



# AGENDA

## Council Meeting

4:00 PM - Thursday, September 24, 2020  
Municipal Office

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**12. BY-LAW CONFIRMING PROCEEDINGS**

**13. ADJOURNMENT**



# MINUTES

## Council Meeting

4:00 PM - Thursday, September 10, 2020  
Municipal Office

The Council of the Brooke-Alvinston was called to order on Thursday, September 10, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

**Council Present:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

**Staff Present:** Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Administrative Assistant Darlene Paolucci, and Fire Chief Steve Knight

**Regrets:**

### 1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate.

### 3 MINUTES

a) Regular Council Meeting Minutes of August 13, 2020

#### RESOLUTION-2020-253

Deputy Mayor Frank Nemcek made a motion that the regular Council meeting minutes of August 13, 2020 be approved as presented without any errors or omissions. Councillor Wayne Deans seconded the motion.

**Carried**

b) Special Meeting Minutes of September 3, 2020

#### RESOLUTION-2020-254

Councillor Jeannette Douglas made a motion that the special meeting minutes from September 3, 2020 be approved as presented without any errors or omissions. Councillor Wayne Deans seconded the motion.

**Carried**

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) 2019 Audited Financial Statements (via video)

#### RESOLUTION-2020-255

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke Alvinston approve the 2019 Consolidated Financial Statements as presented by Baker Tilly Sarnia LLP and authorize the Treasurer to sign the Management letter. Councillor Wayne Deans seconded the motion.

**Carried**

## 6 CORRESPONDENCE

- a) Information Only

### **RESOLUTION-2020-256**

Deputy Mayor Frank Nemcek made a motion that the correspondence information be received and filed. Councillor Jeannette Douglas seconded the motion.

**Carried**

- b) Municipality of West Grey - Anti-Racism Resolution

### **RESOLUTION-2020-257**

Councillor Jeannette Douglas made a motion that the request from the Municipality of West Grey be received and filed. Councillor Wayne Deans seconded the motion.

**Carried**

- c) City of St. Catharines - Provincial Bill 184 Section 83

### **RESOLUTION-2020-258**

Councillor Wayne Deans made a motion that the request from the City of St. Catharines be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- d) City of Port Colborne - Bill 164 - Protecting Vulnerable Persons in Supportive Living

### **RESOLUTION-2020-259**

Councillor Jeannette Douglas made a motion that the Municipality of Brooke-Alvinston supports the request from the City of Port Colborne to support Private Member's Bill 164: Protecting Vulnerable Persons in Supportive Living Accommodation Act, 2019 as there is a need for regulating private supportive living accommodations to protect individuals requiring special care.

Deputy Mayor Frank Nemcek seconded the motion.

**Carried**

- e) City of Elliott Lake - Emancipation Day

### **RESOLUTION-2020-260**

Deputy Mayor Frank Nemcek made a motion that the request from the City of Elliott Lake be received and filed. Councillor Jeannette Douglas seconded the motion.

**Carried**

## 7 STAFF REPORTS

- a) Munro Honey Request - Sell by the Glass

### **RESOLUTION-2020-261**

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the application submitted from Munro Honey to the AGCO for a Manufacturer's Limited Liquor Sales ("By the Glass") license. Councillor Wayne Deans seconded the motion.

**Carried**

- b) Large Item Day 2020

The Public Works Manager outlined the changes to the procedures for the Large Item Day due to the Covid-19 regulations.

**RESOLUTION-2020-262**

Councillor Wayne Deans made a motion that a Fall Large Item Collection Day be set for October 17, 2020. Councillor Jamie Armstrong seconded the motion.

**Carried**

- c) Railroad Street Drain

**RESOLUTION-2020-263**

Deputy Mayor Frank Nemcek made a motion that an easement be arranged with the affected property owners as outlined. Councillor Jeannette Douglas seconded the motion.

**Carried**

- d) Accessibility Marking on the Post Office Steps

**RESOLUTION-2020-264**

Deputy Mayor Frank Nemcek made a motion that a yellow marking on the edge of the post office steps be completed to improve stairway visibility. Councillor Wayne Deans seconded the motion.

**Carried**

- e) BAICCC installation of Ice

The Public Works Manager informed Council of the Covid-19 safety restrictions that will be put in place for ice rental users.

**RESOLUTION-2020-265**

Councillor Jeannette Douglas made a motion that Staff be directed to install ice at the BAICCC for October 5, 2020 Councillor Jamie Armstrong seconded the motion.

**Carried**

- f) Treasurer's Report: Accounts Payable Listing - August 2020

The August 2020 accounts payables were reviewed with Council and staff

- g) Drainage Superintendent - Requests for Drain Maintenance

**RESOLUTION-2020-266**

Councillor Jamie Armstrong made a motion that Council approve the requests for drain maintenance as presented and forward to the Drainage Superintendent with the power to act. Councillor Wayne Deans seconded the motion.

**Carried**

**8 BY-LAWS**

- a) Temporary Use Agreement - 4734 Nauvoo Road

**RESOLUTION-2020-267**

Deputy Mayor Frank Nemcek made a motion that By-law 37 of 2020 be read a first, second and third time and finally passed this 10th day of September 2020. Councillor Jeannette Douglas seconded the motion.

**Carried**

## 9 NEW BUSINESS

- a) Notice of Motion: Councillor Armstrong: That staff be directed to bring back a report of the feasibility of the need for a community centre in Inwood.

Councillor Armstrong noted he has concerns with the incorporation of the Inwood Firemen's Association and the disposal of assets; staff were further requested to include a short survey in the research on the feasibility of a community centre in Inwood.

Councillor Nemcek noted the Brooke-Alvinston-Inwood Community Centre in Inwood is for all residents of Brooke-Alvinston and had concerns in keeping two halls open.

### **RESOLUTION-2020-268**

Councillor Wayne Deans made a motion that staff be directed to prepare a report on the feasibility of a community centre in Inwood. Councillor Jamie Armstrong seconded the motion.

**Carried**

- b) Request from Foodbank

### **RESOLUTION-2020-269**

Councillor Jamie Armstrong made a motion that Council has no objections to the request submitted by the Food Bank volunteers for use of the Council Chambers door to disperse items to clients in cooler temperatures. Councillor Wayne Deans seconded the motion.

**Carried**

- c) The Clerk-Administrator notified Council of the Court of Revision for the McVicar Drain scheduled for the September 24, 2020 Council meeting.
- d) Councillor Deans spoke about a phone call he received from a concerned resident regarding the odour from a bio-solids pile.

### **RESOLUTION-2020-270**

Councillor Wayne Deans made a motion that staff be directed to request the property owner to cover the biofertilizer pile up to contain the odours emitted. Councillor Jamie Armstrong seconded the motion.

**Carried**

## 10 CLOSED SESSION

## 11 RISE AND REPORT

## 12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law 38 of 2020

### **RESOLUTION-2020-271**

Councillor Wayne Deans made a motion That By-law 38 of 2020 be read a first, second and third time and finally passed this 10th day of September, 2020. Councillor Jamie Armstrong seconded the motion.

**Carried**

## 13 ADJOURNMENT

- a) The meeting was adjourned at 5:10 p.m.

**RESOLUTION-2020-272**

Deputy Mayor Frank Nemcek made a motion that the meeting be adjourned.  
Councillor Jamie Armstrong seconded the motion.

**Carried**

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Clerk-Administrator

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Mayor



3236 River St. P.O. Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173  
Fax: 519.898.5653

September 9, 2020

**NOTICE OF COURT OF REVISION  
McVicar Drain**

Please be advised that the Brooke-Alvinston Council has set aside  
**Thursday, September 24, 2020 at 4:00 p.m.**

for the Court of Revision for the McVicar Drain.

A copy of the Engineer's report was mailed to you on July 27, 2020. A first and second reading of By-law 34 of 2020 was done on August 13, 2020 at the meeting to consider the report. A copy is available upon request.

The Court of Revision is set in order that any owner of land who has assessment complaints can appeal to the Court of Revision. Any appeal must be submitted in writing to the undersigned no later than September 21, 2020. The Court will only consider written appeals.

Appeals can be made by any owner assessed for the drainage works for:

1. Any land or road has been assessed an amount that is too high or too low.
2. Any land or road that should have been assessed has not been assessed.
3. Due consideration has not been given to the use being made of the land.

There will be no public entry to the Council Chambers at the Court of Revision. Written appeals should be delivered to the Municipal Office or sent to:

Ray Dobbin, Drainage Engineer  
C/O Municipality of Brooke-Alvinston  
3236 River Street  
P.O. Box 28  
Alvinston, ON N0N 1A0

Janet Denkers  
Clerk Administrator



McVicar Drain  
Municipality of Brooke-Alvinston  
June 22, 2020

SCHEDULE OF ASSESSMENT

Conc.	Lot or Part	Affected Hect.	Roll No.	Owner	Benefit	Outlet	Total
Agricultural Lands							
4	W1/2 L13	4.02*	10-191	F. Nemcek	565.00	565.00	565.00
	E1/2 L13	6.31*	10-192	L. Van Damme	886.00	886.00	886.00
	W1/2 L14	3.87*	10-193	R. Van Damme	546.00	546.00	546.00
5	W1/2 L13	4.05	30-001	J. Triest	5,750.00	1,139.00	6,889.00
	E1/2 L13	9.07	30-002	F. Janicek	2,551.00	2,551.00	2,551.00
	W1/2 L14	5.96	30-003	F. Janicek	1,676.00	1,676.00	1,676.00
* surface water only					Total Benefit	7,363.00	13,113.00
					Total Outlet	7,363.00	
					Total - Agricultural	13,113.00	
Public Lands: Roads							
	Courtright Line	2.00		County of Lambton	1,955.00	2,249.00	4,204.00
					Total Benefit	1,955.00	4,204.00
					Total Outlet	2,249.00	
					Total - Public Lands: Roads	4,204.00	
					Total Agricultural Lands	13,113.00	
					Total Assessment	\$17,317.00	

## For Good, For Community

### Who we are

The people involved with the Sarnia Community Foundation work towards building a vibrant, inclusive, livable Lambton County. Twelve members of the community serve as the Board of Directors and SCF relies on them and a number of committee volunteers for their expertise and community knowledge.

The day to day operation of the Foundation is managed by an Executive Director and an Office Administrator who ensure that the Foundation operates professionally and cost effectively. From time to time we also have coop students and contract employees managing components of the administrative load.

SCF is registered as a public foundation under charity number 11922 7452 RR0001, is a member of the Community Foundations of Canada and is accredited by Imagine Canada. Our preference is to support projects and programmes in Lambton County but we are able to and regularly make grants to organizations throughout Canada.

### What we do- How we work for the community

Since 1983 the Sarnia Community Foundation has served the residents of Lambton County by

- working with donors to build
  - a capital base that will support multiple projects and programmes over many years
  - a short term pool of funds that will support a community based project or initiative immediately or within a five-year period. Longer terms can be accommodated.
- making grants to community agencies that provide direct service that will enhance quality of life. That includes support for the arts, social services, education, children and youth, health care, and the environment. SCF also manages a growing number of scholarships on behalf of the community and donors. Despite our name we grant well beyond Sarnia's boundaries and are uniquely positioned to help donors achieve their charitable intent following CRA disbursement guidelines.
- supporting leadership initiatives in the community through actively researching emerging trends, facilitating partnerships and understanding community needs.

Donations made to SCF are directed to the fund or project identified by the donor. Receipts for tax purposes are issued according to the regulations established by the Canada Revenue Agency.

Donations made to a fund within the capital base are not generally spent. Those donations are invested and the income the capital base generates is then given back to the community. Our first donation of 25 dollars is still at work. Donations made to short term project funds are spent in the time frame identified for the project.

Over our history, most of the donations we have been entrusted with have been less than 100 dollars but as a part of a larger pool those donations have made more than four million dollars of grants to more than 135 agencies throughout Lambton County. We also grant throughout Canada based on donor advice.

Some donors want to direct grants made from the funds they give to SCF and by creating a permanent or endowment fund in support of a charity this can be done. A formal agreement will be created for each of these funds that will identify the name of the fund, its purpose and the preference for the distribution of the income and /or capital. We encourage donors to discuss their wishes with their families and their professional advisors when considering the establishment of a fund.

### Fund Creation and Donation Options

#### Permanent Gift Funds/ Endowment Funds

	Minimum Donation	Minimum can be pledged	Grow to Donor Advised Level	Annual Grant Disbursement
<b>SCF Community Fund</b>	None			SCF Grants Committee
<b>Named Fund</b>	\$5000.00	Yes	Yes	SCF Grants Committee
<b>Designated Fund</b>	\$10,000.00	Yes	Yes	Donor Advice to the Board
<b>Donor Advised Fund</b>	\$25,000.00	Yes	No Maximum	Donor Advice to the Board
<b>Community Fund (for Municipality or Government Body)</b>	None Fund Development in concert with SCF		No Maximum	Directed by a managing committee established with SCF involvement (Restrictions may apply)
<b>Agency Fund</b>	\$10,000 suggested	Yes	No Maximum	Directed by Agency (Restrictions may apply)
<b>Business Fund</b>	\$30,000 suggested	Yes	No Maximum	Donor Advice to the Board

#### SCF offers community agencies and donors other options in making a lasting difference in the community

	Minimum Donation	Minimum can be pledged	Grow to Donor Advised Level	Annual Grants
<b>Combination Funds</b> Endowed + Flow Through	Yes	Negotiated	Yes, within the Endowment	Flow through must be granted annually

#### Restrictions:

1. Percentage to endowment established at outset/ remainder flow through.
2. Minimum 20% to endowment
3. Qualified Donee or Field of interest must be identified at start up.
4. Regular contributions to endowment must be made.

Flow Through Funds	Minimum Donation	Minimum can be pledged	Grow to Donor Advised Level	Annual Grants
<b>SCF Permanent Fund Holders</b>	To top up an annual grant			Must be paid out in calendar year
<b>Community Projects</b> involving a qualified Donee	10,000 minimum	Up to 3 years	No	SCF must be directly involved in all decisions
<b>Established Community Group</b> (looking to establish themselves as a charity)	Yes. Endowed Fund must be created	No	In the Endowment	SCF must be directly involved in all decisions at start up and for fund raising

#### What happens once a fund is established?

Donors establishing a fund receive a copy of their fund agreement and can choose to have the Foundation publicize the establishment of the fund. They will also receive a receipt for tax purposes, a thank you call from a member of the Board and are invited to attend Foundation donor functions. On an annual basis the

fund holder or agency representing the fund holder will be apprised of the value of the fund and the impact that it has had on the community.

All donations to our permanent funds are pooled and professionally invested. As a general rule, we do not spend the capital though a fund may be developed that is time limited in nature depending on the wishes of the donor. Additional capital may be added to funds at any time.

### **What Fees Are Charged?**

There is no cost to set up a permanent Fund or for the advice of the Foundation in considering the options for charitable giving. Once a fund is established, the foundation calculates a fee based on the value of the fund and the complexity in administering the donor's wishes. For permanent funds fees are taken from the income the Foundation earns on the capital pool so the donor/agency does not receive a bill for service. Generally, the rate is 1.5% of the year end closing balance. This charge is directed to the Foundations operating account. The final percentage is specified in the fund agreement and can be changed by the Foundation's board as circumstances require. Funds that are held by the Foundation for a short period of time will be charged a fee for service that is taken from the donations received. That fee will be identified in the fund agreement.

### **What Information and Recognition Will Donors Receive?**

The donor is consulted about the level of publicity they wish to have for their fund and those wishes are included in the fund agreement. The name of each permanent fund will be published on both our website and in our Annual Report, unless anonymity is requested. The amount of the donation is NOT published unless the donor gives permission.

Fund holders can expect at least one personal note or phone call from the Foundation annually. These will not be requests for further funds though fund holders are always welcome to add to their fund. Some choose to have family and friends donate to their fund in recognition of anniversaries, birthdays or other life events.

Each donor receives our Annual Report including a summary of our audited financial statements. Fund holders at certain levels also receive personalized reporting with regard to the balance of the fund, the charitable grants made from their Fund and options for future granting.

### **Why use the Foundation?**

We help our community thrive by helping to build a community that is vibrant and resilient. As a public foundation, we are charged with the responsibility of being good stewards of the funds entrusted to us. We take that responsibility seriously and have a number of distinct advantages for charitable giving.

- **Flexibility:** Several charitable organizations or causes can be provided for with a single gift.
- **Agility:** Almost any charitable intent can be realized by setting up a fund, including the arts, culture, heritage, social services, health care, education, children & youth, environment, and recreation.
- **Permanence:** Unless otherwise specified by the donor, their Fund will remain invested in perpetuity with continuing income being directed to charities. Identified by the donor. Donor directions for disbursement of the income can be honoured even after the donor or their successors are no longer able to provide direction.

- **Recognition:** Fund holders receive recognition in our annual report and other publications. The donor's fund is identified to the charities receiving grants from their fund.
- **Investment Expertise:** All funds are managed by one or more professional firms with proven long-term track records approved by the Foundation's board of directors. Such investments are carefully monitored and are housed within a balanced portfolio that is intended to generate income on an annual basis.
- **Tax Benefits:** Since the Sarnia Community Foundation is a registered charity, donors receive a tax receipt for contributions. The Foundation is also able to accept gifts of stock, life insurance and other property and can, with proper valuation, provide tax receipts for these gifts.
- **Cost Effective:** With an overall administration fee of 1.5% or lower, the Sarnia Community Foundation provides an attractive alternative to those considering the establishment of a private foundation. Our threshold levels for charitable fund establishment are generally lower than those of administered by banks and their philanthropic foundations. Using the Foundation as a vehicle for giving eliminates the operational costs of running a private foundation.
- **Community Benefits:** Through its active role in Sarnia and Lambton County community, as well as its annual charitable grants, the Foundation has proven to make a significant difference to the quality of community life.
- **Local Control:** The Sarnia Community Foundation Board is comprised of residents of Lambton County. Our committee members are residents of Lambton County. The work of the Foundation is completed and supervised by people who live locally and know the community.

## A Final Word

Our Vision

***A vibrant, inclusive, livable Lambton County***

Our Mission

***Granting to community charitable causes by growing and managing funds that will make a difference forever.***

Our Values

- **Integrity:** We hold ourselves to the highest ethical standards and best business practices.
- **Stewardship:** We prudently manage the resources entrusted to us, seeking both growth and preservation of the capital.
- **Caring:** We are receptive to all charitable initiatives and actively seek ways to benefit the community.
- **Collaboration:** We work effectively with our community partners to provide for the needs identified in the community.
- **Confidentiality:** We respect the privacy of all individuals and organizations.

We're happy to answer questions you might have. You can find further information about us and our work on our website [www.sarniacommunityfoundation.ca](http://www.sarniacommunityfoundation.ca) or by calling us at 519-332 2588.

## Ways to Give - Lifetime and Estate Charitable Giving

What do I want to give?	What is the minimum requirement?	Can I change my mind?	Do I get income or use while alive	Is the gift subject to probate ?	What's the best age to give ?	Do I get a Charitable Tax Credit Receipt?	When can SCF use* the gift?
<b>Cash, Cheque Credit Card donation</b>	None	No	No	No	At any age	Yes	Immediately
<b>Gift of Publicly Traded Shares</b>	\$ 250 (This figure is approximate as the value of the share is not determined except by sale)	No	No	No	At any age	Yes and there are no capital gains to report	Immediately
<b>A gift in a will (bequest)</b>	None	Yes, by changing your will	Yes	Yes	At any age	Yes. After death For your final tax return or preceding year 's return	After your death
<b>Insurance Policy – You are the owner but SCF is the beneficiary</b>	None	Yes, by changing your beneficiary	No	No	At any age	Yes. After death for your final tax return or preceding year 's return	After your death
<b>Insurance Policy- SCF is the owner and beneficiary</b>	10,000	No	No	No	At any age	Now and as you pay premiums	After your death
<b>Charitable Gift Annuity</b>	25,000	No	Yes	No	Over 70	Dependent on structure of annuity	Dependent on structure of annuity
<b>RRSP/RRIF</b>	None	Yes by changing your beneficiary	Yes	No	At any age	Yes. After death for your final tax return or preceding year 's return	After your death
<b>Charitable Remainder Trust</b>	Minimum 500,000 in order to cover required legal/trust fees	No	Yes, all the income generated	No	Over 70	Now based on present value adjusted for life expectancy and income stream	After your death

The Sarnia Community Foundation is dedicated to assisting individuals who wish to make a permanent gift to charities in our community. We would be pleased to have you include us in your planning or let us know of your intent so that we can honour your wishes and use your gift appropriately. The material offered here is for information purposes only.

Please consult with your financial and legal advisors when making gift planning decisions. Please be sure you review your will and financial investments on a regular basis to ensure that your intentions will be met as you intend.

## **Parks & Recreation Advisory Committee (PARC) Meeting**

Tuesday, September 15, 2020

Members present: Randy Hills, Kevin Miller, Adam MacKellar, Christa Sawyer, Steve Sanders, Dan Cumming, Kim Lee, Jim Annett, Brad Goss, Hannah Symington

Regrets: Mark McNally

Meeting Called to Order by Randy Hills at 7:01pm

Hannah Symington motioned to approve the minutes, Adam MacKellar seconded, all in favour; motion passed

Previous Meeting cancelled due to Covid

Introduction of Kevin Miller as the Arena Supervisor.

Recommendations – from previous meeting addressed as follows:

The Committee recommended to council that the tractor pull lane be blocked off from traffic. The tractor pull lane was blocked off; the blockades were removed this past week as the ground had time to settle. People continued to drive around the ball diamonds to access the dog park.

The Committee recommended to council that consideration be given to creating a student position to move the nets at the games and be available to complete other tasks during the season. It was decided that this will be reviewed when the volunteer restrictions are lifted.

The Committee recommended to council that the railings be moved out to extend to the edge of the viewing area on the west end of the stands. It is also recommended that consideration be given to a better use of that space and perhaps access from the upper floor. It was decided to set this recommendation aside and review in the 2021 budget.

Status of BAICCC projects:

Arena flooring is complete in the foyer and the players benches were redone as well.

Shower replacement & plumbing installation is scheduled for the next few weeks. Each set of showers will have its own mixing valves and new taps.

Spiderweb play equipment is still not operational, the new shackles that came with the new equipment do not line up with the anchorage from the old one. Working with the manufacturer as the webs are not tight enough to pass inspection.

Murals – photos have been taken of all the murals.

Auditorium upgrades will include: Insulating the north and south walls, removal of the wainscoting on the east wall, all walls will be drywalled and painted the same colour. A chair rail will be installed to minimize damage to the drywall.

Dressing room light and retrofit program is still ongoing. Dressing room lights will be LED strip lights without cages. The lights will all be motion activated.

