-sectoral risk intervention model that is being implemented across our province.

The ministry also offers the Risk-driven Tracking Database (RTD), which allows for the collection of risk-based data and helps to inform the CSWB planning process, free of charge to communities across Ontario that are engaged in multi-sectoral risk intervention models, such as Situation Tables. As of June 2020, 60 sites have been on-boarded to the RTD and any communities who are interested in being on-boarded to the RTD is encouraged to contact the ministry.

Head of Council
Page 7

Police-Hospital Transition Protocol

Additionally, to improve front-line response to persons experiencing a mental health or addictions-related crisis, my ministry partnered with the Ministry of Health to support the Provincial Human Services and Justice Coordinating Committee and CMHA of Ontario to develop a framework for local police emergency room transition protocols for persons apprehended under the *Mental Health Act*.

On June 3, 2019, the Ministry of the Solicitor General and the Ministry of Health jointly endorsed the release of *Improving Police-Hospital Transitions: A Framework for Ontario*, as well as the supporting toolkit, *Tools for Developing Police-Hospital Transition Protocols in Ontario*. The purpose of the framework and toolkit is to assist police services and hospitals with developing joint emergency department transition protocols, which are responsive to unique local needs, in order to ensure the seamless transfer of care for persons in a mental health or addictions crisis brought to a hospital by police officers.

I hope you find this information useful and I appreciate your municipality's support during this time of uncertainty.

Sincerely,



Sylvia Jones
Solicitor General
Minister Responsible for Anti-Racism

c: Chief Administrative Officers

Municipal Clerks

Conservation Update

September 2020

A Turtle-y Awesome Summer!

For the last several years, the St. Clair Region Conservation Authority (SCRCA) Biology team has kicked-off the field season with their turtle head start program. Ontario is home to eight different species of turtles, all of which are considered Species at Risk (SAR). The St. Clair Region is home to six of these species including the endangered Eastern Spiny Softshell (*Apalone spinifera*) that is facing imminent extinction or extirpation.

In spring and early summer, female turtles migrate from the safety of wetlands, ponds and rivers to seek out a suitable location to lay their eggs, exposing themselves to numerous threats including predation and road mortality. Even when a female turtle successfully lays her eggs, many nests are at risk of predation by racoons, skunks and weasels and human activities including ATV traffic and even hikers. These factors have severely limited the success of local nests and have impacted Ontario's turtle populations.

In an effort to support local populations, SCRCA biologists carefully collect eggs from turtle nests that are under imminent threat and incubate the eggs until the hatchlings emerge and are ready for release in their natural habitat. Each hatchling is released in the same location the eggs were initially found. The 2020 program saw the successful rescue, incubation, hatching and release of 786 turtles including 480 Eastern Spiny Softshell and 306 Snapping turtles (*Chelydra serpentina*). It is hoped that this program will improve the survival rate of turtle hatchlings by helping them get past their first hurdle in life.



The Eastern Spiny Softshell turtle is easily recognized by its round, flat and leathery shell and snorkel-like snout. They have been found in southwestern Ontario, primarily in the Sydenham and Thames rivers.



Follow us on Facebook and Twitter
Check out our website at scrca.on.ca

BINGO Supports St. Clair Region Conservation Foundation

Since 1996, St. Clair Region Conservation Foundation volunteers raise funds through bingo games offered by the Sarnia Charitable Gaming Association. The proceeds are a significant component of our support for outdoor education, development of recreation facilities at conservation areas, species at risk research, tree planting and youth programs within Lambton County.

Many projects and activities have benefitted from these funds including:

- Trail improvements, tree planting and habitat restoration at our Conservation Areas;
- Free horse-drawn wagon rides at our annual Maple Syrup Festival;
- Outdoor education equipment like pond study nets, rain jackets, and GPS units for students to use; and
- Field equipment essential for our biologists to monitor the environmental health of the region (e.g., waders, nets, field guides, etc.).



Wetland creation at Warwick Conservation

Thank you to our volunteers and the City of Sarnia for your long-standing support of conservation in the St. Clair Region and Lambton County.

Bingo funds allow our conservation educators to supply local students with the tools they need to investigate the natural world and learn more about local conservation efforts.



Proceeds help our biologists purchase important equipment such as nets and waders so they can efficiently and safely monitor species at risk throughout the watershed.



2020 CITO (Cache In, Trash Out) Event – September 20, 2020

The weather couldn't have been better for the annual geocaching event held at the Lorne C. Henderson Conservation Area on September 20th. Although slightly altered due to the COVID-19 pandemic, the 2020 CITO (Cache In, Trash Out) Geocaching event attracted 23 participants from as far as Waterloo, Ancaster, Brantford and Chatham.

For many, their visit to the conservation area was for the first time. In addition to searching for new and creative cache containers, they helped with a garbage clean up along the trails. The SCRCA supplied gloves and small bags.

Everyone was impressed with the cleanliness of the park and said they would be back with their families!

We hope to return to the traditional Geocaching Event in 2021!



Geocaching is a real-world, outdoor treasure hunt that uses Global Positioning Systems (GPS) to assist participants in locating hidden caches (containers). There are over three million geocaches hidden around the world, including the St. Clair Region. To learn more, visit www.geocaching.com.

Socially distanced Ipperwash Beach Shoreline Cleanup a Success!

On Saturday, September 12th, 35 volunteers headed to Ipperwash Beach to take part in a shoreline cleanup in support of the Healthy Lake Huron program initiative.

The morning event resulted in the collection of enough garbage to fill up the back of a pick-up truck. Similar to previous years, cigarette butts were scattered along the shoreline and were again, the item collected in the largest quantity. Other items included diapers, blankets, wire, broken metal and glass.



Thanks to the local volunteers, the Centre Ipperwash Community Association, the Municipality of Lambton Shores and the Ipperwash Beach Club who generously donated ice cream to everyone who participated in the end-of-summer cleanup!

School is Back in Session!

With the 2020-2021 school year officially underway, the SCRCA conservation education team has been hard at work developing new programming options for both Elementary and Secondary school students and families in light of the COVID-19 pandemic. The suite of new programs allows for the continued engagement of our watershed students in environmental topics and support local teachers who are teaching both in-person or online. New conservation education program options include schoolyard "Nature in your Neighbourhood", "Live-Stream with a Naturalist", "Virtual Field Trips" and "Family Field Trips" to the Lorne C. Henderson Conservation Area for groups of up to 10 individuals.

More information on these programs and how to book are available at www.scrca.on.ca/govirtual.

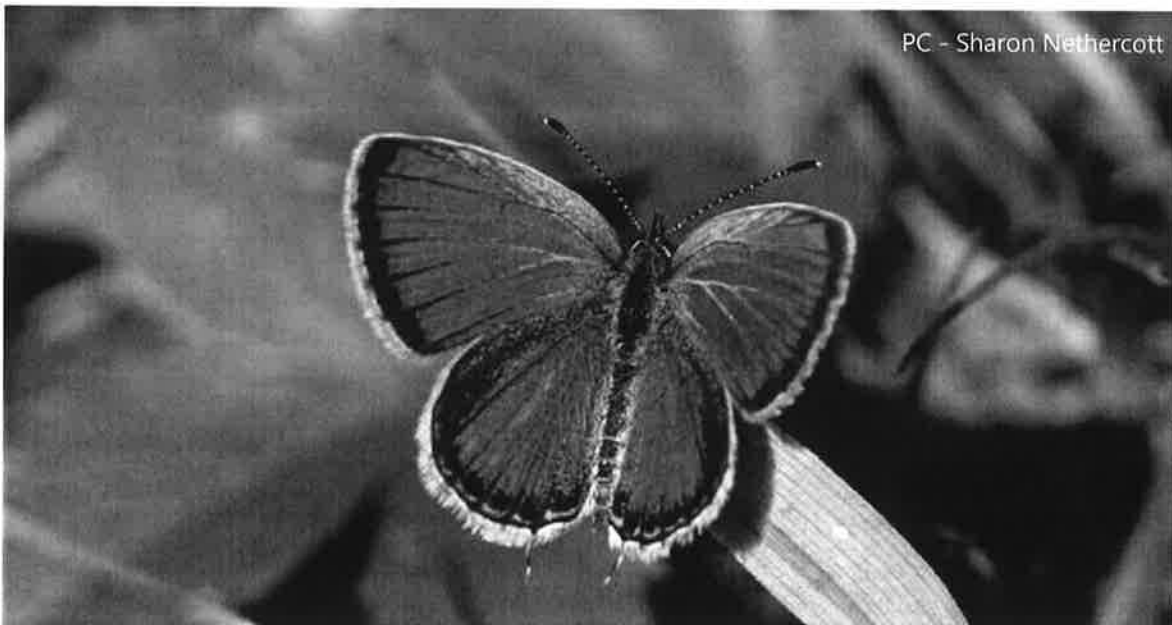


Next Conservation Authority Board Meeting

Thursday, November 12, 2020 10:00 am
(Virtual Meeting)

St. Clair Region Conservation Authority
205 Mill Pond Crescent Strathroy, ON N7G 3P9
p. 519-245-3710, f. 519-245-3348
stclair@scrca.on.ca
scrca.on.ca

member of



PC - Sharon Nethercott

BROOKE-ALVINSTON

DST 02 A CARING COMMUNITY PROJECT
RECEIVED

4156 PETROLIA LINE, UNIT 1
 PETROLIA, ON N0N 1R0
 519-882-3950
 christmasforeverypetrolia@gmail.com



Christmas FOR EVERYONE

September 10, 2020

Dear Friend of Christmas for Everyone

This is our **49th annual campaign** and once again we are requesting your generous support to help fill the ever-growing needs of the less fortunate in our communities at Christmas.

Christmas for Everyone provides Christmas food hampers and gifts for children age 16 and younger. Food boxes are packed according to the family size and contain at least one week's worth of food as well as items to make a Christmas Dinner.

- There is an application process that is required in order for a recipient to receive a Christmas hamper. (These applications are referred by several different agencies such as Public Health, Social Services, Schools, Clergy, etc.)
- We serve MOST of Rural Lambton County. (excluding Sarnia, Brights Grove, Moore Township, Kettle & Stoney Point as they have their own programs.)
- Our program is powered by volunteers. Contributions come from businesses, churches, schools, service groups, sports organizations, Lodges, Women's Institutes as well as many individuals throughout our communities. Several County Volunteer Fire Departments are also involved as they assist us with delivering the Christmas hampers and gifts to the families in need throughout Lambton County.
- **Our ongoing success in providing quality foods and gifts is dependent on the continuing generosity, caring community involvement and spirit from all areas of Lambton County.**
- Due to the troubling economic conditions, and the added complication of COVID-19 restrictions more families continue to struggle. As a result, Christmas for Everyone is seeing the continued need and importance of this Hamper Program. We expect that more families and seniors will be in need again this Christmas.

Donations may be mailed to the above address or deposited directly to the "CHRISTMAS FOR EVERYONE" account at the Bank of Nova Scotia, Petrolia Line, Petrolia.

Receipts can be issued upon request for donations of \$30.00 and over. Your full name and mailing address is required.

We are looking forward to working with you to help make this year another enjoyable Christmas for all!!! If you have any questions about our program or want to find out how you can help, please call 519-882-3950.

Thank you for your time, interest and generosity.

May we all have a wonderful Holiday Season!

Christmas 2019 Report – Hundreds of food boxes, meat vouchers and fresh vegetables were packed for approximately 400 families as well as numerous bags containing gifts for over 400 children.

These were delivered throughout the County of Lambton by 13 Volunteer County Fire Departments and volunteer drivers.

Brian McManaman
Coordinator

Sandra Hartman
Coordinator

Lynn McManaman
Treasurer

Financial Statement available upon request.

REGISTERED CHARITY NO. 86605-4927-RR0001



dates to remember

2020 CHRISTMAS CAMPAIGN

GIFT DEPOT LOCATION & HOURS OF OPERATION

**As of Thursday, October 1st, 2020 - gifts can be dropped off
Monday to Saturday 9am to 5pm to 4156 Petrolia Line, Petrolia**
(entrance at REAR of the building, which can be accessed off of Robert Street)

After hours contact: Sandra Hartman @ 519-882-3950 or 519-330-5773 (please leave a message)

Please understand that due to COVID-19 rules & regulations we require gifts to be in earlier than ever.

It is **CRUCIAL** to have **ALL DONATED GIFTS**

(as toys are packed prior to packing the food) including those from "WHITE GIFT SUNDAYS" in
NO LATER THAN Saturday, November 28th, 2020 to the above location.

Therefore if further shopping is needed, it can be completed prior to the final packing day.

Gifts for all age groups are needed; we understand that buying for the older children can be difficult.

However, gift cards are also a wonderful idea for some of the older children.

Our need for donations continues to grow each year, and this year is no different. Due to COVID-19 – job losses and reduced work hours we are anticipating even higher numbers. Therefore we welcome new donors. If you know of a group who might like more information, please have them contact us at the number listed above.

FOOD DONATIONS & PACKING LOCATION

Our PACKING LOCATION again this year will be generously provided by
NEW LIFE ASSEMBLY CHURCH (421 Oozloffsky St, Petrolia)

Beginning Monday, November 2nd, 2020 food donations may be dropped off to the Church during their office hours of 9am and 4pm and will be collected up to December 14th.

VOLUNTEERING

**Volunteers are crucial to our operation and will be needed
beginning Sunday, December 13th, 2020.**

**HOWEVER, this year due to COVID-19 volunteers MUST pre-register via email:
christmasforeverypetrolia@gmail.com or by phone 519-882-3950
...where you will then be contacted with all details.**



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Thompson Drain - section 78 request
Meeting: Council - 08 Oct 2020
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the request submitted by Kevin Sanders be accepted and that R. Dobbin be appointed to prepare a new report on the Thompson Drain under section 78.

Comments:

The work, as outlined on the attached request is for the installation of a culvert at the south end of Con. 12 Lot 24

Financial Considerations:

Not applicable at this time-costs will be allocated in the report under the Schedule of Assessment.

ATTACHMENTS:

[Thompson Drain Request](#)



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the Thompson Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

The instalation of a culvert at the south end of Con 12 Lot 24

Property Description: Lot 24 Concession 12 Roll Number 3815 120 050 07015

911 address on Hardy Creek Road between Lasalle and Petrolia Line

Dated at the Municipality of Brooke-Alvinston this 18 day of August, 2020

Kevin Sanders

Name-please print

[Signature]

Signature

Name-please print

Signature

Telephone# _____

Home

Cell

Email address: _____

Additional Comments if any:

Repairs need to be done to a catch basin across the road from Lot 24 Con 12.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Fire Board / Fire Committee Naming
Meeting: Council - 08 Oct 2020
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Council of the Municipality of Brooke-Alvinston agrees that the terminology of "Brooke-Alvinston-Inwood District Fire Board" be re-named the "Brooke-Alvinston Fire Committee" in any amending agreements.

Background:

Administration from Dawn-Euphemia and Brooke-Alvinston met recently to discuss the departure of Dawn-Euphemia from the Inwood Fire Service area agreement. During this meeting there was discussion on the term "Fire Board" and "Fire Committee".

The Fire Board / Fire Committee agendas have been noted as named the following:

2003 Brooke-Alvinston-Inwood District Fire Board
 2004 - 2020 Brooke-Alvinston-Inwood District Fire Committee
 Sept. 8, 2020 Fire Board Meeting (**new software used for this agenda**)

The Board / Committee meeting minutes have been noted as named either Fire Board / Fire Committee for the same years.

Comments:

Committees and Boards operate differently. A committee is accountable to Council, finances are directed by Council and members are appointed by Council. This group in essence acts as a Committee of Council. It is assumed at the time of formation, the group was organized as a Committee and not an independent board. Brooke-Alvinston Appointment By-laws all indicate the group is known as a "Committee". The Fire Service Agreement notes the group is called the "Brooke-Alvinston Fire Board".

It is understood that incorrect terminology / reference of Board was made of the group indirectly in the recent agenda, minutes and jointly managed by-laws and moving forward, the group should properly be referred to as the Brooke-Alvinston Fire Committee. (the elimination of Inwood as there is no longer an Inwood Station).

This will be one amendment brought forward in an amended agreement at a later time. This report is for your information only. Any draft agreements will have this amendment in it and will be presented to the Committee members and Councils accordingly for approval.

Financial Considerations:

None associated with this informal report

Relationship to Strategic Plan:

Not applicable



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Fire Chief shared responsibilities-Southwest Middlesex and Dawn-Euphemia
Meeting: Council - 08 Oct 2020
Department: Administration
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Council of the Municipality of Brooke-Alvinston approve of the shared responsibilities of the Fire Chief in the areas covered in Dawn-Euphemia and Southwest Middlesex.

Background:

The Municipality began billing the Fire Chief wages out to the fire agreement participating municipalities (Dawn-Euphemia and Southwest Middlesex) in 2020. At a recent Fire Committee meeting, the duties of the Fire Chief that are provided to the municipalities was discussed. This report will be forwarded to the next Fire Committee meeting for information.

Comments:

- i. Managing and directing the delivery of fire and emergency services including; code enforcement, fire safety inspections, fire suppression and rescue, fire investigation.
- ii. The Fire Chief is ultimately responsible for the overall management of the Fire Department (including the portions covered in Dawn-Euphemia & Southwest Middlesex)
- iii. Perform the statutory duties of Fire Chief under the *Fire Protection and Prevention Act* including the duties of an assistant to the Fire Marshal, fire cause determination and all statutory duties of the position in accordance with provincial statutes and directives
- iv. Ensure that required administrative documentation such as personnel, training, and time records, facility and equipment maintenance records, and incident reports are completed, filed, secured, and maintained in accordance with applicable regulations and municipal policy.
- v. Prepares administrative and operational policies, guidelines and procedures for the efficient and effective operations of all department functions.
- vi. Report to Council monthly on department activities, prepare and present an annual report to Council and present reports to Council for decision making. (Includes Fire Committee meetings)

- vii. Provide timely responses to general public requests and complaints in regards to fire department activities and services.
- viii. Oversee fire safety inspections, risk assessments, and fire prevention plans. Ensure that they are administered effectively and in accordance with applicable standards, law and best practice.
- ix. Monitors all multi-jurisdictional and other fire-related agreements and makes recommendations to Council and Committees on any changes.
- x. Initiate and or delegate authority to activate mutual and / or automatic aid plans, mutual assistance plans and for the investigation of fires and explosions as required by the Office of the Fire Marshal and Emergency Management.
- xi. Maintain close liaison with neighbouring emergency service agencies and with other government agencies to ensure adequate agreements are made for mitigating emergency incidents.
- xii. Set the standard and approve the curriculum for officer and fire fighter training to ensure fire fighters obtain and maintain an adequate level of skill in accordance with applicable laws and standards and the level of service as approved by the Council of the Municipality of Brooke Alvinston.
- xiii. Maintain professional competency to meet on-going job expectations by remaining current with applicable legislation, regulations, codes, technologies, and with equipment and methods of operation by attending training/courses as necessary.
- xiv. Attend emergency scenes as required. Review incident reports and dispatch records. Ensure report completion and submission is done in required time frames. Monitor the trends in calls and evaluate department effectiveness.
- xv. Responsible for the care and protection of all property belonging to the fire department and for arranging the provision of necessary and proper facilities, apparatus, equipment and supplies for the department.
- xvi. Responsible to ensure that inspections are conducted in all emergency service buildings, vehicles and of all personal protective equipment and that they are in compliance with all applicable legislation.

