



The Corporation of the Municipality of Brooke-Alvinston

MINUTES – September 26, 2019  
Regular Session

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The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, September 26, 2019 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong and Jeannette Douglas

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills

Regrets: Councillor Wayne Deans

**1. CALL TO ORDER**

Mayor Ferguson called the meeting to order at 7:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

**3. MINUTES**

i) Regular Meeting Minutes of September 12, 2019

Motion # 2019-304

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the regular Council meeting minutes of September 12, 2019 be approved as presented.

Carried

ii) Special Meeting Minutes of September 16, 2019

Motion # 2019-305

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the special Council meeting minutes of September 16, 2019 be approved as presented.

Carried

**BUSINESS ARISING FROM MINUTES**

Councillor Nemcek inquired about the water leak. The Public Works Manager advised of tests completed and next steps in detecting the leak.

**4. DELEGATIONS & TIMED EVENTS**

There were no delegations or times events scheduled for this Council meeting.

**5. CORRESPONDENCE**

Motion # 2019-306

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that correspondence items 6 ii a-g be received and filed.

Carried

Councillor Nemcek provided a verbal update on the recent SCRCA Directors meeting and update on the Kelly Drain appeal

6-ii (a) Central Lambton Family Health Team – Request for Monetary Support

Motion # 2019- 307

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston refer the request for financial support from the Central Lambton Family Health Team in the amount of \$300 to the 2020 municipal budget.

Carried

6ii (b) Brooke-Alvinston Arts and Activity Group

Motion # 2019-308

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the letter from Kathryn Shailer of the Arts & Activity Group requesting their planned event for August 2020 and requests that the Arts & Activity Group discuss with the Inwood Firemen's Association dates to plan their events so as to not interfere with each others planned events..

Carried

6ii (c) Municipality of Chatham-Kent

Motion # 2019-309

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the September 9, 2019 Council resolution from the Municipality of Chatham-Kent in requesting local MPP's, the Attorney General and the Premier of Ontario for support for Legal Aid Ontario and its funding of Ontario's community legal clinics which provide legal services to low income and vulnerable Ontarians; and urge the province to restore full funding to these critical services.

Carried

6ii (d) Township of Zorra

Motion # 2019-310

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston supports the resolution from the Township of Zorra from September 4, 2019 to support the continuation of programs of the Upper Thames River Conservation Authority, both mandatory and non-mandatory, and that no programs at other conservation areas be "wound down" at this time.

Carried

**6. STAFF REPORTS**

Public Works Manager's Report

i) Monthly Summary

The Public Works Manager commented that the dressing room flooring which was partially funded and installed by volunteers of various sporting teams in the community is near completion and looks great;

Councillor Armstrong commented that the site prep of the pole shed area was considered construction by the Fairboard and was done prior to the fair;

Councillor Armstrong inquired about costing of the water leak and requested costing to date; the Treasurer advised he would provide a report for the next meeting.

## Treasurer's Report

### i) Cannabis Funding

#### Motion # 2019- 311

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive the report, Ontario Cannabis Legalization Implementation Fund (OCLIF), from the Treasurer dated September 26, 2019; And that Council direct the Treasurer to setup a Reserve account for the OCLIF monies received and that any future OCLIF payments received or costs incurred related to Cannabis Legalization Implementation be transferred into or out of this reserve account as required.

Carried

### ii) Agenda Management

#### Motion # 2019- 312

Moved by Councillor Armstrong / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve the purchase of the Agenda Management Software from iCompass for \$3,080 plus HST per year.

Carried

### iii) Recording of Council meetings

#### Motion # 2019-313

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that staff be directed to report back on various costs associated with the recording of meetings in open and closed session respectively and that the report incorporate information on posting recorded information the website or available upon request for the public; associated costs and staff time to develop; and that audio recording for closed session meetings be further explored.

Carried

## Clerk-Administrator's Report

### i) Municipal Grant Writing Assistance

#### Motion # 2019-314

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to prepare a Request for Proposal for grant writing services.

Carried

### ii) Letter from the Optimist Building Committee

#### Motion # 2019-315

Moved by Councillor Armstrong / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the Alvinston Optimist Club Option # 1 outlined in their letter to Council to apply for the Canada Infrastructure Program – Community, Culture and Recreation Funding Stream to include both the wooden pavilion (\$88,000) and washrooms (\$190,000 approximately) with the Optimist raised funds covering the 26.6 % of the funding requirements; and that Council supports their working with a grant writer for the said application; and that Council work closely with the Optimist club during the grant process; and that should the CIP funding not be approved, that Council and the Optimist Club reassess the washroom renovations.

Carried

## Drainage Superintendent's Report

### Motion # 2019-316

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve that a new culvert be installed at Lot 7 Concession 7 in the Municipality of Brooke-Alvinston at the property of Larry Chapman.

Carried

### Motion # 2019-317

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that a special session of Council be scheduled for October 24, 2019 at 6:45 and prior to the regular meeting of Council to consider the report on the Kelly Drain.

Carried

### Motion # 2019-318

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the request from the property owners of 3243 Elgin Street be permitted to place a shipping container on their property from October 1, 2019 to May 1, 2020 to allow the home owners to make renovations to their home; and that should they wish to make the structure permanent, they be directed to the County of Lambton for application and approval.

Carried

## 7. **BY-LAWS**

There were no by-laws presented at this part of the meeting

## 8. **NEW BUSINESS**

The Clerk Administrator requested that Council members consider which conferences they would like to attend in 2020 and advise the Clerk Administrator accordingly for registration; and that a report be provided at a future meeting on expenses for Council attendance at conferences.

Councillor Armstrong presented a motion to Council regarding the lease agreement with the Inwood Firemen's Association.

### Motion # 2019-319

Moved by Councillor Armstrong / Seconded by

Be it resolved that the Council of the Municipality of Brooke-Alvinston reconsider their position on the draft five year lease with the Inwood Firemen's Association as presented.

Motion lost, no seconder

## 9. **CLOSED SESSION**

There was no closed session scheduled for this Council meeting.

## 10. **RISE & REPORT**

There was no Rise & Report for this meeting.

## 11. **BY-LAWS CONFIRMING PROCEEDINGS**

### Motion # 2019-320

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 47 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and

including September 26, 2019 be taken as read a first, second and third time and finally passed this 26<sup>th</sup> day of September, 2019.

Carried

**12. ADJOURNMENT**

Motion # 2019-321

Moved by Councillor Armstrong / Seconded by Councillor

Be it resolved that this meeting be adjourned at 8:12 p.m. to meet again on October 10, 2019 at 4:00 p.m. or at the call of the chair.

Carried

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Mayor  
David Ferguson

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Clerk Administrator  
Janet Denkers