



AGENDA

Council Meeting

4:00 PM - Thursday, February 27, 2020
Municipal Office

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| 2. DISCLOSURE OF PECUNIARY INTEREST | |
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10. CLOSED SESSION

11. RISE AND REPORT

12. BY-LAW CONFIRMING PROCEEDINGS

13. ADJOURNMENT



MINUTES

Council Meeting

4:00 PM - Wednesday, February 12, 2020
Municipal Office

The Council of the Brooke-Alvinston was called to order on Wednesday, February 12, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, and Fire Chief Jeff McArthur

Regrets:

1 CALL TO ORDER

The Mayor called the meeting to order at 4:00 p.m.

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

3 NEW BUSINESS

a) Draft 2020 Budget

The Mayor requested comments on the draft budget as presented from each member of Council. General comments were:

Councillor Deans: inquired about the proposed grader purchase, fire truck trade that was listed, safety of spider web climber at the Libro Sports Community Park and removal of it;

Councillor Armstrong: expressed concerns with the proposed increase presented; suggested removal of the fire service in Inwood, Council input into proposed upgrades for the BAICCC; questioned if water rates are still satisfactory;

Councillor Douglas: concern with proposed increase presented; fundraising for new playground equipment; need for a fire department in Inwood

Councillor Nemcek: concerns with safety of playground equipment; maintaining fire presence in Inwood; keeping budget in line with inflation

Mayor Ferguson moderated the discussion with comments on apparatus in neighbouring fire departments and distances, maintaining a fire presence in Inwood, loss of OMPF funding

Fire Chief Jeff McArthur commented on the current roster and recruitment for Brooke Fire Rescue, including the Inwood area; concerns with removing the fire presence in Inwood and implications with the current agreement with Dawn-Euphemia should a station not remain in Inwood and requested direction in moving forward

Summary of re-allocation of presented budget:

- direct staff to contact the Optimist Club on their preference for repair or replacing of the spider web playground equipment

- develop a reserve fund for fire whereby proposed new build money and pumper money be placed in the account

The Mayor requested comments from members of the public on the draft budget.

4 ADJOURNMENT

The meeting was adjourned at 5:35 p.m.

Clerk-Administrator

Mayor



MINUTES

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Council Present: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, and Councillor Jamie Armstrong

Staff Present: Clerk Administrator Janet Denkers, Treasurer Stephen Ikert, Public Works Manager Randy Hills, Fire Chief Jeff McArthur, and Administrative Assistant Darlene Paolucci

Regrets: Councillor Wayne Deans

1 CALL TO ORDER

The Mayor called the meeting to order at 4:00 p.m..

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time

3 MINUTES

a) Regular Council Meeting Minutes of January 23, 2020

RESOLUTION-2020-040

Deputy Mayor Frank Nemcek made a motion that the regular Council meeting minutes of January 23, 2020 be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) (4:05 p.m.) Zoning By-law Amendment Application: Cob Roller Farms

The public hearing to consider zoning application ZA01-20 was opened with the Planner, Rob Nesbitt presenting his report. The applicant nor members of the public affected by the hearing were present. After discussion on the application, a motion was passed.

RESOLUTION-2020-041

Deputy Mayor Frank Nemcek made a motion that the Zoning Amendment application ZA01-20 be approved.

Councillor Jamie Armstrong seconded the motion.

Carried

b) (4:10 p.m.) Court of Revision Kelly Drain

RESOLUTION-2020-042

Deputy Mayor Frank Nemcek made a motion that the Court of Revision on the Kelly Drain be reopened. Councillor Jeannette Douglas seconded the motion.

Carried

RESOLUTION-2020-043

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston approve the revised assessments on the Kelly Drain as outlined. Councillor Jeannette Douglas seconded the motion.

Carried**c) Four Counties Transportation Services**

Bonnie Rowe and Ian Carruthers of the Four Counties Transportation were present at Council to discuss the potential of Brooke-Alvinston adding to the ridership and costs associated with the program. A Memorandum of Understanding will be forwarded to the Clerk Administrator for review, presentation and consideration by Council at a future meeting.

6 CORRESPONDENCE**a) Judith & Norman Alix Foundation Funding**

The Clerk Administrator was requested to report at a future meeting funding opportunities including playground equipment

RESOLUTION-2020-044

Deputy Mayor Frank Nemcek made a motion that the presented correspondence items be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried**b) City of Sarnia Request for Support****RESOLUTION-2020-045**

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston receive and file the City of Sarnia's request in petitioning the Ministry of the Environment to halt the construction of the Deep Geological Repository in the Bruce peninsular so that less dangerous solutions can be found for the longer storage of nuclear waste Councillor Jamie Armstrong seconded the motion.

Carried**c) Lambton 4H Request for Funding****RESOLUTION-2020-046**

Councillor Jeannette Douglas made a motion that the Municipality contribute \$250 to Lambton 4H Councillor Jamie Armstrong seconded the motion.

Carried**7 STAFF REPORTS****a) Fire Chief's Report: Monthly Update****RESOLUTION-2020-047**

Deputy Mayor Frank Nemcek made a motion that the report presented by the Fire Chief be received and filed. Councillor Jeannette Douglas seconded the motion.

Carried**b) Fire Chief's Report: End of Life Equipment Donation**

RESOLUTION-2020-048

Councillor Jamie Armstrong made a motion that the Council of the Municipality of Brooke-Alvinston has no objections to donating fire equipment that has reached its end of life cycle and is no longer usable to Brooke Fire Rescue Councillor Jeannette Douglas seconded the motion.

Carried

- c) Public Works Manager: Gravel Tender Results (to be presented at meeting)

The tender results were as follows (including HST):

| | |
|----------------------------|---------|
| McKenzie & Henderson Ltd. | \$21.12 |
| E.W Blaine | \$20.61 |
| Chris Regier Trucking Ltd. | \$20.55 |

RESOLUTION-2020-049

Councillor Jamie Armstrong made a motion that the low tender submitted by Chris Regier Trucking Ltd. in the amount of \$20.55 / tonne be accepted. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- d) Treasurer's Report: Approval of Revised Tile Loan Application

RESOLUTION-2020-050

Councillor Jeannette Douglas made a motion that Council approve the revised tile loan application submitted by a landowner for approximately \$30,000 revised from \$23,000. Deputy Mayor Frank Nemcek seconded the motion.

Carried

- e) County of Lambton: 2019 Building Summary Report

Staff were requested to provide a comparison of previous years building statistics to Council for review.

8 BY-LAWS

- a) Proposed Zoning By-law Amendment (Cob Roller Farms)

RESOLUTION-2020-051

Deputy Mayor Frank Nemcek made a motion that By-law 9 of 2020 be read a first, second and third time and finally passed this 13th day of February 2020. Councillor Jeannette Douglas seconded the motion.

Carried**9 NEW BUSINESS**

- a) Preliminary Budget 2020

The Treasurer presented the requested changes to the budget from the February 13th meeting. The proposed budget is drafted at 5.1 % increase. The percentage accounts for 3.4% loss in OMPF funding and 1.7% increase municipally.

There was discussion on the \$80k proposed for the Pavilion Project. It was clarified that the \$80,000 that was earmarked for Fair Tax should the application submitted under the ICIP funding be approved and should the funding be denied, the municipality would look at using the monies toward canteen washroom improvements.

The Clerk Administrator was requested to look into pricing of a proposed Inwood Fire Hall

RESOLUTION-2020-052

Deputy Mayor Frank Nemcek made a motion that the Clerk Administrator be directed to obtain material pricing and labour for a new fire hall in Inwood. Councillor Jeannette Douglas seconded the motion.

Carried

- b) New development in the Municipality

RESOLUTION-2020-053

Councillor Jamie Armstrong made a motion that the Clerk Administrator in conjunction with the County Planner be directed to research and draft a report for Council consideration on potential new development sites in the Municipality Councillor Jeannette Douglas seconded the motion.

Carried

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

RESOLUTION-2020-054

Deputy Mayor Frank Nemcek made a motion that By-law 10 of 2020 be read a first, second and third time and finally passed this 13th day of February 2020. Councillor Jamie Armstrong seconded the motion.

Carried

13 ADJOURNMENT

The meeting adjourned at 5:10 p.m.

RESOLUTION-2020-055

Deputy Mayor Frank Nemcek made a motion (motion) Mayor David Ferguson seconded the motion.

Carried

Clerk-Administrator

Mayor



Council Delegation Form

(Please note that delegation forms are to be submitted to the Clerk one week before Council meetings)

Council Meeting Date: Feb 27 2020

Name: LES DOUGLAS

Address: 6674 SAILOR LANE

Phone Number: 519 330 9114

Council Topic for Discussion:

UPDATE ON PAVILLION WASHROOMS @ ARINA



**PUBLIC NOTICE
SEVERANCE APPLICATION
COMMITTEE OF ADJUSTMENT**

APPLICATION NO. B-001/20

TAKE NOTICE that an application for consent has been submitted by Carolynne and Amanda Griffith for property located at South Part Lot 17, Concession 10 in the Municipality of Brooke-Alvinston. The purpose of the application is to sever approximately 1.4 acres from a 48.4 acre parcel of land. The severed land would be added to an existing residential lot described as Part 1, RP25R6329 and known municipally as 4091 Nauvoo Road. The retained farm parcel would be approximately 47 acres in size.

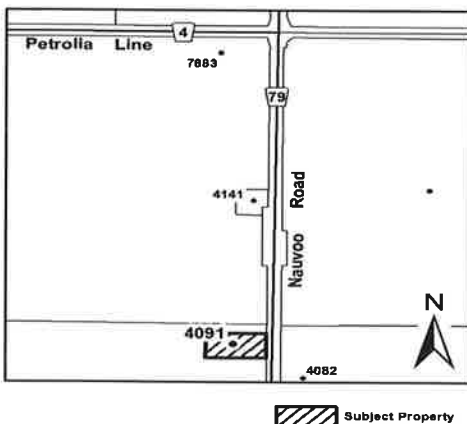
AND FURTHER TAKE NOTICE that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed March 10, 2020 at 9:05 a.m. for the purpose of a public hearing into this matter, to be held in the Municipality of Brooke-Alvinston Council Chambers, 3236 River Street, Alvinston, Ontario. Signed written submissions regarding the application will be accepted by the Secretary-Treasurer prior to or during the hearing.

If you wish to be notified of the decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Municipality of Brooke-Alvinston Committee of Adjustment in respect of the proposed severance does not make written submission to the Municipality of Brooke-Alvinston Committee of Adjustment before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If you are aware of any persons interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would so inform them.

Additional information regarding the application will be available to the public for inspection at the Municipality of Brooke-Alvinston Municipal Office, 3236 River Street, PO Box 28, Alvinston, ON N0N 1A0 from 8:30 am to 4:30 pm, Monday to Friday.



Janet Denkers
Secretary-Treasurer,
Committee of Adjustment
Municipality of Brooke-Alvinston
3236 River Street, P.O. Box 28
Alvinston, ON N0N 1A0

Email: jdenkers@brookealvinston.com
Phone: 519-898-2173
Fax: 519-898-5653

Dated: February 19, 2020



Cultural Services Division
 Lambton Heritage Museum
 10035 Museum Road
 Grand Bend, ON N0M 1T0

Telephone: 519-243-2600
 Fax: 519-243-2646
www.lambtonmuseums.ca

NEWS RELEASE

For Immediate Release

Innovator of the Year Award Finalist

Thursday, February 13, 2020

Grand Bend, ON - Lambton Heritage Museum is an *Innovator of the Year* award finalist in the 2019 Innovation Awards from the Southwest Ontario Tourism Corporation (SWOTC). Award winners will be announced at the Ontario's Southwest Tourism Conference being held in Chatham-Kent on March 4, 2020.

The *Innovator of the Year* award recognizes businesses, organizations and leaders who are building the tourism industry within Ontario's Southwest with purpose and passion. Finalists in this category are using new or refurbished innovative strategies to improve their tourism experience or marketing activities.

"We are thrilled Lambton Heritage Museum is an *Innovator of the Year* award finalist," says Laurie Webb, Manager, Museums, Gallery & Archives. "The changes that have taken place over the last two years at the Museum are truly transformative - both in appearance and visitor experience."

Lambton Heritage Museum has undergone significant renovations to enhance the site and provide engaging experiences for visitors over the last two years. Behind the scenes operations have been brought to the forefront and visitors are able to experience previously off-limits areas of the museum, like the impressive collections centre.

Additionally, the visitor experience has been expanded beyond the physical walls of the museum with the development of a hiking trail and the installation of interpretive signage tracing the natural history of the area. These additions to the outdoor space create an immersive, active experience for visitors. During the winter months, snowshoes are included with museum admission for use on the trail.

"The trail and snowshoe activity allows us to animate a previously passive site with static historical buildings," says Dana Thorne, Lambton Heritage Museum Supervisor/Curator. "The activity encourages outdoor adventure and supports visits in the shoulder seasons when visitor traffic declines."

Overall, the renovation shifts the approach of museum collections management and site interpretation from the static display of artifacts to a behind the scenes invitation for visitors to learn more about the fascinating work of museum professionals in caring for the historic artifacts, documents and photographs, which preserve the history of Lambton County.

Lambton Heritage Museum cares for over 25,000 historic artifacts, photographs and documents, preserving the history of Lambton County. In addition to the main exhibition centre, the museum maintains five historic buildings, two display buildings and visitor amenities like the 1 km Woodland Heritage Trail. The museum is located off Highway 21 across from Pinery Provincial Park. Come discover our story and connect with community.

For more information on Lambton Heritage Museum, visit www.heritagemuseum.ca or follow the museum on Facebook.

-30-

Please contact:

Laurie Webb

Manager, Museums, Gallery & Archives

County of Lambton

519-845-3324 ext. 5230

laurie.webb@county-lambton.on.ca

Dear Ontario Heads of Council and Clerks,

The Ministry of Natural Resources and Forestry recognizes the critical role Ontario's municipalities play in the lives of Ontarians. We value our strong collaborative partnership with municipalities and the associations that represent their interests.

We want to advise you that the Ministry of Natural Resources and Forestry is proposing changes to the way extraction of aggregate resources are regulated in Ontario, and we are inviting your input on the changes proposed.

