



AGENDA

Council Meeting

4:00 PM - Thursday, September 10, 2020
Municipal Office

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9. NEW BUSINESS

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10. CLOSED SESSION

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

13. ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Thursday, August 13, 2020
Zoom Meeting

The Council of the Brooke-Alvinston was called to order on Thursday, August 13, 2020, at 4:00 PM, in the Zoom Meeting, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, Councillor Wayne Deans, and Fire Chief Steve Knight

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, and Administrative Assistant Darlene Paolucci

Regrets:

1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interests be declared when appropriate.

3 MINUTES

a) Regular Council Meeting Minutes of July 23, 2020

RESOLUTION-2020-225

Deputy Mayor Frank Nemcek made a motion that the minutes from the July 23, 2020 regular meeting be approved as presented without any errors or omissions. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

There were no delegations scheduled for this meeting.

6 CORRESPONDENCE

a) Information Only

RESOLUTION-2020-226

Councillor Jeannette Douglas made a motion that the correspondence information be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

7 STAFF REPORTS

a) Clerk-Administrator's Report: Investing in Canada Infrastructure Program Rural & Northern Stream-Transfer Payment Agreement

RESOLUTION-2020-227

Deputy Mayor Frank Nemcek made a motion that the Municipality enter into an agreement with the Ministry of Agriculture, Food and Rural Affairs: Investing in Canada Infrastructure Program (ICIP) Rural and Northern Stream. Councillor Jeannette Douglas seconded the motion.

Carried

- b) **Clerk Administrator's Report:** Celebrate Canada 2020 during the Brooke-Alvinston Fall Fair week.

RESOLUTION-2020-228

Councillor Jamie Armstrong made a motion that Bob Squires and Grant McFadden be appointed to the 2020 Canada Day Committee. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) **Clerk Administrator's Report:** Community Mailbox Installation Agreement - Inwood

RESOLUTION-2020-229

Councillor Jeannette Douglas made a motion that Council enter into an agreement with the Canada Post Corporation for the installation of community mailboxes at the Inwood Community Park. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) **Clerk Administrator's Report:** Aecon Fleet Parking at MTO lot

RESOLUTION-2020-230

Deputy Mayor Frank Nemcek made a motion that the report be received and filed as information; and that the attached agreement be signed. Councillor Wayne Deans seconded the motion.

Carried

Councillor Deans arrived at this part of the meeting.

- e) **Clerk Administrator's Report:** Automated Collection Agreement with Bluewater Recycling

RESOLUTION-2020-231

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston enter into the automated collection agreement as drafted with Bluewater Recycling. Councillor Wayne Deans seconded the motion.

Carried

- f) **Clerk-Administrator's Report:** Use of Trailer-Accommodation

RESOLUTION-2020-232

Councillor Jamie Armstrong made a motion that Council authorize the use of a travel trailer for accommodation for 10 months as temporary living accommodations while a house is rebuilt at 4734 Nauvoo Road; and that a cash deposit and temporary use agreement be made with the owner for this arrangement. Councillor Wayne Deans seconded the motion.

Carried

- g) **Planner's Report:** Cooper Request

RESOLUTION-2020-233

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston approve the request from Beverley Cooper to merge two lots so a new larger single family dwelling can be built. Councillor Wayne Deans seconded the motion.

Carried

- h) **Public Works Managers Report:** Surface Treatment Quote

RESOLUTION-2020-234

Councillor Jamie Armstrong made a motion that the Council of the Municipality authorize the Negotiated Method for the awarding of single surface treating in 2020 at the quoted price of \$3.25 / m2 as the Municipality has worked well in the past with Lloyd's Paving and are satisfied with the pricing. Councillor Wayne Deans seconded the motion.

Carried

- i) **Public Works Manager's Report:** Arena Dressing Room Light & Lobby Retrofit

RESOLUTION-2020-235

Councillor Jeannette Douglas made a motion that Gerber Electric be awarded the Arena Dressing Room Light & Lobby Retrofit contract. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- j) **Treasurer's Report:** Accounts Payable Listing - July 2020

RESOLUTION-2020-236

Councillor Jeannette Douglas made a motion that Council Receive and File the Accounts Payable Listing for July 2020. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- k) **Treasurer's Report:** Brooke-Alvinston Community Fund

RESOLUTION-2020-237

Councillor Jeannette Douglas made a motion that Council direct staff to pursue the establishment of a Community Fund through the Sarnia Community Foundation Deputy Mayor Frank Nemcek seconded the motion.

Carried

- l) **Fire Chief's Report:** Efficiency Review of Brooke-Alvinston's Municipal Fire Services

Mayor Ferguson welcomed the new Fire Chief Steve Knight.

RESOLUTION-2020-238

Deputy Mayor Frank Nemcek made a motion that a special meeting date of September 3, 2020 at 4 p.m. be set for a special Council meeting to discuss the Report prepared by Firehouse 33. Councillor Jeannette Douglas seconded the motion.

Carried

- m) **Drainage Superintendent's Report:** Zimmerman & Ross Drain Tender

RESOLUTION-2020-239

Councillor Jamie Armstrong made a motion that the low tender of Bruce Poland Sons in the amount of \$13,760.00 + HST be accepted for maintenance work on the Zimmerman Drain & Ross Drain. Councillor Jeannette Douglas

seconded the motion.

Carried

- n) **Drainage Superintendent's Report:** Monthly Drainage Report

RESOLUTION-2020-240

Councillor Wayne Deans made a motion that the Drainage Superintendent's monthly report be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- o) Consideration of the McVicar Drain

Councillor Nemcek declared a conflict of interest as he is an assessed landowner on the drain.

RESOLUTION-2020-241

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston give first and second reading to the By-law to authorize drainage works on the McVicar Drain and proceed to a Court of Revision. Councillor Jamie Armstrong seconded the motion.

Carried

- p) Consideration of the Logan Drain

RESOLUTION-2020-242

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston refer the drain report on the Logan Drain back to the Engineer for revisions. Councillor Jamie Armstrong seconded the motion.

Carried

- q) **Drainage Superintendent's Report** Requests for Maintenance

RESOLUTION-2020-243

Councillor Jamie Armstrong made a motion that Council direct Staff to forward the requests for drain maintenance to the Drainage Superintendent with the power to act. Councillor Wayne Deans seconded the motion.

Carried

8 BY-LAWS

- a) By-law to authorize an Agreement - ICIP (Shiloh Line)

RESOLUTION-2020-244

Deputy Mayor Frank Nemcek made a motion that By-law 30 of 2020 be read a first, second and third time and finally passed this 13th day of August 2020. Councillor Jeannette Douglas seconded the motion.

Carried

- b) By-law to authorize an Agreement with Canada Post

RESOLUTION-2020-245

Councillor Jeannette Douglas made a motion that By-law 31 of 2020 be read a first, second and third time and finally passed this 13th day of August 2020. Councillor Jamie Armstrong seconded the motion.

Carried

- c) By-law to authorize an agreement with Aecon

RESOLUTION-2020-246

Deputy Mayor Frank Nemcek made a motion that By-law 32 of 2020 be read a first, second and third time and finally passed this 13th day of August 2020. Councillor Jamie Armstrong seconded the motion.

Carried

- d) By-law to Authorize Deeming of two lots (Inwood)

RESOLUTION-2020-247

Councillor Wayne Deans made a motion that By-law 33 of 2020 be read a first, second and third time and finally passed this 13th day of August 2020. Councillor Jeannette Douglas seconded the motion.

Carried

- e) By-law for first and second reading of the McVicar Drain

RESOLUTION-2020-248

Councillor Jeannette Douglas made a motion that By-law 34 of 2020 be read a first and second time. Councillor Wayne Deans seconded the motion.

Carried

- f) By-law for agreement with Bluewater Recycling

RESOLUTION-2020-249

Deputy Mayor Frank Nemcek made a motion that By-law 35 of 2020 be read a first, second and third time and finally passed this 13th day of August 2020. Councillor Jeannette Douglas seconded the motion.

Carried

9 NEW BUSINESS

- a) Verbal Report: BAICCC Auditorium Upgrades - Recommendation of Contract

The Public Works Manager informed Council of the tender process for the upgrades to the auditorium and that two tenders were received. It was noted that the owner of JD Renovations is the spouse of the Clerk-Administrator.

Received Tenders:

Macksville Construction - \$78,921.00 + HST

JD Renovations - \$58,185.33 + HST

The Public Works Manager recommended the low tender from JD Renovations be accepted.

RESOLUTION-2020-250

Deputy Mayor Frank Nemcek made a motion that the low tender from JD Renovations in the amount of \$58,185.33 + HST be accepted. Councillor Wayne Deans seconded the motion.

Carried

- b) The Treasurer reported to Council that the Federal government is providing payments to municipalities to help with the associated costs of the COVID-19 pandemic. He noted that Brooke-Alvinston was awarded \$63,500.
- c) Council Nemcek requested staff to prepare a report for the next regular session of Council on the reopening of the arena ice surface.
- d) Councillor Nemcek inquired if Council should be considering the mandating of masks in Brooke-Alvinston.

10 CLOSED SESSION

- a) Proposed or Pending Acquisition or Disposition of Land

RESOLUTION-2020-251

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston move into closed meeting pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason(s): a proposed or pending acquisition of land by the municipality. Deputy Mayor Frank Nemcek seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator reported that a closed session was held to discuss a proposed or pending acquisition or disposition of land. She reported that the Municipality and Inwood Firemen's Association offers of purchase / sale were rejected.

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2020-252

Councillor Jeannette Douglas made a motion that By-law 36 of 2020 be read a first, second and third time and finally passed this 13th day of August 2020. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

Councillor Nemcek made a motion to adjourn the meeting at 5:11 p.m.

Clerk-Administrator

Mayor



MINUTES

Council -Special Meeting

4:00 PM - Thursday, September 3, 2020
Municipal Office

The Council -Special of the Brooke-Alvinston was called to order on Thursday, September 3, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, Councillor Wayne Deans, and Fire Chief Steve Knight

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, and Administrative Assistant Darlene Paolucci

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4 p.m.. He noted the meeting was being recorded and displayed via zoom to the public as the Council Chambers could only accommodate staff and Council safely at this time.

2 DISCLOSURE OF PECUNIARY INTEREST

None were disclosed at this time.

3 DELEGATIONS & TIMED EVENTS

4 STAFF REPORTS

a) BFR - Modernization & Efficiency Review

The Mayor asked for a motion to bring the report to the table for discussion. He noted that there would be discussion on the status of a presence in Inwood following the presentation.

RESOLUTION-2020-004

Deputy Mayor Frank Nemcek made a motion that the report on the Fire Efficiency Study prepared by Firehouse 33 be brought to the table for discussion. Councillor Jeannette Douglas seconded the motion.

Carried

RESOLUTION-2020-005

Deputy Mayor Frank Nemcek made a motion that there be no planning / need for the foreseeable future for a fire presence in Inwood. Councillor Jeannette Douglas seconded the motion.

Carried

b) Ag Society Request: Car Rally & Take Out Dinner

RESOLUTION-2020-006

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to the Brooke-Alvinston Agricultural Society hosting a car rally and take-out dinner on October 3, 2020

at the BAICCC. Councillor Wayne Deans seconded the motion.

Carried

5 CLOSED SESSION

- a) Personnel matter about an identifiable individual including employees

RESOLUTION-2020-007

Councillor Wayne Deans made a motion that the Council of the Municipality of Brooke-Alvinston move into closed session to discuss a personal matter about an identifiable individual including employees. Councillor Jamie Armstrong seconded the motion.

Carried

6 RISE AND REPORT

The Clerk -Administrator noted a closed session was held to discuss a personnel matter about an identifiable individual including employees.

7 NOTICE OF MOTION

Councillor Armstrong placed a Notice of Motion for the September 10, 2022 regular session of Council that staff be directed to bring back a report of the feasibility of the need for a community centre in Inwood.

8 ADJOURNMENT

The meeting was adjourned at 5:20 p.m.

Clerk-Administrator

Mayor



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: 2019 Audited Financial Statements
Meeting: Council - 10 Sep 2020
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That the Council of the Municipality of Brooke Alvinston approve the 2019 Consolidated Financial Statements as presented by Baker Tilly Sarnia LLP and authorize the Treasurer to sign the Management letter.

Background:

Municipal Financial Statements must be prepared according to Public Sector Accounting Standards and Audited by an independent auditing firm. Our auditors are Bakertilly from Sarnia. They have prepared a short presentation reviewing the highlights of the financial statements and the audit.

Relationship to Strategic Plan:

Audited Financial Statements demonstrates our adherence to the Public Sector Accounting requirements; that the financial information can used to make informed decisions; and that it is comparable with other municipalities.

ATTACHMENTS:

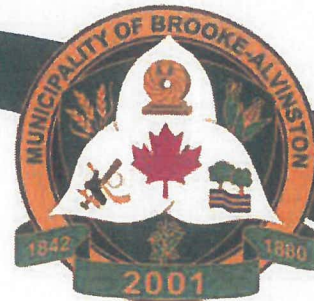
[2019 Municipality of Brooke - Alvinston Financial Statements](#)
[2019 Brooke-Alvinston Financial Statement Presentation](#)

The Corporation of the Municipality of Brooke-Alvinston

**Financial Statements
December 31, 2019**

3236 River St. P.O.Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of The Corporation of the Municipality of Brooke-Alvinston (the "Municipality") are the responsibility of the Municipality's management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Municipality's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of consolidated financial statements. These systems are monitored and evaluated by management.

The consolidated financial statements have been audited by Baker Tilly Sarnia LLP, independent external auditors and appointed by the Municipality. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Municipality's consolidated financial statements.

Stephen Ikert
Treasurer

The Corporation of the Municipality of Brooke-Alvinston

Financial Statements

For The Year Ended December 31, 2019

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Council

Mayor

David Ferguson

Councillors

Frank Nemcek

Jamie Armstrong

Jeannette Douglas

Wayne Deans

Administration

Clerk / Administrator

Janet Denkers

Treasurer

Stephen Ikert

Treasury Assistant

Sandra Dale

Financial Assistants

Darlene Paolucci / Cheryl Beaugrand

Public Works Manager

Randy Hills



Baker Tilly Sarnia LLP
1350 L'Heritage Drive
Sarnia, ON
Canada N7S 6H8

D: +1 519.542.7725
F: +1 519.542.8321

sarnia@bakertilly.ca
www.bakertilly.ca

Independent Auditors' Report

To The Members Of Council, Inhabitants and Ratepayers Of The Corporation of the Municipality of Brooke-Alvinston

Opinion

We have audited the financial statements of The Corporation of the Municipality of Brooke-Alvinston (the Municipality) which comprise the statement of financial position as at December 31, 2019 and the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2019 and the results of its financial activities, cash flows and change in net financial assets for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

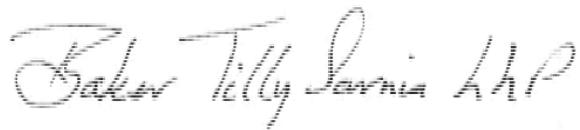
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**Independent
Auditor's Report cont'd...**

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



**Sarnia, Ontario
September 10, 2020**

**Chartered Professional Accountants
Licensed Public Accountants**

The Corporation of the Municipality of Brooke-Alvinston
Statement Of Financial Position
December 31, 2019

	2019	2018
Assets		
Financial Assets		
Cash and cash equivalents	\$ 2,886,942	\$ 1,700,673
Investments (note 11)	323,873	308,228
Taxes and interest receivable	261,444	341,803
Accounts receivable	995,211	1,189,371
Loans Receivable	306,430	390,644
Investment in Bluewater Power Corporation (note 3)	525,185	490,891
Total financial assets	<u>5,299,085</u>	<u>4,421,610</u>
Liabilities		
Accounts payable and accrued liabilities	447,767	494,188
Municipal debt (note 4)	1,603,150	1,851,213
Deferred revenue (note 5)	511,824	60,215
Funds held in trust (note 11)	206,075	204,475
Total liabilities	<u>2,768,816</u>	<u>2,610,091</u>
Net Financial Assets	<u>2,530,269</u>	<u>1,811,519</u>
Non-Financial Assets		
Tangible capital assets (note 6)	19,795,739	20,176,312
Prepaid expenses	10,022	25,078
Inventory	43,524	71,942
Total non-financial assets	<u>19,849,285</u>	<u>20,273,332</u>
Accumulated Surplus (note 7)	<u>\$ 22,381,554</u>	<u>\$ 22,084,851</u>

Contingencies (note 8)

Subsequent events (note 15)

On Behalf Of Council

Mayor

Treasurer

The accompanying notes are an integral part of this financial statement.

The Corporation of the Municipality of Brooke-Alvinston
Statement Of Operations and Accumulated Surplus
For the Year Ended December 31, 2019

	Budget 2019 (note 9)	Actual 2019	Actual 2018
Revenues			
Taxation	\$ 2,991,367	\$ 2,934,503	\$ 2,889,112
Fees and user charges	1,499,851	1,138,505	1,322,142
Fees and user charges - other municipalities	67,341	82,495	167,280
Grants	1,223,658	1,027,200	1,367,111
Other	138,523	404,027	346,431
Bluewater Power Corporation, change in equity	-	34,294	30,867
Total Revenues	<u>5,920,740</u>	<u>5,621,024</u>	<u>6,122,943</u>
Expenditures			
General government	597,528	530,295	600,559
Protection services	909,833	937,655	871,789
Transportation services	2,005,335	1,858,211	1,913,681
Environmental services	943,028	982,703	901,899
Health services	92,884	83,207	90,401
Recreation and cultural services	568,091	570,569	527,230
Planning and development	866,961	361,681	758,435
Total Expenditures	<u>5,983,660</u>	<u>5,324,321</u>	<u>5,663,994</u>
Annual Surplus (Deficit) of Revenues over Expenditures	(62,920)	296,703	458,949
Accumulated Surplus, Beginning Of Year	<u>21,625,902</u>	<u>22,084,851</u>	<u>21,625,902</u>
Accumulated Surplus, End Of Year	<u>\$ 21,562,982</u>	<u>\$ 22,381,554</u>	<u>\$ 22,084,851</u>

The accompanying notes are an integral part of this financial statement.

The Corporation of the Municipality of Brooke-Alvinston
Statement of Change in Net Financial Assets
December 31, 2019

	Budget 2019 (note 9)	Actual 2019	Actual 2018
Annual surplus (deficit)	\$ (62,920)	\$ 296,703	\$ 458,949
Amortization of tangible capital assets	863,240	863,240	852,362
Change in prepaid and inventory expenses	-	43,474	31,631
Gain on sale of tangible capital assets	-	(76,423)	-
Proceeds from sale of tangible assets	-	94,394	-
Acquisition of tangible capital assets	<u>(1,196,000)</u>	<u>(500,638)</u>	<u>(1,137,838)</u>
Net change in net financial assets	(395,680)	720,750	205,104
Net financial assets, beginning of year	<u>1,811,519</u>	<u>1,811,519</u>	<u>1,606,415</u>
Net financial assets, end of year	<u><u>\$ 1,415,839</u></u>	<u><u>\$ 2,532,269</u></u>	<u><u>\$ 1,811,519</u></u>

The accompanying notes are an integral part of this financial statement.

The Corporation of the Municipality of Brooke-Alvinston
Statement Of Cash Flows
For The Year Ended December 31, 2019

	2019	2018
Operating Activities		
Annual surplus	\$ 296,703	\$ 458,949
Items not requiring cash:		
Amortization of tangible capital assets	863,240	852,362
Gain on sale of tangible capital assets	<u>(76,423)</u>	<u>-</u>
	1,083,520	1,311,311
Taxes and interest receivable	80,359	(6,687)
Accounts receivable	194,160	(200,774)
Loans receivable	84,214	25,508
Accounts payable and accrued liabilities	(46,421)	(316,326)
Inventories held for consumption	28,418	(537)
Deferred revenue	451,609	(18,214)
Prepaid expenses	15,056	32,168
Funds held in trust	<u>1,600</u>	<u>4,800</u>
	1,892,515	831,249
Capital Transactions		
Proceeds from sale of tangible assets	94,394	-
Acquisition of tangible capital assets	<u>(500,638)</u>	<u>(1,137,838)</u>
	(406,244)	(1,137,838)
Investing Transactions		
Sale of Investments	(15,645)	4,216
Investment in Bluewater Power Corporation	<u>(34,294)</u>	<u>(30,867)</u>
	(49,939)	(26,651)
Financing Transactions		
Proceeds from long-term debt	-	24,000
Repayment of municipal debt	<u>(248,063)</u>	<u>(209,750)</u>
	(248,063)	(185,750)
Net change in cash and cash equivalents	1,188,269	(518,990)
Opening, cash and cash equivalents	<u>1,700,673</u>	<u>2,219,663</u>
Closing, cash and cash equivalents	<u>\$ 2,888,942</u>	<u>\$ 1,700,673</u>

The accompanying notes are an integral part of this financial statement.

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

1. Significant Accounting Policies

The Financial Statements of the Municipality of Brooke-Alvinston (the "Municipality" or "Corporation") are the representation of management prepared in accordance with local government accounting standards established by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada as prescribed by the Municipal Act, Municipal Affairs Act and related legislation. The Municipality is a lower tier municipality in the Province of Ontario, Canada.

Significant accounting policies adopted include:

(a) Basis of Reporting

(i) Reporting Entity

These financial statements reflect the financial assets, liabilities, reserves, surpluses/deficits, changes in investment in tangible capital assets and revenues and expenditures of all municipal organizations and committees which are controlled by Council.

(ii) Investment in Bluewater Power Corporation

The investment in Bluewater Power Corporation is accounted for on the modified equity basis which reflects the Municipality's investment in the enterprises and its share of net income since acquisition. Under the modified equity basis, the enterprise's accounting principles are not adjusted to conform with those of the municipality and inter-organizational transactions and balances are not eliminated. However, interorganizational gains and losses are eliminated on assets remaining with the government reporting entities at the reporting date. The Municipality recognizes its equity interest of the government business enterprises' income or loss in its Consolidated Statement of Operations and Accumulated Surplus with a corresponding increase or decrease in its investment account. All dividends received or receivable will be reflected as reductions in the investment account.

(iii) Accounting for County and School Board Transactions

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards and the County of Lambton are not reflected in the balances of these financial statements except to the extent that any amounts due to or from are reported on the Statement of Financial Position.

(iv) Trust Funds

Trust funds and their related operations administered by the Municipality are not consolidated, but are reported separately.

(iv) Government Transfers

Government transfer payments are recognized in the financial statements in the year in which the payment is authorized and the events giving rise to the transfer occur, performance criteria are met, and a reasonable estimate of the amount can be made. Funding that is supposed to be used for specific purposes is only recognized as revenue in the fiscal year that the related expenses are incurred or services preformed. If funding is received for which the related expenses have not yet been incurred or services preformed, these amounts are recorded as a liability at year end.

Notes continued on page 8...

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

1. Significant Accounting Policies cont'd....

(b) Basis of Accounting

(i) Accrual Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(ii) Cash and Cash Equivalents

Cash and cash equivalents include cash on account and short-term investments with original maturities of three months or less and are stated at cost.

(iii) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenditures, provides the Change in Net Financial Assets for the year.

(iv) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Contributed tangible capital assets are recorded at their fair value at the date of contribution. Where fair market value cannot be reasonably determined, contributed tangible capital assets are recorded at a nominal amount. The useful life of the assets is based on estimates determined by management. The cost, less residual value, of the tangible assets are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Years
Land improvements	10 years
Buildings	50 years
Equipment, furniture and fixtures	5 years
Vehicles	5 to 15 years
Road infrastructure	7 to 100 years
Environmental infrastructure	50 to 75 years

Assets under construction are not amortized until the asset is available for productive use. Annual amortization is charged in the year of acquisition and not in the year of disposal.

(v) Intangible Assets

Intangible assets, art and cultural and historic assets, and items inherited by right of the Crown, such as Crown lands, forests, water, and mineral resources, are not recorded as assets in these financial statements.

Notes continued on page 9...

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

1. Significant Accounting Policies cont'd....

(b) Basis of Accounting cont'd...

(vi) Deferred Revenue

Revenue restricted by legislation, regulation or agreement and not available for general municipal purposes is reported as deferred revenue on the Statement of Financial Position. The revenue is reported on the Statement of Operations and Accumulated Surplus in the year in which it is used for the specified purpose.

(vii) Revenue Recognition

Property tax billings are prepared by the municipality based on assessment rolls issued by the Municipal Property Assessment Corporation ("MPAC"). Tax rates are established annually by Council, incorporating amounts to be raised for local services, the requisition made by the County of Lambton in respect of County services and amounts the Municipality is required to collect on behalf of the Province of Ontario in respect of education taxes. A normal part of the assessment process is the issue of supplementary assessment rolls which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Municipality determines the taxes applicable and sets up supplementary tax billings. Assessments and related property taxes are also subject to appeals, vacancy rebates and write-offs if applicable in the year. Each year management provides a best estimate of the affect of supplementary assessments and tax appeals on taxation revenue.

The Municipality is entitled to collect interest and penalties on the overdue taxes. This revenue is recorded in the period the interest and penalties are levied.

User fees and other revenues are recognized when related goods or services are provided and collectability is reasonably assured.

Investment income earned on surplus funds (other than obligatory reserve funds) is reported as revenue on the daily accrual basis. Investment income earned on obligatory reserve funds is recorded directly to each fund balance.

Conditional grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional grant revenue is recognized when the monies are receivable. Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

(viii) Use of Estimates

The preparation of financial statements in accordance with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Due to the inherent uncertainty in making estimates, actual results could differ from management's best estimates as additional information becomes available in the future.

Notes continued on page 10....

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

2. Operations Of School Boards And The County Of Lambton

The Municipality collects property taxes and payments in lieu of property taxes on behalf of the County of Lambton and school boards operating within the Municipality and County of Lambton. These amounts are not included in the consolidated statement of operations and accumulated surplus. The amounts collected and remitted as of December 31, 2019 are as follows:

	School Boards	County	2019 Total	2018 Total
Taxation and user charges collected	\$ 1,153,592	\$ 1,615,096	\$ 2,768,688	\$ 2,698,296
Amounts transferred	<u>(1,153,592)</u>	<u>(1,615,096)</u>	<u>(2,768,688)</u>	<u>(2,698,296)</u>
Balance, end of year	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>

3. Hydro Investments

In recognition of the requirements of Bill 35 (The Energy Competition Act, 1998) the Municipality, along with the City of Sarnia, Township of Warwick, Village of Point Edward, Village of Oil Springs and Town of Petrolia, effective October 31, 2000, merged all of their hydro-electrical operations and transferred all of their hydro-electrical assets and liabilities to Bluewater Power Corporation and its subsidiary.

Upon determination of the fair value of assets and liabilities transferred, each municipality received a promissory note from Bluewater Power Corporation's wholly owned subsidiary, Bluewater Power Distribution Corporation, and a proportionate share of the common shares of Bluewater Power Corporation. On the effective date of Bill 35, the assets of Alvinston Hydro Electric Commission were transferred to Bluewater Power Corporation. The Municipality of Brooke-Alvinston was the sole shareholder of Alvinston Electricity Holdings Inc, which received a 0.72% interest in Bluewater Power Corporation in consideration for the transfer of the Commission's assets. The investment is reported using the modified equity method of accounting

The investment is composed of the following:

	2019	2018
Promissory note	\$ 139,519	\$ 139,519
Alvinston Electricity Holdings Inc. common shares	129,831	129,831
Share of net income since acquisition, net of dividends received	<u>255,835</u>	<u>221,541</u>
	<u>\$ 525,185</u>	<u>\$ 490,891</u>

Notes continued on page 11....