## Ice Rentals & Protocols

Ice will be available October 5

Draft Covid-19 Arena Operations were provided to the committee but not reviewed. It was determined that each user group will work with staff to ensure that they are working within the guidelines set by Lambton Public Health and their own governing bodies.

Draft Facility Contracts and Rental Restrictions were provided to the committee but not reviewed.

The Committee agreed that the Flower Basket Colour can be determined by administration.

## **New business**

The user groups will continue through previously blacked out dates with their regular schedules as special events and tournaments are not required this season.

Benches were removed for the flooring installation – Staff are in the process of obtaining new benches.

Fairboard update:

The Barns will be painted.

Oct 3 Activities will include a car rally that will incorporate a stop at Rob & Meghan Campbell's for the pumpking and queen contest, the Hayters for the Scarecrow contest. There will also be a drive through rib dinner and Drive in fire works at dusk thanks to available funds from the cancelled Canada day Celebrations.

Tennis court needs attention, Kevin will begin maintenance.

Flags will be replaced.

Terry fox mystery tour scavenger hunt, running until Monday September 21.

There will be a Stop sign at the north west corner of the building. Steve Sanders suggested that a Light be installed to come on when the Olympia is out.

Brad Goss has asked that all community groups get creative and consider the youth that are not able to achieve their Volunteer hours for highschool.

Dan Cumming motioned to adjourn the meeting; seconded by Brad Goss.

Date of next meeting November 10<sup>th</sup> at 7pm





**Cultural Services Division**  
Lambton Heritage Museum  
10035 Museum Road  
Grand Bend, ON N0M 1T0

Telephone: 519-243-2600  
Fax: 519-243-2646  
[www.lambtonmuseums.ca](http://www.lambtonmuseums.ca)

## **NEWS RELEASE**

For Immediate Release

### **Paint Ontario Returns to Lambton Heritage Museum**

Thursday, September 10, 2020

**Grand Bend, ON** - Lambton Heritage Museum has officially re-opened to the public and staff are thrilled to welcome visitors to the annual Paint Ontario show and sale.

The Paint Ontario show usually takes place in the spring, but was delayed due to the COVID-19 pandemic. The teams at Lambton Heritage Museum and the Grand Bend Art Centre are excited to be able to once again host the show this month.

"While we were disappointed to have to cancel the Paint Ontario event this past spring, we are overjoyed to be able to welcome guests back to the Museum for the event this month," said Dana Thorne, Curator/Supervisor for Lambton Heritage Museum. "This annual event is always a highlight for staff and visitors, and while this year may look slightly different than years past, there is no doubt it will once again be well received by all."

The Paint Ontario exhibit opened Wednesday, September 2 and will run through September 27, 2020. The Museum is open Wednesdays, Fridays, Saturdays and Sundays from 11:00 a.m. until 4:00 p.m., and Thursdays from 11:00 a.m. until 8:30 p.m.

A variety of artist demonstrations will be taking place outdoors at the Museum throughout the exhibit. Please visit [paintontario.com](http://paintontario.com) or the [Lambton Heritage Museum Facebook page](#) for more information on these demonstrations.

To allow for proper physical distancing, the Museum is enforcing reduced building capacity levels, including the main exhibition building and all historic/outbuildings, and implementing timed-ticket entry. Visitors are required to book their appointment in advance. If visitors do not have an appointment, they will only be accommodated as space and time allow. You can book your visit online at [heritagemuseum.ca](http://heritagemuseum.ca) or by calling 519-243-2600.

"The timed ticket entry process will allow us to maintain a safe capacity in our facility and ensure an enjoyable visit for all," stated Laurie Webb, Manager, Museums, Gallery & Archives. "This new process allows us to collect visitor information in advance, should it be needed for contact tracing purposes, and provides an easy, secure way for guests to book their visit from the comfort of their home at any time."

**...More**



**Court Services Department**  
150 N. Christina Street, Box 1060  
Sarnia, ON N7T 7K2

Telephone: 519-344-8880  
Toll-free: 1-800-387-2882  
Fax: 519-344-9379

## **NEWS RELEASE**

For Immediate Release

### **Court Services Department Reopening to the Public**

Thursday, September 10, 2020

**Sarnia, ON** - The Court Services Department is reopening to the public with limited hours beginning Friday, September 11, 2020.

You will be able to pay tickets, request an extension or a trial in person from 10:00 a.m. until 2:00 p.m., Monday to Friday, at the Court Services Department, located in the Lambton Shared Services Centre at 150 Christina Street North, Sarnia.

While the office is reopening to the public, visitors are asked to consider using the drop box located by the Christina Street/Lochiel Street entrance or online services whenever possible to limit in-person interactions.

All visitors will be actively screened for COVID-19 prior to entering the Court Services Department. Visitors are also reminded that all persons entering or remaining in the Lambton Shared Services Centre must wear a mask or face covering which covers the nose, mouth and chin as required under City of Sarnia By-Law No 76 of 2020.

All in-person court proceedings scheduled between March 16 and October 16, 2020 remain adjourned to a future date. If you have a proceeding scheduled during this time, do not attend court in person. A notice of the new court date will be sent to you by mail.

Beginning September 28, 2020, the County of Lambton Provincial Offences Court will hear non-trial proceedings remotely by audio conferencing. These non-trial proceedings include guilty pleas, withdrawals, first appearances and adjournments.

All limitation periods under the Provincial Offences Act previously suspended from March 16 to September 11, 2020 will resume on Monday, September 14, 2020. The Court Services Department will proceed with collection of unpaid fines after September 14, 2020.

For more information, please visit [lambtononline.ca/courtservices](http://lambtononline.ca/courtservices) or contact us by phone (519-344-8880) or email ([poa@county-lambton.on.ca](mailto:poa@county-lambton.on.ca)).

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**Please contact:**

**Cindy Vermeiren**  
Manager, Court Services  
County of Lambton  
519-344-8880 ext. 2236  
[cindy.vermeiren@county-lambton.on.ca](mailto:cindy.vermeiren@county-lambton.on.ca)



**Public Works Department**  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Telephone: 519-845-0801  
Toll-free: 1-866-324-6912  
Fax: 519-845-3872

## **NEWS RELEASE**

For Immediate Release

### **Reminder: Upcoming Household Hazardous Waste Collection Events**

Friday, September 11, 2020

**Wyoming, ON** - The County of Lambton and its partner Clean Harbors Canada Inc. will be holding the next Household Hazardous Waste Collection event on Saturday, September 12, 2020. These popular events offer Lambton County residents an opportunity to dispose of household hazardous waste at no cost.

In light of the ongoing COVID-19 pandemic, event attendees are asked to follow physical distancing protocols, including the following:

- Package materials in disposable containers (i.e. cardboard boxes) as they will not be returned;
- Place materials in the trunk or back of their vehicle to maximize distancing for event staff when collecting items; and
- Remain in their vehicle at all times, as event staff will be removing materials from their vehicle.

To provide additional opportunities for residents to safely dispose of household hazardous waste, the County of Lambton and Clean Harbors Canada Inc. will be hosting additional events on the following dates:

- Saturday, September 26
- Saturday, October 17
- Saturday, October 31

All events will run from 9:00 a.m. until 2:00 p.m. at the Clean Harbors Lambton Facility (4090 Telfer Road, St. Clair Township).

"Corrosive, toxic, reactive and flammable materials will be collected at these events," says Matt Deline, Public Works Manager. "These items should never be placed in a regular landfill because they have the potential to injure workers and damage the environment."

***...More***

Examples of these types of materials include:

**Corrosive**

Batteries  
Drain Cleaners  
Oven Cleaners

**Toxic**

Pesticides  
Rat Poison  
Cleaning Fluids  
Pharmaceuticals

**Reactive**

Pool Chemicals  
Ammonia  
Bleach  
Aerosols

**Flammable**

Gasoline  
Paints  
BBQ Starter  
Oils  
Solvents  
Propane Cylinders

Items NOT accepted include: PCBs, commercial, industrial, radioactive wastes, electronics, and explosives (flares and ammunition).

For more information visit the County of Lambton's website at [lambtononline.ca/hhw](http://lambtononline.ca/hhw) or call 519-845-0801.

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**Please contact:**

**Matt Deline**

Manager, Public Works  
County of Lambton  
519-845-0809 ext. 5370  
[matt.deline@county-lambton.on.ca](mailto:matt.deline@county-lambton.on.ca)



**Procurement & Project Management Department**  
 789 Broadway Street, Box 3000  
 Wyoming, ON N0N 1T0

Telephone: 519-845-0801  
 Toll-free: 1-866-324-6912  
 Fax: 519-845-3160

## **NEWS RELEASE**

For Immediate Release

### **Temporary Closure of North Underground Entrance at Shared Services Centre Monday, September 14, 2020**

**Wyoming, ON** - Beginning today, Monday, September 14, 2020, the underground entrance at the north end of the Lambton Shared Services Centre parking garage will be closed to accommodate ongoing renovations of the facility. It is anticipated the entrance will remain closed for approximately 90 days.

When accessing the facility from the underground parking garage, staff and visitors will be required to use one of the available alternate entrances:

1. Clock Tower Entrance - Located in the middle of the parking garage. Only stairs are available at this entrance.
2. Administration Entrance - Located at the southwest end of the parking garage. Only elevator access to first floor available at this entrance.

All other entrances on the first and second floor of the facility remain open at this time.

Please note that during the closure of the north underground entrance, the entrance from George Street will be available for public access to the facility. This ground level entrance is fully accessible, close to accessible parking and is closer to the main entrance of the Lambton Shared Services Centre than the accessible Administration Entrance in the parking garage.

Additional updates will be provided as construction progresses.

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**Please contact:**

**Rob King**  
 Manager, Procurement and Projects  
 County of Lambton  
 519-845-0809 ext. 5401  
 rob.king@county-lambton.on.ca



**Office of the County Warden**  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Telephone: 519-845-0801  
Toll-free: 1-866-324-6912  
Fax: 519-845-3160

## **NEWS RELEASE**

For Immediate Release

### **Emergency Control Group Update - September 16**

Thursday, September 17, 2020

**Wyoming, ON** - The County of Lambton Emergency Control Group met Wednesday, September 16 to discuss updates in the current COVID-19 situation. The group will meet again on Wednesday next week to discuss new developments and planning requirements. Additional meetings will be scheduled if needed.

At this meeting, the Emergency Control Group:

- Received an update from Lambton County's Medical Officer of Health, Dr. Ranade, regarding the COVID-19 situation in Lambton County. Current statistics are available on the [Lambton Public Health website](#), including a detailed [community snapshot](#).
- Discussed the rising COVID-19 case numbers in Ontario, many of which are linked to an increase in socializing and social behaviours. The Control Group would like to remind everyone to continue practicing individual public health safety measures to limit the spread of COVID-19. These measures include practicing good hand hygiene, maintaining a physical distance of 2 meters with others outside of your social circle, wearing a mask when physical distancing is not possible or where required, and staying home when sick.
- Heard that Public Health is continuing to actively work with local school boards as students begin to return to classes.
- Heard that Public Health has also been actively working with local health care providers to ensure proper COVID-19 prevention measures are in place as the providers work towards resuming services that were paused due to the COVID-19 pandemic.
- Received an update on PPE supply levels from County divisions. All areas continue to maintain an adequate supply level.

For the most up to date information regarding COVID-19 including current statistics, please visit the [Lambton Public Health website](#) and the [Province of Ontario website](#). Facility closures and a list of financial supports and resources are listed on the [Lambton County website](#).

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**Please contact:**

**Bill Weber**  
Warden  
County of Lambton  
519-649-6885  
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**Lisa Brown**  
Communications & Marketing Coordinator  
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LAMBTON COUNTY  
**LIBRARY**

STARTING SEPTEMBER 8 SERVICES WILL EXPAND TO INCLUDE



CONTACTLESS CURBSIDE PICKUP

**AT BRIGDEN LIBRARY  
& GRAND BEND LIBRARY**



**SCHEDULED APPOINTMENTS  
AT 14 LOCATIONS**



COMPUTER USE




WI-FI USE



SPACE FOR ACADEMIC  
STUDY / RESEARCH

**TO SCHEDULE AN APPOINTMENT:**

 **519-337-3291 EXT. 5900 / 1-866-324-6912 EXT. 5900**

 **LCLIBRARY.CA/APPOINTMENTS**

AT SELECT LOCATIONS

Alvinston | Brigden | Bright's Grove | Corunna | Florence | Forest | Grand Bend  
Oil Springs | Petrolia | Point Edward | Sombra | Thedford | Watford | Wyoming

**VISIT [WWW.LCLIBRARY.CA](http://WWW.LCLIBRARY.CA) FOR FULL DETAILS**

# AMO watchfile



September 10, 2020

## In This Issue

- COVID-19 resources.
- 3 fall dates available for AMO's Land Use Planning training.
- SAVE THE DATE! Municipal Cyber Security 101 - October 22.
- LAS Blog: Back-to-School Update.
- FCM Municipal Asset Management Program funding update.
- Municipal Group Buying Highlight: Firefighting equipment & PPE.
- Provincial energy reporting link has changed.
- Investments 101 training available now.
- Careers with City of Orillia and Lake Simcoe Region Conservation Authority.

## AMO Matters

AMO's COVID-19 [resource page](#) is updated continually so you can find critical information in one place. It has a section on mandatory face masks bylaws/directives for municipal governments considering similar bylaws. Send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

## Eye on Events

AMO's Land Use Planning course offers municipal decision makers deep understanding of the principles and key elements of land use planning that inform implementing and managing the land use policy framework in Ontario. [Registration details](#).

On October 22, join AMO and MISA-Ontario for a virtual half-day forum as we explore key aspects of cyber security that elected officials and municipal staff need to know. Stay tuned to for further announcements on registration details, speakers, and topics of discussion.

## LAS

The weather is changing and kids are headed back to school, sounds like an (almost) normal start to the fall! [Check out the LAS Blog](#) to find out what we've been up to over the summer and our plans for the rest of 2020.

Due to overwhelming popularity FCM has decided to pause the intake of new applicants to the [Municipal Asset Management Program](#) effective September 22, 2020. If your municipality is pursuing the funding ensure your application is sent in before the cut-off date. Intake will reopen January 19, 2021.



Did you know the [LAS Municipal Group Buying Program](#) includes Fire Equipment and PPE? Download the [Capital Purchasing catalog](#) for the latest list of vendors, and [contact us](#) to learn how this program can save you time and money on your purchasing.

The Ministry link for reporting energy consumption under O.Reg. 507/18 has changed. Access the [new BPS Reporting Portal](#). This year, the deadline was extended to October 1. The Ministry is hosting a [webinar on September 22](#) at 12 pm on the regulation and how to submit. Still have questions? Email [BPSsupport@ontario.ca](mailto:BPSsupport@ontario.ca).

### **ONE Investment**

Online Investments 101 training available till December, 2020. To register [click here](#). Learn about fundamentals of investing and what it means for your municipality to invest under the Legal List and Prudent Investor Standard. For inquiries, contact [one@oneinvestment.ca](mailto:one@oneinvestment.ca).

### **Careers**

[City Treasurer - City of Orillia](#). Orillia is located one hour north of the GTA and offers affordable living alongside major employers like Lakehead University, Georgian College and the Ontario Provincial Police headquarters. This position is a member of the Senior Management Team. Please apply through the City's [on-line portal](#). Applications will be accepted until noon, September 23, 2020.

[Chief Administrative Officer/Secretary-Treasurer - Lake Simcoe Region Conservation Authority \(LSRCA\)](#). To explore this opportunity further, please contact Keri Christensen, Director of Human Resources, via email at [k.christensen@lsrca.on.ca](mailto:k.christensen@lsrca.on.ca) or apply by submitting your resume online to [careers@lsrca.on.ca](mailto:careers@lsrca.on.ca). Closing date: September 30, 2020

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### **AMO Contacts**

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

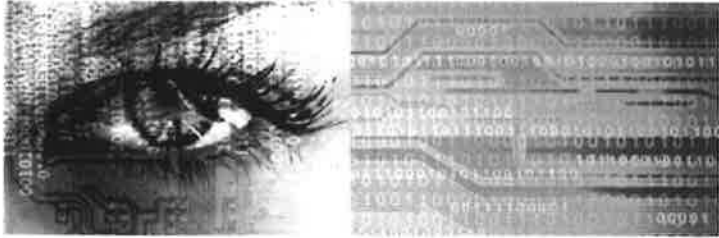
[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

# AMO watchfile



September 17, 2020

## In This Issue

- Declaration of Mutual Commitment and Friendship signed by OFIFC and AMO.
- CMHC Housing Supply Challenge.
- 3 fall dates available for AMO's Land Use Planning training.
- Provincial energy reporting link has changed.
- Investments 101 training available now.
- Cyber security in Ontario's public sector.
- Careers with Cambridge, Peterborough Police Services Board and Thunder Bay.

## AMO Matters

During AMO's 2020 Virtual Conference, the Declaration of Mutual Commitment and Friendship was signed by the Ontario Federation of Indigenous Friendship Centres and the AMO. The Declaration highlights the relationships and work being done to improve the quality of life of Indigenous people across Ontario's municipalities. Several municipal governments and Friendship Centres have now signed the Declaration and several more are in the process of discussing a local declaration.

## Federal Matters

The Housing Supply Challenge looks to increase the creation of housing supply by asking Canadians to propose innovative solutions to long-standing barriers. With up to \$300M in funding available over 5 years, the Challenge will run several rounds and fund a broad portfolio of solutions. The first round of the Challenge, data driven, is launching on October 20, 2020. Sign up for updates by visiting the Housing Supply Challenge web page.

## Eye on Events

AMO's Land Use Planning course offers municipal decision makers deep understanding of the principles and key elements of land use planning that inform implementing and managing the land use policy framework in Ontario. Registration details.

## LAS

The Ministry link for reporting energy consumption under O.Reg. 507/18 has changed. Access the new BPS Reporting Portal. This year, the deadline was extended to October 1. The Ministry is hosting a webinar on September 22 at 12 pm on the regulation and how to submit. Still have questions? Email BPSsupport@ontario.ca.

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### **Municipal Wire\***

On October 1, the Cyber Security Centre of Excellence is hosting a conference that will explore current and future cyber risks to the broader public sector. Hear addresses from experts and learn how to implement best practices and build stronger cyber security profiles that protect vital information and systems. [Register for free](#).

### **Careers**

[Supervisor of Communications - City of Cambridge](#). Reports to Director of Communications. The position leads the development and execution of communications and marketing campaigns in support of the City's strategic priorities. To apply for this position visit [City of Cambridge Careers](#). This posting closes on September 25, 2020.

[Executive Assistant - Peterborough Police Services Board](#). File #20-23. Closing Date: Friday, September 25, 2020 at 4:00 p.m. Send your completed documentation to: Attention: Human Resources, Peterborough Police Service, 500 Water St., P.O. Box 2050, Peterborough, Ontario K9J 7Y4, or email to [Recruitment\\_pps@peterborough.ca](mailto:Recruitment_pps@peterborough.ca)

[Supervisor, Solid Waste Collection - City of Thunder Bay](#). Competition Number: INF-50-20. Department: Infrastructure & Operations. Reports to: Manager, Solid Waste & Recycling Services. Job Type: Full-Time. Closing Date: October 5, 2020. Application forms must reference the competition number and be [submitted to Human Resources](#) by 11:59 p.m. on the closing date.

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### **AMO Contacts**

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[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



September 17, 2020

## AMO Policy Update – New Legislation, Regional Gathering Restrictions, and Pre-Federal Throne Speech Submission

### Provincial Legislation Introduction

Minister Steve Clark, Municipal Affairs and Housing, has introduced legislation that will, if passed, provide a residential rent freeze and extend suspension of commercial evictions for 2021 as well as change the future management of the municipal electors' list. Although the actual legislation is not available at this time, we are able to provide the following details.

#### Rent Freeze for Residential Tenants

The *Helping Tenants and Small Businesses Act* would, if passed, freeze rent in 2021 over a one-year period for tenants of most rent-controlled and non-rent-controlled residential units. This includes municipally funded community housing rental units.

#### Suspension of Commercial Evictions

The Bill, if passed, would change the *Commercial Tenancies Act* to extend the temporary ban on evictions for commercial tenants. The ban will prevent small businesses from being locked out or having their assets seized during COVID-19.

#### Municipal Electors' List

Minister Clark also announced legislation to change the *Municipal Elections Act* and *Elections Act* to create one unified Electors' List for provincial and municipal elections which will be in place for 2024 and subsequent municipal elections. The Minister first announced the intention to move forward with a single list in October 2019. Challenges with the Electors' List for municipal elections have been identified for some time, making election campaigns and administration more difficult for candidates and municipal staff. The proposed changes should reduce duplication and efforts by municipal elections officials to verify information and improve the voting experience for the public.

AMO will review the legislation once publicly available and will provide updates to members when required.

## **Regional Gathering Restrictions and Increased Enforcement**

The Ontario government has amended order O. Reg 364/20: Rules for Areas in Stage 3 under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020*, to set a new limit on the permitted number of people to attend social gatherings and organized public events in the Toronto, Ottawa, and Peel Region public health unit areas that have higher rates of transmission of COVID-19. This includes functions, parties, dinners, gatherings, BBQs, or wedding receptions held in private residences, backyards, parks, and other recreational areas.

This amended order sets a new limit on the number of people allowed to attend an unmonitored social gathering or organized public event in three specific regions to:

- 10 people at an indoor event or gathering (previous limit of 50); or
- 25 people at an outdoor event or gathering (previous limit of 100).

Additionally, to increase compliance with public health guidelines, both within these three regions and across Ontario, amendments to the *Reopening Ontario (A Flexible Response to COVID-19) Act* would, if passed, create:

- a new offence regarding hosting or organizing a gathering in residential premises or other prescribed premises that exceeds limits under an order
- a minimum fine of \$10,000 for organizers of these gatherings
- authority for the Lieutenant Governor in Council to prescribe additional types of premises for the purpose of the new offence
- authority for a police officer, special constable, or First Nations constable to order the temporary closure of a premise where there are reasonable grounds to believe that any gathering exceeding the number of people allowed is taking place and require individuals to leave the premises.

## **Pre-Federal Throne Speech Submission**

With the Federal Throne Speech expected next Wednesday, September 23, AMO President, Graydon Smith, wrote to Prime Minister Trudeau and Minister Freeland yesterday, regarding "Supporting Communities: Driving Recovery in the Wake of COVID-19".

In navigating the COVID-19 environment, AMO recognizes that Ontario's municipal governments can drive aspects of economic recovery and ongoing safety to ensure a path toward greater national prosperity. To that end, AMO is outlining policy priorities

that align with the Federation of Canadian Municipalities (FCM). These priorities can lead to a fair, safe, and inclusive recovery for all Canadians.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

Hello Municipal Stakeholders,

To follow up on my email on August 7<sup>th</sup>, we wanted to provide greater clarity on the privacy requirements for setting up these voluntary school bus stop arm camera programs.

