



MINUTES

Council Meeting

4:00 PM - Thursday, January 23, 2020
Municipal Office

The Council of the Brooke-Alvinston was called to order on Thursday, January 23, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, and Administrative Assistant Darlene Paolucci

Regrets:

1 CALL TO ORDER

2 DISCLOSURE OF PECUNIARY INTEREST

3 MINUTES

- a) Regular Council Meeting Minutes of January 9, 2020

RESOLUTION-2020-022

Deputy Mayor Frank Nemcek made a motion that the Regular Council meeting minutes of January 9, 2020 be approved as presented. Councillor Jeannette Douglas seconded the motion.

Carried

- b) Special Meeting Minutes of January 16, 2019

RESOLUTION-2020-023

Councillor Wayne Deans made a motion that the special meeting minutes of January 16, 2020 be approved as presented. Councillor Jamie Armstrong seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

6 CORRESPONDENCE

- a) Information Correspondence

RESOLUTION-2020-024

Deputy Mayor Frank Nemcek made a motion that the information correspondence as provided be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

- b) 2020 Watford -Alvinston Road Race

RESOLUTION-2020-025

Deputy Mayor Frank Nemcek made a motion that the Municipality be a Bronze supporter of the 2020 Watford-Alvinston Road Race. Councillor Wayne Deans seconded the motion.

Carried

- c) Town of Deep River - Request for Support

RESOLUTION-2020-026

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston support the Town of Deep River in asking that the Federal Government support investment in the research and development of small modular reactor technology as an innovative, safe, low carbon energy option. The motion was lost - no seconder

LOST.

RESOLUTION-2020-027

Councillor Jamie Armstrong made a motion that the request for support from the Town of Deep River be received and filed. Councillor Wayne Deans seconded the motion.

Carried 4-1 (opposed: Deputy Mayor Frank Nemcek).

7 STAFF REPORTS

- a) CLERK ADMINISTRATOR REPORT: Wheelie Bin Cost Recovery

RESOLUTION-2020-028

Councillor Jeannette Douglas made a motion that the Municipality begin cost recovery on wheelie bins as outlined in the December 30, 2019 letter from Bluewater Recycling Association; and that the fee schedule provided be included in the municipal fees by-law. Councillor Wayne Deans seconded the motion.

Carried

- b) CLERK ADMINISTRATOR REPORT (verbal)
Budget meeting date - February 2020

RESOLUTION-2020-029

Councillor Jamie Armstrong made a motion that a second municipal budget meeting be held February 12, 2020 at 4:00 p.m. Councillor Jeannette Douglas seconded the motion.

Carried

- c) CLERK ADMINISTRATOR REPORT (Verbal): summer student

RESOLUTION-2020-030

Councillor Jamie Armstrong made a motion that staff be authorized to advertise for a summer student in the Parks & Recreation Department for 2020; and that staff be directed to submit a funding application under the Canada Summer Jobs initiative; and that staff report back on the "Mytacs"-not for profit funding application. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) DRAINAGE SUPERINTENDENT REPORT

The requests for maintenance were forwarded to the Drainage Superintendent for review

- e) PUBLIC WORKS MANAGER REPORT - Concrete Crushing Report

The Public Works Manager provided an update on his proposal to crush

concrete at the works garage on Brooke Line. He commented on the meetings he had with the Ministry of the Environment and the adjacent property owner.

RESOLUTION-2020-031

Councillor Jamie Armstrong made a motion that the Public Works Manager be approved to continue with the crushing of concrete at the works yard on Brooke Line and that should there be a need for cleaning at the adjacent neighbour's property, that the neighbour be reimbursed up to \$2,000. Councillor Wayne Deans seconded the motion.

Carried

- f) The John Niedra Better Practices Award

The Public Works Manager advised that the Municipality was recently notified that they won the above award for innovative management practices and will be awarded at the 2020 OGRA Conference.

- g) PUBLIC WORKS MANAGER REPORT: PARC Meeting Minutes

The minutes were discussed with Council.

8 BY-LAWS

- a) By-law to Authorize the Sale of Land (3202 Park Street, Inwood)

RESOLUTION-2020-032

Councillor Wayne Deans made a motion that By-law 6 of 2020 be read a first, second and third time and finally passed this 23rd day of January 2020. Councillor Jeannette Douglas seconded the motion.

Carried

- b) By-law to authorize drain maintenance billings

RESOLUTION-2020-033

Deputy Mayor Frank Nemcek made a motion that By-law 7 of 2020 be read a first, second and third time and finally passed this 23rd day of January 2020. Councillor Wayne Deans seconded the motion.

Carried

9 NEW BUSINESS

- a) ROMA comments

Mayor Ferguson and Councillor Douglas submitted their written reports from their recent attendance at the 2020 ROMA conference

- b) Demolition of 3239 River Street, Alvinston

RESOLUTION-2020-034

Councillor Jamie Armstrong made a motion That the Public Works Manager be authorized to proceed with the tear down of 3239 River Street should the property owner not comply by the required date. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- c) Mural on Municipal Office Building

Staff advised Council that the mural on the Municipal Office has deteriorated and will need to be removed.

- d) Gast sewer issue - Broadway Street

Karl & Linda Gas submitted a request for Council to pay in full the invoice

submitted from Hayter Plumbing & Heating for expenses incurred due to a sewer issue

RESOLUTION-2020-035

Deputy Mayor Frank Nemcek made a motion that a letter be sent to local plumbing businesses requesting that contact be made with the Municipality when issues arise that may be linked to sewer issues to avoid costly bills to ratepayers Councillor Jeannette Douglas seconded the motion.

Carried

RESOLUTION-2020-036

Councillor Jamie Armstrong made a motion the Municipality reimburse Karl & Linda Gast \$757.04 for expenses incurred from Hayter Plumbing & Heating and apply the bill to the municipal water and sewer maintenance account Councillor Wayne Deans seconded the motion.

Carried

10 CLOSED SESSION

Personnel matters about an identifiable individual including employees

RESOLUTION-2020-037

Councillor Jeannette Douglas made a motion that Council go in camera as authorized under section 239(2) of the Municipal Act to discuss a personnel matter about an identifiable individual including employees Deputy Mayor Frank Nemcek seconded the motion.

Carried

RESOLUTION-2020-038

Councillor Wayne Deans made a motion that the confirming by-law 7 of 2020 be read a first, second and third time and finally passed this 23rd day of January. Councillor Jeannette Douglas seconded the motion.

Carried

11 RISE AND REPORT

The Clerk Administrator was asked to rise and report. She reported that:

- i) that the performance appraisal of the Clerk Administrator was completed
- ii) the staff grid moves were approved as presented
- iii) that the policy presented for reduced work hours in the Administration office be approved
- iv) that the Senior of the Year nomination be submitted
- v) that Nancy Faflak be appointed to the Committee of Adjustment for a three year term

12 BY-LAW CONFIRMING PROCEEDINGS

RESOLUTION-2020-039

Councillor Wayne Deans made a motion that the By-law confirming the motions and actions of Council be read a first, second and third time and finally passed. Councillor Jeannette Douglas seconded the motion.

Carried

13 ADJOURNMENT

Prior to the adjournment of the meeting, Councillor Dean inquired if the February 13th meeting could be changed to a daytime meeting. Councillor Deans was advised with the preparation of the drain Court of Revision and planning application already scheduled, it was not easy to change.

Councillor Frank Nemcek made a motion to adjourn the meeting at 5:50 p.m.

Clerk-Administrator

Mayor