Financial Considerations:

Not applicable to this report.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: By-law to Establish & Regulate A Fire Department
Meeting: Council - 08 Oct 2020
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

This report is for information only. Once presented to the Fire Committee for discussion, a formal copy will be presented to Council for approval.

Background:

In accordance with By-law 10 of 2018 - a By-law to Establish and Regulate a Fire Department, an amended By-law will need to be done to acknowledge the Township of Dawn-Euphemia's departure from the Inwood serviced area of the fire agreement. This includes an amended map.

Comments:

Few administrative changes will be made to the by-law - mainly changes acknowledging the absence of an Inwood Fire Station. The revised draft map is also attached.

In addition to the amended map and By-law content, the organizational chart has been amended.

Financial Considerations:

No costs are associated with this report.

ATTACHMENTS:

[Draft - By-law to Establish & Regulate a Fire Department](#)

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER xx OF 2020

BEING A BY-LAW TO ESTABLISH AND REGULATE A FIRE DEPARTMENT

WHEREAS Section 2 of the Fire Protection and Prevention Act requires every municipality to establish a program which must include public education with respect to fire safety and certain components of fire prevention, and to provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances

AND WHEREAS Section 5 of the Fire Protection and Prevention Act authorizes the Council of a municipality to establish, maintain and operate a fire department to provide fire suppression services and other fire protection services in the municipality;

AND WHEREAS Sections 8 and 11 of the Municipal Act authorize a municipality to provide any service that the municipality considers necessary or desirable for the public, and to pass by-laws respecting health, safety and well being of persons, protection of persons and property and services that the municipality is authorized to provide

AND WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, c.25, provides that a municipality may enter into an agreement with one or more municipalities to provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS the *Fire Prevention and Protection Act*, 1997, Part II, section 5(0.1), as amended, permits the Council to establish and regulate a fire department;

BE IT THEREFORE ENACTED by the Municipal Council of the Municipality of Brooke-Alvinston as follows:

1. DEFINITIONS

In this By-law, unless the context otherwise requires,

- a) "Agreement" means the ~~Alvinston-Alwood~~ Fire Service Agreement.
- b) "Approved" means approved by the respective municipal councils of the fireboards,
- c) "Automatic Aid" means any Approved agreement under which a municipality agrees to provide an initial response to fires, rescues and other emergencies that may occur in a part of another municipality where a fire department is capable of responding more quickly than any fire department situated in the other municipality; or a municipality agrees to provide a supplemental response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department in the municipality is capable of providing the quickest supplemental response to fire, rescues and emergencies occurring in the part of another municipality,
- d) "Auxiliary Member" means a person who is appointed to provide certain limited functions in support of the delivery of Fire Protection Services voluntarily or for a nominal consideration.
- e) "Clerk Administrator" means the person appointed by Council to act as the Clerk Administrator for the Corporation,
- f) "Chief Fire Official" means the Assistant to the Fire Marshal who is the Fire Chief or a member or members of the Fire Department appointed by the Fire Chief under the FPPA,
- g) "Corporation" means the Corporation of the Municipality of Brooke-Alvinston,
- h) "Council" means the Council of the Municipality of Brooke-Alvinston,
- i) "Councils of the municipalities" means the Council of the Municipality of Brooke-Alvinston and the Council of the Township of Dawn-Euphemia and the Council of

the Township of Enniskillen and the Council of the Municipality of Southwest Middlesex.

- j) "Fire Area" means the areas serviced by Brooke Fire Rescue as defined in Appendix "A" and Appendix "B" attached to this By-law.
- k) "Fire Board Committee" means the Board of Management as created by the Alvinster-Inweed Fire Service Agreement and includes the members of the Township of Enniskillen (2018) Dawn-Euphemia and Southwest Middlesex
- l) "Fire Chief" means the person appointed by Council to act as Fire Chief for the Corporation and is ultimately responsible to Council as set out in the Fire Protection and Prevention Act,
- m) "Fire Department" means Brooke Fire Rescue, and shall include the Fire Chief, the Station Chief(s), Training Officer(s), Captain(s), Firefighters and all Members appointed by Council. The term "Fire Department" encompasses Brooke Fire Rescue as a whole and includes the Inweed and Alvinster Fire Stations.
- n) "Fire Station" is the physical location whereby protective fire services equipment is stored. The stations are to be known as "Inweed Station" and "Alvinster Station".
- o) "Fire Protection Services" means services including fire suppression, fire prevention, fire safety education, communication, training of persons involved in the provision of fire protection services, rescue and emergency services and the delivery of all those services as detailed in Appendix "B" forming part of this By-law,
- p) "Firefighter" means a Fire Chief and any other person employed in, or appointed to the Fire Department and assigned to undertake Fire Protection Services, and includes a Volunteer Firefighter,
- q) "Limited Services" means a variation of services significantly differentiating from the norm as a result of extenuating circumstances, such as insufficient deployment of Firefighters to safely deliver Fire Protection Services, environmental factors, remote properties, impeded access, private roadways, obstructions, or extraordinary hazards or unsafe conditions.
- r) "Member" means any person employed in, or appointed to a Fire Department and assigned to undertake Fire Protection Services, and includes Officers, Volunteer Firefighters, Auxiliary Members, and student firefighters.
- s) "Officer" means Fire Chief, Station Chief, Training Officer, Captain or other Member designated by the Fire Chief to supervise Firefighters,
- t) "Station Chief" means the person appointed by the Fire Chief and approved by Council to be in command of the Station they are assigned to. The person will be an Assistant to the Fire Marshal and may act on behalf of the Fire Chief during absences of the Fire Chief.
- u) "Volunteer Firefighter" means a firefighter who provides fire protection services either voluntarily or for a nominal consideration, honorarium, training or activity allowance.

2. ESTABLISHMENT

- 2.1 A Fire Department to be known as Brooke Fire Rescue is hereby established and continued under this by-law and the head of the department shall be known as the Fire Chief.

3. DEPARTMENT STRUCTURE

- 3.1 The Fire Department shall consist of the Fire Chief, Station Chiefs, Training Officer(s), Captains, Firefighters, Auxiliary Members, and any other person(s) as may be authorized or considered necessary from time to time by the Fire Chief approved by Council.

3.2 The Fire Department shall be structured in conformance with the approved Organizational Chart as shown on Appendix "C" forming part of this by-law.

4 EMPLOYMENT

- 4.1 The Fire Chief may recommend for appointment, any qualified person as a Member of the Fire Department for Council's approval. An updated Member list will be presented to the Fire Board and Brooke-Alvinston Council on an annual basis.
- 4.2 All recommendations for appointments, promotions, demotions and dismissals will be presented to the Brooke Alvinston Council by the Fire Chief for approval.
- 4.3 A person appointed as a Member of the Fire Department shall be on probation for a minimum of twelve (12) months unless otherwise specified. He/she shall complete any training as required by the Fire Chief.
- 4.4 A person appointed as an Auxiliary Member or Student Firefighter of the Fire Department is restricted to the terms and conditions of their appointment.
- 4.5 Any probationary Firefighter, Auxiliary Member, or Student Firefighter of the Fire Department may be discharged at any time upon recommendation by the Fire Chief to the Clerk Administrator.
- 4.6 The Fire Chief may establish a Student Firefighter Program to promote fire safety in youth and to enable those interested in the fire service a safe experience within a Fire Department.

5. FIRE CHIEF – RESPONSIBILITIES AND AUTHORITY

- 5.1 The Fire Chief is ultimately responsible to the Councils of the municipalities, through the Fire Board, for proper administration and operation of the fire department including all fire department functions and programs.
- 5.2 The Fire Chief shall implement all approved policies and shall develop such standard operating procedures and guidelines, general orders and departmental rules as necessary to implement the approved policies and to ensure the appropriate care and protection of all fire department personnel and fire department equipment.
- 5.3 The Fire Chief shall review periodically all policies, orders, rules and operating procedures of the fire department and may establish an advisory committee consisting of such members of the fire department as the Fire Chief may determine from time to time to assist in these duties.
- 5.4 The Fire Chief shall submit to the Fire Board and Councils of the municipalities for approval, the annual budget estimates for the fire department, an annual report and any other specific reports requested by the Fire Board or Council.
- 5.5 The Fire Chief shall be deemed the Chief Fire Official of the Corporation for the purposes of the *Fire Protection and Prevention Act*, and regulations enacted thereunder, and shall have all statutory authority and shall carry out all prescribed duties and responsibilities in respect thereunder
- 5.6 The Fire Chief shall be responsible for the enforcement of the Fire Code, reporting all fires to the Fire Marshal, and complying with all Fire Marshal's directives as mandated by the *Fire Protection and Prevention Act*.
- 5.7 The Fire Chief shall ensure all proper measures for the prevention, control and extinguishment of fires and the protection of life and property are taken and shall exercise all powers mandated by the Fire Protection and Prevention Act, and the Fire Chief shall be empowered to authorize:

- i. pulling down or demolishing any building or structure to prevent the spread of fire,
- ii. all necessary actions which may include boarding up or barricading of buildings or property to guard against fire or other danger, risk or accident, when unable to contact the property owners,
- iii. recovery of expenses incurred by such necessary actions for the Corporation in the manner provided through the Municipal Act and/or the Fire Protection and Prevention Act and in accordance with the applicable Municipal fees and charges by-law
- iv. Keeping an accurate record of all fires, rescues and emergencies responded to by the Fire Department, all fire safety inspections and investigations, all training records of the members and other such records as may be required by Council in a manner consistent with applicable records management policies of the Corporation.

6. CORE SERVICES

- 6.1 The Fire Department shall provide such Fire Protection Services as approved by Council as set out in Appendix "B" forming part of this by-law.
- 6.2 The Fire Protection Services of the Fire Department shall be provided according to the approved training, apparatus, and equipment available to the Fire Department. At no time is a member of the Fire Department to provide services beyond the limits of their training, apparatus or equipment.

7. LIMITED SERVICES

Considering the dependence by the Fire Department on the response of Volunteer Firefighters, when their deployment to emergencies or access to appropriate equipment is insufficient or other extraordinary circumstances exist, the Approved Fire Protection Services in Appendix "B" may be provided as a Limited Service as defined in this by-law, as determined by the Fire Chief, Station Chief or highest ranking Officer in charge of the response.

8. SUPERVISION

- 8.1 The Station Chief(s) shall be the second ranking officer of the Fire Department and may act on behalf of the Fire Chief in case of absence of the Fire Chief.
- 8.2 The Members of the Fire Department while on duty shall be under the direction and control of the Fire Chief or the next ranking officer present in any place.

9. DISCIPLINE

- 9.1 Following the suspension of a member, the Fire Chief shall immediately report, in writing, the suspension and recommendation to the Fire Board Committee and to the Councils of the municipalities.
- 9.2 The Fire Chief may reprimand, suspend or recommend dismissal of any Member for infraction of any provisions of this by-law, policies, general orders and departmental rules that, in the opinion of the Fire Chief, would be a threat to the safety or the efficiency of the fire department; the process for dismissal shall follow the municipal human resource policy

10. RESPONSES OUTSIDE THE LIMITS OF THE MUNICIPALITY

The fire department shall not respond to a call with respect to a fire or emergency outside of the fire areas shown in Appendixes "A" & "B" of this Bylaw except with respect to a fire or emergency:

- i. that, in the opinion of the Fire Chief or designate of the fire department, threatens property in the fire area,

- ii. in a municipality with which an approved agreement has been entered into to provide fire protection services which may include automatic aid,
 - iii. on property with which an approved agreement has been entered into with any person or corporation to provide fire protection services,
 - iv. at the discretion of the Fire Chief, to a municipality authorized to participate in a county, district or regional mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program,
 - v. on property beyond the fire area boundary where the Fire Chief or designate determines immediate action is necessary to preserve life or property and the appropriate department is notified to respond and assume command or establish alternative measures, acceptable to the Fire Chief or designate.
11. That this By-law rescinds all previous or existing By-laws of the Corporation on issues covered by this By-law or contrary to the opinion of this By-law.
12. This By-law shall come into force and effect on the date of final passing thereof.

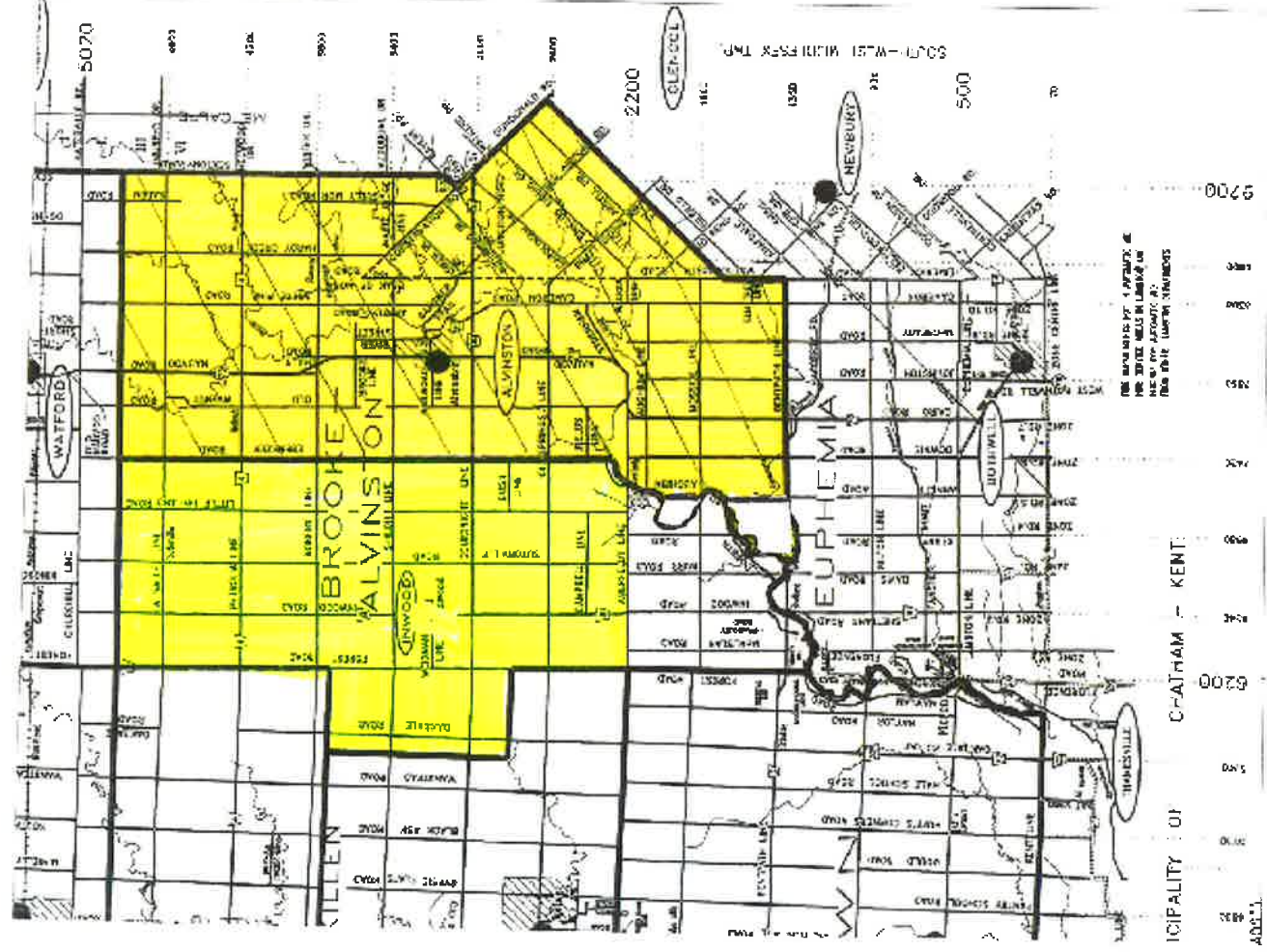
By-law read a first, second and third time and finally passed this xxth day of xxxx, 2020

Mayor- David Ferguson

Clerk-Administrator -Janet Denkers

Appendix "A"
By-law Number xx of 2020
Schedule A of By-law xx of 2020

FIRE AREA SERVICED BY BROOKE FIRE RESCUE



Appendix "B"
By-law Number xx of 2020
Schedule B of By-law xx of 2020

FIRE PROTECTION SERVICES - BROOKE FIRE RESCUE

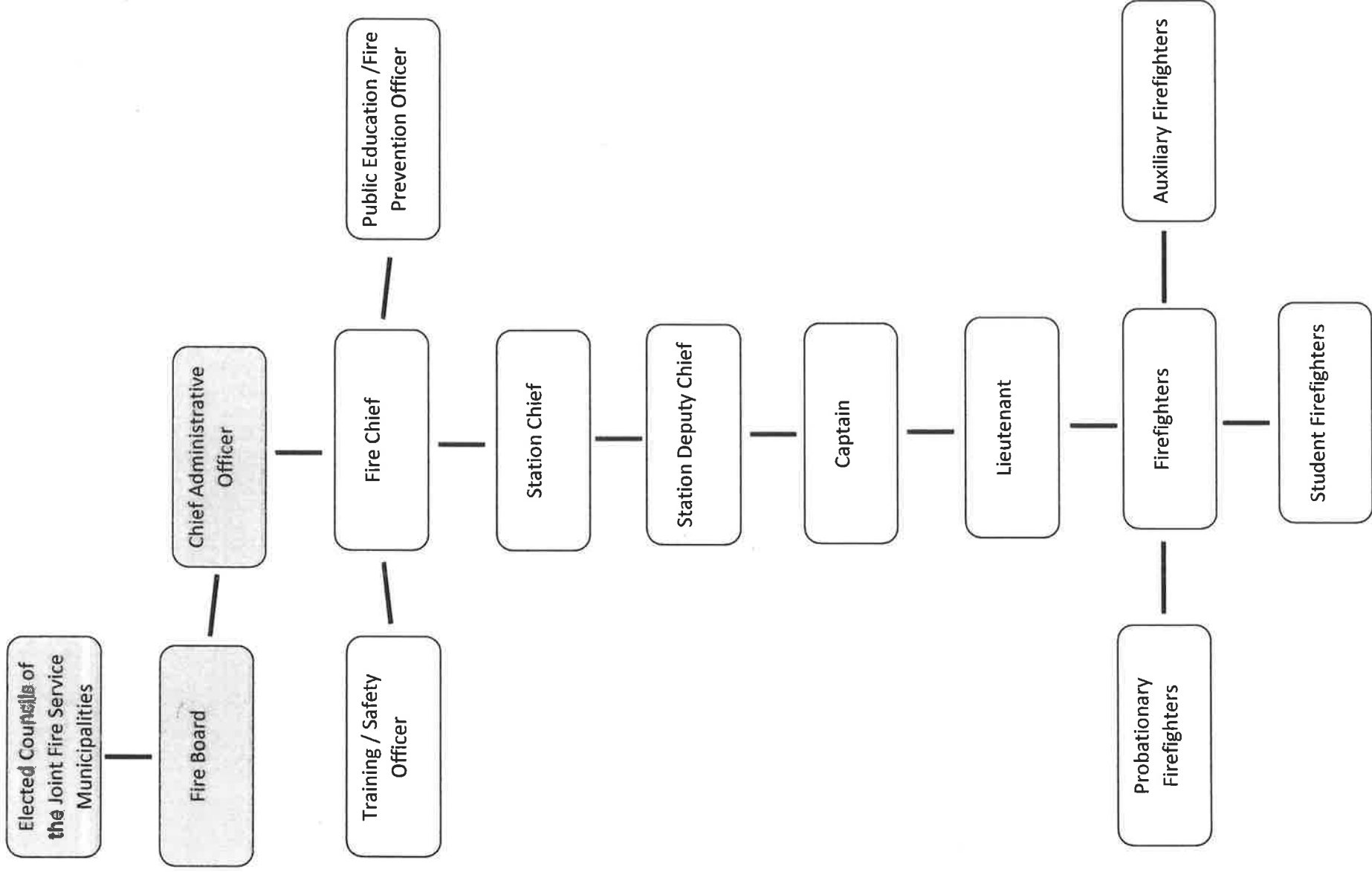
In the opinion of the Fire Chief or Officer in charge where unsafe environmental conditions exist, no or Limited Services shall be provided.