The Ministry of Transportation's guidance materials for voluntary school bus stop arm camera programs emphasizes the importance of complying with the privacy and access requirements set out in the *Municipal Freedom of Information and Protection of Privacy Act*. It also recommends that municipalities who choose to set up a school bus stop arm program, conduct a privacy impact assessment prior to launching their programs. For any questions regarding these requirements and recommendations, please contact Renee Barrette, Director of Policy at the Office of the Information and Privacy Commissioner of Ontario, by e-mail at [Renee.Barrette@ipc.on.ca](mailto:Renee.Barrette@ipc.on.ca).

Best,

**Sebastian Policht**

Senior Policy Advisor

Road Safety Program Development Office

Ministry of Transportation

87 Sir William Hearst Ave. Room 212

Toronto ON, M3M 0B4

T (437)-777-7850

**Ministry of the Solicitor General**

Public Safety Division

25 Grosvenor St.  
12<sup>th</sup> Floor  
Toronto ON M7A 2H3Telephone: (416) 314-3377  
Facsimile: (416) 314-4037**Ministère du Solliciteur général**

Division de la sécurité publique

25 rue Grosvenor  
12<sup>e</sup> étage  
Toronto ON M7A 2H3Téléphone: (416) 314-3377  
Télécopieur: (416) 314-4037**September 19, 2020****MEMORANDUM TO:** Municipal CAOs/Clerks**SUBJECT:** **Enforcement and Amendments under the *Reopening Ontario Act, 2020***

The Ministry of the Solicitor General (ministry) would like to provide you with information on enforcement of orders and an update on amendments that have been made to the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA) as well as O. Reg. 364/20 (Rules for Areas in Stage 3).

To address ongoing risks and effects of recent increase in COVID-19 cases (see the [Daily Summary of Cases in Ontario](#) for the most recent numbers), and to protect Ontario's recovery and keep people safe across the province, the ministry encourages municipal enforcement personnel, to work collaboratively with all enforcement personnel, including police services, on appropriate enforcement of the orders. This includes considering the importance of issuing tickets under Part I and/or summonses under Part III of the *Provincial Offences Act* (POA), taking into account the severity of the infraction/violation of an order and the Government of Ontario's public health intent to limit the spread of COVID-19. As a reminder, in order to help with enforcement of orders, under O. Reg. 114/20, a police officer or any other provincial offences officer may require an individual to provide the officer with the individual's correct name, date of birth and address if the officer has reasonable and probable grounds to believe that the individual has committed an offence under subsection 10 (1) of the ROA.

O. Reg. 364/20 Amendments

Effective September 19, the new maximum number of people permitted to attend organized public events and social gatherings, except where the event is held at a place operated by a business or organization in accordance with O. Reg. 364/20, is reduced to 10 people indoors (previous limit of 50) and 25 people outdoors (previous limit of 100) in all regions (see attached). This includes functions, parties, dinners, gatherings, BBQs or wedding receptions (but not ceremonies) held in private residences, backyards, parks and other recreational areas.



Note, the new limits for indoor and outdoor gatherings described cannot be combined to form a new capacity limit. In addition, these new rules do not apply to 'monitored' social gatherings or organized public events; i.e., social gatherings or organized public events held at a place operated by a business or organization in accordance with O. Reg. 364/20. This includes gatherings or events held in staffed businesses and facilities such as cinemas, convention centres, banquet halls, or restaurants, as well as gyms, recreational sporting or performing arts events. This is in recognition of the fact that these facilities and events are mandated to follow very specific public health and safety guidelines to minimize risk and limit any spread of COVID-19.

In addition, an amendment to O. Reg. 364/20 has been made to include new enforcement provisions that would authorize a police officer, special constable or First Nations constable to temporarily close any premises where the officer or constable has reasonable grounds to believe that a gathering or event is in violation of any gathering limits (including those described above). Individuals are required to leave the premises if they have been temporarily closed (unless it is their place of residence). Individuals are not permitted to re-enter the premises on the same day the premises were closed unless a police officer, special constable or First Nations Constable authorizes the re-entry. Individuals who are required to leave the premises, but do not, may be ticketed or charged under the offence provisions of the ROA or charged with obstructing a peace officer under the *Criminal Code of Canada*.

As a reminder, all orders under the ROA are currently extended to October 22, 2020, with the following exceptions:

- The Education Sector order ended on August 31, 2020.
- The Limitation Periods order ended and limitation periods and procedural time periods that had been suspended resumed on September 14, 2020.
  - Note that this includes limitation periods related to the POA for commencing a proceeding (e.g. laying an information or filing a certificate of offence).
  - The court retains the discretion to extend POA timelines, other than those for commencing a proceeding, under s. 85 of the POA.

Please note that the following workplaces, businesses or public spaces must remain closed:

- Amusement parks and water parks;
- Buffet-style food services;
- Nightclubs, except to serve food or beverages;
- Overnight camps for children; and
- Saunas, steam rooms, bath houses and oxygen bars.

There may be additional workplaces, businesses or public spaces that are not permitted to open pursuant to municipal by-laws or First Nations by-laws.

For information about other orders that continue to be in effect and enforceable under the ROA, please visit the link to the Act on e-Laws at <https://www.ontario.ca/laws/statute/20r17> and click on the “Regulations under this Act” tab.

We encourage enforcement personnel to continue to monitor [www.ontario.ca/alert](http://www.ontario.ca/alert) for information on updates to orders and order expiries/revocations.

### Designated Enforcement Personnel

As was the case under the *Emergency Management and Civil Protection Act* (EMCPA), all police officers, First Nations Constables, and special constables may enforce orders that have been continued in effect under the ROA. In addition, the following enforcement personnel are designated to enforce orders that have been continued in effect under the ROA:

- All provincial offences officers designated by a minister of the Crown;
- All municipal law enforcement officers;
- All by-law enforcement officers of a municipality or local board of a municipality;
- All officers, employees or agents of a municipality or local board of a municipality whose responsibilities include enforcement of by-laws, Acts or regulations.

### Offences and Penalties

The following offences and maximum penalties are set out under subsection 10(1) of the ROA:

“Every person who fails to comply with a continued section 7.0.2 order or who interferes with or obstructs any person in the exercise of a power or the performance of a duty conferred by such an order is guilty of an offence and is liable on conviction,

- (a) in the case of an individual, subject to clause (b), to a fine of not more than \$100,000 and for a term of imprisonment of not more than one year;
- (b) in the case of an individual who is a director or officer of a corporation, to a fine of not more than \$500,000 and for a term of imprisonment of not more than one year; and
- (c) in the case of a corporation, to a fine of not more than \$10,000,000.”

The orders currently in effect are continued orders under the ROA and any enforcement of orders must be done under the ROA as of July 24, 2020, when the provincial emergency declaration under the EMCPA ended. Enforcement personnel may continue to issue a ticket under Part I of the POA or a summons under Part III of the POA.

A person is guilty of a separate offence on each day that an offence under subsection 10(1) occurs or continues (s. 10(2)). Therefore, a separate charge can be laid for each day an offence occurs or continues.

Despite the maximum fines set out in subsection 10(1), the court that convicts a person of an offence may increase a fine imposed on the person by an amount equal to the financial benefit that was acquired by or that accrued to the person as a result of the commission of the offence (s. 10(3)).

Note that no person can be charged with an offence under subsection 10(1) for failing to comply with or interference or obstruction in respect of an order that has been amended retroactive to a date that is specified in the amendment, if the failure to comply, interference or obstruction is in respect of conduct to which the retroactive amendment applies and the conduct occurred before the retroactive amendment was made but after the retroactive date specified in the amendment (s. 10(4)).

### Proposed ROA Amendments


On September 17, 2020, proposed amendments to the ROA were introduced in order to deter individuals from hosting certain prohibited gatherings by:

- Creating a new offence for hosting or organizing a gathering in residential premises contrary to the size limits established in orders continued under ROA.
- The owner or occupier of premises, if present at the gathering, would be presumed, in the absence of evidence to the contrary, to have hosted or organized the gathering.
- Creating a minimum fine of \$10,000 and following the existing maximum penalties under the ROA (see the Offences and Penalties section below for more information on the existing offence provisions and maximum fines).
- Creating authority for the Lieutenant Governor in Council to prescribe additional types of premises to which the new offence would apply.

The proposed legislative amendments, if passed, would come into force upon receipt of Royal Assent.

Thank you again for your continued support and collaboration during this challenging time.

Sincerely,



Richard Stubbings  
Assistant Deputy Minister  
Public Safety Division

## NEWS RELEASE

# Ontario Limits the Size of Unmonitored and Private Social Gatherings across Entire Province

Province Takes Decisive Action to Stop the Spread of COVID-19

September 19, 2020

[Office of the Premier](#)

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## Table of Contents

1. Content
2. Quick Facts
3. Additional Resources
4. Related Topics

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TORONTO — The Ontario government, in consultation with the Chief Medical Officer of Health and the Public Health Measures Table, is reducing limits on the number of people permitted to attend unmonitored and private social gatherings across the entire province. Earlier this week, the government imposed these restrictions in Toronto, Peel Region and Ottawa.

The details were provided today by Premier Doug Ford and Christine Elliott, Deputy Premier and Minister of Health.

"Over the past several days, we have seen an alarming growth in the number of COVID-19 cases in the province," said Premier Ford. "Clearly, the numbers are heading in the wrong direction. That's why we are taking decisive action to lower the size of

unmonitored private social gatherings in every region of Ontario. We need everyone to follow the public health rules in order to prevent another provincewide lockdown, and protect all our citizens, especially the elderly and the vulnerable."

Unmonitored and private social gatherings include functions, parties, dinners, gatherings, BBQs or wedding receptions held in private residences, backyards, parks and other recreational areas.

The new limit on the number of people allowed to attend an unmonitored private social gathering across the province is:

- 10 people at an indoor event or gathering (previous limit of 50); or
- 25 people at an outdoor event or gathering (previous limit of 100).

Indoor and outdoor events and gatherings cannot be merged together. Gatherings of 35 (25 outdoors and 10 indoors) are not permitted.

"We are taking further action to slow the spread and limit new cases of COVID-19 by reducing the size of private social gatherings across Ontario. This action is based on the increasing case counts that we are seeing," said Minister Elliott. "As we continue to closely monitor the spread of this virus, we will never hesitate to take further action to protect the health and well-being of all Ontarians."

The new limits will not apply to events or gatherings held in staffed businesses and facilities, such as bars, restaurants, cinemas, convention centres, banquet halls, gyms, places of worship, recreational sporting or performing art events. Existing rules, including public health and workplace safety measures for these businesses and facilities, continue to be in effect.

These new limits are effective immediately.

To support better compliance with public health guidelines, amendments to the *Reopening Ontario (A Flexible Response to COVID-19) Act* would, if passed, establish:

- A new offence regarding hosting or organizing a gathering in residential premises or other prescribed premises that exceeds limits under an order.
- A minimum fine of \$10,000 for organizers of these gatherings.
- Authority for the Lieutenant Governor in Council to prescribe additional types of premises for the purpose of the new offence.
- Authority for a police officer, special constable or First Nations constable to order the temporary closure of a premises where there are reasonable grounds to believe that any gathering exceeding the number of people allowed is taking place and require individuals to leave the premises.

"It is critical that we continue to take the necessary steps to protect the health and safety of all Ontarians," said Solicitor General Sylvia Jones. "We are making it easier for communities to keep people safe through a broad array of tools and deterrents including stiffer penalties for organizing social gatherings at private residences that violate the applicable size restrictions. Today's expansion of gathering restrictions across the province shows that we remain agile in our response to the increase in COVID-19 cases in Ontario."

The Chief Medical Officer of Health and other public health experts continue to closely monitor the evolving situation to advise when public health measures or restrictions can be further loosened or if they need to be tightened.

It remains critically important for everyone to continue following public health advice. This includes:

- staying home when ill, or keeping your child home from school when ill, even with mild symptoms;
- practising physical distancing with those outside your household or social circle, or at gatherings;
- protecting your social circle;
- wearing a face covering when physical distancing is a challenge or where it is mandatory to do so;
- washing your hands frequently and thoroughly; and
- adhering to gathering limits and rules.

For additional protection, the Ontario government is encouraging everyone to download the new COVID Alert app on their smart phone from the Apple and Google Play app stores.

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## Quick Facts

- On July 24, 2020, the *Reopening Ontario (A Flexible Response to COVID-19) Act (ROA)* came into force to ensure important measures remained in place after the provincial declared emergency came to an end. Under the ROA, orders can be extended for up to 30 days at a time. The government will continue to review all orders continued under the ROA and will report on order extensions to the [Select Committee on Emergency Management Oversight](#).
- Some local municipalities may have enacted by-laws or local medical officers of health may have issued Section 22 orders under the *Health Protection and Promotion Act*, mandating the use of face coverings, and other restrictions, in some settings. Other medical officers of health may have mandated the use of face coverings, and other restrictions, through reference to emergency orders. Refer to local municipal or public health unit webpages for more information.

- Over 180 guidance resources are available to businesses to help them safely reopen and keep customers and workers safe.
  - Testing is available at any of the province's 147 assessment centres currently open. To find your closest assessment centre, please visit [Ontario.ca/coronavirus](https://ontario.ca/coronavirus).
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## Additional Resources

- [Lower Social Gathering Limits Adopted Provincewide to Help Stop the Spread of COVID-19](#)
- [Get the facts from Public Health Ontario on how to protect yourself and others.](#)
- [See how your organization can help fight COVID-19.](#)
- Visit Ontario's [website](#) to learn more about how the province continues to protect Ontarians from COVID-19.
- For public inquiries call ServiceOntario, INFOline at 1-866-532-3161 (Toll-free in Ontario only).

# LAMBTON GROUP POLICE SERVICES BOARD

## MINUTES

**June 17, 2020**  
**Session # 3/2020**

**Date:** Wednesday, June 17, 2020

**Time:** 3:00 p.m.

**Place:** Virtual Meeting due to COVID-19 Virus

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**Present:**        **Murray Jackson, Chair**  
                       **Leland Martin, Acting Chair**  
                       **Steve Miller**  
                       **Doug Cook**  
                       **Shirley Durance**

**Dela Horley, Secretary**

**O.P.P. Representative:**    **Inspector Chris Avery**  
    **Staff Sgt. Ryan Olmstead**  
    **Acting Staff Sgt. Ross Stewart**

### **CALL TO ORDER**

Chair Murray Jackson called the meeting to order at 3:00 p.m.

### **DECLARATION OF CONFLICT OF INTEREST**

None declared.

### **ADOPTION OF PREVIOUS MINUTES**

**Moved by D. Cook, Seconded by S. Durance, THAT** the minutes of Session 2/2020, April 22, 2020 be adopted as submitted.

Carried.

### **BUSINESS ARISING FROM MINUTES**

There was no business arising.

### **DETACHMENT REPORT**

Staff Sgt. Ryan Olmstead gave an abbreviated policing report at this meeting.

- Detachment continues to stagger shifts due to COVID-19
- Using Skype for shift briefings



- Working with other detachments to fill positions and reduce overtime costs due to staffing limits
- School Resource and Community Service Officers are in the platoon while schools are closed
  
- Domestic assault charges have increased due to COVID-19
- Increase in opioid overdoses and overdose fatalities
- 3 drivers charged with stunt driving in a short period in the area of Marthville and Lasalle Line
- Assault in Point Edward reported after victim was released from hospital
  
- Mischief in Petrolia; youth referred to Rebound
- Walpole Island – Intimidation of Justice official charge to a common-law couple
- Robbery report from a youth in Petrolia – false claim; youth charged.
- Retirement – Sgt. Sam Poole

**Moved by S. Miller seconded by L. Martin, THAT** the Detachment Commander's Report and the Year End Report be accepted.

Carried.

*Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGPSB website).*

## **MEMBER'S REPORT**

- a) S. Durance asked if there has been an increase in calls due to COVID-19; Staff Sgt. Olmstead advised there has not been a noticeable increase due to the pandemic.

## **CORRESPONDENCE**

- a) Message from OPP Commissioner Carrique re- Anti-racism Demonstrations
- b) Financial Reports to March 2020 (sent electronically)
- c) Interest Reports to April 2020 (sent electronically)

**Moved by S. Durance seconded by D. Cook, THAT** the Correspondence as listed be accepted.

Carried.

## **ACCOUNTS**

### **a) Accounts/Finance**

a) Policing – Paid Duty	\$ 15,303.60
b) Policing Contract – June 2020	\$ 725,203.00
c) Policing Contract – July 2020	\$ 725,203.00
d) Policing Contract – August 2020	\$ 725,203.00
e) JC Cleaning – March 2020	\$ 734.50
f) JC Cleaning – June 2020	\$ 1,469.00
g) JC Cleaning – July 2020	\$ 1,469.00
h) Eastlink – March 2020	\$ 257.61
i) Eastlink – April 2020	\$ 267.66
j) Eastlink – May 2020	\$ 2/62.07

Moved by S. Miller, seconded by L. Martin, THAT the accounts as listed be approved for payment.

Carried.

## OTHER BUSINESS

- a) Moved by D. Cook, seconded by L. Martin, THAT the 2019 LGPSB Audited Financial Statements, as submitted by BDO, be approved as submitted.

Carried.

- b) OAPSB – The Chair outlined the OAPSB virtual AGM/Conference as follows:

- If air travelers are found to be carrying large sums of money, police can be notified to investigate through Transport Canada.  
Inspector Avery advised that an individual cannot transport more than \$10,000 cash, usually across the border; good investigative tool.
- Adequate and effective OPP policing – concerns that there is not enough policing in the north; not many recruits.  
Inspector Avery advised that OPP Headquarters is recruiting regularly. Manpower in flux and partnering to maintain numbers; overtime used when necessary. Looking at some experienced officers transferring to Lambton. New recruits must remain where they are stationed for three (3) years before applying for a lateral transfer.

- c) Disbursements from Criminal Records Checks, etc. - Inspector Avery reported that the funds that have been directed to the Board for criminal record checks, etc. will now be directed to the Ministry and will be divided and disbursed from there. No further information is available at this time.

D. Horley advised that these funds make up at least \$50,000 per year of income to the Board, which helps cover expenses such as insurance premiums and policing office rent, which keeps the costs to the partner municipalities to policing contract costs only.

- d) The Chair reported on his meeting with the OPP regarding cleaning of the emergency satellite office (ESO) in Forest. Background: when the Forest Detachment was closed, the ESO was opened in the County of Lambton's building. The County offered the space to the OPP (one room and a shared washroom). Once the satellite office was opened, the County requested rent for this space. It was agreed that the Board would pay \$100/partner municipality or \$900/mo. Arrangements were made to have the space cleaned.

The Chair advised that, due to COVID-19, the space will need to be cleaned daily; the current cleaner has to charge a minimum of 3 hours per day at \$25/hr. If this cleaning is not done, the office will have to close temporarily. The Chair advised that he has agreed to keep the office open for one (1) month to be reviewed regularly.

Staff Sgt. Olmstead advised that Infrastructure Ontario can look into funding for the policing offices. There are other Police Services Boards that are not paying policing office costs.

**Moved by L. Martin, seconded by S. Miller, THAT** the the Board request the Lambton OPP initiate a discussion with Infrastructure Ontario in determining why the Lambton Group Police Services Board is required to pay rent and cleaning costs for its Corunna policing office and the Forest Emergency Satellite Office.

Carried.

- e) The format of the August 2020 LGPSB meeting will be determined closer to the meeting date.

## **ADJOURNMENT**

**Moved by S. Durance, seconded by L. Martin, THAT** the June 17, 2020 meeting of the Lambton Group Police Services Board be adjourned.

Carried.

The meeting adjourned at 4:00 p.m.

**Next meeting:** Wednesday, August 19, 2020 at 3:00 p.m.

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Murray Jackson, Chair

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Dela Horley, Secretary



# LAMBTON GROUP POLICE SERVICES BOARD

DETACHMENT COMMANDER

INSPECTOR Chris AVERY

MAY / JUNE 2020

LGP SB

# CALLS FOR SERVICE BILLING WORKGROUPS



**Drugs** Includes trafficking, production, and importation of drugs including marihuana, cocaine, heroin, crystal meth or other controlled substances. It also includes occurrences related to indoor/outdoor grow labs.

**Drug Possession** Includes all occurrences where the most serious violation is possession of marihuana, cocaine, heroin, crystal meth or other controlled substance. It also includes other minor drug related offences.

**Operational** Operational calls for service are non-criminal events that police attend to. These include animal complaints, non-criminal domestic disturbances, missing persons, noise complaints, property – lost or found, sudden deaths, and assist public calls.

**Operational 2** Includes false alarms, keep the peace and 911 calls/911 hang-ups. Due to the higher frequency of these calls, they have been separated out from the 'Operational' category and allocated a lower time standard. Traffic incidents are excluded.

**Other Criminal Code Violations** The majority of offences counted in the Other Criminal Code Offences group are criminal offences that are not directed to people or related to property. It is similar to the group that Statistics Canada uses when reporting 'Other Criminal Code'. These include prostitution, offensive weapons, bail violations, counterfeiting, disturb the peace, indecent acts, breach of probation, and bribery.

**Property Crime Violations** This category is similar to the group that Statistics Canada uses when reporting 'Property Crimes'. These include arson, break and enter, theft, possession of stolen goods, mischief, identity theft, and some frauds.

**Statutes & Acts** Includes provincial statutes, primarily the Mental Health Act, Landlord Tenant Act and Trespass to property offences. It also includes custody dispute calls.

**Traffic** Includes motor vehicle collisions of all severities (property damage, personal injury and fatalities) and road rage incidents reported to police.

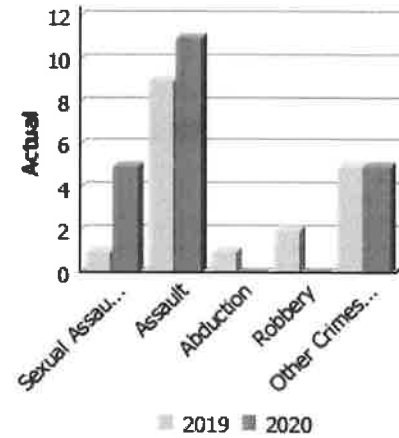
**Violent Crimes** The majority of offences counted in the Violent Crimes group are crimes against persons. This category is similar to the group that Statistics Canada uses when reporting 'Violent Crimes'. These include homicides, attempted murders, assaults, threats and robberies.