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

3. Hydro Investments cont'd...

Continuity of Investment

Balance, beginning of year	\$ <u>490,891</u>	\$ 460,024
Share of net income for the year	48,335	44,836
Dividends received during the year	<u>14,041</u>	<u>13,969</u>
Net increase in equity during the year	<u>34,294</u>	<u>30,867</u>
Balance, end of year	\$ <u><u>525,185</u></u>	\$ <u><u>490,891</u></u>

The promissory note due from Bluewater Power Distribution Corporation, bears interest at 6.73%, is unsecured, subordinated and due eighteen months following demand for payment. During 2019, the Municipality of Brooke-Alvinston received \$9,771 (2018 - \$9,567) of interest income on the promissory note which is reported in the Statement of Operations and Accumulated Surplus.

The following tables provide condensed financial information from the municipality's government business enterprises.

Bluewater Power Corporation - Financial Position

	2019	2018
Assets		
Current assets	\$ 30,264,503	\$ 29,869,264
Property, plant and equipment	76,407,188	71,862,777
Other assets	<u>6,061,392</u>	<u>6,189,274</u>
Total assets	<u>112,733,083</u>	107,921,315
Regulatory balances	<u>3,710,743</u>	<u>3,305,906</u>
Total Assets and Regulatory Balances	\$ <u><u>116,443,826</u></u>	\$ <u><u>111,227,221</u></u>
Liabilities		
Current liabilities	\$ 19,603,389	\$ 18,602,719
Long-term liabilities	<u>39,653,834</u>	<u>39,051,221</u>
Total liabilities	<u>59,257,223</u>	<u>57,653,940</u>
Equity		
Share capital	18,032,105	18,032,105
Retained earnings	38,161,859	33,772,608
Accumulated other comprehensive loss	<u>(2,629,199)</u>	<u>(3,002,997)</u>
Total equity	<u>53,564,765</u>	<u>48,801,716</u>
Total liabilities and equity	112,821,988	106,455,656
Regulatory balances	<u>3,621,838</u>	<u>4,771,565</u>
Total Liabilities, Equity and Regulatory Balances	\$ <u><u>116,443,826</u></u>	\$ <u><u>111,227,221</u></u>

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The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

3. Hydro Investments cont'd...

Bluewater Power Corporation - Results of Operations

Revenues	\$ 135,118,909	\$ 131,792,398
Expenditures	128,121,074	124,817,883
Income tax expense	<u>2,107,000</u>	<u>1,731,000</u>
Net income for the year	4,890,835	5,243,515
Net movement in regulatory balances, net of tax	1,448,564	(215,606)
Other comprehensive loss for the year	<u>373,798</u>	<u>1,199,271</u>
Total comprehensive income for the year	<u>\$ 6,713,197</u>	<u>\$ 6,227,180</u>
Municipality of Brooke-Alvinston Share of Net Income @ 0.72%	<u>\$ 48,335</u>	<u>\$ 44,836</u>
Dividends	<u>\$ 1,950,148</u>	<u>\$ 1,940,098</u>
Municipality of Brooke-Alvinston, dividend @ 0.72%	<u>\$ 14,041</u>	<u>\$ 13,969</u>
Net Increase in Equity During the Year	<u>\$ 34,294</u>	<u>\$ 30,867</u>

Notes continued on page 13....

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

4. Municipal Debt

(a) The balance of municipal debt reported on the statement of financial position is made up of the following:

	2019	2018
To Finance Tangible Capital Assets:		
Infrastructure Ontario firetruck debenture, repayable in semi-annual principal instalments of \$16,000, plus interest at a fixed rate of 1.67%, due July 2020.	\$ 32,000	\$ 64,000
Infrastructure Ontario, Alvinston sewer facilities upgrades debenture, repayable in blended semi-annual instalments of \$5,932, including interest at a fixed rate of 2.28%, due July 2020.	11,664	23,066
Infrastructure Ontario, Inwood storm sewer debenture, repayable in blended semi-annual instalments of \$31,126, including interest at a fixed rate of 2.52%, due December 2026.	435,497	491,710
Infrastructure Ontario, Inwood sewer system serial debenture, repayable in semi-annual principal instalments of \$17,775, plus interest at a fixed rate of 4.54%, due March 2030.	373,275	408,825
Infrastructure Ontario, Alvinston sewer upgrades serial debenture, repayable in semi-annual principal instalments of \$2,475 plus interest at a fixed rate of 4.54%, due March 2030.	51,975	56,925
Infrastructure Ontario, waterline debenture, repayable in blended semi-annual instalments of \$19,659, including interest at a fixed rate of 2.54%, due July 2035.	<u>514,308</u>	<u>540,070</u>
	<u>1,418,719</u>	<u>1,584,596</u>
To Finance Municipal Services:		
OIPC sewer (Inwood Connections) serial debenture, repayable in semi-annual principal instalments of \$2,250, plus interest at a fixed rate of 4.54%, maturing 2030.	47,250	51,750
Tile drain loans, repayable in various blended annual payments, including interest at fixed rates of 6.00%, maturing 2020-2028.	<u>137,181</u>	<u>214,867</u>
	<u>184,431</u>	<u>266,617</u>
Total Municipal Debt	<u>\$ 1,603,150</u>	<u>\$ 1,851,213</u>

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The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

4. Municipal Debt cont'd....

(b) Principal repayments are as follows:

2020	\$	194,357
2021		153,218
2022		156,730
2023		152,769
2024		156,102
Thereafter		<u>789,974</u>
	\$	<u>1,603,150</u>

(c) Total interest charges for the year for municipal debt which is reported on the statement of financial position was \$62,524 (2018 - \$68,789). During the year, \$Nil (2018 - \$Nil) in new tile drainage loans was incurred. The Municipality has an operating loan facility with \$2,000,000 available.

(d) The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing.

5. Deferred Revenue **2019** **2018**

The deferred revenue is comprised of the following:

Deferred revenues	\$	<u>511,824</u>	\$	<u>60,215</u>
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The net change during the year in the deferred revenue balances is as follows:

Balance, beginning	\$	60,215	\$	78,429
Deferred revenue received		<u>484,754</u>		<u>76,078</u>
		544,969		154,507
Transfer to operations		<u>33,145</u>		<u>94,292</u>
Balance, ending	\$	<u>511,824</u>	\$	<u>60,215</u>
<u>Restricted Use Funds</u>				
Main Street Revitalization Grant	\$	-	\$	29,778
Canada Gas Tax 2019 Top-up		81,156		-
Canada Gas Tax 2019 Regular Instalment		73,141		-
Canada Gas Tax 2019 Admin Surplus		1,511		-
Federal Government - Accessibility Funding		9,392		-
Provincial Government - OCIF		<u>136,547</u>		<u>76,078</u>
	\$	<u>301,747</u>	\$	<u>105,856</u>

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The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

6. Tangible Capital Assets

Asset Cost 2019

	Land	Land Improvements	Buildings	Equipment	Vehicles	Infrastructure	Assets Under Construction	Total
Balance, beginning	\$ 130,068	\$ 910,190	\$ 5,994,464	\$ 4,327,646	\$ 2,029,906	\$ 26,850,192	\$ -	\$ 40,242,466
Additions	-	26,235	94,259	226,159	17,818	63,788	72,380	500,639
Disposals	<u>282</u>	<u>-</u>	<u>16,402</u>	<u>278,287</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>294,971</u>
Balance, ending	<u>\$ 130,350</u>	<u>\$ 936,425</u>	<u>\$ 6,072,321</u>	<u>\$ 4,275,518</u>	<u>\$ 2,047,724</u>	<u>\$ 26,913,980</u>	<u>\$ 72,380</u>	<u>\$ 40,448,134</u>

Accumulated Amortization

Balance, beginning	\$ -	\$ 394,696	\$ 2,610,472	\$ 2,855,621	\$ 1,039,149	\$ 13,166,215	\$ -	\$ 20,066,153
Amortization	-	20,382	124,877	212,168	102,086	403,727	-	863,240
Disposals	<u>-</u>	<u>-</u>	<u>15,309</u>	<u>261,689</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>276,998</u>
Balance, ending	<u>\$ -</u>	<u>\$ 415,078</u>	<u>\$ 2,720,040</u>	<u>\$ 2,806,100</u>	<u>\$ 1,141,235</u>	<u>\$ 13,569,942</u>	<u>\$ -</u>	<u>\$ 20,652,395</u>

Net Book Value

Value	<u>\$ 130,350</u>	<u>\$ 521,347</u>	<u>\$ 3,352,281</u>	<u>\$ 1,469,418</u>	<u>\$ 906,489</u>	<u>\$ 13,344,038</u>	<u>\$ 72,380</u>	<u>\$ 19,795,739</u>
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Asset Cost 2018

	Land	Land Improvements	Buildings	Equipment	Vehicles	Infrastructure	Assets Under Construction	Total
Balance, beginning	\$ 130,068	\$ 910,190	\$ 5,793,186	\$ 3,997,281	\$ 2,029,906	\$ 26,214,046	\$ 29,951	\$ 39,104,628
Additions	-	-	201,278	330,365	-	636,146	-	1,167,789
Disposals	-	-	-	-	-	-	29,951	29,951
Class transfers, (to) from	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Balance, ending	<u>\$ 130,068</u>	<u>\$ 910,190</u>	<u>\$ 5,994,464</u>	<u>\$ 4,327,646</u>	<u>\$ 2,029,906</u>	<u>\$ 26,850,192</u>	<u>\$ -</u>	<u>\$ 40,242,466</u>

Accumulated Amortization

Balance, beginning	\$ -	\$ 370,859	\$ 2,489,658	\$ 2,656,629	\$ 936,742	\$ 12,759,904	\$ -	\$ 19,213,792
Amortization	-	23,837	120,814	198,992	102,407	406,312	-	852,362
Disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Balance, ending	<u>\$ -</u>	<u>\$ 394,696</u>	<u>\$ 2,610,472</u>	<u>\$ 2,855,621</u>	<u>\$ 1,039,149</u>	<u>\$ 13,166,216</u>	<u>\$ -</u>	<u>\$ 20,066,154</u>

Net Book Value

Value	<u>\$ 130,068</u>	<u>\$ 515,494</u>	<u>\$ 3,383,992</u>	<u>\$ 1,472,025</u>	<u>\$ 990,757</u>	<u>\$ 13,683,976</u>	<u>\$ -</u>	<u>\$ 20,176,312</u>
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Assets Under Construction

Assets under construction having a value of \$72,380 (2018 - \$Nil) have not been amortized. Amortization of these assets will commence when the asset is put into service.

Works Of Art And Historical Treasures

The Municipality manages and controls art and historical cultural treasures, they are not setup as capital assets or amortized.

Writedown Of Tangible Capital Assets

The writedown of tangible capital assets during the year was \$Nil (2018 - \$Nil).

Notes continued on page 16....

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

7. Accumulated Surplus	2019	2018
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Accumulated surplus consists of the following individual fund surplus and reserves as follows:

Surplus

Invested in tangible capital assets	\$ 19,795,739	\$ 20,176,312
Equity in Bluewater Power Corporation	525,185	490,891
General surplus	46,647	570,362
Alvinston special area	7,763	5,082
Inwood special area	7,817	5,191
Water operations	27,407	94,842
Sewer operations deficit	(75,850)	(66,885)
Inwood sewer operations	(57,985)	(54,568)
Canada Day committee	9,340	9,451
Cemetery	<u>215,036</u>	<u>239,077</u>
	20,501,099	21,469,755

Unfunded:

Long-term debt used to finance tangible capital assets	<u>(1,418,719)</u>	<u>(1,584,596)</u>
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Total Surplus	<u>19,082,380</u>	<u>19,885,159</u>
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Reserves set aside for specific purposes by Council:

Working Capital	1,304,612	1,304,612
Capital Reserve	1,429,282	779,283
Special Area	26,150	13,150
Fire	10,000	10,000
Budget Surplus Reserve	412,000	-
Alvinston Investment Revenue Reserve	<u>117,130</u>	<u>92,647</u>

Total Reserves	<u>3,299,174</u>	<u>2,199,692</u>
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Accumulated Surplus	<u>\$ 22,381,554</u>	<u>\$ 22,084,851</u>
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Notes continued on page 17...

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

8. Contingencies

The nature of municipal activities is such that there may be litigation pending or in prospect at any time. With respect to claims at December 31, 2019, the ultimate outcomes are indeterminable as litigation is still in progress. The Municipality's management is of the opinion that the Municipality has valid defences and adequate insurance coverage to offset the amount of any claims and related costs, if any. Consequently, no provision for potential loss, if any, is reflected in these financial statements.

9. Budget Data

The unaudited budget data presented in these financial statements is based upon the 2019 budget approved by Council. Budgets are not prepared on a basis consistent with that used to report actual results under Public Sector Accounting Standards which is allowable as per Ontario Regulation 284/09 of the Municipal Act. Budgets anticipate using surpluses (or deficits) accumulated in previous years to reduce current expenditures in excess of revenues to \$Nil. In addition the budget expensed all tangible capital assets rather than capitalizing them and recording amortization expense. The budget also expenses principal payments on debt and reserve transfers. As a result, the budget figures presented in the Statement of Operations and Accumulated Surplus represent the budget adopted by the Municipality's council with the following adjustments.

	2019 Budget Amount
Budgeted (deficit) for the year	\$ (646,575)
Adjustments to budgeted deficit:	
Debt principal repayments	184,995
Capital expenditures	1,196,000
Reserve transfers	65,900
Amortization	<u>(863,240)</u>
Annual budgeted surplus (deficit)	\$ <u>(62,920)</u>

10. Pension Agreements

The Municipality makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer plan, on behalf of members of its employees. The plan is a contributory defined benefit plan which specifies the amount of the retirement benefit to be received by employees based on the length of service and rates of pay. Employers and employees contribute jointly to the plan.

Because OMERS is a multi-employer pension plan, any pension plan surpluses or deficits are a joint responsibility of the Ontario Municipal organizations and their employees. As a result, the municipality does not recognize any share of the OMERS pension plan surplus or deficit. The amount contributed to "OMERS" for 2019 was \$49,712 (2018 - \$39,982) for current service. Employers contributions for current service are included as an expense in the consolidated Statement of Financial Activity.

Notes continued on page 18....

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

11. Investments and Trust Funds	2019	2018
Investments		
BMO Term Investments	\$ 204,475	\$ 199,675
BMO Mutual Fund Investments	<u>119,398</u>	<u>108,553</u>
	<u>\$ 323,873</u>	<u>\$ 308,228</u>

Investments include Trust funds administered by the Municipality amounting to \$206,075 (2018 - \$204,475) are held in trust for cemetery operations. These pertain to proceeds from cemetery lot sales. The interest on these investments is to be used for the care and maintenance of the cemetery. Legislation prohibits the use of the principal investment.

12. Comparative Figures

Certain prior year's figures have been reclassified to conform to the current year's presentation.

13. Expenses by Object

	Budget 2019	Actual 2019	Actual 2018
Materials and Services	\$ 1,366,200	\$ 1,300,173	\$ 1,327,575
Salaries and Benefits	1,214,667	1,156,859	1,033,281
Contracted Services	2,429,406	1,904,500	2,342,261
Interest expense	61,700	62,524	68,789
Other	42,447	37,026	39,726
Amortization	<u>-</u>	<u>863,239</u>	<u>852,362</u>
	<u>\$ 5,114,420</u>	<u>\$ 5,324,321</u>	<u>\$ 5,663,994</u>

There is no explicit provision for amortization in the budget

14. Segmented Information

The Corporation of the Municipality of Brooke-Alvinston is a diversified municipal government institution that provides a wide range of services to its inhabitants such as policing, fire protection, water distribution, sewage collection and treatment, waste collection and disposal, recycling services, recreational services, library facilities, and planning. Distinguishable functional segments have been separately disclosed in the segmented information.

Notes continued on page 19...

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

14. Segmented Information cont'd....

The accounting policies of the segments are the same as those described in the summary of significant accounting policies.

The nature of the segments and the activities they encompass are as follows:

General Government

This reports the revenues and expenses that relate to the governance and operations of the Municipality and cannot be directly attributed to a specific segment.

Protection to Persons and Property

Protection to persons and property is comprised of police services, fire protection, animal control and building inspections. The police services work to ensure the safety and protection of the inhabitants and their property. The fire department, whose members are all volunteers, is responsible to provide for fighting services, fire prevention programs, training and education. The building inspections provides a number of services including enforcement of building and construction codes and a review of all property development plans through its application process.

Transportation Services

Transportation is responsible for maintenance and construction of the Municipality's roadways, bridges, parking areas, street lighting and winter control.

Environmental Services

Environmental services consist of providing water treatment and distribution, sanitary sewage collection and treatment and ensuring that the Municipality's sewer and water systems meet all Provincial standards. In addition, environmental services consists of providing solid waste collection and recycling services.

Health Services

Health services consists of contributions made to the area health services and the local cemetery operations.

Recreational and Cultural Services

This service provides services to improve health and development of the Municipality's inhabitants. This is accomplished by the municipality operating and maintaining parks, an arena, and a community centre. The Municipality also provides recreational programs and library facilities.

Planning and Development Services

The Municipality is responsible for planning and zoning including the Official Plan. In addition, this area of service includes tourist information, promotion and events, business improvement areas, drainage, and commercial and residential development.

Notes continued on page 20....

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

14. Segmented Information cont'd...

For the Year Ended December 31, 2019	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Recreation Cultural	Planning Development	Total
Revenue								
Taxation	\$ 2,850,249	\$ -	\$ -	\$ 84,254	\$ -	\$ -	\$ -	\$ 2,934,503
Fees and User charges	14,426	70,475	7,386	611,383	11,753	213,650	209,432	1,138,505
Fees and User charges Other municipalities	-	77,765	-	-	-	-	4,730	82,495
Grants	802,606	30	3,957	8,599	-	104,775	107,233	1,027,200
Other	198,338	2,250	76,423	7,907	37,980	5,050	76,079	404,027
Bluewater Power	34,294	-	-	-	-	-	-	34,294
	<u>3,899,913</u>	<u>150,520</u>	<u>87,766</u>	<u>712,143</u>	<u>49,733</u>	<u>323,475</u>	<u>397,474</u>	<u>5,621,024</u>
Expenditures								
Salaries and benefits	373,786	202,171	423,896	25,325	59,025	215,069	900	1,300,172
Materials and supplies	104,423	122,453	350,048	272,713	14,822	235,506	56,893	1,156,858
Contracted services	26,900	501,951	729,257	351,633	-	14,119	280,640	1,904,500
Interest	-	936	-	49,035	-	-	12,552	62,523
Amortization and loss on disposal of assets	22,288	88,387	355,010	282,530	3,910	102,954	8,161	863,240
Other	2,898	21,757	-	1,467	5,450	2,921	2,535	37,028
	<u>530,295</u>	<u>937,655</u>	<u>1,858,211</u>	<u>982,703</u>	<u>83,207</u>	<u>570,569</u>	<u>361,681</u>	<u>5,324,321</u>
Annual Surplus (Deficit)	<u>\$ 3,369,618</u>	<u>\$ (787,135)</u>	<u>\$ (1,770,445)</u>	<u>\$ (270,560)</u>	<u>\$ (33,474)</u>	<u>\$ (247,094)</u>	<u>\$ 35,793</u>	<u>\$ 296,703</u>

Notes continued on page 21....

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

14. Segmented Information cont'd...

For the Year Ended December 31, 2018	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Recreation Cultural	Planning Development	Total
Revenue								
Taxation	\$ 2,820,192	\$ -	\$ -	\$ 68,920	\$ -	\$ -	\$ -	\$ 2,889,112
Fees and User charges	7,694	12,502	2,687	602,940	17,243	205,211	473,865	1,322,142
Fees and User charges Other municipalities	2,000	65,860	-	-	-	-	99,420	167,280
Grants	931,391	-	180,861	79,007	-	7,541	168,311	1,367,111
Other	196,652	3,420	-	10,855	19,148	32,341	84,015	346,431
Bluewater Power	<u>30,867</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,867</u>
	<u>3,988,796</u>	<u>81,782</u>	<u>183,548</u>	<u>761,722</u>	<u>36,391</u>	<u>245,093</u>	<u>825,611</u>	<u>6,122,943</u>
Expenditures								
Salaries and benefits	368,912	189,398	479,351	28,968	59,621	200,676	650	1,327,576
Materials and supplies	118,222	123,581	313,405	199,075	21,250	205,830	51,918	1,033,282
Contracted services	92,832	440,397	771,340	343,688	-	25,832	668,172	2,342,261
Interest	-	1,471	-	53,366	-	-	13,952	68,789
Amortization and loss on disposal of assets	19,996	95,612	349,585	281,898	3,480	92,325	9,466	852,362
Other	<u>597</u>	<u>21,330</u>	<u>-</u>	<u>(5,096)</u>	<u>6,050</u>	<u>2,567</u>	<u>14,277</u>	<u>39,724</u>
	<u>600,559</u>	<u>871,789</u>	<u>1,913,681</u>	<u>901,899</u>	<u>90,401</u>	<u>527,230</u>	<u>758,435</u>	<u>5,663,994</u>
Annual Surplus (Deficit)	<u>\$ 3,388,237</u>	<u>\$ (790,007)</u>	<u>\$(1,730,133)</u>	<u>\$ (140,177)</u>	<u>\$ (54,010)</u>	<u>\$ (282,137)</u>	<u>\$ 67,176</u>	<u>\$ 458,949</u>

Notes continued on page 22....

The Corporation of the Municipality of Brooke-Alvinston
Notes To The Financial Statements
December 31, 2019

15. Subsequent Events

Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization and has had a significant financial, market and social dislocating impact.

At the time of approval of these consolidated financial statements, the Municipality has experienced the following indicators of financial implications and undertaken the following activities in relation to the COVID-19 pandemic:

- Deferred property tax, water and sewer late payment interest and penalties for two months.
- No change to tax rates for 2020.
- Temporarily started closing Municipal facilities for walk-in access on March 13, 2020. The Municipal office remained open with limited access and appropriate COVID-19 safety protocols in place .
- Working from home requirements were put in place for those able to do so, as well as physical distancing in the work units.
- Some part-time and seasonal employees have been temporarily laid off, and the hiring of one vacant position was postponed.

At this time these factors present uncertainty over future cash flows, may cause significant changes to the assets or liabilities and may have a significant impact on future operations. In the face of this pandemic, the Municipality has adopted several specific measures, which include the cancellation of festivals, events and public gatherings , as well as the closure, until further notice, of several cultural and sports facilities. Estimates and assumptions have been made by management to try and quantify the financial effect of these activities. A detailed review of the 2020 budget was conducted and the results of this work was presented to Council in the form of a revised forecast. Management is managing all aspects of the budget very closely and adjusting and reacting as needed.

THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

2019 Financial Statement Presentation

PUBLIC SECTOR ACCOUNTING - PSAB

- Public Sector Accounting is an audit process that ensures completeness and accuracy through a series of checklists and tests to give the user assurance that the financial statements are free from material misstatements.
- Municipalities raise revenues to deliver services on behalf of the citizens they represent – must be financially responsible.
- Public sector entities prepare their financial reporting using an accounting framework, standards and guidance designed specifically for the public sector.

PUBLIC SECTOR ACCOUNTING - PSAB

- Public Sector Accounting provides guidelines for budgeting and financial reporting as a final framework.
- The Financial Information Return (FIR) is prepared for the Province and made public record, which reports on financial and non-financial information.
- The key to financial sustainability is taking the necessary steps to manage **both** short and long-term organizational and financial risks.
- Adhering to the PSAB requirements, produces relevant financial information for accountability and informed decision-making for the Municipality of Brooke-Alvinston, as well as comparability with other municipalities.

GOVERNANCE

- Governance is the combination of processes and structures implemented by Council to inform, direct, manage and monitor the activities of the Municipality toward the achievement of its objective of financial sustainability.

- It also includes the overall accountability of the strategic planning and review of performance of the Municipality .
 - Review of financial statements
 - Reviewing budgets set and variance analysis

GOVERNANCE (cont.)

- The governance process is accomplished through:
 - Promoting appropriate ethics and values within the organization.
 - Ensuring effective organizational performance for management and accountability.
 - Communicating risk and control information to appropriate areas of the organization.
 - Coordinating the activities of and communicating information among Council, the external auditors, and management.

INTERNAL CONTROLS

- Internal controls refer to the policies, procedures, and processes that provide an organization with operational checks and balances to help prevent and help detect error, fraud or theft and provide early warning of any problems
- It also includes all measures and practices that are used to mitigate exposures to risks.
- They operate continuously and are put in place by Council and management to be adhered to by all levels of personnel in an organization to provide reasonable assurance that the organization's objectives will be achieved.

INTERNAL CONTROLS (cont.)

- External auditors can assist in the review of the internal control policies and procurement policies.
- Our process is independent of the preparation of any policy guidelines or advisory and focuses on ensuring that the controls and the procedures in place ensure best practices, protect the municipality from potentially fraudulent activity and identifying steps that would help prevent and detect any wrongdoing.

INTERNAL CONTROLS (cont.)

- Our review also looks at the efficiency and effectiveness of these controls and procedures, ensuring that there is no management override at any level and that processes maintain appropriate segregation of duties, documentation and authorization at each level required across each department.

INDEPENDENCE

- Canadian Auditing Standards ("CAS") require that we communicate annually with you regarding all relationships between the municipality and us that, in our professional judgement, may effect our independence.

INDEPENDENCE (cont.)

- In determining which relationships to report, these standards require us to consider relevant rules and related interpretations prescribed by the Chartered Professional Accountants of Ontario and applicable legislation, covering such matters as:
 - Holding a financial interest, either directly or indirectly, in a client
 - Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;

INDEPENDENCE (cont.)

- In determining which relationships to report, these standards require us to consider relevant rules and related interpretations prescribed by the Chartered Professional Accountants of Ontario and applicable legislation, covering such matters as:
 - Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
 - Economic dependence on a client; and
 - Provision of services in addition to the audit engagement.

OUR RESPONSIBILITIES AS AUDITOR

- As stated in the engagement letter, our responsibility as auditor of your municipality is to express an opinion on whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the municipality in accordance with Canadian Public Sector Accounting Standards
- An audit is performed to obtain reasonable but not absolute assurance as to whether the financial statements are free of material misstatement. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements of the financial statements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed.

RISK ASSESSMENT & THE AUDIT APPROACH

■ Page 40 of 51

- The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. Risk is also assessed for specific balances and at times transactions to determine areas where audit testing should be increased.
- An audit also includes evaluating the appropriateness of accounting policies used, the reasonableness of accounting estimates made by management, and the overall presentation of the financial statements.

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AUDIT APPROACH HIGHLIGHTS

- Examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements including departmental budgets.
- Substantive testing and analytical review will be utilized to attain the appropriate level of evidence for reasonable assurance as required.
- All PSAB accounting standards are to be met including 'accrual accounting' and that tangible capital assets to be setup on statement of financial position and amortized annually.
- Overall changes in net financial assets/debt reported based on annual surplus or deficits in operations, capital purchasing and changes to reserve balances.

COUNCIL'S RESPONSIBILITIES

- Making known to the auditor any issues of disclosure, corporate governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to them, where such matters may impact the financial statements or Independent Auditor's Report.
- Providing guidance and direction to the auditor on any additional work the auditor feels should be undertaken in response to issues raised or concerns expressed.
- Making such enquiries as appropriate into the findings of the auditor with respect to corporate governance, management conduct, cooperation, information flow and systems of internal controls.

COUNCIL'S RESPONSIBILITIES (cont.)

Reviewing the draft financial statements prepared by management, including the presentation, disclosures and supporting notes and schedules, for accuracy, completeness and appropriateness. If required, meeting with the auditor prior to release and approval of financial statements to review audit, disclosure and compliance issues.