EMERGENCY RESPONSE

- a) Structural firefighting and fire attack in accordance with the Fire Department's level of training, standard operating guidelines, and available personnel and equipment available to the department on each specific emergency response.
- b) Vehicle fire fighting
- c) Grass and brush fire fighting
- d) Automatic aid
- e) Mutual aid
- f) Joint service agreements
- g) Shared service agreements
- h) Medical assist with defibrillation
- i) Vehicle collisions
- j) Vehicle extrication
- k) Public assistance
- l) Ambulance assistance
- m) Police assistance
- n) Other agencies assistance
- o) Community emergency plan participation
- p) Farm accidents
- q) Industrial accidents
- r) Land based water and ice rescue
- s) Alarm activation
- t) Awareness level hazardous materials
- u) Awareness level confined space rescue

FIRE PREVENTION AND PUBLIC EDUCATION

- a) Inspection practices, including
 - complaint or on request inspections
 - dealing with code compliance issues (mandated)
 - conducting inspections, preparing reports and issuing written responses to requests
- b) Public education practices, including
 - providing routine education programs
 - smoke alarm and carbon monoxide alarm program
 - public displays
 - distribution of fire safety information
 - other activities that demonstrate public fire safety initiatives
- c) Fire investigation practices, including
 - determining cause and origin
 - assessing code compliance
 - assessing fire suppression effectiveness
 - interacting with OFM investigator
 - supporting criminal prosecutions
 - consulting with police and other agencies
 - preparation for and appearances in court
- d) Simplified risk assessment program
- e) Open burn program





Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Amending By-law to Jointly Manage and Operate a Fire Department
Meeting: Council - 08 Oct 2020
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That the Council of the Municipality of Brooke-Alvinston approve the use of the Weighted Current Value Assessment (same as used for taxes; provided by MPAC) to calculate the share of each Municipalities' cost for the Budgeted/Actual expenditures for the Fire Area covered by Brooke Fire Rescue.

Background:

In accordance with current by-law 45 of 2019, the Township of Dawn-Euphemia and Southwest Middlesex had agreed that all capital and operating costs for their participation in the fire service agreement be financed as per percentages calculated yearly based on the Gross Current Value Assessment for the levy year of the area serviced.

Comments:

Dawn-Euphemia has requested a change in the percentage they are assessed for the coverage we provide to their municipality. This request is based on the following factors:

- Dawn Euphemia has elected to provide fire service to the fire area in their municipality formerly covered by the Inwood Fire Station.
- The call volumes for the areas of Dawn-Euphemia and Southwest Middlesex covered by Brooke-Alvinston are low compared to the call volumes in our own municipality (as highlighted by the recent Fire Efficiency Study - see attached maps).
- The proposed Weighted Current Value Assessment method will more accurately assess Fire costs based on call volume.

Southwest Middlesex has not been presented with this proposal however it will be discussed with their representation at the next Fire Committee meeting.

Alternatively, the Municipality can opt to maintain the status quo of the current agreement (excluding the Inwood Fire Area).

Council's direction will be presented to the Fire Committee and a recommendation from that meeting will be forwarded to Council.

Financial Considerations:

In 2020, the Alvinston Station Fire Budget was \$275,300 all of which is designated for operations and capital.

The First attached graph compares the Old Alvinston Fire Area Assessment using the Gross Current Value Assessments versus the proposed Weighted Current Value Assessments and versus the New Alvinston Fire Area using the new Weighted Current Value Assessments.

The second graph shows the dollar/billing changes under each of the scenarios. The Weighted Current Value Assessment billing method increases the percentage paid by Brooke-Alvinston and lowers that of Dawn-Euphemia and Southwest Middlesex.

The contribution of funds to the Brooke-Alvinston municipal fire budget by the two municipalities is currently approximately 22% (with the current Inwood serviced area of Dawn-Euphemia).

Under the Weighted Current Value Assessment Method and with the elimination of the Inwood Fire Area their contribution drops to roughly 15% of the Brooke Fire Budget.

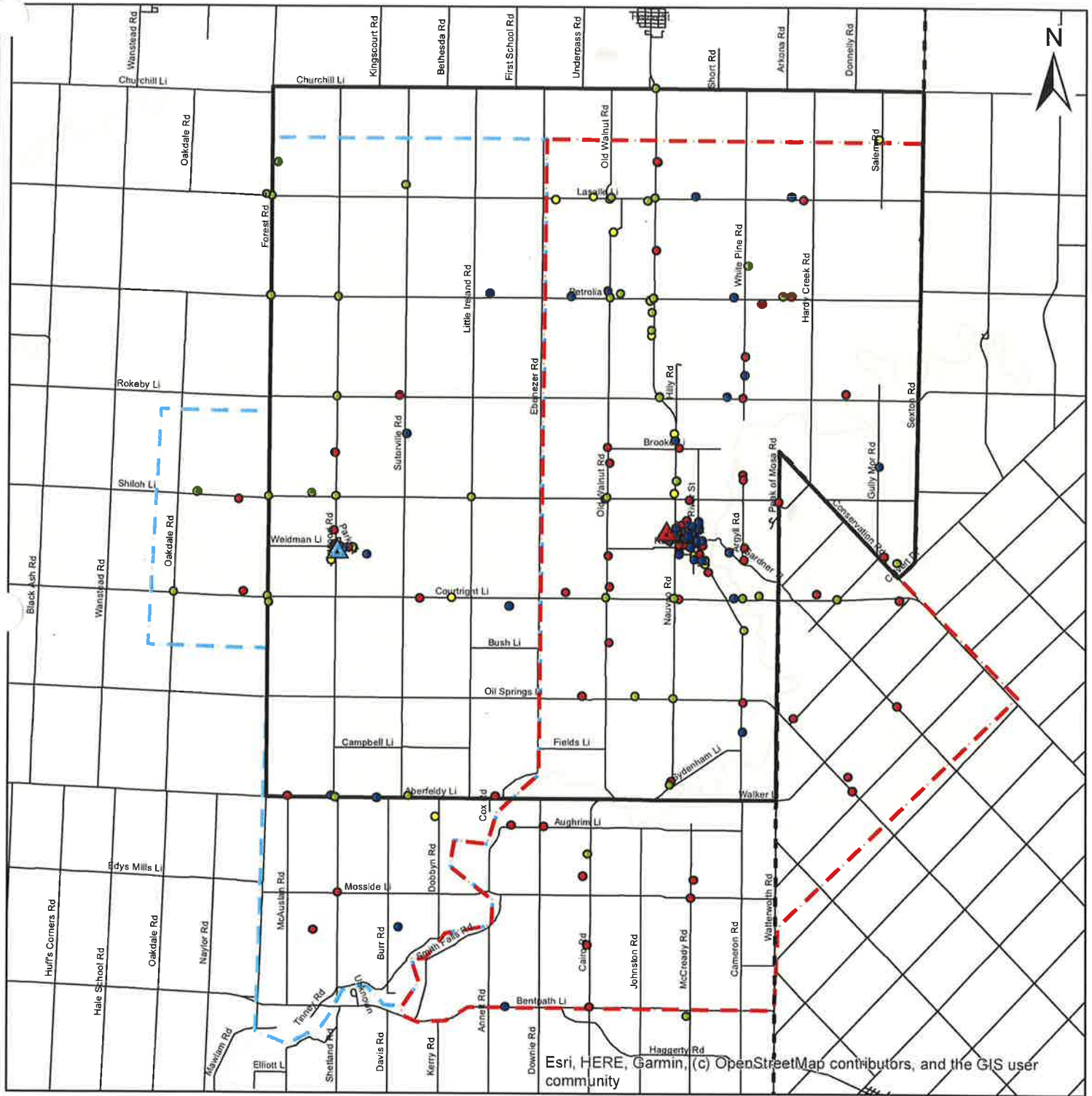
ATTACHMENTS:

[Fire Area Emergency Calls](#)

[Fire Area Assessment Comparisons](#)

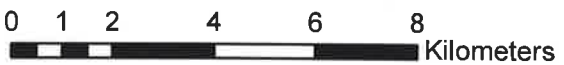
[Draft By-law to Jointly operate a Fire Department](#)

Emergency Calls (2015-2019) in Brooke-Alvinston



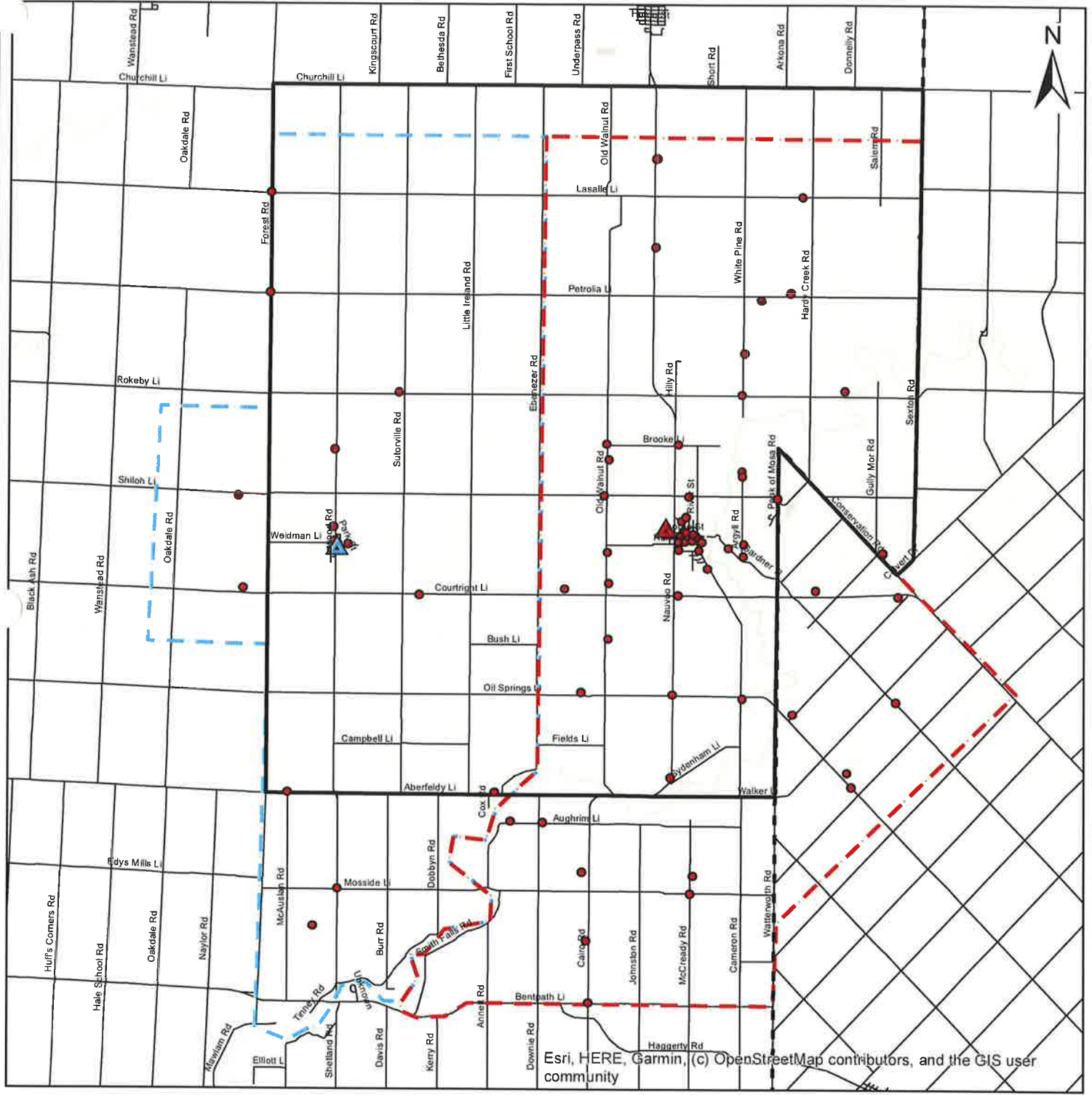
Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community

Legend

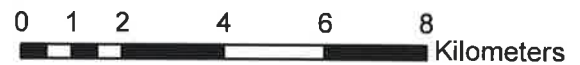


- Proposed Fire Station
- Existing Fire Station
- MVC Emergency Response
- Medical Emergency
- Fire Emergency
- Other Emergency
- Brooke-Alvinston Boundary
- Lambton County Boundary
- Alvinston Fire Station Coverage
- Inwood Fire Station Coverage
- Road Network









Fire Emergency Calls (2015-2019) in Brooke-Alvinston



Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community



Legend

-  Proposed Fire Station
-  Existing Fire Station
-  Fire Emergency
-  Brooke-Alvinston Boundary
-  Lambton County Boundary
-  Alvinston Fire Station Coverage
-  Inwood Fire Station Coverage
-  Road Network

NAD 1983 UTM 17N
June, 2020

**The Corporation of the Municipality of Brooke-Alvinston
 Alvinston Fire Area Assessments
 Comparison of Old Alvinston Fire Area Assessments with Proposed Weighted Fire Area Assessments
 ASSESSMENT CHANGES**

| MUNICIPALITY | Scenario 1 Full Assessments Based on Old Fire Area 2020 Assessments | | | Scenario 2 Weighted Assessments Based on Old Fire Area 2020 Assessments | | | | Scenario 3 Weighted Assessments Based on New Fire Area Assessment Estimates (no Inwood Station) 2021 Estimated Assessments | | | |
|---------------------|--|---------|--|--|---------|------------|--|--|---------|------------|--|
| | AMOUNT | % | | AMOUNT | % | % INCREASE | | AMOUNT | % | % INCREASE | |
| BROOKE-ALVINSTON | 400,226,400 | 74.84% | | 201,366,654 | 78.06% | 3.23% | | 313,581,917 | 84.71% | 9.88% | |
| DAWN-EUPHEMIA | 92,319,200 | 17.26% | | 35,839,248 | 13.89% | -3.37% | | 35,839,248 | 9.68% | -7.58% | |
| SOUTHWEST MIDDLESEX | 42,255,500 | 7.90% | | 20,748,169 | 8.04% | 0.14% | | 20,748,169 | 5.61% | -2.30% | |
| TOTAL | 534,801,100 | 100.00% | | 257,954,071 | 100.00% | 0.00% | | 370,169,334 | 100.00% | 0.00% | |

**The Corporation of the Municipality of Brooke-Alvinston
Alvinston Fire Area Assessments
Comparison of Old Alvinston Fire Area Assessments with Proposed Weighted Fire Area Assessments
DOLLAR CHANGES**

| | Scenario 1 Existing Assessment & Existing Fire Area | Scenario 2 Weighted Assessment & Existing Fire Area | Scenario 3 Weighted Assessment & New Fire Area (No Inwood Station) - Plus Different Budget Assumptions | | |
|--------------------------|---|--|--|-----------------------------------|-----------------------------------|
| | 2020 APPROVED BUDGET | 2020 APPROVED BUDGET | 2021 Assumed BUDGET - no change | 2021 Assumed BUDGET 25% higher | 2021 Assumed BUDGET 50% higher |
| ALVINSTON STATION BUDGET | | | | | |
| OPERATIONS | \$243,300 | \$243,300 | \$243,300 | \$304,125 | \$364,950 |
| CAPITAL | \$32,000 | \$32,000 | \$32,000 | \$40,000 | \$48,000 |
| TOTAL | \$275,300 | \$275,300 | \$275,300 | \$344,125 | \$412,950 |

| | 2020 Actual \$ Assessment | 2020 Estimated \$ Assessment | 2021 Estimated Dollar Assessments Based on Different Budget Assumptions | | |
|----------------------------|------------------------------|---------------------------------|--|------------------|------------------|
| BROOKE-ALVINSTON | \$206,025 | \$214,907 | \$233,215 | \$291,519 | \$349,823 |
| Change from 2020 | \$0 | \$8,882 | \$27,190 | \$85,494 | \$143,798 |
| DAWN-EUPHEMIA | \$47,523 | \$38,249 | \$26,654 | \$33,318 | \$39,981 |
| Change from 2020 | \$0 | -\$9,274 | -\$20,869 | -\$14,205 | -\$7,542 |
| SOUTHWEST MIDDLESEX | \$21,752 | \$22,143 | \$15,431 | \$19,288 | \$23,146 |
| Change from 2020 | \$0 | \$391 | -\$6,321 | -\$2,464 | \$1,394 |

CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

BY-LAW NUMBER xx OF 2020

BEING A BY-LAW TO ENTER INTO A FIRE SERVICES AGREEMENT TO JOINTLY MANAGE AND OPERATE A FIRE DEPARTMENT.

WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

AND WHEREAS Section 8 of the *Municipal Act, 2001*, provides that Sections 8 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate and, (b) enhance their ability to respond to municipal issues;

AND WHEREAS section 20(1) of the *Municipal Act, S.O. 2001, c. 25*, provides that a municipality may enter into an agreement with one or more municipalities to provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

NOW THEREFORE the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1. That the Mayor and Clerk be authorized to execute and the Clerk to affix the Corporate Seal on behalf of the Corporation to an agreement between the Municipality of Brooke-Alvinston, Township of Dawn-Euphemia and Municipality of Southwest Middlesex a copy of such agreement being hereto attached and marked as Schedule "A" to this By-law.
2. That this By-law rescinds all previous or existing By-laws of the Municipality of Brooke-Alvinston, on issues covered by this By-law or contrary to the opinion of this By-law.
3. That this By-law shall come into full force and be effective January 1, 2021.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS xx DAY OF XXXX, 2020

Mayor – David Ferguson

Clerk Administrator – Janet Denkers

SCHEDULE "A"

to

By-law Number xx of 2020

This agreement made this ____ day of _____, 2020

Between

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

-and-

THE CORPORATION OF THE TOWNSHIP OF DAWN-EUPHEMIA

-and-

THE CORPORATION OF THE MUNICIPALITY OF SOUTHWEST MIDDLESEX

WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, c. 25, provides that a municipality may enter into an agreement with one or more municipalities to provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS the parties hereto have passed respective By-laws for entering into this joint operating agreement;

AND WHEREAS the parties hereto have agreed to jointly participate in the fire department known as "Brooke Fire Rescue" hereinafter called the "department" for the purpose of providing fire protection in the respective areas defined in this agreement;

AND WITNESSETH this agreement that in consideration of the covenants and terms contained herein, the parties hereto agree as follows:

1. In this agreement,
 - (a) "Fire Chief" means the chief of Brooke Fire Rescue.
 - (b) "Designate" means the person, who, in the absence of the Fire Chief, is assigned to be in charge of the particular activity of Brooke Fire Rescue, who has the same powers and authority as the Fire Chief.
 - (c) "Response area" means the areas of the participating municipalities, as described in Appendix "A" – Brooke-Alvinston Area, attached to and forming part of this agreement.
 - (d) "Department" means the fire department of the Municipality of Brooke-Alvinston.
 - (e) "Fire Protection Services" means a range of programs designed to protect the lives and property of the inhabitants of the fire department response area from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions created by man or nature and includes fire prevention and public education, rescue and suppression services.
 - (f) "Quorum" means at least one representative from Brooke-Alvinston and one Representative of each of the other participating municipalities.

