



MINUTES

Council Meeting

4:00 PM - Thursday, April 9, 2020
Municipal Office

The Council of the Brooke-Alvinston was called to order on Thursday, April 9, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Jeff McArthur, and Administrative Assistant Darlene Paolucci

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:09 p.m. following the adjournment of the Special Session of Council. The meeting was held electronically.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

- a) Regular Council Meeting Minutes of March 12, 2020

RESOLUTION-2020-108

Deputy Mayor Frank Nemcek made a motion that the meeting minutes of March 12, 2020 be approved as presented. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

Deputy Mayor Frank Nemcek inquired about the ICIP funding for Shiloh Road. Mayor Ferguson responded that there has not been any further communication received.

5 DELEGATIONS & TIMED EVENTS

- a) Chad Hayter: Proposed Development on Elgin Street

Mr Hayter was present at Council to discuss the development of his residential building lots on Elgin Street.

RESOLUTION-2020-109

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston reconsider the motion previously passed by Council outlining Mr. Hayter's responsibility in developing the said lots. Councillor Wayne Deans seconded the motion.

Carried

RESOLUTION-2020-110

Councillor Wayne Deans made a motion that the Municipality offer the following for the development of Elgin Street: granular M material in 2020 for

the laneway and turnaround; spread and delivery of the granular material; half of the asphalt cost. Deputy Mayor Frank Nemcek seconded the motion.

Carried

6 CORRESPONDENCE

- a) Information Correspondence

RESOLUTION-2020-111

Councillor Wayne Deans made a motion that the correspondence items presented be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

- b) Norfolk County: Request for support - Provincially Significant Wetlands

RESOLUTION-2020-112

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston support the County of Norfolk's request that the process for PSW mapping be significantly improved for transparency and better land owner engagement, to allow for land owners to be properly informed and engaged where land use designations affect their property. Councillor Jamie Armstrong seconded the motion.

Carried

7 STAFF REPORTS

- a) TREASURER: Adoption of Draft 2020 Budget

RESOLUTION-2020-113

Councillor Jamie Armstrong made a motion that the 2020 Budget be approved as presented. Councillor Wayne Deans seconded the motion.

Carried

- b) TREASURER: Statement of Council Remuneration 2019

RESOLUTION-2020-114

Deputy Mayor Frank Nemcek made a motion that the Statement for Council Remuneration for 2019 be approved. Councillor Wayne Deans seconded the motion.

Carried

- c) TREASURER: March 2020 Accounts

RESOLUTION-2020-115

Councillor Jeannette Douglas made a motion that the March, 2020 Accounts be approved and paid if not already. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) TREASURER: Penalty & Interest

RESOLUTION-2020-116

Councillor Jamie Armstrong made a motion that the Council of Brooke-Alvinston waive penalty, interest and NSF charges on property taxes, water & sewer accounts and other accounts receivable accounts to May 31, 2020 due to the COVID-19 Pandemic. Councillor Wayne Deans seconded the motion.

Carried

- e) CLERK ADMINISTRATOR: Large Item Day / Rabies Clinic 2020

RESOLUTION-2020-117

Councillor Jamie Armstrong made a motion that the Large Item Day scheduled for April 18, 2020 be rescheduled to October 17, 2020 and that the Rabies Clinic scheduled for April 18, 2020 be cancelled. Councillor Jeannette Douglas seconded the motion.

Carried

- f) CLERK ADMINISTRATOR: Deputy Issuer - Marriage Licenses

RESOLUTION-2020-118

Deputy Mayor Frank Nemcek made a motion that Administrative Assistant Darlene Paolucci be appointed Deputy Issuer of Marriage Licences in the Municipality of Brooke-Alvinston. Councillor Jeannette Douglas seconded the motion.

Carried

- g) CLERK ADMINISTRATOR: Inwood Firemen's Association Letter

RESOLUTION-2020-119

Councillor Jeannette Douglas made a motion that the letter from the Inwood Firemen's Association be received and filed. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- h) FIRE CHIEF: Department Update

RESOLUTION-2020-120

Councillor Wayne Deans made a motion that the Fire Chief's monthly report be received and filed. Councillor Jamie Armstrong seconded the motion.

Carried

- i) CEMC Report

The report submitted by the CEMC on COVID-19 was reviewed.

8 BY-LAWS

9 NEW BUSINESS

- a) The Clerk-Administrator notified Council members about the upcoming Normal Farm Practices Protection Board Pre-Hearing Conference between the Municipality and David Buurma scheduled for May 8, 2020.
- b) The Clerk-Administrator noted that letters will be sent to residents without proper fencing surrounding swimming pools as per By-law 28 of 2011.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) Confirming By-law

RESOLUTION-2020-121

Councillor Wayne Deans made a motion that By-law 16 of 2020 be read a first, second and third time and finally passed this 9th day of April 2020. Deputy Mayor Frank Nemcek seconded the motion.

Carried

13 ADJOURNMENT

a)

The meeting was adjourned at 4:50 p.m.

Clerk-Administrator

Mayor