# LAMBTON RECORDS MANAGEMENT SYSTEM

## Police Services Board Report for LAMBTON OPP Records Management System May - 2020

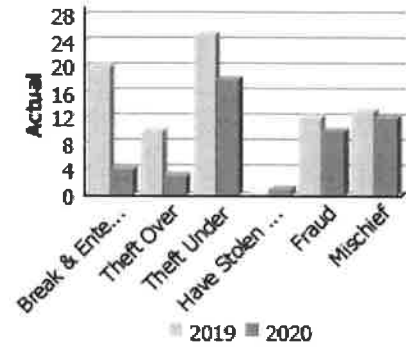
### Violent Crime

Actual	May			Year to Date - May		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	1	5	400.0%	14	27	92.9%
Assault	9	11	22.2%	47	53	12.8%
Abduction	1	0	-100.0%	1	0	-100.0%
Robbery	2	0	-100.0%	2	0	-100.0%
Other Crimes Against a Person	5	5	0.0%	31	23	-25.8%
<b>Total</b>	<b>18</b>	<b>21</b>	<b>16.7%</b>	<b>95</b>	<b>103</b>	<b>8.4%</b>



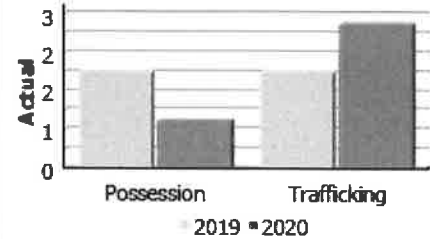
### Property Crime

Actual	May			Year to Date - May		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	1	--
Break & Enter	20	4	-80.0%	69	63	-8.7%
Theft Over	10	3	-70.0%	36	27	-25.0%
Theft Under	25	18	-28.0%	112	101	-9.8%
Have Stolen Goods	0	1	--	5	5	0.0%
Fraud	12	10	-16.7%	57	67	17.5%
Mischief	13	12	-7.7%	55	64	16.4%
<b>Total</b>	<b>80</b>	<b>48</b>	<b>-40.0%</b>	<b>334</b>	<b>328</b>	<b>-1.8%</b>



### Drug Crime

Actual	May			Year to Date - May		
	2019	2020	% Change	2019	2020	% Change
Possession	2	1	-50.0%	8	10	25.0%
Trafficking	2	3	50.0%	12	9	-25.0%
Importation and Production	0	0	--	1	0	-100.0%
<b>Total</b>	<b>4</b>	<b>4</b>	<b>0.0%</b>	<b>21</b>	<b>19</b>	<b>-9.5%</b>



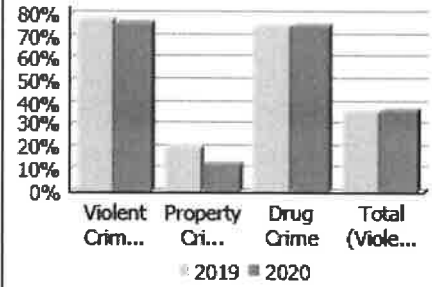
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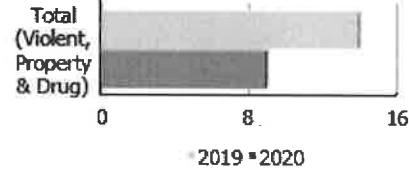
# LAMBTON RECORDS MANAGEMENT SYSTEM

## Police Services Board Report for LAMBTON OPP Records Management System May - 2020

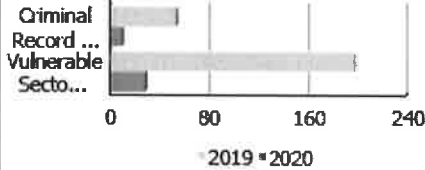
Clearance Rate						
Clearance Rate	May			Year to Date - May		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	77.8%	76.2%	-1.6%	80.0%	61.2%	-18.8%
Property Crime	20.0%	12.5%	-7.5%	14.4%	18.9%	4.5%
Drug Crime	75.0%	75.0%	0.0%	47.6%	89.5%	41.8%
<b>Total (Violent, Property &amp; Drug)</b>	<b>36.1%</b>	<b>36.8%</b>	<b>0.7%</b>	<b>33.3%</b>	<b>34.9%</b>	<b>1.6%</b>



Unfounded						
Unfounded	May			Year to Date - May		
	2019	2020	% Change	2019	2020	% Change
Total (Violent, Property & Drug)	14	9	-35.7%	61	40	-34.4%



Criminal Record and Vulnerable Sector Screening Checks						
Actual	May			Year to Date - May		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	54	10	-81.5%	214	84	-60.7%
Vulnerable Sector Screening Checks	199	29	-85.4%	784	354	-54.8%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Data source date:  
2020/08/01

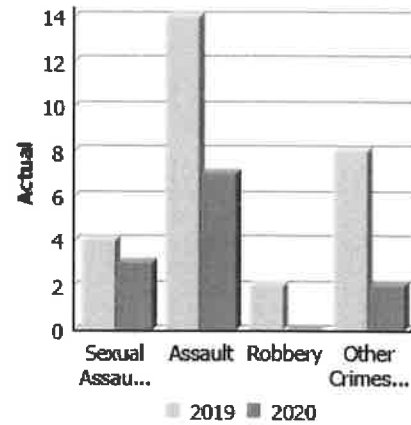
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# LAMBTON RECORDS MANAGEMENT SYSTEM

## Police Services Board Report for LAMBTON OPP Records Management System June - 2020

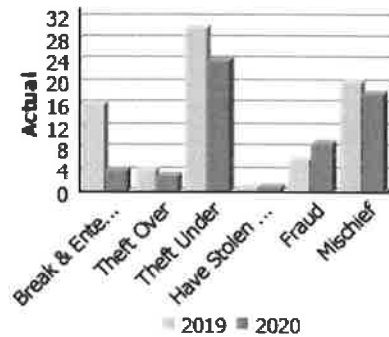
### Violent Crime

Actual	June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	4	3	-25.0%	18	30	66.7%
Assault	14	7	-50.0%	61	60	-1.6%
Abduction	0	0	--	1	0	-100.0%
Robbery	2	0	-100.0%	4	0	-100.0%
Other Crimes Against a Person	8	2	-75.0%	39	25	-35.9%
<b>Total</b>	<b>28</b>	<b>12</b>	<b>-57.1%</b>	<b>123</b>	<b>115</b>	<b>-6.5%</b>



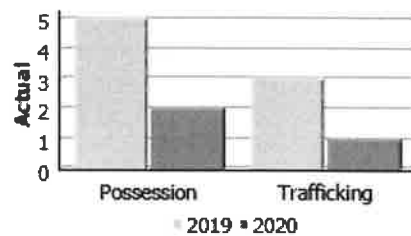
### Property Crime

Actual	June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	1	--
Break & Enter	16	4	-75.0%	85	67	-21.2%
Theft Over	4	3	-25.0%	40	30	-25.0%
Theft Under	30	24	-20.0%	142	125	-12.0%
Have Stolen Goods	1	1	0.0%	6	6	0.0%
Fraud	6	9	50.0%	63	76	20.6%
Mischief	20	18	-10.0%	75	82	9.3%
<b>Total</b>	<b>77</b>	<b>59</b>	<b>-23.4%</b>	<b>411</b>	<b>387</b>	<b>-5.8%</b>



### Drug Crime

Actual	June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Possession	5	2	-60.0%	13	12	-7.7%
Trafficking	3	1	-66.7%	15	10	-33.3%
Importation and Production	0	0	--	1	0	-100.0%
<b>Total</b>	<b>8</b>	<b>3</b>	<b>-62.5%</b>	<b>29</b>	<b>22</b>	<b>-24.1%</b>



### Clearance Rate

Data source date:  
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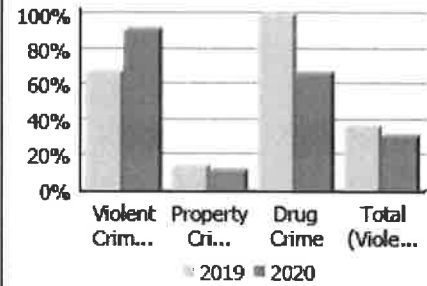
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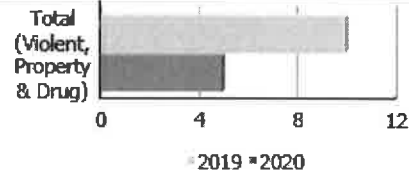
# LAMBTON RECORDS MANAGEMENT SYSTEM

## Police Services Board Report for LAMBTON OPP Records Management System June - 2020

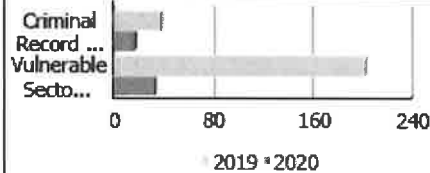
Clearance Rate	June			Year to Date - June		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	67.9%	91.7%	23.8%	77.2%	64.4%	-12.9%
Property Crime	14.3%	11.9%	-2.4%	14.4%	17.8%	3.5%
Drug Crime	100.0%	66.7%	-33.3%	62.1%	86.4%	24.3%
<b>Total (Violent, Property &amp; Drug)</b>	<b>37.0%</b>	<b>31.6%</b>	<b>-5.3%</b>	<b>34.1%</b>	<b>34.4%</b>	<b>0.4%</b>



Unfounded						
Unfounded	June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Total (Violent, Property & Drug)	10	5	-50.0%	71	45	-36.6%



Criminal Record and Vulnerable Sector Screening Checks						
Actual	June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	38	17	-55.3%	252	101	-59.9%
Vulnerable Sector Screening Checks	203	33	-83.7%	987	387	-60.8%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Data source date:  
2020/08/01

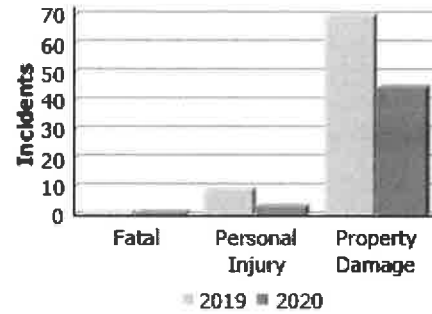
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# LAMBTON COLLISION REPORTING SYSTEM

## Police Services Board Report for LAMBTON OPP Collision Reporting System May - 2020

### Motor Vehicle Collisions by Type

Incidents	May			Year to Date - May		
	2019	2020	% Change	2019	2020	% Change
Fatal	1	1	0.0%	2	1	-50.0%
Personal Injury	9	3	-66.7%	40	26	-35.0%
Property Damage	70	45	-35.7%	312	258	-17.3%
<b>Total</b>	<b>80</b>	<b>49</b>	<b>-38.8%</b>	<b>354</b>	<b>285</b>	<b>-19.5%</b>



### Fatalities in Detachment Area

Incidents		May			Year to Date - May		
		2019	2020	% Change	2019	2020	% Change
Motor Vehicle Collision	Fatal Incidents	1	1	0.0%	2	1	-50.0%
	Alcohol Related	1	0	-100.0%	2	0	-100.0%
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--

Persons Killed	May			Year to Date - May		
	2019	2020	% Change	2019	2020	% Change
Motor Vehicle Collision	1	1	0.0%	2	1	-50.0%
Off-Road Vehicle	0	0	--	0	0	--
Motorized Snow Vehicle	0	0	--	0	0	--

Data source date:  
2020/08/05

Report Generated on:  
Aug 6, 2020 10:47:16 AM

# LAMBTON COLLISION REPORTING SYSTEM

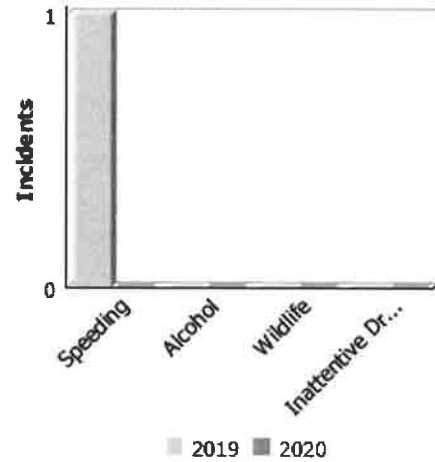
## Police Services Board Report for LAMBTON OPP Collision Reporting System May - 2020

### Primary Causal Factors in Fatal Motor Vehicle Collisions

Incidents	May			Year to Date - May		
	2019	2020	% Change	2019	2020	% Change
Speeding as a contributing factor	1	0	-100.00%	1	0	-100.00%
Where alcohol is involved	0	0	0	1	0	-100.00%
Wildlife as a contributing factor	0	0	0	0	0	0
Inattentive driver as a contributing factor	0	0	0	0	0	0

Persons Killed	May			Year to Date - May		
	2019	2020	% Change	2019	2020	% Change
Seatbelt as a contributing factor	0	0	0	0	0	0



#### Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Data source date:  
2020/08/05

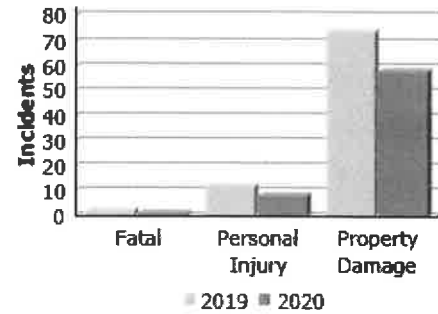
Report Generated on:  
Aug 6, 2020 10:47:16 AM

# LAMBTON COLLISION REPORTING SYSTEM

## Police Services Board Report for LAMBTON OPP Collision Reporting System June - 2020

### Motor Vehicle Collisions by Type

Incidents	June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Fatal	2	1	-50.0%	4	2	-50.0%
Personal Injury	12	8	-33.3%	52	34	-34.6%
Property Damage	74	58	-21.6%	386	316	-18.1%
<b>Total</b>	<b>88</b>	<b>67</b>	<b>-23.9%</b>	<b>442</b>	<b>352</b>	<b>-20.4%</b>



### Fatalities in Detachment Area

Incidents		June			Year to Date - June		
		2019	2020	% Change	2019	2020	% Change
Motor Vehicle Collision	Fatal Incidents	2	1	-50.0%	4	2	-50.0%
	Alcohol Related	1	0	-100.0%	3	0	-100.0%
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Persons Killed		June			Year to Date - June		
		2019	2020	% Change	2019	2020	% Change
Motor Vehicle Collision		2	1	-50.0%	4	2	-50.0%
Off-Road Vehicle		0	0	--	0	0	--
Motorized Snow Vehicle		0	0	--	0	0	--

Data source date:  
2020/08/05

Report Generated on:  
Aug 6, 2020 10:49:29 AM

# LAMBTON COLLISION REPORTING SYSTEM

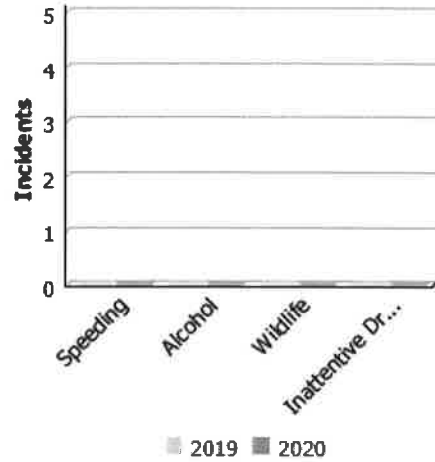
## Police Services Board Report for LAMBTON OPP Collision Reporting System June - 2020

### Primary Causal Factors in Fatal Motor Vehicle Collisions

Incidents	June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Speeding as a contributing factor	0	0	0	1	0	-100.00%
Where alcohol is involved	0	0	0	1	0	-100.00%
Wildlife as a contributing factor	0	0	0	0	0	0
Inattentive driver as a contributing factor	0	0	0	0	0	0

Persons Killed	June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Seatbelt as a contributing factor	0	0	0	0	0	0



#### Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Data source date:  
2020/08/05

Report Generated on:  
Aug 6, 2020 10:49:29 AM

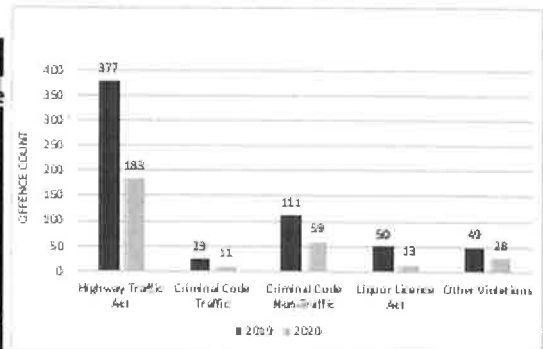
# LAMBTON ICON (Integrated Court Offence Network)

Starting Year **2020**  
 Starting Month **MAY**  
 Ending Month **MAY**

**LAMBTON OPP**  
**Integrated Court Offence Network**  
**MAY - 2020**

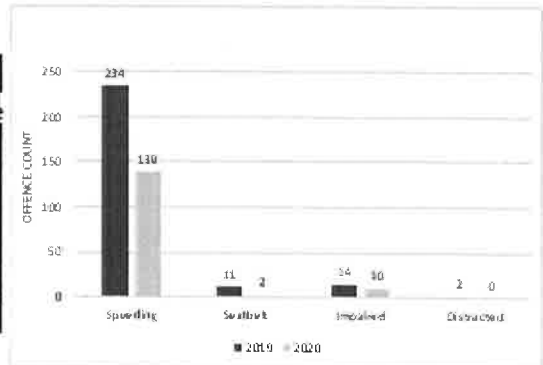
**Criminal Code and Provincial Statutes Charges Laid**

Offence Count	MAY - 2020			Year to Date - MAY		
	2019	2020	% Change	2019	2020	% Change
Highway Traffic Act	377	183	-51.5%	1558	810	-48.0%
Criminal Code Traffic	23	11	-52.2%	86	67	-22.1%
Criminal Code Non-Tra	111	59	-46.8%	600	373	-37.8%
Liquor Licence Act	50	13	-74.0%	69	30	-56.5%
Other Violations	49	28	-42.9%	258	162	-37.2%
<b>All violations</b>	<b>610</b>	<b>294</b>	<b>-51.8%</b>	<b>2571</b>	<b>1442</b>	<b>-43.9%</b>



**Traffic Related Charges**

Offence Count	MAY - 2020			Year to Date - MAY		
	2019	2020	% Change	2019	2020	% Change
Speeding	234	139	-40.6%	990	582	-41.2%
Seatbelt	11	2	-81.8%	22	5	-77.3%
Impaired	14	10	-28.6%	50	56	12.0%
Distracted	2	0	-100.0%	13	3	-76.9%
<b>All violations</b>	<b>261</b>	<b>151</b>	<b>-42.1%</b>	<b>1075</b>	<b>646</b>	<b>-39.9%</b>



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind

**Data Utilized**

Ministry of Attorney General, Integrated Court Offence Network  
 Integrated Court Offence Network Business Intelligence Cube



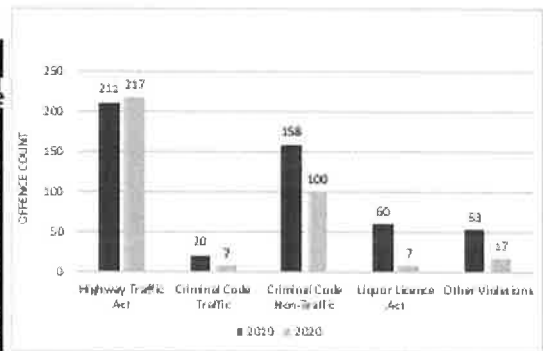
# LAMBTON ICON (Integrated Court Offence Network)

Starting Year **2020**  
 Starting Month **JUNE**  
 Ending Month **JUNE**

**LAMBTON OPP**  
**Integrated Court Offence Network**  
**JUNE - 2020**

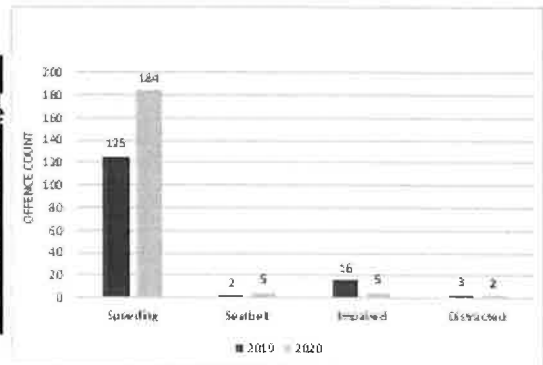
**Criminal Code and Provincial Statutes Charges Laid**

Offence Count	JUNE - 2020			Year to Date - JUNE		
	2019	2020	% Change	2019	2020	% Change
Highway Traffic Act	211	217	2.8%	1573	745	-52.6%
Criminal Code Traffic	20	7	-65.0%	94	62	-34.0%
Criminal Code Non-Traffic	158	100	-36.7%	674	417	-38.1%
Liquor Licence Act	60	7	-88.3%	123	29	-76.4%
Other Violations	53	17	-67.9%	270	127	-53.0%
<b>All violations</b>	<b>502</b>	<b>348</b>	<b>-30.7%</b>	<b>2734</b>	<b>1380</b>	<b>-49.5%</b>



**Traffic Related Charges**

Offence Count	JUNE - 2020			Year to Date - JUNE		
	2019	2020	% Change	2019	2020	% Change
Speeding	125	184	47.2%	1022	562	-45.0%
Seatbelt	2	5	150.0%	23	9	-60.9%
Impaired	16	5	-68.8%	59	52	-11.9%
Distracted	3	2	-33.3%	15	4	-73.3%
<b>All violations</b>	<b>146</b>	<b>196</b>	<b>34.2%</b>	<b>1119</b>	<b>627</b>	<b>-44.0%</b>



Integrated Court Offence Network data is updated on a monthly basis. Data could be as much as a month and a half behind.