FINANCIAL STATEMENT HIGHLIGHTS

Page 44 of 51

- Independent Auditors Report (page 1)
- Statement of Financial Position (page 3)
- Statement of Operations and Accumulated surplus (page 4)
- Significant Accounting Policies (page 7)
- Investment in Bluewater Power (page 10)
- Municipal debt (page 13)
- Tangible capital assets summary (page 15)
- Accumulated surplus (page 16)
- Trust funds financial position (page 18)
- Segmented Information (page 18)
- Subsequent Events (page 22)

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STATEMENT OF FINANCIAL POSITION

	2019	2018
Assets		
Financial Assets		
Cash and cash equivalents	\$ 2,886,942	\$ 1,700,673
Investments (note 11)	323,873	308,228
Taxes and interest receivable	263,444	341,803
Accounts receivable	995,211	1,189,371
Loans Receivable	306,430	390,644
Investment in Bluewater Power Corporation (note 3)	525,185	490,891
Total financial assets	<u>5,301,085</u>	<u>4,421,610</u>
Liabilities		
Accounts payable and accrued liabilities	447,767	494,188
Municipal debt (note 4)	1,603,150	1,851,213
Deferred revenue (note 5)	511,824	60,215
Funds held in trust (note 11)	206,075	204,475
Total liabilities	<u>2,768,816</u>	<u>2,610,091</u>
Net Financial Assets	<u>2,532,269</u>	<u>1,811,519</u>
Non-Financial Assets		
Tangible capital assets (note 6)	19,795,739	20,176,312
Prepaid expenses	10,022	25,078
Inventory	43,524	71,942
Total non-financial assets	<u>19,849,285</u>	<u>20,273,332</u>
Accumulated Surplus (note 7)	<u>\$ 22,381,555</u>	<u>\$ 22,084,851</u>

STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

Page 46 of 51

	Budget 2019 (note 9)	Actual 2019	Actual 2018
Annual surplus (deficit)	\$ (62,920)	\$ 296,703	\$ 458,949
Amortization of tangible capital assets	863,240	863,240	852,362
Change in prepaid and inventory expenses	-	43,474	31,631
Gain on sale of tangible capital assets	-	(76,423)	-
Proceeds from sale of tangible assets	-	94,394	-
Acquisition of tangible capital assets	<u>(1,196,000)</u>	<u>(500,638)</u>	<u>(1,137,838)</u>
Net change in net financial assets	(395,680)	720,750	205,104
Net financial assets, beginning of year	<u>1,811,519</u>	<u>1,811,519</u>	<u>1,606,415</u>
Net financial assets, end of year	<u>\$ 1,415,839</u>	<u>\$ 2,532,269</u>	<u>\$ 1,811,519</u>

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STATEMENT OF OPERATIONS & ACCUMULATED SURPLUS

	Budget 2019 (note 9)	Actual 2019	Actual 2018
Revenues			
Taxation	\$ 2,991,367	\$ 2,934,503	\$ 2,889,112
Fees and user charges	1,499,851	1,138,505	1,322,142
Fees and user charges - other municipalities	67,341	82,495	167,280
Grants	1,223,658	1,027,200	1,367,111
Other	138,523	404,027	346,431
Bluewater Power Corporation, change in equity	-	34,294	30,867
Total Revenues	<u>5,920,740</u>	<u>5,621,024</u>	<u>6,122,943</u>
Expenditures			
General government	597,528	530,295	600,559
Protection services	909,833	937,655	871,789
Transportation services	2,005,335	1,858,211	1,913,681
Environmental services	943,028	982,703	901,899
Health services	92,884	83,207	90,401
Recreation and cultural services	568,091	570,569	527,230
Planning and development	866,961	361,681	758,435
Total Expenditures	<u>5,983,660</u>	<u>5,324,321</u>	<u>5,663,994</u>
Annual Surplus (Deficit)			
of Revenues over Expenditures	(62,920)	296,703	458,949
Accumulated Surplus, Beginning Of Year	<u>21,625,902</u>	<u>22,084,851</u>	<u>21,625,902</u>
Accumulated Surplus, End Of Year	<u>\$ 21,562,982</u>	<u>\$ 22,381,554</u>	<u>\$ 22,084,851</u>

ACCUMULATED SURPLUS SUMMARY

7. Accumulated Surplus	2019	2018
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Accumulated surplus consists of the following individual fund surplus and reserves as follows:

Surplus

Invested in tangible capital assets	\$ 19,795,739	\$ 20,176,312
Equity in Bluewater Power Corporation	525,185	490,891
General surplus	46,647	570,362
Alvinston special area	7,763	5,082
Inwood special area	7,817	5,191
Water operations	27,407	94,842
Sewer operations deficit	(75,850)	(66,885)
Inwood sewer operations	(57,985)	(54,568)
Canada Day committee	9,340	9,451
Cemetery	<u>215,036</u>	<u>239,077</u>
	20,501,099	21,469,755

Unfunded:

Long-term debt used to finance tangible capital assets	<u>(1,418,719)</u>	<u>(1,584,596)</u>
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Total Surplus	<u>19,082,380</u>	<u>19,885,159</u>
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Reserves set aside for specific purposes by Council:

Working Capital	1,304,612	1,304,612
Capital Reserve	1,429,282	779,283
Special Area	26,150	13,150
Fire	10,000	10,000
Budget Surplus Reserve	412,000	-
Alvinston Investment Revenue Reserve	<u>117,130</u>	<u>92,647</u>

Total Reserves	<u>3,299,174</u>	<u>2,199,692</u>
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Accumulated Surplus	<u>\$ 22,381,554</u>	<u>\$ 22,084,851</u>
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INVESTED IN CAPITAL ASSETS

6. Tangible Capital Assets

Asset Cost 2019

	Land	Land Improvements	Buildings	Equipment	Vehicles	Infrastructure	Assets Under Construction	Total
Balance, beginning	\$ 130,068	\$ 910,190	\$ 5,994,464	\$ 4,327,646	\$ 2,029,906	\$ 26,850,192	\$ -	\$ 40,242,466
Additions	-	26,235	94,259	226,159	17,818	63,788	72,380	500,639
Disposals	<u>282</u>	<u>-</u>	<u>16,402</u>	<u>278,287</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>294,971</u>
Balance, ending	<u>\$ 130,350</u>	<u>\$ 936,425</u>	<u>\$ 6,072,321</u>	<u>\$ 4,275,518</u>	<u>\$ 2,047,724</u>	<u>\$ 26,913,980</u>	<u>\$ 72,380</u>	<u>\$ 40,448,134</u>

Accumulated Amortization

Balance, beginning	\$ -	\$ 394,696	\$ 2,610,472	\$ 2,855,621	\$ 1,039,149	\$ 13,166,215	\$ -	\$ 20,066,153
Amortization	-	20,382	124,877	212,168	102,086	403,727	-	863,240
Disposals	<u>-</u>	<u>-</u>	<u>15,309</u>	<u>261,689</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>276,998</u>
Balance, ending	<u>\$ -</u>	<u>\$ 415,078</u>	<u>\$ 2,720,040</u>	<u>\$ 2,806,100</u>	<u>\$ 1,141,235</u>	<u>\$ 13,569,942</u>	<u>\$ -</u>	<u>\$ 20,652,395</u>

Net Book Value	<u>\$ 130,350</u>	<u>\$ 521,347</u>	<u>\$ 3,352,281</u>	<u>\$ 1,469,418</u>	<u>\$ 906,489</u>	<u>\$ 13,344,038</u>	<u>\$ 72,380</u>	<u>\$ 19,795,739</u>
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- Equipment additions include \$129,259 for the community center
- Assets under construction include: new U.V. system, Lorne St. storm sewer, Hilly Road Culvert, and Clearwell Bypass
- Disposals include Inwood and Alvinston Fire station and community center equipment

SUBSEQUENT EVENTS

15. Subsequent Events

Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization and has had a significant financial, market and social dislocating impact.

At the time of approval of these consolidated financial statements, the Municipality has experienced the following indicators of financial implications and undertaken the following activities in relation to the COVID-19 pandemic:

- Deferred property tax, water and sewer late payment interest and penalties for two months.
- No change to tax rates for 2020.
- Temporarily started closing Municipal facilities for walk-in access on March 13, 2020. The Municipal office remained open with limited access and appropriate COVID-19 safety protocols in place .
- Working from home requirements were put in place for those able to do so, as well as physical distancing in the work units.
- Some part-time and seasonal employees have been temporarily laid off, and the hiring of one vacant position was postponed.

At this time these factors present uncertainty over future cash flows, may cause significant changes to the assets or liabilities and may have a significant impact on future operations. In the face of this pandemic, the Municipality has adopted several specific measures, which include the cancellation of festivals, events and public gatherings , as well as the closure, until further notice, of several cultural and sports facilities. Estimates and assumptions have been made by management to try and quantify the financial effect of these activities. A detailed review of the 2020 budget was conducted and the results of this work was presented to Council in the form of a revised forecast. Management is managing all aspects of the budget very closely and adjusting and reacting as needed.

Thank You – Questions?

Baker Tilly Sarnia – your trusted professional advisors.

**Now, for
tomorrow**



MUNICIPALITY OF BROOKE-ALVINSTON
3236 River Street
Alvinston, ON
N0N 1A0

September 4, 2020

Official Notice – Drain Maintenance

The Municipality of Brooke-Alvinston has received a drain maintenance request on the **Moffatt Lucas Drain No. 2 from Nancy McLachlin & Jeff McLachlin – W1/2 Lot 11, Concession 5.**

Normally, an onsite meeting would be held to discuss the drainage requests and the scope of work. Due to Covid19, Council has approved maintenance notices to be sent out to each affected landowner on the drains. **The scope of work is defined below, but we would like to hear from you if you require additional work to be completed, by contacting the Drainage Superintendent.**

Drain Maintenance work will take place on the above said drain, approximately between now and March 15 of 2021. **The work will consist of a culvert replacement at 7216 Courtright Line.**

In accordance with Section 74 of the Drainage Act, R.S.O. 1990, Chapter D.17, all municipalities are responsible for maintenance and repair of municipal drains constructed under a bylaw passed under this Act. These drains have been inspected by the Drainage Superintendent based on the requests received and discussions with the requester. It has been determined that maintenance is required at this time.

Farmers are requested, if possible, to leave a 15' right of way along the edge of the drain to avoid crop damages as no allowances are paid under maintenance work. Any tile outlets should be marked clearly so that the contractor does not cause any damages.

Upon completion of the maintenance work you will be invoiced for your share of the cost less any agricultural grant that your property is eligible for.

Should you have any questions, concerns or preferences for the planned drain maintenance work please contact Mr. David Moores, Drainage Superintendent at 519-882-0032 ext. 203 within 7 business days of receiving this notice; otherwise, the Municipality will assume that you have no concerns regarding maintenance of the above aforementioned drains.

Thank you,

Janet Denkers
 Clerk



MUNICIPALITY OF BROOKE-ALVINSTON
3236 River Street
Alvinston, ON
N0N 1A0

September 4, 2020

Official Notice – Drain Maintenance

The Municipality of Brooke-Alvinston has received a drain maintenance request on the **Moffatt Lucas Drain Branch from Mr. Frank Nemcek – Lot 12, Concession 4.**

Normally, an onsite meeting would be held to discuss the drainage requests and the scope of work. Due to Covid19, Council has approved maintenance notices to be sent out to each affected landowner on the drains. **The scope of work is defined below, but we would like to hear from you if you require additional work to be completed, by contacting the Drainage Superintendent.**

Drain Maintenance work will take place on the above said drain, approximately between now and March 15 of 2021. **The work will consist of a wicking, brushing and bottom cleanout along Bush Line east of the main drain.**

In accordance with Section 74 of the Drainage Act, R.S.O. 1990, Chapter D.17, all municipalities are responsible for maintenance and repair of municipal drains constructed under a bylaw passed under this Act. These drains have been inspected by the Drainage Superintendent based on the requests received and discussions with the requester. It has been determined that maintenance is required at this time.

Farmers are requested, if possible, to leave a 15' right of way along the edge of the drain to avoid crop damages as no allowances are paid under maintenance work. Any tile outlets should be marked clearly so that the contractor does not cause any damages.

Upon completion of the maintenance work you will be invoiced for your share of the cost less any agricultural grant that your property is eligible for.

Should you have any questions, concerns or preferences for the planned drain maintenance work please contact Mr. David Moores, Drainage Superintendent at 519-882-0032 ext. 203 within 7 business days of receiving this notice; otherwise, the Municipality will assume that you have no concerns regarding maintenance of the above aforementioned drains.

Thank you,

Janet Denkers
 Clerk



MUNICIPALITY OF BROOKE-ALVINSTON
3236 River Street
Alvinston, ON
N0N 1A0

September 4, 2020

Official Notice – Drain Maintenance

The Municipality of Brooke-Alvinston has received a drain maintenance request on the **Smith Drain from Mr. Bert Opthuf – Lots 13, Concession 6.**

Normally, an onsite meeting would be held to discuss the drainage requests and the scope of work. Due to Covid19, Council has approved maintenance notices to be sent out to each affected landowner on the drains. The scope of work is defined below, but we would like to hear from you if you require additional work to be completed, by contacting the Drainage Superintendent.

Drain Maintenance work will take place on the above said drain, approximately between now and March 15 of 2021. **The work will consist of brushing and bottom cleanout of the Smith Drain in Lot 13.**

In accordance with Section 74 of the Drainage Act, R.S.O. 1990, Chapter D.17, all municipalities are responsible for maintenance and repair of municipal drains constructed under a bylaw passed under this Act. These drains have been inspected by the Drainage Superintendent based on the requests received and discussions with the requester. It has been determined that maintenance is required at this time.

Farmers are requested, if possible, to leave a 15' right of way along the edge of the drain to avoid crop damages as no allowances are paid under maintenance work. Any tile outlets should be marked clearly so that the contractor does not cause any damages.

Upon completion of the maintenance work you will be invoiced for your share of the cost less any agricultural grant that your property is eligible for.

Should you have any questions, concerns or preferences for the planned drain maintenance work please contact Mr. David Moores, Drainage Superintendent at 519-882-0032 ext. 203 within 7 business days of receiving this notice; otherwise, the Municipality will assume that you have no concerns regarding maintenance of the above aforementioned drains.

Thank you,

Janet Denkers
 Clerk

FOR IMMEDIATE RELEASE
AUGUST 13, 2020

TOURISM Sarnia-Lambton

Tourism Sarnia-Lambton Announces \$300,000 Discover Sarnia-Lambton: Ontario Blue Coast Travel Rewards Program to Support Local Accommodations, Attractions, Restaurants and Retail Tourism

Point Edward, ON – Tourism Sarnia-Lambton is pleased to announce our Discover Sarnia-Lambton: Ontario Blue Coast Travel Rewards Program. This \$300,000 partnership program is the largest program Tourism Sarnia-Lambton has ever launched. The program is funded in part by the Federal Economic Development Agency of Southern Ontario, as part of their Regional Relief and Recovery Fund (RRRF) and managed by the Tourism Industry Association of Ontario (TIAO). The funding is a direct result of the Village of Point Edward implementing Municipal Accommodation Tax (MAT) on January 1st, 2020 and the loss of revenues occurring from Covid19.

During the Covid19 pandemic, tourism industry sectors were the first hit, the hardest hit and will take the longest to recover. Tourism Sarnia-Lambton's Discover Sarnia-Lambton: Ontario Blue Coast Travel Rewards Program is built to strengthen and directly support our local accommodations sector, attractions sector, restaurant sector and retail sector.

How the rewards program works for each sector:

Accommodations Sector: Visitors who book a minimum two night stay at a participating accommodations providers throughout Sarnia-Lambton will receive \$50 (two, \$25 reward vouchers), visitors who book a three night stay will receive \$75 (three, \$25 reward vouchers), and visitors who book four night stays or more will receive \$100 (four, \$25 reward vouchers).

Transient Camp Sites:

Visitors who book a minimum two night stay at a participating campgrounds (transient sites only) throughout Sarnia-Lambton will receive \$20 (two, \$10 reward vouchers), visitors who book a three night stay will receive \$30 (three, \$10 reward vouchers), visitors who book a four night stay will receive \$40 (four, \$10 reward vouchers) and visitors who book a five night stay or more will receive \$50 (five, \$10 reward vouchers).

Attractions Sector: Tourism Sarnia-Lambton has selected over one hundred attractions to market and promote "hyper-local" as part of our Discover Sarnia-Lambton: Ontario Blue Coast Travel Rewards Program. Starting August 17th for the next four months, Tourism Sarnia-Lambton will feature an attraction per day and reward up to fifty visitors experiencing and exploring the daily featured attraction with a \$10 reward voucher.

Retail & Restaurant Sectors: Reward vouchers from both the accommodations and attractions sectors can be redeemed at a Tourism Sarnia-Lambton industry partner in the retail or restaurant sector. There are over 250 participating partners and a full list of accommodations for where visitors can stay, and for a list where vouchers can be redeemed at, can be found on www.DiscoverSarniaLambton.com. To find out which attraction we will be featuring each day, a post will be made daily on the Tourism Sarnia-Lambton: Ontario Blue Coast Facebook and Instagram pages.



1455 Venetian Boulevard, Point Edward, Ontario N7T 7W7
T: 1.800.265.0316 • 519.336.3232
F: 519.336.3278
E: info@tourismsarnialambton.com • www.tourismsarnialambton.com



TOURISM Sarnia-Lambton

“The Travel Rewards program developed by Tourism Sarnia-Lambton is one of the best tourism economic generator programs throughout Ontario”, said Beth Potter, President & CEO, Tourism Industry Association of Ontario. “Tourism Sarnia-Lambton is critical to the fabric of the local tourism sector in Sarnia-Lambton. The program announced today will engage visitors to experience and explore Sarnia-Lambton which will generate new revenue for the local tourism businesses and be a leader for local economy recovery efforts”.

“As one of the largest industries in Sarnia-Lambton, our tourism sector is vital to Sarnia-Lambton’s economy”, commented Mark Perrin, Executive Director for Tourism Sarnia-Lambton. “We are pleased to be a leader in the province, building and delivering this program to support all of our Lambton County tourism partners. This program is made possible through the partnership with FedDev Ontario and the Tourism Industry Association of Ontario (TIAO)”.

Tourism Sarnia-Lambton will be marketing the program both “*hyper-local*” and within a 200km radius in Ontario. The program will be a driver for visitors to experience and explore Sarnia-Lambton while staying at our hotels, visiting our local attractions and using the reward vouchers at a Sarnia-Lambton retailer or restaurant.

Tourism Sarnia-Lambton will reimburse all participating tourism partners in the retail and restaurant sector that have collected vouchers during the program, as the program will inject \$300,000 into our local economy, with an estimated economic growth impact of nearly 5 million dollars.

For additional information please contact:

Mark Perrin

Executive Director

Tourism Sarnia-Lambton

1455 Venetian Blvd | Point Edward, Ontario | N7T 7W7

O: 519.336.3232. ext. 106

C: 519-384-1067

E: mperrin@tourismsarnialambton.com



1455 Venetian Boulevard, Point Edward, Ontario N7T 7W7

T: 1.800.265.0316 • 519.336.3232

F: 519.336.3278

E: info@tourismsarnialambton.com • www.tourismsarnialambton.com





Office of the Chief Administrative Officer
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3160

NEWS RELEASE

For Immediate Release

Additional Broadband Expansion Project Set to Begin

Friday, August 14, 2020

Wyoming, ON - The County of Lambton, in partnership with the Province of Ontario and Southwestern Integrated Fibre Technology (SWIFT), is pleased to announce an additional broadband project set to commence in Lambton County. This project will further enhance the broadband services available to county residents and strengthen the County's title as one of the best served areas of the province in which to live and do business.

"The project spans five local municipalities and covers a large rural area in south central Lambton," says County Councillor and Mayor of Brooke-Alvinston Dave Ferguson. "The community as a whole benefits from having high-quality broadband, especially our rural areas."

The contract, awarded to Brooke Telecom, includes almost 150 kilometers of fibre passing approximately 530 properties throughout Brooke-Alvinston, Enniskillen, Warwick, Plympton-Wyoming, and select areas of Petrolia. The predominantly rural project spans from Highway 21 on the west, east to the County's eastern border, and from Confederation Line to the north, south to Rokeby Line.

After the contracts for the first four Lambton County SWIFT projects were finalized in 2019, there was further funding available but not enough to fully fund the next highest scoring bid.

Lambton County Council made the decision to leverage the \$762,000 of unspent federal, provincial and municipal funding and move forward with this bid, project #5, by contributing the difference of approximately \$2.6 million.

"I am pleased that Lambton County Council agreed to contribute the additional funding required for this project and extend the SWIFT broadband project further into areas of rural Lambton County," said Lambton County Warden and SWIFT Board Member Bill Weber. "We know broadband connectivity is crucial for both our businesses and our residents, and the COVID-19 pandemic has further highlighted the need for this service throughout the County, now and in the future."

This project is expected to break ground April 1, 2021, with an anticipated completion date of November 30, 2022.

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Please contact:

Bill Weber
Warden
County of Lambton
519-645-6885
bill.weber@county-lambton.on.ca

Robert Wilks
Corporate Manager, IT
County of Lambton
519-845-0801 ext. 5418
robert.wilks@county-lambton.on.ca



Cultural Services Division
Lambton Heritage Museum
10035 Museum Road
Grand Bend, ON N0M 1T0

Telephone: 519-243-2600
Fax: 519-243-2646
www.lambtonmuseums.ca

NEWS RELEASE

For Immediate Release

Digital Panel Presentation

Fun in the Sun: Past Summer Recreation in Sarnia-Lambton

Monday, August 17, 2020

Grand Bend, ON - We all recognize that this summer is quite different from those we have experienced in the past. Learn more about how local recreation habits have changed over time by joining heritage professionals from across Lambton County as they participate in the digital panel presentation *Fun in the Sun: Past Summer Recreation in Sarnia-Lambton* on Thursday, August 27, 2020 from 6:30 to 7:30 p.m.

"These breezy, summer stories are told through sharing artifacts and photographs from the museum collections," says Dana Thorne, Curator/Supervisor at Lambton Heritage Museum. "Our last Heritage Sarnia-Lambton panel in May about the Spanish Flu was very popular, and we look forward to exploring more great local content in this follow up presentation."

The digital panel presentation will be moderated by Erin Dee-Richard from the Oil Museum of Canada. Speakers include: Dana Thorne, Lambton Heritage Museum; Nicole Aszalos, Lambton County Archives; David McLean, Forest Museum; Kailyn Shepley, Sombra Museum; Laurie Mason, Moore Museum; and Glenn Stott, Arkona Lions Museum. The museum representatives are part of the local Heritage Sarnia-Lambton network, which connects our community museums through shared resources and reciprocal membership programs.

The presentation will take place Thursday, August 27 from 6:30 to 7:30 p.m. You must pre-register for the free event [online through Zoom](#). Spaces are limited, registering well in advance is highly recommended.

If you are unable to attend the live event, the panel presentation will be recorded and available to view on the [Lambton County Archives YouTube channel](#) and the [Heritage Sarnia-Lambton website](#).

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Please contact:

Dana Thorne

Curator/Supervisor, Lambton Heritage Museum
County of Lambton
519-243-2600 ext. 3151
dana.thorne@county-lambton.on.ca

Attached Photo Caption: The beach in Grand Bend in about 1920. From the Lambton Heritage Museum collection, BD.012.045.pstcrd.



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Mosquito Pool Test Positive for West Nile Virus

Monday, August 17, 2020

Point Edward, ON – Lambton Public Health's West Nile virus (WNV) surveillance program confirms mosquitoes collected from a trap located in Oil Springs on August 12th have tested positive for the virus.

This is the first positive result for the virus in Lambton County this year. No positive human cases of WNV in Lambton County or in Ontario have been confirmed at the time of this release.

Lambton Public Health continues to monitor for the virus. Weekly mosquito samples are collected throughout Lambton County.

Dr. Sudit Ranade, Lambton's Medical Officer of Health, reminds residents that West Nile is present in Lambton County and recommends residents take precautions to prevent exposure to mosquitoes and to eliminate mosquito breeding sites on their property.

West Nile virus is spread to humans through the bite of an infected mosquito. The majority of people infected with West Nile virus do not get sick. Those who do become ill usually experience mild flu-like symptoms such as fever, headache, skin rash or muscle aches. Less than 1% of people infected with the virus get seriously ill.

To reduce your risk of being bitten by mosquitoes:

- Avoid areas with high mosquito populations.
- Take extra precautions from dusk to dawn when mosquito activity is high.
- Wear protective, light-coloured clothing.
- Use repellants containing DEET or Icaridin. Follow label instructions carefully.

To reduce mosquito breeding areas:

- Drain areas of standing or stagnant water on your property.
- Remove old tires; turn over pails, toys and wheelbarrows.
- Change water in bird baths (at least weekly).
- Keep eaves clear to avoid trapped water.

For more information call the West Nile virus info line at 519-383-3824, toll-free at 1-800-667-1839 ext. 3824, or online at www.lambtonpublichealth.ca.

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Please Contact:

Lori Lucas
Supervisor, Health Protection
County of Lambton
519-383-8331 ext. 3574
lori.lucas@county-lambton.on.ca



Cultural Services Division
 Library Headquarters
 787 Broadway Street, Box 3100
 Wyoming, ON N0N 1T0

Telephone: 519-845-3324
 Toll-free: 1-866-324-6912
 Fax: 519-845-0700
www.lclibrary.ca

NEWS RELEASE

For Immediate Release

Lambton Cultural Services Getting Ready to Reopen Safely

Monday, August 17, 2020

Wyoming, ON - Lambton County is preparing for limited public access and additional services at its libraries, museums, gallery and archives starting in September.

Since closing in March in response to the COVID-19 pandemic, cultural services staff have been working behind the scenes to offer online access to library collections, enhance online digital engagement, and adapt service to offer contactless curbside pickup. With the recent lifting of restrictions under Stages 2 and 3 of the provincial framework, staff are now preparing to welcome patrons and visitors back inside these cultural facilities, with some restrictions.

The reopening of Lambton's libraries, museums, gallery and archives follows public health guidance and the sector-specific guidelines developed by the province.

“The staff in our Cultural Services Division have adapted to the evolving pandemic situation and responded to provincial guidelines for reopening safely, working creatively to meet the needs of our residents,” said Lambton County Warden Bill Weber. “Access to culture and learning opportunities is important for our communities. After several months of disruption and isolation, residents will be provided safe access to some additional leisure opportunities and social interaction offered at our libraries, museums, gallery and archives.”

Although these spaces and interactions will look very different to enable physical distancing, every effort has been made to ensure visits to these cultural facilities are a safe and enjoyable experience for all. COVID-19 safety planning at cultural facilities includes the following:

- Library, museum, gallery and archives hours of operation, services offered and capacity are limited to ensure enhanced safety and cleaning protocols;
- **Lambton County Library** will expand curbside pickup to include up to 16 locations across Lambton County. With the exception of Mallroad Library (which will be reserved for curbside pickup only at this time), these same locations will also offer public computer access, wi-fi use, and in-person reference services by scheduled appointment. A valid library card is required for access to the library and its services, to permit ease of contact tracing. For more information on locations, services and hours of operation, or to book an appointment, call 519-337-3291 ext. 5900 (toll free 1-866-324-6912 ext. 5900) or visit www.lclibrary.ca;

- Library patrons will not yet be able to browse the library space for physical materials. Instead, patrons will be directed to use the curbside pickup service;
- All visits to the museums, gallery and archives are timed entry to help with physical distancing, requiring patrons to book an appointment in advance. If visitors do not have an appointment, they will only be accommodated as space and time allow. Hours of operation are 11:00 a.m. - 4:00 p.m. Wednesdays, Fridays and Saturdays, and extended hours Thursdays from 11:00 a.m. - 8:30 p.m.
- **Lambton Heritage Museum** will reopen by timed ticket entry on Wednesday, September 2, featuring the annual *Paint Ontario Exhibition & Sale* in partnership with the Grand Bend Arts Centre, postponed from its original opening in March. In addition to the hours of operation noted above, the museum will also be open on Sundays from 11:00 a.m. - 4:00 p.m. for the duration of *Paint Ontario*. For more information or to purchase an admission ticket, call 519-243-2600 or visit www.heritagemuseum.ca;
- The **Judith & Norman Alix Art Gallery** will reopen on Friday, October 2 with timed ticket entry, featuring two new exhibitions. The gallery will feature works from Z'otz* Collective (Nahúm Flores, Erik Jerezano, Ilyana Martínez), three artists who collaborate on works that incorporate drawing, painting, collage, sculpture and site-specific installation that connect to the storytelling traditions of their Latin American culture. The gallery will also feature an exhibition of works from the permanent collection entitled *Group of Seven: Their Visions Revisited 100 Years Later*. For more information or to book your free admission ticket call 519-336-8127 or visit www.jnaag.ca;
- **Oil Museum of Canada** will allow public access by timed ticket entry starting on Tuesday, September 8. For more information or to purchase an admission ticket, call 519-834-2840 or visit www.oilmuseum.ca;
- **Lambton County Archives** will allow researcher access by scheduled appointment starting Tuesday, September 8. For more information or to book a scheduled appointment call 519-845-5426 or visit www.lambtonarchives.ca;
- Enhanced cleaning and disinfecting of equipment and high-touch surfaces is in place at all cultural facilities to maintain a sanitary environment;
- **Sarnia Library Theatre** will only be made available to community organizations for digital recording and broadcast of live performances and/or practice and instructional purposes, with no audience access.