2. A joint committee of management shall be established and shall be composed of elected officials with two (2) representatives appointed by the Council of the Municipality of Brooke-Alvinston, one (1) representative appointed by the Council of the Township of Dawn-Euphemia and one (1) representative appointed by the Municipality of

Southwest Middlesex and is to be known as the “Brooke-Alvinston Fire Committee”. The fire committee representatives shall be appointed for a term as determined by their respective Councils. Any vacancy occurring in the fire committee shall be filled within thirty (30) days of same occurring by the Council of the Municipality which had appointed the member wherein the vacancy occurred. Each Council may substitute appointed members if they cannot make a meeting. Remuneration for attendance at Brooke-Alvinston Fire Committee meetings is the responsibility of the local municipality and not the Committee.

3.
 - (a) The fire committee shall appoint a chairperson, from amongst its members, at the first meeting of the fire committee annually.
 - (b) The chairperson shall preside at all meetings of the fire committee and be charged with the general administration of the business and affairs of the fire committee.
4.
 - (a) The secretary of the fire committee shall be the Clerk or his/her designate of the Municipality of Brooke-Alvinston.
 - (b) The treasurer of the fire committee shall be the Treasurer of the Municipality of Brooke-Alvinston.
 - (c) The auditor of the fire committee shall be the auditor of the Municipality of Brooke-Alvinston.
5.
 - (a) The fire committee shall hold at least four (4) regularly scheduled meetings annually, and at such other times at the call of the chairperson or on petition of a majority of the members of the fire committee.
 - (b) The fire committee shall ensure the attendance of the Fire Chief and/or his/her designate at each regular and special fire committee meeting.
6. The fire committee shall ensure that all meetings are convened and continued only when quorum is present.
7.
 - (a) All fire committee meetings shall be conducted in accordance with the Procedural By-law for the Municipality of Brooke-Alvinston.
 - (b) Draft minutes of meetings of the fire committee are to be promptly submitted to the representative. Approved fire committee minutes are to be circulated to the Council of each party to this agreement as soon as practicable.
 - (c) Quarterly financial reports will be supplied by the treasurer to the respective Fire Chief. The Fire Chief will present the financial reports to the committee at regularly scheduled meetings. The financial reports will form part of the meeting and be included in the circulation of the minutes.
8.
 - (a) The annual budget shall be prepared by the fire chief and submitted to the fire committee for conditional approval by the end of February annually. The fire committee shall conditionally approve the budget; provide copies to the participating municipalities for approval and to the Municipality of Brooke-Alvinston for approval.
 - (b) Each of the participating municipalities shall be invoiced and pay their share of the operating and capital expenditures in four installments as follows:
 - 25% of the previous year’s actual expenditures in February
 - 25% of the previous year’s actual expenditures in May
 - 25% of the current year’s budgeted expenditures in August
 - 25% of the current year’s budgeted expenditures in November
 - (c) Over or under levies shall be taken into consideration in the May calculations

- (d) Payments are due by the end of the respective month or invoice due date. Interest is to be charged on unpaid accounts.
- (e) Each participating municipality is responsible for their own provisions for reserve fund(s) for the replacement of equipment.
9. The parties hereto agree that for the purposes of the financial terms and commitments to this agreement, that all capital and operating costs shall be financed as per percentages calculated yearly based on the weighted current value assessment (as determined by municipal by-laws) for the levy year of the areas serviced under this agreement.
- It is the responsibility of the participating municipality's Treasurer to provide the Treasurer of Brooke-Alvinston with the assessments by December 31st, or as soon as possible after MPAC releases the final assessment roll if it has been delayed and as soon as the County passes their tax ratio (weighting) by-law.
10. It shall be the responsibility of the fire committee for the preparation and recommendation to respective Councils of draft by-laws, the formulating of policies, for and relating to the administration of the department and of the fire committee.
11. The fire committee shall provide adequate facilities and equipment for the operation of the department.
12. The fire committee shall be responsible for providing fire protection to area within the boundary lines as per Appendix "A" as attached and forming part of this agreement.
13. The department shall endeavor to respond as soon as possible to all emergency calls within the defined areas (as per Appendices A) with such apparatus and personnel as per policy established by the fire committee.
14. The fire committee hereby authorizes the Fire Chief to, within the approved budget, purchase necessary parts and/or supplies and have the necessary repairs conducted to keep the apparatus and equipment in proper operating condition. The Purchasing Policy for the Municipality of Brooke-Alvinston shall be followed by the Fire Chief.
15. All parties to this agreement shall give such authority as may be necessary to the members of the department in all matters pertaining to fire protection.
16. The provision of insurance shall be provided by the Municipality of Brooke-Alvinston. Participating municipalities are to be named as parties to the insured.
17. (a) This agreement shall come into effect January 1, 2021 and shall remain in force for a period of three years, unless terminated earlier in accordance with section 19. The parties agree that this agreement shall be automatically renewed from year to year unless, not less than six (6) months prior to the annual renewal date, a participating party gives written notice indicating its desire to terminate the agreement.
- (b) If the parties agree to dissolve either or both of the department and committee, each party shall receive 100% of its share of the dissolved department assets on such dissolution.
- (c) Should one of the parties wish to propose an amendment to this agreement, such written notice shall be given to all parties at least thirty days (30) days prior to the next regularly scheduled meeting of the fire committee.
- (d) An amendment to this agreement can only be made with the unanimous consent of all parties hereto except as hereinafter provided.
- (e) A party desiring to cease participation in one of the department and committee shall be subject to the provisions of clause 19 hereof and will be compensated by the remaining parties. The share of assets shall be the higher amount as reflected on the schedule of fixed assets less the accumulated depreciation or estimated fair market

value as determined by an independent appraiser chosen and approved by the committee. The Tangible Capital Asset Policy of the Municipality of Brooke-Alvinston shall apply.

18. So often as there may be any dispute between the parties to this agreement, or any of them, with respect to any matter contained in this agreement, including, but not limited to the interpretation of this agreement, the same shall be submitted to arbitration under the provisions of the Municipal Arbitration's Act, R.S.O. c. 304 and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this agreement. If for any reason the said arbitration cannot be conducted pursuant to the provisions of the Municipal Arbitration's Act, then the parties hereto shall agree to the selection of a single arbitrator and, in the absence of an agreement, such arbitrator shall be appointed by a judge of the Supreme Court of Ontario pursuant to the provisions of the Arbitration's Act, R.S.O. c.25 or pursuant to any successor legislation.
19. In the event that any party to this agreement wishes to cease participating in the fire committee, they may do so provided that one (1) year's written notice is given to each of the other parties. Any written notice given as foreshall terminate this agreement as of December 31st of the following year in which notice is given.
20. It is agreed that, with respect to matters not dealt with in this agreement, the fire committee may formulate policies for and relating to the administration and operation of the department unless otherwise prohibited by any applicable statute or regulation passed thereunder.
21. The parties hereto shall execute such further assurances as may be reasonably required to carry out the terms thereof.
22. Upon the execution of this agreement, any existing agreements amongst the parties as amended with respect to fire protection shall forthwith become null and void.
23. In the event that any covenant, provision or term of this agreement should at any time be held by any competent tribunal as void or unenforceable, then the agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect mutatis mutandis.
24. In witness whereof the parties have hereunto affixed the signatures of their duly authorized officers.
25. This agreement shall be known as the "Brooke-Alvinston Fire Services Agreement"
26. That By-law 45 of 2019 be rescinded effective January 1, 2021.

Corporation of the Municipality of
Brooke-Alvinston

Witness

Mayor – David Ferguson

Clerk – Janet Denkers

Corporation of the Township of
Dawn-Euphemia

Witness

Mayor - Alan Broad

Clerk – Donna Clermont

Corporation of the Municipality
of Southwest Middlesex

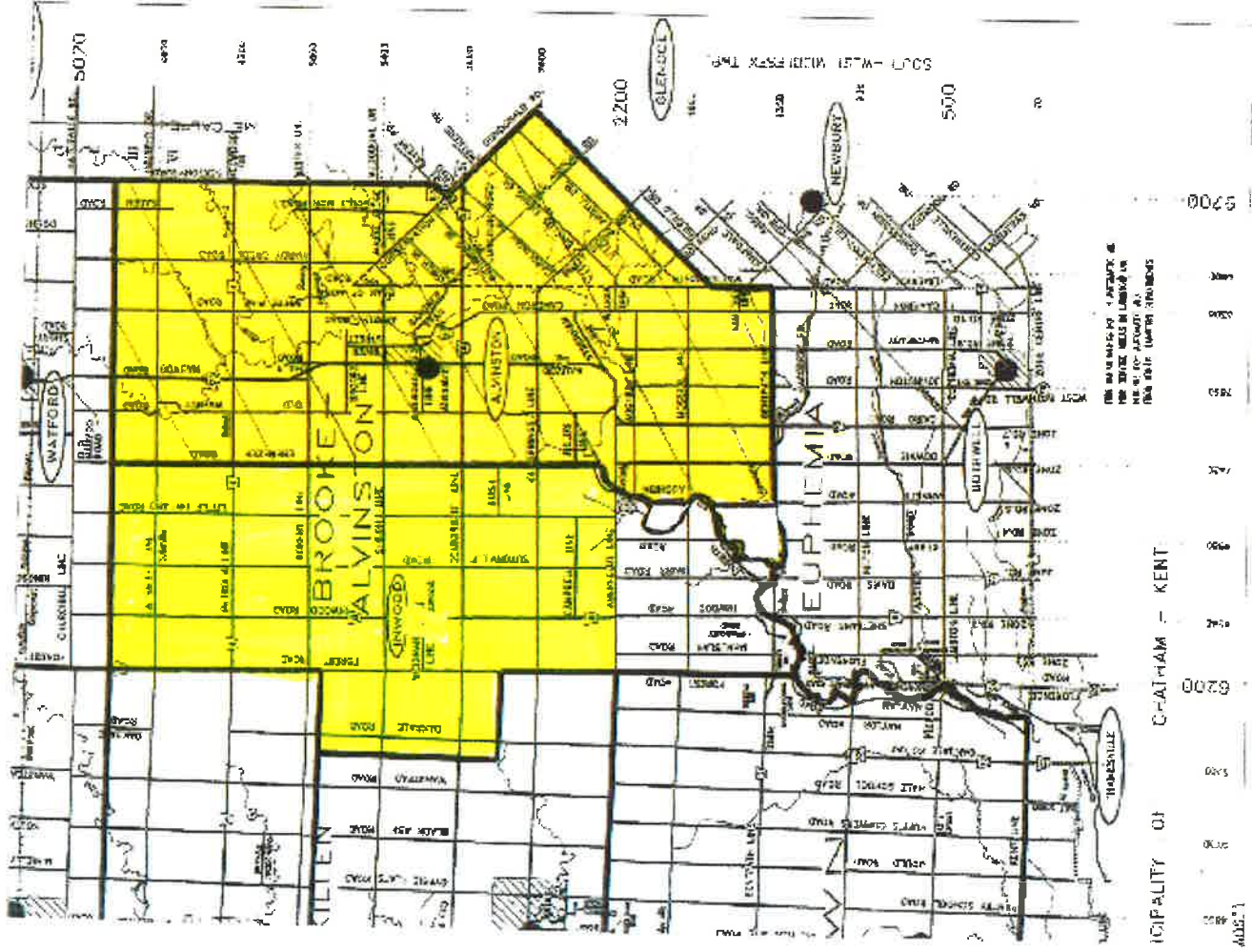
Witness

Mayor - Allan Mayhew

Clerk – Jill Bellchamber-Glazier

Appendix "A"
By-law Number xx of 2020
Schedule A of By-law xx of 2020

FIRE AREA SERVICED BY BROOKE FIRE RESCUE





Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accounts Payable Listing - September 2020
Meeting: Council - 08 Oct 2020
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council Receive and File the Accounts Payable Listing for September 2020.

Background:

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

ATTACHMENTS:

[Posted Accounts Payable List - September 2020](#)

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---------------------------------|--|----------------------------------|--------------|------------|-------------|
| ASSETS & LIABILITIES | | | | | |
| 01-0000-0020 | 003355 DAVID CUMMINGS | SEP 2020 REFUND ON WATER ACCOUNT | 09-18-20 | 09-18-20 | 268.06 |
| 01-0000-0498 | 002302 SUN LIFE ASSURANCE COMPANY OF CANAD | SEP2020 SUNLIFE BENEFITS | 09-01-20 | 09-01-20 | 4.34 |
| 01-0000-2271 | 003078 JACQUES DAOUST COATINGS MANAGEMENT 3416 | MAINTENANCE HOLDBACK | 09-16-20 | 09-16-20 | 11,706.80 |
| 01-0000-2291 | 002708 RECEIVER GENERAL-DEDUCTIONS | AUGUST2020 DEDUCTIONS | 09-14-20 | 09-14-20 | 16,406.89 |
| 01-0000-2292 | 000090 WORKERS SAFETY & INSURANCE BOARD | AUGUST2020 WSIB PREMIUM | 09-14-20 | 09-14-20 | 2,823.25 |
| 01-0000-2292 | 000370 MINISTER OF FINANCE -EHT | AUGUST2020 EMPLOYER HEALTH TAX | 09-14-20 | 09-14-20 | 1,277.11 |
| | | Account Total | | | 4,100.36 |
| 01-0000-2293 | 000011 BMO INVESTMENTS INC. | AUGUST2020 EMPLOYEE RSP | 09-14-20 | 09-14-20 | 770.76 |
| 01-0000-2293 | 000085 EQUITY ASSOCIATES | AUGUST2020 EMPLOYEE RSP | 09-14-20 | 09-14-20 | 845.68 |
| 01-0000-2293 | 000087 BMO NESBITT BURNS | AUGUST2020 EMPLOYEE RSP | 09-14-20 | 09-14-20 | 1,559.48 |
| 01-0000-2293 | 000011 BMO INVESTMENTS INC. | SEP2020 EMPLOYEE RSP | 09-30-20 | 09-30-20 | 770.76 |
| 01-0000-2293 | 000085 EQUITY ASSOCIATES | SEP2020 EMPLOYEE RSP | 09-30-20 | 09-30-20 | 845.68 |
| 01-0000-2293 | 000087 BMO NESBITT BURNS | SEP2020 EMPLOYEE RSP | 09-30-20 | 09-30-20 | 1,559.48 |
| | | Account Total | | | 6,351.84 |
| 01-0000-2420 | 003348 CAN GROW CROP SOLUTIONS | 09-2020 REFUND WATER KEY DEPOSIT | 09-14-20 | 09-14-20 | 25.00 |
| 01-0000-2426 | 000185 DON MCGUGAN | 09-2020 FOOD BANK PURCHASES | 09-14-20 | 09-14-20 | 272.49 |
| 01-0000-2426 | 003031 LAMBTON MEAT PRODUCTS / ALEND LTD. | 12114 FOOD BANK PURCHASES | 09-30-20 | 09-30-20 | 150.00 |
| 01-0000-2426 | 002800 KIM LEE | SEP2020 MILK FOR FOODBANK | 09-30-20 | 09-30-20 | 38.94 |
| | | Account Total | | | 461.43 |
| | | Department Total | | | 39,324.72 |

