



MINUTES

Council Meeting

4:00 PM - Thursday, January 9, 2020
Municipal Office

The Council of the Brooke-Alvinston was called to order on Thursday, January 9, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

PRESENT: Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, and Councillor Wayne Deans

ABSENT: Councillor Jamie Armstrong

1 CALL TO ORDER

The Mayor requested a moment of silence for two members of the community who recently passed away: Tanner Redick who was a member of Brooke Fire Rescue and Tom Lassaline a former Council member

2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interested be declared at the appropriate time.

3 MINUTES

a) Regular Council Meeting Minutes of December 12, 2019

RESOLUTION-1-2020

Deputy Mayor Frank Nemcek made a motion that the regular Council meeting minutes of December 12, 2019 be approved as presented. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

4 BUSINESS ARISING FROM THE MINUTES

5 DELEGATIONS & TIMED EVENTS

a) Frank Cowan Company Insurance Proposal 2020

Greg Cameron and Tony Commisso of the Frank Cowan Company were present at Council to discuss the 2020 municipal insurance renewal proposal. The municipal increase was 16%.

RESOLUTION-2-2020

Councillor Wayne Deans made a motion that the 2020 insurance proposal presented by the Frank Cowan Company be accepted. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

6 CORRESPONDENCE

a) Information Correspondence

RESOLUTION-3-2020

Councillor Jeannette Douglas made a motion that the correspondence provided for information be received and filed. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

b) Information Requiring Action

RESOLUTION-4-2020

Councillor Jeannette Douglas made a motion that the Municipality of Brooke-Alvinston support the December 11, 2019 resolution from the Town of Petrolia in requesting the Lambton Group Police Services Board and Lambton OPP to provide future draft proposals a minimum of three months prior to the request of endorsement. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

RESOLUTION-5-2020

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston support the December 12, 2019 resolution from the City of Woodstock to support the single-use plastic handles shopping bag ban in principle and defer a decision regarding implementation until the Provincial and/or Federal governments have announced their decision and plans for a ban. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

RESOLUTION-6-2020

Deputy Mayor Frank Nemcek made a motion THAT WHEREAS the amount of single-use plastics leaking onto our lakes, rivers, waterways is

a growing area of public concern; AND WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly; AND WHEREAS the transition to full producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental outcomes; AND WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome; AND WHEREAS the municipality is a member of the Bluewater Recycling Association (BRA) which has been providing the Blue Box program for the last 30 years to its member municipalities; AND WHEREAS the Blue Box program is one of many resources management services that is part of an integrated system that the Association provides the municipality; AND WHEREAS the Municipality of Brooke-Alvinston is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products; AND WHEREAS AMO has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility; THEREFORE BE IT RESOLVED THAT the Municipality of Brooke-Alvinston would like to transition their Blue Box program to full producer responsibility April 1, 2024, preferable at the same time as all the other BRA; AND THAT this decision is based on the following rationale: 1) 2023 is too close to the Provincial and municipal election to plan a seamless transition, 2) January of any year is the busiest time of the year in terms of volume and the weather is not always cooperative making it the worst time of the year to transition; 3) April 1, 2024 date is more suitable if a new service provider is taking over as it removes the uncertainties associated with weather events and our busiest holiday season (January), 4) that recycling service is integrated (co-collection) with the waste collection service in most areas serviced with the same truck at the same time which may be substantially impacted by the transition 5) the Municipality is part of a cooperative which has invested substantial capital resources that need to be optimized and considered as part of any new system, AND THAT the Municipality of Brooke-Alvinston through the BRA would be interested in providing collection, processing, marketing, and other services to Producers should we be able to arrive at a mutually agreeable commercial terms; Councillor Wayne Deans seconded the motion. Carried unanimously.

7 STAFF REPORTS

- a) CLERK ADMINISTRATOR: Cost of Living Allowance

RESOLUTION-7-2020

Councillor Jeannette Douglas made a motion that the municipal wage grid be adjusted 1.9% in accordance with the average inflation rate / CPI in Ontario. Councillor Wayne Deans seconded the motion. Carried unanimously.

- b) CLERK ADMINISTRATOR: Mileage Rate 2020

RESOLUTION-8-2020

Deputy Mayor Frank Nemcek made a motion that the municipal mileage rate be increased to \$0.565 / km for 2020. Councillor Wayne Deans seconded the motion. Carried unanimously.

