



# AGENDA

## Council Meeting

4:00 PM - Thursday, January 23, 2020

Municipal Office

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<b>1. CALL TO ORDER</b>	
<b>2. DISCLOSURE OF PECUNIARY INTEREST</b>	
<b>3. MINUTES</b>	
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<b>4. BUSINESS ARISING FROM THE MINUTES</b>	
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- 7.3. CLERK ADMINISTRATOR REPORT (Verbal): summer student
- 7.4. DRAINAGE SUPERINTENDENT REPORT 61 - 62  
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- 7.5. PUBLIC WORKS MANAGER REPORT - Concrete Crushing Report  
(will be presented at the meeting)
- 7.6. PUBLIC WORKS MANAGER REPORT: PARC Meeting Minutes 63 - 64  
[PARC November 5 2019 meeting minutes](#)

## **8. BY-LAWS**

- 8.1. By-law to Authorize the Sale of Land (3202 Park Street, Inwood) 65  
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## **9. NEW BUSINESS**

## **10. CLOSED SESSION**

Personnel matters about an identifiable individual including employees

## **11. RISE AND REPORT**

## **12. BY-LAW CONFIRMING PROCEEDINGS**

## **13. ADJOURNMENT**



# MINUTES

## Council Meeting

4:00 PM - Thursday, January 9, 2020  
Municipal Office

The Council of the Brooke-Alvinston was called to order on Thursday, January 9, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

**PRESENT:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, and Councillor Wayne Deans

**ABSENT:** Councillor Jamie Armstrong

### 1 CALL TO ORDER

The Mayor requested a moment of silence for two members of the community who recently passed away: Tanner Redick who was a member of Brooke Fire Rescue and Tom Lassaline a former Council member

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interested be declared at the appropriate time.

### 3 MINUTES

a) Regular Council Meeting Minutes of December 12, 2019

#### RESOLUTION-1-2020

Deputy Mayor Frank Nemcek made a motion that the regular Council meeting minutes of December 12, 2019 be approved as presented. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

### 4 BUSINESS ARISING FROM THE MINUTES

### 5 DELEGATIONS & TIMED EVENTS

a) Frank Cowan Company Insurance Proposal 2020

Greg Cameron and Tony Commisso of the Frank Cowan Company were present at Council to discuss the 2020 municipal insurance renewal proposal. The municipal increase was 16%.

#### RESOLUTION-2-2020

Councillor Wayne Deans made a motion that the 2020 insurance proposal presented by the Frank Cowan Company be accepted. Councillor Jeannette

Douglas seconded the motion. Carried unanimously.

## 6 CORRESPONDENCE

### a) Information Correspondence

#### **RESOLUTION-3-2020**

Councillor Jeannette Douglas made a motion that the correspondence provided for information be received and filed. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

### b) Information Requiring Action

#### **RESOLUTION-4-2020**

Councillor Jeannette Douglas made a motion that the Municipality of Brooke-Alvinston support the December 11, 2019 resolution from the Town of Petrolia in requesting the Lambton Group Police Services Board and Lambton OPP to provide future draft proposals a minimum of three months prior to the request of endorsement. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

#### **RESOLUTION-5-2020**

Deputy Mayor Frank Nemcek made a motion that the Municipality of Brooke-Alvinston support the December 12, 2019 resolution from the City of Woodstock to support the single-use plastic handles shopping bag ban in principle and defer a decision regarding implementation until the Provincial and/or Federal governments have announced their decision and plans for a ban. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

#### **RESOLUTION-6-2020**

Deputy Mayor Frank Nemcek made a motion THAT WHEREAS the amount of single-use plastics leaking onto our lakes, rivers, waterways is a growing area of public concern; AND WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly; AND WHEREAS the transition to full producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental outcomes; AND WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome; AND WHEREAS the municipality is a member of the Bluewater Recycling Association (BRA) which has been providing the Blue Box program for the last 30 years to its member municipalities; AND WHEREAS the Blue Box program is one of many resources management services that is part of an integrated system that the Association provides the municipality; AND WHEREAS the Municipality of Brooke-Alvinston is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper

products; AND WHEREAS AMO has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility; THEREFORE BE IT RESOLVED THAT the Municipality of Brooke-Alvinston would like to transition their Blue Box program to full producer responsibility April 1, 2024, preferable at the same time as all the other BRA; AND THAT this decision is based on the following rationale: 1) 2023 is too close to the Provincial and municipal election to plan a seamless transition, 2) January of any year is the busiest time of the year in terms of volume and the weather is not always cooperative making it the worst time of the year to transition; 3) April 1, 2024 date is more suitable if a new service provider is taking over as it removes the uncertainties associated with weather events and our busiest holiday season (January) , 4) that recycling service is integrated (co-collection) with the waste collection service in most areas serviced with the same truck at the same time which may be substantially impacted by the transition 5) the Municipality is part of a cooperative which has invested substantial capital resources that need to be optimized and considered as part of any new system, AND THAT the Municipality of Brooke-Alvinston through the BRA would be interested in providing collection , processing, marketing, and other services to Producers should we be able to arrive at a mutually agreeable commercial terms; Councillor Wayne Deans seconded the motion. Carried unanimously.

## 7 STAFF REPORTS

- a) CLERK ADMINISTRATOR: Cost of Living Allowance

### **RESOLUTION-7-2020**

Councillor Jeannette Douglas made a motion that the municipal wage grid be adjusted 1.9% in accordance with the average inflation rate / CPI in Ontario. Councillor Wayne Deans seconded the motion. Carried unanimously.

- b) CLERK ADMINISTRATOR: Mileage Rate 2020

### **RESOLUTION-8-2020**

Deputy Mayor Frank Nemcek made a motion that the municipal mileage rate be increased to \$0.565 / km for 2020. Councillor Wayne Deans seconded the motion. Carried unanimously.

- c) CLERK ADMINISTRATOR: Garbage & Rabies Clinic 2020

### **RESOLUTION-9-2020**

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston approve of one Municipal Large Item Day to be held on April 18, 2020 and that staff arrange for a Rabies Clinic to be held in April 2020. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

- d) CLERK ADMINISTRATOR: Municipal Health & Safety Policy 2020

**RESOLUTION-10-2020**

Deputy Mayor Frank Nemcek made a motion that the Council of the Municipality of Brooke-Alvinston approve the Health & Safety Statement for 2020. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

- e) CLERK ADMINISTRATOR: Building Code

**RESOLUTION-11-2020**

Deputy Mayor Frank Nemcek made a motion that the Chief Building Official be directed to proceed with all the applicable charges under the Building Code Act for the property municipality known as 3239-3241 River Street owned by Level Contracting INC and its Agent/Owner - Jose Pinheiro; and further that the Chief Building Official keep the Council apprised of such undertakings. Councillor Jeannette Douglas seconded the motion. Carried unanimously.

- f) TREASURER'S REPORT: December 2019 Payables

The December 2019 payables were reviewed and discussed.

- g) DRAINAGE SUPERINTENDENT REPORT: Request for Maintenance

The Request for maintenance on the Watson Drain was reviewed.

- h) PUBLIC WORKS MANAGER'S  
Verbal Report: Water leak; Bridge Inspection; Hilly Road

The Public Works Manager provided an update to Council that the water leak was located and repaired and that other areas will be looked at to prevent further occurrences.

A verbal report was provided on the 2019 Bridge Inspections. Council was advised that 3 replacements will be done in 2020 by the Municipality.

The report on Hilly Road was reviewed with additional discussion on the access road. After discussion the following motion was made.

**RESOLUTION-12-2020**

Councillor Wayne Deans made a motion that the Public Works Manager be authorized to proceed in conjunction with the Engineer report for suggested improvements to Hilly Road and present the options for the improvements to Council. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

- i) The Public Works Manager advised that he plans to relocate the generator previously stored in the IFA hall to the old municipal fire hall in Inwood. He was directed to contact the IFA President to arrange for the padlock and contents to be removed.

## 8 BY-LAWS

- a) Proposed By-law 1 of 2020 -Authorize a Site Plan (Buurma)

### **RESOLUTION-13-2020**

Councillor Jeannette Douglas made a motion that By-law 1 of 2020, being a By-law to authorize a site plan agreement be read a first, second and third time and finally passed this 9th day of January, 2020. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

- b) Proposed By-law 2 of 2020 - Borrowing By-law

### **RESOLUTION-14-2020**

Councillor Wayne Deans made a motion that By-law 2 of 2020, being a by-law to approve municipal borrowing be read a first, second and third time and finally passed this 9th day of January 2020 Councillor Jeannette Douglas seconded the motion. Carried unanimously.

- c) Proposed By-law 3 of 2020- Interim Tax Levies By-law

### **RESOLUTION-15-2020**

Deputy Mayor Frank Nemcek made a motion that By-law 3 of 2020, being a by-law to approve the interim tax levies billed be taken as read a first, second and third time and finally passed this 9th day of January 2020 Councillor Jeannette Douglas seconded the motion. Carried unanimously.

- d) Proposed By-law 4 of 2020 - Penalty By-law

### **RESOLUTION-16-2020**

Councillor Wayne Deans made a motion that By-law 4 of 2020 being a by-law to add penalty to tax rolls as needed be taken and read a first, second and third time and finally approved this 9th day of January 2020 Councillor Jeannette Douglas seconded the motion. Carried unanimously.

## 9 NEW BUSINESS

- a) Tile Loan Application

### **RESOLUTION-17-2020**

Councillor Jeannette Douglas made a motion that Council approve the two applications for tile loans submitted by landowners / ratepayers for approximately \$33,500 and 423,000 respectively. Councillor Wayne Deans seconded the motion. Carried unanimously.

- b) STAFF REPORT - Fire Chief

### **RESOLUTION-18-2020**

Councillor Jeannette Douglas made a motion that the Fire Chief's report be received and filed. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

- c) The Mayor congratulated the ELMHA teams that took part in International Silver Stick Tournaments in the region and won in their divisions. It was noted that the Midgets and Atom AE progressed on in their divisions.
- d) Councillor Deans inquired where the fire trucks were relocated from Inwood. He was advised they were moved to the MTO building
- e) 2020 Municipal Tree Program

**RESOLUTION-19-2020**

Councillor Wayne Deans made a motion that the Municipality take part in the 2020 tree program. Deputy Mayor Frank Nemcek seconded the motion. Carried unanimously.

**10 CLOSED SESSION**

**11 RISE AND REPORT**

**12 BY-LAW CONFIRMING PROCEEDINGS**

- a) By-law 5 of 2020 - Confirming By-law

**RESOLUTION-20-2020**

Deputy Mayor Frank Nemcek made a motion That the confirming by-law adopting all motions of the January 9, 2020 meeting be read a first, second and third time and finally passed. Councillor Wayne Deans seconded the motion. Carried unanimously

**13 ADJOURNMENT**

- a) **RESOLUTION-21-2020**

Councillor Wayne Deans made a motion the meeting be adjourned at 5:15 p.m.

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Clerk Administrator

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Mayor





# MINUTES

## Council Meeting

4:00 PM - Thursday, January 16, 2020  
Municipal Office

The Council of the Brooke-Alvinston was called to order on Thursday, January 16, 2020, at 4:00 PM, in the Municipal Office, with the following members present:

**PRESENT:** Mayor David Ferguson, Deputy Mayor Frank Nemcek, Councillor Jeannette Douglas, Councillor Jamie Armstrong, and Councillor Wayne Deans

**STAFF:** Janet Denkers, Clerk Administrator  
Stephen Ikert, Treasurer  
Randy Hills, Public Works Manager  
Jeff McArthur, Fire Chief

### 1 CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

### 2 DISCLOSURE OF PECUNIARY INTEREST

The Mayor requested that any pecuniary interests be declared at the appropriate time.

### 3 NEW BUSINESS

#### a) 2020 Draft Preliminary Budget

The Treasurer presented the draft budget as presented. Council reviewed the draft budget in detail including all departments of Public Works, Parks & Recreation, Administration and Fire. Councillor Nemcek inquired about the crushing of concrete. The Public Works Manager advised that he has a meeting scheduled with Steve and Alicia Grey and will present a report in a future upcoming meeting as requested earlier.

Public comments / questions were received on the budget from those in attendance.

A second date for a public meeting on the budget will be discussed at the January 23, 2020 meeting.

### 4 ADJOURNMENT

The meeting was adjourned at 5:30 p.m.

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Clerk Administrator

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Mayor



**PUBLIC NOTICE**  
**MINOR VARIANCE APPLICATION**  
**COMMITTEE OF ADJUSTMENT**

**APPLICATION NUMBER:** A-001/20  
 (Cob Roller Farms)

**LOCATION OF PROPERTY:** 6924 Aberfeldy Line

**PURPOSE OF APPLICATION:** Relief from provisions of Table "A" of the Brooke-Alvinston Zoning By-law 9 of 2013 which requires residential lots in the "A1" zone to have a minimum frontage of 30 metres. A consent was granted by the Municipality of Brooke-Alvinston Committee of Adjustment (File B-04/19) to create a residential with a frontage of 20 feet (+/- 6.1 metres).

TAKE NOTICE that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed **Tuesday, January 28, 2020 at 9:00 a.m.** for the purpose of a public hearing into this matter, to be held in the Brooke-Alvinston Council Chambers, 3236 River Street, PO Box 28, Alvinston, Ontario. Signed, written submissions regarding the application will be accepted by the Secretary-Treasurer prior to or during the hearing. If you wish to be notified of the decision of the Brooke-Alvinston Committee of Adjustment in respect of the proposed minor variance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Brooke-Alvinston Committee of Adjustment in respect of the proposed minor variance does not make a written submission to the Brooke-Alvinston Committee of Adjustment before it gives or refuses to give a minor variance, the Local Planning Appeal Tribunal may dismiss the appeal.

If you are aware of any persons interested or affected by this application who have not received a copy of this notice, it would be appreciated if you would so inform them.

Additional information regarding the application will be available to the public for inspection at the:

Municipality of Brooke-Alvinston  
 3236 River Street, PO Box 28, Alvinston,  
 1A0  
 from 8:30 am to 4:30 pm - Monday to

Janet Denkers  
 Secretary-Treasurer  
 Committee of Adjustment

January 15, 2020



application at the:

ON NON  
 Friday



**PUBLIC NOTICE**  
**MINOR VARIANCE APPLICATION**  
**COMMITTEE OF ADJUSTMENT**

**APPLICATION NUMBER:** A-002/20  
 (Chris Whitcroft)

**LOCATION OF PROPERTY:** 3195 Inwood Road

**PURPOSE OF APPLICATION:** Relief from provisions of Section 10.1 of the Brooke-Alvinston Zoning By-law 9 of 2013 which prohibits the expansion of an existing motor vehicle repair establishment on property zoned "Central Commercial (C1)". The applicant is proposing to construct an 864 square foot building addition that will be used by an existing auto repair business.

TAKE NOTICE that the Committee of Adjustment for the Municipality of Brooke-Alvinston has appointed **Tuesday, January 28, 2020 at 9:10 a.m.** for the purpose of a public hearing into this matter, to be held in the Brooke-Alvinston Council Chambers, 3236 River Street, PO Box 28, Alvinston, Ontario. Signed, written submissions regarding the application will be accepted by the Secretary-Treasurer prior to or during the hearing. If you wish to be notified of the decision of the Brooke-Alvinston Committee of Adjustment in respect of the proposed minor variance, you must make a written request to the Committee of Adjustment at the address noted below.

