



The Corporation of the Municipality of Brooke-Alvinston

MINUTES – July 25, 2019  
Regular Session

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The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, July 25, 2019 at 7:00p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills  
Administrative Assistant Darlene Paolucci  
Fire Chief Jeff McArthur

**1. CALL TO ORDER**

Mayor Ferguson called the meeting to order at 7:00 p.m immediately following the meeting to discuss the planning applications.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

**3. MINUTES**

i) Regular Meeting Minutes of July 11, 2019

Motion # 2019-255

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the regular Council meeting minutes of July 11, 2019 be approved as presented.

Carried

**4. BUSINESS ARISING FROM MINUTES**

Councillor Deans inquired about the proposed cooking classes with Ms. Flynn. He was advised that the classes will begin in September pending registration.

**5. DELEGATIONS & TIMED EVENTS**

i) Brian Podolinsky & Matt Pasut – IFA Lease Agreement

Representatives from the IFA were present at Council to discuss the lease between the Municipality and the Inwood Firemen's Association. The Mayor and Council noted their concerns with the lease and what they would like to see as amendments. The Mayor advised that negotiations of the said lease would not occur in a public meeting; he advised options in addition to the renewal of a lease are being explored. The IFA representatives noted that no further negotiations would occur on their end and requested a decision that night.

ii) Ray Dobbin, Drainage Superintendent – Kelly Drain

Ray Dobbin presented to Council the issues currently being faced with the regulatory review of the Kelly Drain Branch No. 4. The landowners have proposed the construction of a covered drain. He reviewed the dialogue between himself and the SCRCA in regards to drain enclosures. After further discussion, the following motion was passed:

Motion # 2019-256

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct the Drainage Superintendent to make appeal to the SCRCA for the decision regarding the Kelly Drain enclosure and related policy.

Carried

Emergency Repair – McVicar Drain

Councillor Nemcek declared a conflict of interest as he is a ratepayer on the drain.

Motion # 2019 –257

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke-Alvinston authorize the Drainage Superintendent to proceed as necessary to correct the McVicar Drain.

Carried

Emergency Repair – Elliott Tait Drain

Motion # 2019 – 258

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston authorize the Drainage Superintendent to proceed as necessary to correct the Elliott Tait Drain.

Carried

iii) Baker Tilly Sarnia LLP – Presentation of the 2018 Financial Statements

Patrick Filice and Giovanni(John) Spadafora of Baker Tilly Sarnia LLP were present at Council to present the 2018 audited Financial Statements and respond to questions from Council. After discussion, the following motion was made:

Motion # 2019 -259

Moved by Councillor Douglas / Seconded by Councillor Deans  
That the Council of the Municipality of Brooke Alvinston approve the 2018 Consolidated Financial Statements as presented by Baker Tilly Sarnia LLP and authorize the Treasurer to sign the Management letter.

Carried

**6. CORRESPONDENCE**

Motion # 2019-260

Moved by Councillor Nemcek / Seconded by Councillor Douglas  
Be it resolved that correspondence items 6.ia-e be received and filed.

Carried

6-ii (a) Ontario Attorney General Doug Downey – Request for Participation in government consultations regarding joint and several liability.

Motion # 2019 – 261

Moved by Councillor Douglas / Seconded by Councillor Nemcek  
Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to proceed with sumitting comments in regards to the request for consultations on joint and several liability.

Carried

6ii (b) City of Stratford – Request for Support – Opposition to Changes in 2019 Provincial Budget & Planning Act

Receive & File

**7. STAFF REPORTS**

Public Works Manager's Report

i) BAICCC Refrigeration

Motion # 2019-262

Moved by Councillor Nemcek / Seconded by Councillor Deans  
Be it resolved that the Council of the Municipality of Brooke Alvinston receive the quote from Black and MacDonald for \$47,137 + HST for the Compressor and oil

separator; \$5,815 + HST for the brine pump and \$20,950 + HST for the control upgrades be accepted and that Council waive the requirements for a competitive process in favour of a negotiated process with Black & MacDonald for the compressor, motor and brine pump VFD and computer for the BAICCC based on the reason that the Public Works Manager has worked extensively with this contractor in the past on the system at the BAICCC and as the contractor has the expertise and knowledge of the facility to transfer and install the compressor and motor in an expedient and efficient manner.

Carried

ii) Gazebo in Inwood

Motion # 2019- 262

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve the low tender of \$7,433.25 + HST from Hishon Woodworking for the gazebo to be placed Inwood and that the funds be from the revitalization fund.

Carried

iii) Dressing Room Floors

Motion # 2019-263

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve and accept the donations from the organizations with gratitude and that staff be directed to proceed with the volunteers and the dressing room floor repairs in rooms 1-4, the hallway and viewing area with the Municipality contributing any shortfall money up to \$1,500; and that staff be directed to obtain ways to formally recognize the generous donations received.

Carried

Clerk Administrator's Report

i) Website Redevelopment

Motion # 2019-264

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston authorize the direction provided in the staff report as outlined for the website redevelopment and photo selection.

Carried

ii) Radio System Service Contract Report

Motion # 2019-265

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke Alvinston has no objections to paying it's allocated share of the service warranty as supported by the Lambton County Chiefs, which will ensure the new digital radio system is properly covered by 24/7/365 monitoring and response to any issue.

Carried

**DRAINAGE SUPERINTENDENT'S REPORT**

The Requests for Maintenance on the Campbell Leitch Drain; Ruth Drain and McKellar Werden Drain were reviewed and forwarded to the Drainage Superintendent for investigation.

**8. BY-LAWS**

8.1 Proposed By-law 40 of 2019 – Rezoning 6505 James Street, Inwood

Motion # 2019-266

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that By-law Number 40 of 2019 be taken as read a first, second and third time and finally passed this 25<sup>th</sup> day of July 2019.

Carried

8.2 Proposed By-law 41 of 2019 – Official Plan Amendment - 6505 James Street, Inwood

Motion # 2019-267

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that By-law Number 41 of 2019 be taken as read a first, second and third time and finally passed this 25<sup>th</sup> day of July 2019.

Carried

**9. NEW BUSINESS**

i) Thompson Drain – third & final reading

Motion # 2019-268

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that By-law Number 23 of 2019 be taken as read a third time and finally passed this 25<sup>th</sup> day of July 2019.

Carried

The Clerk Administrator noted that a poll is being conducted by the Lambton County Cultural Services and encouraged all to participate.

10. **CLOSED SESSION**

Motion # 2019-269

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason: A proposed or pending acquisition or disposition of land; a position, plan, criteria/instruction to be applied for negotiations.

Carried

11. **RISE & REPORT**

The Clerk Administrator was asked to rise and report. She reported that a closed meeting was held to discuss a proposed or pending acquisition or disposition of land and a position, plan, criteria / instruction to be applied for negotiations. She reported that Council accepted an offer for the sale of the town shop and that a committee was formed to pursue options for keeping a fire presence in Inwood including negotiating a lease with the IFA.

12. **BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2019-270

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 42 of 2019, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including July 25, 2019 be taken as read a first, second and third time and finally passed this 25<sup>th</sup> day of July, 2019.

Carried

13. **ADJOURNMENT**

Motion # 2019-271

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that this meeting be adjourned at 9:20 p.m. to meet again on August 8, 2019 at 4:00 p.m. or at the call of the chair.

Carried

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Mayor  
David Ferguson

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Clerk Administrator  
Janet Denkers