The Ministry has gathered perspectives from, industry, municipalities, Indigenous communities, members of the public, and other stakeholders. These proposed changes promote economic growth within the aggregate industry while also maintaining strong protection of the environment and addressing community impacts.

The key areas being proposed for change are summarized below for your convenience. However, we would encourage you to read the details of the proposed regulatory changes which can be found on the Environmental Registry notice# **019-1303** *Proposed amendments to Ontario Regulation 244/97 and the Aggregate Resources of Ontario Provincial Standards under the ARA* located [here](#).

The posting notice can also be viewed by searching for notice#**019-1303** at the following web link: www.ero.ontario.ca

We encourage you to provide feedback through the Environmental Registry process.

If you have any questions about the proposed changes, please call Rebecca Zeran at (705) 749-8422.

Kind Regards,

Jennifer Keyes
 Director, Natural Resources Conservation Policy Branch
 Ministry of Natural Resources and Forestry

Proposed regulatory changes include:

For new pits and quarries:

- enhancing the information required to be included in summary statements and technical reports at the time of application
- improving flexibility in how some standard site plan requirements can be implemented and modernizing how site plans are created
- creating better consistency of site plan requirements between private and Crown land and better alignment with other policy frameworks
- updating the list of qualified professionals who can prepare Class A site plans

- updating the required conditions that must be attached to a newly issued licence or permit
- adjusting notification and consultation timeframes for new pit and quarry applications
- changing and clarifying some aspects of the required notification process for new applications
- updating the objection process to clarify the process
- updating which agencies are to be circulated new pit and quarry applications for comment

For existing pits and quarries:

- making some requirements related to dust and blasting apply to all existing and new pits and quarries (requirements which were previously only applied to new applications)
- updating and enhancing some operating requirements that apply to all pits and quarries, including new requirements related to dust management and storage of recycled aggregate materials
- providing consistency on compliance reporting requirements, while reducing burdens for inactive sites
- enhancing reporting on rehabilitation by requiring more context and detail on where, when and how rehabilitation is or has been undertaken
- clarifying application requirements for site plan amendments
- outlining requirements for amendment applications to expand an existing site into an adjacent road allowance
- outlining requirements for amendment applications to expand an existing site below the water table
- setting out eligibility criteria and requirements to allow operators to self-file changes to existing site plans for some routine activities without requiring approval from the ministry (subject to conditions set out in regulation)

Allowing minor extraction for personal or farm use:

- outlining eligibility and operating requirements in order for some excavation activities to be exempted from needing a licence (i.e., if rules set in regulation are followed). This would only be for personal use (max. of 300 cubic meters) or farm use (max. 1,000 cubic meters)

**Board of Directors Meeting Highlights
Held on February 20, 2020 at 8:30 AM
at the Material Recovery Facility Board Room**



Corona Virus Disrupts Chinese Recycling Sector

The outbreak of the corona virus, which has cost close to 700 lives so far and locked down 27 major Chinese cities and major businesses, is increasingly affecting the country's recycling infrastructure, scrap industry leaders confirm to Recycling International.

Metal scrap shipping to China is getting released by customs as usual, but smelters are facing a paralysed logistics system and operation problems.

Factories including scrap recycling facilities are not allowed to operate. 'Most of the coastal factory and office workers are ordered to stay home, migrant workers are not able to get back to their posts neither,' says Chiao, who adds that some shipping lines and port authorities have waved port demurrage and detention fees 'to help importers in this difficult time'.

Although mixed metal scrap has been shipped elsewhere other than China since 2018, the metals after processing still rely on China's consumption, according to Chiao. 'So if the epidemic outbreak is not under control in the next few weeks, the metal market will certainly be affected.'

Scrap recycling facilities and smelters in the coastal city of Ningbo were expected restart production on Monday 10 February, after the prolonged Chinese New Year, however, this is now 'doubtful', as Chiao has learned from his customers.

The unexpectedly long factory holiday has caused major problems for in the plastics trade 'as a normal inventory cycle has slowed down enormously which deters the buying interest of many recyclers,' says Steve Wong, ceo of Hong Kong headquartered plastics recycling and trading firm Fukutomi.

Wong is seeing major impact arising from the Corona epidemic. 'We hear stories of several thousands of new infections per day which obviously severely harms business chains in China and the rest of the world,' he says.

While the cities lockdown helps to prevent the spread out of virus, it also halts the normal human flows and logistics movement which affects the supply chains of many sectors, upstream and downstream, 'including the plastic recycling industry', says Wong.

'Although many factories are planning to resume operations on 9 or 10 February, there are strong doubts that factory operations can maintain the same efficiency as before given that a lower workers density at the workplace is encouraged to reduce the risk of infection,' he argues.

Meanwhile, the Corona (or Wuhan) virus has also disrupting China held conferences. CHINAPLAS 2020, the 34th International Exhibition on Plastics and Rubber Industries, scheduled to be held on 21-24 April 2020 at National Exhibition and Convention Center in Shanghai will be postponed due to the epidemic. 'Health and safety of all show participants are at our top priority, therefore we have to make this decision', says the event organiser.

could toss everything together without having to sort plastic, glass and paper themselves, the different materials started to contaminate each other. As our reliance on disposable containers like coffee cups and water bottles grew, we essentially off-loaded the consequences of mass consumerism on China.

But China got fed up and announced a sweeping ban on recycling imports, sending the markets for milk cartons and yogurt tubs into a nosedive, and leaving cities with mounting piles of rubbish. That, in a nutshell, is how we got to the point where municipal programs are collapsing, companies are folding, and the stuff citizens toss in the recycling bin in good faith is ending up in the landfill.

Montreal already has a head start, with its (albeit imperfect) plastic bag ban and consultations coming up on outlawing single-use plastics. But this is an all-hands-on-deck moment. Truly viable solutions will take many municipalities, multiple levels of government, industry and citizens, all working together, to properly implement.

First off, we must reduce the amount of waste we produce at the source. This could happen by: banning or restricting the sale of certain disposable items, like bottled water or Styrofoam takeout containers; charging citizens more for tossing excess trash, like Toronto does; and making manufacturers take responsibility for the products and packaging they sell, be it clothing or food waste.

Making citizens more aware of how they can reduce their household's waste output is also essential. Rosemont-La-Petite-Patrie has a Défi Zéro Déchet program to challenge and educate borough residents.

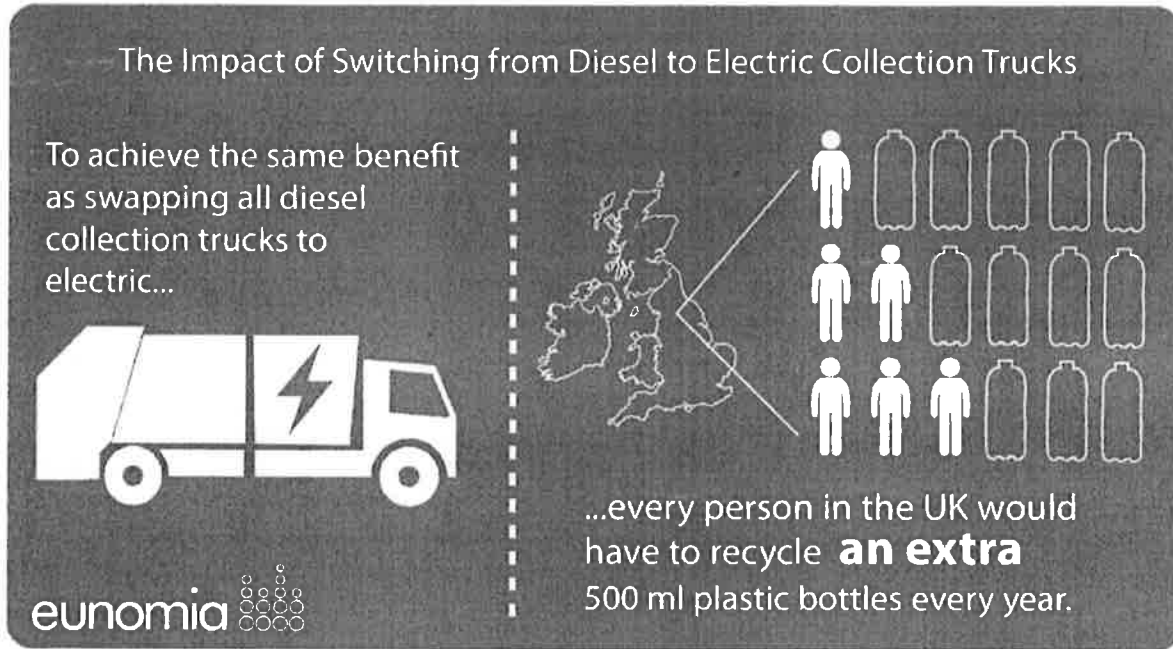
We must also promote the reuse of containers, particularly glass. After years of dithering while glass recycling rates plummeted, it looks like Quebec is finally on the verge of implementing a returns program for wine bottles. We've been doing this for beer bottles for almost a century and most other provinces have consignment programs for wine bottles. So this move is welcome, if not long overdue.

We must create and support new markets for the materials we collected for recycling instead of relying on developing countries to take our trash. This is particularly urgent for paper and plastic. Quebec companies that manufacture products using recuperated plastics recently told *La Presse* the price for brand-new raw materials has dropped so much that the recycled content is often more expensive, even though the price has dropped significantly. One way to support the industry is with minimum recycled content requirements for new products, like cardboard or plastic bottles. California and the European Union do this already.

The federal government must work with industry to standardize the materials used in packaging so that recycling programs are better able to manage them and we can favour types that can be reliably transformed into something useful. The proliferation of ever new and different kinds of plastic packaging gums up sorting machinery and often has very little resale value or utility. This will in turn reinforce markets.

Finally, we must explore radical solutions. Sweden, Singapore and Japan burn trash to generate power. Sweden even imports garbage from the U.K. for this purpose. The technology is not emissions free, but it is improving — and it may be a better alternative to coal.

Making these changes will take significant investment and coordination on a mass scale. But the payoff could be huge if we learn to live more sustainably, ensure taxpayers get value for their money, build public programs that operate more effectively and spur a stronger economy in recycled materials and goods. But Montreal and other cities cannot accomplish this alone, without urgent help and input from the provincial and federal governments.



Tanguy Tomes, the report's author, said: "With RCVs visiting almost every street in Britain on a weekly basis, they are a significant part of our current carbon intense society. Local authorities are looking for ways that they can reduce their contribution to the climate crisis, and eliminating the huge amount of carbon released on a daily basis by diesel RCVs is a logical, and now financially viable, step. We hope that our research will help local authorities to build a solid business case for the urgent change that is required: with a reduction in greenhouse gases, harmful air emissions and noise, and with financial savings becoming more likely, the case for eRCVs is becoming compelling."

Researchers interviewed operators and manufacturers - from the UK and from further afield for this report - as well as reviewing existing operations and research. They also illustrate in detail where eRCVs are currently being deployed in eight countries around the world - including in some parts of the UK.

Hydrogen-Powered Garbage Truck Being Trialled In Germany

A hydrogen-powered garbage truck is being demonstrated in Cologne, Germany in a bid to show the advantages of zero emission and low noise waste collection.

For two weeks, the truck will be out on roads in the Stadtwerke Hürth area as part of the LIFE 'N' Grab HY! project, coordinated by WasserstoffNet.

Built by E-trucks Europe, the truck will be in daily operation and will refuel at the hydrogen station located on the Industriepark Knapsack.

After the two-week demonstration, the achievements and the impact will be shared at a workshop.



ISRI Proposed Specifications for Inbound Residential Single Stream

The Institute of Scrap Recycling Industries (ISRI) Board of Directors will consider the addition of a new specification to the ISRI Scrap Specifications Circular at its upcoming Winter Meeting on February 21, 2020.

Inbound Residential Single Stream Specification

Inbound Residential Single Stream is the material derived from a recycling method whereby residents of a community place allowed materials in a specifically designated receptacle to be left at a drop off point outside their residence.

Materials in the receptacle are then collected by a recycler for processing at a Materials Recovery Facility. Organic and other materials that can be considered solid waste are not permitted in this material mix.

Any other recyclable materials may be added or deleted based on the individual agreement between buyer (MRF) and seller (Hauler or Municipality).

Description

A commodity mix of certain materials placed in specifically designated receptacles to be left at a drop off point outside their residence.

| Paper | Plastic | Metal | Glass |
|---|---|--|--------------------------------|
| Uncoated White Office Paper, Printing and Writing Paper | Empty PET (#1), HDPE (#2), PP (#5) Plastic Bottles, Jugs, Jars and Containers | Aluminum, tin, and steel beverage and product containers | Bottles and jars of any colour |
| Colored Paper | Bulky Rigid Plastics Such as Crates, Buckets, Totes, Baskets | | |
| Newspaper | Tubs and Lids | | |
| Magazines | | | |
| Phonebooks | | | |
| Junk Mail | | | |
| Paperboard | | | |
| Tissue boxes/rolls | | | |
| Paper towel and toilet paper rolls | | | |
| Cardboard | | | |
| Brown or Kraft paper | | | |
| Paper boxes/cartons | | | |
| Clean Pizza Boxes | | | |

All materials should be clean, loose, and dry.

Contamination

Contamination is defined as anything not considered acceptable in the specification.

- None permitted unless specifically agreed to in writing between buyer and seller.

No bagged recyclables unless otherwise accepted in local curbside collection program.



Ball Corp. Touts Aluminum Bottles As Sustainable Option

Packaging firm says its “infinitely recyclable” containers provide an alternative to plastic in several packaging applications.

Broomfield, Colorado-based Ball Corp. is launching a new impact-extruded aluminum bottle line it says “provides a circular solution to plastic pollution.” Available in different shapes and sizes, the extruded aluminum bottles can be customized for applications in the beverage, food, beauty and personal care sectors, says the firm.

“Plastic waste that ends up in the natural environment has led to more public discussion about packaging, its life cycle and recyclability,” says Jason Galley, director of innovation and sustainability at Ball. “Consumers are demanding more environmentally friendly solutions for packaging their everyday products. We combined our product design and sustainable aluminum packaging expertise to develop another truly circular packaging solution – the Infinity Aluminum Bottle.”