If a person or public body that files an appeal of a decision of the Brooke-Alvinston Committee of Adjustment in respect of the proposed minor variance does not make a written submission to the Brooke-Alvinston Committee of Adjustment before it gives or refuses to give a minor variance, the Local Planning Appeal Tribunal may dismiss the appeal.

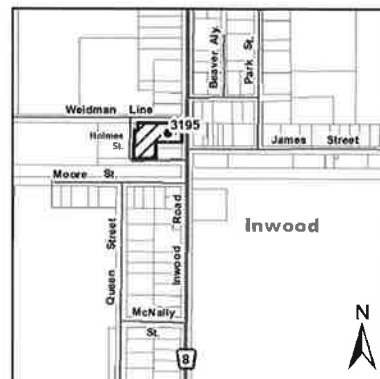
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Municipality of Brooke-Alvinston  
 3236 River Street, PO Box 28, Alvinston,  
 from 8:30 am to 4:30 pm - Monday to

Janet Denkers  
 Secretary-Treasurer  
 Committee of Adjustment

January 15, 2020



ON N0N 1A0  
 Friday

 Subject Property



**MUNICIPALITY OF BROOKE-ALVINSTON  
NOTICE OF PUBLIC MEETING**

**CONCERNING A PROPOSED ZONING BY-LAW AMENDMENT**

**TAKE NOTICE** that the Council of the Corporation of the Municipality of Brooke-Alvinston will hold a **Public Meeting** on **February 13, 2020 at 4:05 p.m. at the Municipal Office Council Chambers** to consider a proposed Zoning By-law Amendment under Section 34 of the Planning Act, R.S.O. 1990, as amended.

**THE PROPOSED ZONING BY- LAW AMENDMENT** amends the Municipality of Brooke-Alvinston Comprehensive Zoning By-law 9 of 2013 by changing the zoning on lands described as Concession 1, Pt. Lots 7 & 8, in the Municipality of Brooke-Alvinston and municipally known as 6924 Aberfeldy Line from "Agricultural 1 (A1)" to "No-Dwelling Agricultural (ND-A)".

**CONSENT** was granted by the Municipality of Brooke-Alvinston Committee of Adjustment (File B-04/19) to sever +/- 1.29 acres from an approximately 100 acre parcel. The severed land contains an existing house and shed. The proposed zoning by-law amendment was a condition of the Committee's approval of the consent and prohibits a new dwelling on the retained farm parcel, in accordance with the Provincial Policy Statement and the Municipality's Official Plan policies.

**THE KEY MAP** shows more particularly the lands affected.

**ANY PERSON** may attend the public meeting and/or make written or verbal representation either in support of, or in opposition to the proposed Zoning By-law Amendment.

**WRITTEN SUBMISSIONS** in respect of the proposed Zoning By-law Amendment can be made to the Clerk of the Municipality of Brooke-Alvinston.

**IF A PERSON** or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Brooke-Alvinston before the by-law is passed; the person or public body is not entitled to appeal the decision of the Municipality of Brooke-Alvinston to the Local Planning Appeal Tribunal. **IF A PERSON** or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Brooke-Alvinston before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**IF YOU WISH** to be notified of the proposed zoning by-law amendment being passed, you must make a written request to the Clerk of the Municipality of Brooke-Alvinston.

**THE PROPOSED AMENDMENT** will be available for public inspection during regular office hours at the Brooke-Alvinston Municipal Office, located at 3236 River Street in Alvinston and at the public meeting.



January 15, 2020

3236 River St. P.O.Box 28  
Alvinston, ON N0N 1A0

Phone: 519.898.2173  
Fax: 519.898.5653



## **NOTICE OF COURT OF REVISION Kelly Drain Branch No. 4**

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Please be advised that the Brooke-Alvinston Council has set aside  
**Thursday, February 13, 2020 at 4:10 p.m.**  
for the Court of Revision for the Kelly Drain Branch No. 4.

A copy of the Engineer's report was mailed to you earlier. A first and second reading of By-law 49 of 2019 was done on October 24, 2019, at the meeting to consider the report. A copy is available upon request.

At the Court of Revision previously held on November 28, 2019, Council referred the assessments on the drain back to the Engineer for revision. The revised copy is attached.

The Court of Revision is set in order that any owner of land who has assessment complaints can appeal to the Court of Revision. Any appeal should be in writing to the undersigned, in advance of the Court of Revision.

Janet Denkers  
Clerk Administrator

**Municipal Administrators:**

Please see the below message from Lambton Shrine Club Inc. The Ridgetown Kiwanis Club will be taking over the pop can pick-up program.

To Whom it May Concern:

As of February 1, 2020, the Lambton Shrine Club Inc.. will no longer be associated with pop can pick-up in the County of Lambton. You may contact, Ridgetown Kiwanis Club (attention the President) or Ure Accounting Svc Inc (23 Cecil St. Ridgetown, ON N0P 2C0, 519 674 5551).

Thanks for the many years of serving the County.

Jack Struck Co – Chair

Lisa Brown  
*Communications & Marketing Coordinator*  
The Corporation of the County of Lambton  
519-845-0801 ext. 5214  
Email: [lisa.brown@county-lambton.on.ca](mailto:lisa.brown@county-lambton.on.ca)  
[www.lambtononline.ca](http://www.lambtononline.ca)





**Cultural Services Division**  
 Lambton Heritage Museum  
 10035 Museum Road  
 Grand Bend, ON N0M 1T0

Telephone: 519-243-2600  
 Fax: 519-243-2646  
[www.lambtonmuseums.ca](http://www.lambtonmuseums.ca)

## **NEWS RELEASE**

For Immediate Release

### **Mindful Meditation Workshop**

Monday, January 13, 2020

**Grand Bend, ON** - This February, join Lambton Heritage Museum and Expedition Inner Wisdom Inc. for a *Mindful Meditation Workshop*, taking place at the museum.

In this workshop, you will learn a variety of mindfulness tools and techniques to aid in overall wellness and relief from symptoms of anxiety and depression. It is a great way to beat the winter blues!

This workshop is lovingly designed and delivered by Linda Weir, a registered and certified yoga instructor with Expedition Inner Wisdom Inc.

The session will take place on Wednesday, February 5, 2020 from 10:00 a.m. to 12:00 p.m. The cost is \$45 at the door or \$35 if purchased prior to January 20, 2020.

Payment is cash only and will be collected at the yoga room door inside the museum.

Pre-registration is not required but if you choose to pre-register, you can take advantage of the discounted rate. You can pre-register at the front reception desk of Lambton Heritage Museum or by phoning 519-243-2600.

No experience is necessary. You can participate in the workshop from the comfort of a chair, on mats or on pillows - all equipment is provided.

Lambton Heritage Museum cares for over 25,000 historic artifacts, photographs and documents, preserving the history of Lambton County. In addition to the main exhibition centre, the museum maintains five historic buildings, two display buildings and visitor amenities like the 1 km Woodland Heritage Trail. The museum is located off Highway 21 across from Pinery Provincial Park. Come discover our story and connect with community.

For more information on Lambton Heritage Museum, visit [www.heritagemuseum.ca](http://www.heritagemuseum.ca) or follow the museum on Facebook.

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**Please contact:**

**Dana Thorne**

Curator/Supervisor, Lambton Heritage Museum

County of Lambton

519-243-2600 ext. 3151

[dana.thorne@county-lambton.on.ca](mailto:dana.thorne@county-lambton.on.ca)





**Cultural Services Division**  
 Lambton Heritage Museum  
 10035 Museum Road  
 Grand Bend, ON N0M 1T0

Telephone: 519-243-2600  
 Fax: 519-243-2646  
[www.lambtonmuseums.ca](http://www.lambtonmuseums.ca)

## **NEWS RELEASE**

For Immediate Release

### **Lambton Heritage Museum PA Day Event: Get Medieval!**

Tuesday, January 14, 2020

**Grand Bend, ON** - Lambton Heritage Museum is inviting local students, their families and members of the public to join us for our first PA Day event of 2020, *Get Medieval!*

On Friday, January 31, 2020 between 10:00 a.m. and 5:00 p.m., drop in and experience the fascinating world of medieval times. Discover what it was like to live in the Middle Ages and learn about lords, ladies, knights and castles through a variety of self-guided crafts and activities.

Regular museum admission rates apply for this event. Admission is \$5.00 for adults, \$4.00 for seniors and students, \$3.00 for children and \$15.00 for families. Children four and under are free.

Lambton Heritage Museum cares for over 25,000 historic artifacts, photographs and documents, preserving the history of Lambton County. In addition to the main exhibition centre, the museum maintains five historic buildings, two display buildings and visitor amenities like the 1 km Woodland Heritage Trail. The museum is located off Highway 21 across from Pinery Provincial Park. Come discover our story and connect with community.

For more information on Lambton Heritage Museum, visit [www.heritagemuseum.ca](http://www.heritagemuseum.ca) or follow the museum on Facebook.

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**Please contact:**

**Colleen Inglis**

Educational Program Coordinator, Lambton Heritage Museum  
 County of Lambton

519-243-2600 ext. 3157

[colleen.inglis@county-lambton.on.ca](mailto:colleen.inglis@county-lambton.on.ca)



**Cultural Services Division**  
 Oil Museum of Canada  
 2423 Kelly Road, Box 16  
 Oil Springs, ON N0N 1P0

Telephone: 519-834-2840  
 Fax: 519-834-2840  
[www.lambtonmuseums.ca](http://www.lambtonmuseums.ca)

## **NEWS RELEASE**

For Immediate Release

### **Oil Museum of Canada PA Day Event: Meet Our Wild Neighbours!**

Tuesday, January 14, 2020

**Oil Springs, ON** - Oil Museum of Canada, National Historic Site, is inviting local students, families and members of the public to join us for our first PA Day event of 2020, *Meet Our Wild Neighbours!*

Join us on Friday, January 31, 2020 from 11:00 a.m. until 3:00 p.m. for family-friendly activities and an interactive presentation with Heaven's Wildlife Rescue. The presentation will give visitors a chance to meet Oil Springs Ollie, our famous weather-predicting groundhog, and some critters from Heaven's Wildlife Rescue.

Visitors will learn about groundhogs and other critters that frolic around Oil Springs and how they benefit the local environment. Heaven's Wildlife Rescue will discuss some current dangers to wildlife, solutions to reduce these dangers, and ways we can help local wildlife in our everyday lives. A 30-minute question and answer session will take place following the presentation, at approximately 11:30 a.m.

After the presentation by Heaven's Wildlife Rescue, we invite visitors to take part in family-friendly activities at the Museum like story time and critter crafts. We are hoping Oil Springs Ollie does not predict an early spring, because we will have snowshoes available for guest to trek the Museum grounds and look for animal tracks in the snow.

The Oil Museum of Canada is located at 2423 Kelly Road in Oil Springs. Regular museum admission rates apply for this event. Snowshoe rental is included as part of regular admission prices. Admission is \$5.00 for adults, \$4.00 for seniors and students, \$3.00 for children and \$15.00 for families. Children four and under are free.

The Oil Museum of Canada, National Historic Site, tells the story of Lambton County's important contributions to the development of the world's oil industry. Central to the Oil Heritage Conservation District, the museum benefits local residents and visitors by increasing their understanding and appreciation of this unique industrial heritage area.

For more information on the Oil Museum of Canada, visit [www.oilmuseum.ca](http://www.oilmuseum.ca) or follow the museum on Facebook.

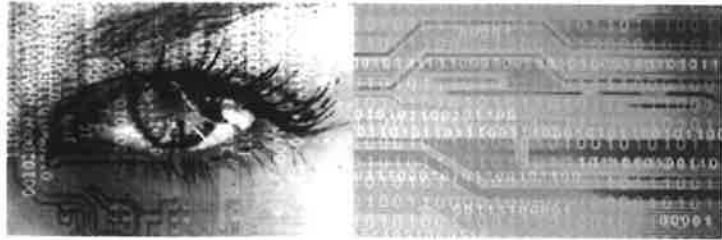
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**Please contact:**

**Christina Sydorko**

Educational Program Coordinator, Oil Museum of Canada  
 County of Lambton  
 519-834-2840  
[christina.sydorko@county-lambton.on.ca](mailto:christina.sydorko@county-lambton.on.ca)

# AMO watchfile



January 9, 2020

%%SAF\_MESSAGE%%

## In This Issue

- Excess soils regulation finalized.
- OSUM 67th Conference & Trade Show to be hosted by the County of Brant.
- AMO Conference 2020 Exhibit Hall Early Bird registration available until January 31.
- Book your accommodation for the 2020 AMO Conference in Ottawa, August 16-19.
- AMO's social media webinar series is back by popular demand!
- Fuel Management System webinar: Municipal Group Buying Program.
- Traffic Control Systems webinar: Municipal Group Buying Program.
- LAS webinar - Road and Sidewalk Assessment Service.
- Careers.

## Provincial Matters

Ontario has finalized regulations to make it safer and easier to reuse excess soils. For more information please visit [Handling of Excess Soils](#).

## Eye on Events

Scheduled for April 29 through May 1, the 2020 OSUM Conference and Trade Show will be another must attend event. Delegate [registration](#) and [exhibit hall registration](#) is now open.

Are you a municipal supplier or vendor? Do you have a product or service that would benefit the municipal sector? For AMO and municipal industry partners, this Conference is an unparalleled opportunity to make and solidify relationships with the municipal sector. Showcase your products or services at the AMO Conference in Ottawa, from August 16-19, 2020. [Reserve your booth today!](#)

2020 AMO Conference guest room booking opened on January 7 at 10:00 a.m. AMO has arranged hotel accommodations for delegates at eight hotels in downtown Ottawa. Although The Westin Ottawa and Fairmont Chateau Laurier are sold out, hotel rooms are still available at the remaining hotels. Please [click here](#) to book your rooms and for all information on accommodation.

As elected officials living in the spotlight, effective communication is essential! Designed to help you navigate social media effectively, these 1 hour lunch & learn workshops will provide the tactics to promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for 1 or all 4 webinars.

January 13, 2020

### **AMO-Frequency Foundry Digital CRM Pilot for Small Municipalities – Call for Submissions**

Dear Members,

Last year, after a competitive procurement process, AMO announced a partnership with Frequency Foundry, a digital citizen relationship management (CRM) provider to offer members the benefits of online 3-1-1 technology. In the RFP, AMO required that the successful partner offer a pilot program to ensure that the technology can be scalable to municipalities of all sizes in Ontario. In particular, that a digital CRM can be implemented for small, rural, northern, and/or remote municipalities.

CRM software allows municipalities to manage internal and external relationships and the data associated with those interactions. Through CRM technology, your residents can submit 3-1-1 requests, track their case submission from start to completion, and access other features so that they know their municipality is serving their needs. CRM technology can also be used to enhance and improve internal administration and operations across all municipal departments potentially aiding municipalities in finding efficiencies and cost savings.

AMO and Frequency Foundry want to pilot the Dynamics 365 Signal 3-1-1 solution with two, small municipalities. One pilot will have a population under 10,000. The other will have a population of 10,000 to 25,000. Pilots will be able to test Frequency Foundry's Signal 3-1-1 solution for three months.

Interested municipalities should answer the following questions in their submissions:

1. Name of Municipality
2. What is the population of your municipality? (based on most recent Census)
3. What is the state of readiness of your municipality? Is your municipality prepared to implement a digital CRM solution? Please provide documentation.

