

Municipality of Brooke-Alvinston

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, October 25, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor Don McGugan, Councillors Ken Alderman, Jeannette Douglas, Frank Nemcek, and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Public Works Manager Randy Hills  
Treasurer Stephen Ikert

1. **CALL TO ORDER**

Mayor Don McGugan called the regular meeting to order at 7:00 p.m..

2. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor McGugan requested that any pecuniary interest(s) be declared when applicable.

3. **MINUTES**

i) Regular Council Meeting Minutes of October 11, 2018

Motion # 2018-322

Moved by Councillor Nemcek/ Seconded by Councillor Deans

Be it resolved that the regular Council meeting minutes of October 11, 2018 be approved as presented.

Carried

4. **DELEGATIONS**

5. **CORRESPONDENCE**

Motion # 2018-323

Moved by Councillor Deans / Seconded by Councillor Alderman

Be it resolved that correspondence items i(a)- i(d) be received and filed.

Carried

Motion # 2018-324

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston purchase the \$150 sponsorship package for the 62<sup>nd</sup> Watford Alvinston road race.

Carried

Motion # 2018-325

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the September 20, 2018 Council resolution from the Township of Amaranth that licensing processes to take water for commercial water bottling facilities be the same as the municipal licensing process and be subject to Source Water Protection regulations and all annual inspections and reviews within this process be included.

Carried

6. **ACCOUNTS**

Motion # 2018-326

Moved by Councillor Deans/ Seconded by Councillor Nemcek

Be it resolved that the accounts in the amount of \$115,965.39 be approved and paid if not already.

Carried

**7. STAFF REPORT**

Public Works Manager's Report

i) Progress Report

The Public Works Manager advised that the paving on Millpond and Elgin is complete and the sidewalks as well.

ii) Minimum Maintenance Standards (MMS) – new requirements

The Public Works Manager advised that in accordance with the MMS, in addition to ice and snow patrol in the winter months on roadways, sidewalks have also been added. Various options are currently being explored with a staff report being prepared for Council discussion at the next regular meeting. Weather monitoring has also increased to three times per day from October 1-April 30<sup>th</sup>. Protocol on severe weather events was also discussed.

Clerk Administrator's Report

There was no report presented at this meeting. The Clerk Administrator presented the drainage request for maintenance on the Dolbear McKinlay Drain. It was referred to Ray Dobbin Engineering for review.

Carried

Treasurer's Report

The Treasurer informed Council that the Municipality was recently informed of an \$0.03 increase in the LAWSS rates in 2019. The budget to actual report for the third quarter of 2018 was reviewed.

**8. NEW BUSINESS**

The Public Works Manager was requested to provide an update on the renovations to the upper hall. He advised that the drywall was up, sewer hooked up, bulkheads built and plumbing done. The cabinets are expected the first week of November and painting to commence the last week of October. Renovations are anticipated to be complete by the middle of November.

Councillor Nemcek inquired about the new cannabis regulations. He was advised that a report will be presented at the next regular session of Council.

Councillor Deans noted that the new asphalt on Rokeby is getting torn by heavy equipment.

Mayor McGugan noted that he attended Lambton College's Energy Innovation Centre recently for an open house. He was unable to attend the Community Impact Meeting held last week however requested an update from Anne McGugan who was in attendance.

**9. PUBLIC INQUIRIES**

John Lomax thanked Council for their support of the Alvinston Community Group over their term on Council.

Mayor McGugan informed Council of the open house for the EarlyON Centre on the 4<sup>th</sup> floor of the municipal office Friday, November 2, 2018 at 11 a.m.. All are welcome to attend.

**10. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2018-327

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that By-law Number 51 of 2018, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including October 25, 2018 be taken as read a first, second and third time and finally passed this 25<sup>th</sup> day of October, 2018.

Carried

**11. ADJOURNMENT**

Motion # 2018-328

Moved by Councillor Douglas / Seconded by Councillor Alderman

Be it resolved that this meeting be adjourned at 8:20 p.m. to meet again on November 8, 2018 at 6:15 p.m. or at the call of the chair.

Carried

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Mayor  
Don McGugan

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Clerk Administrator  
Janet Denkers