Ball says its aluminum product line is suitable for packaging “almost any liquid.” The aluminum bottles are available in a range of sizes and formats, and are customizable for products including shampoos and conditioners, soaps, body creams, spirits, energy shots, yogurt, dressings, syrups, condiments and others. The bottles are available with a re-closable threaded cap that can be twisted on and off.

Adds the firm, “Unlike other substrates in these categories, such as plastic shampoo bottles or jars for cosmetics, Ball’s aluminum bottles are infinitely recyclable, and can be turned into other aluminum products over and over again.” The extruded aluminum bottles are monomaterial, consisting of one material that “can be easily sorted and recycled,” according to the firm.

Ball Corp. is exhibiting samples of the product line at the Packaging of Perfume, Cosmetics & Design (PCD), Premium and Luxury Drinks (PLD) and Aerosol Dispensing Forum (ADF) in Paris in late January.

Science Assessment of Plastic Pollution Released Confirms There Is Evidence Of Harm

In June 2019 Prime Minister Justin Trudeau announced a comprehensive approach to address plastic pollution in Canada that would: ban single-use plastics, make companies responsible for plastic waste, and invest to expand recycling across the country

Specifically, a plastic ban would apply to single-use products where supported by scientific evidence. On Thursday, Jan. 30 the Government of Canada released a Draft Science Assessment that supports the need for action to reduce plastics that end up environment.

Action is recommended to reduce macro (larger than 5 mm) and microplastics (smaller than 5 mm) that end up in the environment. Macroplastics have been shown to cause physical harm to living organisms. Information on the impacts of microplastics to human health and the environment is limited.

The impacts of plastics were measured in three areas

Water (amount of plastics present in surface waters and sediments)

Soil (expected to be major sinks for microplastics)

Air (currents and wind transports microplastic particle)



Ban on Retail Plastic Bags Comes into Effect in July 2020 in Newfoundland and Labrador

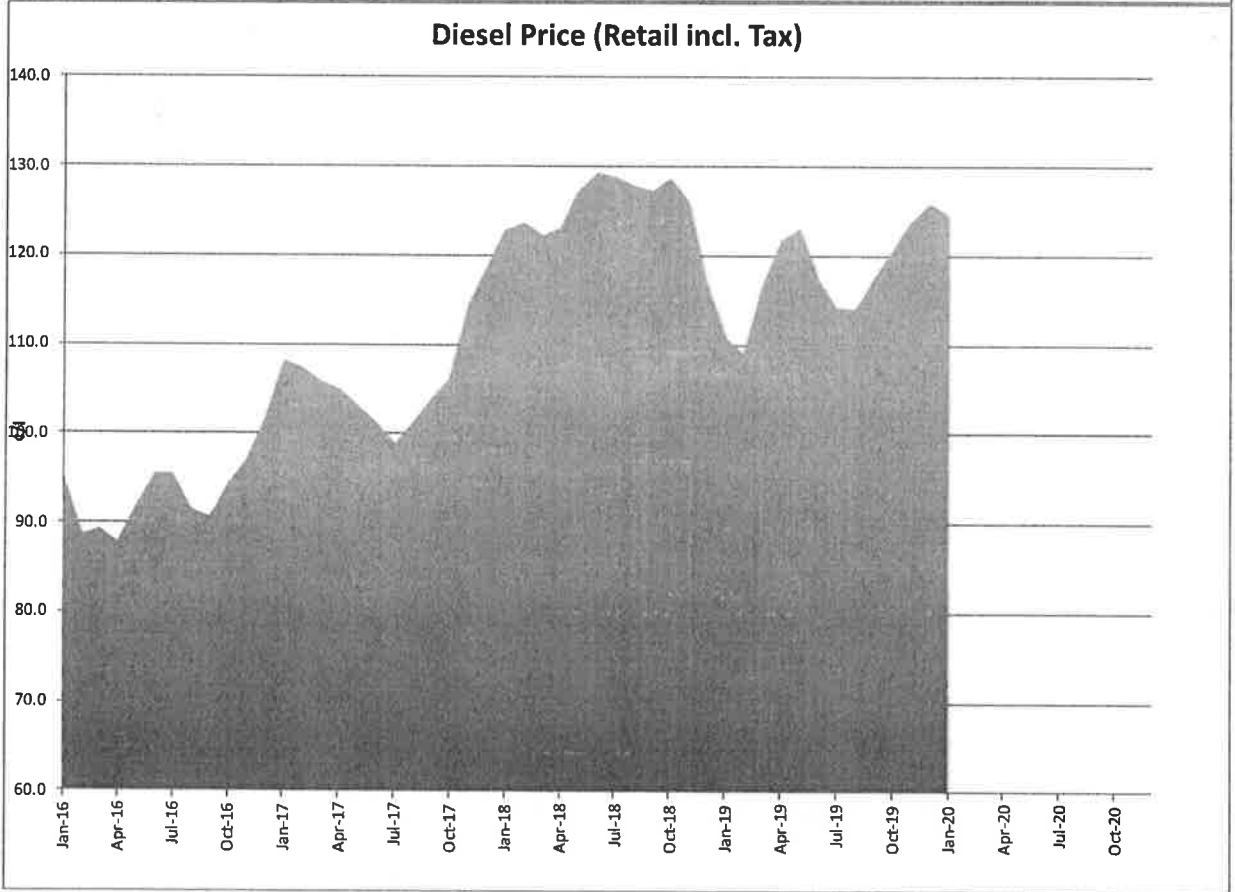
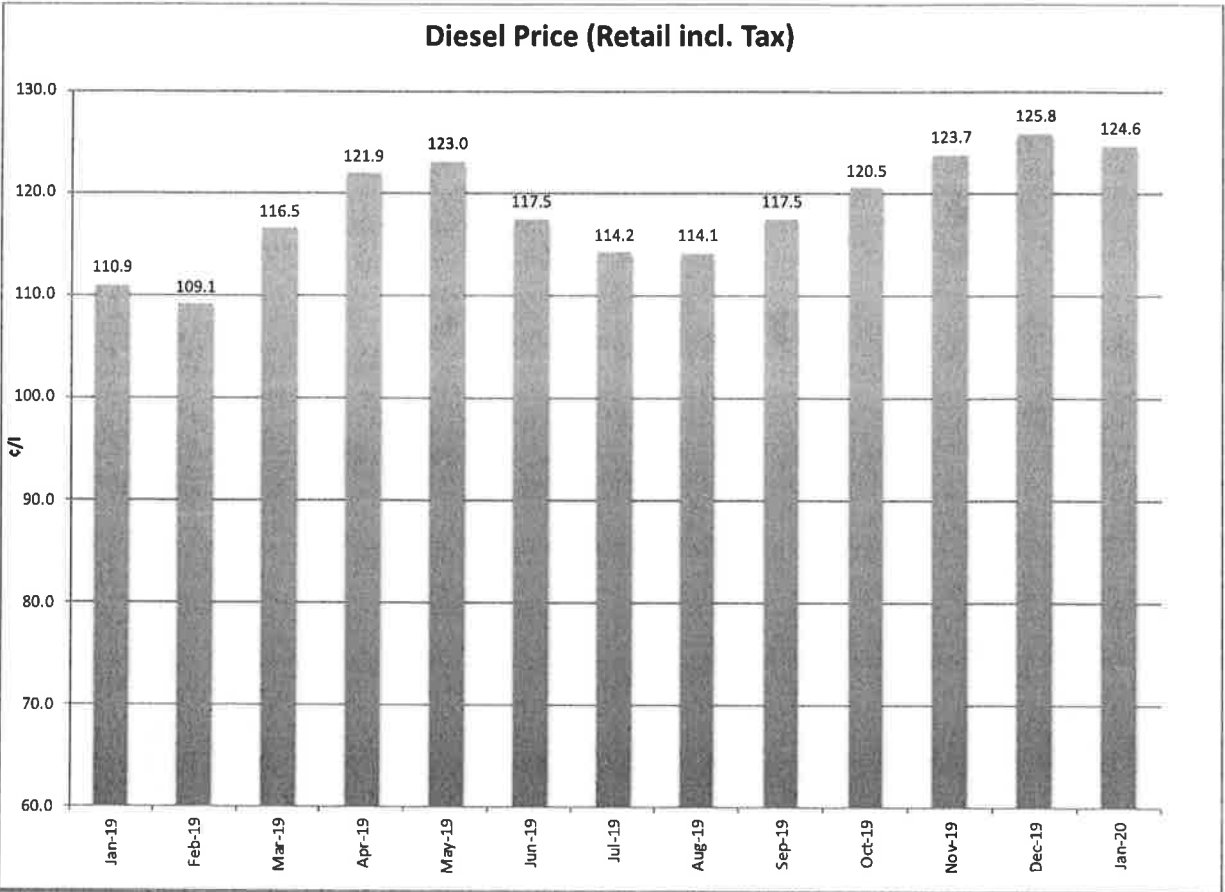
The Provincial Government is enacting a provincial ban on the distribution of retail plastic bags with the relevant regulations to come into force on July 1, 2020.

In April 2019, government amended the Environmental Protection Act and began drafting regulations to ban the distribution of retail plastic bags, which can be found online here .

Consultations on whether and how to implement the ban were held in March 2019, and more than 3,000 submissions informed the drafting of the regulations.

Since the passing of the legislation, residents, businesses, governments and organizations have been actively decreasing the amount of plastic waste created by these bags and working to put alternatives in place.

To address the broader category of packaging, the Provincial Government is continuing to work with the Canadian Council of Ministers of the Environment to establish an Extended Producer Responsibility program for the management of packaging and printed paper as a long-term strategy. This builds on the province's ongoing work with the council on the Zero Plastic Waste Strategy as part of the Ocean Plastics Charter.





February 13, 2020

To:

The Honourable Doug Ford, Premier of Ontario,
 The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs,
 The Honourable Steve Clark, Minister of Municipal Affairs and Housing,
 Andrea Horwath, Leader of the New Democratic Party of Ontario,
 John Fraser, Interim Leader of the Liberal Party of Ontario,
 Mike Schreiner, Leader of the Green Party of Ontario,
 Monte McNaughton, MPP, Middlesex-Kent;
 Association of Municipalities of Ontario; and
 Ontario municipalities

RE: Southwest Middlesex Resolution regarding Government Bill 156

Please be advised that at its February 12, 2020 meeting, the Council of the Municipality of Southwest Middlesex passed the following resolution regarding Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019*:

Moved by Councillor McGill
 Seconded by Councillor Cowell

Whereas the Provincial Government of Ontario is considering Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019*; and

Whereas Bill 156 is intended to protect farms, farm operations, and food safety and security by addressing unwanted trespassing; and

Whereas Ontario farmers are increasingly under threat of unwanted trespassers who are illegally entering property, barns and buildings, and safety of drivers of motor vehicles transporting farm animals which threatens the health and safety of the farm, employees, livestock and crops; and

Whereas additional protection for the agri-food industry to protect the security of the food chain, the farm owners, family and employees is the purpose of the *Security from Trespass and Protecting Food Safety Act, 2019*; and

Whereas unwanted trespassing occurs on all types of farm operations, including grain farmers, which has the potential to impact the safety and security of people and the food chain;

Now Therefore Be It Resolved That the Municipality of Southwest Middlesex supports the intent of Bill 156 and requests that the Province of Ontario expanding Bill 156 to identify and include protections against trespass for grain farm operations; and

That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, Andrea Horwath, Leader of the New Democratic Party of Ontario, John Fraser, Interim Leader of the Liberal Party of Ontario, Mike Schreiner, Leader of the Green Party of Ontario, and Monte McNaughton, MPP, Middlesex-Kent; and

That a copy of this motion be sent to the Association of Municipalities of Ontario (AMO), and Ontario municipalities.

Carried

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| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---------------------------------|---|---------------------------------|--------------|------------|-------------|
| ASSETS & LIABILITIES | | | | | |
| 01-0000-0020 | 003296 AMBER MIKKELSON | JAN2020 REFUND ON ACCOUNT | 01-22-20 | 01-22-20 | 29.80 |
| 01-0000-0020 | 003185 MIKE LIGHTFOOT | JAN2020 REFUND ON A/R ACCOUNT | 01-24-20 | 01-24-20 | 28.80 |
| 01-0000-0020 | 003299 RAY BYGROVE | jan2020 REFUND A/R ACCT | 01-28-20 | 01-28-20 | 30.00 |
| Account Total | | | | | 88.60 |
| 01-0000-0498 | 002302 SUN LIFE ASSURANCE COMPANY OF CANADA | JAN2020 SUNLIFE BENEFITS | 01-01-20 | 01-01-20 | 4.34 |
| 01-0000-2291 | 002708 RECEIVER GENERAL-DEDUCTIONS | DEC2019 DEDUCTIONS | 12-31-19 | 12-31-19 | 14,060.60 |
| 01-0000-2292 | 000090 WORKERS SAFETY & INSURANCE BOARD | DEC2019 WSIB PREMIUM | 12-31-19 | 12-31-19 | 3,422.63 |
| 01-0000-2292 | 000370 MINISTER OF FINANCE -EHT | DEC2019 EMPLOYER HEALTH TAX | 12-31-19 | 12-31-19 | 3,956.81 |
| Account Total | | | | | 7,379.44 |
| 01-0000-2293 | 000011 BMO INVESTMENTS INC. | DEC2019 EMPLOYEE RSP | 12-31-19 | 12-31-19 | 706.32 |
| 01-0000-2293 | 000085 EQUITY ASSOCIATES | DEC2019 EMPLOYEE RSP | 12-31-19 | 12-31-19 | 831.96 |
| 01-0000-2293 | 000087 BMO NESBITT BURNS | DEC2019 EMPLOYEE RSP | 12-31-19 | 12-31-19 | 1,522.00 |
| Account Total | | | | | 3,060.28 |
| 01-0000-2426 | 000185 DON MCGUGAN | 2019 FOOD BANK PURCHASES | 12-31-19 | 12-31-19 | 1,862.87 |
| Department Total | | | | | 26,456.13 |
| LICENCES, PERMITS, RENTS | | | | | |
| 01-0050-1435 | 002636 BROOKE TELECOM CELL PHONES | 10604479-0120 CELL PHONES | 01-17-20 | 01-17-20 | -425.00 |
| Department Total | | | | | -425.00 |
| GOVERNANCE | | | | | |
| 01-0240-7303 | 002598 DAVID FERGUSON | JAN2020 PHONE | 01-28-20 | 01-28-20 | 30.00 |
| 01-0240-7306 | 002408 JEANNETTE DOUGLAS | JAN2020 TRAIN FARE | 01-28-20 | 01-28-20 | 102.72 |
| 01-0240-7306 | 002408 JEANNETTE DOUGLAS | JAN2020 HOTEL | 01-28-20 | 01-28-20 | 259.72 |