- c) CLERK ADMINISTRATOR: Garbage & Rabies Clinic 2020

RESOLUTION-9-2020

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston approve of one Municipal Large Item Day to be held on April 18, 2020 and that staff arrange for a Rabies Clinic to be held in April 2020. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

- d) CLERK ADMINISTRATOR: Municipal Health & Safety Policy 2020

RESOLUTION-10-2020

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston approve the Health & Safety Statement for 2020. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

- e) CLERK ADMINISTRATOR: Building Code

RESOLUTION-11-2020

Deputy Mayor Frank Nemcek made a motion that the Chief Building Official be directed to proceed with all the applicable charges under the Building Code Act for the property municipality known as 3239-3241 River Street owned by Level Contracting INC and its Agent/Owner - Jose Pinheiro; and further that the Chief Building Official keep the Council apprised of such undertakings. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

- f) TREASURER'S REPORT: December 2019 Payables

The December 2019 payables were reviewed and discussed.

g) DRAINAGE SUPERINTENDENT REPORT: Request for Maintenance

The Request for maintenance on the Watson Drain was reviewed.

h) PUBLIC WORKS MANAGER'S

Verbal Report: Water leak; Bridge Inspection; Hilly Road

The Public Works Manager provided an update to Council that the water leak was located and repaired and that other areas will be looked at to prevent further occurrences.

A verbal report was provided on the 2019 Bridge Inspections. Council was advised that 3 replacements will be done in 2020 by the Municipality.

The report on Hilly Road was reviewed with additional discussion on the access road. After discussion the following motion was made.

RESOLUTION-12-2020

Councillor Wayne Deans made a motion that the Public Works Manager be authorized to proceed in conjunction with the Engineer report for suggested improvements to Hilly Road and present the options for the improvements to Council. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

i)

The Public Works Manager advised that he plans to relocate the generator previously stored in the IFA hall to the old municipal fire hall in Inwood. He was directed to contact the IFA President to arrange for the padlock and contents to be removed.

8 BY-LAWS

a) Proposed By-law 1 of 2020 -Authorize a Site Plan (Buurma)

RESOLUTION-13-2020

Councillor Jeannette Douglas made a motion that By-law 1 of 2020, being a By-law to authorize a site plan agreement be read a first, second and third time and finally passed this 9th day of January, 2020. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

b) Proposed By-law 2 of 2020 - Borrowing By-law

RESOLUTION-14-2020

Councillor Wayne Deans made a motion that By-law 2 of 2020, being a by-law to approve municipal borrowing be read a first, second and third time and finally passed this 9th day of January 2020 Councillor Jeannette Douglas seconded the motion. Carried unanimously.

- c) Proposed By-law 3 of 2020- Interim Tax Levies By-law

RESOLUTION-15-2020

Deputy Mayor Frank Nemcek made a motion that By-law 3 of 2020, being a by-law to approve the interim tax levies billed be taken as read a first, second and third time and finally passed this 9th day of January 2020 Councillor Jeannette Douglas seconded the motion. Carried unanimously.

- d) Proposed By-law 4 of 2020 - Penalty By-law

RESOLUTION-16-2020

Councillor Wayne Deans made a motion that By-law 4 of 2020 being a by-law to add penalty to tax rolls as needed be taken and read a first, second and third time and finally approved this 9th day of January 2020 Councillor Jeannette Douglas seconded the motion. Carried unanimously.

9 NEW BUSINESS

- a) Tile Loan Application

RESOLUTION-17-2020

Councillor Jeannette Douglas made a motion that Council approve the two applications for tile loans submitted by landowners / ratepayers for approximately \$33,500 and 423,000 respectively. Councillor Wayne Deans seconded the motion. Carried unanimously.

- b) STAFF REPORT - Fire Chief

RESOLUTION-18-2020

Councillor Jeannette Douglas made a motion that the Fire Chief's report be received and filed. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

- c) The Mayor congratulated the ELMHA teams that took part in International Silver Stick Tournaments in the region and won in their divisions. It was noted that the Midgets and Atom AE progressed on in their divisions.
- d) Councillor Deans inquired where the fire trucks were relocated from Inwood. He was advised they were moved to the MTO building
- e) 2020 Municipal Tree Program

RESOLUTION-19-2020

Councillor Wayne Deans made a motion that the Municipality take part in the 2020 tree program. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

10 CLOSED SESSION

11 RISE AND REPORT

12 BY-LAW CONFIRMING PROCEEDINGS

- a) By-law 5 of 2020 - Confirming By-law

RESOLUTION-20-2020

Deputy Mayor Frank Nemcek made a motion That the confirming by-law adopting all motions of the January 9, 2020 meeting be read a first, second and third time and finally passed. Councillor Wayne Deans seconded the motion. Carried unanimously

13 ADJOURNMENT

- a) **RESOLUTION-21-2020**

Councillor Wayne Deans made a motion the meeting be adjourned at 5:15 p.m.

Clerk Administrator

Mayor