For example, proof of council support (i.e. resolution), letter from CAO stating municipality's readiness, etc.

4. Implementation costs will be covered by Frequency Foundry but user licenses (seats) will require the successful pilot to cover those costs. A small municipality should be able to operate the solution for approximately \$2,000 per month with a minimum of five users. The Ministry of Municipal Affairs and Housing modernization funding from last spring could potentially be used towards this pilot. Does your municipality have budget dollars for 2020 allocated towards an initiative such as operating a CRM?
5. Promoting the success of the pilot will require staff within your municipality to participate with AMO and Frequency Foundry in developing a case study (for a report, webinars, presentations at events such as the AMO Conference, etc.) Does your municipality consent to participate as a case study for promotional purposes?

AMO will also require the pilots to answer a follow up questionnaire at the conclusion of the test period as part of AMO's reporting of the project to the membership.

Submissions are due **Friday, February 14 at 4:30:00pm (EST)**. Please email your submission to Nicholas Ruder, AMO/LAS Research Advisor at [nruder@amo.on.ca](mailto:nruder@amo.on.ca). Questions about the pilot project can also be directed to the same contact.

Submissions will be reviewed by an AMO committee with support from Frequency Foundry.

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

January 15, 2020

## **Government announces consultation on re-composition of OPP Detachment Boards**

On January 15th, the Honourable Sylvia Jones, Ontario's Solicitor General, wrote to Heads of Council to announce province-wide consultations on the drafting of regulations needed to support the establishment of new OPP detachment boards. These discussions will include changes to the billing framework allocating costs between municipalities with a shared OPP detachment board. AMO strongly encourages the participation of local elected officials in these discussions.

For municipalities, the goal of this engagement is a regulatory framework that supports successful and effective governance and delivers strong local civilian oversight of policing by the OPP. This should include mechanisms for every municipal council to be represented on an OPP detachment board and the equitable distribution of costs between municipalities.

The need for new OPP governance regulations is as a result of the new *Community Safety and Policing Act, 2019*. Key governance-related changes include:

### **Structure of Boards and Local Say**

- There shall be one OPP detachment board per detachment (with flexibility for unique circumstances/geography). A board's composition, terms of office, and remuneration will be provided for in regulations and has yet to be determined.
- In effect, these changes extend police governance to about 200 municipalities (which do not have a board, ie. Section 5.1) but will consolidate multiple existing boards within a detachment.

### **Activity of Boards**

- Boards shall determine local objectives, priorities, and policies in consultation with the Detachment Commander, consistent with the Solicitor General's strategic plan for the OPP.
- Boards shall consult with the Commissioner of the OPP regarding the selection of the Detachment Commander.

- The Detachment Commander shall prepare and adopt a local action plan in consultation with the board.
- Training for board members will become mandatory (Ministry support and funding is needed).

### **Financial Considerations**

- There will be no distinction between contract and non-contract in the future. Effectively all policing will become contract.
- The focus of the billing related regulations will be to address transition matters and to account for service differences between municipalities as well as existing contracts expiring at the end of 2020.
- It should be noted, billing model changes will not lower the overall cost of policing for the municipal sector.

### **OPP Governance Advisory Council (Provincial)**

- The establishment of this Council is to provide advice to the Solicitor General with respect to the use of the Solicitor General's powers related to the OPP.
- More generally, this change will enhance civilian governance of the OPP.

### **AMO Advocacy**

AMO has impressed upon the Ministry of the need for:

- open and transparent discussions;
- a recognition that policing is fundamentally local (ie. it is important to maintain the close proximity of a community to its board and the police);
- locally workable governance arrangements; and
- the representation of every municipal council.

### **Key Municipal Considerations**

For local elected officials participating in the government's consultation, here are some key considerations:

1. For communities without existing police service or detachment boards: boards are an opportunity to expand the democratic oversight and governance of policing. In the words of Sir Robert Peel, the father of modern policing, "the police are the public and the public are the police." A detachment board helps to align policing objectives, priorities, and policies with community expectations.

2. For communities with existing OPP boards: the legislation aims to consolidate existing municipal board boundaries with OPP detachment board boundaries (thus potentially including multiple neighbouring municipalities in the same detachment). However, the legislation provides for flexibility to address unique geographic circumstances. If you feel your area's needs are unique, help the Ministry understand that uniqueness in a province-wide context.
3. The size and composition of detachment boards have not been determined. This is your opportunity to inform the regulations which will determine board composition.
4. On the issue of policing costs, speak to your local circumstances. Highlight areas where your property taxpayers would benefit from greater transparency or illustrate steps that could be taken to improve the efficiency and effectiveness of policing in your community (ie. shift scheduling). This should include highlighting the need that all new policing regulations (governance and operations) should aim to improve the efficiency and effectiveness of policing and not drive policing costs even higher.
5. On the issue of OPP billing, note that billing changes alone will not lower the overall cost of policing by the OPP. The equitable distribution of costs across the detachment is a key goal of all municipalities.

The Solicitor General has advised that regional roundtable meetings will be taking place in Kenora, Thunder Bay, Sudbury, Timmins, London, Brockville, and Orillia. The Ministry will communicate the dates and times of these meetings shortly in separate correspondence.

In addition, the Ontario Association of Police Service Boards is convening an OPP Governance Summit on January 30, 2020 which will include a presentation by the Ministry.

AMO will continue to engage the Ministry in discussions related to OPP detachment boards and other regulations which affect policing (OPP and own-force) in all municipalities in the months ahead. Please feel free to relay any positions or concerns of sector-wide interest to AMO.

**AMO Contact:**

Matthew Wilson, Senior Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca), 416-971-9856 ext. 323.





January 17, 2020

## Infrastructure and Court Security Funding News

### 2020 Ontario Community Infrastructure Fund (OCIF) Allocations Announced

On January 17, 2020, the Honourable Doug Ford, Premier of Ontario, announced the 2020 OCIF allocations for 424 Ontario municipalities. The 2020 OCIF formula allocation is \$200M, the same amount as 2019. AMO welcomes the province's commitment to provide stable, predictable infrastructure funding.

OCIF provides formula funding for core road, bridge, water, wastewater and stormwater infrastructure systems in Ontario communities with populations under 100,000 residents as well as rural and northern municipalities. Originally \$100M split evenly between formula and application funds, OCIF has evolved to provide \$200M in full formula funds that can be banked for up to five years so municipal governments can save for important projects.

AMO understands that the Ministry of Infrastructure will write to individual recipients per their regular practice to confirm details. In the meantime, municipal officials interested in their community's allocation can access it here.

Municipal officials interested in the evolution of OCIF and its relationship to other infrastructure funding programs can review AMO's information update to members on this subject from October 3, 2019.

#### **AMO Contact:**

Craig Reid, Senior Advisor, [creid@amo.on.ca](mailto:creid@amo.on.ca), 416-971-9856 ext. 334.

### **Court Security and Prisoner Transportation Funding**

On January 16, 2020, the Honourable Sylvia Jones, Solicitor General, wrote to AMO President Jamie McGarvey to indicate that the province will be proceeding with this funding for 2020. The envelope remains at \$125 million. Municipal governments will receive their allocation notices shortly. Any questions related to allocations should be directed to the Ministry of the Solicitor General.

This announcement maintains historic provincial funding for 2020. It helps to offset municipal costs associated with providing security to provincial courthouses and transporting prisoners to and from those facilities.

**AMO Contact:**

Matthew Wilson, Senior Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca), 416-971-9856 ext. 323.

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**From:** Minister of Transportation Correspondence (Web Account) <[minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)>  
**Sent:** Friday, January 17, 2020 11:28 AM  
**To:** Dave Ferguson <[mayor@brookealvinston.com](mailto:mayor@brookealvinston.com)>  
**Cc:** Janet Denkers <[jdenkers@brookealvinston.com](mailto:jdenkers@brookealvinston.com)>  
**Subject:** Letter from the Honourable Caroline Mulroney regarding A Draft Transportation Plan for Southwestern Ontario

His Worship David Ferguson  
Mayor  
Municipality of Brooke-Alvinston  
[mayor@brookealvinston.com](mailto:mayor@brookealvinston.com)

Dear Mayor Ferguson:

I am pleased to announce that today the province released its plan to build a better transportation system in southwestern Ontario.

*Connecting the Southwest: A Draft Transportation Plan for Southwestern Ontario* sets out improvements to connect communities, make it easier for people to access jobs and encourage an open and competitive business environment.

We recognize that transportation plans are living documents that require continuing updates and improvements to stay relevant as the needs of people and businesses evolve. Ontario is launching public engagement to gather feedback and discuss opportunities to achieve the goals of the plan. Advice and input from municipalities will be valuable to develop implementation strategies and identify opportunities in the plan.

Municipalities are critical partners in delivering a safe, reliable and integrated transportation network to the people of Ontario. In addition to making provincial investments in transportation, we recognize that more can be done to make the transportation system work better for communities in southwestern Ontario. This plan proposes a southwestern Ontario task force on transportation integration, to make sure work to improve and integrate services is driven by local needs.

We will be reaching out with details of the proposed task force and other opportunities for us to work together on our shared goals to transform the transportation network in southwestern Ontario.

Sincerely,

Caroline Mulroney  
Minister of Transportation

c. Janet Denkers, CAO, Municipality of Brooke-Alvinston



Ontario Provincial Police Municipal Policing Bureau

## News Bulletin

January 2020

### New Year — New OPP Efficiency

Greetings from OPP Municipal Policing Bureau! May 2020 bring us more opportunities to strengthen the relationship with your municipality and make our communities safer!



We all know, in an emergency every second counts! Accidental and non-urgent calls to 9-1-1 like pocket dials tie up emergency lines, communicators and officers and can result in the slower response to a real emergency, risking the safety of people

who may need urgent help.

The OPP recently updated its 9-1-1 call handling work flow and policies to allow its emergency communicators more discretion to divert certain 9-1-1 calls and ensure more frontline OPP members are available for actual emergencies.

OPP communicators are well trained to recognize indicators of an emergency that warrant officers being dispatched.

Changing our 9-1-1 response process aligns with those of other major and medium police services while exceeding North America industry standards. The changes further help optimize our resources and support the pending implementation of ‘next generation’ 9-1-1 infrastructure, including the future handling of calls for service via social media.

There may be some reduction in the billable calls for service costs in the Annual Billing Statements for OPP-policed municipalities as frontline officers are dispatched to fewer calls. Any reduction to the overall billing is expected to be negligible as officers are still on duty working in communities and available 24/7 to respond to calls for service

If municipal leaders require further information, please contact your local Detachment Commander or visit the OPP booth (#414) at the annual Rural Ontario Municipalities Association (ROMA) Conference.

#### NEED MORE INFO / HAVE QUESTIONS?

Visit [www.opp.ca/municipalpolicing](http://www.opp.ca/municipalpolicing) / [www.opp.ca/billingmodel](http://www.opp.ca/billingmodel)

Contact us [OPP.MunicipalPolicing@opp.ca](mailto:OPP.MunicipalPolicing@opp.ca) or (705) 329 6200

**Enbridge Gas Inc. has applied to raise its natural gas rates effective April 1, 2020, to recover costs associated with the federal government's *Greenhouse Gas Pollution Pricing Act*, and to recover certain related account balances.**

**Learn more. Have your say.**

Enbridge Gas Inc. (Enbridge Gas) has applied to the Ontario Energy Board for approval to increase its rates effective April 1, 2020, to recover the costs associated with meeting its obligations under the federal government's *Greenhouse Gas Pollution Pricing Act*. Enbridge Gas has also applied to recover from customers the balances in the related deferral and variance accounts.

The *Greenhouse Gas Pollution Pricing Act* establishes a carbon pricing program under which a natural gas utility in Ontario, such as Enbridge Gas, is required to pay a carbon charge for the natural gas that it delivers to its customers. The carbon charge came into effect on April 1, 2019, and will increase on April 1, 2020. The costs related to emissions from the operation of Enbridge Gas' natural gas distribution system are also increasing.

Enbridge Gas says that if its application is approved as filed, it will have the following bill impacts:

- A typical residential customer in the EGD rate zone (former customers of Enbridge Gas Distribution Inc.) will see a bill increase of \$68.75. This is composed of a \$47.16 yearly bill increase arising from the 2020 carbon charges, plus a one-time charge of \$21.59, to recover the balances in the related deferral and variance accounts.
- A typical residential customer in the Union South rate zone (former customers of Union Gas Limited), will see a bill increase of \$61.32. This is composed of a \$43.15 yearly bill increase from the 2020 carbon charges, plus a one-time charge of \$18.17, to recover the balances in the related deferral and variance accounts.
- A typical residential customer in the Union North rate zone (former customers of Union Gas Limited), will see a bill increase of \$61.97. This is composed of a \$43.15 yearly bill increase arising from the 2020 carbon charges, plus a one-time charge of \$18.82, to recover the balances in the related deferral and variance accounts.

**Other customers, including businesses, will also be affected. It is important to review the application carefully to determine whether you will be affected by the changes.**

#### THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Enbridge Gas. During the hearing, the OEB will question Enbridge Gas on its application and will hear questions and arguments from participants (called intervenors) that have registered to actively participate in the hearing.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

#### BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Enbridge Gas on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). As an intervenor, you can ask questions and make arguments about Enbridge Gas' application. Apply by **January 27, 2020** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

#### LEARN MORE

Our file number for this case is **EB-2019-0247**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please enter the file number **EB-2019-0247** on the OEB website: [www.oeb.ca/notice](http://www.oeb.ca/notice). You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

#### ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas has applied for a written hearing. The OEB is considering this request. If you think an oral hearing is needed, you can write to the OEB to explain why by **January 27, 2020**.

#### PRIVACY

*If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and e-mail address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.*

*This rate hearing will be held under section 36 of the Ontario Energy Board Act, S.O. 1998 c.15 (Schedule B).*



Ontario

Ontario Energy Board / Commission de l'énergie de l'Ontario

January 20, 2020

Dear Ms. Denkers:

I am pleased to announce the next application intake for the Rural Economic Development (RED) program will be from January 20 to February 24, 2020. You can find all program information, including how to apply, on my ministry's website at [ontario.ca/REDprogram](http://ontario.ca/REDprogram).

In July 2019, we announced the revitalized RED program. Our updates put the focus on outcome-based projects that will have tangible benefits for Ontario's rural and Indigenous communities. The updates to the RED program better align with our government's priorities to remove barriers to investment, open doors to rural economic development and create good jobs across the province.

The program now has two project categories:

- The Strategic Economic Infrastructure stream provides up to 30 per cent in cost-shared funding for minor capital projects that advance economic development and investment opportunities.
- The Economic Diversification and Competitiveness stream provides up to 50 per cent in cost-shared funding for projects that remove barriers to business and job growth, attract investment, attract or retain a skilled workforce, strengthen sector and regional partnerships and diversify regional economies.

Our government is committed to supporting economic growth in rural communities and ensuring Ontario is open for business.

I encourage you to take advantage of this funding opportunity and submit an application for your economic development project. Together, we can ensure Ontario's communities thrive.

Sincerely,

*Original signed by*

Ernie Hardeman

Minister of Agriculture, Food and Rural Affairs



**MTAG Paralegal Professional Corp.**  
383 Richmond Street, Suite 408  
London, Ontario, N6A 3C4

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## **For Immediate Release**

### **London, January 15, 2020**

Bob Heil, Vice President is pleased to announce that John Innes has joined MTAG Paralegal Professional Corp as a Senior Consultant.

