



The Corporation of the Municipality of Brooke-Alvinston

MINUTES-March 28, 2019  
Regular Session

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The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, March 28, 2019 at 3:00 p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Public Works Manager Randy Hills  
Treasurer Stephen Ikert  
Administrative Assistant Darlene Paolucci

**1. CALL TO ORDER**

Mayor Ferguson called the meeting to order at 3:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

**3. MINUTES**

i) Meeting Minutes of March 14, 2019

Motion # 2019-113

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the Council meeting minutes of March 14, 2019 be approved as presented.

Carried

**4. BUSINESS ARISING FROM MINUTES**

Councillor Nemcek inquired about the brine leak at the arena. He was advised that the leak remains and that ice will be removed April 1<sup>st</sup> whereby closer investigation will take place.

Councillor Deans inquired about the water in front of 6539 James Street in Inwood. He was advised that the area was inspected and with the ice melting, water is running properly away.

Councillor Deans inquired about the gazebo funded through the Revitalization Grant and to be placed in Inwood. He was advised pricing is being obtained. Councillor Deans disagreed with the amount allocated (\$5,000-\$10,000) to the gazebo cost.

## **5. DELEGATIONS & TIMED EVENTS**

### **i) Presentation of the 2019 Budget**

Treasurer Stephen Ikert presented the 2019 proposed budget. Two special meetings of Council were held to deliberate the budget – January 31<sup>st</sup> and February 21<sup>st</sup>. At the Feb. 21<sup>st</sup> meeting, the budget was approved in principle subject to the release of funding announcements. At the March 14<sup>th</sup> Council meeting, Council approved the incorporation of an additional \$24,000 into the proposed budget for dehumidifiers at the arena. The Treasurer has since adjusted some proposed budget items accordingly to account for the efficiency funding announcement recently received. The draft budget was presented with a 4.1% increase.

Councillor Nemcek noted that he is opposed to placing \$153,000 in reserves; he would like to decrease it by \$25,000.

Mayor Ferguson spoke about decreased OMPF funding and increasing reserves to account for the shortfall.

Councillor Armstrong noted he would like money in reserves for capital purchases. Councillor Armstrong further commented on his reservations with the proposed pole shed that was budgeted for the Parks & Recreation Department.

The following motion was made:

#### **Motion # 2019 – 114**

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that the pole shed in the 2019 budget be renamed to storage solution.

The Public works Manager commented on the reasons why the pole shed has been budgeted.

Councillor Armstrong stated that in a unanimous vote of the Ag Society, the directors were not in favour of a pole shed being erected at 3310 Walnut Street

and that he was not in favour of passing the budget with the wording of pole shed in the budget.

Councillor Armstrong noted the Ag Society cannot work with the Public Works Manager. At this point of the meeting the Mayor called for a recess. Council reconvened shortly thereafter.

Mayor Ferguson discussed various alternatives including the previous informal discussions on declaring the town shop surplus.

Councillor Armstrong withdrew his motion prior to the Mayor asking for a vote.

Motion # 2019- 115

Moved by Councillor Armstrong / Seconded by Councillor Douglas  
Be it resolved that the municipal property known as 8073 Lorne Street be declared surplus.

Carried

Motion # 2019–116

Moved by Councillor Armstrong / Seconded by Councillor Deans  
Be it resolved that the Public Works Manager be authorized to tender for the pole shed as outlined in the 2019 budget.

Carried

Motion # 2019-117

Moved by Councillor Armstrong / Seconded by Councillor Douglas  
Be it resolved that the Council of the Municipality of Brooke-Alvinston approve the 2019 municipal budget as prepared with a 4.1% increase.

A recorded vote was requested:

Councillor Deans	yes
Councillor Nemcek	no
Councillor Armstrong	yes
Councillor Douglas	yes

Motion Carried

**6. CORRESPONDENCE**

Motion # 2019-118

Moved by Councillor Deans / Seconded by Councillor Douglas  
Be it resolved that correspondence items 1a-c be received and filed.

Carried

(i) Watford-Alvinston Road Race

Motion # 2019-119

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston has no objections to the proposed 2019 Watford-Alvinston road race route for 2019.

Carried

(ii) Funding request from the Brooke-Alvinston Ag Society

Councillor Armstrong declared a Conflict of Interest as he is the President of the Ag Society. He did not participate in the discussion.

