



The Corporation of the Municipality of Brooke-Alvinston

MINUTES – September 12, 2019
Regular Session

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, September 12, 2019 at 8:30 a.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Treasurer Stephen Ikert
Public Works Manager Randy Hills
Fire Chief Jeff McArthur
Administrative Assistant Darlene Paolucci

1. CALL TO ORDER

Mayor Ferguson called the meeting to order at 8:30 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Regular Meeting Minutes of August 8, 2019

Motion # 2019-285

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that the regular Council meeting minutes of August 8, 2019 be approved as presented.

Carried

BUSINESS ARISING FROM MINUTES

Councillor Nemcek inquired about the status of the water leak.

4. DELEGATIONS & TIMED EVENTS

Matt Mullen, Owner and Project Manger of Red Chair was present at Council to provide a preview of the redesigned municipal website. Matt demonstrated enhancements that will help residents navigate the website efficiently.

5. CORRESPONDENCE

Motion # 2019-286

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that correspondence items 6. ia-f be received and filed.

Carried

6i-(b) Wardens Charity Picnic:

Council members were asked to notify the Clerk Administrator if they would like to attend the picnic on September 25th.

6i-(d) Cannabis Funding:

Staff were directed to provide a report to Council on alternatives that can be looked into with the received cannabis funding including public education or policing costs.

6i (e) NASM Plan Approval:

Staff were requested to look into what type of product is being proposed at the approved site.

6-ii (a) Bradford West Gwillimbury – Never Forgotten National Memorial

Motion # 2019 – 287

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the Town of Bradford West Gwillimbury's resolution 2019-275 in regards to the Never Forgotten National Memorial.

Carried

6ii (b) City of Kitchener – Single Use Disposable Wipes

Motion # 2019-288

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the City of Kitchener's resolution regarding single-use disposable wipes.

Carried

6. STAFF REPORTS

Public Works Manager's Report

- i) Summary of Arena Ice Surface Lighting RFP

Motion # 2019- 289

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the proposal from Swantech Energy Solutions Inc. in the amount of \$15,225 + HST for the arena surface lights.

Carried

- ii) LAWSS Flow Summary

Council discussed with staff the current water loss in the system and the fluctuating flow summary presented by LAWSS for 2019. Various tests and techniques used to attempt finding the loss were noted. It was also noted that the Clearwell will be investigated further as the potential cause.

- iii) Quotation for Hydraulic Model Analysis of Alvinston -LAWSS integration

The Treasurer and Public Works Manager presented the fee proposal from Aecom Consulting Services as directed by LAWSS to explore the possibility of LAWSS filling the Alvinston Standpipe directly and bypassing the pumping station/reservoir. The purpose of the study is to explore the possibility of an integration of Alvinston and LAWSS water servicing operations.

Based on the project outline, Council accepted the proposal for the model analysis and only the implementation plan if deemed necessary. The following motion was passed:

Motion # 2019- 290

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston authorize the model update and demand scenario development hydraulic analysis and recommendations and only phase 2 – the implementation components plan only if needed as a result of the analysis; and further that it be noted that the municipality has no intentions of decommissioning the standpipe in Alvinston.

Carried

Treasurer's Report

- i) August Accounts Summary

Council reviewed the accounts summary for August 2019.

Clerk-Administrator's Report

- i) Fire Board Appointment

Motion # 2019-291

Moved by Councillor Nemcek/ Seconded by Councillor Douglas

Be it resolved that a clerical amendment be made to By-law 29 of 2019 that updates Alan Broad as Fire Board Representative for Dawn-Euphemia.

Carried

- ii) Eliminating Plastics in the Community

Motion # 2019-292

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that:

- i) a letter be sent to candidates running to be mindful of the use of single use plastics in the election and request that signs be encouraged to only be placed on private properties in Brooke-Alvinston.
- ii) It be requested that candidates focus on environmental issues in their campaigns
- iii) that staff be directed to prepare a draft by-law outlining the use and placement of election signs
- iv) That a subsequent letter be sent to all user groups that advertise to encourage the continued use of standard signs that can be used repeatedly (e.g Lambton Cattleman's BBQ states the first Wednesday of each month)

Carried

- iii) Agreement with Dawn-Euphemia

Motion # 2019-293

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the September 12, 2019 report from the Clerk Administrator in regards to the agreement with Dawn-Euphemia and directs and approved the passing of the amended agreement.