John is a CPA, CA and seasoned municipal professional with 30 years of direct municipal administrative experience, most recently as the General Manager, Finance, Facilities and Court Services, CFO, Treasurer and Deputy CAO for the County of Lambton.

He has extensive expertise in overseeing the diverse financing, operational, reporting requirements of complex organizations as well as controlling all aspects of their budgets. He has actively worked with organizations including MFOA and MCMA and has presented to various conferences and seminars as an expert commentator on municipal finance. He has also contributed to policy development at multiple provincial ministries including the Ministry of Finance.

John now brings this experience along with his knowledge gained from being a member of the Working Groups which addressed issues such as SPBPAR, Vacancy rebates, Landfill valuation, Performance measurement, OMPF policy evaluation/Implementation to MTAG. As part of the MTAG Team, John will concentrate on supporting our valuation and policy initiatives, while enhancing MTAG's ability to provide financial administration and process analytic services to all municipalities.

**Board of Directors Meeting Highlights  
Held on January 16, 2020 at 8:30 AM  
at the Material Recovery Facility Board Room**



**Member annual Christmas Tree Chipping Program,**

I am pleased to announce that it is time again for our annual Christmas Tree Chipping Program. This is a free service available exclusively to our active members only.

The Association has made arrangements to travel to each of its member municipalities who are interested in chipping their Christmas trees. Only members who requested this service prior to Friday, December 20th, 2019 are able to participate. The Association will chip the trees and either take the chips away or leave them behind as requested. It is your responsibility to collect the trees or arrange for a central drop off point where chipping can be performed. The last day to drop off trees at the drop off points was January 8th, 2020.

**Recycle Right Campaign Launched**

A newspaper ad campaign will begin in February reminding residents how certain material should be managed outside of the blue box program. The ads will also promote the Recycle Coach App.



You'd already know this if you used the free Recyclecoach app at [Recyclecoach.com](http://Recyclecoach.com)



## RECYCLE RIGHT

**Keep It PURE. Consider alternatives when possible.**

<b>Cartons</b>	<p>Cartons are a laminated product that needs to be kept separate from other commodities otherwise they become a cross-contamination issue. Markets are not stable, prices are low, while handling costs are high. Only 58% of the package can be recycled as the plastic and aluminum layers are disposed. The end product is downcycled into disposable paper products like paper napkins, and toilet paper.</p> <p>Buy products packaged in readily recyclable products and/or use refillable containers for lunches to reduce overall waste generated.</p>	<b>Foil Products</b>	<p>Beverage aluminum cans are the most valuable commodity in the blue box program but the associated aluminum products such as foil, pie plates, and peel top food cans are not a desired commodity. The associated foil products add impurities that can create manufacturing hazards and imperfections in new cans causing them to leak.</p> <p>Consider other cooking methodologies or alternative packaging. Dispose of associated foil products and peel top food cans in the waste bin.</p>
<b>Aerosol Containers</b>	<p>Some programs have accepted aerosol containers despite being classified as hazardous waste under regulation 347. They contribute to hundreds of fires in processing facilities every year, each jeopardizing the safety of the workers and they cause significant risks to the processing facility. Fires are the number one cause of loss of processing capacity in our industry.</p> <p>Consider manual pumps over the use of propellants. Dispose of propellant aerosol containers with your hazardous waste.</p>	<b>Paint Cans</b>	<p>The problem here is the paint industry is converting to plastic paint cans which are not recyclable. These new containers are not easy for the consumer to tell apart from the old steel container unless they are flipped upside down. The plastic cans are typically black. Note: Empty steel paint cans are still acceptable.</p> <p>Buy your paint in steel paint cans. Return any residual paint to a hazardous waste depot.</p>
<b>Hot Beverage Cups</b>	<p>Hot beverage cups have never been part of our program. Hot beverage cups are a laminated product much like cartons and they are even more difficult to separate from the rest of the materials and recycle in the end in part because of the ink used on the outside of the cups.</p> <p>Use a refillable mug. Please place disposable hot beverage cups in the waste bin.</p>	<b>Small Items</b>	<p>In the 1990's everything was large and club pack sized. Today, everything is becoming individualized in small sizes of greater variety. The bottom line is anything smaller than 3 inches will cross-contaminate other materials. Markets require 99.5% pure material and anything below a certain size has to be screened out to purify the rest of the materials.</p> <p>Buy in larger recyclable containers. Split into smaller reusable containers. Any items less than 3 inches should be placed in the waste bin.</p>

This ad is provided through a partnership between industry and Ontario municipalities to support waste diversion programs. Questions or concerns, call us at 1.800.265.9799, email [info@bra.org](mailto:info@bra.org), or visit [www.bra.org](http://www.bra.org)



### **Transition of the Blue Box Program to Full Producer Responsibility**

You have been asked by AMO to endorse a certain resolution with regards to the transition of the blue box program to full producer responsibility.

As you should know, the Province has enacted new legislation which has recently begun the process to transition the Blue Box Program to Full Producer Responsibility. The actual transition is scheduled to occur between January 1, 2023 and December 31, 2025. You should have received a request from the AMO President to provide some direction on your intentions.

The Bluewater Recycling Association was created by and for communities like yours 30 years ago to manage the Blue Box Program on behalf of, and in cooperation with, the member municipalities. We have accomplished a lot together and this transition has to potential to do even more, if done right.

Your current commitments with the Association allow for a transition to occur at any time in the three-year window as members can leave the Association at any time by giving notice by June 30 of any year for departure anytime the following year. Other commitments related to waste collection may apply but they will not prevent you from transitioning if you wish to do so.

At this time, while we expect to recommend our members to transition, we cannot categorically do so in full conscience until the regulation is written so that we can fully comprehend the impact of such regulation. As they say: “the pudding is in the details.”

In choosing a transition date, you have the flexibility to choose any date you wish. As tempting as it might be to be first to transition in January 2023 and shed that cost off your financial statements, let us remind you that a Provincial election is scheduled for June 2, 2022 which may bring about last minute changes and you will be busy introducing the newly elected councils from the October 24, 2022 Municipal election.

Generally, we would advise against a January 1 transition date in any year as it is historically the busiest time of the year in terms of recycling volume. It is also the worst time of the year for the variable weather conditions that have the potential to bring about collection cancellations. As such, January is the worst time to possibly change service provider and/or service delivery details.

Normally we would recommend a spring or fall transition as the volumes are reasonable, the weather is not a factor, the staff is available, and the residents are not on vacation. The best dates appear to be May 1, 2023, April 1, 2024, or September 1, 2025. There is one more date that falls outside this advice and it is July 1, 2024. It is the midpoint in the transition, and it allows the service provider to reach seasonal residents, but it is at the expense of those permanent residents who may be on vacation.

Our members have collaborated and invested together since 1989. All of your achievements have been the results of a combined effort. Our systems are highly integrated as you share programs, equipment, and staffs that are all interdependent. The transition will bring about change. What the changes will be remains unknown until the regulation is written and the producers determine how they wish to meet their obligations. Regardless of the final details, we would highly recommend that all members transition at the same time. In order to plan and accommodate such a transparent transition we believe the best time for everyone to transition will be April 1, 2024.

The Association intends to continue to provide Blue Box Program services into and after the Transition to Full Producer Responsibility assuming mutually agreeable commercial terms with the Producers.

You may want the Association to continue providing the services to:

- Maintain services for those who may be excluded from the new regulations. At this time, it is expected that institutional, commercial, and industrial locations will be excluded from the system.

This means arenas, libraries, municipal buildings, hospitals, police station, places of worship, retirement homes, campgrounds, downtown businesses, and larger industries will need to find alternate service providers.

- Maintain the current waste collection discounted rates resulting from the efficiency of co-collecting waste and recyclables in the same truck at the same time as currently done in over 91% of our member households.
- Know that new wheelie bins will always be in inventory to delivery to new homes along with the parts and service available to repair any defective ones.
- Continue to have access to Other Diversion Services
- Depend on reliable reachable local service talking to people you know and they know you and your residents as you have for that last three decades.
- Maximize and utilize in the \$30 Million in assets you have built over the years to guarantee the uninterrupted service you have become accustomed to.
- Know that your residents are serviced using the cleanest fleet in the industry powered by Natural Gas and positioned to convert to electricity when it is ready and available.
- Keep jobs locally that benefit the local economy recycling tax dollars.

The members have benefitted from superior award winning recycling services for decades because they have worked together using a unique cooperative model to maximize economies of scale that would not be possible individually. As such, we would recommend that all members consider making the transition together.

### **Province Launches Consultations on the Blue Box Regulation**

The Ministry of the Environment, Conservation and Parks has officially launched a multi-stage public consultation process with municipal governments, producers, waste management industries, and non-profit organizations, on the transition of the Blue Box program to full producer responsibility.

The first consultation was held by webinar on Wednesday, November 27, 2019. The Ministry explained how stakeholders can take part in the development of a new regulation for the Blue Box under the *Resource Recovery and Circular Economy Act, 2016*.

This is welcomed news for municipal governments as this process will define how the producer-run Blue Box system will work, and determine the regulatory amendments necessary to end municipalities' obligation to provide Blue Box services between 2023 and 2025. A great deal of work has already been done by all stakeholders and this is the opportunity to make progress on moving waste diversion in Ontario into a circular economy once and for all.

It will be important to be engaged in this process, as our input will help inform the key elements and proposed approach for a producer responsibility regulation. This includes maintaining a convenient and accessible collection system, identifying a standardized list of materials to be collected (including considering how best to deal with single use plastics), and setting targets or other performance targets.

We will continue to work with our members and the Ministry throughout the process to advocate for a Blue Box regulation that creates a seamless experience for residents, and ensures that producers are held responsible for managing plastic and other packaging at end-of-life.

## Topics covered in November

Among the topics covered were:

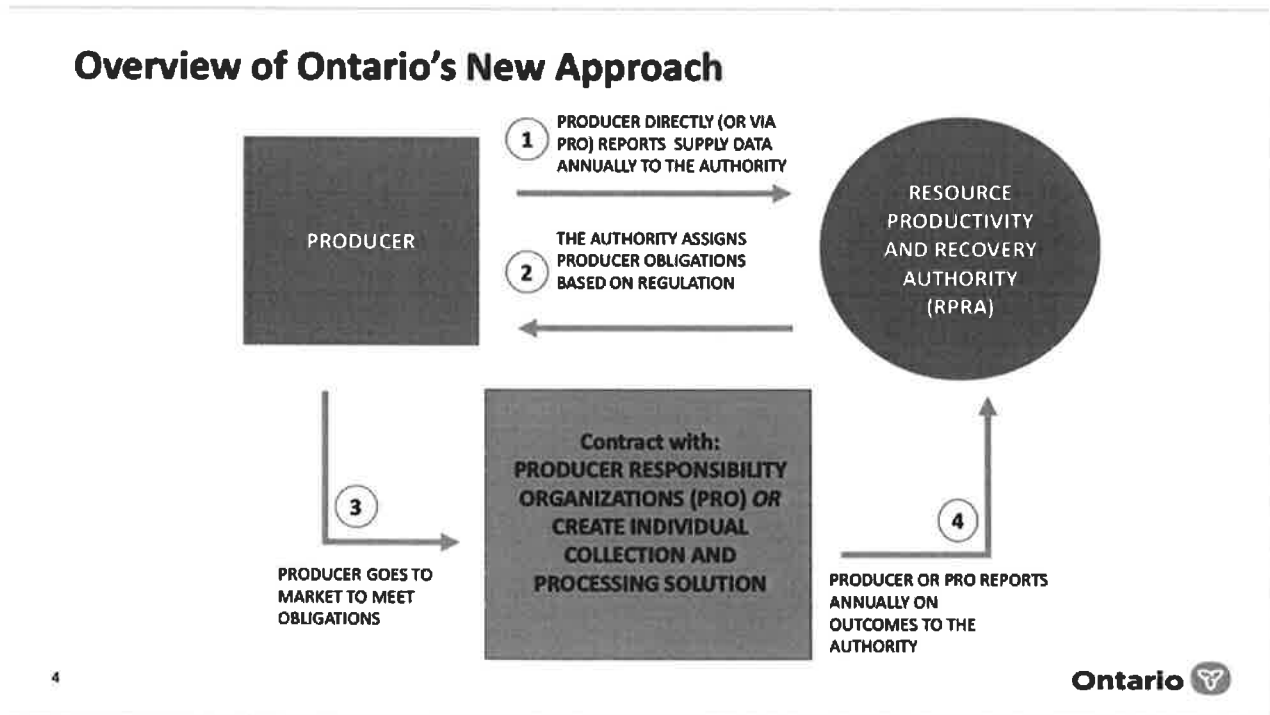
- A recap of activities to date to "improve diversion, reduce plastic waste, tackle litter" via new Producer Responsibility Approach, along with a reminder of its key features
- Reminder of report of the Special Advisor on Recycling & Plastic Waste, with recommendations on how to move forward with producer responsibility for Blue Box: "*materials, targets, collection requirements – but most critically, timing*"
- Current status of Blue Box, including timing for transition
- Notation re: timing including SO consultations to develop and submit plan to RPRA by June 30, 2020; Ministry aims to approve it by December 31, 2020
- Overview of the Ministry's approach to this initiative and the new regulation

## Overall theme

The new approach will be guided by regulation rather than by a 'government approved plan'; the Ministry has authority over the RPRA but not over individual 'actors'

With input from consultation, the Ministry will develop the regulation; RPRA is responsible for oversight, compliance and enforcement

## Overview of approach & new regulation



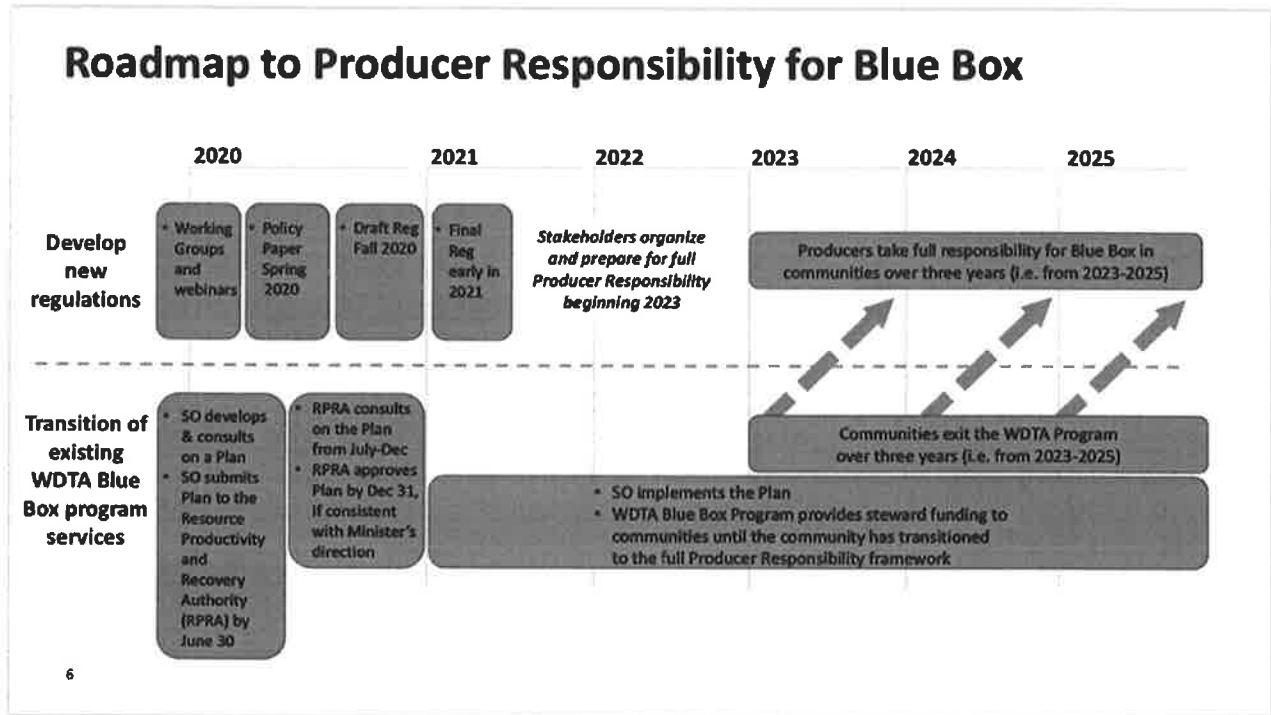
MECP indicates that the regulation under RRCEA will regulate outcomes in four key areas (slide 5):

- A hierarchy of producers that are responsible for meeting outcomes
- Materials to be collected
- Collection and management requirements
- Registration and reporting

### Next opportunities to connect

MECP has laid out a multi-year roadmap with working groups, webinars, consultations and document review. The composition of working groups is shown in the appendix of the presentation (below) and those who would like to provide input were urged via the webinar, to connect with their association or others in the groups.