GOVERNANCE

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-----------------------------|---|--------------------------------------|--------------|------------|-------------|
| 01-0240-7303 | 002598 DAVID FERGUSON | SEP2020 PHONE | 09-09-20 | 09-09-20 | 30.00 |
| 01-0240-7398 | 000279 BMO BANK OF MONTREAL | 0502677-2009 ZOOM MEETINGS | 09-04-20 | 09-04-20 | 22.60 |
| 01-0240-7399 | 002572 JANET DENKERS | 09-2020 FLOWER BASKET-R FERGUSON | 09-04-20 | 09-04-20 | 28.24 |
| 01-0240-7399 | 000161 MUNRO HONEY | 166708 COVID 19 CONTEST PRIZE | 09-30-20 | 09-30-20 | 40.09 |
| Account Total | | | | | 68.33 |
| Department Total | | | | | 120.93 |
| COUNCIL SUPPORT | | | | | |
| 01-0241-7117 | 002302 SUN LIFE ASSURANCE COMPANY OF CANADA | SEP2020 SUNLIFE BENEFITS | 09-01-20 | 09-01-20 | 917.07 |
| Department Total | | | | | 917.07 |
| CORPORATE MANAGEMENT | | | | | |
| 01-0250-7117 | 002302 SUN LIFE ASSURANCE COMPANY OF CANADA | SEP2020 SUNLIFE BENEFITS | 09-01-20 | 09-01-20 | 1,273.78 |
| 01-0250-7301 | 000279 BMO BANK OF MONTREAL | 0502677-2009 OFFICE SUPPLIES | 09-04-20 | 09-04-20 | 64.03 |
| 01-0250-7301 | 000279 BMO BANK OF MONTREAL | 0502677-2009 COVID 19 THERMOMETER | 09-04-20 | 09-04-20 | 38.41 |
| 01-0250-7301 | 000279 BMO BANK OF MONTREAL | 0502677-2009 PRINTER CARTRIDGES | 09-04-20 | 09-04-20 | 278.52 |
| 01-0250-7301 | 000165 MANLEY'S BASICS | 1089033 OFFICE SUPPLIES | 09-14-20 | 09-14-20 | 23.53 |
| 01-0250-7301 | 000165 MANLEY'S BASICS | 1089217 PAPER | 09-18-20 | 09-18-20 | 163.46 |
| 01-0250-7301 | 000165 MANLEY'S BASICS | 1090090 OFFICE SUPPLIES | 09-30-20 | 09-30-20 | 35.44 |
| 01-0250-7301 | 003052 CHERYL BEAUGRAND | 1416540 CANADA POST SHELVING | 09-30-20 | 09-30-20 | 67.78 |
| 01-0250-7301 | 000018 CLOVER MART | SEP2020 SUPPLIES | 09-24-20 | 09-24-20 | 7.98 |
| Account Total | | | | | 679.15 |
| 01-0250-7304 | 002187 INTEGRATED DIGITAL SOLUTIONS | AR287206 COPIER MAINTENANCE CONTRACT | 09-30-20 | 09-30-20 | 78.75 |
| 01-0250-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 068098 WATER & SEWER | 09-09-20 | 09-09-20 | 162.00 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---------------------------------|---|---------------------------------|--------------|------------|-------------|
| 01-0250-7310 | 002215 KEYSTONE TECHNOLOGIES LTD. | 17741 IT SUPPORT & LICENCING | 09-14-20 | 09-14-20 | 455.33 |
| 01-0250-7310 | 002215 KEYSTONE TECHNOLOGIES LTD. | 17775 IT SUPPORT | 09-30-20 | 09-30-20 | 871.10 |
| Account Total | | | | | 1,326.43 |
| 01-0250-7340 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 354528 TAPE, PAPER TOWELS | 09-18-20 | 09-18-20 | 59.88 |
| 01-0250-7340 | 000036 VIVIAN UNIFORM RENTAL LTD. | 92091 MATS | 09-16-20 | 09-16-20 | 38.99 |
| 01-0250-7340 | 000036 VIVIAN UNIFORM RENTAL LTD. | 92093 MATS | 09-16-20 | 09-16-20 | 42.38 |
| 01-0250-7340 | 000112 NUTECH PEST SERVICES | 9812 PEST CONTROL | 09-04-20 | 09-04-20 | 47.46 |
| Account Total | | | | | 188.71 |
| 01-0250-7405 | 000195 KATHRYN SMITH | 496762 OFFICE CLEANING | 09-30-20 | 09-30-20 | 250.00 |
| 01-0250-7410 | 003255 BAKER TILLY SARNIA LLP | 20SE031 2019 AUDIT FEES | 09-30-20 | 09-30-20 | 20,905.00 |
| Department Total | | | | | 24,863.82 |
| FIRE SERVICES | | | | | |
| 01-0410-7116 | 002302 SUN LIFE ASSURANCE COMPANY OF CANAD | SEP2020 SUNLIFE BENEFITS | 09-01-20 | 09-01-20 | -356.18 |
| Department Total | | | | | -356.18 |
| FIRE STATION - ALVINSTON | | | | | |
| 01-0411-7150 | 003111 LAMBTON COUNTY MUTUAL AID ASSOCIATIO | 2020-01 NFPA 1001 TRAINING | 09-04-20 | 09-04-20 | 900.00 |
| 01-0411-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 068009 WATER & SEWER | 09-09-20 | 09-09-20 | 162.00 |
| 01-0411-7330 | 002734 THE INDEPENDENT | 11041 FIRE PREVENTION AD | 09-30-20 | 09-30-20 | 56.50 |
| 01-0411-7340 | 003353 BETTY MCKELLAR | 09-2020 FIREHALL CLEANING | 09-04-20 | 09-04-20 | 300.00 |
| 01-0411-7340 | 000100 MCNAUGHTON HOME HARDWARE CENTRE | 295911 BUILDING MAINTENANCE | 09-09-20 | 09-09-20 | 74.56 |
| Account Total | | | | | 374.56 |
| 01-0411-7351 | 000279 BMO BANK OF MONTREAL | 0502677-2009 ZOOM MEETINGS | 09-04-20 | 09-04-20 | 15.07 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--------------|--------------------------------------|--|--------------|------------|-------------|
| 01-0411-7351 | 000119 THREE MAPLES VARIETY | SEP2020 TRAINING LUNCH | 09-30-20 | 09-30-20 | 139.47 |
| | | Account Total | | | 154.54 |
| 01-0411-7360 | 003232 CANADIAN IPG CORPORATION | CORUN-00431997 PPE-COVID RELEATED | 09-23-20 | 09-23-20 | 212.02 |
| 01-0411-7360 | 003232 CANADIAN IPG CORPORATION | CORUN-00431997 PPE-COVID RELEATED | 09-23-20 | 09-23-20 | 212.01 |
| | | Account Total | | | 424.03 |
| 01-0411-7365 | 000131 BEARCOM CANADA CORP | 5080057 REPAIR T2 RADIO | 09-30-20 | 09-30-20 | 103.82 |
| 01-0411-7370 | 000119 THREE MAPLES VARIETY | SEPT28/2020 GAS FOR EQUIPMENT | 09-30-20 | 09-30-20 | 77.52 |
| 01-0411-7371 | 000170 HAYTER PLUMBING & HEATING LTD | 201136-14360 PRE CLEANING & DISINFECTING | 09-14-20 | 09-14-20 | 450.87 |
| 01-0411-7371 | 002892 SANI GEAR INC. | 5208 BUNKER GEAR CLEANING & TESTING | 09-30-20 | 09-30-20 | 139.14 |
| | | Account Total | | | 590.01 |
| 01-0411-7460 | 002223 COUNTY OF LAMBTON | 32991 COUNTY RADIO LICENCE | 09-14-20 | 09-14-20 | 347.36 |
| 01-0411-7460 | 002223 COUNTY OF LAMBTON | 33748 QUARTERLY TOWER LEASE/SYS SUPP | 09-14-20 | 09-14-20 | 1,713.07 |
| | | Account Total | | | 2,060.43 |
| | | Department Total | | | 4,903.41 |

FIRE STATION - INWOOD

| | | | | | |
|--------------|---|-------------------------------------|----------|----------|----------|
| 01-0412-7150 | 003111 LAMBTON COUNTY MUTUAL AID ASSOCIATIO | 2020-01 NFPA 1001 TRAINING | 09-04-20 | 09-04-20 | 1,800.00 |
| 01-0412-7330 | 002734 THE INDEPENDENT | 11041 FIRE PREVENTION AD | 09-30-20 | 09-30-20 | 56.50 |
| 01-0412-7351 | 000279 BMO BANK OF MONTREAL | 0502677-2009 ZOOM MEETINGS | 09-04-20 | 09-04-20 | 7.53 |
| 01-0412-7365 | 000131 BEARCOM CANADA CORP | 5080057 REPAIR T2 RADIO | 09-30-20 | 09-30-20 | 103.82 |
| 01-0412-7371 | 002892 SANI GEAR INC. | 5208 BUNKER GEAR CLEANING & TESTING | 09-30-20 | 09-30-20 | 139.13 |
| 01-0412-7460 | 002223 COUNTY OF LAMBTON | 32991 COUNTY RADIO LICENCE | 09-14-20 | 09-14-20 | 347.36 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--|---|--------------------------------------|--------------|------------|-------------|
| 01-0412-7460 | 002223 COUNTY OF LAMBTON | 33748 QUARTERLY TOWER LEASE/SYS SUPP | 09-14-20 | 09-14-20 | 1,713.07 |
| | | Account Total | | | 2,060.43 |
| | | Department Total | | | 4,167.41 |
| POLICE | | | | | |
| 01-0420-7460 | 000055 LAMBTON GROUP POLICE SERVICES BOARD | 2098 MONTHLY POLICING | 09-04-20 | 09-04-20 | 34,018.84 |
| | | Department Total | | | 34,018.84 |
| PROTECTIVE INSPECTION & CONTROL | | | | | |
| 01-0440-7420 | 003317 PICKFIELD LAW PROFESSIONAL CORPORATI | 10212 LEGAL FEES-NFP | 09-23-20 | 09-23-20 | 271.20 |
| 01-0440-7470 | 002223 COUNTY OF LAMBTON | 33793 BLDG INSPECTIONS | 09-16-20 | 09-16-20 | 2,730.00 |
| 01-0440-7470 | 002223 COUNTY OF LAMBTON | 33793 BLDG INSPECTIONS | 09-16-20 | 09-16-20 | 322.92 |
| | | Account Total | | | 3,052.92 |
| 01-0440-7472 | 000175 VICKI KYLE | SEP2020 ANIMAL CONTROL SERVICES | 09-04-20 | 09-04-20 | 885.72 |
| 01-0440-7475 | 003318 1711760 ONTARIO INC. | 4010 NFP DOCUMENTS | 09-30-20 | 09-30-20 | 130.00 |
| 01-0440-7475 | 003318 1711760 ONTARIO INC. | 4010 NFP DOCUMENTS | 09-30-20 | 09-30-20 | 178.69 |
| | | Account Total | | | 308.69 |
| 01-0440-7476 | 002223 COUNTY OF LAMBTON | 33794 PROPERTY STANDARDS OFFICERS | 09-16-20 | 09-16-20 | 1,820.00 |
| 01-0440-7476 | 002223 COUNTY OF LAMBTON | 33794 PROPERTY STANDARDS OFFICERS | 09-16-20 | 09-16-20 | 339.66 |
| 01-0440-7476 | 002223 COUNTY OF LAMBTON | 33795 PROPERTY STANDARDS | 09-16-20 | 09-16-20 | 10,001.95 |
| | | Account Total | | | 12,161.61 |
| | | Department Total | | | 16,680.14 |
| RT&M - LITTER/GARBAGE PICKUP | | | | | |
| 01-0549-7301 | 003211 1528564 ONTARIO LTD | 904358 DUMPSTER | 09-18-20 | 09-18-20 | 1,278.03 |
| | | Department Total | | | 1,278.03 |
| RT&M - INTERSECTION LIGHTING | | | | | |
| 01-0551-7306 | 000014 HYDRO ONE NETWORKS INC. | 4674-0920 HYDRO | 09-09-20 | 09-09-20 | 17.90 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|------------------|---|---------------------------------|--------------|------------|-------------|
| Department Total | | | | | 17.90 |
| OVERHEAD | | | | | |
| 01-0560-7117 | 002302 SUN LIFE ASSURANCE COMPANY OF CANADA | SEP2020 SUNLIFE BENEFITS | 09-01-20 | 09-01-20 | 2,600.27 |
| 01-0560-7125 | 000279 BMO BANK OF MONTREAL | 0502677-2009 COVID 19 MASKS | 09-04-20 | 09-04-20 | 101.64 |
| 01-0560-7125 | 000209 SCOTT LEITCH | 5N02171068 WORKBOOTS | 09-18-20 | 09-18-20 | 175.00 |
| 01-0560-7125 | 000036 VIVIAN UNIFORM RENTAL LTD. | 91574 UNIFORMS | 09-18-20 | 09-18-20 | 130.80 |
| Account Total | | | | | 407.44 |
| 01-0560-7301 | 000018 CLOVER MART | SEP2020 SUPPLIES | 09-24-20 | 09-24-20 | 81.30 |
| 01-0560-7304 | 000279 BMO BANK OF MONTREAL | 0502677-2009 CVOR | 09-04-20 | 09-04-20 | 51.00 |
| 01-0560-7304 | 000048 WATFORD HOME HARDWARE / CARIS HARDWARE | 131964 BATTERIES | 09-18-20 | 09-18-20 | 24.83 |
| 01-0560-7304 | 000132 A-1 SECURITY SYSTEMS | 140691 ALARM MONITORING | 09-30-20 | 09-30-20 | 568.84 |
| 01-0560-7304 | 000048 WATFORD HOME HARDWARE / CARIS HARDWARE | 354444 SPRAYER, SPREADER | 09-18-20 | 09-18-20 | 108.46 |
| 01-0560-7304 | 000048 WATFORD HOME HARDWARE / CARIS HARDWARE | 354528 TAPE, PAPER TOWELS | 09-18-20 | 09-18-20 | 56.49 |
| 01-0560-7304 | 000168 WATFORD AUTO PARTS | 5329-205071 CALIPER | 09-30-20 | 09-30-20 | 45.19 |
| 01-0560-7304 | 000076 PRAXAIR DISTRIBUTION | 98549698 LEASE | 09-18-20 | 09-18-20 | 254.76 |
| Account Total | | | | | 1,109.57 |
| 01-0560-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 067759 WATER | 09-09-20 | 09-09-20 | 93.00 |
| 01-0560-7306 | 000014 HYDRO ONE NETWORKS INC. | 2206-0920 HYDRO | 09-16-20 | 09-16-20 | 458.97 |
| 01-0560-7306 | 000014 HYDRO ONE NETWORKS INC. | 6362-0820 HYDRO | 09-04-20 | 09-04-20 | 162.70 |
| 01-0560-7306 | 000014 HYDRO ONE NETWORKS INC. | 6362-0920 HYDRO | 09-30-20 | 09-30-20 | 120.59 |
| Account Total | | | | | 835.26 |
| 01-0560-7310 | 000131 BEARCOM CANADA CORP | 5071943 GPS | 09-18-20 | 09-18-20 | 305.10 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-------------------------|---|---------------------------------|--------------|------------|-------------|
| 01-0560-7340 | 000112 NUTECH PEST SERVICES | 9814 PEST CONTROL | 09-18-20 | 09-18-20 | 47.46 |
| 01-0560-7398 | 000074 MACKENZIE OIL LIMITED | 792215 FUEL | 09-18-20 | 09-18-20 | 3,618.85 |
| 01-0560-7405 | 000195 KATHRYN SMITH | 496762 OFFICE CLEANING | 09-30-20 | 09-30-20 | 250.00 |
| Department Total | | | | | 9,255.25 |
| 06 STERLING PSD | | | | | |
| 01-0601-7372 | 003184 INVENTORY EXPRESS INC. | 20-30948 OIL | 09-18-20 | 09-18-20 | 124.30 |
| 01-0601-7372 | 003184 INVENTORY EXPRESS INC. | 20-31121 OILS | 09-30-20 | 09-30-20 | -7.09 |
| Account Total | | | | | 117.21 |
| Department Total | | | | | 117.21 |
| 11 INTERNATIONAL | | | | | |
| 01-0603-7372 | 002968 GROENEVELD LUBRICATION SOLUTIONS INC | 020/40139066 GREASE | 09-30-20 | 09-30-20 | 77.97 |
| 01-0603-7372 | 000136 PODOLINSKY EQUIPMENT LTD | 198824 REPAIR VALVE | 09-18-20 | 09-18-20 | 968.02 |
| 01-0603-7372 | 000136 PODOLINSKY EQUIPMENT LTD | 199120 CALIBRATED TRANSMISSION | 09-18-20 | 09-18-20 | 471.45 |
| 01-0603-7372 | 003184 INVENTORY EXPRESS INC. | 20-30948 OIL | 09-18-20 | 09-18-20 | 124.30 |
| 01-0603-7372 | 003184 INVENTORY EXPRESS INC. | 20-31121 OILS | 09-30-20 | 09-30-20 | -7.08 |
| Account Total | | | | | 1,634.66 |
| Department Total | | | | | 1,634.66 |
| 18 WESTERN STAR | | | | | |
| 01-0604-7372 | 002968 GROENEVELD LUBRICATION SOLUTIONS INC | 020/40139066 GREASE | 09-30-20 | 09-30-20 | 77.97 |
| 01-0604-7372 | 003184 INVENTORY EXPRESS INC. | 20-30948 OIL | 09-18-20 | 09-18-20 | 124.30 |
| 01-0604-7372 | 003184 INVENTORY EXPRESS INC. | 20-31121 OILS | 09-30-20 | 09-30-20 | -7.09 |
| 01-0604-7372 | 000214 KARL'S TRUCK SERVICE | W69926 REGEN PROBLEMS | 09-18-20 | 09-18-20 | 357.65 |
| Account Total | | | | | 552.83 |
| Department Total | | | | | 552.83 |
| 97 CAT GRADER | | | | | |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-----------------------------|---|---------------------------------|--------------|------------|-------------|
| 01-0610-7372 | 003184 INVENTORY EXPRESS INC. | 20-30948 OIL | 09-18-20 | 09-18-20 | 124.29 |
| 01-0610-7372 | 000078 J & M HEAVY EQUIPMENT REPAIR INC. | 5044 CYLINDER REPAIR | 09-30-20 | 09-30-20 | 1,036.82 |
| 01-0610-7372 | 000168 WATFORD AUTO PARTS | 5329-205275 STROBE LIGHTS, LENS | 09-30-20 | 09-30-20 | 286.43 |
| Account Total | | | | | 1,447.54 |
| Department Total | | | | | 1,447.54 |
| 17 FORD 4X4 | | | | | |
| 01-0620-7372 | 002396 FASTENAL CANADA | ONST175186 FUEL PUMP | 09-30-20 | 09-30-20 | 635.88 |
| Department Total | | | | | 635.88 |
| 11 GMC PICKUP | | | | | |
| 01-0621-7370 | 000074 MACKENZIE OIL LIMITED | 792215 FUEL | 09-18-20 | 09-18-20 | 220.83 |
| Department Total | | | | | 220.83 |
| 19 FORD 4x4 PICKUP | | | | | |
| 01-0622-7370 | 000074 MACKENZIE OIL LIMITED | 792215 FUEL | 09-18-20 | 09-18-20 | 220.84 |
| Department Total | | | | | 220.84 |
| DEERE TRACTOR LOADER | | | | | |
| 01-0630-7372 | 000068 KAL TIRE | 873094313 TIRE REPAIR | 09-18-20 | 09-18-20 | 271.22 |
| Department Total | | | | | 271.22 |
| CASE BACKHOE | | | | | |
| 01-0631-7372 | 000068 KAL TIRE | 873095242 TIRE REPAIR | 09-30-20 | 09-30-20 | 227.10 |
| 01-0631-7372 | 000062 KUCERA UTILITY & FARM SUPPLY LTD. | CT43201 SPRINGS, TUBES, BOLTS | 09-18-20 | 09-18-20 | 323.35 |
| Account Total | | | | | 550.45 |
| Department Total | | | | | 550.45 |
| KUBOTA TRACTOR | | | | | |
| 01-0633-7370 | 000074 MACKENZIE OIL LIMITED | 792215 FUEL | 09-18-20 | 09-18-20 | 95.79 |
| 01-0633-7372 | 003210 SOUTHPOINT EQUIPMENT/CL BENNINGER EC | IR05700 WASHERS | 09-18-20 | 09-18-20 | 53.90 |
| 01-0633-7372 | 003210 SOUTHPOINT EQUIPMENT/CL BENNINGER EC | IR06172 BEARINGS | 09-18-20 | 09-18-20 | 69.75 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|------------------|---|---------------------------------|--------------|------------|-------------|
| 01-0633-7372 | 003210 SOUTHPOINT EQUIPMENT/CL BENNINGER EC | IR06172A SPINDLE REPAIR | 09-18-20 | 09-18-20 | 341.57 |
| 01-0633-7372 | 003210 SOUTHPOINT EQUIPMENT/CL BENNINGER EC | IR06942 FILTERS | 09-18-20 | 09-18-20 | 50.31 |
| Account Total | | | | | 515.53 |
| Department Total | | | | | 611.32 |

SMALL ENGINE EQUIPMENT

| | | | | | |
|------------------|--|-------------------------------|----------|----------|-------|
| 01-0634-7372 | 000062 KUCERA UTILITY & FARM SUPPLY LTD. | CT43201 SPRINGS, TUBES, BOLTS | 09-18-20 | 09-18-20 | 21.27 |
| Department Total | | | | | 21.27 |