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Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number | Vendor Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|------------------------------------|---------------|---------------------------------------|------------------------------------|--------------|------------|-------------|
| 01-0240-7306 | 002598 | DAVID FERGUSON | JAN2020 MILEAGE | 01-28-20 | 01-28-20 | 212.44 |
| 01-0240-7306 | 002598 | DAVID FERGUSON | JAN2020 HOTEL | 01-28-20 | 01-28-20 | 259.72 |
| Account Total | | | | | | 834.60 |
| 01-0240-7325 | 003293 | AMBERLEY GAVEL LTD | JAN2020 MEETINGS WORKSHOP | 01-08-20 | 01-08-20 | 367.25 |
| 01-0240-7399 | 000279 | BMO BANK OF MONTREAL | 12-2019 FUNERAL FLOWERS | 12-31-19 | 12-31-19 | 84.75 |
| 01-0240-7399 | 002598 | DAVID FERGUSON | JAN2020 MEAL ALLOWANCE | 01-28-20 | 01-28-20 | 30.00 |
| 01-0240-7399 | 002641 | WATFORD OPTIMISTS | JAN2020 SPONSOR ROAD RACE | 01-28-20 | 01-28-20 | 150.00 |
| Account Total | | | | | | 264.75 |
| Department Total | | | | | | 1,496.60 |
| <u>COUNCIL SUPPORT</u> | | | | | | |
| 01-0241-7117 | 002302 | SUN LIFE ASSURANCE COMPANY OF CANADA, | JAN2020 SUNLIFE BENEFITS | 01-01-20 | 01-01-20 | 917.07 |
| 01-0241-7303 | 002636 | BROOKE TELECOM CELL PHONES | 10604479-0120 CELL PHONES | 01-17-20 | 01-17-20 | 71.40 |
| 01-0241-7399 | 000279 | BMO BANK OF MONTREAL | 12-2019 FUNERAL DONATION | 12-31-19 | 12-31-19 | 50.00 |
| 01-0241-7430 | 003277 | DILIGENT CANADA INC. | INV240871 MEETING MANAGER PRO | 01-08-20 | 01-08-20 | 3,584.81 |
| Department Total | | | | | | 4,623.28 |
| <u>CORPORATE MANAGEMENT</u> | | | | | | |
| 01-0250-7117 | 002302 | SUN LIFE ASSURANCE COMPANY OF CANADA, | JAN2020 SUNLIFE BENEFITS | 01-01-20 | 01-01-20 | 1,273.78 |
| 01-0250-7301 | 003295 | PBS BUSINESS SYSTEMS | 106525 TAX BILLS | 01-15-20 | 01-15-20 | 237.30 |
| 01-0250-7301 | 003295 | PBS BUSINESS SYSTEMS | 106594 ENVELOPES | 01-24-20 | 01-24-20 | 332.22 |
| 01-0250-7301 | 000165 | MANLEY'S BASICS | 1074946 OFFICE SUPPLIES | 12-31-19 | 12-31-19 | 116.80 |
| 01-0250-7301 | 000165 | MANLEY'S BASICS | 1075197 OFFICE SUPPLIES | 01-01-20 | 01-01-20 | 38.37 |
| 01-0250-7301 | 000165 | MANLEY'S BASICS | 1075204 OFFICE SUPPLIES | 01-08-20 | 01-08-20 | 82.04 |

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|--------------|---|--|-----------------|---------------|-------------|
| 01-0250-7301 | 000165 MANLEY'S BASICS | 1075421 OFFICE SUPPLIES | 01-15-20 | 01-15-20 | 30.65 |
| 01-0250-7301 | 000165 MANLEY'S BASICS | 1075753 OFFICE SUPPLIES | 01-15-20 | 01-15-20 | 153.30 |
| 01-0250-7301 | 000165 MANLEY'S BASICS | 1076491 OFFICE SUPPLIES | 01-24-20 | 01-24-20 | 20.34 |
| 01-0250-7301 | 003052 CHERYL BEAUGRAND | 2019 PETTY CASH | 12-31-19 | 12-31-19 | 166.57 |
| 01-0250-7301 | 000092 SPECIALTY RUBBER STAMPS | 2637 NAME PLATE | 01-28-20 | 01-28-20 | 41.81 |
| | | Account Total | | | 1,219.40 |
| 01-0250-7303 | 002636 BROOKE TELECOM CELL PHONES | 10604479-0120 CELL PHONES | 01-17-20 | 01-17-20 | 56.86 |
| 01-0250-7303 | 000003 BROOKE TELECOM CO-OPERATIVE | 10605820-0120 PHONE & INTERNET SERVICE | 01-15-20 | 01-15-20 | 251.46 |
| | | Account Total | | | 308.32 |
| 01-0250-7304 | 002187 INTEGRATED DIGITAL SOLUTIONS | AR271960 PHOTOCOPIER MAINTENANCE CONTRA | 12-31-19 | 12-31-19 | 66.53 |
| 01-0250-7305 | 003052 CHERYL BEAUGRAND | 2019 PETTY CASH | 12-31-19 | 12-31-19 | 19.19 |
| 01-0250-7305 | 003217 MUN OF BROOKE-ALVINSTON - EFT | TR220539 OFFICE STAMPS | 01-15-20 | 01-15-20 | 2,676.74 |
| | | Account Total | | | 2,695.93 |
| 01-0250-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 064317 WATER & SEWER | 12-31-19 | 12-31-19 | 162.00 |
| 01-0250-7306 | 003032 WATER ISLAND CANADA INC. | 07026 WATER | 12-31-19 | 12-31-19 | 22.00 |
| | | Account Total | | | 184.00 |
| 01-0250-7309 | 000002 UNION GAS LIMITED | 7348-0120 NATURAL GAS HEATING | 12-31-19 | 12-31-19 | 351.79 |
| 01-0250-7310 | 002215 KEYSTONE TECHNOLOGIES LTD. | 16966 IT SUPPORT | 12-31-19 | 12-31-19 | 135.60 |
| 01-0250-7310 | 002215 KEYSTONE TECHNOLOGIES LTD. | 17006 IT LICENCING & SUPPORT | 01-15-20 | 01-15-20 | 455.33 |
| 01-0250-7310 | 002215 KEYSTONE TECHNOLOGIES LTD. | 17044 SERVER UPS | 01-22-20 | 01-22-20 | 835.07 |
| | | Account Total | | | 1,426.00 |
| 01-0250-7320 | 002972 MUNICIPAL EMPLOYER PENSION CENTRE ON | MC006282 MEPCO ASSESSMENT | 01-08-20 | 01-08-20 | 41.53 |

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|--|---------------|---------------------------------------|------------------------------------|--------------|------------|-------------|
| 01-0250-7320 | 000146 | AMO | MEM007269 AMO 2020 MEMBERSHIP | 01-08-20 | 01-08-20 | 1,643.08 |
| Account Total | | | | | | 1,684.61 |
| 01-0250-7340 | 000364 | ADVANCED BUILDING MATERIALS INC | 0000191153 CAULKING | 12-31-19 | 12-31-19 | 89.27 |
| 01-0250-7340 | 000048 | WATFORD HOME HARDWARE / CARIS HARDV | 154838 STEP REPAIR | 12-31-19 | 12-31-19 | 6.77 |
| 01-0250-7340 | 000036 | VIVIAN UNIFORM RENTAL LTD. | 88431 MATS | 12-31-19 | 12-31-19 | 29.27 |
| 01-0250-7340 | 000036 | VIVIAN UNIFORM RENTAL LTD. | 88433 MATS | 12-31-19 | 12-31-19 | 38.99 |
| Account Total | | | | | | 164.30 |
| 01-0250-7405 | 000195 | KATHRYN SMITH | 496753 CLEANING | 12-31-19 | 12-31-19 | 250.00 |
| 01-0250-7450 | 003264 | REDCHAIR | 3247 WEBSITE HOSTING | 12-31-19 | 12-31-19 | 113.00 |
| Department Total | | | | | | 9,737.66 |
| <u>FIRE SERVICES</u> | | | | | | |
| 01-0410-7116 | 002302 | SUN LIFE ASSURANCE COMPANY OF CANAD | JAN2020 SUNLIFE BENEFITS | 01-01-20 | 01-01-20 | 356.18 |
| Department Total | | | | | | 356.18 |
| <u>FIRE STATION - ALVINSTON</u> | | | | | | |
| 01-0411-7120 | 002873 | UNIFORM UNIFORMS / 835090 ONTATIO LTD | 50475 FF CAP & SHIRT | 12-31-19 | 12-31-19 | 140.69 |
| 01-0411-7125 | 003074 | A.J. STONE CO. LTD. | 0000150431 HELMETS | 12-31-19 | 12-31-19 | 1,872.58 |
| 01-0411-7125 | 000201 | SAFEDESIGN APPAREL LTD | 154434 BOOTS | 12-31-19 | 12-31-19 | 1,795.98 |
| 01-0411-7125 | 000201 | SAFEDESIGN APPAREL LTD | 255193 BOOTS | 12-31-19 | 12-31-19 | 1,200.14 |
| 01-0411-7125 | 003082 | SENTRY FIRE PROTECTION SERVICES | S128939 RESPIRATOR WIPES | 12-31-19 | 12-31-19 | 130.67 |
| Account Total | | | | | | 4,999.37 |
| 01-0411-7150 | 002180 | MINISTER OF FINANCE | 163112191112003 OFC FEE | 12-31-19 | 12-31-19 | 65.00 |
| 01-0411-7150 | 000119 | THREE MAPLES VARIETY | 41-2019 TRAINING LUNCHES | 12-31-19 | 12-31-19 | 293.63 |
| Account Total | | | | | | 358.63 |

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| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--------------|---|---|--------------|------------|-------------|
| 01-0411-7175 | 002435 BROOKE-ALVINSTON SKATING CLUB | DEC2019 BFR APPRECIATION DINNER | 12-31-19 | 12-31-19 | 1,050.00 |
| 01-0411-7303 | 000003 BROOKE TELECOM CO-OPERATIVE | 10601690-0120 PHONE & INTERNET SERVICE | 01-15-20 | 01-15-20 | 67.77 |
| 01-0411-7303 | 002636 BROOKE TELECOM CELL PHONES | 10604479-0120 CELL PHONES | 01-17-20 | 01-17-20 | 113.72 |
| | | Account Total | | | 181.49 |
| 01-0411-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 064229 WATER & SEWER | 12-31-19 | 12-31-19 | 232.69 |
| 01-0411-7320 | 000340 LAMBTON COUNTY FIRE CHIEFS ASSOCIATIC | 2019-24 COUNTY CHIEFS ANNUAL FEES | 12-31-19 | 12-31-19 | 156.67 |
| 01-0411-7320 | 000203 ONTARIO ASSOCIATION OF FIRE CHIEFS | 58613 MEMBERSHIP 2020 | 01-17-20 | 01-17-20 | 288.15 |
| | | Account Total | | | 444.82 |
| 01-0411-7330 | 003217 MUN OF BROOKE-ALVINSTON - EFT | TR220554 FIRE PREVENTION NEWSLETTER | 01-15-20 | 01-15-20 | 134.57 |
| 01-0411-7340 | 000313 TERRY MACDONALD | FH11122019 CLEANING | 12-31-19 | 12-31-19 | 135.00 |
| 01-0411-7345 | 000021 M & L SUPPLY | 0000709 SCBA REPAIR | 12-31-19 | 12-31-19 | 132.57 |
| 01-0411-7345 | 000021 M & L SUPPLY | 000709 SCBA REPAIR | 12-31-19 | 12-31-19 | 132.57 |
| 01-0411-7345 | 000021 M & L SUPPLY | 000709CR SCBA REPAIR-DUPLICATE | 12-31-19 | 12-31-19 | -132.57 |
| | | Account Total | | | 132.57 |
| 01-0411-7351 | 002016 RON MCCABE | 12-2019 CHIEFS MEETING | 12-31-19 | 12-31-19 | 40.00 |
| 01-0411-7351 | 002378 CHARLIE CUTLER | DEC2019 CALL DEBRIEF | 12-31-19 | 12-31-19 | 199.03 |
| 01-0411-7351 | 003196 HENRY RECKER | DEC2019 CHRISTMAS FOR EVERYONE | 12-31-19 | 12-31-19 | 52.43 |
| | | Account Total | | | 291.46 |
| 01-0411-7360 | 002649 ALLIED MEDICAL | 501449 MED SUPPLIES | 12-31-19 | 12-31-19 | 131.79 |
| 01-0411-7360 | 002649 ALLIED MEDICAL | 502331 MED SUPPLIES | 12-31-19 | 12-31-19 | 322.95 |
| | | Account Total | | | 454.74 |
| 01-0411-7365 | 003290 TOWNSHIP OF SOUTHWOLD | 063943 PAGERS-USED W PROGRAMMING | 12-31-19 | 12-31-19 | 450.00 |

