



The Corporation of the Municipality of Brooke-Alvinston

MINUTES-January 10, 2019  
Regular Session

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The Council of the Municipality of Brooke-Alvinston met in regular session on Thursday, January 10, 2019 at 4:00 p.m. in the Municipal Council Chambers.

Present: Mayor David Ferguson, Councillors Frank Nemcek, Jamie Armstrong, Jeannette Douglas and Wayne Deans

Staff Present: Clerk Administrator Janet Denkers  
Treasurer Stephen Ikert  
Public Works Manager Randy Hills

**1. CALL TO ORDER**

Mayor Ferguson called the meeting to order at 4:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Ferguson requested that any pecuniary interest(s) be declared when applicable.

**3. MINUTES**

- i) Inaugural Meeting Minutes of December 6, 2018
- ii) Special Meeting Minutes of December 13, 2018
- iii) Special Meeting Minutes of December 17, 2018

Motion # 2019-01

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council meeting minutes of December 6, 2018, December 13, 2018 and December 17, 2018 be approved as presented.

Carried

**4. BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**5. DELEGATIONS & TIMED EVENTS**

Tom & Jeff Lassaline were scheduled delegations at Council to request a proposal to Council for an Inventory Reduction Sale at the municipally owned MTO lot. It was decided that a meeting be set up to go over the particulars in relation to the proposed event and be reported at the next regular session of Council for discussion / approvals.

Motion # 2019-02

Moved by Councillor Deans / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff and the Mayor to discuss the proposal to allow an auction sale at the MTO yard on Nauvoo and report to Council at the next regular session.

Carried

**6. CORRESPONDENCE**

Motion # 2019-03

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that correspondence items I a -e be received and filed.

Carried

i) Town of Kearney Request for Support

Motion # 2019-04

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke-Alvinston support the Town of Kearney's resolution # 10.(d)(iii)/21/11/2018 regarding the Voters' List for municipal elections.

Carried

**7. STAFF REPORTS**

Fire Chief's Report

i) Monthly Report

Motion # 2019-05

Moved by Councillor Douglas / Seconded by Councillor Armstrong

Be it resolved that the Council of the Municipality of Brooke Alvinston receive and file the January 10<sup>th</sup> submitted report from the Fire Chief.

Carried

Public Works Manager's Report

Motion # 2019-06

Moved by Councillor Nemcek / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke Alvinston receive and files the January 10<sup>th</sup> submitted report from the Public Works Manager.

Carried

The Public Works Manager advised Council of his requirements for gravel in the coming year and that he will be tendering prior to budget adoption.

#### Treasurer's Report

- i) 2019 Insurance Renewal

#### Motion # 2019-07

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston accept the 2019 insurance renewal as prepared by the Frank Cowan Company.

Carried

- ii) Draft 2019 Budget Deliberation Dates

#### Motion # 2019-08

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston agrees to arrange a preliminary budget discussion meeting on January 31, 2019 at 3:30 p.m and that the Clerk Administrator provide notice accordingly.

Carried

- ii) Year to Date Budget to Actual

#### Motion # 2019-09

Moved by Councillor Armstrong / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston receive and file the quarterly budget to actual report.

Carried

- iii) Upper Hall BAICCC Renovation – Status Update

#### Motion # 2019-10

Moved by Councillor Douglas / Seconded by Councillor Deans

Be it resolved that the Council of the Municipality of Brooke Alvinston receive and file the summary report on the costs associated with the upper hall improvements at the BAICCC.

Carried

- iv) Canada Summer Jobs 2019

#### Motion # 2019-11

Moved by Councillor Armstrong / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston direct staff to apply for two positions under the 2019 Canada Summer Jobs Application.

Carried

iv) Municipal Health & Safety Policy 2019

Motion # 2019-12

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke Alvinston approve the Municipal Health & Safety Policy Statement for 2019.

Carried

v) Large Item Day & Rabies Clinic

Motion # 2019-13

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve of one Large Item Day to be held on April 13, 2019 and that staff arrange for a Rabies Clinic to be held in April 2019.

Carried

vi) Cost of Living Allowance for 2019

Motion # 2019-14

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston approve an increase to the wage grid of 1.8% to reflect the Cost of Living Allowance effective pay period two.

Carried

Motion # 2019-15

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that the Council of the Municipality of Brooke-Alvinston direct staff to review the current wage grid in comparison to other surrounding municipalities.