According to MECP, SO will manage a consultation process in early 2020 and the next webinar will be planned for Spring 2020 to coincide with the release of the Blue Box Policy Paper for public comment.



### First Working Group Meeting on December 17

It is important that municipal governments are engaged in this process, as your input will help inform the key elements and proposed approach for a producer responsibility regulation for packaging and packaging-like products. This includes maintaining a convenient and accessible collection system, identifying a standardized list of materials to be collected (including considering how best to deal with single-use plastics), and setting targets or other performance targets.

The first Working Group meeting focused on:

1. Definitions and scope of the designated materials; and
2. Collection and accessibility requirements.

The next meetings will focus on addressing any outstanding issues including:

1. Management of materials; and
2. Reporting and Registration
3. Transition of existing Blue Box program.

### Signals Point To All-Out Recycled Fiber Ban In China



This year, through October, just 9.8 million short tons of recovered fiber have been imported into China.

Recent actions by the Chinese government indicate the country will likely ban imports of OCC and almost all other fiber grades in 2021. Such a move would come in the wake of industry-shaking mixed paper and plastic prohibitions already in place.

According to the report, major Chinese paper companies recently gathered at a government meeting, and a key trade association in China noted the ban would go forward.

Resource Recycling analyzed data from China's General Administration of Customs revealing that in 2016, before China's import ban, China brought in roughly 31.4 million short tons of recovered fiber. This year, however, 9.8 million short tons have been imported into China, according to the analysis. The report also notes that the largest paper companies in China are working to set up operations in Malaysia, but they are running into some problems.

Top Chinese paper companies were recently summoned to a government meeting to discuss future recovered fiber import restrictions. A key trade association within China says the ban is a surety. And sources report major investment activity across Southeast Asia by companies anticipating a supply void in the coming years.

Meanwhile, the largest paper company in China says it has "already prepared for the worst" when it comes to securing recovered fiber feedstock.

## Indian Government To Tighten Restrictions On The Import Of Mixed Papers

The Indian Government is set to enforce restrictions on imports of mixed paper in a crackdown on the import of contaminated and illegal waste.

According to Indian Government documents seen by Resource, the government will be implementing a one per cent contamination



limit for all mixed paper imports, with five bales of mixed paper to be inspected randomly in every container arriving in India.

The documents state that imports must contain paper waste only and should not be co-mingled with bio-medical waste, municipal waste or sewage waste. The new restrictions are being implemented due to incidents of the mixing of hazardous and plastic waste with imports of mixed papers being reported.

The restrictions will bring India's contamination limit for mixed papers down close to China's, which was set at 0.5 per cent at the start of 2018 in a similar crackdown on the illegal import of waste.

China's waste restrictions, which applied a complete ban to unsorted mixed paper and post-consumer plastics, sent shockwaves through the recycling world and saw exporters scramble for alternative markets for plastics and paper and cardboard.

While much of the concern over waste exports has focused on plastic, with many countries introducing restrictions after being overwhelmed by the flood of plastic imports, particularly in Southeast Asia and including India earlier this year, the problems facing paper and cardboard have had less of an impact on the public consciousness.

The problems are there to see, however, with the European paper recycling rate falling in 2019 partly due to tightening export markets, with Indonesia recently banning the import of recovered paper, while export prices for mixed papers and cardboard have fallen to around £70 and £35 per tonne respectively.

The restrictions will increase pressure on local authorities and materials recycling facilities (MRFs) to clean up material streams, with strict contamination limits meaning collected material will need to be of the highest quality to be accepted by importing countries and to attract a good market price.

### **Inside the World's First Fully Automated Mixed Waste Processing Facility**

When fully automated waste and recycling facilities were just a concept in the industry, Norwegian municipal solid waste (MSW) hauling company Romerike Avfallsforedling (RoAF) turned the concept into a reality.

Powered by a sorting system installed by Germany-based Stadler Anlagenbau GmbH, RoAF opened the world's first fully automated mixed waste processing facility in 2016 in the village of Skedsmokorset, just outside of Oslo, to help meet the needs of Norwegian municipalities that were facing high labor costs. While the concept was three years in the making, Stadler needed just three months to complete construction of the facility.

RoAF collects household and food waste from 10 municipalities in Norway, including Skedsmo, which boasts a population of roughly 53,000 people. When waste arrives at the automated plant, it's first fed onto a conveyor, which delivers the waste into the sorting plant.

Green bags of food waste are sorted from the rest of the material stream and taken to an on-site anaerobic digestion facility, where they're turned into biogas, which fuels RoAF's waste collection trucks. Meanwhile, residual waste, along with recyclable materials, pass through a screening drum and near-infrared (NIR) optical sorters, from Norway-based Tomra. Material is first separated by size in the screening drum and then into five types of plastic, mixed paper, metals and residual waste.

Plastics, metals and mixed paper are recovered at the facility for further recycling, while the waste is incinerated and used for nearby heating and electricity applications.

High labor costs and Norway's remote location were the main drivers behind the city of Oslo's request for a fully automated mixed waste processing facility. The municipality put out a bid to design and construct the first facility of its kind and awarded the bid to Stadler Anlagenbau.



People touring the \$234 million facility always notice two things: the smell of the plant and how clean the fiber looks after sorting.

While construction of the plant was underway, the Norwegian municipalities redesigned their residential waste and recycling collection program. Municipalities chose bright green bags for food waste collection because of the optical sorters' ability to identify the green bags from the rest of the material and waste. Much thought was put into the front-end design of the plant, which separates the bagged food waste and fiber from the rest of the material stream early in the process.

Norway's collection system is also different from North America's in that the country uses a three-bin collection system: one bin for food waste in green bags, plastic and residual waste; the second for paper and cardboard; and the third for glass and metal.

Operations at the plant were so successful that within one year of opening, RoAF completed a "major expansion" at the facility to increase capacity and open its doors to waste management companies and municipalities interested in delivering waste and recyclables to the plant.

In all, the plant includes a variety of processing equipment, including 145 conveyors, 16 NIR optical sorters, two drum screens, one vibrating screen, a star screen, a shredder, two bag openers, two ballistic separators and an eddy current.

One of the keys to achieving full automation at the facility was strengthening the front end of the system, which includes Stadler's screening drum, and the addition of several Tomra optical sorters, which enables the plant to operate without manual labor on the sorting lines, although there are two employees on-site who are charged with monitoring the site's machines.

The facility processes 40 tons per hour. Of the mixed waste that is brought to the facility, 5,000 tons of recyclables are recovered annually, including 2,500 tons of high-quality plastics, including polyethylene terephthalate (PET), polyethylene (PE), polypropylene (PP) and film grades. The material recovery rates at the automated facility are comparable to recovery rates at single-stream material recovery facilities (MRFs) in the United States, adding that fully automated facilities are feasible in the North American market.

#### **Sobeys Paves Parking Lot With Post-Consumer Plastic**

Sobeys Inc. has opened a new store with a parking lot paved using post-consumer plastics that have been diverted from local landfills.

The amount of recycled plastics used in the mixture to pave the lot at the company's new Timberlea, Nova Scotia, store is equivalent to more than six million plastic checkout bags.

This innovative approach to plastics reduction and reuse follows the company's commitment to remove plastic grocery bags from all Sobeys grocery stores by the end of January 2020, a change that will take 225 million plastic grocery bags out of circulation at Sobeys' 255 locations across Canada each year.

Over the past four months, Sobeys Inc. and Crombie REIT, developer and property manager for the Sobeys Timberlea site, have worked directly with local small business Goodwood Plastic Products, a business based in Colchester County committed to finding smart solutions for recycling plastic materials, to research and develop the new asphalt pavement mixture.

Sobeys Inc. also worked with Goodwood Plastic Products who provided the recycled plastics lumber used for Sobeys Inc.'s Ultimate Picnic Table, that was unveiled on the Halifax waterfront in October 2019 and diverted 60,000 single-use plastic bags from local landfills. The new Sobeys Timberlea store has a picnic bench made from Goodwood Plastic Product's recycled plastics lumber onsite for customers to enjoy.



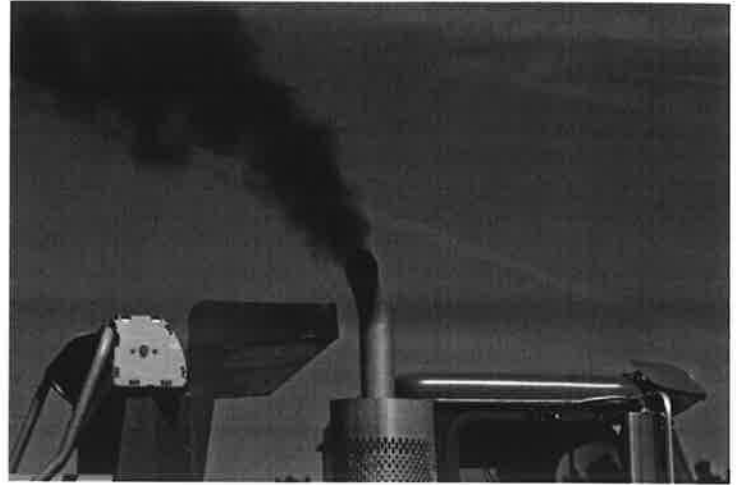


### **Ontario Revamping Truck Emissions Focus**

The thresholds for opacity-related tests will be based on model years.

Ontario will increase its focus on truck emissions in 2020 as the province prepares to crack down on anyone that bypasses emissions controls, and includes equipment from other jurisdictions in on-road enforcement efforts.

New tests established by the Ministry of Environment, Conservation and Parks will focus on ensuring that required emission control systems are in place and operating as they should, in a fight against tampering and the use of so-called “delete kits”. The sale of emissions control defeat devices will also be prohibited.



As of July 1, 2020, Ontario trucks with a registered gross weight of 4,500 to 6,350 kg will have to pass an electronic diagnostic check of their emissions systems. Those test requirements are ultimately to align with the Ontario Ministry of Transportation’s Periodic Mandatory Commercial Vehicle Inspections, creating a single electronic record.

Vehicles that are six years old or newer will be able to forego opacity-related tests – those traditionally associated with the province’s Drive Clean program as well as roadside enforcement – if they pass the electronic diagnostic tests and inspection of emission components.

But the opacity-related tests that are conducted will include tighter thresholds.

Emissions cannot be visible for more than five seconds during a one-minute period, representing a shift from original limits of 15 seconds in five minutes. Trucks with a model year of 2008 or newer will now have exhaust limited to an opacity of 20%, compared to a previous threshold of 30%. Trucks with model years of 1991-2007 will face a threshold of 30%, while older trucks will be limited to 40%.

Physical inspections of emissions controls will watch for factors such as empty or contaminated diesel exhaust fluid tanks; cracked or leaking diesel particulate filters; and cracked catalytic converters, among other issues.

A working group is also being formed to look at options including “appropriate incentives and burden reduction measures” for those that consistently demonstrate cleaner fleets, and strategies for older diesel-powered equipment produced without emissions controlling equipment or on-board diagnostic systems.

Light-duty vehicles, however, will generally get a pass. Ontario cancelled its Drive Clean program for aging light-duty vehicles in April 2019 – shedding an estimated \$40 million in annual costs — because virtually all the vehicles were passing their tests.

The rules pertaining to light-duty emissions controls still apply, and the systems have to be present and operating, but the annual testing is no longer required for aging vehicles. There is clearly room to improve on the emissions front.

A new report by The Atmospheric Fund has shown that transportation-related emissions in the Greater Toronto Hamilton Area rose 4% between 2015 and 2017 and accounted for 1/3 of the emissions

overall. Gains in other areas pulled the total emissions down 3.3% between 2015 and 2016, while they were flat from 2016 to 2017.

Sales of electric vehicles, which represent fewer than 0.5% of the vehicles on the road, have slowed in part because of the 2018 cancellation of Ontario's Electric Hydrogen Vehicle Incentive Program, The Atmospheric Fund concludes. In contrast, electric vehicles represent 15% of the new vehicles sold in B.C. and 10% of the new vehicles in Quebec. Both of those provinces have active incentive programs.

In terms of electric truck production, Quebec is home to Lion Electric, and the powertrain producer Dana TM4. B.C. is home to Ballard Power Systems, which focuses on fuel cells. BYD, a Chinese-based manufacturer, had announced plans to assemble battery-electric trucks in Ontario, but those plans were shelved after the province ended electric vehicle rebates.

### **Waste And Recycling Industry Sees Uptick In Fatalities**

The U.S. Department of Labor's Bureau of Labor Statistics (BLS) released 2018 figures for industry and occupational fatality data. In its 2018 Census of Fatal Occupational Injuries Summary, the BLS reported that fatalities of all U.S. workers remained flat. Refuse and recyclable material collectors remained the fifth deadliest occupation with 37 fatalities, up from 31 in 2017, resulting in a rate change from 34 per 100,000 to 44 per 100,000. As a private industry, we saw the total number of fatalities rise from 27 in 2017 to 49 in 2018; 75 percent of these fatalities were a result of transportation incidents.

"The National Waste and Recycling Association is saddened by the increase in fatalities in the industry. NWRA and our members are committed to improving safety in our industry and we will never accept any loss of life," said NWRA President and CEO Darrell Smith.

Over the past four years, NWRA and its chapters nationwide have successfully lobbied for "Slow Down to Get Around" legislation, which is now the law in more than 30 states. These laws require that motorists slow down when waste and recycling collection vehicles are stopped and workers are getting on and off, just as motorists are required to slow down in construction work zones, stop for school buses, or pull over for emergency vehicles.

Senator Richard Durbin (D-IL) introduced the Protect First Responders Act earlier this year, legislation aimed at reducing roadside deaths and establishing a public safety program to raise awareness of "Move Over" laws.