Motion # 2019-120

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston agrees to donate \$550 towards the Brooke-Alvinston Watford Fall Fair, agrees to waive all utility fees for the weeklong event and provide staffing.

Carried

(iii) City of Quinte West

Motion # 2019-121

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality supports the City of Quinte West's resolution to request the federal government to undertake a review / audit in 2019 of the City facilities to identify areas where the use of municipal water can be further optimized and the use of bottled water can be reduced or eliminated wherever possible.

Carried

**7. STAFF REPORTS**

Public Works Manager's Report

The Public Works Manager provided a written report to Council and he responded to questions from Council.

i) Road tour

Council agreed to a tour of the water / wastewater treatment plants for 2:00 p.m. on April 11, 2019, prior to the Council meeting.

ii) Community Garden – Request from the Foodbank

Motion # 2019-122

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that Council approves of the Community Garden operated by the foodbank for the municipal property known as 8023 Mill Street.

Carried

Councillor Armstrong noted that no smoking/vaping signs should be erected at the garden.

### Treasurer's Report

i) Councillor Remuneration - 2018

Motion # 2019-123

Moved by Councillor Armstrong / Seconded by Councillor Nemcek  
Be it resolved that the Councillor of the Municipality of Brooke-Alvinston receive and file the Council remuneration report for 2018.

Carried

iii) Efficiency Funding – Ministry of Municipal Affairs and Housing

The Treasurer, in addition to his submitted report, advised that the Municipality was awarded \$307,753 through the Ministry of Municipal Affairs and Housing to improve efficiencies in the municipality. The Treasurer provided potential areas to direct the funding and requested approval from Council to move forward.

Motion # 2019-124

Moved by Councillor Nemcek / Seconded by Councillor Armstrong  
Be it resolved that staff be directed to proceed with the efficiency measures that were removed from the 2019 budget (BAICCC L.E.D. lighting upgrades, refrigeration system computer and proceed with the Water System Pump and Clear well by-pass and that staff obtain firm pricing on other recommended efficiency measures and report back to Council for approval on a per item basis for review and approval.

Carried

The Treasurer provided a verbal report on the newly released Northern & Rural Funding initiative and its focus on roads and bridges. Other streams will be released later in the year.

Motion # 2019-125

Moved by Councillor Deans / Seconded by Councillor Douglas  
Be it resolved that the Council of the Municipality of Brooke-Alvinston authorize the Treasurer to explore working with outside grant writers to assist with submission of grant applications.

Carried

### Clerk Administrator's Report

i) Appreciation Event

Motion # 2019 – 126

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve the service recognition events for 2019.

Carried

ii) Parks & Recreation Advisory Committee

Motion # 2019-127

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve the Terms of Reference as presented of the Parks & Recreation Advisory Committee and the selection process as outlined.

Carried

**8. BY-LAWS**

i) By-law 23 of 2019 Thompson Drain By-law

Motion # 2019-128

Moved by Councillor Armstrong / Seconded by Councillor Nemcek

Be it resolved that By-law Number 23 of 2019 be taken as read a first and second time.

Carried

**9. NEW BUSINESS**

i) MTO Yard

Councillor Armstrong inquired about the trucks / vehicles parked at the MTO yard specifically, what the loads are, liability and posting requirements.

Motion # 2019-129

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that staff be directed to prepare a report to Council on the MTO lot and its usage.

Carried

ii) 4H Banquet

Councillor Deans inquired if the 4H Beef club were credited for their booking in accordance with the Ag Society – municipal agreement. The Clerk Administrator advised that the account has been reversed.

**10. CLOSED SESSION**

Motion # 2019-130

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason: proposed or pending acquisition or disposition of land.

**11. RISE & REPORT**

The Clerk Administrator reported that a closed meeting was held to discuss a proposed or pending acquisition or disposition of land. It was reported out that the offers to purchase land municipally known as 3219 River Street and 6505 James Street be accepted.

**12. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2019-131

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that By-law Number 24 of 2019, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including March 28, 2019 be taken as read a first, second and third time and finally passed this 28<sup>th</sup> day of March, 2019.

Carried

**13. ADJOURNMENT**

Motion # 2019-132

Moved by Councillor Douglas / Seconded by

Be it resolved that this meeting be adjourned at 4:45 p.m. to meet again on April 11, 2019 at 3:50 p.m. or at the call of the chair.

Carried

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Mayor  
David Ferguson

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Clerk Administrator  
Janet Denkers