**Data Utilized**

Ministry of Attorney General, Integrated Court Offence Network  
 Integrated Court Offence Network Business Intelligence Cube

# LAMBTON CaOC (Public Complaints and Optional Categories)

## Police Services Board Report for LAMBTON OPP 2020/May

Public Complaints	
Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2020-08-06

### Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders in Program	10
Number of Offenders Charged	1
Number of Charges Laid	1
Number of Checks Performed	0

Date information was collected from Records Management System: 2020-08-06

Daily Activity Reporting Patrol Hours	
Total Hours	2020/May
Number of Cruiser Patrol Hours	490.00
Number of Motorcycle Patrol Hours	12.00
Number of Marine Patrol Hours	116.00
Number of ATV Patrol Hours	72.00
Number of Snowmobile Patrol Hours	0.00
Number of Bicycle Patrol Hours	6.00
Number of Foot Patrol Hours	14.00
Number of School Patrol Hours	0.00

Data source (Daily Activity Reporting System) date: 2020/07/31

Report Generated on:  
Aug 6, 2020 10:56:12 AM



# LAMBTON CaOC (Public Complaints and Optional Categories)

## Police Services Board Report for LAMBTON OPP 2020/Jun

Public Complaints	
Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2020-08-06

### Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

### Secondary Employment

#### Intelligence Led Policing - Crime Abatement Strategy

Number of Offenders in Program	8
Number of Offenders Charged	0
Number of Charges Laid	0
Number of Checks Performed	0

Date information was collected from Records Management System: 2020-08-06

#### Daily Activity Reporting Patrol Hours

Total Hours	2020/Jun
Number of Cruiser Patrol Hours	404.75
Number of Motorcycle Patrol Hours	25.50
Number of Marine Patrol Hours	173.00
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	0.00
Number of Bicycle Patrol Hours	0.00
Number of Foot Patrol Hours	24.75
Number of School Patrol Hours	1.00

Data source (Daily Activity Reporting System) date: 2020/07/31

Report Generated on:  
Aug 6, 2020 11:42:05 AM

# DETACHMENT INITIATIVES

## COMMUNITY SAFETY OFFICER / MEDIA RELATIONS

### MAY / JUNE

A total of **13 media releases** were distributed for the month of **MAY**.

A total of **16 media releases** were distributed for the month of **JUNE**.

- The CSO continues to distribute media releases in relation to the BIG4 corporately driven driving behaviours; impaired driving, aggressive driving, distracted driving and lack of seatbelt use.
- The CSO continues to seek community involvement by utilizing media releases with regard to property crimes such as break and enter, theft, mischief, drugs and wanted persons; with proven success.
- The CSO prepared and distributed media releases in relation to major incidents throughout Lambton County.
- The CSO continues to work collaboratively with the Lambton Crime Unit, Community Street Crimes Unit, Operational Analyst and Sarnia-Lambton Crime Stoppers.

### PUBLIC EDUCATION CAMPAIGNS:

- The CSO continues to support the OPP and Circle K Positive Ticketing Campaign (Operation Cool – free slushi for kids conducting good deeds).
- The CSO continues to distribute media releases in relation to monthly corporately driven traffic safety campaigns.

### In the near future, the CSO has committed to...

- Maintain rapport with community partners regarding upcoming events if they were to continue after COVID-19 restrictions are eased.



Stunt Driver in Point Edward

# DETACHMENT INITIATIVES

## COMMUNITY STREET CRIME UIT

### MAY / JUNE

During the months of May & June Lambton Community Street Crime Unit investigated 19 occurrences.



- These two months saw CSCU involved in seven (7) drug overdose investigations. Three (3) of those investigations were overdose death investigations. Our involvement in these investigations is all reactive in trying to determine who trafficked the controlled substances. Warrants are written and the crime scenes are searched to try and provide information pertaining to drugs that were trafficked to the individual who has died. In situations where the individual overdosed but was revived, CSCU speaks with the person to determine investigative leads.
- As a result of significant reactive investigations (overdoses) Lambton CSCU laid only two (2) drug trafficking charges during this reporting period.
- The CSCU wrote 5 warrants, with 4 warrant services.

### Notable Investigations:

- Lambton CSCU executed a CDSA search warrant on a residence, which yielded 11 grams of Cocaine seized and approximately \$13,000 cash. One male & one female were charged with Trafficking Cocaine.
- Lambton CSCU were requested to assist with static plain clothes observations regarding an utter threats to cause death investigation. CSCU members observed the accused, alerted nearby uniform officers who effected the arrest. Having this accused arrested was essential for the victim's safety.
- Currently CSCU members continue to be a part of two Criminal Investigations Branch overdose death investigations from 2019.
- Other warrants written: 1 Search Warrant re: OD Deaths, 2 Criminal Code warrants to examine cellphones, 1 other warrant.
- Lambton CSCU continues to offer support to frontline policing operations by taking samples of seized drugs and sending the samples to Health Canada for analysis.

# DETACHMENT INITIATIVES

## SCHOOL RESOURCE OFFICER:

The SRO position was deployed in March of 2020 to front line police duties in order to assist during the COVID 19 Pandemic.

It should be noted that there has been a significant decrease in youth crime and involvement with police during the COVID 19 Pandemic.



## MAY

- Alvinston – Four male youth ages 15 to 18 were found attempting to break into an elementary school. All youth were arrested and later released and charged with trespassing.

## JUNE

- There were several Liquor License act offences involving youth within the county of Lambton during the month of June.
- Wyoming – Four youths were found swimming in a surface water pond at a construction site. Youths educated as to potential dangers.
- Grand Bend - A 17 year old female was located behind the wheel of a vehicle had been consuming Alcohol. The female provided a breath sample and was issued a 3 day driver's license suspension for her alcohol levels.
- Plympton- Wyoming – Two youths were found damaging a car. The youths agreed to pay for damages and were diverted.
- Plympton – Wyoming – A 13 year old male youth was found carrying a prohibited weapon (switch blade) . The knife was seized for destruction and the youth diverted.
- There were 2 motor vehicle collisions during the Month of June involving 17 year old youths.
- There one occurrence in the month of June youth and suicidal thoughts and or attempts.

# VIOLENT CRIME / BENCHMARK CRIME

## AREA CRIME SERGEANT:

### MAY

- Members of the Lambton County Crime Unit continue with a Cold Case, unexplained death investigation.
- Lambton Crime Members continue to actively investigate the suspicious death of a two month old baby in St. Clair Township.
- A Crime Member has been assigned as the Coroner's Investigator in the Coroner's inquest involving the death of a 33 year old male in Lambton County.
- Lambton Crime members investigated 6 sexual assault incidents this month. 3 of these incidents resulted in charges whereas 2 investigations were classified as the Victim declined to proceed with charges and 1 is still ongoing.
- Lambton Crime were involved with 8 sudden death investigations. All of these deaths were considered non-suspicious except for 1 which is being investigated as a Criminal suspicious death.
- A Lambton Crime member is overseeing the suspected opioid overdose death of a 48 year old male in St. Clair Township. These deaths are thoroughly investigated in an effort to identify the source of the narcotics and hold the dealer accountable for supplying the product to the deceased.
- A Lambton Crime member is overseeing the suspected opioid overdose death of a 20 year old male in St. Clair Township again with a focus of trying to identify the dealer and hold them accountable



## VIOLENT CRIME / BENCHMARK CRIME

### AREA CRIME SERGEANT Cont'd:

#### JUNE

- A Crime Member continues to liaise with Crown counsel in preparation for an upcoming trial involving the 2018 murder of a 29 year old Warwick village male.
- Members of the Lambton County Crime Unit continue with a Cold Case, unexplained death investigation.
- Lambton County crime members investigated 3 sexual assault allegations this month. 2 of these sexual assaults were cleared by charges being laid and 1 is ongoing.
- Lambton Crime were involved with 8 sudden death investigations. 6 of these deaths were considered non-suspicious and 2 are being investigated as criminally suspicious.
- Lambton Crime Members continue to investigate the suspicious death of a two month old baby in St. Clair Township.
- After a lengthy investigation into a home invasion robbery from December 2019 in Lambton Shores, Crime members executed multiple search warrants and arrested 3 people responsible for this crime.



# TRAFFIC DATA

## COLLISION DATA

MAY / JUNE



Month	Victims			Collisions								
	Total	# of Deceased	# of Injured	Total	# of Fatal	# of PI	# of PD	Alcohol/Drugs Involved			# of CMV	# of Single Veh.
								Yes	No	U/K		
MAY	7	1	6	46	1	3	42	3	36	7	3	26
JUNE	9	1	8	64	1	8	55	2	57	5	6	35
<b>Total</b>	<b>16</b>	<b>2</b>	<b>14</b>	<b>110</b>	<b>2</b>	<b>11</b>	<b>97</b>	<b>5</b>	<b>93</b>	<b>12</b>	<b>9</b>	<b>61</b>



Collision on June 1, 2020

Collision on June 1, 2020



# TRAFFIC DATA

## TRAFFIC CAMPAIGN DATA

MAY / JUNE

CANADA ROAD SAFETY WEEK (12MAY20- 18MAY20)



### DETACHMENT BREAKDOWN

LAMBTON	ALCOHOL IMPAIRED DRIVING CHARGES: CCC 253, 254, 255	DRUG IMPAIRED DRIVING CHARGES: CCC 253, 254, 255	DRIVE WHILE PROHIBITED CHARGES: CCC 259	WARN RANGE SUSPENSIONS	90-DAY A.D.L.S.
	3	0	1	2	2

### DETACHMENT BREAKDOWN

FAIL TO YIELD CHARGES: HTA 135 (All), 136 (2), 138 (All) & 139 (All)	CARELESS DRIVING CHARGES: HTA 130 (All)	SPEEDING CHARGES: HTA 128 (All)	STUNT/RACING CHARGES: HTA 172 (All)	SEATBELT CHARGES: HTA 106 (All)	DISTRACTED DRIVING CHARGES
4	0	43	3	10	0





# TRAFFIC DATA

## TRAFFIC CAMPAIGN DATA

MAY / JUNE

CANADA SAFE BOATING WEEK (16MAY20- 18MAY20)



### DETACHMENT BREAKDOWN

LAMBTON	APPROVED SCREENING DEVICE TESTS - ALCOHOL	CHARGES: LLA	CHARGES: MARINE (CSA 2001)	CHARGES: OTHER FEDERAL STATUTES	90-DAY A.D.L.S.
		1	1		

### DETACHMENT BREAKDOWN

LAMBTON	CHARGES: OTHER PROVINCIAL OFFENCES	COTTAGE CHECKS	VESSEL CHECKS	WARNINGS: MARINE (CSA 2001)	WARNINGS: PROVINCIAL STATUTES
		10	41	8	



# STAFFING UPDATES

## MAY / JUNE

- 1 Sergeant transferred into Lambton in May.
- 1 Probationary Constable started in May.
- 1 Provincial Constable transferred out of Lambton in June.



## FALSE ALARMS INCIDENTS

## MAY

Municipality	Commercial	Residential
Lambton Shores	8	7
ST Clair Township	2	5
Dawn-Euphemia	1	0
Plympton-Wyoming	6	2
Brooke-Alvinston	3	0
Warwick	2	2
Enniskillen	0	0
Petrolia	2	1
Oil Springs	0	1
<b>TOTAL</b>	<b>24</b>	<b>18</b>

## JUNE

Municipality	Commercial	Residential
Lambton Shores	7	6
ST Clair Township	3	5
Dawn-Euphemia	2	0
Plympton-Wyoming	3	4
Brooke-Alvinston	0	0
Warwick	2	0
Enniskillen	1	1
Petrolia	3	1
Oil Springs	0	0
<b>TOTAL</b>	<b>21</b>	<b>17</b>

# CANNABIS FACTS

## AGE LIMIT

The legal age to possess and use cannabis is 19



## WHERE TO BUY

Online at the Ontario Cannabis Store is the only legal place to purchase



## POSSESSION QUANTITIES



30g or less can be possessed legally when in public if 19 years of age or older

## WHERE TO CONSUME



- Public places where smoking tobacco is allowed
- Designated hotel and motel rooms
- Residential vehicles/boats



## HOME CULTIVATION

4 plants is the maximum amount per primary residence (indoor or outdoor)

## IMPAIRED DRIVING



- Licence suspension
- Vehicle impoundment
- Financial penalties
- Possible criminal record
- Possible jail time

## ZERO TOLERANCE



Novice, young drivers (under 22) and commercial drivers must not have ANY drugs or alcohol in their system (medical exemptions may apply)

**STAY SHARP  
KNOW THE FACTS**

Visit [opp.ca](http://opp.ca) or [ontario.ca/page/smoke-free-ontario](http://ontario.ca/page/smoke-free-ontario) for more information

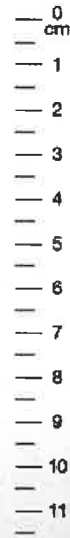


# CANNABIS FACTS



## Cannabis - Know the Limits

### Actual Size



**30 GRAMS**

*Adults 19+ can legally possess in public\**

*\*Vehicle restrictions apply*

# STAY SHARP KNOW THE FACTS

Visit [opp.ca](http://opp.ca) for more information



## CANNABIS FACTS

### DON'T DRIVE HIGH

#### **How soon can I drive after consuming cannabis?**

Cannabis varies in potency and affects everyone differently. If you consume cannabis, don't drive. It's dangerous and is a serious criminal offence.

#### **What is a safe amount of cannabis for drivers to have in their system?**

Having any amount of cannabis in your system while driving can be dangerous and can lead to an impaired driving charge. Under Ontario's "zero tolerance" law, novice, young (under 22) and commercial drivers can have no presence of drugs or alcohol in their system while driving (medical exemptions may apply).

#### **How would police even know if a driver only has small amount of cannabis in their system?**

The police have effective tools for detecting drugs in drivers. Consuming even a small amount of cannabis can

result in drivers performing poorly on a Standardized Field Sobriety Test or in an evaluation by a Drug Recognition Expert. Police also have drug screening equipment and can demand an oral fluid sample.

#### **What are the penalties for drug-impaired driving?**

No matter your age or licence class, if you are convicted criminally of impaired driving (by drugs/alcohol), you can face a number of penalties which include fines, a 1-year licence suspension and even jail time.

#### **Can I transport cannabis in my vehicle?**

Yes, but the cannabis must be in its original package that has not been opened, or it can be packaged in baggage that is fastened closed or is not otherwise readily available to any person in the vehicle.

**STAY SHARP  
BEHIND THE WHEEL**

Visit [opp.ca](http://opp.ca) or [mto.gov.on.ca/english/safety/impaired-driving.shtml](http://mto.gov.on.ca/english/safety/impaired-driving.shtml)



# THE BIG FOUR TRAFFIC COMPLAINTS

## SEAT BELTS

Buckling up takes a few seconds. Losing an unbuckled loved one in a crash lasts forever. Wear your seat belt.



## SPEEDING

No one wants to share the road with a speeding driver. Many of them who have, lost their lives through no fault of their own.

## DISTRACTED DRIVING

Texting while driving is just plain dumb and downright dangerous. If you're texting behind the wheel, who's driving?



## IMPAIRED DRIVING

Thinking of driving under the influence of alcohol or drugs? Let someone sober do the thinking and driving for you.



# SAFER ROADS ARE IN YOUR HANDS.



Be an extra set of eyes for the police

# WE NEED YOUR HELP.



# If you suspect a driver has consumed drugs or alcohol, PLEASE CALL 911 IMMEDIATELY!

## CITIZEN SELF REPORTING TOOL



# #KnowWhenToCall



The OPP's online Citizen Self Reporting Tool allows you to report non-emergency occurrences under \$5,000, stolen license plates or validation stickers, and driving complaints.

*Using this tool keeps the 9-1-1 lines open for emergencies.*

[www.opp.ca/Reporting](http://www.opp.ca/Reporting)



# LAMBTON CONTACT INFORMATION

## OPP CALLS FOR SERVICE:

When you need to report an incident or wish to speak with an officer, these numbers will connect you to the nearest OPP Communications Centre throughout Ontario.

1-888-310-1122      1-888-310-1133 (TTY)



**9-1-1 EMERGENCY** If you call 9-1-1 for an emergency:

- Give your exact location. Include address and town or city as this will enable call taker to either handle the information or transfer you to the proper 9-1-1 centre.
- Give your telephone number including the area code.
- Advise the nature of your call.
- Listen to the call takers instructions - depending on the location and type of incident, you may be transferred.
- Stay on the line until advised to hang up.

## DETACHMENT HOURS / CONTACT INFO:

Lambton OPP Petrolia Detachment	Main Admin Centre	4224 Oil Heritage Rd. P.O. Box 400 Petrolia, ON N0N 1R0	519-882-1011 519-882-1014 fax	Mon – Fri 8-4 pm
St. Clair Township	(Satellite)	392 Lyndoch Street, Corunna, ON N0N 1G0	519-862-4680 519-862-1544 fax	Mon – Thurs & every other Friday 8-4 pm
Grand Bend	(Summer only)	58 Main Street Grand Bend, ON N0M 1T0	519-238-2345	Summer
Point Edward	(Municipal)	102 St. Clair Street Point Edward, ON N7V 1N7	519-336-8691 519-336-5011 fax	Mon – Thurs & every other Friday 8-4 pm

## CALLING THE DETACHMENT:

- When calling the detachment at the above numbers you will receive an automated greeting.
- **Press 1** if you need to report an incident or speak with an officer.
- **Press 2** if you wish to speak with the administrative personnel during the above noted business hours.

After hours you may leave a non-urgent message that will be followed-up on the next business day.

**OUTSIDE PHONE** \* If you attend an office and the doors are locked or it is after hours – please pick up the phone outside of the detachment and you will be connected directly to the OPP Communications Centre.

## LAMBTON CONTACT INFORMATION cont'd

### **CRIMINAL RECORD CHECKS:**

For a complete list of requirements and information on how to apply for Criminal Record Checks, Police Information Checks and Police Vulnerable Sector Checks click the link below:

[Ontario Provincial Police | Criminal Record Checks](#)

### **CANADIAN ANTI-FRAUD CENTRE:**

The [Canadian Anti-Fraud Centre](#) (CAFC) is the central agency in Canada that collects information and criminal intelligence on such matters as mass marketing fraud (i.e.: telemarketing), advance fee fraud (i.e.: West African letters), Internet fraud and identification theft complaints.

If you wish to report a fraud or require information on a possible fraud contact the Canadian anti-fraud centre;

Phone: 1-888-495-8501 OR E-mail: [info@antifraudcentre.ca](mailto:info@antifraudcentre.ca)

### **CRIME STOPPERS:**

You may contact Crime Stoppers from anywhere in Ontario at 1-800-222-8477, or by leaving an anonymous Web-Tip at [TipSoft - Web Tips Submission](#)

### **CITIZENS SELF REPORTING:**

You have the option to report select occurrences to the OPP from your computer or mobile device using the OPP's [Citizen Self Reporting](#) system.

Use this system to report:

1. Lost/missing property under \$5,000
2. Stolen license plates or validation stickers
3. Theft from a vehicle under \$5,000
4. Mischief/damage to a vehicle under \$5,000
5. Mischief/damage to property (other than a vehicle) under \$5,000
6. Theft under \$5,000
7. Driving Complaint

### **FRONTLINE SUPPORT UNIT (FSU):**

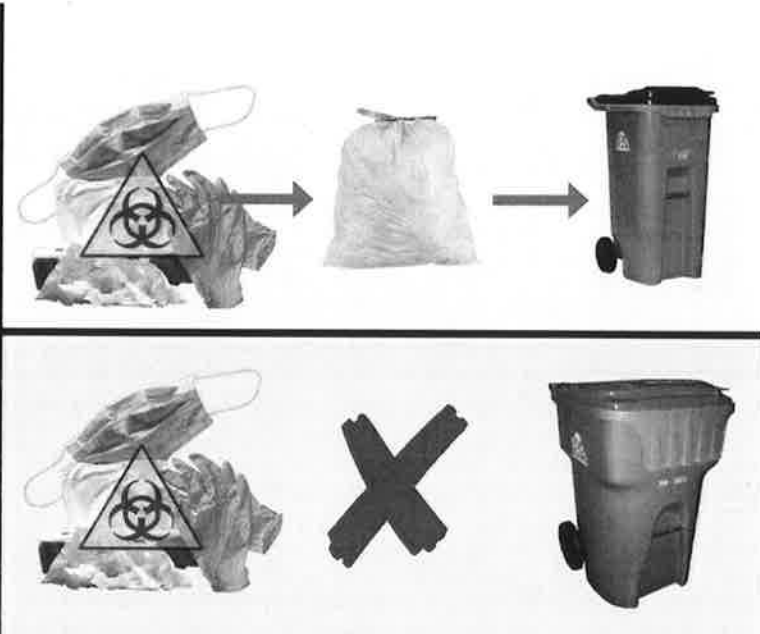
The Frontline Support Unit (FSU) program is a differential response strategy that focuses on call management. This includes responsibility for the OPP's Citizen Self-Reporting (CSR) system which is an online police reporting system for members of the public to report specific occurrences directly to the OPP via the Internet. The FSU model will offer a call handling alternative for select calls for service allowing the deployment of resources to critical incidents or member engagement in proactive police activities. Through the use of technology, the OPP continues to improve our processes and service delivery in support of its vision.

Board of Directors Meeting Highlights  
Held on September 17, 2020 at 8:30 AM  
as a Virtual Meeting



COVID Bring About New Contamination Challenges

**Stop  
COVID**  
Dispose of  
all masks, gloves,  
paper towels,  
tissues, wipes  
properly in  
the garbage



Responsible dog owners don't try to recycle their pooch's poop.  
It really stinks when people don't recycle properly and some materials get dumped.

 This ad is provided through a partnership between industry and Ontario municipalities to support waste diversion programs.

## Doug Ford May Allow Beer & Wine Companies to Opt Out of Bottle 'Deposit Return Program

Advocacy groups say changes would jeopardize bottle return program that is widely recognized as one of the best in the world

Leaked slides show Doug Ford's government is quietly considering making changes to rules that would allow beer and wine companies to opt out of the province's bottle return program.

According to Power Point slides newly obtained by PressProgress, a working group organized by Ontario's Ministry of the Environment, Conservation and Parks delivered a presentation in July indicating the government is considering changes to regulations on beer and wine packaging that would allow companies to treat their bottles as normal "Blue Box" waste.

Advocacy groups warn that change would effectively undermine Ontario's Deposit Return Program (ODRP), a program that has posed challenges for the lobby groups behind Ford's beer and wine agenda.

The ODRP uses the physical locations of Ontario's Beer Stores and LCBO locations to recycle empty alcoholic containers — customers get back a deposit fee when the container is returned.

The July 6 presentation proposes a new approach, one that "treats producers of alcoholic beverage containers the same as other beverage producers."

While the Beer Store and LCBO would still collect empty containers, the slides state that they would operate as "alternative systems" wherein:

"Producers may elect to exempt themselves from the Blue Box

Common Collection system by establishing an Alternative Collection system."

The advocacy organization Environmental Defence warns this would effectively make the Beer Store and LCBO recycling program optional.

"The Blue Box is generally a less expensive program, and correspondingly achieves poorer environmental outcomes," Environmental Defence Plastics Program Manager Ashley Wallis told PressProgress.

While brewers who use refillable bottles may still opt-in, "brewers who only use cans, or one-way bottles, could find that belonging to the common collection system saves them money."

"Given that the proposed target for beverage containers is lower than the current performance of the deposit system for alcoholic beverages, it is likely that many, especially smaller brewers that do not use refillable bottles, would choose to leave the deposit program and opt-in to the common collection system," Wallis added.

Environmental Defence says the government's plan would likely include a "de minimis," where "producers below a certain benchmark (volume, annual sales, etc.) have no financial obligation to the system." That could further motivate companies to opt-out of the existing LCBO / Beer Store program.