- New processes for recording each visitor's name and contact information will be in place at all cultural facilities to support effective contact tracing;
- All visitors are requested to wear a face covering or non-medical mask, as physical distancing can be a challenge in certain areas of some cultural facilities. Further, visitors must comply with mandatory masking bylaws in municipalities where one exists, such as the City of Sarnia and the Town of Petrolia, and must wear a face covering or non-medical mask (unless exempted as outlined in these bylaws). All cultural services staff will also be required to wear a mask in areas accessible to the public;
- Visitors are asked to respect physical distancing by maintaining 2 metres distance from others at all times while visiting cultural facilities;
- Upon booking an appointment, all visitors will be asked to self-monitor symptoms before entering any cultural facility, and must visit at another time if feeling unwell;

In advance of re-opening to the public, the Cultural Service Division asks patrons to familiarize themselves with its guidelines to ensure cultural facilities remain a safe place for all visitors and staff. The full list of guidelines will be available on the library, museum, gallery and archives websites prior to reopening.

The County of Lambton asks all residents and visitors to continue respecting all public health guidelines, including regular hand hygiene, physical distancing, and staying home if feeling unwell. Stay informed on the Coronavirus (COVID-19) situation in Lambton County by visiting the Lambton Public Health website at www.lambtonpublichealth.ca.

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Please contact:

Andrew Meyer
 General Manager
 County of Lambton
 519-845-0809 ext. 5236
andrew.meyer@county-lambton.on.ca

Bill Weber
 Warden
 County of Lambton
 Tel: 519-649-6885
bill.weber@county-lambton.on.ca



Lambton Public Health
160 Exmouth Street
Point Edward, ON N7T 7Z6

Telephone: 519-383-8331
Toll free: 1-800-667-1839
Fax: 519-383-7092
www.lambtonpublichealth.ca

NEWS RELEASE

For Immediate Release

Mosquito Pool Test Positive for West Nile Virus

Monday, Aug 24, 2020

Point Edward, ON – Lambton Public Health's West Nile virus (WNV) surveillance program confirms mosquitos collected from a trap located in Petrolia on August 19, 2020 have tested positive for the virus.

This is the second positive result for the virus in Lambton County this year. There have been no positive human cases of WNV in Lambton County, but 2 human cases have been confirmed in Ontario at the time of this release.

Lambton Public Health continues to monitor for the virus. Weekly mosquito samples are collected throughout Lambton County.

Residents are reminded to take precautions to prevent exposure to mosquitoes, and to eliminate mosquito breeding sites on their property.

To reduce your risk of being bitten by mosquitoes:

- Avoid areas with high mosquito populations.
- Take extra precautions from dusk to dawn when mosquito activity is high.
- Wear protective, light-coloured clothing.
- Use repellants containing DEET or Icaridin. Follow label instructions carefully.

To reduce mosquito breeding areas:

- Drain areas of standing or stagnant water on your property.
- Remove old tires and turn over pails, toys and wheelbarrows.
- Change water in bird baths (at least weekly).
- Keep eaves clear to avoid trapped water.

For more information call the West Nile virus info line at 519-383-3824, toll-free at 1-800-667-1839 ext. 3824, or online at www.lambtonpublichealth.ca.

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Please Contact:

LPH-media-inquiries@county-lambton.on.ca



Cultural Services Division
 Lambton County Archives
 787 Broadway Street, Box 3100
 Wyoming, ON N0N 1T0

Telephone: 519-845-5426
 Toll-free: 1-866-324-6912
 Fax: 519-845-0700
www.lambtonmuseums.ca

NEWS RELEASE

For Immediate Release

Share Your Experiences During the COVID-19 Pandemic

Thursday, August 27, 2020

Wyoming, ON - Lambton County Archives is looking for members of the community to share their experiences during the COVID-19 pandemic.

"We are in a position to preserve history as it happens," said Nicole Aszalos, Archivist/Supervisor with Lambton County Archives. "Our daily routines have changed drastically and we are adapting to new ways of working, learning and communicating. We are looking to document these changes on a local level, preserving Lambton County's experiences during this pandemic for years to come."

You can participate by:

1. Documenting and submitting your personal experiences through letters, photos, journal entries or a simple message.
2. Donating physical materials to the Lambton County Archives for preservation of future generations, such as photos, letters, oral histories, and more.

To learn more, submit your experiences or donate materials, please visit:
lambtonmuseums.ca/COVID-19-online-submissions/.

The Lambton County Archives is the archival centre for genealogical and local history research in the County of Lambton. We preserve and make accessible historical and family documents to the public.

For more information on the Lambton County Archives, visit lambtonarchives.ca or follow us on Facebook.

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Please contact:

Nicole Aszalos
 Archivist/Supervisor, Lambton County Archives
 County of Lambton
 519-845-8426 ext. 5239
nicole.aszalos@county-lambton.on.ca



Infrastructure & Development Services Division
 789 Broadway Street, Box 3000
 Wyoming, ON N0N 1T0

Telephone: 519-845-0801
 Toll-free: 1-866-324-6912
 Fax: 519-845-3872

MEMO

Date: August 28, 2020

To: All County Staff

From: Jason Cole, General Manager

cc: Warden Bill Weber and Lambton County Council
 Local Municipal Administrators
 County Administration Building Staff

Re: Staffing Announcement
 Manager, Planning and Development Services Department

I am pleased to announce that Kenneth Melanson has accepted the position of Manager, Planning and Development in the Infrastructure & Development Services Division.

Kenneth has served in a number of municipal planning roles, most recently as the Manager of Community Planning with the City of Saint John. He has played an active role in the professional planning community at both a provincial and national level.

I am confident that Kenneth's education, experience and knowledge will help him excel in his new role with us.

Kenneth will assume his duties with the County on Monday, September 21, 2020.

Please join me in welcoming Kenneth to the team!



Cultural Services Division
 Library Headquarters
 787 Broadway Street, Box 3100
 Wyoming, ON N0N 1T0

Telephone: 519-845-3324
 Toll-free: 1-866-324-6912
 Fax: 519-845-0700
www.lclibrary.ca

NEWS RELEASE

For Immediate Release

Lambton County Library prepares to offer limited in-library services by scheduled appointment

Monday, August 31, 2020

Wyoming, ON - Lambton County Library is continuing to gradually re-open its services to the public beginning the week of September 8 with two additional curbside pickup locations, and limited access to public computers, wireless internet access and space for academic study at 14 library locations.

Brigden Library and Grand Bend Library will join the 13 other library locations already offering contactless curbside pickup. These same libraries, excluding Mallroad Library, will also offer 45-minute appointments to use public computers, or to come into the library to use wireless internet, or space for academic study and research. Mallroad Library will continue to offer curbside pickup service only.

A valid library card is required for access to the library and its services, to permit ease of contact tracing if required by public health officials in the event of an exposure to COVID-19. To book an appointment, cardholders can visit lclibrary.ca/appointments or call the central booking line at 519-337-3291 ext. 5900 or toll free at 1-866-324-6912 ext. 5900.

All appointments will start on the hour and be limited to 45 minutes, providing adequate time to clean the space and equipment before the next appointment begins. Cardholders will be limited to one appointment per day and building capacity is significantly reduced at each location. Further, appointments will be limited to one person unless supervision is required, such as a parent accompanying child. Upon booking an appointment, all visitors are asked to self-monitor for symptoms of COVID-19 before entering a library, and must visit at another time if feeling unwell.

Enhanced cleaning and disinfecting of equipment and high-touch surfaces is in place to maintain a sanitary environment. All visitors are requested to wear a face mask (or covering) as physical distancing can be a challenge in certain areas. Further, visitors must comply with mandatory masking by-laws in municipalities where one exists, such as the City of Sarnia, Town of Petrolia, Municipality of Lambton Shores and the Village of Point Edward, and must wear a face mask (or covering) unless exempted as outlined in these by-laws.

...More

Library locations offering these services are:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
LOCATIONS & PUBLIC HOURS OF OPERATION FOR CURBSIDE PICKUP, PUBLIC COMPUTER & WIFI USE, AND ACADEMIC STUDY / RESEARCH BY SCHEDULED APPOINTMENT.							
ALVINSTON	3 - 6 PM		3 - 6 PM			11 - 2 PM	
BRIGDEN	4 - 7 PM		4 - 7 PM		11 - 2 PM		
BRIGHT'S GROVE	12 - 6 PM	12 - 6 PM	12 - 6 PM	12 - 6 PM	11 - 2 PM	11 - 2 PM	
CORUNNA	11 - 2 PM	3 - 6 PM	11 - 2 PM	3 - 6 PM	11 - 2 PM	11 - 2 PM	
FLORENCE		3 - 6 PM			11 - 2 PM		
FOREST	12 - 6 PM	12 - 6 PM	12 - 6 PM	12 - 6 PM	10 - 4 PM	10 - 4 PM	
GRAND BEND	4 - 7 PM		4 - 7 PM	4 - 7 PM		11 - 2 PM	
MALLROAD <i>Curbside only</i>	12 - 6 PM	12 - 6 PM	12 - 6 PM	12 - 6 PM	10 - 4 PM	10 - 4 PM	
OIL SPRINGS	11 - 2 PM			3-6 PM			
PETROLIA	12 - 6 PM	12 - 6 PM	12 - 6 PM	12 - 6 PM	12 - 6 PM	10 - 4 PM	
POINT EDWARD		3 - 6 PM		3 - 6 PM		11 - 2 PM	
SOMBRA		3 - 6 PM				11 - 2 PM	
THEDFORD		3 - 6 PM				11 - 2 PM	
WATFORD	3-6 PM	11 - 2 PM		3 - 6 PM		11 - 2 PM	
WYOMING	1 - 7 PM	1 - 7 PM	1 - 7 PM		10 - 4 PM	10 - 4 PM	

While the accrual of library fines on overdue materials has been waived since the COVID-19 closure in March, starting on September 8, library fines will once again be applied to overdue materials. To complement Lambton County Library's contactless curbside service, it will begin offering a contactless payment option through its website, lclibrary.ca, on September 1, 2020. Cardholders will be able to pay any fines and fees using a credit card from the comfort of their own home through a secure e-commerce tool.

Online payments will be accessible 24/7 as long as cardholders have their library card number and PIN code. If a cardholder does not have a PIN code they can:

- Call 519-845-3324 ext. 5266 or 1-866-324-6912 ext. 5266 from Monday - Friday, 8:30 a.m. - 4:30 p.m.
- Email librarytechhelp@county-lambton.on.ca

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Contactless curbside service, along with appointments for limited public access will be offered at the Sarnia Library later this fall once the building owner, the City of Sarnia, completes a replacement of the HVAC system.

To become a Lambton County Library cardholder, please call 519-845-3324 ext. 5266 or 1-866-324-6912 ext. 5266 or one of the libraries above, or email librarytechhelp@county-lambton.on.ca.

For more information on locations, services and hours of operation visit lclibrary.ca.

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Please contact:

Darlene Coke

Manager, Library Services

County of Lambton

519-845-3324 ext. 5238

darlene.coke@county-lambton.on.ca



Office of the Chief Administrative Officer
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-3160

NEWS RELEASE

For Immediate Release

Council Highlights

Wednesday, September 2, 2020

Wyoming, ON – Lambton County Council held their regular meeting via videoconference on Wednesday, September 2. At this meeting, Lambton County Council:

- Received an update from Lambton County Medical Officer of Health, Dr. Sudit Ranade, regarding the current COVID-19 situation in Lambton County.
- Received an update from Mike Lapaine, President and Chief Executive Officer, Bluewater Health and Chair, Sarnia-Lambton Ontario Health Team Application Steering Committee, regarding Sarnia-Lambton's Ontario Health Team journey and next steps pertaining to satisfying the full application submission process.
- Endorsed a request from Sarnia City Council that within the next year, upon request, the County of Lambton Warden and CAO make an annual presentation to Sarnia City Council, and any other local Municipality that requires it, providing a state of the County address and an opportunity for questions and dialogue.
- Endorsed the Sarnia-Lambton Ontario Health Team full application and authorized the Warden to sign the full application for submission at no cost to the County.
- Directed staff to include an annual allocation of \$70,000 per year in the Public Works Budget for the years 2021, 2022, and 2023, toward a Solid Waste Management Reserve dedicated to fund an update of the County of Lambton Waste Management Master Plan.

Council will next meet in Open Session at 9:30 a.m. on Wednesday, October 7, 2020.

-30-

Please contact:

Lisa Brown
Communications & Marketing Coordinator
County of Lambton
519-845-0809 ext. 5214
lisa.brown@county-lambton.on.ca



August 11, 2020

AMO Policy Update – Court Security Funding Review, CCTV Grant Program, Windsor-Essex Goes to Stage 3

Court Security and Prisoner Transportation Program Under Review

Yesterday, the Ministry of the Solicitor General communicated to all Police Chiefs and Chairs of Police Services Boards that it will be retaining an independent consultant to undertake a program review of the Court Security and Prisoner Transportation (CSPT) program.

The CSPT program was the result of a negotiated agreement arising from the 2008 Ontario-AMO-City of Toronto Provincial-Municipal Service Delivery Review. It committed to fund up to \$125M a year for municipal governments to offset municipal costs associated with providing security to provincial courthouses and transporting prisoners to and from those facilities.

This review is expected to be completed before the end of the year and any changes will not affect the 2020 program. While municipal governments and other stakeholders are to be engaged, we currently have no details. AMO is concerned that any changes arising from this program review could result in reduced funding, increase municipal financial burden, and possibly undo or undermine a negotiated agreement between municipal governments and the provincial government.

Ontario CCTV Grant Program for 2020-21

The Ministry of the Solicitor General has announced that it will be accepting applications under the new Ontario Closed Circuit Television (CCTV) Grant Program for the 2020-21 fiscal year.

The \$6 million investment over three years is designed to support police services (one application per police service) in their efforts to enhance public safety as part of

Ontario's Guns, Gangs and Violence Reduction Strategy. The funding will cover 50% of each successful project to a maximum of \$200,000.

Windsor-Essex to go to Stage 3

Windsor-Essex Region will move into Stage 3 on Wednesday, August 12, 2020 at 12:01 a.m. This provincial decision was based on positive local trends of key public health indicators, including lower transmission of COVID-19, ongoing hospital capacity, public health capacity to conduct rapid case and contact management, and a significant increase in testing.

The Windsor-Essex County Health Unit region will join the rest of the Province's 33 public health regions that entered into Stage 3 on July 17, 24 and 31, 2020 respectively.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



August 12, 2020

AMO Policy Update – Municipal Emergency Fiscal Relief, Quarter 1 Fiscal and COVID-19 Action Plan Updates

1st Round of Municipal Emergency Funding Coming Soon – Safe Restart Agreement

The Province today announced how up to \$4 billion in federal-provincial financial assistance for municipalities and transit operations will be made available to municipalities. The Province is employing an immediate allocation-based distribution, followed by a distribution based on an assessment of COVID-19-related financial impacts.

“The Province has taken a commonsense approach to the distribution of financial assistance to municipalities”, said AMO President Jamie McGarvey. “A straightforward phase 1 allocation formula will ensure every municipality and municipal transit provider will benefit from immediate assistance, while a later assessment of actual costs will ensure those hardest hit by COVID-19 are able to fulfill their role in the economic recovery.”

\$2B in Operational Funding Assistance

New operational funding assistance of \$1.39 billion will be delivered in two equal phases, and an additional \$212 million will be invested in the \$350 million Social Assistance Relief Fund (SSRF):

Phase 1:

\$695 million will be distributed immediately on per household basis. All 444 municipalities will receive a letter from the Minister of Municipal Affairs and Housing setting out their Phase 1 allocation. Where there is a two-tier system, the allocation will be shared equally between the lower and upper tier.

Phase 2:

\$695 million will be available to all 444 municipalities but will require an assessment of actual COVID-19 related costs and losses.

In addition, **\$212 million** will be added to existing \$350 million Social Services Relief fund, which is available to the 47 Service Managers, i.e. municipalities and DSSABs delivering provincial health and social services programs.

The total new investment listed above is \$1.6 billion. This new funding is in addition to \$350 million already invested in the SSRF (announced March and July) and \$100 million already invested in municipal long-term care, bringing the total to more than \$2 billion.

\$2B Transit Funding Assistance:

Up to \$2 billion in financial assistance for transit costs and losses will be provided to transit operating municipalities through two separate investments.

1. An immediate distribution of more than \$660 million to 110 municipalities operating transit based on ridership data plus a base amount that ensures smaller transit operations will receive substantial funding.
2. A second distribution will be provided to municipal transit operators based on an assessment of actual COVID-19 fiscal pressures.

Ontario 2020-21 First Quarter Finances and Update on Ontario's COVID-19 Action Plan

The Honourable Rod Phillips, Minister of Finance, has released Ontario's 2020-21 First Quarter Finances and provided an update to *Ontario's Action Plan: Responding to COVID-19*.

The Minister outlined Ontario's direct support to the COVID-19 pandemic and noted a projected budget deficit of \$38.5B – an increase from his March update of \$20.5B. The increased deficit is accounted for through reduced provincial revenues, additional investments, and financial contingency planning.

Highlights from the Minister's update include:

- Total revenues fall to \$150.6 billion for 2020-21. This is \$5.7B lower than projected and expenses are projected to increase by \$13.1B higher than forecasted in March.
- In March, the government outlined a \$17B plan to support Ontario's response to COVID-19. Today, the Minister announced additional investments that will bring the government's COVID-19 response action plan to a projected \$30B. These additional investments include:

- Increased support for health care from \$4.4B to \$7.7B. This will assist hospital capacity, manage COVID-19 in long-term care homes, increased testing, and procuring PPE and medical supplies.
- Increased support from \$7.3B to \$11B for people and jobs, which includes temporary pandemic pay for eligible workers (\$1.5B), up to \$4B in targeted funding for municipalities and transit agencies, and temporary immediate relief for residential, farm, small business, industrial and commercial electricity consumers.
- The government is also extending provincial tax deferrals for businesses to October 1st, 2020. This additional cash flow is estimated to be \$7.5B over a six-month period.

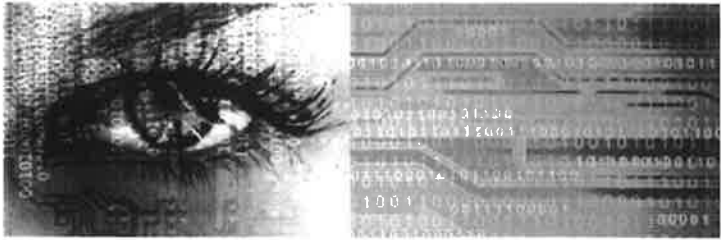
Minister Phillips stressed that fiscal flexibility was prudent and necessary to help guard against potential impacts of a "second wave". To this end, he announced that the government is ensuring \$9.6 billion is available in reserves and several contingency funds.

The Province's next fiscal update will be a multi-year provincial Budget and will be delivered no later than November 15th, 2020.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

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AMO watchfile



August 13, 2020

In This Issue

- COVID-19 resources.
- Nominations for Canada's Volunteer Awards 2020 now open.
- Important things you need to know for the AMO 2020 Conference.
- Only days left to register for AMO 2020 Conference!
- Join AMO's Delegate Conference Orientation - August 13, 10:00 am.
- Don't forget about the AMO Conference Exhibit Hall.
- Everything you need to know about Land Use Planning.
- Modernizing and managing municipal meetings.
- Visit the LAS and ONE Investment booth at the AMO Conference.
- Sports field lighting upgrades save energy.
- LAS pivots to online Energy Workshops.
- Municipal Group Buying Program: New vendors added.
- Career with County of Simcoe.

COVID-19 Resources

AMO's [COVID-19 Resources page](#) is being updated continually so you can find critical information in one place. It now has a section on on mandatory face masks bylaws/directives for municipal governments considering similar bylaws. Send any of your municipally related pandemic questions to covid19@amo.on.ca.

Federal Matters

Employment and Social Development Canada accepting nominations for individuals/organizations that have made significant community contributions. Nominations for the [Canada's Volunteer Awards](#) are open until September 30. Recipients will have access to funding, learning and networking opportunities.

Eye on Events

AMO has provided important information to registered delegates on registering, voting and participating in the virtual event. You can access this information [here](#).

Online registration for this year's exciting event closes noon on Friday, August 14th. [Register today!](#)

The virtual environment is new to all of us so we will take registered delegates through the platform showing you all you need to know. [Delegate Conference Orientation](#): August 13, 10:00 - 11:00 am, Passcode: 319138.

The AMO team is bringing registered delegates an eye-catching and dynamic environment in this year's [Exhibit Hall](#). Enjoy access to products services and great prizes like two tickets from Air Canada to anywhere in Canada.

Back by popular demand, *Land Use Planning: Beyond the Basics* is coming to you virtually. This training provides insight and tools to support your central role in implementing and managing the land use policy framework. [Registration details](#).

Municipalities across Canada are discovering the benefits of implementing meeting management, especially during these days of physical distancing. Join eSCRIBE, [AMO's preferred provider](#) of digital meeting management solutions, and the City of Port Moody, BC, for a webinar on [August 19 at 2pm](#) as they showcase how the City unlocked efficiencies using eSCRIBE technology.

LAS

Are you attending the [AMO Virtual Conference](#)? Take a coffee break and visit the exhibit hall. Come chat with the LAS and ONE Investment staff and learn about programs that could benefit your municipality.

The [LAS Facility Lighting Service](#) is working with City of Kenora to upgrade its sports field lighting this year. Have a similar project in your municipality? Contact [Christian](#) to find out how LAS can save you time and money while improving your lighting.

In January, staff from 18 municipalities attended an exciting and informative [Energy Training Workshop](#) in St. Mary's. Due to COVID-19, this workshop is now offered in an ONLINE version. Just one of the ways we can help you work better. Contact [Christian](#) for details.

The LAS [Municipal Group Buying Program](#) is expanding to serve you better. We've recently added new categories and vendors including Firefighting Equipment, IT Solutions, and Airport Equipment. Contact [Tanner](#) (Southern Ontario) or [Ainsley](#) (Northern Ontario) to discuss how you can take advantage of this exciting program.

Careers

[General Manager, Engineering, Planning & Environment - County of Simcoe.](#)

Employment Status: Permanent Full-Time. Closing Date: August 31, 2020. Location: Midhurst, Ontario. Reports directly to the CAO. To view the job description in its entirety and submit your application online, please visit [Simcoe County Jobs](#).

About AMO

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August 14, 2020

AMO Policy Update – New Recreational Facility Guidance, Canada Healthy Communities Initiative, and 2021-22 Connecting Links Program

More Spaces Can Open in Sport, Fitness, and Recreational Facilities

The Ontario government has released additional guidance to support the safe reopening of many sport, fitness, and recreation facilities by applying a capacity limit on a per room basis. This was guidance municipalities and others have been asking for to enable their multi-room facilities to reopen safely which will allow greater use of these community facilities. Beginning August 15, 2020 at 12:01 a.m., these facilities can have up to 50 patrons for each indoor sport or fitness room, while ensuring physical distancing of at least two metres.

Businesses, not-for-profits, and municipalities may need or choose to take more time before implementing this change in capacity limits. Facilities may also adopt their own protocols that are more restrictive than the provincial guidance in consultation with their local medical officers of health.

The Province is also investing \$8 million through the Ontario Amateur Sport Fund to help the Province's sports organizations to continue to serve athletes of all levels as access to sports and recreational facilities increases.

Federal Funding for Pandemic Resilient Communities

The Honourable Federal Minister of Infrastructure and Communities, Catherine McKenna, announced she is making available \$31 million through a new program called the Canada Healthy Communities Initiative. This program seeks to help communities build on initiatives that are being used to adapt to the realities of COVID-19. The program targets non-governmental organizations and community groups to partner with municipalities and identify projects over the next two years.

2021-2022 Connecting Links Program Accepting Applications

The Premier announced on August 13, that the 2020-2021 intake for applications under the Ontario Connecting Links Program is open to eligible municipalities. Connecting links are municipal roads that connect provincial highways.

The Province allocates \$30 million annually to support capital works on these roads and bridges, however, the Minister of Transportation allocated an additional \$10 million in 2019-20 as part of the COVID-19 Action Plan. The intake is open to municipal applications until **5:00 p.m. on November 20, 2020**.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

AMO watchfile



August 20, 2020

In This Issue

- The Virtual 2020 AMO Conference - Thank you!
- Delegates elect new AMO Board.
- Peter J. Marshall Awards winners announced.
- Niagara Region wins 2020 Federal Gas Tax Award.
- 2020 Women of Influence in Local Government Award.
- Everything you need to know about Land Use Planning.
- eSCRIBE versus typical meeting management software.
- Investments 101 Training - Coming soon!
- Register now! Habitat in Towns - Collingwood World Summit.
- Careers with City of Windsor.

AMO Matters - 2020 AMO Conference

Thank you to the 1,500 delegates who attended our first ever virtual Conference. All content on the [platform](#) will remain available for 30 days to watch again at your leisure.

Graydon Smith, Mayor, Town of Bracebridge, has been elected as the new AMO President by delegates at the virtual 2020 AMO Conference. Congratulations to Mayor Smith and the [new Board](#).

The Peter J. Marshall Municipal Innovation Awards winners [announced](#) - the City of Markham won the PJ Marshall Plaque, while York Region and the Township of South Frontenac were given Certificates of Merit at the virtual 2020 AMO Conference.

Niagara Region's innovative [Stamford Interceptor project](#) has been named the winner of the 2020 AMO Federal Gas Tax Awards, announced at the virtual AMO Conference.

Former AMO President Lynn Dollin has been named winner of [Municipal World's 2020 Women of Influence in Local Government Award](#). Her success was announced at the virtual 2020 AMO Conference.

Eye on Events

Back by popular demand, *Land Use Planning: Beyond the Basics* is coming to you virtually. This training provides insight and tools to support your central role in implementing and managing the land use policy framework. [Registration details](#).

Join AMO's [partner](#), eSCRIBE, for a [webinar](#) on August 27 at 1 pm EDT as they

discuss the benefits of implementing digital meeting management technology, including cost and time savings.

ONE Investment

Online investment learning coming this fall (September 1 - December, 2020). To register [click here](#). This year's course will cover the Prudent Investor Standard and understanding of the existing investments under the Legal List.

Municipal Wire*

Join us at [Habitat in Towns - Collingwood World Summit](#) hosted by the Town of Collingwood with Urban Economy Forum (UEF) and UN-Habitat, September 1 & 2, 2020. This virtual summit will work toward realizing the 17 Sustainable Development Goals (SDG), in particular the urban SDG: creating resilient and sustainable towns and communities.

