



The Corporation of the Municipality of Brooke-Alvinston

MINUTES – June 27, 2019
Regular Session

The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, June 27, 2019 at 7:00p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Treasurer Stephen Ikert
Public Works Manager Randy Hills
Treasury Assistant Sandra Dale

Regrets: Clerk Administrator Janet Denkers

1. CALL TO ORDER

Mayor Ferguson called the meeting to order at 7:00 p.m

Mayor Ferguson stated that in the Clerk-Administrators absence, her duties had been delegated to the Treasurer.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

3. MINUTES

i) Regular Meeting Minutes of June 13, 2019

Motion # 2019-223

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the regular Council meeting minutes of June 13, 2019 be approved as presented.

Carried

4. BUSINESS ARISING FROM MINUTES

Councillor Nemcek questioned if anything further had been done with the scoreboard. The Public Works Manager said that nothing further had been done at this point.

5. **DELEGATIONS & TIMED EVENTS**

i) Steve Gray

Mr. Gray was present at Council to discuss the grinding of cement taking place at the public works yard on Brooke Line. Mr. Gray spoke about the dust that accumulates on his property during the grinding process. He also expressed concerns about the air quality and the health of his family and surrounding neighbours.

The Public Works Manager reported that the cement grinding process has saved the municipality over \$60,000 every two years and that if it was not ground, there would be additional costs to dispose of the cement.

Motion # 2019-224

Moved by Councillor Armstrong/ Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke Alvinston authorize the Public Works Manager to install a temporary gate and signs advising residents that cement is not being accepted and brush is accepted during business hours only.

Carried

Motion # 2019-225

Moved by Councillor Armstrong /Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke direct staff to report back within two months with recommendations from the Ministry of Environment on handling of cement safely.

Carried

6. **CORRESPONDENCE**

Motion # 2019-226

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that correspondence items 6.ia-e and 6.iiv be received and filed.

Carried

6ii-a (i) SCRCA Project Tour - Councillor Nemcek provided a brief summary of the Tour that happened earlier today.

6iii-a (ii) Lambton Federation of Agriculture – Local Farm Tour Invitation

Council members were reminded to advise if they were attending and the office would rsvp on their behalf.

6-ii (iii) Town of Georgina – Request for Support – waste management

Motion # 2019-227

Moved by Councillor Armstrong/ Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston support resolution No. C-2019-0370 from the Town of Georgina to call upon the Province of Ontario through the discussion paper “Reducing Litter and Waste in our Communities” to review and implement a deposit / return program for all single use plastic, aluminum and metal drink containers.

Carried

6ii (iv) City of St. Catherines – Request for Support – free menstrual products at City Facilities

Motion # 2019-228

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the City of St. Catharines resolution to work towards providing free menstrual products in all public-facing municipally-run facilities.

Carried

7. STAFF REPORTS

Public Works Manager’s Report

i) Agreement for grass cutting & snow piling

Motion # 2019-229

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke Alvinston authorize the execution of the agreement for grass cutting and snow piling as presented.

Carried

ii) Gazebo in Inwood

Council requested that the Public Works Manager look into a gazebo with the following directives. The gazebo be moveable, 14’ hexagon, and have a steel roof.

ii) Cooking classes at the BAICCC

Motion # 2019-230

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke approve that Ms. Flynn be contracted to offer food classes based on the presented report; and that staff enter into an independent service agreement with Ms. Flynn.

Carried

Treasurer's Report

- i) Efficiency Funding – Computer Upgrades

Motion # 2019-231

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke Alvinston authorize the Treasurer to proceed with the upgrade of all Desktop and Laptop Computer Hardware and Office Software as per attached scope/pricing budget; and that the Efficiency Funding that the Ontario Government provided be used to fund these upgrades; and that the Treasurer report back to Council on the total cost of the project once the project is complete; and that the Treasurer be directed to investigate the audio and video recordings of all council meetings.

Carried

Clerk Administrator's Report

- i) Alvinston Distribution System Inspection Report

Motion # 2019-232

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston receive and file the attached Alvinston Distribution Inspection Report.