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| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-------------------------------------|---|---|-----------------|---------------|-------------|
| 01-0411-7370 | 003182 DALTON MYERS | DEC2019 PARADE CANDY | 12-31-19 | 12-31-19 | 15.22 |
| 01-0411-7371 | 002892 SANI GEAR INC. | 3688 AFS GEAR CLEANING | 12-31-19 | 12-31-19 | 170.86 |
| 01-0411-7460 | 002223 COUNTY OF LAMBTON | 32878 CACC DISPATCH | 12-31-19 | 12-31-19 | 778.26 |
| 01-0411-7460 | 002223 COUNTY OF LAMBTON | 32897 CACC FIRE DISPATCH | 01-22-20 | 01-22-20 | 737.45 |
| 01-0411-7460 | 003016 FLUENT INFORMATION MANAGEMENT SYSTEMS | INV-4391 WHO'S RESPONDING APP ANNUAL | 12-31-19 | 12-31-19 | 904.00 |
| Account Total | | | | | 2,419.71 |
| Department Total | | | | | 11,611.82 |
| <u>FIRE STATION - INWOOD</u> | | | | | |
| 01-0412-7120 | 003125 TALBOT UNIFORMS | 253234 FF EPALETTES | 12-31-19 | 12-31-19 | 67.31 |
| 01-0412-7125 | 003074 A.J. STONE CO. LTD. | 0000150431 HELMETS | 12-31-19 | 12-31-19 | 1,872.58 |
| 01-0412-7125 | 003082 SENTRY FIRE PROTECTION SERVICES | S128939 RESPIRATOR WIPES | 12-31-19 | 12-31-19 | 65.33 |
| Account Total | | | | | 1,937.91 |
| 01-0412-7150 | 000119 THREE MAPLES VARIETY | 41-2019 TRAINING LUNCHES | 12-31-19 | 12-31-19 | 146.81 |
| 01-0412-7175 | 002435 BROOKE-ALVINSTON SKATING CLUB | DEC2019 BFR APPRECIATION DINNER | 12-31-19 | 12-31-19 | 500.00 |
| 01-0412-7303 | 002636 BROOKE TELECOM CELL PHONES | 10604479-0120 CELL PHONES | 01-17-20 | 01-17-20 | 75.82 |
| 01-0412-7320 | 000340 LAMBTON COUNTY FIRE CHIEFS ASSOCIATION | 2019-24 COUNTY CHIEFS ANNUAL FEES | 12-31-19 | 12-31-19 | 78.33 |
| 01-0412-7330 | 003182 DALTON MYERS | DEC2019 PARADE CANDY | 12-31-19 | 12-31-19 | 10.15 |
| 01-0412-7330 | 003217 MUN OF BROOKE-ALVINSTON - EFT | TR220554 FIRE PREVENTION NEWSLETTER | 01-15-20 | 01-15-20 | 67.28 |
| Account Total | | | | | 77.43 |
| 01-0412-7342 | 002214 GERBER ELECTRIC LTD | 00023708 HEATER | 01-17-20 | 01-17-20 | 5,644.35 |
| 01-0412-7342 | 003076 DOWLER KARN | 1002972 MTO PROPANE | 01-15-20 | 01-15-20 | 447.39 |

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|---|---|--------------------------------------|--------------|------------|-------------|
| 01-0412-7342 | 003076 DOWLER KARN | 35246763 MTO PROPANE | 01-15-20 | 01-15-20 | 169.50 |
| 01-0412-7342 | 000009 ACKLANDS-GRAINGER INC. | 9381963744 MTO LOCKBOX | 01-15-20 | 01-15-20 | 96.07 |
| 01-0412-7342 | 003076 DOWLER KARN | 994822 MTO PROPANE | 01-15-20 | 01-15-20 | 565.19 |
| 01-0412-7342 | 003076 DOWLER KARN | 998512 PROPANE | 01-02-20 | 01-02-20 | 419.21 |
| Account Total | | | | | 7,341.71 |
| 01-0412-7351 | 002378 CHARLIE CUTLER | DEC2019 CALL DEBRIEF | 12-31-19 | 12-31-19 | 132.69 |
| 01-0412-7360 | 002649 ALLIED MEDICAL | 502331 MED SUPPLIES | 12-31-19 | 12-31-19 | 161.48 |
| 01-0412-7365 | 003290 TOWNSHIP OF SOUTHWOLD | 063943 PAGERS-USED W PROGRAMMING | 12-31-19 | 12-31-19 | 450.00 |
| 01-0412-7370 | 000119 THREE MAPLES VARIETY | 42-2019 R6/P6 FUEL | 12-31-19 | 12-31-19 | 148.00 |
| 01-0412-7371 | 003217 MUN OF BROOKE-ALVINSTON - EFT | TR220309 GEAR SHIPPING | 01-15-20 | 01-15-20 | 41.48 |
| 01-0412-7371 | 003217 MUN OF BROOKE-ALVINSTON - EFT | TR220705 BFR RED TOTE | 01-17-20 | 01-17-20 | 43.95 |
| Account Total | | | | | 85.43 |
| 01-0412-7372 | 002340 FLEET READY LTD. | 13548 IFS P6 LIGHTS | 12-31-19 | 12-31-19 | 720.44 |
| 01-0412-7460 | 002223 COUNTY OF LAMBTON | 32878 CACC DISPATCH | 12-31-19 | 12-31-19 | 350.98 |
| 01-0412-7460 | 002223 COUNTY OF LAMBTON | 32897 CACC FIRE DISPATCH | 01-22-20 | 01-22-20 | 737.45 |
| 01-0412-7460 | 003016 FLUENT INFORMATION MANAGEMENT SYSTE | INV-4391 WHO'S RESPONDING APP ANNUAL | 12-31-19 | 12-31-19 | 452.00 |
| Account Total | | | | | 1,540.43 |
| Department Total | | | | | 13,463.79 |
| <u>POLICE</u> | | | | | |
| 01-0420-7460 | 000055 LAMBTON GROUP POLICE SERVICES BOARD 2026 | MONTHLY POLICING | 01-15-20 | 01-15-20 | 34,018.84 |
| Department Total | | | | | 34,018.84 |
| <u>PROTECTIVE INSPECTION & CONTROL</u> | | | | | |

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Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number | Vendor Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--|---------------|----------------------------------|-------------------------------------|--------------|------------|-------------|
| 01-0440-7470 | 002223 | COUNTY OF LAMBTON | 32812 BLDG PERMIT CHARGES | 12-31-19 | 12-31-19 | 1,690.00 |
| 01-0440-7470 | 002223 | COUNTY OF LAMBTON | 32812 BLDG PERMIT CHARGES | 12-31-19 | 12-31-19 | 235.98 |
| Account Total | | | | | | 1,925.98 |
| 01-0440-7472 | 000175 | VICKI KYLE | JAN2020 ANIMAL CONTROL SERVICES | 01-08-20 | 01-08-20 | 885.72 |
| 01-0440-7476 | 002223 | COUNTY OF LAMBTON | 32813 PROPERTY STANDARDS CHARGES | 12-31-19 | 12-31-19 | 422.50 |
| 01-0440-7476 | 002223 | COUNTY OF LAMBTON | 32813 PROPERTY STANDARDS CHARGES | 12-31-19 | 12-31-19 | 114.00 |
| 01-0440-7476 | 002223 | COUNTY OF LAMBTON | 32814 PROPERTY STANDARDS CHARGES | 12-31-19 | 12-31-19 | 9.82 |
| Account Total | | | | | | 546.32 |
| Department Total | | | | | | 3,358.02 |
| <u>EMERGENCY MEASURES</u> | | | | | | |
| 01-0450-7301 | 002223 | COUNTY OF LAMBTON | 32804 SIGNS | 12-31-19 | 12-31-19 | 29.00 |
| Department Total | | | | | | 29.00 |
| <u>RUP - GRAVEL PATCH</u> | | | | | | |
| 01-0516-7301 | 000104 | JOHNSTON BROS. (BOTHWELL) LTD. | 121002 GRAVEL | 12-31-19 | 12-31-19 | 516.47 |
| 01-0516-7301 | 003000 | J & B CARIS FARMS TRUCKING | 4835 GRAVEL | 12-31-19 | 12-31-19 | 985.58 |
| Account Total | | | | | | 1,502.05 |
| Department Total | | | | | | 1,502.05 |
| <u>RB/C - BRIDGES R & M</u> | | | | | | |
| 01-0532-7401 | 000101 | B.M. ROSS AND ASSOCIATES LIMITED | 17925 FINISH BRIDGE INSPECTION | 12-31-19 | 12-31-19 | 828.63 |
| Department Total | | | | | | 828.63 |
| <u>RT&M - BRUSHING/TREE REMOVAL</u> | | | | | | |
| 01-0547-7401 | 003298 | SUMMIT TREE SERVICE INC. | D-0005 OUR SHARE OF TREE REMOVAL | 12-31-19 | 12-31-19 | 2,260.00 |
| Department Total | | | | | | 2,260.00 |
| <u>RT&M - LITTER/GARBAGE PICKUP</u> | | | | | | |
| 01-0549-7401 | 000066 | WASTE MANAGEMENT OF CANADA CORP. | 0376771-03676-9 BIN RENTAL | 12-31-19 | 12-31-19 | 102.41 |
| Department Total | | | | | | 102.41 |

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Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---|---|--|--------------|------------|-------------|
| RT&M - INTERSECTION LIGHTING | | | | | |
| 01-0551-7306 | 000014 HYDRO ONE NETWORKS INC. | 4674-0120 HYDRO | 12-31-19 | 12-31-19 | 17.66 |
| Department Total | | | | | 17.66 |
| OVERHEAD | | | | | |
| 01-0560-7117 | 002302 SUN LIFE ASSURANCE COMPANY OF CANADA | JAN2020 SUNLIFE BENEFITS | 01-01-20 | 01-01-20 | 2,800.98 |
| 01-0560-7125 | 000036 VIVIAN UNIFORM RENTAL LTD. | 88417 COVERALLS | 12-31-19 | 12-31-19 | 98.31 |
| 01-0560-7125 | 000032 RANDY HILLS | DEC2019 WORKBOOTS | 12-31-19 | 12-31-19 | 175.00 |
| 01-0560-7125 | 002452 MORRIS WERDEN | JAN2020 BOOTS | 01-24-20 | 01-24-20 | 169.49 |
| Account Total | | | | | 442.80 |
| 01-0560-7301 | 000119 THREE MAPLES VARIETY | 00043 GAS, COFFEE | 12-31-19 | 12-31-19 | 6.76 |
| 01-0560-7303 | 000003 BROOKE TELECOM CO-OPERATIVE | 10601772-0120 PHONE & INTERNET SERVICE | 01-15-20 | 01-15-20 | 183.85 |
| 01-0560-7303 | 002636 BROOKE TELECOM CELL PHONES | 10604479-0120 CELL PHONES | 01-17-20 | 01-17-20 | 144.22 |
| Account Total | | | | | 328.07 |
| 01-0560-7304 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 124424 CLAMPS | 12-31-19 | 12-31-19 | 13.04 |
| 01-0560-7304 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 124433 FUEL BANDS | 12-31-19 | 12-31-19 | 6.28 |
| 01-0560-7304 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 154474 PAD FOR FUEL DISTRIBUTOR | 12-31-19 | 12-31-19 | 28.19 |
| 01-0560-7304 | 000168 WATFORD AUTO PARTS | 5329-186769 WRENCH | 12-31-19 | 12-31-19 | 25.67 |
| 01-0560-7304 | 000168 WATFORD AUTO PARTS | 5329-188725 HOSE | 12-31-19 | 12-31-19 | 3.42 |
| 01-0560-7304 | 000168 WATFORD AUTO PARTS | 5329-189058 BATTERY | 01-15-20 | 01-15-20 | 345.49 |
| 01-0560-7304 | 000048 WATFORD HOME HARDWARE / CARIS HARDV | 757663 OIL DRY, KEY | 12-31-19 | 12-31-19 | 155.82 |
| Account Total | | | | | 577.91 |
| 01-0560-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 063817 WATER AND SEWER | 12-31-19 | 12-31-19 | 64.80 |
| 01-0560-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 063985 WATER | 12-31-19 | 12-31-19 | 93.00 |

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Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|--------------------------------|--|------------------------------------|-----------------|---------------|-------------|
| 01-0560-7306 | 003032 WATER ISLAND CANADA INC. | 07026 WATER | 12-31-19 | 12-31-19 | 16.00 |
| 01-0560-7306 | 000014 HYDRO ONE NETWORKS INC. | 6362-1219 HYDRO | 12-31-19 | 12-31-19 | 112.66 |
| Account Total | | | | | 286.46 |
| 01-0560-7310 | 000131 BEARCOM CANADA CORP | 4955023 GPS | 01-02-20 | 01-02-20 | 433.14 |
| 01-0560-7320 | 000031 LAMBTON CTY. ROAD SUPERVISORS ASSOC. 2020 | MEMBERSHIP | 01-24-20 | 01-24-20 | 135.00 |
| 01-0560-7325 | 003052 CHERYL BEAUGRAND | 2019 PETTY CASH | 12-31-19 | 12-31-19 | 75.00 |
| 01-0560-7340 | 000112 NUTECH PEST SERVICES | 9548 PEST CONTROL | 12-31-19 | 12-31-19 | 47.46 |
| 01-0560-7399 | 000279 BMO BANK OF MONTREAL | 12-2019 SERVICE AWARD | 12-31-19 | 12-31-19 | 50.00 |
| 01-0560-7405 | 000195 KATHRYN SMITH | 496753 CLEANING | 12-31-19 | 12-31-19 | 187.50 |
| Department Total | | | | | 5,371.08 |
| <u>06 STERLING PSD</u> | | | | | |
| 01-0601-7370 | 000074 MACKENZIE OIL LIMITED | 786556 FUEL | 12-31-19 | 12-31-19 | 1,846.22 |
| 01-0601-7372 | 002462 CARRIER TRUCK CENTERS INC. | 08P828033 VALVE | 12-31-19 | 12-31-19 | 8.98 |
| 01-0601-7372 | 002462 CARRIER TRUCK CENTERS INC. | 08P828055 DRAIN VALVE | 12-31-19 | 12-31-19 | 58.43 |
| 01-0601-7372 | 000070 RANDY'S MOTOR VEHICLE REPAIR | 30174 AIR BRAKE | 12-31-19 | 12-31-19 | 146.60 |
| Account Total | | | | | 214.01 |
| Department Total | | | | | 2,060.23 |
| <u>11 INTERNATIONAL</u> | | | | | |
| 01-0603-7370 | 000074 MACKENZIE OIL LIMITED | 786556 FUEL | 12-31-19 | 12-31-19 | 1,846.22 |
| 01-0603-7372 | 000070 RANDY'S MOTOR VEHICLE REPAIR | 31097 BRAKE REPAIR | 01-15-20 | 01-15-20 | 88.95 |
| Department Total | | | | | 1,935.17 |
| <u>18 WESTERN STAR</u> | | | | | |