Careers

[City Engineer/Corporate Leader, Environmental, Protection & Infrastructure Services - City of Windsor](#). Position Status: Regular, Full-Time. Reports to the Chief Administrative Officer. Closing Date for Applications: 4:30 p.m., Saturday, September 5, 2020. An online application is available and must be completed and submitted by no later than the posting period noted. To apply for this position, click [APPLY NOW](#).

[Corporate Leader/Commissioner, Parks, Recreation, Culture & Corporate Facilities - City of Windsor](#). Position Status: Regular, Full-Time. Reports to the Chief Administrative Officer. Closing Date for Applications: 4:30 p.m., Saturday, September 5, 2020. An online application is available and must be completed and submitted by no later than the posting period noted. To apply for this position, click [APPLY NOW](#).

About AMO

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AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

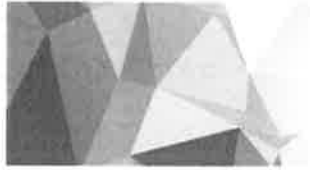
[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



AMO 2020



August 22, 2020

AMO Conference Update:

Thank you for Attending AMO 2020 Conference Wrap-up Video

Thank you for participating in AMO 2020 and helping to make AMO's first ever virtual conference a success. You had confidence that AMO could bring all orders of government together, 5 months into a global pandemic, to share experiences and lessons learned, and to have important conversations about public policy, economic recovery and social change.

Thank you to more than 1,500 participants, 46 exhibitors and 22 sponsors. Thanks to our amazing speakers and presenters. Thank you to our government partners for your enthusiastic support and collaboration – including 481 delegation meetings with Cabinet Ministers and Parliamentary Assistants. Thanks to all the provincial party leaders.

Thank you voting delegates for making on-line voting a success with 66% of eligible electors voting for the next AMO Board. Thanks to our technology, production and communications partners who made the conference possible. Thank you TVO for your partnership in the conference and for igniting potential through the power of learning for 50 years.

Thank you all for supporting AMO and the work we do on behalf of communities large and small, in every part of Ontario.

Don't forget you can [log-in](#) to the AMO 2020 conference site for 30 days following the conference to have another look, to check out any session you missed, and to review outstanding on-demand features and videos.

Please take a moment to view this conference [wrap-up video](#), prepared by TVO, that captures the highlights of three days of AMO 2020.



August 24, 2020

AMO Policy Update – Orders Extended, New Direction regarding Facilities

COVID-19 Emergency Orders Extended

The Province has extended its COVID-19 emergency orders for up to 30 more days. All orders under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA) have been extended to September 22, 2020, with the following exceptions:

- the Education Sector order will end on August 31, 2020
- the Limitation Periods order will end and suspended time periods will resume running on September 14, 2020.

Additional Direction for Facilities

The Ontario government is easing restrictions for facilities that rent out professional meeting and event spaces. Beginning August 21, 2020, facilities can have up to 50 guests for each indoor meeting room or event space within the facility. The facility must follow a plan approved by the Office of the Chief Medical Officer of Health.

The current indoor gathering limit will now apply on a per meeting room or event space basis at professional meeting and event facilities, including convention centres, hotels, motels, resorts, banquet halls and conference centres. Outdoor meeting and event facilities remain subject to the 100-person gathering limit for the entire outdoor area. Capacity limits exclude employees or event personnel.

In addition, new regulatory amendments have come into force requiring contact information for only one person in a party entering indoor or outdoor dining areas starting today, with exceptions. This is designed to reduce the administrative burden, while continuing to support case and contact tracing.

AMO's COVID-19 Resources page is being updated continually so you can find critical

AMO watchfile



August 27, 2020

In This Issue

- COVID-19 resources.
- Input into guidance on protecting drinking water sources.
- Everything you need to know about Land Use Planning.
- eSCRIBE versus typical meeting management software.
- Investments 101 Training - Coming soon!
- Lakeshore resolution concerning internet overage charges.
- Careers with Town of Mattawa and City of Toronto.

AMO Matters

AMO's COVID-19 [resource page](#) is updated continually so you can find critical information in one place. It has a section on mandatory face masks bylaws/directives for municipal governments considering similar bylaws. Send any of your municipally related pandemic questions to covid19@amo.on.ca.

Provincial Matters

The Ministry of Environment, Conservation and Parks is seeking feedback from municipalities on draft guidance materials being developed to help protect drinking water sources that are not included in source protection plans. Interested participants should reach out directly to MECP for more details. Contact: [Michelle Zehr](#) or [Wendy Lavender](#).

Eye on Events

Back by popular demand, *Land Use Planning: Beyond the Basics* is coming to you virtually. This training provides insight and tools to support your central role in implementing and managing the land use policy framework. [Registration details](#).

Join AMO's [partner](#), eSCRIBE, for a [webinar](#) on August 27 at 1 pm EDT as they discuss the benefits of implementing digital meeting management technology, including cost and time savings.

ONE Investment

Online investment learning coming this fall (September 1 - December, 2020). To register [click here](#). This year's course will cover the Prudent Investor Standard and understanding of the existing investments under the Legal List.

Municipal Wire*

The [Town of Lakeshore resolution](#) resolves that the Government of Canada be urged

to immediately work with internet connection providers to ensure that all Canadians are paying a fair and similar price for their internet connection including the elimination of data usage caps and overage fees.

Careers

Chief Administrative Officer - Town of Mattawa. The Town of Mattawa is a beautifully breathtaking small urban municipality located in the District of Nipissing. Please submit your resume to Mayor Dean Backer & Council, by no later than Friday, September 4, 2020 at 5:00 pm to: Corporation of the Town of Mattawa, c/o Mayor Dean Backer and Council, 160 Water Street, Box 390, Mattawa, ON P0H 1V0. Tel: 705.744.5611; Email: francine.desormeau@mattawa.ca

Director of Purchasing Client Services - City of Toronto. Reports to: Chief Procurement Officer. Division: Purchasing & Materials Management. For more information on this and other opportunities with the City of Toronto, visit us online at [Jobs at the City](#). To [apply online](#), submit your resume, quoting Job ID 10947, by September 18, 2020.

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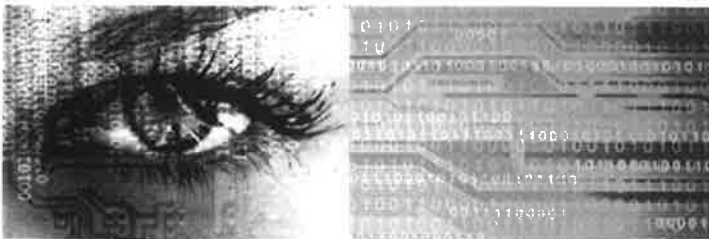
MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

AMO watchfile



September 3, 2020

In This Issue

- COVID-19 resources.
- My time as AMO's 2020 Policy Intern.
- Energy bill assistance for charities and small business.
- Changes to *Aggregate Resources Act* regulation.
- *Security from Trespass and Protecting Food Safety Act, 2020* partially proclaimed.
- Information about FCM's Virtual Elections and AGM.
- Increasing transparency with Digital Meeting Management.
- Everything you need to know about Land Use Planning.
- SAVE THE DATE! Municipal Cyber Security 101 - October 22.
- Municipal Group Buying Program: Capital Purchasing update.
- Municipal Energy Reporting deadline is a month away.
- Career with County of Huron.

AMO Matters

AMO's COVID-19 [resource page](#) is updated continually so you can find critical information in one place. It has a section on mandatory face masks bylaws/directives for municipal governments considering similar bylaws. Send any of your municipally related pandemic questions to covid19@amo.on.ca.

Did you know AMO has a policy intern? Check out the [LAS blog](#) to read about her experience during a very unconventional summer.

Provincial Matters

The Government of Ontario is making \$8 million available for small business and registered charities struggling to pay their energy bills (natural gas and electricity). The COVID-19 Energy Assistance Program for Small Business provides a one time, on-bill credit to help catch up on energy bills and resume regular payments. To apply for funding, customers should contact their energy provider. For more information, including eligibility requirements and on-bill credit amounts, visit oeb.ca/ceap.

[Reg 244/97](#) - implementing the *Aggregate Resources Act* - has been amended. While [these changes](#) do not address concerns raised about below water table extraction and possible impacts on municipal sources of drinking water, other changes are welcomed. These include the requirement to apply for a licence where new below water table extraction is proposed and the ability to object if concerns over a new licence are not satisfied.

Sections of the act pertaining to animal transportation will come into effect on September 2, 2020 (see [consultation document](#)). Further consultation is sought on a potential Minister's Regulation at [Ontario's Regulatory Registry](#) until October 15, 2020.

Federal Matters

At FCM's request, AMO is providing a link to FCM's [Virtual Elections and AGM page](#) where you can find out more about becoming involved with the FCM Board.

Eye on Events

Join AMO's partner, [eSCRIBE](#), and the City of Fort Saskatchewan, AB for a webinar on [September 10](#) or [September 15](#), and learn about the benefits of implementing technology to help manage municipal meetings more effectively.

Back by popular demand, *Land Use Planning: Beyond the Basics* is coming to you virtually. This training provides insight and tools to support your central role in implementing and managing the land use policy framework. [Registration details](#).

On October 22, join AMO and MISA-Ontario for a virtual half-day forum as we explore key aspects of cyber security that elected officials and municipal staff need to know. Stay tuned to AMO channels for further announcements on registration details, speakers, and topics of discussion.

LAS

The [Municipal Group Buying Program](#) continues to grow. Our Capital Purchasing offering now has over 120 vendors, with new categories including Firefighting Equipment & PPE, Airport Equipment, and Technology Solutions. [Download the guide here](#), or [contact us](#) for more information.

Due to COVID-19 the province has extended the deadline for reporting your 2018 energy consumption and emissions under O.Reg. 507/18 to October 1, 2020. The popular [LAS Energy Planning Tool](#) was designed to make this process as easy as possible. Contact [Tanner](#) for more information.

Careers

[Economic Development Officer - County of Huron](#). Position Status: Full Time. Travel is required for this role. Please note the Submission Guidelines in the job posting. Forward your letter of application and resume by 4:30 pm on Sunday, September 13, 2020 to: [humanresources\[at\]huroncounty\[dot\]ca](mailto:humanresources@huroncounty.ca)

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September 4, 2020

AMO Policy Update – Emergency Exercise Exemption, Child Care, and Great Lakes Investments

Emergency Planning Exercise Exemption for 2020

The Solicitor General announced an exemption for municipalities from the requirement to conduct a mock emergency exercise in 2020. The requirement for municipalities and provincial ministries to conduct exercises every year to test and practice their emergency plans is in *O. Reg 380/04 of the Emergency Management and Civil Protection Act, (EMCPA)*.

Child Care and Early Learning Agreement

The provincial and federal governments announced an additional investment through the one-year Canada-Ontario Early Learning and Child Care Agreement (ELCC) of nearly \$147 million to Ontario for 2020-21. This funding will help licensed child care providers and EarlyON child and family centres. This year the funding will be used to mitigate against the impacts of COVID-19. It will also support increased access for families and professional learning for staff. The agreement provides funding in addition to the \$234.6 million through the Safe Restart Agreement previously announced in August.

Ontario Invests in Great Lakes Health

The Ontario government is investing \$7.47 million to improve the health of the Great Lakes. The funding will support projects that address environmental challenges such as increased levels of pollutants, excess nutrients, and rising levels of invasive species. Protecting the Great Lakes is a key commitment in the Province's Made in Ontario Environment Plan to ensure water resources and ecosystems are safeguarded for future generations. Applications for the Great Lakes Local Action Fund will open in September 2020 through Transfer Payment Ontario.

AMO's COVID-19 Resources page is being updated continually so you can find critical

From: "ICIP Culture (MOI)" <ICIPculture@ontario.ca>
Date: August 7, 2020 at 11:16:50 AM EDT
To: "jdrenovations@brktel.on.ca" <jdrenovations@brktel.on.ca>
Subject: Investing in Canada Infrastructure Program: Community, Culture, and Recreation Stream

BY EMAIL ONLY

RE: 2019-11-1-1421654469: Accessible Washrooms and Pavilion for Community Sports Complex

Dear Jason Denkers:

I am writing to provide an update on the project that was submitted under the Community, Culture and Recreation funding stream of the Investing in Canada Infrastructure Program (ICIP).

Following an evidence-based provincial review process, your project, **Accessible Washrooms and Pavilion for Community Sports Complex**, was not nominated for federal review and approval. The intake of this funding stream was highly competitive, and total demand reached upwards of \$10 billion against total available joint funding (federal-provincial-applicant) of nearly \$1 billion.

Projects that were nominated to the federal government for review and approval were those that most closely aligned with the provincial assessment criteria and federal requirements. The provincial assessment criteria included reviewing projects based on, Community Need, Community Support, Lack of Similar Services Accessible Nearby, Operational/Financial Capacity, Value for Money, Asset Management Planning, whether projects were open to the public and efficiencies through joint projects.

Your organization may be able to access other financial tools (e.g., IO loans) to support local projects.

If you have any questions, staff can be reached via email at ICIPculture@ontario.ca.

Sincerely,

[original signed by]

Julia Danos
Director of Intergovernmental Policy
Ministry of Infrastructure

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2020-3359

August 12, 2020

Mayor David Ferguson
Municipality of Brooke-Alvinston
3236 River Street P.O. Box 28
Alvinston ON N0N 1A0

Dear Mayor Ferguson:

On July 27, 2020, as part of the federal-provincial Safe Restart Agreement, the Ontario government announced that it had secured up to \$4 billion in emergency assistance to provide Ontario's 444 municipalities with the support they need to respond to COVID-19. I am writing to you today to provide further details on this funding investment.

Municipalities play a key role in delivering critical services that Ontarians rely on and are at the frontlines of a safe reopening of the economy. This investment will provide support to municipalities and public transit operators to help them address financial pressures related to COVID-19, maintain critical services and protect vulnerable people as the province safely and gradually opens. It includes:

- Up to \$2 billion to support municipal operating pressures, and
- Up to \$2 billion to support municipal transit systems.

The Honourable Caroline Mulroney, Minister of Transportation, will provide more information on the transit stream of this funding.

I would also like to acknowledge the Federal government in their role in this historic agreement. As Premier Ford has indicated, "by working together, we have united the country in the face of the immense challenges brought on by COVID-19 and secured a historic deal with the federal government to ensure a strong recovery for Ontario and for Canada".

Under the municipal operating stream, \$1.39 billion will be available to Ontario's municipalities to address operating pressures and local needs. This funding will be allocated in two phases: 50% allocated in Phase 1 for all municipalities, and 50% allocated in Phase 2 for municipalities that require additional funding.

The Safe Restart Agreement also includes a second phase of Social Services Relief Funding (SSRF) totalling \$362 million. This is in addition to significant investments made earlier to the SSRF and in support of public health. Details will be outlined in a letter to Service Managers in the coming days.

Municipal Operating Funding Phase 1: Immediate Funding for Municipal Pressures

Phase 1 of this funding will be allocated on a per household basis and I am pleased to share that the **Municipality of Brooke-Alvinston will receive a payment of \$63,500** to support your COVID-19 operating costs and pressures.

Please note that your municipality is accountable for using this funding for the purpose of addressing your priority COVID-19 operating costs and pressures. If the amount of the funding exceeds your municipality's 2020 COVID-19 operating costs and pressures, the province's expectation is that your municipality will place the excess funding into reserves to be accessed to support COVID-19 operating costs and pressures that you may continue to incur in 2021. Your municipality will be expected to report back to the province in March 2021 with details on your 2020 COVID-19 operating costs and pressures, your overall 2020 financial position, and the use of the provincial funds in a template to be provided by the ministry. More details on this reporting will be shared in the coming weeks.

In the meantime, I am requesting that your municipal treasurer sign the acknowledgement below and return the signed copy to the ministry by email by September 11, 2020 to Municipal.Programs@ontario.ca. Please note that we must receive this acknowledgement before making a payment to your municipality. We intend to make payments to municipalities in September, subject to finalizing details.

Phase 2: Funding for Additional Municipal Pressures

I anticipate that the funding our government is providing through Phase 1 of the municipal operating stream will be sufficient to address COVID-19 costs and pressures for most municipalities. However, we recognize that some municipalities have experienced greater financial impacts arising from COVID-19 than others. As a result, we are offering a second phase of funding to those municipalities that can demonstrate that 2020 COVID-19 operating costs and pressures exceed their Phase 1 per household allocation.

To be considered for this Phase 2 funding, municipalities will be required to submit reports outlining their COVID-19 operating costs and pressures in a template to be provided by the ministry. **These reports will be due by October 30, 2020.** Municipalities that require additional time to submit their report are asked to reach out to their Municipal Services Office contact by October 30, 2020 to request an extension to November 6, 2020. **Please note that the ministry is unable to consider municipal requests for Phase 2 funding if the municipality has not submitted its report by November 6, 2020.**

A template for this municipal report and request for consideration for Phase 2 funding will be provided shortly and will require:

1. Information about measures the municipality has undertaken to reduce financial pressures (e.g. use of reserves, cost saving measures);
2. Explanation of how the municipality applied or plans to spend Phase 1 funding towards COVID-19 operating costs and pressures;
3. A year-end forecast of COVID-19 operating costs and pressures;
4. Actual COVID-related impacts as of the end of Q3 of the municipal fiscal year (September 30, 2020);
5. Treasurer's statement as to accuracy of reporting;
6. Resolution of Council seeking additional funding.

Municipalities who are eligible and approved to receive funding under Phase 2 will be informed before the end of the calendar year and can expect to receive a payment in early 2021.

Our government will continue to be a champion for communities as we chart a path to a strong economic recovery. We thank all 444 Ontario municipal heads of council for their support through our negotiations with the federal government. Working together, we will ensure Ontario gets back on track.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

c. Municipal Treasurer and Municipal CAO

By signing below, I acknowledge that the per household allocation of \$63,500 is provided to the Municipality of Brooke-Alvinston for the purpose of assisting with COVID-19 costs and pressures and that the province expects any funds not required for this purpose in 2020 will be put into reserves to support potential COVID-19 costs and pressures in 2021. I further acknowledge that the Municipality of Brooke-Alvinston is expected to report back to the province on 2020 COVID-19 costs and pressures and the use of this funding.

Name:

Title:

Signature:

Date:

*News Release***Ontario Extends Orders Under the Reopening Ontario Act, 2020**

August 20, 2020

Extensions needed to address ongoing risks of COVID-19 as province reopens

TORONTO — The Ontario government, in consultation with the Chief Medical Officer of Health, is extending orders currently in force under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA). The extensions provide the government with the necessary flexibility to address the ongoing risks and effects of the COVID-19 outbreak and ensure important measures remain in place to protect vulnerable populations, such as seniors, people with developmental disabilities and those with mental health and addiction issues.

All orders under the ROA have been extended to September 22, 2020, with the following exceptions:

- The Education Sector order will end on August 31, 2020.
- The Limitation Periods order will end and suspended time periods will resume running on September 14, 2020.

"We've seen great progress in our fight against COVID-19 in recent weeks, but now is not the time to let our guard down," said Solicitor General Sylvia Jones. "We must continue safely and gradually down the path to recovery while tackling the ongoing effects of this pandemic. We're conducting an ongoing review and assessment of all orders to determine if they are still necessary and will relax restrictions or lift orders when it is safe to do so."

On July 21, 2020, the Ontario Legislature passed the ROA to ensure important measures remained in place to address the sustained threat of COVID-19 once the provincial Declaration of Emergency came to an end. Orders, made under the *Emergency Management and Civil Protection Act* (EMCPA) that were in effect when the ROA came into force, were continued under the new act for an initial 30 days. Under the ROA, orders can be extended for up to 30 days at a time.

The government will continue to review all orders and will report on order extensions to the newly created Select Committee on Emergency Management Oversight.

The following orders under the ROA have been extended until September 22, 2020:

- Work Redeployment for Certain Health Service Providers
- Drinking Water Systems and Sewage Works
- Electronic Service
- Electricity Price for RPP Consumers
- Work Deployment Measures in Long-Term Care Homes
- Streamlining Requirements for Long-Term Care Homes
- Prohibition on Certain Persons Charging Unconscionable Prices for Sales of Necessary Goods
- Work Deployment Measures for Boards of Health
- Work Deployment Measures in Retirement Homes
- Service Agencies Providing Services and Supports to Adults with Developmental Disabilities and Service Providers Providing Intervenor Services
- Signatures in Wills and Powers of Attorney
- Use of Force and Firearms in Policing Services
- Temporary Health or Residential Facilities
- Work Deployment Measures for Service Agencies Providing Violence Against Women Residential Services and Crisis Line Services
- Limiting Work to a Single Long-Term Care Home
- Work Deployment Measures for District Social Services Administration Boards
- Deployment of Employees of Service Provider Organizations
- Work Deployment Measures for Municipalities
- Limiting Work to a Single Retirement Home
- Work Deployment Measures for Mental Health and Addictions Agencies
- Congregate Care Settings
- Access to Personal Health Information by Means of the Electronic Health Record
- Certain Persons Enabled to Issue Medical Certificates of Death
- Hospital Credentialing Processes
- Treatment of Temporary COVID-19 Related Payments to Employees
- Management of Long-Term Care Homes in Outbreak
- Management of Retirement Homes in Outbreak
- Special Rules Re: Temporary Pandemic Pay
- Patios
- Enforcement of Orders

- [Stages of Reopening](#)
- [Rules for Areas in Stage 1](#)
- [Rules for Areas in Stage 2](#)
- [Rules of Areas in Stage 3](#)

QUICK FACTS

- The provincial Declaration of Emergency was terminated on July 24, 2020 when the ROA came into force.
- The [ROA](#) allows certain orders to be amended, subject to criteria, and does not allow new orders to be created.
- The ROA requires the Premier to table a report on any amendments or extensions of any orders within 120 days after the first anniversary of the act coming into force.
- The power to extend or amend continued orders is limited to one year; these powers can only be extended by the legislature. If powers are extended beyond one year, an additional report is required for the extension period.
- The Select Committee on Emergency Management Oversight will meet for the first time on August 24, 2020 to hear the rationale for decisions to extend orders.
- A full list of orders can be found on the [e-Laws website](#) under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020 (ROA) and at [Ontario.ca/alert](#).
- As of August 10, 2020, [all Public Health Units in the Province are in Stage 3](#) of reopening.

ADDITIONAL RESOURCES

- Learn more about [A Framework for Reopening our Province](#)

**Board of Directors Meeting Highlights
Held on August 20, 2020 at 8:30 AM
as a Virtual Meeting**



All of Ontario Now in Stage 3 Re-Opening

As of August 10, all thirty-four of Ontario's public health regions are now in "Stage 3" of re-opening under the COVID-19 state of emergency. Nearly all businesses and public spaces can gradually reopen as regions enter Stage 3, with public health and workplace safety restrictions in place, while some high-risk venues and activities will remain closed until they can safely resume operations.

Gathering limits are increased to a maximum of 50 people indoors and a maximum of 100 people outdoors with physical distancing in place. Workplaces must put the necessary measures in place to protect the health of their workers and the public, including safe physical distancing and frequent and thorough hand-washing. Document or track attendance as much as possible to support contact tracing efforts while respecting privacy. Work from home arrangements should continue where possible.

Ontario's Chief Medical Officer of Health will continue to closely monitor the evolving situation across the province to advise when public health restrictions can be further loosened or tightened.

New Waste Practitioners Group to Help Improve Approvals Process

In collaboration with OWMA; Municipal Engineers Association (MEA); Ontario Association of Sewage Industry Services (OASIS); Ontario Environment Industry Association (ONEIA); Canadian Biogas Association (CBA); as well as other external stakeholders, including municipalities, consultants, and waste sector proponents, the Ministry of the Environment, Conservation and Parks (MECP) is establishing a Waste Practitioner's Group (WPG) to create a forum for discussions on waste permissions.

Through regular quarterly meetings that will start this Fall, the working group will identify opportunities for improvements in the permissions and approvals process and its operational practices for waste facilities. The Waste Practitioner's Group (WPG) will be co-chaired by Mike Chopowick (OWMA) and Mohsen Keyvani (MECP). More information will be provided as it becomes available.

Consultation on Modernizing Hazardous Waste Reporting in Ontario

The Ministry of the Environment, Conservation and Parks is seeking feedback on proposed changes to modernize and transition the delivery of hazardous waste digital reporting services to the Resource Productivity & Recovery Authority. More information on the consultation is available on the Environmental Registry website. Feedback will guide future regulatory and implementation changes to make reporting simpler, faster, and more cost-effective.

Timing of Producer Responsibility Recycling Regulations

Regulations under the Resource Recovery and Circular Economy Act to enable individual producer responsibility of Ontario's recycling programs continue to undergo development and await implementation. The status of upcoming producer responsibility regulations is as follows:

Electrical and Electronic Equipment (EEE) – The Waste Electrical and Electronic Equipment Program operated by Ontario Electronic Stewardship (OES) will end on December 31, 2020. The new producer responsibility regulation is expected to be imminently filed by the Minister during August 2020. The producer responsibility regulation for batteries was filed on February 27, 2020

Municipal Hazardous and Special Waste (MHSW) – The current Municipal Hazardous or Special Waste (MHSW) Program will wind-up on June 30, 2021, and be replaced with a new producer responsibility regulation, to be fully in effect on July 1, 2021. The Ministry of the Environment is anticipating that a draft MHSW regulation will be released in Fall 2020 for public consultation. Transitioning the MHSW Program to a producer responsibility model will be a multi-stage process that will involve many opportunities for input.

Packaging and Printed Paper (Blue Box) – Formal consultations among municipalities, producers, and waste service providers, which started in November 2019, have now largely concluded. A draft producer responsibility regulation for the Blue Box program is expected to be released by the Ministry during Fall 2020. A final regulation is expected to be filed in early 2021 to allow for the three-year transition from municipalities to producers to start in 2023.

Ontario Waste Management Association Says Legislation Will Kill Province's Disposal Capacity

Ontario Waste Management Association says the COVID-19 Economic Recovery Act will make landfill approval 'virtually impossible.'

The Ontario Waste Management Association (OWMA) issued a statement July 10 condemning Bill 197, otherwise known as the COVID-19 Economic Recovery Act. Specifically, the association warned that the legislation will make it "virtually impossible" for new landfills to be approved by local governments if enacted.

According to the association, "The COVID-19 Economic Recovery Act puts the provincial economy and the health of the environment at risk by making it virtually impossible to build new landfills in Ontario. By requiring approval of local councils in municipalities within 3.5 kilometers of a proposed landfill, this legislation essentially scuttles almost every major landfill proposal in Ontario, including projects that are already under review by the Ministry of the Environment, Conservation and Parks."

OWMA says that the legislation will result in increased waste disposal costs and more limited disposal options, necessitating the need to truck waste to the U.S.

The association says that with the current rate of waste generation and the remaining disposal capacity of 122 million metric tons, Ontario will run out of landfill space by 2032—unless new landfill space is constructed.

Ultimately, the association says that despite the need for local feedback, landfill approvals must come from the Ministry of the Environment, Conservation and Parks if the region's waste disposal needs are to be met in the future.

Quebec Government Commits To Province-Wide Composting By 2025

The Quebec government recently announced that it was putting \$1.2 billion towards a composting strategy that will result in all citizens in the province having access to composting services come 2025 and will be fully implemented by 2030. In addition to providing composting services to citizens across the province, the plan is to manage composting in all industries, businesses and institutions by 2025 as well, in the goal of reducing greenhouse gas emissions by 270,000 tonnes per year by 2030.

“We are taking another step forward by investing \$1.2 billion to divert organic matter from disposal sites and ensure their recovery, which will significantly contribute to reducing our greenhouse gas emissions,” Benoit Charette, Quebec Environment Minister said in a statement. “Thanks to the support of the government and the municipalities, the entire population as well as industries, businesses and institutions will be able to contribute to an even healthier management of our residual materials.”