"Unfortunately NWRA was anticipating a rise in the fatality number, that is why we released a request for proposals in November to establish a baseline understanding of fatalities and injuries," said NWRA's Chief of Staff and Vice President for Safety and Standards, Kirk Sander. "NWRA realizes that concrete steps are needed to understand this crisis for all of our workers to come home safely."

NWRA and its members have undertaken numerous initiatives that represent a comprehensive approach to improving safety for workers in the waste and recycling industry, including:

- Temporary worker safety training;
- Safety Monday — A bi-lingual poster sent each week to member companies with important practical tips to prevent accident and injury

The BLS data on workplace injury and illness is published annually, and information on the waste and recycling industry is based on the U.S. Census Bureau definition of the waste and remediation services industry (NAICS Code 562111) as "solid waste collection, hazardous waste collection, other waste collection, hazardous waste treatment and disposal, solid waste landfill, solid waste combustors and incinerators."

### **Slow Down Move Over Not For Ontario**

As part of SWANA Ontario's efforts to improve safety in our sector, a letter was sent to the Ontario Minister of Transportation on the need for Slow Down Move Over provisions to protect roadside collection workers. The requirement for vehicles to slow down and move over on public highways is afforded to waste and recycling collection workers in many jurisdictions across North America. Despite being in place for emergency vehicles and tow trucks in Ontario, these protections do not apply equally to all roadside workers. We received a response from the Minister of Transportation (see link on swanaontario website) .

The response unfortunately continues to display Ministry of Transportation's lack of appreciation for the conditions waste and recycling collection workers operate in;

"While other roadside workers who are not captured under SDMO [slow down move over], such as waste management personnel, operate at roadside, their duties are generally conducted on safer, more predictable low-speed residential roadways as opposed to high-speed settings faced by emergency vehicles and tow trucks".

We believe it is important for the Ministry to better understand the conditions waste and recycling workers operate in. There are more fatalities and severe accidents involved in waste and recycling collection, than in any other operation within the waste management sector. There are hundreds, if not thousands, of employees performing this essential service on Ontario roadways on a daily basis, in all sorts of weather and road conditions, including on Provincial Highways and high-speed regional roads.

We are asking SWANA members to consider working with their organizations to write letters or pass resolutions to support the inclusion of Slow Down Move Over provisions in the Highway Traffic Act, and raise awareness for the safety issues your colleagues face in performing their important and necessary tasks. The letters referenced in this note, as well as examples of resolutions that Ontario municipalities have previously passed, can be found at [swanaontario.org/news/](http://swanaontario.org/news/)

### **RPRA Mandate Now Includes HWIN System**

We are modernizing government, so that it works more efficiently and effectively for the people and businesses of Ontario. Our plan is to use secure digital methods to bring more government services online and remove out-of-date processes.

After consulting the public, our government has now passed legislation that will change the mandate of the Resource Productivity and Recovery Authority (the Authority) to include digital reporting services through its registry for a wider range of waste and resource recovery programs, such as the Hazardous Waste program.

Combining digital services will save businesses time and money as there will be a larger group of users sharing common program costs and benefiting from the Authority's modern registry.

Switching over to a modern, digital reporting registry will make it easier and faster for companies to meet their obligations to track and report their regulatory requirements. The changes will also ensure that ministry resources are focused on risk-based program compliance and enforcement activities, so that polluters are held accountable.

The ministry has posted a decision notice to both the Environmental Registry <https://ero.ontario.ca/notice/019-0671> and the Regulatory Registry that contains more information on this decision.

## More RPRA Changes Coming

The Ministry of Government and Consumer Services (MGCS) introduced the Rebuilding Consumer Confidence Act (the Bill) to propose legislative amendments to modernize the governance, accountability and transparency of Administrative Authorities overseen by MGCS.

As part of this Bill, and in order to align with proposed changes by MGCS, the Ministry of the Environment, Conservation and Parks is proposing changes to the Resource Recovery and Circular Economy Act, 2016 (RRCEA) that would affect the governance of the Authority.

Most of the changes proposed by MGCS are already in place in the RRCEA, and therefore only a few additional changes are being proposed at this time to keep the governance and oversight frameworks aligned and to continue to reflect best practices for administrative authorities.

The changes are as follows:

- The Minister can appoint a Chair from among the members of the Authority's Board.
- The Minister can request disclosure of compensation information from among the Authority's board of directors, officers and employees.
- The requirement to table the Authority's annual report in the Legislative Assembly has been removed (but the Authority must continue to post the report on their website by the annual deadline of June 1).

These changes will support the Authority's ability to deliver on its mandate in a transparent and efficient manner. They will come into effect upon Royal Assent of the proposed Bill.

The proposed Bill can be read at: [https://www.ola.org/sites/default/files/node-files/bill/document/pdf/2019/2019-12/b159\\_e.pdf](https://www.ola.org/sites/default/files/node-files/bill/document/pdf/2019/2019-12/b159_e.pdf).

## Yogourt Cup from 1976 Olympics Lands in France

A yogurt cup from the 1976 Olympics in Montreal appears to have washed up on a beach in France this week.

A man named Rob Gordon tweeted this picture of the Yoplait special edition cup. It has been retweeted some 12,000 times.

Reports say the cup was found on Tardinghen Beach, in Nord-Pas-de-Calais, France.



According to a report in French newspaper La Voix du Nord, a man named Matthieu Leroux made the discovery. The nature lover walks on the beach every morning with his dog and always takes a bag with him to collect trash.

Many are skeptical of Leroux's find, even claiming he made the cup with a 3D printer, but Leroux claims it is real. His theory for the good condition of the cup is that it perhaps came from a dump site more recently and had been sheltered from the elements for much of the last 40 years.

Studies show it can take about 500 years for plastic waste to completely degrade.

## RPRA Updates

### RPRA hosted IPR 101

On Tuesday, December 3, the Authority hosted Individual Producer Responsibility 101, a free half-day workshop on Ontario's new Individual Producer Responsibility regulatory framework, as well as a webinar on the same topic on Thursday, December 5.

Over the two days we engaged with hundreds of stakeholders from various sectors all interested in learning more about Ontario's new IPR framework and how the Authority is implementing it. You can see the presentation from the in-person session and the webinar recording on our website.

IPR 101 was the first event in RPRA's Circular Economy Learning Series, so stay tuned for future learning opportunities and events.

### Consultation ends on MHSW Program Wind-Up Plan

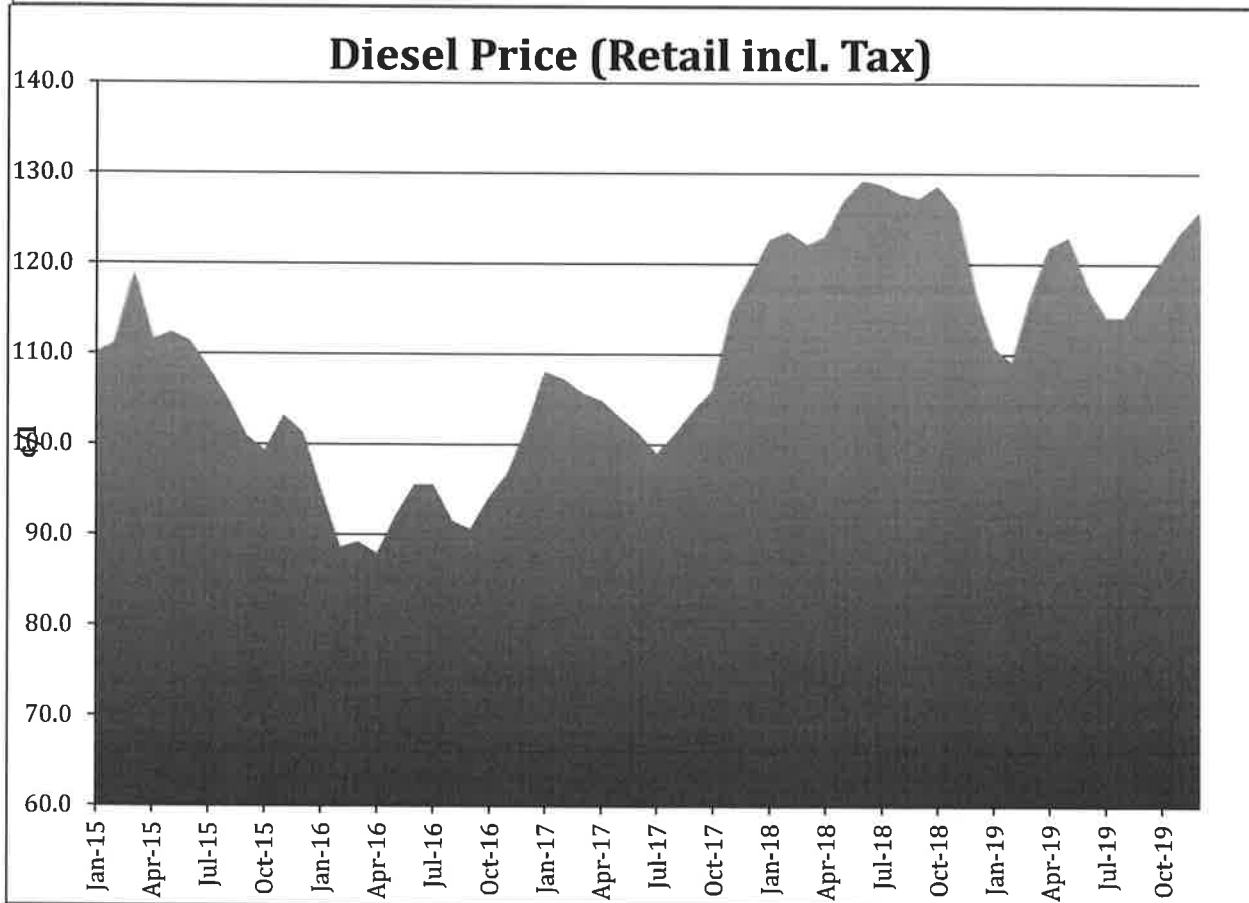
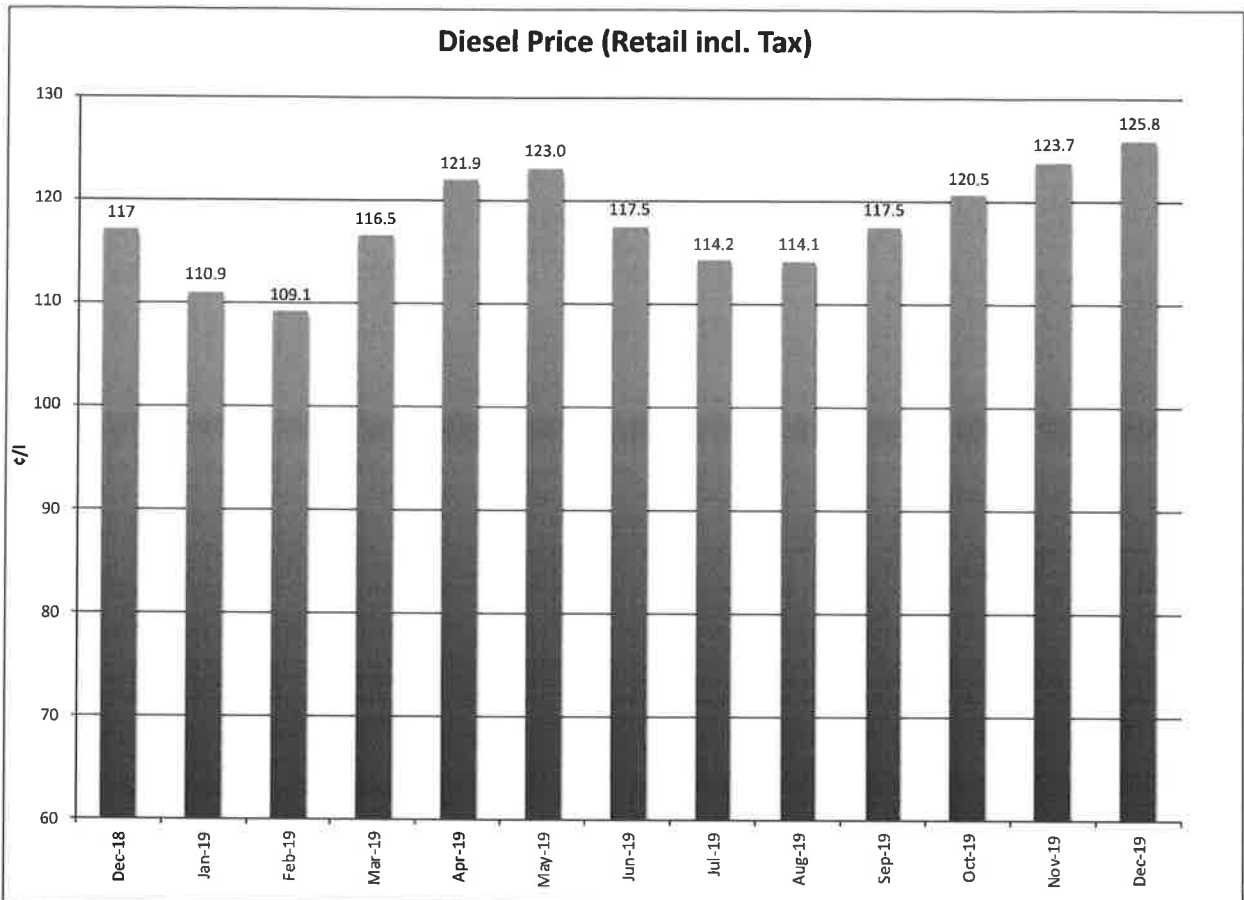
On November 21, the Authority closed a 45-day consultation period on Stewardship Ontario's proposed MHSW Program Wind-Up Plan. RPRA held two webinars and five in-person sessions in Vaughan, London, Smiths Falls, North Bay and Dryden to solicit feedback from interested stakeholders. The Authority has been directed to approve the proposed Wind-Up Plan no later than December 31, 2019. Learn more about the wind up of the MHSW Program.