Carried

- iv) Brooke-Alvinston-Inwood Community Centre Upgrades -Rehabilitation

Motion # 2019-294

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston directs staff to pursue recreational facility interior designers for cosmetic input into the modernizing of the BAICCC including the auditorium, upper hall and meeting rooms (lighting, paint, furnishing, floor covers) and once completed provide the full report to Council for review and direction; and that Council provide direction

on securing grant writing assistance to assist with funding opportunities to assist with applicable rehabilitation projects as outlined.

Carried

- v) Investing in Canada Infrastructure Program: Community Culture & Recreation

Motion # 2019-295

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston along with the Alvinston Optimist Building Committee immediately discuss at a special meeting TBD for who takes the lead for improvements to the canteen / outside washroom area being mindful of timelines, demographics and municipal funding contributions at 26.67 % under this application; and that Council direct staff to explore a grant writing service to assist with research and development of grant applications for the BAICCC and other municipal infrastructure needs.

Carried

Fire Chief's Report

Motion # 2019-296

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the August 2019 monthly report produced by the Fire Chief be accepted.

Carried

The Mayor requested information about outside smoke alarms for outbuildings.

7. BY-LAWS

- i) Proposed by-law approving the sale of the Town Shop

Motion # 2019-297

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that by-law 44 of 2019, being a By-law to authorize the sale of the Municipal Town shop located at 8073 Lorne Street be taken as read a first, second and third time and finally passed this 12th day of September 2019.

Carried

- ii) Proposed Agreement with Dawn-Euphemia & Southwest Middlesex

Motion # 2019-298

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law 45 of 2019, being a By-law to enter into an agreement with Dawn-Euphemia and Southwest Middlesex be taken as read a first, second and third time and finally passed this 12th day of September 2019.

Carried

8. NEW BUSINESS

Councillor Deans requested the Public Works Manager arrange for stone screenings for the Inwood Ball diamond.

- i) SCCDSB – Board meeting

The Notice of the Board meeting was distributed to Council for information.

- ii) Township of Enniskillen – Cannabis-Minimum Distance Separation

Motion # 2019-299

Moved by Councillor Armstrong / Seconded by Councillor Nemcek

Be it resolved that staff be requested to investigate and report on minimum distances for cannabis plants between neighbouring properties.

Carried

Councillor Deans requested that the in camera discussion on the lease with the Inwood Firemen's Association be held in open session. The Mayor requested a vote.

Motion # 2019-300

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that the discussions on the Inwood Firemen's Association lease agreement be held in open session.

Motion lost

9. CLOSED SESSION

Motion # 2019-301

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council and staff move into closed session to discuss a personal matter about an identifiable individual, including municipal or local board employees; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on or behalf of the municipality or local board.

Carried

10. RISE & REPORT

The Mayor requested the Clerk Administrator to rise and report. It was noted that a closed session meeting was held to discuss a personal matter about an identifiable individual including employees and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or by or on behalf of the municipality or local board – in particular the Inwood Firemen's Association proposed lease agreement as forwarded by IFA member Matt Pasut.

The Clerk Administrator stated that the staff grid moves and contracts be approved as presented; and that Council did not accept the proposed lease submitted by the IFA for the following reasons:

- 5 year term with no escape clause
- Lack of flexibility in allowing other small municipal equipment to be stored in the area if needed
- lack of full BFR signage on building wall
- accessibility upgrades being the tenant responsibility
- other unclear clauses regarding repairs and liens
- imposed restrictions on three portions of the rented space for antique truck, ice machine and cooker is unsatisfactory; And that the Council of the Municipality of Brooke-Alvinston directs the Clerk Administrator to proceed as directed in closed session.

11. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2019-302

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 46 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including September 12, 2019 be taken as read a first, second and third time and finally passed this 12th day of September, 2019.

Carried

12. ADJOURNMENT

Motion # 2019-303

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that this meeting be adjourned at 9:20 p.m. to meet again on August 8, 2019 at 4:00 p.m. or at the call of the chair.

Carried

Mayor
David Ferguson

Clerk Administrator
Janet Denkers