Currently, only 57 per cent of Quebecers have access to food waste collection services. The province’s waste totals in at 5.8 million tons per year, 60 per cent of which is organic matter. The waste sector also emits around 4.55 million tonnes of CO₂ equivalent per year and is the fifth largest contributor in the province.

The new strategy aims to adapt collection services as well as processing facilities to Quebec’s many regions. To promote composting and limit waste, the government is increasing landfill charges from \$23.51 to \$30 per ton. Charette said this sends a clear signal that Quebec intends to discourage the elimination of residual materials in favour of their recovery.

The government claims that for this strategy to work, all actors, including those at the municipal level, must share responsibilities – and it says it plans on helping them better manage their green waste and improving their ecocentres to do so. Quebec will work with municipalities to speed up the establishment of collection services and processing facilities. In addition, the province will promote the quality of the organic matter treated and the development of local outlets for composts and other residual fertilizing materials from this collection.

The program to reduce, recover and recycle organic materials from industries, businesses and institutions, administered by Recyc-Québec, will be awarded \$9.6 million. The Crown corporation is also responsible for a new recognition program for sorting centres for construction, renovation and demolition residue. That program is the result of concerted discussions with the residual materials management industry.

In summary, the goals of Quebec’s compost strategy are as follows:

- Offer the collection of organic matter to all citizens of Quebec by 2025.
- Manage organic matter in 100 per cent of industries, businesses and institutions by 2025.
- Recycle or recover 70 per cent of the organic matter targeted by 2030.
- Reduce 270,000 tonnes of CO₂ equivalent per year in greenhouse gas emissions by 2030.

The plan also intends to allocate funds to programs that finance the management of organic matter, which will help boost green infrastructures. The government says this will help boost the province’s economic recovery.

Waste Management Industry: Waste Disposal, 2018

Almost 26 million tonnes of non-hazardous waste went to private and public waste disposal facilities in Canada in 2018, an increase of about 3% since 2016.

Disposal of non-residential waste amounted to almost 14.9 million tonnes, representing 58% of all waste disposed, while waste from Canadian households accounted for the remaining 42% (10.8 million tonnes).

Australian Government To Directly Invest \$190 Million On A Waste & Recycling Plan To Transform The Industry

The Australian Government recently announced that it will commit \$190 million to a new Recycling Modernisation Fund (RMF) that will generate \$600 million of recycling investment and drive a billion-dollar transformation of Australia's waste and recycling capacity.

The government claims that more than 10,000 jobs will be created and over 10 million tonnes of waste diverted from landfill to the making of useful products as Australia turbo charges its recycling capacity.

The RMF will support innovative investment in new infrastructure to sort, process and remanufacture materials such as mixed plastic, paper, tires and glass, with Commonwealth funding contingent on co-funding from industry, states and territories.

Australia's waste and recycling transformation is being further strengthened by an additional:

- \$35 million to implement Commonwealth commitments under Australia's National Waste Policy Action Plan, which sets the direction for waste management and recycling in Australia until 2030.
- \$24.6 million on Commonwealth commitments to improve our national waste data so it can measure recycling outcomes and track progress against our national waste targets.
- The introduction of new Commonwealth waste legislation to formally enact the Government's waste export ban and encourage companies to take greater responsibility for the waste they generate, from product design through to recycling, remanufacture or disposal (Product Stewardship).

The moves are part of a national strategy to change the way Australia looks at waste, grow the economy, protect the environment and reach a national resource recovery target of 80% by 2030.

Waste export ban to start from January 2021

The unparalleled expansion of Australia's recycling capacity follows the 2019 National Waste Policy Action Plan, Australia's government ban on exports of waste plastic, paper, glass and tires, and this year's first ever National Plastics Summit.

The waste export ban was due to commence on July 1st, 2020. After consulting with industry and as a result of restrictions related to COVID-19 impacting Parliament's ability to pass legislation in by July 1st, the ban will now commence on January 1st, 2021. The schedule for implementing the export ban on waste plastic, paper and tires remains unchanged.

Johnnie Walker whisky will be sold in paper bottles from next year

In the U.K., awareness of plastic pollution has been raised by TV shows such as “Blue Planet II.”

Diageo’s plans represent the latest example of a drinks manufacturer trying to move to more sustainable packaging.

Diageo is to roll out “100% plastic free” bottles of Johnnie Walker from next year, the latest example of a major drinks manufacturer attempting to move toward more sustainable forms of packaging.

In a statement Monday, the British firm said the bottle would be paper-based and “made entirely from sustainably sourced wood.”



The bottle’s development is the product of a collaboration between the drinks giant and venture management firm Pilot Lite, which in turn led to the development of a business called Pulpex Limited.

Diageo described Pulpex Limited as a “sustainable packaging technology company” and said its paper bottle was both scalable and plastic free.

“The bottle is made from sustainably sourced pulp to meet food-safe standards and will be fully recyclable in standard waste streams,” the firm, whose other brands include Guinness and Baileys Irish Cream, said.

In addition to bottles for Diageo, Pulpex has set up a “partner consortium” of fast-moving consumer goods, or FMCG, businesses. This includes PepsiCo and Unilever, who are also set to release their own products using the paper bottle technology next year.

In the U.K., awareness of plastic pollution has been raised in recent years by shows such as “Blue Planet II.” Presented by naturalist David Attenborough, the TV show highlighted the shocking impact plastic has on wildlife.

According to statistics from the Department for Environment, Food & Rural Affairs, the U.K. generated 2.26 million metric tons of packaging waste from plastic in 2017, with 46.2% of this either recovered or recycled.

Diageo is one of several major firms looking to introduce new types of packaging. Last October, Carlsberg released details of two “paper bottle” research prototypes it was working on. In November, Heineken U.K. said it would be getting rid of plastic from its multi-packs by 2021.

Barilla Removes Plastic Windows From Pasta Packs In Recycling Move



The packs feature instructions and visual guides for easy disposal

Barilla has rolled out 100% recyclable packs across its biggest pasta lines.

It has removed plastic front windows from its Penne, Fusilli, Spaghetti, Lasagne, Linguine, Tortiglioni and Mezze Penne Tricolore pastas, and moved them into new packs made from “a combination of paper-based materials and 100% virgin fibres”, which Barilla added were sourced responsibly from certified sources.

The new paper packs feature instructions and visual aids to “ensure ease of disposal for consumers”.

It’s the latest in a series of ‘Good for You, Good for the Planet’ commitments to design, product and distribute packaging responsibly from the brand. It has looked to ensure materials are sourced renewably, use resources from responsibly managed forests and reduce the quantity of materials used in packaging.

It follows a similar packaging change from Napolina in September last year, in which the supplier switched from plastic packs to “fully coated boxboard” across 12 SKUs.

Barilla has recently seen a number of lines dropped by Tesco, with the retailer slashing its listings from 18 SKUs to just five. Lines to be cut included its 500g packs of penne, fusilli, tortiglioni and linguine.

Your Used Mask Needs to Make It to the Trash Can

They're on beaches, in parking lots and on sidewalks. You probably won't catch the coronavirus from a discarded mask, but the litter poses a risk to the environment.

Helen Lowman looks at litter a lot. It's her job. But while walking her dog in Westport, Conn., in



March, she noticed an alarming trend. First she passed some dirty wipes on the ground. Then there were gloves. And finally a mask. Four months later, she said the litter of personal protective gear has only gotten worse.

As more people wear masks to prevent the spread of the coronavirus, more personal protective equipment, or P.P.E., has been found as litter around the world.

The issue has prompted environmental organizations, including the Environmental Protection Agency, to sound the alarm. Some local governments, like Suffolk County in New York, have instituted fines for littering involving masks and gloves, and police departments, like the one in Swampscott, Mass., have warned that improperly discarding P.P.E. is a crime.

“This pandemic is causing the face of litter to change,” said Ms. Lowman, chief executive of Keep America Beautiful, a nonprofit group that organizes cleanups. “We’re seeing a real shift in what is in the litter stream.”

The Centers for Disease Control and Prevention recommend that the general public wear reusable cloth face coverings, but disposable masks are readily available; a pack of 50 can be purchased for around \$30.

Experts say the risk of catching coronavirus from a discarded mask is minimal, but the litter is causing concern for other reasons: Used masks and gloves, which cannot be recycled, pose a problem for the environment.

Closed Loop Partners launches consortium to address retail bags

The Center for the Circular Economy at Closed Loop Partners and retailers CVS Health, Target and Walmart to identify, test and implement alternatives to single-use retail bags.

The Center for the Circular Economy at Closed Loop Partners, New York, has joined with the retailers CVS Health, Target and Walmart, in addition to Kroger and Walgreens, to form the Consortium to Reinvent the Retail Bag. The initiative seeks to reinvent single-use plastic retail bags, which are typically made with low-density polyethylene (LDPE) or linear-LDPE film, by identifying, testing and implementing viable design solutions and models that more sustainably serve the purpose of the current retail bag, according to a news release from Closed Loop Partners. Collectively, consortium partners have committed more than \$15 million to launch the Beyond the Bag Initiative.

The three-year consortium invites additional retailers to join.

According to Closed Loop Partners, global risks from climate change, the global pandemic and mounting plastic waste have revealed the vulnerabilities of our current system.

“The status quo has been shaken, presenting a unique opportunity to build back better and reimagine a more resilient and sustainable way of doing business,” says Kate Daly, managing director of the Center for the Circular Economy at Closed Loop Partners. “During challenging times, unexpected and unprecedented collaboration is required, and we’re excited to work with leading retailers like CVS Health, Target, Walmart and others—along with the entire industry—to take effective action.”

The initiative “aims to take a holistic view of the challenge and solutions, aligning consumer convenience and product innovation with the equally important infrastructure for recovery or reuse of any alternatives developed,” Closed Loop Partners says.

The consortium’s Innovation Challenge, launched in partnership with global design firm IDEO, will solicit design solutions to serve the function of today’s retail bag from around the world, with an initial focus on implementation in the United States. Closed Loop Partners says it will launch a Circular Accelerator, develop potential piloting opportunities and aim to make infrastructure investments in support of the development of market-ready solutions.

“We know how important it is to bring our customers along on our sustainability journey, keeping in mind that most are looking for convenience with minimal environmental impact,” says Eileen Howard Boone, senior vice president, Corporate Social Responsibility & Philanthropy, and chief sustainability officer, CVS Health. “This collaboration with Target, Walmart and other like-minded retailers and innovators allows for collective reach that can be truly impactful.”

“We believe in serving our guests and communities with actions that reduce our footprint on the planet,” says Amanda Nusz, vice president of corporate responsibility, Target. “We’re proud to partner with Closed Loop Partners and other leading retailers to take on a challenge facing the entire industry. We welcome others to join us in this collective effort as we aim to design a better solution.”

“By coming together to tackle the problem, we aim to accelerate the pace of innovation and the commercialization of sustainable solutions,” says Kathleen McLaughlin, executive vice president and chief sustainability officer for Walmart. “Through efforts like the Innovation Challenge and the Circular Accelerator, we hope the Beyond the Bag Initiative will surface affordable, practical solutions that meet the needs of customers and reduce plastic waste.”

CVS Health, Target and Walmart, the founding partners of the consortium, are calling on other retail leaders to join the initiative. The Kroger Co. has joined as the Grocery Sector Lead Partner, while Walgreens has joined as a Supporting Partner.

Conservation International and Ocean Conservancy have joined as Environmental Advisory Partners. Closed Loop Partners says they will provide perspective on environmental impacts and solutions throughout the initiative.

Covid-19 Has Resurrected Single-Use Plastics

Covid-19 is changing how the U.S. disposes of waste. It is also threatening hard-fought victories that restricted or eliminated single-use disposable items, especially plastic, in cities and towns across the nation.

Our research group is analyzing how the pandemic has altered waste management strategies. Plastic-Free July, an annual campaign launched in 2011, is a good time to assess what has happened to single-use disposable plastics under Covid-19, and whether efforts to curb their use can get back on track.

From plans to pandemic

Over several decades leading up to 2020, many U.S. cities and states worked to reduce waste from single-use disposable objects such as straws, utensils, coffee cups, beverage bottles and plastic bags. Policies varied but included bans on Styrofoam, plastic bags and straws, along with taxes and fees on bottles and cups.

Social norms around plastic waste have evolved quickly in the past several years. Pre-Covid-19, “Bring your own” tote bags, mugs and other foodware had become part of daily life for many consumers. Innovative startups targeting reusable foodware niches include Vessel, which partners with cafes, enabling customers to rent stainless steel to-go mugs, and DishCraft, which picks up dirty dishes from dine-in restaurants and to-go food outlets, cleans them with high-tech equipment and returns them ready for reuse.

Just before Covid-19 lockdowns began in March 2020, the New Jersey senate adopted a bill that would have made the state the first to ban all single-use bags made of either paper or plastic. And U.S. Sen. Tom Udall of New Mexico and U.S. Rep. Alan Lowenthal of California introduced the Break Free from Plastic Pollution Act – the first federal measure limiting use of single-use disposable items.

Covid-19 shutdowns drastically changed all of this. In just a few weeks, plastic bags returned to grocery stores in states that had recently banned them. Even before lockdowns were official, restaurants and cafes started refusing personal reusables such as coffee mugs, reverting to plastic cups and lids, wrapped straws and condiment packets.

By late June, cities and states had temporarily suspended almost 50 single-use item reduction policies across the U.S. – mainly bans plastic bag bans. The pandemic also spurred demand for single-use personal protective equipment, such as masks and plastic gloves. These items soon began appearing in municipal solid waste streams and discarded on streets.

The plastic pandemic

With legislation restricting disposables suspended, many food vendors and grocery stores have shifted entirely to disposable bags, plates and cutlery. This switch has raised their operating costs and cut further into their already-low margins.

Grocery stores have sharply increased plastic bag usage. Households are generating up to 50% more waste by volume than they did pre-Covid-19. Anecdotal reports indicate that these waste streams contain more single-use disposable items.

The recycling industry has weighed in on the impacts of more single-use bags and higher residential waste volumes. Waste industry workers, who have been uniformly declared essential, work in closed spaces with many other people, so even if surface transmission of coronavirus is not a serious risk, the pandemic has increased person-to-person transmission risks in the waste industry.

Hygiene: A red herring

The main rationale that states, cities and vendors have offered to justify switching from reusables back to disposables is hygiene. Plastic packaging, the argument goes, protects public health by keeping contents safe and sealed. Also, discarding items immediately after use protects consumers from infection.

This narrative handily dovetails with the plastics industry's ongoing effort to slow or derail bans and restrictions. The industry has loudly supported turning the clock back toward single-use disposable products.

In a March 2020 letter to the U.S. Department of Health and Human Services, the Plastics Industry Association argued that single-use items were the "most sanitary" option for consumers. Industry representatives are actively lobbying against the Break Free From Plastics Act.

However, studies show that these products are not necessarily safer than reusable alternatives with respect to Covid-19. The virus survives as long on plastic as it does on other surfaces such as stainless steel. What's more, studies currently cited by the plastics industry focus on other contaminants such as E.coli and listeria bacteria, not on coronaviruses.

Viewed more holistically, plastics generate pollutants upstream when their raw materials are extracted and plastic goods are manufactured and transported. After disposal – typically via landfills or incineration – they release pollutants that can seriously affect environmental and human health, including hazardous and endocrine disrupting chemicals.

All of these impacts are especially harmful to minority and marginalized populations, who are already more vulnerable to Covid-19. In our view, plastic goods are far from being the most hygienic or beneficial to public health, especially over the long term.

Building resilience

Crises like the Covid-19 pandemic make it hard to see the bigger picture. No longer having to remember reusable tote bags or coffee mugs can be a relief. But the quick return of single-use disposable products shows that recent restrictions are precarious, and that industries don't cede profitable markets without a fight.

Waste reduction advocates, such as Upstream Solutions and #BreakFreeFromPlastic, are working to gather data, educate the public and prevent decision-making about plastics that is based on perception rather than scientific reasoning. On June 22, 115 health experts worldwide released a statement arguing that reusables are safe even under pandemic conditions.

Some governments are taking notice. In late June, California reinstated its statewide ban on single-use plastic bags and requirement for plastic bags to contain 40% recycled materials. Massachusetts quickly followed suit, lifting a temporary ban on reusable bags.

For the longer term, it is unclear how Covid-19 disruptions will affect consumerism and waste disposal practices. In our view, one important takeaway is that while mindful consumers are part of the solution to the plastics crisis, individuals cannot and should not carry the full burden.

We believe that at the local and federal levels, policymakers need to build cross-jurisdictional alliances, recognizing shared interests with the waste management industry and emerging businesses like Vessel and Dishcraft. To make progress on reducing plastic waste, advocates need to reinforce measures in place before the next crisis hits.

Republic Services Orders 2,500 Electric, Zero-Emission Waste Trucks From Nikola



Nikola Corporation has received a minimum order of 2,500 electrified refuse trucks from Republic Services, expandable up to 5,000. This order is to begin full production deliveries in 2023 with on-road testing likely to begin in early 2022. The refuse trucks are anticipated to carry up to 720kWh of energy storage.

"Nikola specializes in heavy-duty, zero-emission Class 8 trucks. The refuse market is one of the most stable markets in the industry and provides long-term shareholder value," said Nikola Founder and Executive Chairman Trevor Milton. "The Nikola Tre powertrain is ideal for the refuse market as it shares and uses the same batteries, controls, inverters and e-axle. By sharing the Tre platform, we can drive the cost down for both programs by using the same parts. You couldn't pick a better partner than Republic Services, a leader in long-term environmental sustainability and customer service. Republic Services will help us ensure the Nikola Tre meets customer and fleet lifecycle demands and we are excited to have them participate in the design process."

"This is a game changer," said Nikola CEO Mark Russell. "Refuse truck customers have always ordered chassis from truck OEMs and bodies from other suppliers. Nikola has fully integrated the chassis and body, covering both with a single factory warranty. Trucks will include both automated side loaders and front-end loaders — all of which will be zero-emission."

The powertrain software will be limited to 1,000 HP and is expected to outperform current diesel and natural gas competitors. The new platform can give refuse trucks nearly three-times the HP of natural gas and diesel options, giving operators the ability to go up hills with full loads without issue — a challenge natural gas vehicle manufacturers have been working to solve.

GFL Environmental Announces Acquisition of WCA Waste Corporation and Further Expansion of U.S. Footprint

GFL Environmental Inc., a leading North American diversified environmental services company, announced that it has entered into a definitive agreement with an affiliate of Macquarie Infrastructure Partners II to purchase WCA Waste Corporation and its subsidiaries (“WCA”) for an aggregate purchase price of US\$1.212 billion. The purchase price for the Acquisition will be financed in part with the net proceeds of a private placement of US\$600 million of equity and the balance through a combination of cash on hand and capacity under the Company’s revolving credit facility.

WCA operates a vertically-integrated network of solid waste assets, including 37 collection and hauling operations, 27 transfer stations, 3 material recovery facilities and 22 landfills supported by over 1,000 collection vehicles, across 11 U.S. states.

WCA has an established regional platform with a growing footprint across the Midwest and Southeast U.S., including three key markets in Texas, Missouri and Florida and generates annualized revenue of approximately US\$400 million.

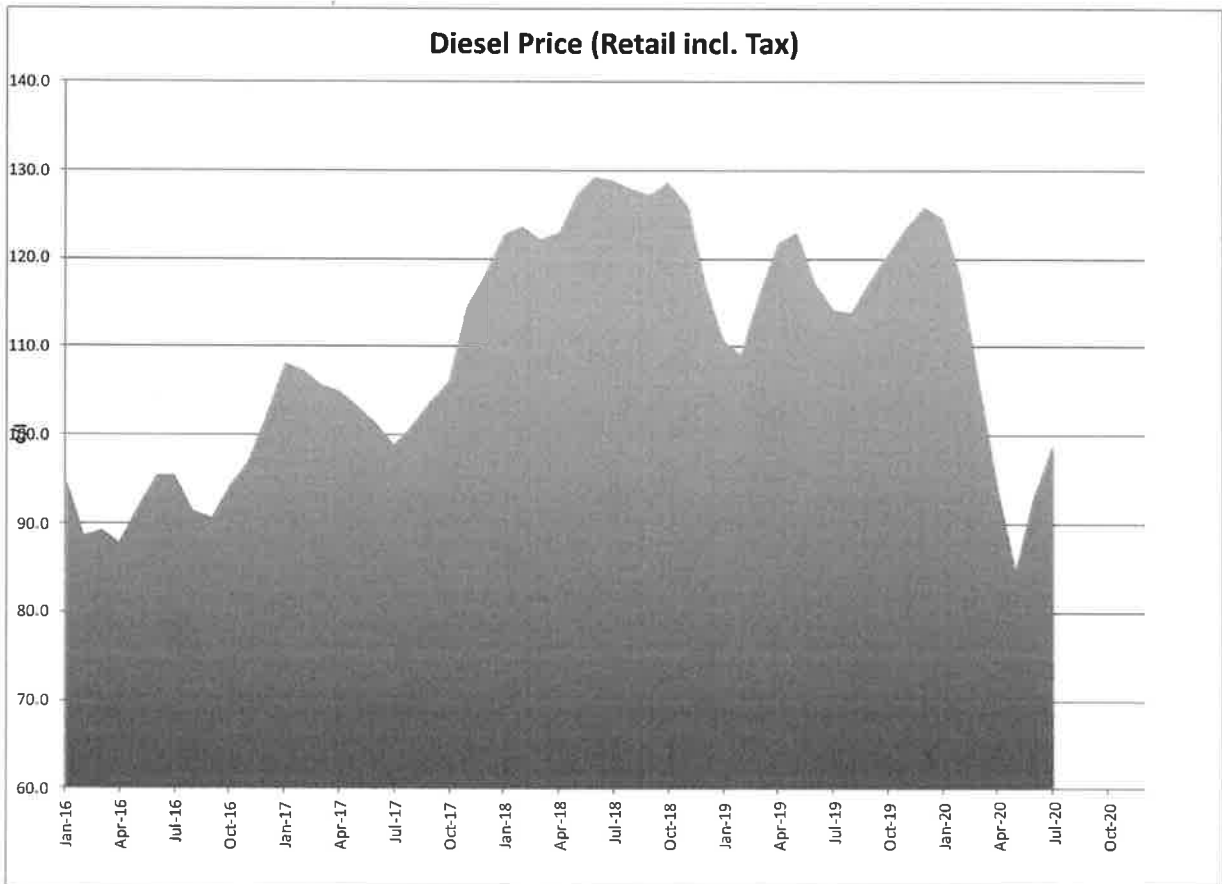
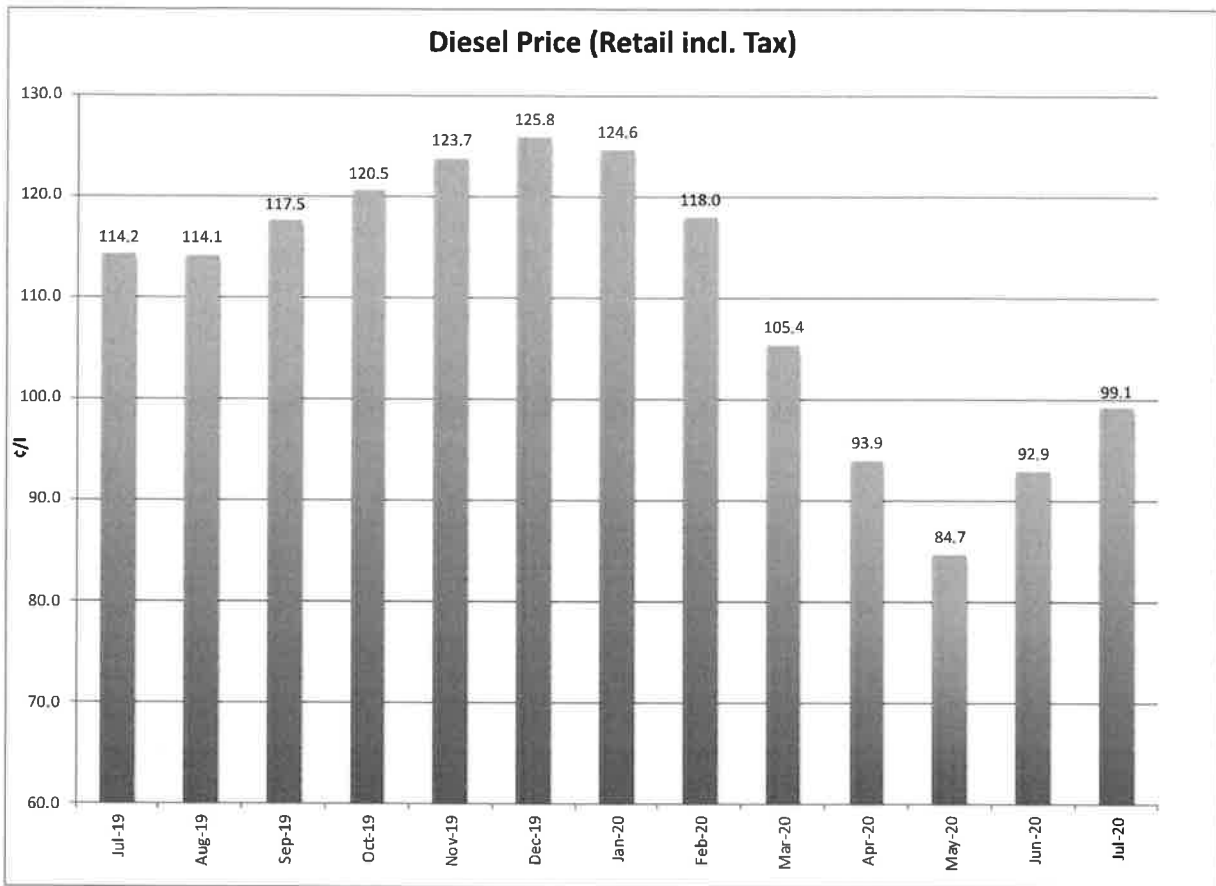
The Acquisition is expected to support GFL’s continued organic growth by further extending its reach into new and adjacent markets and forming a base to pursue synergistic tuck-in acquisitions. GFL expects that the Acquisition will expand its U.S. footprint while creating an opportunity to realize meaningful synergies and free cash flow accretion.

