



MINUTES

Council Meeting

4:00 PM - Thursday, March 12, 2020
Municipal Office

The Council of the Brooke-Alvinston was called to order on Thursday, March 12, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, and Fire Chief Jeff McArthur

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:00 p.m..

The Mayor commented on recent training he attended in parliamentary procedures and noted he would like to adhere to the procedural by-law going forward for Council meetings.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of February 27, 2020

The Public Works Manager requested the dust suppressant motion be amended to reflect \$188.55 /flake tonne rather than price.

RESOLUTION-2020-089

Councillor Wayne Deans made a motion that the regular Council meeting minutes of February 27, 2020 be adopted as amended. Deputy Mayor Frank Nemcek seconded the motion.

Carried

b) Special Council Meeting Minutes of March 2, 2020

RESOLUTION-2020-090

Councillor Wayne Deans made a motion that the special Council meeting minutes of March 2, 2020 be approved as presented. Councillor Jeannette Douglas seconded the motion.

Carried

RESOLUTION-2020-091

Deputy Mayor Frank Nemcek made a motion that the correspondence items presented be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5 DELEGATIONS & TIMED EVENTS

There were no scheduled delegations.

6 CORRESPONDENCE

RESOLUTION-2020-092

Deputy Mayor Frank Nemcek made a motion that correspondence items presented be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

7 STAFF REPORTS

- a) Treasurer's Report: February 2020 Accounts Summary

RESOLUTION-2020-093

Deputy Mayor Frank Nemcek made a motion that the February 2020 accounts be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

- b) Treasurer's Report: Preliminary Budget 2020

RESOLUTION-2020-094

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston approve in principle the presented 2020 budget; and that Council approve that a new Budget Surplus Reserve Account be created and that any Surplus or Deficit be transferred to this Reserve and used to either reduce the tax rate for the following Budget year calculations or be allocated to general reserves at Council's discretion. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Treasurer's Report: CIP application

RESOLUTION-2020-095

Councillor Jamie Armstrong made a motion That Council approve the grant application from Rielam Services Inc. for facade improvements to 3221 River Street, Alvinston and enter into an agreement to provide Rielam Services Inc. with the maximum grants as provided under the program on condition that Rielam Services Inc. complies with the requirements of the program. Councillor Wayne Deans seconded the motion.

Carried

- d) Clerk Administrator's Report: Municipal Modernization Program

RESOLUTION-2020-096

Deputy Mayor Frank Nemcek made a motion that the agreement issued by the Ministry of Municipal Affairs and Housing in reference to the Municipal Modernization Program for an efficiency review of the Brooke-Alvinston Fire Service be signed by the Mayor and Clerk under the authorizing by-law. Councillor Jeannette Douglas seconded the motion.

Carried

- e) Clerk Administrator's Report: 2019 Summary Report - Alvinston Distribution System

RESOLUTION-2020-097

Councillor Jeannette Douglas made a motion that the Council of the Municipality of Brooke-Alvinston receive and file the attached Annual Summary Report for the Alvinston Water Distribution System for 2019 Councillor Wayne Deans seconded the motion.

Carried

- f) Clerk Administrator's Report: 2020 Car Show Road Closure

Councillor Armstrong declared a conflict of interest as he owns a business that benefits from the car show; he did not vote on the matter.

RESOLUTION-2020-098

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston authorize the closure of River Street in Alvinston from Railroad Street and Centre Street between the hours of 9:00 a.m. and 4:00 p.m. and that the Clerk Administrator advise Brooke Fire Rescue, the Road Authority and EMS of the closure Councillor Jeannette Douglas seconded the motion.

Carried

- g) Drainage Superintendent's Report: 2020 Wicking Program

RESOLUTION-2020-099

Councillor Wayne Deans made a motion that the 2020 wicking report be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

- h) Public Works Manager's Report: Lorne Street Reconstruction Project

The Public Works Manager provided a status update on the Lorne Street project.

- i) Fire Chief's Report: Monthly Summary

RESOLUTION-2020-100

Deputy Mayor Frank Nemcek made a motion that the submitted report from the Fire Chief be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

8 BY-LAWS

- a) Kelly Drain - third and final reading of By-law 49 of 2019

RESOLUTION-2020-101

Councillor Wayne Deans made a motion That the Kelly Drain receive third and final reading Councillor Jamie Armstrong seconded the motion.

Carried

- b) Proposed By-law 12 of 2020 Municipal Modernization Program

RESOLUTION-2020-102

Deputy Mayor Frank Nemcek made a motion that By-law 12 of 2020 be read a first, second and third time and finally passed this 12th day of March, 2020. Councillor Jeannette Douglas seconded the motion.

Carried

- c) Proposed By-law 13 of 2020 - Approval of Tile Loan

RESOLUTION-2020-103

that By-law 13 of 2020 be taken as read a first, second and third time and finally passed this 12th day of March 2020

9 NEW BUSINESS

a) Municipal Functions

The Clerk Administrator noted the upcoming events and requested Councillors to rsvp their attendance at the earliest convenience:

Lambton County Municipal Association: April 2, 2020

Lambton County Rural Game Protective Association: April 30, 2020

b) Draft 2019 Council Remuneration

The Clerk Administrator requested Council members to review the draft remuneration report included in their agenda packages and should they have questions to please contact the office prior to the next meeting.

c) Inwood Fire Station

Councillor Nemcek reaffirmed his stance to have a fire presence in Inwood.

d) Shiloh Grant Rehabilitation

The Mayor advised that he received an email from the Minister of Infrastructure that the Shiloh Line Rehabilitation Project submitted under the Investing in Canada Infrastructure Program (ICIP).

10 CLOSED SESSION

a) Litigation or potential litigation, including matters before administrative tribunals affecting the municipality

RESOLUTION-2020-104

Councillor Wayne Deans made a motion that Council move into a closed session meeting in accordance with section 239(2) of the Municipal Act to discuss a litigation or potential litigation matter. Councillor Jamie Armstrong seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator was asked to rise and report from the closed session meeting. She reported that a closed session was held to discuss a litigation or potential litigation matter. She advised that staff were directed to obtain legal council for the hearing held under the Normal Farm Practices Board and proceed as directed in closed session.

12 BY-LAW CONFIRMING PROCEEDINGS

a) Confirming By-law

RESOLUTION-2020-105

Councillor Wayne Deans made a motion that the confirming by-law be read a first, second and third time and finally passed this 12th day of March 2020. Councillor Jamie Armstrong seconded the motion.

13 ADJOURNMENT

The meeting adjourned at 5:10 p.m.

Clerk-Administrator

Mayor