Carried

- ii) Special Occasion Permit – Inwood Firemen's Association

Motion # 2019-233

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke Alvinston acknowledge that the Inwood Firemen's Association will be applying for a Special Occasion Permit (SOP) for the Inwood Community Park at 6483 Weidman Line for the two pitch ball tournament on August 16-18, 2019 and has no objections; and that the Council of the Municipality of Brooke-Alvinston declares the event a community festival; and that a site plan of the location of the beer tent fenced in area be submitted to the Municipality in order to ensure sufficient egress; and that a copy of the insurance listing the Municipality of Brooke-Alvinston as additionally insured be submitted prior to 10 days of the event.

Carried

- iii) Shareholders Annual General Meeting – Bluewater Power

Motion # 2019-234

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of Brooke-Alvinston direct the Mayor and the Clerk Administrator to sign and execute all written resolutions in follow up to the Bluewater Power Annual General Meeting.

Carried

Drainage Superintendent's Report

The Treasurer presented the drain request on the Logan Drain Branches and referred the request to the Drainage Superintendent.

Council noted the onsite meeting for the Elliott-Tait Drain and McVicar Drain.

8. BY-LAWS

8.1 Proposed By-law 35 of 2019 – Tidy Yard By-law

Motion # 2019-235

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that By-law Number 35 of 2019 being known as the Tidy Yard By-law be taken as read a first, second and third time and finally passed this 27th day of June 2019.

Carried

8.2 Proposed By-law 36 of 2019 – Agreement with property owner for grass cutting

Motion # 2019-236

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that By-law Number 36 of 2019 a by-law to authorize an agreement be taken as read a first, second and third time and finally passed this 27th day of June 2019.

Carried

9. NEW BUSINESS

i) Dehumidifiers

The Public Works Manager noted the prices received for replacing the dehumidifiers at the BAICCC. The prices obtained were:

Gerber Electric	\$22,000 + HST
Black & MacDonald	\$22,755 + HST
Hayter Plumbing and Heating	\$25,000 + HST

Motion # 2019-237

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the low tender from Gerber Electric in the amount of \$22,000 + HST for a new 7.5 tone mechanical dehumidifier (installed) to replace the old worn out dehumidifier.

Carried

ii) Truck Tenders

The following tenders were received (including all taxes) for the budgeted Public Works pick up truck:

McNaughton Dodge	\$39,663.00
Grogan Ford Lincoln Inc.	\$37,405.26
McDonald Motors	\$38,849.22

Motion # 2019-238

Moved by Councillor Nemcek / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston accept the low tender from Grogan Ford in the amount of \$37,405.26 for a new Ford F150 XL Reg Cab 4x4 pickup to replace the current 2009 pickup.

Carried

- iii) Inwood Pavilion - detachable sides. The Public Works Manager reported that the detachable sides for the Inwood Pavilion were missing. Councillor Deans stated that they were the Inwood Firemen's Association tarps and that they may have been put in the trailer after the Turkey shoot last year.
- iv) Water leak – The Public Works Manager reported that there has been an undetected water leak on the main water supply line. OCCWA has bought in leak detection equipment, but has not located the leak yet.
- v) Councillor Douglas talked about Canada Day and the parade and asked if Council was going to put a float in the parade. Mayor Ferguson said that they would and that he would provide the truck and use the Public Works trailer.
- vi) Councillor Nemcek requested that we look into new water pitchers at the community centre as the current ones look old and scratched up.

10. **CLOSED SESSION** – there was no “in camera” meeting.

11. **RISE & REPORT**

12. **BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2019-239

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that By-law Number 37 of 2019, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including June 27, 2019 be taken as read a first, second and third time and finally passed this 27th day of June, 2019.

Carried

13. **ADJOURNMENT**

Motion # 2019-240

Moved by Councillor Douglas/ Seconded by Councillor Armstrong

Be it resolved that this meeting be adjourned at 8:27 p.m. to meet again on July 11, 2019 at 4:00 p.m. or at the call of the chair.

Carried

Mayor
David Ferguson

Clerk Administrator
Janet Denkers