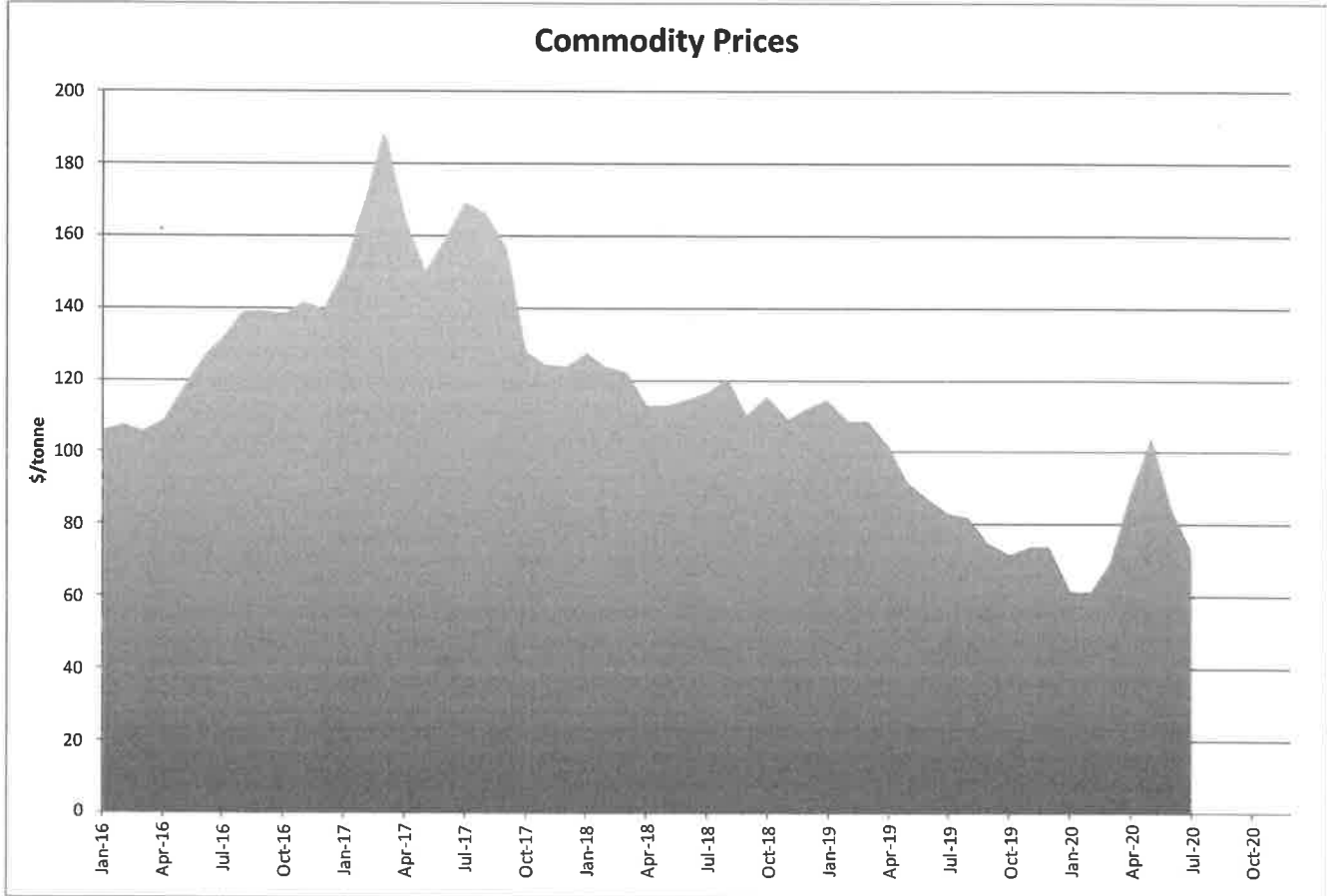
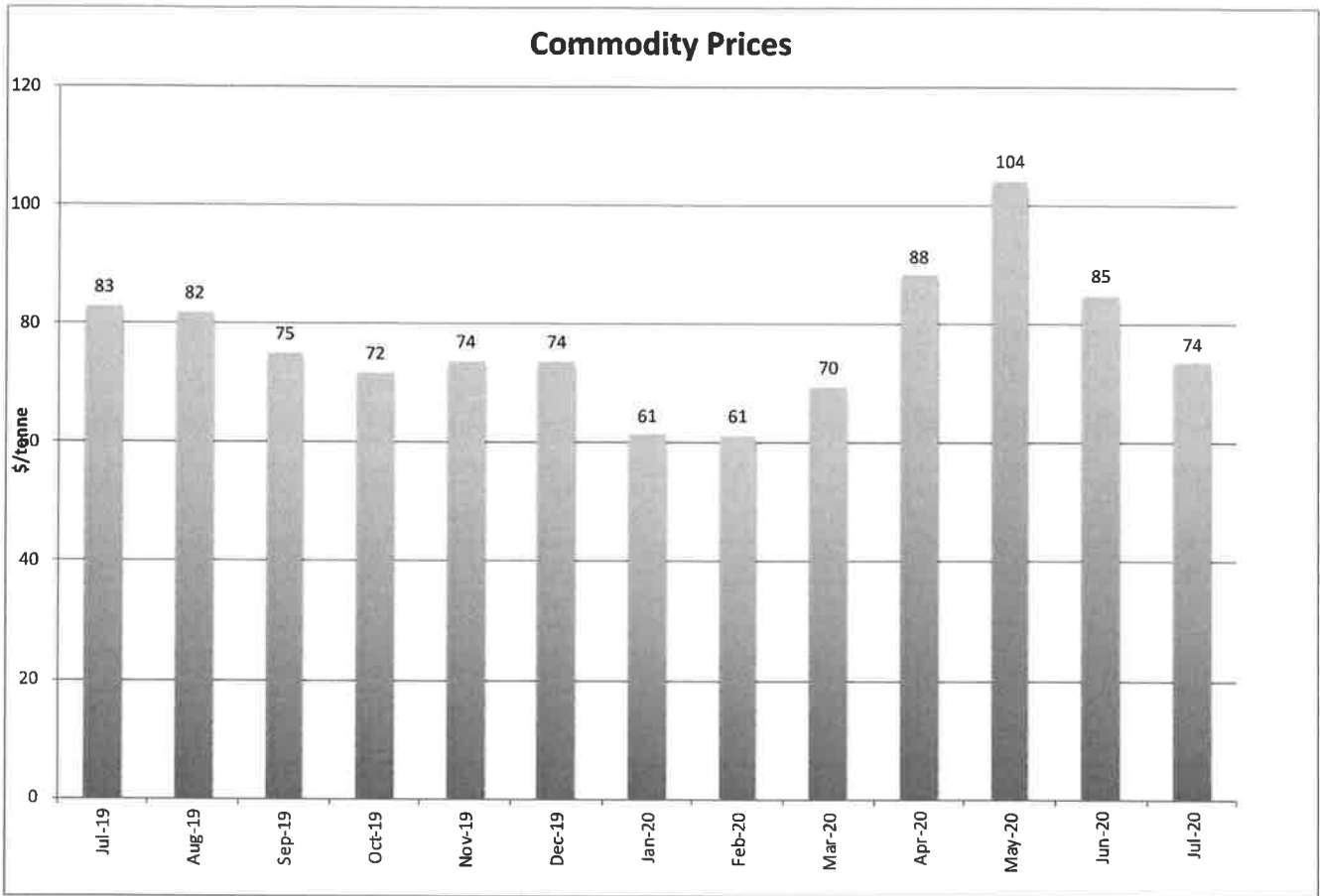
Following completion of the acquisition of WCA and the divestiture assets from Waste Management and ADS, GFL will operate in nine provinces in Canada and in 27 states in the United States. “We continue to deliver on our goal of pursuing strategic and accretive acquisitions to grow our business. The WCA transaction, which we have been working on for over a year, is another example of this commitment. The high quality, vertically integrated network of assets, together with our recently announced acquisition of certain divestiture assets resulting from the Waste Management and ADS transaction, will complement our existing footprint and provide us with the runway to further expand in the U.S. through tuck-in acquisitions and providing our suite of environmental services solutions to new customers. We are excited to welcome almost 1,600 employees of WCA to the GFL family,” said Patrick Dovigi, the Founder and Chief Executive Officer of GFL. “To fund part of the transaction, we will be issuing new equity to HPS Investment Partners, LLC, a long standing partner of GFL, at a premium to market. Their continued support is a testament to their belief in the value proposition of GFL. The new equity will help us maintain our leverage within expected levels.”

Mr. Dovigi added, “Our multi-disciplinary integration team has a successful track record of integrating acquisitions like WCA and the Waste Management/ADS divestiture assets. We have been working on integration preparation of the divestiture assets since earlier this year which has allowed us to significantly advance our integration plans. We are well-positioned to bring these operations and WCA on board.”

Scot French, Co-Governing Partner of HPS, said, “Today’s announcement represents a key component of GFL’s acquisition plan which will help further position the Company for continued long-term success. We look forward to building on our now seven-year partnership with Patrick and his entire team as they continue to execute their growth strategy.”

reducing plastic waste, advocates need to reinforce measures in place before the next crisis hits.







Municipality of West Grey

402813 Grey County Rd 4
Durham, ON N0G 1R0

Re: Anti-racism resolution

Please be advised the council of the Municipality of West Grey at its regular meeting held on July 7, 2020 passed the following resolution:

Whereas West Grey council condemns the unjust treatment, oppression, and racism against those who identify as black, indigenous, and people of colour; and

Whereas council acknowledges that systemic racism exists and persists in every community and institution in Canada, including West Grey, creating social and economic disparities from education, to healthcare, to housing, to employment, and justice; and

Whereas council supports the Bruce Grey Poverty Task Force belief that everyone deserves to live free of systematic oppression or racialized violence; and

Whereas the report by the Truth and Reconciliation Commission of Canada contains 'Calls to Action' several of which are actionable by local governments including Call 57: "We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism"; and

Whereas council is committed to anti-racism as demonstrated in the foundation of our 2020 Vision Plan whereby we set goals to listen to our community, value diverse voices, and build partnerships;



Therefore be it resolved that the Municipality of West Grey will actively work towards anti-racism and anti-oppression at every opportunity beginning with annual training for council, committee members, and employees for anti-racism, anti-oppression, diversity and inclusion, and the history of Aboriginal peoples; and

Further that this resolution be circulated to media, lower tier municipalities in Grey and Bruce; Grey County; Bruce County; West Grey Public Library, West Grey Police Service, Grey Bruce Public Health Unit; Bluewater District School Board; and Bruce Grey Catholic District School Board.

A handwritten signature in black ink that reads "L Glazier". The signature is written in a cursive, flowing style.

Lindsey Glazier
Administrative Assistant, Clerk's Office

Copy:
Ontario Municipalities
West Grey Public Library
West Grey Police Service
Grey Bruce Public Health Unit
Bluewater District School Board
Bruce Grey Catholic District School Board



August 17, 2020

Ulli S. Watkiss
 City Clerk
 City of Toronto
 100 Queen St. W.
 Toronto, ON M5H 2N2

Sent via email: clerk@toronto.ca

**Re: Support to the City of Toronto in their Legal Challenge of the Amendments made under Bill 184, Section 83
 Our File 35.2.2**

Dear Ms. Watkiss,

At its meeting held on August 10, 2020, St. Catharines City Council approved the following motion:

WHEREAS the COVID-19 pandemic has caused much financial strain to residents of St. Catharines; and

WHEREAS many residents without income supports face the reality of evictions under the July 26, 2020 amendment of Provincial Bill 184 Section 83; and

WHEREAS Section 83 of Bill 184 states:

“Refusal for certain arrears of rent”

If a hearing is held in respect of an application under section 69 for an order evicting a tenant based on arrears of rent arising in whole or in part during the period beginning on March 17, 2020 and ending on the prescribed date, in determining whether to exercise its powers under subsection the Board shall consider whether the landlord has attempted to negotiate an agreement with the tenant including terms of payment for the tenant’s arrears; and

WHEREAS the City Council of Toronto voted 22-2 in support of a legal challenge of Bill 184 Section 83;

THEREFORE BE IT RESOLVED that the City of St. Catharines, City Council show support to the City of Toronto in their legal challenge of the amendments made under Bill 184, Section 83; and



BE IT FURTHER RESOLVED that this resolution be provided to the Premier's Office; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; and Niagara MPPs and MPs; and

BE IT FURTHER RESOLVED that a copy of this resolution be circulated to all Ontario municipalities requesting their support.

If you have any questions, please contact the Office of the City Clerk at extension 1524.

A handwritten signature in black ink, appearing to read 'Bonnie Nistico-Dunk'.

Bonnie Nistico-Dunk, City Clerk
 Legal and Clerks Services, Office of the City Clerk
 :em

Cc. Premier Doug Ford, doug.fordco@pc.ola.org
 Honourable Steve Clark, Minister of Municipal Affairs and Housing, steve.clark@pc.ola.org
 Chris Bittle, MP - St. Catharines, Chris.Bittle@parl.gc.ca
 Dean Allison, MP - Niagara West, Dean.Allison@parl.gc.ca
 Vance Badawey, MP - Niagara Centre, Vance.Badawey@parl.gc.ca
 Tony Baldinelli, MP - Niagara Falls, Tony.Baldinelli@parl.gc.ca
 Jennifer Stevens, MPP - St. Catharines, JStevens-CO@ndp.on.ca
 Jeff Burch, MPP - Niagara Centre, JBurch-QP@ndp.on.ca
 Wayne Gates, MPP - Niagara Falls, wgates-co@ndp.on.ca
 Sam Oosterhoff, MPP - Niagara West-Glanbrook, sam.oosterhoff@pc.ola.org
 Ontario Municipalities



PORT COLBORNE

CITY OF PORT COLBORNE

Municipal Offices
66 Charlotte Street
Port Colborne, Ontario
L3K 3C8
www.portcolborne.ca

Corporate Services Department, Clerk's Division

August 18, 2020

Honourable Doug Ford, Premier
Legislative Building, Queen's Park
Toronto, ON M7A 1Y7

Dear Premier Ford:

Re: Endorsement of Bill 164 – Protecting Vulnerable Persons in Supportive Living Accommodation Act, 2019

Please be advised that, at its meeting of January 27, 2020, the Council of The Corporation of the City of Port Colborne resolved as follows:

WHEREAS Niagara Centre MPP, Jeff Burch, introduced Private Member's Bill 164: Protecting Vulnerable Persons in Supportive Living Accommodation Act, 2019 (the "Bill") at the Legislative Assembly of Ontario;

AND WHEREAS the Province of Ontario regulates matters under the following statutes:

- a) Child, Youth and Family Services Act, 2017;
- b) Homes for Special Care Act;
- c) Long-Term Care Homes Act, 2007;
- d) Private Hospitals Act;
- e) Public Hospitals Act;
- f) Retirement Homes Act, 2010;
- g) Residential Tenancies Act, 2006;
- h) Services and Supports to Promote the Social Inclusion of Persons with Developmental Disabilities Act, 2008.

AND WHEREAS there is a need for regulating private supportive living accommodations to protect individuals requiring special care;

NOW THEREFORE the City of Port Colborne endorses the Bill and will complete the following:

...2

1. Send a letter to the Premier, the Minister of Government and Consumer Services; the Minister of Health; the Minister of Children, Community, and Social Services; the Minister of Long-Term Care, and carbon copy the Association of Municipalities of Ontario stating the endorsement of the Bill and reasons for its support no later than one (1) month's time from the passing of this resolution; and,
2. Circulate the resolution endorsing the Bill to all municipalities in Ontario.

Your favourable consideration of this request is respectfully requested.

Sincerely,



Amber LaPointe
City Clerk

ec: Hon. Christine Elliott, Deputy Premier
Hon. Lisa Thompson, Minister of Government and Consumer Services
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Hon. Todd Smith, Minister of Children, Community and Social Services
Hon. Merrilee Fullerton, Minister of Long-Term Care
Andrea Horwath, Leader of the New Democratic Party
Association of Municipalities of Ontario (AMO)
Local Area Municipalities
Local Area MPPs

E

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**THE CORPORATION OF
THE CITY OF ELLIOT LAKE
CERTIFIED TRUE COPY**

Moved By: T. Turner
Seconded By: L. Cyr

THAT the City of Elliot Lake Council acknowledges and supports the following Private Member Bill put forward by Majid Jowhari: M-36, Emancipation Day, 43rd Parliament, 1 Session that reads as follows:

"THAT the House recognizes that:

The British Parliament abolished slavery in the British Empire as of August 1, 1834;

Slavery existed in the British North America prior to the abolition in 1834; Abolitionists and others who struggled against slavery, including those who arrived in Upper and Lower Canada by the Underground Railroad, have historically celebrated August 1st as Emancipation;

The Government of Canada announced on January 30, 2018 that it would officially recognize the United Nations International Decade for people of African Descent to highlight important contributions that people of African descent have made to Canadian society, and to provide a platform for confronting anti-Black racism;

The heritage of Canada's peoples of African descent and the contributions they have made and continue to make to Canada and in the opinion of the House, the Government should designate August 1 of every year as "Emancipation Day" in Canada; and

THAT support for this motion be sent to the Member of Parliament for Algoma and all House of Commons representatives; and

THAT support for this motion be sent to all municipalities in Ontario.

Resolution No. 249/20 Carried Mayor Dan Marchisella



Certified True Copy.

Natalie Bray

City Clerk August 14, 2020

RECEIVED
AUG 24 2020
BY COUNCIL



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Munro Honey Request
Meeting: Council - 10 Sep 2020
Department: Clerks
Staff Contact: Janet Denkers, Clerk Administrator

Recommendation:

That the Council of the Municipality of Brooke-Alvinston has no objections to the application submitted from Munro Honey to the AGCO for a Manufacturer's Limited Liquor Sales ("By the Glass") license.

Background:

The "By the Glass" initiative allows Ontario wineries, breweries and distilleries to make an application to the AGCO for a Manufacturer's Limited Liquor Sales Licence to sell and serve their wine, beer and spirits to patrons for consumption at the manufacturing site.

Comments:

Munro Honey is eligible to apply for a licence. The area will be at the Munro Honey site in a sitting area (indoors / outdoors) and will not be allowed in areas of public safety concerns. All COVID-19 precautions and social distancing will be in place.

The approval of this license will promote Munro Honey, educate guests about their product and provide a tourism attraction to their business and Brooke-Alvinston.

Financial Considerations:

There is no cost associated with this request.

ATTACHMENTS:

[By the Glass](#)



August 26, 2020

The Municipality of Brooke Alvinston
3236 River Street
Alvinston, ON

Attn: Janet Denkers

Mayor Ferguson and Brooke Alvinston Council

Munro Honey and Meadery would like to request approval from the council of Brooke Alvinston, with written confirmation, in support of issuance of a "By the Glass" license, from AGCO for our facilities located at 3115 River Street, Alvinston.

Thank you

A handwritten signature in black ink, appearing to read "John Bryans", is written over a large, circular, scribbled-out area. The signature is fluid and cursive.

John Bryans



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Large Item Day 2020
Meeting: Council - 10 Sep 2020
Department: Public Works
Staff Contact: Randy Hills, Public Works Manager

Recommendation:

That a Fall Large Item Collection Day be set for October 17, 2020

Background:

The Municipality switched to one large item day in 2017 from two annually for cost savings. Since then, the general date has been in the Spring. Due to COVID-19, the Spring event was cancelled. At this time, and well into Stage 3, staff are recommending that the Spring event be rescheduled to October 17, 2020 from 7: 30 a.m. - 12 noon

Comments:

The event can be planned similar to other years with the following precautions in place:

- 1) Only Brooke-Alvinston employees / contractors be allowed outside of vehicles to eliminate any personal contacts (residents would be notified of this upon entry)
- 2) Tires - accepted - large disposals should be arranged prior to the event
- 3) Number of Vehicles within site will be limited
- 4) No Fire Apparatus to be in the MTO building during the event

Financial Considerations:

The cost to operate a large item day are estimated at \$9,000 which includes promotion, labour, tipping fees and repairs to equipment following the event. This event is expected to cost more with additional staffing needed.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Railroad Street Drain
Meeting: Council - 10 Sep 2020
Department: Public Works
Staff Contact: Randy Hills, Public Works Manager

Recommendation:

That an easement be arranged as outlined.

Background:

The Railroad Street Drain takes water from Elm Street to the old Alvinston limits on Railroad. It is an 8 inch drain with an outlet of 10 inch at the Hydro property. At the old property limits of town it turns south crossing Railroad Street going south through the Johnson property and through the Kucera property then outlets on the Hydro Property.

The drain was constructed by the Village of Alvinston in the early 90's. There is no easement for the drain on private property and its not classified as a Municipal Drain.

Comments:

There is building being proposed on vacant property in which the drain runs through at this time. With the new development, the Municipality needs to ensure access to the drain is uncompromised. There are two options at this time.

- 1) Make it a municipal drain which will take a year to do plus cost of surveying the drain, meetings and a report where the land owners would end up paying into a drain already installed and paid for by the town
- 2) Apply for an easement with Kucera and Johnson where the cost will be for a survey and registration on the titles.

Repairs are needed for the drain along with engineering to coincide with the proposed Railroad Street Improvement

Financial Considerations:

The easement costs would be burdened by the Municipality.

AUG 27 2020

RECEIVED

August 27, 2020

Brooke Alvinston Mayor & Councilors

I like the improvements to the local administration building. The railings are convenient and safe.

Do you think it might be even safer with colored strips (yellow) across the front of each step? In certain light conditions it seems to be difficult to see them. Would you consider this at your meeting?

Sincerely
Ruth Leitch

519 998 2853

Box 255
8019 Mill Pond Ave
Cpt 15, Alvinston
NONINO



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accessibility Marking on the Post Office Steps
Meeting: Council - 10 Sep 2020
Department: Public Works
Staff Contact: Randy Hills, Public Works Manager

Recommendation:

That a yellow marking on the edge of the post office steps be completed to improve stairway visibility.

Background:

One of the highest causes for accidents on stairways is poor visibility of both risers and treads. Poor visibility can cause people to misread the edge of a step, causing them to fall. One of the best and most cost effective ways to increase visibility is by providing a visual contrast on the leading edge of treads.

Comments:

The attached concern is not the first concern received. Arrangements have been made to have the accessible colouring placed on the stairs. It is anticipated that the marking will occur in the next month.

Financial Considerations:

The marking of the stripes will be incorporated into the accessibility costs.

ATTACHMENTS:

[Request from Ruth Leitch](#)

AUG 27 2020

RECEIVED

August 27, 2020

Brooke Alvinston Mayor & Councilors

I like the improvements to the local administration building. The railings are convenient and safe.

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Sincerely
Ruth Leitch

519 998 2853

Box 255
8019 Mill Pond Ave
Cpt 15, Alvinston
NONINO



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: BAICCC installation of Ice
Meeting: Council - 10 Sep 2020
Department: Public Works
Staff Contact: Randy Hills, Public Works Manager

Recommendation:

That Staff be directed to install ice at the BAICCC for October 5, 2020

Background:

Ice was removed early from the BAICCC in March due to COVID-19 precautions. Staff have been discussing with other municipalities their timelines of ice installation and have spoken with the users on their 2020 / 2021 ice requirements.

Comments:

With COVID-19 precautions in place, staff have developed draft guidelines and terms and conditions for all rentals occurring at the BAICCC. User groups such as hockey and figure skating have also been tasked with developing their own guidelines and policies prior to their sport seasons occurring. We will be using the north and south entrances alternatively for entry and to limit interactions. Those entering the north entrance will be limited to staying in that area and those entering the south entrance will also be limited to that area. Disinfection policies are currently being completed for all washrooms, bleachers and public areas.

Staff are prepared to have ice installed and ready for October 5, 2020. The user groups are also ready and indicated their schedules for ice time. We estimate being at full capacity for booking. This is generally the normal time of ice installation for Brooke-Alvinston.

Financial Considerations:

Two staff will need to be on at the same time for rentals to ensure flooding and compete disinfecting are completed; increased signage and disinfection will also add to increased costs.



Council Staff Report

To: Mayor Ferguson and Members of Council
Subject: Accounts Payable Listing - August 2020
Meeting: Council - 10 Sep 2020
Department: Treasury
Staff Contact: Stephen Ikert, Treasurer

Recommendation:

That Council Receive and File the Accounts Payable Listing for August 2020.

Background:

The Accounts Payable Listing is provided for information purposes only. Any questions should be directed to the treasurer or appropriate department head. In most cases the goods or services have already been provided and the Municipality is already legally obligated to make the payment(s) with a preference to pay on time to avoid late payment charges.

ATTACHMENTS:

[Posted Accounts Payable List - August 2020](#)

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
ASSETS & LIABILITIES					
01-0000-0020	002966 JAMIE BUTLER	AUG2020 DEPOSIT REFUND	08-19-20	08-19-20	225.00
01-0000-0498	002215 KEYSTONE TECHNOLOGIES LTD.	17705 IT SUPPORT	08-31-20	08-31-20	169.50
01-0000-0498	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	AUG2020 SUNLIFE BENEFITS	08-01-20	08-01-20	4.34
Account Total					173.84
01-0000-0610	003346 1002154 ONTARIO LIMITED	08-2020 TAX OVERPAYMENT	08-18-20	08-18-20	3,205.42
01-0000-0629	002966 JAMIE BUTLER	AUG2020 DEPOSIT REFUND	08-19-20	08-19-20	250.00
01-0000-2291	002708 RECEIVER GENERAL-DEDUCTIONS	JULY2020 DEDUCTIONS	08-11-20	08-11-20	26,301.21
01-0000-2292	000090 WORKERS SAFETY & INSURANCE BOARD	JULY2020 WSIB PREMIUM	08-11-20	08-11-20	3,788.45
01-0000-2292	000370 MINISTER OF FINANCE -EHT	JULY2020 EMPLOYER HEALTH TAX	08-11-20	08-11-20	1,872.74
Account Total					5,661.19
01-0000-2293	000011 BMO INVESTMENTS INC.	JULY2020 EMPLOYEE RSP	08-11-20	08-11-20	1,156.14
01-0000-2293	000085 EQUITY ASSOCIATES	JULY2020 EMPLOYEE RSP	08-11-20	08-11-20	1,268.52
01-0000-2293	000087 BMO NESBITT BURNS	JULY2020 EMPLOYEE RSP	08-11-20	08-11-20	2,339.22
Account Total					4,763.88
01-0000-2426	002810 MELISSA MCLACHLIN	AUG2020 FOOD BANK EXPENSES	08-19-20	08-19-20	58.41
Department Total					40,638.95
LICENCES, PERMITS, RENTS					
01-0050-1435	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	-425.00
Department Total					-425.00
GOVERNANCE					
01-0240-7325	002572 JANET DENKERS	AUG2020 OMAA VIRTUAL CONFERENCE	08-11-20	08-11-20	337.87
Department Total					337.87

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number	Vendor Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
COUNCIL SUPPORT						
01-0241-7117	002302	SUN LIFE ASSURANCE COMPANY OF CANADA	AUG2020 SUNLIFE BENEFITS	08-01-20	08-01-20	822.99
01-0241-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	59.91
Department Total						882.90
CORPORATE MANAGEMENT						
01-0250-7117	002302	SUN LIFE ASSURANCE COMPANY OF CANADA	AUG2020 SUNLIFE BENEFITS	08-01-20	08-01-20	1,162.41
01-0250-7301	000100	MCNAUGHTON HOME HARDWARE CENTRE	296486 WATER	08-18-20	08-18-20	5.54
01-0250-7301	000100	MCNAUGHTON HOME HARDWARE CENTRE	296486 COVID MASKS	08-18-20	08-18-20	33.89
Account Total						39.43
01-0250-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	53.70
01-0250-7303	000003	BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	247.89
Account Total						301.59
01-0250-7304	002187	INTEGRATED DIGITAL SOLUTIONS	ar283817 COPIER MAINTENANCE CONTRACT	08-11-20	08-11-20	61.54
01-0250-7310	002215	KEYSTONE TECHNOLOGIES LTD.	17659 IT SUPPORT & LICENCING	08-11-20	08-11-20	455.33
01-0250-7310	002215	KEYSTONE TECHNOLOGIES LTD.	17705 IT SUPPORT	08-31-20	08-31-20	28.25
Account Total						483.58
01-0250-7340	003343	FX COATING LTD	1367 WATERPROOF STEPS	08-11-20	08-11-20	2,881.50
01-0250-7340	000325	TECHNICAL STANDARDS & SAFETY AUTHORITY	3517800 ELEVATOR INSPECTION	08-18-20	08-18-20	309.62
01-0250-7340	000036	VIVIAN UNIFORM RENTAL LTD.	91305 MATS	08-11-20	08-11-20	38.98
01-0250-7340	000036	VIVIAN UNIFORM RENTAL LTD.	91407 MATS	08-11-20	08-11-20	42.38
Account Total						3,272.48
Department Total						5,321.03
FIRE SERVICES						
01-0410-7116	002302	SUN LIFE ASSURANCE COMPANY OF CANADA	AUG2020 SUNLIFE BENEFITS	08-01-20	08-01-20	309.14