Carried

vii) Cannabis Retail Storefronts, Brooke-Alvinston

Motion # 2019-16

Moved by Councillor Armstrong / Seconded by Councillor Douglas

Be it resolved that staff be directed to inform the Alcohol and Gaming Commission of Ontario (AGCO) that retail cannabis storefronts are permitted to operate within the Municipality of Brooke-Alvinston.

Carried

viii) Water Fees

The Clerk Administrator had prepared a report on previous amendments made by resolution to the Fees By-law. The By-law was presented later on in the meeting.

**8. BY-LAWS**

i) By-law 1 of 2019 Procedural By-law

Motion # 2019-17

Moved by Councillor Armstrong / Seconded by Councillor Deans

Be it resolved that By-law Number 1 of 2019 being a by-law to be taken as read a first, second and third time and finally passed this 10<sup>th</sup> day of January, 2019.

Carried

ii) By-law 2 of 2019 Committee Appointments

Motion # 2019-18

Moved by Councillor Douglas / Seconded by Councillor Nemcek

Be it resolved that By-law Number 2 of 2019 being a by-law to appoint certain members to Committees be taken as read a first, second and third time, and finally passed this 10<sup>th</sup> day of January, 2019.

Carried

iii) By-law 3 of 2019 Borrowing By-law

Motion # 2019-19

Moved by Councillor Deans / Seconded by Councillor Nemcek

Be it resolved that By-law Number 3 of 2019 be taken as read a first, second and third time, and finally passed this 10<sup>th</sup> day of January, 2019.

Carried

iv) By-law 4 of 2019 Interim Tax Levies

Motion # 2019-20

Moved by Councillor Nemcek / Seconded by Councillor Douglas

Be it resolved that By-law number 4 of 2019 be taken as read a first, second and third time and finally passed this 10<sup>th</sup> day of January 2019.

Carried

v) By-law 5 of 2019 Penalty By-law

Motion # 2019-21

Moved by Councillor Douglas / Seconded by Councillor Nemcek  
Be it resolved that By-law number 5 of 2019 be taken as read a first, second and third time and finally passed this 10<sup>th</sup> day of January 2019.

Carried

v) By-law 6 of 2019 Water Fees Amendment By-law – Schedule J

Motion # 2019-22

Moved by Councillor Douglas / Seconded by Councillor Deans  
Be it resolved that By-law number 6 of 2019 be taken as read a first, second and third time and finally passed this 10<sup>th</sup> day of January 2019.

Carried

**9. NEW BUSINESS**

The Public Works Manager requested that Council consider offering a tree program in 2019. After discussion, the following resolution was passed:

Motion # 2019-23

Moved by Councillor Douglas / Seconded by Councillor Nemcek  
Be it resolved that Be it resolved that the Council of the Municipality of Brooke Alvinston offer the tree program to municipal residents with a \$2 / tree subsidy with a capped flat fee of \$1,000.

Carried

**10. CLOSED SESSION**

Motion # 2019-24

Moved by Councillor Deans / Seconded by Councillor Armstrong  
Be it resolved that the Council of the Municipality of Brooke-Alvinston move into a closed meeting session pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason: Personal matters about an identifiable individual including employees.

Carried

The Council, Clerk Administrator and Public Works Manager moved into the closed session meeting.

Motion # 2019-25

Moved by Councillor Douglas / Seconded by Councillor Nemcek  
Be it resolved that the Closed Session meeting be closed.

Carried

**11. RISE & REPORT**

The Clerk Administrator was asked to rise and report.

She reported that a closed meeting was held to discuss personal matters about an identifiable individual. She reported that direction was given to proceed with issues regarding property standards and employee vacation allowance.

**12. BY-LAWS CONFIRMING PROCEEDINGS**

Motion # 2019-26

Moved by Councillor Deans / Seconded by Councillor Douglas

Be it resolved that By-law Number 7 of 2019, being a by-law of the Corporation of the Municipality of Brooke Alvinston to confirm the resolutions and motions of the Council of the Municipality of Brooke Alvinston which were adopted up to and including January 10, 2019 be taken as read a first, second and third time and finally passed this 10<sup>th</sup> day of January 2019.

Carried

**13. ADJOURNMENT**

Motion # 2019-27

Moved by Councillor Deans

Be it resolved that this meeting be adjourned at 5:40 p.m. to meet again on January 24, 2019 at 7:00 p.m. or at the call of the chair.

Carried

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Mayor  
David Ferguson

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Clerk Administrator  
Janet Denkers