



The Corporation of the Municipality of Brooke-Alvinston

MINUTES – October 10, 2019
Regular Session

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, October 10, 2019 at 4:00 p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Treasurer Stephen Ikert
Public Works Manager Randy Hills
Fire Chief Jeff McArthur
Administrative Assistant Darlene Paolucci

1. CALL TO ORDER

Mayor Ferguson called the meeting to order at 4:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Regular Meeting Minutes of September 26, 2019

Motion # 2019-322

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the regular Council meeting minutes of September 26, 2019 be approved as presented.

Carried

BUSINESS ARISING FROM MINUTES

DELEGATIONS & TIMED EVENTS

There were no delegations or times events scheduled for this Council meeting.

4. CORRESPONDENCE

Motion # 2019-323

Moved by Councillor Douglas / Seconded by Councillor Armstrong
Be it resolved that correspondence items 6 i a-g be received and filed.

Carried

6. STAFF REPORTS

Public Works Manager's Report

The Public Works Manager reported on the water leak and tests undertaken to determine it's origin / cause.

Councillor Armstrong inquired on the crushed concrete status report. He was advised that no meetings have been scheduled to date with the Ministry and the report will be forthcoming.

Councillor Deans inquired about the gazebo in Inwood. He was advised the placement of the gazebo has been delayed until the land purchase is finalized and the permit and engineering requirements of the structure were completed.

The Public Works Manager advised that the lights on the arena surface have been installed; the arena scoreboard advertising has been completed; and that the scoreboard is planned to be installed October 15th.

Treasurer's Report

i) Water Year-to-date Budget to Actual

Motion # 2019-324

Moved by Councillor Deans / Seconded by Councillor Nemcek
Be it resolved the Council of the Municipality of Brooke-Alvinston accepts and files the Year-to-Date Budget-to-Actual operating results to September 30, 2019 for the Municipal Water System.

Carried

ii) 2020 Policing Cost Comparison

Motion # 2019-325

Moved by Councillor Douglas / Seconded by Councillor Armstrong
Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the 2020 Policing Cost Comparison report and that the Treasurer use this information in preparation of the 2020 budget.

Carried

iii) Accounts Summary – September 2019

The monthly accounts from September 2019 were reviewed with staff responding to questions from Council.

iv) Year to Date Budget to Actual

Motion # 2019-326

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston accepts and files the Year-to-Date Budget-to-Actual Operating and Capital results to September 30, 2019.

Carried

Fire Chief's Report

Motion # 2019-327

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston receive and file the monthly report submitted by the Fire Chief.

Carried

The Fire Chief advised that some Brooke Fire Rescue members will be attending Brooke Central School to relay fire prevention information the following week.

Clerk-Administrator's Report

i) RFP Grant Writing Assistance

Motion # 2019-328

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to send out the RFP for Grant Writers to businesses and freelance grant writers.

Carried

ii) Municipal Conferences

Motion # 2019-329

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston request staff to amend By-law 5 of 2011 to include the following amendments to Councillor Convention Allowance (increase of convention / workshop allowance for Councillors to \$2,000 and \$2,500 for Mayor respectively).

Carried

It was further suggested by Councillor Armstrong that Councillors show accountability following the conferences with a report on findings at the conference.

iii) Inwood Fire Station Options

The Clerk Administrator presented her submitted report on options for maintaining a fire presence in Inwood with the potential lapse of a lease agreement with the IFA.

Councillor Deans advised that he was no longer a member of the IFA; and stated that the IFA would not negotiate with some individuals. He offered to talk to the IFA to discuss the agreement alongside Councillor Armstrong. He noted there was never a problem in Inwood previously and claimed that the Fire Chief caused the problems.

The Mayor noted the public access to the fire bays is an issue; and had no objection to the two Councillors discussing the lease agreement on their own but not as a delegation of Council.

Councillor Armstrong questioned insurance of storing trucks away from the Fire Hall. It was noted insurance is covered; there were further comments on the renting of one bay and washroom access; calls in Inwood do not warrant larger vehicles; the lease agreement and that communications should continue

Councillor Douglas noted that the IFA has had plenty of time to discuss the situation.

The Mayor asked each Councillor if they had a Conflict of Interest with the IFA. Each Councillor declared no. The Mayor called for a vote on the presented recommendation.

Motion # 2019-330

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Clerk Administrator request that the Inwood Firemen's Association respond in writing to the request from the Municipality to lease the new bay from the IFA exclusively for one year by October 23, 2019; and that the priority recommendations as listed in the October 10, 2019 staff report be followed including the formation of a new Committee to explore a Municipality owned station in Inwood.

Carried

It was noted that Councillor Deans and Armstrong were against the motion.

Drainage Superintendent's Report

i) Drainage Maintenance Request

The Drainage Maintenance Request submitted by Ray McGugan concerning the 8-9 Concession Drain was referred to the Drainage Superintendent.

7. **BY-LAWS**

There were no by-laws presented at this part of the meeting

8. **NEW BUSINESS**

i) Bell Fibre Optic line

The Public Works Manager commented on the fibre optic lines being installed down Shiloh Line.

ii) Committee Pay

Councillor Nemcek and Councillor Deans declared a Conflict of Interest as they are both members on the Committee of Adjustment

The Clerk Administrator presented a question from the Committee of Adjustment in regards to meeting pay. Staff were directed to prepare a report on findings of Committee pay from other municipalities.

iii) John Innes retirement

The Clerk Administrator advised that a retirement open house will be held for John Innes, General Manager, Finance, Facilities and Court Services for the County of Lambton on October 6, 2019 from 1 p.m. to 3 p.m.

iv) Drug & Alcohol Workshop

Councillor Douglas noted the Drug & Alcohol Workshop she recently attended and presented the surveys requested for Council to complete and return for submission. The Clerk Administrator noted that she could discuss with the Youth Council and PARC Committee as requested.

9. **CLOSED SESSION**

Motion # 2019-331

Moved by Councillor / Seconded by Councillor

Be it resolved that the Council and staff move into closed session to discuss a personal matter about an identifiable individual, including municipal or local board employees.

Carried

10. RISE & REPORT

The Mayor requested the Clerk Administrator to Rise and Report. It was reported that Council accepts the resignation of Robert Pollock, Parks & Recreation Supervisor with regret; that Council approved the hiring of John Koolen for the advertised Part Time Parks & Recreation position; and that staff be directed to proceed with advertising for the Parks & Recreation Supervisor position.

11. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2019-332

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that By-law Number 48 of 2019, being a By-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including October 10, 2019 be taken as read a first, second and third time and finally passed this 10th day of October, 2019.

Carried

12. ADJOURNMENT

Motion # 2019-333

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that this meeting be adjourned at 5:40 p.m. to meet again on October 24, 2019 at 6:45 p.m. or at the call of the chair.

Carried

Mayor
David Ferguson

Clerk Administrator
Janet Denkers