



The Corporation of the Municipality of Brooke-Alvinston

MINUTES – December 12, 2019
Regular Session

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, December 12, 2019 at 4:00 p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Treasurer Stephen Ikert
Public Works Manager Randy Hills
Fire Chief Jeff McArthur
Administrative Assistant Darlene Paolucci

1. CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Special Meeting Minutes of November 28, 2019

Motion # 2019-383

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the special Council meeting minutes of November 28, 2019 be approved as presented.

Carried

ii) Regular Meeting Minutes of November 28, 2019

Motion # 2019-384

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the regular Council meeting minutes of November 28, 2019 be approved as presented.

Carried

4. **BUSINESS ARISING FROM MINUTES**

5. **DELEGATIONS & TIMED EVENTS**

5.1 Service Award Presentation

Mayor Ferguson presented Randy Hills, Public Works Manager with a token of appreciation for 30 years with the Municipality. Wayne McPhail was acknowledged for 10 years of service to the Municipality but was unable to attend the meeting.

5.2 Cheque Presentation

Jane Anema, Executive Director of the Sarnia Community Foundation was in attendance at Council to present a \$500 to Council for the Cooking classes taught by Conny Flynn.

5.3 Zoning Amendment Application

Motion # 2019-385

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that zoning amendment Z003/19 to rezone lands municipally known as 7162 LaSalle Line from the Agriculture 1 (A1) zone to Rural Commercial (C3) zone be approved and that the by-law be passed accordingly.

Carried

5.4 Site Plan Amendment

Motion # 2019-386

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the site plan presented be approved in principle with the authorizing by-law presented at the January 9, 2020 meeting for formal approval.

Carried

6. **CORRESPONDENCE**

Motion # 2019-387

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that correspondence items 5 i a-f be received and filed.

Carried

ii-a Alvinston Regional Silver Stick: Request for Donation

Motion # 2019-388

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke Alvinston supports the Alvinston Regional Silver Stick Tournament December 27-30, 2019 with a banner sponsor of \$135; BAICCC ad for \$25 and a ¼ page municipal ad for \$50 in the program book.

Carried

ii-b Watford Silver Stick

Motion # 2019-389

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston sponsor half of a game for \$40 during the Watford Silver Stick tournament.

Carried

ii-c Meadowview Villa Auxillary

Motion # 2019-390

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston sponsor a monthly card party at Meadowview Villa on January 14, 2020.

Carried

7. STAFF REPORTS

7.1 Clerk-Administrator's Report

i) Lambton OPP Contract

Motion # 2019-391

Moved by Councillor Armstrong / Seconded by Councillor Nemcek

Be it resolved that Council of the Municipality of Brooke-Alvinston approve a four year contract with the Lambton OPP.

Carried

ii) Committee of Adjustment Vacancy – three year term

Motion # 2019-392

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve advertising for the vacant position on the Committee of Adjustment (Feb. 1, 2020); and that the Clerk Administrator and two members of the County of Lambton Planning Department interview the qualified candidates; and that a recommendation for a new member be presented to Council in January 2020.

Carried

iii) 2020 Meeting Schedule

Motion # 2019-393

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve a three week Council meeting schedule with a start time of 4:00 p.m.; and that the procedural by-law be amended to reflect the meeting frequency change; and that the schedule of meetings be posted on the website for 2020.

Motion lost

Motion # 2019-394

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve a Council meeting start time of 4:00 p.m for regular Council meetings and that the procedural by-law be amended and that notice be provided on the website.

Carried

7.2 Treasurer's Report

i) November Accounts Summary

The November summary of accounts was reviewed by Council

ii) Special Meeting Date for 2020 Budget

A meeting date of January 16, 2020 at 4:00 p.m. was scheduled to begin discussions on the 2020 budget.

Carried

7.3 Public Works Manager's Report

i) Lorne Street Storm Sewer & Street Reconstruction

Motion # 2019-395

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the tender received from HE Construction in the amount of \$553,904.16 for the Lorne Street reconstruction project.

Carried

It was noted that the top coat was not included in this price and the topcoat will be placed in the 2020 budget.

7.4 Fire Chief's Report

i) Public Notice Siren Alerts

The Fire Chief provided a brief verbal report which accompanied his submitted report on the use of the newly refurbished siren.

ii) Monthly Summary Report

The Fire Chief verbally reported on his monthly summary report including fire calls and training completed in 2019.

7.5 Drainage Superintendent Report

i) Edgar Drain Maintenance Request

The Request for Maintenance on the Edgar Drain was reviewed and noted it was forwarded to the Drainage Superintendent for review.

8. **BY-LAWS**

i) Remuneration to Council

Motion # 2019-396

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that By-law Number 56 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to authorize an increase in the conference expenditures of Council members

Carried

ii) Zoning By-law Amendment (Buurma)

Motion # 2019-397

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that By-law Number 57 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to authorize a zoning by-law amendment.

Carried

iii) Overnight Parking

Motion # 2019-398

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 58 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to amend the overnight parking hours in the winter.

Carried

iv) OPP Contract

Motion # 2019-399

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that By-law Number 59 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to authorize an agreement with the Lambton County OPP.

Carried

9. **NEW BUSINESS**

9.1 Letter to the Inwood Firemen's Association

The Clerk Administrator advised that a response was not received from the letter sent to the IFA requesting a one year exclusive lease for one bay in the amount of \$20,063.

The Mayor advised that should the IFA wish to discuss the offer, Council is willing.

Councillor Deans indicated a new IFA negotiating committee has been established

Motion # 2019-400

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to proceed with making the necessary arrangements for the movement of trucks out of the IFA hall by year end including, storage, transportation, mutual aid and communication with neighbouring communities.

Carried

Motion # 2019-401

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston keep an open line of communication between the IFA, Council and lease committee moving forward.

Carried

9.2 Silver Stick – request to reconsider fee rental

Motion # 2019-402

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that the Silver Stick Committee be invoiced the winter fitness program hour rate for the use of the auditorium for 2019 during the Silver Stick tournament.

9.3 Parks & Recreation Staffing

Motion # 2019-403

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the resignation of Riley Bryce with regret and that staff proceed with the filling of the vacancy.

Carried

Councillor Nemcek noted the Optimist parade being held December 14th in Alvinston

Councillor Douglas reminded Council, staff and those present of the community dinner at Guthrie Presbyterian Church on December 26th – all welcome

Councillor Deans inquired if a letter or fee reduction was provided to the facility user who submitted a letter to Council.

Councillor Armstrong inquired when the fire apparatus would be moved from the Inwood Hall with consideration to the firefighters tasked with moving the apparatus during the holiday season.

10. **CLOSED SESSION**

There was no closed session at this meeting.

11. **RISE & REPORT**

12. **BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2019-404

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that By-law Number 60 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including December 12, 2019 be taken as read a first, second and third time and finally passed this 12th day of December, 2019.

Carried

13. **ADJOURNMENT**

Motion # 2019-405

Moved by Councillor Douglas/ Seconded by Councillor

Be it resolved that this meeting be adjourned at 5:05 p.m. to meet again on January 9, 2020 at 4:00 p.m. or at the call of the chair.

Carried

Mayor
David Ferguson

Clerk Administrator
Janet Denkers