

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, September 27, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Ken Alderman, Frank Nemcek, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers
Public Works Manager Randy Hills
Treasurer Stephen Ikert

1. CALL TO ORDER

Mayor Don McGugan called the regular meeting to order at 7:00 p.m..

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Regular Council Meeting Minutes of September 27, 2018

Motion # 2018-295

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the regular Council meeting minutes of September 13, 2018 be approved as presented.

Carried

4. DELEGATIONS

i) Collins Barrow – Municipal Auditors

Auditors from Collins Barrow were present to discuss and review the draft municipal financial statements for 2017. Overall, the municipality was claimed to be in a healthy position financially and are trending in the right direction with revised fee schedules. It was recommended that reserves be increased and other opportunities explored to increase revenue.

Motion # 2018-296

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that the Council of the Municipality of Brooke Alvinston approve the 2017 Consolidated Financial Statements as presented by Collins Barrow Sarnia L.L.P and authorize the Treasurer to sign the Management letter.

Carried

5. CORRESPONDENCE

Motion # 2018-297

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that correspondence items i(a)-i(e) be received and filed.

Carried

Motion # 2018-298

Moved by Councillor Alderman / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston support resolution 255-18 from the Township of South Glengarry in regards to Paramedic Services in Ontario regarded as an essential service.

Carried

6. ACCOUNTS

Motion # 2018-299

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the accounts in the amount of \$1,120,813.93 be approved and paid if not already.

Carried

6. STAFF REPORT

Clerk Administrator's Report

- i) Letter from resident on Centre Street

The Clerk Administrator spoke on the letter regarding speeding on Centre Street. After discussion, the following motion was passed.

Motion # 2018-300

Moved by Councillor Alderman / Seconded by Councillor Nemcek

Be it resolved that the Clerk Administrator contact the Lambton OPP and request that the traffic speed on Centre Street be monitored accordingly.

Carried

- ii) Council Meeting – October 11, 2018

Motion # 2018-301

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that the Municipality of Brooke-Alvinston set the next regular session of Council for October 11, 2018 at 9:30 am at Brooke Central School and that the October 25, 2018 regular session of Council be set for 7:00 p.m. and that the Clerk provide notice accordingly.

Carried

- iii) Kelly Drain – Consideration Report

Motion # 2018-302

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Municipality of Brooke-Alvinston set the Consideration Meeting for the Kelly Drain Branch No. 4 meeting for 6:30 p.m. on October 25, 2018.

Carried

- iv) Emergency Management Program Committee Meeting

Motion # 2018-303

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Emergency management Program Committee meet on October 4, 2018 at 1:00 p.m.

Carried

- v) Straatman Drain – Request for repair

The request was noted and forwarded to the Drainage Superintendent.

- vi) Warden's Banquet

The Clerk Administrator advised of the Warden's Banquet on Nov. 17, 2018. She also advised of the mental health workshop being organized in Sarnia and the discussion on Oct. 3, 2018 regarding senior needs in Alvinston

Public Works Manager's Report

The Public Works Manager advised that the signage on Nauvoo Road for the crosswalk could be removed as it was previously placed there for a resident who has since moved and with the location of the Post Office at Oke's auto.

The removal of the signage would help eliminate the perceived “sign pollution” along Nauvoo Road.

Motion # 2018-304

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Clerk Administrator be directed to report back on the potential removal of the crosswalk and the implications of removing it.

Carried

Councillor Alderman inquired about the engineering for Lorne Street and the drainage required.

Council requested an update on the proposed development on Elgin Street. Staff were requested to provide a written report for the next regular session of Council.

Councillor Deans inquired about the gazebo being purchased through the revitalization grant. He was advised that the purchasing of a gazebo should be done in the Spring rather than the Fall as time does not allow for staining this time of year.

7. BY-LAWS

By-law 46 of 2018 – Fee & Charges By-law

Motion # 2018-305

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 46 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to authorize a change in municipal fees be taken as read a first, second and third time and finally passed this 27th day of September, 2018.

Carried

By-law 47 of 2018- Being a By-law to authorize an agreement with Enniskillen Township

Motion # 2018-306

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that By-law Number 47 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston authorize an agreement with the Township of Enniskillen be taken as read a first, second and third time and finally passed this 27th day of September, 2018.

Carried

By-law 48 of 2018- Being a By-law to authorize an addendum to an agreement with the Township of Dawn-Euphemia

Motion # 2018-307

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 48 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to authorize an agreement with the Township of Enniskillen be taken as read a first, second and third time and finally passed this 27th day of September, 2018.

Carried

8. NEW BUSINESS

Councillor Deans commented on the new gate installed at the fairgrounds; he also questioned the maintenance of the ball diamond.

The Public Works Manager advised that more product is needed and prefers to place it on the diamond in the fall. Councillor Alderman agreed to donate his time and equipment to assist in the maintenance of the diamond.

Mayor McGugan commented on his recent attendance at the Sports Hall of Fame in support of a local athlete and further on his attending the Innovation and Research Centre in Sarnia.

9. PUBLIC INQUIRIES

Tom Scott inquired about the placement of an accessible parking spot in front of the pharmacy. Staff will investigate and report at the next meeting.

10. CLOSED SESSION

Motion # 2018-308

Moved by Councillor Alderman/ Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston go in camera to discuss personnel matters about an identifiable individual including employees.

Carried

11. RISE & REPORT

The Clerk Administrator advised that a closed meeting was held. The Clerk Administrator reported out that direction was provided to move forward with the property standards issue at 3123 Inwood Road.

12. BY-LAWS CONFIRMING PROCEEDINGS

Motion # 2018-309

Moved by Councillor Nemcek / Seconded by Councillor Alderman

Be it resolved that By-law Number 49 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including September 27, 2018 be taken as read a first, second and third time and finally passed this 27th day of September, 2018.

Carried

13. ADJOURNMENT

Motion # 2018-310

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that this meeting be adjourned at 8:40 p.m. to meet again on October 11, 2018 at 9:30 a.m. at Brooke Central School or at the call of the chair.

Carried

Mayor
Don McGugan

Clerk Administrator
Janet Denkers