



MINUTES

Council Meeting

4:00 PM - Thursday, October 8, 2020
Electronic Meeting

The Council of the Brooke-Alvinston was called to order on Thursday, October 8, 2020, at 4:00 PM, in the Electronic Meeting, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Administrative Assistant Darlene Paolucci, and Fire Chief Steve Knight

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate.

3 MINUTES

a) Regular Council Meeting Minutes of September 24, 2020

RESOLUTION-2020-294

Deputy Mayor Frank Nemcek made a motion that the minutes from the September 24, 2020 Council meeting be approved as presented without any errors or omissions. Councillor Jamie Armstrong seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

Councillor Armstrong informed Council that Les Douglas of the Alvinston & District Optimist Club will be attending the October 22, 2020 meeting to discuss the pavilion.

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

a) Mayor Ferguson congratulated the Treasurer and Deputy Treasurer on their 2019 Financial Information Return Award.

Mayor Ferguson and the Clerk-Administrator pointed out to Council the notice from the Normal Farm Practices Board and the hearing scheduled for October 22, 2020. It was noted that if anyone was interested in attending, they need to contact the Board representative for login details.

RESOLUTION-2020-295

Councillor Jeannette Douglas made a motion that the information correspondence be received and filed. Councillor Jamie Armstrong seconded

the motion.

Carried

- b) Christmas for Everyone Campaign - Request for Donation

RESOLUTION-2020-296

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston donates \$200.00 to the Christmas for Everyone Campaign. Councillor Jamie Armstrong seconded the motion.

Carried

7 STAFF REPORTS

- a) **Clerk Administrator's Report:** Thompson Drain - section 78 request

RESOLUTION-2020-297

Councillor Wayne Deans made a motion that the section 78 of the Drainage Act request submitted by Kevin Sanders for the Thompson Drain be accepted; and that R. Dobbin Engineering be appointed to prepare a new report . Councillor Jamie Armstrong seconded the motion.

Carried

- b) **Clerk-Administrator's Report:** Fire Board / Fire Committee Naming

RESOLUTION-2020-298

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston agrees that the terminology of "Brooke-Alvinston-Inwood District Fire Board" be re-named the "Brooke-Alvinston Fire Committee" in any amending agreements. Councillor Jeannette Douglas seconded the motion.

Carried

- c) **Clerk-Administrator's Report:** Fire Chief shared responsibilities-Southwest Middlesex and Dawn-Euphemia

RESOLUTION-2020-299

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston approve of the shared responsibilities of the Fire Chief in the areas covered in Dawn-Euphemia and Southwest Middlesex. Councillor Jeannette Douglas seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Draft By-law to Establish & Regulate a Fire Department

RESOLUTION-2020-300

Councillor Wayne Deans made a motion this report is for information only. Once presented to the Fire Committee for discussion, a formal copy will be presented to Council for approval. Councillor Jeannette Douglas seconded the motion.

Carried

- e) **Treasurer's Report:** Amending By-law to Jointly Operate a Fire Department

RESOLUTION-2020-301

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston approve the use of the Weighted Current Value Assessment (same as used for taxes; provided by MPAC) to calculate the share of each Municipalities' cost for the Budgeted/Actual expenditures for the Fire Area covered by Brooke Fire Rescue. Councillor Jeannette Douglas

seconded the motion.

Carried

- f) **Treasurer's Report:** Accounts Payable Listing - September 2020

RESOLUTION-2020-302

Deputy Mayor Frank Nemcek made a motion that Council receive and file the Accounts Payable Listing for September 2020. Councillor Jeannette Douglas seconded the motion.

Carried

- g) **Treasurer's Report:** Year-to-Date (to September 30) Budget to Actual Comparisons

RESOLUTION-2020-303

Councillor Jeannette Douglas made a motion that Council receive and file the Year-to-date (to September 30) Budget to Actual Comparisons. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- h) 2020 Building Permit Summary Report to Date

RESOLUTION-2020-304

Councillor Jeannette Douglas made a motion that the 2020 Building Permit Summary report to date be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

8 BY-LAWS

- a) McVicar Drain - third & final reading

RESOLUTION-2020-305

Councillor Wayne Deans made a motion that By-law 34 of 2020 be read a first, second and third time and finally passed this 8th day of October, 2020. Councillor Jeannette Douglas seconded the motion.

Carried

9 NEW BUSINESS

Councillor Douglas commended the Brooke-Alvinston Watford Fall Fair Committee for all of their efforts in organizing the Car Rally, Rib Dinner and Fireworks.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 40 of 2020

RESOLUTION-2020-306

Councillor Jamie Armstrong made a motion that By-law 40 of 2020 be read a first, second and third time and finally passed this 8th day of October, 2020. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

RESOLUTION-2020-307

Councillor Wayne Deans made a motion that the meeting be adjourned at 4:31 p.m.. Councillor Jeannette Douglas seconded the motion.

Carried

Clerk-Administrator

Mayor