### Alcoholic Beverage Containers

- The regulation would include all alcoholic beverage containers sold in the province under the beverage container category. This includes beer, wine and spirits.
- This approach treats producers of alcoholic beverage containers the same as other beverage producers but allows existing programs operated by The Beer Store and the LCBO to continue operating as alternative systems.
- Deposit-return programs operated by The Beer Store and the LCBO currently perform many of the functions of an alternative collection system as proposed for the new Blue Box regulation, including registration, supply and management reporting, and management of associated packaging.
- The Beer Store and the LCBO could choose to register with RPRA as PROs, and could report on supply and diversion data, and provide collection opportunities on behalf of producers.
- Individual producers of alcoholic beverage containers would still retain their obligations under the regulation, including registration with RPRA.
- Producers of alcoholic beverage containers would be required to meet the beverage container target, as well as material-specific targets for any associated packaging marketed with their products.

11

Ontario 

## **RCO And 51 Other Groups Call On Government To Leverage Opportunity To Improve Blue Box**

Environmental and civil groups released a joint statement today that sets expectations for forthcoming regulation to address Ontario's packaging, paper and packaging-like products (PPPP) waste

As the province considers changes to the Blue Box program, 52 environmental and civil society groups released a joint statement calling on the government to address the failings of its recycling system and transition Ontario to a circular economy.

Ontario – Recycling is the Last Resort unites the voices of local, regional and national groups calling on the provincial government to adopt a regulation under the Resource Recovery and Circular Economy Act, 2015 that ensures products and services are fundamentally redesigned to prevent waste, and that companies are financially and operationally responsible for their products' end-of-life.

“For decades, consumers have been led to believe that recycling is the solution to Ontario's waste issues, but the truth is recycling systems were never designed to manage the volume and complexity of materials on the market,” says Ashley Wallis, Plastics Program Manager at Environmental Defence. “We need the province to set and enforce high waste-diversion targets that encourage companies to phase-out hard-to-recycle materials, especially lightweight plastic films, styrofoam and black plastic.”

Only about seven per cent of Ontario's waste is recycled. The rest is sent to landfills or incinerators, or ends up in the environment. To date, the province's efforts to divert waste from landfill have largely focused on the residential sector. However, two-thirds of Ontario's waste is generated in the industrial, commercial and institutional (IC&I) sectors. The joint statement calls on the province to include all sources of packaging, paper, and packaging-like products (PPPP) from all sectors.

“The best and most important opportunity to improve recycling of packaging and plastics is missed with these proposed regulations,” says Jo-Anne St. Godard, Executive Director of Recycling Council of Ontario. “While transitioning the full cost of the Blue Box program to industry is vital, not including the IC&I sector ignores nearly 70 per cent of packaging and plastics waste generated across Ontario that ultimately ends up in landfill or lost to the environment.”

The groups say the regulation must provide accessible service to all Ontarians, regardless of where they live, and should require that public spaces like parks and community centres are serviced as well.

“These new regulations should make it easier—not harder—for people to recycle,” says Emily Alfred with the Toronto Environmental Alliance. “Instead, we're hearing that Blue Box services could be scaled back or stopped altogether for schools, parks, and many residents. This doesn't make sense. Producers should be required to provide recycling services to all Ontarians where they live, work and play.”

The transition to Extended Producer Responsibility (EPR)—where companies are financially and operationally responsible for their waste—is an essential part of the transition to a circular economy. However, the devil is in the details, and the province needs to adopt a regulation that ensures human health.

“Effective Extended Producer Responsibility regulations prevent waste and avoid toxic chemicals,” states Fe de Leon, Researcher and Paralegal with the Canadian Environmental Law Association. “The Province's proposed EPR approach doesn't require producers to redesign for toxic-free products and packaging, nor does it prevent recycling of toxic chemicals. Ontario needs a regulation that keeps materials containing toxic chemicals out of the Blue Box, and avoids relying on

solutions such as burning of waste, energy-from-waste, incineration and chemical recycling to manage problematic materials.”

For a full list of signatories, please see the Ontario – Recycling is the Last Resort statement.

#### Declarations

- Recycling is not a silver bullet solution
- A system for everyone
- An opportunity
- Recycling for everyone, everywhere
- Strong environmental outcomes
- Transparency and accountability
- Transition to circular economy

#### **We Can't Recycle Our Way Out Of The Plastics Crisis**

Reducing use is key, but shifting to plant-based plastics and other products is also crucial, writes David Suzuki

Almost every product and material we refer to as “plastic” is made from fossil fuels. Most of it hasn't been around for long



– a little over 70 years for the most common products. North American grocery stores didn't start offering plastic bags until the late 1970s.

Over that short time, plastics have become ubiquitous. A Center for International Environmental Law report says global plastic production exploded 200-fold between 1950 and 2015 – from two million to 380 million tonnes. Plastic is everywhere, from the ocean depths to mountaintops, from Antarctica to the Arctic – even in our own bodies.

As the report points out, almost every piece of plastic begins as a fossil fuel. This creates greenhouse gas emissions throughout its life cycle, from extraction and transport to refining and manufacturing to managing waste and impacts. The report projects these emissions could reach 1.34 gigatons per year

by 2030 – “equivalent to the emissions released by more than 295 new 500-megawatt coal-fired power plants.”

There are good reasons for plastic’s popularity. It’s lightweight, durable, inexpensive, easily shaped and can be used to safely store many materials, from water to chemicals. That it’s long-lasting is part of the problem.

Plastics don’t decompose like organic substances. Instead, they break down into smaller and smaller pieces, much of which ends up in oceans, where it is consumed by marine life and birds. These “microplastics” work their way through the food web and eventually to humans.

There’s still much to learn about microplastic’s health effects, but exposure in animals has been linked to liver and cell damage, infertility, inflammation, cancer and starvation. The 50,000 plastic particles that each of us breathes and eats every year and the microplastic pollution falling on some cities undoubtedly have an impact, especially as many of the chemicals in plastics are known to cause a range of health problems.

A recent study also shows the ocean plastics problem is worse than thought – although with tonnes of plastic debris and particles swirling in massive ocean gyres, it’s hard to imagine it could be. The study, from the UK’s National Oceanography Centre, found the Atlantic has 10 times more plastic than had been estimated. Researchers previously calculated the amount entering the Atlantic between 1950 and 2015 to be from 17 million to 47 million tonnes. New measurements show it’s closer to 200 million.

Another report, from the World Economic Forum, Ellen MacArthur Foundation and McKinsey and Company, estimated the oceans could hold more plastic by weight than fish by 2050 if trends continue. Because most plastic doesn’t get recycled, researchers also estimated that 95 per cent of plastic packaging value – worth \$80 billion to \$120 billion annually – is lost.

It also found that by 2050, the entire plastics industry will consume 20 per cent of total oil production, and 15 per cent of the world’s annual carbon budget.

The study, *The New Plastics Economy*, outlines steps whereby circular economy principles could resolve many issues around plastics in the environment. These require eliminating all problematic and unnecessary plastic items, innovating to ensure the plastics are reusable, recyclable or compostable, and circulating all plastic items to keep them in the economy and out of the environment.

And while individual efforts are helpful, they don’t go far enough. As Carroll Muffett, lead author of the CIEL report, argues, we can’t “recycle our way out of the plastics crisis.” Instead, we must stop producing fossil fuels and unnecessary disposable plastic items. Reducing use is key, but shifting to plant-based plastics and other products is also crucial.

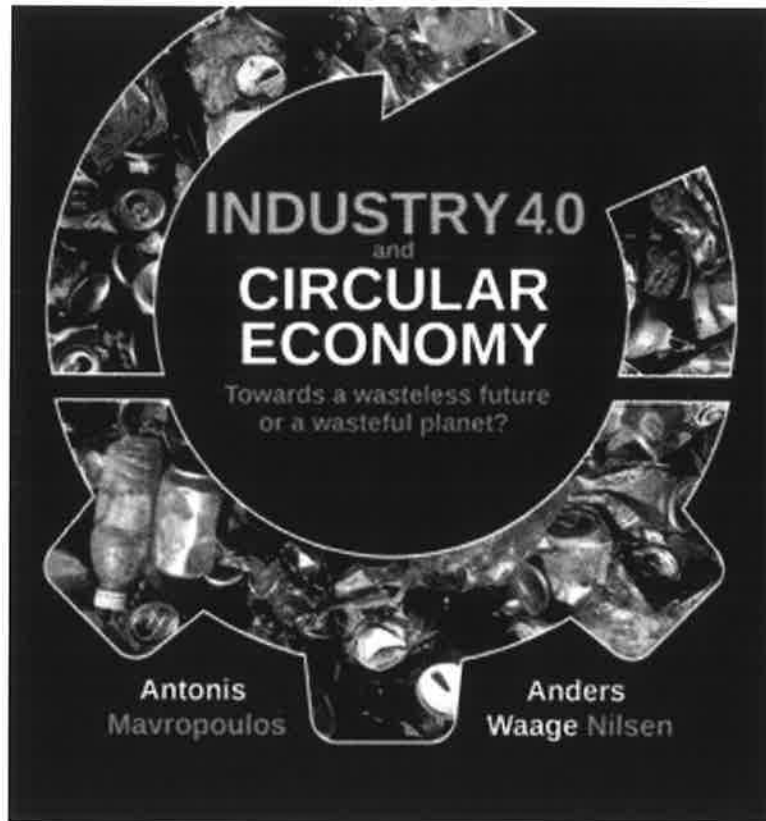
As we’ve written before, the COVID-19 pandemic has exposed flaws in our outdated economic systems, but it’s also provided an opportunity to pause and figure out how to build back better. Our constant rush to exploit resources, burn fossil fuels and create disposable plastic products for the sake of short-term profits is putting all life and health at risk.

We should have started phasing out fossil fuels and their byproducts decades ago when we realized they were creating massive amounts of air, water, and land pollution and heating the planet to temperatures that put our health and survival at risk. The longer we delay, the more difficult change becomes. It’s time for new ideas. It’s time for a just green recovery.

## Industry 4.0 And The Circular Economy: Towards A Wasteless Future Or A Wasteful Planet?

How the marriage of industry 4.0 and the circular economy can radically transform waste management—and our world

Do we really have to make a choice between a wasteless and nonproductive world or a wasteful and ultimately self-destructive one? Futurist and world-renowned waste management scientist Antonis Mavropoulos and sustainable business developer and digital strategist Anders Waage Nilsen respond with a ringing and optimistic “No!” They explore the Earth-changing potential of a happy (and wasteless) marriage between Industry 4.0 and a Circular Economy that could—with properly reshaped waste management practices—deliver transformative environmental, health, and societal benefits. This book is about the possibility of a brand-new world and the challenges to achieve it.



The fourth industrial revolution has given us innovations including robotics, artificial intelligence, 3D-printing, and biotech. By using these technologies to advance the Circular Economy—where industry produces more durable materials and runs on its own byproducts—the waste management industry will become a central element of a more sustainable world and can ensure its own, but well beyond business as usual, future. Mavropoulos and Nilsen look at how this can be achieved—a wasteless world will require more waste management—and examine obstacles and opportunities such as demographics, urbanization, global warming, and the environmental strain caused by the rise of the global middle class.

- Explore the new prevention, reduction, and elimination methods transforming waste management
- Comprehend and capitalize on the business implications for the sector
- Understand the theory via practical examples and case studies
- Appreciate the social benefits of the new approach

Waste-management has always been vital for the protection of health and the environment. Now it can become a crucial role model in showing how Industry 4.0 and the Circular Economy can converge to ensure flourishing, sustainable—and much brighter—future.



### **Final Electronic and Electrical Equipment Recycling Regulation Approval Expected in September/October 2020**

The government expects that the Electronic & Electrical Equipment (EEE) regulation that will transition the recycling of e-waste to producer responsibility will go before the Legislation & Regulations Committee for review and recommendation to Cabinet by late September 2020 with filing by the Ministry by October 2020. The original draft EEE regulation was first introduced in Spring 2019. While the planned approval of any regulation should only be considered tentative, the current WEEE program will end on December 31, 2020, leaving little time for any further delay.

### **ISRI Adopts Position on Minimum Recycled Plastic Content**

#### **Position Encourages Use of Recycled Plastics in Manufacturing of New Goods**

The use of recycled plastic in new products is an environmentally responsible activity that also strengthens the economy by creating jobs and investment opportunities. The Institute of Scrap Recycling Industries' (ISRI) new position on minimum recycled plastic content encourages efforts that will help spur demand for recycled plastics. It also aims to increase the commitment by stakeholders throughout the supply chain to ensure plastics are responsibly manufactured, collected, and recycled into new products.



Plastics are a diverse, versatile group of materials that are used in nearly all aspects of daily life, from life-saving medical supplies to light-weight food packaging. However, despite the benefits plastics offer, many remained concerned about high levels of plastic waste entering the natural environment. To avoid further environmental harm, it is imperative that all plastics be handled responsibly at end of life.

#### **ISRI Supports:**

- Legislation that expands the use of recycled plastic in applications that are appropriate, noting these levels will vary by application and type of plastic;
- Efforts by manufacturers and brand owners to increase the use of recycled plastic resin beyond legislated levels and applications, when possible;
- Manufacturers incorporating the principles of Design for Recycling® (DfR) to ensure their products are more easily recycled;
- Stakeholder efforts that seek to increase plastic recycling through public education, outreach and advocacy to meet growing demand for recycled plastic; and
- Efforts that look at the life cycle assessment of a plastic product to help manufacturers make informed choices on the inclusion of recycled plastic resin.

The policy aligns with ISRI's Design for Recycling® principles, which encourage manufacturers to consider the ultimate destiny of their products during the design stage of development, which, in turn, supports the use of more recycled content in new products.

### Coca-Cola's plastic free CanCollar to launch in Spain



Coca-Cola European Partners (CCEP) has announced the introduction of CanCollar, an innovative paperboard packaging solution, for multipack cans in Spain.

The move supports its work, in partnership with Coca-Cola, to remove all 'unnecessary or hard to recycle plastic' from its portfolio, avoiding the use of more than 11,000 tonnes of virgin plastic a year across Western Europe.

Initially, Coca-Cola European Partners will launch the new, PEFC certified recyclable and sustainably sourced paperboard CanCollar in the Balearic Islands in November 2020, a first in Europe, CCEP says.

By the end of 2020, we will have removed more than 4,000 tonnes of hard to recycle plastic from our secondary packaging in Western Europe

Innovative packaging design is a core principle of Coca-Cola's World Without Waste strategy and through collaboration with WestRock, a global company that provides its customers with sustainable differentiated packaging solutions, Coca-Cola European Partners will start to use the CanCollar paperboard can ring technology in the Balearic Islands, replacing the current Hi-cone solution and saving more than 18 tonnes of plastic annually.

Coca-Cola European Partners has invested 2.6 million euros in its Barcelona plant to support this initiative. The installation of WestRock's CanCollar Fortuna manufacturing equipment will enable multipack cans to be grouped in a sustainable and environmentally friendly way, with a process that does not require the use of glue or adhesives.

## Clouded By Uncertainty

The outlook for the aluminum sector is clouded by uncertainty associated with the pandemic, among other factors.



Before the pandemic, aluminum scrap in the U.S. was characterized by a supply imbalance that favored the consuming sector. While the availability of certain scrap grades has been affected by the pandemic, that appears to be matched by reduced demand in most cases. However, a number of factors are contributing to uncertainty that is clouding the outlook for the metal heading into the second half of the year, including the ongoing COVID-19 pandemic, geopolitics and tariffs.

Aluminum can production presented a bright spot during the depth of the pandemic, as consumption shifted from fountain drinks and draft beer at restaurants and bars to canned beverages at home. Aluminum can users ranging from craft breweries to global soft drink producers have experienced difficulties sourcing cans to meet increasing demand for their products in response to the pandemic. This is despite attempts by can manufacturers to meet the surging demand.

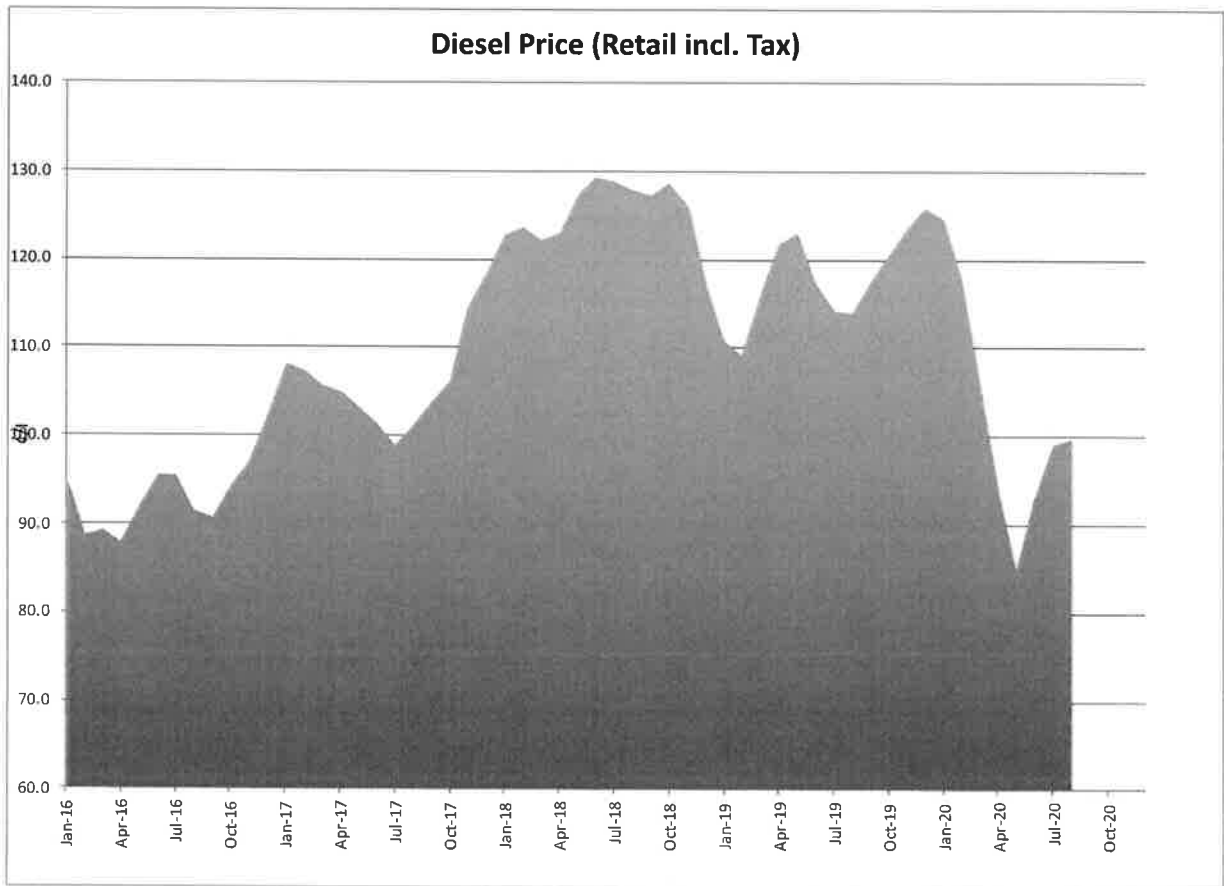
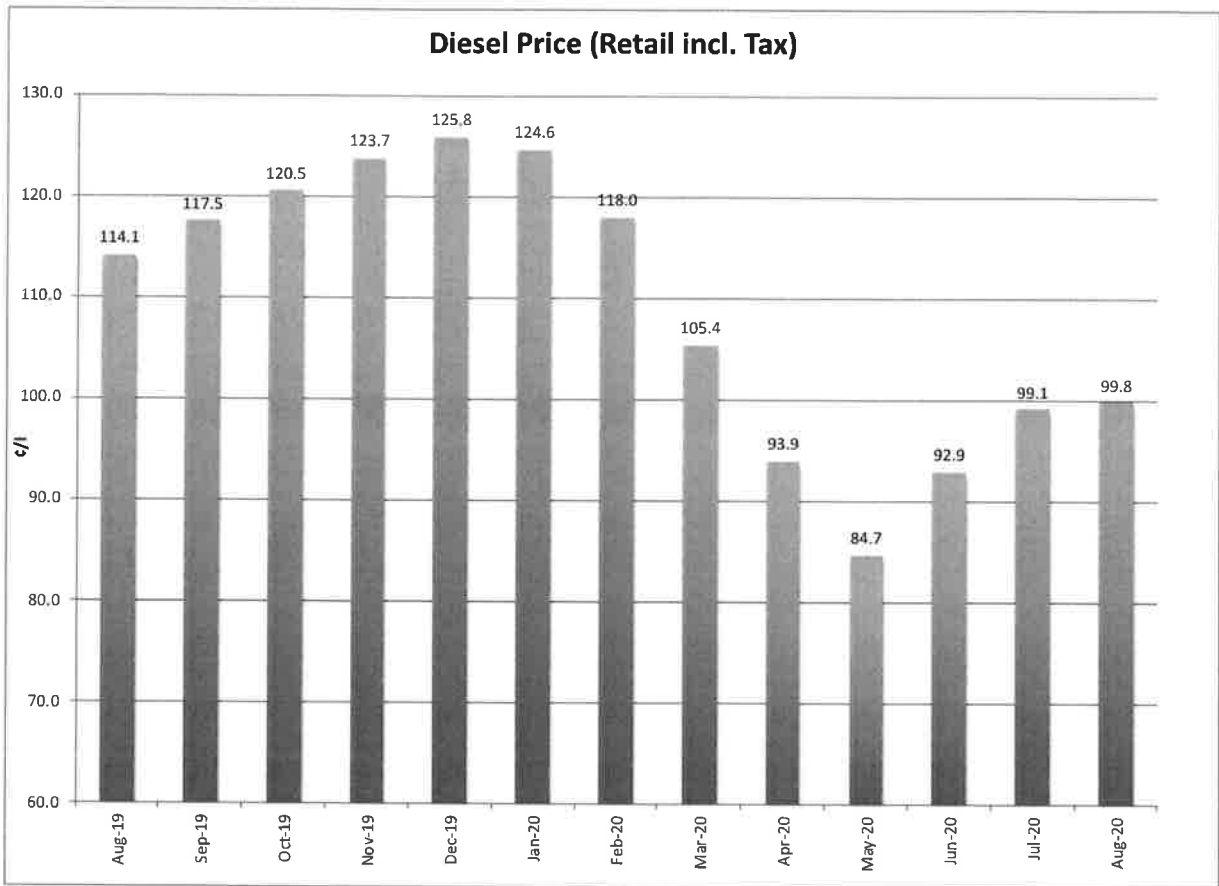
### Key takeaways