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Department Total					309.14
FIRE STATION - ALVINSTON					
01-0411-7125	000021 M & L SUPPLY	003851 PPE	08-11-20	08-11-20	250.08
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	76.70
01-0411-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	60.66
Account Total					137.36
01-0411-7310	002215 KEYSTONE TECHNOLOGIES LTD.	17705 IT SUPPORT	08-31-20	08-31-20	180.80
01-0411-7340	000100 MCNAUGHTON HOME HARDWARE CENTRE	294131 BUILDING MAINTENANCE	08-11-20	08-11-20	76.25
01-0411-7343	002823 KT EXCAVATING	418 GROUNDS MAINTENANCE	08-11-20	08-11-20	734.50
01-0411-7345	000021 M & L SUPPLY	003978 COMPRESSOR REPAIR	08-14-20	08-14-20	792.23
01-0411-7345	000100 MCNAUGHTON HOME HARDWARE CENTRE	295289 EQUIPMENT MAINTENANCE	08-11-20	08-11-20	159.27
Account Total					951.50
01-0411-7351	002039 KRIS REDICK	08-2020 LUNCH-HOSE TESTING	08-11-20	08-11-20	13.56
01-0411-7371	000021 M & L SUPPLY	003979 SCBA ANNUAL TESTING 50/50	08-14-20	08-14-20	1,467.09
01-0411-7371	003217 MUN OF BROOKE-ALVINSTON - EFT	TR226205 BUNKER GEAR MAILING	08-11-20	08-11-20	27.71
Account Total					1,494.80
Department Total					3,838.85

FIRE STATION - INWOOD

01-0412-7125	000021 M & L SUPPLY	003851 PPE	08-11-20	08-11-20	250.08
01-0412-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	51.13
01-0412-7310	002215 KEYSTONE TECHNOLOGIES LTD.	17705 IT SUPPORT	08-31-20	08-31-20	90.40

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0412-7345	000021 M & L SUPPLY	003978 COMPRESSOR REPAIR	08-14-20	08-14-20	792.23
01-0412-7371	000021 M & L SUPPLY	003979 SCBA ANNUAL TESTING 50/50	08-14-20	08-14-20	1,467.08
01-0412-7371	003217 MUN OF BROOKE-ALVINSTON - EFT	TR226205 BUNKER GEAR MAILING	08-11-20	08-11-20	13.86
Account Total					1,480.94
Department Total					2,664.78

FIRE DEPARTMENT - WATFORD

01-0413-7372	000214 KARL'S TRUCK SERVICE	W69803 ANNUAL INSPECTION	08-17-20	08-17-20	576.30
Department Total					576.30

POLICE

01-0420-7460	000055 LAMBTON GROUP POLICE SERVICES BOARD	2089 MONTHLY POLICING	08-11-20	08-11-20	34,018.84
Department Total					34,018.84

PROTECTIVE INSPECTION & CONTROL

01-0440-7420	003317 PICKFIELD LAW PROFESSIONAL CORPORATI	10174 NFPPB-AGRI FERTILIZER STORAGE	08-14-20	08-14-20	135.60
01-0440-7470	002223 COUNTY OF LAMBTON	33712 BLDG INSPECTIONS FOR PERMITS	08-18-20	08-18-20	3,087.50
01-0440-7470	002223 COUNTY OF LAMBTON	33712 BLDG INSPECTIONS FOR PERMITS	08-18-20	08-18-20	273.78
Account Total					3,361.28
01-0440-7476	002223 COUNTY OF LAMBTON	33713 PROPERTY STANDARDS CHARGES	08-18-20	08-18-20	1,365.00
01-0440-7476	002223 COUNTY OF LAMBTON	33713 PROPERTY STANDARDS CHARGES	08-18-20	08-18-20	197.10
01-0440-7476	002223 COUNTY OF LAMBTON	33714 MISCELLANEOUS BILLING	08-18-20	08-18-20	9.82
Account Total					1,571.92
Department Total					5,068.80

RP - PATCHING COLD/HOT MIX

01-0501-7301	002812 INNOVATIVE SURFACE SOLUTIONS	INV54075 COLD MIX	08-11-20	08-11-20	5,533.75
Department Total					5,533.75

RT&M - INTERSECTION LIGHTING

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0551-7306	000014 HYDRO ONE NETWORKS INC.	4674-0820 HYDRO	08-11-20	08-11-20	17.90
Department Total					17.90
OVERHEAD					
01-0560-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANADA	AUG2020 SUNLIFE BENEFITS	08-01-20	08-01-20	2,365.07
01-0560-7301	000100 MCNAUGHTON HOME HARDWARE CENTRE	296486 WATER	08-18-20	08-18-20	5.53
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	120.38
01-0560-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	120.27
Account Total					240.65
01-0560-7304	000265 KROWN RUST CONTROL SARNIA	180-61963 SOLUTION	08-31-20	08-31-20	70.51
01-0560-7304	003184 INVENTORY EXPRESS INC.	20-30745 OIL, GREASE	08-31-20	08-31-20	49.69
01-0560-7304	000168 WATFORD AUTO PARTS	5329-201595 CREDIT BULBS	08-11-20	08-11-20	-94.78
Account Total					25.42
01-0560-7306	000014 HYDRO ONE NETWORKS INC.	2206-0820 HYDRO	08-14-20	08-14-20	532.59
01-0560-7310	000131 BEARCOM CANADA CORP	5058550 GPS	08-11-20	08-11-20	305.10
Department Total					3,474.36
97 CAT GRADER					
01-0610-7372	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT41251 OIL, HOSE, AIR FILTER	08-11-20	08-11-20	215.35
Department Total					215.35
DEERE TRACTOR LOADER					
01-0630-7372	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT41251A HYDRAULIC HOSE FOR GRAPPLE	08-11-20	08-11-20	892.71
Department Total					892.71
CASE BACKHOE					
01-0631-7372	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT41251 OIL, HOSE, AIR FILTER	08-11-20	08-11-20	217.46
Department Total					217.46

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
SMALL ENGINE EQUIPMENT					
01-0634-7370	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT41251 OIL, HOSE, AIR FILTER	08-11-20	08-11-20	4.44
01-0634-7372	000136 PODOLINSKY EQUIPMENT LTD	196099 CABLE	08-31-20	08-31-20	51.97
01-0634-7372	000136 PODOLINSKY EQUIPMENT LTD	197815 CREDIT FOR CABLE	08-31-20	08-31-20	-48.01
01-0634-7372	000136 PODOLINSKY EQUIPMENT LTD	198062 WEED EATER	08-31-20	08-31-20	316.34
01-0634-7372	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT43127 STRING LINE	08-11-20	08-11-20	33.81
		Account Total			354.11
		Department Total			358.55
BUSHOG					
01-0635-7372	000062 KUCERA UTILITY & FARM SUPPLY LTD.	CT41251 OIL, HOSE, AIR FILTER	08-11-20	08-11-20	74.87
		Department Total			74.87
STREET LIGHTING - INWOOD					
01-0752-7306	000014 HYDRO ONE NETWORKS INC.	6752-0820 HYDRO	08-11-20	08-11-20	521.04
		Department Total			521.04
SANITARY SEWER SYSTEM					
01-0810-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	149.28
01-0810-7432	000124 ONTARIO CLEAN WATER AGENCY - EFT	INV00000003868 CALL OUTS	08-11-20	08-11-20	2,080.00
01-0810-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000003470 OCWA OPERATIONS CONTRACT	08-10-20	08-10-20	9,081.93
		Department Total			11,311.21
INWOOD SEWER SYSTEM					
01-0811-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	49.76
01-0811-7432	000124 ONTARIO CLEAN WATER AGENCY - EFT	INV00000003868 CALL OUTS	08-11-20	08-11-20	330.00
		Department Total			379.76
WATERWORKS SYSTEM					
01-0830-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	49.76

Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-0830-7432	003322 BABCOCK SUPPLY LTD.	205139 WATER SUPPLIES	08-11-20	08-11-20	1,279.84
01-0830-7432	000124 ONTARIO CLEAN WATER AGENCY - EFT	INV00000003866 CALL OUTS	08-11-20	08-11-20	1,318.60
Account Total					2,598.44
01-0830-7455	003240 ONTARIO CLEAN WATER AGENCY - PAP	INV00000003470 OCWA OPERATIONS CONTRACT	08-10-20	08-10-20	8,094.28
Department Total					10,742.48
WASTE COLLECTION					
01-0840-7480	000026 BLUEWATER RECYCLING ASSOC.	25079 GARBAGE COLLECTION	08-11-20	08-11-20	6,169.73
Department Total					6,169.73
ALVINSTON COMMUNITY CENTRE					
01-1635-7117	002302 SUN LIFE ASSURANCE COMPANY OF CANAD, AUG2020	SUNLIFE BENEFITS	08-01-20	08-01-20	494.99
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	111.53
01-1635-7303	000003 BROOKE TELECOM CO-OPERATIVE	10605820-0820 PHONE & INTERNET SERVICE/CELL	08-11-20	08-11-20	131.48
Account Total					243.01
01-1635-7340	003017 MARCOTTE DISPOSAL INC.	2870 DUMPSTER	08-11-20	08-11-20	311.32
01-1635-7372	003136 NAPA GLENCOE	130-458267 GLOVES	08-11-20	08-11-20	18.86
01-1635-7372	003344 HOLLAND CLEANING SOLUTIONS LTD.	519385 BRUSH AND PADS	08-11-20	08-11-20	289.13
Account Total					307.99
Department Total					1,357.31
PLANNING & ZONING					
01-1810-7430	003345 TOTAL TECH SURVEYING INC.	77833 SURVEY COSTS CENTRE&HENRY ALLE	08-14-20	08-14-20	4,693.34
Department Total					4,693.34
COMMERCIAL & INDUSTRIAL					
01-1820-7306	003217 MUN OF BROOKE-ALVINSTON - EFT	067591 WATER TOWER	08-19-20	08-19-20	60.58
01-1820-7399	003063 ACE COUNTRY & GARDEN / 1040721 ONTARIO	146007 FERTILIZER	08-11-20	08-11-20	124.29

Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
01-1820-7399	002396 FASTENAL CANADA	ONST174618 CLAMPS	08-31-20	08-31-20	162.84
Account Total					287.13
Department Total					347.71

AGRICULTURE & REFORESTATION

01-1840-7455	000113 R DOBBIN ENGINEERING INC	114.20 DRAINAGE SUPERINTENDENT	08-14-20	08-14-20	2,281.75
Department Total					2,281.75

MUNICIPAL DRAINS

01-1841-7230	003263 MUN OF B/A-RESERVE FUND	09-2020 DEBENTURE 45-2015	08-31-20	08-31-20	59.69
01-1841-7230	000093 ALVINSTON CEMETERY BOARD	SEP2020 DEBENTURE 44-2015	08-31-20	08-31-20	373.09
Account Total					432.78
01-1841-7730	003263 MUN OF B/A-RESERVE FUND	09-2020 DEBENTURE 45-2015	08-31-20	08-31-20	2,984.70
01-1841-7730	000093 ALVINSTON CEMETERY BOARD	SEP2020 DEBENTURE 44-2015	08-31-20	08-31-20	18,654.37
Account Total					21,639.07
Department Total					22,071.85

TILE DRAINAGE

01-1850-7210	002515 MINISTRY OF FINANCE (TILE LOANS)	1-118532039-6 TILE DRAIN LOAN 2014-09	08-14-20	08-14-20	1,078.26
01-1850-7210	002515 MINISTRY OF FINANCE (TILE LOANS)	1-119928081-4 TILE DRAIN LOAN 2016-02	08-14-20	08-14-20	2,020.56
Account Total					3,098.82
01-1850-7710	002515 MINISTRY OF FINANCE (TILE LOANS)	1-118532039-6 TILE DRAIN LOAN 2014-09	08-14-20	08-14-20	3,187.99
01-1850-7710	002515 MINISTRY OF FINANCE (TILE LOANS)	1-119928081-4 TILE DRAIN LOAN 2016-02	08-14-20	08-14-20	4,011.98
Account Total					7,199.97
Department Total					10,298.79

COUNTY OF LAMBTON TAXATION

01-9400-9100	002223 COUNTY OF LAMBTON	33646 3RD QUARTER LEVY	08-31-20	08-31-20	441,236.00
Department Total					441,236.00

SHILOH LINE RECONSTRUCTION

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
20-0512-7301	000104 JOHNSTON BROS. (BOTHWELL) LTD.	123193 GRAVEL-SHILOH PROJECT	08-11-20	08-11-20	453.58
20-0512-7301	000104 JOHNSTON BROS. (BOTHWELL) LTD.	123194 GRAVEL-SHILOH PROJECT	08-11-20	08-11-20	436.07
20-0512-7301	000104 JOHNSTON BROS. (BOTHWELL) LTD.	123195 GRAVEL-SHILOH PROJECT	08-11-20	08-11-20	452.57
20-0512-7301	000104 JOHNSTON BROS. (BOTHWELL) LTD.	123196 GRAVEL-SHILOH PROJECT	08-11-20	08-11-20	885.69
20-0512-7301	000104 JOHNSTON BROS. (BOTHWELL) LTD.	14298 GRAVEL-SHILOH PROJECT	08-11-20	08-11-20	1,385.32
20-0512-7301	003063 ACE COUNTRY & GARDEN / 1040721 ONTARIO	146044 MAG CHLORIDE & CALCIUM CHLORID	08-11-20	08-11-20	203.34
20-0512-7301	003324 CHRIS REGIER TRUCKING	158CR GRAVEL-SHILOH	08-11-20	08-11-20	12,446.62
20-0512-7301	003000 J & B CARIS FARMS TRUCKING	488 HAUL GRAVEL-SHILOH LINE	08-11-20	08-11-20	2,638.54
20-0512-7301	000104 JOHNSTON BROS. (BOTHWELL) LTD.	59158 GRAVEL-SHILOH PROJECT	08-11-20	08-11-20	227.13
20-0512-7301	003217 MUN OF BROOKE-ALVINSTON - EFT	TR226660 MAILING-AGREEMENT ICIP	08-14-20	08-14-20	16.37
Account Total					19,145.23
Department Total					19,145.23

MAJOR CULVERT REPLACEMENTS

20-0513-7401	003141 ATLANTIC INDUSTRIES LIMITED	INV61148 HILLY ROAD CULVERT	08-31-20	08-31-20	11,478.27
20-0513-7401	003141 ATLANTIC INDUSTRIES LIMITED	INV61152 HILLY ROAD CULVERT	08-31-20	08-31-20	11,478.27
20-0513-7401	003141 ATLANTIC INDUSTRIES LIMITED	INV61153 HILLY ROAD CULVERTS	08-31-20	08-31-20	11,478.27
Account Total					34,434.81
Department Total					34,434.81

COMMUNITY CENTRE

20-1635-8020	003344 HOLLAND CLEANING SOLUTIONS LTD.	519354 SCRUBBER	08-11-20	08-11-20	8,475.00
Department Total					8,475.00

MUNICIPAL DRAINS - MAINTENANCE

20-2900-7401	002823 KT EXCAVATING	431 LEITCH DRAIN	08-31-20	08-31-20	2,127.23
20-2900-7401	002823 KT EXCAVATING	432 DUDLEY DRAIN	08-31-20	08-31-20	2,341.93
20-2900-7401	000245 VOKES BROTHERS	980027 THOMPSON DRAIN	08-18-20	08-18-20	1,398.50

Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
Account Total					5,867.66
Department Total					5,867.66
Total Paid Invoices					180,066.97
Total Unpaid Invoices					503,284.11
Total Invoices					683,351.08

Accounts Payable

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Vendor 000000 Through 999999

Invoice Entry Date 08-01-20 to 08-31-20 Paid Invoices Cheque Date 08-01-20 to 08-31-20

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Item Amount
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Department Summary

01-0000	ASSETS & LIABILITIES	40,638.95
01-0050	LICENCES, PERMITS, RENTS	-425.00
01-0240	GOVERNANCE	337.87
01-0241	COUNCIL SUPPORT	882.90
01-0250	CORPORATE MANAGEMENT	5,321.03
01-0410	FIRE SERVICES	309.14
01-0411	FIRE STATION - ALVINSTON	3,838.85
01-0412	FIRE STATION - INWOOD	2,664.78
01-0413	FIRE DEPARTMENT - WATFORD	576.30
01-0420	POLICE	34,018.84
01-0440	PROTECTIVE INSPECTION & CONTROL	5,068.80
01-0501	RP - PATCHING COLD/HOT MIX	5,533.75
01-0551	RT&M - INTERSECTION LIGHTING	17.90
01-0560	OVERHEAD	3,474.36
01-0610	97 CAT GRADER	215.35
01-0630	DEERE TRACTOR LOADER	892.71
01-0631	CASE BACKHOE	217.46
01-0634	SMALL ENGINE EQUIPMENT	358.55
01-0635	BUSHOG	74.87
01-0752	STREET LIGHTING - INWOOD	521.04
01-0810	SANITARY SEWER SYSTEM	11,311.21
01-0811	INWOOD SEWER SYSTEM	379.76
01-0830	WATERWORKS SYSTEM	10,742.48
01-0840	WASTE COLLECTION	6,169.73
01-1635	ALVINSTON COMMUNITY CENTRE	1,357.31
01-1810	PLANNING & ZONING	4,693.34
01-1820	COMMERCIAL & INDUSTRIAL	347.71
01-1840	AGRICULTURE & REFORESTATION	2,281.75
01-1841	MUNICIPAL DRAINS	22,071.85
01-1850	TILE DRAINAGE	10,298.79
01-9400	COUNTY OF LAMBTON TAXATION	441,236.00
20-0512	SHILOH LINE RECONSTRUCTION	19,145.23
20-0513	MAJOR CULVERT REPLACEMENTS	34,434.81
20-1635	COMMUNITY CENTRE	8,475.00
20-2900	MUNICIPAL DRAINS - MAINTENANCE	5,867.66
Report Total		683,351.08



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the Smith Drain Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Trees and Shrubs to be removed as they are holding back debris from flowing

Property Description: Lot 13 Concession 6 Roll Number 3815 120 030 04500

911 address 7485 Shiloah Line

Dated at the Municipality of Brooke-Alvinston this 13 day of Aug, 2020

Bert J Opthof

Name-please print

Name-please print

Bert J. Opthof

Signature

Signature

Telephone#

Home

Cell

Email address: _____

Additional Comments if any:

E-MAILED to David Moores

08/13/2020



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the Thompson Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

The installation of a culvert at the south end of Con 12 Lot 24

Property Description: Lot 24 Concession 12 Roll Number 3815 120 050 07015

911 address on Hardy Creek Road between Lasalle and Petrolia Line

Dated at the Municipality of Brooke-Alvinston this 18 day of August, 2020

Kevin Sanders

Name-please print

[Signature]

Signature

Name-please print

Signature

Telephone#

Home

Cell

Email address:

Additional Comments if any:

Repairs need to be done to a catch basin across the road from Lot 24 Con 12



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the Dolbear - McKellar Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Two municipal tile collapses near the east side of the property. They are marked with flags. The field is currently without stubble. Enter field at corner of Oak Springs Lane & Newroo Road.

Property Description: Lot 19 Concession 2 Roll Number 3815120010100000

911 address _____

Dated at the Municipality of Brooke-Alvinston this 29 day of August, 20 20

BURTON MCKINLAY

Name-please print

Name-please print

Burton McKinlay

Signature

Signature

Telephone# _____
Home

Cell

Email address: _____

Additional Comments if any:

There are three municipal drains that make up the Dolbear - McKellar Drain. The out let into the ditch beside Newroo Road on the smallest of the three drains has collapsed.



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)

RECEIVED
SEP 02 2020

I hereby give notice that the MOFFAT LUCAS No. 2 Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Replace culvert to house.

Property Description: Lot W 11 Concession 5 Roll Number _____

911 address 7216 Courtright Line

Dated at the Municipality of Brooke-Alvinston this 02 day of September, 2020

Nancy McLachlin
Name-please print

Jeff McLachlin
Name-please print

Nancy McLachlin
Signature

Jeff McLachlin
Signature

Telephone# 5 _____
Home

_____ _____
Cell

Email address: _____

Additional Comments if any:



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)



I hereby give notice that the Duffy Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

Cleared out & brushed

Property Description: Lot 17-18 Concession 5 Roll Number 3815 120 030 01200

911 address Courtright Line

Dated at the Municipality of Brooke-Alvinston this 3 day of Sept, 2020

Dave McKeller

Name-please print

_____ Name-please print

D J McKell

Signature

_____ Signature

Telephone# _____
Home

_____ Cell

Email address: _____

Additional Comments if any:

E-MAILED
09/03/2020
TO D. MOORES

[Signature]



The Corporation of the Municipality of Brooke-Alvinston
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT
(Drainage Act, R.S.O. 1990, Chapter D.17)

RECEIVED
SEP 3 2020

I hereby give notice that the Culvert on P-9 Concession Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

___ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

___ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

The cement blocks on north side have ~~erode~~ erosion down to the third row.

Property Description: Lot 11 Concession 9 Roll Number 3815 120 020 14100

911 address 7274 Rokeby line

Dated at the Municipality of Brooke-Alvinston this 3 day of Sept, 2020

Dave McKello

Name-please print

Name-please print

Dave McKello

Signature

Signature

Telephone#
Home

416 710 2225
Cell

Email address:

E-MAILED
09/03/2020

To: D. Moses

Additional Comments if any:

- spoke to Ray Robbyn about this erosion ^{problem a number} ~~the~~ has number of times. He came and inspected the problem + went ^{came} to a solution of how to fix it. We are still waiting for repairs to be done.

Note This ~~communi~~ problem was reported ~~to~~ within the 1st yr after culverts were installed.

The Corporation of the Municipality of Brooke-Alvinston
By-law Number xx of 2020
Being a by-law to Enter Into Agreement with Owner To Reside In a Seasonal
Trailer/ Mobile Home at 4734 Nauvoo Road

WHEREAS pursuant to Section 9 of the Municipal Act, 2001 S.O. 2001, c.25 as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS pursuant to Section 11(1) the Municipal Act, 2001 S.O. 2001, c.25 as amended, a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public, subject to the rules set out in Section 11(4) of the Act; and

WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston authorizes the execution of an Agreement between the Council of the Corporation of the Municipality of Brooke-Alvinston and Owner.

WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston has deemed it expedient to enter into an Agreement with Owner.

NOW THEREFORE the Council of the Corporation of the Municipality of Brooke-Alvinston enacts as follows:

1. That the Council of the Corporation of the Municipality of Brooke-Alvinston executes an Agreement with Owner, copy of which is attached hereto and is marked "Agreement" and forms part of this bylaw.
2. That the Mayor and Administrator - Clerk be authorized to execute such Agreement and to affix the Corporate Seal of the Corporation of the Municipality of Brooke-Alvinston thereto.
3. That the Agreement must be executed by all parties or the Agreement shall become null and void.
4. This by-law shall come into force and take effect upon the final passing.

Read a first, second and third time and finally passed this 10th day of September 2020.

MAYOR – David Ferguson

ADMINISTRATOR - CLERK – Janet Denkers

THIS AGREEMENT made this 10th day of September, 2020.

BETWEEN: Georges Doucet
hereinafter called the "Owner" of the first part

AND: The Corporation of The Municipality of Brooke-Alvinston
hereinafter called the "Corporation" of the second part.

AND WHEREAS, the Owner represents and warrants that he is the registered Owner of 4734 Nauvoo Road, in the Municipality of Brooke-Alvinston in the County of Lambton and in the Province of Ontario.

AND WHEREAS, the Owner has the expressed interest with the Corporation to reside in a seasonal trailer/ mobile home at 4734 Nauvoo Road, Brooke-Alvinston for a period no longer than 10 months to accommodate construction being done to the main building/residence.

NOW THEREFORE THIS AGREEMENT WITNESSETH that the parties hereto covenant and agree as follows:

1. The Owner shall obtain the necessary permits from agencies responsible for the same which includes the filing of complete applications and structure details, obtaining the required approvals and necessary inspections for the seasonal trailer/mobile home and the obligatory utility connections required. (i.e. hydro, water, septic).
2. The Owner agrees to undertake the required septic assessment and install the required septic system or upgrades, as required to service the new renovated structure prior to occupancy being granted.
3. The Owner agrees to comply with the regulations of the Ontario Building Code and to comply with all other by-laws and regulations affecting this property, prior to the Occupancy of the renovated structure and remit all applicable fees associated with required approvals.
4. The Owner agrees to rescind residential occupancy of the seasonal trailer/ mobile home 10 months from the time/date the agreement is executed and the site be restored to its original condition ~~which includes the removal of the seasonal trailer/ mobile home and all associated appurtenances.~~
5. If the Chief Building Official or his/her designate determines that the subject construction has not been completed, removed or site restored as required by this agreement, the Chief Building Official or his/her designate may cause the subject construction to be completed, removed and the site restored and for this purpose the Chief Building Official, an Inspector and their agents may enter upon the subject land and construction governed by this agreement at any reasonable time and without warrant.

6. The Owner shall and does hereby release, discharge and covenant and agree at all times to indemnify and save harmless the Municipality and the Chief Building Official from and against all claims, including;
 - a. all claims for property damage or injuries, including injuries resulting in death, to any property or person or persons and any consequential damages arising from such damage or injuries, whether such damage or injuries be caused by or attributable to the negligence of the Municipality or its officers, agents, servants, employees or otherwise; and
 - b. all demands, liability, loss, costs, damages, expenses, compensation, awards or payments of every kind or nature whatsoever and all actions, suits or proceedings of every kind or nature whatsoever by whomsoever incurred, sustained, suffered, made, paid, brought, or taken, in any manner connected with, caused by or attributable to the entry into this Agreement, the performance or failure to perform the terms and conditions hereof.
7. The Owner shall deliver to the Corporation a deposit (the "surety") in the amount of \$500 (Five Hundred Dollars) in the form of a letter of credit, certified cheque, money order or cash.
 - a. A letter of credit shall contain provisions satisfactory to the Municipality, in accordance with its standard format for letters of credit as of the date of submission of the letter of credit to the Municipality and shall provide for automatic renewal rights at the end of the terms.
 - b. If the Chief Building Official or his/her designate determines that the subject construction has not been completed or demolished or the site restored as required by this agreement, as specified, the surety will be drawn upon in full and deemed forfeited by the Owner.
 - c. Should costs associated with the removal of the subject construction, the restoration of the site and the work required, as specified, in this Agreement be incurred by the Municipality, the Municipality shall have a lien on the land for such amount and the amount shall be deemed to be municipal taxes and may be collected in the same manner and with the same priorities as municipal taxes.
 - d. Should there be full compliance with this Agreement; the surety will be returned to the Owner at the address provided on the municipal tax roll.
8. This agreement may be registered against the subject lands and the Municipality is entitled to enforce its provisions against the Owner and, subject to the Registry Act and the Land Titles Act, any and all subsequent Owners of the subject lands.
9. This agreement shall be binding upon the Owner or heirs, executors, administrator, successors and assigns of all said lands.
10. Any amendments or extensions to this agreement shall be agreed to in writing by both parties.

11. This agreement shall be read with all changes in gender or number required in the context.

IN WITNESS WHEREOF the Owner and the Corporation have fixed their signatures and Corporate Seal attested to by the hands of their proper officers, duly authorized in that behalf.

OWNER: _____
OWNER – Georges Doucet

CORPORATION: _____
MAYOR – David Ferguson

ADMINSTRATOR - CLERK – Janet Denkers

SEP - 4 2020

RECEIVED

Dear Brooke Alvinston Council,

I am writing to ask consideration of changing the location of delivery of groceries to our clients of the Foodbank. Due to Covid-19 we have been dispensing food outside on the steps in front of the Council Chamber doors during warm weather. Fall and winter are about to bring cold weather. It also appears that Covid-19 is going to be with us for a while. We are not comfortable bringing clients back down to the store in the basement of the Township office just yet. We need the use of the elevator to bring the groceries up to the 3rd floor. We are asking permission to disperse the groceries just inside the Chamber doors while the cold weather takes over. We propose putting a table across at the cloakroom. This will only allow 1 client in at a time. Clients can access by the outside steps and ramp. We will continue with social distancing. We are always taking into consideration the staff within the Township Staff. The volunteers will use the basement washroom. We would need this starting in October. Possibly September 30th, October 14th. We are serving our clients every other Wednesday with a very small volunteer staff due to Covid-19. We would appreciate your approval of this location change until the Health Department deems "back to normal practices".

Sincerely,
Nancy Faflak