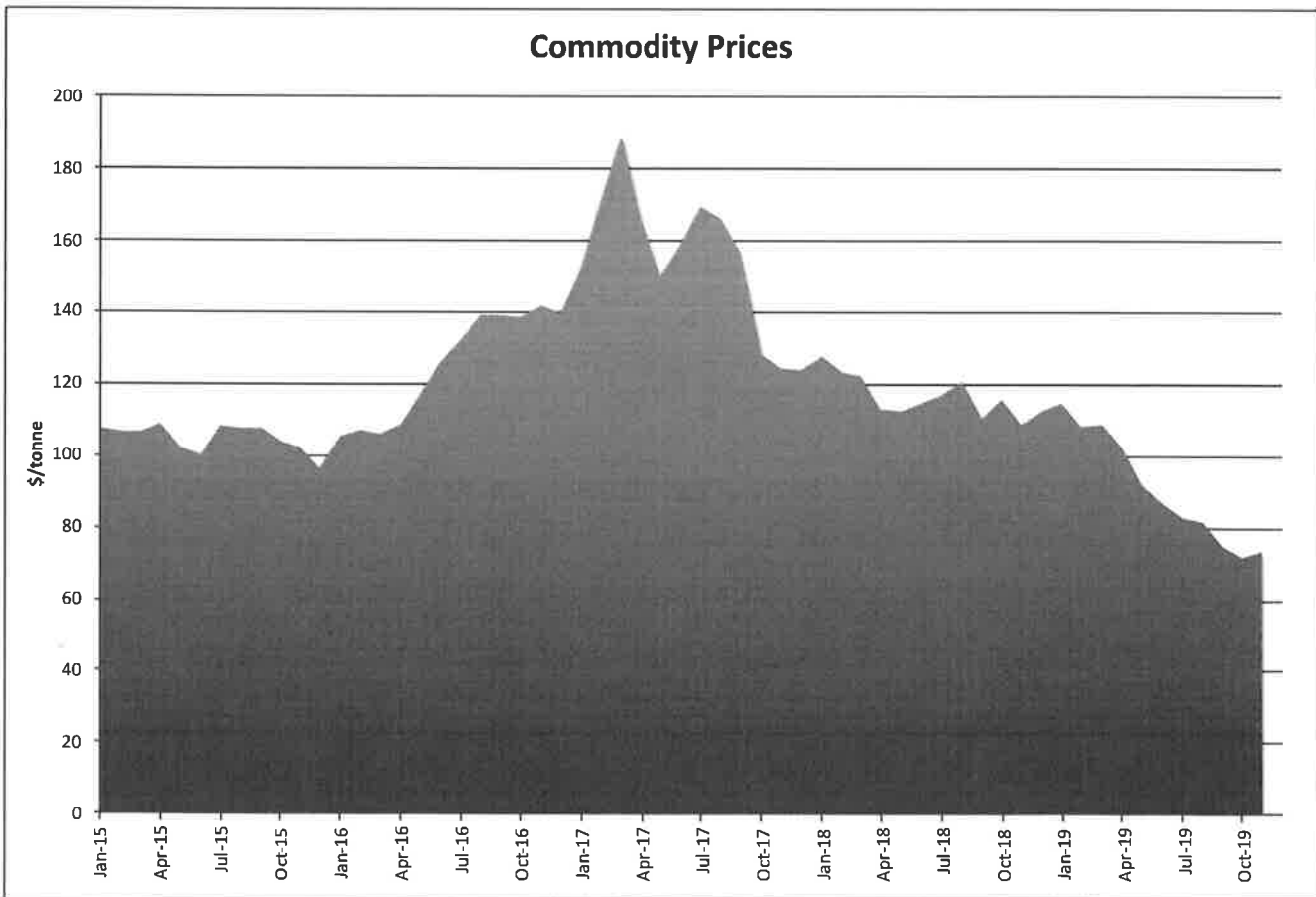
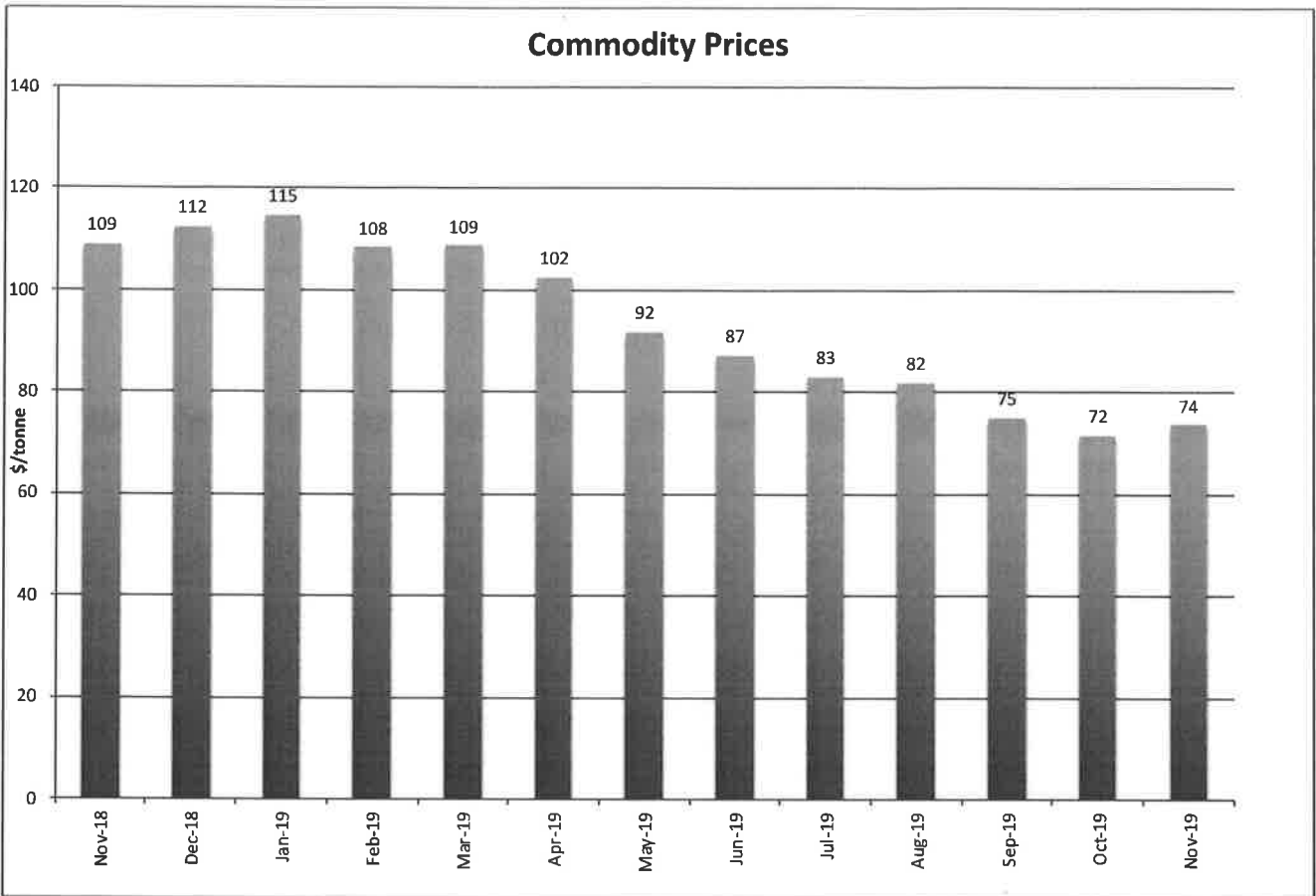
### Government moving forward with the development of Blue Box regulation

Last week, the government of Ontario hosted a webinar to explain how to participate in the development of the regulation that will define how the new Blue Box system will work. The first step in transitioning the Blue Box program to full producer responsibility occurred on August 15, 2019, when the Minister of the Environment, Conservation and Parks directed Stewardship Ontario to develop a plan with regards to the funding program for blue box materials collected under the *Waste Diversion Transition Act, 2016*. We'll continue to share information about the regulation development process as it becomes available. Learn more about the Blue Box transition.

### Development of tire supply audit procedure

The Authority is consulting on the development of a revised audit procedure that will apply to producer supply data reporting. Under the Tires Regulation, tire producers are required to report new tire supply data to the Authority every year – this is needed to establish their used tire collection target for the following year. Producers are also required to provide an audit report to verify the supply data they are submitting. Learn more about the consultation process.





63RD ANNUAL  
**WATFORD-ALVINSTON**  
 ROAD RACE  
 MAY 18, 2020

Greetings and salutations.

The organizing committee for the Watford-Alvinston Road Race is pleased to be preparing for the 63rd annual running of this amazing family event.

With the help of community partners such as yourself or your business, it is our intention to provide an unparalleled racing experience set to the beautiful backdrop of rural Lambton County yet again this year. Please find the attached details for this year's sponsorship packages and the many incentives available to our partners.

With participant numbers in the range of approximately 500 runners from all over southern Ontario, eastern Michigan and even further, the opportunity for exposure is tremendous. Our very popular and very active social media presence will also offer brand exposure to many non-running participants.

It is our hope that you will review the details on the following pages and consider one of the four available sponsorship packages that best suits your needs. Packages are available at different price points to best fit your business.

If you would like to discuss any of these packages further, or would like to discuss an individually tailored sponsorship opportunity, please email [joostenjanpaul@gmail.com](mailto:joostenjanpaul@gmail.com) with any questions.

All the best. #run79

Jan Joosten  
 & the Watford-Alvinston Road Race Committee





63RD ANNUAL  
**WATFORD-ALVINSTON**  
 ROAD RACE  
 MAY 18, 2020

## Sponsorship Opportunities

### **Bronze - \$150**

- recognition on signage at Start/Finish lines
- recognition through social media accounts
- announcement featuring sponsor name at event

### **Silver - \$300**

- recognition on signage at Start/Finish lines
- recognition through social media accounts
- announcement featuring sponsor name at event
- logo on kilometre marker placed on race course
- logo on race-day t shirt
- souvenir race day t-shirt & medallion

### **Gold - \$500 (limited number available)**

- recognition on signage at Start/Finish lines
- recognition through social media accounts
- announcement featuring sponsor name at event
- logo on race day t-shirt
- souvenir race day t-shirt & medallion
- 1 water station exclusively featuring name and logo
- option to include company info/brochures in race kits (to be supplied by sponsor)

### **Platinum - \$1000 (limited number available)**

- prominent recognition on signage at Start/Finish lines
- prominent recognition through social media accounts
- announcement featuring sponsor name at event
- logo on race day t-shirt
- souvenir race day t-shirt & medallion
- 2 water stations exclusively featuring name and logo (1/race distance)
- option to include company info/brochures in race kits (to be supplied by sponsor)
- optional display area located at Finish line/staging area (to be supplied & manned by sponsor)



63RD ANNUAL  
**WATFORD-ALVINSTON**  
 ROAD RACE  
 MAY 18, 2020

Sponsorship Form

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Sponsorship Level: Bronze  (\$150) Silver  (\$300)

Gold  (\$500) Platinum  (\$1000)

T-shirt size: \_\_\_\_\_

I would be interested in volunteering on race day: Yes  No

I would like to have promotional materials in the race kits: Yes  No

I would like to set up a display on race day: Yes  No

**Make all cheques payable to “Watford-Alvinston Road Race”, and mail to:  
 PO Box 362 Watford, ON N0M 2S0**

Please contact Jan Joosten at [joostenjanpaul@gmail.com](mailto:joostenjanpaul@gmail.com) for additional information or to discuss alternative sponsorship opportunities.



# THE CORPORATION OF THE TOWN OF DEEP RIVER



P.O. BOX 400 • 100 DEEP RIVER ROAD • DEEP RIVER, ONTARIO K0J 1P0  
Tel: (613) 584-2000 • www.deepriver.ca • Fax: (613) 584-3237

January 8, 2020

Hon. Doug Ford, Premier of Ontario  
Queen's Park Legislative Building  
1 Queen's Park, Room 281  
Toronto Ontario  
M7A 1A1

**Subject: Premiers to Develop Nuclear Reactor Technology**

Dear Honourable Doug Ford,

Please be advised that at the Regular Meeting of Council held October 9<sup>th</sup>, 2019, Council for the Corporation of the Town of Deep River passed the following resolution:

**BE IT RESOLVED THAT** the CBC News report entitled "**Group of premiers band together to develop nuclear reactor technology**", be received, and

**WHEREAS** the Premiers of Ontario, Saskatchewan and New Brunswick have announced their intention to work together on the development of small modular reactors to help their provinces reduce carbon emissions and address the challenges of climate change;

**WHEREAS** Canada has demonstrated excellence and leadership in the nuclear industry on the world stage for more than 70 years;

**WHEREAS** the Canadian nuclear industry is one of the safest and most well-regulated energy sectors in the world under the oversight of the Canadian Nuclear Safety Commission;

**WHEREAS** the citizens of Ontario have enjoyed the benefits of safe, clean, low-carbon energy produced by Ontario's nuclear industry for over 50 years;

**WHEREAS** small modular reactors have the potential to provide municipalities, especially rural and northern municipalities, with an innovative technology that provides a safe, low-carbon alternative to meet energy demands; therefore,

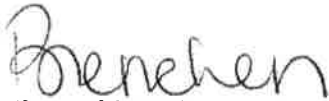
**BE IT RESOLVED** the Town of Deep River write to the Premiers of Ontario, Saskatchewan and New Brunswick to express support for their decision to work together on the development of small modular reactor technology as a safe, low-carbon energy option;

**THAT** the Town of Deep River write to the Prime Minister of Canada, Minister of Natural Resources, and the remaining provincial premiers asking that they support investment in the research and development of small modular reactor technology as an innovative, safe, low-carbon energy option; and

**THAT** this resolution be circulated to all upper and lower-tier municipalities in Ontario, and the Federation of Canadian Municipalities, for their consideration.

**CARRIED**

Thank you and please contact the writer should you have any additional questions.  
Kindest regards,



Bethany McMahon, Administrative Assistant  
Town of Deep River

cc: Hon. Scott Moe, Premier of Saskatchewan  
Hon. Blaine Higgs, Premier of New Brunswick  
Hon. Stephen McNeil, Premier of Nova Scotia  
Hon. Brian Pallister, Premier of Manitoba  
Hon. John Horgan, British Columbia  
Hon. Dennis King, Premier of Prince Edward Island  
Hon. Jason Kenney, Premier of Alberta  
Hon. Dwight Ball, Premier of Newfoundland and Labrador  
Hon. Francois, Premier of Quebec  
Hon. Caroline Cochrane, Premier of Northwest Territories  
Hon. Sandy Silver, Premier of Yukon  
Hon. Joe Savikataaq, Premier of Nunavut  
Hon. Justin Trudeau, Premier of Canada  
Hon. Seamus O'Regan of Natural Resources  
Association of Municipalities of Ontario (AMO)  
Federation of Northern Ontario Municipalities (FONOM)  
All Upper and Lower Tier- Municipalities

63RD ANNUAL  
**WATFORD-ALVINSTON**  
 ROAD RACE  
 MAY 18, 2020

Greetings and salutations.

The organizing committee for the Watford-Alvinston Road Race is pleased to be preparing for the 63rd annual running of this amazing family event.

With the help of community partners such as yourself or your business, it is our intention to provide an unparalleled racing experience set to the beautiful backdrop of rural Lambton County yet again this year. Please find the attached details for this year's sponsorship packages and the many incentives available to our partners.

With participant numbers in the range of approximately 500 runners from all over southern Ontario, eastern Michigan and even further, the opportunity for exposure is tremendous. Our very popular and very active social media presence will also offer brand exposure to many non-running participants.

It is our hope that you will review the details on the following pages and consider one of the four available sponsorship packages that best suits your needs. Packages are available at different price points to best fit your business.

If you would like to discuss any of these packages further, or would like to discuss an individually tailored sponsorship opportunity, please email [joostenjanpaul@gmail.com](mailto:joostenjanpaul@gmail.com) with any questions.