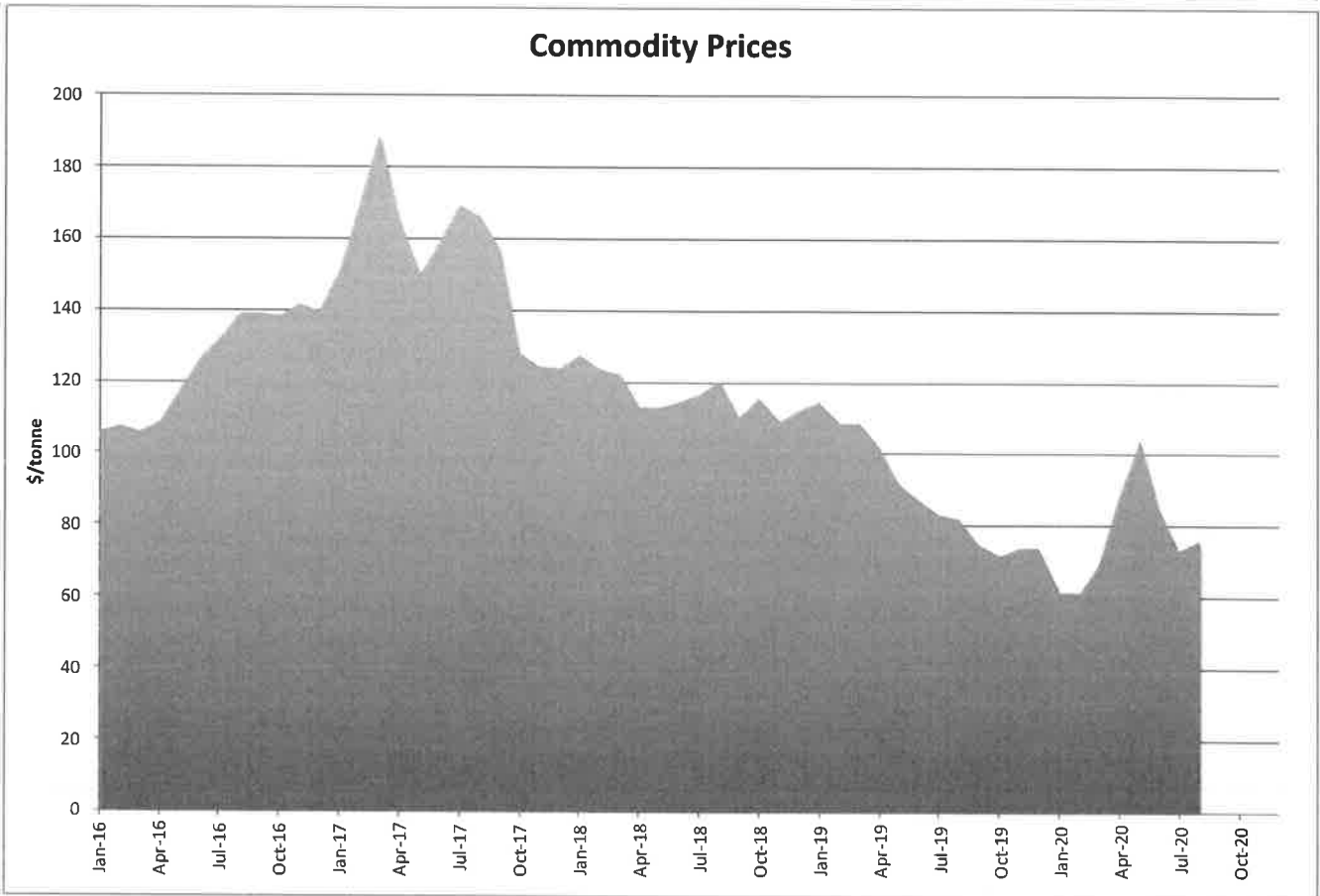
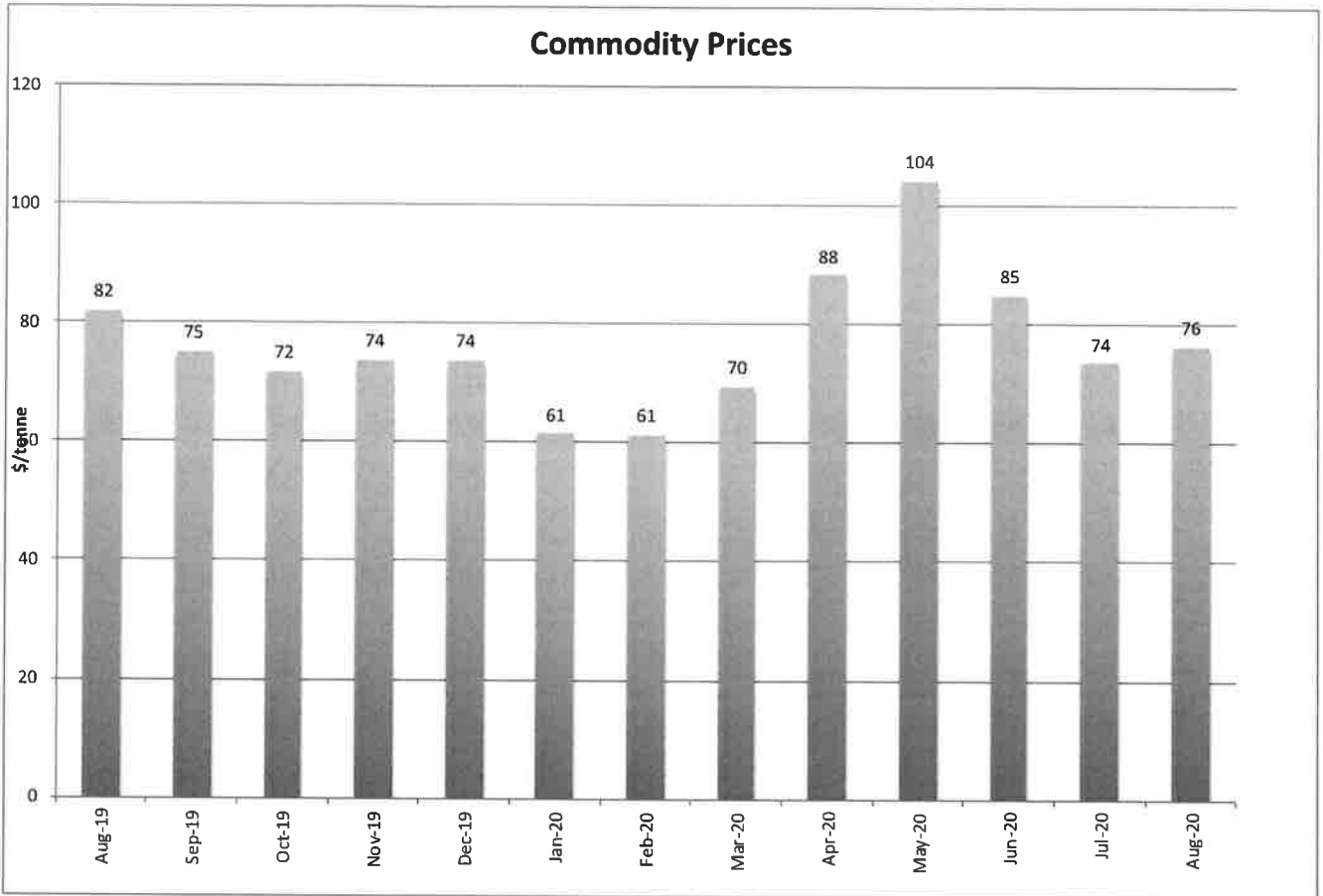
- Aluminum scrap flows have rebounded from the lows of the pandemic, though they still have not returned to normal.
- UBC availability was greatly reduced as bottle bill states suspended collection early in the pandemic, though that material is flowing again.
- Billet producers have increased their use of scrap and are in the market for 5000- and 6000-series scrap.

CMI President Robert Budway says the aluminum can's share of the beer and hard seltzer market grew from 60 to 67 percent during the first quarter of the year. The can's share of the overall market grew by 8 percent through March of this year, he says, though the pandemic further accelerated that growth in

Budway says CMI's members are building at least three new plants in response to growing demand for their products, though this announced capacity is expected to take 12 to 18 months before it is online. He adds that one member has accelerated its project timeline, while some CMI members are adding new lines to existing plants, and others are making enhancements to productivity.

Tariffs and geopolitics also are contributing to the uncertainty in the aluminum sector.





## Municipality of Tweed Council Meeting

**Resolution No.**

343.

**Title:**

County of Hastings and County of Lennox &amp; Addington

**Date:**

Tuesday, August 25, 2020

**Moved by**

J. Flieler

**Seconded by**

J. Palmateer

WHEREAS the Government of Canada passed the *Cannabis Act S.C. 2018, c. 16* legislation legalizing properties to grow a maximum of 4 plants without a licence; and

WHEREAS Health Canada issues licences for medicinal cannabis production that are specific to set properties without municipal consultation and regardless of land use zoning by-laws; and

WHEREAS pharmaceutical companies and industries are required to follow strict regulations and governing legislation to produce medicinal products including *Narcotic Control Regulations C.R.C., c 1041* and *Controlled Drugs and Substances Act (Police Enforcement) Regulations SOR/9-234*; and

WHEREAS Municipalities are authorized under the *Planning Act, R.S.O. 1990, C. P 13* to pass a comprehensive zoning by-law that is in compliance with the appropriate County Official Plan which must be in compliance with the Provincial Policy Statement, Under *The Planning Act, 2020*; and

WHEREAS the Provincial Policy Statement, Official Plan and Zoning By-Law in effect for each area is designed to secure the long-term safety and best use of the land, water and other natural resources found in that area's natural landscape; and

WHEREAS the Municipality of Tweed has passed *Comprehensive Zoning By-Law 2012-30* and further amended it by the *Cannabis Production By-Law 2018-42*, limiting cannabis production facilities to rural industrial zoned lands with required setbacks from residential zoned properties; and

WHEREAS the Municipality of Tweed has not been consulted by Health Canada prior to the issuance of licences for properties not in compliance with the Municipal zoning by-laws for a cannabis production facility; and

WHEREAS the Province needs to amend legislation to establish a new Provincial Offence Act fine regime that creates an offence(s) when unlicensed cannabis operations break planning and environmental regulations, ignore Building Code requirements and build without a permit at a fine of at least \$100,000 per offence;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Tweed requests that immediate action be taken by all levels of government for medical cannabis licencing to follow similar regulations and guidelines as all other pharmaceutical industries;

AND FURTHER, that the Association of Municipalities of Ontario advocate with the Federation of Canadian Municipalities for advocacy to the Government of Canada for similar regulations and guidelines for medical cannabis licencing in alignment with other pharmaceutical industries;

AND FURTHER, that the distribution of medical cannabis be controlled through pharmacies in consistency of all other medications;

AND FURTHER, that Health Canada withhold licencing until the potential licence holder can provide evidence of acceptable zoning of the intended property in question;

AND FURTHER, that licenced locations be disclosed in advance to the municipalities hosting the licenced locations; and

AND FURTHER, that this resolution be circulated to the Prime Minister of Canada, Health Canada, the Premier of the Province of Ontario, the Minister of Municipal Affairs and Housing, the Ontario Provincial Police, the Association of Municipalities of Ontario, and all upper, lower and single tier municipalities within the Province of Ontario.

**Carried**

**Defeated by a Tie**

**Defeated**

Mayor *Jo Anne Albert*

90 Wollaston Lake Road  
 COE HILL, ON K0L 1P0  
[clerk@wollaston.ca](mailto:clerk@wollaston.ca)  
[www.wollaston.ca](http://www.wollaston.ca)



**MAYOR: BARBARA SHAW**  
**CLERK: BERNICE CROCKER**  
 613-337-5731 (Phone)  
 613-337-5789 (Facsimile)

September 16, 2020

**MINISTRY OF MUNICIPAL  
 AFFAIRS AND HOUSING**  
 17<sup>th</sup> Floor, 777 Bay street  
 TORONTO, ON  
 M7A 2J3

**ATTN: THE HON. STEVE CLARK**

Dear Minister Clark:

At a special meeting of council held on August 24, 2020, members discussed concerns regarding the 2018 municipal election.

In the last six weeks of the 2018 municipal election in Wollaston Township, seasonal property owners presented signed leases with family members for sleeping cabins, bunkies and sheds. The \$100.00 leases added a significant number of new non-resident electors to the voters' list.

Although concerns were raised regarding the Township's Comprehensive Zoning By-law and non-use of the standard lease form, the leases were used as eligibility, allowing the children of seasonal property owners access to a Township election for the first time.

Because this gave the appearance of a pay to play campaign, and because the leases were with family members, and because no people actually lived in these structures that lacked hydro, running water and washroom facilities, this was reported to the OPP, who have a duty to enforce the rules and regulations of the *Municipal Elections Act*.

The OPP did not proceed with charges because they said there was no case law.

The following Motion was adopted:

MOTION NO.: 03  
 MOVED BY: TIM CONLIN  
 SECONDED BY: DARLENE COLTON



**MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING**  
**THE HON. STEVE CLARK**  
**September 16, 2020**  
**Page 2**

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**BE IT RESOLVED**, that the Council of Wollaston Township ask Minister of Municipal Affairs and Housing, the Hon, Steve Clark, to review the *Municipal Elections Act* and provide amendments to ensure that loopholes are closed on any pay to play schemes in rural communities where non-resident electors are permitted to participate in elections so that \$100.00 leases do not turn into ballots for garden sheds.

**AND BE IT FURTHER RESOLVED**, that the County of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to review the *Municipal Elections Act* and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list.

**AND BE IT FURTHER RESOLVED**, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that there is a clear and accessible way to report election fraud.

**AND BE IT FURTHER RESOLVED**, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that the rules described in the *Municipal Elections Act* are actually enforceable even if there is not current case law.

**AND BE IT FURTHER RESOLVED**, that support for this resolution be sent to Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, all Ontario Municipalities and the Association of Municipalities of Ontario.

**CARRIED**

Should you have any questions or concerns regarding the above, do not hesitate to contact me.

Sincerely,



**BERNICE CROCKER**  
Clerk/Administrator

cc. Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, AMO and all Ontario Municipalities.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Monthly Fire Chief Report  
**Meeting:** Council - 24 Sep 2020  
**Department:** Fire Department  
**Staff Contact:** Steve Knight, Fire Chief

### Recommendation:

**That the September 2020 monthly fire report be received and filed.**

### Background:

A summary of repairs / maintenance, training topics and responses since June 16, 2020 are noted below.

### Comments:

#### Repairs/Maintenance:

- All SCBA's tested and in good order
- Bunker gear continues to be cleaned/inspected NFPA 1851
  - Expired gear is donated to Lambton College
- Annual Bunker Gear Purchase – 5 sets delivered
- Annual attack + spare hose testing completed
- Annual Pump Testing and Apparatus Safety Inspections were completed

#### BFR Topics:

- BFR training – June, July, and August
  - Due to Covid-19 restrictions - Small platoons of less than 10 firefighters at the Alvinston Station.
  - Focus on Pumper Operations based on the skills and knowledge in NFPA 1002 including water supply, conversion on scene, friction loss and relay pumping operations. Additional sessions on PPE required and worn when responding to Covid-19 incidents.
  - • Zoom meetings being held for all theory during June, July and August.
- New Firefighter training
  - Due to Covid-19 restrictions the Lambton Fire academy postponed their training. BFR conducted training sessions on 3 Saturday mornings in lieu of attendance at the Lambton Fire Academy to maintain new competencies in PPE, SCBA, water supply, hoses, Firefighter Survival and Search + Rescue
  - Zoom meetings being held for all theory.
  - LFA resumed their schedule in September
  - Training in small groups started on September 19<sup>th</sup> and will continue until October 24<sup>th</sup>
  - Focus on fundamentals of fire ground operations, Rapid Intervention team ops and pump operations.

- Regular Bi-weekly Training and Apparatus checks schedule resumed in September with a meeting of all members to discuss decisions made regarding the Inwood Station and to introduce the Strategic Operating Plan.
- Scheduled training will continue as planned.

### **Responses** since June 16, 2020

- 10 responses
  - Alarm – 2
  - Medical – 2
  - MVC – 2
  - Fire - 4
    - Vehicle – 1
    - Field – 1
    - Building – 1
    - Transformer - 1
- Mutual Aid – 1
  - Calls in DE – 1
  - Calls in SWM - 0

### **COVID-19**

OFM requiring weekly PPE inventory report and weekly staffing report. Operational precautions remain in place, particularly for medical calls. Fully staffed, firefighters asked to continually self-monitor.

### **Financial Considerations:**

SCBA mask cleaning station / PPE (medical supplies for Covid-19) - All through budgeted funds.

### **Relationship to Strategic Plan:**

None related to this report.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Community Centre Need in Inwood  
**Meeting:** Council - 24 Sep 2020  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the listed survey questions and approach to the Motion on the feasibility of a hall in Inwood be approved.**

### Background:

The following motion was made at the September 13th meeting: That staff be directed to prepare a report on the feasibility of a community centre in Inwood.

It was noted that in addition to research, a survey to the residents of Brooke-Alvinston could be done.

### Comments:

Survey Questions to be administered via survey monkey. Does the Community of Inwood Need a Community Centre?

1. The Municipality owns and operates one Municipal Facility which is capable of holding large functions and meetings (pending provincial regulations): The Brooke-Alvinston-Inwood Community Centre. The facility is located in Alvinston. Do you think this facility serves the entire community sufficiently? (yes/no)
2. The Municipality owns the Alvinston and Inwood Libraries which are both capable of holding small meeting areas (pending provincial regulations). Do you think these meeting facilities are adequate for small meeting areas? (yes/no)
3. The Community Hall in Inwood is owned by the Inwood Firemen's Association (IFA) and rentals were managed entirely through the IFA. There were no municipal dollars spent in the operation of the Community Centre in Inwood; the Municipality contributed towards rental costs of fire bays only (approximately \$20,100 / year). Do you think the Municipality should fund a Community Hall in Inwood? (yes/no)
4. Are you comfortable with the potential of increased taxes in funding an additional community hall in the Municipality? (yes / no)
5. The BAICCC is not booked to capacity and generally operates at 26% capacity auditorium; the upper hall operates at a 32% capacity (calculation method: # paid rentals /365 days per year).

In 2019 the deficit for the BAICCC was \$321,537. Do you think there should be another community hall operated by the Municipality in Brooke-Alvinston? (yes / no)

Additional research for this report will be to:

- i) provide demographics of the community of Inwood
- ii) request for rental rates and rental income for Inwood Community Centre (2019)
- iii) Current status of the IFA hall ownership

#### **Financial Considerations:**

Survey Monkey is free to administer. Other research will involve staff time.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Development potential in Brooke-Alvinston  
**Meeting:** Council - 24 Sep 2020  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That staff be directed to obtain pricing on growth and development for a master water and sewer plan of the Municipality for presentation in the 2021 budget.**

### Background:

Small towns and rural communities are continuously looking for ways to strengthen their economies, provide better quality of life and build on local assets. Many small communities are facing challenges including declining populations, outcomes of a pandemic all while maintaining low taxes.

Brooke-Alvinston has been fortunate to see growth in new homes, mainly in the Village of Alvinston and rural Brooke. Land purchases have also been increasing across the Municipality and approved planning applications indicate growth in the Inwood area in the near future.

Administration have noticed an increase in inquiries for services on un-developed lots in the Municipality. Most lots that are selling are fully serviced however there are several lots that are not serviced and would require significant infrastructure extensions to allow for new development to occur.

Earlier in the term of this Council, a motion was made providing direction for staff to investigate potential development of lots in the Municipality. The Municipality will be undergoing a comprehensive zoning by-law and official plan review in 2021. Planning where development should or should not go can help a rural community encourage growth in town, where businesses can thrive and families can live close to their daily destinations. The timing is appropriate for the Municipality to investigate the associated profiles that can accompany this document for developer review.

### Comments:

To be prepared for the 2021 budget, staff are seeking clearer direction on the extent of proposed development in underdeveloped areas.

Staff are prepared to investigate:

- i) the proposal of development charges / fees / agreements to be in place for private landowners seeking municipal services to their vacant lots
- ii) incentives the Municipality can offer to encourage new builds in the community

- iii) Engineered professional & comprehensive drawings of utility services in Inwood & Alvinston with growth areas highlighted where or extensions can be made if needed
- iv) Comprehensive drawings of potential growth sites in the Municipality with a cost analysis of development of undeveloped lots

**Financial Considerations:**

There are costs associated with the staff recommendations for the 2021 budget. With approval from Council, staff will develop a Request for Quotes on the above engineered work.

Additional costing for development fees of undeveloped lots will be obtained.

**Relationship to Strategic Plan:**

The proposal will support growth in the community and assist in succession planning in the Public Works Department.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Outdoor Washrooms at the BAICCC  
**Meeting:** Council - 24 Sep 2020  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That staff be directed to pursue costs for updated and expanded washrooms at the outside canteen to meet AODA compliance by 2022.**

### Background:

The Council of the Municipality of Brooke-Alvinston assisted the Alvinston Optimist Club in 2019 with an application under the Canada Infrastructure Program which included \$88,000 for a pavilion and \$190,000 for washrooms. The Municipality agreed to cover the grant writer portion of \$80,000 should the application be approved. The application did not receive approval.

### Comments:

Accessible public washrooms need to be in compliance by 2022 otherwise the Municipality could face the risk of Human Rights Actions.

The September 26, 2019 resolution was as follows:

#### Motion # 2019-315

Moved by Councillor Armstrong / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the Alvinston Optimist Club Option # 1 outlined in their letter to Council to apply for the Canada Infrastructure Program – Community, Culture and Recreation Funding Stream to include both the wooden pavilion (\$88,000) and washrooms (\$190,000 approximately) with the Optimist raised funds covering the 26.6 % of the funding requirements; and that Council supports their working with a grant writer for the said application; and that Council work closely with the Optimist club during the grant process; and that should the CIP funding not be approved, that Council and the Optimist Club reassess the washroom renovations.

Carried

It was understood that the Optimist application was a final application for funding and if not approved, movement would be made by the Optimist club to erect a wooden pavilion as presented (see attachment A).

### Financial Considerations:



The 2020 budget has \$80,000 earmarked for the outside washrooms. Staff direction on the recommendation would provide an updated cost analysis for the 2021 budget.

To Brooke-Alvinston Council:

As per our meeting with you on Monday Sept. 16 we have had discussions with our committee and with the Optimist club. The consensus is that we would like our project to move forward (wooden pavilion and new washrooms as per drawings) with the help and support of council, which is greatly appreciated.

If we apply for the grant including both the pavilion and washrooms, then our cash on hand will cover the municipal/optimist portion of the grant

If we do not get the grant, then the wood pavilion will go ahead as planned.