BUSHOG

| | | | | | |
|------------------|--|-------------------------------|----------|----------|--------|
| 01-0635-7372 | 003342 MELBOURNE FARM EQUIPMENT INC. | 00088099 PARTS | 09-18-20 | 09-18-20 | 101.70 |
| 01-0635-7372 | 000062 KUCERA UTILITY & FARM SUPPLY LTD. | CT43201 SPRINGS, TUBES, BOLTS | 09-18-20 | 09-18-20 | 15.05 |
| 01-0635-7372 | 000042 ADVANTAGE FARM EQUIPMENT LTD. | J80283 PARTS | 09-18-20 | 09-18-20 | 188.79 |
| Account Total | | | | | 305.54 |
| Department Total | | | | | 305.54 |

STREET LIGHTING - ALVINSTON

| | | | | | |
|------------------|--|----------------------------------|----------|----------|--------|
| 01-0751-7306 | 000099 BLUEWATER POWER DISTRIBUTION CORP | 250004835573 ELECTRICITY CHARGES | 09-28-20 | 09-28-20 | 794.03 |
| Department Total | | | | | 794.03 |

STREET LIGHTING - INWOOD

| | | | | | |
|------------------|--------------------------------|-----------------|----------|----------|--------|
| 01-0752-7306 | 000014 HYDRO ONE NETWORKS INC. | 6752-0920 HYDRO | 09-09-20 | 09-09-20 | 521.04 |
| Department Total | | | | | 521.04 |

SANITARY SEWER SYSTEM

| | | | | | |
|---------------|---|------------------------------------|----------|----------|----------|
| 01-0810-7306 | 000099 BLUEWATER POWER DISTRIBUTION CORP | 200000357892 ELECTRICITY CHARGES | 09-23-20 | 09-23-20 | 3,274.92 |
| 01-0810-7432 | 000034 CENTRAL SANITATION / 2696235 ONTARIO LIM | 0000209905 SLUDGE REMOVAL | 09-18-20 | 09-18-20 | 437.31 |
| 01-0810-7432 | 000034 CENTRAL SANITATION / 2696235 ONTARIO LIM | 0000209983 SLUDGE REMOVAL | 09-18-20 | 09-18-20 | 1,311.93 |
| 01-0810-7432 | 000228 JUTZI D.H. JUTZI LTD | 127507 LIQUID CHLORINE | 09-30-20 | 09-30-20 | 1,244.13 |
| Account Total | | | | | 2,993.37 |
| 01-0810-7455 | 003240 ONTARIO CLEAN WATER AGENCY - PAP | INV00000004331 OPERATIONS CONTRACT | 09-09-20 | 09-09-20 | 9,081.93 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number | Vendor Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-----------------------------------|---------------|-------------------------------------|--|--------------|------------|------------------|
| Department Total | | | | | | 15,350.22 |
| WATERWORKS SYSTEM | | | | | | |
| 01-0830-7306 | 000099 | BLUEWATER POWER DISTRIBUTION CORP | 200000357644 ELECTRICITY CHARGES | 09-23-20 | 09-23-20 | 677.52 |
| 01-0830-7306 | 000099 | BLUEWATER POWER DISTRIBUTION CORP | 200000357885 ELECTRICITY CHARGES | 09-23-20 | 09-23-20 | 508.35 |
| 01-0830-7306 | 000099 | BLUEWATER POWER DISTRIBUTION CORP | 200000357886 ELECTRICITY CHARGES | 09-23-20 | 09-23-20 | 531.99 |
| 01-0830-7306 | 000014 | HYDRO ONE NETWORKS INC. | 6857-0910 HYDRO | 09-30-20 | 09-30-20 | 25.80 |
| Account Total | | | | | | 1,743.66 |
| 01-0830-7340 | 003359 | WALLACE-KENT SPRINKLER SYSTEMS | 14600 BACKFLOW TESTING | 09-18-20 | 09-18-20 | 141.29 |
| 01-0830-7432 | 002275 | A & W LOCKSMITH LTD. | 4603 KEYS | 09-18-20 | 09-18-20 | 16.95 |
| 01-0830-7455 | 003240 | ONTARIO CLEAN WATER AGENCY - PAP | INV00000004331 OPERATIONS CONTRACT | 09-09-20 | 09-09-20 | 8,094.28 |
| Department Total | | | | | | 9,996.18 |
| WASTE COLLECTION | | | | | | |
| 01-0840-7480 | 000026 | BLUEWATER RECYCLING ASSOC. | 25129 GARBAGE COLLECTION | 09-04-20 | 09-04-20 | 6,169.73 |
| 01-0840-7481 | 003217 | MUN OF BROOKE-ALVINSTON - EFT | TR228711 POSTAGE FOR LARGE ITEM DAY | 09-30-20 | 09-30-20 | 180.83 |
| Department Total | | | | | | 6,350.56 |
| ALVINSTON COMMUNITY CENTRE | | | | | | |
| 01-1635-7117 | 002302 | SUN LIFE ASSURANCE COMPANY OF CANAD | SEP2020 SUNLIFE BENEFITS | 09-01-20 | 09-01-20 | 1,102.92 |
| 01-1635-7125 | 000279 | BMO BANK OF MONTREAL | 0502677-2009 COVID 19 MASKS | 09-04-20 | 09-04-20 | 406.58 |
| 01-1635-7125 | 000036 | VIVIAN UNIFORM RENTAL LTD. | 92073 UNIFORMS | 09-18-20 | 09-18-20 | 240.68 |
| Account Total | | | | | | 647.26 |
| 01-1635-7301 | 000279 | BMO BANK OF MONTREAL | 0502677-2009 OFFICE SUPPLIES | 09-04-20 | 09-04-20 | 18.08 |
| 01-1635-7301 | 000165 | MANLEY'S BASICS | 1089033 COVID SUPPLIES | 09-14-20 | 09-14-20 | 166.00 |
| 01-1635-7301 | 000165 | MANLEY'S BASICS | 1089385 OFFICE SUPPLIES | 09-18-20 | 09-18-20 | 27.53 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--------------|---|-----------------------------------|--------------|---------------|-------------|
| | | | | Account Total | 211.61 |
| 01-1635-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 068170 WATER & SEWER | 09-09-20 | 09-09-20 | 162.00 |
| 01-1635-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 068171 WATER & SEWER | 09-09-20 | 09-09-20 | 162.00 |
| 01-1635-7306 | 000099 BLUEWATER POWER DISTRIBUTION CORP | 250004830067 ELECTRICITY CHARGES | 09-23-20 | 09-23-20 | 98.49 |
| 01-1635-7306 | 000099 BLUEWATER POWER DISTRIBUTION CORP | 250004830068 ELECTRICITY CHARGES | 09-23-20 | 09-23-20 | 37.78 |
| 01-1635-7306 | 000099 BLUEWATER POWER DISTRIBUTION CORP | 250004835594 ELECTRICITY CHARGES | 09-28-20 | 09-28-20 | 1,567.58 |
| | | | | Account Total | 2,027.85 |
| 01-1635-7330 | 002484 NOLAN GOYETTE | 2020-16 ICE PAINTING | 09-30-20 | 09-30-20 | 900.00 |
| 01-1635-7330 | 003363 P & K ICE SERVICES | 21871 CLEAN BOARDS | 09-30-20 | 09-30-20 | 1,101.75 |
| | | | | Account Total | 2,001.75 |
| 01-1635-7340 | 003136 NAPA GLENCOE | 130-460641 GLOVES | 09-18-20 | 09-18-20 | 31.62 |
| 01-1635-7340 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 158316 SLEDGE, CLEANER | 09-18-20 | 09-18-20 | 60.97 |
| 01-1635-7340 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 355441 PAPER TOWELS, TOILET PAPER | 09-30-20 | 09-30-20 | 514.08 |
| 01-1635-7340 | 000168 WATFORD AUTO PARTS | 5329-204828 PAINT | 09-30-20 | 09-30-20 | 13.48 |
| 01-1635-7340 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 66010 TOILET LEVER | 09-18-20 | 09-18-20 | 16.36 |
| 01-1635-7340 | 000112 NUTECH PEST SERVICES | 9813 PEST CONTROL | 09-18-20 | 09-18-20 | 47.46 |
| 01-1635-7340 | 000018 CLOVER MART | SEP2020 SUPPLIES | 09-24-20 | 09-24-20 | 8.11 |
| 01-1635-7340 | 003017 MARCOTTE DISPOSAL INC. | SEPT2020 DUMPSTER | 09-18-20 | 09-18-20 | 311.32 |
| | | | | Account Total | 1,003.40 |
| 01-1635-7341 | 002396 FASTENAL CANADA | ONST174917 LINE PAINT | 09-18-20 | 09-18-20 | 194.28 |
| 01-1635-7341 | 003358 N & R HILLS FARMS | SEPT2020 ROUND UP | 09-18-20 | 09-18-20 | 154.00 |
| | | | | Account Total | 348.28 |
| 01-1635-7372 | 002206 HARDY SERVICE | 00033957 SERVICE OLYMPIA | 09-30-20 | 09-30-20 | 999.42 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--|---|---------------------------------|--------------|------------|-------------|
| 01-1635-7372 | 003359 WALLACE-KENT SPRINKLER SYSTEMS | 14600 BACKFLOW TESTING | 09-18-20 | 09-18-20 | 141.28 |
| 01-1635-7372 | 000074 MACKENZIE OIL LIMITED | 792215 FUEL | 09-18-20 | 09-18-20 | 95.78 |
| 01-1635-7372 | 003357 KEVIN MILLER | SEPT2020 TOOLS | 09-18-20 | 09-18-20 | 146.88 |
| Account Total | | | | | 1,383.36 |
| Department Total | | | | | 8,726.43 |
| ALVINSTON LIBRARY | | | | | |
| 01-1641-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 068104 WATER & SEWER | 09-09-20 | 09-09-20 | 162.00 |
| Department Total | | | | | 162.00 |
| COMMERCIAL & INDUSTRIAL | | | | | |
| 01-1820-7306 | 003217 MUN OF BROOKE-ALVINSTON - EFT | 068180 WATER-WATER TOWER | 09-14-20 | 09-14-20 | 51.26 |
| 01-1820-7306 | 003356 DOW SIGN DISPLAYS | 2020-126 NEW WIFI | 09-18-20 | 09-18-20 | 1,582.00 |
| Account Total | | | | | 1,633.26 |
| Department Total | | | | | 1,633.26 |
| AGRICULTURE & REFORESTATION | | | | | |
| 01-1840-7455 | 000113 R DOBBIN ENGINEERING INC | 161.20 DRAINAGE SUPERINTENDANT | 09-22-20 | 09-22-20 | 1,578.61 |
| Department Total | | | | | 1,578.61 |
| TILE DRAINAGE | | | | | |
| 01-1850-7210 | 000091 MINISTER OF FINANCE | OMAFRA-0119265 LOAN # 2016-01 | 09-28-20 | 09-28-20 | 1,428.39 |
| 01-1850-7710 | 000091 MINISTER OF FINANCE | OMAFRA-0119265 LOAN # 2016-01 | 09-28-20 | 09-28-20 | 28,661.76 |
| Department Total | | | | | 30,090.15 |
| EDUCATION ENGLISH PUBLIC | | | | | |
| 01-9500-9100 | 000176 LAMBTON KENT DISTRICT SCHOOL BOARD | SEP 2020 3RD QUARTER LEVY | 09-01-20 | 09-01-20 | 223,942.00 |
| Department Total | | | | | 223,942.00 |
| EDUCATION FRENCH PUBLIC | | | | | |
| 01-9510-9100 | 000277 CONSEIL SCOLAIRE VIAMONDE | SEP2020 3RD QUARTER LEVY | 09-01-20 | 09-01-20 | 1,585.00 |
| Department Total | | | | | 1,585.00 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-----------------------------------|---|---------------------------------|------------------|------------|-------------|
| EDUCATION ENGLISH SEPARATE | | | | | |
| 01-9520-9100 | 000276 ST. CLAIR CATHOLIC DISTRICT SCHOOL BD. | SEP2020 3RD QUARTER LEVY | 09-01-20 | 09-01-20 | 59,053.00 |
| | | | Department Total | | 59,053.00 |
| EDUCATION FRENCH SEPARATE | | | | | |
| 01-9530-9100 | 000278 CONSEIL SCOLAIRE CATHOLIQUE PROVIDEN | SEP2020 3RD QUARTER LEVY | 09-01-20 | 09-01-20 | 7,514.00 |
| | | | Department Total | | 7,514.00 |
| SHILOH LINE RECONSTRUCTION | | | | | |
| 20-0512-7301 | 000104 JOHNSTON BROS. (BOTHWELL) LTD. | 807300 GABION STONE-SHILOH LINE | 09-30-20 | 09-30-20 | 1,360.34 |
| | | | Department Total | | 1,360.34 |
| MAJOR CULVERT REPLACEMENTS | | | | | |
| 20-0513-7401 | 000104 JOHNSTON BROS. (BOTHWELL) LTD. | 124170 STONE-HILLY ROAD | 09-30-20 | 09-30-20 | 881.33 |
| 20-0513-7401 | 000104 JOHNSTON BROS. (BOTHWELL) LTD. | 124171 GABION STONE-HILLY ROAD | 09-30-20 | 09-30-20 | 2,682.64 |
| 20-0513-7401 | 003324 CHRIS REGIER TRUCKING | 169CR STONE-SHILOH LINE | 09-18-20 | 09-18-20 | 881.33 |
| 20-0513-7401 | 003361 GM CONSTRUCTION | 409 HOE SUTORVILLE CULVERT | 09-30-20 | 09-30-20 | 5,582.20 |
| 20-0513-7401 | 002840 JLH EXCAVATING INC. | E9586 EXCAVATOR-HILLY ROAD | 09-18-20 | 09-18-20 | 4,686.68 |
| | | | Account Total | | 14,714.18 |
| 20-0513-7431 | 000104 JOHNSTON BROS. (BOTHWELL) LTD. | 124506 GABION STONE-SUTORVILLE | 09-30-20 | 09-30-20 | 2,603.59 |
| 20-0513-7431 | 003141 ATLANTIC INDUSTRIES LIMITED | INV61622 CULVERT-SUTORVILLE | 09-18-20 | 09-18-20 | 16,003.87 |
| 20-0513-7431 | 003141 ATLANTIC INDUSTRIES LIMITED | INV61640 PIPE-SUTORVILLE | 09-18-20 | 09-18-20 | 16,003.87 |
| 20-0513-7431 | 003141 ATLANTIC INDUSTRIES LIMITED | INV61641 CULVERT-SUTORVILLE | 09-30-20 | 09-30-20 | 14,548.98 |
| | | | Account Total | | 49,160.31 |
| | | | Department Total | | 63,874.49 |
| SEWAGE TREATMENT PLANT | | | | | |
| 20-0811-8050 | 002840 JLH EXCAVATING INC. | E9645 HOE-UV SYSTEM | 09-30-20 | 09-30-20 | 1,533.98 |
| | | | Department Total | | 1,533.98 |
| ALVINSTON PARKS | | | | | |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|------------------|-------------------------------|---------------------------------|--------------|------------|-------------|
| 20-1620-7405 | 002214 GERBER ELECTRIC LTD | 00024324 LIFT WEB | 09-30-20 | 09-30-20 | 940.73 |
| 20-1620-7405 | 003360 PLAYCHECK SERVICES INC | 200917 A CLIMBER INSPECTION | 09-18-20 | 09-18-20 | 452.00 |
| Account Total | | | | | 1,392.73 |
| Department Total | | | | | 1,392.73 |

COMMUNITY CENTRE

| | | | | | |
|------------------|---------------------------------|-------------------------|----------|----------|----------|
| 20-1635-8015 | 003362 MATTHEW RICHARDS | SEP22/2020 REPAIR FLOOR | 09-30-20 | 09-30-20 | 1,017.00 |
| 20-1635-8016 | 003354 RITA LYNNE'S PHOTOGRAPHY | 0000160 MURAL PHOTOS | 09-04-20 | 09-04-20 | 807.95 |
| Department Total | | | | | 1,824.95 |

MUNICIPAL DRAINS - CONSTRUCTION

| | | | | | |
|------------------|--------------------------------------|------------------|----------|----------|-----------|
| 20-2800-7401 | 002337 TOWNSHIP OF ADELAIDE METCALFE | 002185 HAY DRAIN | 09-30-20 | 09-30-20 | 76,532.54 |
| Department Total | | | | | 76,532.54 |

MUNICIPAL DRAINS - MAINTENANCE

| | | | | | |
|------------------|--------------------------------|------------------------------|----------|----------|-----------|
| 20-2900-7401 | 002823 KT EXCAVATING | 452 DOLBEAR MCKELLAR DRAIN | 09-23-20 | 09-23-20 | 928.86 |
| 20-2900-7401 | 000245 VOKES BROTHERS | 980037 CAMPBELL LEITCH DRAIN | 09-22-20 | 09-22-20 | 2,603.00 |
| 20-2900-7401 | 000245 VOKES BROTHERS | 980038 GOV'T DRAIN #1 | 09-22-20 | 09-22-20 | 7,606.00 |
| 20-2900-7401 | 000245 VOKES BROTHERS | 980039 DAVIDSON DRAIN | 09-22-20 | 09-22-20 | 1,689.80 |
| 20-2900-7401 | 000245 VOKES BROTHERS | 980040 6-7 SIDEROAD DRAIN | 09-22-20 | 09-22-20 | 7,241.10 |
| 20-2900-7401 | 000245 VOKES BROTHERS | 980041 WHITE DRAIN | 09-22-20 | 09-22-20 | 6,086.60 |
| 20-2900-7401 | 000245 VOKES BROTHERS | 980042 SMITH PATTERSON DRAIN | 09-22-20 | 09-22-20 | 826.90 |
| 20-2900-7401 | 000245 VOKES BROTHERS | 980043 9/10 SIDEROAD DRAIN | 09-22-20 | 09-22-20 | 2,994.95 |
| 20-2900-7401 | 000245 VOKES BROTHERS | 980044 MOFFATT LUCAS DRAIN | 09-22-20 | 09-22-20 | 1,082.20 |
| 20-2900-7401 | 000245 VOKES BROTHERS | 980045 CAMERON DRAIN | 09-22-20 | 09-22-20 | 1,610.80 |
| 20-2900-7401 | 000044 TOWNSHIP OF ENNISKILLEN | IVC03813 MOORE DRAIN | 09-24-20 | 09-24-20 | 1,478.37 |
| Account Total | | | | | 34,148.58 |
| Department Total | | | | | 34,148.58 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-----------------------|-----------------------|------------------------------------|-----------------|---------------|-------------|
| Total Paid Invoices | | | | | 180,844.44 |
| Total Unpaid Invoices | | | | | 508,900.58 |
| Total Invoices | | | | | 689,745.02 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---------|--------------------|---------------------------------|--------------|------------|-------------|
|---------|--------------------|---------------------------------|--------------|------------|-------------|