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Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-----------------------|--|------------------------------------|-----------------|---------------|-------------|
| 01-0604-7370 | 000074 MACKENZIE OIL LIMITED | 786556 FUEL | 12-31-19 | 12-31-19 | 1,846.22 |
| Department Total | | | | | 1,846.22 |
| 97 CAT GRADER | | | | | |
| 01-0610-7372 | 000136 PODOLINSKY EQUIPMENT LTD | 167292 FITTING | 12-31-19 | 12-31-19 | 17.38 |
| 01-0610-7372 | 000078 J & M HEAVY EQUIPMENT REPAIR INC. | 4515 LABOUR | 12-31-19 | 12-31-19 | 5,957.93 |
| 01-0610-7372 | 000069 TOROMONT INDUSTRIES LTD | PS071314602 FILTERS | 12-31-19 | 12-31-19 | 144.98 |
| 01-0610-7372 | 000069 TOROMONT INDUSTRIES LTD | PS071314994 SEAL | 12-31-19 | 12-31-19 | 14.02 |
| Account Total | | | | | 6,134.31 |
| Department Total | | | | | 6,134.31 |
| 93 CAT GRADER | | | | | |
| 01-0611-7372 | 002396 FASTENAL CANADA | ONST170660 CHAIN | 12-31-19 | 12-31-19 | 525.47 |
| 01-0611-7372 | 000069 TOROMONT INDUSTRIES LTD | PS071314602 FILTERS | 12-31-19 | 12-31-19 | 144.98 |
| Account Total | | | | | 670.45 |
| Department Total | | | | | 670.45 |
| 17 FORD 4X4 | | | | | |
| 01-0620-7370 | 000074 MACKENZIE OIL LIMITED | 786556 FUEL | 12-31-19 | 12-31-19 | 615.40 |
| Department Total | | | | | 615.40 |
| 11 GMC PICKUP | | | | | |
| 01-0621-7372 | 000168 WATFORD AUTO PARTS | 5329-186695 BATTERY | 12-31-19 | 12-31-19 | 206.32 |
| Department Total | | | | | 206.32 |
| CASE BACKHOE | | | | | |
| 01-0631-7372 | 000062 KUCERA UTILITY & FARM SUPPLY LTD. | CT33464 FITTINGS, NUTS | 12-31-19 | 12-31-19 | 101.46 |
| 01-0631-7372 | 000062 KUCERA UTILITY & FARM SUPPLY LTD. | CT35951 SWITCH | 12-31-19 | 12-31-19 | 84.69 |
| 01-0631-7372 | 000062 KUCERA UTILITY & FARM SUPPLY LTD. | RO68975 BACKHOE REPAIR | 12-31-19 | 12-31-19 | 316.92 |
| Account Total | | | | | 503.07 |
| Department Total | | | | | 503.07 |
| KUBOTA TRACTOR | | | | | |

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Vendor 000000 Through 999999

Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-------------------------|--|---------------------------------|--------------|------------|---------------|
| 01-0633-7372 | 000068 KAL TIRE | 873085814 TIRE REPAIR | 01-24-20 | 01-24-20 | 45.20 |
| 01-0633-7372 | 003210 SOUTHPPOINT EQUIPMENT/CL BENNINGER EC | IR03786 FILTERS, BLADES | 01-24-20 | 01-24-20 | 416.31 |
| Account Total | | | | | 461.51 |
| Department Total | | | | | 461.51 |

SMALL ENGINE EQUIPMENT

| | | | | | |
|-------------------------|--|--------------------------------------|----------|----------|-----------------|
| 01-0634-7370 | 000119 THREE MAPLES VARIETY | 00043 GAS, COFFEE | 12-31-19 | 12-31-19 | 229.18 |
| 01-0634-7372 | 000062 KUCERA UTILITY & FARM SUPPLY LTD. | CT33464 FITTINGS, NUTS | 12-31-19 | 12-31-19 | 15.66 |
| 01-0634-7372 | 000279 BMO BANK OF MONTREAL | DECEMBER2019 PRESSURE WASHER REBUILD | 12-31-19 | 12-31-19 | 1,112.18 |
| Account Total | | | | | 1,127.84 |
| Department Total | | | | | 1,357.02 |

SAND AND SALT

| | | | | | |
|-------------------------|--------------------------|-----------------|----------|----------|-----------------|
| 01-0671-7401 | 002190 INLAND AGGREGATES | INV0044042 SAND | 12-31-19 | 12-31-19 | 5,452.34 |
| Department Total | | | | | 5,452.34 |

STREET LIGHTING - ALVINSTON

| | | | | | |
|-------------------------|--|----------------------------------|----------|----------|---------------|
| 01-0751-7306 | 000099 BLUEWATER POWER DISTRIBUTION CORP | 250004480345 ELECTRICITY CHARGES | 12-31-19 | 12-31-19 | 881.72 |
| Department Total | | | | | 881.72 |

STREET LIGHTING - INWOOD

| | | | | | |
|-------------------------|--------------------------------|-----------------|----------|----------|---------------|
| 01-0752-7306 | 000014 HYDRO ONE NETWORKS INC. | 6752.0120 HYDRO | 12-31-19 | 12-31-19 | 515.59 |
| Department Total | | | | | 515.59 |

SANITARY SEWER SYSTEM

| | | | | | |
|----------------------|---|--|----------|----------|---------------|
| 01-0810-7303 | 000003 BROOKE TELECOM CO-OPERATIVE | 10600237-0120 PHONE | 01-15-20 | 01-15-20 | 52.91 |
| 01-0810-7303 | 000003 BROOKE TELECOM CO-OPERATIVE | 10605820-0120 PHONE & INTERNET SERVICE | 01-15-20 | 01-15-20 | 100.58 |
| Account Total | | | | | 153.49 |
| 01-0810-7346 | 003004 TOM PARKS | 200115B SEWER BLOCK | 01-24-20 | 01-24-20 | 395.50 |
| 01-0810-7432 | 000034 CENTRAL SANITATION / 2696235 ONTARIO LIM | 0000204394 SLUDGE REMOVAL | 12-31-19 | 12-31-19 | 437.31 |

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Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|----------------------------|---|------------------------------------|--------------|------------|-------------|
| 01-0810-7432 | 000034 CENTRAL SANITATION / 2696235 ONTARIO LIM | 0000204534 SLUDGE REMOVAL | 01-15-20 | 01-15-20 | 437.31 |
| 01-0810-7432 | 003004 TOM PARKS | 200103B PLUGGED SEWER | 01-15-20 | 01-15-20 | 316.40 |
| 01-0810-7432 | 003300 KARL GAST | JAN2020 SEWER REPAIR | 01-28-20 | 01-28-20 | 757.04 |
| Account Total | | | | | 1,948.06 |
| 01-0810-7455 | 003240 ONTARIO CLEAN WATER AGENCY - PAP | INV00000000015 OPERATIONS CONTRACT | 01-22-20 | 01-22-20 | 9,081.93 |
| Department Total | | | | | 11,578.98 |
| INWOOD SEWER SYSTEM | | | | | |
| 01-0811-7303 | 000003 BROOKE TELECOM CO-OPERATIVE | 10604067-0120 PHONE | 01-15-20 | 01-15-20 | 52.91 |
| Department Total | | | | | 52.91 |
| WATERWORKS SYSTEM | | | | | |
| 01-0830-7303 | 000003 BROOKE TELECOM CO-OPERATIVE | 10605819-0120 PHONE | 01-15-20 | 01-15-20 | 52.91 |
| 01-0830-7306 | 000014 HYDRO ONE NETWORKS INC. | 6857-1219 HYDRO | 12-31-19 | 12-31-19 | 81.97 |
| 01-0830-7310 | 002353 ITRON CANADA INC. | 43781 ITRON MOBILE SUBSCRIPTION | 01-08-20 | 01-08-20 | 339.00 |
| 01-0830-7432 | 003294 BIRNAM EXCAVATING | 20-00015 LEAK REPAIR | 12-31-19 | 12-31-19 | 10,520.02 |
| 01-0830-7432 | 000124 ONTARIO CLEAN WATER AGENCY - EFT | INV000119956 LEAK DETECTION | 12-31-19 | 12-31-19 | 6,085.72 |
| 01-0830-7432 | 000124 ONTARIO CLEAN WATER AGENCY - EFT | INV000120276 TOWER INSPECTION | 12-31-19 | 12-31-19 | 4,986.24 |
| Account Total | | | | | 21,591.98 |
| 01-0830-7455 | 003240 ONTARIO CLEAN WATER AGENCY - PAP | INV00000000015 OPERATIONS CONTRACT | 01-22-20 | 01-22-20 | 8,094.28 |
| Department Total | | | | | 30,160.14 |
| WASTE COLLECTION | | | | | |
| 01-0840-7480 | 000026 BLUEWATER RECYCLING ASSOC. | 24663 CO-COLLECTION | 01-15-20 | 01-15-20 | 6,169.73 |
| Department Total | | | | | 6,169.73 |
| RECYCLING | | | | | |
| 01-0860-7480 | 000026 BLUEWATER RECYCLING ASSOC. | 24703 RECYCLING | 01-15-20 | 01-15-20 | 19,499.72 |

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| Account | Vendor Number | Vendor Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|-----------------------------------|---------------|--|---|--------------|------------|------------------|
| Department Total | | | | | | 19,499.72 |
| ALVINSTON COMMUNITY CENTRE | | | | | | |
| 01-1635-7117 | 002302 | SUN LIFE ASSURANCE COMPANY OF CANADA | JAN2020 SUNLIFE BENEFITS | 01-01-20 | 01-01-20 | 1,459.28 |
| 01-1635-7125 | 000036 | VIVIAN UNIFORM RENTAL LTD. | 88435 UNIFORMS | 12-31-19 | 12-31-19 | 253.13 |
| 01-1635-7303 | 000003 | BROOKE TELECOM CO-OPERATIVE | 10603142-0120 PHONE & INTERNET SERVICE | 01-15-20 | 01-15-20 | 223.69 |
| 01-1635-7303 | 002636 | BROOKE TELECOM CELL PHONES | 10604479-0120 CELL PHONES | 01-17-20 | 01-17-20 | 119.93 |
| Account Total | | | | | | 343.62 |
| 01-1635-7306 | 000125 | MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 064388 WATER & SEWER | 12-31-19 | 12-31-19 | 4,036.40 |
| 01-1635-7306 | 000125 | MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 064389 WATER & SEWER | 12-31-19 | 12-31-19 | 1,222.51 |
| 01-1635-7306 | 000099 | BLUEWATER POWER DISTRIBUTION CORP | 250004480361 ELECTRICITY CHARGES | 12-31-19 | 12-31-19 | 7,280.36 |
| Account Total | | | | | | 12,539.27 |
| 01-1635-7310 | 002215 | KEYSTONE TECHNOLOGIES LTD. | 16966 IT SUPPORT | 12-31-19 | 12-31-19 | 135.60 |
| 01-1635-7320 | 000279 | BMO BANK OF MONTREAL | DECEMBER2019 ORFA MEMBERSHIP | 12-31-19 | 12-31-19 | 847.50 |
| 01-1635-7340 | 002214 | GERBER ELECTRIC LTD | 000223621 HEATER | 01-24-20 | 01-24-20 | 887.73 |
| 01-1635-7340 | 000048 | WATFORD HOME HARDWARE / CARIS HARDV | 123975 LADDER | 12-31-19 | 12-31-19 | 186.44 |
| 01-1635-7340 | 000048 | WATFORD HOME HARDWARE / CARIS HARDV | 124581 WIPES, COUPLERS | 12-31-19 | 12-31-19 | 46.43 |
| 01-1635-7340 | 000100 | MCNAUGHTON HOME HARDWARE CENTRE | 269529 LADDER, PADS | 12-31-19 | 12-31-19 | 76.70 |
| 01-1635-7340 | 002275 | A & W LOCKSMITH LTD. | 2864 LOCK | 12-31-19 | 12-31-19 | 175.15 |
| 01-1635-7340 | 000010 | THE CLEANING HOUSE | 3000148478 MAINTENANCE SUPPLIES | 01-15-20 | 01-15-20 | 237.38 |
| 01-1635-7340 | 000048 | WATFORD HOME HARDWARE / CARIS HARDV | 3912 PAINT | 12-31-19 | 12-31-19 | 56.49 |
| 01-1635-7340 | 000112 | NUTECH PEST SERVICES | 9547 PEST CONTROL | 12-31-19 | 12-31-19 | 47.46 |
| Account Total | | | | | | 1,713.78 |

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Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---|---|------------------------------------|-----------------|---------------|-------------|
| 01-1635-7341 | 003017 MARCOTTE DISPOSAL INC. | 12-2019 DUMPSTER | 12-31-19 | 12-31-19 | 311.32 |
| 01-1635-7372 | 002214 GERBER ELECTRIC LTD | 009023741 PROPANE | 12-31-19 | 12-31-19 | 25.00 |
| 01-1635-7372 | 003136 NAPA GLENCOE | 130-444352 OIL FILTER | 12-31-19 | 12-31-19 | -30.70 |
| 01-1635-7372 | 003297 MDF INDUSTRIES | 2788 SKATE OIL | 12-31-19 | 12-31-19 | 111.87 |
| 01-1635-7372 | 000325 TECHNICAL STANDARDS & SAFETY AUTHORI | 3423566 INSPECTION-ELEVATOR | 12-31-19 | 12-31-19 | 264.99 |
| 01-1635-7372 | 000167 BLACK & MCDONALD LIMITED | 434-1056061 RELIEF VALVES | 12-31-19 | 12-31-19 | 1,393.09 |
| 01-1635-7372 | 000325 TECHNICAL STANDARDS & SAFETY AUTHORI | 6564701 ELEVATOR LICENCE | 12-31-19 | 12-31-19 | 103.00 |
| 01-1635-7372 | 000177 NELLA CUTLERY | IN2390800 BLADE SHARPENING | 12-31-19 | 12-31-19 | 33.90 |
| 01-1635-7372 | 000177 NELLA CUTLERY | IN2392535 BLADE SHARPENING | 12-31-19 | 12-31-19 | 33.90 |
| Account Total | | | | | 1,935.05 |
| 01-1635-7381 | 000082 THE PEPSI BOTTLING GROUP (CANADA) | 48972053 POP | 01-15-20 | 01-15-20 | 396.12 |
| 01-1635-7383 | 002841 KERN WATER SYSTEMS INC. | 125225 ICE | 01-24-20 | 01-24-20 | 128.00 |
| Department Total | | | | | 20,062.67 |
| CONCESSION / BOOTH & VENDING | | | | | |
| 01-1637-7382 | 000082 THE PEPSI BOTTLING GROUP (CANADA) | 48894155 POP | 01-15-20 | 01-15-20 | 395.74 |
| 01-1637-7382 | 000279 BMO BANK OF MONTREAL | DECEMBER2019 POP | 12-31-19 | 12-31-19 | 362.56 |
| Account Total | | | | | 758.30 |
| Department Total | | | | | 758.30 |
| ALVINSTON LIBRARY | | | | | |
| 01-1641-7306 | 000125 MUNICIPALITY OF BROOKE-ALVINSTON - PAF | 064323 WATER & SEWER | 12-31-19 | 12-31-19 | 162.00 |
| Department Total | | | | | 162.00 |
| PLANNING & ZONING | | | | | |
| 01-1810-7101 | 002996 NANCY FAFLAK | JAN2020 COA | 01-28-20 | 01-28-20 | 100.00 |
| 01-1810-7101 | 003114 CHRISTA SAWYER | JAN2020 COA | 01-28-20 | 01-28-20 | 100.00 |