All the best. #run79

Jan Joosten  
 & the Watford-Alvinston Road Race Committee



63RD ANNUAL  
**WATFORD-ALVINSTON**  
 ROAD RACE  
 MAY 18, 2020

## Sponsorship Opportunities

### **Bronze - \$150**

- recognition on signage at Start/Finish lines
- recognition through social media accounts
- announcement featuring sponsor name at event

### **Silver - \$300**

- recognition on signage at Start/Finish lines
- recognition through social media accounts
- announcement featuring sponsor name at event
- logo on kilometre marker placed on race course
- logo on race-day t shirt
- souvenir race day t-shirt & medallion

### **Gold - \$500 (limited number available)**

- recognition on signage at Start/Finish lines
- recognition through social media accounts
- announcement featuring sponsor name at event
- logo on race day t-shirt
- souvenir race day t-shirt & medallion
- 1 water station exclusively featuring name and logo
- option to include company info/brochures in race kits (to be supplied by sponsor)

### **Platinum - \$1000 (limited number available)**

- prominent recognition on signage at Start/Finish lines
- prominent recognition through social media accounts
- announcement featuring sponsor name at event
- logo on race day t-shirt
- souvenir race day t-shirt & medallion
- 2 water stations exclusively featuring name and logo (1/race distance)
- option to include company info/brochures in race kits (to be supplied by sponsor)
- optional display area located at Finish line/staging area (to be supplied & manned by sponsor)



63RD ANNUAL  
**WATFORD-ALVINSTON**  
ROAD RACE  
MAY 18, 2020

Sponsorship Form

Business Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Sponsorship Level:      Bronze       Silver   
                                    (\$150)                      (\$300)  
  
                                    Gold                       Platinum   
                                    (\$500)                      (\$1000)

T-shirt size: \_\_\_\_\_

I would be interested in volunteering on race day:    Yes       No

I would like to have promotional materials in the race kits:      Yes       No

I would like to set up a display on race day:    Yes       No

**Make all cheques payable to "Watford-Alvinston Road Race", and mail to:  
PO Box 362 Watford, ON N0M 2S0**

Please contact Jan Joosten at [joostenjanpaul@gmail.com](mailto:joostenjanpaul@gmail.com) for additional information  
or to discuss alternative sponsorship opportunities.



# THE CORPORATION OF THE TOWN OF DEEP RIVER

P.O. BOX 400 • 100 DEEP RIVER ROAD • DEEP RIVER, ONTARIO K0J 1P0  
Tel: (613) 584-2000 • www.deepriver.ca • Fax: (613) 584-3237



January 8, 2020

Hon. Doug Ford, Premier of Ontario  
Queen's Park Legislative Building  
1 Queen's Park, Room 281  
Toronto Ontario  
M7A 1A1

**Subject: Premiers to Develop Nuclear Reactor Technology**

Dear Honourable Doug Ford,

Please be advised that at the Regular Meeting of Council held October 9<sup>th</sup>, 2019, Council for the Corporation of the Town of Deep River passed the following resolution:

**BE IT RESOLVED THAT** the CBC News report entitled "Group of premiers band together to develop nuclear reactor technology", be received, and

**WHEREAS** the Premiers of Ontario, Saskatchewan and New Brunswick have announced their intention to work together on the development of small modular reactors to help their provinces reduce carbon emissions and address the challenges of climate change;

**WHEREAS** Canada has demonstrated excellence and leadership in the nuclear industry on the world stage for more than 70 years;

**WHEREAS** the Canadian nuclear industry is one of the safest and most well-regulated energy sectors in the world under the oversight of the Canadian Nuclear Safety Commission;

**WHEREAS** the citizens of Ontario have enjoyed the benefits of safe, clean, low-carbon energy produced by Ontario's nuclear industry for over 50 years;



**WHEREAS** small modular reactors have the potential to provide municipalities, especially rural and northern municipalities, with an innovative technology that provides a safe, low-carbon alternative to meet energy demands; therefore,

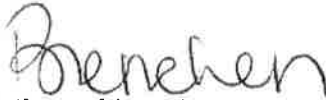
**BE IT RESOLVED** the Town of Deep River write to the Premiers of Ontario, Saskatchewan and New Brunswick to express support for their decision to work together on the development of small modular reactor technology as a safe, low-carbon energy option;

**THAT** the Town of Deep River write to the Prime Minister of Canada, Minister of Natural Resources, and the remaining provincial premiers asking that they support investment in the research and development of small modular reactor technology as an innovative, safe, low-carbon energy option; and

**THAT** this resolution be circulated to all upper and lower-tier municipalities in Ontario, and the Federation of Canadian Municipalities, for their consideration.

**CARRIED**

Thank you and please contact the writer should you have any additional questions.  
Kindest regards,



Bethany McMahon, Administrative Assistant  
Town of Deep River

cc: Hon. Scott Moe, Premier of Saskatchewan  
Hon. Blaine Higgs, Premier of New Brunswick  
Hon. Stephen McNeil, Premier of Nova Scotia  
Hon. Brian Pallister, Premier of Manitoba  
Hon. John Horgan, British Columbia  
Hon. Dennis King, Premier of Prince Edward Island  
Hon. Jason Kenney, Premier of Alberta  
Hon. Dwight Ball, Premier of Newfoundland and Labrador  
Hon. Francois, Premier of Quebec  
Hon. Caroline Cochrane, Premier of Northwest Territories  
Hon. Sandy Silver, Premier of Yukon  
Hon. Joe Savikataaq, Premier of Nunavut  
Hon. Justin Trudeau, Premier of Canada  
Hon. Seamus O'Regan of Natural Resources  
Association of Municipalities of Ontario (AMO)  
Federation of Northern Ontario Municipalities (FONOM)  
All Upper and Lower Tier- Municipalities



## CLERK ADMINISTRATOR STAFF REPORT

### Wheelie Bin Cost Recovery

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Report to: Mayor Ferguson and Members of Council  
From: Janet Denkers, Clerk Administrator  
Date: January 23, 2020

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#### Recommendation:

***That the Municipality begin cost recovery on wheelie bins as outlined in the December 30, 2019 letter from Bluewater Recycling Association (BRA); and that the fee schedule provided be included in the municipal fees by-law.***

#### Background:

The Municipality of Brooke-Alvinston has adopted the wheelie bin program since 2001. The wheelie bin program has been overall successful in the Municipality.

Each year, we receive several requests for new bins at residences or businesses or requests to have repairs on existing ones whether they be recycling or garbage bins. When the repair request is received, we forward it to BRA and they arrange for the repair. When the request for a new bin is received, we confirm with BRA and a new bin is delivered. The requests received are generally for good reason and most are for new builds.

With the ongoing billing of new bins, we see this as an appropriate time to begin the billing for any requests of wheelie bins outside of the complimentary ones (new builds).

December 30, 2019

Subject: Wheelie Bin Maintenance

Member Email

Dear Member:

The Association currently manages approximately 120,000 wheelie bins in 20 communities. The bins are owned by the Association and provided as part of the automated service program. After a program has been launched and bins have been delivered to every participating households, there is always a small maintenance program needed to maintain the bins that are warranted for 10 years.

Most of the maintenance work is about delivering new bins to new residents, exchanging the size when the needs have changed and occasionally a repair to a wheel or lid needs to be done.

When launching the programs, we inform the residents that they are responsible for the safe keeping and maintenance of the bin. They are also informed that in general there will be no questions asked on the first call for service. They are also informed that subsequent calls may be subject to a nominal fee.

The Association currently responds to approximately 7,000 inquiries annually on the 120,000 bins. Most of these calls are for legitimate requests that include requests to deliver new bins to new residents, exchange bins for different sizes, repair bins, and remove the bins from a property. However, a small percentage of our calls are bins that were destroyed, completely defaced, or painted to deceive their true intended use. Others simply call to exchange their bins for new ones of identical size because the old ones are too dirty. Lastly, we have several callers that request changes but when we attempt to make the exchange or repair, their bins are nowhere to be found, requiring additional visits, wasting both valuable time and resources.

After careful deliberations, it has been decided that it is in the best interest of the membership to address the potential abuse now before it gets out of hand. Back in 2016, we introduced service fees due to this misuse and as a result of our current experience we have updated the fees as indicated in the enclosed list, effective January 1, 2020. These fees are being communicated to the residents but charged to the municipality. The municipality may choose to continue the complimentary service or they can pass on the cost as they see fit. The fees represent the cost that the Association faces when those activities need to be performed. We believe in providing the best service possible to all residents but no one should have to pay for system abusers.

We trust that you will understand the reason for this decision.

## Wheelie Bin Program Fees

Fee	Delivery of Wheelie Bin
Complimentary	First wheelie bin delivered
\$25	Additional wheelie bin delivered (existing property)
\$50	Reinstatement Bin Delivery
	Wheelie Bin Exchange
Complimentary	First wheelie bin and/or set exchanged for alternate size
\$50	Additional wheelie bin and/or set exchanged for alternate size
\$100	Wheelie bin and/or set exchanged for the same size
	Replacement of Bin
Complimentary	Replace a stolen bin - first instance
Complimentary	Replace a burnt bin - first instance
Complimentary	Replace a destroyed bin - first instance
Complimentary	Replace a defaced bin - first instance
\$100	Replace a burnt bin - subsequent instance
\$100	Replace a destroyed bin - subsequent instance
\$100	Replace a dirty bin - subsequent instance
\$100	Replace a defaced bin - subsequent instance
	Other
\$25	Failed attempt to service - no bin out - 2 attempts made
\$50	Temporary bin removal - Seasonal request
\$100	Permanent bin removal - Non-compliance
\$100	Permanent bin removal - Abuse
\$100	Permanent bin removal - Fraud
\$100	Permanent bin removal - Unauthorized Use



The Corporation of the Municipality of Brooke-Alvinston  
 REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
 (Drainage Act, R.S.O. 1990, Chapter D.17)

7.4.  
**RECEIVED**  
 JAN 16 2020

I hereby give notice that the \_\_\_\_\_ Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

\_\_\_ Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

\_\_\_ Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

unplug culvert under Oil SPRINGS LINE @  
property line between JEANETTA Green Property & BETH LEHRBASS'S

Property Description: Lot \_\_\_\_\_ Concession \_\_\_\_\_ Roll Number \_\_\_\_\_

911 address \_\_\_\_\_

Dated at the Municipality of Brooke-Alvinston this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

LARRY LEHRBASS  
 Name-please print

\_\_\_\_\_  
 Name-please print

Larry Lehrbass  
 Signature

\_\_\_\_\_  
 Signature

Telephone# 519 847 5297  
 Home

\_\_\_\_\_  
 Cell

Email address: \_\_\_\_\_

Additional Comments if any:

- Emailed Ray  
if



The Corporation of the Municipality of Brooke-Alvinston  
REQUEST FOR MAINTENANCE / REPAIR / IMPROVEMENT  
(Drainage Act, R.S.O. 1990, Chapter D.17)

RECEIVED  
JAN 16 2020

I hereby give notice that the Dalbear McKellar Drain is out of repair and request that:

Maintenance (preservation of a drainage works) or repair (restoration of a drainage works to its original condition) be performed under the provisions of Section 74 of the Drainage Act, R.S.O 1990, Chapter D.17.

The drain be improved (modification of or an addition to a drainage works intended to increase the effectiveness of the system) under the provisions of:

     Section 77, (without an Engineer's Report and total cost not exceeding \$4,500.00)

     Section 78, (with an Engineer's Report)

(of the Drainage Act, R.S.O. 1990, Chapter D.17)

The following work is required:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Property Description: Lot 20 Concession 2 Roll Number \_\_\_\_\_

911 address \_\_\_\_\_

Dated at the Municipality of Brooke-Alvinston this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

LARRY LEHRBASS  
Name-please print

\_\_\_\_\_  
Name-please print

Larry Lehrbass  
Signature

\_\_\_\_\_  
Signature

Telephone# 519 847 5299  
Home

\_\_\_\_\_  
Cell

Email address: \_\_\_\_\_

Additional Comments if any:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Emailed Ray RP

## **Parks & Recreation Advisory Committee (PARC) Meeting**

Tuesday November 5<sup>th</sup>, 2019

Members present Brad Goss, Dan Cumming, Kim Lee, Adam MacKellar, Jim Annett, Christa Sawyer, Mark McNally

Regrets: Steve Sanders, Randy Hills

Municipal Staff: Janet Denkers

Meeting Called to Order by Janet Denkers at 7:01pm

Brad Goss motioned to approve the minutes, Mark McNally seconded, all in favour; motion passed

105 applications were received for the supervisor position which was left vacant by Rob Pollock. Rob is settling into his position in Walpole and we wish him well.

### **Current Projects**

#### **Arena, Parks and Ball diamonds.**

Construction on the new Pole shed has started

Thank you to all the sponsors of the dressing room flooring, there is a thank you posted beside the water fountain in the lobby.

ICIP, Cultural Community and recreation fund. Support of was provided by Council, Warwick and Dawn-Euphemia townships; Fairtax is the grant writer and will receive approximately \$80,000 as their percentage for getting the grant if they are successful; This portion will be paid by the Municipality. Warwick is competing for the same grant.

Stone has been purchased for the Inwood ball diamond and if it hasn't been applied at the time of the meeting it will be shortly.

Ice surface – be sure to notify the arena if you are swapping ice so that there are no billing issues.

Minor Hockey day found issues with the sound system – Randy is in contact with Strings & Things in Chatham to see what we have for options. Janet will look into a possible quick fix to add additional outlets to resolve the current problem. Janet will request that the sound system will be in the 2020 budget.

Redecorating of interior of arena, still in progress with recommendations being presented to Council for budget

#### **Grounds**

Diamonds - The pegs haven't been changed as it's a bigger job than anticipated. The cost would be approximately \$1000 for both diamonds. **The committee recommends to council that the cost to upgrade the bases is in the budget for 2020.**

The committee recommends to council that consideration be given to purchasing trees for planting around the grounds in the spring.

The committee recommends to council that trees be planted along River street to replace the ones that were recently removed.

Thuss Greenhouses will be providing the flowers again next year; municipal staff will be working with Mrs. Thuss to determine the best variety. The committee chose red as the colour.

The committee recommends increasing the cost to \$65 for sponsorship of the baskets to at least cover the cost of purchasing the baskets

Skateboard park – thank you to the optimist club for repairing the park after the vandalism.

Spiderweb – thank you to Brad Goss for looking into the pricing and process of repairing the frayed netting. The cost of repair will be listed in the 2020 budget

#### 4) other business

There were 4 grant writers that submitted RFP's for grant writing assistance to the Municipality, Municipal staff will be compiling a Report to present to council

Scoreboard – Janet will inquire about the programmable interval buzzer.

Skate Sharpener –Brad Goss provided a contact that can provide training on the skate sharpener. Blade Master in Chatham is willing to come and train the staff on how to properly use the machine as well as provide training to clean and service the machine.

Showers – temperature – there is no cold water running to all of the showers – 1&2 need new shower heads - the shower in dressing room 3 is not functional.

A request was made to have the arena staff turn the heat on in the refs rooms prior to games.

Next meeting date: January 7<sup>th</sup> , 2020 7pm



THE CORPORATION OF THE MUNICIPALITY OF BROOKE-ALVINSTON

By-law Number xx of 2020

A By-law to authorize the sale of municipal land

WHEREAS pursuant to Section 8 of the Municipal Act, 2001, C. 25, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Corporation of the Municipality of Brooke-Alvinston has determined that the said lands are surplus to the needs of the Corporation and should be sold

AND WHEREAS the Council of the Municipality of Brooke-Alvinston has agreed to sell certain lands being:

- i) 3202 Park Street, Inwood

NOW THEREFORE the Council of the Municipality of Brooke-Alvinston enacts as follows:

1. That the Council of the Municipality of Brooke-Alvinston hereby authorize the conveyance of lands as noted above (i)
2. That schedule "A" being the agreement of purchase and sale for the said lands and conditions of sale

This By-law shall become into full force and effect on the date that it is enacted.

By-law read a first, second and third time and finally passed this 23<sup>rd</sup> day of January, 2020.

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David Ferguson, Mayor

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Janet Denkers, Clerk-Administrator