Department Summary

| | | |
|---------|---------------------------------|------------|
| 01-0000 | ASSETS & LIABILITIES | 39,324.72 |
| 01-0240 | GOVERNANCE | 120.93 |
| 01-0241 | COUNCIL SUPPORT | 917.07 |
| 01-0250 | CORPORATE MANAGEMENT | 24,863.82 |
| 01-0410 | FIRE SERVICES | -356.18 |
| 01-0411 | FIRE STATION - ALVINSTON | 4,903.41 |
| 01-0412 | FIRE STATION - INWOOD | 4,167.41 |
| 01-0420 | POLICE | 34,018.84 |
| 01-0440 | PROTECTIVE INSPECTION & CONTROL | 16,680.14 |
| 01-0549 | RT&M - LITTER/GARBAGE PICKUP | 1,278.03 |
| 01-0551 | RT&M - INTERSECTION LIGHTING | 17.90 |
| 01-0560 | OVERHEAD | 9,255.25 |
| 01-0601 | 06 STERLING PSD | 117.21 |
| 01-0603 | 11 INTERNATIONAL | 1,634.66 |
| 01-0604 | 18 WESTERN STAR | 552.83 |
| 01-0610 | 97 CAT GRADER | 1,447.54 |
| 01-0620 | 17 FORD 4X4 | 635.88 |
| 01-0621 | 11 GMC PICKUP | 220.83 |
| 01-0622 | 19 FORD 4x4 PICKUP | 220.84 |
| 01-0630 | DEERE TRACTOR LOADER | 271.22 |
| 01-0631 | CASE BACKHOE | 550.45 |
| 01-0633 | KUBOTA TRACTOR | 611.32 |
| 01-0634 | SMALL ENGINE EQUIPMENT | 21.27 |
| 01-0635 | BUSHOG | 305.54 |
| 01-0751 | STREET LIGHTING - ALVINSTON | 794.03 |
| 01-0752 | STREET LIGHTING - INWOOD | 521.04 |
| 01-0810 | SANITARY SEWER SYSTEM | 15,350.22 |
| 01-0830 | WATERWORKS SYSTEM | 9,996.18 |
| 01-0840 | WASTE COLLECTION | 6,350.56 |
| 01-1635 | ALVINSTON COMMUNITY CENTRE | 8,726.43 |
| 01-1641 | ALVINSTON LIBRARY | 162.00 |
| 01-1820 | COMMERCIAL & INDUSTRIAL | 1,633.26 |
| 01-1840 | AGRICULTURE & REFORESTATION | 1,578.61 |
| 01-1850 | TILE DRAINAGE | 30,090.15 |
| 01-9500 | EDUCATION ENGLISH PUBLIC | 223,942.00 |
| 01-9510 | EDUCATION FRENCH PUBLIC | 1,585.00 |
| 01-9520 | EDUCATION ENGLISH SEPARATE | 59,053.00 |
| 01-9530 | EDUCATION FRENCH SEPARATE | 7,514.00 |
| 20-0512 | SHILOH LINE RECONSTRUCTION | 1,360.34 |
| 20-0513 | MAJOR CULVERT REPLACEMENTS | 63,874.49 |
| 20-0811 | SEWAGE TREATMENT PLANT | 1,533.98 |
| 20-1620 | ALVINSTON PARKS | 1,392.73 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 09-01-20 to 09-30-20 Paid Invoices Cheque Date 09-01-20 to 09-30-20

| Account | Vendor Number | Vendor Name | Invoice Number | Invoice Item Description | Invoice Date | Entry Date | Item Amount |
|---------|---------------|-------------|---------------------------------|--------------------------|--------------|--------------|-------------|
| | 20-1635 | | COMMUNITY CENTRE | | | | 1,824.95 |
| | 20-2800 | | MUNICIPAL DRAINS - CONSTRUCTION | | | | 76,532.54 |
| | 20-2900 | | MUNICIPAL DRAINS - MAINTENANCE | | | | 34,148.58 |
| | | | | | | Report Total | 689,745.02 |



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Year-to-Date (to September 30) Budget to Actual Comparisons
Meeting: Council - 08 Oct 2020
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council receive and file Year-to-date (to September 30) Budget to Actual Comparisons

Background:

Regular reporting and comparison of budget to actual results and analysis allows Management and Council to:

- Track revenues and expenditures to date and ensure that it has the necessary funds for operations and any planned capital expenditures.
- Improve the accuracy of the budgeting process, as management and council will have a better understanding of variances and their causes.
- Exercise more effective cost control by routinely assessing actual results against the budget.

Comments:

The year-to-date budget to actual results to September 30, 2020 are attached. Council is encouraged to review the year-to-date results.

- In general, there are no unexplained variances that require action.
- Some Community Centre revenues are lower, as expected, but we have achieved some savings as well (e.g. wages, utilities, etc.).
- Not all Capital Projects/Expenditures planned for 2020 have been completed to date - Most will be completed in the 4th quarter and some may be deferred to next year.
- Not all expenditures incurred to September 30 have been included since the invoices have not been received yet and tend to lag (e.g. utilities, etc.).

The report is provided for information purposes only. No further action is required at this time. Should you have any questions, please do not hesitate to contact me or the appropriate department head.

Financial Considerations:

The ongoing restrictions due to the Covid-19 pandemic may affect normal 4th Quarter Community Centre and Ice Rental revenues negatively, and that effect may be material.

ATTACHMENTS:

[2020-Brooke-Alvinston-Budget -To Actual Reporting - to September 30](#)

MUNICIPALITY OF BROOKE-ALVINSTON

2020 Budget to Actual Comparison

To September 30, 2020

ALL DEPARTMENTS

EXPENDITURES

GENERAL GOVERNMENT

| | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | ! | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | ! | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | ! | % of Total budget Used |
|-------------------|-------------------|-----------------|-----------------|--------------------|---|-------------------|-----------------|-----------------|--------------------|---|-------------------|-----------------|-----------------|--------------------|---|------------------------|
| | (1) | (2) | (3) | (4) | | (5) | (6) | (7) | (8) | | (9) | (10) | (11) | (12) | | (13) |
| 1 COUNCIL | 55,160 | 40,020 | 30,205 | 9,815 | | | | | - | | 55,160 | 40,020 | 30,205 | 9,815 | | 54.8% |
| 2 COUNCIL SUPPORT | 170,250 | 132,047 | 129,650 | 2,397 | | | | | - | | 170,250 | 132,047 | 129,650 | 2,397 | | 76.2% |
| 3 ADMINISTRATION | 325,123 | 272,365 | 266,806 | 5,559 | | 38,000 | 38,000 | 22,993 | 15,007 | | 363,123 | 310,365 | 289,799 | 20,566 | | 79.8% |
| | 550,533 | 444,432 | 426,662 | 17,770 | | 38,000 | 38,000 | 22,993 | 15,007 | | 588,533 | 482,432 | 449,655 | 32,777 | | 76.4% |

PROTECTION

| | | | | | | | | | | | | | | | | |
|--------------------------|----------------|----------------|----------------|---------------|--|---------------|---------------|---------------|---------------|--|----------------|----------------|----------------|---------------|--|--------------|
| 4 FIRE - ALVINSTON | 210,124 | 112,454 | 80,508 | 31,946 | | 32,000 | 32,000 | 19,372 | 12,628 | | 242,124 | 144,454 | 99,881 | 44,573 | | 41.3% |
| 5 FIRE - INWOOD | 103,575 | 74,225 | 57,397 | 16,828 | | 15,500 | 15,500 | 7,765 | 7,735 | | 119,075 | 89,725 | 65,162 | 24,563 | | 54.7% |
| 6 FIRE - WATFORD | 4,627 | 4,627 | 3,946 | 681 | | | | | - | | 4,627 | 4,627 | 3,946 | 681 | | 85.3% |
| 7 FIRE CHIEF & INSPECTOR | 82,549 | 66,224 | 45,976 | 20,248 | | | | | - | | 82,549 | 66,224 | 45,976 | 20,248 | | 55.7% |
| 8 POLICE | 408,226 | 306,170 | 306,170 | (0) | | | | | - | | 408,226 | 306,170 | 306,170 | (0) | | 75.0% |
| 9 CONSERVATION AUTHORITY | 23,191 | 23,191 | 18,662 | 4,529 | | | | | - | | 23,191 | 23,191 | 18,662 | 4,529 | | 80.5% |
| 10 INSPECTIONS & CONTROL | 47,825 | 37,075 | 63,120 | (26,045) | | | | | - | | 47,825 | 37,075 | 63,120 | (26,045) | | 132.0% |
| 11 EMERGENCY MEASURES | 4,100 | 3,125 | 5,870 | (2,745) | | | | | - | | 4,100 | 3,125 | 5,870 | (2,745) | | 143.2% |
| | 884,217 | 627,091 | 581,649 | 45,442 | | 47,500 | 47,500 | 27,137 | 20,363 | | 931,717 | 674,591 | 608,786 | 65,805 | | 65.3% |

TRANSPORTATION SERVICES

| | | | | | | | | | | | | | | | | |
|---------------------------------|------------------|------------------|----------------|----------------|--|------------------|----------------|----------------|-----------------|--|------------------|------------------|------------------|----------------|--|--------------|
| 12 ROADS - MATERIALS & SERVICES | 634,250 | 507,230 | 422,433 | 84,797 | | 1,126,000 | 810,000 | 829,069 | (19,069) | | 1,760,250 | 1,317,230 | 1,251,502 | 65,728 | | 71.1% |
| 13 PUBLIC WORKS OVERHEAD | 581,009 | 455,761 | 439,861 | 15,900 | | | | | - | | 581,009 | 455,761 | 439,861 | 15,900 | | 75.7% |
| 14 VEHICLES & EQUIP | 154,100 | 117,210 | 72,637 | 44,573 | | 375,000 | - | - | - | | 529,100 | 117,210 | 72,637 | 44,573 | | 13.7% |
| 15 SNOW REMOVAL | 35,000 | 14,500 | 7,997 | 6,503 | | | | | - | | 35,000 | 14,500 | 7,997 | 6,503 | | 22.8% |
| 16 STREET LIGHTS - ALVINSTON | 14,500 | 10,750 | 6,222 | 4,528 | | | | | - | | 14,500 | 10,750 | 6,222 | 4,528 | | 42.9% |
| 17 STREET LIGHTS - INWOOD | 6,750 | 4,875 | 3,144 | 1,731 | | | | | - | | 6,750 | 4,875 | 3,144 | 1,731 | | 46.6% |
| | 1,425,609 | 1,110,326 | 952,294 | 158,032 | | 1,501,000 | 810,000 | 829,069 | (19,069) | | 2,926,609 | 1,920,326 | 1,781,363 | 138,963 | | 60.9% |

ENVIRONMENTAL

| | | | | | | | | | | | | | | | | |
|------------------------------|----------------|----------------|----------------|--------------|--|----------|----------|----------|----------|--|----------------|----------------|----------------|--------------|--|--------------|
| 18 STORM SEWER | 68,252 | 34,126 | 34,126 | (0) | | | | | - | | 68,252 | 34,126 | 34,126 | (0) | | 50.0% |
| 19 WASTE COLLECTION/DISPOSAL | 81,537 | 55,528 | 55,690 | (163) | | | | | - | | 81,537 | 55,528 | 55,690 | (163) | | 68.3% |
| 20 RECYCLING | 77,999 | 58,499 | 58,499 | 0 | | | | | - | | 77,999 | 58,499 | 58,499 | 0 | | 75.0% |
| | 227,788 | 148,153 | 148,316 | (163) | | - | - | - | - | | 227,788 | 148,153 | 148,316 | (163) | | 65.1% |

HEALTH

| | | | | | | | | | | | | | | | | |
|------------------------------------|---------------|------------|------------|------------|--|----------|----------|----------|----------|--|---------------|------------|------------|------------|--|-------------|
| 21 HOSPITAL/CEMETERIES - DONATIONS | 850 | 850 | 450 | 400 | | | | | - | | 850 | 850 | 450 | 400 | | 52.9% |
| 22 CEMETERY OPERATIONS | 85,393 | - | - | - | | - | - | - | - | | 85,393 | - | - | - | | 0.0% |
| | 86,243 | 850 | 450 | 400 | | - | - | - | - | | 86,243 | 850 | 450 | 400 | | 0.5% |

MUNICIPALITY OF BROOKE-ALVINSTON

2020 Budget to Actual Comparison

To September 30, 2020

RECREATION AND CULTURAL

| | | OPERATING | | | | CAPITAL | | | | TOTAL | | | | |
|----|-------------------------------|-------------------|-----------------|-----------------|--------------------|-------------------|-----------------|-----------------|--------------------|-------------------|-----------------|-----------------|--------------------|-----------------------|
| | | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | % of Toal budget Used |
| | | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) |
| 23 | REC & CANADA DAY | 18,250 | - | - | - | 110,000 | 30,000 | 16,518 | 13,482 | 128,250 | 30,000 | 16,518 | 13,482 | 12.9% |
| 24 | COMMUNITY CENTER -ARENA | 435,133 | 341,960 | 259,052 | 82,909 | 145,000 | 13,000 | 14,222 | (1,222) | 580,133 | 354,960 | 273,274 | 81,687 | 47.1% |
| 25 | COMMUNITY CENTER - CONCESSION | 2,000 | 1,000 | 962 | 38 | | | | - | 2,000 | 1,000 | 962 | 38 | 48.1% |
| 26 | INWOOD REC | 6,106 | 4,044 | 1,644 | 2,400 | - | - | - | - | 6,106 | 4,044 | 1,644 | 2,400 | 26.9% |
| 27 | LIBRARY - ALVINSTON | 7,315 | 5,985 | 4,061 | 1,924 | - | - | - | - | 7,315 | 5,985 | 4,061 | 1,924 | 55.5% |
| 28 | LIBRARY - INWOOD | 5,273 | 4,523 | 3,285 | 1,238 | - | - | - | - | 5,273 | 4,523 | 3,285 | 1,238 | 62.3% |
| | | 474,077 | 357,512 | 269,003 | 88,509 | 255,000 | 43,000 | 30,740 | 12,260 | 729,077 | 400,512 | 299,743 | 100,769 | 41.1% |

PLANNING AND DEVELOPMENT

| | | | | | | | | | | | | | | |
|----|-----------------------------|----------------|----------------|----------------|-----------------|----------|----------|--------------|----------------|----------------|----------------|----------------|-----------------|--------------|
| 29 | PLANNING & ZONING | 5,750 | 3,650 | 6,601 | (2,951) | | | | - | 5,750 | 3,650 | 6,601 | (2,951) | 114.8% |
| 30 | COMMERCIAL INDUSTRIAL | 12,500 | 9,575 | 11,053 | (1,478) | - | - | 3,213 | (3,213) | 12,500 | 9,575 | 14,266 | (4,691) | 114.1% |
| 31 | POST OFFICE | 46,200 | 34,650 | 36,084 | (1,434) | | | | - | 46,200 | 34,650 | 36,084 | (1,434) | 78.1% |
| 32 | AGRICULTURE & REFORESTATION | 21,300 | 16,500 | 18,020 | (1,520) | | | | - | 21,300 | 16,500 | 18,020 | (1,520) | 84.6% |
| 33 | MUNICIPAL DRAIN LOANS | 1,250 | - | 22,072 | (22,072) | | | | - | 1,250 | - | 22,072 | (22,072) | 1765.7% |
| 34 | MUNICIPAL DRAIN WORK | 640,000 | 317,500 | 279,908 | 37,592 | | | | - | 640,000 | 317,500 | 279,908 | 37,592 | 43.7% |
| 35 | TILE DRAIN LOANS | 12,000 | 12,000 | 53,215 | (41,215) | | | | - | 12,000 | 12,000 | 53,215 | (41,215) | 443.5% |
| | | 739,000 | 393,875 | 426,953 | (33,078) | - | - | 3,213 | (3,213) | 739,000 | 393,875 | 430,166 | (36,291) | 58.2% |

OTHER/RESERVES

| | | | | | | | | | | | | | | |
|----|---------------|----------------|----------------|----------------|----------|----------|----------|----------|----------|----------------|----------------|----------------|----------|---------------|
| 36 | RESERVES | 203,000 | 203,000 | 203,000 | - | | | | - | 203,000 | 203,000 | 203,000 | - | 100.0% |
| 37 | RESERVE FUNDS | - | - | - | - | | | | - | - | - | - | - | |
| | | 203,000 | 203,000 | 203,000 | - | - | - | - | - | 203,000 | 203,000 | 203,000 | - | 100.0% |

38 TOTAL EXPENDITURES

| | | | | | | | | | | | | | | |
|--|--|------------------|------------------|------------------|----------------|------------------|----------------|----------------|---------------|------------------|------------------|------------------|----------------|--------------|
| | | 4,590,467 | 3,285,239 | 3,008,327 | 276,912 | 1,841,500 | 938,500 | 913,153 | 25,347 | 6,431,967 | 4,223,739 | 3,921,480 | 302,259 | 61.0% |
|--|--|------------------|------------------|------------------|----------------|------------------|----------------|----------------|---------------|------------------|------------------|------------------|----------------|--------------|

MUNICIPALITY OF BROOKE-ALVINSTON

2020 Budget to Actual Comparison

To September 30, 2020

REVENUES

FEES AND CHARGES

| | | OPERATING | | | | CAPITAL | | | | TOTAL | | | | |
|----|---------------------------------|-------------------|------------------|------------------|--------------------|-------------------|-----------------|-----------------|--------------------|-------------------|------------------|------------------|--------------------|------------------------|
| | | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | % of Total budget Used |
| | | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) |
| 39 | GENERAL GOVERNMENT | (14,050) | (10,750) | (10,509) | 241 | - | - | - | - | (14,050) | (10,750) | (10,509) | 241 | 74.8% |
| 40 | FIRE & EMERGENCY | - | - | - | - | - | - | - | - | - | - | - | - | 0.0% |
| 41 | PROPERTY INSPECTION & CONTROL | (43,000) | (11,500) | (11,296) | 204 | - | - | - | - | (43,000) | (11,500) | (11,296) | 204 | 26.3% |
| 42 | TRANSPORTATION | (2,500) | - | (1,878) | (1,878) | - | - | - | - | (2,500) | - | (1,878) | (1,878) | 75.1% |
| 43 | WASTE COLLECTION & RECYCLING | - | - | - | - | - | - | - | - | - | - | - | - | 0.0% |
| 44 | CEMETERY | (85,393) | - | - | - | - | - | - | - | (85,393) | - | - | - | 0.0% |
| 45 | COMMUNITY CENTER - ALVINSTON | (155,500) | (74,075) | (71,966) | 2,109 | - | - | - | - | (155,500) | (74,075) | (71,966) | 2,109 | 46.3% |
| 46 | COMMUNITY CENTER - CONCESSION | (2,600) | (1,300) | (1,211) | 89 | - | - | - | - | (2,600) | (1,300) | (1,211) | 89 | 46.6% |
| 47 | COMMUNITY CENTER - INWOOD | (500) | - | - | - | - | - | - | - | (500) | - | - | - | 0.0% |
| 48 | CANADA DAY | (13,250) | - | - | - | - | - | - | - | (13,250) | - | - | - | 0.0% |
| 49 | PLANNING FEES | (7,250) | (5,100) | (7,790) | (2,690) | - | - | - | - | (7,250) | (5,100) | (7,790) | (2,690) | 107.5% |
| 50 | HANGING BASKETS/COMMUNITY GROUP | (2,520) | (2,520) | (3,780) | (1,260) | - | - | - | - | (2,520) | (2,520) | (3,780) | (1,260) | 150.0% |
| 51 | POST OFFICE | (60,000) | (45,000) | (45,178) | (178) | - | - | - | - | (60,000) | (45,000) | (45,178) | (178) | 75.3% |
| 52 | AGRICULTURE & REFORESTATION | (3,500) | (3,500) | (2,054) | 1,447 | - | - | - | - | (3,500) | (3,500) | (2,054) | 1,447 | 58.7% |
| 53 | MUNICIPAL DRAIN BILLINGS | (450,000) | - | - | - | - | - | - | - | (450,000) | - | - | - | 0.0% |
| 54 | TILE DRAIN LOANS | (12,000) | (12,000) | (29,864) | (17,864) | - | - | - | - | (12,000) | (12,000) | (29,864) | (17,864) | 248.9% |
| | | (852,063) | (165,745) | (185,525) | (19,780) | - | - | - | - | (852,063) | (165,745) | (185,525) | (19,780) | 21.8% |