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Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---|---|-------------------------------------|-----------------|---------------|-------------|
| Account Total | | | | | 200.00 |
| 01-1810-7307 | 002734 THE INDEPENDENT | 10486 COMMITTEE OF ADJUSTMENT AD | 01-15-20 | 01-15-20 | 116.44 |
| Department Total | | | | | 316.44 |
| <u>COMMERCIAL & INDUSTRIAL</u> | | | | | |
| 01-1820-7399 | 002214 GERBER ELECTRIC LTD | 00023754 LIGHT REPAIR | 01-24-20 | 01-24-20 | 93.11 |
| 01-1820-7399 | 003217 MUN OF BROOKE-ALVINSTON - EFT | 064665b WATER FOR FLOWERS | 12-31-19 | 12-31-19 | 274.94 |
| 01-1820-7399 | 003217 MUN OF BROOKE-ALVINSTON - EFT | JAN2020 COMMUNITY CALENDAR | 01-08-20 | 01-08-20 | 201.85 |
| Account Total | | | | | 569.90 |
| Department Total | | | | | 569.90 |
| <u>AGRICULTURE & REFORESTATION</u> | | | | | |
| 01-1840-7455 | 000113 R DOBBIN ENGINEERING INC | 293.19 DRAINAGE SUPERINTENDANT | 12-31-19 | 12-31-19 | 611.61 |
| Department Total | | | | | 611.61 |
| <u>TILE DRAINAGE</u> | | | | | |
| 01-1850-7210 | 002515 MINISTRY OF FINANCE (TILE LOANS) | 1-118995052-5 DEBENTURE 2015-02 | 01-15-20 | 01-15-20 | 577.24 |
| 01-1850-7710 | 002515 MINISTRY OF FINANCE (TILE LOANS) | 1-118995052-5 DEBENTURE 2015-02 | 01-15-20 | 01-15-20 | 1,379.26 |
| Department Total | | | | | 1,956.50 |
| <u>ADMINISTRATION</u> | | | | | |
| 20-0250-8050 | 000279 BMO BANK OF MONTREAL | 12-2019 M/C FEE | 12-31-19 | 12-31-19 | 25.00 |
| Department Total | | | | | 25.00 |
| <u>BROOKE FIRE - ALVINSTON STATION</u> | | | | | |
| 20-0411-8050 | 000165 MANLEY'S BASICS | 1076068 TRAINING ROOM CABINETS | 01-17-20 | 01-17-20 | 405.29 |
| 20-0411-8050 | 000279 BMO BANK OF MONTREAL | 12-2019 TRAINING EQUIPMENT | 12-31-19 | 12-31-19 | 1,084.77 |
| Account Total | | | | | 1,490.06 |
| Department Total | | | | | 1,490.06 |
| <u>BROOKE FIRE - INWOOD STATION</u> | | | | | |
| 20-0412-8050 | 000165 MANLEY'S BASICS | 1076068 TRAINING ROOM CABINETS | 01-17-20 | 01-17-20 | 202.65 |

2019.11.15 8.0 9759

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Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---------------------------------------|--|---|-----------------|---------------|-------------|
| Department Total | | | | | 202.65 |
| MAJOR CULVERT REPLACEMENTS | | | | | |
| 20-0513-7431 | 000101 B.M. ROSS AND ASSOCIATES LIMITED | 17843 ENGINEER-HILLY ROAD | 12-31-19 | 12-31-19 | 9,433.59 |
| Department Total | | | | | 9,433.59 |
| WATER | | | | | |
| 20-0830-7431 | 003292 AECOM CANADA LTD. | 38325860 WATER BYPASS ANALYSIS-PHASE I | 12-31-19 | 12-31-19 | 9,548.50 |
| 20-0830-8050 | 000279 BMO BANK OF MONTREAL | 01-2020 WATER READING TABLET | 01-15-20 | 01-15-20 | 317.72 |
| 20-0830-8050 | 003270 WOLSELEY CANADA INC | 9024201 WATER METER READING EQUIP | 01-28-20 | 01-28-20 | 8,249.00 |
| Account Total | | | | | 8,566.72 |
| Department Total | | | | | 18,115.22 |
| COMMUNITY CENTRE | | | | | |
| 20-1635-8010 | 002214 GERBER ELECTRIC LTD | 00023591 HYDRO FOR SHED | 12-31-19 | 12-31-19 | 8,178.10 |
| 20-1635-8012 | 000167 BLACK & MCDONALD LIMITED | 43-1041247B ICEBOX CONTROL & GUAGE PAD | 12-31-19 | 12-31-19 | 29,251.18 |
| Department Total | | | | | 37,429.28 |
| MUNICIPAL DRAINS - MAINTENANCE | | | | | |
| 20-2900-7401 | 003287 TREVOR DOBBIN / DOBBIN EXCAVATION SER | 1-REPLACEMENT 8/9 CONCESSION | 12-31-19 | 12-31-19 | 772.92 |
| 20-2900-7401 | 003291 GREG DRURY | 12 MUNRO DRAIN | 12-31-19 | 12-31-19 | 200.00 |
| 20-2900-7401 | 002135 MCNALLY EXCAVATING LTD | 193 MCVICAR DRAIN | 12-31-19 | 12-31-19 | 2,062.25 |
| 20-2900-7401 | 002823 KT EXCAVATING | 247 BLACK DRAIN | 12-31-19 | 12-31-19 | 567.26 |
| 20-2900-7401 | 002823 KT EXCAVATING | 260 MCNEIL DOUGLAS DRAIN WEST BRAN | 01-17-20 | 01-17-20 | 890.44 |
| 20-2900-7401 | 000106 ST. CLAIR REGION CONSERVATION AUTH. | IN0016442 DART FEES-MCVICAR DRAIN | 12-31-19 | 12-31-19 | 550.00 |
| 20-2900-7401 | 000106 ST. CLAIR REGION CONSERVATION AUTH. | IN0016442 DART FEES-ELLIOT-TAIT DRAIN | 12-31-19 | 12-31-19 | 550.00 |
| 20-2900-7401 | 000044 TOWNSHIP OF ENNISKILLEN | IVC03625 GETTY DRAIN | 12-31-19 | 12-31-19 | 1,635.82 |
| 20-2900-7401 | 000044 TOWNSHIP OF ENNISKILLEN | IVC03625 BLACK CREEK DRAIN | 12-31-19 | 12-31-19 | 3,227.74 |
| Account Total | | | | | 10,456.43 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---------|-----------------------|------------------------------------|-----------------|---------------|-------------|
|---------|-----------------------|------------------------------------|-----------------|---------------|-------------|

| | |
|-----------------------|------------|
| Department Total | 10,456.43 |
| Total Paid Invoices | 306,386.96 |
| Total Unpaid Invoices | 111.67 |
| Total Invoices | 306,498.63 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---------|--------------------|---------------------------------|--------------|------------|-------------|
|---------|--------------------|---------------------------------|--------------|------------|-------------|

Department Summary

| | | |
|---------|---------------------------------|-----------|
| 01-0000 | ASSETS & LIABILITIES | 26,456.13 |
| 01-0050 | LICENCES, PERMITS, RENTS | -425.00 |
| 01-0240 | GOVERNANCE | 1,496.60 |
| 01-0241 | COUNCIL SUPPORT | 4,623.28 |
| 01-0250 | CORPORATE MANAGEMENT | 9,737.66 |
| 01-0410 | FIRE SERVICES | 356.18 |
| 01-0411 | FIRE STATION - ALVINSTON | 11,611.82 |
| 01-0412 | FIRE STATION - INWOOD | 13,463.79 |
| 01-0420 | POLICE | 34,018.84 |
| 01-0440 | PROTECTIVE INSPECTION & CONTROL | 3,358.02 |
| 01-0450 | EMERGENCY MEASURES | 29.00 |
| 01-0516 | RUP - GRAVEL PATCH | 1,502.05 |
| 01-0532 | RB/C - BRIDGES R & M | 828.63 |
| 01-0547 | RT&M - BRUSHING/TREE REMOVAL | 2,260.00 |
| 01-0549 | RT&M - LITTER/GARBAGE PICKUP | 102.41 |
| 01-0551 | RT&M - INTERSECTION LIGHTING | 17.66 |
| 01-0560 | OVERHEAD | 5,371.08 |
| 01-0601 | 06 STERLING PSD | 2,060.23 |
| 01-0603 | 11 INTERNATIONAL | 1,935.17 |
| 01-0604 | 18 WESTERN STAR | 1,846.22 |
| 01-0610 | 97 CAT GRADER | 6,134.31 |
| 01-0611 | 93 CAT GRADER | 670.45 |
| 01-0620 | 17 FORD 4X4 | 615.40 |
| 01-0621 | 11 GMC PICKUP | 206.32 |
| 01-0631 | CASE BACKHOE | 503.07 |
| 01-0633 | KUBOTA TRACTOR | 461.51 |
| 01-0634 | SMALL ENGINE EQUIPMENT | 1,357.02 |
| 01-0671 | SAND AND SALT | 5,452.34 |
| 01-0751 | STREET LIGHTING - ALVINSTON | 881.72 |
| 01-0752 | STREET LIGHTING - INWOOD | 515.59 |
| 01-0810 | SANITARY SEWER SYSTEM | 11,578.98 |
| 01-0811 | INWOOD SEWER SYSTEM | 52.91 |
| 01-0830 | WATERWORKS SYSTEM | 30,160.14 |
| 01-0840 | WASTE COLLECTION | 6,169.73 |
| 01-0860 | RECYCLING | 19,499.72 |
| 01-1635 | ALVINSTON COMMUNITY CENTRE | 20,062.67 |
| 01-1637 | CONCESSION / BOOTH & VENDING | 758.30 |
| 01-1641 | ALVINSTON LIBRARY | 162.00 |
| 01-1810 | PLANNING & ZONING | 316.44 |
| 01-1820 | COMMERCIAL & INDUSTRIAL | 569.90 |
| 01-1840 | AGRICULTURE & REFORESTATION | 611.61 |
| 01-1850 | TILE DRAINAGE | 1,956.50 |

Accounts Payable

Posted Invoice Payment Approval List By Account

Vendor 000000 Through 999999

Invoice Entry Date 12-31-19 to 01-31-20 Paid Invoices Cheque Date 12-31-19 to 01-31-20

| Account | Vendor Number Name | Invoice Number Item Description | Invoice Date | Entry Date | Item Amount |
|---------|-----------------------|---|-----------------|---------------|-------------|
| | | 20-0250 ADMINISTRATION | | | 25.00 |
| | | 20-0411 BROOKE FIRE - ALVINSTON STATION | | | 1,490.06 |
| | | 20-0412 BROOKE FIRE - INWOOD STATION | | | 202.65 |
| | | 20-0513 MAJOR CULVERT REPLACEMENTS | | | 9,433.59 |
| | | 20-0830 WATER | | | 18,115.22 |
| | | 20-1635 COMMUNITY CENTRE | | | 37,429.28 |
| | | 20-2900 MUNICIPAL DRAINS - MAINTENANCE | | | 10,456.43 |
| | | | | Report Total | 306,498.63 |



CLERK ADMINISTRATOR STAFF REPORT

Report to: Mayor Ferguson and Members of Council
 From: Janet Denkers, Clerk Administrator
 Date: February 27, 2020

1) **Special Occasion Permit**

BACKGROUND

The Brooke & Alvinston Agricultural Society has requested that the Council of the Municipality of Brooke-Alvinston declare the Alvinston Pro Rodeo a Public Event. The declaration is for the purpose of obtaining a Special Occasion Permit under the Alcohol and Gaming Commission of Ontario.

Public Events may be held for events of significance and / or to raise funds for charitable purposes and objects that benefit the public at large. An event of municipal significance requires a designation by the municipality in which the event will take place.

The Alvinston Pro Rodeo event will be running for it's third consecutive year and is planned for June 19, 20 and 21, 2020 at the Brooke-Alvinston Inwood Community Centre grounds. The event has been well attended in the past and has been considered a successful event.

FINANCIAL CONSIDERATIONS

There are no financial implications to the Municipality for declaration of the Alvinston Pro Rodeo as an event of municipal significance.

RECOMMENDATION

That the Council of the Municipality of Brooke-Alvinston declares the Alvinston Pro Rodeo being held June 19-21, 2020 as an event of municipal significance and acknowledges that the Alvinston Agricultural Society will be applying for a Special Occasion Permit (SOP) for the Brooke-Alvinston-Inwood Community Centre Complex at 3310 Walnut Street for the Alvinston Pro Rodeo event.