If we build the pavilion and apply for the grant for the washrooms only, this will leave some of the municipal/optimist portion of the grant unfunded. We ask that council cover this portion and we as the Optimist club will pay you back on an approved schedule.

This arrangement has worked well in the past.

The Optimist Building Committee



3236 River St. P.O. Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173  
Fax: 519.898.5653

September 30, 2019

Alvinston Optimist Club  
Building Committee

Dear Building Committee:

At the September 26, 2019 regular session of Council, the letter presented by the Alvinston Optimist Building Committee was discussed.

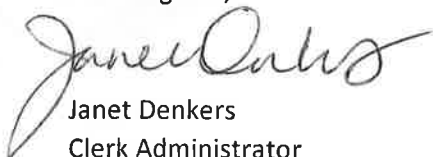
Council is pleased with the Building Committee's option of securing a grant writer and applying for the proposed wooden pavilion (estimated at \$88,000) and washrooms (estimated at \$190,000) under the *Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Stream*.

It is understood that this support is for this grant intake and should the Optimist Building Committee not be awarded in this intake, the Optimist Building Committee will proceed with the wood frame pavilion and meet with Council to reassess the washroom needs in order that the municipality can be in compliance with accessibility requirements.

Also attached are summary sheets from two grant writers who are well versed on the ICIP grant.

Should you have any questions in regards to this letter, please do not hesitate to contact me directly.

Kind Regards,



Janet Denkers  
Clerk Administrator



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Brew Plan for Ale House - Phase 1  
**Meeting:** Council - 24 Sep 2020  
**Department:** Clerks  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That the Council of the Municipality request that the Ale House apply for a zoning amendment to recognize a microbrewery and waive the official plan (OP) amendment requirement at this time, however, that the OP requirement be addressed prior to phase 2 of the brewing plan or during the OP review in 2021.**

### Background:

Armor's Ale House has submitted a brewing plan comprised of two phases. Phase 1 will be the production of a craft beer in small batches for on-site sales in the existing restaurant. Phase 2 will involve the production of a larger quantity and will include off site sales.

### Comments:

#### Official Plan Requirements:

The property is designated Commercial in the Official Plan. Section 3.1 of the Official Plan states that permitted uses include uses that are intended to serve the day - day needs of residents and to a limited extent tourists and travelers. It is understood that Phase 1 will involve the production of beer that will be sold to customers of the restaurant which could be considered a use that serves the day - day needs of residents. Phase 2 will involve the product being shipped off-site. Prior to Phase 2 occurring, the applicant should request an official plan amendment to recognize this. Pending phase 2 timelines, the OP review in 2021 could address this. An Official Plan Amendment is not recommended at this time.

#### Zoning Amendment Requirements:

The property is zoned Central Commercial in the municipal zoning by-law. A microbrewery is not listed as a permitted use. It is recommended that a zoning by-law amendment to recognize the micro brewery be obtained prior to the start of Phase 1.

The application should include an air quality / odour assessment and an assessment of the compatibility of the proposed microbrewery and nearby uses and more particularly the residential uses along the south side of River Street.

### Financial Considerations:

All fees associated with the planning application(s) are the responsibility of the applicant.

**Relationship to Strategic Plan:**

The initial brewing plan (attached) supports growth and potential tourism in the Municipality.

Armor's Ale House  
 3225 River St, Alvinston, ON  
 N0N 1A0  
 07/26/2020

## **Armor's Ale House - Initial Brewing Plan**

### **Overview:**

Armor's Ale House is a community focused restaurant located in the heart of Alvinston offering made-in-house meals and a variety of local craft beers. It is proposed that we evolve the current model into a "brew pub" style facility. In addition to our menu and existing beer selection, it would allow us to offer patrons small-batch craft beverages brewed on site utilizing local ingredients. We intend to source as many local products as possible and involve the community in recipe creation and development. No change in seating capacity for the restaurant is required. No exterior expansions/additions will be required.

### **Production Capacity:**

**Stage One** - We plan to start small to allow for organic growth and low initial risk. Utilizing existing kitchen facilities and floor space we aim to produce approximately 100L/week of beer, which would equate to one or two days of brewing per week on average. This small batch size will ensure product freshness and a quick response time to consumer demands. There is no plan to package product for take-home sales in Stage One, it will be sold by the glass only within the establishment. The estimated timeframe for Stage One will be six months to one year, dependant on demand.

**Brewing Apparatus Required** - 3 x 40L pots for brewing, 3 x100L fermentation vessel, 4 x50L kegs. This stage will utilize three 40L pots used simultaneously on stovetop under the existing kitchen extractor hood to produce ~100L of wort per brew. This wort will be transferred to fermentation vessels in the kitchen, then carted to the cold storage in the rear of the building for fermentation and maturation in the same vessel. Product will then be packaged into kegs and carbonated for service in the restaurant. We are essentially using a home-brew setup in triplicate for larger volume. This will require no modifications to the existing space. Therefore all brewing equipment will be modular and easily transportable. Raw materials will be stored in the existing storage in the rear.

**Stage Two**- Assuming demand has exceeded Stage One's limitations, we would aim to shift operations to the rear of the building currently utilized for storage. This space is approximately 600 square feet. This larger space would allow for a brewhouse capacity of 400L while allowing additional space for fermentation vessels and packaging area. This additional brewhouse capacity would allow us to quadruple production while maintaining hours of operation. 400L batches would also allow an adequate volume to package beverages for take-home sales (growlers, small volumes of cans). The estimated timeframe for Stage Two is indefinite, as 400L batches is proven to be a good size for Brew Pub volumes. Should our needs exceed the capability of Stage Two, a new location specifically chosen for the purpose of brewing will be sought.

**Brewing Apparatus Required**- 400L Mash/Lauter Tun, 400L kettle/whirlpool, 400L hot liquor tank, 4 x 400L uni-tank (combination fermentation and brite tank), heat exchanger, 30x 50L kegs, can filler, floor drains, additional ventilation, improvements to utilities and electrical in brewing space. Overflow equipment (empty kegs, etc) can be stored in the basement or outbuilding.

**Hours of Operation:**

The hours of operation and service within the restaurant will remain unchanged. Currently, hours of operation are;

Monday, Tuesday	4:00-9:00 pm
Wednesday, Thursday, Friday, Saturday,	11:30-9:00 pm
Sunday	2:00-9:00 pm

Active hot-side brewing operations are to take place outside of normal business hours using the dead time in the kitchen area. It is expected that 8am-4pm on Mondays and/or Tuesdays will be used for producing wort in the kitchen. This involves the heating and steeping of grains and boiling the resulting wort with hops for approximately one hour. The odours produced are similar to baking bread/fresh oatmeal. Any additional work required that does not involve active wort production will take place during restaurant business hours or after 10am on weekends.

**Deliveries:**

In alignment with current practices deliveries will be received either at the kitchen door facing River St or the garage door on the rear-facing portion of the building. Deliveries will be scheduled to take place within normal business hours.

**Sanitary Discharge for Brewing Process:**

Our model for Sanitary Discharge of waste streams will centre around two core concepts; separation and conservation.

*Separation:* Through the use of filters and mechanical action we will separate our waste streams to aid in effective disposal. The solids (spent grain and yeast, trub and residual) are filtered and drained in the brewing process to form a dense dough-like substrate. These residual solids are highly nutritious and can be repurposed as an additive in baked goods, fed as a high-protein supplement to animals, used in agriculture to improve soil quality, or dried and burned as fuel. We aim to establish connections with local farms to re-purpose this waste into beneficial by-products. The non-solids (chemicals for cleaning, waste beer, etc) will be diverted away from the normal discharge for purpose of dilution and/or pH neutralization before disposal.

*Conservation:* Identifying areas of high water and chemical usage and refining or developing processes to improve efficiency. Less process water used results in less discharge to drains. Increased efficiency in the brewhouse results in less raw materials needed per litre of beer, which also generates less waste at all points.

**Ventilation and CO2 Concentration:**

For Stage One of the plan, all wort-producing operations will be conducted under the existing extraction hood in the kitchen. No CO2 will be required or produced in this stage. For the fermentation/maturation area, we will have blowoff tubes connected from fermentation vessels to the outside to evacuate the CO2 produced during fermentation. We will also ensure adequate air movement to ensure the CO2 concentration indoors is below allowable limits. A combination of low production volumes and large area will work in favour of keeping CO2 levels minimal.

For Stage Two additional ventilation will be required. Moving the brewhouse to the rear of the building means that a steam vent from the kettle connecting to outside will be required. Also, CO2 levels have the potential to be higher due to increased fermentation volume, and increased use of CO2 in process (can filler, cleaning). This will be negated through increased air exchange with fans and tracked with a CO2 monitoring device to ensure safe operation.

Chris Shewfelt  
Brewing Operations at Armor's Ale House  
(519) 476-8495  
07/26/2020





## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Municipal Appreciation Event(s)  
**Meeting:** Council - 24 Sep 2020  
**Department:** Administration  
**Staff Contact:** Janet Denkers, Clerk Administrator

### Recommendation:

**That due to COVID-19 restrictions, all appreciation events for volunteers, including members of Brooke Fire Rescue, Staff and Council be cancelled; and that staff and fire fighters who have achieved a significant year of service be recognized and acknowledged by Council.**

### Background:

The current provincial regulations for indoor (monitored) events is 50 persons. The appreciation events for volunteers, fire service members and staff and Council all exceed or nearly approach this number. Although all fire service members, staff and Council can be commended on their efforts this year and especially during the pandemic, it is unfortunately not appropriate to host a formal event to recognize this.

### Comments:

Staff and Fire Service Recognition include:

Morris Werden, Public Works Department	10 years
Paul Mahovolich, Brooke Fire Rescue	15 years
Bill Oke, Brooke Fire Rescue	20 years
Chris Knight, Brooke Fire Rescue	20 years

### Financial Considerations:

Service recognition acknowledgment expenses for recipients will be the only associated costs in 2020.

### Relationship to Strategic Plan:

No applicable in this report.



## Council Staff Report

**To:** Mayor Ferguson and Members of Council  
**Subject:** Public Attendance at the BAICCC ice events  
**Meeting:** Council - 24 Sep 2020  
**Department:** Public Works  
**Staff Contact:** Randy Hills, Public Works Manager

### Recommendation:

**That the Council of the Municipality of Brooke-Alvinston agree that no spectators be allowed during ice functions at the BAICCC and that public skating and drop in sessions be eliminated until COVID-19 restrictions permit.**

### Background:

The ice at the BAICCC is planned to be ready for rentals October 5, 2020. Current provincial restrictions allow no more than 50 attendees in the arena area at one time. The operation of an arena during a pandemic is new to staff and sports organizations as new policies and protocols are developed and put into place.

### Comments:

Sports associations are currently allowed 50 people inside the arena during their allotted ice times. As these numbers are restrictive, the numbers will be focused on team members and coaching staff. It is recommended that a blanket recommendation of no spectators be implemented at this time. By eliminating spectators, the organizations are able to navigate these unprecedented times in developing their own training and practice sessions. Staff will be in constant communication with Association leaders and if Provincial regulations broaden and numbers allow, staff welcome the opportunity to re-evaluate the potential of spectators in the arena.

It is further recommended that public skating and drop in sessions (Mom's & Tot's, fog day, snow day) be eliminated at this time. By hosting these events, a dedicated staff member would be required for contact tracing and additional disinfection would need to occur as these events are open to all and not just small organizational bubbles. As with spectators, this restriction can be reviewed as protocols are developed and reviewed.

### Financial Considerations:

Public skating has been sponsored by local businesses for the last three years. There will be a loss of revenue from these generous sponsors. There may be organized sports associations that pick up the additional ice time periodically.

### Relationship to Strategic Plan:

Health & Safety of the residents and visitors



**MUNICIPALITY OF BROOKE-ALVINSTON**  
**DRAINAGE SUPERINTENDENT STAFF REPORT**

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**Date:** September 2020 Report

**To:** Brooke-Alvinston Mayor, Clerk, and Council

**From:** David Moores, Drainage Superintendent  
R. Dobbin Engineering Inc.

**RE:** Monthly Drainage Superintendent Report

**Maintenance**

***New Drainage Requests:***

***Moffatt Lucas Drain No.2***

- Location: 7216 Courtright Line
- Request received from Nancy and Jeff McLachlin for a culvert replacement
- **Recommendations:** (1) For a maintenance notice to be mailed out to affected landowners informing them of the requested work and to see if there are any other requests. (2) Tender maintenance work

***Smith Drain***

- Location: Lot 13, Concession 6
- Request received from Burt Opthuf for brushing and bottom cleanout
- **Recommendations:** (1) For a maintenance notice to be mailed out to affected landowners informing them of the requested work and to see if there are any other requests. (2) Tender maintenance work

***Duffy Drain***

- Location: Lots 17-18, Concession 5
- Request received from Dave McKellar for brushing and bottom cleanout
- **Recommendations:** (1) For a maintenance notice to be mailed out to affected landowners informing them of the requested work and to see if there are any other requests. (2) Tender maintenance work

**8-9 Concession Drain**

- Location: 7274 Courtright Line
- Request received from Dave McKellar for culvert endwall repairs
- **Recommendation: Hire KT excavating by the hire to complete the repairs as required**

**Dolbear-McKellar Drain**

- Location: Lot 19, Concession 2
- Request received from Burton McKinlay for tile repairs
- **Recommendation: Hire KT excavating by the hire to complete the repairs as required**

**Award the following tenders:****Sisson Parker Drain**

- Contractor: GM Construction
- Location: Along the Sun Canadian Pipeline from Suttorville Rd to Forest Road
- Status:
  - Work - Brushing and bottom cleanout
  - Maintenance Notice sent out to the watershed
  - All Approvals received
  - Tender closed September 15, 2020
- **Recommendation: Award tender to GM Construction**

**McEachren Drain**

- Contractor: Bruce Poland and Sons
- Location: Lot E1/2 2, Concession 11
- Landowner: Gary Straatman
- Status:
  - Emergency Designation received from OMAFRA Minister
  - All Approvals received
  - Tender Closed September 15, 2020
- **Recommendations: Award tender to Bruce Poland and Sons**

**Ongoing Maintenance:*****Buurma Drain***

- Location: LaSalle Line between Little Ireland and Ebenezer Road (Lot 11, Concession 13)
- Contractor: KT Excavating
- Status:
  - Work – Catchbasin repairs
  - To be completed when crops come off

***Campbell Leitch Drain***

- Location: Lot 28 & 29, Concession 6
- Contractor: JLH Excavating
- Status:
  - Work – Brushing and Cleanout
  - Work to start September 2020

***Woods Drain***

- Location: Churchill Line & Hardy Creek Road - Lot 26, Concession 14
- Contractor: Jacques Farm Drainage
- Status:
  - Work – Tile Repairs
  - Hourly work given to Jacques Farm Drainage as they are tiling the land and will complete the repairs while onsite

***Edgar Drain No.1***

- Location: Churchill Line & Hardy Creek Road - Lot 27, Concession 14
- Work – Brushing and Cleanout
- Status:
  - Maintenance Notice mailed out to affected landowners informing them of the requested work
  - Drain Approvals to be obtained
  - Drain Tender to be completed

***Parker Lucas Drain***

- Location: Lots 5-9, Concession 13
- Work – Brushing, bottom cleanout, and culvert replacements
- Status:
  - Maintenance Notice mailed out to affected landowners informing them of the requested work
  - Drain Approvals to obtain
  - Drain Tender to be completed

**McNeil Douglas Drain – Main Branch**

- Location: South of Rokeby Line west of Nauvoo Road
- Contractor: KT Excavating
- Work – tile drain repairs
- Status
  - To be completed when the corn comes off

**Ross Drain**

- Location: Lots 13 & 14, Concession 7
- Status:
  - Work – Brushing and Cleanout
  - Maintenance Meeting was held in 2019 with affected landowners and the scope of work was determined
  - All Approvals received
  - Tender awarded to Bruce Poland and Sons

**Thompson Drain – Fisher Ferguson Section**

- Location: Hardy Creek Road
- Work – Brushing and cleanout
- Status:
  - Maintenance Notice mailed out to affected landowners informing them of the requested work
  - Drain Approvals to obtain
  - Drain Tender to be completed

**Zimmerman Drain**

- Contractor: Bruce Poland and Sons
- Location: Ebenezer Road – Lot 13, Concession 8
- Status:
  - Work – Brushing and Cleanout
  - Maintenance Meeting was held in 2019 with affected landowners and the scope of work was determined
  - Tender awarded to Bruce Poland and Sons

**10-11 Concession Drain**

- Location: 6366 Petrolia Line
- Landowner: Gary Straatman for repairs to the culvert endwalls
- KT Excavating to complete the repairs as required by the hour

***Kelly Drain***

- Location: Lots 7-9, Concession 14
- Landowner: Gary Straatman and Tom Shea for drain brushing and cleanout
- To be tender

***Moffatt Lucas Drain Branch***

- Location: Bush Line – Lots 10-12, Concession 4
- Landowner: Frank Nemcek
- To be tendered

***McVicar Drain***

- Location: Courtright Line – Lots 13-14, Concession 5
- Landowner: Mr. Van Damme
- To be tender

**Construction Ready:*****Acton Drain / Parker Lucas Drain***

- Location: Lots 7, 8 and 9, Concession 14
- Contractor: McNally Excavating
- Status:
  - Work was completed but due to the major rain event of on July 8, 2020 approximately 2-2.5 inches of rain in one (1) hour came through the area causing multiple deficiencies that have to be addressed with the berm on the west side of Little Ireland.
  - Rebuild the berm in the vicinity of both the Acton Drain and Parker Lucas Drain at the road crossings with concrete blocks and coconut firm erosion control matting instead of an earthen berm. (2) Due to the amount of water that drains through this area a grassed water swale may be required to convey the water through the Shea Farm. If this option is required a new Engineer's report under Section 78 should be completed to include this into the report for the Acton Drain. Ray and myself will be looking into this option and will report back to Council if this is a viable option to consider.

***Kelly Drain Branch No.4***

- Location: Lots 7, 8 and 9, Concession 14
- Contractor: McNally Excavating
- Status:
  - All Approvals received
  - Waiting for contractor to complete the work

***Still in Report Stage:******Elliott Tait Drain***

- Emergency culvert work is completed
- Report is in progress

***Graham Bourne Drain***

- Culvert replacement project
- Survey complete
- Report is in progress

***Hasting Drain***

- Request to realign or enclose channel in W1/2 Lot 23, Concession 12
- Survey complete
- Waiting to see if there are changes to the SCRCA Enclosure Policy

***Johnson Drain***

- Culvert Replacement project
- Survey complete
- Report is in progress

***Logan Drain Branches – 5***

- Tile drain replacement project
- Report in progress

***McVicar Drain***

- All onsite work complete
- Report in progress

***Ruth Drain***

- Tile drain replacement
- Report in progress

***Steadman Drain No.1***

- Report completed



- Currently with the SCRCA for review
- Waiting to see if there are changes to the SCRCA Enclosure Policy

**For Information:**

Work on the following projects are completed:

1. ***Dolbear McKellar Drain*** – work by KT Excavating under maintenance



The Corporation of the Municipality of Brooke-Alvinston  
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
(Drainage Act, R.S.O. 1990, Chapter D.17)

I hereby give notice that the CAMPBELL-LEITCH Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

     Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

     Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

LOW GRADE CRDING TO BE CHANGED  
STILL IN GOOD SHAPE BUT BLOCKING WATER FLOW

Property Description: Lot E28 Concession 6 Roll Number 3P1012003008400

911 address \_\_\_\_\_

Dated at the Municipality of Brooke-Alvinston this 18 day of SEPT, 2020

KEVIN J CAMPBELL  
Name-please print

\_\_\_\_\_  
Name-please print

[Signature]  
Signature

\_\_\_\_\_  
Signature

Telephone# \_\_\_\_\_  
Home

\_\_\_\_\_  
Cell

Email address: kcampbell@sutton.com

Additional Comments if any:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



4218 Oil Heritage Road  
 Petrolia, Ontario, N0N 1R0  
 Phone: (519) 882-0032 Fax: (519) 882-2233  
 www.dobbineng.com

September 15, 2020

The Mayor and Council  
 Municipality of Brooke-Alvinston  
 3236 River Street  
 Alvinston, ON  
 N0N 1A0

**Re: Sisson Parker Drain Maintenance**

Five (5) sealed tenders for the Sisson Parker Drain were received and opened on September 15, 2020 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by David Moores, Drainage Superintendent to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (HST included):

- |                         |            |
|-------------------------|------------|
| • GM Construction       | \$6316.70  |
| • J&L Henderson         | \$22570.62 |
| • Bruce Poland and Sons | \$26810.38 |
| • McNally Excavating    | \$29707.70 |
| • HE Construction       | \$37783.81 |

Based on this review, the bid from GM Construction in the amount of \$6316.70 (HST included) is the lowest price tendered, and meets all of the requirements stipulated in tender documents. A further meeting was held with GM Construction regarding the low price submitted and the contractor has confirmed that he is satisfied with the price submitted and will be completing the job for that price. Therefore, I recommend that the tender be awarded to GM Construction for works on the Sisson Parker Drain.

Regards,

A handwritten signature in black ink that reads 'D. Moores'.

David Moores  
 Drainage Superintendent / Project Manager  
 R. Dobbin Engineering Inc.



4218 Oil Heritage Road  
 Petrolia, Ontario, N0N 1R0  
 Phone: (519) 882-0032 Fax: (519) 882-2233  
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September 15, 2020

The Mayor and Council  
 Municipality of Brooke-Alvinston  
 3236 River Street  
 Alvinston, ON  
 N0N 1A0

**Re: McEachren Drain Improvement**

Four (4) sealed tenders for the McEachren Drain were received and opened on September 15, 2020 at the Municipality of Brooke-Alvinston Municipal Office.

Following the tender opening, the schedule of tender prices from each bid was reviewed by David Moores, Drainage Superintendent to ensure correct unit price extensions and total tender prices. Following are the confirmed, corrected, tender prices submitted (HST included):

- |                         |            |
|-------------------------|------------|
| • Bruce Poland and Sons | \$25840.27 |
| • HE Construction       | \$29011.06 |
| • J&L Henderson         | \$30289.20 |
| • McNally Excavating    | \$32657.00 |

Based on this review, the bid from Bruce Poland and Sons in the amount of \$25840.27 (HST included) is the lowest price tendered, and meets all of the requirements stipulated in tender documents. Therefore, I recommend that the tender be awarded to Bruce Poland and Sons for work on the McEachren Drain.

Regards,

A handwritten signature in black ink that reads 'D. Moores'.

David Moores  
 Drainage Superintendent / Project Manager  
 R. Dobbin Engineering Inc.