MUNICIPAL

| | | | | | | | | | | | | | | |
|----|--------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|----------------|---------------|-----------------|-----------------|------------------|----------------|---------------|
| 55 | ALVINSTON FIRE | (45,016) | (45,016) | (64,187) | (19,171) | (5,920) | (5,920) | (5,674) | 246 | (50,936) | (50,936) | (69,861) | (18,925) | 137.2% |
| 56 | INWOOD FIRE | (12,322) | (12,322) | (15,264) | (2,942) | (1,860) | (1,860) | (1,976) | (116) | (14,182) | (14,182) | (17,240) | (3,058) | 121.6% |
| 57 | COUNTY POLICING & OTHER GRANTS | (11,910) | (11,910) | (11,910) | - | - | - | - | - | (11,910) | (11,910) | (11,910) | - | 100.0% |
| 58 | DONATIONS | - | - | (1,600) | (1,600) | (15,000) | (15,000) | (500) | 14,500 | (15,000) | (15,000) | (2,100) | 12,900 | 0.0% |
| | | (69,248) | (69,248) | (92,961) | (23,713) | (22,780) | (22,780) | (8,150) | 14,630 | (92,028) | (92,028) | (101,111) | (9,083) | 109.9% |

ONTARIO

| | | | | | | | | | | | | | | |
|----|----------------------------|------------------|------------------|------------------|----------|------------------|------------------|------------------|----------|--------------------|------------------|------------------|----------|--------------|
| 59 | OCIF | | | | - | (273,968) | (273,968) | (273,968) | - | (273,968) | (273,968) | (273,968) | - | 100.0% |
| 60 | EFFICIENCY FUNDING | | | | - | (122,299) | - | - | - | (122,299) | - | - | - | 0.0% |
| 61 | OMRFA DRAIN SUPERINTENDENT | (7,500) | - | - | - | | | | | (7,500) | - | - | - | 0.0% |
| 62 | OMAFRA - DRAIN SUBSIDIES | (190,000) | - | - | - | | | | | (190,000) | - | - | - | 0.0% |
| 63 | OMPF | (678,100) | (508,575) | (508,575) | - | | | | | (678,100) | (508,575) | (508,575) | - | 75.0% |
| | | (875,600) | (508,575) | (508,575) | - | (396,267) | (273,968) | (273,968) | - | (1,271,867) | (782,543) | (782,543) | - | 61.5% |

MUNICIPALITY OF BROOKE-ALVINSTON

2020 Budget to Actual Comparison

To September 30, 2020

CANADA

| | OPERATING | | | | CAPITAL | | | | TOTAL | | | | |
|---------------------------|-------------------|-----------------|-----------------|--------------------|-------------------|------------------|------------------|--------------------|-------------------|------------------|------------------|--------------------|------------------------|
| | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | % of Total budget Used |
| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) |
| 64 CANADA - ACCESSIBILITY | | | | - | (9,392) | (9,392) | (9,392) | - | (9,392) | (9,392) | (9,392) | - | 100.0% |
| 65 FEDERAL GAS TAX | | | | - | (228,949) | (228,949) | (228,949) | 0 | (228,949) | (228,949) | (228,949) | 0 | 100.0% |
| 66 FEDERAL CANADA DAY | (5,000) | - | - | - | | | | - | (5,000) | - | - | - | 0.0% |
| | (5,000) | - | - | - | (238,341) | (238,341) | (238,341) | (0) | (243,341) | (238,341) | (238,341) | 0 | 97.9% |

| | | | | | | | | | | | | | |
|-----------------------------|----------|----------|----------|---------|--|--|--|---|----------|----------|----------|---------|--------|
| 67 LICENCES, PERMITS, RENTS | (16,083) | (12,012) | (12,146) | (134) | | | | - | (16,083) | (12,012) | (12,146) | (134) | 75.5% |
| 68 FINES AND PENALTIES | (45,000) | (31,500) | (31,124) | 376 | | | | - | (45,000) | (31,500) | (31,124) | 376 | 69.2% |
| 69 OTHER REVENUES | (45,500) | (37,850) | (45,980) | (8,130) | | | | - | (45,500) | (37,850) | (45,980) | (8,130) | 101.1% |

AREA RATINGS

| | | | | | | | | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-------------|----------|----------|----------|----------|-----------------|-----------------|-----------------|-----------|--------------|
| 70 ALVINSTON AREA RATING | (44,202) | (44,202) | (44,157) | 46 | | | | - | (44,202) | (44,202) | (44,157) | 46 | 99.9% |
| 71 INWOOD AREA RATING | (14,474) | (14,474) | (14,444) | 30 | | | | - | (14,474) | (14,474) | (14,444) | 30 | 99.8% |
| | (58,676) | (58,676) | (58,600) | (76) | - | - | - | - | (58,676) | (58,676) | (58,600) | 76 | 99.9% |

RESERVES/RESERVE FUNDS/FINANCING

| | | | | | | | | | | | | | |
|---------------------|----------|----------|----------|----------|------------------|------------------|--------------|----------------|------------------|------------------|--------------|----------------|-------------|
| 72 RESERVES | - | - | - | - | (887,000) | (125,000) | (352) | 124,649 | (887,000) | (125,000) | (352) | 124,649 | 0.0% |
| 73 FINANCING -OTHER | | | | - | | | | - | - | - | - | - | |
| | - | - | - | - | (887,000) | (125,000) | (352) | 124,649 | (887,000) | (125,000) | (352) | 124,649 | 0.0% |

TAXATION

| | | | | | | | | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|-----------------|----------|----------|----------|----------|--------------------|--------------------|--------------------|-----------------|---------------|
| 74 GENERAL TAXATION | (2,951,195) | (2,951,195) | (2,951,302) | (107) | | | | - | (2,951,409) | (2,951,195) | (2,951,302) | (107) | 100.0% |
| 75 ADJUSTMENTS/WRITE-OFFS | 50,500 | 50,500 | 24,116 | (26,384) | | | | - | 50,500 | 50,500 | 24,116 | (26,384) | 47.8% |
| 76 SUPPLEMENTAL | (5,000) | (5,000) | (1,816) | 3,184 | | | | - | (5,000) | (5,000) | (1,816) | 3,184 | 36.3% |
| 77 UTILITY TRANSMISSION | (14,500) | (14,500) | (14,813) | (313) | | | | - | (14,500) | (14,500) | (14,813) | (313) | 102.2% |
| | (2,920,195) | (2,920,195) | (2,943,815) | (23,620) | - | - | - | - | (2,920,409) | (2,920,195) | (2,943,815) | (23,620) | 100.8% |

| | | | | | | | | | | | | | |
|-------------------|--------------------|--------------------|--------------------|-----------------|--------------------|------------------|------------------|----------------|--------------------|--------------------|--------------------|---------------|--------------|
| 78 TOTAL REVENUES | (4,887,365) | (3,803,802) | (3,878,726) | (75,077) | (1,544,388) | (660,089) | (520,811) | 139,278 | (6,431,968) | (4,463,891) | (4,399,537) | 64,354 | 68.4% |
|-------------------|--------------------|--------------------|--------------------|-----------------|--------------------|------------------|------------------|----------------|--------------------|--------------------|--------------------|---------------|--------------|

| | | | | | | | | | | | | | |
|----------------------------------|------------------|------------------|------------------|----------------|----------------|----------------|----------------|------------------|------------|------------------|------------------|----------------|--|
| 79 NET EXPENDITURES OVER REVENUE | (296,898) | (518,562) | (870,399) | 351,989 | 297,112 | 278,411 | 392,342 | (113,930) | (0) | (240,152) | (478,057) | 237,906 | |
|----------------------------------|------------------|------------------|------------------|----------------|----------------|----------------|----------------|------------------|------------|------------------|------------------|----------------|--|

MUNICIPALITY OF BROOKE-ALVINSTON

2020 Budget to Actual Comparison

To September 30, 2020

WATER & SEWER

REVENUE

| | | OPERATING | | | | CAPITAL | | | | TOTAL | | | | |
|---|-----------------------------------|-------------------|------------------|------------------|--------------------|-------------------|-----------------|-----------------|--------------------|-------------------|------------------|------------------|--------------------|------------------------|
| | | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | 2020 Total Budget | 2020 YTD Budget | 2020 YTD Actual | YTD Under / (Over) | % of Total budget Used |
| | | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) |
| 1 | ONTARIO - GRANTS | | | | - | (75,116) | - | - | - | (75,116) | - | - | - | 0.0% |
| 2 | FEDERAL - GRANTS | | | | - | - | - | - | - | - | - | - | - | 0.0% |
| 3 | RESERVES | | | | - | - | - | - | - | - | - | - | - | 0.0% |
| 4 | RESERVE FUNDS | | | | - | (72,577) | (72,577) | (72,577) | - | (72,577) | (72,577) | (72,577) | - | 100.0% |
| 5 | WASTE WATER - ALVINSTON | (202,500) | (134,617) | (134,782) | (166) | | | | - | (202,500) | (134,617) | (134,782) | (166) | 66.6% |
| 6 | ALVINSTON OTHER SEWER CHGS | (5,933) | (5,933) | (5,840) | 93 | | | | - | (5,933) | (5,933) | (5,840) | 93 | 98.4% |
| 7 | WASTE WATER - INWOOD | (58,950) | (58,950) | (58,590) | 360 | | | | - | (58,950) | (58,950) | (58,590) | 360 | 99.4% |
| 8 | INWOOD SEWER CAPITAL & CONNECTION | (62,974) | (62,974) | (66,840) | (3,866) | | | | - | (62,974) | (62,974) | (66,840) | (3,866) | 106.1% |
| 9 | WATER - ALVINSTON | (332,380) | (220,620) | (238,253) | (17,633) | | | | - | (332,380) | (220,620) | (238,253) | (17,633) | 71.7% |
| 10 | WATER - ALVINSTON - OTHER CHGS | - | - | - | - | | | | - | - | - | - | - | 0.0% |
| TOTAL WATER & SEWER REVENUES | | (662,737) | (483,094) | (504,305) | (21,211) | (147,693) | (72,577) | (72,577) | - | (810,430) | (555,671) | (576,882) | (21,211) | 71.18% |

EXPENDITURES

| | | | | | | | | | | | | | | |
|---|-------------------------|-----------------|-----------------|-----------------|---------------|----------------|---------------|---------------|--------------|----------------|-----------------|-----------------|---------------|---------------|
| 11 | WASTE WATER - ALVINSTON | 170,832 | 131,572 | 139,874 | (8,302) | 110,000 | 75,000 | 69,899 | 5,101 | 280,832 | 206,572 | 209,774 | (3,201) | 74.7% |
| 12 | WASTE WATER - INWOOD | 119,386 | 87,823 | 91,470 | (3,648) | - | - | - | - | 119,386 | 87,823 | 91,470 | (3,648) | 76.6% |
| 13 | WATER - ALVINSTON | 305,949 | 242,049 | 225,352 | 16,697 | 75,116 | 7,715 | 7,715 | - | 381,065 | 249,763 | 233,066 | 16,697 | 61.2% |
| 14 | RESERVE FUND | 29,148 | - | - | - | | | | - | 29,148 | - | - | - | 0.0% |
| TOTAL WATER & SEWER EXPENDITURES | | 625,315 | 461,443 | 456,696 | 4,747 | 185,116 | 82,715 | 77,614 | 5,101 | 810,430 | 544,158 | 534,310 | 9,848 | 65.93% |
| NET WATER & SEWER EXPENDITURES | | (37,423) | (21,650) | (47,608) | 25,958 | 37,423 | 10,137 | 5,036 | 5,101 | - | (11,513) | (42,572) | 31,059 | |



Council Staff Report

To: Council
Subject: 2020 Building Permit Summary Report to Date
Meeting: Council - 08 Oct 2020
Department: Clerks
Staff Contact: Darlene Paolucci, Administrative Assistant

Recommendation:

That the 2020 Building Permit Summary Report to Date be received and filed.

Background:

The County of Lambton Building Department provides a summary of building permits issued monthly. Below are the year to date permits issued in 2020 .

Comments:

January

20-001 Julie Hayter
 3323 River Street
 (erect accessory building)

20-002 Julie Hayter
 3323 River Street
 (demolition of accessory building)

20-003
 Municipality of Brooke-Alvinston
 3236 River Street
 (ramp handrail replacement)

February

20-004 Julie Clements
 8227 Rokeby Line
 (erect single family dwelling)

20-005 Julie Clements
 8227 Rokeby Line
 (erect equipment storage/workshop)

20-006 Guss Pasut
 2061 Cairo Road

(erect storage shed)

20-007 Georges Doucet
4734 Nauvoo Road
(demolish existing dwelling due to fire)

March

20-008 Stephen Peaslee
6678 Petrolia Line
(erect single family dwelling)

20-009 Claude Malette
8063 Railroad Line
(erect single family dwelling)

20-010 Claude Malette
8063 Railroad Line
(erect accessory building)

April

20-011 Steven Legrand
3161 River Street
(erect storage shed)

20-012 Fielding Ross
7982 Railroad Line
(extend porch roof to dwelling)

20-013 Minten Family Farms
4352 Ebenezer Road
(erect single family dwelling)

20-014 Rogeruurma
3753 Nauvoo Road
(erect 48ft diameter grain bin)

20-015 Rogeruurma
3753 Nauvoo Road
(erect 48ft grain bin)

20-016 Kim Lee
6423 Courtright Line
(erect storage shed)

May

20-017 Leslie Douglas
3725 Sutorville Road
(erect grain dryer & bin)

20-018 Julie Scott
3247 Nauvoo Road
(replacement of existing foundation)

20-019 Janet Judas
6209 Petrolia Line
(erect above ground pool with enclosure)

June

20-20 Schotman Farms Ltd.
6725 Shiloh Line
(erect 21ft diameter grain bin)

20-021 Chris McLean
8229 LaSalle Line
(erect single family dwelling)

20-022 Ryan Chapman
7069 Petrolia Line
(erect inground pool with enclosure)

20-023 Joseph Hughson
2280 Ebenezer Road
(erect storage shed)

20-024 Minten Family Farms Ltd.
7551 Churchill Line
(erect 16ft diameter grain bin)

20-025 Minten Family Farms Ltd.
7551 Churchill Line
(erect hog barn)

20-026 Greg & Alisha Hilliard
3394 Argyll Road
(erect above ground pool)

20-027 Paul Armstrong
2531 Old Walnut Road
(erect above ground pool)

20-028 Juan Klassen
3884 Nauvoo Road
(erect porch and roof)

July

20-029 Brian McKay

6327 LaSalle Line
(erect grain bin)

20-030 Christopher Clark
3457 Ebenezer Road
(erect storage shed)

20-031 Hillcrest Poultry Ltd.
7269 Petrolia Line
(erect livestock storage)

20-032 Hillcrest Poultry Ltd.
7269 Petrolia Line
(installation manure pit)

20-033 Daniel Funk
(erect addition)

20-034 Dennis Phillips
(erect pool deck)

August

20-035 Shawn Mac Rae
7471 Petrolia Line
(erect single family dwelling)

20-036 Laura Van Damme
7611 Courtright Line
(erect manure pit)

20-037 Jason Werden
3167 Broadway Street
(erect single family dwelling)

September

20-038 Joe Triest
3304 Elgin Street
(erect single family dwelling)

20-039 Gary Mitchell
8752 Rokeby Line
(erect storage shed)

20-040 T J Straatman Enterprises Ltd.
4235 Old Walnut Road
(demolition of single family home)

20-041 Larry Johnston

7953 Railroad Line
(erect single family dwelling)

20-042 Georges Doucet
4734 Nauvoo Road
(erect single family dwelling)

20-043 Morris Werden
7925 Oil Springs Line
(erect accessory building)

Financial Considerations:

None associated with this report

**THE CORPORATION OF THE MUNICIPALITY OF
BROOKE-ALVINSTON**

BY-LAW NUMBER 34 of 2020

**BEING A BY-LAW TO PROVIDE FOR A DRAINAGE WORKS IN THE
MUNICIPALITY OF BROOKE-ALVINSTON IN THE COUNTY OF LAMBTON**

WHEREAS the requisite number of owners have petitioned the Council of the Municipality of Brooke-Alvinston in the County of Lambton in accordance with the provisions of the *Drainage Act*, requesting that the following lands and roads be drained by a drainage works known as the “McVicar Drain” in the Municipality of Brooke-Alvinston;

AND WHEREAS, the Council of the Municipality of Brooke-Alvinston in the County of Lambton has procured a report made by R. Dobbins Engineering Inc. and a copy of the report dated June 22, 2020 is attached hereto and forms part of this by-law;

AND WHEREAS the estimated cost of constructing the drainage works is \$17,317.00;

AND WHEREAS \$0.00 is the amount to be contributed by the municipality for construction of the drainage works;

AND WHEREAS the Council is of the opinion that the drainage of the area is desirable;

THEREFORE, the Council of the Municipality of Brooke-Alvinston under the *Drainage Act* enacts as follows:


1. The report dated June 22, 2020 and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized, and shall be completed in accordance therewith.
2.
 - (1) The Corporation of the Municipality of Brooke-Alvinston may borrow on the credit of the Corporation the amount of \$17,317.00, being the amount necessary for construction of the drainage works.
 - (2) The Corporation may issue debentures for the amount borrowed less the total amount of,
 - (a) grants received under section 85 of the Act;
 - (b) commuted payments made in respect of lands and roads assessed within the municipality;
 - (c) money paid under subsection 61(3) of the Act; and
 - (d) money assessed in and payable by another municipality, and such debenture shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by the Canadian Chartered Banks on the date of sale of such debentures.
3. A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the report to be collected in the same manner and at the same time as other taxes are collected in each year for five years after the passing of this by-law.
4. For paying the amount of \$0.00 being the amount assessed upon the lands and roads belonging to or controlled by the municipality, a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the Municipality of Brooke-Alvinston in each year for one year after the passing of this by-law to be collected in the same manner and at the same time as other taxes are collected.

- 5. All assessments of \$1,000.00 or less are payable in the first year in which the assessment is imposed.
- 6. This by-law comes into force on the passing thereof and may be cited as "McVicar Drain By-law".

FIRST READING August 13, 2020

SECOND READING August 13, 2020

Provisionally adopted this 13 day of August, 2020.



David Ferguson, Mayor



Janet Denkers, Clerk-Administrator

THIRD READING _____, 2020.

Enacted this _____ day of _____, 2020.

David Ferguson, Mayor

Janet Denkers, Clerk-Administrator