



The Corporation of the Municipality of Brooke-Alvinston

MINUTES – October 24, 2019  
Regular Session

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The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, October 24, 2019 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills  
Fire Chief Jeff McArthur  
Treasury Assistant Sandra Dale

**1. CALL TO ORDER**

Mayor Ferguson called the meeting to order at 7:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

**3. MINUTES**

i) Regular Meeting Minutes of October 10, 2019

Motion # 2019-336

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the regular Council meeting minutes of October 10, 2019 be approved as presented.

Carried

**BUSINESS ARISING FROM MINUTES**

**DELEGATIONS & TIMED EVENTS**

Mary Ethel Douglas was present at Council and spoke to Council on her submitted topic "What is a Community". She related her topic to the Inwood Firemen's Association and recent issues between the Municipality and IFA including their mass resignations and lease discussions. Comparisons with the Alvinston station were noted as was a suggestion for a neighbouring municipality to accept the Inwood station as their own.

**4. CORRESPONDENCE**

Motion # 2019-337

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that correspondence items 6 i a-d be received and filed.

Carried

i) Municipality of East Ferris – Request for Support of Resolution

Motion # 2019-338

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the October 8, 2019 resolution from the Municipality of East Ferris for conference organizers to create the conditions for change and incorporate childcare services throughout conferences.

Carried

ii) Municipality of Grey Highlands Request for Support – Receive & File

iii) Town of Ingersoll – Request for Support of Resolution

Motion # 2019-339

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston authorize staff to send the letter of support as submitted to our MPP to show support of the Demand for Motion resolution.

Carried

iv) Canadian Hemp Farmers Alliance Request for Support – Receive & File

v) Christmas for Everyone – Request for Support

Motion # 2019-340

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston provide \$200 to the Christmas for Everyone campaign for 2019.

Carried

**6. STAFF REPORTS**

Public Works Manager's Report

The Public Works Manager provided a report to Council at the meeting and responded to questions. He noted that volunteers of the Alvinston Optimist Club will be doing repairs to the skateboard park in Alvinston.

Councillor Deans inquired on the status of stone for the Inwood ball diamond; The Public Works Manager advised on the drain work done at the ball park in Inwood in conjunction with Brooke Telecom.

The Public Works Manager noted the timelines for the Lorne Street Storm Sewer & Reconstruction Project.

Treasurer's Report

i) Awning Cover for Municipal Building Stairs & Ramp

Staff were directed to place the awning proposal presented with additional options in the 2020 budget for further discussion at that time.

ii) Audio-Video Recording of Council Meetings

Motion # 2019-341

Moved by Councillor Deans / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston budget \$1,100 in the 2020 budget for the "Owl" audio/video recording system as presented.

Carried

## Clerk-Administrator's Report

### i) Committee Meeting Pay

#### Motion # 2019-342

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston proceed with the following increase effective January 1, 2020 for meeting pay: that meeting pay be increased to \$75 / meeting and should multiple applications be considered, each additional application be an additional \$25 / meeting.

Carried

### ii) Agreement between Wanstead Co-op and the Municipality

There were no concerns with the draft agreement.

### iii) Ontario Municipal Administrator's Association Conference Summary

The Clerk Administrator presented her submitted report on her attendance at the OMAA Conference held October 15-18, 2019.

## 7. BY-LAWS

### i) By-law 49 of 2019 – Kelly Drain Branch No. 4

#### Motion # 2019-343

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that By-law Number 49 of 2019 be taken as read a first and second time.

Carried

### ii) By-law 50 of 2019 – Sale of 6505 James Street in Inwood

#### Motion # 2019-344

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that By-law Number 50 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to authorize the sale of 6505 James Street in Inwood be taken as read a first, second and third time and finally passed this 24<sup>h</sup> day of October, 2019.

Carried

### iii) By-law 51 of 2019 – Agreement between the Municipality and Wanstead

#### Motion # 2019-345

Moved by Councillor Armstrong / Seconded by Councillor Nemcek

Be it resolved that By-law Number 51 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to authorize and agreement between the Municipality and Wanstead Coop be taken as read a first, second and third time and finally passed this 24<sup>h</sup> day of October, 2019.

Carried

## 8. NEW BUSINESS

### i) Inwood Firemen's Association – lease offer

The Clerk Administrator responded on the outcome of the Council appointed Committee to discuss any lease agreements with the IFA and Municipality. It was reported that the Committee did not accept the lease as presented as there was no content change and the lease was previously defeated by Council on two occasions.

- ii) Warwick Township – support of ICIP application

The Clerk Administrator advised that she was contacted by Administration at Warwick Township and requested Council to consider a letter of support for their application in the ICIP application. The discussion on this was tabled briefly.

- iii) Optimist Building Project

The Mayor reported on the request submitted by the Optimist Building Committee for Council consideration. After discussion, the following motion was made:

Motion # 2019-346

Moved by Councillor Armstrong / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve to pay \$80,000 towards the Grant writer for the Optimist Building Project – Pavilion and washroom under the ICIP Community, Culture and Recreation Stream.

Carried

It was noted that the municipal portion agreed to be paid is only on condition of the application being successful.

The Clerk Administrator confirmed with Councillor Armstrong that he has stepped off the Optimist Building Committee.

After discussion, Council approved supporting the request from Warwick Township and requested similar support from Warwick Township with the Optimist Building project.

The Treasurer presented the recent announcement from the province on OMPF funding for the Municipality. The Municipality will receive \$678,100 in 2020; in 2019 the Municipality received \$772,300.

**9. CLOSED SESSION**

There was no closed session at this meeting.

**10. RISE & REPORT**

**11. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2019-347

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 52 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including October 24, 2019 be taken as read a first, second and third time and finally passed this 24<sup>th</sup> day of October, 2019.

Carried

**12. ADJOURNMENT**

Motion # 2019-348

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that this meeting be adjourned at 8:25 p.m. to meet again on November 14, 2019 at 4:00 p.m. or at the call of the chair.

Carried

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Mayor  
David Ferguson

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Clerk Administrator  
Janet Denkers