CLERK ADMINISTRATOR STAFF REPORT

Report to: Mayor Ferguson and Members of Council
 From: Janet Denkers, Clerk Administrator
 Date: February 27, 2020

Recommendation: *That a committee be developed to review the accessibility needs of the Municipality; and that the Committee be comprised of: the Clerk Administrator, Public Works Manager / Parks & Recreation Supervisor, one Councillor and two members of the public.*

Background:

Municipalities must work with accessibility advisory committees to identify and break down barriers for people with disabilities in their communities if populations exceed 10,000. In the past staff and Council members have actively consulted with persons with disabilities on an ongoing basis to identify and remedy any accessibility issues that have arisen. Such improvements include:

- i) Accessible entranceway at the Alvinston Library
- ii) Newly developed website to meet standards
- iii) Additional handicap parking at the BAICCC
- iv) Accessible washrooms in the upper hall of the BAICCC

In redeveloping the next multi-year accessibility plan, staff is seeking additional input and advice for the following matters:

- i) Updating the multi year accessibility plan
- ii) Facility review and outdoor spaces accessibility review
- iii) Landscape design (including trees), lighting, sidewalks

Draft terms of reference for the Committee are attached.

The intent of the ad hoc committee is to do a review of the municipal facilities

Relationship to Strategic Plan:

Invest in Community Infrastructure. By identifying needs for accessibility, funding applications can be sought for improvements.

TERMS OF REFERENCE: Ad Hoc Accessibility Advisory Committee

INTENT:

To fulfill the requirements of the Accessibility for Ontarians with Disabilities Act, 2005 by providing vision and advice to the Council of the Municipality of Brooke-Alvinston to create an accessible and inclusive community.

PURPOSE

The Ad Hoc Accessibility Advisory Committee shall advise and assist the Municipal staff in promoting and facilitating a barrier-free municipality. This aim shall be achieved through the review of municipal policies, programs and services and the identification, removal and prevention of barriers facing persons with disabilities. Through community education and awareness, the committee will focus on an inclusive community for all ages and abilities.

COMMITTEE COMPOSITION

The Committee shall be composed of five (5) members. Two of the members shall include persons with disabilities representing the interests of citizens with varying disabilities.

RESPONSIBILITIES

The Accessibility Advisory Committee shall make recommendations in regards to the municipal facilities and outdoor spaces for structures that:

- a) are municipally owned or leased
- b) Review matters referred to the Committee by Council or staff and make recommendations as appropriate.
- c) Make recommendations to Council concerning inclusion for persons with disabilities including the provision of transportation, housing, employment, culture and recreation in order to achieve an accessible community.
- d) Consult with persons with disabilities, community groups and organizations representing persons with disabilities in order to capture and communicate emerging issues to Council.
- e) Support, encourage and be an ongoing resource to the Municipality by educating and building community awareness about measures to improve the quality of life for persons with disabilities.
- f) Perform all other functions that are specified in the regulations pertaining to accessibility legislation.



CLERK ADMINISTRATOR STAFF REPORT

Report to: Mayor Ferguson and Members of Council
 From: Janet Denkers, Clerk Administrator
 Date: February 27, 2020

Recommendation: *That the attached information be received and filed.*

Background:

At the February 13, 2020 regular session of Council, a request was made for a comparison of issued building permits. Five years of data have been collected are displayed below:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|
| Residential Construction | 1 | 0 | 0 | 2 | 5 |
| Residential Alteration / Addition | 6 | 3 | 3 | 2 | 4 |
| Multi Residential Construction /Alteration/Addition | 0 | 0 | 0 | 0 | 0 |
| Non Residential (accessory building) | 3 | 5 | 5 | 4 | 4 |
| Commercial Construction | 3 | 0 | 0 | 0 | 2 |
| Commercial Alteration / Addition | 1 | 5 | 0 | 0 | 2 |
| Agricultural Construction | 8 | 16 | 3 | 7 | 17 |
| Agricultural Alteration / Addition | 0 | 3 | 0 | 2 | 3 |
| Industrial Construction | 0 | 0 | 1 | 0 | 0 |
| Industrial Alteration / Addition | 0 | 1 | 0 | 0 | 0 |
| Institutional Construction / Alteration/Addition | 2 | 0 | 0 | 0 | 0 |
| Demolition | 5 | 4 | 3 | 1 | 0 |
| Swimming Pool | 5 | 1 | 1 | 2 | 8 |
| Solar | 5 | 0 | 0 | 0 | 1 |
| Other | 0 | 1 | 0 | 0 | 0 |
| Value of Construction | \$3,638,284 | \$5,078,932 | \$1,845,700 | \$2,994,700 | \$8,425,307 |



CLERK ADMINISTRATOR STAFF REPORT

Report to: Mayor Ferguson and Members of Council
 From: Janet Denkers, Clerk Administrator
 Date: February 27, 2020

Recommendation: That Council provide direction on a funding application under the Judith & Norman Alix Foundation.

Background:

The Judith & Norman Alix Foundation is currently accepting applications for capital projects happening locally. The deadline for submissions is April 1, 2020. The projects must occur in Lambton County and Municipalities are eligible applicants. The Foundation ultimately funds initiatives that share one common goal, "to improve the community at large and the lives of residents of Lambton County".

At the February 13, 2020 regular session of Council, staff were requested to report on potential funding projects that the Municipality could submit for funding.

Considerations:

The 2020 municipal budget has been reviewed three times with Council and is nearing approvals. Capital projects listed in the draft budget include:

| | | |
|------|---|--------|
| i) | Inwood Fire Station Build | \$200k |
| ii) | Playground equipment at the Libro Sports Community Park | \$30k |
| iii) | Ice Surface / Arena Sound System | \$25 |
| iv) | Auditorium Upgrades at the BAICCC | \$75k |
| v) | Lobby Lighting at the BAICCC | \$10k |

For comparison, previous approved applications by the Alix Foundation are:

| | | | |
|-------|------------------------|--------|--|
| i) | March of Dimes | \$10k | Hydrotherapy tub |
| ii) | Village of Oil Springs | \$10k | Façade Hall & ramp |
| iii) | Sarnia Rugby Club | \$ 8k | training equipment & capital improvement |
| iv) | Forest Curling Club | \$100k | 19 x 40 addition |
| v) | Lambton Fairs | \$30k | bleachers |
| vi) | Petrolia Lions | \$64k | portable kitchen |
| vii) | OHDCC | \$135k | additions & improvements |
| viii) | Gallery in the Grove | \$5k | light system |

Comments:

The input for the capital projects at the BAICCC were presented and discussed with the PARC Committee then presented as a whole to Council. A brief overview of the suggested improvements was mentioned to Council.

Staff were directed to obtain input from the Optimist Club in regards to repairs, replacing or monetary donation to improve the Spider Web at the Libro Community Park.

The following improvements to the BAICCC prepared by staff include:

Auditorium:

- i) Painting of the auditorium with removal of the murals and incorporating the murals onto canvas or other print material
- ii) Refinishing of the Auditorium Flooring
- iii) Improved Lighting (consistent with entire building)

Upper Hall:

- i) Painting of the upper hall
- ii) New floor covering in the upper hall
- iii) Improved Lighting (consistent with entire building)

Meeting Room:

- i) Painting, flooring and furniture upgrades

Arena Lobby:

- i) Improved lighting (consistent with entire building)

Arena Ice Surface:

- i) Improved Sound System

Other Considerations:

The Municipality submitted a funding application to the Judith & Norman Alix Foundation in 2018 for improvements to the upper hall at the BAICCC. The application was turned down as the Optimist Pavilion project was still in the application queue for review. The Alvinston Optimist Building Committee has repeatedly had an application on file with the Foundation. Although the Optimist application has been reviewed consecutively and through each intake, it has never received approval.

It is hopeful that the Optimist Club receive funding through the Canada Infrastructure Program however, if unsuccessful, the Municipality needs to aggressively work on the accessibility of the outside canteen washrooms. The washrooms have been under the umbrella of the Optimist Pavilion Project since approximately 2014 / 2015. At the September 26, 2019 Council meeting, it was agreed through resolution that should the ICIP funding not be approved, that Council and the Optimist Club will reassess the washroom renovations at the BAICCC outside canteen.

At the Feb. 13, 2020 Council session, clarification was requested as to what happens to the \$80k earmarked for Fairtax should funding not be approved. It was indicated that the Municipality would need to look at using the funds for upgrades to the current washroom / canteen area. These funds have been earmarked as Fairtax funds in the budget – to be used for payment to Fairtax should funding be received or used for washroom / canteen improvements should funding not be approved.

It is hopeful that the Optimist Club will acknowledge that the Municipality has supported the applications including the letters of support obtained for the ICIP funding and table their Alix application in order that two applications for the same facility are not submitted.

Staff recommend that an application be made to the Judith & Norman Alix Foundation for a modest amount that would benefit the ratepayers, improve the BAICCC interior to be comparable with neighbouring facilities and to ensure it maintains its status as the preferred rental facility– Auditorium upgrades of the BAICCC for \$75,000. This application proposal aligns with other previously approved projects funded by the Foundation. We have obtained pricing and quotes from designers (for budget discussion) that would supplement the application.



**FIRE CHIEF
STAFF REPORT
Open Report**

Report to: Mayor Ferguson and Members of Council
 From: Jeff McArthur, Fire Chief
 SUBJECT: Inwood Station Considerations
 Presented to Council: February 27, 2020

Recommendation: That Council supports the building of an apparatus bay for the Inwood Station of Brooke Fire Rescue to maintain a fire presence in Inwood.

BACKGROUND:

- The Office of the Fire Marshal (OFMEM) conducted a comprehensive review of fire protection services for the Municipality of Brooke-Alvinston in 2015/16 with 28 recommendations as a result.
- In 2017, a Fire Chief was hired and the former Alvinston and Inwood Fire Departments were amalgamated as stations to form Brooke Fire Rescue (BFR)-Inwood Station and Alvinston Station. Many changes have been implemented since BFR was established along with many personnel changes including the resignation of 16 Inwood Station members and recruitment of 14 new members to date.
- The lease with the Inwood Firemen's Association (IFA) for the Inwood Firehall was not renewed at the end of 2019 and the Inwood Station's apparatus was moved to a municipally owned building in Alvinston.
- Staff directed to obtain material pricing for a new build in Inwood to house fire apparatus for Council consideration

COMMENTS:

Throughout the attempted lease negotiations with the IFA, Council maintained clear direction that a fire presence would remain in Inwood.

Recently, there has been discussion and opinion on the future needs of an Inwood Station. Since October 2017 the Alvinston Station has responded to all calls in the Inwood Station Response Area, including a portion of Enniskillen Township and a large portion of Dawn-Euphemia Township. The Alvinston response was initially done due to training concerns at the Inwood Station and was kept in place during the firefighter resignations in 2018 and remains in effect until the Inwood Station is sufficiently staffed. The neighbouring municipalities and Fire Departments have been very supportive of BFR during this transition.

Despite only having advertised for firefighter recruitment once, BFR continues to recruit and have recently added five new members to the BFR roster. The current BFR roster totals are as follows:

| | |
|------------------------------------|----|
| Alvinston Station | 27 |
| Inwood Station | 7 |
| Contract Firefighters / Fire Chief | 4. |

Total staffing of 38 members.

Recruitment efforts are obviously strained while the status of the Inwood Station is unknown. By investing in a new build in Inwood, Council could anticipate additional new recruitment and retention for both stations, with a reasonable expectation of a staffing level of 12-15 firefighters in Inwood projected in the next five years. Recruitment is focused on commitment to training and being an active member including their intent to stay in the area long term.

The current Inwood Station firefighters have or are in progress of completing over 100 hours of NFPA 1001 Firefighter training through Lambton Fire Academy among other courses including Red Cross First Responder. These firefighters have shown a true dedication to improving the level of fire protection service for the community they live in.

FIRE PROTECTION CONSIDERATIONS:

A continued fire presence in Inwood with a municipally owned fire station is the most effective way to protect the Inwood Response Area while ensuring all BFR firefighters are properly equipped with the tools and equipment needed. The Municipality also has an agreement in place with Dawn-Euphemia, Southwest Middlesex and Enniskillen to provide service to a portion of the respective municipalities.

A meeting between the Municipal Heads of Councils of Dawn-Euphemia and Enniskillen should be arranged prior to any dissolution of a Fire Station.

FINANCIAL CONSIDERATIONS:

Dawn-Euphemia pays approximately 15% towards fire coverage from both stations. In accordance with the agreement in place, should the Municipality terminate the agreement, the associated parties shall receive 100% of its share of the dissolved department assets. Furthermore, one-year written notice of intent to terminate is required.

While acknowledging stagnant growth in the community and municipal financial challenges, staff have prepared a draft apparatus replacement schedule to assist Council in long term plans and future asset planning for BFR.

RELATIONSHIP TO THE STRATEGIC PLAN

- investment in community infrastructure

- practice inclusive fiscal responsibility

Appendix A

Draft Brooke Fire Rescue Apparatus Replacement Schedule for Council Consideration

| <i>Apparatus</i> | <i>Station</i> | <i>Year</i> | <i>Replacement</i> | <i>Replacement Cost Estimate</i> | <i>Notes</i> |
|------------------|----------------|-------------|--------------------|----------------------------------|--|
| Rescue 1 | Alvinston | 2003 | 2033 | \$375,000 | |
| Tanker 2 | " | 2010 | ---- | \$400,000 | Move to Inwood in 2022, replace with pickup truck - \$75,000 |
| Pumper 3 | " | 1998 | 2022 | \$550,000 | Front-line pumper |
| Tanker 4 | " | 2015 | 2045 | \$500,000 | |
| Rescue 5 | Inwood | 2015 | ---- | \$300,000 | Declare Surplus in 2020. |
| Pumper 6 | " | 2000 | 2025 | \$400,000 | Replace with Light Rescue - \$175,000 |
| Tanker 7 | " | 2003 | ---- | \$300,000 | Replace with Tanker 2 in 2022 |
| Tanker 11 | Watford | 2012 | 2030 | \$300,000 | Part of Fire Protection Agreement w. Township of Warwick (Watford) |

Long term planning for the Inwood Station supports a realignment to two apparatus

2020 – Declare R5 surplus, equipment moved to P6 & T7

2022 – Replace P3 with new pumper to serve as front-line pumper for entire BFR coverage area.

2022 – Move T2 to Inwood and replace with pickup truck for personnel transportation, Chief/Officer vehicle, med equipment/basic tool or purchase Light Rescue for Inwood Station. Decision to be based on staffing and other considerations.